

MINUTES

On **December 20, 2016**, the **Community Development Advisory Committee (CDAC)** met at **6:00PM** at the **Downtown Library, 413 SE 4th Avenue, Harrington Library Consortium Room** for a Public Hearing to review agenda items and to allow public comment on the 2015 Consolidated Annual Performance and Evaluation Report (CAPER).

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Rivera, Ruben – SW Area	N	63	49
Sisneros, Sabrina – Target Area	Y	27	21
Saldierna, Rita – NE Area	N	59	44
Jones, Thomas – NE Area	N	67	47
Nelson, Mary Jane – SE Area	Y	35	27
Grisham, Glenda – NW Area	N	75	61
Van Pham, Lo – SW Area	N	22	12
Reese, Julian	Y	6	6
Guzman, Gilbert	Y	6	5

There were no citizens in attendance

Also in attendance were:

James Allen
Summer McCampbell

Community Development Administrator, CITY OF AMARILLO
 Administrative Assistant III, CITY OF AMARILLO

- I. **Call to Order.** James Allen called the regularly scheduled meeting of the **Community Development Advisory Committee** to order at 6:00PM.
- II. **Administrative Report: review CAPER process.** Mr. James Allen presented an overview on what the CAPER is, what information is used to create the CAPER, and how this information affects future funding and projects. He asked committee if there were any questions or comments. There were no comments from the committee.
- III. **Review CDAC meeting timeline for 2016-17 Fiscal Year.** The Community Development Planning and Development schedule for the 2016-17 fiscal year was provided to committee members to see future meeting dates and be able to make arrangements in advance to attend.
- IV. **Approval of Minutes from Regular Meeting June 9, 2016.** Since there was not a quorum present, approval of minutes will be postponed until the next scheduled CDAC meeting.
- V. **Conduct public hearing to allow citizens to comment on the CAPER and the 2015-16 accomplishments of the Community Development Block Grant and HOME Investment Partnership Programs:** James Allen reviewed the highlights of the CAPER- focusing on the accomplishments met, exceeded, or not met. He explained why certain projects weren't completed or accomplishments weren't met.
 - Mesa Verde Park just finalized a successful bid so would be reported in the 2016-17 CAPER.
 - Hilltop Senior Citizen Center returned the original awarded funding due to internal organizational changes
 - Emergency Repair grants completed were less than estimated in the 2015-19 Consolidated Plan

Mr. Allen asked for questions or comments from the committee. Mary Jane Nelson commented that the ability to meet expectations will go in cycles that some years are better than others and year to year won't be the same. Sabrina Sisneros inquired if the CDAC committee will conduct bus tours of the Annual Action plan projects for the 2017-18 fiscal year. Mr. Allen advised that it will depend on the types of funding requests received but the committee does have the authority to request to tour any funding request sites of their choosing.

- VI. Adjournment.** James Allen provided a quick overview of the upcoming City Council meeting that will have the HOPE program initiative on the agenda. An electronic invitation will be sent to the committee members once the date of the meeting is finalized. Meeting was adjourned at **6:37PM**. This meeting was recorded and all comments are on file with the City Community Development Department.