

CITY OF AMARILLO, TEXAS ANNUAL BUDGET



FISCAL YEAR 2017–2018

Texas Local Government Code Section 102.007 Notice

This budget will raise more revenue from property taxes than last year's budget by an amount of \$3,147,752 which is a 7.73 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$862,593.

The record vote of each member of the governing body by name voting on the adoption of the budget as follows:

FOR: Mayor Ginger Nelson, Councilmember Elaine Hays, Councilmember Freda Powell, Councilmember Eddy Sauer and Councilmember Howard Smith

AGAINST: None

PRESENT and not voting: None

ABSENT: None

The municipal property tax rates for the preceding year and current year are as follows:

	Preceding Fiscal Year	Current Fiscal Year
Property Tax Rate	\$0.35072	\$0.36364
Effective Tax Rate	\$0. 33972	\$0.33569
Effective Maintenance and Operations Tax Rate	\$0. 50306	\$0.49278
Rollback Tax Rate	\$0. 38496	\$0.39929
Debt Tax Rate	\$0. 02696	\$0.04146

The total amount of debt obligation as follows:

	Principal	Interest
City of Amarillo Debt Obligation		
2009 General Obligation	\$420,000	\$ 81,813
2010 Certificate of Obligation	65,000	31,444
2017 Refunded General Obligation	1,235,000	593,200
2017 General Obligation	300,000	990,793
2017 Certificate of Obligation	370,000	307,884
	2,390,000	2,005,134
Fiscal Agent Fees		7,500
Total Debt Obligation		\$4,402,634





ANNUAL BUDGET

October 1, 2017 - September 30, 2018

CITY OF AMARILLO, TEXAS

MAYOR

Ginger Nelson

COUNCILMEMBERS

Elaine Hays

Freda Powell

Eddy Sauer

Howard Smith

CITY MANAGER

Jared Miller



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Amarillo
Texas**

For the Fiscal Year Beginning

October 1, 2016

Christopher P. Morrill

Executive Director

**CITY OF AMARILLO
ANNUAL BUDGET**

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CITY OF AMARILLO

READER'S GUIDE TO THE BUDGET

In order to avoid preparing multiple documents, this document is prepared for several different types of users. By far, the budget is our most frequently used internal financial document. The budget is often used by elected officials and City staff. The document is sufficiently detailed to be used by City staff and our elected officials in their normal job duties.

Some external users may feel the overall document is too detailed. To help mitigate this level of detail, certain sections of the budget contain more summary information and give a good overall picture of the budget, the budget process, the organization, and the community. The following sections give a good overview of the budget: Transmittal Letter and Policy Statements, Capital Projects, Debt Service, and Community Profile. Also, terms and acronyms used in the budget are defined in the Glossary.

A great deal of information is contained in the Transmittal Letter and Policy Statements section of the budget. First, this section contains the transmittal letter from the City Manager to the Mayor and Council. The transmittal letter addresses budget highlights and gives a good overview of the budget. In this section the reporting entity is defined along with the basis of accounting. The long-term budget, financial, and organization policies are enumerated along with short-term priorities that were addressed in the budget. There is a description of the budget process and budget guidelines used in preparing the budget. A description and commentary of major revenue sources is also contained in the Transmittal Letter and Policy Statements section. The last part of this section includes budget changes and a brief discussion on the future outlook of our community.

Our Summary section contains an organization chart and a summary of resources and expenditures for all funds in total and in detail. The Summary section also contains several graphs including various revenues, tax collections, property values, and expenditures. The summary section has a three-year history of revenue by fund by revenue expenditures. The Summary section has a three-year history of revenue by fund by revenue category. A comparison of the new budget to current year's budget, and to last year's actual expense is listed by department by fund and the same comparison by expenditure category by fund. There is a narrative in the summary section that explains the category by fund. There is a table in the summary section that explains the relationship between the fund structure and the organization structure along with a budget comparison by organization by fund. Most of our graphs are contained in our summary section and it is designed to be liftable, meaning it could be taken out of the budget and stand on its own. In many instances, the Summary section is used in community presentations on the budget.

The Capital Projects section covers the major capital acquisitions for the upcoming year and should be of interest to both internal and external users of the budget. The Capital Projects section also contains narratives on the impact of Capital Projects on the operating budget. The Debt Service section contains information on all current bond obligations and future bond issues.

Our Community Profile section gives the reader of the budget a lot of general information about our City. The Community Profile contains information about our geographic location and climate, the history of our City and our local economy. Many quality of life topics are covered in our Community Profile such as local schools and higher education institutions, parks and other recreation activities, and medical facilities.

For readers who want more information, the individual department budgets contain narrative information on each department including the department's basic function and goals along with major changes and accomplishments. The departments' budgets contain a detailed staffing report and departmental budget allocation by program which gives our citizens an accounting of where funds are to be spent.





October 1, 2017

Honorable Mayor Ginger Nelson and Members of Amarillo City Council
509 S.E. Seventh Avenue
Amarillo, TX 79105

Dear Mayor Nelson and Members of the City Council:

Transmitted herewith is the approved City of Amarillo Annual Budget for Fiscal Year 2017/2018 (Budget). The Budget is balanced in accordance with the Amarillo City Charter and laws of the State of Texas.

The Budget totals approximately \$359.7 million, with \$239.2 million approved for operation and maintenance functions, \$88.6 million in capital, and \$31.9 million required to support existing debt service payments. The annual Budget is the most important policy document for consideration by the Council. It identifies required funding to deliver more than 250 programs and services to the citizens of Amarillo.

The 2017/2018 Annual Operating Budget is presented to Council as a Program Based Budget, i.e. the various programs offered by City departments are presented with program descriptions and performance measures to define the level and quality of services delivered to Amarillo citizens. It is hoped the Council will find a programmatic presentation useful in facilitating policy discussions.

This Budget represents maintenance of current service levels for more than 250 programs funded by the City. All programs have a demonstrated connection to **BluePrint Amarillo** and supporting Council priorities. There are no new programs being introduced in the Budget.

Development of the Budget has been challenging. Our sales tax revenues are projected to remain flat with the 2016/2017 revised estimate. Taxable property values remain strong with a 5.5% increase for 2017. These sources of revenue make up the largest percentage of our funding for general government expenses. Every effort has been made to maintain current levels of service throughout the City with available revenues. The impact of increasing costs in several vital areas of commodities, materials, supplies, fuel, electricity and personnel have required we make some difficult choices to balance the Budget.

This Budget represents a \$31.6 million increase from the prior year. The Budget addresses the **BluePrint Amarillo** Council priority of Employee Compensation. The Budget includes dollars to fund year one of the Amarillo Police Officer Meet and Confer Agreement which includes a 2.8% average pay increase, 1.0% raises for the Fire Department and civilian employees, and continuation of longevity and discretionary retention pay. During 2016/2017, Council approved the implementation of the Pay and Compensation Study which allowed the City to adjust beginning pay for all our pay scales to reflect market rates. The 2017/2018 budget includes funding to support the Pay and Compensation Study

implemented during the 2016/2017 fiscal year, as well as dollars to address compression between employees created with the implementation of the new pay schedules. The implementation of the Pay and Compensation Study during the 2016/2017 budget was accomplished through the reduction of 21 vacant positions and reductions in other maintenance and operating expenses. The current Budget includes the reduction of 14 positions and the reallocation of nine positions. Even with the reductions made during the last two budgets, the City will continue to provide our current basic programs. However, there is little, if any flexibility left in the Budget to address unanticipated needs. Our current financial constraints do not permit us to deliver new programs and services. This Budget allows us to take care of what we have at current service levels, with limited flexibility to address other needs.

CONSOLIDATED BUDGET

Our 2017/2018 budget is \$359,725,301; which is an increase of 9.6%, or \$31,611,392, as compared to our 2016/2017 budget of \$328,113,909.

The areas of specific increase/decrease in this budget are:

	FY 2016/2017	FY 2017/2018	% Change
General Fund Operating	\$ 175,350,282	\$ 175,047,602	-0.17%
Water & Sewer Operating	47,193,008	50,513,047	7.04%
Capital Improvement Projects	65,983,788	88,556,457	34.21%
Special Revenue Operating	22,166,285	22,819,677	2.95%
Fleet Services Operating	8,849,408	9,362,545	5.80%
Insurance Operating	28,809,109	29,237,400	1.49%
Debt Service	29,040,978	31,896,528	9.83%
Airport Operating	8,197,018	8,337,113	1.71%
Drainage Utility Operating	2,956,161	3,319,766	12.30%
Information Technology Operating	5,745,506	5,249,713	-8.63%
Capital Transfers	966,711	966,124	-0.06%
Less: Interfund Transfers	(67,144,345)	(65,580,671)	-2.33%
Total Budget	\$ 328,113,909	\$ 359,725,301	9.63%

Municipal government is a service business and the predominant expense category in our Budget is always personnel and the associated employee salary and benefit expenses. Personnel costs comprise 44%, or \$157.1 million, of our 2017/2018 net Budget. The second largest category is Capital Improvement Projects at \$88.6 million, or 25%, of our net Budget. Debt Service accounts for 9%, or

\$31.9 million, of our net Budget. Debt service expenditures include all funds. The largest category increase in the FY 2017/2018 Budget is Capital Projects, which includes year two of the November 2016 voter authorized bond funded projects for public safety and streets.

Property and Sales Taxes

For the 2017/2018 fiscal year, the property tax rate remained the same except for the \$0.01292 increase for the voter approved debt service associated with the approval of Proposition 1 and 2 during the November 8, 2016 bond election. The 2017/2018 rate is \$0.36364 per \$100 taxable value versus the 2016/2017 rate of \$0.35072. A historical review of the rate reflects that the City Council increased the property tax rate by one cent to \$0.32009 for the 2011/2012 fiscal year after three years with the same property tax rate and by \$0.02 in the 2013/2014 fiscal year, by \$0.005 in the 2014/2015 fiscal year and by \$0.00563 to \$0.35072 for the 2015/2016 fiscal year. It is interesting to note that while the property tax rate and associated levy is often in the public eye, it raises less revenue than is required to operate only the Amarillo Police Department for the upcoming fiscal year.

The sales tax is the City's largest revenue source. Amarillo has long enjoyed a history of steadily increasing sales tax, which has offset our low property tax rate. However, for the 2008, 2009 and 2010 fiscal years, the City had seen flat or declining sales tax receipts. We were very pleased to report that the \$56.0 million sales tax receipts received for the 2015/2016 fiscal year were the highest ever at that point. However, we are estimating a 1% decrease for the 2016/2017 fiscal year at \$55.6 million. We have estimated flat sales tax receipts for the 2017/2018 fiscal year with a projection of \$55.6 million. The sales tax budget of \$55.6 million for the 2017/2018 fiscal year is not sufficient alone to fund the budgets for Public Safety. The City relies on multiple revenue sources to support General Fund operations.

Franchise Fees, User Fees and Charges

During this Budget, City staff analyzed and reviewed the funding levels. During the 2010/2011 fiscal year, the City issued water and sewer bonds to fund water rights purchases, as well as to participate in a CRMWA debt issue for the purchase of ground water rights. Funding of this debt service necessitated an 11% increase in the water and sewer rates. This rate increase was implemented over two budget cycles. Thus, rates were increased by 6% in the 2011/2012 budget, and we included a 5% increase to follow for the 2012/2013 fiscal year budget. In the 2013/2014 fiscal year, the City included a 2% rate increase. For the 2014/2015 fiscal year, the City included an increase in the fourth tier rates from \$4.65 to \$5.00 per 1,000 gallons. This rate increase only affected those customers that use over 50 thousand gallons a month. The City Council has approved a 3% water and sewer rate increase for both the 2015/2016 and 2016/2017 fiscal year to offset additional debt services anticipated with new bond issues. The 2016/2017 rate increase will fund year one of a \$140.0 million five-year Community Investment Program. The 2017/2018 budget includes an additional 3% water and sewer rate increase, as anticipated, to fund the second year of the five-year program. The City anticipates similar 3% rate increases over the next three years. The water rate structure is designed so that customers who only use water for domestic use still have very reasonable rates. A residential 10,000 gallon water user will have a monthly rate of \$31.28, which is very low compared to other Texas cities.

The 2017/2018 fiscal year budget includes a 4% Drainage fee increase to fund year two of the approved five-year Community Investment Program or \$2.4 million in capital projects. It is anticipated that this will be the first of five 4% Drainage fee increases to fund the Community Investment Program.

Employee Staffing

The 2017/2018 budget consists of 2,165 permanent and 329 part-time employee positions. Permanent positions have increased by one position over the current year and part-time positions have decreased by one. The priority for the 2016/2017 budget was the implementation of a market based pay and compensation schedule. With the significant budget constraints for the 2017/2018 fiscal year, the departments that added positions did so only if there was an outside funding source, reduction of budget dollars in other areas, or the transfer of positions between departments. The Police Department reduced sworn officer positions by eight. Each of these positions were performing duties that could be performed by civilians, allowing the department to add three supervisor positions in the communications center and five positions in Civilian Personal. The Information Technology department will undergo an internal reorganization and will reduce its overall personnel by nine full time positions, from 39 to 30. The associated budget savings will be reallocated to address aging information technology infrastructure. This will allow IT to maintain and address an aging infrastructure and adhere to industry best practices.

Below is a summary of the staffing changes for the 2017/2018 Budget:

Personnel Changes	Department	Full Time	
Director of Community Safety and Regulatory	City Manager – Office of Strategic Initiatives	-1	
Marketing Manager	City Manager – Office of Communications	1	
Communication Technician Assistant I	Radio Communications	-2	
Special Projects Manager	Facilities Maintenance	1	
Communications Shift Supervisor	AECC	3	Reallocation
Administrative Assistant III	Solid Waste Collection	1	
Disposal Equipment Operator	Solid Waste Disposal	2	
Police Officer	Police Department	-4	Reallocation
Police Sergeant	Police Department	-4	Reallocation
Evidence Technician	Civilian Personnel	2	Reallocation
Crime Data Analyst	Civilian Personnel	2	Reallocation
Accreditation and Compliance Coordinator	Civilian Personnel	1	Reallocation
Fire Lieutenant (56-hour)	Fire Operations	1	
Fire Inspector	Fire Marshal	1	
Administrative Assistant II	Utility Billing	2	
Meter Reader I	Utility Billing	1	
Program Manager	Director of Utilities	1	
Industrial Waste Inspector	Environmental Laboratory	2	
Industrial Waste Supervisor	Environmental Laboratory	1	
Utility Worker	Drainage Utility	2	
IT Support Manager	IT Support	-1	
IT Support Specialist IV	IT Support	-3	
IT Infrastructure Manager	IT Infrastructure	-1	
Infrastructure Engineer III	IT Infrastructure	-1	
IT Telecom Manager	IT Telecom	-1	
Telephone Systems Engineer II	IT Telecom	-1	

Personnel Changes (continued)	Department	Full Time
IT Security Architect	IT Security	-1
Administrative Assistant II	CDBG	-1
OEM Project Coordinator	Metro Medical Response	-1
Park Technician I	Parks and Recreation	-1
		1

Employee Compensation

- 1) Approval of year one of the Amarillo Police Officer Association Meet and Confer Agreement with average increase of 2.8%
- 2) 1.0% pay increase for Fire.
- 3) 1.0% pay increase for civilian employees as pay-for-performance, based on annual evaluations.
- 4) Continuation of the civilian Discretionary Retention Pay (DRP) program.
- 5) Continuation of funding for employee incentive pay programs.
- 6) Pay adjustments to address compression created with the 2016/2017 implementation of the Pay and Compensation Study.

The total cost of these pay plan improvements and benefits is \$3.3 million. Most of the cost (\$2.2 million) is in the General Fund.

Capital Improvement Program

The 2017/2018 capital budget is \$88,556,457. The voters approved, on the November 8, 2016 bond election, \$109 million for public safety and street improvements. The City will implement these bond funded improvements over a five year period, with the first issue during April 2017. During the 2016/2017 fiscal budget, the City Council approved year one of the Water and Sewer Community Improvement Program and approved the first year funding of revenue bonds with a 3% increase in water and sewer fees, the first of five similar planned increases. The 2017/2018 Budget includes the second bond issue with an associated 3% water and sewer rate increase.

Conclusion

I wish to extend my sincere appreciation and thanks to each of you for your ongoing leadership, vision, policy direction, and oversight of our outstanding municipal organization. I understand and appreciate the extensive time and effort you undertake to study and understand the complexities of the varied operations of our organization and the comprehensive review of the 2017/2018 budget process. Your guidance and service is invaluable and truly makes Amarillo a great community! I want to thank the entire Management Team for their hard work in building the Annual Operating Budget. Difficult choices were made to ensure our current service levels were maintained, in order to continue our commitment of service to the citizens of Amarillo.

Respectfully Submitted,



Jared Miller
City Manager

CITY OF AMARILLO

ENTITY AND BASIS OF ACCOUNTING

DEFINITION AND SCOPE OF THE ENTITY

The City of Amarillo was chartered in 1913 as authorized by a statute enacted by the Texas Legislature that year. It was the first city in Texas, and the fifth city in the United States, to adopt the commission-manager form of government. The principal governmental services of the City include: public safety and health, streets, sanitation, culture-recreation, mass transit operations, planning and zoning, and general administrative services. In addition, the City maintains the water and sewer system and the airport. For financial statement presentation, the City of Amarillo is considered the primary governmental unit for other reporting entities; however, none of those entities have been included in this budget presentation.

MISSION

The City of Amarillo's mission is to deliver quality public services and advance the social and economic well-being of our present and future citizens.

OUR VISION

Building on our heritage, our vision for Amarillo is that of a community that is cohesive and competitive. These objectives will be met through developing the following:

Healthy, Vibrant Community: Where people feel safe, basic human needs are met, diverse educational opportunities are available, diversity is cultivated, citizens are interested, informed, and involved, the environment is clean and aesthetically appealing, and the arts, culture and recreational offerings flourish.

Sustainable, Diverse Economy: Where educational opportunities support and promote economic development, existing businesses are nurtured, the environment supports new business development, the community links globally and older neighborhoods remain vital.

Orderly Growth: Where regular investment in existing infrastructure and neighborhoods sustain their vitality, proper planning for new infrastructure protects and strengthens our quality of life and promotes economic development, national resources are sustained, and the essential values and visions of the community remain intact.

OUR CORE VALUES

- **Honesty and Integrity:** Commit to the highest standard of ethical and legal behavior.
- **Excellent Customer Service:** Recognize that we exist for our customers.
- **High Performance:** Instill pride and professionalism in the workplace and the community; demonstrate the quality and value of our work and results.
- **Openness and Teamwork:** Work together toward common goals, building on each others' strengths.
- **Respect for Diversity:** Cultivate a public awareness and appreciation for diversity within our community and organization.
- **Forward Thinking:** Identify trends, anticipate problems and develop innovative and cost-effective solutions; recognize that today's public policy decisions will determine tomorrow's community.

LONG RANGE GOALS AND ACTION STRATEGIES

The goals and recommended action strategies that follow were created by City Council along with the City Managers. Named 'BluePrint for Amarillo', The Council Priorities and City Manager Initiatives were authorized by City Council in November 2015. BluePrint for Amarillo sets the strategic direction the City of Amarillo will take in terms of focus, priorities and allocation of resources. By following a Community Engagement model, City staff will develop the processes to pursue the BluePrint for Amarillo's objectives and initiatives in a way that can be measured. Many of the initiatives are already underway while others require further staff evaluation or participation with partners in the private sector, educational institutions and other community groups.

CITY OF AMARILLO

City Council's Top Five Priorities	City Manager's Top Five Priorities
Downtown Redevelopment/Liberty Square Community Counts (Disadvantaged Areas) Youth Athletics Infrastructure Community Appearance	Best Practices Safety Program Contract Administration Diversity Study Technology Review

DOWNTOWN REDEVELOPMENT AND LIBERTY SQUARE

This priority is focused on continuing the City Council's commitment to downtown development. This includes completing the catalyst project already underway – the downtown hotel, parking garage and Multi-Purpose Events Venue. Other projects include Liberty Square and the potential renovation and expansion of the Amarillo Civic Center Complex.

Downtown redevelopment will need a focus on implementation of the Strategic Action Plan, the Catalyst Projects and increased collaboration and partnering while engaging the entire community.

In addition to helping carry out projects currently underway, this initiative will expand efforts to accommodate private investment and initiate work on the "Next Phase" of projects.

Current Downtown Redevelopment Projects include:

- Buchanan Street and 6th Avenue Grant-Funded Streetscape Project
- Convention Center Hotel
- LGC Parking Garage
- Utility and Street work for Multi-Purpose Event Venue (MPEV)
- City Hall Utilities
- 8th Avenue Paving
- T-Anchor Force Main
- 8th Avenue Streetscape
- Multi-Purpose Event Venue (MPEV)
- 7th Avenue and 8th Avenue conversion to 2-way thoroughfares
- Streetscapes along Buchanan Street and 6th Avenue
- Buchanan from 6th to 2nd Avenues
- 6th Avenue from Taylor to Polk Streets
- Wayfinding System in vicinity of catalyst projects
- Parking Management System in the LGC Garage and in the vicinity of the catalyst projects
- Transportation Investment Generating Economic Recovery (TIGER) grant re-application for funding
- Repair/Rehabilitation of 5th and 6th avenues
- 5th Avenue pedestrian corridor/new paving and traffic calming
- 6th Avenue brick rehabilitation
- 7th Avenue brick rehabilitation
- West Texas A&M University expansion into downtown

Expansion efforts include:

- Establishment of one or more Public Improvement Districts (PIDs) in the area
- Establishment of a historic district in the warehouse area
- Evaluation and refinement of incentive offerings by TIRZ, LGC, Center City, etc.
- Expansion of housing-specific incentives
- Reevaluation of design standards in warehouse area
- "Next Phase" Projects include:
 - Civic Center Needs Assessment
 - Formal design concepts for Liberty Square
 - Preliminary construction costs
 - Architectural & Engineering (A&E) for project construction and green space
 - Streetscape costs
 - Expansion and relocation of transit facilities
 - Enhancement of gateways into downtown
 - Enhancement of City-owned properties

CITY OF AMARILLO

- Additional Priority Initiatives:
- Enhancement of alternative transportation
- Completion of priority Civic Center renovations/expansions
- Completion of TIGER grant funded projects
- Redevelopment/Remodel of Santa Fe Depot
- Completion of Liberty Square
- Additional parking facilities/operations

COMMUNITY COUNTS

The Community Improvement Program will involve the creation and implementation of a multiple year strategy that includes specific plans, programs and initiatives to improve public infrastructure (utilities, streets, parks, recreation facilities, etc.), safety, health, education, community appearance, and housing issues. This priority is focused on addressing disadvantaged areas of the community, which requires an expansion of the overall mission to include the establishment of a citywide Community Improvement Program (CIP) with the goal of addressing issues related to the physical, social, and economic development concerns throughout the City of Amarillo. Older, distressed areas of the City will be identified and be given priority status for action.

The goal of this project is to assist neighborhoods with future planning and development needs by addressing the neighborhood's goals and desires through the creation of a neighborhood plan. The neighborhood plan will be a general roadmap to guide future neighborhood planning and development efforts both in general categories such as land use, zoning and circulation as well as site specific improvements. Through collaboration with neighborhood citizens, the plan will identify neighborhood improvement goals and objectives and establish area-specific strategies for implementation of the plan. The Community Planning Program has many aspects including education programs, housing needs, transportation, public safety, social services, infrastructure needs, health services, economic development and character/image.

Neighborhood Plans can help areas by describing clearly what the neighborhood wants to accomplish, providing a framework for zoning, giving direction to the City, offering residents and businesses a clear picture of the development desired, informing property owners and potential developers as to what businesses are needed and providing guidelines for the design. The Neighborhood Plan Initiative has six targeted areas which are the Heights, Barrio, San Jacinto, east Amarillo, Eastridge and north Amarillo areas.

Programs/initiatives to be addressed:

- Housing Assistance Programs
- Educational Assistance Programs
- Family Assistance Programs
- Occupation Assistance/Training Programs
- Neighborhood Character/Beautification Program
- Transportation/Public Transit Study
- Long-Term Capital Improvement Program Budgeting for Targeted Areas
- Land Banking Program in Targeted Areas

The Neighborhood Plan process involves:

- Data Collection and Analysis
- Formulation of Goals
- Identifying Challenges/Opportunities
- Identifying Objectives
- Identifying/Assessing Strategies
- Creation of an Action Plan
- Adoption of an Action Plan
- Implementation of an Action Plan
- Performance Evaluation

There are three phases to the City of Amarillo's Neighborhood Plans:

- Phase I – Defines the area, analyzes the existing conditions and markets

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- Phase II – Drafts and implements the Community Engagement Plan, activates the plan, and determines neighborhood objectives
- Phase III – determines strategies, action steps, Action/Implementation Plan, and adopts the plans

YOUTH ATHLETICS

This priority is focused on evaluating youth athletic programs provided in the community and identifying opportunities for expansion. The group will also evaluate deficits in programs and facilities to ensure that both current and future demand will be met not only on a recreational level but also on a competitive level. The goal is to meet the youth athletic program demands of the community but also attempt to minimize the amount of travel experienced by many local competitive youth athletic teams in the community while increasing the potential economic impact that youth athletic tournaments can provide.

The overall goal of this initiative is to improve city-wide services and quality of life as it relates to recreational and competitive youth athletic programs and facilities. To gather more information about the availability, need, and opportunity of recreational and competitive youth athletic programs a series of public meetings will be held, along with:

- Identification of current youth athletic program providers and subsequent interviews
- The creation, distribution and compilation of a youth athletic program needs survey
- Identification of current participation rates and facility demand for youth athletic programs
- Identification of shortfalls and program expansion opportunities
- Identification of costs associated to address shortfalls and program expansions
- Short- and long-term planning efforts have identified current and future needs for the following youth athletic-related facilities:
 - Rick Klein Baseball Complex Expansion
 - New Youth Softball/Baseball Complex
 - Multi-Use Field Expansion
 - Court/Gym Facility
 - Indoor Aquatic Center
 - Regulation Soccer Fields
 - Soccer Complex
 - Amarillo National Tennis Center Expansion
 - City Recreation Center

Youth athletic program deficits and expansion of programming needed in specific areas will be identified through this process and costs associated with those recommendations will be provided in Phase II.

INFRASTRUCTURE

This goal of this initiative is to create a long-term plan to manage City of Amarillo infrastructure including maintenance, expansion and funding. One of the primary goals is to develop a multi-year infrastructure capital improvements plan to communicate the future capital investment needs as well as making the plans readily available to the public.

To create this long-term maintenance (including inventory, evaluation, and prioritization) and expansion (including identification of existing/future plans, and prioritization) plan, current inventory must be assessed and funding sources for infrastructure improvements evaluated. Currently, infrastructure can be funded by the General Fund through property and sales taxes, bonds and loans as well as Enterprise Funds such as rates and fees, bonds, and loans.

The City will develop a Capital Improvements Plan (CIP) using best practices, innovative approaches, community engagement and technology to provide valuable data to our citizens on a daily basis.

COMMUNITY APPEARANCE

The mission set forth by the Council is to work as a community to enhance the appearance of our gateways, corridors, and neighborhoods for residents, visitors and prospective community members to ultimately develop a clean, safe, healthy and vibrant Amarillo. This can only be achieved by addressing the appearance of Amarillo. This includes the appearance of our public spaces (right of ways, parks, facilities, etc.), housing stock, weed abatement and other items which reflect the quality of our City and the importance we place on having a clean and safe community.

The Community Appearance priority will require partnership with several community organizations that all share an interest in bettering Amarillo's reflection in the eyes of those visiting and those who live here. The potential stakeholders include organizations like the Amarillo Association of Realtors, the Apartment Association of the Panhandle, the Amarillo Hispanic

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Chamber of Commerce, the Amarillo United Citizens Forum, Center City, the Chamber of Commerce, the Convention and Visitors Council, the Hotel Association, the Amarillo Branch of the NAACP, the Panhandle Regional Planning Commission, Potter and Randall counties, the Texas Department of Transportation (TxDOT) and Welcome Pardner.

Concerns that have been identified include a wide variety of public spaces that could improve with rehabilitations or additions:

- Abandoned/vacant buildings
- Airport entrance – “Gateway”
- City employee appearance
- City equipment appearance
- Commercial areas
- Dead trees – proper removal and disposal
- Graffiti
- Homelessness/Transient population
- I-40 gateway (east and west), frontage roads – weeds, landscape/unifying theme, inconsistent maintenance, all entranceways
- Junk vehicles
- Landscaping
- Park land – open spaces, antiquated structures
- Parking vehicles in front yards
- Thoroughfare/Right-of-Ways – inconsistent easement maintenance
- Tires – proper disposal, regulate the tire stream
- Rental Properties (SFR)
- Residential areas (quadrants)
- Signs/signage
- Solid waste – waste stream
- Targeted neighborhood programs
- Taxicabs – ground transportation
- Weeds – fuel load – controlled burns

A tentative plan for how the City and other organizations may approach these issues and concerns has been developed:

- Community input
- Reviews of existing code
- Development of an action plan
- Identification of priorities
- Developing the scope
- Staffing needs to facilitate

BEST PRACTICES

The Best Practices initiative is concerned with evaluating and recommending a Best Practices policy for the City of Amarillo. One of the goals is that all departments will operate under a Best Practices policy to ensure the most efficient and proactive response to customer queries and needs.

During the initial assessment, each department will gather information regarding current practices versus best practices. This includes gaining a complete understanding of fiscal impacts and knowledge of staffing needs, accreditations, etc. Ultimately, each department will determine its best practices and accreditation processes to implement.

The initial assessment process for best practices will be completed by Sep. 30, 2016 and departments will prepare a plan to accommodate the accreditation processes and/or implementation of those best practices by Dec. 30, 2016.

SAFETY PROGRAM

The City of Amarillo is committed to the safety of everyone. This initiative is responsible for increasing safety knowledge and compliancy from citizens and all employees through prevention, education and awareness. To accomplish this goal, City staff will review the safety management structure, leadership competencies and management systems and will identify any cultural improvements that could enhance the overall safety of everyone.

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As recommended in the DuPont Safety Management Assessment, the City is implementing a safety improvement strategy consisting of five core elements:

- Safety Management Structure – Review the City’s safety leadership structure and Division/Departmental safety leadership organizations to oversee the safety effort and ensure safety goals and objectives are achieved
- Safety Leadership Competencies – Develop and implement a city-wide system to ensure that the department heads and division directors possess the necessary skills and competencies to effectively lead the safety effort and demonstrate safety as a core value
- Safety Management Systems – Institutionalize the processes used to manage safety which focuses on reducing injuries while promoting safety awareness and identifying hazards in the workplace
- Performance Management System – Develop objectives for safety management systems and leadership, coupled to comprehensive metrics, to monitor the effectiveness of leadership and their ability to continually advance the safety culture
- Cultural Improvements – Develop objectives for leadership to continually advance the safety culture

The City of Amarillo will strive to improve safety and safety compliance through a number of objectives aimed at increasing safety awareness and continuing safety education to ensure the best possible retention in the hopes of limiting the amount of accidents and injuries. These objectives include the:

- Completion of a city-wide comprehensive Personal Protective Equipment (PPE) Policy
- Acknowledgement and agreement to a Safety and Health Statement
- Preparation and implementation of departmental-wide Personal Safety Action Plan (PSAP)
- Increased training for supervisors on the application of Job Safety Analysis, Job Safety Observations and Incident Investigations
- Provision of continual Safety Training to all employees and management
- Conduction of a Safety Perception Survey
- Implementation of “Tailgate Sessions” to complement JSA trainings

CONTRACT ADMINISTRATION

There is a perception that certain City of Amarillo professional contracts are given to only a select handful of firms. By statute, these contracts are not often required to be competitively solicited. The Contract Administration initiative will strive to ensure that opportunities are provided for all professional firms wishing to perform City-related work. The entire Contract Administration process will be evaluated and staff will meet with contractors for input on their experiences with the City to gain a better understanding of areas needing improvement.

The City of Amarillo will evaluate the following aspects of the contract administration process:

- Structure and types of contracts and specifications
- Project administration related to contracts
- Related ordinances, laws and regulations
- Contract related communication
- Standardization of contract administration and contract deliverables
- Risk assessment
- Cost strategies
- Contract performance measures
- Stakeholder analysis and community engagement processes
- Contract management software
- Training
- Plan implementation cost estimates

DIVERSITY STUDY

The Diversity initiative is focused on achieving a strong, sustainable and cohesive workforce. City staff will develop, promote and implement policies, procedures and systems that ensure the City of Amarillo’s workforce reflects our diverse community. The City of Amarillo will embrace Amarillo’s culture of diversity to incorporate all the cultural richness, innovative ideas and contributions from the entire community.

The City of Amarillo defines diversity as the presence of different perspectives among people with respect to race, ethnicity, gender, age, sexual orientation, socio-economic status, religion, national origin and disability status along with any other identifiers or cultural backgrounds.

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During Phase II of this project, staff will look at the City's demographic information provided by the 2010 U.S. Census Bureau as well as review the City's current workforce demographics and analyze the two reports, looking for both similarities and differences. As the City engages in strategies as well as the creation and implementation of goals (as approved by the City Council and City Manager), the information listed above will be further disaggregated and expanded to ensure that the City reviews all areas of the current workforce and ultimately, develops a diversity plan that truly reflects Amarillo's workforce.

TECHNOLOGY REVIEW

The primary mission for this initiative is to ensure technology is readily available to employees and citizens. The City will focus on putting technology in the hands of City employees to make their work more efficient and accessible, allowing citizens to access budgets, plans and actions from a technological standpoint. The City is critically reviewing how to use innovative technology to deliver services and information to citizens, visitors and employees.

As part of the technology review, the City has completed an analysis of three key areas that fall within the scope of its initiative:

- Online presence – enhance and expand the City's online presence to provide transparent, readily available services and information
- Technology requirements and business processes – analyze departmental technology requirements and business processes to identify opportunities for improved performance and efficiencies
- Technology infrastructure – identify technology infrastructure upgrades or changes required to modernize and provide the framework to support the two above items

Each key area has been expanded to assist in targeting the necessities of the Technology Initiative.

Online presence:

- Website design including assessment of essential elements and functionality, design recommendations, technical assessment, design and approval, and implementation of recommendations
- Online delivery of budgets, plans and actions including identification of potential delivery solutions
- Social media, text messaging and RSS feeds including prioritization and implementation
- Mobile applications including assessment, technical programming and design, and prioritization and implementation

Technology requirements and business processes:

- Identifying information elements to be gathered and design standardized method for collection and documenting
- Assessment of departmental technology requirements ensuring public information and content management is supported and integrated
- Evaluation of findings and formulation of recommendations
- Identification of priorities, dependencies and fiscal impacts
- Implementation of recommendations

Technology infrastructure:

- Connectivity (the data "highway") including ensuring existing deficiencies that impede current services are addressed such as slow data connections at most city locations outside the downtown area
- Hardware and software ensuring existing deficiencies that impede current services are addressed

BASIS OF PRESENTATION - FUND ACCOUNTING

Fund Accounting:

The City's accounting and financial reporting are in accordance with methods prescribed by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association. The accounting policies of the City of Amarillo conform to generally-accepted accounting principles applicable to governmental entities. Accordingly, the accounts of the City are organized on the basis of funds and account groups. Each fund is considered a separate accounting entity. Funds are used in governmental accounting to segregate sources and uses of monies. The operations of each fund are accounted for with a separate set of accounts. The fiduciary funds are not included in the budget since they are not subject to appropriation

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and are governed by a separate trust document or board. In addition to the above-described fund accounting structure, we make several adjustments to build the entity-wide financial statements required by GASB statement number 34.

Governmental Funds:

General Fund: The General Fund is the general operating fund of the City and the City's most significant fund. It is used to account for all financial resources except those that are required to be accounted for in another fund. Most common City functions such as public safety, parks, library and administration are contained in the General Fund. Temporary grant programs that will ultimately have to be funded by the General Fund are included in the General Fund. These temporary grant programs usually provide full or partial funding of the program for a few years and are then incorporated into their normal General Fund budget.

Special Revenue Funds: Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted for specified purposes. They are used mainly to budget and account for grants made to the City. Special Revenue Funds are also used to account for the transactions of the Public Improvement Districts (PIDs) organized in the city since those funds are earmarked for a specific purpose. The Court Technology Fund and the Court Security Fund are both Special Revenue Funds since their revenue can only be spent for a specific purpose. Special Revenue Funds also include our Housing Assistance Program, along with the Emergency Shelter and Supportive Housing, the Community Development Block Grant, the Summer Lunch Program, library grants, the Police Seized Property Funds, other law enforcement grants, the law enforcement and firefighter training grants, the Home Program, Hazardous Materials Transportation, and Urban Transportation Planning Grants, Public Health and Women, Infants & Children grant, and the Emergency Management Pantex Agreement in Principle (AIP) grant. The above grant funds are not subject to appropriation. The budget will be negotiated with the granting agency and accepted by the governing body when they approve the grant contract. The grant budgets are estimates presented to gain a better understanding of the City's entire financial picture. The Public Improvement District (PID) budgets along with the Court Technology Fund, the Court Security Fund and the Police Seized Property Fund are subject to appropriation and approved by the City Council in the budget process.

Debt Service Fund: The Debt Service Fund is used to account for accumulation of resources for, and the payment of, general long-term debt-related costs. The City has three debt service funds. The General Obligation Bonds and our 2010 and 2017 Certificates of Obligation are supported by annual property tax assessments. The Certificates of Obligation Bonds issued for Public Improvement District improvements are supported by annual PID assessments and are reported in the Debt Service Fund. This City has used Certificates of Obligations to rebuild a golf course, annual debt service associated with this bond are supported by golf revenue. Enterprise Funds debt obligation are recorded in, and provided by, revenues from that fund's business activities. Accordingly, Certificates of Obligation issued for Enterprise Fund activities are not budgeted in the Debt Service Fund. For additional information, we also include the payment schedule for the water and sewer debt. However, water and sewer bonded debt is budgeted and paid in the Water and Sewer Fund.

In keeping with our policy of funding long-term obligations on an annual basis, we have a separate debt service fund to provide for our sick leave and annual leave obligation.

Capital Projects Funds: Capital Projects Funds are used to account for financial resources to be used for the acquisitions or construction of major capital improvements and facilities. Approved Capital Projects are detailed in the Capital Projects section of the budget and include the General Construction Fund, the Street Improvement Fund, the Civic Center Improvement Fund, the Golf Course Improvement Fund, the Bivins Improvement Fund, the Animal Shelter Improvement Fund, and the Solid Waste Improvement Fund. Capital projects for Proprietary Funds (Enterprise and Internal Service Funds) would be budgeted in those individual funds.

Proprietary Funds:

Enterprise Funds: Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business. The intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income, if appropriate, should be accounted separately for capital maintenance, public policy, management control, accountability or other purposes. Enterprise Funds are used to account for the activities in the airport, the drainage utility, and the water and sewer system.

Internal Service Funds: Internal Service Funds are used to account for the financing of goods or services, on a cost-reimbursement basis, for agencies of the City or for other governments. Internal Service Funds are used to account for the activities of the Fleet Services, Information Technology and the City's self-insurance activities.

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Basis of Accounting/Budgeting:

The basis of accounting refers to revenues, expenditures or expenses being recognized in accounts and reported in the financial statements. All governmental funds listed above are accounted for using the modified accrual basis for financial reporting and for budget purposes. With the modified accrual basis of accounting, revenues are recognized when they become measurable and available as current assets. For example, sales taxes are considered "measurable" when in the hands of the State Comptroller and are recognized as revenue at that time. Other major revenues that are subject to accrual include utility franchise taxes, intergovernmental revenues, interest, rentals, and intercity charges. Waste collection fees are recorded as revenue when billed. Major revenues that cannot be accrued include hotel occupancy taxes, licenses, permits, fines and forfeitures. Property taxes projected to be collected within 60 days after year-end are considered to be available in the current fiscal year.

For a governmental fund, capital would be recorded as expenditure in the governmental fund and recorded as an asset in the general fixed assets group of accounts. On the entity-wide financial statements required by GASB 34, we would recognize the depreciation on the general fixed assets in their corresponding activity. GASB 34 requires several adjustments to full accrual accounting and has a consolidated view by activity without regard to fund type. In the governmental funds (above), expenditures are recognized when the related liability is incurred; however, budgets are encumbered when contracts are awarded. Governmental funds accumulated unpaid vacation and sick pay are recorded as liabilities on the entity-wide financial statements and not at the fund level.

All proprietary funds listed above are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. The liability for compensated absences is recorded as an operating expense when incurred and reported as a liability on the balance sheet for the applicable fund. In a proprietary fund, a capital expenditure would be recorded as an asset on the balance sheet of the proprietary fund and depreciated over its useful life.

As previously mentioned, we used the modified accrual method for both accounting and budgeting in the governmental funds. However, we operate with two types of capital budgets: nominal capital and capital projects. Nominal capital is defined as capital items under \$25,000. The nominal capital is budgeted in a department's operational budget in both governmental and proprietary funds. For a governmental fund, nominal capital would be recorded as an expenditure in the governmental fund and recorded as an asset in the general fixed assets group of accounts.

For the proprietary funds, we also budget nominal capital and depreciation in the operating budget of the department. The large capital purchases are budgeted in the capital projects budget. Depreciation is estimated on existing assets and large projects anticipated to be in service in the upcoming year. In determining proprietary funds available resources, both the nominal capital (which is included in the operating budgets) and capital projects would be shown as expenditures. However, depreciation would be shown as a reduction of expenditure since it is a non-cash item. As previously mentioned, all capital items (both nominal capital and capital projects) would be recorded as assets on the balance sheet of the proprietary fund and depreciated over their useful life for accounting purposes.

It should be noted that the budget of a proprietary fund is a management tool as opposed to a legally adopted appropriation of funds. For lack of a better term, the budgets of the proprietary funds are a hybrid, using elements of full accrual and elements of modified accrual. Like the modified accrual, capital purchases are budgeted, but depreciation is also budgeted (full accrual). We feel this method of budgeting proprietary funds gives management the control to manage the departmental expenditures.

Another important difference in our method of accounting and budgeting is in the fiduciary funds. We do not budget fiduciary funds since they are not available for appropriation by our governing body. A trust document or other governing body governs fiduciary funds.

FINANCIAL POLICIES

The purpose of the City of Amarillo's financial policies is to establish and maintain effective long-term management of the City's financial resources. As a result of the City's financial policies, the City should be able to retain a sound financial condition, retain favorable bond rating to provide future generations with the ability to borrow capital at favorable interest rates, and balance the needs of communities with their ability to pay. A more detailed explanation of the City of Amarillo's Financial Policies will follow the summary below.

SUMMARY OF FINANCIAL POLICIES

- Maintain a balanced budget
- Maintain an adequate tax rate comparable with similar cities
- Maintain budgetary control over revenue and expenditures

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- Stabilize rates and fees
- Charge user fees to cover at least a portion of the cost of a service
- Provide reserves for unforeseen items
- Charge administrative services to grants and proprietary funds
- Process General Fund payments from the Water and Sewer System
- Only request grant funding when the purpose of the grant is consistent with the goals of the City of Amarillo
- Plan and make capital acquisitions in an orderly fashion
- Provide debt financing when needed
- Adhere to a prudent Investment Policy
- Make annual provisions of long-term obligations
- Maintain a minimum number of funds to report the activities of the City of Amarillo

Balanced Budget:

The City of Amarillo will develop a balanced budget for all funds subject to appropriation. Current resources (current revenues plus appropriated reserves) will equal or exceed budgeted expenditures. Long-term debt will not be used to fund current operating expenses. Moreover, non-recurring resources will only be used to fund non-recurring expenditures.

Tax Rate:

The tax rate should be comparable with similarly sized Texas cities and should be adequate to produce the revenues needed for traditional City services included in the City of Amarillo's General Fund. Also, the City strives not to exceed the rollback rate as computed in the Truth in Taxation calculations. The City grants an \$8,600 / age 65 exemption or disability exemption. Moreover taxes are frozen for age 65 or disability.

Annual Budget and Budgetary Control:

The City will prepare a detailed budget for public hearings that delineates the sources and uses of funds. The City will be prudent in preparing the annual budget. The City will seek to prepare a conservative budget where revenue estimates are reasonably attainable and not aggressive. Expense budgets should also be reasonable, but should also provide for unforeseen expenditures. Year-end excess of revenue over expenditures not needed for reserve requirements will be used to finance the City's capital requirements in subsequent years in accordance with the City's pay-as-you-go financing of capital. The City will establish and maintain a traditional line-item budget as one of management's means of monitoring both revenue and expenditures throughout the fiscal year.

Rate Stability:

The City strives to not have large rate increases in taxes or other user fees and charges. When possible, large rate increases should be anticipated and phased-in gradually to be less burdensome on our constituents.

User Fees:

In order to minimize the cost of services to our citizens in the form of property taxes, user fees will be used to recoup the cost of services to the extent economically possible. When it is not practical to offset the entire cost of a service with user fees, the City will charge a fee for the service to partially offset the cost. While not restricted to the budget process, user fees are reviewed as a part of the budget process.

The City will adopt annual utility rates that will generate revenues adequate to provide for operations of the system including depreciation, legal requirements of bond covenants, capital replacement and expansion of the system.

Reserves:

The City seeks to maintain reserves, which should be sufficient to provide financing for capital or special projects and meet unforeseen contingencies such as lawsuits, tax roll tie-ups, fluctuations in sales tax, receipts from the city-owned utilities, and other fiscal emergencies. While many cities enjoy the stability of the majority of the revenues being generated by property taxes, most of the City of Amarillo's revenues are heavily dependent on the local economy (e.g., sales tax) and/or are weather-related (utility charges and franchise taxes). The City of Amarillo has enjoyed overall growth in its revenues. However, due to the potential volatility of the City's major revenue sources, the overall revenue and corresponding fund balances are more vulnerable than a city then that of a city that is more dependent on property taxes as its major revenue source. Accordingly, the target reserve balance for the General Fund would be about three months of the current operating budget. For proprietary funds, the target reserve balance would be three months of the operating budget plus at least one year's capital. If large

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capital needs are anticipated in the near future, reserves may be accumulated to provide for at least a portion of the needed financing. For the Public Improvement Districts maintained by the City, the long-term reserve would also be at least three months operating expenses and could also have a capital replacement reserve. General Fund balances greater than needed for the purposes stated above are transferred to Capital Projects funds in our normal budgetary process to provide for current and future capital needs.

In calculating reserves, the City of Amarillo uses "Available Funds" as opposed to Fund Balance. With Available Funds, the City only includes those items readily convertible to cash, less liabilities and encumbrances. The main items excluded from Available Funds would be inventories and unrealized changes in the value of investments. Inventories should remain at about the same levels from year to year and would not be available for appropriation. The City generally holds investments to maturity and temporary increases or decreases in the value of these investments are not germane to the budget process. Since the calculation is different from Fund Balance, the actual beginning of the year calculation is included on the "Summary of Resources and Expenditures" presentation.

General and Administrative Charges:

The General Fund should be compensated by all enterprise funds and internal services funds for the administrative services provided, such as management, finance, personnel and other general administrative costs. Also, to the extent allowable by the granting agency, the City will recoup all allowable indirect costs to compensate the City for administration of the various grant programs. For grants, the administrative fee takes the form of indirect costs. These costs are derived from our indirect cost allocation plan, which is developed in accordance with Federal Cost Principals for allocating overhead costs. For City functions, the administrative fees are derived from a modified version of our Indirect Cost Allocation Plan. The Indirect Cost Plan is modified to recognize the General Government Expense, which is mainly the Mayor and City Council portion, along with the administrative costs associated with the Mayor and City Council. The Mayor and City Council set policy for the entire organization and these costs are recognized in our modified Indirect Cost Plan.

General Fund Payments from the Water and Sewer Utility and the Drainage Utility:

The Water and Sewer Utility is operated in a manner similar to a Public Utility. Accordingly, the Water and Sewer Utility makes corresponding payments to the City of Amarillo General Fund that a private utility would be required to make. The Water and Sewer Utility makes payments in lieu of tax payments for property taxes and franchise taxes. Consistent with our above policy on administrative charges, the Water and Sewer Utility also reimburses the City for administrative costs associated with the Water and Sewer Utility.

The payment in lieu of property tax is calculated on the estimated property value of the Water and Sewer System at the current tax rate including the half percent sales tax in lieu of property tax rate. The payment in lieu of franchise tax is calculated in a similar manner as our telephone franchise tax, which is a per line charge. The Water and Sewer Utility pays the General Fund a per account charge on each water and sewer account monthly. The rate is adjusted annually for increases in inflation as measured by the Consumer Price Index and any increase in water and sewer rates. The account charge reduces weather-related fluctuations in payments and makes the payment more predicable for both the General Fund and the Water and Sewer Utility.

It should be noted that the General Fund pays the Water and Sewer Utility for water and sewer service. In fact, the City of Amarillo is one of the larger Water and Sewer Utility customers. Likewise, the City pays a drainage fee to the Drainage Utility, and the Drainage Utility pays an administrative fee to the City.

Grant-in-Aid Policy:

The securing and/or approval of federal and state assistance will be based on the following criteria:

- What benefit does the project have to the community?
- What will be the future impact to the city due to acceptance of the funding, and what is the level of local funding?
- How does the project relate to current operations and/or other future plans of the organization?
- With very few exceptions, grants are expected to pay their fair share of overall City administrative costs in the form of the indirect cost rate.

Capital Acquisition/Improvement Policy:

The City will plan and budget for the replacement of equipment and capital assets as the need arises. Minor capital replacement items will be planned for and provided in the department's operating budget. Capital replacements should be limited to items that are no longer functional, unable to be repaired, not economically repairable, or a safety hazard. Once the item is replaced, it is generally sold in the City auction.

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Planning for major capital improvements is on a five-year basis and is updated annually. The City uses pay-as-you-go financing of capital acquisitions where feasible. When debt is needed to finance capital assets, the City strives to schedule bond issues so that level payments are made each year over the life of the issue and the term of the financing does not exceed the useful life to the asset.

The City of Amarillo prioritizes the funding of capital improvement projects on the basis of a five-year Capital Improvement Plan. A capital improvement is any expenditure for the purchase, construction, replacement, expansion, or major renovation of the physical assets of the city when the project is relatively expensive (more than \$25,000), long-term and permanent. Some common examples are streets, libraries, traffic signal systems, fire stations, additional trucks, and water and sewer lines. Capital needs of less than \$25,000 (minor replacement items) are provided for in the department's annual budget. The approved projects for the first year of the five-year capital improvement program are incorporated in the City's budget in the "Capital Projects" section of the budget. The functions of the Capital Improvement Program are as follows:

1. Planning for the eventual replacement of capital items and estimating the cost of replacement;
2. Scheduling all capital projects over a fixed period with appropriate planning and implementation;
3. Budgeting priority projects and developing revenue sources for proposed improvements;
4. Coordinating the activities of various departments in meeting project schedules;
5. Monitoring and evaluating the progress of capital projects; and
6. Informing the public of projected capital improvements.

The following questions are considered when justifying a project:

1. What is the relationship of the project to the progress of the entire city?
2. Is this project part of a large program? How does the project relate to the goals of the program?
3. How many citizens will be helped by it? How many citizens will be harmed or inconvenienced if the project is not considered?
4. Will it add to the value of the surrounding area? Will it increase the valuations of local property?
5. Will it increase the efficiency of the performance of a service? Will it reduce the ongoing costs of a service or facility?
6. Will it provide a service required for economic development of the community? What improvements would be of the most value in attracting commercial and industrial firms?
7. Is this project required to complete a major public improvement?
8. Will rapid urban growth in the area of the proposed project increase the costs of land acquisition if the project is deferred?
9. Is the project well identified by the citizens? Does it have established voter appeal?
10. Is the project needed to protect public health or safety?

Consistent with the City's philosophy on user fees, the City passes a portion of the cost of extending utilities and improvements in subdivisions to developers of the subdivisions rather than to the general public. Additionally, where the levels of desired city services are beyond the norm for a subdivision, Public Improvement Districts have been created to provide enhanced services without burdening the entire community.

Capitalization Policy:

Factors to be considered in determining items to be capitalized are as follows:

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1. The expected normal useful life is greater than one year.
2. The item has a unit cost of \$5,000 or more. Unit cost should include any charges for freight or installation.
3. The capital cost of an integrated system, such as a personal computer, should be capitalized as one unit, including all the applicable costs to make the unit function properly.

Debt Policies:

The City of Amarillo prefers to finance capital acquisitions and improvements on a pay-as-you-go basis. Generally, year-end excess of revenue over expenditures are earmarked for future capital needs and transferred to capital project funds in our governmental funds during the budgetary process. For proprietary funds, the excess of current revenues over operating expenses and debt service will be used for capital expenditures. When capital needs exceed funding of a pay-as-you-go basis, debt will be issued. The City will not use long-term debt to finance current operations. The level of indebtedness the City can reasonably expect to incur is analyzed to make sure that the City's high credit standing is not jeopardized. Accordingly, long-term debt will be used only for capital projects (replacements, expansions, improvements, and acquisitions). Short-term debt will be used only as interim financing for projects that will result in capital improvements.

When debt is issued, the City of Amarillo will employ competent financial advisors and bond counsel. The City shall use a competitive bidding process in the sale of debt unless the use of a negotiated process is warranted due to market timing requirements (refunding), or a unique pledge or debt structure. The City will award competitively issued debt on a true interest cost (TIC) basis. The general policy of the City is to establish debt repayment schedules that use level annual principal and interest payments. The City will not enter into derivative transactions. The financing of the project should not exceed the useful life of the improvement. However, maturity schedules can be modified in a refinancing to level out debt service payments, including extending maturities. The capital acquisition or improvement should benefit future citizens. Where possible, the City will use self-supporting bonds instead of General Obligations Bonds to finance projects. However, the City will issue combination tax and revenue Certificates of Obligations as a credit enhancement to what would otherwise be a revenue bond. All debt will be soundly financed by conservatively projecting revenue sources utilized to pay debt. For revenue bonds, the net revenues available for debt service should be at least 1.25 times the average annual principal and interest requirements of the revenue bonds. The City will structure debt repayment schedules to achieve level debt service payments and avoid debt that provides for balloon payments. The City of Amarillo maintains a good rapport and communication with bondholders and rating agencies at all times and follows a policy of full disclosure on every financial report. Currently, all bonded debt for the City's Water and Sewer System and the Drainage Utility Fund is solely supported by the revenues of the Water and Sewer System and the Drainage Utility Fund respectively. The Certificates of Obligation debt issued for the Public Improvement Districts are fully supported by Public Improvement District assessments.

The City prefers to maintain its records in its electronic document management system. The City will maintain the following records for as long as the bonds are outstanding plus 3 years after the final redemption date of the bonds:

- Basic records relating to the bond transaction (including the trust indenture, loan agreements, and bond counsel opinion);
- Documentation evidencing expenditure of bond proceeds;
- Documentation evidencing use of bond-financed property by public and private sources (i.e., copies of management contracts and research agreements);
- Documentation evidencing all sources of payment or security for the bonds; and
- Documentation pertaining to any investment of bond proceeds (including the purchase and sale of securities, SLGs subscriptions, yield calculations for each class of investments, actual investment income received the investment of proceeds, guaranteed investment contracts, and rebate calculations).

The City will issue debt so that the proceeds from the issuance reasonably match the amount needed to fund the project, including reserve requirements and issuance costs. Accordingly, the City will utilize premiums and/or discounts on various serial maturities to meet its funding goal. However, Recovery Zone Development Bonds and Recovery Zone Facilities Bonds will be issued at par. Other Build America Bonds (BABs) will be issued at par or at a discount. The limitation on premiums on Recovery Zones Bonds will be provided in all offering documents of the proposed bonds. Before a bond offer is presented to the City Council, the City Financial Advisor and Bond Counsel will review the offer for compliance with all applicable laws and regulation. Advance refunding and forward delivery refunding transactions for savings should be considered when the net present value savings as a percentage of the par amount of refunded bonds is at least 3%. Current refunding transactions issued for savings should be considered when the net present value savings as a percentage of the par amount of refunded bonds is at least 2%. From time to time, the City may also issue refunding debt for purposes of restructuring debt, changing covenants, and/or changing the repayment source of the bonds. Such purpose should be specifically recognized by City Council.

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Issuance costs, and a reasonably required reserve, can be paid from bond proceeds. In determining a reasonably required reserve fund for purposes of this provision, the rules under § 148(d)(2) will apply. The balance of bond proceeds can only be used for capital (as defined in Treas. Reg. § 1.150-1(b)). An eligible financing of capital expenditures includes a reimbursement of capital expenditures under the reimbursement rules contained in Treas. Reg. §1.150-2.

Up to 2% of the proceeds from the Build America Bonds will be used for issuance costs and a reasonably required reserve fund could be funded from the bond proceeds. In determining a reasonably required reserve fund for purposes of this provision, the rules under §148(d)(2) will apply. The balance of the proceeds (100%) will only be used for capital improvements (as defined in Treas. Reg. §1.150-1(b)). An eligible financing of capital expenditures includes a reimbursement of capital expenditures under the reimbursement rules contained in Treas. Reg. §1.150-2.

Bonds will only be issued in an amount that can reasonably be spent within the three-year temporary period. The project manager will receive monthly reports on the spending progress to comply with this rule.

The City will hire a competent firm to calculate the arbitrage rebate annually and prepare timely filings with the IRS. The corresponding liability, if any, will be adjusted annually on the City's financial statements for the proprietary funds and be recorded as a GASB 34 adjustment in the Government Wide Financial Statements, if material. The firm will also monitor the spending on all issues that still have bond proceeds for yield restriction.

The refundable credit reported on Form 8038-CP will be prepared by the City and submitted to the IRS. The City intends to issue fixed rate debt. Accordingly, the 8038-CP will be filed at least 45 days before the applicable interest payment date, but not earlier than 90 days before the applicable interest payment date. The City will be listed in part 1 of the 8038-CP to receive the payment and will elect to have the funds electronically deposited into the debt service account.

Deposits and Investment Policies:

State statutes govern the City's investment policies, as well as the City's own written investment policy and strategy. In accordance with state law and the City Investment Policy, the City's investment objectives are to preserve capital, provide liquidity, and maximize earnings within the constraints of capital preservation and liquidity. City funds are deposited in FDIC-insured banks located within the city. All funds held at the City's authorized depository are fully collateralized with securities held by a third party.

Permissible investments include the following:

1. Time deposits, certificates of deposit, other interest bearing accounts, and bank money market accounts at the City of Amarillo's authorized depository, not to exceed the amount of collateral pledged by the depository.
2. Time deposits and certificates of deposit held outside the City depository with full FDIC insurance.
3. Certificates of deposits purchased through the Certificate of Deposit Account Registry Service (CDARS).
4. Obligations of the United States or its agencies and instrumentalities. The investment in agencies and instrumentalities is limited to 70% plus any unused portion of the taxable municipal securities limit below.
5. No-load money market mutual funds that are continuously rated AAA or AAAM by at least one nationally recognized rating agency, have a dollar-weighted average stated maturity of 90 days or less, and seek to maintain a stable net asset value of \$1 per share.
6. Taxable municipal securities rated not less than AA, or its equivalent, by a nationally recognized rating agency or rated AAA insured. The total investment in taxable municipal securities would be limited to 10% of the portfolio.

The City will not employ any investment strategy that is inherently risky and will not invest in any securities that are inherently risky. Prohibited securities include mortgage-backed securities that pay only interest, mortgage-backed securities that pay only principal, obligations where the interest rate is determined by an index that adjusts opposite to changes in a market index, obligations related to foreign currency or foreign market interest rates or indices and obligations with maturities greater than 5 years.

In accordance with GASB Statement 31, interest income will be recorded in the related fund that holds the investment. Accordingly, capital project funds will report interest income derived from investments in the capital project fund that holds the investment. However, capital project funds that rely solely on General Fund transfers for funding will transfer all interest income to the General Fund (the actual source of the funding) annually.

Interfund Transfers:

Departments within the same fund may not charge each other for work performed. However, the department requesting the work is responsible for buying the material. Interfund charges are only made if the charge is significant.

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Pension Plans and Other Long-term Liabilities:

To insure there will be adequate funds available and future generations will not be overburdened, the City of Amarillo will provide funding on an annual basis for pension obligations and other long-term obligations. Pension costs will be provided for annually in the budget process based on actual actuarial estimates. The City will strive to amortize the Actuarial Accrued Unfunded Liability (AAUL) over no more than 30 years. However, the City could use the 40-year amortization period permitted under state law to amortize the AAUL in an effort to reduce significant rate fluctuations. The provision for pension cost is recorded on an accrual basis.

The provision for accumulated unpaid vacation and sick pay will also be recognized and funded on an annual basis. The funds accumulated for the Governmental Funds' portion of unpaid vacation and sick pay will be recorded in the Debt Service Funds. Amounts needed to fund the General Fund portion of the liability for sick and annual leave liability are transferred from the General Fund as a part of the budgetary process. For proprietary funds, the liability for unpaid vacation and sick leave will be reflected on the individual fund's balance sheet and the proprietary fund will provide for the future obligation on an annual basis through the fund's charge structure. The cost of both the pension and the obligation for unpaid vacation and sick leave would be funded over the career of the employee earning the benefit instead of at termination.

The City of Amarillo had not started funding its Other Post Employment Benefits (OPEB) other than pensions until 2013. The City's OPEB obligation is subsidized post-retirement employee and dependent health insurance. The City is participating in an irrevocable trust and began funding the obligation in January 2013. For the first year the funding will be at a fund level and thereafter it will be budgeted at a department level.

Number of Funds:

The City seeks to have the minimum number of funds necessary to account for the financial activities of the City. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. When possible, the City of Amarillo will separate activities into different departments within a fund as opposed to setting up a new fund.

BUDGET PROCESS

The City uses a traditional line item budget approach, giving the highest level of detail and accountability. The 2016-2017 Annual Operating Budget is presented to Council as a Program Budget, i.e. the various programs offered by City departments is presented with program descriptions and performance measures to define the level and quality of services delivered to Amarillo citizens. The proposed Budget represents maintenance of current service levels for the more than 250 programs funded by the City. All programs have a demonstrated connection to BluePrint Amarillo and supporting Council priorities. There are no new programs being proposed in the Budget.

The Government Funds above are prepared on a modified accrual basis. The budgets of Proprietary Funds above are prepared on an accrual basis. In the budget process, City departments present a base budget and supplement to the base budget. The base budget is the funding needed to continue programs and departments at their current service level. Supplements to the base budget represent program additions, enhancements, or capital requests including new and replacement capital. The City Council adheres to the following procedures in establishing the budget:

1. Under the City Charter, the City Manager is responsible for preparing and recommending a budget for the City Council's consideration. The City Manager, working with staff in all departments, reviews and evaluates the base budget and supplemental requests to determine whether they fulfill City Council's goals and objectives, improve management effectiveness, improve service to our citizens or increase productivity. The proposed budget that the City Manager submits to the City Council includes recommendations for the program of services the City should provide and which can be financed by the City's projected revenue for the budget year.
2. The proposed 2017/2018 budget was filed August 8, 2017, which is more than 30 days prior to the scheduled adoption of the property tax rate. The proposed budget is available for public inspection. The City Council considers the City Manager's recommended budget in multiple work sessions and public hearings. The media is always represented and the public is welcome at all the budget work sessions. Public hearings are conducted to provide for citizen comments. Additional or supplemental information is available upon request.
3. The budget for the next fiscal year is legally enacted by the City Council through passage of an ordinance prior to October 1. Annual budgets are legally adopted for all governmental funds. The budgets for the Capital Project Funds and other special projects are adopted for specific projects rather than on a fiscal year basis. The proprietary funds budgets are not legal appropriations, but instead they are a financial plan for management purposes. The grant

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budgets are not formally adopted until the City Council approves the granting agency's contract. Estimates of grant funding are included to present an estimate of all funds available to the City of Amarillo in the budget.

4. Expenditures may not legally exceed appropriations at the fund level for each legally adopted annual operating budget. The City Manager may transfer appropriation balances from one expenditure account to another within a department or fund. The City Manager may also increase revenue and expenditure budgets by a corresponding amount when unanticipated outside funding is received. This adjustment must have no net effect on a fund's budget. The City Council must approve revisions that alter total expenditures of a fund. Under the City's budget ordinance, the City Council has authority to make such changes in the budget as it deems warranted.
5. At the close of each fiscal year, any unencumbered appropriation balance will lapse or revert to the undesignated fund balance. However, the encumbered appropriation balance in the Capital Projects Funds does not lapse at a year-end. At the end of each project, Capital Project budgets lapse.

BUDGET POLICIES AND GUIDELINES

Annual budgets are prepared for all funds except trust funds. Trust fund revenues and expenditures are governed by the trust requirements. The City of Amarillo utilizes a decentralized operating and capital budget process in preparing the budget. All departments have an opportunity to participate in the budget process. In conjunction with the preparation of the operating budget, all departments also submit a five-year capital plan of anticipated capital needs. The first year of the capital plan becomes the approved capital budget.

In preparing the budget, certain policies and assumptions must be made in developing the figures. It is important that the assumptions be understood and followed by each budgeting unit so as to maintain consistency in budgeting. The following are those policies and guidelines:

1. The City will maintain its current level of service to the citizens (our base budget request). No increase or decrease in service should be planned, with the exception of items related to capital programs. Any recommendations for increases in service should be included in a Supplemental Request.
2. All services that are based on a user-fee concept should make every effort to be self-supported by those fees. Some services benefit the user and the general public such as construction inspections. If there is also benefit to the general public, the fee should ideally cover at least half the cost of the service. All user fees should be reviewed in conjunction with the preparation of the budget to ascertain if the user fee is still appropriate.
3. When budgeting revenue or expense items that are dependent upon variables such as weather conditions (rain, dust, temperature, etc.), normal conditions should be used unless there is specific knowledge otherwise.
4. When budgeting for vehicles or equipment leased from the Fleet Services, the following guidelines should be applied:
 - a. When replacing vehicles of a similar kind, no allowance is needed.
 - b. When making additions to fleet vehicles, presenting the total cost of the purchase as a Supplemental Request.
5. The Accounting, Information Technology and Purchasing Departments will develop a price list of commonly purchased commodities and services to be used in budget preparation so that similar items are priced the same.
6. All capital requests, increases in service levels or new programs should be included in the Supplemental Budget for that Department. Supplemental requests will be considered using the following criteria:
 - a. For new capital, the item should make for a safer work environment or increase productivity.
 - b. For replacement capital, the item should make for a safer work environment, increase productivity, replace obsolete equipment, or significantly reduce operating costs in terms of repair and maintenance of the existing equipment.
 - c. For increases in the level of service or new programs, the increased service or new program should be in response to increased demand, benefit a large number of our citizens, or enhance the quality of life for our citizens. Consistent with our philosophy on user fees, consideration should be given as to whether the item can be wholly or partially funded with new or increased user fees.

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REVENUE/EXPENDITURE PROJECTIONS

All department heads are required to carefully monitor departmental expenditures and revenues throughout the year. The applicable department heads are very familiar with the revenues and expenditures related to their operations and are in the best position to make the revenue/expenditure estimate. All revenue sources are examined annually and individual department heads are responsible for revenue projections on revenue sources under their control. The goal in revenue estimates is that the estimate must be reasonably attainable based on historic data and trends. Department heads receive a three-year history by month and are required to estimate the revenue for the balance of the current year and next year on a month-by-month basis. All revenue estimates are reviewed by the Finance Department for reasonableness and are subject to revision.

Department heads are also responsible for expenditure estimates of their departments. Salary information and three years' historical expenditure data are provided to the department head at budget preparation. In estimating departmental expenses, department heads base their estimate on historical data adjusted for trends and possible rate increases. All expenditure projections are reviewed by the Finance Department for mathematical accuracy and by the City Manager for propriety.

AVAILABLE FUNDS OR FUNDS AVAILABLE FOR APPROPRIATION

Not all of the fund balance is available for appropriation. A portion of fund balance may be in inventories or prepaid expenses. If these assets were expected to remain at about the same level at the end of the year, they would not be available for appropriation. Since the City historically holds investments to maturity, temporary gains or losses from investment activity are excluded from available funds. Accordingly, we make a separate calculation of the available funds for every fund. The calculation includes cash, investments, and other assets which expect to be converted to cash during the next fiscal year. All liabilities that the above calculated assets will be used to satisfy are deducted along with any outstanding encumbrances at year-end to arrive at the funds available for appropriation. For capital projects funds, we also reduce available funds for the estimated remaining expenditure balances of all construction in progress. For each fund we have included a separate calculation of the available funds.

Citizen Input to the Budget:

In addition to individual citizen input, the City uses various citizen boards as a means of obtaining direct citizen involvement. These citizen boards participate in the budget process of their respective functional area. Before actual budget hearings, the City prepares and files with the City Secretary, a detailed line-item budget as a means of providing our citizens with budgetary information. The proposed budget is also available on the City's website. The City has multiple budget workshops with the City Council that are open to the public. State law requires the City to publish various tax rates and fund balances in the local newspapers before any public hearings on the budget. If a proposed tax rate is an increase over our effective tax rate (that rate which would produce the same tax levy on the same property), the City Council must have a meeting to discuss the proposed tax rate and have two public hearings on the tax rate. Since our budget and tax rate are formally approved by ordinance, the City Council must have two additional meetings to consider the ordinances on the budget and tax rate. We also make two additional public notices in the local newspaper and include the notices on the City's website.

Moreover, the City Council directly solicits citizen input on the budget and other matters of interest through a series of neighborhood meetings held throughout the City. Many of the citizen's requests and concerns are incorporated in the budget.

BUDGET PRIORITIES AND SHORT-TERM INITIATIVES

Service Levels/Demands and Staffing Changes:

The Budget addresses the BluePrint Amarillo Council priority of Employee Compensation. The Budget includes dollars to fund year one of the Amarillo Police Officer Meet and Confer Agreement which includes a 2.8% average pay increase, 1.0% raises for the Fire Department and civilian employees, and continuation of longevity and discretionary retention pay. During 2016/2017, Council approved the implementation of the Pay and Compensation Study which allowed the City to adjust beginning pay for all our pay scales to reflect market rates. The 2017/2018 budget includes funding to support the Pay and Compensation Study implemented during the 2016/2017 fiscal year, as well as dollars to address compression between employees created with the implementation of the new pay schedules. The implementation of the Pay and Compensation Study during the 2016/2017 budget was accomplished through the reduction of 21 vacant positions and reductions in other maintenance and operating expenses. The current Budget includes the reduction of 14 positions and the reallocation of nine positions. Even with the reductions made during the last two budgets, the City will continue to provide our current basic programs.

The 2017/2018 budget consists of 2,165 permanent and 329 part-time employee positions. Permanent positions have increased by one position over the current year and part-time positions have decreased by one. The priority for the 2016/2017 budget was the implementation of a market based pay and compensation schedule. With the significant budget constraints for the 2017/2018 fiscal year the departments that added positions did so only if there was an outside funding source, reduction of

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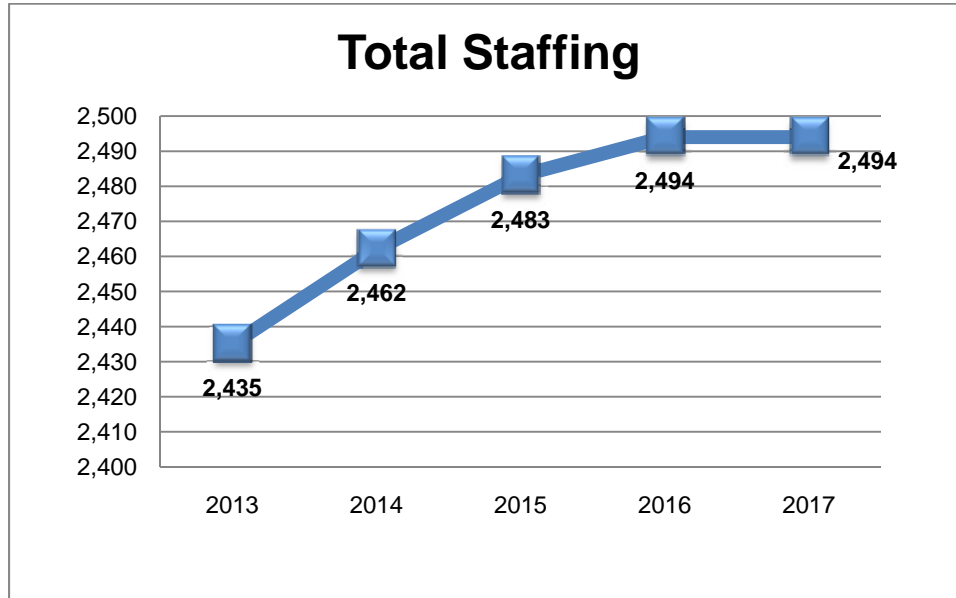
budget dollars in other areas, or the transfer of positions between departments. The Police Department reduced sworn officer positions by eight. Each of these positions were performing duties that could be performed by civilians, allowing the department to add three supervisor positions in the communications center and seven positions in Civilian Personal (two added during the current year). The Information Technology department will undergo an internal reorganization and will reduce its overall personnel by nine full time positions, from 39 to 30. The associated budget savings will be reallocated to address aging information technology infrastructure. This will allow IT to maintain and address an aging infrastructure and adhere to industry best practices.

Below is a summary of the staffing changes for the 2017/2018 Budget:

Personnel Additions	Department	Full Time
Marketing Manager	City Manager - Office of Communications	1
Special Projects Manager	Facilities Maintenance	1
Communications Shift Supervisor	AECC	3
Administrative Assistant III	Solid Waste Collection	1
Disposal Equipment Operator	Solid Waste Disposal	2
Evidence Technician	Civilian Personnel	2
Crime Data Analyst	Civilian Personnel	2
Accreditation and Compliance Coordinator	Civilian Personnel	1
Fire Lieutenant (56-hour)	Fire Operations	1
Fire Inspector	Fire Marshal	1
Administrative Assistant II	Utility Billing	2
Meter Reader I	Utility Billing	1
Program Manager	Director of Utilities	1
Industrial Waste Inspector	Environmental Laboratory	2
Industrial Waste Supervisor	Environmental Laboratory	1
Utility Worker	Drainage Utility	2
		<hr/>
Total Additions		24
Director of Community Safety and Regulatory	City Manager - Strategic Initiatives	-1
Communication Technician Assistant I	Radio Communications	-2
Police Officer	Police Department	-4
Police Sergeant	Police Department	-4
IT Support Manager	IT Support	-1
IT Support Specialist IV	IT Support	-3
IT Infrastructure Manager	IT Infrastructure	-1
Infrastructure Engineer III	IT Infrastructure	-1
IT Telecom Manager	IT Telecom	-1
Telephone Systems Engineer II	IT Telecom	-1
IT Security Architect	IT Security	-1
Administrative Assistant II	CDBG	-1
OEM Project Coordinator	Metropolitan Medical Response	-1
Park Technician I	Parks and Recreation	-1
		<hr/>
Total Change in Positions		1

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In total, staffing has increased by 59 positions from 2,435 in 2013/2014 to 2,494 in 2017/2018. Over the past several years, Public Safety has been a priority for the City Council. Of the 59 new positions graphed below, 17 are additional police officer positions with 8 officer positions reallocated to 10 civilian positions in the current year, five are new fire fighter positions, and 5 were increases to the Animal Management and Welfare Department. Below is a graph of total staffing:



Employee Compensation:

Employee compensation is always a budgetary issue. The City of Amarillo is a service-based organization and we must recruit and retain dependable employees to accomplish our mission. As stated above during 2016/2017, Council approved the implementation of the Pay and Compensation Study which allowed the City to adjust beginning pay for all our pay scales to reflect market rates. The 2017/2018 budget includes funding to support the Pay and Compensation Study, as well as dollars to address compression between employees created with the implementation of the new pay schedules. Additional compensation changes for 2017/2018 include: approval of year one of the Amarillo Police Officer Association Meet and Confer Agreement with average increase of 2.8%; 1.0% pay increase for Fire; 1.0% pay increase for civilian employees as pay-for-performance; based on annual evaluations.

Below is a recap of prior budget year pay increases

2016/2017	0.00%	Employees were eligible for a 1% lump sum payment
2015/2016	2.00%	
2014/2015	2.75%	
2013/2014 public safety	3.75%	
2013/2014 civilians	3.50%	
2012/2013	2.75%	
2011/2012	2.00%	
2010/2011	2.00%	
2009/2010	0.00%	

For 2016/2017, the City identified one-time dollars to fund a 1% pay adjustment for all employees. This adjustment was in the form of a lump sum payment and did not increase the base pay rates. The additional increases in 2013/2014 above the 2012/2013 rate were funded by a 1 cent property tax increase approved by the City Council. In 2010/2011 and 2011/2012, we could only afford a 2% employee pay raise. Moreover, top management was excluded from the 2010/2011 increases. We had to forgo employee raises in the 2009/2010 budget. The only way we could afford raises in the 2010/2011 budget was to revise our TMRS benefit. We dropped the retiree COLA in the 2010/2011 budget, which saved the City about \$2.1 million in the 2010/2011 budget and helped fund a 2% pay raise.

Through all the lackluster years, we were able to maintain all current incentive pays such as CDL driver pay, welder certification pay, and bilingual pay, giving employees opportunities to earn additional money. With the implementation of the new pay schedule, the City has adjusted the current incentive pays to only include those pays that are over and above the

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requirement of the positions. The City has also kept the Discretionary Retention Pay (DRP) for civilian employees, which is similar to longevity pay for police officers and firefighters. We have shift differential pay for evenings, nights and weekend shifts. Employees that work on holidays can receive double-time pay.

Turnover has remained an issue that we continue to address. The City feels that the implementation of the new pay schedule will greatly affect turnover in the civilian positions.

Benefits:

The City has a valuable benefit package. Police officers and firefighters start their career with three weeks paid vacation and can earn up to five weeks. Civilian employees earn two weeks of vacation time after one year of service and can earn up to five weeks. Employees will earn additional vacation days for each year of service. Moreover, employees are allowed to use up to three days per year of their accumulated sick leave for personal time off. We also recognize eight holidays per year.

Civilian employees also receive 12 sick days per year. Unused sick days can be banked and used in the future. Civilian employees can accumulate up to 60 sick days. Police officers and firefighters receive 15 sick days per year and can bank unused days without limit.

All of our full-time employees are covered in very good retirement plan. Firefighters have their own plan and other full-time employees are covered in the Texas Municipal Retirement System (TMRS). The City had been notified that the annual required contribution to TMRS would be over 23%. Most of the over 800 TMRS cities saw similar increases. TMRS was allowing cities to phase-in the new rates over an eight-year phase-in period. The City's TMRS rate was scheduled to increase from 17.83% in 2010 to 18.83% in 2011. We estimated that it would cost the City approximately an additional \$2.1 million. The City dropped the repeating COLA and the repeating Updated Service Credit in 2011 and the City's TMRS rate dropped to 14.09%. The repeating COLA was a great benefit for retirees, however, we do not believe dropping the repeating COLA will significantly hurt efforts to attract and retain employees. Amarillo is isolated in terms of competing TMRS cities and attracts most employees from the private sector. Our benefit package is still appealing compared to the private sector.

In 2011, the Texas Legislature combined the three TMRS funds into one fund with a resulting decrease in contributions. The City's 2012 rate would have decreased to less than 10%, however, we kept the rate at 14% in the budget to be able to provide for future enhancements. Our TMRS rate was scheduled to drop again in 2013 to 8.75%. With the decrease in TMRS rate, in 2013 we added five-year vesting and restored the repeating updated service credits, helping active employees. We believe these changes will help attract and retain active employees. These revisions increased the TMRS rate to 12.04% of pay, which left 1.96% of pay to start funding our post-retirement health care benefit in 2013. Our 2014 TMRS rate dropped slightly to 11.57% leaving 2.43% for our post-retirement healthcare benefit. For 2017 the City's TMRS rate increased to 12.44%, however the City continues to fund 2.43% for our post-retirement healthcare benefit

The City has historically provided subsidized health insurance to retirees. The City has funded this benefit on a pay-as-you-go basis. The GASB 45 calculation forced cities to cost this benefit, but not fund it. However, there are obvious benefits to prefunding of the benefit. Any benefit that is prefunded is less costly since earnings can be used to offset the cost of the benefit. With the funded option, a city can use a higher discount rate in calculating the benefit, which reflects the decreased cost of funding the benefit. Also, future generations of taxpayers are not burdened with the cost of prior service. The 1.96% contribution to the trust in 2013 and the 2.43% contribution to the trust in 2014, 2015, 2016 and 2017 will not totally fund the Annual Required Contribution (ARC), but it's a good start.

Our part-time employees contribute to our deferred compensation plan in lieu of social security. Full-time employees also have the option of contributing to our deferred compensation plan in addition to their retirement. All full-time employees, except police and fire, are covered by social security.

Full-time employees are covered by our health plan. Our health insurance plan is one of the better plans offered in our community. Our \$1,500 deductible is one of the lower deductibles in our area. Moreover, the City has always strived to keep the plan affordable to the employees.

This is the sixth year of our employee-only clinic: CityCare. Any person on our health plan can go to the CityCare without a co-pay. While the \$1,500 deductible is low for a hospital stay, it was a barrier to primary care for many of our lower paid employees. The clinic has been good for both the employees and the City. CityCare gave all employees, and their dependants on our health plan, access to primary care. The cost of CityCare has been less than the reasonable and customary cost of the services provided. Most importantly, it has helped improve the quality of life for many of our employees and has boosted morale. CityCare has also been an important employee recruiting and retention tool, especially of our lower paid employees.

We started our safety footwear program the same year as our clinic. The City has large self-insurance retention (\$1 million) on Worker's Compensation claims and our slip-and-fall injuries were significant in number. The safety footwear program ensures our field employees have the proper footwear for their job. Slip-and-fall injuries have decreased and we feel that the decrease

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is directly attributable to our safety footwear program. The cost of the safety footwear program is funded by the City's Self-Insurance Fund and is estimated to cost approximately \$20,000 in 2017/2018.

Insurance and Self Insurance:

The City is self-insured for many lines of coverage and usually has large self-insurance retentions and high deductibles when insurance is purchased. Health insurance, including dental, is in one fund (the Employee Insurance Fund) and other exposures are accounted for in a separate fund (the Risk Management Fund). The strategy is to assume some more risk, but also manage costs. While we do have large deductibles and self insurance retentions, we do have sufficient coverage to protect the organization.

Thru 2015 the City continued to see increasing claims and cost in the Employee Insurance Fund with the claims increasing by 10% for the last four years. The Employee Insurance Fund ended the 2014/2015 budget year with about \$31,060 in reserve. This amount is well below the targeted reserve balance of \$4.5 million. In addition to the premiums assessed to City departments, employees, and retirees; the City transferred additional funds into the Health Insurance Fund during the 2014/2015 year.

During 2015 the City reviewed the financial stability of the Fund. Since 2013 the City has made significant changes to control costs, deductible increases, out of pocket increases, dependent eligibility audits and premium increases. Historically, the City has very favorable contracts in place for Amarillo hospital services, physician's services, lab, and pharmacy. Beginning in July 2014, the City entered into a wrap network that has lower negotiated rates for healthcare services outside of the City's local network. During July 2015 the City issued a request for proposals (RFP) for the third party administration of the medical, dental and flex plans. The City anticipates that a national carrier will have more favorable discounts with network providers. Effective January 1, 2016 Aetna Life Insurance Company began provide the plan administration for the medical and dental programs.

For the 2015/2016 the city saw \$5.1 million net reduction in health plan costs driven by a reduction in claims from \$24.2 million to 18.0 million, we believe directly related to the Aetna contract. For the 2016/2017 fiscal year we anticipate claims at \$17.5 million. We have not included any employer or employee health plan increase and anticipate ending the 2017/2018 fiscal year with \$4 million in reserves, slightly below the \$4.5 million target. Overall, the City is very pleased in the cost saving measures experienced by the Health Plan during the last two years.

We believe that our employee-only clinic, CityCare, has helped to stable our healthcare costs. Before CityCare, some of our employees' only access to primary care was the hospital emergency room. A side benefit of our Clinic is that the Clinic is the largest writer of prescription drugs in our plan and predominately prescribes the lower-cost generic and formulary drugs, which helps contain costs. The Clinic is funded out of our Employee Health Insurance Fund. In keeping with our general philosophy of an incremental approach to rate increases, we are increasing the employer contribution by 15% in October 2014 and the employee/retiree portion by 15% in January 2015. Deductibles and out-of-pocket amounts remained the same for fiscal year 2015/2016, increased to \$1,500 for the 2017 year. On January 1, 2015, all Medicare eligible retirees (age 65 and above) will be moved off of the City's health insurance plan and onto a Medicare supplement plan. The City plans to fund a monthly stipend to help offset the cost to these retirees. For 2018 there are no changes to employee premiums or deductibles.

The City has specific stop loss coverage with a \$750,000 per year deductible. The deductible resets every year. Thus, if a claim crossed a year, two deductibles would apply. Therefore, the specific stop loss would only protect the plan for catastrophic claims. We do not have aggregate stop loss coverage, which would attach after total claims reached a certain point. For the vast majority of claims, the City of Amarillo's Health Insurance program is essentially self-insured.

Our Dental Plan is entirely employee funded. Like the Health plan these rates increased by 15% for the 2015/2016 fiscal year and again by 10% in 2017. However, premiums for 2017/2018 remained flat. As with other health related costs, we believe that the long-term trend is related to higher costs.

We have not had to make a transfer from the General Fund to the Risk Management Fund since 2005/2006. In our revised estimate of the Risk Management Fund, we are estimating revenues of \$5.8 million and expenditures of \$5.2 million. For the 2017/2018 budget, we are estimating revenues of \$6.0 million and \$5.4 million in expenditures. Therefore, we should end 2017/2018 with approximately \$4.1 million in reserves. The largest line of coverage in the Risk Management Fund is workers compensation. We budgeted \$2 million for workers comp claims in 2016/2017 plus another \$400,000 for insurance, protective clothing, safety and other costs. The comp rates multiplied by the comp payroll should produce revenues of about \$2.4 million in 2016/2017. We have a self insurance retention of \$1 million per worker's comp occurrence with full statutory limits. Therefore, we should not receive a comp claim back once they have been transferred to the insurance carrier. During 2017 the City transferred the administration of the workers comp claims to TPA however we will remain self insured for funding purposes. Our insurance coverage, along with our healthy reserves, should be sufficient for comp claims. General Liability, Auto Liability, and Auto Physical Damage combined are budgeted at \$1.5 million in 2017/2018. We have purchased police officer liability insurance and cyber liability insurance, which had not been purchased in the past. While we have tort limits in

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State Court, we do not have any protection in Federal Court. The most likely and most significant exposure in Federal Court is police officer liability. Cyber liability was about \$49 thousand and police liability was about \$180,000. Although we do not believe we have much exposure to cyber liability, we were able to obtain very good coverage at a reasonable premium. The police liability coverage protects both the City and the officer. Most of the insurance purchased is for property insurance. We purchase property insurance with a \$250,000 per occurrence deductible. During the 2017 renewal the City's deductible for wind and/or hail damage was adjusted to 1% of the value of the property, subject to a minimum \$50,000 deductible per location, but not to exceed \$1,000,000 per occurrence. We are growing our reserves in the risk management fund to make sure the City has funding in the event of significant wind damage to one of the City facilities.

Street Maintenance:

Street maintenance came to the forefront as a major budgetary issue in 2011/2012. In fact, most of the tax increase in the 2011/2012 budget was for streets. The Council became increasingly concerned that deferred maintenance of our streets would result in spending significantly more for street repairs in the future. This increased funding was maintained in the Street Department budgets for the subsequent years. During November 2016 the City voters approved \$89 million in bond funding to address street infrastructure and improvements.

Capital Improvement Program:

The Capital Improvement Program is one of the most important parts of our budget and our budgetary process. The City has historically funded capital projects on a pay-as-you-go basis, with budgetary surpluses being earmarked to fund our Capital Improvement Program. With the pay-as-you-go philosophy of capital improvements, it is very important to identify and anticipate future capital needs so that they can be provided for in an orderly fashion. In conjunction with our budget, we update our five-year capital program. The first year of the five-year program becomes our capital budget. As more fully discussed in our Capital Improvement section, our Capital Improvement Program addresses various needs in our community. Like most cities, we have an aging infrastructure and many of the projects in the Capital Projects Budgets are much needed replacements. In the short-term, we should see some reduced maintenance costs, as they relate to the infrastructure that was replaced. However, with the continued deterioration of our aging system, there will not be any staff or budget reductions from the replacement of the aging infrastructure. Any savings in staff time or materials will be utilized on other aging infrastructure. Last year the Council has called for a \$340 million general obligation bond election on November 8, 2016. The bond election will include seven propositions: Streets, Public Safety, Municipal Facilities, Neighborhood Parks, Civic Center improvements, Fleet Services, and Athletic Facilities. This is the first general obligation election since 2001 when the voters approved expansion to the City library facilities. Voters approved Propositions 1 and 2 for Streets and Public Safety with \$109 million. The ability to issue voter approved debt has allowed the City to begin addressing aging infrastructure and will provide budgetary relief to future budgets. The City will incorporate the infrastructure projects and corresponding bond issues over a five year period.

General Capital – The General Construction includes \$1.7 million in projects, including \$350,000 to complete the funding of the Charles E. Warford Activity Center. This center is the City's first indoor recreation center and the City anticipates completion of the facility rehab during 2018. There also \$338,500 to allow the Fire Department to address equipment replacement and \$350,000 to begin funding the computer aided dispatch (CAD) upgrade.

With voter approval of \$109.5 million to address street and public safety infrastructure, the City will issue these bonds over a five year period with the first issue in April 2017 of \$21.2 million. The City anticipates a second issue of approximately \$25.8 million in 2018. This second issue will allow the City to address \$20.2 million in street infrastructure projects, \$1.5 million in Police Department facility repairs, \$0.6 million for the Animal Management and Welfare department to expand and allow for a feline room, and \$1.4 million for a new fire station.

Water and Sewer Capital - The Utilities Fund includes \$36.7 million in capital projects, including \$28.5 million in bond funding. The City Council has approved a 3% rate increase to fund the capital program. This is the second of five anticipated rate increases, with an estimated 15% rate increase spread equitable over five years to fund just over \$140 million in improvements for the same time period. Amarillo now has nearly 1,165 miles of water mains in the City and an additional 985 miles of wastewater mains. The City's water and wastewater systems are very robust and have excellent capacity. Efforts will continue to focus on addressing aging infrastructure and ensuring future capacity.

Airport Capital – The Airport anticipates increased FAA grant dollars, \$7.2 million to address infrastructure needs for total capital projects of \$9.5 million. Projects include \$5.2 million in airfield electric improvements, \$1.3 million to upgrade the access control system and \$0.9 million in the runway joint rehabilitation construction.

Drainage Utility Capital - The \$2.4 million in drainage improvement projects will fund maintenance and extensions to the storm sewer drainage system as well as provide funding for a master plan study.

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Other Capital - Projects include \$1.2 million for street overlay, \$0.7 million to construct a compost facility and improvements at the landfill, \$1.1 million funded from the civic center improvement funding to complete the cash portion of the funding for the construction of the multipurpose event venue (MPEV), \$1.3 million in civic center facility improvements, and \$8.3 million for routine replacements of rolling stock and computer equipment.

COMMENTARY ON MAJOR REVENUE CATEGORIES

Property Taxes:

The maximum tax rate provided by City Charter is \$1.80, of which \$1.30 may be levied for general purposes; the remaining \$.50 may be used only for waterworks purposes. The Potter-Randall Appraisal District assesses taxes. The City of Amarillo has contracted with both Potter and Randall Counties to collect taxes. Taxes are due October 1, and become delinquent February 1. Delinquent taxes are subject from 12% to 18% per annum interest plus a penalty of 5% to 10% and attorney fees in accordance with statutes.

The property tax implementation process begins with the calculation of and publication of tax rates. A taxing entity in Texas must calculate their effective rate, debt service rate, and rollback rates. The effective rate is that rate which generates the same tax levy on the same property as the year before. Generally, if property values rise, the effective rate will decrease; however, there are other factors affecting the effective rate calculation. Changes in the tax status of property, tax refunds, and changes in exemption will also affect the effective rate. The rollback rate is the maximum rate a governing body can levy without giving the citizens an opportunity to petition the governing body for a roll back election. The rollback rate is usually an increase of over 8% the effective rate, but other factors can also affect the rollback rate such as the debt service rate and the sales tax adjustment. If a roll back election is successful, the taxing entity would be required to reduce the tax rate back to the rollback rate and refund the difference to taxpayers that have already paid their taxes.

Under current state law, if the governing body is considering any increase in taxes over the effective rate, they must have a discussion on the proposed tax rate in a public meeting. The tax rate being considered is discussed at the meeting and the vote of each member of the governing body is recorded and published conspicuously in a quarter page ad in the local newspaper. The proposed tax rate discussed at the meeting will then be the maximum rate the governing body can consider. The governing body could lower the rate, but not raise the rate after the meeting to discuss the tax rate. Next, the governing body is required to conduct two public hearings on the proposed tax rate to hear from concerned citizens. Our City Charter requires the proposed tax rate be approved by ordinance, which requires two readings before the governing body. In addition to the meeting to discuss the tax rate and the two public hearings on the tax rate, the public is also welcomed to comment on the tax rate at the two readings of the tax ordinance. Lastly, after passage of the tax increase ordinance on the second reading, the governing body must ratify the action once again. Thus, beginning with the meeting to discuss the tax rate, our citizens have five opportunities to express their thoughts on the proposed tax rate in a public forum. If the taxing entity fails to get the proposed tax rate approved before October 1st, the rate automatically set for the taxing entity is the lesser of the effective rate or the current tax rate.

In addition to being a significant revenue source, property taxes have been our most stable revenue source. Property tax has a very high collection rate on the current role. Over the last ten years, collection rates have varied from 97% to 99% of the current role. Combining the delinquent collections with the current collections, total collections approach 100%. Property taxes are also received early in the fiscal year; most of property tax is collected by the end of December.

Property taxes increased in the 2008/2009 year due to the issuance of Certificates of Obligation. Before the 2007 Certificates of Obligations, the City only had \$5.2 million in outstanding General Obligation debt from a 2001 issue. In 2013/2014, the debt service portion of the tax rate is \$0.02594. For three years, the City held the tax rate to \$0.31009. In 2011/2012, the rate was increased to \$0.32009. In 2012/2013, the City kept the same at tax rate of \$0.32009. For 2013/2014, the City Council approved a 2 cent property tax increase bringing the rate up to \$0.34009. In 2014/2015, the rate was increased to \$0.34509. Compared to the effective tax of \$0.33207, the \$0.34509 tax rate is a 3.92% increase over the effective rate. In 2015/2016, the rate was increased to \$0.35072. Compared to the effective tax of \$0.33562, the \$0.35072 tax rate is a 4.5% increase over the effective rate. This increase will help fund additional police officers. For the 2016/2017 fiscal year the City tax rate remained the same as the prior year at \$0.35072 which is a 3.24% over the effective tax rate. For the 2017/2018 the tax rate increased to \$0.36364 with the increase in the rate related to \$21.2 million General Obligation Bonds issued in April 2017. This bond issue is the first of five annual bond issues related to November 2016 bond elections where the voters approved \$109 million in projects to address streets and public safety. Our goal is to stage increases over time to be less burdensome on our citizens. However, it should be noted that Amarillo residents still enjoy one of the lowest tax rates as compared to any major city in Texas.

Our citizens voted in a tax freeze for taxpayers age 65 and above and disabled taxpayers. The first year of the freeze was 2007, which set a cap on the amount of taxes the individual will pay for the rest of their life so long as they remain in their home. The freeze also transfers to a surviving spouse for the rest of their life so long as they remain in the same home and are at least age 55 at the time of the death of their spouse. For 2017/2018, the taxable property value subject to tax levy is \$10.6 billion. The amount subject to levy excludes the property value of homes that have frozen taxes since they are not subject to

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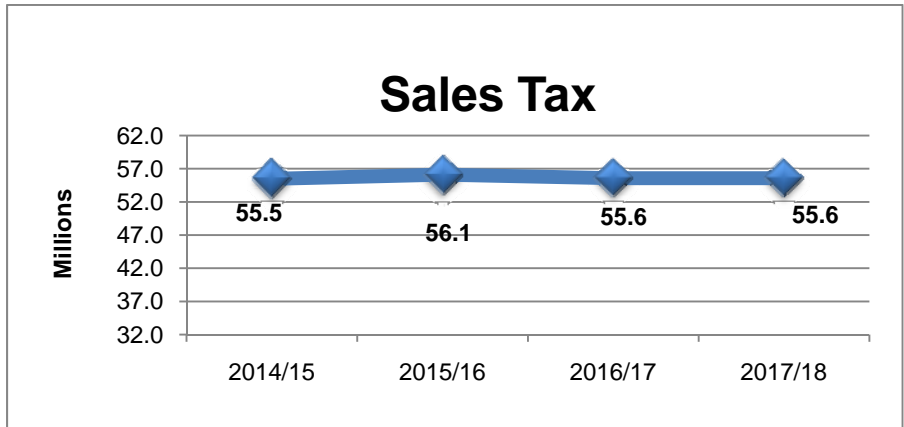
levy. Our total taxable value is \$12.8 billion; which is up over last year's value of \$12.1 billion. Our tax rate of \$0.36364 per \$100 valuation will produce a total levy of \$44,332,477 in 2017/2018 including the frozen taxes of \$5,714,285. We should actually collect \$43,667,490 with a collection rate of 98%. Also, based on a tax rate \$0.36364, we will transfer taxes of \$203,155 to the Tax Increment Reinvestment Zone (TIRZ) Number 1 an \$6,134 to TIRZ #2.

Sales Taxes:

On November 7, 1989, the Amarillo voters approved a 1% increase in the local sales tax. One-half percent (1/2%) of the increase took effect April 1, 1990. The 1/2% increase from April 1, 1990 is to promote economic development in the City of Amarillo. The Amarillo Economic Development Corporation was created to manage the 1/2% sales tax for economic development. The 1/2% sales tax for economic development is not included in the City of Amarillo's budget. The other 1/2% increase in the sales tax was approved by the voters to reduce property taxes in the City of Amarillo. The 1/2% sales tax increase to reduce property taxes was effective October 1, 1990. The 1/2% increase in sales tax used to offset property taxes is reflected in the City's 1990/1991 Budget. Currently, the total sales tax rate in Amarillo is 8.25%, which is the maximum sales tax rate allowed in the State of Texas. The State of Texas' portion of the sales tax is 6.25%, and the local portion of the sales tax is 2%.

Sales tax is the City's most significant single revenue source and provides 33% of the General Fund's revenue. Unfortunately, the sales tax is not as predictable as the property tax. Sales tax is a more volatile revenue source. Because of the size of sales tax revenue, small percentage changes in collection can make significant changes in overall General Fund total revenue.

While the sales tax has been a relatively consistent increasing revenue source for the City, it slipped with the recession during 2008 and 2009. Since that time sales tax revenue seems to have stabilized. The 2014/2015 and 2015/2016 years were record years in terms of sales tax receipts. We estimate that we will end 2016/2017 slightly below the original budget estimate which included a 1% increase with collections of \$55.6 million. For 2017/2018, we are estimating sales tax revenue flat to the current year at \$55.6 million. A graph of the sales tax collections follows below.



Gross Receipts Business Taxes:

Gross receipts business taxes are franchise fees imposed on the various public utilities and the hotel occupancy tax revenue. The revenues are based on a three-year average of receipts adjusted for current trends. The current franchise taxes on the gas, electricity and cable television are 5% of gross receipts. The franchise tax on cable television does not include installation charges. We receive a per-line fee on land line telephone service. The hotel occupancy tax is a 7% room tax on non-permanent residents with an additional 2% tax for the Amarillo-Potter Events Venue District. The Amarillo-Potter Events Venue District portion of the Hotel Tax Revenue is not reflected in the City of Amarillo's budget.

Overall, 2017/2018 gross business taxes of \$25,274,960 are estimated to increase compared to the revised 2016/2017 projection of \$24,301,144; an increase of 4%. During the 2015/2016 year the City saw decreasing electric utility franchise tax from \$8.5 million to \$7.7 million. However, we are anticipating revenue of \$8.1 million and \$8.4 million for the 2017/2018 fiscal year. We are expecting the franchise tax on the natural gas utility to be \$3.2 million for 2017/2018 compared to a revised 2016/2017 estimate of \$3.0 million. A payment in lieu of franchise tax is imposed on the City's Water and Sewer Utility. The payment in lieu of franchise tax is a monthly per account charge. The \$2.89 monthly water payment in lieu of franchise fee will generate about \$2.5 million in 2017/2018; the \$1.27 monthly sewer payment in lieu of franchise fee will generate about \$1.1 million in 2017/2018. We have decreased our 2016/2017 budget estimate for the telephone utility franchise tax to flat at \$1.0 million and are anticipating the same level for 2017/2018. Actual 2013/2014 revenues from the telephone franchise fee were \$1,280,464. Overall, we have been experiencing decreases in the number of phone lines as customers switch to cell phones. While Cable TV appears pretty stable, we are also concerned with the Cable TV franchise tax as satellite TV gains in

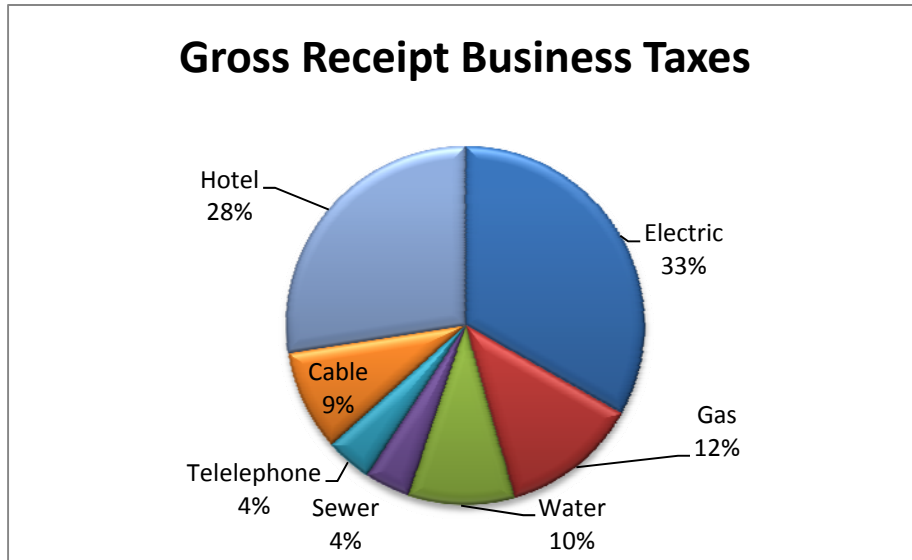
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popularity. Estimated receipts for 2016/2017 franchise tax on the Cable TV have been revised to \$2.2 million, slightly up from the original budget. For the 2017/2018 year we have forecasted revenue \$2.3 million.

In 1998, the City's telephone franchise tax revenue calculation was changed. The assessment method changed from a gross receipts charge to a per line charge for business and residential lines. The net result of the change was a decrease in expected revenues of about \$462,000. This decrease is permanent and future telephone franchise tax revenue will mainly increase with additional lines. Unfortunately, the line count has dropped with the shift towards and the growth in wireless communications. The electricity franchise tax would also be handled in a similar manner beginning in 2002; however, the Texas Panhandle was exempted from the change for five years. The exemption was extended due to the lack of competing electric companies in the Panhandle. However, our citizens enjoy better rates in the regulated environment than most of the State in the deregulated environment. We expect that eventually, the electricity franchise tax revenue will be converted to a per kilowatt-hour charge. While the full effect of the change in the electric franchise tax has not been determined, the resulting franchise tax receipts should not change significantly. Consistent with the above fixed unit franchise tax, the City has also modified its franchise fee on the Water and Sewer Utility. Beginning in the 2001/2002 fiscal year, the City changed to a per account charge. The 2017/2018 franchise tax will be \$2.89 for each water account and \$1.27 for each sewer account. The change in franchise tax for water and sewer will result in a more predictable revenue stream for the General Fund and a more predictable expense estimate for the Water and Sewer Utility. The water and sewer franchise tax is no longer weather related; however, two of the more significant franchise taxes are still weather related. Both the electric franchise tax and the gas franchise tax is weather dependent and also vary with the fuel costs.

Hotel tax revenue has been steadily increasing and more hotel properties have been added to our city. Actual 2012/2013 revenue was up to \$5.7 million, \$5.9 million for 2013/2014, \$6.3 million for 2014/2015 and up again for the 2015/2016 fiscal year at \$6.8 million. We have revised our 2016/2017 revenue estimate down slightly to \$6.7 million and expect 2017/2018 revenue to be \$6.8 million. Hotel occupancy taxes can vary a great deal from year to year and it is the City's policy that revenue estimates be attainable. The Hotel Occupancy Tax is a significant single revenue source, but its use is limited. Hotel Occupancy Tax receipts can only be spent on items related to convention and tourist-type activities. The Hotel Tax funds are used for our contract with the Chamber of Commerce for promoting convention and tourism in the city. The Hotel tax also offsets the operating loss at our Civic Center complex and provides funds for capital at the complex.

The City is working toward renovation of its downtown and part of the plan will involve using a portion of the hotel tax to support some bonds. Annually, it will take about \$2.5 million of the hotel tax for a new parking garage and multipurpose event venue. Our current estimates are that the City still should be able to cover the operating loss at the Civic Center Complex, but the revenue source would have to grow to provide additional capital. With a reasonable growth rate, the hotel tax would also support convention and tourism activities at or near their current levels.



Business and Non-Business Licenses and Permits:

Most of the revenues recorded in the business and non-business licenses and permits relate to the construction industry and food and beverage industry. We experienced a record breaking year in 2012/2013 in construction due to a hail storm that damaged thousands of roofs in the City. We anticipate the increase in construction will drop back down to a normal range in 2016/2017 and 2017/2018 and therefore decreased building permit revenues 22% for the current year. We also decreased heating and air conditioning permits by the same percentage. The electrical, plumbing and gas, and heating and air permits

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are not significant revenue sources in total. Most of the food and beverage related permits are expected to be flat except for a couple of minor rate increases. These are not significant revenue sources either.

Governmental Revenues:

Government revenues are a significant revenue source to the City. Our governmental revenues include grants and cost sharing activities with other governmental entities. For the General Fund, the most significant governmental revenue is federal and state assistance for our Transit Department. State funding is expected to be at \$369,039. Federal transit assistance is expected to increase to \$2,804,063. Under our current cost sharing arrangement, we continue to receive about 80% of those funds through our operating assistance grant. In the past, the transit system was accounted for in an enterprise fund. After further review, the transit system was merged into the General Fund. The transit system did not truly belong in an enterprise fund; the transit system was not self-supporting and it is the City's policy to only have the minimum number of funds necessary to account for the City's financial activities. The school district will be using a total of 10 officers in the School Liaison Program. With this program, the school pays the officers' salary during the school year and the City pays the salaries during the summer. The School District's share of the program is expected to be \$1,004,619 in 2017/2018.

Most of the Public Health Department is grant funded. The Amarillo Hospital District (AHD) provides the local portion of the Public Health funding. Next year, we do not expect any reimbursement from the Hospital District. The Hospital District will instead be providing intergovernmental transfers as a match for the Public Health Delivery System Reform Incentive Payments (DSRIP) program. We anticipate these dollars will fund both the DSRIP program and the local portion of Public Health costs. For 2016/2017 Public Health received \$5.4 million and for the 2017/2018 fiscal year, Public Health anticipates DSRIP funding of \$3.2 million. These dollars are directly related to the expected deliverables of the DSRIP program, the 2016/2017 year included additional dollars associated with the multi year program. This revenue will be used to fund future year program costs.

The City receives significant grant funding for airport improvements. In the 2016/2017 year, the airport anticipates receiving \$3.2 million in federal funds for airport capital projects and 2017/2018 the airport anticipates a significant increase in federal fund to \$7.2 million which will allow the airport to address infrastructure needs. These funds will be used for improvements at the airport.

Most of our governmental revenues are grant funds contained in the Special Revenue Funds. The grant funding is for a variety of different programs and activities including Housing, Community Development, Public Health, and special police initiatives. Our most significant grants are from the Department of Housing and Urban Development (HUD). The Housing and Urban Development (HUD) grants include our Community Development Block Grant Program (CDBG) and various Housing programs. Overall, grant revenues recorded in the Special Revenue Funds are anticipated to decrease from \$25.3 million in 2016/2017 to \$23.8 million in 2017/2018 with the decrease in Public Health, directly related to the timing of the deliverables associated with the DSRIP projects. We are anticipating decrease in funding levels for Housing from \$8.8 million to \$8.6 million, Community Development Block Grant from \$1.6 million to \$1.4 million and Shelter Plus Care from \$0.4 million to \$0.3 million.

Law enforcement grants are expected to decrease from \$371,320 in 2016/2017 to \$318,700 in 2017/2018. Our U.S. Department of Agriculture grants remained stable. Our Women, Infant, and Children (WIC) nutrition grant includes an increase from \$2,413,960 in 2016/2017 to \$3,268,123 in 2017/2018. Urban transportation planning increased slightly from \$407,468 in 2016/2017 to \$436,878 in 2017/2018.

While not a significant portion of the Special Revenue Fund budget, we currently have nine Public Improvement Districts with a combined 2017/2018 budget of \$1,938,978. These districts were created to provide special landscaping amenities to the residents of these subdivisions. Public Improvement District (PID) revenue is increasing for next year with an anticipated bond issue in the Colonies PID. The assessments fund the operation and maintenance of the PIDs along with any related debt service.

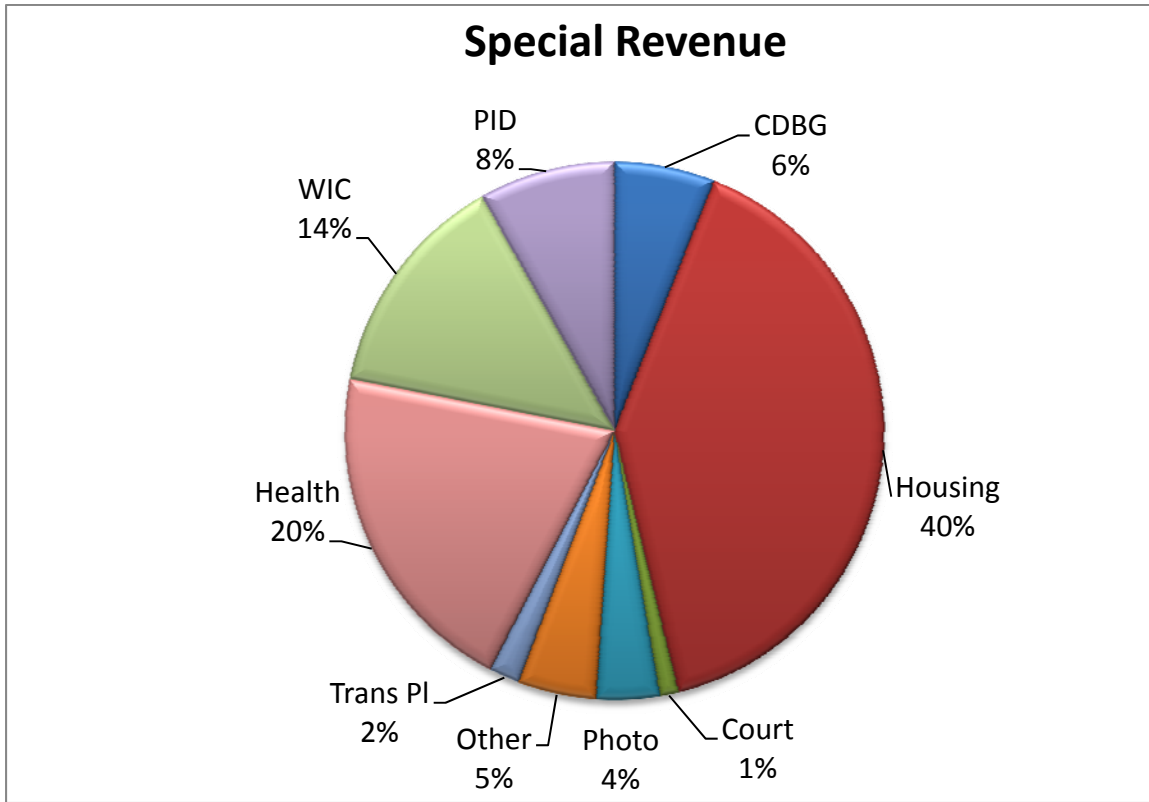
The City has installed traffic cameras at various new intersections this year and we expect \$900,000 in revenue for 2016/2017 and in 2017/2018. After recognizing all costs, the City's net portion of this revenue will be used for traffic signal improvements. From these revenues, we have budgeted \$65,000 for traffic improvements in our capital budget.

The Court Security Fund was created in 2003/2004 to pay for the Municipal Court bailiffs; a three-dollar fee, which is added to offenses, funds these positions. The fee should produce some surplus over the cost of bailiffs, which will be used for security improvements at the Court. The Court Technology Fund collects a four-dollar fee on offenses and is used to fund technology improvements at the Court. These revenues are estimated to be flat for 2017/2018.

The Police Department's Seized Property Fund is being used for the operations portion of our local narcotics task force. The salaries and officers are included in the Police Department budget in the General Fund; the other operating costs are funded from seized property. Seized funds are received from the courts and are difficult to estimate. A graph of the budgeted

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governmental revenues included in the Special Revenue Funds follows.



Public Safety and Health:

We are anticipating a slight increase in Public Safety and Health revenue; revenue is expected to increase from \$2,767,498 in 2016/2017 to \$2,920,896 in 2017/2018. The reimbursement from the Airport to the General Fund for fire protection, which is the largest single revenue source in this category and makes up over half the revenue, will increase by \$75,446 in 2017/2018. The reimbursement is calculated from our Cost Allocation Plan. Warrant fees are expected to remain flat at \$570,400 2017/2018. Warrant production has been one of the priorities of our Municipal Court and Police Department. In 2003/2004, we outsourced warrant collection. A 30% collection fee is added to the cost of the warrant and paid by the defendant, which covers the cost of collection. During 2014/2015 the City moved the warrant collection in house, warrant collections have remained very strong and the cost to the defendants is reduced as there is no associated 30% collection fee. The Vital Statistics function (maintenance of birth and death records) is the third largest revenue source in the Public Safety and Health category. Our revised current year estimate is \$247,733 and we are expecting Vital Statistics revenues in 2017/2018 to remain relatively flat at \$250,000. The Vital Statistics revenue is one of our best revenue sources because of the low cost associated with collecting this revenue. Warrant fees are very labor intensive to process and collect. The 2017/2018 budget has an increase in Fire Inspection Fees with anticipated revenue of \$105,600 for the 2017/2018. The increase reflects the implementation of a fire inspection of establishments that serve alcohol.

Sanitation:

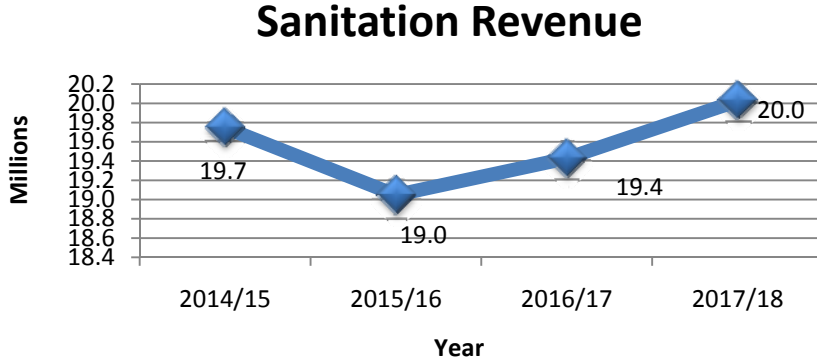
The sanitation revenues represent user charges for collection and disposal of solid waste. Sanitation revenues also provide for the budgetary transfer to our Solid Waste Improvement Fund to provide for ongoing capital costs at the city landfill. Over the next 5 years, these annual landfill improvements are expected to average close to \$2.0 million. In 2006/2007, we budgeted \$8.0 million to begin opening a new cell at our landfill and making improvements in our transfer station. In 2007/2008, another \$2.5 million was budgeted for the liner at the new cell. With the 2016/2017 \$5.5 million gas collection and control system project; the City's ability to support this level of capital expenditure will necessitate larger transfers in the future.

Sanitation charges are billed along with the water and sewer charges to residential and commercial customers. Residential customers receive twice-a-week service in the winter and three times per week service in the summer. Service varies with commercial accounts and can be as much as six pick-ups per week. Landfill charges are collected at the landfill or are

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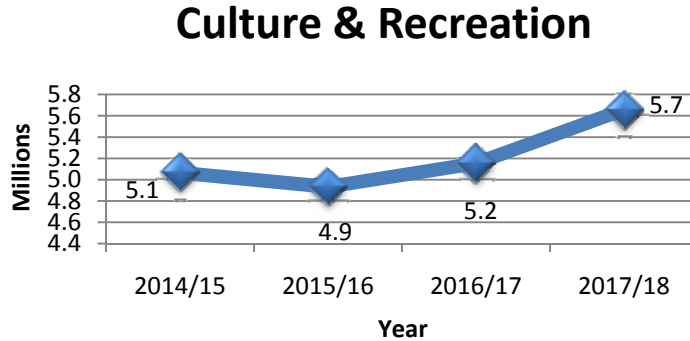
separately billed. Sanitation revenues decreased from 2014/2015 to 2015/2016 due to landfill revenues going back to a normal level after the 2013 hail storm. Since monthly billing is fixed, the revenue is very predictable.

The graph that follows shows the trend of sanitation collections.



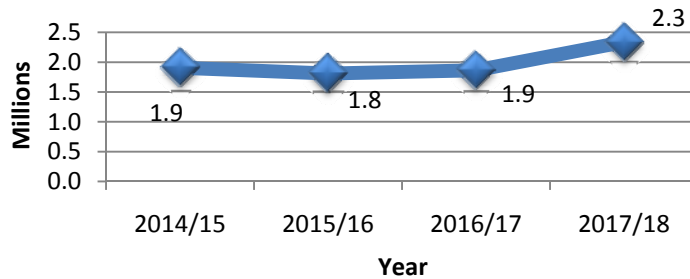
Culture and Recreation:

The culture and recreation revenue category consists of revenues from City-sponsored activities. Civic Center charges and various golf course revenues are the major sources of revenue in this category. The City owns and operates a convention center complex, which includes the Civic Center and the Globe News Center, as well as two 36-hole golf courses. The balance of this culture and recreation category is made up of participant fees and library late charges. In total, we expect an increase in the culture and recreation category. Total culture and recreation revenue for 2017/2018 is projected to increase to \$5,657,787 compared to a revised revenue estimate of \$5,153,887 for 2016/2017. Most of the increase is in golf course related fees \$474,000. A graph of culture and recreation revenue follows.



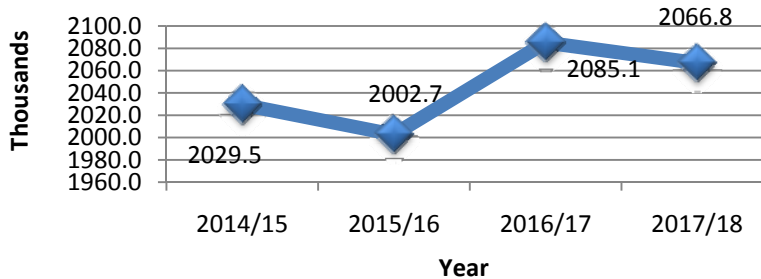
The combined golf fees make up the largest portion of culture and recreation revenue. The year the City focused on reducing the General Fund subsidy to the golf course program. Golf revenue is expected to increase over the revised projection for 2016/2017, directly related to fee increases. In general, golf revenue is always difficult to estimate because it is so weather dependent. A graph of golf revenue follows below.

Golf Revenue



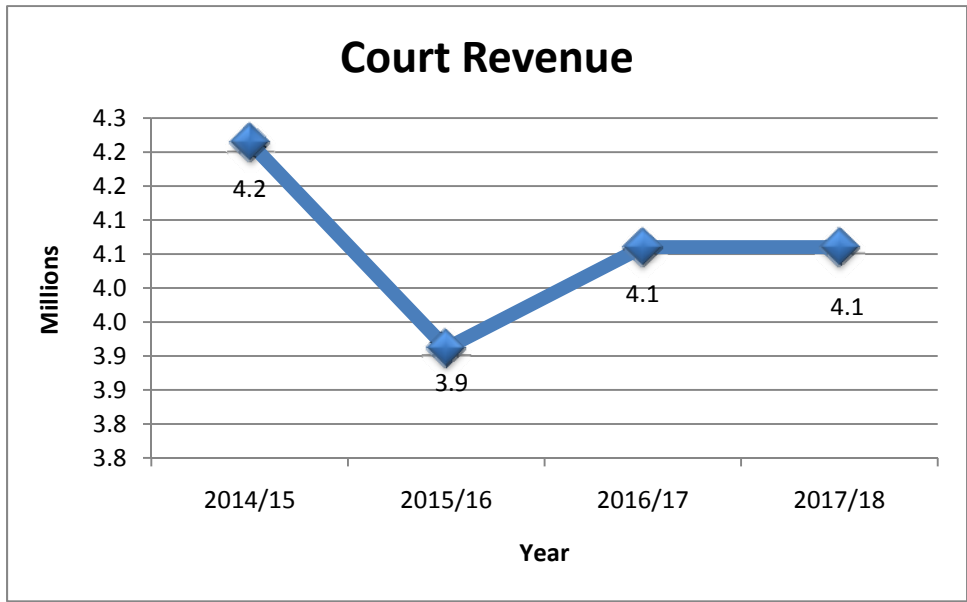
Civic Center revenue is the next largest revenue source in culture and recreation revenue. The Civic Center complex revenue is comprised of revenues from the Globe News Center for the Performing Arts, Auditorium, Coliseum and exhibit area rentals at the Civic Center, commissions on novelties and concessions, box office charges and advertising revenue. Next year, Civic Center revenue is expected to increase slightly from \$2,085,126 for 2016/2017 to \$2,066,818 for 2017/2018. Rental rates were increased by 20% in both 2011/2012 and 2012/2013. The purpose of these increases was to free up hotel tax to be used for a proposed ball park, which will also host other events. A graph of Civic Center revenue follows.

Civic Center Revenue

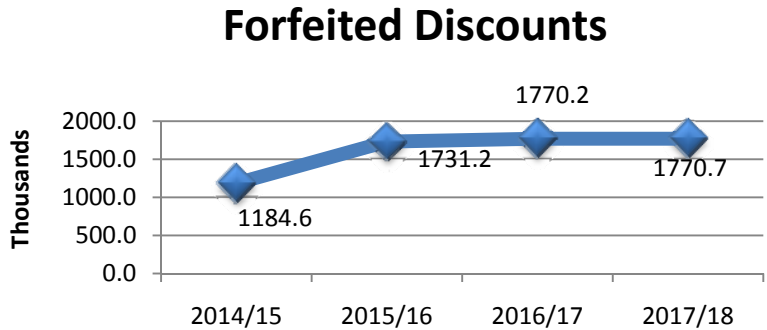


Fines and Forfeitures:

Fines and forfeitures are estimated to remain flat for next year. Most of the fines and forfeitures are related to traffic violations with the major revenue source being traffic fines. We intend to continue aggressively pursuing monies due the court. We have an internal collection program. In 2003/2004, we added \$3 to each ticket for the Court Security Fund; this fee should generate about \$137,900 next year. The Court Security Fund will pay for the bailiffs at the court. In addition to the \$3 Court Security Fund, we added \$4 on each ticket for the Court Technology Fund. The Court purchased and installed new court software in 2009/2010. The Court Technology Fund paid for the upgrade and the ongoing maintenance. The Court Technology Fund generates about \$131,000 from the \$4 fee on each ticket. Both the Security Fund and Court Technology Fund are accounted for in the Special Revenue Funds. A graph of the court related revenue excluding the Security Fund and Court technology Fund follows.



Forfeited discounts are the next largest single revenue source in the Fines and Forfeitures category. Water, sewer, sanitation, and drainage (new in 2012/2013) charges are billed net of a discount. This discount is forfeited if not paid within ten days. The purpose of the discount is to encourage prompt payment of the bill and reduce bad debt losses. For 2017/2018, we are anticipating \$1,770,700 in forfeited discounts, compared to \$1,770,241 in 2016/2017. There can be significant variations in forfeited discounts. In keeping with our policy that all revenue estimates be realistically attainable, we have budgeted a conservative figure for forfeited discounts. A graph of forfeited discounts revenue follows.

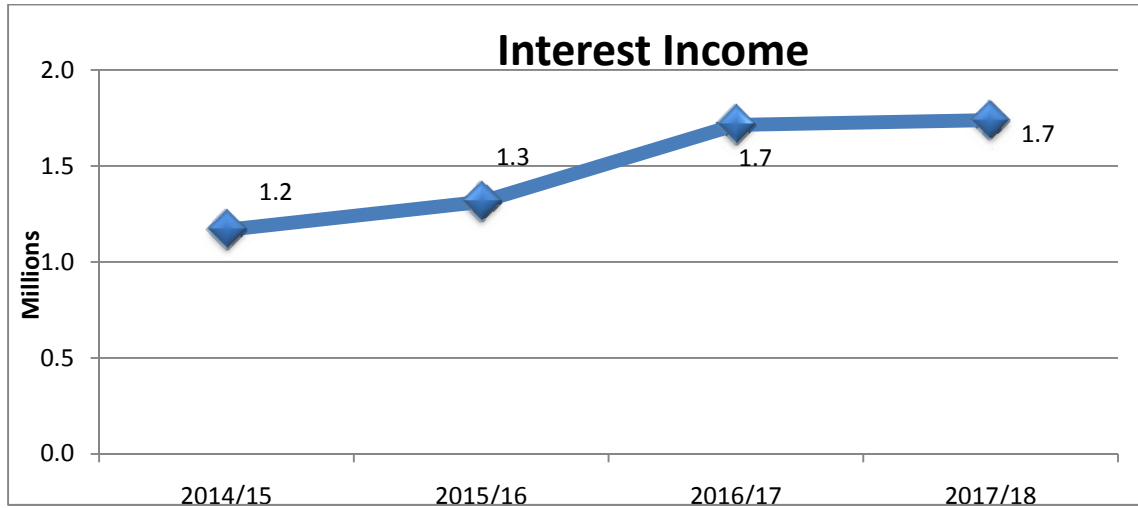


Interest Earnings:

In the past, interest earnings were a significant revenue source to all funds. Last year, \$1,090,126 was generated in investment income. The City portfolio has a short-weighted average maturity and is dependent on short-term interest rates and short-term rates have been very low. Thus, interest earnings have been sharply reduced. In investing City funds, our objectives are to preserve capital, to provide liquidity, and maximize return within the constraints of capital preservation and liquidity. Short-term rates have been at historic lows and are anticipated to remain low next year. We are anticipating a interest

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income of \$1,507,890 in 2017/2018, compared to our revised estimate of \$1,482,366 in 2016/2017. The above-mentioned anticipated increase in investment income can be seen in the graph below.



General Fund Administrative Charges, Miscellaneous and Other Revenue:

General Fund administrative charges consist mainly of charges to internal operations like water, sewer, airport, drainage, and grants, but also include charges for the administration of our weed enforcement program and collection fees for state court costs. The most significant revenue items in the administrative charges are the revenues derived from the City's Indirect Cost Allocation Plan. The administrative charge to Water and Sewer, Airport, and Drainage are derived from the Indirect Cost Plan. The actual indirect cost reimbursement to the General Fund represents the various grant portion of General Fund overhead. Airport administrative charges will increase to \$166,480 in 2017/2018 compared to \$179,568 in 2016/2017. Water and Sewer administrative fees increased from \$1,328,075 in 2016/2017 to \$1,447,014 in 2017/2018. Indirect costs charged to City activities and grants will decrease from \$2,121,442 in 2016/2017 to \$1,847,330 in 2017/2018. As a general rule, indirect cost changes are exacerbated by annual carryover adjustments. If an over or under recovery occurs, the indirect cost is adjusted to the new calculated cost and the over or under recovery is also applied. Applying the carryover adjustment results in full cost recovery, but it can also cause large variations in recoveries on an annual basis.

The payment in lieu of property tax imposed on the Water and Sewer Utility is a significant revenue source in this category. The payment in lieu of property tax is increasing due to the increase in the plant and equipment in our Water and Sewer Fund; the payment in lieu of property tax will increase to \$3,742,930 next year. The Event District has agreed to pay the City a management fee for the operation of the Venue District addition to the Civic Center. The Event District operating revenue is budgeted at \$398,004 for 2017/2018, which is the same as 2016/2017.

Operating Transfers:

An equity transfer involves the closing of a fund and the transfer of the closed fund's entire fund balance to another fund. Operating transfers involve the transfer of assets from one fund to another in the normal course of the fund's operations. Historically, the interest income from Capital Project Funds that relied on the General Fund for support was recorded as General Fund Income. The City adopted GASB Statement 31, which requires investment income to be reported in the fund that held the investment.

Utility Sales and Service:

Utility sales and service is a major revenue source to the City of Amarillo. Water meter sales and sewer charges make up 77% of total water and sewer revenue. Water and sewer revenues are very difficult to predict because they are so weather dependent. With the exception of the minimum or base charge, water sales are completely based on consumption. Moreover, we utilize an increasing block structure to encourage water conservation. The increasing block structure creates additional consumption-based revenue, which makes it more difficult to estimate. Sewer revenue is somewhat more predictable since the residential charge is set for the year based on the winter water consumption. However, sewer commercial accounts are based on water consumption each month, usually with a separate meter for irrigation. When estimating water and sewer charges, we

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use a normal year of about 16 billion gallons in sales as opposed to trying to anticipate high or low consumption. Water and sewer charges are billed monthly and are very collectable. However, since the revenue is consumption-driven, it can vary significantly.

Our water and sewer system has a great deal of needs. We are in the process of upgrading our aging water and sewer infrastructure. Moreover, we added a new water supply to the City in 2010/2011; the first new supply in about 50 years. Consistent with our incremental approach, we have been raising water and sewer rates over the last several years. In 2001/2002 and 2003/2004, Water and Sewer Utility revenue had a 5% increase in water and sewer rates. Our 2006/2007 rate increase was expected to generate about an 8% increase in water and sewer revenue. The 2006/2007 rate increase had two components. First, all water and sewer rates would increase by 6% effective October 1, 2006. Also effective October 1, 2006, we added a third tier to our residential rate structure and commercial irrigation meters were put under the residential rate structure to encourage conservation. However, both components of the rate increase were very volume dependent.

The 2007/2008 rate structure was designed to generate a 10% water and sewer increase in a normal year. The third tier rate (added in 2006/2007) had been effective in deterring large consumption and was left alone. However, a new rate structure was put in place to be less sensitive to changes in volumes.

Like 2007/2008, the 2008/2009 rate structure was also designed to generate a 10% water and sewer increase in a normal year and encourage conservation. In fact, many residential customers did not even see an increase.

For 2008/2009, we also redesigned our sewer structure. The new sewer minimum charge was raised but included the treatment of the first 3 thousand gallons of wastewater. The new sewer rate structure was very comparable to our new water rate structure where the minimum bill also includes the first 3 thousand gallons of water. Another change in the rate structure was that we began having a commercial and residential rate for treating wastewater. Treating commercial wastewater is more difficult and more corrosive on our system than treating household wastewater. Therefore, beginning in 2008/2009, the rate was \$1.35 per thousand gallons for commercial wastewater and \$1.25 per thousand gallons for residential wastewater after the first 3 thousand gallons. Commercial accounts are billed for their sewer volume based on their water consumptions. Residential customer's sewer usage is estimated from a winter average of water usage. As with water, the low volume customers saw less of an increase.

Water and sewer customers that use more water, incurred most of the rate increase in 2008/2009. While the new structure encouraged conservation, our revenue system became more volume dependent. The paradox of conservation is that if conservation actually works, the system has revenue shortfalls and additional rate increases are needed.

The 2008/2009 rate increase was only a portion of the rate increase needed for the new well field project and to provide more internal capital for infrastructure improvements. We were able to obtain favorable financing from the Texas Water Development Board and issued \$38,885,000 in bonds for a portion of the well field project. The average interest rate was 2.09%. However, the sheer size of the issue called for a 10% rate increase. The rate increase was applied across the board in 2009/2010 and all customers saw the 10% increase.

The City was successful in obtaining the balance of the Potter County Well Field project (\$47.4 million) from Texas Water Development Board (TWDB) at a very attractive interest rate (1.97%) for twenty-year debt. Moreover, the City obtained another \$18 million in funding from the Texas Water Development Board for improvements at the Osage Treatment Plant at 0%, again for twenty-year debt. While the interest rates are very attractive, the borrowing still has to be repaid. Therefore, we had another 10% rate increase in 2010/2011.

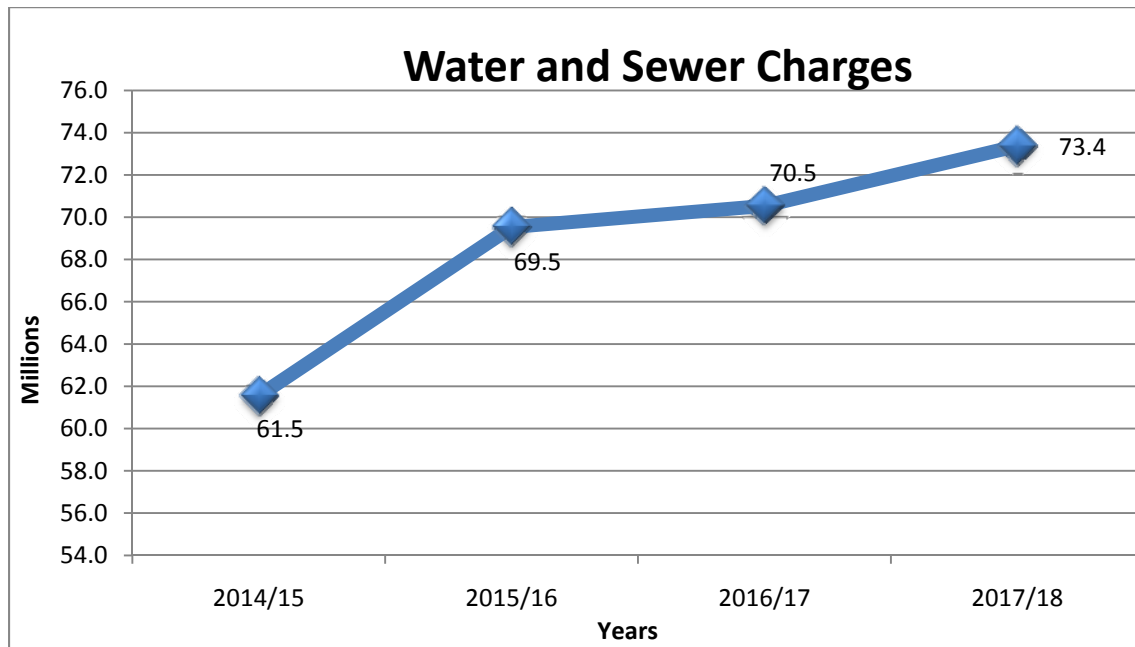
We had a great opportunity in 2010/2011. The Canadian River Municipal Water Authority (CRMWA) purchased over 213 thousand acres in water rights from Mesa water. Most of the water rights were contiguous with CRMWA's holdings in Roberts County. Since the holdings are contiguous, future development of the holdings can take advantage of existing infrastructure. While purchasing water rights is expensive, developing the rights is even more costly. However, the portion in Ochiltree County was contiguous with the City of Amarillo's water rights. In fact, CRMWA would have to cross the City of Amarillo's water rights to develop the field. Thus, it made more sense for the City of Amarillo to own the Ochiltree County water rights than CRMWA and the City purchased the rights from CRMWA. The City issued \$16.3 million in Water and Sewer bonds to purchase the Ochiltree County water rights from CRMWA and the City's portion of the CRMWA debt is another \$38.1 million. This transaction necessitated another rate increase. In total, we needed an 11% rate increase to service the debt. In order to avoid another double-digit rate increase, the debt was structured so that we could have a 6% increase in 2011/2012 and another 5% increase in 2012/2013.

We included a 2% increase in water rates for the 2013/2014 year. The City issued approximately \$8.4 million in bonds through the TWDB to fund the Lift Station #7 reconstruction and improvement project. This rate increase will be used to fund the debt service. During the 2015/2016 fiscal year the City implemented a 3% rate increase to fund additional debt associated with the Arden Road transmission line project. For the both the 2016/2017 and 2017/2018 fiscal years the City has increased rates by 3% anticipating \$28 million in bond issues to fund capital projects

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Our 2011/2012, 2012/2013 and 2013/2014 water and sewer revenue were substantial at over \$66.2 million, \$67.4 million and \$67.8 million, respectively. The area has been experiencing drought conditions for the past several years. Thus in 2011/2012, 2012/2013, and 2013/2014 the City experienced increased water consumption. Our projected budgets are based on average consumption levels.

While the rate increases have been substantial, we are still staging the increases in an attempt to be less burdensome on our customers. Even with the above rate increases, our citizens enjoy some of the lowest water and sewer rates in the State. The following chart graphs the actual water and sewer sales for 2014/2015 and 2015/2016 as well as the projected sales for 2016/2017 and 2017/2018. Water and sewer sales for the 2015/2016 fiscal year reflect a significant increase from the 2014/2015 fiscal year. The 2014/2015 year received a significant amount a rainfall, in fact, this year's rainfall is ranked 4th of measurable rainfall years. The 2016/2017 year reflects a normal water usage, as does the 2017/2018 fiscal year. Both of these years include a 3% rate increase.

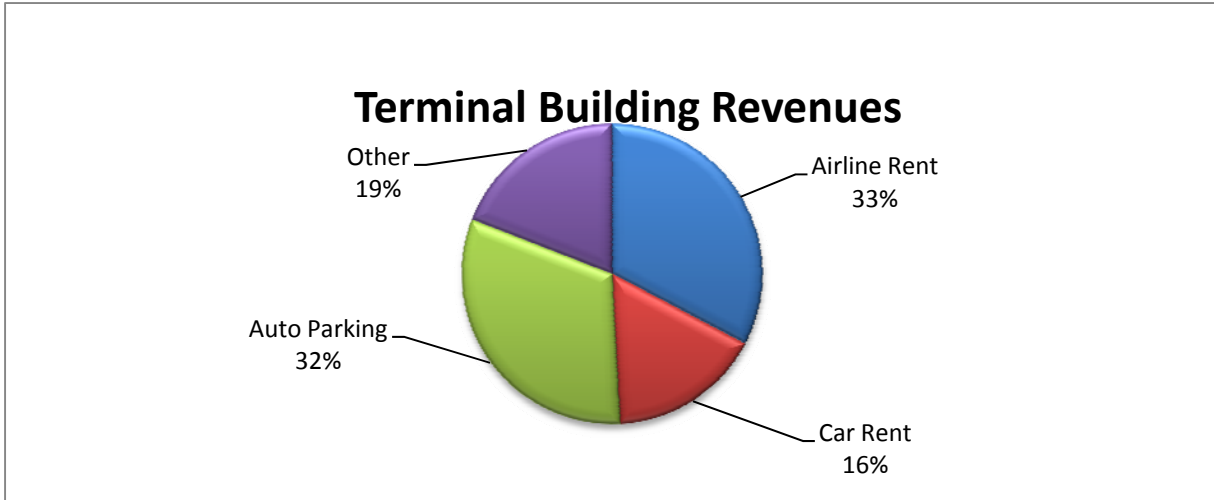


Airfield Revenues:

Airfield revenues include fees charged for use of the airfield. Landing fee revenue is the now the second largest revenue source in this category. Landing fees are based on the number of flights and the weight of the aircraft. Overall, we are estimating a slight increase in landing fees from \$481,032 in 2016/2017 to \$490,470 in 2017/2018. In 2008/2009, we began charging a Passenger Facility Charge (PFC) of \$4.50. The PFC is one of the Airport's most significant revenues. The PFC generated about \$1.40 million in revenue in 2013/2014, \$1.35 million in 2014/2015, \$1.32 million 2015/2016 and should generate \$1.27 million in 2016/2017 and \$1.33 million in 2017/2018. The PFC will be used to service the debt on the \$17.4 million bond issue in 2008/2009 for terminal improvements.

Terminal Building Revenue:

Terminal building revenue is the Airport's most significant revenue source and contains terminal rentals and commissions for the vendors that utilize the airport terminal. The auto parking concession is included in terminal building revenue. The airline rental revenue also includes the cost of Airport Security Service. The Airport may also increase future fees to reflect increases in cost. Historically, the parking concession has been our most significant single source of operating income. Depending on the year, either airline rental income or airport parking revenue is the number one revenue source. Next year, we expect airline rentals to be \$2.1 million. However, the most significant change in this revenue category is the addition of a Customer Facility Charge in 2014/2015. With the construction of a common facility to service all the rental cars, and car rental customers are charged \$3 on car rentals to pay for the facility. We estimate Customer Facility Charge revenue at approximately \$1 million for 2017/2018. Parking revenue is expected to decrease slightly from \$2.2 million to \$2.0 million in 2017/2018. The new restaurant and bar located inside the secure portion of the terminal generate about \$210,000 in revenue. Car rental revenue is expected to be \$1,045,000 in 2017/2018 compared to \$1,098,696 in 2016/2017. A graph of terminal building revenue follows.



Other Building and Grounds Revenue:

Other building and grounds revenue is a significant airport revenue source. Most leases have provisions to increase with the Consumer Price Index on some periodic basis. Grounds rental revenue is from various ground lease agreements with car rental companies, charter aircraft companies, corporate hangars, grazing leases, tower leases, and farming leases. As mentioned above, these leases have an annual increase built into the lease agreements and the projected amounts are based on the individual leases. Similar to the ground leases revenue above, other building rental revenue is from building leases with various tenants and the projected revenue is based on the individual leases and occupancy. We are estimating an increase in Airport other building and ground rentals from \$1,665,421 in 2016/2017 to \$1,679,978 in 2017/2018.

Fleet Services and Information Services Interdepartmental:

The equipment rental revenue source represents the departmental user charge for shop owned vehicles, trucks, and rolling stock. The revenue source is calculated from departmental budgetary estimates. The garage user rate has two components: an operating rate and a replacement rate. In conjunction with converting to a new automated fleet system, rental rates were converted from a per mile rate to a monthly rate. Since anticipated usage in miles can be difficult to estimate, the monthly rate is easier to budget. During 2010/2011, garage rental rates were lowered 10%, even though the City continued to experience increased cost in repair parts and erratic fuel prices. The decrease in rates was to give some much needed budgetary relief in other areas. While individual department budgets can vary, we increased rates by 5% overall in 2011/2012 and 2012/2013 and by 7% in 2013/2014 and 2014/2015 to help make up for the decrease. During 2013/2014, we also restructured the rates charged to Enterprise Funds, including Solid Waste which is located in our General Fund, in order to align the rates with actual costs. We increased garage rental rates again in 2015/2016 and 2016/2017. Garage Fund is in decent shape and should still have about \$7.3 million in available funds. We expect Fleet Services interdepartmental charges to increase from \$14,926,231 in 2016/2017 to \$16,337,885 in 2017/2018.

Our Information Technology Fund operates similar to our Fleet Services Fund. We have developed a charge-out system based on the hardware, software, and services utilized by the various user departments. We increased rates overall by 3% in 2013/2014, 4% in 2014/2015 and 3% in 2015/2016. Beginning in 2013/2014, our communications department and related user fees have been moved into our Information Technology Fund. User fee revenue is expected to increase to \$6,029,300 for 2017/2018. As with the Garage Fund, we expect future rate increases in the Information Technology Fund.

COMMENTARY ON AVAILABLE FUNDS

General Fund:

The General Fund began the year with \$45,889,595 in available funds. We anticipate ending the 2016/2017 fiscal year with \$41,192,914. We had intended to reduce our General Fund available funds in 2016/2017. We had targeted the 2016/2017 fund balance at \$39,632,281 and budgeted \$2.5 million in transfers to capital projects funds. The increase in the 2016/2017 fiscal year available funds is due to a combination of more revenue than expected and departments under spending their operating budget. Historically, year-end surpluses have been earmarked mainly for capital projects. In 2016/2017, we budgeted \$3.5 million transfer to our General Construction Fund, \$1.2 million transfer to our Street and Drainage Improvement Fund, and \$2.6 million transfer to the Civic Center Improvement Fund. For the 2017/2018 budget, we budgeted a \$250,000

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transfer to the General Construction Fund. The 2017/2018 transfer to the Street Improvement Fund is \$1.2 million, and \$2.5 million is budgeted as a transfer to the Civic Center Improvement Fund. After the 2017/2018 transfers, the City should have \$40,692,915 in available funds. The 2017/2018 available funds is consistent with our targeted reserve of 3 months operating expenditures excluding the transfer to General Construction. Moreover, due to our conservative budgeting practices, we generally end the year with a reserve that is more than three months operating expenditures.

The transfer to the Compensated Absences Fund was eliminated in 2010/2011 and not budgeted for 2011/2012 or thereafter. The Compensated Absence Fund should have available funds of \$1.4 million, which should be sufficient for the near term, but will need to be restored in the future.

Many cities target a two-month operating reserve. We target a three-month operating reserve because of the volatility in our revenue sources. Sales tax is our main revenue source and even small percentage changes amount to significant differences in revenue. Franchise fees are also important revenue sources to the General Fund, and many of these fees are weather dependent.

General Interest and Redemption:

The General Interest and Redemption Fund is used to accumulate funds for the payment of the general long-term obligations of the City. Relatively speaking, the City of Amarillo still has very little tax supported debt. Our tax supported debt consists of one bond issue for library improvements; the 2007 Certificates of Obligation and the 2010 Certificates of Obligation were issued for the Grand Street Bridge project. During 2017 the City issued the 2017 Certificates of Obligation to fund public safety radios and the 2017 General Obligation Bonds for the first year of the November 2016 voter approved debt to fund streets and public safety. Our tax supported debt will require a property tax of \$0.03666 per \$100 valuation in 2017/2018. We anticipate that we should end 2016/2017 with \$839 thousand in our General Interest and Redemption Fund, and end 2017/2018 with \$840 thousand. Since property taxes are both highly collectable and predictable, we only target a modest amount of available funds in the General Interest and Redemption Fund.

The City has historically used the Certificates of Obligation structure when issuing self-supporting debt to obtain more attractive interest rates. In 2010/2011, the City had issued two Certificates of Obligation for self-supporting debt. The City issued \$3.7 million for golf course improvements and \$2.2 million in a TIRZ streetscape project. The golf course debt will be paid from golf related revenues and the TIRZ debt will be paid by participation of the TIRZ taxing entities.

The City has had five Certificates of Obligation issues for improvements at the Greenways Public Improvement District and for improvements at the Colonies Public Improvement District. The Certificates of Obligation issued for Greenways and Colonies improvements are funded by special assessments on the property owners of those subdivisions and do not require the levy of a property tax.

Most of the funds accumulated in our debt service funds are to satisfy the City's obligation to pay accumulated vacation, sick pay, and comp time. State law allows police officers and firefighters to accumulate unused sick leave without limit and requires that they be paid for up to 90 days of unused sick leave at termination. In addition to accumulating unused sick leave, all full-time employees can also accumulate up to 65 days of unused vacation pay. Traditionally, the City of Amarillo personnel rules had extended the 90-day payment of unused sick leave provision to full-time civilian employees with at least 10 years of service. However, beginning in 2007, the City of Amarillo changed its sick leave and vacation leave policy for new civilian employees. Civilian new hires after 2007 will be allowed to accumulate up to 60 days of unused sick leave and 30 days of unused vacation pay. The new sick leave and vacation policy should slow the accumulation of accrued sick leave and vacation pay. While the new policy is clearly not as good as the old policy, it is still an attractive benefit. The new policy does not apply to police officers or firefighters, which still represent a great deal of liability.

It is the City's policy to identify and prefund liabilities as opposed to a pay-as-you-go funding. In the past, the City has prefunded the liability for sick leave and vacation so that funds are available at termination to pay the benefit. The City only partially funded the sick leave and vacation benefit in 2009/2010 and has not funded the benefit since then. At the current withdrawal rate, the sick leave and vacation accumulation will be exhausted in about two years. One of the best reasons to prefund a benefit is that the earnings on the accumulated funds can be used to reduce the cost. Unfortunately, there are not much earnings in this low interest rate environment and less of an incentive to prefund the sick leave and vacation benefit. In any event, we will have to begin funding this obligation again or pick it up on a pay-as-you-go basis in two years.

While we have accrued the cost, we have not funded the liability for closure and post-closure costs at our landfill. Moreover, we have historically not prefunded the cost of our other post-retirement benefits, other than pensions. City employees can keep their City health coverage after retirement at very attractive rates that do not reflect the total cost of the benefit. The landfill costs are insignificant compared to the cost of post-retirement health coverage. Beginning January 1, 2013, we funded a trust dedicated to the costs associated with our other post-retirement healthcare benefits. We allocated 1.96% of all full-time salaries to the new trust for calendar year 2013. The rate increased to 2.43% beginning January 1, 2014 and will remain the same through fiscal year 2017/2018.

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We began the year with \$5,766,412 in available funds set aside for the City's general obligations. We anticipate ending the 2016/2017 fiscal year with \$4,355,067; a decrease of \$1,411,345. In 2017/2018, available funds are expected to be \$2,477,064 with \$1.4 million set aside for compensated absences and \$840 thousand for tax supported debt.

Enterprise Funds:

The Enterprise Funds are business-like activities that sell a product or service to the general public. The City of Amarillo Enterprise Funds consists of the Water and Sewer Fund, the Airport Fund, and the Drainage Utility Fund. All of these funds are self-sustaining and do not require any assistance from another fund. An enterprise fund provides for both operating and capital funding of their respective activities. Thus, the reserve of an enterprise fund consists of an operating reserve and a capital reserve. By policy, we target three months operating expenditures as an operating reserve plus about one year's normal capital expenditures as a capital reserve.

In total, Enterprise Funds began the year with \$46,952,614 in available funds. Ending the 2016/2017 fiscal year, available funds are estimated to be \$49,284,530; an increase of \$2.3 million. In 2017/2018, available funds are expected to decrease to \$43,273,572 related to an increase in capital expenditures in Water and Sewer and Airport.

Most of the above change in available funds would be attributable to the Water and Sewer Fund. Of the above \$46,952,614 in beginning available Enterprise Funds, the Water and Sewer Fund represents \$35,853,794. At the end of 2016/2017, we expect the Water and Sewer Fund to increase to \$36,296,096. We began our 2016/2017 year with beginning available funds equal to our original budget. Water and sewer available funds should decrease to \$34,813,197 by the end of 2017/2018. After considering our reserve for sick and annual leave of \$1,132,795 and our legal reserves of \$13,376,047, our net operating reserve would be \$20,304,355. We will be very close to a 3-month operating reserve of \$12,628,262 and a one year capital reserve of about \$9 million in our water and sewer system.

We have very conservative methods of budgeting. For capital projects, we consider the funds are no longer available when they are budgeted for a project instead of projecting the future cash outflows of these projects. The Water and Sewer Fund had cash and investments at the beginning of the year of about \$107 million, but after subtracting liabilities and capital project budgets of \$81.9 million, we consider available funds to be \$35.9 million. Please refer to the Enterprise Fund Summary of Resources and Expenditures for more detail on the available funds calculation.

The Airport Fund began the year with approximately \$7.4 million in available funds. We expect the available funds to decrease to \$7.9 million by the end of 2016/2017. In 2017/2018, we expect airport available funds to decrease slightly to \$5.6 million. The above \$5.6 million of estimated available funds in 2017/2018 is reasonable as compared to our target of three months operating expenditures plus one year's normal capital expenditures. The target balance is about \$6 million: \$2 million for a 3-month operating reserve and \$4 million for a one-year capital reserve.

The new Drainage Utility Fund began the year with approximately \$3.7 million in available funds and we expect available funds to decrease to 3.5 million by the end of 2016/2017. The new assessments began October 1, 2012. After five full years of collections and operating and capital expenditures, we anticipate ending 2017/2018 with \$2.8 million. Our target reserve is \$2.8 million: \$800 thousand for a 3-month operating reserve and \$2 million for a one-year capital reserve.

Internal Service Funds:

Internal Service Funds are similar to enterprise funds above in that they are used for business-like activities. However, the Internal Service Fund's customer is the sponsoring governmental entity. Internal Service Funds are used for activities where it is important to recognize the full cost of a function on the accrual basis. The City of Amarillo Internal Service Funds consists of the Fleet Services Fund, the Information Technology Fund, the Risk Management Fund, and the Employee Insurance Fund. Like an Enterprise Fund, an Internal Service Fund provides for both operating and capital funding of their respective activities. Thus, the reserve of an Internal Service Fund consists of an operating reserve and a capital reserve. By policy, we target three months operating expenditures as an operating reserve plus one year's normal capital expenditures as a capital reserve. The Risk Management Fund and the Employee Insurance Fund do not generally have capital expenditures; therefore, these funds would not need to provide for a capital reserve. However, we need available funds for large, out-of-ordinary claims that may occur.

In total, the Internal Service Funds began the year with approximately \$15.2 million in available funds. We are estimating that by the end of 2016/2017 fiscal year available funds will increase slightly to \$17.8 million. In 2017/2018, available funds are expected to decrease by \$200,000 to 17.6 million. In sum, our targeted reserve for the Internal Service Funds should be about \$18.5 million: Fleet Services \$7 million, Information Technology \$2 million, Risk Management Fund \$5 million, and \$4.5 million for the Employee Insurance Fund. The 2017/2018 balance of \$17.6 million is just short of our targeted \$18.5 million. Over the last two years the City has had a concentrated effort to reduce expenses in the Employee Insurance Fund and has been able to rebuild reserves.

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The Fleet Services Fund started with \$8.6 million in available funds. We increased garage rental rates by 7% and restructured Enterprise Fund rates, including Solid Waste, in 2013/2014, 2014/2015 and 2015/2016. In 2016/2017 we increased fleet rental rates by another 7%. We expect 2017/2018 fleet available funds at \$7.3 million. However, the City was able to address needed capital replacements with capital expenditures of \$7.5 million. The 2017/2018 available funds of \$7.3 million are right in line with the target reserves of \$7 million.

Like the Fleet Services Fund, the Information Technology Fund has experienced abnormally large capital expenditures in the past few years, which has depleted their available funds. Beginning available funds for the Information Technology Fund were approximately \$2.2 million. We expect Information Technology's available funds to decrease slightly to \$2.1 million for the 2016/2017 fiscal year. In 2017/2018, available funds are expected to increase to \$2.2 million. Our estimated 2017/2018 available funds of \$1.8 million after subtracting a reserve for sick and annual leave are right in line with a three-month operating reserve of \$1.3 million and leave a balance for capital of \$650 thousand.

The Risk Management Fund (sometimes referred to as the Self-Insurance Fund) provides coverage for most of the City's exposures including general liability, worker's compensation, employer's liability, police officer liability, public official liability, auto liability and auto physical damage. The Risk Management Fund purchases property insurance including boiler and machinery, police office liability, malpractice insurance for our clinic and carries excess worker's compensation insurance. We generally have very high deductibles or self-insurance reserves with our purchased coverage. State law protects the City with an overall liability limit of \$250 thousand per occurrence; therefore, the City has not purchased excess coverage for auto or general liability. The City's main liability exposure would be in Federal Court. Our greatest exposure in Federal Court would be involving a police officer, thus we have purchased police officer liability coverage that protects both the officer and the City. Overall, our claims experience has been improving. The Risk Management Fund began the year with \$3 million in available funds. For 2016/2017, we expect to end the year with \$3.5 million in available funds. We expect to end 2017/2018 with available funds of \$4.1 million. All known claims are fully funded at their estimated value based on an actuarial study. Additional available funds are necessary for incurred but not reported (IBNR) claims and for catastrophic claims. Obviously, IBNR claims and catastrophic claims are very difficult to predict and with changes in our property insurance policy deductibles we would like to have about \$5 million in available funds for these claims. Therefore, we will end 2017/2018 less than our targeted reserves. However, we are very pleased that we were able to increase reserves by \$1 million dollars in a two year period.

The Employee Insurance Fund provides life and employee medical coverage, including dental, to City employees and retirees along with their dependants. The Employee Insurance Fund purchases life coverage, but is self-insured for medical and dental. However, we have individual stop-loss coverage if a claim is more than \$750 thousand that resets annually. Dental is entirely employee/retiree funded. Employee healthcare is largely employer-funded, but employees and retirees are also required to make contributions.

During 2013, 2014 and 2015 the Health Plan saw a significant increase in claims. In order to reduce the possibility of a large rate increase, and in keeping with our general philosophy of an incremental approach to rate increases, deductibles and out of pocket amounts were increased as of January 2014. Plan deductibles are currently \$1,000 per person, and the maximum out-of-pocket expense is \$5,000. The maximum out-of-pocket is all an employee/retiree would be required to pay in a calendar year before the plan pays at 100%. We would rather make smaller incremental changes to the Plan in an effort to refrain from having to make more drastic changes in plan design. However, the federal healthcare reform bill has and will continue to add future costs to the Plan. The City is completed a dependent eligibility audit to ensure that all members are eligible for coverage on the Plan. Effective January 2015 the Medicare eligible members will be transitioned off of the Plan and be provided a stipend to supplement insurance costs. We increased the employer contribution by 5% in October 2014 and the employee/retiree portion by 3% in January 2015.

We have four drug tiers with progressively larger co-pays where generic drugs make up the first tier. The tiers and the co-pay increase corresponding to the cost of the drug. Participants are required to pay the entire plan cost for drugs that have an over-the-counter equivalent; such as proton pump inhibitors and non-sedating antihistamines. The plan cost is still a substantial discount compared to the retail pharmacy price of the drug. Even when we have had to increase drug co-pays, we have kept the generic co-pay at the same level for several years to encourage more generic utilization. We currently have over 80% generic utilization.

During 2015 the City reviewed the financial stability of the Fund. Since 2013 the City has made significant changes to control costs, deductible increases, out of pocket increases, dependent eligibility audits and premium increases. Historically, the City has very favorable contracts in place for Amarillo hospital services, physician's services, lab, and pharmacy. Beginning in July 2014, the City entered into a wrap network that has lower negotiated rates for healthcare services outside of the City's local network. The measures taken so far have not produced the anticipated results in lowered claims experience. During July 2015 the City issued a request for proposals (RFP) for the third party administration of the medical, dental, and flex plans. During July 2015 the City issued a request for proposals (RFP) for the third party administration of the medical, dental and flex plans. The City anticipates that a national carrier will have more favorable discounts with network providers. Effective January 1, 2016 Aetna Life Insurance Company began provide the plan administration for the medical and dental programs.

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For the 2015/2016 the city saw \$5.1 million net reduction in health plan costs driven by a reduction in claims from \$24.2 million to 18.0 million, we believe directly related to the Aetna contract. For the 2016/2017 fiscal year we anticipate claims at \$17.5 million. Employer health plan premiums for the 2017/2018 fiscal year will remain flat and anticipate ending the 2017/2018 fiscal year with \$4 million in reserves, slightly below the \$4.5 million target. Overall, the City is very pleased in the cost saving measures experienced by the Health Plan during the last two years.

We estimate the liability for IBNR claims in the Employee Insurance Fund based on a claims lag report. The Employee Insurance Fund's IBNR claims are calculated at 16.25% of the paid claims. We also recognize the liability for large claims including their corresponding treatment plan. We target a \$4.5 million reserve for catastrophic claims. We are estimating that we will end 2017/2018 with available funds of \$4 million just under our targeted reserves.

Special Revenue Funds:

With the exception of the Public Improvement Districts, the Special Revenue Funds do not have a target reserve balance. Most of the Special Revenue Funds are grant funds that are bound by the grant agreement and operate on a pay-as-you-go basis. If funds are accumulated in a grant fund, they will usually be spent the following year(s). Funds accumulated in the Housing Assistance Program and the Home Program are rolled over to future years in the budget process. Monies in the Court Technology Fund will be used to upgrade the software at the court. The Court Security Fund is used to pay the salary and benefits of the court's bailiffs and security improvements at the court. The accumulated funds in the APD (Amarillo Police Department) Seized Property Fund are used for the operating expenses of our Narcotics division, excluding salaries. The Narcotics officers' salaries and benefits are included in the Police Department's budget. APD Seized Property is derived from court ordered forfeitures. At the current rate of expenditures, the seized funds would be sufficient through 2014/2015. LEOSE Fund is a Law Enforcement Training grant and available funds will be spent in future budgets. We do not anticipate receiving any additional LEOSE funding in 2016/2017 and are unsure if we will receive more funding in future years. The funds accumulated in the Hazardous Transportation Planning grant should be spent in the subsequent years. The target reserve for the Public Improvement District is three months operating expenditures, unless funds are being accumulated for some type of improvement.

Capital Improvement Funds:

Capital Improvement Funds are set up to provide for the addition, improvement, and renovation of the City's fixed assets and infrastructure. Like most Cities, we have an aging infrastructure and most of our capital spending is for replacement capital. While there may be some incremental improvement in operating costs for the particular improvement, it most likely will not be noticed with our aging infrastructure. Generally, our target reserve for a capital improvement fund is one year's capital spending. Our main capital improvement fund is the General Construction Fund, which can be used for any general government purpose such as buildings, street improvements, libraries, and parks. The estimated ending available funds of \$5.4 million are consistent with our targeted balance. One year of capital expenditures in this fund is between \$5 million and \$6 million.

Traditionally, the Golf Improvement Fund was funded by \$1 of the green fee being set aside for course improvement. Beginning in 2011, the fee was raised to \$2 to help pay the Certificates of Obligation issued for course improvements. We also implemented a premium green fee to pay for the renovated courses. The increase in the premium green fee goes to the Golf Improvement Fund for debt service. The Golf Improvement Fund is expected to end 2016/2017 with less than \$100 thousand in available funds. We would like to accumulate at least a half year of debt service in the amount of \$300 thousand before any golf improvement funds are used for the courses. For 2017/2018 golf fees have been increased and will increase over future years.

The Civic Center Improvement Fund is funded by the hotel tax. The hotel tax is first used to offset the net operating cost of the Civic Center complex including the Civic Center and the Globe News Center. The remaining funds are transferred to the Civic Center Improvement Fund to be used for future improvements. The Civic Center Improvement Fund should end 2016/2017 with \$3.6 million. The City anticipates ending 2017/2018 with about \$3.4 million in available funds. One year's capital spending would be approximately \$1 million to \$2 million, and the \$3.5 million estimated 2017/2018 balance is above this target. However, the City anticipates use a large portion of the fund balance to help fund the downtown projects, downtown parking garage, and multipurpose event venue (ballpark).

The Bivins Improvement Fund is specifically set aside for improvements of the historic Bivins home that houses our Chamber of Commerce and several not-for-profit organizations. The Bivins Improvement Fund should have about \$200 thousand in available funds at the end of 2017/2018, which should be sufficient for any major expenditure.

We have been accumulating funds in our Solid Waste Improvement Fund for some major improvements at our landfill and improvements to our transfer station, which began in 2006/2007. Funds are transferred annually from the General Fund, representing part of the sanitation charge for improvements at the landfill. For the 2016/2017 budget the City has included \$5.5

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million for the landfill gas collection and control system. At the end of 2017/2018, we anticipate having remaining available funds of \$300,000. Future capital needs will require larger General Fund transfers in the future.

BUDGET CHANGES AND HIGHLIGHTS

An important change to the 2015/2016 budget is a \$0.00563 increase to the property tax rate to \$0.35072 per \$100 valuation. The tax increase allows for the City to address additional police officer positions. Even with the increase, the City remains one of the lowest ad-valorem tax rate among cities of a similar size in the state.

An important change for the 2016-2017 Annual Operating Budget is that this budget is presented as a Program Budget. The programs offered by City departments is presented with program descriptions and performance measures to define the level and quality of services delivered to Amarillo citizens. It is hoped that the reader will find a programmatic presentation useful in facilitating a review of the City departmental programs.

Development of the 2017/2018 Budget has been challenging. Our sales tax revenues are projected to remain flat with the 2016/2017 revised estimate. Taxable property values remain strong with a 5% increase for 2017. These sources of revenue make up the largest percentage of our funding for general government expenses. Every effort has been made to maintain current levels of service throughout the City with available revenues. The impact of increasing costs in several vital areas of commodities, materials, supplies, fuel, electricity and personnel have required we make some difficult choices to balance the Budget.

This Budget represents a \$31.6 million increase from the prior year. The increase in the budget include \$25.8 million of capital projects related to the November 2016 voter approved debt, \$3.3 million increase in Water and Sewer fund operating costs and \$2.9 million increase in debt service related to the 2017 General Obligation bond issue and the anticipated 2018 Water and Sewer Revenue bond issue.

The Budget addresses the BluePrint Amarillo Council priority of Employee Compensation. The Budget includes dollars to fund year one of the Amarillo Police Officer Meet and Confer Agreement which includes a 2.8% average pay increase, 1.0% raises for the Fire Department and civilian employees, and continuation of longevity and discretionary retention pay. During 2016/2017, Council approved the implementation of the Pay and Compensation Study which allowed the City to adjust beginning pay for all our pay scales to reflect market rates. The 2017/2018 budget includes funding to support the Pay and Compensation Study implemented during the 2016/2017 fiscal year, as well as dollars to address compression between employees created with the implementation of the new pay schedules. The implementation of the Pay and Compensation Study during the 2016/2017 budget was accomplished through the reduction of 21 vacant positions and reductions in other maintenance and operating expenses. The current Budget includes the reduction of 23 positions. Even with the reductions made during the last two budgets, the City will continue to provide our current basic programs. However, there is little, if any flexibility left in the Budget to address unanticipated needs. Our current financial constraints do not permit us to deliver new programs and services. This Budget allows us to take care of what we have at current service levels, with limited flexibility to address other needs.

The City has included a 3% increase in the Water and Sewer rates. The water rate structure includes four tiers and is designed so that customers who only use water for domestic use still have very reasonable rates. This rate increase will fund year two of a five year, \$140 million, capital program. It is anticipated that the five year program will be funded with five annual 3% rate increases.

The City tax rate remains the same as the prior year at \$0.36364 per \$100 of valuation and represents a 8.33% over the effective tax rate. With increasing property values, we estimate an increase of \$1.5 million for the property tax related to the General Fund. The increase in the debt service portion of the tax rate will fund increased debt service related to voter approved debt. Sales tax collections from 2015/2016 were at record levels. However, 2016/2017 is anticipated to decrease by 1% with collections at \$55.6 million. We have estimated sales tax for the 2017/2018 fiscal year to remain at the same level, \$55.6 million. The additional General Fund revenues are being used to help fund health insurance increases and additional staffing needs in the 2016/2017 budget.

Unfortunately, we had to drop the TMRS Cost of Living Adjustment (COLA) for retirees in 2010/2011. We would like to restore a COLA benefit, but under current law, a city has to make up for all the COLAs that were skipped. This provision makes it very expensive and difficult to restore the current COLA benefit. We have tried in the 2009, 2011, 2013, and 2015 legislative sessions to get a true ad hoc COLA benefit, but have failed. However, we intend to pursue this again in the future.

We continue to address rising health care costs with a 7% employer increase and a 15% increase for the 2015/2016 in the employer and employee rates following two years of 5% increases in employer contributions and a 3% increases in employee contributions to the health plan. While we have some excess coverage we are largely self insured on employee health. The City continues to monitor all costs of the Health Plan. For the 2014 Plan year, the City increased the amount of deductibles and out of pocket cost for the covered members. The City completed a dependent eligibility audit to ensure that all members are eligible for coverage on the Plan. Effective January 2015 the Medicare eligible members will be transitioned off of the Plan

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and provided a stipend to supplement insurance costs. During 2015 the City completed a financial review of the stability of the Health Plan and made the decision to complete an RFP process for medical, pharmacy, dental, stop loss and flexible spending administration. Effective January 1, 2016 Aetna Life Insurance Company began provide the plan administration for the medical and dental programs. The City anticipates taking advantage of better discounts by contracting with a national carrier. For the 2015/2016 the city saw \$5.1 million net reduction in health plan costs driven by a reduction in claims from \$24.2 million to 18.0 million, we believe directly related to the Aetna contract. For the 2016/2017 fiscal year we anticipate claims at \$17.5 million. Employer health plan premiums for the 2017/2018 fiscal year will remain flat and anticipate ending the 2017/2018 fiscal year with \$4 million in reserves, slightly below the \$4.5 million target. Overall, the City is very pleased in the cost saving measures experienced by the Health Plan during the last two years.

The City has a significant investment in streets, parks, buildings, rolling stock, our solid waste collection system and landfill, our Water and Sewer Utility, and other infrastructure. Historically, a great deal of our capital budget is for replacement of our infrastructure. During the summer of 2016 the City completed a three month long community engagement program titled Wise Investment. In November 2016 the voters approved \$109 million in tax supported debt to fund street and public safety infrastructure. This approval allows the City to begin addressing aging infrastructure and will provide budgetary relief to future budgets. The Council also approved a 3% increase in Water and Sewer rates to fund year two (\$28 million) of a five year, \$140 million, Water and Sewer capital program.

The 2016/2017 capital budget is \$88.6 million. The Water and Sewer Fund includes capital projects of \$36.7 of this amount \$28 million financed with bond financing. During 2018 the City will fund \$25.8 million in street and public safety projects with second (year two) general obligation bond issue. The Airport Fund has \$9.5 million in capital projects with \$7.2 million in federal grant funding.

The 2016/2017 budget includes \$1 million in additional funding for the downtown catalyst projects, the convention hotel, parking barrage and Multi Purpose Event Venue (MPEV). This will complete the funding of the \$8 million cash portion of the MPEV/Ballpark project. The pro forma for the ball park anticipates \$8.1 million in cash along with \$37.6 million in Hotel Occupancy Tax Revenue bonds to fund a \$44.1 million facility.

About \$237 million in new property was added to the tax roll this year compared to \$212 million last year and \$191 million the year before. Our taxable values increased to \$12.8 billion. However, due to the frozen taxes, \$10.6 billion was subject to levy at the 2017/2018 tax rate of \$0.36364. The previous year's tax rate was \$0.35072.

FUTURE OUTLOOK

Amarillo is the 14th-largest city, by population, in the state of Texas and the largest in the Texas Panhandle. Amarillo was originally known for agriculture and oil and gas production, and these activities are still very important to our economy. However, Amarillo now has a more diversified local economy. Amarillo is a regional trade center and medical center for a vast area including the Panhandle of Texas, parts of New Mexico, Colorado, Oklahoma and even southern Kansas. Amarillo also has diverse major industries in the defense industry, aviation/aerospace, food production, traffic and transportation, medical & health care and business and financial services.

Amarillo started as a railroad town and the railroad is still important. The Burlington Northern Santa Fe (BNSF) Railway complex in Amarillo moves hundreds to thousands of cars daily, carrying different types of merchandise including coal, chemicals, agricultural and consumer products. The Union Pacific Railroad also sends substantial shipments to or through Amarillo. Due to our central location, we expect travel and transportation to remain major industries in Amarillo.

Amarillo is located on Historic Route 66. Traffic and transportation have historically been an important industry in Amarillo. Amarillo is centrally located in the United States and well connected by highway, air, and rail systems. Interstate 40 runs through Amarillo, making for easy access from California all the way to North Carolina. Interstate 27 bisects the city from north to south. Amarillo is the only major city between Albuquerque and Oklahoma City going east-west. Also, Amarillo is the only major city to the ski resorts of New Mexico and Colorado from the Dallas/Fort Worth Metroplex. The large traffic volume from Interstate 40, Interstate 27, and State Highway 287 helps support our hotel industry along with restaurants and tourism. A large portion of our hotel tax is allocated to support and encourage travel and tourism in our community. Half of our hotel tax is appropriated to conventions and tourism through a contract with our local Chamber of Commerce. For the 2017/2018 budget, a total of \$2,242,506 has been appropriated to our convention and tourism efforts with an additional \$486,736 to subsidize events at our Civic Center. Our 2015/2016 year was another record year for hotel tax collections, surpassing the previous 2014/2015 record year. Thus, 2017/2018 may be difficult to come in higher, but we are forecasting a modest increase.

Amarillo also serves as a regional airport for the area. The Rick Husband Amarillo International Airport has 37 flights daily, with destinations to major airline hubs including Dallas, Ft. Worth, Denver, and Houston. In 2011, our remodeled air terminal was in service. The remodeled terminal is a big improvement over the previous terminal. Before the remodel, we were not able to use one of the concourses. Moreover, food and beverage service and retail sales were inadequate on the secure side of the terminal before the remodel. We continue to see a decline in airline boardings/enplanements year over year. The airline

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boardings for FY 2015/2016 were 341,359. This is still due in large by the expiration of the Wright Amendment and Southwest restructuring their service network, which resulted in a decrease of flights from AMA. However, we expect boardings to improve this year. Future positive seat capacity growth is expected to continue. Capacity increases are being driven by larger aircraft entering the market.

Amarillo serves as a regional medical center for our area and the medical community is very important to Amarillo's economy. Amarillo is home to a Veteran's Hospital, which includes a 120-bed veteran's nursing home. Amarillo's two major hospitals are Baptist Saint Anthony's Hospital (BSA) and Northwest Texas Hospital (NWTX). Baptist Saint Anthony's Hospital rated in the top 100 hospitals in the United States for several years. Northwest Texas Hospital is home to the area's only level III designated trauma center. As the population continues to age, we expect the medical community to become more important in the future.

Texas Tech University has a consolidated 20-acre medical center comprising the schools of pharmacy, medicine and allied health located in west Amarillo. The allied health school trains students in physical therapy. The medical school produces family physicians, pediatricians, obstetrics and gynecology doctors and doctors specializing in internal medicine.

Historically, oil and gas production were major industries in the Panhandle. According to the September 2016 Amarillo Economic Analysis, we have 9 active drilling rigs in the Panhandle compared to 22 last year. Oil prices have been erratic, but compared to this time last year, oil is down at \$38.05 per barrel compared to \$38.74 for the same month last year. Natural gas is at \$2.84 per mcf compared to \$2.70 last year.

The Texas Panhandle is one of the most unique and diversified agricultural areas in the world. The temperate weather conditions and the availability of irrigation water have made the area well suited to a number of agricultural enterprises. According to the AgiLife Extension Office, the area consists of 14 million acres of agricultural land with 9 million acres in pasture and 5 million acres in crops.

Agriculture is still an important industry in the Panhandle have gone from drought conditions in 2011 (driest year on record), 2012 and 2013 to 2015 when the City received 34.63 inches of precipitation and the 4th wettest year on record. Principal crops are corn, wheat, cotton, and sorghum. However, more than 25 crops are grown commercially in our trade area according to AgiLife Extension Office. Most local commodity prices are doing well; however, wheat and corn prices are down from last year. According to the September 2016 Amarillo Economic Analysis, area wheat was at \$3.23 per bushel down from \$4.43 the year before; corn is at \$3.15 per bushel compared to \$3.88 last year. Cotton decreased to \$61.3 per pound, compared to \$66.1 last year. In recent years, the Panhandle has also become a major hog and dairy production area.

The Texas Panhandle is often referred to as the Cattle Feeding Capital of the World. The Texas Cattle Feeders Association is located in Amarillo and represents cattle feeders in Texas, Oklahoma and New Mexico, an area known as Cattle Feeding Country. According to the Texas Cattle Feeders Association, the above cattle feeding area is the largest in the nation. Also according to the Texas Cattle Feeders Association, this cattle feeding area produces about 6 million fed cattle annually, which is about 28% of the nation's beef. Our area has an ample harvest of locally grown feed grains, a mild climate, and large major meat packers with modern plants in our area. The meat packing industry is a major employer in Amarillo. The September 2016 Amarillo Economic Analysis reported fed cattle at \$105 per hundred weight which decreased from \$141 per hundred weight for the prior year. One of our largest employers is Tyson Foods, which operates a beef processing plant in Amarillo.

We have seen steady growth in our tax base since 1993. However, over the last few years, additions to the tax roll were at a decreasing rate. We still expect additions to the tax roll in the near-term. As previously mentioned, sales tax is our largest single revenue source. Our 2015/2016 year will be a record year for sales tax receipts surpassing our 2013/2014 previous record. We expect sales tax receipts to increase next year, but at a more modest rate. Historically, sales tax receipts have done well. Our unemployment rate is still one of the lowest in the State. Our unemployment rate dropped to 3.5% in September according to the Bureau of Labor Statistics. The national unemployment rate for September was 5.0% and the State of Texas unemployment rate was 4.8%.

Amarillo has experienced continued growth in population. We expect the population to continue to grow by 1.5% to 2% annually. Amarillo's census population for the year 2000 was 173,627 compared to 157,615 in 1990. The 2016 population is estimated to be 201,430. According to a recent study, Amarillo is expected to grow to about 240,000 by 2020.

Building increases bottomed out in 2009 and rebounded in 2010. However, 2010 increased mainly due to commercial building. In 2009, we had \$124,991,767 in new residential permits and \$54,552,931 in new commercial permits. In 2010, we had \$128,042,161 in new residential permits and \$109,596,401 in commercial permits. Building permits have remained very strong for the 2013/2014 year with \$125,256,568 in new residential permits and \$112,400,600 in new commercial permits. Interest rates are still low and should benefit both residential and commercial building. With the May 2013 hail storm event the City has seen a significant spike in roofing permits; 9,367 for 2013/2014, 13,594 for the 2012/2013 as compared to 868 during 2011/2012. Revenues for building permits and landfill collection have seen a significant increase for the 2012/2013 and

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2013/2014 year. The 2014/2015 fiscal year reflects a decrease to \$1.5 million in building permit revenue and an estimate for 2015/2016 fiscal year of \$1.6 million. For the 2017/2018 year, the City budget reflects increasing revenues \$1.8 million.

The City has taken a multi-pronged approach to redevelop downtown. One of the most important steps was the creation of a downtown Tax Increment Reinvestment Zone (TIRZ). Taxes from the increase in property value in the TIRZ will be earmarked for, and reinvested in, the TIRZ. Since three other taxing entities participate in the TIRZ, more funds will be invested in the TIRZ. Ever since the creation of the TIRZ we have seen steady increase in the TIRZ property values. In 2006, the base year, TIRZ property values were \$139 million. In 2017, TIRZ values are \$209.9 million.

We have engaged a developer for a convention hotel, parking garage and multi-purpose event center. The Amarillo Local Government Corporation was created in 2011 to oversee the project. Construction improvements to downtown are in process with the construction of 373,000 square foot building for Southwestern Public Service at an estimated value of \$42.7 million was completed in April 2017. The convention hotel (226 rooms) opened in August 2017. And, the LGC completed the parking garage and retail space of \$15 million during April 2017. The City has secured a AA baseball team and the funding of \$44.1 million dollar multipurpose event venue (MPEV) and estimates the completion of the MPEV project first quarter 2019.

The TIRZ helped the historic Fisk building be redeveloped as a Courtyard Marriott; the TIRZ agreed to rebate a portion of the taxes paid back to the Courtyard. Downtown hotels were some of the anchors identified in our Downtown Strategic Action Plan, as well as residential housing, convention hotel(s), more retail, commercial and office development, and family venue(s).

The City has contracted with Center City of Amarillo Inc. for several years. Center City Inc. is dedicated to the revitalization of Downtown Amarillo by focusing on community, social, recreational, and economic interests. Center City is a nationally recognized member of both the Texas and National Main Street programs. The City contracted with Center City Inc. for \$160,000 to provide administration and facade improvements downtown. During the summer months, Center City's "High Noon on the Square" provides live music and their annual Block Party which is always well attended.

The Amarillo Economic Development Corporation (Amarillo EDC) is the primary economic development engine of the Amarillo community, focused on industry growth and job creation through business attraction and retention initiatives. In 1989, the citizenry of Amarillo approved a measure to increase the sales tax rate by one-half cent to be dedicated to economic development programs. The vote proved to be a proactive one, as Amarillo was the second city in Texas to approve the sales tax for economic development in the first year the program was made available through the Texas Legislature.

The mission of the Amarillo EDC is to attract businesses to Amarillo which offer highly-skilled, highly-paid positions; to expand and retain existing local businesses in Amarillo; and to create a business environment conducive to entrepreneurship. The Amarillo EDC targets companies whose primary function is to produce goods or services that are then sold outside of the immediate trade area, thereby introducing new monies into the local economy. This strategy is met by implementing aggressive business recruitment programs, local business retention and expansion programs, and promoting the Amarillo, Texas brand worldwide.

In 2016, the Amarillo EDC approved two new projects aimed at providing educational and job training opportunities in the fields of aviation and veterinary medicine. The Amarillo EDC will provide \$1.6 million to assist Amarillo College with a new Aviation Maintenance Facility to be outfitted with the latest avionic technology so students may achieve licensure from the Federal Aviation Administration. The Amarillo EDC also approved of \$15 million in grant funds to Texas Tech University for the development of a College of Veterinary Medicine. These funds will be used toward the construction of facilities adjacent to Texas Tech University Health Sciences Center in Amarillo. The Amarillo EDC prompted Bell Helicopter to choose Amarillo as the location for its new delivery center. The Amarillo EDC will fund \$6 million of this project and Bell will construct an ultramodern facility to supply its customers with its state-of-the-art helicopters.

The Amarillo EDC continued its partnership with West Texas A&M University through the EnterPrize Challenge, a local business plan competition funded by the Amarillo EDC and facilitated by the WT Enterprise Center. The 21st Annual EnterPrize Challenge awarded seven grants totaling \$500,000 to new and emerging companies expected to create more than 39 new jobs and make substantial investments in the regional economy. To date, 83 businesses have received cash grants totaling more than \$5.6 million, resulting in 683 new jobs and \$115 million in new revenue to the Amarillo economy. By contractual agreement, Texas Panhandle Regional Development Corporation (TPRDC) acts as the small business financing arm of the Amarillo EDC. TPRDC provides small business financing for owner-occupied commercial real estate. This Certified Development Company approved four Small Business Administration 504 loans totaling almost \$1 million, which leveraged \$1.2 million in bank financing and \$343,000 in owner equity. For the year, this program was responsible for the creation of nine new jobs. TPRDC also funded four loans in 2016 totaling just under \$5.6 million.

In addition to employment and business opportunities, Amarillo offers a high quality of life for our citizens. The arts are well represented in Amarillo. The Globe-News Center for the Performing Arts is home to the Amarillo Symphony, Amarillo Opera and the Lone Star Ballet, while also hosting a variety of concerts, touring shows and special performances. Located in downtown Amarillo, the 10-story, 70,000 square-foot facility has a 1,300-seat auditorium with state-of-the-art acoustics. The

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theater has a full proscenium stage and stage equipment. The Center also serves as an education center, has a large rehearsal hall and support facilities such as offices, dressing rooms, and wardrobe rooms. The Globe News Center serves as an education center for a five-state region of Texas, Oklahoma, New Mexico, Colorado, and Kansas. The Center's 'Window on a Wider World' works with arts, science, cultural organizations, and educational institutions to promote excellence in interdisciplinary arts, science and cultural programs. Its primary goal is to integrate arts, science and cultural programming into the core curriculum of math, science, language arts and social studies.

The Globe News Center above is a part of our Civic Center Complex. Our Civic Center has a coliseum, auditorium, and meeting room space. The coliseum has 4,870 permanent seats and an additional 1,800 seats can be added to the floor. The auditorium seats 2,500. The Civic Center has conventions, concerts, musicals, and plays; and is home to our hockey team and arena football team. There is currently an architectural study of the Civic Center underway, which should have some recommendations for updating the facility.

The fairground is also home to the Amarillo National Center (ANC). The ANC is a 113,400 square foot livestock area with approximately 4,900 fixed seats. The ANC has attracted and hosted several large livestock events, the American Quarter Horse Association's Adequan Select Championship, the West Texas Futurity Cutting and the Tri-State Fair Rodeo. The ANC has made us very competitive in attracting new events to Amarillo.

The American Quarter Horse Association's home is in Amarillo. The American Quarter Horse Association is the world's largest equine breed registry and membership organization. The American Quarter Horse Association hosts the Quarter Horse Museum, which is adjacent to their headquarters on Interstate 40.

The Amarillo Museum of Art is located on the Amarillo College campus and features painting, prints and sculptures. The Panhandle Plains Historical Museum, which is located in nearby Canyon, Texas is the largest museum in the State of Texas. The Panhandle Plains Museum has archeology, paleontology and geology exhibits, an art collection and hosts traveling exhibits. For the children, we have the Don Harrington Discovery Center and Space Theater, which has several hands-on exhibits and a planetarium.

There are several outdoor activities in the Amarillo area. We now have 64 parks in Amarillo. The Palo Duro Canyon State Park, Caprock Canyon State Park and the Alibates Flint Quarries National Monument are all in the Amarillo area. The outdoor musical drama, Texas, is held each summer at Palo Duro Canyon State Park. We have a zoo, an amusement park, a water park, two skate parks, and the Amarillo Botanical Gardens.

Amarillo has a state-of-the-art shooting complex facility located on 34.8 acres of land. The site includes a 5,000 square-foot building, 36 high-power rifle-shooting positions and 20 pistol-shooting positions. The complex is intended for joint public use and police training. Other area law enforcement agencies also utilize the facility.

Amarillo is well represented by higher education. Texas Tech University has a medical and pharmacy school here in Amarillo, along with a graduate engineering program. The Texas Tech School of Medicine trains 3rd and 4th-year medical students and offers residency training in family and community medicine, obstetrics and gynecology, internal medicine and pediatrics. The Texas Tech School of Allied Health Sciences currently offers a master's degree in physical therapy. The School of Pharmacy has a four year Doctor of Pharmacy degree. Amarillo's community college is Amarillo College. West Texas A & M University (WTAMU) is located in nearby Canyon. With help from the AEDC, WTAMU now has a campus in downtown Amarillo. Both Amarillo College and West Texas A & M University are known for producing high quality graduates.

We believe the future for Amarillo is bright. Amarillo has an ample workforce, low taxes and utilities, and the best-funded economic development corporation in the State. Amarillo has a diverse economy, business and employment opportunities, and education and recreation opportunities.

**CITY OF AMARILLO
CALENDAR FOR BUDGET PREPARATION**

April 10, 2017	Budget training begins.
April 28, 2017	Division Directors submit operating and capital budget requests to Accounting.
May 26, 2017	Audit of Departmental operating and capital budgets are complete.
June 2, 2017	Finance submits operating and capital budgets with cash flows to City Manager for review.
August 8, 2017	City Manager submits operating and capital budgets with related budget material to City Council. Operating and capital budgets filed with City Secretary for public inspection.
August 8, 2017 - August 10, 2017	City Manager reviews operating and capital budgets with City Council.
First and Second Weeks of September	Various hearings on the operating and capital budgets and the adoption by the City Council.
October 1, 2017	Budget goes into effect.



**CITY OF AMARILLO
COMMUNITY STATISTICS**

DEMOGRAPHICS

POPULATION		AGE		RACE*/ETHNICITY	
1890	482	Under 18	28%	White	77.0%
1900	1,442	18 thru 64	60%	Black	6.6%
1950	74,246	65 and older	12%	Asian	3.2%
1990	157,615			Other	13.2%
2000	173,627				
2010	190,695			Hispanic*	28.8%
2016 (projected)	199,582				

LAND USE PROPORTIONS		LABOR FORCE		2012 HOUSING UNITS	
Right of Way	17%	September 2016	131,178	Single Family	60,245
Residential	23%	Employment	126,719 (96.6%)	Duplex	2,385
Commercial	9%	Unemployment:		Multi-Family	16,682
Industrial	3%	Amarillo MSA	3.4%	Mobile Homes	3,687
Public	12%	Texas	4.7%	TOTAL	82,999
Vacant	36%	United States	4.9%		

PUBLIC SAFETY		PHYSICAL INFRASTRUCTURE	
Annual calls for Police services	126,628	Miles of streets	1023
Annual calls for all Fire services	18,516	Miles of street overlay (2015-2016)	12.45
Number of fire stations	13	Number of street lights	10,624
Number of fire hydrants	4,102	Signalized intersections	269
Number of outdoor warning sirens	89	Miles of storm sewers	130.85

AMARILLO INTERNATIONAL AIRPORT		SOLID WASTE MANAGEMENT	
Number of passenger airlines	3	Number of solid waste customers (residential and commercial)	66,877
Scheduled flights (weekday commercial flights)	32	Landfill acreage	662
Annual number of passengers	341,359	Tons of waste collected	156,197
Annual Aircraft Operations	61,364	Tons of waste landfilled	234,989

**CITY OF AMARILLO
COMMUNITY STATISTICS**

CULTURE AND RECREATION			
Number of libraries	5	Rounds of golf played annually (2 courses)	88,316
Total library holdings	414,840	Municipal swimming pools	3
Library volumes loaned annually	1,582,208	Annual swimming pool attendance	55,506
Civic Center (auditorium, coliseum, Grand Plaza and Globe News Center)	410,000 SF	Tennis Courts	32
Civic Center event days	1,582	Tennis Center attendance	33,005
Civic Center annual attendance	607,909	Soccer fields	44
Number of Parks and Playgrounds	64	Jogging trail mileage	39.14
Park acreage	2,936	Baseball and softball fields	26

MUNICIPAL SEWER UTILITY		TRANSIT SYSTEM	
Number of wastewater treatment plants	2	Number of fixed route buses	17
Daily average of sewage treated (gallons)	16,149,175	Miles of fixed route service (annual)	541,121
Daily average of reclaimed water sold to industries (gallons)	9,671,427	Fixed route passengers (annual)	302,010
Wastewater collection mains (miles)	984.73	Spec-Trans passengers (annual)	47,403

MUNICIPAL WATER UTILITY			
Active water accounts	72,272	Water distribution mains (miles)	1165.53
Daily average water production (gallons)	43,058,000	Number of water wells	126
Maximum daily production capacity (gallons)	85,728,000	Surface water allocation (gallons) (Lake Meredith)	2,415,080,000
		Roberts County (CRMWA) water allocation (gallons)	9,133,110,000

CLIMATE			
Annual Average Temperature	57°	Annual Average Snowfall	19"
Annual Average Rainfall	20"	Average Wind Speed (miles per hour)	13

PROFESSIONAL SPORTS	
Amarillo Bulls - North American Hockey League	
Amarillo Venom – Champions Indoor Football League	

**CITY OF AMARILLO
COMMUNITY STATISTICS**

PUBLIC SCHOOLS			
	Elementary Schools	Intermediate/ Middle Schools	High Schools
Amarillo Independent School District	37	12	4
Canyon Independent School District	8	4	2
River Road Independent School District	1	2	1
Bushland Independent School District	1	1	1
Highland Park School District (same facility)	1	1	1

HIGHER EDUCATION FACILITIES
West Texas A & M University – more than 9,900 enrollment per semester
Amarillo College – more than 10,000 enrollment per semester
Texas Tech University Health Sciences Center - School of Medicine – 106 medical students and 97 residents
Texas Tech University Health Sciences Center - School of Allied Health – 50 students
Texas Tech University Health Sciences Center - School of Pharmacy – 115 students
Texas A & M Research and Extension Center
Wayland Baptist University Amarillo Campus

TEN LARGEST TAXPAYERS (2016 TAX ROLL)			
Taxpayer	Type of Business	Taxable Value	Percent of Total
Southwestern Public Service	Electric Utility	\$115,863,982	1.004%
BSA Hospital, LLC	Hospital	\$105,866,750	0.917%
Northwest Texas Healthcare	Hospital	\$93,916,813	0.814%
Walmart Real Estate	Retail Stores	\$88,569,247	0.767%
BNSF Railway Company	Rail Transport	\$70,851,872	0.614%
Amarillo Mall, LLC	Westgate Mall	\$63,835,317	0.553%
Atmos Energy	Natural Gas Utility	\$54,998,098	0.477%
Toot N Totum, Inc.	Convenience Stores	\$41,550,047	0.360%
Amarillo National Bank	Financial Institution	\$39,348,964	0.341%
Case Newport	Apartments	\$38,680,935	0.335%

**CITY OF AMARILLO
COMMUNITY STATISTICS**

MAJOR NON-GOVERNMENTAL EMPLOYERS IN AMARILLO		
Taxpayer	Type of Business	Estimated Number of Employees
Tyson Foods	Beef Slaughter and Production	3,700
Baptist/St. Anthony's Health Systems	Hospital	2,700
Northwest Texas Healthcare	Hospital	1,950
Southwestern Public Services	Energy Provider	1,430
Bell Helicopter, Inc.	V22 Osprey Production	1,251
Affiliated Foods	Food Distributor	1,250
Walmart Supercenters	Retail Stores	939
Toot 'n Totum	Convenience Stores	815
Burlington Northern Santa Fe	Rail Transport	805
Amarillo National Bank	Financial Institution	660

CITY OF AMARILLO

PROFILE OF AMARILLO

Location and Climate

The City of Amarillo is located on the boundary of Potter and Randall Counties in the High Plains of the Texas Panhandle, and is currently the county seat of Potter County. The City is located at the crossroads of Interstate Highway 40 and Interstate Highway 27, with the Burlington Northern and Santa Fe Railway intersecting the heart of the City. Amarillo is approximately 120 miles north of Lubbock, 360 miles northwest of Dallas-Fort Worth, 285 miles east of Albuquerque, New Mexico, and 265 miles west of Oklahoma City, Oklahoma.

Geographically, Amarillo is located within the High Plains section of the Great Plains. The High Plains is a vast, gradually sloping apron of material that was washed down from the Rocky Mountains. Beneath the limestone caprock covering the High Plains, is an agglomerate of gravel, sand, and clay carried down from the Continental Divide called the Ogallala Formation. The Ogallala is significant to the Panhandle as it provides irrigation water and a portion of the industrial and municipal water for this region.

Amarillo has a dry, semi-arid climate with four distinct seasons. Temperatures in the High Plains vary greatly depending on the time of year. Amarillo temperatures range from an average low of 23°F (January) to an average high of 91°F (July) with temperatures topping 100°F approximately five times per year. From October 2015 to September 2016 Amarillo had an average low of 24.6°F (December), an average high of 97.6°F (July), received 21.46" of rain, and 13.4" of snow. Humidity averages are low, occasionally dropping below 15 percent in the spring. Low humidity moderates the effect of high summer afternoon temperatures, permits evaporative cooling systems to be very effective, and provides many pleasant evenings and nights.

The average annual precipitation for Amarillo is 20.31 inches. Measurable precipitation falls on an average of 72 days per year. Snowfall averages 19.0 inches annually in Amarillo. Snow is most frequent during the winter months, but some of the heavier snowfalls have occurred in March. Snow has fallen as early as September and as late as May.

The Texas Panhandle is one of the windiest regions in the United States. As westerly winds flow over the Rocky Mountains, low pressure forms to the east of the mountains in the High Plains. This very persistent low pressure is what leads to the strong average wind speeds of 13.1 mph from predominately south and southwesterly direction for Amarillo. Amarillo is known for its spacious skies, and clean air.

History

The City of Amarillo had its beginnings in 1887 near a bend in the Fort Worth and Denver (FW&D) Railroad, then under construction. This railroad was the first in the Panhandle of Texas, opening the way for settlers. By way of showing the importance of the railroad to early settlement, the first streets were laid parallel to the railroad lines. The economy was based on cattle, and this location became one of the largest cattle shipping points in the world.

The point where the FW&D crossed the Santa Fe railroad, completed in 1898, was a logical site for the growth of what was to become the Panhandle's premier city, Amarillo. The completion of the Santa Fe railway assured the City's future and inaugurated a new period of stability. Amarillo was incorporated in 1899, and the young city grew quickly. The early 1900s were a time of growth for Amarillo when the discovery of natural gas in the area made the City the heart of the Panhandle's oil and gas business. By 1910, telephone services along with water, gas, and electric systems were in place. New churches, schools, and a library were built. Three new railroad depots were built as the City became linked to a new transcontinental rail line. The first automobiles were used and a new streetcar system was initiated. In 1913, following state-enabling legislation, Amarillo wrote its own charter and became one of the first cities in the United States to adopt the commission-manager form of government. This was considered quite progressive and was part of a movement to clean up government.

CITY OF AMARILLO

From cattle trails and railroads, to highways and airports; transportation has always been the cornerstone of Amarillo's economy. In the 1920s, the City boomed both in population and assembly when the construction of Route 66 passed through Amarillo, connecting Chicago to Los Angeles. West Sixth Street was paved as part of Route 66 in 1921. The interstate highway system allowed Americans to become more mobile, and since the early days of automobile travel, Amarillo has been an important stopping point for travelers.

During the 1930s, the City was significantly influenced by a growing reliance on automobiles. Oil and gas production kept Amarillo from feeling the full effects of the Depression. With increased traffic, the downtown area became congested and more parking was needed. The opening of Wolflin Village Shopping Center drew retail trade out of downtown and into the southwestern portion of the City. Thus allowing downtown to become the financial heart of the city with its banks and other office buildings.

Amarillo's next link to the world was heralded by the opening of the Amarillo Army Air Base in 1942 (later known as the Amarillo Air Force Base). With the Air Base closing in 1968, Amarillo's population decreased by approximately 11,000 people by 1970. Strong leadership helped the City survive and thrive after this event. Over time, the Air Base would become the Amarillo International Airport, now known as the Rick Husband International Airport.

In the 1950s, due to the increase in traffic along Route 66, the highway moved from Sixth Street to Amarillo Boulevard. Interstate Highway 40 opened in 1976, continuing Amarillo's tradition as a respite for travelers and further connected the region. Other changes in the 1960s included a bond election passed to build a new Civic Center, the start of the Amarillo Medical Center, and construction of the new international airport terminal. The 1960s provided the building blocks for Amarillo's future as a regional center with cultural, medical, and transportation services.

The 1970s were a period of recovery for Amarillo, as the population and development grew during this decade. The late 1980s and early 1990s were a period of moderate growth. Downtown Amarillo saw major private investments in buildings (predominately banking facilities and offices), a new regional mall in western Amarillo was constructed as well as numerous apartment complexes in the area. A maximum-security prison located east of city limits, named the Clements Unit became operational in 1990 and housed 3,619 inmates. In 1994, the prison was expanded to house 1,000 more inmates. Also in 1994, the Neal Unit, a new women's prison housing 1,667 inmates was completed. In 1997, this unit was changed to a men's prison.

In 2008, Amarillo finalized a Downtown Strategic Action Plan. Key goals include maintaining Downtown as a financial, government, and civic center for Amarillo and surrounding areas; attracting urban-type lifestyle living, and continuing to support the Civic Center area by developing quality hotels in an effort to draw a wide array of conventions and conferences to Amarillo. Renovations of the historic Fisk Building and Potter County Courthouse were completed in 2010 and 2012, respectively. Other projects include Happy State Bank and Toot 'n Totum convenience store.

In 2009, the City of Amarillo hired a consultant to assist the community in developing a new Comprehensive Plan. The Comprehensive Plan is a document designed to represent the Community's vision and goals regarding development, redevelopment, and community enhancement over the next 15 to 20 years and beyond. Through a variety of community and leadership outreach efforts, the appointed Steering Committee helped sharpen the focus of each section of this plan and on October 12, 2010, the plan was adopted by Amarillo's City Council. Initial implementation projects include establishing a drainage utility fee, a mobility study along the Soncy Rd/Loop 335 corridor, and modification of the City's annexation ordinance.

Today, new residential areas continue to develop in various parts of Amarillo. In 2016, 1,008 residential lots were created by plat, and 735 residential permits were issued. In the first six months of 2017, 157 residential lots were created, and 250 residential permits were issued. Over 2,000 residential lots were shown on preliminary plans submitted in 2016. The Amarillo Metropolitan Statistical Area was ranked 69th

CITY OF AMARILLO

in the nation by the 2015 3rd Quarter Demographia Housing Affordability Survey. The Amarillo area was also ranked 24th of 150 largest cities in the nation by WalletHub 2016's best cities for families.

Amarillo's Relationship to the Region and the State

The regional trade territory surrounding Amarillo is made up of 55 counties and portions of five states. Amarillo is the regional service center for the Texas Panhandle. Its isolation is one of the City's most significant characteristics and assets. Amarillo's geographic location and its relationship to major transportation facilities are important reasons for the significance of regional wholesale and retail trade. Wholesale and retail trades comprise about 17% of the Amarillo area's employment. Average retail sales for the area total approximately \$3.8 billion annually (American Community 2007 Survey).

According to the 2010 US Census Bureau, Amarillo is the 14th largest city in Texas with a population of approximately 190,695. Having an average increase of 1% to 2% each year, Amarillo is an important developing metropolitan center in the southwest. The conversion of Amarillo from a local to regional urban service center over the past several decades reflects a nationwide trend toward dominant urban centers and the City's commitment to meeting the needs of surrounding communities.

LOCAL ECONOMY

Although Amarillo was a city built solely on agriculture and energy production, Amarillo's economic base has diversified significantly. Today's economy is comprised of business and industry ranging from energy research and development, beef processing, agriculture, copper refining, wholesale distribution, fiberglass production, defense contracting, aviation maintenance, metal machining and finishing, to oil and gas production. The economy consists of all the manufacturing and service tools necessary for the operation of the City and the region. Amarillo's business attitude, central location and low cost of living make it an attractive destination for new businesses. The Amarillo Metropolitan Statistical Area or City of Amarillo was ranked by the following companies:

- ❖ 9 of 150 Best Large Cities to Start a Business (2017 WalletHub)
- ❖ 8 of 150 Best Cities for Hispanic Entrepreneurs (2017 WalletHub)
- ❖ 48 of 200 in the cost of doing business (2016 Forbes Best Small Places for Business and Careers)
- ❖ 137 of 200 large cities (2016 Milken Institute Best Performing Cities Index)
- ❖ 105 of 382 economic strength ranking (2017 POLICOM Corporation)

Local governmental entities in the Amarillo area have remained extremely strong, and are presently in sound financial condition. The City of Amarillo adheres to a policy of a balanced budget and conservative management of the City's resources, as do all local taxing entities. Planned construction is carefully budgeted on a "pay as you go" basis and consequently, the City has maintained a strong financial condition for the benefit of the taxpayers.

Another indicator of the City's traditionally stable and strong economy is total sales tax collections. In 1980, the City's tax receipts for retail sales were \$7.7 million. In 1989, the citizens of Amarillo displayed their pro-business attitude by approving a 1% sales tax increase of which half is dedicated to property tax relief and half is dedicated to economic development, bringing the total City sales tax rate to 2% overall. Tax receipts for retail sales remain strong. Not including the half cent Economic Development sales tax, City collections for 2012-13, 2013-14 and 2014-15 fiscal years were at an all-time high of \$48.01 million, \$51.68 million, and \$54.42 million, consecutively. City sales tax collections for the 2015-16 fiscal year were well over \$55 million. Collections for the 2016-17 fiscal year are estimated to remain flat with the prior year.

Amarillo was created as an agricultural servicing center and a significant portion of its economy is still based upon the important economic activity. In fact, the Texas High Plains is one of the most unique and diversified agricultural areas in the world. The temperate weather conditions and the availability of irrigation water have made the area well suited for a number of agricultural enterprises.

CITY OF AMARILLO

Cash receipts for crops, value-added livestock, and livestock products totaled in excess of \$4.7 billion in the 26 counties known as the High Plains Trade Area. The total of value-added agricultural commodities, government payments to producers, and payroll of agribusiness firms averaged more than \$5 billion per year in the trade area for 2009 through 2012.

The 26 county region of Texas referred to as the High Plains Area is one of the most important agricultural areas in the world. The counties in the area were selected on the assumption that Amarillo served as their primary regional trade center. Approximately one-tenth the size of Texas, the impact on the regional and statewide economies from the High Plain's livestock operations was estimated to be \$8.1 billion and \$10.1 billion, respectively. The area has access to an ample supply of feed grains, a mild climate, and large major meat packers with modern plants which makes it ideal for cattle feeders. One of the most highly productive agricultural regions in the world, the Texas High Plains is often referred to as the Cattle Feeding Capital of the World. During the 2009-2012 time period, fed cattle marketed in the area averaged just under 5 million head, which corresponded to 78.5 percent of the states' total.

The same conditions that brought the cattle industry to the area have also attracted the hog and dairy industries. According to the 2012 Census of Agriculture, over 600,000 head of hogs raised annually, making the Panhandle region the top hog producer in the state. Seaboard Farms, Texas Farm, and Smithfield Inc. have all established significant hog operations in the Texas and Oklahoma panhandles. The October 2011 issue of The Texas Association of Dairymen acknowledged Castro County, located within the Texas Panhandle, for becoming the number one milk producer in the State.

Crop production is also important to the region's economy. More than 25 crops are grown commercially in the area including over half of the state's corn and wheat production. Other major crops for this area include grain sorghum, ensilage, hay, and cotton. A number of industries in Amarillo are related to agriculture, including grain storage and distribution, livestock feed companies, meat and cheese processing, packaging and distributing, fertilizer and pesticide distribution. As has been the case in the past, the future of agricultural production in the High Plains is bright.

Amarillo is also an important hub for natural resource storage and/or extraction. Mined resources include oil, gas, and helium. Although Amarillo is not located directly in a major oil-producing field, it benefits heavily from the region's petroleum industry. Despite stabilization and cutbacks in petroleum development, the industry will remain a significant element of the Amarillo economy. Amarillo is known as the "Helium Capital of the World" because a large percentage of the world's helium supply is located within 250 miles of Amarillo. The Cliffside Gas Field is owned by the federal government and operated by the Bureau of Land Management. The Amarillo Helium Plant, on the western edge of the City, was built in 1929 to process helium-rich natural gas. Although the plant has closed, area gas fields will continue to store government and privately owned crude helium for many years to come.

The professional and technical services segment of the economy includes such services as medical, financial, real estate, insurance, and other miscellaneous services. There has been an increase in employment in these types of services in the past decade. There is expected to be a continued gradual increased demand for such required services in the Amarillo area.

Manufacturing firms employ 11% of the total work force in the Amarillo area according to the recently completed Align Amarillo Economic Development Strategic Plan. Additionally, Amarillo's centralized geographic location is an ideal strategic transportation service hub for the United States.

Amarillo has become a strong leader in the aviation manufacturing industry. The Bell Helicopter Amarillo Assembly Center is a leader in the latest vertical lift aircraft technology. Bell Helicopter's facility in Amarillo is the final assembly and delivery site for the V-22 Osprey, the UH-1Y Yankee, and the AH-1Z Zulu, all destined for the Armed Forces of the United States. Amarillo's facility will soon build Bell's newest commercial helicopter, the Bell 525 Relentless, the first ever super-medium helicopter. The Amarillo Bell Helicopter facility employs approximately 1,250 workers. The decision to add commercial work to the facility's programs fit easily into the plant's overall growth plan and took advantage of the state-of-the-art facilities as well as the partnership with the City of Amarillo and the Amarillo Economic Development Corporation.

CITY OF AMARILLO

Because of the numerous attractions in and around Amarillo, tourism is a major industry. Some of the more prominent tourist attractions are Palo Duro Canyon State Park, which hosts the annual musical production "TEXAS" in the Pioneer Amphitheater, Panhandle-Plains Historical Museum, Don Harrington Discovery Center, Amarillo Museum of Art, Amarillo Little Theatre, Amarillo Symphony, the Lone Star Ballet, and American Quarter Horse Hall of Fame and Museum. Also, annual events such as the World Championship Ranch Rodeo, the July 4th fireworks show, Tri-State Fair and Rodeo, Pirates of the Canyon Balloon Festival, Good Times Celebration Barbeque Cook-off and various professional sporting events bring numerous visitors to Amarillo each year. Tourism and convention activities in Amarillo contributed to over \$325 million, with nearly two million overnight visitors, to the area's economy in 2016. The variety of attractions in this portion of Texas not only adds to the economy, but also to Amarillo's quality of life. The City continues to promote growth in this area, most recently by announcing plans to construct a \$40 million multi-purpose event venue (MPEV) downtown, which will be home to a new AA affiliated baseball team coming in spring 2019.

Local, state, and federal governments continue to be a consistent and growing source for employment in the Amarillo area. According to the US Bureau of Labor Statics, between 2015 and 2016, over 200 new local government jobs were created. The government sector of Amarillo's economy encompasses a wide array of public employers, such as the independent school districts, higher educational institutions, prison systems, and other state operated facilities; federal agencies, including the United States Postal Service, United States Department of Agriculture, and the Pantex Plant operated by the Department of Energy; and local public employers, such as the City of Amarillo as well as Potter and Randall Counties.

The adequate reserves of land and energy along with Amarillo's geographic location are an ideal place for business and industry. The same type of commitment that has made Amarillo what it is today drives current City leaders to continue to vigorously attract future business and industrial development.

COST-OF-LIVING/QUALITY OF LIFE

The cost-of-living index measures relative price levels for consumer goods and services in many cities throughout the nation. The cost-of-living index does not measure inflation but it does compare relative prices at a single point in time using a national average of 100 as a base. The following table shows the differences between Amarillo's overall cost-of-living and that of other Texas cities.

Cost-of-Living Comparison*

<u>City</u>	<u>Composite Index</u>	<u>Percent Difference*</u>
AMARILLO	86.0	Base
Austin	96.5	+12.2%
Corpus Christi	94.9	+10.3%
Dallas	100.8	+17.2%
El Paso	87.9	+ 2.2%
Lubbock	91.0	+ 5.8%
Odessa	94.5	+ 9.9%
San Antonio	87.8	+ 2.1%

*Between Amarillo and other cities

Source: Cost-of-Living Index (COLI), 2nd Quarter, 2017.

CONSUMER PRICE INDEX

The consumer price index (CPI) represents price changes for items individuals purchase for living such as food, clothing, automobiles, homes, home furnishings, fuel, etc. This index measures only prices and

CITY OF AMARILLO

does not take into account changes due to quantity or quality differences. Many times, CPI is used by economists to determine whether prices are increasing or decreasing from month to month.

A variation of this national index has been developed for the Amarillo area to measure the prices of a fixed basket of goods and services representing consumption patterns of the community. It is realized that in a dynamic economy, measures such as CPI are complicated by the fact that many factors vary including price levels, employment, output, value of assets, and demographic patterns. The local CPI is an individual area index which measures the change in prices in a particular area. It does not determine whether prices or living costs are higher or lower compared to other locations.

Amarillo's CPI is as follows:

Amarillo Annual Average CPI for South Region (Base 1988=100)

<u>Year</u>	<u>Amarillo CPI</u>
Dec 2006	181.30
Dec 2007	210.79
Dec 2008	188.10
Dec 2009	202.32
Dec 2010	220.95
Dec 2011	199.09
Dec 2012	216.95
Dec 2013	208.91
Dec 2014	208.26
Dec 2015	229.58
Dec 2016	234.20
June 2017	237.35

QUALITY OF LIFE

The City of Amarillo and the associated region have a high quality of life that make living and working in the area very attractive. Below is a brief discussion of various quality of life aspects in and around Amarillo.

Schools

Educational institutions in Amarillo, from the public elementary schools to the higher learning institutions, are highly valued symbols of community identity and achievement. Amarillo is well represented on every educational level. Texas Tech has medical and pharmacy schools located in Amarillo, and with our nation's aging population, both schools should do very well in the future. Amarillo is home to Amarillo College (AC), Wayland Baptist and Vista College also have campuses in Amarillo, and West Texas A&M University is less than 20 miles from Amarillo. In the 2003 legislative session, the legislature authorized Texas colleges and universities to set their own tuition. Amarillo's educational facilities are discussed in more detail below.

School Districts

Within the corporate city limits of the City of Amarillo, there are five independent school districts. The Amarillo Independent School District (AISD) is made up of 37 elementary schools including one magnet school centering on mathematics, science, and the arts; three 6th grade campuses; nine middle schools including one middle school focusing on mathematics, science, and technology; four high schools and two specialty campuses. Amarillo Area Center for Advanced Learning (AACAL) is an extension of the home high school campuses and offers classes in the following specialized areas: Automotive Technology, Computer Systems Technology, Engineering Technology, Health Science Technology, and Animal Science Technology. North Heights Alternative School focuses on credit recovery and preparing students to become self-directed learners.

The Canyon Independent School District (CISD) has eight elementary schools; two intermediate schools (grades 5 and 6); two junior high schools (grades 7 and 8); two high schools and one alternative

CITY OF AMARILLO

education high school in the Amarillo area. River Road Independent School District (RRISD) has one elementary, intermediate, middle, and high school respectively. Highland Park Independent School District (HPISD) has a facility that serves elementary, junior high, and high school students located within the Amarillo city limits. These school districts are generally located in areas of the City which are less densely developed than AISD. The Bushland Independent School District (BISD) has one elementary, middle school and high school respectively and is located in the southwestern portion of Potter County.

There are also several private, religious, and vocational schools that meet the educational needs of the community.

Higher Education Facilities

West Texas A&M University (WTAMU), a member of the Texas A&M University system, celebrated its centennial year during 2010 with a long history of educational excellence. High quality academic offerings that are both engaging and challenging combined with a dedicated faculty committed to teaching excellence have helped WTAMU earn top-tier status for regional universities in the western United States by *U.S. News and World Report*.

University officials are preparing for WTAMU's second century with an ambitious plan to enhance the campus and set the stage for future growth. New facilities, high-tech classrooms, renovations and improvements along with the University's Amarillo Center guarantee that students of today and tomorrow will enjoy a college experience that prepares them for a life of learning, leadership, and service.

Amarillo College (AC) is an accredited community college offering 143 degree and certificate programs, instruction on six campuses as well as one outreach center. The 2014 Fall Semester academic enrollment was 10,284, and an additional 25,000 area residents continued their education in one of AC's Personal Enrichment classes.

AC's Washington Street campus is 24 acres in size and is located adjacent to S.W. 24th Avenue and Washington Street. The West Campus, being 41 acres in size, located north of the Amarillo Medical Center and is the primary location for Allied Health, Nursing, and Criminal Justice training. An 8-acre downtown campus houses the Business and Industry Center while the East Campus, located near the Amarillo International Airport, mainly focuses on Industrial and Transportation Technologies.

Community Link, AC's outreach center in Northeast Amarillo, offers GED courses, basic computer training as well as English as a Second Language courses. AC has two additional campuses located in the outlying communities of Hereford to the southwest of Amarillo and Dumas to the north of Amarillo.

Wayland Baptist University (WBU), whose main campus is in Plainview, Texas, conducts night and weekend classes in Amarillo for students earning degrees in business administration, human services, career technology education, Christian studies, management, and applied science.

Texas Tech University Health Sciences Center (TTUHSC) began operations in Amarillo with the School of Medicine (SOM) in 1972. The school offered elective clinical rotations in space borrowed from Northwest Texas Healthcare System and the Veterans Affairs Health Care System.

In 2002, the SOM moved into a new 155,000 square-foot building located at 1400 S. Coulter St. The Amarillo campus is not only home to the SOM, but now also encompasses the schools of allied health sciences and pharmacy. The campus is located in Amarillo's 400-acre Regional Medical Center.

The first TTUHSC program moved to Amarillo in 1974 when five resident physicians began family medicine training. A pediatrics program began in 1978, followed by obstetrics and gynecology in 1979 and internal medicine in 1988. Since the medical school graduated its first class in 1974, it has produced over 3000 physicians. The applicant pool is very competitive and the medical class size has recently increased from 147 to 150 students. Richard Jordan, M.D., serves as the SOM regional dean.

When the School of Allied Health Sciences opened in 1994, it was housed in the Amarillo Speech and Hearing Center. The school's academic and clinical programs are now at the Coulter Street location. The

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school offers a Doctor of Physical Therapy, and trains approximately 60 students annually. Michael Hooten, Ed.D. serves as the School of Allied Health Sciences' regional dean.

The state-of-the-art School of Pharmacy (SOP) has grown steadily since it opened in 1996. The school presently admits 115 first-year students to its Amarillo campus annually, and the program's growth has produced regional campuses in Abilene, Lubbock and Dallas/Fort Worth. The SOP in Amarillo also has the distinctive honor of being home of the Texas Pharmacy Museum.

In 2007, the Laura W. Bush Institute for Women's Health (LWBIWH) was established at TTUHSC. The institute was first launched in Amarillo and has grown to serve communities in Lubbock, El Paso, the Permian Basin and San Angelo as well. The institute builds research, education and outreach programs to improve the lives of women and their families.

TTUHSC at Amarillo is also home to InfantRisk Center, the Amarillo Breast Center of Excellence, SiMCentral and the West Texas Influenza Center.

On top of being a teaching facility, TTUHSC at Amarillo also provides care to area residents offering first-class medical services in family medicine, internal medicine, surgery, obstetrics and gynecology, pediatrics, psychiatry and geriatrics. Medical care is open to all. TTUHSC is committed to providing top-notch training for future medical professionals while offering first-class medical treatment to its neighbors.

The Texas AgriLife Research and Extension Center, located at 6500 W. Amarillo Boulevard, provides information, technology, and assistance in the areas of agriculture, community development, and family and consumer sciences. This is one of 13 research centers within the Texas A&M System. Texas AgriLife Research in Amarillo is dedicated to science that will help make crop and livestock production in the region more efficient. Also housed at the AgriLife Center is the district office of the Texas AgriLife Extension Service, which has a network of agents and specialists trained to aid producers, homeowners, and families with its many programs. The Texas A&M Veterinary Diagnostic Laboratory, located next door, assists veterinarians, feedyard managers, and cattlemen in diagnosing the causes of diseases and other health problems affecting livestock in the region.

Amarillo's Professional Sports Teams

In the fall of 2010, the Amarillo Bulls began their inaugural Season in the North American Hockey League, by offering exciting, affordable family entertainment. The Bulls team consisted of some of North America's best young hockey players, ranging from age 17 to 20, in an effort to advance their hockey careers and to receive a College Scholarship. Since its existence, over 50 players have received scholarships with West Point, Air Force Academy and Princeton. The players are amateurs, receiving no salary, and they stay with local families making Amarillo their new home. These players give back to the community by helping local charities. An Amarillo Bull player has won the NAHL Community Service award four straight years in a row. The Amarillo Bulls have won the oldest Hockey trophy in the United States, the coveted NAHL Robertson Cup. The seven-month season, from September to March, consists of 28 regular season home games which are played in the Amarillo Civic Center's Coliseum.

Amarillo welcomed The Amarillo Dusters, a professional indoor football team of the Intense Football League, in 2004. In 2010, the Amarillo Dusters became the Amarillo Venom. The Venom joined the Lone Star Football League for the 2012 season. They won back-to-back Championships in the years 2012 and 2013. The Venom proudly plays in the Amarillo Civic Center's Coliseum during the months of March through July.

In spring 2019, the City of Amarillo will welcome back AA affiliated baseball for the first time since 1982. The yet to be named team will play in the new \$40 million MPEV which is currently under design. The new state of the art facility will be located in downtown Amarillo and offer yet another affordable family entertainment option for the community and surrounding area.

PARKS AND RECREATION

Park land, open space, and recreational facilities serve an important function for the City of Amarillo. The park system improves the quality of life by providing recreational opportunities for the community as well as protecting the natural environment. The location and design of park land and open space can be beneficial to Amarillo's image by providing a visual improvement to a neighborhood and, in some cases, serve as a buffer between differing land uses. Park and open space facilities in Amarillo are comprised of school playgrounds, school parks, linear and ornamental parks, neighborhood, community, and regional parks. Amarillo currently has 64 parks and 2 golf complexes that combined with areas of developed recreation open space total 2,168 acres which is 74% of the 2,935 acres of dedicated open space. Amarillo's municipal golf courses include Ross Rogers and Comanche Trail Golf Complexes, both with 36 holes each. Other areas of recreational opportunity include 3 public swimming pools, 2 concrete skate parks, 14 water spray grounds, the Amarillo National Tennis Center and the Amarillo Zoo.

In addition to Amarillo's parks system, recreational areas of the community are supplemented by the various improvements found on elementary, middle school, and high school sites. These sites are located throughout the city and provide athletic-type facilities for students. Middle school sites contributing to Amarillo's open space include Austin, Bonham, Bowie, Crockett, Fannin, Houston, Mann, Travis, De Zavala, and Westover. Facilities for recreational activities such as baseball, soccer, track events, and football are also found at high schools such as Amarillo, Caprock, Palo Duro, Tascosa, Randall, River Road, and Highland Park. Privately owned recreational facilities such as the Maverick Club, Amarillo Netplex, numerous health clubs, as well as the Amarillo Country Club and Tascosa Golf Club also provide community recreation and leisure services.

Additional projects funded through the Parks Capital Improvement budget that were completed in recent years include the following:

- Design and construction of the PlayZone at Medical Center Park. The new playground and splash pad provide access, transition and functionality for everyone regardless of their physical limitations or special needs. This was a public-private partnership with the Southwest Chapter of Ambucs which, without their vision and generous donation, would not have been possible.
- Design and construction of a new playground and swings at Mesa Verde School Park. This was a joint effort between the Parks and Recreation Department and the Community Development Block Grant.
- Design and construction of a concrete crosswalk with surface safety lighting and signage to enhance safety for pedestrian and bicycles at the Georgia Street and Rock Island Rail Trail crossing. Additional benches and bicycle "fix-it" stations were also placed at this location.

Major Regional Recreation Facilities

Numerous major recreational areas are located in the Texas Panhandle region and provide Amarillo citizens the opportunity to participate in outdoor activities such as boating, fishing, camping, hunting, etc. Even though the regional facilities may be up to 55 miles from Amarillo, they are considered supplemental to Amarillo's park system due to the type, size, and quality of recreational opportunities provided.

Area lakes, such as Greenbelt Reservoir located north of Clarendon, Lake McClellan south of Pampa, Lake Mackenzie east of Tulia, and Lake Meredith near Fritch, offer public fishing and boating recreation. The Canadian River, located north of Amarillo, provides areas for hunting and off-road driving and riding. Buffalo Lake Conservation area, a wildlife refuge near Canyon, and Wildcat Bluff Nature Center, west of Amarillo, provide both active and passive recreational areas from hiking trails to picnic areas.

Palo Duro State Park, located southeast of Amarillo, is one of Texas' most spectacular scenic features since the colorful, rugged terrain of this canyon provides a sharp contrast to the plains of the Panhandle. The park offers camping, hiking, picnicking, mountain biking, and horseback riding. An amphitheater is also situated within the park where the Nation's best-attended outdoor musical drama "TEXAS" is performed seasonally. "TEXAS" has been named one of North America's 100 Best Events in 2013 by the American Bus Association.

MUNICIPAL ADMINISTRATION

Municipal administration services are housed in Amarillo City Hall, the Simms Building and associated public buildings known as the Municipal Complex. The complex is located in the vicinity of S.E. 7th Avenue and Buchanan Street and includes City Hall, Civic Center, Simms Building, Centennial Plaza, Central Library, Globe News Performing Arts Center, Facilities Administration Building, and associated parking areas. The entire municipal complex is appropriately located at the edge of the Central Business District and is accessible to the transit system.

City Hall

The Amarillo Sunday News-Globe, on Sunday January 8, 1967, announced the Grand Opening of the new Municipal Building and estimated the attendance to be more than 8,000 people. The article read: *"First Jewel in the setting that will become the Civic Center Complex in 1968 is the new Municipal Building completed last month. It is now the home for 21 city governmental offices and has four levels that incorporate 84,000 square feet of floor space. The Municipal Building, like the Auditorium-Coliseum combination being constructed to the north, was financed through the sale of bonds authorized by the voters in 1964. It cost \$2,126,427, including the land, architect fees, paving, lighting, and storm sewer relocation. The outside finish consists of pre-cast concrete panels in which marble chips have been mingled and it will conform architecturally with the Auditorium-Coliseum."* Originally, a water fountain and pool were constructed at the main entrance with the stairs wrapping around either side of the water feature.

The Municipal Building today is known as the Amarillo City Hall Building and is currently home to over ten city departments. The building has several of its original design features; however, one notable change has been the removal of the water fountain and pool adjacent to the main entrance to make room for the installation of a ramp and steps, making the building more accessible for all community members. City Hall is home to the Mayor's office, City Council, Finance Department, Utility Billing, Vital Statistics, Parks and Recreation Administration, Human Resources, the City Attorney offices as well as many other departments. As established in 1968, the City Hall building remains a focal point for the citizens to access their city officials and services.

Simms Municipal Building

On January 22, 2016 the City of Amarillo hosted the Jim Simms Municipal Building open house. The opening of the Simms Building represents a \$4.25 million renovation project and will provide an addition of 62,000 in square footage for municipal office space. The Simms Municipal Building is home to the City Care Clinic, Amarillo Emergency Communications Center (AECC), the Office of Emergency Management (OEM), Community Development, Environmental Health, Building Safety, Public Works, Engineering, Traffic, Planning and Utilities Engineering departments.

The remodeled municipal building was named after the late Councilman Jim Simms, who passed away Nov. 12, 2014 at the age of 73 following a lengthy illness. In a unanimous vote by a previous Amarillo City Council, the new facility was renamed in his honor marking his accomplishments and efforts as a public servant.

Amarillo Civic Center Complex

When the Amarillo Civic Center opened in 1968, it housed a coliseum (7,000 capacity) and an auditorium (2,324 capacity). In 1978, the first expansion of the Civic Center added what is now known as the South Exhibit Hall and Regency Room. In 1989, the coliseum was renamed the Cal Farley Coliseum in memory of Mr. Farley. In 1990, the Grand Plaza was added. This unique venue for banquets, parties, and dances enclosed an outdoor area, giving the Civic Center its first indoor ballroom complete with Texas shaped terrazzo floor and Gulf of Mexico fountain. In 2003, the most recent expansion was completed, adding the North Exhibit Hall and the Heritage Ballroom.

A jewel in the heart of downtown Amarillo, the Globe-News Center for the Performing Arts houses a 1,300 seat auditorium and the Gilliland Education Center. Opened in January 2006, the facility is owned by the City of Amarillo and operated as part of the Amarillo Civic Center Complex. The idea behind the facility was birthed in 1999, when Caroline Bush Emeny opened fundraising for the Center with a very generous

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donation. The overall project cost was approximately \$32 million. The acoustically sound, state-of-the-art facility was designed by Holzman Moss Architects and hosts an average of 100 ticketed performances annually.

The Amarillo Civic Center and the Globe-News Center of the Performing Arts are the center of cultural activity in Amarillo; including symphonies, concerts, ballets, Broadway shows, and sporting events. Conventions, conferences, graduations, community meetings, parties, and consumer shows round out the bulk of events that take place at the facility. Totalling over 400,000 square feet, nine separate events can be accommodated at any one time within the complex. Resident companies and primary use tenants include the Amarillo Venom, Amarillo Bulls, Amarillo Opera, Amarillo Symphony, Lone Star Ballet, Window on a Wider World, and the Broadway Spotlight Series. More than 600,000 patrons attend approximately 1,000 events each year.

Police Department and Municipal Courts Building

In 1992, the Police Department and Municipal Courts relocated to a newly renovated building located at S.E. 3rd Avenue and Taylor Street in downtown Amarillo. This facility was purchased from private owners who absorbed the entire cost of renovation. The facility allows for most Police Department functions to be located in one building. In 2010, the 6th floor of the Police Department was renovated. After the renovation was completed, the Uniform Division was relocated to that floor. The renovation of the 3rd floor followed to address the expanded needs of the Detective Division. Future plans include renovations to the 4th and 7th floor to address anticipated growth of the Police Department. Additionally, the Municipal Court received a much needed court document storage space, as well as larger jury and customer service areas. This facility has improved the Police Department by enhancing efficiency and improving crime fighting capabilities.

Solid Waste Collection

The City of Amarillo provides its citizens with a state-of-the-art solid waste collection system, which utilizes dumpsters and fully automated loading trucks. This system collects approximately 155,000 tons of solid waste annually and transports it to the City of Amarillo Solid Waste Transfer Station. There are approximately 61,459 residential accounts and 3,747 commercial accounts. The dumpster system has proven to be a very cost effective operation because one person driving and operating a self-loading truck can serve 1,400 residences daily. The automated system saves on labor and labor-related costs. A fully automated system also eliminates most of the hazards to collection work such as back injuries resulting from heavy lifting and other injuries associated with physical contact of waste materials. There are 58 automated residential routes, four hand pick-up residential routes, and 19 commercial routes served. However, with expanding development, more routes will be needed in the near future. This system will be evaluated in the near future to improve service by adding a curbside automated collection system. This new system will provide automated loading trucks in areas that do not have an alley for the current style of trucks. Areas that have hand collection and alleys that are too tight for alley dumpsters will benefit greatly from a new style of collection truck.

Amarillo Sanitary Landfill

The Sanitary Landfill for the City of Amarillo is five miles west of the city limits in Potter County. Sanitary landfilling is a method of disposing solid waste on land without creating nuisances or hazards to public health or safety. Principles of engineering are used to confine the waste to the smallest practical volume and to cover it with layers of earth at pre-set intervals.

The current landfill site is permitted by the Texas Commission of Environmental Quality to include 662 acres, of which 486 acres are suitable for disposing of solid waste. The existing site is ideal and is expected to be utilized for over 100 years. Amarillo, therefore, has a long-term commitment to burying its solid waste at this location. The landfill disposes of approximately 235,000 tons of waste per year.

The Amarillo Sanitary Landfill has been successful in disposing of its solid waste because of proper preliminary planning and design of the site, the application of proper engineering principles, and the competent operation of the facility. The benefits of disposing of waste in this fashion include the relatively low cost of disposal, no pollution of air, land or water, and the potential future use of the site once operations are completed.

Amarillo Animal Management and Welfare Department

The Amarillo Animal Management and Welfare Department as well as the Amarillo Panhandle Humane Society are located at 3501 S. Osage St. and are open to the public from 10:00 AM to 7:00 PM, Monday through Friday, and 11:00 AM to 4:00 PM Saturday.

The following services are provided by Amarillo's Animal Management and Welfare Department:

- Impoundment of stray or unwanted animals,
- Enforcement of City ordinances and state laws pertaining to animals,
- Pet education and awareness programs,
- Investigation of cruelty and welfare cases,
- Capture and relocation of wild animals,
- Investigation of animal bites/attacks,
- Quarantine for rabies observation,
- Removal and pickup of deceased animals,
- Assist with adoption of pets,
- Respond to citizen complaints

Rick Husband Amarillo International Airport

The Rick Husband Amarillo International Airport became a public use airport in 1941 when the City of Amarillo purchased the current airfield portion of the airport in order to receive development assistance from the federal government. The military utilized the airport in World War II and the airport became the Amarillo Air Force Base in 1951. The airport operated as a joint-use facility through 1968.

In February of 2003, Amarillo City Council voted to change the name of the Amarillo International Airport to Rick Husband International Airport in memory of Astronaut Colonel Rick Husband who was born and raised in Amarillo, Texas. Colonel Husband was the Commander of the Space Shuttle Columbia and died alongside his entire crew, ironically over Texas, on February 1, 2003 as the shuttle disintegrated upon reentry after their 16-day mission in space.

In 2011, the Rick Husband International Airport completed a multi-million dollar air terminal rehabilitation project. The project included a major renovation of the existing terminal building consisting of a dedicated meet-and-greet area, a consolidated gate area, a spacious security screening checkpoint, new passenger boarding bridges, and a new inline baggage screening system. In 2012, the terminal building storm water drainage system was significantly upgraded and the ticket level bridge was rebuilt.

Current projects in 2013 include replacement of the escalators in the terminal building, improved lighting systems for the airfield, additional upgrades to the terminal storm water drainage systems and construction of a consolidated rent car service center.

In fiscal 2015, the airport had 61,364 flight operations handled by the FAA air traffic control tower that included commercial, general aviation, and military aircraft. During that same period, more than 675,000 passengers flew in and out of the airport. Presently, American Airlines, United, and Southwest Airlines serve the airport with up to 32 scheduled airline arrivals and departures daily.

Amarillo Public Library

Amarillo citizens have enjoyed library service since 1902, when a group of women known as the JUG (Just Us Girls) Club formed a lending library of 123 books. Potter County assumed responsibility for the library in 1921, until the City of Amarillo took over in 1940.

Today, the Amarillo Public Library System consists of a Central (Downtown) Library and four branches, serving close to 3,600 people every day. The library collection includes close to 415,000 books, magazines, and media materials which circulate 1.6 million times per year. The Library maintains 90 public computers which supply more than 114,000 hours of internet access per year. Non-profit organizations from across the state take advantage of meeting facilities available for a small fee at all five library locations.

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The Amarillo Public Library also offers a great many other resources and services.

- The Library's Community Reading Program, AMARILLO READS, offers English as a Second Language and Citizenship Classes, Adult Reading Skills Tutoring, Summer Reading Club for all ages, and annual Community Reads.
- Story Time Classes for young children are available 16 times each week at various times and locations to make Story Times available to all Amarillo families.
- Additional activities take place each month for school-age kids and teens, including science, music, art, and social activities.
- Programs for adults include book discussion groups, film series, craft programs, fraud prevention classes, technology workshops, and health and financial literacy programs.
- The Library's website, www.amarillolibrary.org, offers:
 - Downloadable magazines, eBooks and audio books
 - Downloadable comic books and graphic novels
 - Language instruction
 - Assistance for job seekers
 - Test preparation for a variety of scholastic and professional exams
 - Access to consumer information
 - Reader's advisory resources
 - Streaming video of independent and classic films
 - Web-based story books for children
 - Online encyclopedias
 - Photo archive of digital images related to Amarillo and Panhandle history
 - Genealogy resources

Amarillo Public Library Locations and Contact Information:

Downtown Library	413 E 4 th Ave	806-378-3054
East Branch	2232 E 27 th Ave	806-342-1589
North Branch	1500 NE 24 th Ave	806-381-7931
Northwest Branch	6100 W 9 th Ave	806-359-2035
Southwest Branch	6801 W 45 th Ave	806-359-2094

The Amarillo Public Library System is a member of, and serves as the headquarters for, the Harrington Library Consortium (HLC). HLC is a multi-institutional cooperative library network serving more than 130 Libraries in Texas and Oklahoma. HLC membership allows public, school, academic, and special libraries to share resources and provide additional services to patrons. The Consortium also offers member libraries consulting services, continuing education opportunities, support for literacy, English as a Second Language, and automation projects. HLC membership enables the Amarillo Public Library to increase the quality and quantity of resources available to the citizens of Amarillo and to serve as a leader in library innovations throughout the state of Texas.

Fire Stations

The Amarillo Fire Department (AFD) responds to approximately 21,708 alarms annually (2016). Over seventy percent of the Department's call volume is comprised of basic and advanced life support. The AFD is also responsible for mitigating emergencies involving structural and grassland fires, hazardous materials, technical rescue, aircraft emergencies, and assistance calls.

The time it takes for the AFD to respond to an incident scene is a critical measure of effectiveness in saving lives. Response times are measured from when the firefighters are dispatched until their arrival at the incident scene. Emergency response times in Amarillo are approximately 5 minutes and 14 seconds per alarm (2016).

These times are closely related to the distribution of fire stations throughout the City. In the last fifty years, Amarillo has experienced a significant growth; from 38 square miles to over 100 square miles and a population that has increased by nearly 40%. Before 2009, the city had not added a single fire station to keep up with the expansion. City leaders began to address this problem with Fire Station #11 (2009) in

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the Westcliff subdivision, Fire Station #12 (2011) near The Shores subdivision, and Station #13 (2013) in John Stiff Park. With these new stations, the AFD will ensure firefighters continue to arrive quickly at the scene of life-threatening emergencies in all areas of the City.

Major Medical Facilities

Amarillo is a major health care center for portions of five states and includes three acute care hospitals, several medical-education facilities, long-term health care facilities, and medical clinics. The major hospitals and their respective locations are identified below:

<u>Hospital</u>	<u>Location</u>
Baptist Saint Anthony's Hospital	1600 Wallace Blvd. (Medical Center)
Northwest Texas Health Care System	1501 S Coulter St. (Medical Center)
Veterans Affairs Health Care System	6010 W Amarillo Blvd. (Medical Center)

Amarillo Medical Center

In 1959, Amarillo began developing into a regional health care center and continues to be committed to provide an array of health care services to a large geographic area. Under the sponsorship of the Amarillo Area Foundation, the Medical Center is the product of cooperation and interaction among private enterprise, local and county governments, and voluntary nonprofit groups. This multi-purpose medical complex, consisting of facilities which provide hospital and health care, medical research, and vocational and professional training; is designed to promote the development of a coordinated program of health care by concentrating a full range of services in a single location. Significant institutions include Texas Tech University, Veteran's Hospital, Baptist Saint Anthony's Hospital, and Northwest Texas Hospital.

Texas Tech University has a consolidated 20-acre Medical Center comprising the schools of pharmacy, medicine, and allied health located in Amarillo. The pharmacy and medical research have brought in millions of research dollars to Amarillo from several health organizations and pharmaceutical companies. Amarillo is home to a Veteran's Hospital with 55 beds, which also houses a veteran's nursing home, and two other major hospitals. Baptist Saint Anthony's Hospital (BSA), a general medical and surgical hospital in Amarillo with 445 beds. Last year, physicians performed nearly 13,000 inpatient and outpatient surgeries. Northwest Texas Hospital is also a major general medical and surgical hospital in Amarillo with 431 beds. Physicians performed over 9,500 inpatient and outpatient surgeries last year. A 44-bed freestanding rehabilitation facility opened in a joint venture between Northwest Texas Healthcare System and RehabCare Group, Inc. in October 2006.

Each acute care hospital in Amarillo is within the Medical Center where ample undeveloped property for additional facilities is available. Therefore, most major medical facilities are expected to be constructed in the Medical Center area in the future.

Amarillo Economic Development Corporation

The Amarillo Economic Development Corporation (Amarillo EDC) was created to foster economic development in the City and to manage the revenues from the 0.5% City sales tax increase that Amarillo voters approved in 1989. Economic development strategies are met by implementing aggressive business recruitment programs, local business retention and expansion programs, and promoting the Amarillo EDC and Amarillo, Texas, brands worldwide. The corporation consists of a five-member board appointed by the City Council. Ten-percent of the annual sales tax receipts are allocated to the Amarillo EDC's Operating Fund with the remaining 90% allocated to the Project Fund. Amarillo EDC Operating Fund expenses consist of all administrative, promotional and marketing costs associated with operating the entity. The Amarillo EDC's Project Fund invests in capital projects, issues grants, loans and other incentives to local and outside industry to create primary jobs and capital investment in the Amarillo community. The Amarillo EDC has been instrumental in bringing new business and industry to Amarillo, and assisting existing companies via variety of incentive programs that provide grants and loans.

Center City of Amarillo, Inc.

In 1989, a group of community leaders began to share their concerns about the decline of the central area of the City. Out of the process grew Center City of Amarillo, Inc. Center City is a nonprofit organization dedicated to the historic preservation and revitalization of Downtown Amarillo by focusing

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community, social, aesthetic, recreational, and economic interests in Amarillo's historic core area. Center City is recognized as a National and Texas Main Street Program.

Center City projects include:

- High Noon on the Square, a series of free outdoor summer concerts on the grounds of the historic Potter County Courthouse,
- Create!, a downtown art festival to celebrate the Amarillo Cultural District of the Texas Commission on the Arts.
- Jazztober, a downtown music event held weekly during the month of October,
- Amarillo Community Market, a downtown market with fresh produce, baked goods, arts and crafts all produced within a 150-mile radius of Amarillo.
- The Center City Electric Light Parade, a lighted nighttime Christmas parade and tree lighting event,
- Hoof Prints of the Great American Quarter Horse, an art in public places project,
- Design Review, a partnership with the City of Amarillo to provide façade grants,
- Restoration of historical signs along Polk Street including the Paramount sign and the Kress sign,
- Partnerships with other downtown organizations including the Center City Tax Increment Reinvestment Zone and Downtown Amarillo, Inc.,
- Partnerships with other nonprofit organizations gathering people downtown, including the Susan G. Komen Race for the Cure, Go Red for Heart, the Working Ranch Cowboy Association, Amarillo Convention & Visitor Council, and the Amarillo Chamber of Commerce,
- Historical preservation efforts with the Amarillo Historical Preservation Foundation, the Texas Historical Commission, the Texas Downtown Association and Preservation Texas,
- A street banner program to welcome residents and visitors to the downtown neighborhood, and
- Downtown business alliances to retain and recruit new businesses to the downtown area

ENHANCEMENT PROJECTS

Sixth Street

Sixth Street in Amarillo is Texas' most intact collection of commercial buildings possessing significant associations with early Route 66. With over 100 antique shops, restaurants, and bars, this area is listed on the National Register of Historic Places. This section of street represents the roadside architecture and development produced by the first transcontinental highway linking mid-America to the west coast. The Sixth Street Enhancement Project consists of landscaping, beautification, and historic preservation. A Route 66 mural is in place and a landscaped gateway near the Georgia Street entrance welcomes visitors.

Rails to Trails Project

A construction contract was awarded to Fuller Construction of Amarillo for \$2.6 million to complete the construction of a 3.88-mile section of the Amarillo Rails to Trails Project. The multi-purpose trail, which serves as a linear park, extends from the intersection of SW 7th Avenue and Crockett Street to Coulter Street. A special dedication/grand opening was held in April of 2005. The trail was named the Rock Island Rail Trail in order to give recognition to the historical significance of the railroads that once traveled this section of the City.

In April of 2015, the City of Amarillo developed a specific Master Plan for the Amarillo Rock Island Rail Trail (Phase II). The project originated with a desire to increase the use of the existing Trail by improving safety and connectivity. The Rock Island Rail Trail Master Plan seeks to build on prior efforts by advancing the long-term development of the Trail as a true multi-modal transportation system within Amarillo's overall transportation system.

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Amarillo-Potter Events District

On January 17, 1989, the voters of the City of Amarillo and Potter County approved a venue project along with the corresponding tax levies. The approved project consists of an expansion of the Civic Center convention facility and the construction of the Tri-State Fairgrounds Event Center. The Tri-State Fairgrounds Event Center (officially the Amarillo National Center) is used for community events including rodeos, livestock shows, agricultural expositions, promotional events and other civic or charitable events. The facility has 5,000 permanent seats and is designed to complement, not compete with, the existing Civic Center facility.

Strategic Action Plan for Downtown

In 2008, the City of Amarillo adopted the Strategic Action Plan for Downtown Amarillo after almost two years of research and community meetings. The Plan covers a large area from the railroad tracks north of downtown, to 12th Avenue on the south, and from the east railroad tracks to Washington/Adams Street on the west. This accounts for nearly a 116-square block area. Recommendations in the Plan included the formation of a Tax Increment Reinvestment Zone, which was established in 2006 and a proposed Business Improvement District for downtown. Other goals in the plan include developing approximately 400 to 600 new housing units in Downtown, attract multiple retail centers, draw family-friendly venues, develop one or more quality hotels with at least 300 rooms to support and meet needs of the revitalized downtown area, and retain and grow Downtown as a financial, business, and government center.

Related to the above, the City adopted the Downtown Amarillo Urban Design Standards, an overlay zoning district, in 2010 to provide guidance for modifications to building exteriors, walkways, landscaping and signage within downtown. These standards are to aid in protecting downtown property owners' investments by providing for quality redevelopment in a safe, attractive, pedestrian-friendly environment, producing a better livable downtown. A Local Government Corporation Board was formed to encourage, implement, and manage downtown projects. This board will explore the feasibility of potential projects as well as expedite and facilitate construction of City projects.

Completed downtown development/redevelopment projects include:

- Courtyard by Marriott near Polk St. and 7th Ave.
- Ellwood Park near Washington St. and Park Pl.
- Happy State Bank near Pierce St. and 10th Ave.
- Cal Farley's Alumni Housing near Monroe St. and 11th Ave.
- Toot 'n Totum Convenience Store near Buchanan St. and 9th Ave.
- Potter County Courthouse near Fillmore St. & 6th Ave.
- Amarillo College parking lot near the Downtown Campus
- The Lofts on 10th Ave. near Tyler St. and 10th Ave.
- Multi-level Parking Garage near Buchanan St. and 7th Ave.
- Buchanan St. walkway improvements from 10th Ave. to 6th Ave.
- Xcel Energy Amarillo Headquarters Office near Buchanan St. and 7th Ave.
- Embassy Suites Convention Center Hotel near Pierce St. and 6th Ave.
- Herring Bank near Pierce St. and 6th Ave.

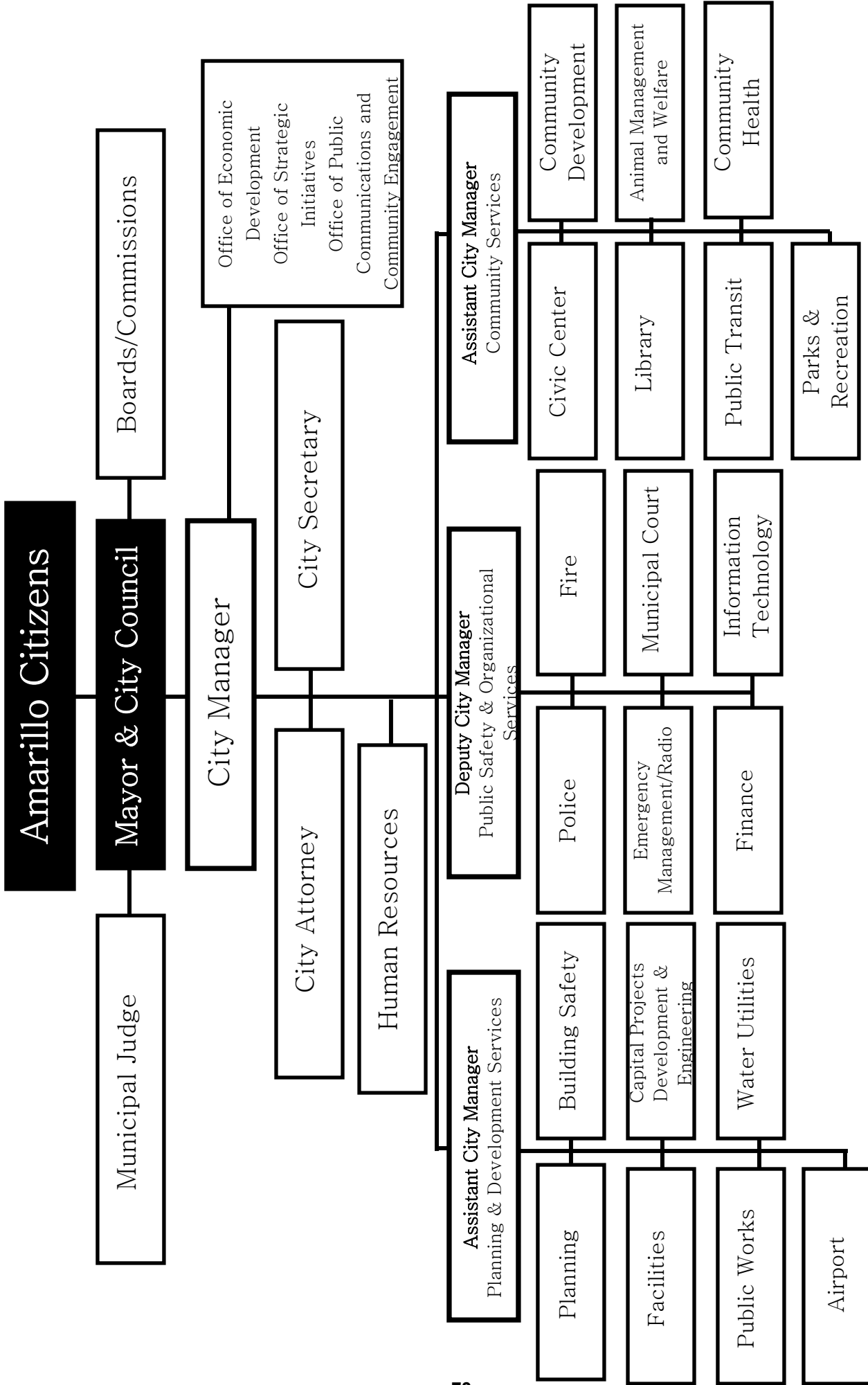
Ongoing downtown development/redevelopment projects include:

- West Texas A&M University Downtown Amarillo Campus near Tyler St. and 7th Ave.
- Multi-Purpose Entertainment Venue near Buchanan St. and 7th Ave.
- Woolworth Building at 636 S. Polk St.
- Levin's Building at 800 S. Polk St.
- Firestone Building at 1004 S. Tyler St.

Potential downtown development/redevelopment projects include:

- Barfield Lofts near Polk St. and 6th Ave.
- Plemons Village near Van Buren St. and 10th Ave.

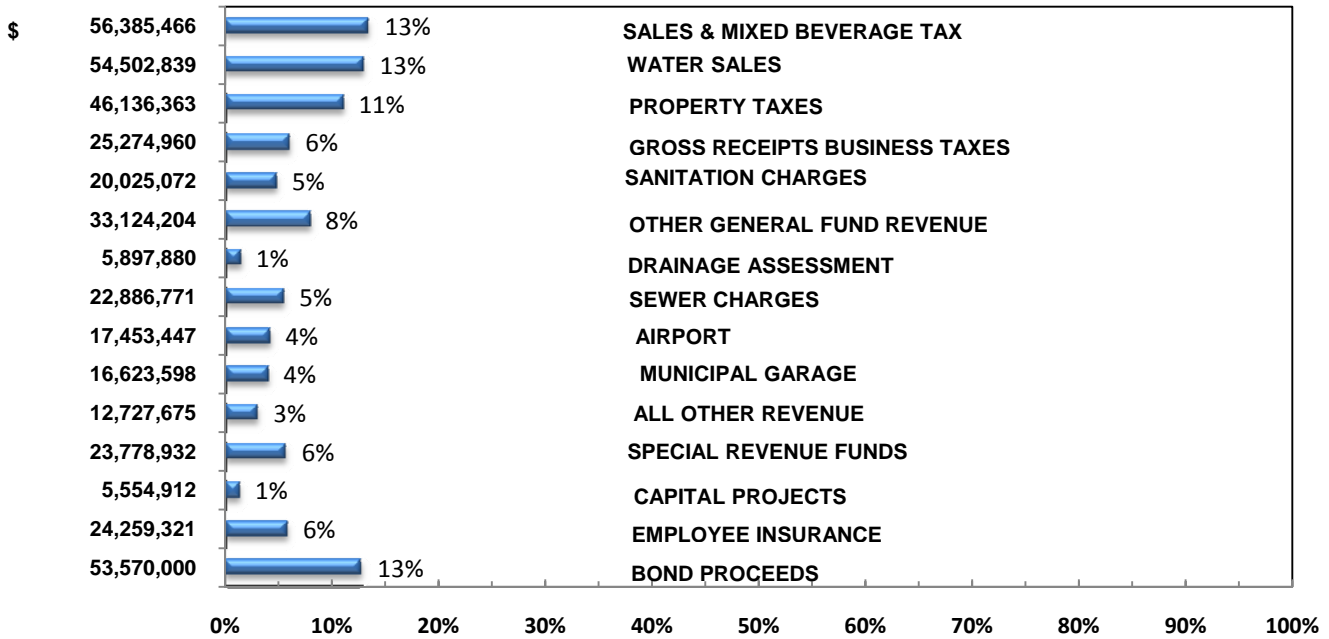
City of Amarillo, Texas Organization Chart





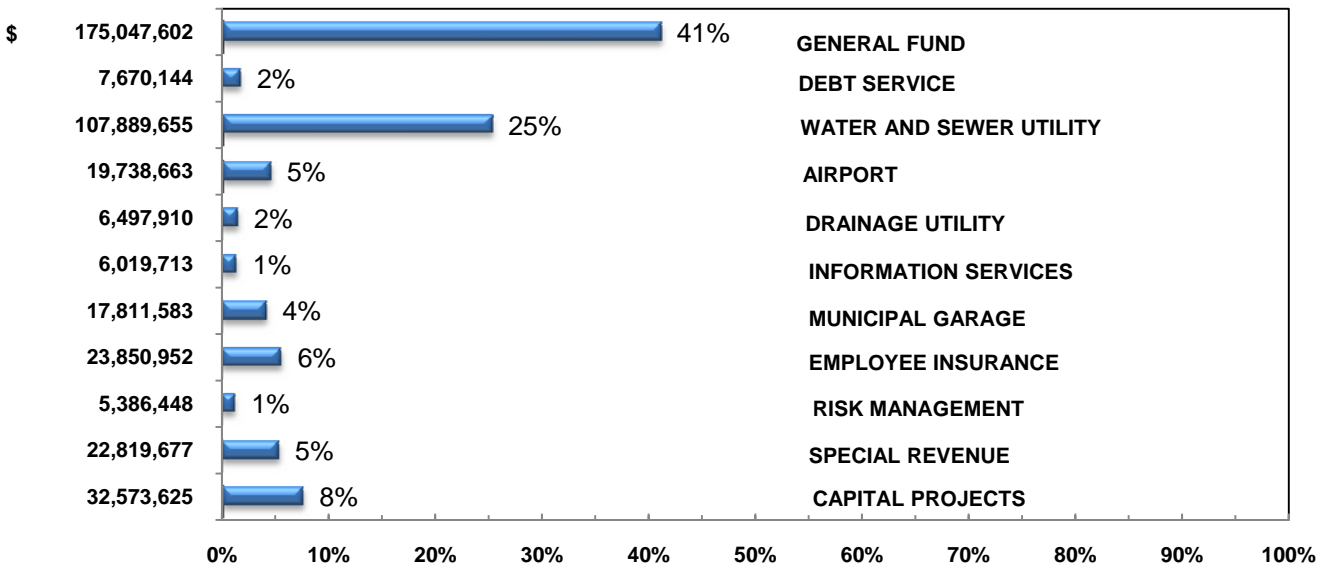
CITY OF AMARILLO SUMMARIES - ALL FUNDS 2017/2018

RESOURCES



\$418,201,440	TOTAL REVENUE (Before Interfund Transfers)
<u>65,580,671</u>	<u>INTERFUND TRANSFERS</u>
\$352,620,769	NET REVENUE

EXPENDITURES



\$425,305,972	TOTAL EXPENDITURES (Before Interfund Transfers)
<u>65,580,671</u>	<u>INTERFUND TRANSFERS</u>
\$359,725,301	NET EXPENDITURES

Budgeted expenditures exceed estimated revenues by \$7.1 million for the 2017/2018 fiscal year. Excess reserves will be used to fund capital projects in the General Fund, the Water and Sewer Fund, the Airport Fund, the Fleet Services Fund and the Capital Projects Funds. Total expenditures do not include non-cash budgeted items such as depreciation.

CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
ALL BUDGETED FUNDS - FISCAL YEAR 2017/2018

	GENERAL	GENERAL INTEREST & REDEMPTION	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS

AVAILABLE FUNDS:				
Balance 10/01/16 (See Below)	45,889,595	5,766,412	46,952,614	15,221,484
Fiscal Year 2016/2017				

Sales, Receipts & Revenue	169,835,738	4,274,156	91,073,450	54,337,516
Other Sources			36,167,500	
M & O Expenditures	174,532,419		79,683,199	49,172,216
Less: Depreciation			(19,487,111)	(6,728,564)
Capital Expenditures			46,225,438	8,448,781
Debt Service		5,685,501	20,130,321	910,000

Total Expenditures	174,532,419	5,685,501	126,551,847	51,802,432

AVAILABLE FUNDS:				
Balance 10/01/17	41,192,914	4,355,067	47,641,717	17,756,568
Fiscal Year 2017/2018				
Sales, Receipts & Revenue	174,547,602	5,792,141	94,485,263	52,946,756
Other Sources			35,272,820	0
M & O Expenditures	175,047,602		81,200,682	51,248,986
Less: Depreciation			(19,030,756)	(7,399,329)
Capital Expenditures			48,678,956	8,270,000
Debt Service		7,670,144	23,277,346	949,038

Total Expenditures	175,047,602	7,670,144	134,126,229	53,068,695

AVAILABLE FUNDS:				
Balance 10/01/18	40,692,915	2,477,064	43,273,572	17,634,629
=====				
DETAIL OF BALANCES AT 10/01/18				
Reserves for S/L & A/L			1,350,268	709,667
Debt Service Reserves *	1,110,841	2,477,064	1,627,515	
Committed for Future Capital/Projects	39,582,074	0	40,295,789	16,924,962

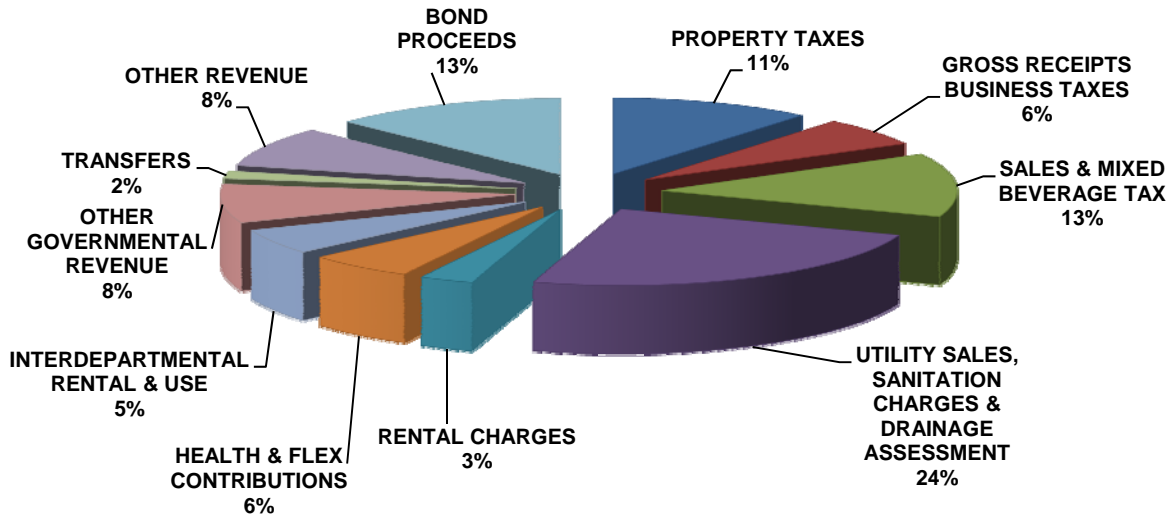
BALANCE	40,692,915	2,477,064	43,273,572	17,634,629
=====				
Available funds calculation:				
Cash & Investments	44,469,114	5,755,554	125,786,402	35,791,453
(Appreciation) Depreciation in Investments	(19,862)	(376)	(58,171)	(20,421)
Assets to be converted to Cash	11,966,359	32,740	11,542,088	2,404,212
Less: Liabilities & Encumbrances	(10,526,016)	(21,506)	(30,834,240)	(21,636,943)
Less: Construction in Progress Balances			(59,483,465)	(1,316,817)

Balance 10/01/16	45,889,595	5,766,412	46,952,614	15,221,484
=====				

*The Debt Service Reserve in the General Fund is an appropriation of the maximum potential lease payment to the Venue District.

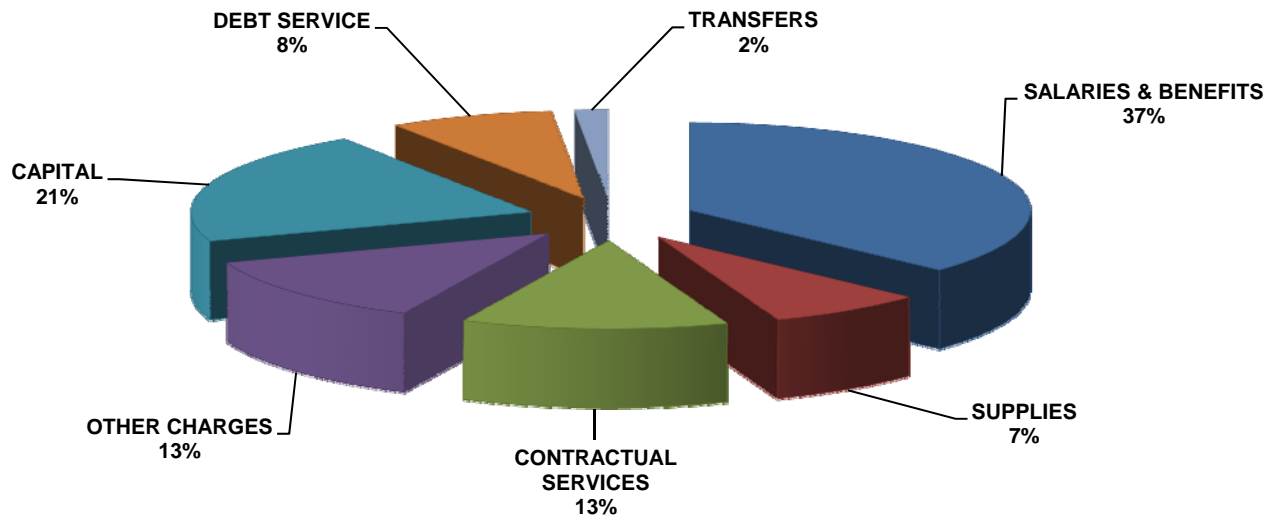
SPECIAL REVENUE	CAPITAL IMPROVEMENTS	BUDGET TOTAL BEFORE INTERFUNDS	INTERFUND TRANSFERS	NET BUDGETED FUNDS
4,298,653	21,088,367	139,217,125	0	139,217,125
25,312,024	29,510,650	374,343,535 36,167,500	(68,691,725)	305,651,810 36,167,500
21,777,356	9,888,329	335,053,519 (26,215,676)	(68,691,725)	266,361,794 (26,215,676)
	29,944,745	84,618,964 26,725,823		84,618,964 26,725,823
21,777,356	39,833,074	420,182,630	(68,691,725)	351,490,905
7,833,321	10,765,943	129,545,529	0	129,545,529
23,778,945	31,377,912	382,928,620 35,272,820	(65,580,671)	317,347,949 35,272,820
22,819,677	966,124	331,283,071 (26,430,085)	(65,580,671)	265,702,401 (26,430,085)
	31,607,501	88,556,457 31,896,528		88,556,457 31,896,528
22,819,677	32,573,625	425,305,972	(65,580,671)	359,725,301
8,792,588	9,570,230	122,440,997	0	122,440,997
623,349		2,683,283 5,215,420		2,683,283 5,215,420
8,169,240	9,570,230	114,542,294	0	114,542,294
8,792,588	9,570,230	122,440,997	0	122,440,997
5,098,192	51,760,220 (21,287)			
1,375,681	438,663			
(2,175,220)	(7,952,140)			
	(23,137,089)			
4,298,653	21,088,367			

CITY OF AMARILLO ALL FUNDS 2017/2018 RESOURCES



\$418,201,427 TOTAL RESOURCES

EXPENDITURES

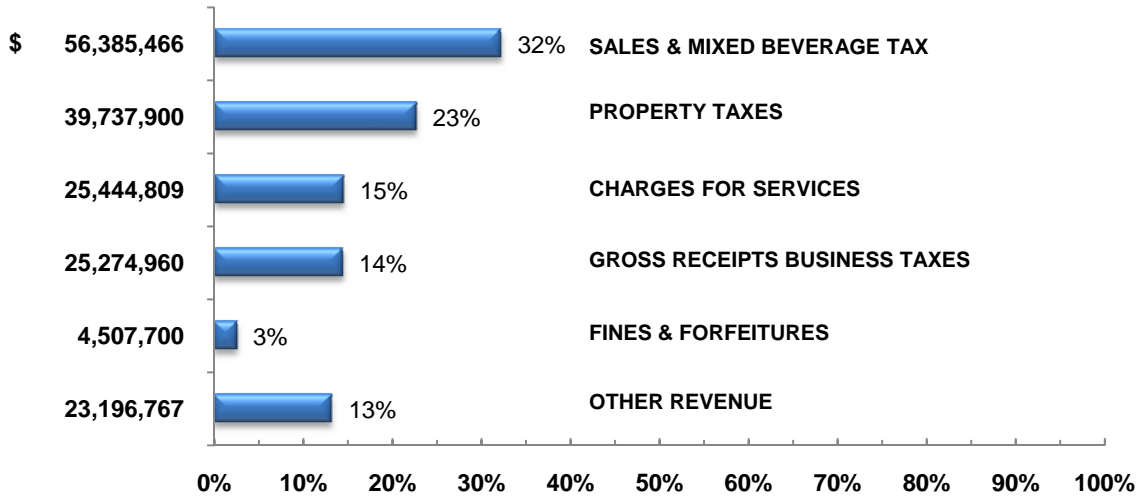


\$425,305,072 TOTAL EXPENDITURES

Utility sales, sanitation charges, and drainage assessment make up the largest source of revenue at \$101,444,766. This includes water and sewer sales along with charges for solid waste collection and drainage utility assessments. The second largest revenue source is sales and mixed beverage tax of \$56,385,466. Budgeted salaries and benefits make up \$157,140,623 of the City's total budgeted expenditures. Non-cash items such as depreciation are not included in the above graph, and interdepartmental reimbursements of are netted against other charges.

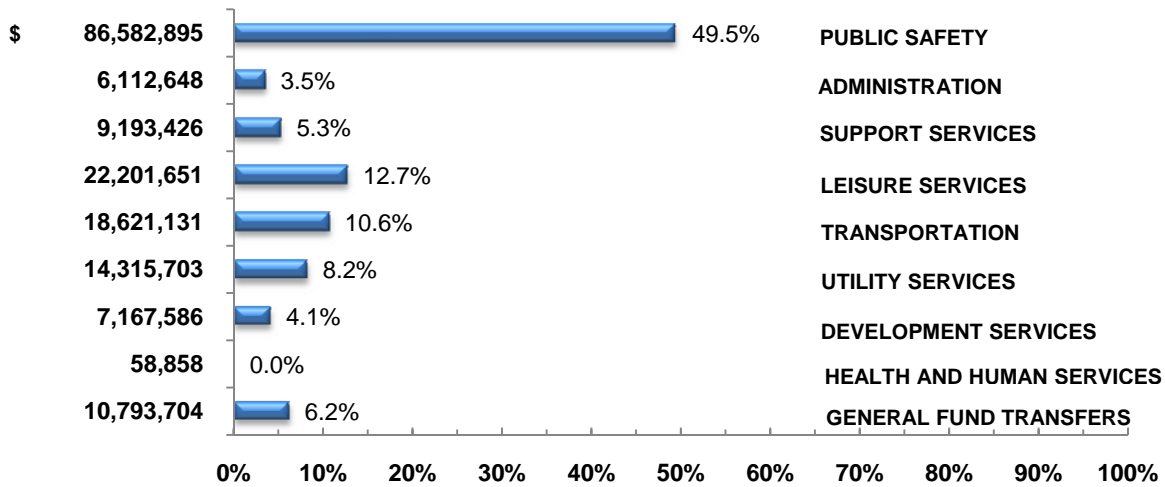
CITY OF AMARILLO GENERAL FUND 2017/2018

REVENUES



\$174,547,602 TOTAL REVENUE

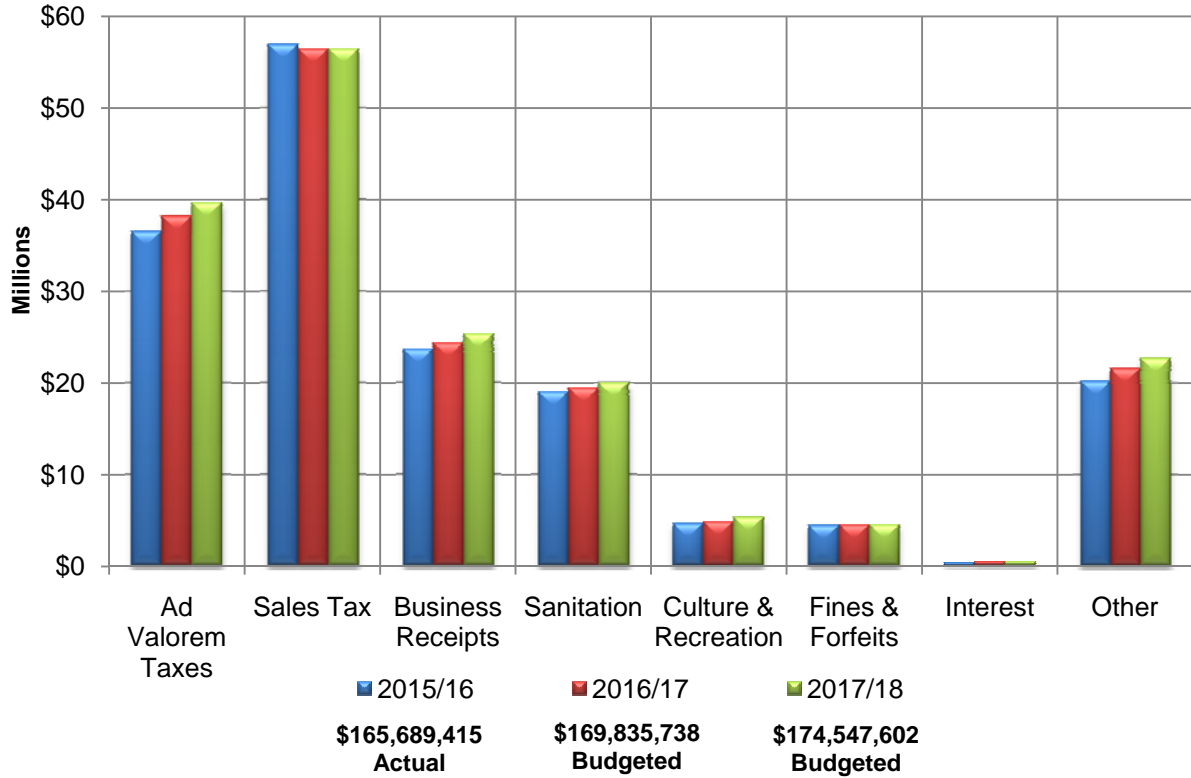
EXPENDITURES



\$175,047,602 TOTAL EXPENDITURES

Public Safety, which includes Police, Fire, Animal Management and Welfare and Municipal Court departments, requires the greatest funding, which is nearly quadruple the next largest category of Leisure Services. No single revenue source will fund Public Safety, although the sales tax comes nearest. Of the \$86,582,895 budgeted for Public Safety, Police is \$45,260,844 and Fire is \$31,734,367.

CITY OF AMARILLO GENERAL FUND REVENUE SUMMARY



The above graph compares actual 2015/2016 revenues to budgeted 2016/2017 and budgeted 2017/2018. Sales tax makes up the largest portion of General Fund revenue for the 2017/2018 fiscal year at 32%, followed by property taxes at 23%. Actual sales tax receipts, including mixed beverage sales tax, for the 2015/2016 fiscal year were up at \$56.9 million, and are projected to decrease slightly to approximately \$56.4 million for the 2016/2017 fiscal year. We have left them flat at \$56.4 million for the 2017/2018 budget year.

Business receipts and sanitation receipts account for approximately 25% of total General Fund budgeted revenue for the 2017/2018 fiscal year. All other revenue categories make up approximately 20% of total revenue.

**City of Amarillo
Revenue
1000General Fund**

DESCRIPTION	ACTUAL	Revised	Budgeted
	FY2015	FY2016	FY2017
30300 Current Year's Levy	35,809,118	37,579,702	39,055,569
30320 Prior Year's Levy	423,229	375,908	375,909
30330 Penalty and Int-Delinque	274,074	277,656	306,422
30200 Ad Valorem Tax Collectio	36,506,422	38,233,267	39,737,900
30410 Electricity Utility	7,745,095	8,065,933	8,384,820
30420 Gas Utility	2,540,409	3,006,680	3,196,213
30430 Water Utility	2,281,820	2,335,384	2,533,839
30435 Sewer Utility	975,834	992,175	1,081,330
30440 Telecommunications Util	1,080,156	1,011,771	1,011,771
30450 Cable TV	2,155,243	2,208,508	2,252,678
30460 Ambulance Services	14	0	0
30469 Hotel Occupancy Tax	6,777,185	6,680,693	6,814,309
30400 Gross Receipts Business	23,555,755	24,301,144	25,274,960
30610 General Sales Tax	56,093,996	55,563,043	55,563,043
30620 Mixed Beverage Sales Ta	810,426	822,424	822,423
30600 Sales Tax	56,904,422	56,385,467	56,385,466
31510 Liquor Licenses	74,395	72,750	75,000
31520 Beer & Wine Licenses	18,893	19,500	25,000
31610 Food Handling & Daycare	470,660	675,000	705,000
31620 Food Manager Certificat	34,007	57,340	35,000
31630 Public Pool & Spa Permit	23,500	26,610	25,000
31640 Pool Technician Certific	200	3,500	5,000
31710 Electrician Licenses	5,120	5,000	6,250
31720 Plumbers License & Reg	260	0	0
31725 Irrigation License & Reg	2,240	2,400	3,000
31730 Dance Hall License	600	400	1,000
31740 Heating & Aircondng Lic	5,635	5,500	6,250
31745 Insulation Registration	520	480	480
31750 Roofers License	4,760	4,550	5,690
31755 Commercial Roofers Regis	3,480	3,200	4,000
31760 Builders/Contractors Li	31,870	30,000	36,250
31765 Glass/Glazing Registrati	200	240	240
31770 Taxicab Licenses	4,278	3,305	3,500
31775 Tire Shop Registration	0	4,500	9,000
31780 Right of Way License	74,506	75,256	75,000
31790 Right of Way License Ap	1,000	750	500
31797 FMV Pmts - Vacated Prope	0	3,050	1,000
31800 Other Business Licenses	9,725	9,255	10,860
31400 Business License and Per	765,849	1,002,586	1,033,020
31910 Building Permits	1,645,052	1,430,112	1,800,000
31920 Electrical Permits	130,932	118,202	135,000
31930 Plumbing and Gas Permit	418,032	442,906	450,000
31935 Glass/Glazing Permits	40	300	400
31940 Heating & Aircondng Per	126,990	175,805	150,000
31945 Insulation Permits	1,260	2,500	5,000
31950 Sewage Disposal Permits	103,353	127,500	132,500
31960 Mobile Home Park Permit	30,700	24,300	24,300
31970 Transient Business Perm	1,000	1,000	2,200
31980 Solicitation Permits	5,250	3,660	7,200
31990 After Hour Inspection Fe	6,480	5,400	16,600
32000 Right of Way Permit	0	0	5,850
32010 Flood Plain Development	0	0	1,000
32020 Commercial Sidewalk Waiv	0	0	4,000
32030 Residential Sidewalk Wai	0	0	1,200
32040 Drainage Report Fees	0	0	20,500
32050 Construction Plan Fees	0	0	252,500
31900 Non-Business License & P	2,469,090	2,331,685	3,008,250
32825 TxDOT Assistance	390,094	384,464	369,039
32830 Transit Oper/Cap Assista	2,516,785	2,512,902	2,804,063
32840 Hiway Signal Maint Reim	47,000	47,000	47,000

**City of Amarillo
Revenue
1000General Fund**

DESCRIPTION	ACTUAL	Revised	Budgeted
	FY2015	FY2016	FY2017
32860 County Emrg Mgmt Partici	219,128	211,456	211,456
32870 Police School Liason Par	969,137	1,004,619	1,004,619
32880 Arrest Fee Collection	5,134	4,966	5,000
32890 Other License & Permits	0	132,550	0
32900 Fiscal Agent Fees	100,772	139,852	138,006
32800 Other Governmental Reven	4,248,050	4,437,810	4,579,183
33210 Zoning Platting Fees	83,726	64,000	83,075
33220 Zoning Board Appl Fees	300	2,000	2,900
33225 Abandoned Vehicle Notifi	5,840	5,000	5,000
33227 Credit Access Business A	400	440	440
33230 Sale of City Publicatio	49	0	30
33200 General Government	90,315	71,440	91,445
33310 Fire Inspection Fees	41,675	47,353	105,600
33320 Traffic Accident Report	31,090	29,746	43,000
33330 Warrant Fees	529,708	570,400	570,400
33335 Preparation Appeal Fee	50	100	100
33339 Microchipping Fees	14,132	8,857	18,450
33340 Animal Shelter Fees	34,711	44,897	38,300
33342 Euthanasia Fee	0	0	0
33343 Vaccination on Intake	4,465	2,812	4,000
33350 Vital Statistic Fees	272,660	247,733	250,000
33360 DSC Admin Fee	24,125	24,400	24,400
33370 Water Sample Collection	3,800	3,500	3,500
33380 Vet Clinic Disposal Fee	4,010	4,000	4,000
33400 Fire Service Fee - Airpo	1,702,201	1,783,700	1,859,146
33300 Public Safety and Health	2,662,627	2,767,498	2,920,896
33510 Collection and Disposal	16,915,730	17,261,655	17,434,272
33520 Landfill Charges	2,104,694	2,126,380	2,550,000
33530 Recyclable	27,434	40,239	40,800
33500 Sanitation	19,047,858	19,428,275	20,025,072
33610 Passenger Fees	127,726	124,589	131,267
33620 Demand Response Fee	31,131	33,148	29,000
33640 Miscellaneous Bus Reven	29,554	29,998	24,228
33600 Operating Revenues	188,411	187,735	184,495
33710 Civic Center Rentals	1,066,164	1,099,117	1,097,550
33711 Civic Center Facility Fe	198,600	225,885	227,000
33715 Extra Charge	12,965	12,955	12,962
33720 Civic Center Concessions	298,459	307,402	279,736
33725 Equipment Charges	119,644	118,218	117,955
33735 Civic Center Novelties	29,524	22,814	23,000
33740 Box Office Fees	259,860	315,000	315,000
33750 Library Late Charges	104,297	96,845	100,000
33760 Library Copy Charges	32,214	32,936	30,000
33765 No Res Lib Fee	13,305	13,196	12,000
33780 Golf Green Fees	196,117	200,811	343,575
33790 Golf Green Fees Premium	723,397	761,025	846,103
33800 Golf Permit Fees	241,696	219,259	399,534
33805 Golf Cart Commission	422,876	436,841	470,424
33806 Golf Beverage Concession	8,887	8,558	8,585
33807 Driving Range Commissio	30,707	32,074	32,083
33808 Push/Pull Cart Rentals	462	633	633
33809 Club Set Rental	2,388	2,061	2,061
33810 League Entry Fees	310,405	324,295	327,130
33815 Tournament Revenue	13,775	37,980	37,980
33835 Player Card Sales	691	0	0
33850 Swimming Pool Revenues	115,225	115,855	118,172
33855 Swimming Lessons	44,960	45,270	46,175
33860 Field Rentals	51,735	56,190	57,290
33861 Soccer Field Rentals	17,580	17,000	17,810
33870 Shooting Complex Revenu	106,044	104,788	105,000

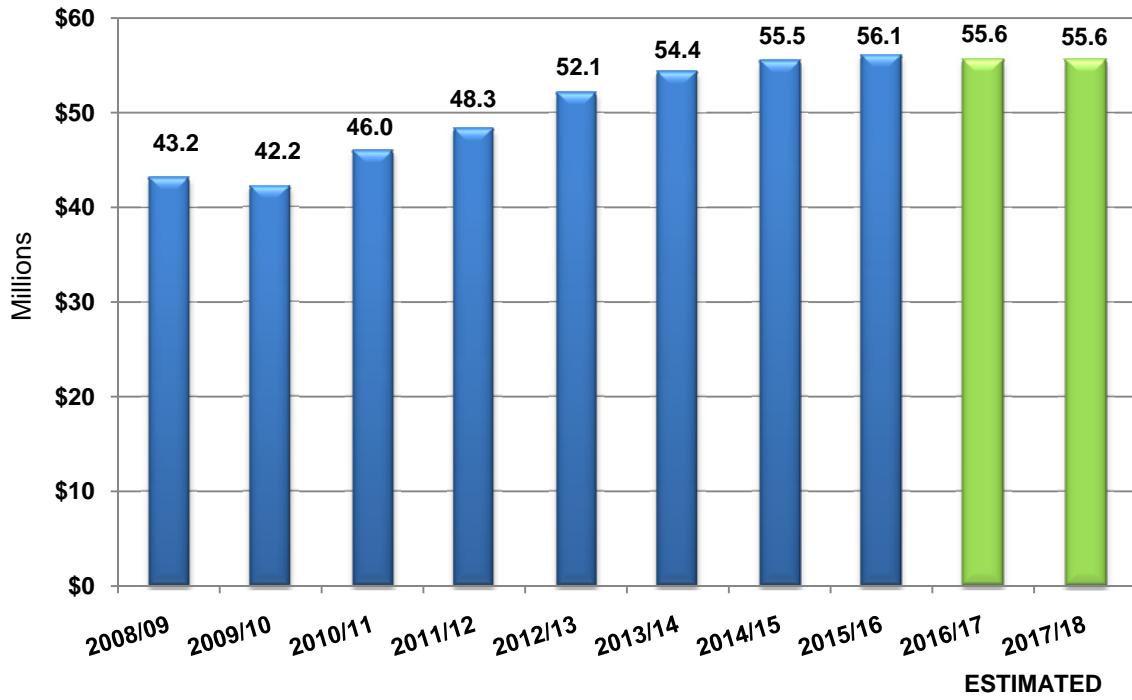
**City of Amarillo
Revenue
1000General Fund**

DESCRIPTION	ACTUAL FY2015	Revised FY2016	Budgeted FY2017
33875 Scoreboard Advertising	0	0	1,500
33880 Shooting Merchandise Sal	10,125	11,175	18,500
33890 Tennis Center Fees	5,261	5,300	5,406
33900 Tennis Memberships	2,093	2,100	2,142
33920 Adult Zoo Admission	120,028	128,000	146,000
33930 Child Zoo Admission	33,564	38,000	42,500
33940 Senior Zoo Admission	6,478	7,000	9,250
33970 Group Zoo Admission	3,869	8,000	8,000
33980 Season Pass Zoo Admissio	200	600	0
33990 Special Zoo Event	67,404	71,000	73,000
34686 Special Event Applicatio	1,675	1,725	2,500
37160 Concession	73,914	68,955	83,181
33700 Culture and Recreation	4,746,589	4,948,862	5,419,737
34685 Tornado Alley/BMX Rental	50	50	0
34600 Other Building & Ground	50	50	0
35105 Admin Fee--Defensive Dr	3,430	3,200	3,200
35106 Admin Fee - Teen Court	5,580	5,500	5,500
35110 Traffic Fines	3,130,432	3,247,500	3,247,500
35115 Other Traffic Court Cos	51,091	51,900	51,900
35120 Misdemeanor Fees	460,059	446,400	446,400
35130 Parking Fines	153,340	136,600	136,600
35133 Auto Theft Invest Fee	40	0	0
35135 Violation City Ordinanc	96,497	167,800	167,800
35146 Traffic Probation	80	0	0
35157 MC Assessed - Child Safe	11,710	9,505	18,000
35175 Judicial Fund Local	20,577	19,200	19,200
35210 Bond Forfeitures	10,808	1,300	1,300
35215 Forfeited Disc-Sanitat	430,637	410,149	410,000
35220 Expunction Fees	90	300	300
35000 Fines and Forfeitures	4,374,370	4,499,354	4,507,700
35435 Potter County Participat	0	0	7,500
35436 Randall County Participa	0	0	7,500
35300 Construction Participati	0	0	15,000
35510 AECC - AMR Rate	752,559	807,000	828,672
35515 Medical Director Service	66,000	79,200	79,200
35520 AECC - Potter Randall 91	0	262,000	262,000
35530 Ama Humane Society Parti	0	37,440	51,840
35610 Grant In Aid – Federal	131,068	107,729	148,000
35700 Grants - State	16,575	15,975	0
35500 Other Governmental Reven	966,202	1,309,344	1,369,712
36520 Contract Income	0	0	10,000
36500 Chamber Revenues	0	0	10,000
37110 Interest Income	234,201	314,201	315,300
37115 Unrealized G/L	-21,882	0	0
37125 Other Interest Income	207,049	230,000	230,000
37109 Interest Earnings	419,368	544,201	545,300
37151 Amusement Park Lease	94,864	94,781	109,000
37152 Municipal Building Rent	169,371	117,141	117,144
37153 Polk Street Rental	76,766	77,055	80,246
37154 Other Rental Income	40,914	41,610	41,160
37155 Surface Land Rental	35,840	34,660	36,620
37170 Payment in Lieu of Prope	3,495,444	3,702,132	3,742,930
37150 Rent	3,913,199	4,067,378	4,127,100
37210 Water & Sewer Utility	1,239,828	1,328,075	1,447,014
37220 Airport	161,084	176,568	166,480
37225 Weed Collection	320,516	250,000	275,000
37230 Weed Mowing Services	156,095	150,000	150,000
37231 Bad Debt Exp/Recovery	-391,152	-343,649	-338,870
37240 State Court Cost	216,593	219,300	219,300

**City of Amarillo
Revenue
1000General Fund**

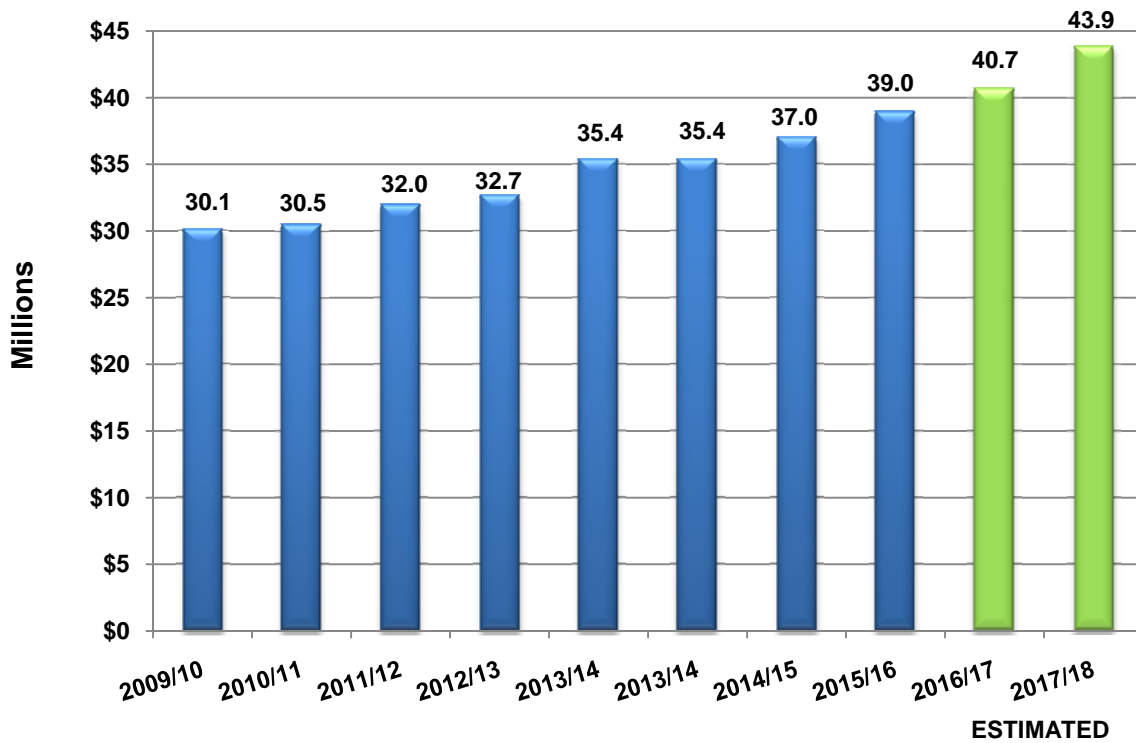
DESCRIPTION	ACTUAL FY2015	Revised FY2016	Budgeted FY2017
37245 Court Cost-Arrest Fees	149,108	152,000	152,000
37246 Dismissal Fee-Drivers Li	20,540	18,200	18,200
37247 Municipal Court Time Pmt	70,470	88,600	88,600
37248 Judicial Admin Efficienc	17,615	22,100	22,100
37250 Indirect Cost Reimburse	2,048,873	2,121,442	1,847,330
37265 Technology Fee	0	25,000	122,020
37199 Administrative Charges	4,009,570	4,207,636	4,169,174
37130 Discounts Earned	1,359	1,357	1,500
37140 Returned Check Fees	1,575	3,087	3,100
37141 Merchant Service Fees	-103,916	-103,319	-101,971
37145 Insurance Recoveries	14,500	14,500	0
37410 Miscellaneous Revenue	199,367	189,363	251,994
37412 Auction Expense Recovery	29,768	41,078	14,000
37415 Appraisal Dist. Rf.	17,301	17,301	17,300
37416 Other Outside Restitutio	400	400	0
37417 Wrecker Service Contract	57,169	59,017	53,000
37420 Donations	22,207	191,797	162,250
37428 Procurement Card Rebate	102,894	102,894	100,000
37435 Sale of Scrap	635	500	500
37445 Sales to Outside Utiliti	26,127	45,000	65,000
37448 Private Develop/ETJ Engr	15,264	10,879	0
37455 Events Dist Oper Asst	398,004	398,004	398,004
37460 Gn/Lss on Prop Disposal	40	-14,525	0
37466 Education	20,903	22,000	22,000
37400 Miscellaneous Revenue	803,594	979,333	986,677
39350 Tsf In from Gen Construc	0	115,000	143,000
39370 Tsf In fr St & Drainage	0	0	3,500
39390 Tsf In fr Park Improveme	0	0	15
39470 Tsf in from Water & Sewe	5,246	5,246	0
39475 Tsf in from Drainage Uti	527	527	0
39670 Tsf In fr Photo Traff En	11,900	11,900	10,000
39100 Operating Transfers In	17,673	132,673	156,515
TREVENUE Total Revenues	165,689,415	169,835,738	174,547,602

CITY OF AMARILLO SALES TAX COLLECTIONS



During the 1990/1991 fiscal year a ½ cent sales tax increase was implemented. After implementing the additional ½ cent, sales tax revenue became the most significant revenue source comprising 16% of total City funds and 34% of the General Fund revenue. Sales tax revenue has remained extremely strong for the City. After the record years for 2013/2014, 2014/2015 and 2015/2016 projections for the 2016/2017 fiscal year have decreased approximately 0.9%, and projections for the 2017/2018 fiscal year have been budgeted flat with the 2016/2017 revised estimate.

CITY OF AMARILLO PROPERTY TAX COLLECTIONS



From 1990 to 1994 the City's tax base eroded. However, during this period other revenue sources, especially the sales tax revenue, mitigated this decrease in property values. During 1995, the tax base increased over the previous high 1991 level by 2.6%. Annually from 1995, the City has seen modest increases in the tax base, which is reflected in the above graph with slight yearly property tax collection increases. We expect this trend towards higher tax base values to continue and expect to see a modest increase in property values next year.

During May of 2000, City of Amarillo voters approved a 12% pay increase for Police Officers and Fire Fighters and a corresponding 20% property tax increase, which will be used to fund the 12% salary increase. Also during the 2000 fiscal year, voters approved the issuance of General Obligation bonds to pay for the construction of a new library branch. During 2007 the City Council approved the 2007 Certificates of Obligation bonds. During 2017 City of Amarillo voters approved two propositions to fund \$109 million in capital improvements to City streets and public safety departments over a five-year period. Due to the 2017 election, the debt service property tax rate will increase from \$0.02374 to \$0.03666 during 2017/2018.

The tax rate for the 2017/2018 fiscal year is \$0.36364 per \$100 property value with a maintenance and operating rate of \$0.32698 and a debt service rate of \$0.03666.

**CITY OF AMARILLO
RATIO OF TAX COLLECTIONS TO CURRENT YEAR'S LEVY
ALL FUNDS**

FISCAL YEAR	LEVY		% LEVY	CURRENT ROLL COLLECTIONS		PRIOR ROLL COLLECTIONS		TOTAL TAX COLLECTIONS	
				AMOUNT	% LEVY	AMOUNT	% LEVY	AMOUNT	% LEVY
2008/2009	29,523,733	**	100.00%	28,937,279	98.0%	326,883	1.1%	29,264,162	99.1% *
2009/2010	30,409,776	**	100.00%	29,765,279	97.9%	368,736	1.2%	30,134,015	99.1%
2010/2011	30,639,878	**	100.00%	30,165,357	98.5%	360,943	1.2%	30,526,300	99.6%
2011/2012	32,159,248	**	100.00%	31,644,920	98.4%	355,182	1.1%	32,000,102	99.5%
2012/2013	32,832,489	**	100.00%	32,288,606	98.3%	449,309	1.4%	32,737,915	99.7%
2013/2014	35,664,675	**	100.00%	35,118,419	98.5%	312,444	0.9%	35,430,863	99.3%
2014/2015	37,270,434	**	100.00%	36,704,939	98.5%	293,544	0.8%	36,998,483	99.3%
2015/2016	39,236,666	**	100.00%	38,577,745	98.3%	456,697	1.2%	39,034,442	99.5%
2016/2017(Est)	40,975,821	**	100.00%	40,310,589	98.4%	407,969	1.0%	40,718,558	99.4%
2017/2018(Est)	44,332,477	**	100.00%	43,458,201	98.0%	408,109	0.9%	43,866,310	98.9%

**ANALYSIS OF PROPERTY VALUATIONS AND TAX RATE
ASSESSED VALUE**

YEAR	REAL ESTATE AMOUNT	%	BUSINESS PERSONAL AMOUNT	%	TOTAL AMOUNT	%	GENERAL	I&R	TOTAL
2008/2009	9,848,073,262	87.6%	1,399,854,654	12.4%	11,247,927,916	100.0%	0.28143	0.02866	0.31009 *
2009/2010	10,147,687,093	87.8%	1,413,365,790	12.2%	11,561,052,883	100.0%	0.28239	0.02770	0.31009
2010/2011	10,299,410,694	88.4%	1,351,284,199	11.6%	11,650,694,893	100.0%	0.28279	0.02730	0.31009
2011/2012	10,737,236,627	88.6%	1,379,495,572	11.4%	12,116,732,199	100.0%	0.29230	0.02779	0.32009
2012/2013	10,941,419,006	88.5%	1,417,493,921	11.5%	12,358,912,927	100.0%	0.29276	0.02733	0.32009
2013/2014	11,063,215,720	88.0%	1,510,766,292	12.0%	12,573,982,012	100.0%	0.31335	0.02674	0.34009
2014/2015	11,489,089,001	87.9%	1,579,344,589	12.1%	13,068,433,590	100.0%	0.31915	0.02594	0.34509
2015/2016	11,896,261,823	87.8%	1,650,461,901	12.2%	13,546,723,724	100.0%	0.32566	0.02506	0.35072
2016/2017	12,372,427,053	87.5%	1,767,776,977	12.5%	14,140,204,030	100.0%	0.32698	0.02374	0.35072
2017/2018	13,069,862,666	87.8%	1,820,657,962	12.2%	14,890,520,628	100.0%	0.32698	0.03666	0.36364

CITY TAXES AND PROPERTY VALUATIONS

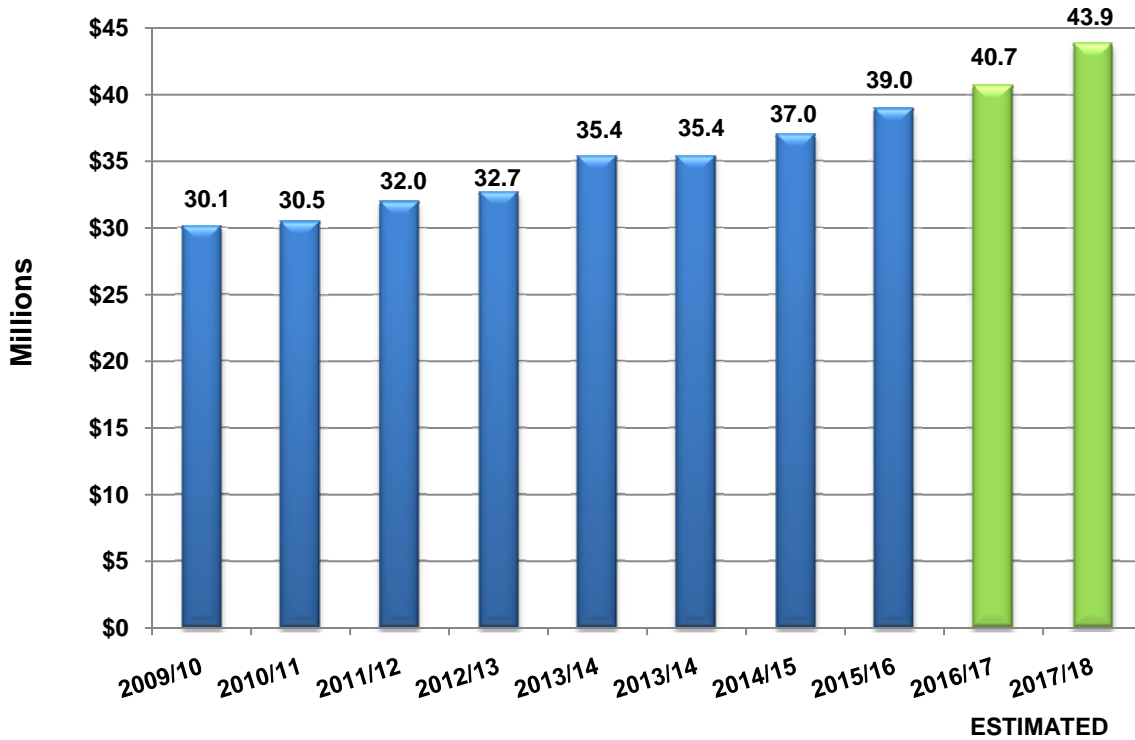
From 1990 to 1993, the City's tax base had eroded; however, during this period, other revenue sources -- especially the sales tax revenue -- mitigated this decrease in property values. From 1994 to 2017, the City's assessed values have increased annually. As the chart above reflects, we have seen increasing assessed values for the last ten years from \$11.2 billion in 2008/09 to \$14.9 billion in 2017/18.

*Included in the tax levy is a property tax increase to fund the 2007 Certificates of Obligation bonds issue.

**The City is participating in the Downtown Tax Increment Reinvestment Zone. The City's participation will be:

2008/2009	\$89,272
2009/2010	\$120,921
2010/2011	\$126,241
2011/2012	\$137,216
2012/2013	\$164,493
2013/2014	\$178,714
2014/2015	\$173,400
2015/2016	\$186,602
2016/2017	\$182,363
2017/2018	\$209,289

CITY OF AMARILLO PROPERTY TAX COLLECTIONS

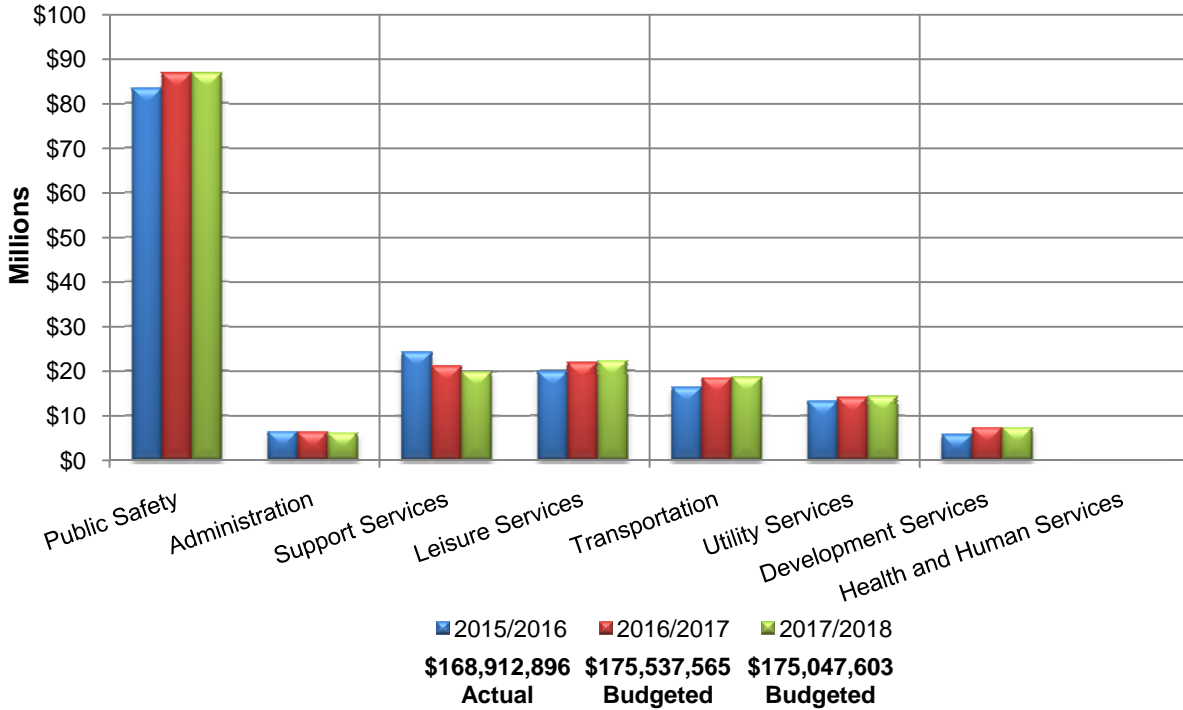


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The tax rate for the 2017/2018 fiscal year is \$0.36364 per \$100 property value with a maintenance and operating rate of \$0.32698 and a debt service rate of \$0.03666.

CITY OF AMARILLO GENERAL FUND SUMMARY OF EXPENDITURES



The above graph compares actual 2015/2016 expenditures to budgeted 2016/2017 and budgeted 2017/2018 expenditures. Public Safety expenditures are the most significant portion of the total budget, representing 49% of total budgeted expenditures.

Public Safety budgeted expenditures for the 2017/2018 fiscal year include \$45.3 million for the Police department and \$31.7 million for the Fire department. Leisure services represents 13% of the General Fund total budgeted by expenditures with the majority of the expenditures going towards the Parks and Recreation (\$14.4 million) and Library departments (\$4.1 million).

CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
ENTERPRISE FUNDS - FISCAL YEAR 2017/2018

	TOTAL	WATER & SEWER UTILITY	AIRPORT	DRAINAGE UTILITY
AVAILABLE FUNDS:				
Balance 10/01/16 (See Below)	46,952,614	35,853,794	7,441,420	3,657,400
Fiscal Year 2016/2017				

Sales, Receipts & Revenue	91,073,450	75,243,010	10,214,247	5,616,193
Other Sources	36,167,500	32,932,000	3,235,500	0
M & O Expenditures	79,683,199	63,064,845	13,312,910	3,305,444
Less: Depreciation	(19,487,111)	(14,136,765)	(5,250,455)	(99,891)
Capital Expenditures	46,225,438	41,492,625	3,090,000	1,642,813
Debt Service	20,130,321	17,312,002	1,870,775	947,544
Total Expenditures	126,551,847	107,732,708	13,023,230	5,795,910

AVAILABLE FUNDS:				
Balance 10/01/17	47,641,717	36,296,096	7,867,937	3,477,684
Fiscal Year 2017/2018				

Sales, Receipts & Revenue	94,485,263	78,306,757	10,280,627	5,897,880
Other Sources	35,272,820	28,100,000	7,172,820	0
	0			
M & O Expenditures	81,200,682	64,097,992	13,682,996	3,419,694
Less: Depreciation	(19,030,756)	(13,584,945)	(5,345,883)	(99,928)
Capital Expenditures	48,678,956	36,723,306	9,530,650	2,425,000
Debt Service	23,277,346	20,653,302	1,870,900	753,144
Total Expenditures	134,126,229	107,889,655	19,738,663	6,497,910

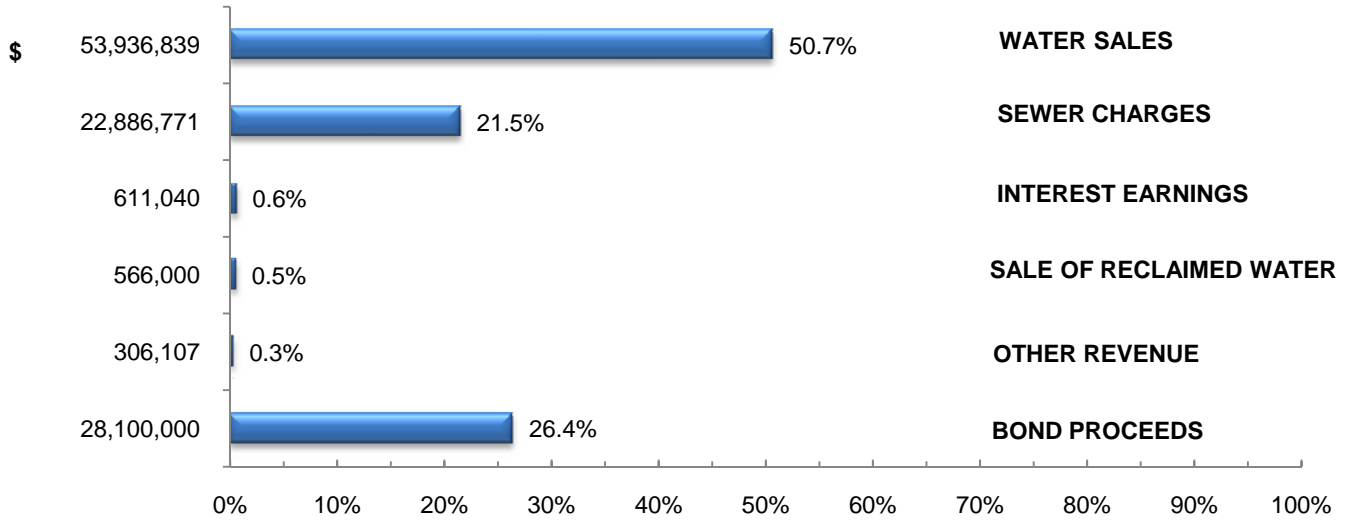
AVAILABLE FUNDS:				
Balance 10/01/18	43,273,572	34,813,197	5,582,720	2,877,654
=====				
DETAIL OF BALANCES AT 10/01/18				

Reserves for S/L & A/L	1,350,268	1,132,795	175,116	42,357
Debt Service Reserves	1,627,515	1,627,515	0	0
For Future Water Rights Purchases	11,748,532	11,748,532		
Committed for Future Capital/Projects	28,547,256	20,304,355	5,407,605	2,835,297
BALANCE	43,273,572	34,813,197	5,582,720	2,877,654
=====				
Available funds calculation:				
Cash & Investments	125,786,402	107,018,296	9,953,317	8,814,789
(Appreciation) Depreciation in Investments	(58,171)	(53,224)	(2,966)	(1,981)
Assets to be converted to Cash	11,542,088	10,746,328	475,655	320,105
Less: Liabilities & Encumbrances	(30,834,240)	(27,265,825)	(2,234,957)	(1,333,458)
Less: Construction in Progress Balances	(59,483,465)	(54,591,781)	(749,629)	(4,142,055)
Balance 10/01/16	46,952,614	35,853,794	7,441,420	3,657,400
=====				

Note: Converted to cash includes due froms and prepaids.

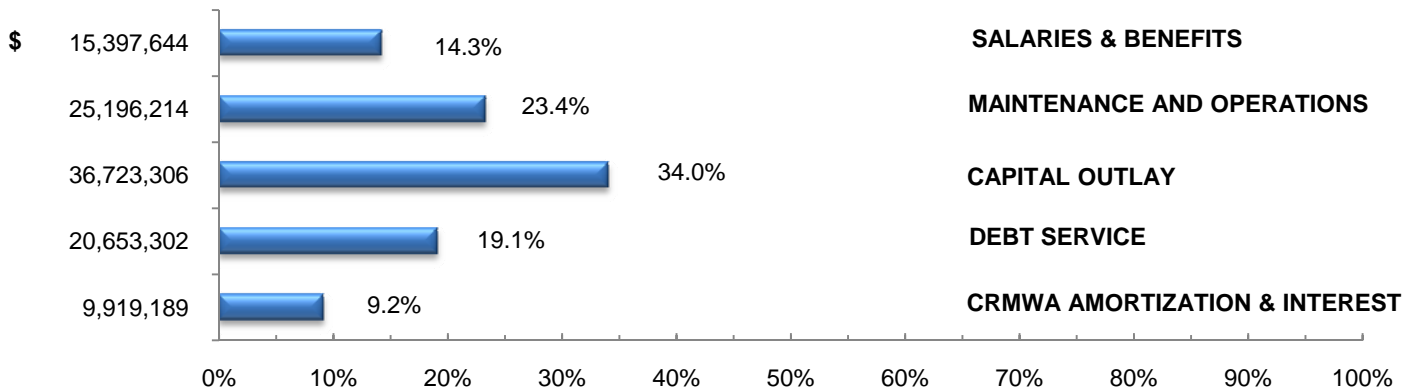
**CITY OF AMARILLO
WATER AND SEWER UTILITY
2017/2018**

REVENUE



\$106,406,757 TOTAL REVENUE

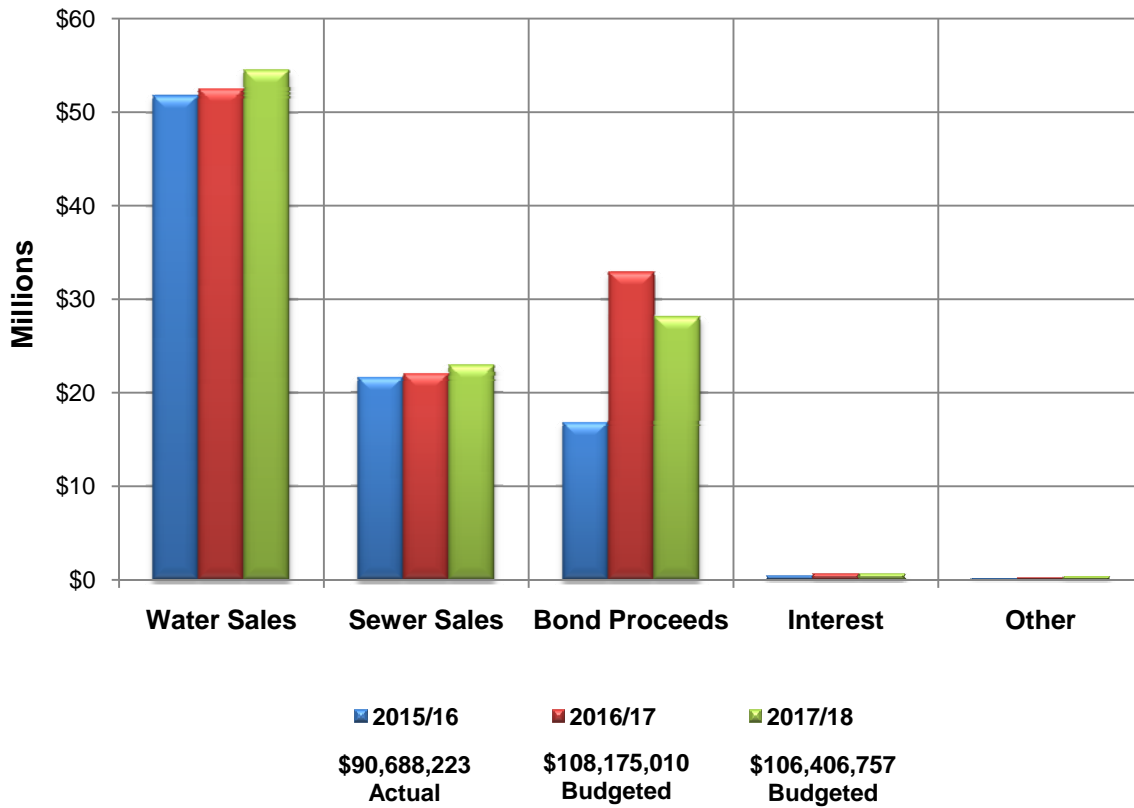
EXPENDITURES



\$107,889,655 TOTAL EXPENDITURES

Water sales and sewer charges of \$76.8 million account for 72% of the Water and Sewer Fund revenues. Total expenditures do not include non-cash items such as depreciation.

CITY OF AMARILLO WATER AND SEWER REVENUE SUMMARY



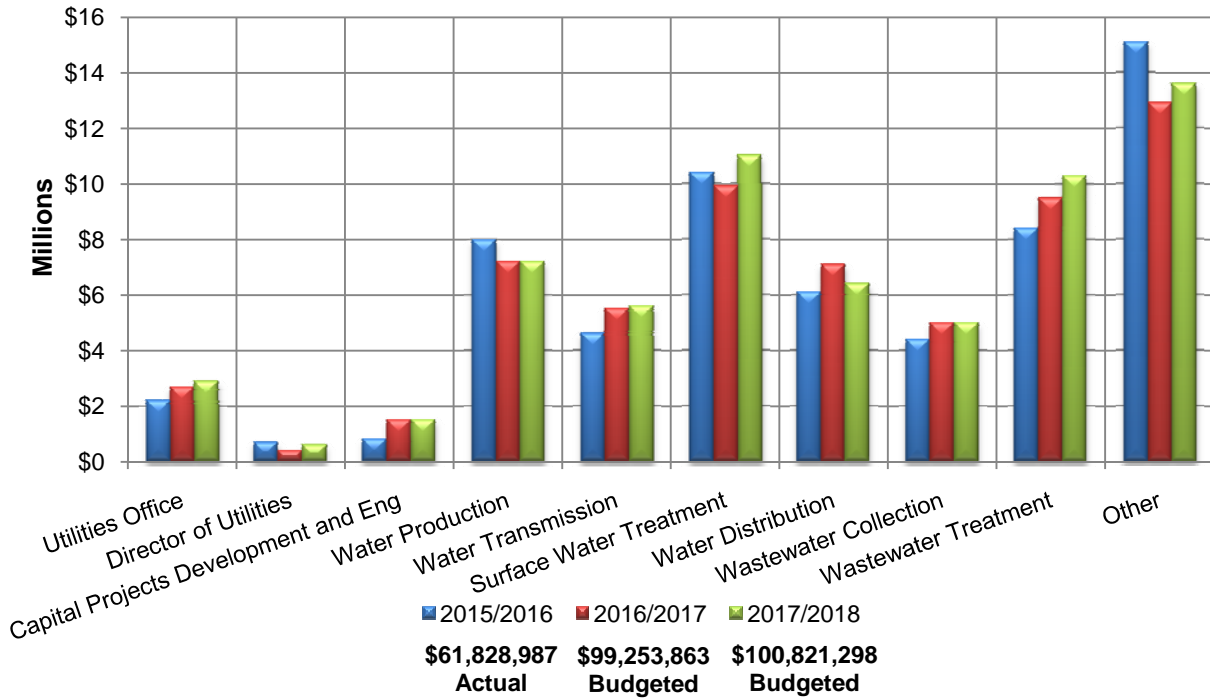
The above graph compares actual 2015/2016 revenues to budgeted 2016/2017 and budgeted 2017/2018 revenues. Water and Sewer sales account for 72.2% of the total revenue budgeted in the Water and Sewer Fund for the 2017/2018 fiscal year.

The 2017/2018 budget includes a 3% increase in water and sewer charges which will be used to help fund capital improvements to the water and sewer system.

**City of Amarillo
Revenue
5200Water and Sewer System Fund**

DESCRIPTION	ACTUAL FY2015	Revised FY2016	Budgeted FY2017
32890 Other License & Permits	0	0	240,270
32800 Other Governmental Reven	0	0	240,270
33330 Warrant Fees	-150	0	0
33300 Public Safety and Health	-150	0	0
34010 Water Metered Sales	48,676,840	49,281,512	51,265,327
34030 Sewer Charges	20,860,554	21,252,756	22,109,283
34040 Ind Waste Sewer Surchar	190,719	229,225	230,000
34045 Liq. Waste Disp. Fee	60,155	58,520	60,000
34060 Sale of Reclaimed Water	529,786	565,741	566,000
34070 Water Service Charges	1,270,238	1,376,837	1,377,000
34080 Door Tag Fees	74,618	83,318	79,000
34000 Utility Sales & Services	71,662,910	72,847,908	75,686,611
34210 Water Tap Fees	206,829	177,134	177,000
34220 Sewer Tap Fees	72,057	75,722	76,000
34230 Water Frontage Charges	6,283	0	14,500
34240 Sewer Frontage Charges	2,726	3,437	3,500
34266 Lab Fees	148,173	157,140	157,000
34200 Tap Fees and Frontage Ch	436,069	413,433	428,000
35216 Forfeited Disc.-Water&S	1,300,605	1,274,380	1,275,000
35000 Fines and Forfeitures	1,300,605	1,274,380	1,275,000
35420 Owner Participation	78,363	68,000	68,000
35300 Construction Participati	78,363	68,000	68,000
37110 Interest Income	397,289	609,475	610,000
37115 Unrealized G/L	3,702	0	0
37125 Other Interest Income	19,222	22,105	1,040
37109 Interest Earnings	420,212	631,580	611,040
37154 Other Rental Income	54,603	52,565	57,504
37155 Surface Land Rental	126,874	116,242	116,242
37150 Rent	181,477	168,807	173,746
37130 Discounts Earned	11,614	1,300	500
37140 Returned Check Fees	35,520	37,850	38,000
37141 Merchant Service Fees	-232,958	-248,318	-248,000
37410 Miscellaneous Revenue	-259	4,943	0
37418 Non City Damage Claim	21,853	24,757	12,590
37435 Sale of Scrap	21,134	18,370	21,000
37460 Gn/Lss on Prop Disposal	5,850	0	0
37465 NBV Asset Disposal	-70,193	0	0
37400 Miscellaneous Revenue	-207,438	-161,099	-175,910
TREVENUE Total Revenues	73,872,049	75,243,010	78,306,757

CITY OF AMARILLO WATER AND SEWER EXPENDITURE SUMMARY

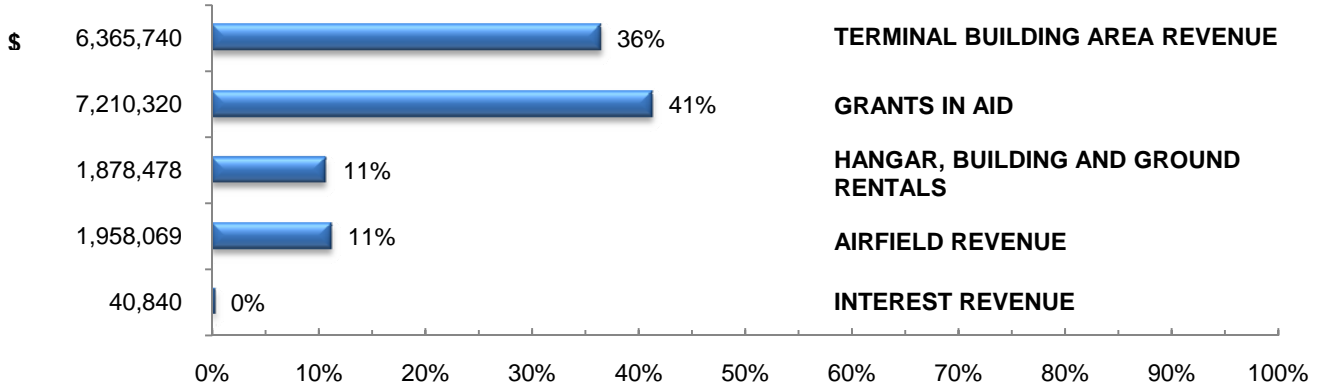


The above graph compares actual 2015/2016 expenses to budgeted 2016/2017 and budgeted 2017/2018 operating expenses. Capital Project expenditures are not included in the above graph.

The Wastewater Treatment line includes the River Road Water Reclamation Plant (\$3.7 million), the Hollywood Road Wastewater Treatment Plant (\$4.8 million), and Laboratory Administration (\$1.8 million) for the 2017/2018 fiscal year.

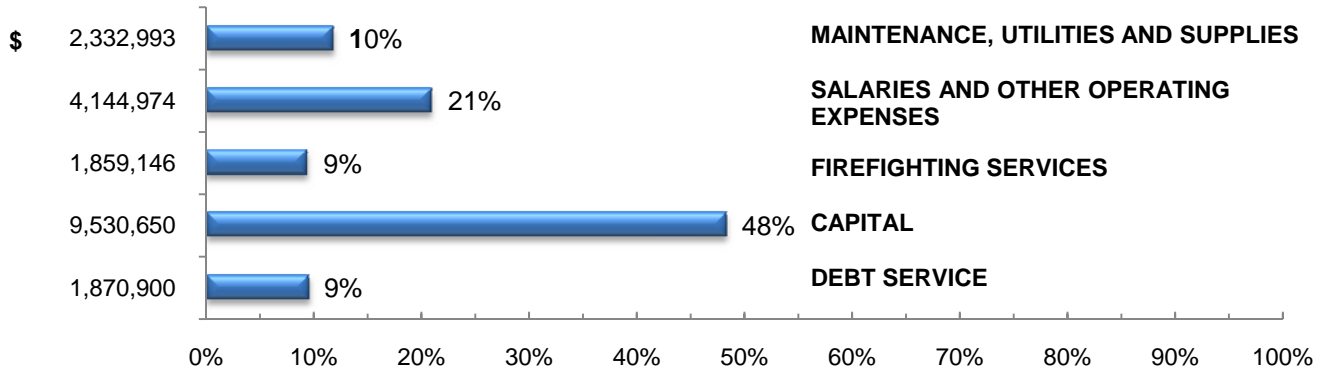
**CITY OF AMARILLO
AIRPORT
2017/2018**

REVENUE



\$17,453,447 TOTAL REVENUE

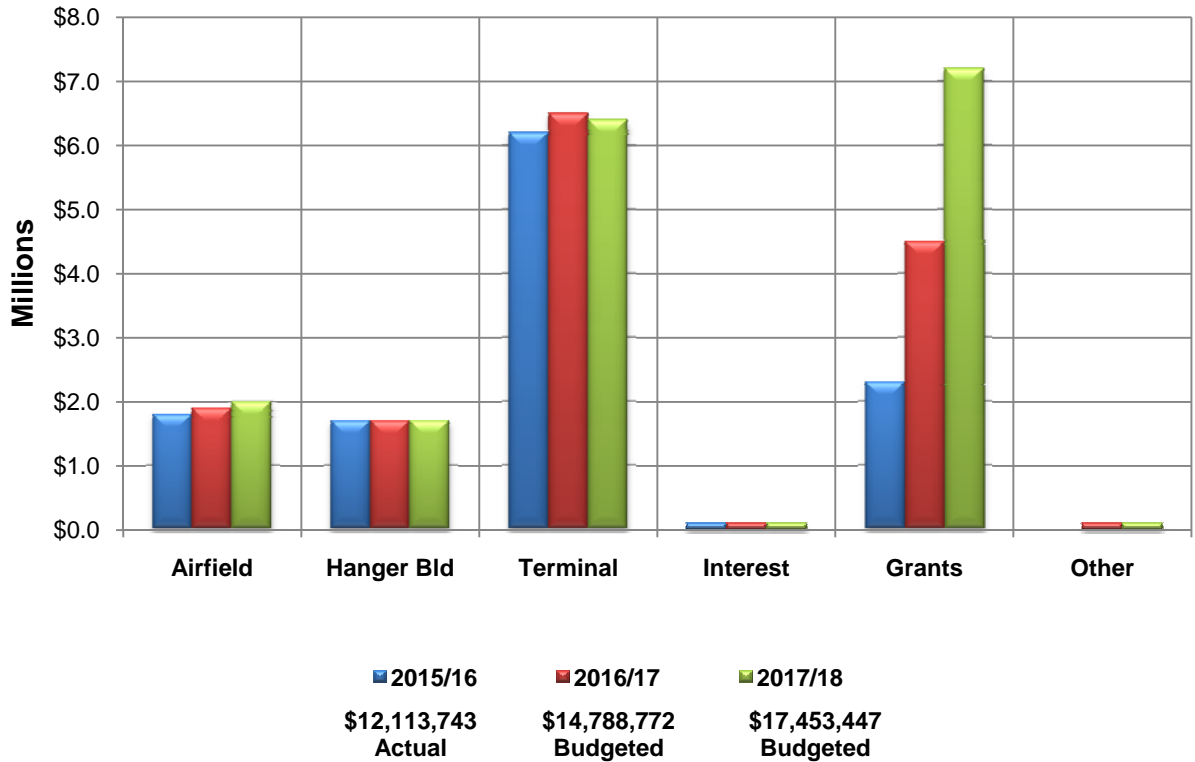
EXPENDITURES



\$19,738,663 TOTAL EXPENDITURES

Terminal building related revenues of \$6.4 million account for 36% of the Airport Fund revenues. Grants in Aid of \$7.2 million, or 41% of the total Airport Fund revenues, will be used to fund the majority of capital purchases. Total expenditures do not include non-cash budgeted items such as depreciation.

CITY OF AMARILLO AIRPORT REVENUE SUMMARY



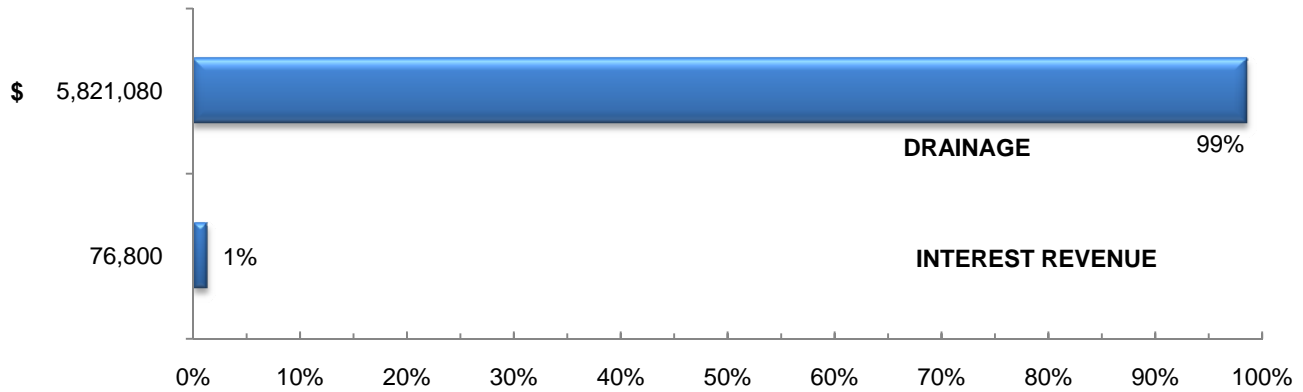
The above graph compares actual 2015/2016 revenues to budgeted 2016/2017 and budgeted 2017/2018 revenues. Revenue budgeted from the terminal building area accounts for approximately 37% of total receipts budgeted for the Airport during the 2017/2018 fiscal year. The hangar buildings and grounds revenue represents 10% of total budgeted funds, while airfield, interest and other revenue account for 12% of total revenue. For the 2017/2018 fiscal year, grant revenues of \$7.2 million (41% of total revenue) are estimated to fund capital projects.

**City of Amarillo
Revenue
5400Airport Fund**

DESCRIPTION	ACTUAL FY2015	Revised FY2016	Budgeted FY2017
32825 TxDOT Assistance	0	0	37,500
32800 Other Governmental Reven	0	0	37,500
34310 Landing Fees	314,940	481,032	490,470
34315 Passenger Facility Charg	1,316,238	1,273,030	1,326,856
34320 Fuel Flowage Comm	133,586	138,461	135,843
34340 Fuel & Oil commission O	0	0	4,900
34300 Airfield Fees and Commis	1,764,765	1,892,523	1,958,069
34410 Airline Rentals	1,570,991	2,052,116	2,082,100
34420 Restaurant Commissions	190,355	209,021	210,370
34440 Locker & Vending Mach C	0	0	1,500
34460 Other Terminal Building	110,936	141,683	164,301
34470 Car Rental Commissions	1,069,326	1,098,696	1,045,847
34471 Customer Facility Charge	618,981	597,953	611,465
34472 CONRAC Fuel Revenue	207,108	225,403	226,876
34480 Auto Parking Commission	2,458,949	2,161,424	2,023,281
34400 Terminal Building Area R	6,226,645	6,486,297	6,365,740
34620 Krams Inc Lease	302,577	302,578	302,577
34630 Leading Edge Lease	427,772	433,073	410,400
34640 Bell Helicopter Rents	462,564	464,063	469,279
34650 Fixed Base Operator Lea	93,711	93,430	93,429
34660 Other Build Rentls – Ai	38,819	47,977	69,594
34665 PRANA Master Lease	149,189	150,740	117,977
34680 Ground Rentals	180,077	173,560	216,722
34600 Other Building & Ground	1,654,709	1,665,421	1,679,978
34700 Adverstising Commission	41,933	69,171	104,000
34800 Other	41,933	69,171	104,000
35610 Grant In Aid – Federal	0	3,235,500	7,172,820
35500 Other Governmental Reven	0	3,235,500	7,172,820
37110 Interest Income	36,861	27,717	40,840
37115 Unrealized G/L	-1,606	-13,351	0
37109 Interest Earnings	35,255	14,367	40,840
37155 Surface Land Rental	1,500	1,500	1,500
37150 Rent	1,500	1,500	1,500
37141 Merchant Service Fees	-51,122	-58,627	-65,000
37410 Miscellaneous Revenue	39,827	33,135	26,000
37451 TSA LEO Reimbursement	112,200	110,460	132,000
37400 Miscellaneous Revenue	100,905	84,968	93,000
39676 Tsf in fr Airport PFC Fu	1,339,025	1,339,025	0
39100 Operating Transfers In	1,339,025	1,339,025	0
TREVENUE Total Revenues	11,164,737	14,788,772	17,453,447

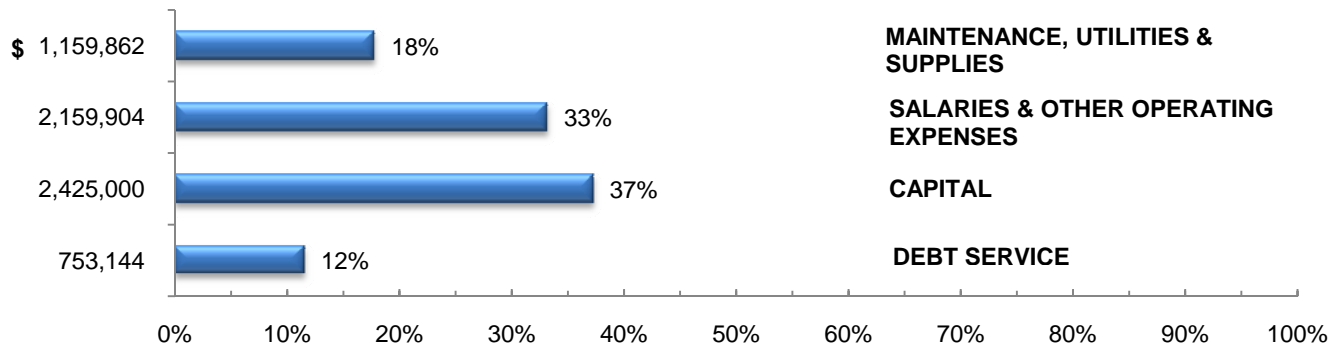
**CITY OF AMARILLO
DRAINAGE UTILITY
2017/2018**

REVENUE



\$5,897,880 TOTAL REVENUE

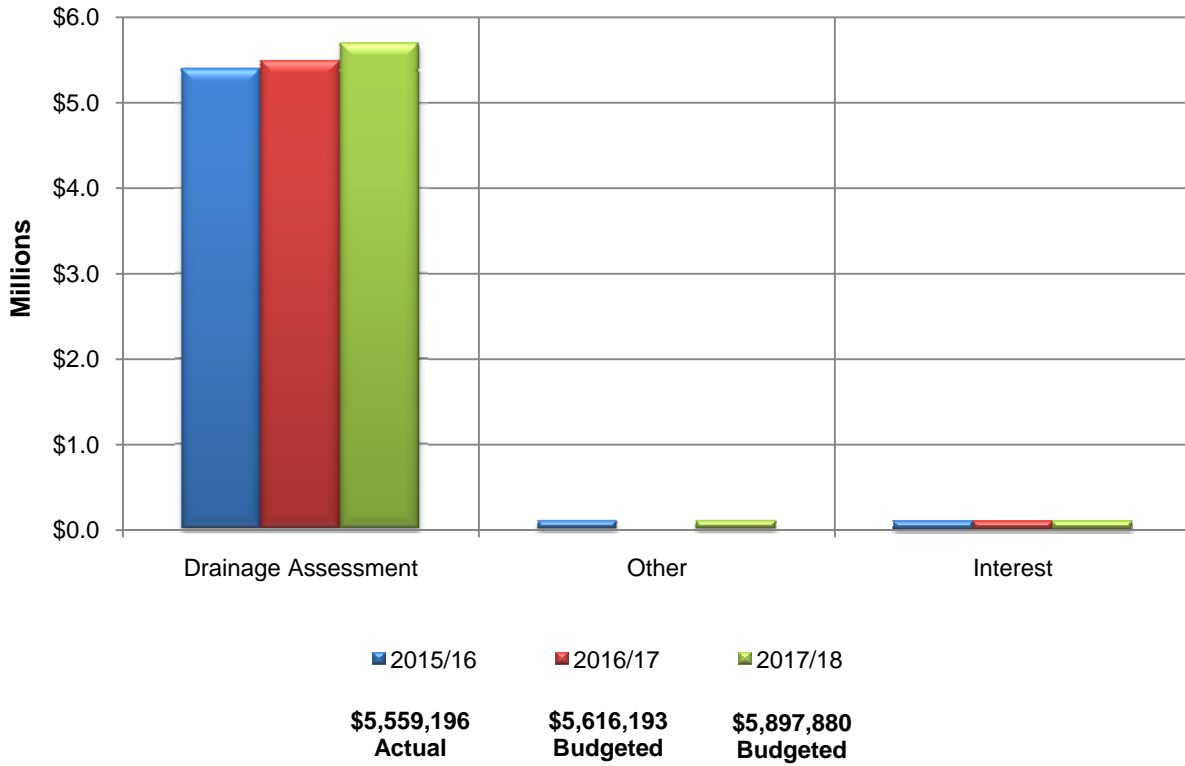
EXPENDITURES



\$6,497,910 TOTAL EXPENDITURES

Drainage Utility Fund revenues are almost entirely composed of \$5.8 million in drainage assessment fees. Total expenditures do not include non-cash budgeted items such as depreciation.

CITY OF AMARILLO DRAINAGE UTILITY REVENUE SUMMARY



The above graph compares actual 2015/2016 revenues to budgeted 2016/2017 and budgeted 2017/2018 revenues. The Drainage Utility Fund began collecting assessments on October 1, 2012. Drainage assessments account for 97% of the total revenue budgeted in the Drainage Utility Fund for the 2017/2018 fiscal year.

The 2017/2018 budget includes a 4% increase in drainage assessments which will be used to help fund two new positions and capital improvements to the drainage system.

City of Amarillo
Revenue
5600 Drainage Utility Fund

DESCRIPTION	ACTUAL FY2015	Revised FY2016	Budgeted FY2017
34755 Drainage Assessment	5,431,722	5,458,000	5,733,080
34800 Other	5,431,722	5,458,000	5,733,080
35218 Forfeited Disc.-Drainage	92,933	88,000	88,000
35000 Fines and Forfeitures	92,933	88,000	88,000
35420 Owner Participation	2,628	0	0
35300 Construction Participati	2,628	0	0
37110 Interest Income	33,133	70,043	76,800
37115 Unrealized G/L	-1,220	0	0
37109 Interest Earnings	31,913	70,043	76,800
37410 Miscellaneous Revenue	0	150	0
37400 Miscellaneous Revenue	0	150	0
TREVENUE Total Revenues	5,559,196	5,616,193	5,897,880

CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
INTERNAL SERVICE FUNDS - FISCAL YEAR 2017/2018

	TOTAL	MUNICIPAL GARAGE	INFORMATION TECHNOLOGY	RISK MANAGEMENT	EMPLOYEE INSURANCE
AVAILABLE FUNDS:					
Balance 10/01/16 (See Below) Fiscal Year 2016/2017	15,221,484	8,638,581	2,191,131	2,978,805	1,412,967
<hr/>					
Sales, Receipts & Revenue	54,337,516	18,001,086	6,363,806	5,781,077	24,191,548
Other Sources	0	0	0		
M & O Expenditures	49,172,216	15,711,095	6,204,334	5,246,194	22,010,592
Less: Depreciation	(6,728,564)	(6,446,463)	(282,101)	0	
Capital Expenditures	8,448,781	7,936,881	511,900		
Debt Service	910,000	910,000			
Total Expenditures	51,802,432	18,111,513	6,434,134	5,246,194	22,010,592
<hr/>					
AVAILABLE FUNDS:					
Balance 10/01/17 Fiscal Year 2017/2018	17,756,568	8,528,154	2,120,803	3,513,688	3,593,923
<hr/>					
Sales, Receipts & Revenue	52,946,756	16,623,598	6,057,170	6,006,667	24,259,322
Other Sources	0	0	0		
M & O Expenditures	51,248,986	16,239,612	5,771,975	5,386,448	23,850,952
Less: Depreciation	(7,399,329)	(6,877,067)	(522,262)		
Capital Expenditures	8,270,000	7,500,000	770,000		
Debt Service		949,038			
Total Expenditures	53,068,695	17,811,583	6,019,713	5,386,448	23,850,952
<hr/>					
AVAILABLE FUNDS:					
Balance 10/01/18	17,634,629	7,340,169	2,158,260	4,133,907	4,002,293
<hr/>					
DETAIL OF BALANCES AT 10/01/18					
<hr/>					
Reserves for S/L & A/L	709,667	297,313	369,140	19,973	23,241
Debt Service Reserves					
Committed for Future Capital/Projects	16,924,962	7,042,856	1,789,120	4,113,934	3,979,052
BALANCE	17,634,629	7,340,169	2,158,260	4,133,907	4,002,293
<hr/>					
Available funds calculation:					
Cash & Investments	35,791,453	10,791,785	3,922,490	15,519,494	5,557,684
(Appreciation) Depreciation in Investments	(20,421)	(11,978)	(2,636)	(5,807)	0
Assets to be converted to Cash	2,404,212	29,139	11,363	1,312,374	1,051,336
Less: Liabilities & Encumbrances	(21,636,943)	(2,033,714)	(559,920)	(13,847,256)	(5,196,053)
Less: Existing Progress Balances	(1,316,817)	(136,651)	(1,180,166)		
Balance 10/01/16	15,221,484	8,638,581	2,191,131	2,978,805	1,412,967

Note: converted to cash includes A/R balances, due froms and prepaids.

**City of Amarillo
Revenue
6100Fleet Services Fund**

DESCRIPTION	ACTUAL FY2015	Revised FY2016	Budgeted FY2017
34910 Equipment Rental	16,074,583	14,926,231	16,337,885
34900 Interdepart Rental & Use	16,074,583	14,926,231	16,337,885
37110 Interest Income	50,176	35,176	37,000
37115 Unrealized G/L	7,938	-7,523	0
37109 Interest Earnings	58,113	27,653	37,000
37130 Discounts Earned	200	198	13
37145 Insurance Recoveries	39,209	34,964	0
37435 Sale of Scrap	6,501	6,584	11,700
37460 Gn/Lss on Prop Disposal	674,269	678,482	325,000
37465 NBV Asset Disposal	328,888	317,283	-88,000
37400 Miscellaneous Revenue	1,049,066	1,037,510	248,713
39110 Tsf In fr General Fund	320,520	320,520	0
39350 Tsf In from Gen Construc	166,883	166,883	0
39470 Tsf in from Water & Sewe	1,065,646	1,065,646	0
39475 Tsf in from Drainage Uti	315,931	456,643	0
39100 Operating Transfers In	1,868,980	2,009,692	0
TREVENUE Total Revenues	19,050,743	18,001,086	16,623,598

City of Amarillo
Revenue
6200 Information Technology Fund

DESCRIPTION	ACTUAL FY2015	Revised FY2016	Budgeted FY2017
34920 Interdepartmental Charg	5,591,428	5,792,184	6,029,300
34900 Interdepart Rental & Use	5,591,428	5,792,184	6,029,300
37110 Interest Income	12,607	12,000	12,000
37115 Unrealized G/L	662	0	0
37109 Interest Earnings	13,269	12,000	12,000
37465 NBV Asset Disposal	-118,197	0	0
37400 Miscellaneous Revenue	-118,197	0	0
39110 Tsf In fr General Fund	2,084	15,334	14,220
39132 Tsf In fr Housing 2020	0	1,650	1,650
39350 Tsf In from Gen Construc	0	540,988	0
39470 Tsf in from Water & Sewe	419	1,650	0
39100 Operating Transfers In	2,503	559,622	15,870
TREVENUE Total Revenues	5,489,002	6,363,806	6,057,170

City of Amarillo
Revenue
6300Risk Management Fund

DESCRIPTION	ACTUAL FY2015	Revised FY2016	Budgeted FY2017
37110 Interest Income	78,776	112,689	113,000
37115 Unrealized G/L	-4,381	0	0
37109 Interest Earnings	74,396	112,689	113,000
37310 Self Insurance Premium	2,752,453	3,105,498	3,328,467
37315 W/C Premium City Pay	2,441,099	2,562,851	2,565,000
37199 Administrative Charges	5,193,552	5,668,349	5,893,467
37409 Accident Damage Revenue	0	40	100
37418 Non City Damage Claim	-79	0	100
37400 Miscellaneous Revenue	-79	40	200
39110 Tsf In fr General Fund	169,329	0	0
39470 Tsf in from Water & Sewe	26,400	0	0
39100 Operating Transfers In	195,729	0	0
TREVENUE Total Revenues	5,463,597	5,781,077	6,006,667

**City of Amarillo
Revenue
6400Employee Insurance Fund**

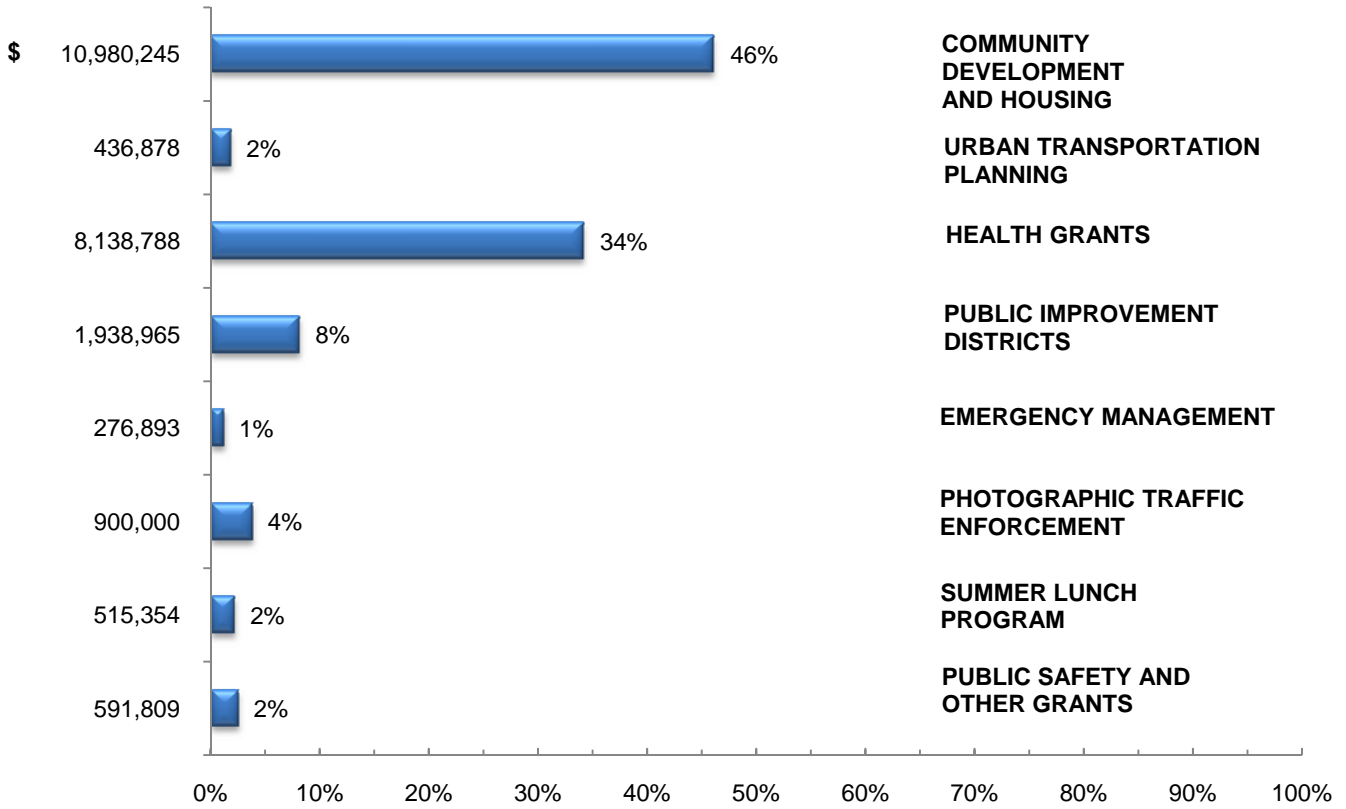
DESCRIPTION	ACTUAL FY2015	Revised FY2016	Budgeted FY2017
34810 Employee Health Ins Pre	2,958,315	2,979,943	3,102,367
34820 Retiree Health Ins Prem	1,391,502	1,380,738	1,385,025
34830 Cobra Health Ins Premiu	3,183	18,217	14,722
34840 Dental Insurance Premiu	1,076,640	1,175,080	1,171,200
34850 City Paid Health Premiu	16,103,477	17,631,632	17,763,000
34865 City Health Stop Loss	-115,000	0	0
34870 Claim Refund	320,120	245,171	245,000
34890 Drug Rebate Revenue	645,127	188,149	0
34800 Other	22,383,364	23,618,930	23,681,313
37110 Interest Income	13,971	34,927	35,000
37115 Unrealized G/L	607	0	0
37109 Interest Earnings	14,578	34,927	35,000
37140 Returned Check Fees	330	210	200
37410 Miscellaneous Revenue	-474	0	0
37400 Miscellaneous Revenue	-144	210	200
TREVENUE Total Revenues	22,397,798	23,654,068	23,716,513

City of Amarillo
Revenue
6500Employee Flexible Spnding Fun

DESCRIPTION	ACTUAL FY2015	Revised FY2016	Budgeted FY2017
34875 Day Care Contribuitons	47,204	51,626	52,800
34880 Flex Plan Health	570,468	485,309	490,000
34800 Other	617,673	536,934	542,800
37110 Interest Income	117	280	8
37109 Interest Earnings	117	280	8
37410 Miscellaneous Revenue	266	266	0
37400 Miscellaneous Revenue	266	266	0
TREVENUE Total Revenues	618,055	537,480	542,808

**CITY OF AMARILLO
SPECIAL REVENUE FUNDS
2017/2018**

REVENUES



\$23,778,932 TOTAL REVENUES

Most of the City's grant funding is from the Housing and Urban Development Department, which is reflected in our Community Development and Housing Grant (\$10,980,245). Public Safety and Other Grants includes \$318,700 in Police related grants and \$269,199 in Municipal Court related grants. Health Department functions reflect funding in the amount of \$8,138,788 including \$4,870,665 for the Health Department and \$3,268,123 for the WIC grants.

CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
SPECIAL REVENUE FUNDS - FISCAL YEAR 2017/2018

	Total	Housing Assistance Payments Program	Shelter Plus Care	Supportive Housing	Emergency Shelter	Community Development Block Grant	Home Investment Partnership Program	Affordable Housing	HMIS	Library Grants	Court Technology Fund
Balance 10/01/16 (See Below)	4,298,653	689,018	0	1,654	500	4,774	27,996	150	0	0	191,490
Fiscal Year 2016/2017											
Sales, Receipts & Revenue	25,312,024	8,837,703	401,148	0	143,324	1,580,320	512,730	(0)	89,976	0	131,300
M & O Expenditures	21,777,356	8,839,502	401,148	0	143,331	1,585,094	512,730	0	89,976	0	71,984
Capital Expenditures	0	0	0	0	0	0	0	0	0	0	0
Total Expenditures	21,777,356	8,839,502	401,148	0	143,331	1,585,094	512,730	0	89,976	0	71,984
Balance 10/01/17	7,833,321	687,219	0	1,654	493	(0)	27,996	150	0	0	250,806
Fiscal Year 2017/2018											
Sales, Receipts & Revenue	23,778,945	8,601,773	305,000	0	143,324	1,428,980	501,168	0	0	0	131,300
M & O Expenditures	22,719,677	8,665,644	305,000	0	143,324	1,428,980	501,168	0	0	0	99,640
Capital Expenditures	100,000	0	0	0	0	0	0	0	0	0	35,000
Total Expenditures	22,819,677	8,665,644	305,000	0	143,324	1,428,980	501,168	0	0	0	134,640
Balance 10/01/18	8,792,588	623,349	0	1,654	493	0	27,996	150	(0)	0	247,466

AVAILABLE FUNDS CALCULATION

Cash & Investments	5,098,192	930,400	12,830	6,517	2,333	91,044	26,534	1,151	4,592	0	191,490
Assets to be converted to Cash	1,375,681	681	61,713	40,645	19,644	148,025	103,767		83,068	0	
Less: Liabilities & Encumbrances	(2,175,220)	(242,063)	(74,543)	(45,508)	(21,477)	(234,295)	(102,305)	(1,001)	(87,660)	0	
Balance 10/01/16	4,298,653	689,018	0	1,654	500	4,774	27,996	150	0	0	191,490

* Includes the Justice Assistant Grant and the Selective Traffic Enforcement Program

Court Security Fund	Hazardous Material Transportation	Urban Transportation Planning	Emergency Management AIP Pantex Project	Emergency Management Homeland Security	Summer Programs	Woman Infants & Children	Public Health	Lease	Police Grants*	APD Seized Property	Photographic Traffic Enforcement	Public Improvement District Summary
5,207	111,171	0	0	884	26,610	(2,681)	1,925,316	34,432	0	284,420	479,928	517,784
139,883	0	407,468	184,459	104,522	515,354	2,413,960	7,149,656	24,796	371,320	0	900,000	1,404,104
145,090	111,171	407,468	184,459	99,137	516,363	2,410,886	3,583,544	26,246	271,309	49,000	1,103,609	1,225,308
0	0	0	0	0	0	0	0	0	0	0	0	0
145,090	111,171	407,468	184,459	99,137	516,363	2,410,886	3,583,544	26,246	271,309	49,000	1,103,609	1,225,308
(0)	0	(1)	(0)	6,269	25,601	393	5,491,428	32,982	100,011	235,420	276,319	696,580
137,899	0	436,878	172,371	104,522	515,354	3,268,123	4,870,665	3,910	318,700	0	900,000	1,938,978
137,899	0	436,878	172,371	110,791	515,354	3,268,123	3,812,977	22,500	268,700	93,553	1,107,665	1,629,110
0	0	0	0	0	0	0	0	0	0	0	65,000	0
137,899	0	436,878	172,371	110,791	515,354	3,268,123	3,812,977	22,500	268,700	93,553	1,172,665	1,629,110
(0)	0	(1)	(0)	0	25,601	392	6,549,116	14,392	150,011	141,868	3,654	1,006,449
10,920	115,862	6,924	11,650	13,432	71,953	77,329	1,838,001	34,430	7,689	313,193	775,764	554,154
	0	87,840	54,028		0	437,115	256,246	0	27,312	54,459	0	1,138
(5,713)	(4,691)	(94,764)	(65,678)	(12,548)	(45,343)	(517,125)	(168,931)	2	(35,001)	(83,232)	(295,836)	(37,508)
5,207	111,171	0	0	884	26,610	(2,681)	1,925,316	34,432	0	284,420	479,928	517,784

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2015/2016	Revised Estimate 2016/2017	Budgeted 2017/2018
1000 - General Fund			
30200 Ad Valorem Tax Collectio	36,506,422	38,233,267	39,737,900
30400 Gross Receipts Business	23,555,755	24,301,144	25,274,960
30600 Sales Tax	56,904,422	56,385,467	56,385,466
31400 Business License and Per	765,849	1,002,586	1,033,020
31900 Non-Business License & P	2,469,090	2,331,685	3,008,250
32800 Other Governmental Reven	4,248,050	4,437,810	4,579,183
33200 General Government	90,315	71,440	91,445
33300 Public Safety and Health	2,662,627	2,767,498	2,920,896
33500 Sanitation	19,047,858	19,428,275	20,025,072
33600 Operating Revenues	188,411	187,735	184,495
33700 Culture and Recreation	4,746,589	4,948,862	5,419,737
34600 Other Building & Ground	50	50	0
35000 Fines and Forfeitures	4,374,370	4,499,354	4,507,700
35300 Construction Participati	0	0	15,000
35500 Other Governmental Reven	966,202	1,309,344	1,369,712
36500 Chamber Revenues	0	0	10,000
37109 Interest Earnings	419,368	544,201	545,300
37150 Rent	3,913,199	4,067,378	4,127,100
37199 Administrative Charges	4,009,570	4,207,636	4,169,174
37400 Miscellaneous Revenue	803,594	979,333	986,677
39100 Operating Transfers In	17,673	132,673	156,515
TREVENUE Total Revenues	165,689,415	169,835,738	174,547,602
2010 - CDBG Fund			
35300 Construction Participati	13,351	0	0
35500 Other Governmental Reven	1,251,390	1,542,649	1,428,980
37400 Miscellaneous Revenue	0	0	0
39100 Operating Transfers In	29,573	37,671	0
TREVENUE Total Revenues	1,294,313	1,580,320	1,428,980
2020 - Housing			
35000 Fines and Forfeitures	0	159,542	0
35500 Other Governmental Reven	7,735,078	8,636,103	8,559,715
37109 Interest Earnings	2,068	1,000	1,000
37400 Miscellaneous Revenue	42,874	41,058	41,058
TREVENUE Total Revenues	7,780,020	8,837,703	8,601,773
2030 - Home Investment Partnership			
35500 Other Governmental Reven	920,473	512,730	501,168
39100 Operating Transfers In	1,838	0	0
TREVENUE Total Revenues	922,311	512,730	501,168
2040 - Shelter Plus Care Fund			
35500 Other Governmental Reven	346,353	401,148	305,000
TREVENUE Total Revenues	346,353	401,148	305,000

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2015/2016	Revised Estimate 2016/2017	Budgeted 2017/2018
2050 - Supportive Housing Fund			
35500 Other Governmental Reven	224,342	0	0
39100 Operating Transfers In	460	0	0
TREVENUE Total Revenues	224,802	0	0
2060 - Affordable Housing Fund			
37109 Interest Earnings	2	0	0
TREVENUE Total Revenues	2	0	0
2070 - TX Emergency Solutions Grant			
35500 Other Governmental Reven	122,477	143,324	143,324
TREVENUE Total Revenues	122,477	143,324	143,324
2075 - HMIS			
35500 Other Governmental Reven	68,148	58,500	0
37400 Miscellaneous Revenue	0	1,463	0
39100 Operating Transfers In	7,897	30,013	0
TREVENUE Total Revenues	76,045	89,976	0
2080 - Court Technology Fund			
35000 Fines and Forfeitures	126,015	131,300	131,300
TREVENUE Total Revenues	126,015	131,300	131,300
2090 - Court Security Fund			
35000 Fines and Forfeitures	94,510	98,400	98,400
39100 Operating Transfers In	20,000	41,483	39,499
TREVENUE Total Revenues	114,510	139,883	137,899
2210 - Safe and Sober TXDOT Program			
35500 Other Governmental Reven	153,515	175,400	175,400
39100 Operating Transfers In	64,702	43,300	43,300
TREVENUE Total Revenues	218,217	218,700	218,700
2300 - Summer Lunch Program			
35500 Other Governmental Reven	276,203	515,354	515,354
TREVENUE Total Revenues	276,203	515,354	515,354
2420 - Urban Transportation Planning			
35500 Other Governmental Reven	363,722	407,463	436,878
39100 Operating Transfers In	0	5	0
TREVENUE Total Revenues	363,722	407,468	436,878
2425 Photographic Traffic Enforcement			
35000 Fines and Forfeitures	1,081,206	900,000	900,000
TREVENUE Total Revenues	1,081,206	900,000	900,000

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2015/2016	Revised Estimate 2016/2017	Budgeted 2017/2018
2430 - Emergency Mgt Service & Equip			
35500 Other Governmental Reven	216,909	104,522	104,522
39100 Operating Transfers In	9,355	0	0
TREVENUE Total Revenues	226,264	104,522	104,522
2500 - Public Health Fund			
35300 Construction Participati	100,000	100,000	0
35500 Other Governmental Reven	3,156,284	7,002,267	4,756,927
37400 Miscellaneous Revenue	44,892	47,389	113,738
TREVENUE Total Revenues	3,301,176	7,149,656	4,870,665
2530 - WIC Grant Fund			
35500 Other Governmental Reven	1,538,796	2,413,960	3,268,123
39100 Operating Transfers In	124	0	0
TREVENUE Total Revenues	1,538,920	2,413,960	3,268,123
2610 - Justice Assistance Grant			
35500 Other Governmental Reven	98,128	152,620	100,000
TREVENUE Total Revenues	98,128	152,620	100,000
2660 - Leose Traning Program Fund			
35500 Other Governmental Reven	25,342	24,796	2,410
37400 Miscellaneous Revenue	0	0	1,500
TREVENUE Total Revenues	25,342	24,796	3,910
2670 - AIP Pantex Project Fund			
35500 Other Governmental Reven	162,805	184,459	172,371
TREVENUE Total Revenues	162,805	184,459	172,371
2700 - Greenways at Hillside Fund			
30200 Ad Valorem Tax Collectio	550,743	551,765	632,544
37109 Interest Earnings	39	66	112
TREVENUE Total Revenues	550,782	551,831	632,656
2710 - Heritage Hills PID			
30200 Ad Valorem Tax Collectio	0	0	160,745
TREVENUE Total Revenues	0	0	160,745

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2015/2016	Revised Estimate 2016/2017	Budgeted 2017/2018
2730 - Colonies			
30200 Ad Valorem Tax Collectio	611,362	694,812	900,121
37109 Interest Earnings	1	5	0
TREVENUE Total Revenues	611,363	694,817	900,121
2740 - Tutbury Public Imprv Dist			
30200 Ad Valorem Tax Collectio	16,296	16,296	16,296
37109 Interest Earnings	0	0	123
TREVENUE Total Revenues	16,296	16,296	16,419
2750 - Point West PID			
30200 Ad Valorem Tax Collectio	52,000	52,000	52,000
TREVENUE Total Revenues	52,000	52,000	52,000
2760 - Quail Creek Public Improv			
30200 Ad Valorem Tax Collectio	10,150	10,150	10,150
37109 Interest Earnings	0	0	12
TREVENUE Total Revenues	10,150	10,150	10,162
2770 - Vineyards PID			
30200 Ad Valorem Tax Collectio	3,300	4,300	4,300
TREVENUE Total Revenues	3,300	4,300	4,300
2780 - Redstone PID			
30200 Ad Valorem Tax Collectio	327	2,000	318
TREVENUE Total Revenues	327	2,000	318
2790 - Town Square PID			
30200 Ad Valorem Tax Collectio	0	72,710	162,257
TREVENUE Total Revenues	0	72,710	162,257
3100 - Compensated Absences Fund			
37109 Interest Earnings	25,096	27,380	27,600
TREVENUE Total Revenues	25,096	27,380	27,600
3200 - General Obligation Debt			
30200 Ad Valorem Tax Collectio	2,822,784	2,787,795	4,459,732
37109 Interest Earnings	509	6,921	7,000
39100 Operating Transfers In	884,884	1,452,060	1,297,809
TREVENUE Total Revenues	3,708,177	4,246,776	5,764,541
4000 - Capital Project Funds			
32800 Other Governmental Reven	0	0	272,000
33700 Culture and Recreation	186,518	205,025	238,050
35500 Other Governmental Reven	0	0	128,000
37109 Interest Earnings	218,223	230,485	232,095
39100 Operating Transfers In	22,751,133	29,075,140	30,507,767
TREVENUE Total Revenues	23,155,874	29,510,650	31,377,912

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2015/2016	Revised Estimate 2016/2017	Budgeted 2017/2018
5200 - Water and Sewer System Fund			
32800 Other Governmental Reven	0	0	240,270
33300 Public Safety and Health	-150	0	0
34000 Utility Sales & Services	71,662,910	72,847,908	75,686,611
34200 Tap Fees and Frontage Ch	436,069	413,433	428,000
35000 Fines and Forfeitures	1,300,605	1,274,380	1,275,000
35300 Construction Participati	78,363	68,000	68,000
37109 Interest Earnings	420,212	631,580	611,040
37150 Rent	181,477	168,807	173,746
37400 Miscellaneous Revenue	-207,438	-161,099	-175,910
TREVENUE Total Revenues	73,872,049	75,243,010	78,306,757
5400 - Airport Fund			
32800 Other Governmental Reven	0	0	37,500
34300 Airfield Fees and Commis	1,764,765	1,892,523	1,958,069
34400 Terminal Building Area R	6,226,645	6,486,297	6,365,740
34600 Other Building & Ground	1,654,709	1,665,421	1,679,978
34800 Other	41,933	69,171	104,000
35500 Other Governmental Reven	0	3,235,500	7,172,820
37109 Interest Earnings	35,255	14,367	40,840
37150 Rent	1,500	1,500	1,500
37400 Miscellaneous Revenue	100,905	84,968	93,000
39100 Operating Transfers In	1,339,025	1,339,025	0
TREVENUE Total Revenues	11,164,737	14,788,772	17,453,447
5600 - Drainage Utility Fund			
34800 Other	5,431,722	5,458,000	5,733,080
35000 Fines and Forfeitures	92,933	88,000	88,000
35300 Construction Participati	2,628	0	0
37109 Interest Earnings	31,913	70,043	76,800
37400 Miscellaneous Revenue	0	150	0
TREVENUE Total Revenues	5,559,196	5,616,193	5,897,880
6100 - Fleet Services			
34900 Interdepart Rental & Use	16,074,583	14,926,231	16,337,885
37109 Interest Earnings	58,113	27,653	37,000
37400 Miscellaneous Revenue	1,049,066	1,037,510	248,713
39100 Operating Transfers In	1,868,980	2,009,692	0
TREVENUE Total Revenues	19,050,743	18,001,086	16,623,598
6200 - Information Technology Fund			
34900 Interdepart Rental & Use	5,591,428	5,792,184	6,029,300
37109 Interest Earnings	13,269	12,000	12,000
37400 Miscellaneous Revenue	-118,197	0	0
39100 Operating Transfers In	2,503	559,622	15,870
TREVENUE Total Revenues	5,489,002	6,363,806	6,057,170

City of Amarillo

Revenue Summary

DESCRIPTION	Actual 2015/2016	Revised Estimate 2016/2017	Budgeted 2017/2018
6300 - Risk Management Fund			
37109 Interest Earnings	74,396	112,689	113,000
37199 Administrative Charges	5,193,552	5,668,349	5,893,467
37400 Miscellaneous Revenue	-79	40	200
39100 Operating Transfers In	195,729	0	0
TREVENUE Total Revenues	5,463,597	5,781,077	6,006,667
6400 - Employee Insurance Fund			
34800 Other	22,383,364	23,618,930	23,681,313
37109 Interest Earnings	14,578	34,927	35,000
37400 Miscellaneous Revenue	-144	210	200
TREVENUE Total Revenues	22,397,798	23,654,068	23,716,513
6500 - Employee Flexible Spending Fund			
34800 Other	617,673	536,934	542,800
37109 Interest Earnings	117	280	8
37400 Miscellaneous Revenue	266	266	0
TREVENUE Total Revenues	618,055	537,480	542,808
			390,101,427
Bond Proceeds			28,100,000
Total Revenue			418,201,427

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
Public Safety			
1040 Judicial	510,713	526,353	539,432
1232 Emergency Management Serv	464,852	440,909	387,497
1270 AECC	4,110,843	4,382,596	4,551,550
1305 Municipal Court	1,154,179	1,326,664	1,358,305
1310 Court Community Programs	59,030	62,388	0
1610 Police	39,671,367	41,048,678	40,318,095
1640 Civilian Personnel	4,287,758	4,602,355	4,930,629
1670 Tobacco Senat Bill 55	260	0	0
1680 TSU Tobacco Enforcement P	11,319	12,120	12,120
1710 Animal Management & Welfa	2,533,143	2,712,610	2,750,900
1910 Fire Operations	25,933,857	29,995,873	30,210,431
1920 Fire Support	3,051,537	0	0
1930 Fire Marshal	752,319	878,838	913,483
1940 Fire Civilian Personnel	638,883	602,268	610,453
Administration			
1011 Mayor and Council	131,754	86,626	82,361
1020 City Manager	1,410,935	1,324,266	1,171,172
1021 Office of Economic Develo	0	0	179,842
1023 Office of Public Communic	0	0	285,783
1030 Tourism & Economic Develo	3,433,717	3,088,444	2,960,642
1210 Legal	1,054,203	1,139,396	1,096,335
1220 City Secretary	368,117	507,400	336,513
Support Services			
1110 Human Resources	1,041,199	995,915	972,156
1120 Risk Management	269,191	314,834	306,437
1231 Radio Communications	379,823	422,385	353,902
1232 Emergency Management Serv	83,109	79,989	69,279
1251 Custodial Services	1,357,638	1,614,803	1,643,642
1252 Facilities Maintenance	2,034,856	2,424,653	2,312,381
1315 Finance	945,954	917,550	1,103,082
1320 Accounting	1,188,846	1,289,329	1,188,693
1325 Purchasing	584,815	602,378	603,578
1340 Health Plan Administratio	309,910	253,561	263,288
1345 Central Stores	358,118	379,620	376,988
1350 General Fund Transfers	15,872,671	11,953,727	10,793,705
Leisure Services			
1241 Civic Center Administrati	423,104	556,152	551,009
1243 Civic Center Operations	1,825,745	2,020,736	2,053,904
1245 Civic Center Sports	406,598	442,223	464,680
1248 Box Office Operations	336,309	351,141	348,634
1249 Globe News Center	320,253	336,345	349,063
1260 Library	3,825,205	4,048,843	4,051,397
1811 Ross Rogers	2,013,534	2,244,361	2,152,249
1812 Comanche Trail	1,444,841	1,476,784	1,516,735
1820 Parks & Rec Administratio	522,014	534,222	523,661
1830 Tennis Center	98,451	99,077	102,128
1840 Swimming Pools	418,439	465,585	485,695

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
1850 Parks & Recreation Progra	465,992	944,232	630,920
1855 Warford Activity Center	0	0	540,452
1861 Park Maintenance	6,694,424	7,086,912	7,169,333
1862 Zoo Maintenance	471,809	528,540	537,972
1863 ZooSchool Education Progr	-232	0	0
1870 Athletic Administration	156,960	173,127	177,030
1871 Softball Program	169,789	196,168	177,855
1872 Basketball Program	12,102	13,197	16,808
1873 Track Program	4,263	5,725	0
1874 Volleyball Program	99,635	112,496	101,502
1875 Flag Football Program	0	6,627	0
1876 Baseball	1,538	1,560	1,560
1880 Senior Services	0	91,498	249,064
Transportation			
1420 Street Department	8,329,574	9,838,929	9,730,440
1732 Traffic Field Operation	3,376,405	3,548,007	3,635,598
1761 Transit Fixed Route	2,645,394	2,929,018	3,085,233
1762 Transit Demand Response	1,449,693	1,550,116	1,591,142
1763 Transit Maintenance	538,498	557,790	578,718
Utility Services			
1431 Solid Waste Collection	9,004,042	9,878,343	9,724,636
1432 Solid Waste Disposal	4,047,452	4,146,484	4,591,067
Development Services			
1410 Public Works	706,653	418,142	439,579
1415 Capital Projects & Develo	679,334	1,271,410	1,278,419
1720 Planning	427,404	611,455	686,521
1731 Traffic Administration	430,566	630,849	660,463
1740 Building Safety	2,610,366	3,158,674	2,941,573
1750 Environmental Health	885,998	1,215,535	1,161,031
Health and Human Services			
1335 Vital Statistics	65,828	60,734	58,858
1000 General Fund	168,912,896	175,537,565	175,047,602
2010 CDBG Fund			
Health and Human Services			
20110 Program Management	319,169	341,158	297,796
20115 Code Enforcement	163,553	150,000	150,000
20116 Code Inspector	75,589	67,641	72,481
20125 Rehab Support	107,360	150,752	150,437
20130 Housing Rehab	261,450	325,916	350,168
20135 Park Improvements	2,998	300,000	0
20140 Public Services	214,190	218,947	212,097
20155 Neighborhood Facilities	149,999	20,000	196,000
2010 CDBG Fund	1,294,308	1,574,414	1,428,979

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
2020 Housing			
Health and Human Services			
20210 Housing Assistance	940,092	746,102	814,960
20220 Mod Rehab	10,754	27,420	0
20230 Housing Vouchers	6,824,963	7,018,049	7,529,385
20250 5 YEAR MAINSTREAM VOUCHE	349,471	321,299	321,299
2020 Housing	8,125,280	8,112,870	8,665,644
2030 Home Investment Partnersh			
Health and Human Services			
20310 Home Administration	49,945	65,085	50,117
20320 Home Projects	868,806	461,457	451,051
2030 Home Investment Partnersh	918,751	526,542	501,168
2040 Shelter Plus Care Fund			
Health and Human Services			
20400 SHELTER PLUS CARE	346,353	339,562	305,000
2040 Shelter Plus Care Fund	346,353	339,562	305,000
2050 Supportive Housing Fund			
Health and Human Services			
20500 SUPPORTIVE HOUSING	224,802	0	0
2050 Supportive Housing Fund	224,802	0	0
2070 TX Emergency Solutions Gr			
Health and Human Services			
20700 TX Emergency Solutions G	121,977	4,688	143,324
2070 TX Emergency Solutions Gr	121,977	4,688	143,324
2075 HMIS			
Health and Human Services			
20755 HMIS	76,045	106,717	0
2075 HMIS	76,045	106,717	0
2080 Court Technology Fund			
Public Safety			
20800 Court Technology	106,415	134,640	134,640
2080 Court Technology Fund	106,415	134,640	134,640
2090 Court Security Fund			
Public Safety			
20910 Court Security Fund	144,193	138,086	137,899
2090 Court Security Fund	144,193	138,086	137,899
2210 Safe and Sober TXDOT Prog			
Public Safety			
22150 Safe and Sober TXDOT Pr	208,020	208,000	208,000
22160 Click It or Tickit	10,197	10,700	10,700
2210 Safe and Sober TXDOT Prog	218,217	218,700	218,700

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
2300 Summer Programs			
Health and Human Services			
23100 Summer Food Service Prog	298,549	515,361	515,354
2300 Summer Programs	298,549	515,361	515,354
2400 Hazardous Material Transp			
Public Safety			
24130 OEM Projects	111,529	111,115	0
2400 Hazardous Material Transp	111,529	111,115	0
2420 Urban Transportation Plan			
Development Services			
24200 Urban Transportation Pla	363,722	400,139	436,878
2420 Urban Transportation Plan	363,722	400,139	436,878
2425 Photographic Traffic Info			
Development Services			
24250 Photographic Traffic Inf	967,978	981,314	1,172,665
2425 Photographic Traffic Info	967,978	981,314	1,172,665
2430 Emergency Mgt Service & E			
Public Safety			
24333 MMRS HSGP GDEM	1	0	0
24380 Homeland Security Grants	122,305	110,791	110,791
24390 SHSP LETPA	103,075	0	0
2430 Emergency Mgt Service & E	225,381	110,791	110,791
2500 Public Health Fund			
Health and Human Services			
25011 AHD Public Health	883,623	1,039,196	1,176,972
25012 Refugee Health	430,243	534,550	540,929
25013 TDH Immunizations	325,424	349,498	356,719
25014 HIV Prevention	227,136	243,080	244,631
25015 Core Public Health	174,658	182,896	186,649
25020 Bioterrorism Grant	283,117	318,686	312,145
25024 DSRIP IMMUNIZATIONS	450,194	464,904	491,728
25025 DSRIP ARAD	150,000	150,000	150,000
25026 Childhood Obesity Projec	207,226	100,000	0
25028 CPS/EBOLA	10,987	48,243	0
25029 PHEP Supplemental 15/16	45,147	0	0
25030 Epidemiology	66,558	89,545	85,684
25035 Local Tuberculosis - Fed	70,982	71,943	74,139
25045 Local Tuberculosis - Sta	160,559	192,360	193,381
2500 Public Health Fund	3,485,854	3,784,901	3,812,977
2530 WIC Grant Fund			
Health and Human Services			
25311 WIC Administration	399,988	661,990	711,529
25312 WIC Nutrition Education	432,460	916,283	992,406
25313 WIC Breastfeeding	60,800	110,353	118,519
25314 WIC Client Services	504,970	1,033,175	1,146,072

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
25315 WIC Automation JAD	51,787	0	0
25316 WIC Farmers Market	0	0	4,712
25317 WIC Lactation Consultant	16,966	8,619	8,615
25318 WIC Peer Counselor	36,361	125,560	132,805
25319 WIC Vendor Operations	70	0	0
25320 WIC Mentor	0	100,000	100,000
25321 WIC Obesity	22,811	38,591	41,006
25322 WIC R D Grant	9,502	0	0
25323 WIC Summer Feeding	3,203	12,000	12,459
2530 WIC Grant Fund	1,538,918	3,006,571	3,268,123
2610 Justice Assistance Grant			
Public Safety			
26110 JAG Traffic Enforcement	0	50,000	50,000
26150 FY15 JAG Program	47,403	0	0
26170 FY13 JAG Program	50,725	0	0
2610 Justice Assistance Grant	98,128	50,000	50,000
2620 APD Seized Property Fund			
Public Safety			
26210 Narcotics Unit	55,721	93,553	93,553
2620 APD Seized Property Fund	55,721	93,553	93,553
2660 Leose Training Program Fu			
Public Safety			
26610 Leose Training-Police	33,009	21,000	21,000
Transportation			
26630 Leose Training- Airport	6,145	1,500	1,500
2660 Leose Training Program Fu	39,154	22,500	22,500
2670 AIP Pantex Project Fund			
Public Safety			
26710 AIP Pantex Project Fund	136,034	708,920	150,842
Support Services			
26710 AIP Pantex Project Fund	26,771	27,218	21,529
2670 AIP Pantex Project Fund	162,805	736,138	172,371
2700 Greenways at Hillside Fun			
Public Improvement Districts			
27100 Greenways at Hillside	532,481	511,348	563,311
2700 Greenways at Hillside Fun	532,481	511,348	563,311
2710 Heritage Hills PID Fund			
Public Improvement Districts			
27110 Heritage Hills PID	0	0	62,467
2710 Heritage Hills PID Fund	0	0	62,467

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
2730 Colonies			
Public Improvement Districts			
27300 Colonies	573,497	614,920	872,666
2730 Colonies	573,497	614,920	872,666
2740 Tutbury Public Imprv Dist			
Public Improvement Districts			
27400 Tutbury Imprv Dist	13,741	13,942	8,899
2740 Tutbury Public Imprv Dist	13,741	13,942	8,899
2750 Point West PID			
Public Improvement Districts			
27510 Points West PID	37,205	33,660	28,105
2750 Point West PID	37,205	33,660	28,105
2760 Quail Creek Public Imprv Dist			
Public Improvement Districts			
27610 Quail Creek PID	7,955	8,450	8,450
2760 Quail Creek Public Improv	7,955	8,450	8,450
2770 Vineyards PID			
Public Improvement Districts			
27710 Vineyards PID	2,429	3,642	3,546
2770 Vineyards PID	2,429	3,642	3,546
2780 Redstone PID			
Public Improvement Districts			
27800 Redstone PID	292	578	318
2780 Redstone PID	292	578	318
2790 Town Square PID			
Public Improvement Districts			
27900 Town Square PID	4	30,983	81,348
2790 Town Square PID	4	30,983	81,348
3000 Debt Service Funds			
Debt Service			
3100 Compensated Absences Fund	1,857,068	1,888,700	1,969,700
3200 General Obligation Debt	3,601,816	4,166,725	5,700,444
3000 Debt Service Funds	5,458,884	6,055,425	7,670,144
5200 Water and Sewer System Fu			
Utility Services			
52100 Utilities Office	2,238,736	2,681,136	2,949,487
52110 Director of Utilities	709,881	424,204	584,375
52120 Water & Sewer General	1,409,352	1,176,939	1,638,950
52121 Sewer General	5,609,268	2,841,381	3,006,025
52122 Water General	8,044,883	8,776,685	8,937,318
52123 Water & Sewer - Transfer	1,095,984	37,600,625	36,723,306
52200 Water Production	7,990,323	7,200,932	7,214,881
52210 Water Transmission	4,601,817	5,477,505	5,570,929

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
52220 Surface Water Treatment	10,390,169	9,941,107	11,012,422
52230 Water Distribution	6,129,622	7,133,600	6,399,163
52240 Waste Water Collection	4,429,370	4,952,231	4,971,350
52260 River Road Water Reclama	2,946,116	3,397,091	3,663,621
52270 Hollywood Road Waste Wat	3,948,674	4,499,782	4,775,454
52281 Laboratory Admin	1,507,882	1,610,524	1,839,845
Development Services			
52115 Capital Projects & Devel	776,910	1,540,121	1,534,172
5200 Water and Sewer System Fu	61,828,987	99,253,863	100,821,298
5400 Airport Fund			
Transportation			
54110 Department of Aviation	12,220,276	12,985,032	13,170,225
54120 Airport Transfers	0	5,879,000	9,530,650
54170 Rental Car Facility	647,914	685,760	728,671
5420 Airport PFC fund	1,339,025	0	0
5400 Airport Fund	14,207,215	19,549,792	23,429,546
5600 Drainage Utility Fund			
Utility Services			
56100 Drainage Utility	2,825,848	3,504,820	3,672,838
56200 Drainage Utility Transfe	0	1,906,525	2,425,000
5600 Drainage Utility Fund	2,825,848	5,411,345	6,097,838
6100 Fleet Services Fund			
Support Services			
61110 Fleet Services Operation	7,635,918	8,903,354	9,029,221
61120 Equipment Replacement	16,030,886	12,833,260	14,734,429
6100 Fleet Services Fund	23,666,804	21,736,614	23,763,650
6200 Information Technology Fu			
Support Services			
62010 IT Administration	3,040	1,105,222	771,722
62021 IT Enterprise Applicatio	3,657	1,387,750	1,428,233
62022 IT Support	3,017	742,462	633,483
62023 IT Print Services	492	179,383	160,000
62024 IT GIS	415	145,692	149,632
62031 IT Public Safety	870	285,878	321,685
62032 IT Infrastructure	2,662	1,041,853	775,467
62033 IT Telecom	1,709	960,112	887,599
62040 IT Security Department	796	469,120	294,359
62110 IT Administration	1,021,976	0	0
62120 IT Operations	522,845	0	0
62130 IT Systems	568,197	0	0
62140 IT Infrastructure & Supp	1,944,309	0	0
62150 IT Capital	0	511,900	1,119,795
62160 IT Public Safety	488,640	0	0
62170 IT GIS	54,159	0	0
62180 IT Print Services	121,402	0	0

City of Amarillo

Summary of Expenditures by Activity Classification

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
62190 Telecommunication	1,007,811	0	0
6200 Information Technology Fu	5,745,997	6,829,372	6,541,975
6300 Risk Management Fund			
Support Services			
63110 Self Insurance General	675,253	742,360	579,139
63115 Unemployment Claims	-55,197	72,743	75,256
63120 Fire & Extended Coverage	574,624	799,820	722,991
63125 Workers Compensation	4,718,979	2,398,324	2,496,586
63160 General Liability	-472,759	443,160	443,238
63170 Police Professional	188,276	181,000	176,155
63185 Automobile Liability	201,578	385,131	394,463
63190 Auto Physical Damage	478,637	500,500	498,620
63195 City Property	135,272	2,100	0
6300 Risk Management Fund	6,444,663	5,525,138	5,386,448
6400 Employee Insurance Fund			
Support Services			
64100 Health Plan	21,378,827	20,784,540	21,353,415
64200 Dental Plan	901,334	1,086,365	1,110,665
64300 City Care Clinic	835,566	693,486	829,072
6400 Employee Insurance Fund	23,115,727	22,564,391	23,293,152
6500 Employee Flexible Spnding			
Support Services			
65100 Employee Flex Plan	524,307	720,667	557,800
6500 Employee Flexible Spnding	524,307	720,667	557,800
			395,429,130
Capital Improvement Programs			32,573,625
Total Expenditures			428,002,755
Depreciation			(26,430,085)
Water and Sewer Debt Service			20,653,302
Airport Principal Debt Service			1,655,000
Drainage Utility Principal Debt Service			500,000
Fleet Services Principal Debt Service			925,000
Interfund Transfers			(65,580,671)
Net Expenditures			359,725,301

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
1000 - General Fund			
41000 Personal Services	109,510,553	120,668,387	122,212,630
51000 Supplies	12,546,899	13,076,128	13,596,135
60000 Contractual Services	28,924,485	28,109,310	28,117,423
70000 Other Charges	6,758,831	7,168,960	7,527,865
78500 Program Expenses	-473	0	0
80000 Capital Outlay	168,848	637,000	647,750
SUB_TOTAL Sub Total	157,909,142	169,659,785	172,101,802
90000 Inter Reimbursements	-1,093,020	-1,261,512	-1,701,824
92000 Operating Transfers	12,096,776	7,139,291	4,647,624
TEXPENSES Total Expenses	168,912,897	175,537,564	175,047,602
2010 - CDBG Fund			
41000 Personal Services	352,517	392,668	371,037
51000 Supplies	20,176	16,409	12,744
60000 Contractual Services	812,939	1,019,145	905,000
70000 Other Charges	108,677	146,193	140,199
SUB_TOTAL Sub Total	1,294,309	1,574,414	1,428,980
TEXPENSES Total Expenses	1,294,309	1,574,414	1,428,980
2020 - Housing			
41000 Personal Services	400,312	422,315	546,459
51000 Supplies	48,432	20,499	19,260
60000 Contractual Services	7,406,569	7,407,523	7,886,814
70000 Other Charges	269,967	262,533	213,111
SUB_TOTAL Sub Total	8,125,280	8,112,870	8,665,644
TEXPENSES Total Expenses	8,125,280	8,112,870	8,665,644
2030 - Home Investment Partnership			
41000 Personal Services	38,884	41,516	32,520
51000 Supplies	922	5,000	5,000
60000 Contractual Services	868,806	461,457	451,051
70000 Other Charges	10,140	18,569	12,598
SUB_TOTAL Sub Total	918,752	526,542	501,168
TEXPENSES Total Expenses	918,752	526,542	501,168
2040 - Shelter Plus Care Fund			
60000 Contractual Services	346,353	339,562	305,000
SUB_TOTAL Sub Total	346,353	339,562	305,000
TEXPENSES Total Expenses	346,353	339,562	305,000

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
2050 - Supportive Housing Fund			
41000 Personal Services	1,782	0	0
60000 Contractual Services	222,041	0	0
70000 Other Charges	979	0	0
SUB_TOTAL Sub Total	224,802	0	0
TEXPENSES Total Expenses	224,802	0	0
2070 - TX Emergency Shelter Grants			
41000 Personal Services	2,655	4,688	4,658
60000 Contractual Services	119,323	0	138,666
SUB_TOTAL Sub Total	121,977	4,688	143,324
TEXPENSES Total Expenses	121,977	4,688	143,324
2075 - HMIS			
41000 Personal Services	44,463	62,646	23,825
51000 Supplies	508	0	0
60000 Contractual Services	28,903	26,567	28,903
70000 Other Charges	2,170	17,504	423
SUB_TOTAL Sub Total	76,045	106,717	53,150
90000 Inter Reimbursements	0	0	-53,150
TEXPENSES Total Expenses	76,045	106,717	0
2080 - Court Technology Fund			
51000 Supplies	6,103	1,200	1,200
60000 Contractual Services	79,462	98,440	98,440
80000 Capital Outlay	20,850	35,000	35,000
SUB_TOTAL Sub Total	106,415	134,640	134,640
TEXPENSES Total Expenses	106,415	134,640	134,640
2090 - Court Security Fund			
41000 Personal Services	140,793	133,798	134,460
51000 Supplies	638	1,800	1,328
70000 Other Charges	2,761	2,488	2,112
SUB_TOTAL Sub Total	144,193	138,086	137,899
TEXPENSES Total Expenses	144,193	138,086	137,899
2210 - Safe and Sober TXDOT Program			
41000 Personal Services	218,217	218,700	218,700
SUB_TOTAL Sub Total	218,217	218,700	218,700
TEXPENSES Total Expenses	218,217	218,700	218,700

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
2300 - Summer Lunch Program			
41000 Personal Services	40,433	46,780	46,773
51000 Supplies	252,444	458,581	458,581
60000 Contractual Services	5,481	7,000	7,000
70000 Other Charges	191	3,000	3,000
SUB_TOTAL Sub Total	298,549	515,361	515,354
TEXPENSES Total Expenses	298,549	515,361	515,354
2400 - Hazardous Material Transportation			
41000 Personal Services	106,038	106,944	0
60000 Contractual Services	775	600	0
70000 Other Charges	4,716	3,571	0
SUB_TOTAL Sub Total	111,529	111,115	0
TEXPENSES Total Expenses	111,529	111,115	0
2420 - Urban Transportation Planning			
41000 Personal Services	268,730	291,398	334,329
51000 Supplies	265	2,000	2,000
60000 Contractual Services	2,689	4,600	4,600
70000 Other Charges	92,038	102,141	95,949
SUB_TOTAL Sub Total	363,722	400,139	436,878
TEXPENSES Total Expenses	363,722	400,139	436,878
2425 - Photographic Traffic Enforcement			
41000 Personal Services	43,128	47,520	49,724
51000 Supplies	2	1,100	1,100
60000 Contractual Services	523,089	536,250	536,250
70000 Other Charges	264,136	221,444	219,592
	0	0	65,000
SUB_TOTAL Sub Total	830,356	806,314	871,665
92000 Operating Transfers	137,622	175,000	301,000
TEXPENSES Total Expenses	967,978	981,314	1,172,665
2430 - Emergency Mgt Service & Equip			
51000 Supplies	58,639	70,303	70,303
60000 Contractual Services	56,742	40,488	40,488
80000 Capital Outlay	110,000	0	0
SUB_TOTAL Sub Total	225,381	110,791	110,791
TEXPENSES Total Expenses	225,381	110,791	110,791

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
2500 - Public Health Fund			
41000 Personal Services	1,860,410	2,112,337	2,202,255
51000 Supplies	685,730	750,362	730,929
60000 Contractual Services	545,799	483,490	433,102
70000 Other Charges	384,521	438,711	446,691
SUB_TOTAL Sub Total	3,476,460	3,784,900	3,812,977
92000 Operating Transfers	9,394	0	0
TEXPENSES Total Expenses	3,485,853	3,784,900	3,812,977
2530 - WIC Grant Fund			
41000 Personal Services	995,825	2,348,078	2,586,019
51000 Supplies	100,591	222,151	221,148
60000 Contractual Services	11,003	164,521	164,521
70000 Other Charges	231,257	271,821	296,436
SUB_TOTAL Sub Total	1,338,676	3,006,570	3,268,123
92000 Operating Transfers	200,243	0	0
TEXPENSES Total Expenses	1,538,919	3,006,570	3,268,123
2610 - Justice Assistance Grant Fund			
70000 Other Charges	47,403	50,000	50,000
80000 Capital Outlay	50,725	0	0
SUB_TOTAL Sub Total	98,128	50,000	50,000
TEXPENSES Total Expenses	98,128	50,000	50,000
2620 - APD Seized Property Fund			
51000 Supplies	0	20,903	20,903
60000 Contractual Services	50	10,000	10,000
70000 Other Charges	55,672	62,650	62,650
SUB_TOTAL Sub Total	55,721	93,553	93,553
TEXPENSES Total Expenses	55,721	93,553	93,553
2660 - LEOSE Training Program Fund			
60000 Contractual Services	27,215	1,500	1,500
70000 Other Charges	11,939	21,000	21,000
SUB_TOTAL Sub Total	39,154	22,500	22,500
TEXPENSES Total Expenses	39,154	22,500	22,500
2670 - AIP Pantex Project Fund			
41000 Personal Services	100,287	107,346	102,700
51000 Supplies	53,749	2,375	32,732
60000 Contractual Services	446	33,625	20,500
70000 Other Charges	8,323	37,792	16,439
80000 Capital Outlay	0	555,000	0
SUB_TOTAL Sub Total	162,805	736,138	172,371
TEXPENSES Total Expenses	162,805	736,138	172,371

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
2700 - Greenways at Hillside Fund			
51000 Supplies	153,384	155,271	162,835
60000 Contractual Services	160,971	207,521	243,643
70000 Other Charges	19,619	7,167	11,516
SUB_TOTAL Sub Total	333,975	369,959	417,994
92000 Operating Transfers	198,507	141,389	145,317
TEXPENSES Total Expenses	532,481	511,348	563,311
2710 - Heritage Hills PID			
51000 Supplies	0	0	37,603
60000 Contractual Services	0	0	24,809
70000 Other Charges	0	0	55
SUB_TOTAL Sub Total	0	0	62,467
TEXPENSES Total Expenses	0	0	62,467
2730 - Colonies			
51000 Supplies	168,964	172,404	204,089
60000 Contractual Services	127,002	166,998	168,134
70000 Other Charges	18,441	7,133	10,970
SUB_TOTAL Sub Total	314,407	346,535	383,193
92000 Operating Transfers	259,090	268,385	489,473
TEXPENSES Total Expenses	573,497	614,920	872,666
2740 - Tutbury Public Imprv District			
51000 Supplies	2,406	2,166	2,108
60000 Contractual Services	10,483	11,476	6,318
70000 Other Charges	852	300	473
SUB_TOTAL Sub Total	13,741	13,942	8,899
TEXPENSES Total Expenses	13,741	13,942	8,899
2750 - Point West Public Imprv District			
51000 Supplies	12,566	15,496	9,268
60000 Contractual Services	22,215	17,556	17,556
70000 Other Charges	2,424	608	1,281
SUB_TOTAL Sub Total	37,205	33,660	28,105
TEXPENSES Total Expenses	37,205	33,660	28,105
2760 - Quail Creek Public Imprv District			
51000 Supplies	4,337	4,361	4,361
60000 Contractual Services	3,051	3,855	3,855
70000 Other Charges	567	234	234
SUB_TOTAL Sub Total	7,955	8,450	8,450
TEXPENSES Total Expenses	7,955	8,450	8,450
2770 - Vineyards Public Imprv District			
51000 Supplies	601	840	728
60000 Contractual Services	1,587	2,733	2,733
70000 Other Charges	241	69	85
SUB_TOTAL Sub Total	2,429	3,642	3,546
TEXPENSES Total Expenses	2,429	3,642	3,546

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
2780 - Redstone Public Imprv District			
60000 Contractual Services	273	561	308
70000 Other Charges	19	17	10
SUB_TOTAL Sub Total	292	578	318
TEXPENSES Total Expenses	292	578	318
2790 - Town Square Public Imprv District			
51000 Supplies	0	0	49,206
60000 Contractual Services	4	30,929	32,142
70000 Other Charges	0	54	0
SUB_TOTAL Sub Total	4	30,983	81,348
TEXPENSES Total Expenses	4	30,983	81,348
3100 - Compensated Absences Fund			
41000 Personal Services	1,600,199	1,700,700	1,700,700
70000 Other Charges	256,868	188,000	269,000
SUB_TOTAL Sub Total	1,857,068	1,888,700	1,969,700
TEXPENSES Total Expenses	1,857,068	1,888,700	1,969,700
3200 - General Obligation Debt			
89000 Debt Service	3,601,816	4,166,725	5,700,444
SUB_TOTAL Sub Total	3,601,816	4,166,725	5,700,444
TEXPENSES Total Expenses	3,601,816	4,166,725	5,700,444
4000 - Capital Projects			
51000 Supplies	33,250	0	0
70000 Other Charges	5,445	0	0
80000 Capital Outlay	0	13,470,738	31,607,501
SUB_TOTAL Sub Total	38,695	13,470,738	31,607,501
92000 Operating Transfers	4,087,137	966,711	966,124
93000 Fixed Asset Transfers	12,919,593	0	0
TEXPENSES Total Expenses	17,045,426	14,437,449	32,573,625
5200 - Water and Sewer System Fund			
41000 Personal Services	12,388,877	15,019,214	15,397,643
51000 Supplies	5,624,208	6,995,136	7,315,562
60000 Contractual Services	4,890,633	5,455,539	6,602,737
70000 Other Charges	31,417,832	30,959,531	32,272,068
80000 Capital Outlay	1,867,337	38,009,225	36,996,906
89000 Debt Service	5,207,752	3,350,487	3,125,230
SUB_TOTAL Sub Total	61,396,638	99,789,132	101,710,146
90000 Inter Reimbursements	-668,881	-535,269	-888,850
92000 Operating Transfers	1,101,230	0	0
TEXPENSES Total Expenses	61,828,987	99,253,863	100,821,296

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
5400 - Airport Fund			
41000 Personal Services	2,839,345	3,422,865	3,489,288
51000 Supplies	1,023,341	1,166,929	1,180,774
60000 Contractual Services	1,179,582	1,152,219	1,152,219
70000 Other Charges	7,715,076	7,529,104	7,859,315
80000 Capital Outlay	40,466	5,986,500	9,530,650
89000 Debt Service	73,414	292,175	217,300
SUB_TOTAL Sub Total	12,871,225	19,549,792	23,429,546
90000 Inter Reimbursements	-5,770	0	0
92000 Operating Transfers	1,341,760	0	0
TEXPENSES Total Expenses	14,207,215	19,549,792	23,429,546
5600 - Drainage Utility Fund			
41000 Personal Services	801,198	1,420,481	1,691,310
51000 Supplies	141,555	199,271	194,605
60000 Contractual Services	1,001,318	919,819	965,257
70000 Other Charges	521,871	756,205	617,022
80000 Capital Outlay	2,250	1,906,525	2,425,000
89000 Debt Service	97,701	264,044	254,644
SUB_TOTAL Sub Total	2,565,892	5,466,345	6,147,838
90000 Inter Reimbursements	-56,503	-55,000	-50,000
92000 Operating Transfers	316,458	0	0
TEXPENSES Total Expenses	2,825,848	5,411,345	6,097,838
6100 - Fleet Services Fund			
41000 Personal Services	2,227,796	2,791,928	3,013,603
51000 Supplies	5,315,024	6,146,233	6,146,233
60000 Contractual Services	118,878	139,763	504,002
70000 Other Charges	7,247,394	7,489,052	8,054,274
80000 Capital Outlay	9,880,940	6,615,000	7,500,000
89000 Debt Service	29,463	34,638	25,538
SUB_TOTAL Sub Total	24,819,495	23,216,614	25,243,650
90000 Inter Reimbursements	-1,152,690	-1,480,000	-1,480,000
TEXPENSES Total Expenses	23,666,805	21,736,614	23,763,650
6200 - Information Technology Fund			
41000 Personal Services	3,019,062	3,087,158	2,557,660
51000 Supplies	386,464	194,600	272,442
60000 Contractual Services	1,606,600	2,202,339	2,405,839
70000 Other Charges	716,776	833,375	646,935
80000 Capital Outlay	17,095	511,900	770,000
SUB_TOTAL Sub Total	5,745,997	6,829,372	6,652,876
90000 Inter Reimbursements	0	0	-110,900
TEXPENSES Total Expenses	5,745,997	6,829,372	6,541,976

City of Amarillo

Summary of Expenditures by Object Classification

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
6300 - Risk Management Fund			
41000 Personal Services	196,311	96,736	102,161
51000 Supplies	760,084	636,486	665,486
60000 Contractual Services	173,375	310,500	237,825
70000 Other Charges	5,314,894	4,481,416	4,380,976
SUB_TOTAL Sub Total	6,444,664	5,525,138	5,386,448
TEXPENSES Total Expenses	6,444,664	5,525,138	5,386,448
6400 - Employee Insurance Fund			
41000 Personal Services	505,065	496,605	307,169
51000 Supplies	101,087	114,700	94,700
60000 Contractual Services	1,333,464	1,477,190	2,178,811
70000 Other Charges	21,176,111	20,475,896	20,712,471
SUB_TOTAL Sub Total	23,115,727	22,564,391	23,293,152
TEXPENSES Total Expenses	23,115,727	22,564,391	23,293,152
6500 - Employee Flexible Spending Fund			
60000 Contractual Services	10,966	0	15,000
70000 Other Charges	513,341	720,667	542,800
SUB_TOTAL Sub Total	524,307	720,667	557,800
TEXPENSES Total Expenses	524,307	720,667	557,800
Total Expenditures			428,002,755
Reconciliation to Summary of Resources and Expenditures			428,002,755
Depreciation			(26,430,085)
Water and Sewer Debt Service			20,653,302
Airport Principal Debt Service			1,655,000
Drainage Utility Principal Debt Service			500,000
Fleet Services Principal Debt Service			925,000
Interfund Transfers			(65,580,671)
Net Expenditures			359,725,301

CITY OF AMARILLO

RELATIONSHIP BETWEEN CITY ORGANIZATION, BUDGET, AND FUND STRUCTURE

USE OF FUNDS BY DIVISION					
DIVISION	FUND				SECTION IN BUDGET
	GENERAL	ENTERPRISE	INTERNAL SERVICE	SPECIAL REVENUE	
ACCOUNTING	X				SS
AECC	X				PS
AIRPORT		X			TR
ANIMAL MGMT AND WELFARE	X				PS
ATHLETICS	X				LS
BENEFITS	X		X		SS
BUILDING SAFETY	X				DS
CAPITAL PROJECTS DEVELOPMENT AND ENGINEERING	X	X			DS
CENTRAL STORES	X				SS
CITY ATTORNEY	X				AD
CITY MANAGER	X				AD
CITY SECRETARY	X				AD
CIVIC CENTER	X				LS
COMMUNITY DEVELOPMENT				X	HH
DIRECTOR OF UTILITIES		X			UT
DRAINAGE UTILITY		X			UT
EMERGENCY MANAGEMENT	X			X	PS,SS
ENVIRONMENTAL HEALTH	X				DS
FACILITIES	X				SS
FINANCE	X				SS
FIRE	X			X	PS
FLEET SERVICES			X		SS
GF TRANSFERS	X				SS
GOLF COURSES	X				LS
HUMAN RESOURCES	X				SS
INFORMATION TECHNOLOGY			X		SS
JUDICIAL	X				PS
LABORATORY ADMINISTRATION		X			UT
LIBRARY	X				LS
MAYOR AND COUNCIL	X				AD
MUNICIPAL COURT	X			X	PS
PARK MAINTENANCE	X				LS
PARKS AND REC ADMIN	X				LS
PARKS AND RECREATION	X				LS
PLANNING	X			X	DS
POLICE	X			X	PS

SECTIONS:

- PS - PUBLIC SAFETY
- AD - ADMINISTRATION
- SS - SUPPORT SERVICES
- LS - LEISURE SERVICES
- TR - TRANSPORTATION
- UT - UTILITY SERVICES
- DS - DEVELOPMENT SERVICES
- HH - HEALTH AND HUMAN SERVICES
- PD - PUBLIC IMPROVEMENT DISTRICTS

CITY OF AMARILLO

RELATIONSHIP BETWEEN CITY ORGANIZATION, BUDGET, AND FUND STRUCTURE (CONTINUED)

USE OF FUNDS BY DIVISION					
DIVISION	FUND				SECTION IN BUDGET
	GENERAL	ENTERPRISE	INTERNAL SERVICE	SPECIAL REVENUE	
PUBLIC HEALTH				X	HH
PUBLIC IMPROV DISTRICTS				X	PD
PUBLIC WORKS	X				DS
PURCHASING	X				SS
RADIO COMMUNICATIONS	X			X	PS,SS
RISK MANAGEMENT	X		X		SS
SOLID WASTE COLLECTION	X				UT
SOLID WASTE DISPOSAL	X				UT
STREET	X				TR
TRAFFIC ENGINEERING	X			X	DS
TRAFFIC FIELD	X				TR
TRANSIT	X				TR
UTILITY BILLING		X			UT
VITAL STATISTICS	X				HH
WASTEWATER COLLECTION		X			UT
WASTEWATER TREATMENT		X			UT
WATER DISTRIBUTION		X			UT
WATER PRODUCTION		X			UT
WOMEN, INFANTS AND CHILDREN				X	HH
ZOO	X				LS

SECTIONS:

PS - PUBLIC SAFETY

AD - ADMINISTRATION

SS - SUPPORT SERVICES

LS - LEISURE SERVICES

TR - TRANSPORTATION

UT - UTILITY SERVICES

DS - DEVELOPMENT SERVICES

HH - HEALTH AND HUMAN SERVICES

PD - PUBLIC IMPROVEMENT DISTRICTS



CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
Public Safety			
1040 Judicial	510,713	526,353	539,432
1232 Emergency Management Serv	464,852	440,909	387,497
1270 AECC	4,110,843	4,382,596	4,551,550
1305 Municipal Court	1,154,179	1,326,664	1,358,305
1310 Court Community Programs	59,030	62,388	0
1610 Police	39,671,367	41,048,678	40,318,095
1640 Civilian Personnel	4,287,758	4,602,355	4,930,629
1670 Tobacco Senat Bill 55	260	0	0
1680 TSU Tobacco Enforcement P	11,319	12,120	12,120
1710 Animal Management & Welfa	2,533,143	2,712,610	2,750,900
1910 Fire Operations	25,933,857	29,995,873	30,210,431
1920 Fire Support	3,051,537	0	0
1930 Fire Marshal	752,319	878,838	913,483
1940 Fire Civilian Personnel	638,883	602,268	610,453
1000 General Fund	83,180,060	86,591,652	86,582,895
2080 Court Technology Fund			
Public Safety			
20800 Court Technology	106,415	134,640	134,640
2080 Court Technology Fund	106,415	134,640	134,640
2090 Court Security Fund			
Public Safety			
20910 Court Security Fund	144,193	138,086	137,899
2090 Court Security Fund	144,193	138,086	137,899
2210 Safe and Sober TXDOT Prog			
Public Safety			
22150 Safe and Sober TXDOT Pr	208,020	208,000	208,000
22160 Click It or Tickit	10,197	10,700	10,700
2210 Safe and Sober TXDOT Prog	218,217	218,700	218,700
2400 Hazardous Material Transp			
Public Safety			
24130 OEM Projects	111,529	111,115	0
2400 Hazardous Material Transp	111,529	111,115	0
2430 Emergency Mgt Service & E			
Public Safety			
24333 MMRS HSGP GDEM	1	0	0
24380 Homeland Security Grants	122,305	110,791	110,791
24390 SHSP LETPA	103,075	0	0
2430 Emergency Mgt Service & E	225,381	110,791	110,791
2610 Justice Assistance Grant			
Public Safety			
26110 JAG Traffic Enforcement	0	50,000	50,000
2610 Justice Assistance Grant	98,128	50,000	50,000
2620 APD Seized Property Fund			
Public Safety			

**CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
26210 Narcotics Unit	55,721	93,553	93,553
2620 APD Seized Property Fund	55,721	93,553	93,553
26620 Leose Training- Fire Civ Public Safety			
26610 Leose Training-Police	33,009	21,000	21,000
2660 Leose Training Program Fu	33,009	21,000	21,000
2670 AIP Pantex Project Fund Public Safety			
26710 AIP Pantex Project Fund	136,034	708,920	150,842
2670 AIP Pantex Project Fund	136,034	708,920	150,842
Public Safety Total Expenditures	84,308,687	88,178,457	87,500,320



(1610, 1640, 1670, 1680, 22150, 22160, 2610, 2620, 26610)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 37,073,922	\$ 38,717,623	\$ 38,499,691
Supplies	1,339,381	1,358,783	1,370,883
Contractual Services	5,341,995	5,286,068	5,084,934
Other Charges	576,935	683,932	688,589
Capital Outlay	81,169	-	-
Inter Reimbursements	(37,623)	-	-
Total Expenses	\$ 44,375,779	\$ 46,046,406	\$ 45,644,097

Mission

The mission of the Amarillo Police department is to provide excellent public service and law enforcement to the community, with the goal of keeping Amarillo a safe place to live, work, and play. The department shall provide this service by utilizing best practices in law enforcement, continuous improvement in leadership and professionalism, and partnership with the community.

Strategic Approach

The City of Amarillo Police department provides a high-level and full array of police services using strategic planning for the police department to ensure alignment with the City's values, goals, and mission, which includes support of the **BluePrint for Amarillo** by using Texas Police Chief's Association **Best Practices**. In addition to **Best Practices**, the police department will strive to address crime and safety in Amarillo's **Disadvantaged Neighborhoods**. The department's strategy includes continual training, short- and-long-term planning, and community interaction to reach departmental goals.

The Amarillo Police department is responsible for providing police services within a community of approximately 196,429 people covering about 101 square miles and almost 1,000 miles of roadway. APD is authorized to employ 375 commissioned law enforcement officers and presently employs 346. There are 57 full-time and three part-time civilian personnel.

The department is divided into two major bureaus: Line Operations and Staff Services. Both bureaus are commanded by an Assistant Chief who holds the rank of Colonel. Line Operations includes Uniform Division and Detectives Division, while Staff Operations includes Service Division, Training and Personnel Division, Crime Prevention Unit, and Amarillo Emergency Communications Center (AECC) operations.

The operations and administration of the Amarillo Police Department impacts the citizens of Amarillo by delivering quality police services in the most cost-effective way. Programs provided by APD either directly or indirectly support the City Manager’s initiative to improve **Safety** throughout the city.

Programs

Police Department Administration/Support

2017/18 Budget — \$779,817

APD administration is tasked with the overall management, policy development, and budget administration. Administration assists in the direction of long-term planning for the department, coordination of efforts with other City departments, other criminal justice agencies, and the community to enhance the safety of the community. Participation in community events and organizations includes C.A.L.L., Barrio Group, Urban Project, St. John’s Baptist Church, Power Church, and others throughout the year. Chief Drain established APD goals of improved response times, traffic safety, quality of service, and reducing the crime rate.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Crashes	5,595	5,175*	4,989*
Total Fatality Crashes	26	22**	20**
Total DWI Crashes	243	238 ¹	251 ¹
Overall Crime Rate (Uniform Crime Report, per 100,000 population)	+3.6%	-3%	-3%
Quality of Service	N/A	60.29%	>70% Above Average or Excellent
Average response time to priority calls	11.62 Minutes	9 Minutes	8.5 Minutes
Average response time to non-priority calls	26.69 Minutes	13 Minutes	12.5 Minutes

*Projections based on current five-year rolling average data

**Projections based on current FY trend

¹Projections based on current four-year rolling average

Police Investigations

2017/18 Budget — \$9,499,756

Police Investigations is responsible for follow-up investigations of all police reports, the identification of offenders, case preparation for prosecution, and the recovery of stolen property.

The Crime Scene Investigation Unit responds to the scene of major crimes and collects physical, latent, and electronic evidence. This program also processes some evidence in the lab, primarily for fingerprint evidence, and prepares evidence for lab submission.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	FY 2017/18 Projected
Percentage of Cases Solved	27%	28%	29%

Cases Presented for Prosecution	11,282	11,600	12,000
Amount of All Other Stolen Property Recovered	\$618,426	\$625,000	\$650,000
Amount of Stolen Motor Vehicles Recovered (914 recovered @ average \$5,816 each)	\$ 5,316,109	\$ 5,500,000	\$ 5,700,000
Violent Crimes (per 1,000 population)*	7.2	7.3	7.3
Property Crimes (per 1,000 population)*	47.6	37.8	37.5
Clearance Rates (Violent)*	35%	37%	39%
Clearance Rates (Property)*	17%	19%	21%

* Data not available on a fiscal basis – numbers provided represent a calendar year.

Police Uniform Patrol 2017/18 Budget — \$20,752,777

Uniform Patrol increases the safety of Amarillo citizens through marked and unmarked patrol and response to calls using the Texas Police Chiefs Association (TPCA) **Best Practices** standards. Officers are available 24 hours a day to meet the needs of the community. Officers respond to calls for service, investigate crimes and collect evidence, serve arrest warrants, gather criminal intelligence, enforce traffic laws, and investigate traffic-related offenses.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	FY 2017/18 Projected
Average Response Time to Priority Calls	11.62 Minutes	9 Minutes	8.5 Minutes
Average Response Time to Non Priority Calls	26.69 Minutes	13 Minutes	12.5 Minutes
Respond to Emergency Calls within ten Minutes	59%	90%	90%
Respond to Non-Emergency Calls within 20 Minutes	61%	90%	90%

Police Canine 2017/18 Budget — \$521,299

The Police Canine program uses police dogs to search buildings for suspects, track fleeing suspects, conduct narcotic searches, assist Uniform Patrol in service delivery, and provide educational programs to the public. In each search instance below, the canine performs an added function that a police officer cannot do (searching by smell).

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	FY 2017/18 Projected
Number of Searches Using Police Dogs	410	500	600
Cases Resolved Involving the Use of Police Dogs (Arrests)	90	120	150
Number of Community Presentations	53	60	60

**Police Motorcycle Patrol and Parking Enforcement
2017/18 Budget — \$1,568,986**

Police Motorcycle Patrol is responsible for traffic law enforcement and special events traffic planning. This program coordinates state grants for DWI, Selective Traffic Enforcement Program, and Click It or Ticket.

The Parking Enforcement program is staffed by a civilian parking enforcement officer assigned to patrol primarily the downtown Amarillo area and enforce parking regulations. APD supplements its parking enforcement operations with the use of the Handicap Enforcement Patrol program, which is comprised of volunteers from the community who patrol parking areas and enforce violations of parking in handicapped parking zones. The volunteers write citations, testify in court, and educate people on the correct display of parking placards.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	FY 2017/18 Projected
Number of Parking Enforcement Contacts by Parking Enforcement Guide	1,291	500	1,200
Number of Parking Enforcement Contacts by Handicap Enforcement Patrol	1,325	1,350	1,400
Number of Traffic Contacts	39,907	35,000	36,000
Number of Traffic Plans Submitted	15	15	20

**Police Uniform Specialized Unit
2017/18 Budget — \$2,189,454**

PACE Unit

The Proactive Criminal Enforcement Unit (PACE) is dedicated to working in partnership with other law enforcement agencies and divisions within the department to solve or reduce problems that affect the quality of life in the Amarillo community. This is accomplished by supporting the Uniform Patrol and Investigation programs by concentrating activities on known criminals who are responsible for crime trends and are currently under investigation. In an effort to prevent crime and provide a better quality of life in our community, PACE officers also undertake various problem-solving endeavors that may reach outside the traditional law enforcement function.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	FY 2017/18 Projected
Citizen Complaints Investigated	264	325	350
Arrests	473	410	475
Proactive Contacts (Knock and Talk)	557	600	600
Stolen Autos Recovered	22	25	25
Stolen Firearms Recovered	29	25	20
Warrants Served	666	700	700

Neighborhood Police Unit (New Unit)

The Neighborhood Police Unit is a brand new unit that began in the last quarter of 2016. NPO's (Neighborhood Police Officers) are assigned to a neighborhood on a semi-permanent basis and strive to become familiar with community members in their assigned area. They provide residents with a central source of assistance for both law enforcement and non-law enforcement-type problems. It is the goal of the NPO unit to form a partnership with the residents of the community in order to reduce crime and fear of crime as well as to enhance quality of life in the community. Officers assigned to the NPO Unit receive specialized training, equipment (bicycles), and scheduling flexibility to fulfill this goal and are encouraged to be innovative and proactive in problem-solving and crime prevention. NPO's work closely with other City departments, such as Building Safety and Fire Prevention, to provide a combined effort of evaluation and enforcement of quality of life issues.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	FY 2017/18 Projected
Citizen Complaints Investigated	NA	450	500
Arrests	NA	120	150
Warrants Served	NA	250	300
Community Meetings and Events	NA	100	120
School Presentations	NA	50	60

Police School Liaison

2017/18 Budget — \$1,459,636

The Police School Liaison program is responsible for the security of students, teachers, administrators, and other employees of public schools within Amarillo city limits. Liaison officers also provide educational programs designed to enhance safety at assigned schools, along with improving police community relations for students and the public in general.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	FY 2017/18 Projected
Educational Programs Conducted	167	189	205
Police Reports Made on School Campuses	610	630	650
Complaints Investigated; No Report	6,488	6,600	6,700

Police Student Crime Stoppers

2017/18 Budget — \$104,260

The Police Student Crime Stoppers program collects tips on school and other crimes reported by students. It provides educational programs designed to keep students from becoming involved in illegal or dangerous activities.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	FY 2017/18 Projected
Number of Tips Received	141	160	180

Cases Resolved by Tips	65	75	85
Educational Programs Conducted	40	45	50

Police Records Management 2017/18 Budget — \$3,961,870

Police Records Management personnel provide essential support for the everyday operation of the department. Responsibilities include enforcement of the City’s alarm ordinance and wrecker service compliance.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	FY 2017/18 Projected
Property and Evidence Items Processed	19,758	22,027	24,297
Visual, Estimated Wrecker Inspections*	6	6	6
Reports Typed by Typist	40,990	42,276	42,699
Open Records Requests Processed	2,588	3,166	3,801

*Texas Department of License and Regulations regulate wrecker services.

Police Training/Recruiting 2017/18 Budget — \$1,376,377

The Police Training program is responsible for all department training, recruiting, police academy, shooting complex, quartermaster supply, personnel files, and managing the Texas Police Chief’s Association **Best Practices** program in support of the City Manager’s initiative to achieve and maintain **Best Practices** citywide. The Training and Personnel Division will continue to recruit and hire qualified, capable, and diverse candidates in support of the City Manager’s **Diversity** goals to reflect the community. Efforts include increased recruiting efforts in the minority community, increased community events, and advertising placements geared for minorities.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	FY 2017/18 Projected
Number of Applicants	414	803 (actual)	647
Training Hours Provided	39,864 ¹	42,000 ²	43,000
Shooting Complex Customers	8,884	8,500	8,550
Recruits Trained	21	20	20.5

¹2016 calendar year

²2017 calendar year

Police SWAT/Narcotics Unit 2017/18 Budget — \$2,595,787

The Narcotics Unit is responsible for investigating the possession, sale, and distribution of illegal narcotics. Narcotic officers also investigate prostitution, gambling, and organized criminal activity. In addition to assisting the Narcotics Unit, the SWAT Team responds to high-risk incidents that require

specialized tactical responses and equipment, including barricaded subjects, hostage situations, and high-risk search warrants or arrest warrants.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	FY 2017/18 Projected
Narcotics Investigation Arrests	1,409	1,450	1,550
Amount of Illegal Drugs Seized	208 lbs	146 lbs	200 lbs
Barricade Situations Responded To	30	24	24
High-Risk Warrants Served	15	20	20

**Police Fleet Management
2017/18 Budget — \$417,039**

The Police Fleet Management department is responsible for a fleet of 223 vehicles, 12 trailers, and supporting equipment. Other responsibilities include ensuring physical inventory of police department assets annually and recommending equipment for vehicles while managing the rotation of fleet vehicles and ordering the vehicle equipment. Management of the Media/Technology Lab is another role of this department. Media/Technology provides technical support for fleet camera systems and electronic ticket writers. Staff troubleshoots vehicle electronic devices and assists investigations by processing audio and video devices to assist with investigations in support of the Detective Division.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	FY 2017/18 Projected
Average Percent of Vehicles in Service	88.5%	94%	96.5%
Patrol	85%	91%	95%
Detective/Admin/Specialized Units	92%	97%	98%
Preventative Maintenance Performed Timely	100%	100%	100%

**Police Crime Prevention Unit
2017/18 Budget — \$417,039**

The Crime Prevention Unit is responsible for providing programs to the public, media relations, public information, community relations, and community contact point. The Amarillo Crime Stoppers program coordinator is part of the Crime Prevention Unit.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	FY 2017/18 Projected
Programs Provided	161	140	140
Media Releases Provided	455	500	500
Community Contacts Made	64	75	85
Crime Stopper Tips Leading to an Arrest	78	80	80
Amount of Stolen Property Recovered by Crime Stoppers	\$152,120	\$35,000	\$35,000
Rewards Paid Out by Crime Stoppers	\$8,250	\$10,000	\$10,000

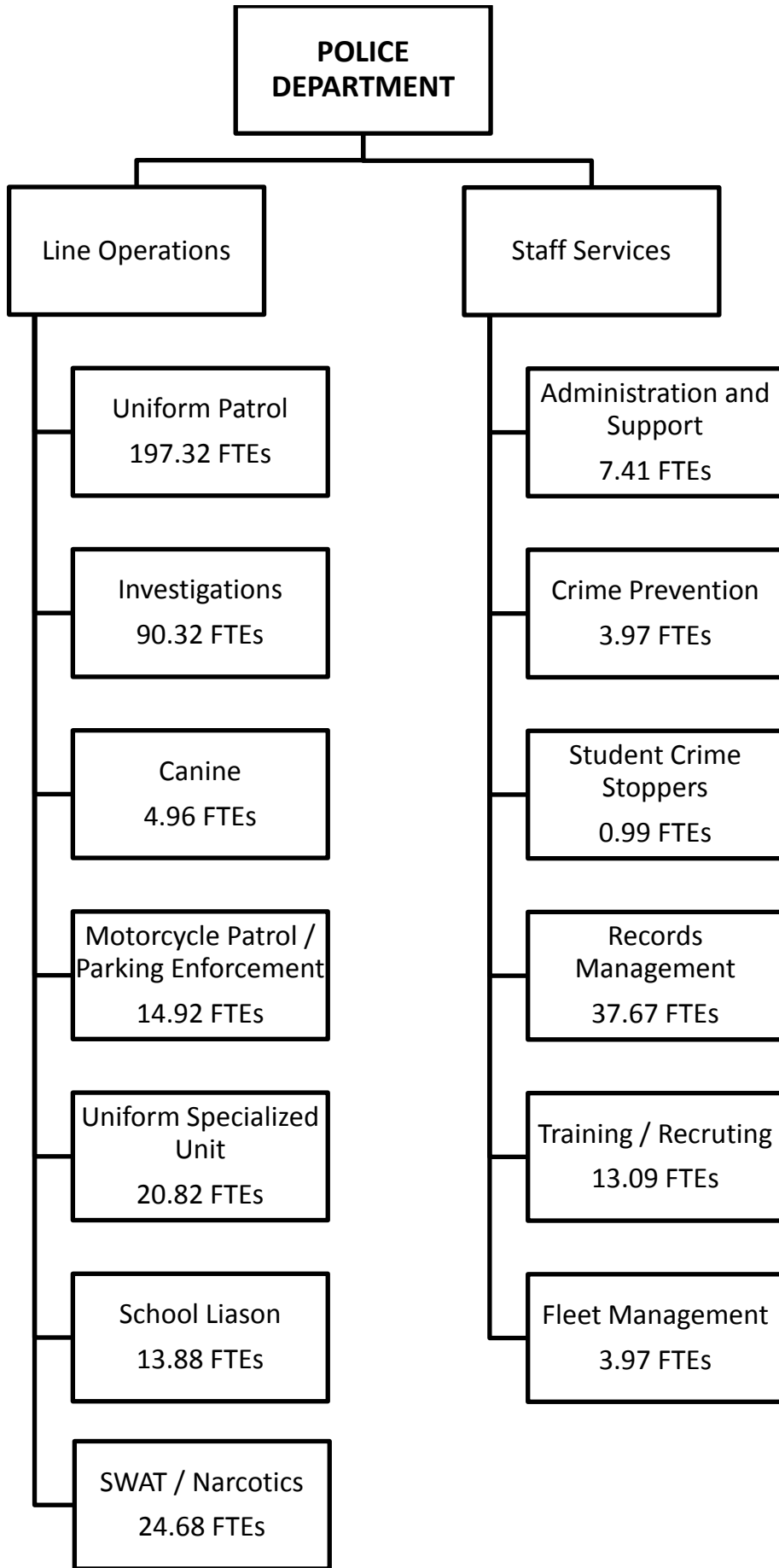
Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	428	432	431
Part-time Positions	3	3	3
Total Positions	431	435	434

2017/18 Expenditures by Funding Source

General Fund	\$ 45,260,844
Special Revenue Funds	\$ 383,253

Total Police Department 2017/18 Budget — \$45,644,097



City of Amarillo

Department Staffing Report

Department: Police

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	ADM005	ASSISTANT POLICE CHIEF	
1.00	ADM700	POLICE CHIEF	
4.00	POL720	CAPTAIN	
16.00	POL730	LIEUTENANT	
78.00	POL740	SERGEANT	
79.00	POL750	CORPORAL	
187.00	POL760	POLICE OFFICER	
367.00		Total Permanent Positions	
367.00		Total Department	35,343,047

Department: Civilian Personnel

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
17.00	CLR400	ADMINISTRATIVE ASSISTANT I	
5.00	CLR405	ADMINISTRATIVE ASSISTANT II	
17.00	CLR410	ADMINISTRATIVE ASSISTANT III	
4.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
1.00	CLR605	TRAFFIC GUIDE/PARKING ENFORCEMENT	
5.00	CLR775	CIVILIAN INVESTIGATOR I	
1.00	CLR779	POLICE DATA ADMINISTRATOR	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
2.00	PRF075	CRIME DATA ANALYST	
2.00	PRF078	CRIME SCENE TECHNICIAN	
1.00	PRF105	DOMESTIC VIOLENCE TEAM COORD	
1.00	PRF155	ACCREDITATION AND COMPLIANCE COORDINATOR	
1.00	TEC770	PHOTO TECHNICIAN	
5.00	TEC771	EVIDENCE TECHNICIAN	
1.00	TRD050	RANGE OFFICER	
64.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL725	RANGE OFFICER	
1.00	HRL775	CIVILIAN IDENTIFICATION TECHNICIAN	
3.00		Total Part-Time Positions	
67.00		Total Department	2,928,588



(1910,1930,1940)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 27,792,501	\$ 28,739,296	\$ 28,960,898
Supplies	1,304,221	1,468,540	1,464,321
Contractual Services	1,171,611	1,287,592	1,318,029
Other Charges	215,290	228,551	238,119
Inter Reimbursements	(107,027)	(247,000)	(247,000)
Total Expenses	\$ 30,376,596	\$ 31,476,979	\$ 31,734,367

Mission

The Amarillo Fire Department's mission is to protect our community by providing the highest quality of compassionate and professional services.

Strategic Approach

The Amarillo Fire Department (AFD) fulfills our mission by providing emergency response and fire prevention services to the citizens of our city. The AFD is structurally organized into Fire Administration, Fire Operations, Fire Support, and the Fire Marshal's Office (FMO) to provide oversight and management of our 11 service delivery programs.

The City's size, 14th largest in the state, and its remoteness from other large populations requires AFD to be strategically, tactically, and technically capable of mitigating all types of emergencies. AFD's approach to manage this responsibility is to maintain a highly-trained, well-equipped workforce. This is reflected in the budget requests for FY17. For example, to enhance our Advance Life Support (ALS) capabilities, in FY16 the AFD upgraded an additional 15 firefighters to paramedic level to provide a higher standard of care to both the community and our firefighters as they face the hazards of their profession.

It is not enough that the AFD merely provide emergency response. The Fire Department must be proactive in preventing fire and life safety emergencies from occurring. The strategic approach to accomplishing this goal is to provide code enforcement, fire investigations, mitigation of hazards such as reducing wildland-urban interface vegetation, and presenting safety training and information to the public through community engagement activities.

It is also critical the Fire Department be flexible enough to accept and adapt to changes that enhance capabilities to better serve the citizens. AFD will address this through the **Best Practice Initiatives** set forth by the City Council and City Manager in the **BluePrint for Amarillo**. In FY16, the AFD began the national accreditation process through the Commission on Fire Accreditation International (CFAI). AFD

will use these accreditation standards as operational goals to ensure we meet the ever-increasing demand for fiscally sound, data-driven performance services to our community.

AFD staff believes in and supports the development of a more **diverse work force** as identified in the **BluePrint for Amarillo**. This is and will be a primary focus for AFD staff as we continue to build on our relationships with the leaders of the community and local academic institutions to bring cultural diversity into the City's and region's fire service.

Programs

Fire Department Administration/Support 2017/18 Budget — \$840,569

This program area provides leadership, strategic planning, and administrative management for the Operations, Support, and FMO functions, to support the mission of the Fire Department. The support aspect of the program manages the logistical needs of our personnel, thirteen fire stations, Fire Administration, the training facility, fire fleet mechanic's shop, and a large apparatus storage building.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Operating expenditures managed (in millions)	\$30.4	\$31.3	\$32.0
Number of personnel managed: Uniformed/Civilian	259/18	263/18	264/19

Fire Emergency Response 2017/18 Budget — \$27,559,474

This program encompasses all emergency response operations to protect the lives and property of the citizens served. The major activities include emergency medical services, fire suppression, wildfire mitigation and firefighting, hazardous materials response, technical rescue, and aircraft rescue/firefighting.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of emergency responses made	18,516	20,542	22,000
Structure fire civilian fatalities per 100,000 residents	1	3	0
Structure fire civilian injuries per 100,000 residents	7	13	0
Percentage of fire calls where crews turned out within 80 seconds	62.4%	77 %	80%
Percentage of fire calls where the drive time was under 4 minutes	77.3%	69%	75%
Percentage of confined structure fires	35.9%	39%	80%
Percentage of medical calls where crews turned out within 60 seconds	49.6%	67%	75%
Percentage of medical calls where the	79.3%	69%	75%

drive time was under 4 minutes			
Medical calls with advanced life support provided	270	2,059	2,300
Public safety and public relation contacts made with the community	27,163	38,798	45,000
Schools within City limits receiving fire safety presentations	84.6%	100%	100%

Fire Safety

2017/18 Budget — \$369,851

This program is responsible for all departmental safety policies and practices. The program staff ensures proper safety precautions are followed at emergency scenes. The Health and Safety Officer is responsible for developing the department's overall health and well-being protocols, including the fitness program and testing, Return-to-Work procedures, and the National Institute for Occupational Safety and Health (NIOSH) compliant respiratory protection program. Safety Program personnel ensure the maintenance and repairs of firefighter protective clothing, Self-Contained Breathing Apparatus, and National Fire Protection Association (NFPA) compliant uniforms.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Firefighter and civilian personnel injuries	22	39	30
Fire apparatus/vehicle accidents	8	13	12
Self-contained breathing apparatus repairs made	<i>New Metric</i>	<i>New Metric</i>	<i>New Metric</i>
Firefighter protective clothing inspected and repaired to meet NFPA compliancy	100%	100%	100%
Annual fitness evaluations completed	100%	100%	100%

Fire Training

2017/18 Budget — \$560,380

Staff under this program coordinate all training activities for AFD, including lesson plan development, scheduling, teaching, and ensuring the training equipment/facility is operational. They also manage the six-week orientation for new hires and promotional orientations for all drivers and officers. The Public Information Officer is assigned to the training staff and is responsible for public fire and safety education, media relations, and coordination of AFD involvement in community affairs.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Firefighters meeting all educational requirements to hold Texas Commission on Fire Protection (TCFP) firefighter, Department of State Health Services (DSHS) EMT and specialized certifications	100%	100%	100%
Skills and educational hours completed by Department personnel	55,957	55,000	56,000

Percentage of personnel working out of class or promoting that document <i>Critical Skills</i> completion	<i>New Metric</i>	100%	100%
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Fire Emergency Preparedness

2017/18 Budget — \$179,322

The Emergency Preparedness program prepares pre-incident information for use during emergencies, coordinates the repair and installation of the Opticom traffic control systems, and manages the Knox Key-Secure system. Pre-emergency functions also include testing fire hydrants, recording hydrant pressure data, coordinating repairs to deficient hydrants, and color-code painting the hydrants. The Incident Management Team, which responds to the EOC or to designated field positions, is another element of this program.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Target hazard pre-incident plans completed	<i>New Metric</i>	150	180

Fire Communications

2017/18 Budget — \$622,021

The Fire Communications program coordinates the functions and maintenance of the Locution fire station alerting system, emergency personnel paging, email systems, Mobile Computer Terminals (MCTs), wired and cellular phones, State and Federal incident reporting, quality assurance call review, and all fire service-related hardware and software. This program is responsible for coordinated management of the Amarillo Emergency Communications Center alongside Amarillo Police Department.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Emergency response reports validated prior to submission to TexFirs reporting system	100%	100%	100%

Fire Fleet Maintenance and Repair

2017/18 Budget — \$689,267

The Fleet Maintenance and Repair program is responsible for ensuring the Department's apparatus and vehicles are fully operational and ready to meet the heavy demands placed on them. This program is also responsible for the maintenance and repair of all AFD's small power equipment, the fuel tanks at our stations, and supporting the apparatus at large-scale emergency operations.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Fleet work orders completed	500	600	650
Percentage of days front line Fire apparatus are available	<i>New Metric</i>	94.0%	95.0%
Percentage of repairs outsourced	5.0%	5.0%	4.0%

**Fire Marshal's Administration/Support
2017/18 Budget — \$114,185**

This program area provides leadership, strategic planning, and administrative management for the FMO functions to support the mission of AFD.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Operating expenditures managed (in millions)	\$0.8	\$0.9	\$0.9
Number of personnel managed: Uniformed/Civilian	7	7	8

**Fire Marshal's Fire Investigation
2017/18 Budget — \$228,371**

The FMO Fire Investigation program provides fire origin and cause investigative services for AFD. This allows for appropriate compensation and/or the prosecution of alleged arsonists. The investigation officers investigate all fire-related injuries and fatalities.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Requests for investigative services	184	230	230
Percentage of fire investigations resulting in cause determination	68%	75%	75%
Arson investigations conducted	28	48	45
Percentage of arson cases referred to District Attorney for prosecution	80%	90%	90%

**Fire Marshal's Inspections
2017/18 Budget — \$456,742**

The FMO Inspections program provides a multi-faceted approach to fire prevention by providing plan review, inspection, and testing services to property and business owners of Amarillo in order to assist them with ordinance, fire code, and life safety code compliance. The Inspections program personnel also

conduct educational presentations and ensure schools meet the state-mandated requirements for fire drills.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Requests for service (inspections, surveys, monthly permits, etc.)	3,200	3,500	4,000
New construction inspections completed within ten days of request	100%	100%	100%
Plan reviews completed within ten days of receipt	95%	95%	100%

**Fire Marshal’s Compliance
2017/18 Budget — \$114,185**

The FMO Compliance program provides training coordination and assistance to FMO personnel to ensure they have the knowledge, skills, and abilities to safely and effectively prevent the loss of life and property through fire investigations, fire and life safety code enforcement, and peace officer responsibilities. This program also ensures FMO compliance with statutory regulations and national standards.

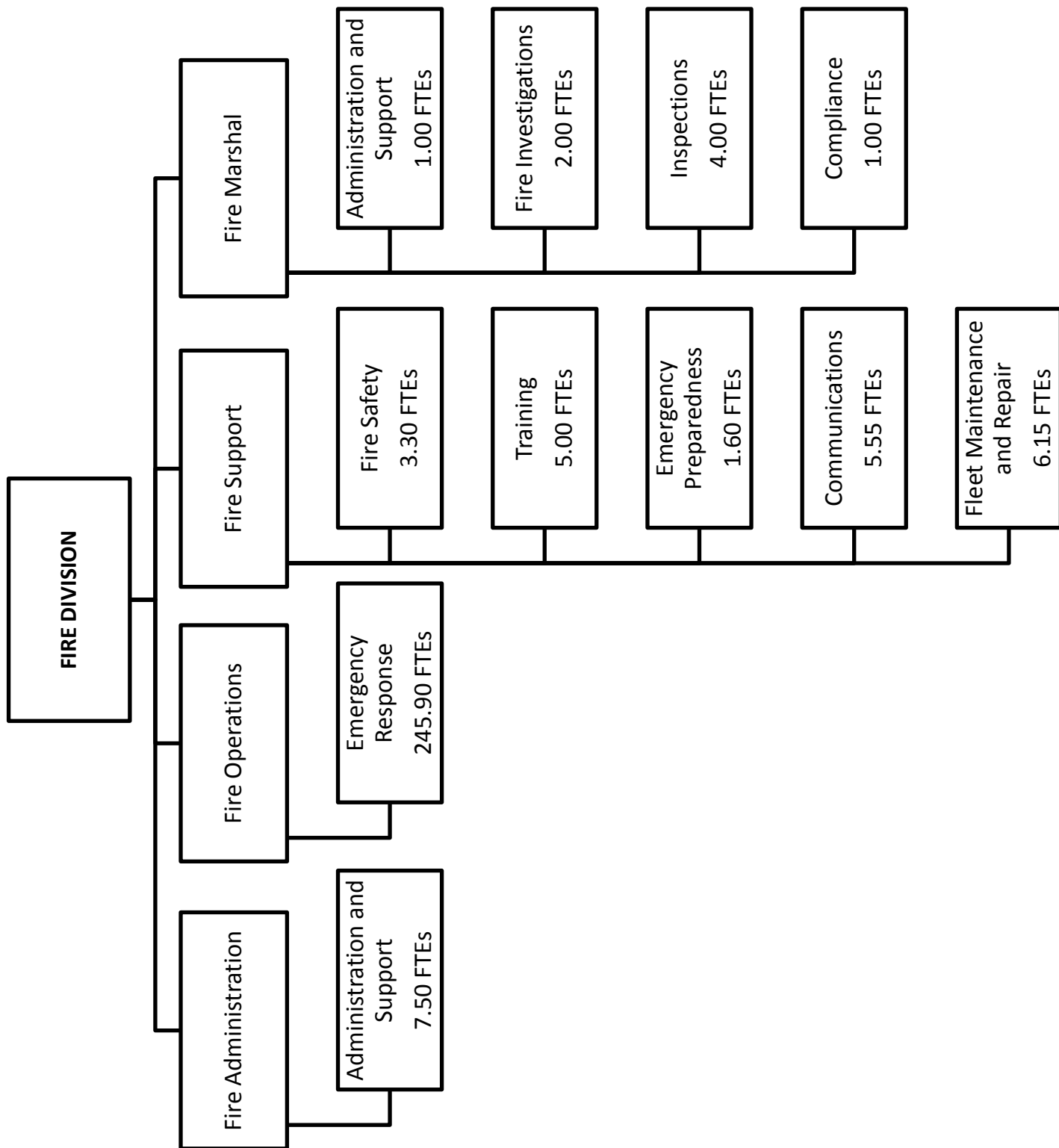
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
FMO staff meeting all educational requirements to hold TCOLE peace officer and TCFP investigator and inspector licensure	100%	100%	100%
Skills and educational hours completed by FMO personnel	400	400	450

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	275	278	280
Part-time Positions	2	3	3
Total Positions	277	281	283

Total Fire Department 2017/18 Budget - \$31,734,367



City of Amarillo

Department Staffing Report

Department: Fire Operations

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM800	FIRE CHIEF	
2.00	FIR810	DEPUTY FIRE CHIEF	
4.00	FIR820	FIRE DISTRICT CHIEF (8 HR)	
3.00	FIR830	FIRE CAPTAIN (8HR)	
3.00	FIR840	FIRE LIEUTENANT (40 HOUR)	
121.00	FIR865	FIRE FIGHTER	
63.00	FIR870	FIRE DRIVER	
40.00	FIR875	FIRE LIEUTENANT	
21.00	FIR880	FIRE CAPTAIN	
6.00	FIR885	FIRE DIST CHIEF	
264.00		Total Permanent Positions	
264.00		Total Department	27,538,843

Department: Fire Marshal

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT870	FIRE MARSHAL	
3.00	PRF800	FIRE INSPECTOR	
1.00	PRF870	FIRE INVESTIGATOR/INSPECTOR I	
3.00	PRF871	FIRE INVESTIGATOR/INSPECTOR II	
8.00		Total Permanent Positions	
8.00		Total Department	816,249

Department: Fire Civilian Personnel

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR080	ADMINISTRATIVE SPECIALIST II	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR947	ADMINISTRATIVE SPECIALIST I	
1.00	MGT050	FLEET MANAGER	
1.00	TRD230	MECHANIC FOREPERSON II	
1.00	TRD921	MECHANIC I	
1.00	TRD922	MECHANIC II	
1.00	TRD923	MECHANIC FOREPERSON I	
8.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL075	EXECUTIVE ADMINISTRATIVE ASSISTANT	
2.00	HRL970	MESSENGER	
3.00		Total Part-Time Positions	
11.00		Total Department	605,805



(1710)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 1,853,125	\$ 2,122,226	\$ 2,158,191
Supplies	387,366	302,109	326,441
Contractual Services	249,697	280,197	252,397
Other Charges	21,925	26,078	31,871
Capital Outlay	39,030	-	-
Inter Reimbursements	(18,000)	(18,000)	(18,000)
Total Expenses	\$ 2,533,143	\$ 2,712,610	\$ 2,750,900

Mission

The Animal Management & Welfare department promotes the health and safety of the community through enforcement and sheltering services for stray, lost, and unwanted animals in Amarillo. Animal Management & Welfare enforces City ordinances and state laws pertaining to animals. The department investigates potential cases of rabies and other zoonotic diseases. Public education is provided as available to encourage and promote responsible pet ownership, promote adoptions, proper care of animals, and spay/neutering for animal health and population control. Animal Management & Welfare provides supportive services to the Amarillo-Panhandle Humane Society to facilitate adoptions, rescue transfers, and increased levels of fostering. The goal of the facility is to ensure the most humane outcome for the animals that come through the entire facility and thus benefit the entire community.

Strategic Approach

Animal Management & Welfare fulfills its mission through a compliance approach to delivering services. This approach aligns with the City Manager's Priority of **Best Practices** by demonstrating that a governmental department is working with the citizens it serves to remedy issues. With the implementation of **Best Practices**, the facility will continue to strive to consistently meet the nationally accepted Five Freedoms of Animal Welfare. Animals, as voiceless elements of the community, need trained professionals to advocate for their ultimate wellbeing and the most humane outcome for them.

As part of **Best Practices**, the department's staff utilizes available resources to achieve the highest reasonable level of professional services possible. The department continues to evaluate current industry standards with perspective to current operations, then adjusts accordingly to stay relevant to the national industry as well as to ensure **Best Practices** are consistently employed. Through constant evaluation, Animal Management & Welfare will stay aligned with the City's practices and ultimate goals

of aiding strategic areas of our city with enhanced coverage from available resources. **Best Practices** have staff members being provided with the most reasonable resources and training that will lay the foundation for them to grow and develop into community and animal ambassadors, who increases the level of customer service and community trust.

As the **Bond Projects** get underway, these projects will begin facilitating the facility coming in line with what the community has requested with regards to the care and upkeep of the animals. **Year 1** will be the most critical of all the years, culminating in infrastructure installation and a medical treatment building. The remaining projects—development of the sally port, employee building, drive thru barn, and dog exercise runs—will occur in subsequent years. As critical as the infrastructure improvements are, staffing numbers will need to be increased for any benefit to be seen from the implementation of these projects.

2017 Fiscal Year Preparation: The key performance indicators are identified from the first years of statistical gathering. Having baseline statistics to work from continue to allow management to proactively adjust policies and procedures to keep the department's operation in line with the **BluePrint for Amarillo**.

The 2017 Budget as presented is reflective of the reduced operational footprint to bring operations more in line with what the budget actually supports. Operations will continue to be adjusted as necessary to accommodate restraints. The desired outcome of the department is to decrease the number of animals that are entering the shelter and to increase the number of animals that are reclaimed by their owners. These measures can be evaluated with the current statistical reporting. The community's animal issues can start to be addressed on a permanent basis as the department works toward compliance through education and enforcement.

Programs

Administration & Community Outreach

2017/18 Budget - \$520,440

The Administration component of Animal Management & Welfare is comprised of two Intake Specialists, one Administrative Technician, one Office Manager, one Assistant Director, and one Director. Administration processes all intakes and reclaims paperwork, handles citizen calls and inquiries, renders verdicts on Dangerous Animal Investigations, and ensures the overall successful operations of the Community Compliance/Enforcement, Shelter Management, and Community Outreach components of Animal Management & Welfare. The expense of Administration can be allocated 50/50 to Community Compliance/Enforcement and Shelter Management.

Community Outreach is Animal Management & Welfare's component that attempts to break the cycle of animal issues within the community through education. Community Outreach is geared toward adults and children to educate them on the proper ways of taking care of animals. These education presentations are given in schools and at various public events. This component also offers microchipping for individuals who cannot normally afford microchips via the local veterinarian community. The Community Outreach component has no designated funds, as it is facilitated by drawing from staffing and resources from the Community Compliance/Enforcement and Shelter Management components. Community Outreach works to support the **BluePrint for Amarillo** initiative of **Best Practices**.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Schools Presented To	10	10	10
School Presentation Attendees	750	650	650
Other Community Events	15	10	5

**Community Compliance/Enforcement
2017/18 Budget — \$1,338,276**

Community Compliance/Enforcement encompasses the field component of Animal Management & Welfare. Animal Management & Welfare officers respond to citizen complaints and inquiries. The primary function is that of public **safety** through securing of loose animals and investigating animal bites. Animal Management & Welfare officers investigate complaints of animal neglect and, when possible, educate citizens on the proper husbandry methods. Animal Management & Welfare officers also work to connect citizens with possible community resources that would prevent those animals from entering the shelter setting. These resources are not always available but are utilized as a form of diversion for animals when possible. Approximately 46% of the Animal Management & Welfare yearly budget is utilized to cover the Community Compliance/Enforcement component of Animal Management & Welfare. Community Compliance/Enforcement works to support the **BluePrint for Amarillo** initiatives of **Best Practices** and **Community Appearance**.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Shelter Intake – CY	12,629	13,700*	13,600*
Stray Dogs – CY	6,039	6,000*	6,200*
Stray Cats – CY	3,653	4,000*	3,500*
Surrendered – CY	2,293	3,000*	3,200*
Bite Cases – CY	644	700*	700*
Euthanized – CY	3,387	5,500*	6,000*
Field Calls for Service	34,000	37,000*	35,000*
Citations Issued	2,318	2,500*	2,500*
Warnings Issued	1,682	1,700*	1,700*
Cost per Field Call	\$42.00	\$44.00	\$45.00

*Estimates and Projections are based on current trends being experienced; metrics for this program are reported on a calendar year (CY) basis.

**Shelter Management
2017/18 Budget — \$892,184**

Shelter Management encompasses the in-house component of Animal Management & Welfare. Shelter staff provide all of the care and cleaning of the shelter for the animals in its care. Biosecurity is the highest concern to the shelter as sick animals are not desirable for adoption or reclaim. Therefore, shelter staff strive for the highest level of sanitation possible. The shelter also provides a centralized location for citizens who are missing their animals to come and look for them and reclaim them once

found. The shelter offers microchipping for citizens' animals in an effort to provide a permanent form of identification to increase the likelihood of reunification in the event those animals become lost. Many citizens are unable to pay for the cost of euthanasia via normal routes. Therefore, Animal Management & Welfare offers this service to these citizens so the animals do not suffer. Approximately 56% of the Animal Management & Welfare yearly budget is utilized to cover the Shelter Management component. Shelter Management works to support the **BluePrint for Amarillo** initiatives of **Best Practices** and **Community Appearance**.

Performance Measures/Indicators:

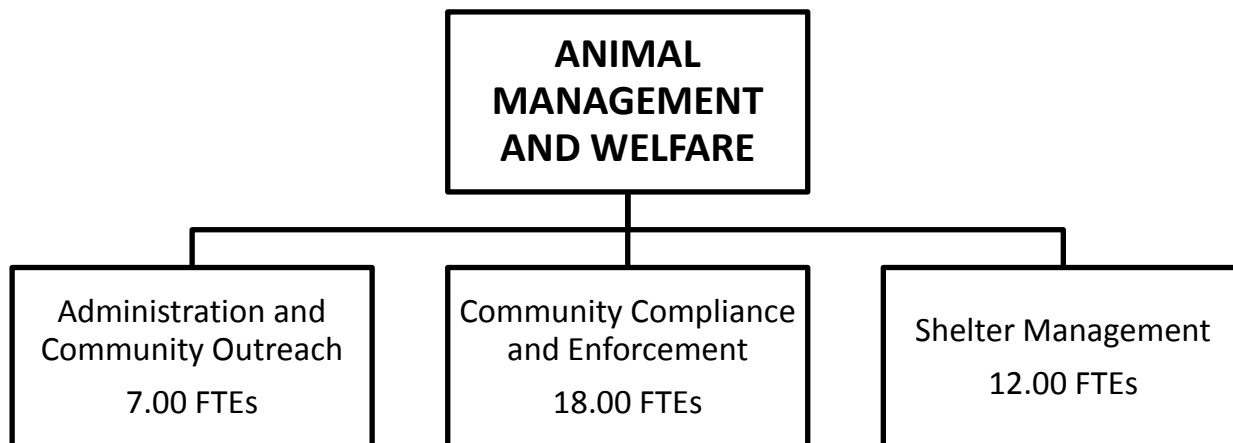
	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Shelter Intake – CY	12,629	13,700*	13,600*
Stray Dogs – CY	6,039	6,000*	6,200*
Stray Cats – CY	3,653	4,000*	3,500*
Surrendered – CY	2,293	3,000*	3,200*
Bite Cases – CY	644	700*	700*
Reclaimed – CY	1,612	1,700*	1,200*
Euthanized – CY	3,387	5,500*	6,000*
Left through Humane Society – CY (AM&W Has No Control Over This KPI)	6,864	5,500*	4,500*
Facility Overall Live Release Rate	73.18%	70%*	60%*
Cost Per Kennel Per Day	\$12.00	\$14.00	\$15.00

*Estimates and Projections are based on current trends being experienced; metrics for this program are reported on a calendar year (CY) basis.

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	39	37	37
Part-time Positions	0	0	0
Total Positions	39	37	37

Total AM&W Department 2017/18 Budget — \$2,750,900



City of Amarillo

Department Staffing Report

Department: Animal Management and Welfare

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM047	ANIMAL MANAGEMENT & WELFARE VETERINARIAN	
1.00	ADM590	DIRECTOR OF ANIMAL MANGEMENT AND WELFARE	
1.00	ADM591	ASSISTANT DIRECTOR OF AM & W	
1.00	CLR035	VOLUNTEER PROGRAM COORDINATOR	
1.00	CLR630	OFFICE MANAGER	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT120	AFTERNOON SHELTER SUPERVISOR	
2.00	MGT590	ANIMAL MANAGEMENT & WELFARE FIELD SUPERVISOR	
1.00	MGT775	COMPLIANCE MANAGER	
1.00	MGT780	FIELD SERVICES MANAGER	
1.00	MGT790	SHELTER MANAGER	
2.00	TRD160	CSR INTAKE SPECIALIST	
6.00	TRD560	ANIMAL MANAGEMENT OFFICER TRAINEE	
9.00	TRD565	ANIMAL CARE WORKER	
3.00	TRD592	ANIMAL MANAGEMENT OFFICER I	
4.00	TRD593	ANIMAL MANAGEMENT OFFICER II	
1.00	TRD594	ANIMAL MANAGEMENT OFFICER III	
37.00		Total Permanent Positions	
37.00		Total Department	2,158,191



(1270)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 3,563,571	\$ 3,693,369	\$ 3,830,442
Supplies	32,006	72,714	66,779
Contractual Services	283,603	335,700	352,204
Other Charges	231,664	280,813	302,125
Total Expenses	\$ 4,110,844	\$ 4,382,596	\$ 4,551,550

Mission

To provide rapid and accurate responses to emergency requests with professionalism, compassion, and competence; to promptly answer, enter, and dispatch calls for service; to gather and relay information accurately and professionally while processing calls for service.

Strategic Approach

The Amarillo Emergency Communication Center (AECC) is the answering point for emergency and non-emergency public safety services. AECC provides law enforcement, fire, and medical pre-arrival instructions and provides response to animal management issues. AECC prioritizes calls for service and dispatches to public safety responders. During major events, the Office of Emergency Management (OEM) coordinates mutual aid requests for public safety entities.

To ensure alignment with the City's values, goals, and mission, which includes support of the **BluePrint for Amarillo**, the AECC has identified several objectives that will improve its ability to serve the Amarillo community. These goals include working on national standards for employee and agency certifications; taking measures to achieve national accreditation; developing **Best Practices** for personnel time management programs providing the most efficient use of the workforce; establishing a comprehensive **Safety** and health program, including physical, nutritional, emotional, and mental health resources; and pursuing industry-related **Technology** advances in both hardware and software, such as enhanced 9-1-1, text to 9-1-1, next-gen radio/dispatch systems, and improvements in Computer Assisted Dispatch (CAD) software.

The AECC is mandated by the Texas 9-1-1 Emergency Number Act (Chapters 771 & 772, Health & Safety Code) which requires counties and/or municipalities to provide three digit (911) dialing for 911 services.

The Potter-Randall 9-1-1 District provides funding to the AECC in support of their mission: "to provide an efficient, effective enhanced 9-1-1 emergency telecommunications system... in response to police, fire and medical emergency calls." The 9-1-1 District funding is shown as a revenue source in the AECC

budget. The AECC also collects revenue from Amarillo Medical Response (AMR) to provide dispatch services for their ambulance service. The increase in total expenses from fiscal year 2015 to fiscal year 2016 is a direct result of transparency in reporting the 9-1-1 District's funds.

Programs

AECC Administration/Support 2017/18 Budget — \$322,462

The AECC Administration/Support Program is responsible for the information coordination management between each public safety department supported within AECC. Specific responsibilities include budgeting, time-keeping and payroll, policy and procedure development, personnel administration, responding to various requests for public records, as well as data collection and analysis for all public safety departments supported by the AECC.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of call takers/dispatchers qualified for out-of-class supervisor	11	12	15
Percent compliant with national standards for number of call takers by call volume, based on statistical data	TBD	70%	75%

Call Center Services 2017/18 Budget — \$4,169,960

The Call Center Program provides state-licensed and nationally credentialed Emergency Communications Specialists (ECS) (call takers and dispatchers with at least one year of employment) who deliver rapid and accurate responses to emergency requests to gather and relay information accurately while processing calls for service. Performance measures are based on national standards and **Best Practices**.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Percent of employees cross-trained in two disciplines (FTEs)	70.6%	93%	95%
Percent of calls answered < 15 sec. (NFPA 1221 – 15 sec. standard)	95%	90%	96%
Percent of 911 calls answered before the recording picks up	98%	90%	95%
Percentage of 911 calls requiring a translator for foreign languages	.01%	.68%	.50%
Amount of time required to process foreign language 911 calls	6 mins	8 mins	6 mins
Call to dispatch time (minutes):			

Police (Priority)	4:47	2:45	2:30
Police (Non-Emergency)	18:14	6:30	6:00
EMS (NFPA 1221 – 90 sec. standard)	0:51	1:00	0:50
Fire (NFPA 1221 – 90 sec. standard)	0:56	1:00	0:50
Amarillo Animal Mgt. & Welfare (TBD)	1:45	1:18	1:00
Calls Answered:			
Amarillo Police Department	210,600	212,000	214,500
Emergency Medical Services	34,500	37,000	37,500
Amarillo Fire Department	22,000	23,500	25,000
Animal Management and Welfare	29,100	30,500	31,000
Total:	296,200	303,000	308,000

Quality Assurance, Certification and Training 2017/18 Budget — \$59,128

This program promotes **Best Practices**, state and national certification, and the pursuit of national accreditation for the AECC. Quality Assurance (QA) will be provided through a new program in fiscal year 2016, which is being funded by the 9-1-1 District. Most of the QA will be outsourced to an independent, national vendor. Training is conducted according to the Texas Commission on Law Enforcement (TCOLE) standards, which mandate basic qualifying standards for employment and certification courses prior to hands-on training as an Emergency Communications Specialist. Personnel are state-licensed telecommunicators through TCOLE and certified through the Association of Public-Safety Communications Officials (APCO) for Emergency Medical Dispatcher (EMD) and Emergency Fire Dispatcher (EFD). Supervisors and senior ECSs will be certified through APCO’s Communications Training Officer (CTO) program. AECC employees earn certifications and continuing education credits from national professional emergency communications organizations such as APCO and National Emergency Number Association (NENA).

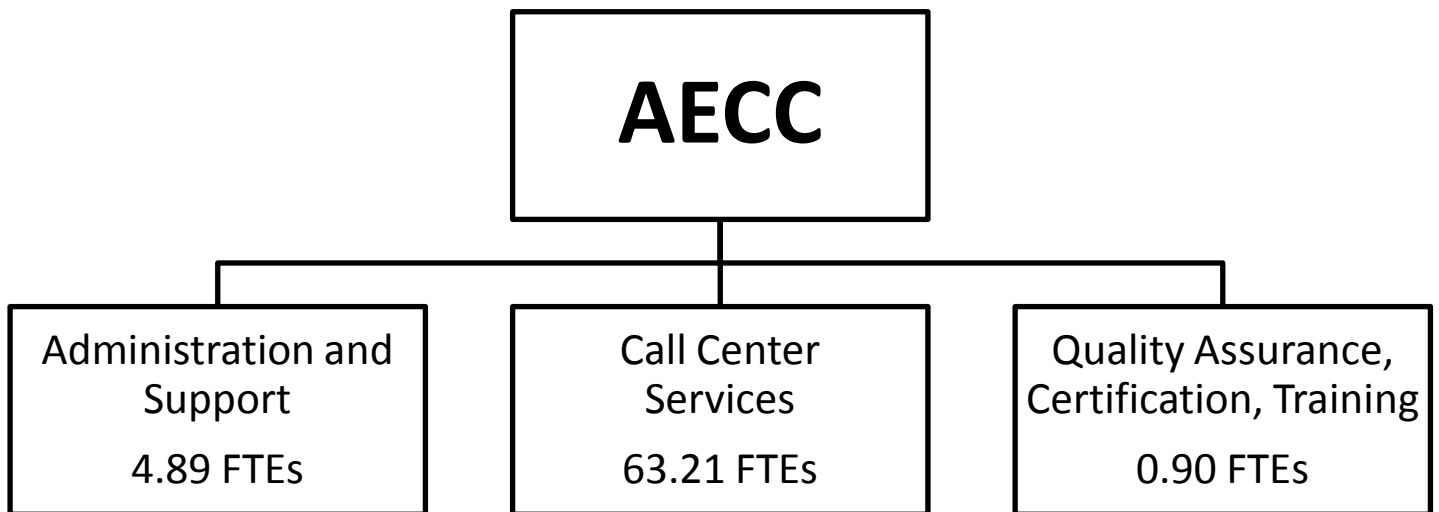
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Call Take calls audited for QA in compliance– Best Practices	0%	70%	85%
Floor supervisors certified through APCO CTO (Certified Training Officer)	0%	50%	100%
Floor Dispatchers certified through APCO CTO (Certified Training Officer)	0%	0%	60%

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	67	64	67
Part-time Positions	2	2	2
Total Positions	69	66	69

Total AECC 2017/18 Budget - \$4,551,550



City of Amarillo

Department Staffing Report

Department: AECC

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
56.00	CLR770	EMERGENCY COMMUNICATIONS SPECIALIST	
1.00	CLR945	OFFICE ADMINISTRATOR	
1.00	MGT043	TRAINING/QUALITY ASSURANCE SUPERVISOR	
3.00	MGT044	SENIOR COMMUNICATIONS SUPERVISOR	
6.00	MGT046	COMMUNICATIONS SHIFT SUPERVISOR	
67.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL770	EMERGENCY COMMUNICATIONS SPECIALIST	
69.00		Total Department	3,830,442





(1232, 24380, 26710)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 510,482	\$ 428,435	\$ 269,999
Supplies	112,019	111,863	141,503
Contractual Services	183,218	90,313	110,388
Other Charges	237,229	203,521	127,240
Capital Outlay	-	555,000	-
Total Expenses	\$ 1,042,948	\$ 1,389,132	\$ 649,130

Mission

The City of Amarillo's Office of Emergency Management (OEM) administers and directs a comprehensive interjurisdictional emergency management program to address the mitigation, prevention, preparedness, response, and recovery to all-hazards that could impact the City of Amarillo and Potter and Randall counties.

Strategic Approach

The OEM is focused on coordination of the whole community to address all-hazards. This requires an integrated approach of local government (city and counties) with key stakeholders to ensure readiness to protect citizens from potential disasters. The emergency management program adheres to the **Best Practices** of the discipline, maintaining compliance with applicable federal and state regulatory and administrative requirements.

The OEM is a City department that is contracted to both Potter and Randall counties to provide emergency management services. This partnership provides for the improved integration of the emergency management program across jurisdictional boundaries. In addition, the OEM administers the City's participation in homeland security and emergency management grant programs to enhance the capabilities of emergency response agencies to respond to specialized hazards that could impact the community or region.

The OEM actively participates in the goals outlined by City Council as it relates to long-term planning for **Infrastructure** and City Manager initiatives to implement **Best Practices** citywide, enhancing **Safety Programs** and conducting a **Technology Review** – all part of the **BluePrint for Amarillo**.

Programs

Emergency Management Department Administration/Support 2017/18 Budget — \$314,345

This program provides administration and support for day-to-day operations and project management for the department. Manages homeland security and emergency management grant programs.

- Provides administration and support of department funds and community investment projects
- Administers participation by Potter and Randall counties in the interjurisdictional emergency management program
- Administers the City's participation in the Emergency Management Performance Grant (EMPG) program, Pantex Plant Agreement-In-Principle (AIP) grant program, State Homeland Security Program (SHSP) grants, and other homeland security and emergency management related grants
- Supports City priorities and initiatives as requested by management

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Grant Funding Administered (EMPG, SHSP, & AIP)	\$622,972	\$1,026,785	\$1,026,785

Emergency Planning and Preparedness Program 2017/18 Budget — \$190,657

The focus of the program is to save lives and reduce disaster damage, identifying critical resources and developing the necessary agreements among responding agencies, both within the jurisdiction and with other jurisdictions and entities. The program is a continuous cycle of planning, organizing, equipping, training, and exercising in an effort to ensure effective coordination during incident response and recovery.

- Develops and maintains the Community Hazard Analysis, Mitigation Action Plan, Emergency Operations Plan and implementing procedures, and Community Mass Casualty and Mass Fatality Incident Plans; assists with local government Continuity of Operations Planning
- Develops and maintains emergency operations facilities and tools to ensure a coordinated response to all-hazards, incorporating redundant capabilities
- Develops and maintains a community outdoor warning system and other warning systems
- Facilitates an Emergency Management Team to respond to and recover from all-hazards
- Coordinates the integration of the emergency management program with government entities at all levels, volunteer/faith-based organizations, and key stakeholders
- Conducts emergency management training, drills, and exercises to promote and enhance whole community emergency preparedness
- Administers the requirements of the National Incident Management System (NIMS)
- Administers the requirements of the Emergency Planning & Community Right-to-Know Act (EPCRA) and assists with City compliance with the Risk Management Program (RMP)
- Conducts emergency public information activities to promote and enhance citizen and visitor emergency preparedness

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
<i>EMPG Standard for Public Education/Information (hours):</i>	30	30	30
Public Education/Information Provided (hours):	50	55	65
<i>EMPG Standard for Exercises:</i>			
<i>Discussion Based Exercises</i>	2	2	4
<i>Operations Based Exercises</i>	1	1	1
<i>Full-Scale Exercises (required triennially)</i>	<i>(triennial)</i>	<i>(triennial)</i>	<i>(triennial)</i>
Exercises Completed:			
Discussion Based Exercises	5	3	4
Operations Based Exercises	3	1	1
Full-Scale Exercises	1	1	1
<i>EMPG Training Required for OEM Staff:</i>	1	1	1
Training Completed by OEM Staff:	2	2	3

As baseline performance measures/indicators, the OEM ensures the City’s and counties’ compliance with emergency management legal requirements and maintains the emergency management program at an advanced level as defined by the Texas Division of Emergency Management (TDEM)/Federal Emergency Management Agency (FEMA). As outlined above, the OEM exceeds all TDEM/FEMA defined standards (*in italic*) for public education/information, exercises, and training.

**Emergency Operations Program (All City Departments)
2017/18 Budget — \$144,128**

The program provides for the policy direction, coordination, and support of emergency response and recovery to all-hazards (natural, technological and manmade) that could impact the Texas Panhandle region.

- Maintains availability of an OEM Duty Officer to maintain situational awareness and initiate emergency response to potential or actual threats to the community
- Provides information to enhance situational awareness for emergency response agencies, city and county supporting agencies, and key stakeholders and partners
- Coordinates mechanisms to provide notification to responders and warning to the public
- Coordinates community response through the activation of the Emergency Operations Plan
- Facilitates the recovery process from disasters that impact the community

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Natural Hazards Operations:	25	20	0
Technological Hazards Operations:	15	18	0
Man-Made Hazards Operations:	10	12	0
Major Incident Response Operations:	1	3	0

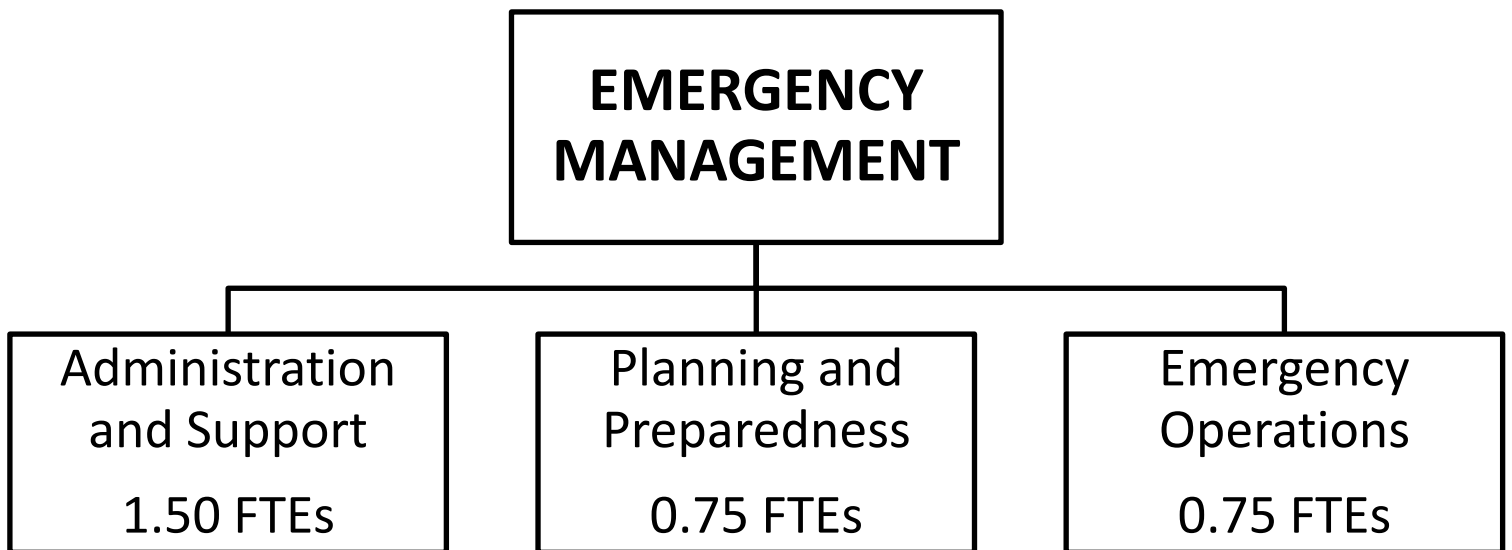
Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	4	4	3
Part-time Positions	0	0	0
Total Positions	4	4	3

2017/18 Expenditures by Funding Source

General Fund	\$	387,497
Special Revenue Funds	\$	261,633

Total OEM Department 2017/18 Budget — \$649,130



City of Amarillo
Department Staffing Report

Department: Emergency Management Services

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM050	EMERGENCY MANAGEMENT COORDINATOR	
1.00	ADM051	ASSISTANT EMERGENCY MGMT COORDINATOR	
0.50	CLR410	ADMINISTRATIVE ASSISTANT III	
2.50		Total Permanent Positions	
2.50		Total Department	243,682





(1305, 20800, 20910)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 1,203,867	\$ 1,393,519	\$ 1,369,364
Supplies	66,950	46,937	46,465
Contractual Services	131,443	147,264	145,864
Other Charges	40,707	39,058	34,151
Capital Outlay	20,850	35,000	35,000
Total Expenses	\$ 1,463,817	\$ 1,661,778	\$ 1,630,844

Mission

The mission of the Municipal Court is to efficiently process and administer all matters coming into and before the Municipal Court. The Municipal Court strives to promote a high level of public confidence, accessibility, and a sense of fairness through efficient and courteous public service.

Strategic Approach

Amarillo Municipal Court department's approach to managing the court's mission has been and will remain diligent to integrating **Best Practices** with the day-to-day public service role the court plays in our community. The Court will continue to address Court Clerk Certification for all clerks as well as interdepartmental training. The Court has created a strategic plan to address public information accessibility and has increased its online services. Municipal Court continues to work with other City departments to increase **Technology**-based organizational integration (i.e.: APD, Animal Management, AECC, Legal, and IT). Court Order Compliance and alternative sentencing play a large role in the court's processes and policy. From jail comments, indigence hearings, and community service management, the Court has an increased pressure point in the delivery of these programs. The Court will continue to evaluate the strategies being implemented and provide updated processes and data analysis to best serve the public while adhering to judicial orders and legal requirements.

Programs

Court Case Flow Management

2017/18 Budget — \$496,303

To facilitate the swift administration of Justice, the Court processes filed cases and continually evaluates and analyzes the records management system and case flow setup and processes, as well as any user-related processes. The Court provides clerical support for in-custody video arraignment six days a week;

case records; recording on judicial decisions; and processing arrest warrants. The Court also provides critical, direct support of core jail services under inter-local contractual agreement. Court staff processes documents needed before, during, and after arraignment and during all appearance and trial dockets.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Organization and Completeness of Court Files	94%	95%	98%
Timely Setting of Court Hearings	Within 47 days	Within 45 days	Within 43 days
New Cases Filed	50,846	55,356	57,570
Cases Placed on Hearing/Trial Dockets	19,289	21,864	26,236
# of Jail Arraignments	12,449	15,820	14,238

**Court Financial Management
2017/18 Budget — \$287,334**

The Court processes all payments for all Class ‘C’ cases and any posted bonds and court-ordered refunds. Court staff balances cash drawers and posts all monies in accordance with state law.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Administrative Accuracy of Transactions	98%	99%	99.5%
Cases seen at Public Service windows	61,054	68,208	75,028

**Court Technology Project and Technology Resources Management
2017/18 Budget — \$369,731**

This program manages the successful, effective use of technology to support the efficient and effective delivery of court services to both internal and external users. Municipal Court has implemented an electronic court records management system, which enables the electronic routing of court documents, electronically captured signatures, fingerprints, and photos, as well as allows the download of external documents into the system, including e-tickets, DCS certificates, Texas DL records, insurance, driver’s license copies, and court payments. The department will increase availability of court services online and public access to all court policies and procedures through an internally designed web page managed by court staff.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Electronic Citation filings	74%	67%	70%
Online Transactions	9,905	10,202	10,508
Web Page views	204,280	611,126	672,238

Court Compliance Services
2017/18 Budget — \$182,849

The purpose of Court Compliance Services is to ensure that the defendant compliance with court obligations is obtained in accordance with guidelines set by state programs and Judicial Orders. This program provides citizens a fair, impartial, and individual review of their financial information through face-to-face interviews. Compliance clerks review applications and interview defendants for the establishment of time payment plans, track compliance, telephone contacts on delinquent accounts, and indentify and update cases for Judges’ review.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Cases disposed by Successful Completion	61%	63%	63%
Cases Court Ordered to Compliance Department	14,928	17,228	18,950
Case file Accuracy	98%	99.0%	99.5%

Court Community Programs
2017/18 Budget - \$52,243

The mission of the Court Community Programs Department (CCPD) is to provide effective and relevant alternative sentencing options to assist offenders with violation resolution, accountability, and services as needed; to establish partnerships and relationships with area agencies, organizations, and programs for the betterment of the community; and to provide education for the safety of all citizens. CCPD will continue its efforts to strengthen the Teen Court program in order to reach local youth and decrease recidivism, as well as provide an opportunity for local students to gain real-world experience in the courtroom through the Teen Court Attorney Program.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Cases Allowed Community Service	674	1,847	2,396
Cases Allowed Teen Court	308	342	376
Events with/for area organizations	10	20	24
Teen Court Community Service Hours Completed	4,532	4,594	4,640
Teen Court Participants Evaluation - state increased understanding of law, community involvement and positive impact	88%	90%	92%
Recidivism	78% have no new charges	80% have no new charges	82% have no new charges

Public Information Management/Court Security
2017/18 Budget — \$242,384

This program provides easily accessible information to citizens regarding options on how to handle citations, processes document filings appropriately, answers phones and assists citizens, handles public information requests, and provides public access to court policy and procedures. Court Security ensures the safety and security of the building and all of the persons who appear and work in them.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Access and Fairness ratings:	N/A	N/A	10% above baseline of previous citizen surveys

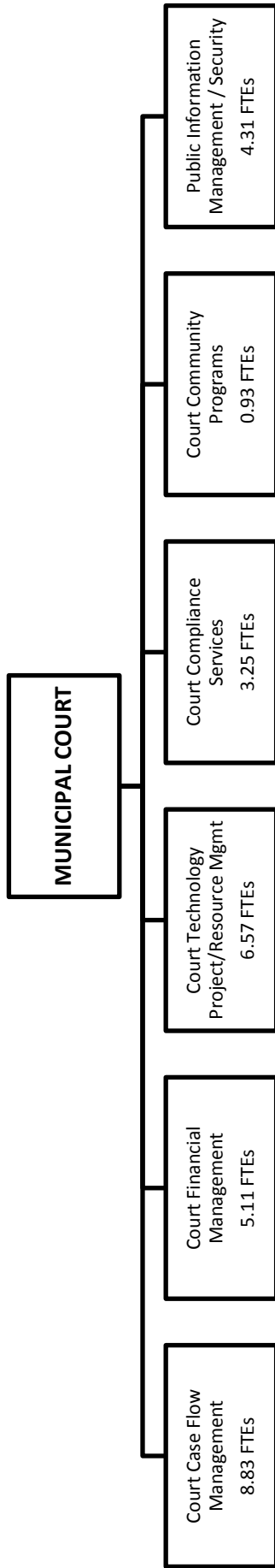
2017/18 Expenditures by Funding Source

General Fund	\$	1,358,305
Special Revenue Funds	\$	272,539

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	25	25	25
Part-time Positions	4	4	4
Total Positions	29	29	29

Total Municipal Court 2017/18 Budget — \$1,630,844



City of Amarillo

Department Staffing Report

Department: Municipal Court

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM111	MUNICIPAL COURT ADMINISTRATOR	
1.00	ADM112	DEPUTY COURT CLERK AND ASST. ADMINISTRATOR	
1.00	CLR085	EXECUTIVE ASSISTANT	
1.00	CLR113	ARRAIGNMENT CLERK	
1.00	CLR118	TEEN COURT/COMMUNITY SERVICE COORDINATOR	
1.00	CLR130	ADMINISTRATIVE SUPERVISOR	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
4.00	CLR410	ADMINISTRATIVE ASSISTANT III	
10.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
1.00	MGT117	OPERATIONS MANAGER	
23.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL111	DATA ENTRY OPERATOR HOURLY	
1.00	HRL145	COLLECTIONS CLERK	
3.00		Total Part-Time Positions	
26.00		Total Department	1,234,904

Department: Court Security Fund

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	PRF145	SENIOR BAILIFF	
2.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL120	BAILIFF	
3.00		Total Department	134,460



(1040)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 502,244	\$ 511,162	\$ 509,484
Supplies	2,814	3,596	3,596
Contractual Services	1,360	4,380	19,380
Other Charges	4,295	7,215	6,972
Total Expenses	\$ 510,713	\$ 526,353	\$ 539,432

Mission

The Judicial department provides a fair, independent, and impartial forum for the adjudication of both criminal and civil matters that come before the Municipal Court.

Strategic Approach

The Judicial department provides Judges and a court reporter to staff the Municipal Court and hear cases filed in the court as well as matters presented to the Judges in their capacity as magistrates. These positions require highly technical knowledge and extensive training. The department has one full-time Presiding Judge and three part-time Associate Judges. The Judges are licensed Texas attorneys with an average of 24 years experience.

The Presiding Judge assigns Judges to cover the court's expected caseload each day. On most days, three Judges are assigned: one presides over trials and dockets, one presides over walk-in pleas and arraignments, and one presides over jail video arraignments and also handles all the Judges' "queues" – 40 different lists of cases needing review for orders, judgments, warrants, or summons. In addition, Judges are assigned to Saturday and Sunday jail arraignments, with each Judge taking one weekend per month. The Judges are also on-call for after-hours warrants one week every 13 weeks, on a rotation with the District and County Judges. During the on-call week, the Municipal Judge must be available 24 hours per day.

Programs

Judicial Administration

2017/18 Budget — \$97,532

The Presiding Judge sets all policies for the Municipal Court and continually revises all forms used in court proceedings; schedules the Judges, court reporter, and bailiffs; develops protocols with outside agencies such as the county jails, law enforcement agencies, mental health providers, and other courts; develops the budget; is responsible for performing or assigning legal research; and oversees training of the Associate Judges and staff.

Judicial Services

2017/18 Budget — \$353,371

Judges are available seven days a week to preside over trials, pleas, arraignments, and dockets in criminal cases. Judges also sign warrants for police and building safety officials, and conduct civil hearings on dangerous dogs, stolen vehicles, and red light camera appeals.

Performance Measures/Indicators:

	2015/16 Actual	2016/2017 Estimated	2017/18 Projected
Trials	183	240	260
Cases set on trial docket	1,850	2,200	2,400
Cases on walk-in dockets (heard)	17,439	21,500	23,500
Cases on all other dockets	17,930	19,665	21,000
Cases seen in jail	12,449	15,820	17,000
Search Warrants signed	No figures kept	98	115
Code Enforcement Warrants signed	No figures kept	996	1,200
Bond forfeiture cases heard	238	420	500

Court Reporting Services

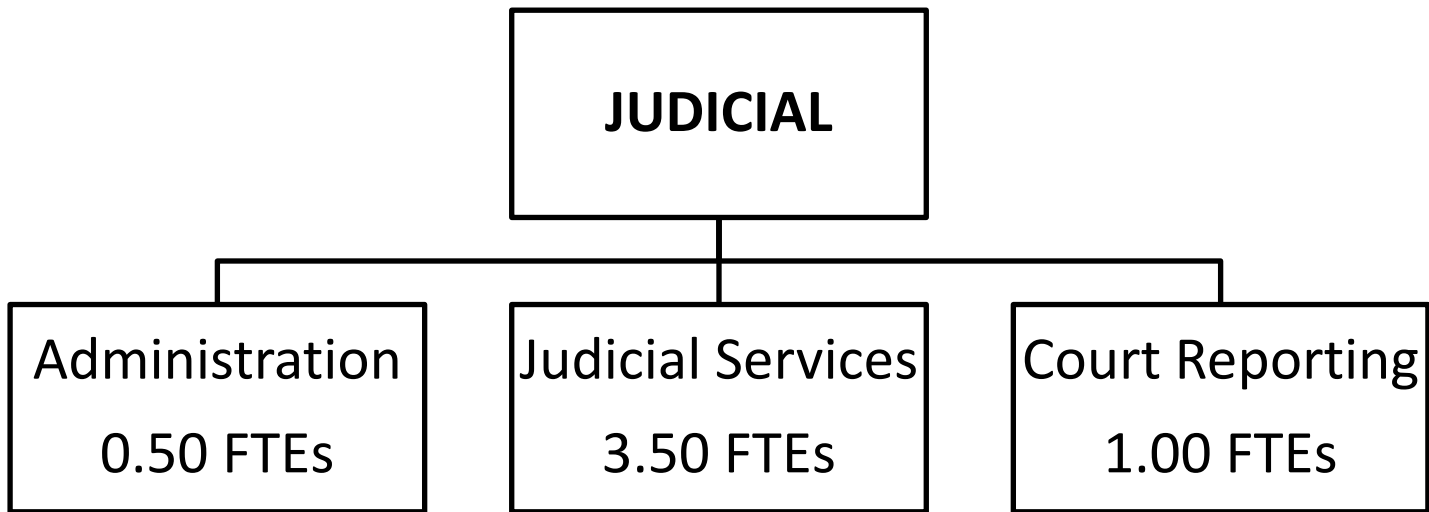
2017/18 Budget — \$88,529

The court reporter records, by machine shorthand, all the proceedings in the trial courtroom, including bench and jury trials, dockets, hearings, and pleas. The court reporter prepares all jury instructions and reviews every case docketed in the trial courtroom to ensure the Municipal Court's records are accurate and complete. The court reporter also assists the Clerk's office with many tasks relating to dockets.

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	2	2	2
Part-time Positions	3	3	3
Total Positions	5	5	5

Total Judicial 2017/18 Budget - \$539,432



City of Amarillo

Department Staffing Report

Department: Judicial

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM110	MUNICIPAL COURT JUDGE	
1.00	CLR110	COURT REPORTER	
2.00		Total Permanent Positions	
Part-Time Positions			
3.00	HRL115	MUNICIPAL COURT JUDGE	
5.00		Total Department	509,484

**CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
Administration			
1011 Mayor and Council	131,754	86,626	82,361
1020 City Manager	1,410,935	1,324,266	1,171,172
1021 Office of Economic Develo	0	0	179,842
1023 Office of Public Communic	0	0	285,783
1030 Tourism & Economic Develo	3,433,717	3,088,444	2,960,642
1210 Legal	1,054,203	1,139,396	1,096,335
1220 City Secretary	368,117	507,400	336,513
1000 General Fund	6,398,726	6,146,132	6,112,648
Administration Total Expenditures	6,398,726	6,146,132	6,112,648





(1011)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 6,003	\$ 5,748	\$ 2,148
Supplies	8,598	7,200	7,200
Contractual Services	83,957	33,150	33,150
Other Charges	33,196	40,528	39,863
Total Expenses	\$ 131,754	\$ 86,626	\$ 82,361

Mission

The Mayor and City Council serve as the governing body for the City of Amarillo and establish and promote policies for the orderly growth and planned development of Amarillo.

Strategic Approach

The Mayor and Council serve as the policy-making body for the City, making final decisions on matters specified in the City's Charter and Code of Ordinances. This body also provides guidance and direction to the City Manager to develop, promote, and execute overall strategies; encourages the continued development, retention, and economic expansion of the City; reviews and considers planning and zoning matters; calls for and conducts public hearings; reviews and adopts the City's annual budget; approves appropriations, expenditures, and contracts; and actively recruits and encourages qualified citizens to serve on City boards and commissions.

The City Council has adopted the **BluePrint for Amarillo** initiative. The **BluePrint for Amarillo** sets a comprehensive strategic direction for the City Government in terms of focus, allocation of resources, initiatives, and priorities. During this process, the Mayor and City Council identified five Top Priorities for the City Manager to address in a comprehensive manner:

- Continue Downtown Redevelopment/Liberty Square
- Address Disadvantaged Areas/Adopt Multi-Year Budget Strategies
- Develop Youth Athletic Programs with Facilities
- Long-term Plan for Infrastructure
- Community Appearance

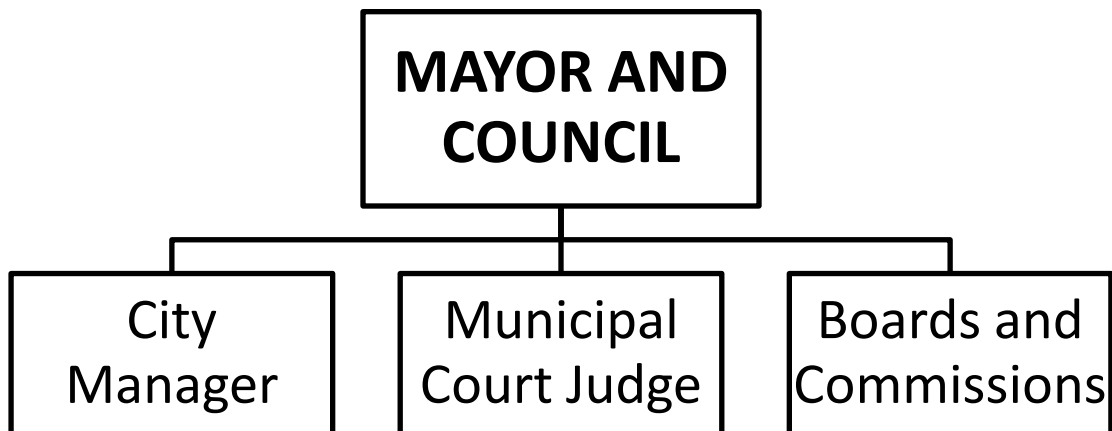
In addition to the Council Priorities the City Council identified five Top City Manager Initiatives to support the City Council Priorities:

- Best Practices City-Wide
- Safety Program
- Contract Administration
- Diversity Study
- Technology Review

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	0	0	0
Part-time Positions	5	5	5
Total Positions	5	5	5

Total Mayor and City Council 2017/18 Budget — \$82,361



City of Amarillo

Department Staffing Report

Department: Mayor and Council

Number of Employees	Classification	Description	Personal Services Total
Part-Time Positions			
1.00	CAM100	MAYOR	
4.00	CAM110	CITY COMMISSIONER	
5.00		Total Permanent Positions	
5.00		Total Department	2,148





(1020 - 1030)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 667,425	\$ 1,232,110	\$ 1,485,729
Supplies	12,252	30,700	36,700
Contractual Services	4,213,014	3,191,294	3,088,492
Other Charges	26,961	33,606	61,518
Inter Reimbursements	(75,000)	(75,000)	(75,000)
Total Expenses	\$ 4,844,652	\$ 4,412,710	\$ 4,597,439

Mission

To professionally administer the policies and directives established by the Mayor and City Council and perform those organizational duties and responsibilities prescribed in the Amarillo City Charter. The City of Amarillo operates under the Council-Manager form of government and, as such, through the delegation and administration of his/her staff members, the City Manager directs, coordinates and facilitates the effective and cost-efficient delivery of all municipal services to the citizens of Amarillo.

Strategic Approach

With guidance and direction from the Mayor and City Council, the City Manager of Amarillo will develop, promote, and execute strategies that will provide for an attractive, economically vibrant, healthy and safe environment for the citizens of Amarillo and its visitors. Together with the executive team and department directors, the City Manager will develop, promote, and implement programs and policies that will broadly support these strategies and motivate all full- and part-time employees. As part of this process, the City Manager and staff will continue to cooperate and communicate with the various governmental entities, community boards, commissions, economic development entities, non-profits, civic organizations, school district, and other community partners to achieve success and be recognized as a progressive “**Best Practice City.**”

The City adopted the **BluePrint for Amarillo** initiative, which sets a comprehensive strategic direction for the City Government in terms of focus, allocation of resources, and priorities. During this process, the Mayor and City Council identified five Top Priorities they wish the City Manager to address in a comprehensive manner:

- Continue Downtown Redevelopment/Liberty Square
- Address Disadvantaged Areas/Adopt Multi-Year Budget Strategies

- Develop Youth Athletic Programs With Facilities
- Long-term Plan for Infrastructure
- Community Appearance

In addition to the Council Priorities, the City Council identified five Top City Manager Initiatives to support the City Council Priorities:

- Best Practice City-Wide
- Safety Program
- Contract Administration
- Diversity Study
- Technology Review

As a result of adopting the **BluePrint for Amarillo**, organized work groups, focused around each priority and initiative, have been meeting to develop a framework for each priority and initiative—identifying critical tasks and potential projects, establishing timelines, assessing the fiscal impact, and “reaching out” to the community for input. This process has played a key role in laying the foundation for the presentation of this budget to the City Council and citizens of Amarillo.

Programs

City Manager Department Administration/Support 2017/18 Budget — \$1,171,172

Manage and coordinate the development, writing, distribution and production of policies, procedures, projects, Council agendas and calendar, official correspondence and publications, press releases, and other related verbal and written communication supported by a Deputy City Manager, two Assistant City Managers, City Secretary, Assistant City Secretary, Public Information Officer, and Assistant to the City Manager.

Tourism 2017/18 Budget — \$2,960,642

Provide professional expertise and guidance with matters pertaining to convention and tourism activities. Functions include coordinating the assistance of the City organization and staff with convention and tourism activities and assisting in development of new policies and programs to encourage tourism growth in the Amarillo community.

Public Communications and Community Engagement 2017/18 Budget — \$285,783

Monitor and provide information on the City’s Facebook and Twitter accounts. Provide City employees with information in the “In the Know ...” and ACE – Amarillo City Employee newsletters.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of Press Releases Issued	111 *42%	200	200
Number of Amarillo 101 Graduates (to-	32	15	20

date 131)			
Number of Media Calls (E-mails and Texts)*:	621	1,350 *9%	1,400
Social Media: FACEBOOK “Likes”	1,452 *130%	4,000	5,000
TWITTER “Followers”	758 *314%	3,221	4,000
“In the Know ...” Employee E-Newsletter (Began this service on 9/14/15)		30	24
Water Bill Inserts	6	6	6
Monthly Amarillo City Employee (ACE) Newsletter**	12	3	0

* Percentage increase

**Discontinued the monthly newsletter, but began “In the Know” emails with similar information

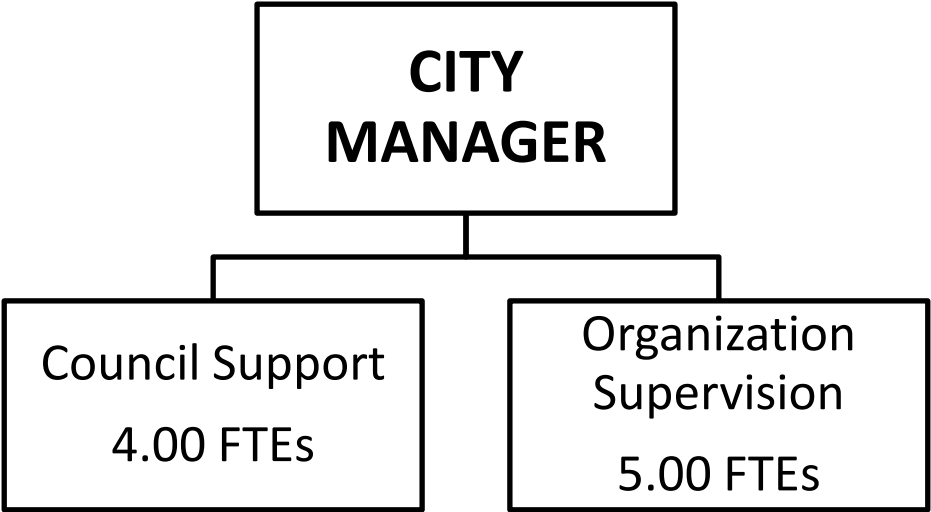
Economic Development 2017/18 Budget — \$179,842

Lead the City’s efforts at local economic development with an emphasis on enhancing and expanding the City’s tax base and community’s quality of life. Provide support to the Amarillo Economic Development Corporation and other partners with a focus on job retention and creation, workforce development, and business support. Responsible for serving as the liaison between the City and its various partners, as well as developing, implementing and maintaining the City’s economic development incentive policies and guidelines.

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	7	10	9
Part-time Positions	0	0	0
Total Positions	7	10	9

Total City Manager 2017/18 Budget — \$4,597,439



City of Amarillo
Department Staffing Report

Department: City Manager

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM001	CITY MANAGER	
1.00	ADM010	ASSISTANT CITY MANAGER	
1.00	ADM011	ASSISTANT CITY MANAGER	
1.00	ADM012	DEPUTY CITY MANAGER	
1.00	ADM015	ASSISTANT TO THE CITY MANAGER	
5.00		Total Permanent Positions	
5.00		Total Department	1,080,104

Department: Office of Economic Development

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT100	ECONOMIC DEVELOPMENT MANAGER	
1.00		Total Permanent Positions	
1.00		Total Department	149,842

Department: Office of Public Communications

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM002	DIRECTOR OF COMMUNICATIONS	
1.00	CLR947	COMMUNICATIONS COORDINATOR	
1.00	PRF010	MARKETING MANAGER	
3.00		Total Permanent Positions	
3.00		Total Department	255,783





(1210)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel	\$ 655,151	\$ 1,068,910	\$ 804,572
Supplies	54,190	38,543	38,543
Contractual Services	296,736	14,835	237,395
Other Charges	48,125	17,108	15,825
Total Expenses	\$ 1,054,202	\$ 1,139,396	\$ 1,096,335

Mission

The City Attorney is the chief legal officer for the entire municipal corporation. The attorneys in this department are obligated to represent and seek the good of the city government, not necessarily the interest of any particular official or department.

Strategic Approach

Represent the City of Amarillo, its employees, and officials when they are sued in their official capacity, in all venues, including State court, Federal court, or regulatory agencies. Represent the State of Texas in Municipal Court through the Legal department's prosecutors. Also conduct negotiations of various kinds.

Offer legal advice and counsel to City Council, departments, and officials regarding the legal aspects of City government operations and policies. The legal expertise required is as diverse as the operations of the City government: Human Resources, Health, Aviation, Police, Fire, Animal Control, Purchasing, Planning, Economic Development, Public Works, Building Safety, Finance, Housing, Utilities, Transit, Parks, and all of the others.

Prepare or review all kinds of legal documents (such as ordinances, contracts, and deeds) necessary for City government to accomplish its varied functions.

Provide legal services and support to (i) closely affiliated agencies such as the Amarillo Hospital District, Amarillo-Potter Events Venue District, Amarillo Local Government Corporation, Amarillo Metropolitan Planning Organization; and, (ii) Interlocal Emergency Management functions. Also provide information to citizens and the news media.

Programs

Legal Department Administration and Support
2017/18 Budget — \$328,900

Provide daily support and assistance to the members of the department. Serve as administrative liaison to the City Council, City Manager, City Secretary, and other City departments. Prepare correspondence, documents, and forms as required.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Correspondence reviewed	*	500	600
Document preparation	*	300	340

**Information not available*

Legal Department Criminal Section
2017/18 Budget — \$328,901

Perform all legal services related to processing and presentation of criminal complaints filed in the Municipal Court. Perform some civil hearing management as well.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Bench trials	*	70	80
Jury trials	*	130	140
Attorney dockets	*	70	75
Revocation dockets	*	70	70
Civil hearings	*	10	12
Bond forfeiture hearings	*	4	4
Appeal hearings	*	2	2

**Information not available*

Legal Department Civil Section
2017/18 Budget — \$438,534

Review and prepare contracts and agreements as requested by all City departments. Also, all documents related to real estate transactions and management by the City are reviewed, drafted, and redrafted. Process Texas Public Information Act requests through statutorily required deadlines and administrative procedures.

Review and analyze state and federal legislation and court decisions applicable to City. Draft ordinances and resolutions for Council action. Prepare and review memoranda regarding legislation for Council and staff.

Provide advice to the City Council, City Manager, and all City departments regarding the interpretation and application of State and Federal laws. Draft and redraft ordinances and resolutions as requested. Provide legal advice and counsel to all City departments on the interpretation of City ordinances.

Provide advice and consultation to Risk Management and all departments on processing and considering claims against the City for damages and injury. Provide litigation defense and prosecution for the City and all departments; monitor and oversee claims and litigation work of retained counsel. Prepare reports and recommendations on pending claims and litigation, as requested.

Support administrative and judicial enforcement activities of various city departments, including Fire Marshal, Code Enforcement, Planning, Zoning, Building Inspection, and like matters. File and prosecute administrative and civil enforcement actions to secure compliance with City codes and regulations.

Provide a wide range of high level professional legal services to the law enforcement city departments: Police, Airport Police, Fire, Fire Marshal, and Animal Management & Welfare.

Performance Measures/Indicators:

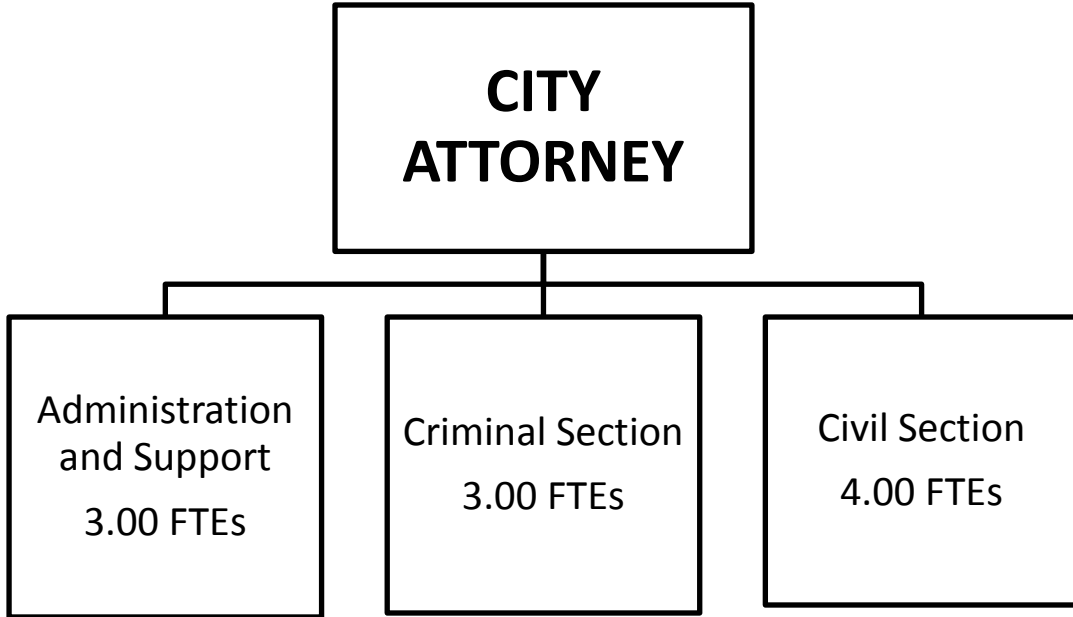
	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Contracts/agreements drafted	*	110	120
Real estate documents drafted	*	30	30
Public Information Requests	*	300	400
Federal/State legislation/court decisions reviewed	*	200	200
Ordinances and resolutions drafted	*	200	200
Legal opinions	*	30	35
Civil Service personnel matters reviewed	*	24	24
Claims inquiries/reviews	*	25	25
Demand letters/contacts	*	10	20
Administrative proceedings	*	6	6
Judicial proceedings	*	5	5
Police Public Information Requests	*	80	85
Police Public Information Act Attorney General letters	*	58	60

**Information not available*

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	10	10	10
Part-time Positions	0	0	0
Total Positions	10	10	10

Total City Attorney 2017/18 Budget — \$1,096,335



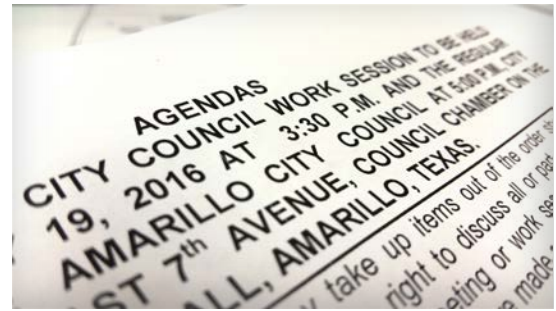
City of Amarillo

Department Staffing Report

Department: Legal

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM070	CITY ATTORNEY	
1.00	ADM071	DEPUTY CITY ATTORNEY	
2.00	ADM075	SENIOR ASST. CITY ATTORNEY	
1.00	ADM078	ASSISTANT CITY ATTORNEY	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	PRF070	LEGAL ASSISTANT	
2.00	PRF071	ATTORNEY I	
1.00	PRF072	ATTORNEY II	
10.00		Total Permanent Positions	
10.00		Total Department	804,572





(1220)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 276,887	\$ 370,169	\$ 199,476
Supplies	69,314	114,600	114,600
Contractual Services	10,355	6,840	6,840
Other Charges	11,561	15,791	15,597
Total Expenses	\$ 368,117	\$ 507,400	\$ 336,513

Mission

To identify and respond to the issues, concerns, and needs of the Mayor and City Council, City staff, and citizens of Amarillo.

Strategic Approach

The City Secretary's department prepares the City Council agenda and minutes, manages the official city records and contracts, administers the record management program, and is responsible for conducting municipal elections. The Assistant City Secretary also serves as the City's Records Management Officer and is responsible for developing and administering records retention and destruction policies and monitoring the records storage center.

The City Secretary's department coordinates the recruitment, application, and appointment process for City Council appointed boards, commissions, and committees.

In addition to the duties listed above, the City Secretary serves as custodian of the City corporate seal and attests the Mayor's signature on all official documents; records and files deeds and easements; coordinates the codification of the City ordinances into the City Code of Ordinances; publishes legal ads, public notices, and agendas; and develops and oversees the City Secretary's departmental budget. The City Secretary is also the Local Registrar. As in many other cities, the City Secretary's department serves as a resource for citizens and a link between citizens and the City organization.

Programs

City Management Clerical Support 2017/18 Budget — \$55,403

Provide clerical support to the City Manager, Deputy City Manager, and Assistant City Managers.

**City Secretary Council and Board Support
2017/18 Budget — \$82,082**

Provide clerical support to the Mayor, Council, and Boards.

**City Secretary Election Management
2017/18 Budget — \$32,628**

Hold regular and special elections.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of ordinances	59	65	62
Number of resolutions	89	96	92
Number of elections held	2	2	1

**City Secretary Records Management
2017/18 Budget — \$100,122**

Develop and administer records retention and destruction policies. Monitor the records storage center. Add transparency documents on website.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Record Destruction – number of boxes destroyed	300	500	500
Number of City records scanned	351,549	325,000	350,000
Training and education of City employees	117	35	150

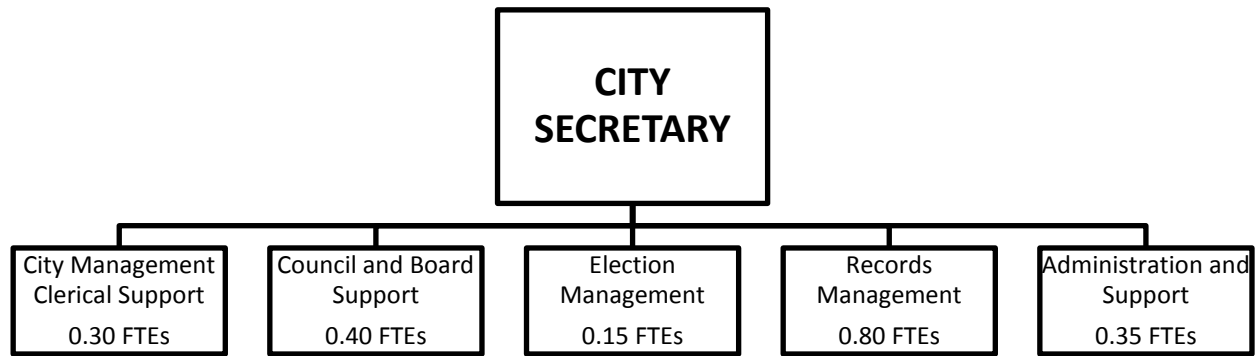
**City Secretary Department Administration/Support
2017/18 Budget — \$66,278**

Administers and supports the City Secretary department.

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	5	5	2
Part-time Positions	0	0	0
Total Positions	5	5	2

Total City Secretary 2017/18 Budget - \$336,513



City of Amarillo

Department Staffing Report

Department: **City Secretary**

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM020	CITY SECRETARY	
1.00	ADM025	ASSISTANT CITY SECRETARY	
2.00		Total Permanent Positions	
2.00		Total Department	199,476

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
Support Services			
1110 Human Resources	1,041,199	995,915	972,156
1120 Risk Management	269,191	314,834	306,437
1231 Radio Communications	379,823	422,385	353,902
1232 Emergency Management Serv	83,109	79,989	69,279
1251 Custodial Services	1,357,638	1,614,803	1,643,642
1252 Facilities Maintenance	2,034,856	2,424,653	2,312,381
1315 Finance	945,954	917,550	1,103,082
1320 Accounting	1,188,846	1,289,329	1,188,693
1325 Purchasing	584,815	602,378	603,578
1340 Health Plan Administratio	309,910	253,561	263,288
1345 Central Stores	358,118	379,620	376,988
1350 General Fund Transfers	15,872,671	11,953,727	10,793,705
1000 General Fund	24,426,130	21,248,744	19,987,131
2670 AIP Pantex Project Fund			
Support Services			
26710 AIP Pantex Project Fund	26,771	27,218	21,529
2670 AIP Pantex Project Fund	26,771	27,218	21,529
6100 Fleet Services Fund			
Support Services			
61110 Fleet Services Operation	7,635,918	8,903,354	9,029,221
61120 Equipment Replacement	16,030,886	12,833,260	14,734,429
6100 Fleet Services Fund	23,666,805	21,736,614	23,763,650
6200 Information Technology Fund			
Support Services			
62010 IT Administration	3,040	1,105,222	771,722
62021 IT Enterprise Applicatio	3,657	1,387,750	1,428,233
62022 IT Support	3,017	742,462	633,483
62023 IT Print Services	492	179,383	160,000
62024 IT GIS	415	145,692	149,632
62031 IT Public Safety	870	285,878	321,685
62032 IT Infrastructure	2,662	1,041,853	775,467
62033 IT Telecom	1,709	960,112	887,599
62040 IT Security Department	796	469,120	294,359
62110 IT Administration	1,021,976	0	0
62120 IT Operations	522,845	0	0
62130 IT Systems	568,197	0	0
62140 IT Infrastructure & Supp	1,944,309	0	0
62150 IT Capital	0	511,900	1,119,795
62160 IT Public Safety	488,640	0	0
62170 IT GIS	54,159	0	0

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
62180 IT Print Services	121,402	0	0
62190 Telecommunication	1,007,811	0	0
6200 Information Technology Fu	5,745,997	6,829,372	6,541,975
6300 Risk Management Fund			
Support Services			
63110 Self Insurance General	675,253	742,360	579,139
63115 Unemployment Claims	-55,197	72,743	75,256
63120 Fire & Extended Coverage	574,624	799,820	722,991
63125 Workers Compensation	4,718,979	2,398,324	2,496,586
63160 General Liability	-472,759	443,160	443,238
63170 Police Professional	188,276	181,000	176,155
63185 Automobile Liability	201,578	385,131	394,463
63190 Auto Physical Damage	478,637	500,500	498,620
63195 City Property	135,272	2,100	0
6300 Risk Management Fund	6,444,664	5,525,138	5,386,448
6400 Employee Insurance Fund			
Support Services			
64100 Health Plan	21,378,827	20,784,540	21,353,415
64200 Dental Plan	901,334	1,086,365	1,110,665
64300 City Care Clinic	835,566	693,486	829,072
6400 Employee Insurance Fund	23,115,727	22,564,391	23,293,152
6500 Employee Flexible Spnding			
Support Services			
65100 Employee Flex Plan	524,307	720,667	557,800
6500 Employee Flexible Spnding	524,307	720,667	557,800
Support Services Total Expenditures	83,950,401	78,652,144	79,551,685



(1110)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 582,773	\$ 657,272	\$ 633,459
Supplies	178,395	151,814	151,814
Contractual Services	259,367	159,297	161,546
Other Charges	20,664	27,532	25,337
Total Expenses	\$ 1,041,199	\$ 995,915	\$ 972,156

Mission

To provide high-quality Human Resource services to all prospective, current and past employees.

Strategic Approach

The Human Resources department is a key business partner responsible for designing and implementing strategies for the City in the areas of recruitment/selection, training and development, organizational development, employee relations, compensation, benefits, and retirement programs. This department is a conduit to recruit, develop, and retain quality employees who are the foundation for building a vibrant workforce and a thriving community. These “human assets” deliver our core services in alignment with the vision set forth in the City Council’s and City Manager’s **BluePrint for Amarillo**.

Human Resources has four main goals and objectives:

Goal 1: Promote organization sustainability by recruiting, retaining, and developing an outstanding workforce (employees). The objective is to foster and maintain a work and learning environment that is inclusive, welcoming, and supportive.

Goal 2: Work to expand and enhance the Human Resources department image. The objective is to promote community engagement.

Goal 3: Partner with local organizations to educate and mentor. The objective is to create and maintain a productive internship program.

Goal 4: Ensure availability of information, programs, and Human Resources services. The objective is to work with the IT department to implement new HR/Payroll technology to increase convenience to all of our customers.

Programs

Human Resources Administration and Support (Policies and Procedures)

2017/18 Budget — \$97,216

Human Resources Administration and Support develops policies and procedures to be used by City employees, assures consistent and fair administration of policies and procedures, and processes timely and accurate changes in employee status and payroll.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
City-wide policies developed and implemented	No Data	75%	75%

Total Rewards – Compensation and Benefits

2017/18 Budget — \$194,431

Compensation and Benefits includes the review and maintenance of the classification and compensation systems. This program was also responsible for conducting and completing a compensation study, which is in alignment with the **BluePrint for Amarillo’s Best Practice** initiative. From the completion of the compensation study, at a minimum, all employees who fell below their newly assigned pay grade had their salary raised to the new minimum of that pay grade. Addressing classifications and reclassifications in a timely manner are important because they allow for minimal interruptions within the overall City organization.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Classification/Reclassification requests completed within 14 days	No Data	90%	90%

Employee Development and Training

2017/18 Budget — \$194,431

Employee Development and Training entails the promotion of learning and growth, while working with management to ensure sufficient and adequate training organization-wide by increasing the number of training hours per employee. This is another **Best Practice** initiative. In an effort to ensure that the City’s front-line supervisors are equipped, the Human Resources department has recently developed and implemented a Basic Supervisor’s Training Program. The goal is to have 25% of all first-line supervisors complete this training this year. Training supervisors adequately is important because it lends itself to developing and maintaining a productive working environment.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
City-wide/Annual Harassment Training	No Data	50%	75%
Supervisor completion of Basic Supervisor’s Training	No Data	25%	25%

Employment Sourcing and Recruitment
2017/18 Budget — \$194,431

The Employment Sourcing and Recruitment program recruits and retains a diverse, skilled workforce while reducing the amount of involuntary terminations and maintaining/reducing the overall City-wide turnover rate. This program ties back to the **BluePrint for Amarillo’s Diversity Study** initiative. In an effort to increase the diversity of the City’s workforce, the Human Resources department has developed a strategic recruiting plan that will increase the flow of minority applicants. The goal is to annually visit a total of three colleges/universities that offer specific or specialized degree programs. This program is important because it will allow for an increase in minorities hired, thus contributing to a greater diversification of the City’s workforce.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Job vacancies posted within five days of authorized request	No Data	90%	90%
Identify and contact minority serving institutions	No Data	0%	50%

Employee Relations
2017/18 Budget — \$97,216

Employee Relations is responsible for counseling managers, supervisors, and employees, as well as administering the Employee Grievance Process. The Human Resources department, through the City’s Health Plan, offers an Employee Assistance Program (EAP), whereby the Human Resources Director serves as a liaison, for the EAP and the employee, to ensure that all EAP guidelines are followed by those employees who utilize the EAP as a resource.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Grievances resolved prior to passing from HR control	No Data	90%	90%

Performance Management (Appraisals)
2017/18 Budget — \$194,431

Performance Management administers the Performance Appraisal process.

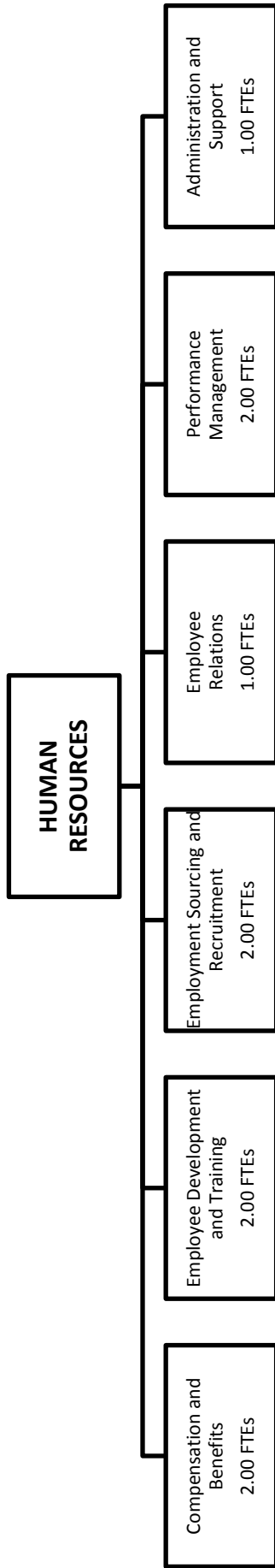
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Employee performance appraisals completed on time	No Data	90%	90%

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	8	8	8
Part-time Positions	2	2	2
Total Positions	10	10	10

Total Human Resources 2017/18 Budget - \$972,156



City of Amarillo

Department Staffing Report

Department: Human Resources

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM600	DIRECTOR OF HUMAN RESOURCES	
1.00	ADM601	HUMAN RESOURCES MANAGER	
1.00	CLR096	DATA ADMINISTRATOR	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT601	RECRUITMENT COORDINATOR	
1.00	PRF017	TRAINING COORDINATOR	
1.00	PRF250	HUMAN RESOURCE GENERALIST	
8.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL904	ADMINISTRATIVE ASSISTANT	
10.00		Total Department	633,459



(1231,1232,26710)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 319,361	\$ 431,715	\$ 358,241
Supplies	13,831	18,382	18,332
Contractual Services	50,707	63,739	67,210
Other Charges	8,197	8,359	10,927
Inter Reimbursements	(7,545)	(10,000)	(10,000)
Total Expenses	\$ 384,551	\$ 512,195	\$ 444,710

Mission

Provides radio communications services and systems to the City's public safety and field operations departments in a cost-effective and efficient manner while ensuring interoperability with supporting agencies.

Strategic Approach

The Radio Communications department strives to address the operational communication needs of the City's public safety and field operations departments. Through the Radio Shop, the department operates and maintains the radio communications system infrastructure, installs communications equipment in public safety and field operations vehicles, provides repair services for communications equipment, and maintains the outdoor warning system.

Currently, the department is managing a community investment project to replace the existing legacy VHF/UHF analog radio communications system with a modern 700/800 MHz P25 digital trunked radio communications system. The project will address the infrastructure and capacity shortcomings of the existing system and provide for the needs of system users for the next 15 to 20 years.

As outlined in the **BluePrint for Amarillo**, Radio Communications is actively supporting the furtherance of the City Council's priority of long-term planning for **Infrastructure** and City Manager initiative of **Technology Review**.

Radio Communications is actively working to improve data collection on services provided by the department. Performance metrics are being developed to track number of services, time, materials, and costs for the following elements:

- Service Calls
- Radio Repair Services
- Siren Repair Services

- Vehicle Installation Services (public safety and non-public safety)
- Vehicle Strip-Out Services (public safety and non-public safety)

Programs

Radio Communications Department Administration/Support

2017/18 Budget — \$116,956

This program provides administration and support for day-to-day operations and project management for the department.

- Provides administration and support of department funds and community investment projects
- Provides project management for replacement of the City's radio communications system
- Supports City priorities and initiatives as requested by management

Radio Communications System Operations and Maintenance

2017/18 Budget — \$306,225

This program provides for the operation and maintenance of the City's radio communications system that provides two-way radio communications for public safety and field operations personnel. The Radio Shop operation provides installation, maintenance, and repair services for the radio communications system, vehicles, and end-user radios.

- Maintains the radio communications system infrastructure including towers, repeaters, receivers, communications links, and supporting components
- Provides radio frequency management services to include programming and optimizing of infrastructure components and end-user radio equipment and frequency licensing
- Provides and maintains radio communications system components to support the Amarillo Emergency Communications Center (AECC), emergency operations facilities, and field command and control units
- Provides emergency and radio equipment installation services for the public safety fleet
- Provides radio equipment installation services for field service fleet
- Provides radio equipment maintenance and service support
- Provides installation and maintenance support for other City communications systems
- Maintains availability of Radio Communications Technicians to ensure the operability of the radio communications systems

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Tower/Transmitter Sites:	22	18	18
Public Safety Agency Channels (FCC licensed repeater/simplex):	13/7	12/0	12/4
Field Operations Department Channels (FCC licensed repeater):	11	11	11
Radio Repeaters:	24	22	22
Channel Receivers (Public Safety Channels):	48	48	48
Public Safety End-User Radios:	1,143	1,342	1,342
Field Operations End-User Radios:	766	766	766

Outdoor Warning System Operations and Maintenance 2017/18 Budget — \$21,529

This program provides for the operation and maintenance of the community outdoor warning system. The Radio Shop operation coordinates installation and provides maintenance and repair services for the outdoor warning sirens, control systems, and radio communications components.

- Provides for the maintenance of the community outdoor warning system, including the outdoor warning sirens, control systems, and radio communications components
- Manages the installation of new and replacement outdoor warning sirens, control systems, and radio communications components

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
City of Amarillo Outdoor Warning Sirens	58	59	60
Pantex Plant Emergency Planning Zone Outdoor Warning Sirens	7	7	7
Potter County Outdoor Warning Sirens	10	10	10
Randall County Outdoor Warning Sirens	14	14	14
Total Outdoor Warning Sirens	89	90	91

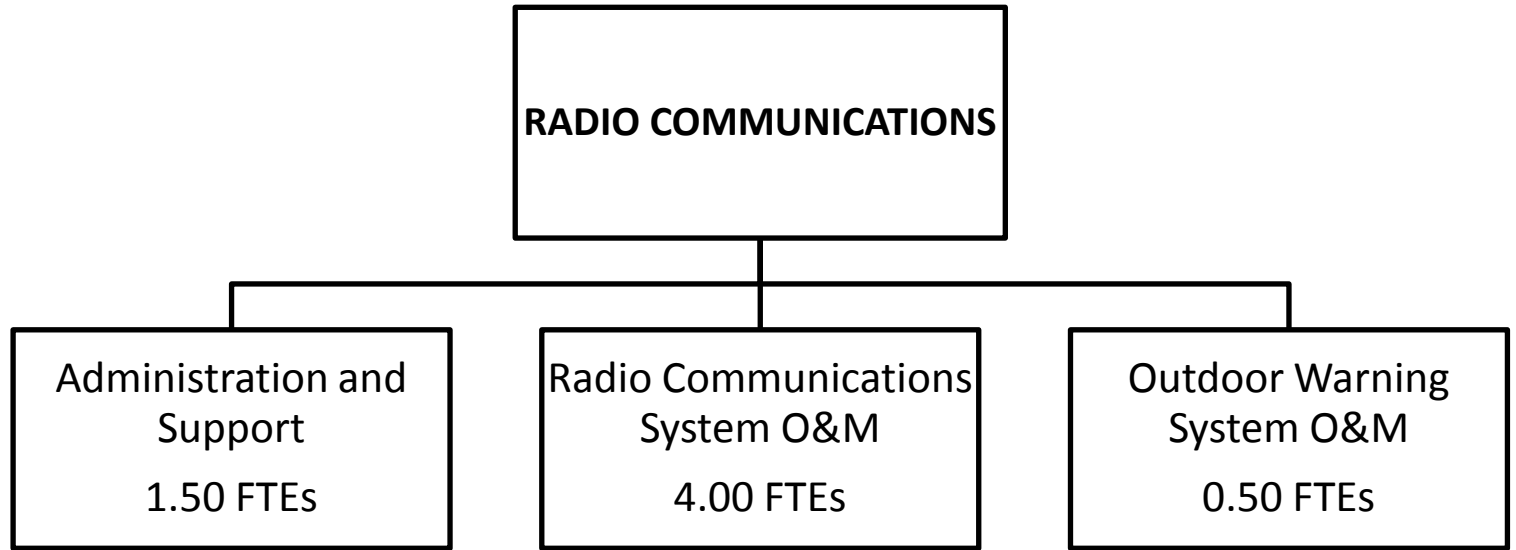
Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	8	8	6
Part-time Positions	0	0	0
Total Positions	8	8	6

2017/18 Expenditures by Funding Source

General Fund	\$	423,181
Special Revenue Funds	\$	21,529

Total Radio Communications 2017/18 Budget — \$444,710



City of Amarillo
Department Staffing Report

Department: Radio Communications

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.50	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	MGT665	RADIO COMMUNICATION SUPERVISOR	
3.50	TEC901	COMMUNICATIONS TECHNICIAN	
5.00		Total Permanent Positions	
5.00		Total Department	281,856

Department: AIP Pantex Project Fund

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	PRF055	TECHNICAL HAZARDS COORDINATOR	
0.50	TEC901	COMMUNICATIONS TECHNICIAN	
1.50		Total Permanent Positions	
1.50		Total Department	102,700





(1251,1252)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 2,345,413	\$ 2,725,253	\$ 2,931,311
Supplies	505,056	708,726	708,103
Contractual Services	465,561	516,301	521,301
Other Charges	74,490	89,176	120,620
Capital Outlay	10,492	-	-
Inter Reimbursements	(8,518)	-	(325,312)
Total Expenses	\$ 3,392,494	\$ 4,039,456	\$ 3,956,023

Mission

To maintain, design, and construct facilities for the City of Amarillo. To keep employees and citizens in a safe, secure, and professional work environment. To utilize **Best Practices** to meet the guidelines set by City Management and industry standards.

Strategic Approach

Maintain City facilities with daily inspections of mechanical systems. Sustain a fully operational custodial staff to address 500,000 square feet of floor space and a fully operational staff to work on HVAC, mechanical, electrical, and structural issues. Maintain an architectural staff for design work on both new and old structures. Conduct project management for CIP projects to control costs and assure that local, state, and federal codes are met. Work with the City Manager's office in implementing the **BluePrint for Amarillo** and **Downtown Redevelopment** initiatives.

Continue implementing the guidelines set forth by the City Manager's office with the **BluePrint for Amarillo**. The main focus will be to identify issues that need to be addressed in **Infrastructure**, **Downtown Redevelopment**, and **Best Practices** in the department's operations. Control costs, timelines, and quality of work while continuing to seek input from the City Manager's Office, City Council, and Community Engagement efforts.

Programs

Administration and Project Management

2017/18 Budget — \$447,557

Provide oversight on City-owned construction projects to monitor timelines, costs, changes, punch lists, and overall quality of work. Work in conjunction with architects, engineers, and customers to assure complete and correct designs before construction. Develop construction estimates for budgeting and approved projects. Work with the City Manager’s department on goals and needs for structural projects requested. Work with general contractors on bid projects to maintain timelines, costs, changes, punch lists, and overall quality of work performed.

**Maintenance/Building Automation and Security/Fire Systems
2017/18 Budget — \$1,193,487**

Perform plumbing repairs on water and sewer. Perform electrical repairs including power, lights, motors, and minor equipment. Perform structural service repairs on walls, ceilings, paint, roofs, door locks, and other structural issues. Perform HVAC service repairs of package cooling systems, chillers, boilers, radiant heaters, closed loop systems, blowers and other heating and cooling systems. Perform miscellaneous maintenance, including hanging displayed items, painting walls, repairing floors, replacing glass, working on furnishings, and moving equipment and furnishings. Work with elevator contractor on service of units and annual inspections. Maintain key inventory and manufacture replacement keys as needed. Perform snow removal from City buildings and administer 24-hour service to emergency operations buildings. Provide design and installation of new systems as well as daily monitoring of existing environmental control systems. Administer daily monitoring of building security systems. Service both Building Automation and Security Systems. Report to department directors of security violations. Review reports on building automation to maintain energy efficiencies. Work with Police department on approved clearances for employees. Create all new employee identification badges and replacements. Maintain and install video monitoring systems. Provide monthly inspections of dates on hand-held extinguishers. Provide replacements or refurbishments of outdated units. Inspect pump systems on a quartile rotation. Coordinate with outside source for certified inspections of range hoods and other systems.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Square Footage Serviced	1,733,465	1,777,577	2,232,500
HVAC Service Calls	315	1,330	1,397
Plumbing Service Calls	310	2,650	2,783
Electrical Service Calls	439	2,786	2,925
Building Maintenance Calls	1,598	8,286	8,700
Total Workorders Processed	2,733	16,650	17,483
City Labor Cost / Average Market Cost (per hour)	*	\$30.07/\$66.67	TBD

**Information not available*

**Construction
2017/18 Budget — \$522,151**

Provide new electrical services, wiring of structures, design, lighting, and remodel work. Complete HVAC installation of new package systems, chillers, boilers, duct systems, heat exchangers, cooling towers, and radiant heating systems. Complete structural work, erection of metal buildings, building of new work stations, construction of new work areas, concrete work, framing, drywall, floors, and finishes. Coordinate utility work (digging trenches, overhead services) and work with utility suppliers.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of construction projects	27	26	25

Architectural

2017/18 Budget — \$149,186

Provide complete sealed plan sets for new construction projects. Provide complete sealed plan sets for remodels. Coordinate with outside engineers for plan overlays. Monitor projects and progress. Maintain historical construction documents of City structures.

Custodial

2017/18 Budget — \$1,643,642

Provide daily service of occupied work areas including cleaning floors, emptying trash, dusting, vacuuming, and other needs as communicated. Monitor large common areas for floor maintenance and the need for stripping, waxing, buffing, and shampooing. Change lights afterhours to lessen impact to the public and staff. Create maintenance reports for Facilities department on items found during the course of performing regular duties.

Performance Measures/Indicators:

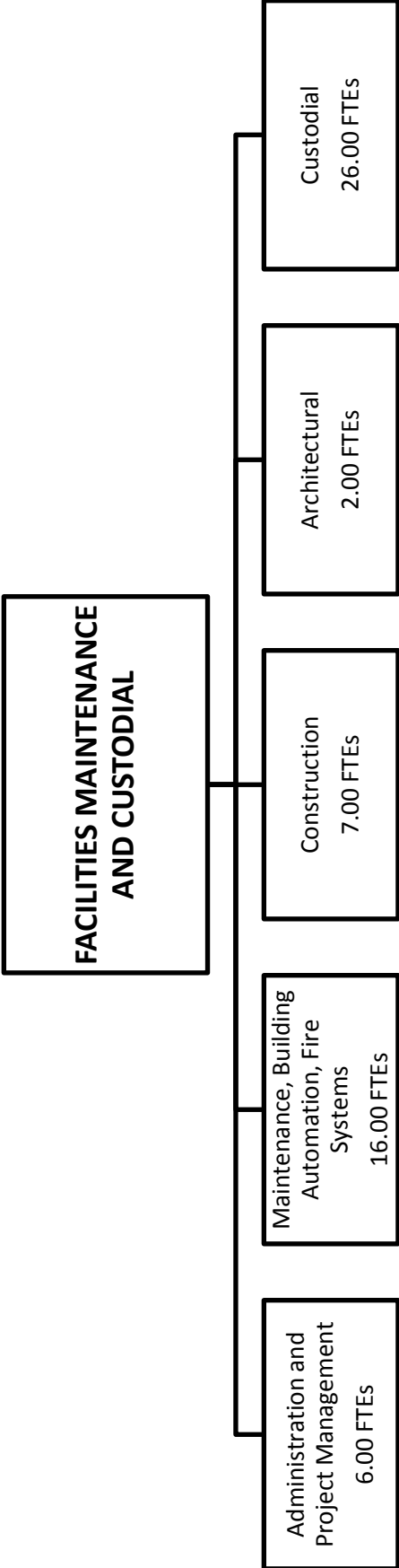
	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Square feet cleaned by each custodian each night (423,975 sq ft divided by 24 custodians)*	17,665	20,915	20,915
Square feet per hour cleaned by each custodian/Cost	2,208/\$20.86	2,208/\$21.29	2,614/\$17.98
Number of custodial calls	75	71	85

**2016/2017 square foot increase to 501,975 divided by 24 = 20,915*

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	54	52	57
Part-time Positions	0	0	0
Total Positions	54	52	57

**Total Facilities and Custodial Department 2017/2018 Budget –
\$3,956,023**



City of Amarillo

Department Staffing Report

Department: Custodial Services

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	TRD046	CUSTODIAN III	
1.00	TRD047	CUSTODIAN II	
23.00	TRD910	CUSTODIAN I	
26.00		Total Permanent Positions	
26.00		Total Department	1,062,811

Department: Facilities Maintenance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM060	FACILITIES & SPECIAL PROJECTS ADMINISTRATOR	
2.00	ADM061	ASSISTANT FACILITIES MANAGER	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
2.00	PRF060	FACILITIES COORDINATOR I	
1.00	PRF061	FACILITIES COORDINATOR II	
2.00	TEC107	SPECIAL PROJECTS MANAGER	
2.00	TEC115	BAS CONTROL TECHNICIAN	
1.00	TEC215	DESIGN TECHNICIAN II	
1.00	TRD060	ELECTRICIAN II	
11.00	TRD906	BUILDING MECHANIC III	
3.00	TRD915	ELECTRICIAN I	
3.00	TRD930	UTILITY WORKER	
31.00		Total Permanent Positions	
31.00		Total Department	1,868,499





(1315)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 389,936	\$ 409,440	\$ 499,694
Supplies	15,366	7,550	7,550
Contractual Services	534,506	519,605	590,125
Other Charges	6,588	5,955	5,713
Inter Reimbursements	(442)	(25,000)	-
Total Expenses	\$ 945,954	\$ 917,550	\$ 1,103,082

Mission

To promote and maintain excellence and efficiency in the accounting, budgeting, and reporting functions of the City.

Strategic Approach

The Finance Division is responsible for the administration of the City's financial activities as described in Article V., Section 27 of the City Charter and strives to fulfill the City Manager Initiative of **Best Practices**, as defined in the **BluePrint for Amarillo**, related to all financial matters.

The Finance department provides multiple programs each year including Finance Division administration, cash and debt management, financial reporting and budgeting, internal control, pension administration, fiscal agent services, and property tax analysis.

The Finance department will utilize funding for FY 2017/18 to ensure proper budgeting, accounting, and reporting of all City of Amarillo financial information in accordance with applicable accounting pronouncements, laws, and bond covenants. The funding will help maintain favorable bond ratings for the City of Amarillo, ensure proper internal controls are in place, and make sure all property taxes are correctly calculated and reported.

Programs

Finance Department Administration

2017/18 Budget — \$226,412

Provide management and oversight to the Accounting, Central Stores, Purchasing, Vital Statistics, Benefits, City Care Clinic, and Utility Billing divisions.

Preserve the safety and liquidity of City investments, while maximizing interest earnings. Monitor the City’s banking relationships to verify that the City is in compliance with all State regulations and ensure protection of City assets.

During FY 2015/16, the Finance department received certification from the Government Treasurer’s Organization of Texas (GTOT) on the City’s investment policy, which is in line with **Best Practices**. This was the first time the City participated in this certification program, which is good for two years.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Operating Costs Managed (millions)	\$65.7	\$60.3	\$62.5
Total Positions Managed	86	83	87
Public Funds Investment Act Compliance	100%	100%	100%
Quarterly Investment Reports Presented to Council	4/100%	4/100%	4/100%
GTOT Investment Policy Certification (years)	1	2	3

Debt Management
2017/18 Budget — \$23,523

Issue debt in such a fashion that both the citizens and bondholders are protected. Ensure all debt payments are made in a timely manner and in accordance with debt covenants.

Each year, the Finance department analyzes the debt per capita ratio in comparison to peer cities as part of **Best Practices**. This information is provided to Council and citizens for comparison purposes.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
GO Bonds (S&P)	AAA	AAA	AAA
Water & Sewer Revenue Bonds (S&P)	AAA	AAA	AAA
Water & Sewer Revenue Bonds (Moody’s)	Aa1	Aa1	Aa1
Drainage Utility Revenue Bonds (S&P)	AAA	AAA	AAA
HOT Revenue Bonds (S&P)	A+/Stable	A+/Stable	A+/Stable
Compliance with Bond Covenants	100%	100%	100%
Debt per Capita*	\$997.26	\$1,187.00	\$1,097.00
Amount of Debt Outstanding	\$269,267,071	\$306,475,876	\$285,916,831

**Excludes Water Authority Debt*

Financial Reporting and Budgeting
2017/18 Budget — \$220,531

Ensure timely, accurate reports are available to City departments and external users. Facilitate preparation of adopted budgets in accordance with State law. Submit Comprehensive Annual Financial Reports (CAFR), adopted budgets, and Popular Annual Financial Reports (PAFR) to the Government Finance Officers Association (GFOA) each year for formal review and certification in accordance with **Best Practices**. Establish and maintain an effective system of organizational internal control.

City policy is to maintain a 90-day operating reserve plus one year’s capital. The Finance department works with all departments to develop operating budgets to ensure compliance with this policy each year.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
GFOA Certificate of Achievement for Excellence in Financial Reporting (years)	35	36	37
GFOA Distinguished Budget Presentation (years)	24	25	26
GFOA Award of Outstanding Achievement in Popular Annual Financial Reporting (years)	6	7	8
Quarterly Financial Reporting to City Manager	New Measure	4/100%	4/100%
Monthly Budget vs. Actual Reporting to Audit Committee	New Measure	12/100%	12/100%
General Fund Reserves as % of Target	122%	105%	100%
Departmental Payroll & Cash Audits Completed	66/100%	66/100%	66/100%
Internal Control Issues Reported by External Auditors	0	0	0

**Pension Administration and Fiscal Agent Services
2017/18 Budget — \$117,616**

Administer the Amarillo Firemen’s Relief and Retirement Fund (AFRRF) and the Northwest Texas Healthcare System (NWTXHS) Pension Plan to provide benefits for both retirees and current employees.

Provide accounting and financial services for the Harrington Library Consortium, the Amarillo Chamber of Commerce and the Visitors Council, the Amarillo Potter Events Venue District, the Tax Increment Reinvestment Zone #1, the Amarillo Hospital District, and the Amarillo Economic Development Corporation.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Compliance with Pension Review Board Requirements:			
AFRRF	100%	100%	100%
NWTXHS Pension Plan	100%	100%	100%
Unmodified Audit Opinion for Outside Entities (COA is fiscal agent)	6/100%	6/100%	6/100%

**Property Taxes
2017/18 Budget — \$515,000**

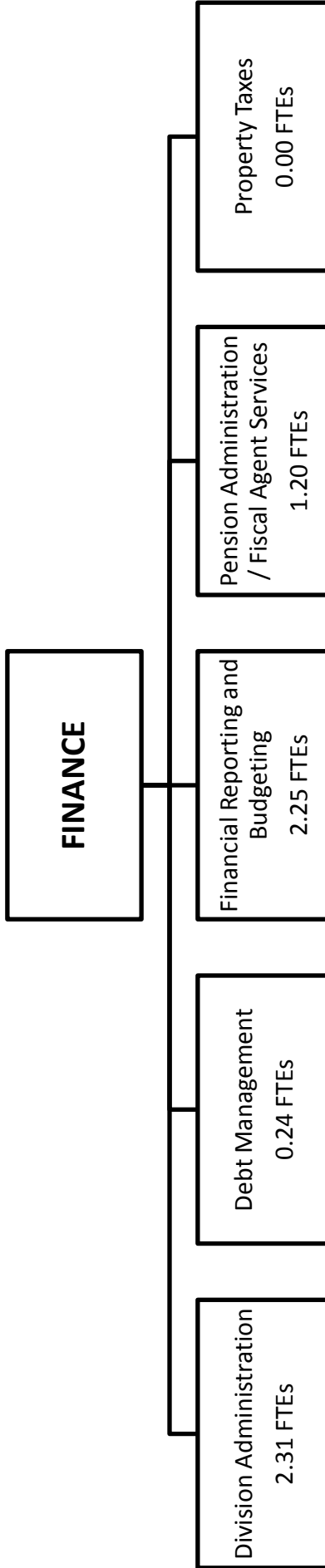
Responsible for the recording of property tax collections and all tax calculations as well as payment to the Potter Randall Appraisal District for assessment of the City’s property taxes.

Each year, the Finance department is responsible for compliance with all State public hearing and notice requirements, and compares the proposed property tax rate to peer cities for trends and information to relay to Council and citizens as part of **Best Practices**.

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	5	5	5
Part-time Positions	0	0	1
Total Positions	5	5	6

Total Finance Department 2017/18 Budget — \$1,103,082



City of Amarillo
Department Staffing Report

Department: Finance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM100	DIRECTOR OF FINANCE	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR947	ADMINISTRATIVE SPECIALIST I	
1.00	PRF100	INTERNAL AUDITOR	
1.00	PRF130	BUDGET ANALYST	
5.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL920	COLLEGE INTERN	
6.00		Total Department	499,694



(1320)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 960,841	\$ 1,073,856	\$ 973,574
Supplies	51,004	34,590	35,090
Contractual Services	167,454	171,228	171,596
Other Charges	9,547	9,655	8,433
Total Expenses	\$ 1,188,846	\$ 1,289,329	\$ 1,188,693

Mission

To maintain excellence and efficiency in the accounting functions of the City.

Strategic Approach

The Accounting department is responsible for maintaining a financial system that will accurately record all receipts and disbursements for the City of Amarillo, for providing timely reporting to individual departments, and for assisting departments in the preparation of the annual budget and in the preparation of the Comprehensive Annual Financial Report, while striving to fulfill the City Manager Initiative of **Best Practices** as defined in the **BluePrint for Amarillo**, related to all financial matters.

The Accounting department evaluates City policy pertaining to control of financial matters and auditing payments of vendors and contractors. In addition to performing the accounting and reporting functions for the City of Amarillo, the Accounting department provides accounting and reporting services for the Amarillo Economic Development Corporation, Amarillo Hospital District, Amarillo/Potter Events Venue District, Tax Increment Reinvestment Zone 1, Local Government Corporation, Amarillo Chamber of Commerce, and the Harrington Library Consortium.

Programs

Accounting Department Administration/Support

2017/18 Budget — \$190,191

Perform management of accountants and clerks to provide timely financial records of all deposits and disbursements for all departments of the City.

Financial Reporting and Budgeting

2017/18 Budget — \$344,721

Prepare monthly and quarterly financials for management and annual Comprehensive Annual Financial Report. Facilitate preparation of adopted budgets in accordance with State law; assist departments and management with budget preparation and analyses. Assist departments with financial oversight of all construction in progress, capital purchases, and capital asset financial presentation; maintain accurate financial information for all assets for all departments. Prepare grant billings and manage financial reporting of grants to federal and state agencies.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Individual Funds	108	110	110
Reporting entities	8	8	8
Quarterly interim financial statements reported timely after quarter-end	4	4	4
Single audit findings	1	0	0
GFOA Distinguished Budget Presentation (years)	24	25	26

Treasury Management

2017/18 Budget — \$546,799

Manage electronic payments, receipts, positive pay, stop payments, and monthly reconciliations. Manage all weekly payments to vendors and deposits to the City and ensure all cash receipts are recorded to the proper department.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Pool checks issued	21,259	19,000	19,000
Vendor ACH Payments	6,191	5,500	5,500
Procurement Card Transactions	28,250	30,000	30,000
Procurement Card Rebate	\$92,303	\$100,000	\$102,000
1099's issued	743	720	720

Payroll

2017/18 Budget — \$106,982

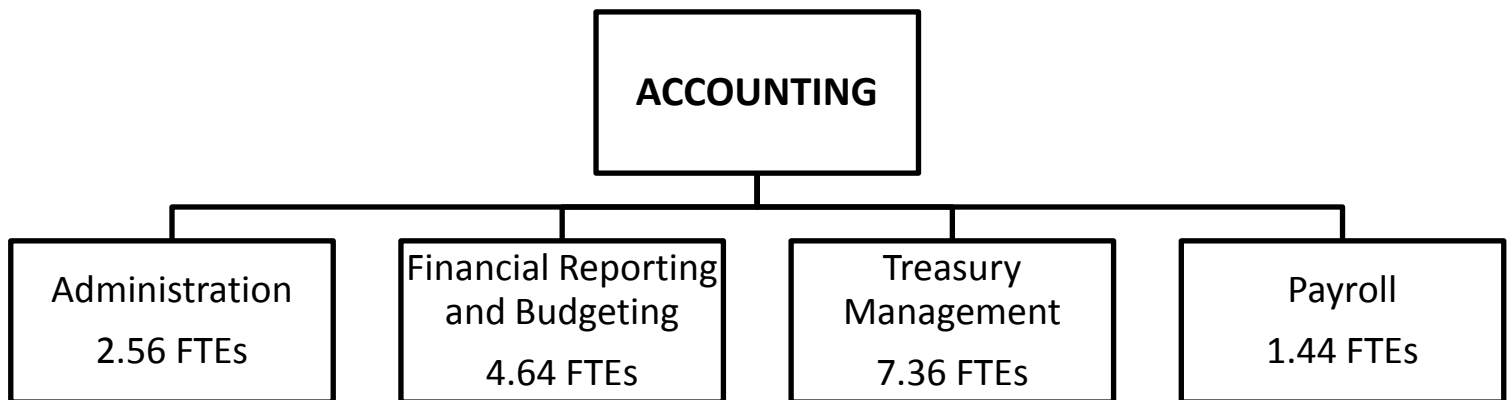
Process bi-weekly payroll and associated bi-weekly, monthly, and quarterly reports, as well as year-end earnings reporting forms.

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
W-2's issued	2,985	2,800	3,000
Payroll issued on time	100%	100%	100%
Payroll reports filed timely	100%	100%	100%

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	15	14	14
Part-time Positions	3	3	2
Total Positions	18	17	16

Total Accounting Department 2017/18 Budget — \$1,188,693



City of Amarillo
Department Staffing Report

Department: Accounting

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM120	CITY AUDITOR	
1.00	ADM121	ASSISTANT CITY AUDITOR	
1.00	CLR120	ACCOUNTING ASSISTANT	
1.00	CLR121	ACCOUNTS PAYABLE CLERK	
1.00	CLR135	COLLECTIONS CLERK I	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	PRF120	FINANCIAL ACCOUNTANT/GRANTS MANAGER	
1.00	PRF125	ACCOUNTANT I	
1.00	PRF126	ACCOUNTANT II	
2.00	PRF128	ACCOUNTANT III	
14.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL145	COLLECTIONS CLERK	
1.00	HRL941	ADMINISTRATIVE TECHNICIAN	
2.00		Total Part-Time Positions	
16.00		Total Department	973,574



(1325)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 517,376	\$ 547,160	\$ 548,326
Supplies	16,924	16,000	16,000
Contractual Services	44,356	31,617	31,617
Other Charges	6,159	7,601	7,635
Total Expenses	\$ 584,815	\$ 602,378	\$ 603,578

Mission

Purchase materials, services, supplies, and equipment for the City of Amarillo in accordance with the City Charter and Texas law.

Strategic Approach

Provide equal access to all vendors participating through competitive acquisition of goods and services. Conduct the procurement process in a manner that promotes and fosters public confidence in the integrity of the City's procurement procedures and protects the interest of the taxpayer without regard to any vendor or political pressures. Following the **Best Practices** in public procurement, department is responsible for the disposal of all City surplus equipment, to include police confiscated weapons, abandoned or stolen items, and capital equipment that has become surplus, obsolete, or inoperative.

The Purchasing division strives to fulfill the City Manager's **Best Practice** initiative, as outlined in the **BluePrint for Amarillo**, by evaluating processes and procedures in accordance with industry standards. Purchasing also helps other City departments fulfill Council priorities and other City Manager initiatives through assisting in proper procurement procedures.

Programs

Purchasing Division Administration and Support

2017/18 Budget — \$201,874

Oversee and manage the Purchasing division to ensure that the City is purchasing services and material in the correct manner. Support in entering new vendors; checking for required insurance; handing out bids and addendums; typing specifications; and making payment to vendors on purchase orders. Provide training for new credit card users and new purchasing request users, as well as training for employees on City Purchasing Manual changes. Provide additional training for vendors on how to conduct business with the City.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Vendor payments made in 30 days or less from invoice date	89%	90%	90%
Vendor payments processed	2,976	3,000	3,200
City employees trained	118	150	150
Vendor training opportunities	2	2	2
Updates/additions to vendor database	1,632	1,500	1,500
Specifications issued/updated	50	50	60
Renewal/new vendor insurance	1,380	1,500	1,500

City Procurement
2017/18 Budget — \$314,429

Responsible for working with other City departments to ensure the required info is entered correctly for the bid process. Submit bids to the public and answer any questions as needed.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Written Bids processed	384	400	400
Requests for Proposals	16	20	20
Purchase Orders processed	2,516	2,500	2,500
Annual Contracts processed	162	165	165
Percent spent locally	56%	60%	62%

Credit Card Administration
2017/18 Budget — \$17,069

Administer procurement card (P-Card) program for new cards, resolve issues with cards, and audit for spend.

Performance Measures/Indicators:

	2015/16 Actual	2015/16 Estimated	2016/17 Projected
City issued P-Cards	677	700	700
Amount spent on P-Cards	\$6,888,855	\$7,000,000	\$7,000,000
Average amount per P-Card transaction	\$237.09	\$233.00	\$233.00
P-Card transactions	29,056	30,000	30,000

Sale of Surplus/Seized Equipment and Goods
2017/18 Budget — \$9,812

Responsible for coordination of moving items to the auction building to sell and for resolution of issues during auctions.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Auction Revenues	\$741,911	\$800,000	\$800,000

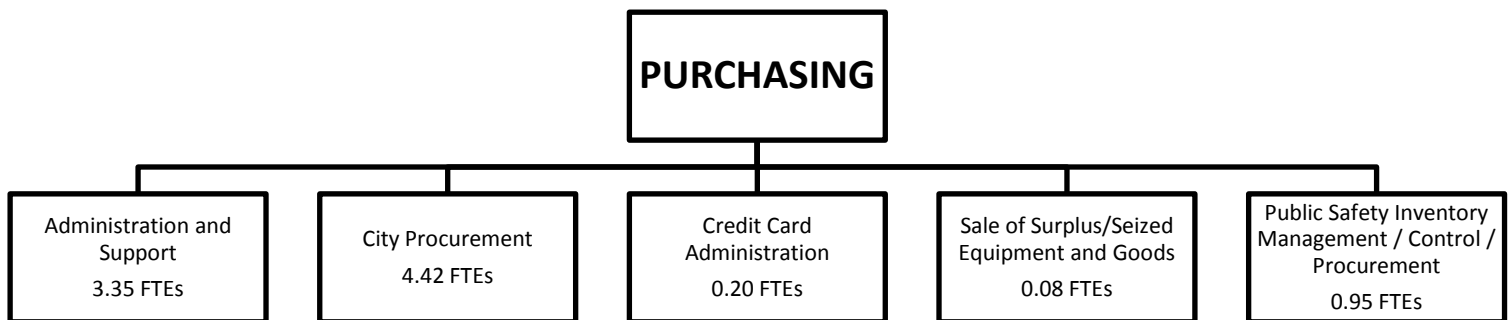
**Public Safety Inventory – Management/Control/Procurement
2017/18 Budget — \$60,394**

Responsible for inventory at the Police department and the daily purchasing of material and services. One Purchasing position is stationed at the Police department for this program.

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	8	8	8
Part-time Positions	1	1	1
Total Positions	9	9	9

Total Purchasing 2017/18 Budget — \$603,578



City of Amarillo
Department Staffing Report

Department: Purchasing

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM140	PURCHASING AGENT	
1.00	ADM141	ASSISTANT PURCHASING AGENT	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	CLR951	BUYER II	
1.00	CLR952	BUYER III	
1.00	CLR953	BUYER IV	
8.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL111	DATA ENTRY OPERATOR HOURLY	
9.00		Total Department	548,326



(1345)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 336,694	\$ 350,692	\$ 349,342
Supplies	4,606	4,500	4,500
Contractual Services	18,058	18,058	18,058
Other Charges	(767)	6,370	5,088
Program Expenses	(473)	-	-
Total Expenses	\$ 358,118	\$ 379,620	\$ 376,988

Mission

Maintain an accurate and timely inventory of warehouse stock items in order to provide the best customer service to user departments with the utmost professionalism, while carrying out best practices initiatives for the City of Amarillo.

Strategic Approach

Provide **Best Practices** in the operation of the warehouse by keeping inventory at a level that will adequately serve the needs of City departments without accumulating overstocks, timely evaluating all new stock requests based on the cost of holding the item in inventory, and executing all transactions promptly and accurately so that inventory records are current and accurate. Utilize an online inventory system to maximize transactions and records accurately and efficiently and to reduce the amount of time it takes to physically retrieve a part from stock by providing a product description, bin location, and the number of items that are currently in stock.

Programs

Central Stores Department Administration/Support

2017/18 Budget — \$63,019

Oversee and manage the Central Stores operation to ensure City departments are receiving their repair supplies and parts to maximize efficiency and productivity.

Inventory Management and Control

2017/18 Budget — \$64,843

Maintain a stock inventory level that will adequately serve the needs of the City without accumulating overstocks, and record all inventory actions with accuracy to maintain an inventory with minimal variances. The decrease in Stock Item Value is due to the hiring of Napa to manage the Municipal Fleet's Inventory.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Stock Item Value	\$1,728,832	\$1,500,000	\$1,000,000
Items in Inventory	3,200	3,300	2,000
Stock Issues	\$2,615,405	\$3,200,000	\$2,500,000
Inventory Turns	2.60%	2.80%	2.50%
Emergency Stock	7.00%	8.00%	12.00%
Backorder fill rate average days	2	2	2

Counter Sales

2017/18 Budget — \$186,045

Monitor and manage all counter sales to identify the number of material tickets issued at the counter, material tickets issued via work orders, average value per ticket issued, first fill rate percentage on tickets issued, and the average days for the backorder fill rate.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Material Tickets issued at counter	9,101	9,500	9,200
Material Tickets issued by Work Order	8,029	8,200	1,000
Average Value per Ticket	\$172.38	\$170.00	\$180.00
First fill rate on tickets issued	95%	95%	95%

Mail Pickup and Delivery

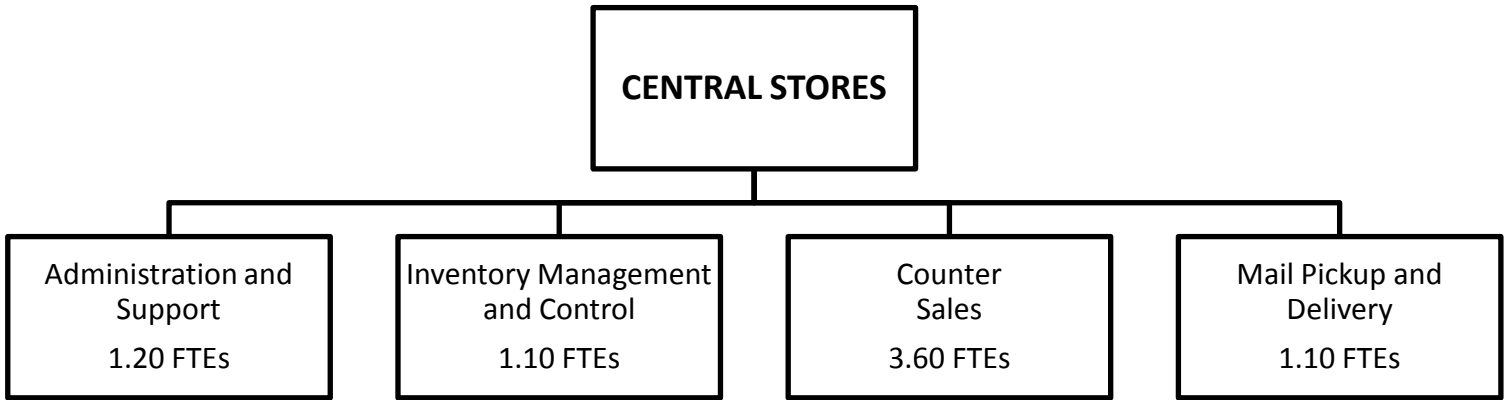
2017/18 Budget — \$63,081

Deliver mail to all City departments twice a day in a timely manner. Also, resolve any issues a department may have regarding the delivery of mail.

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	7	7	7
Part-time Positions	1	0	0
Total Positions	8	7	7

Total Central Stores 2017/18 Budget — \$376,988



City of Amarillo
Department Staffing Report

Department: Central Stores

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM160	CENTRAL STORES SUPERINTENDENT	
1.00	CLR166	INVENTORY CLERK	
4.00	CLR167	STORE CLERK	
1.00	CLR955	DELIVERY DRIVER	
7.00		Total Permanent Positions	
7.00		Total Department	349,342



(1350)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ -	\$ 902,971	\$ 2,155,300
Other Charges	3,775,895	3,911,465	3,990,781
Operating Transfers	12,096,776	7,139,291	4,647,624
Total Expenses	\$ 15,872,671	\$ 11,953,727	\$ 10,793,705

Mission

To facilitate all inter-fund transfers to and from the General Fund, to account for Information Technology charges to the General Fund, and to budget for personnel adjustments for the General Fund.

Strategic Approach

The General Fund Transfers department is only used for financial reporting and budgeting purposes. This department accounts for expenditures/revenue that applies to the General Fund as a whole.

Programs

Inter-fund Transfers

2017/18 Budget — \$8,638,405

Includes funding for inter-fund transfers to and from the General Fund, including the transfer of excess hotel/motel tax to the Civic Center Improvement Fund, the transfer of funding for the Street Improvement Fund, and the transfer of funding for the Solid Waste Disposal Improvement Fund. Administrative costs reimbursable to the Information Technology Fund are also included in this program.

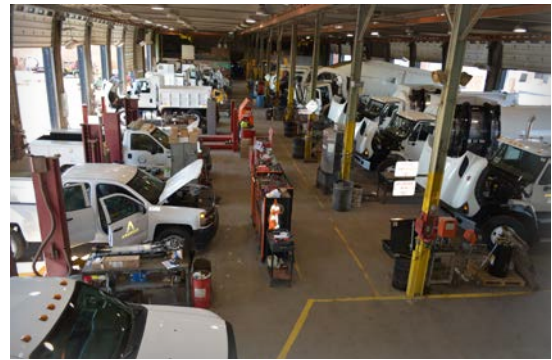
Personnel Adjustments

2017/18 Budget — \$2,155,300

Includes budgeted personnel adjustments for the General Fund. After the budget is approved each year, these budgeted amounts are allocated out to the General Fund departments, causing this amount to fluctuate each year.

Total General Fund Transfers 2017/18 Budget — \$10,793,705





(6100)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 2,227,796	\$ 2,791,928	\$ 3,013,603
Supplies	5,315,024	6,146,233	6,146,233
Contractual Services	118,878	139,763	504,002
Other Charges	7,247,393	7,489,052	8,054,274
Capital Outlay	9,880,940	6,615,000	7,500,000
Debt Service	29,463	34,638	25,538
Inter Reimbursements	(1,152,690)	(1,480,000)	(1,480,000)
Total Expenses	\$ 23,666,804	\$ 21,736,614	\$ 23,763,650

Mission

Fleet Services is a team of professionals dedicated to enhancing City services by providing departments with safe and effective vehicles and equipment. Fleet Services ensures the responsible use of tax dollars by managing the acquisition, maintenance and disposal of the City's fleet in the most cost-effective manner possible.

Fleet Services is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment down-time and the interruption of City services to Amarillo citizens.

The department believes that training is a cornerstone to providing quality service to customers. Fleet Services is committed to providing employees with the opportunities necessary to develop and enhance skills and workmanship.

Fleet Services is a team where the belief that working together to meet the challenges faced on a day-to-day basis will result in the best service for customers and citizens.

The department takes pride in the work completed and is dedicated to providing its best effort for the citizens of Amarillo.

Strategic Approach

Fleet Services strives to fulfill its mission through a service delivery approach that ensures Fleet departments are adequately supported to provide multiple services to the citizens of Amarillo. The majority of Fleet maintenance is performed in-house. Outsource services are used where appropriate. The department's initiative to support the long-term plan for **Infrastructure** is based on **Best Practices** in fleet management. Following these **Best Practice** methods allows the customer base (City departments) to meet the **BluePrint for Amarillo** program.

Fleet Services is working toward certification through the American Public Works Association (APWA) as a **Best Practices** department, and is using APWA's "Public Works Management Practices Manual, 8th Edition."

Programs

Fleet Services Administration/Support

2017/18 Budget — \$902,923

Provide oversight and management of multi-function fleet operation.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Contract Management	6	5	4
Bid Evaluation/Recommendation	15	17	20
Equip Spec New/Revised	65	12	15
Safety Meetings	12	12	12
Staffing 50FTE	46	45	45
Training: ASE, TIA, Succession	15	42	30
Technical Training, Amarillo College	0	2	2

Fleet Fueling Services

2017/18 Budget — \$1,805,844

Provide fuel for all City equipment. Maintain a four-week inventory in case of weather, shortages and delivery issues. Follow the Texas Commission on Environmental Quality (TCEQ) operator and compliance regulations. Fuel deliveries.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Fueling services			
Diesel (gallons)	650,223	665,000	680,000
Unleaded (gallons)	474,006	490,000	500,000
Fuel Delivery Request	49	55	60

Fleet Preventative Maintenance

2017/18 Budget — \$1,805,844

All fleet equipment is on lube service/preventative maintenance schedules.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Lube/Preventative Maintenances Completed	4,176	4,300	4,400
Daily Workorder Completion	98%	98%	100%

Fleet Tire Service

2017/18 Budget — \$1,354,383

Fleet maintains all tires for the city. Replacements, repairs and service calls. Fleet has an in-house certified Tire Industry Association (TIA) trainer. All employees in Tire Service are nationally certified through TIA.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Tire Replacements	1,630	1,450	1,400
Workorder Tire Operations	2,099	1,800	1,800
Daily Workorder Completion	96%	95%	100%

Fleet Maintenance and Repair

2017/18 Budget — \$3,160,227

Shop operations provides full repair of all equipment. Technicians are Automotive Service Excellence (ASE) certified.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Shop Floor Work Orders	13,852	14,500	15,000
Daily Work Order Completion	93%	86%	95%
Daily Fleet Availability	93%	96%	98%

Winter Weather Operations

2017/18 Budget — \$0

Fleet provides support to all departments. Shop is manned for the duration of any weather-related event. Budget impact is minimal due to severe events being infrequent. Efficiency data is not collected for this program. All requests are performed immediately with minimal down-time to departments.

Fleet Replacement

2017/18 Budget — \$14,734,429

Administration of replacement program, specification writing, bid evaluation, prepares new equipment and disposes of old equipment. Falls under Administrative & Support (61110)

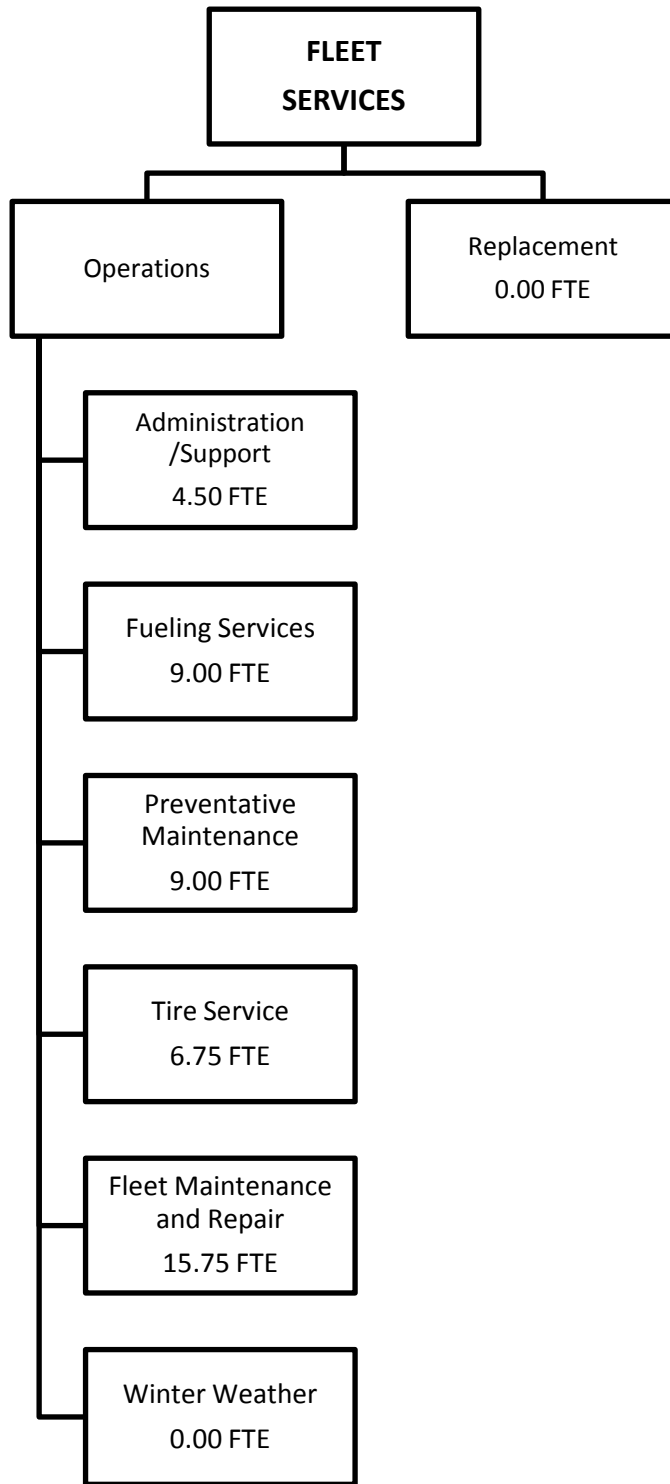
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Bids Processed	13	16	17
Specification Issue/Revision	65	23	15
Vehicles Purchased/Make Ready	175	147	225
Vehicle Additions to Fleet	51	14	15
Fleet Size – Assets	1,197	1,211	1,226
Fleet Cost Plus Additions	\$7,025,500	\$6,826,800.00	\$8,700,000

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	50	45	45
Part-time Positions	0	0	0
Total Positions	50	45	45

**Total Fleet Services Department 2017/18 Budget —
\$23,763,650**



City of Amarillo

Department Staffing Report

Department: Fleet Services Operations

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM230	SHOP SUPERINTENDENT	
1.00	ADM231	ASSISTANT SHOP SUPERINTENDENT	
1.00	CLR230	SERVICE WRITER	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	TRD232	SENIOR WELDER	
1.00	TRD233	PAINTER AND BODY REPAIRER	
33.00	TRD605	FLEET MECHANIC II	
4.00	TRD610	FLEET SUPERVISOR II	
1.00	TRD910	CUSTODIAN I	
45.00		Total Permanent Positions	
45.00		Total Department	3,013,603



(6200)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personal Services	\$ 3,019,062	\$ 3,087,158	\$ 2,557,660
Supplies	386,464	194,600	272,442
Contractual Services	1,606,600	2,202,339	2,405,839
Other Charges	716,776	833,375	646,934
Capital Outlay	17,095	511,900	770,000
Inter Reimbursements	-	-	(110,900)
Total Expenses	\$ 5,745,997	\$ 6,829,372	\$ 6,541,975

Mission

Identify, procure, implement, and support the highest value technologies and services for the City of Amarillo, its citizens and employees. Innovate new methods of better serving the community through the use of technology.

Strategic Approach

The City of Amarillo IT strategy is firmly rooted in the application of Blueprint Amarillo, City Council initiatives, City Manager initiatives, and best practices to every aspect of the IT mission. In the contemporary digital age, IT and the technology infrastructure are the innovation engine for local governments to better serve citizens efficiently and effectively with transparency, collaboration, and increased citizen involvement. In its current state, IT cannot adequately support the needs of the city or the initiatives of City Council and the City Manager.

To better meet the stated mission, The City of Amarillo IT Division is executing a long-term infrastructure plan to migrate to an “Enterprise IT as a service” model of operation. That model is based and measured by industry best practices on the principles of stability, security, efficiency, and agility. As a first step in that direction IT reorganized staff to align with the programs created in this document, and established dedicated business relationship managers for each department in the city.

IT began the Long-term plan for architecture last year by meeting with every department head and issuing a survey for all city employees on their perception of the IT Division and its ability to meet technology needs. A few strong trends emerged. Poor connectivity, outdated office applications, underpowered end user equipment, technical knowledge of IT staff, and inability for IT to quickly and efficiently manage projects or resolve issues were among the greatest concerns of departments and end users. The budget and programs proposed are focused on addressing these fundamentals. In concert with addressing fundamentals, IT will build an open source environment for innovation and realign the

existing Enterprise Architecture team to effectively meet present needs as well as innovate for the future.

This year IT must address the lack of capital in the budget. For several years IT has cannibalized capital funds to support a level of operating expense that is greater than what the IT budget can support. The lack of capital funding for maintenance of infrastructure and applications has resulted in massive technical debt, poor security, inefficient operations, and very little progress. Three critical actions will be taken to correct the imbalance in the budget. First, the print shop will be separated from the general IT budget and rates adjusted to become self-supporting. Closing the print shop is not an option as they provide services city wide, often at less than a tenth of the cost of an external vendor. The print shop will be cost neutral. Second, IT will reduce staff (primarily by eliminating a layer of management) and move the recovered operating cost into capital. Third, the additional capital will be used to consolidate services into a virtualized environment that will greatly increase efficiency and decrease operational overhead. We believe that with a consolidated architecture and adequate toolset in place, IT will be able to move focus to open source and innovative options to control cost and deliver outstanding support for the needs of today and the innovations for the future.

Programs

Enterprise Services (ES)

2017/18 Budget — \$6,060,290

Purpose: Provide shared services and infrastructure to enable all departments

ES: End User Support

Purpose: Insure all end users get maximum benefit from technical resources provided

Focus: Standard operating procedures, training, toolset

Best Practice: ITIL

Initiatives: Long-term plan for Architecture, Best Practices, Technology Review

ES: Cyber Security

Purpose: Insure safe delivery of IT services regardless of application or user context

Focus: User and Application based security architecture

Best Practice: NIST, PCI, HPPA, CJIS

Initiatives: Long-term plan for Architecture, Best Practices, Technology Review

ES: GIS

Purpose: GIS services for all city departments

Focus: Enterprise roadmap for GIS

Best Practice: To be determined

Initiatives: Long-term plan for Architecture, Best Practices, Technology Review

ES: IT Operations

Purpose: Insure efficient and stable operation of IT

Focus: Standards, Policy, Procedure, IT portal, website, open government/311, toolset

Best Practice: ITIL, PMI, Agile

Initiatives: Long-term plan for Architecture, Best Practices, Technology Review

ES: IT Engineering

Purpose: Design, implement, maintain all IT architecture.

Focus: datacenter consolidation, O365, connectivity, mobility, performance monitoring

Best Practice: ITIL, PMI, Agile

Initiatives: Long-term plan for Architecture, Best Practices, Technology Review

ES: Government Continuity

Purpose: Enable operation of critical city functions and recovery of data in the event of catastrophic loss of downtown facilities

Focus: Disaster recovery center connectivity and architecture, application and data replication

Best Practice: NIST, PCI, HPPA, CJIS

Initiatives: Long-term plan for Architecture, Best Practices, Technology Review

ES: Enterprise Applications

Purpose: Support applications utilized across multiple departments via commercial or open source software solutions

Focus: Hansen replacement, Agile, Open Source, SDLC

Performance Measures/Indicators:

	2016/17 Estimated	2017/18 Projected
IT Support		
Workload		
Ticket Count	No Data	8,633
Users Supported	No Data	1,626
Performance		
Avg Time to Resolution	No Data	51:01
Time to Response	No Data	14:16
Cost per Citizen	\$5.40	\$3.92
Cybersecurity		
Workload		
Number of Incidents	No Data	55
Number of Tickets	No Data	42
Performance		
Preventions	No Data	330,168
Time to Resolution	No Data	4hours
Cost per Citizen	\$2.53	\$1.89
IT Engineering		
Workload		
Departments Supported	No Data	49
Applications Supported	No Data	System installed/ collecting data
Systems Supported	No Data	System installed/ collecting data
Processes Supported	No Data	System installed/ collecting data
Users Supported	No Data	1626
Performance	No Data	
System Uptime	No Data	99.97%
Time to Resolution	No Data	32:14
Time to Recovery	No Data	29:18
Project Efficiency	No Data	Toolset in progress
Cost per Citizen	\$3.19	\$3.64

Public Safety

2017/18 Budget — \$321,685

Purpose: Provide technology systems and support to enable all departments to most effectively meet their mission.

Focus: webRMS, Consolidation, Mobile

Best Practice: ITIL, PMI, CJIS, NIST

Initiatives: Long-term plan for Architecture, Best Practices, Technology Review

Performance Measures/Indicators:

	2016/17 Estimated	2017/18 Projected
Workload		
Metrics Ticket Count	No Data	System installed/ collecting data
Users Supported	No Data	~500
Units Supported	No Data	300
Systems Supported	No Data	~700
Performance		
Availability	No Data	System installed/ collecting data
Time to Response	No Data	System installed/ collecting data
Time to Resolution	No Data	System installed/ collecting data
Cost per Citizen	\$1.24	\$1.56

Print

2017/18 Budget — \$160,000

Purpose: Provide print services to all departments of the city at reduced cost.

Focus: Self-funding

Best Practice: *To be determined*

Initiatives: Long-term plan for Architecture

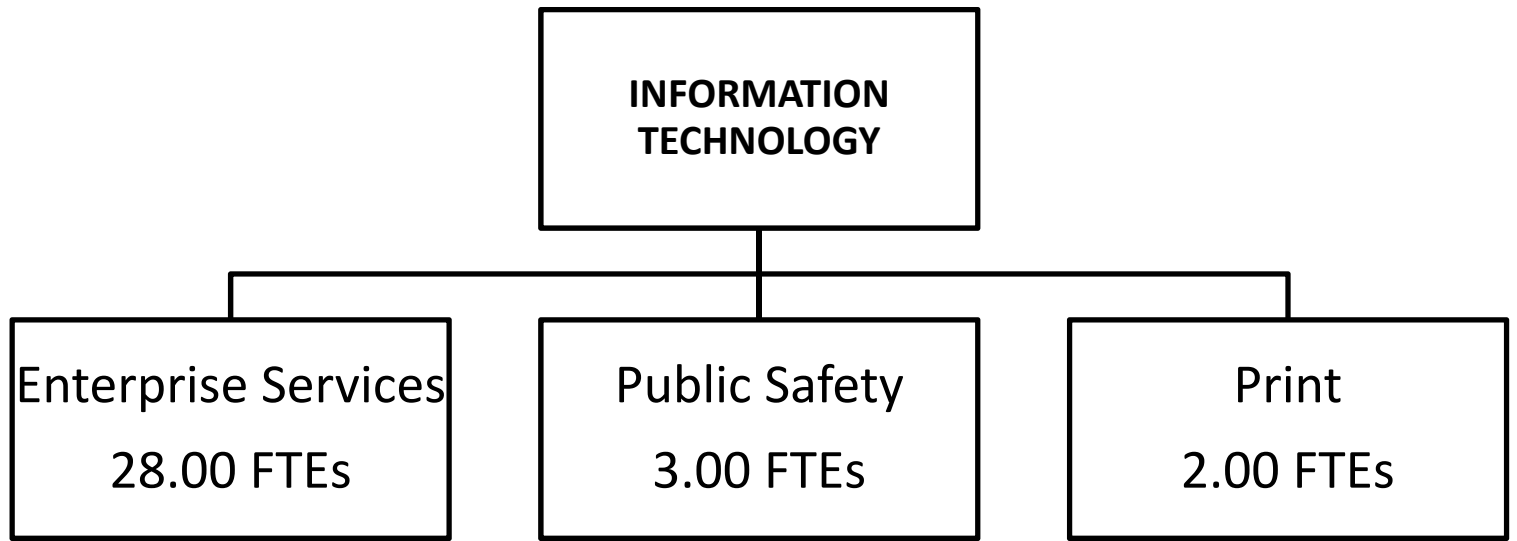
Performance Measures/Indicators:

	2016/17 Estimated	2017/18 Projected
Workload		
Jobs (by type)	No Data	3,200,000

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	37	39	30
Part-time Positions	3	3	3
Total Positions	40	42	33

Total IT Department 2017/18 Budget — \$6,541,975



City of Amarillo
Department Staffing Report

Department: IT Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	ADM131	INFORMATION TECHNOLOGY ASSISTANT DIRECTOR	
1.00	ADM137	INFORMATION SERVICES DIRECTOR	
1.00	CLR080	ADMINISTRATIVE SPECIALIST II	
4.00		Total Permanent Positions	
4.00		Total Department	575,933

Department: IT Enterprise Applications

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM125	ENTERPRISE APPLICATION MANAGER	
1.00	TEC142	APPLICATION SPECIALIST III	
5.00	TEC145	IT DEVELOPER III	
1.00	TEC148	DATABASE ADMINISTRATOR III	
8.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL121	IT GENERALIST - HRLY	
9.00		Total Department	737,973

Department: IT Support

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
5.00	TEC126	IT SUPPORT SPECIALIST IV	
5.00		Total Department	310,989

City of Amarillo
Department Staffing Report

Department: IT Print Services

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR850	PRINT SHOP SUPERVISOR	
1.00	TEC853	PRINT SHOP TECHNICIAN III	
2.00		Total Permanent Positions	
2.00		Total Department	98,616

Department: IT GIS

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	TEC173	GIS ADMINISTRATOR II	
1.00		Total Department	82,632

Department: IT Public Safety

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM127	IT PUBLIC SAFETY MANAGER	
1.00	TEC176	PUBLIC SAFETY TECHNICIAN III	
1.00	TEC178	CAD ADMINISTRATOR	
3.00		Total Permanent Positions	
3.00		Total Department	251,693

City of Amarillo
Department Staffing Report

Department: IT Infrastructure

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
4.00	TEC134	INFRASTRUCTURE ENGINEER III	
Part-Time Positions			
1.00	HRL121	IT GENERALIST - HRLY	
5.00		Total Department	346,187

Department: IT Telecom

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	CLR053	311 CUSTOMER SERVICE REP II	
1.00	CLR055	311 CUSTOMER SERVICE SUPERV	
3.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL053	PBX OPERATOR	
4.00		Total Department	154,126





(1120, 6300)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 445,141	\$ 366,463	\$ 370,107
Supplies	769,106	647,827	676,827
Contractual Services	180,197	333,604	254,929
Other Charges	5,319,411	4,492,078	4,391,022
Total Expenses	\$ 6,713,855	\$ 5,839,972	\$ 5,692,885

Mission

Risk Management provides accurate and timely recordings of losses incurred from City operations and reports these losses to appropriate outside service agencies. The division assists all levels of management and employees to maintain safety programs and practices that will ensure the safe and effective completion of City services and reduce accidents and injuries. Risk Management seeks the best possible coverage for insurance needs verses self-insurance. The division maintains high standards of compliance with the state of Texas requirements by paying medical bills on time and accurately reporting information to the state. Risk Management also provides City departments with cost-effective self-insurance benefits.

Strategic Approach

The Risk Management division is a support service to all City departments for the coordination and the administration of various claims generated from City operations. This includes workers' compensation, auto liability, general liability, and City property damage claims. This service also includes assistance with incident investigations, in-service safety training programs, administering safety programs and policies, and developing and revising safety programs as needed. Risk Management also assists the Finance department in evaluating current insurance needs throughout the City. Existing policies are evaluated for coverage options and renewed as needed.

The Risk Management Fund (also known as the Self-Insurance Fund) provides coverage for most of the City's exposures including general liability, workers' compensation, employer's liability, police officer liability, public official liability, auto liability, and auto physical damage. The Risk Management Fund purchases property insurance (including boiler and machinery), police office liability, and malpractice insurance for our clinic; it also carries excess workers' compensation insurance. The City generally has very high deductibles or self-insurance reserves with purchased coverage. State law protects the City

with an overall liability limit of \$250,000 per occurrence; therefore, the City has not purchased excess coverage for auto or general liability.

In line with the City Manager’s initiative of **Best Practices** outlined in the **BluePrint for Amarillo**, the Risk Management Fund seeks to analyze all departments' policies and functions to better utilize loss prevention techniques as an everyday departmental function. **Safety** is included in the City Manager’s initiatives as a priority to reduce expenditures for injuries, property damages, and liability that directly affects the City’s available funds. An effective and **Best Practice** Safety Management System is vital to reduce these expenditures. While **Safety** programs have predictable costs, claims losses do not. Claims costs can fluctuate a high degree from year-to-year due to large, sometimes catastrophic, losses. The budget for the following programs is based on averages and trends in each area over a period of time.

Programs

Claims Management

2017/18 Budget — \$306,437

Risk Management maintains accurate and informative claim files on City losses, monitors progress, and coordinates reasonable settlements. This program summarizes and analyzes accident history and losses for trends and effectively implements loss control measures; analyzes all departments' policies and strives to better utilize loss prevention techniques as an everyday departmental function; and analyzes all insurance policies for effective coverage and policy terms, thus reducing the risk of large shock losses.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Claims Processed	706	626	381*

**There is a reduction in projected claims processed due to the start of a third party administrator service handling workers’ compensation claims as of June 2017. Existing claims (prior to June) will continue to be processed by Risk Management.*

Self-Insurance General

2017/18 Budget — \$579,139

Risk Management transitioned workers’ compensation claims handling to a third party administrator in June 2017 for all injuries that occur on or after 06/12/2017. This change is anticipated to reduce workers’ compensation claims costs by better utilizing network savings and applying best practices to more effectively provide cost control measures. Also responsible for the City’s **Safety** programs.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Safety Footwear Purchased	673	760	760
Safety Eyewear Purchased	25	35	30
Employees Trained:			
CPR-First Aid-AED	25	80	100
HazCom	0	25	80
Forklift Training	48	75	75
Job Safety Observation	40	45	50

(continued)	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Incident Investigation	41	44	55
12 Codes of Safe Practice	440	1,800*	440
Dept Stretching Programs	2	6	8
DOT Drug and Alcohol Testing*	140	95**	95

* During 2017, all City employees were retrained on this subject as a refresher.

**Starting 2016, minimum testing percentages were reduced by federal rules.

Unemployment Claims

2017/18 Budget — \$75,256

The City is self-insured for unemployment claims. Risk Management found that changing regulations forced employers to provide a high level of representation and cooperation with the state. As a result, Risk Management partnered with Equifax Workforce Solutions for several services including representation at hearings at all levels, preparation of cases and responses of complex employment actions with the state. These claims are handled by the **Human Resources department**.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Numbers of cases	47	40	45
Percentage of positive outcome	100%	100%	100%

Fire and Extended Coverage

2017/18 Budget — \$722,991

The City has purchased a Property Insurance policy that covers all of the City's property. Recently, Risk Management renewed the insurance through Affiliated Factory Mutual Insurance with some minor changes. Effective in July 2017, there is now a 1% wind and hail deductible per location. The City has experienced losses of \$3.1 million in the last 3 years and the City was responsible for only \$500,000 in deductibles. For losses less than the deductible, the claims are handled in-house in the Risk Management division as property loss occurrences.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Claims Processed	75	80	75
Premium for Property Policy	\$477,492	\$650,000	\$650,000
Other Property losses	\$150,000	\$200,00	\$150,000

Workers Compensation

2017/18 Budget — \$2,496,586

This program grows and sustains the City's Safety Management System, which emphasizes an improved **Safety** culture and reduced incidents and injuries; it also provides the cultural support needed for a **Best Practice** Safety Management System. A workplace **Safety** program reduces the risks of injuries,

illnesses, and fatalities. A **Safety** program also results in cost savings in numerous areas, including lower workers' compensation costs and overall medical expenses, fewer lost work days, a reduction in the costs to train replacement employees, and a reduction in impact on crew workload related to overtime and downtime caused by injuries and property damage. A work environment with a strong **Safety** culture prevents accidents, which results in improved productivity and employee satisfaction.

The Injury Incident Rate is the number of injuries per 100 full-time employees; the average for Public Administration is 7.9 as provided by North American Industry Classification System (NAICS), 2014. The City Manager has listed **Safety** as a priority in order to address the City's incident rate.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Claims Paid	\$544,367	\$650,000	\$650,000
Number of Injuries	408	400	390
Average Cost per Injury	\$2,261	\$2,100	\$2,000
Medical Bills Paid Timely	98%	99%	99%
Injury Incident Rate	14.0	14.0	13.0
Total claims paid for all years during current year	\$2,398,166	\$2,300,000	\$2,000,000

General Liability

2017/18 Budget — \$443,238

General Liability is liability to a third party for the City's negligence that does not arise from the use of a City motor vehicle. Examples would be City employees digging to repair a water main and accidentally cutting some other service line, someone slipping and falling in one our City buildings, or a sewer backing up into a citizen's home.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Claims Paid	\$79,000	\$89,000	\$80,000
Average Cost per Claim	\$2,000	\$2,200	\$2,000

Police Professional (Law Enforcement Liability)

2017/18 Budget — \$176,155

The City has had law enforcement liability coverage for 6 years. This is a policy with high limits for issues surrounding claims for personal injury and property damages from Police actions. Due to the national litigation and claims trends, it is vital to keep this coverage for protection of the self-insurance fund.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of claims	5	4	4
Cost per claim	\$500	\$500	\$500

Auto Liability and Physical Damage

2017/18 Budget — \$893,083

This portion of the self-insurance fund covers all losses to City motor vehicles, including City property damage, City comprehensive damage, City liability for personal injury, and property damages to a third party. All claims are handled by the Risk Management division.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Claims Paid	\$379,787	\$400,000	\$390,000
Average Cost per Incident	\$1,337	\$1,400	\$1,400

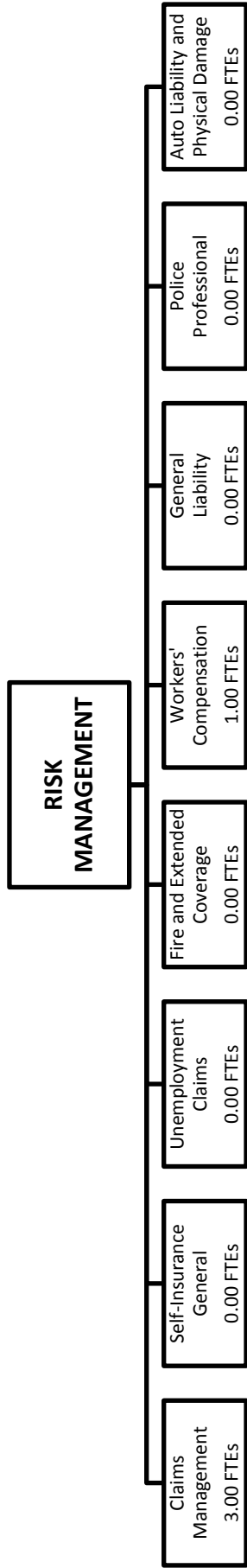
Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	5	4	4
Part-time Positions	0	0	0
Total Positions	5	4	4

2016/17 Expenditures by Funding Source

General Fund	\$	306,437
Self-Insurance Fund	\$	5,386,448

Total Risk Management and Self-Insurance Fund 2017/18 Budget — \$5,692,885



City of Amarillo
Department Staffing Report

Department: Risk Management

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM135	RISK MANAGEMENT DIRECTOR	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT610	CLAIMS ADMINISTRATOR	
3.00		Total Permanent Positions	
3.00		Total Department	267,946

Department: Workers Compensation

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	PRF160	SAFETY COORDINATOR	
1.00		Total Department	102,161





(1340, 6400, 6500)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 812,047	\$ 747,667	\$ 567,886
Supplies	103,870	114,700	94,700
Contractual Services	1,344,430	1,477,190	2,193,811
Other Charges	21,689,597	21,199,062	21,257,843
Total Expenses	\$ 23,949,944	\$ 23,538,619	\$ 24,114,240

Mission

The City of Amarillo Benefits Administration provides quality benefits to employees in a cost effective manner for both the employee and employer.

Strategic Approach

The Benefits Administration department is responsible for the management of the City's health-related and life benefits. Also under supervision of the department are the City's Employee Health Insurance Fund, Wellness Clinic, and Flexible Spending Fund.

In order to operate parallel within the **BluePrint for Amarillo** directive, the Benefits Administration department utilizes third-party administrators for the delivery of each benefit. By using third-party administrators, the City can ensure the use of **Best Practices**, appropriate **Contract Management** of vendors, and provide access to modern **Technological Services** for participating members.

Programs

Benefits Administration

2017/18 Budget — \$263,288

Responsible for the administration of all benefit plans, employee health and wellness clinic, and wellness program.

Responsible for the provision of vision benefits to participating employees/retirees and their enrolled dependents. This plan is fully insured and funded by participating employee premiums.

Responsible for the provision of life insurance benefits to participating employees/retirees and their enrolled dependents. The City's portion for basic employee life is budgeted in each department. All other plan options are fully funded by participating employee premiums.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Overdue balance for retiree or COBRA (notification within 60 days)	*	2.2%	< 2%
Termination of overdue balance will occur within 65 days of last payment	*	0 ¹	98%
Surveys for Benefits department will indicate overall positive response	*	80%	80%
Member satisfaction surveys will be performed on an annual basis for each program	*	100%	100%
Annual Audit of enrollment records will indicate correct entry into all systems	*	99.2%	95%
Annual Audit of COBRA enrollment records will indicate notification being sent within 14 days of employee termination	*	98%	98%
Hourly employees who are reported as eligible for health benefits due to hours worked will be offered coverage within 60 days of notification	0 ²	100%	100%
Quarterly (4 meetings) meetings with medical, dental, and pharmacy vendor will occur	4	4	4
Survey reports will be presented to the insurance committee and made available to executive staff	50%	100%	100%
Vision Plan:			
Total enrolled	1,727	1,121	1,121
Retirees enrolled	0 ³	0	0
COBRA enrolled	1	1	1
Total lives covered	*	2,060	2,060
Surveys for vision plan will indicate overall positive response	*	80%	80%
Life Insurance Plan:			
Basic Life Only	*	456	459
Supplement Plan I	*	1,562	1,562
Supplement Plan II	*	1,106	1,106
Dependent Life	*	951	951
Retiree 5K	*	141	141
Retiree 10K	*	154	154
Retiree dependent	*	89	89

* Indicators not measured for this FY

¹ No terminations were performed due to delinquent accounts

² No part-time employees reported as qualifying for benefits

³ Retiree are not offered the vision plan at this time

Surveys for life plan will indicate overall positive response	*	80%	80%
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**Information not available*

Health Plan

2017/18 Budget — \$21,353,415

Responsible for the provision of medical benefits to participating employees/retirees and their enrolled dependents.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Active employees enrolled	1,750	1,805	1,805
Retirees enrolled	330	326	330
COBRA enrolled	3	1	2
Total lives covered	4,583	4,572	4,600
Surveys for medical plan will indicate overall positive response	7.24% ⁴	80%	80%

Dental Plan

2017/18 Budget — \$1,110,665

Responsible for the provision of dental benefits to participating employees/retirees and their enrolled dependents.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total enrolled	1,477	1,474	1,474
Retirees enrolled	221	231	231
COBRA enrolled	9	9	9
Total lives covered	3,661	3,694	3,694

Employee Health and Wellness Clinic

2017/18 Budget — \$774,926

Responsible for the provision of acute medical services to eligible employees and their dependents.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Appointments booked	8,991	7,824	7,900

⁴ Low rate is due to the transition issues experienced during the first year of the Aetna move.

Appointments seen	7,333	6,492	7,110
Appointments cancelled	483	1,332	790
Appointments checked in within 30 minutes	88%	82%	85%
No show	8.67%	10.00%	7.0%
85% of patients who call in will be seen within 48 hours	*	*	85%
95% of appointments will receive a reminder message for their appointment	*	100%	95%
No show rate will remain less than 10%	*	14%	<10%
Surveys for clinic will indicate overall positive response	*	80%	80%

**Information not available*

Employee Wellness Program 2017/18 Budget — \$54,146

Responsible for the provision of a wellness program for eligible employees to assist with the identification of high risk health factors and the development of healthy behaviors.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
At least 10% of eligible employees will participate in the program	*	*	10%
At least 20% of participating employees will complete the health risk assessment	*	*	20%
At least 20% of participating employees will complete the bio-screening	*	*	20%
At least 20% of participating employees will complete the follow-up referral given by the wellness clinic	*	*	20%

**Wellness program not initiated*

Flexible Spending Plan 2017/18 Budget — \$557,800

Responsible for the provision of flexible spending account benefits to participating employees and their eligible dependents.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total enrolled	407	274 ⁵	425
Retirees enrolled	0	0	0

⁵ Significant decrease in enrollments possibly due to the introduction of online enrollment and the requirement for employees to manage their own account.

COBRA enrolled	0	0	0
Surveys for flex plan will indicate overall positive response	*	80%	80%

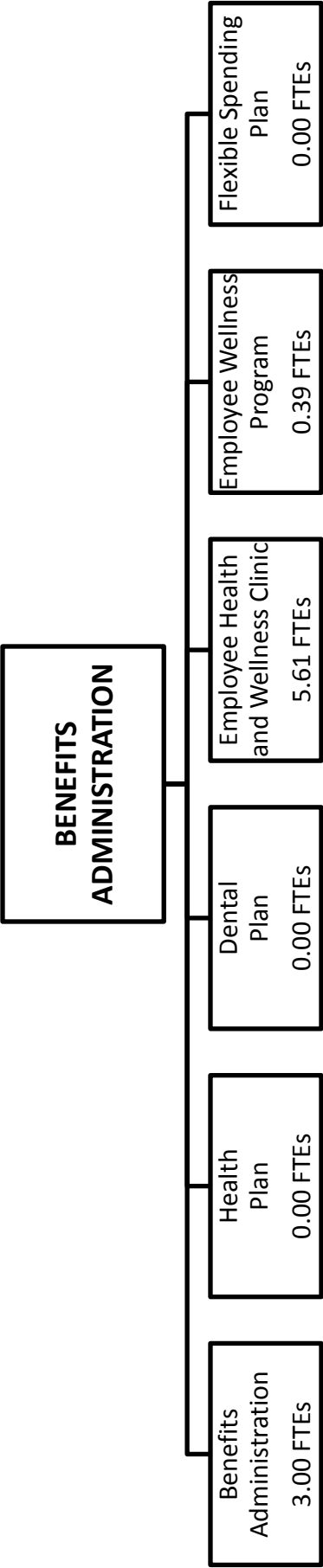
Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	8	8	8
Part-time Positions	2	1	1
Total Positions	10	9	9

2017/18 Expenditures by Funding Source

General Fund	\$	263,288
Employee Insurance Fund	\$	23,293,152
Employee Flexible Spending Fund	\$	557,800

Total Benefits Administration 2017/18 Budget — \$24,114,240



City of Amarillo

Department Staffing Report

Department: Health Plan Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM620	HEALTH PLAN ADMINISTRATOR	
1.00	CLR065	BENEFITS COORDINATOR I	
1.00	CLR602	BENEFITS COORDINATOR II	
3.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL904	ADMINISTRATIVE ASSISTANT	
4.00		Total Department	260,717

Department: City Care Clinic

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR620	CLINIC AIDE	
1.00	PRF600	U. R. NURSE	
2.00	PRF605	NURSE PRACTITIONER	
5.00		Total Permanent Positions	
5.00		Total Department	307,169



CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
Leisure Services			
1241 Civic Center Administrati	423,104	556,152	551,009
1243 Civic Center Operations	1,825,745	2,020,736	2,053,904
1245 Civic Center Sports	406,598	442,223	464,680
1248 Box Office Operations	336,309	351,141	348,634
1249 Globe News Center	320,253	336,345	349,063
1260 Library	3,825,205	4,048,843	4,051,397
1811 Ross Rogers	2,013,534	2,244,361	2,152,249
1812 Comanche Trail	1,444,841	1,476,784	1,516,735
1820 Parks & Rec Administratio	522,014	534,222	523,661
1830 Tennis Center	98,451	99,077	102,128
1840 Swimming Pools	418,439	465,585	485,695
1850 Parks & Recreation Progra	465,992	944,232	630,920
1855 Warford Activity Center	0	0	540,452
1861 Park Maintenance	6,694,424	7,086,912	7,169,333
1862 Zoo Maintenance	471,809	528,540	537,972
1863 ZooSchool Education Progr	-232	0	0
1870 Athletic Administration	156,960	173,127	177,030
1871 Softball Program	169,789	196,168	177,855
1872 Basketball Program	12,102	13,197	16,808
1873 Track Program	4,263	5,725	0
1874 Volleyball Program	99,635	112,496	101,502
1875 Flag Football Program	0	6,627	0
1876 Baseball	1,538	1,560	1,560
1880 Senior Services	0	91,498	249,064
1000 General Fund	19,710,773	21,735,551	22,201,651
Leisure Services Total Expenditures	19,710,773	21,735,551	22,201,651





(1241-1249)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 1,755,599	\$ 1,992,008	\$ 1,942,156
Supplies	907,101	1,028,874	1,069,781
Contractual Services	332,399	348,574	343,903
Other Charges	306,364	337,141	400,700
Capital Outlay	10,546	-	10,750
Total Expenses	\$ 3,312,009	\$ 3,706,597	\$ 3,767,290

Mission

To enrich the community by hosting a variety of experiences while providing extraordinary customer service in versatile and inviting facilities.

Strategic Approach

Efficiently manage an active schedule for the entire Amarillo Civic Center Complex (ACCC) which includes eight venues in the Civic Center and two venues in the Globe-News Center for the Performing Arts.

ACCC staff strives to incorporate **Best Practices** in all of its policies and procedures and focuses on extraordinary customer service and making safety for employees and guests a top priority. The International Association of Venue Managers (IAVM) is the preeminent source for all public assembly related research, information, services, and life-safety issues worldwide. Civic Center Complex staff members look to IAVM for information and detailed reports on industry performance, benchmarking, and other key indicators. IAVM does not provide venue certification. It does offer certification to senior and middle management positions. Currently, one staff member has obtained the highest certification, Certified Facility Executive (CFE) and one staff member has obtained Certified Venue Professional (CVP) certification.

Programs

1241 Civic Center Administration
2017/18 Budget — \$551,009

Includes management, booking, marketing, and administrative office. All travel, training, professional development, and associated expenses are included in Administration. Civic Center Administration has a total of five full-time positions.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Budget % covered by revenue collected	72%	70%	67%
ACCC Facebook likes	2,897	3,100	3,300
Website Unique Visitors (cumulative 12 month total)	107,962	120,000	125,000
Guest survey overall rating (meet or exceed expectations)	94%	94%	90%

**1243 & 1245 Civic Center Operations/ Sports
2017/18 Budget — \$2,518,584**

Includes operations and production staff, equipment, supplies, contracted services, and utilities.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Events	682	700	725
Event Days	1,582	1,600	1,600
Attendance	607,909	600,000	600,000
Major Events (>2000 attendance)	60	63	65
Lessee survey overall rating (meet or exceed expectations)	96%	97%	98%

**1248 Box Office dba panhandletickets
2017/18 Budget — \$348,634**

Includes all expenses and revenues directly attributed to operating **panhandletickets**, a full-service regional box office with outlets throughout the Texas Panhandle. Personnel totals include three full-time and nine part-time positions.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Panhandletickets Facebook likes	5,051	5,600	5,800
Total Tickets issued	223,229	230,000	225,000
Tickets issued via website %	13%	15%	18%
Tickets issued via outlets %	5%	4%	4%

**1249 Globe-News Center
2017/18 Budget - \$349,063**

Includes all costs and revenues directly attributed to operation of the Globe-News Center, including three full-time personnel. Other personnel are shared with Administration and Operations.

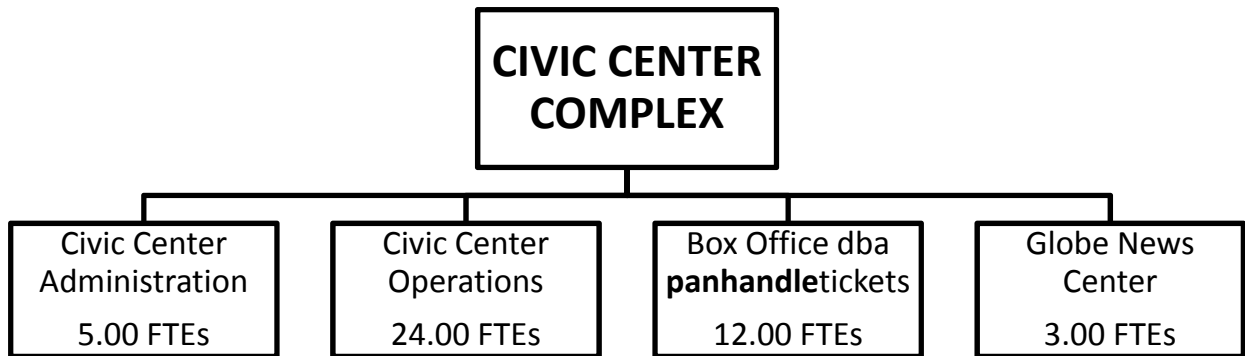
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total # of performances	83	80	85

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	36	35	35
Part-time Positions	9	9	9
Total Positions	45	44	44

Total Civic Center Complex 2017/18 Budget — \$3,767,290



City of Amarillo
Department Staffing Report

Department: Civic Center Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM040	CIVIC CENTER MANAGER	
1.00	ADM041	ASSISTANT CIVIC CENTER MANAGER	
1.00	CLR140	MARKETING ADMINISTRATOR	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
5.00		Total Permanent Positions	
5.00		Total Department	400,597

Department: Civic Center Operations

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM042	CIVIC CENTER OPERATIONS MANAGER	
1.00	MGT040	PRODUCTION MANAGER	
2.00	MGT900	EVENTS SUPERVISOR	
1.00	MGT902	EVENTS MANAGER	
11.00	TRD040	BUILDING ATTENDANT I	
2.00	TRD041	BUILDING ATTENDANT II	
2.00	TRD042	BUILDING ATTENDANT III	
2.00	TRD043	BUILDING TECHNICIAN	
22.00		Total Permanent Positions	
22.00		Total Department	1,045,782

Department: Civic Center Sports

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT045	ASSISTANT PRODUCTION MANAGER	
1.00	MGT900	EVENTS SUPERVISOR	
2.00		Total Permanent Positions	
2.00		Total Department	101,530

City of Amarillo
Department Staffing Report

Department: Box Office Operations

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT041	BOX OFFICE MANAGER	
2.00	MGT270	ASSISTANT BOX OFFICE MANAGER	
3.00		Total Permanent Positions	
Part-Time Positions			
9.00	HRL040	CIVIC CENTER BOX OFFICE CLERK I	
12.00		Total Department	254,955

Department: Globe News Center

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT045	ASSISTANT PRODUCTION MANAGER	
2.00	TRD040	BUILDING ATTENDANT I	
3.00		Total Permanent Positions	
3.00		Total Department	139,293



(1260)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 2,818,632	\$ 3,106,596	\$ 3,038,137
Supplies	734,927	681,466	730,585
Contractual Services	140,651	146,457	149,457
Other Charges	153,016	136,660	155,554
Inter Reimbursements	(22,021)	(22,336)	(22,336)
Total Expenses	\$ 3,825,205	\$ 4,048,843	\$ 4,051,397

Mission

The mission of the Amarillo Public Library is to enhance knowledge, empower individuals, and enrich the community.

Strategic Approach

The Amarillo Public Library system, consisting of five physical locations and an interactive website, strives to provide a central source of information, materials, and services for citizens of all ages. Managing a collection comprised of almost half a million items, the Library acquires materials and online resources intended to support lifelong learning; skills attainment and career advancement; cultural pursuits; historical research; and leisure reading, listening and viewing. The Library offers more than 1,500 programs each year and provides a wide variety of services that link people with resources, produces opportunities for individual self-development, supplements formal educational programs, and inspires civic engagement. The Library positively impacts local economic development by providing tools and assistance that support workforce development and small businesses. Residents in **Disadvantaged Areas** of the community benefit from the free access to technology the Library offers through public internet computers and Wi-Fi, as well as the tablet devices available for in-house use at the North and East branches.

To achieve the highest performance levels associated with the objectives and responsibilities outlined above, the Amarillo Public Library measures its operations against benchmarks provided by two major assessors in the state: the Texas State Library and Archives Commission (TSLAC) and the Texas Municipal Library Directors Association (TMLDA). Yearly accreditation through TSLAC qualifies Texas public libraries for several programs available through state and federal funding, such as the TexShare card, the TexShare subscription databases, the Interlibrary Loan system, and certain competitive grants. In order to be accredited, libraries must demonstrate via an annual report that they meet criteria in several categories, including: access to services, maintenance of effort through local operating expenditures

(meeting or exceeding per capita minimums set by the state), and staff qualifications. To receive recognition by TMLDA each year, public libraries have to demonstrate excellence in ten categories: provision of summer reading programs; service to underserved populations; enhanced service during the past year either through increase in service or a change in type of services; current marketing materials; policies and procedures established and/or reviewed within the last five years; cultural and educational programming for adults and families; literacy support; collaborative efforts; staff training; and a web presence.

Continuing to meet or exceed the qualifications set forth by TSLAC and TMLDA not only positions the Library to align itself with the **Best Practices** initiative outlined in the **BluePrint for Amarillo**, but also helps to ensure citizens are better prepared to meet the challenges of a society driven by technology and information.

Programs

Library Administration/Support 2017/18 Budget — \$655,197

Provides overall department leadership, administrative management and high level strategic planning for the Library system, as well as training for its employees. Ensures departmental alignment with the City's vision, values, and mission. Raises awareness of library services available to the citizens of Amarillo and provides 24/7 access to resources through the library's website.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Event Notifications Emailed	12,080	12,500	13,000
Library Website Hits/Unique Visitors	353,478/102,544	375,000/110,000	400,000/116,750
Likes for APL/AMA-CON Facebook pages	3,139	3,250	3,750
Posts to APL/AMA-CON Facebook pages	782	800	815
Staff Training Sessions/Training Hours per FTE	46 / 0.79	55 / 0.96	60 / 1.05

Library Materials Management Services 2017/18 Budget — \$360,658

Selects new library materials in print, non-print, and digital formats. Manages integration of new materials into the library system, and maintains records and inventory regarding the library collections.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Items Upgraded to RFID Tags / Percentage of Total Print Collection	136,057 39%	225,000 65%	350,000 100%
New Additions to eBook Collection / Collection Total with Annual 10% Increase	395 4,674	467 5,141	514 5,655

Patron Item Requests Fulfilled (Number/ Percentage of Total Requests)	58,909 81.6%	54,250 85.5%	54,550 87.5%
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Library Public Services 2017/18 Budget — \$2,915,323

Provides information and assistance at library locations citywide. Assists library patrons in locating materials, utilizing library computers and online resources, and requesting new books, movies, and digital resources. Facilitates patron registration and maintains patron records. Plans and conducts educational and recreational programs for citizens of all ages, as well as supporting reading groups, job search assistance, and technology training.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Items Circulated	1,565,059	1,575,000	1,580,000
Circulation per Capita (FY 2015 statewide average is 4.96)	7.83	7.88	7.91
Circulation per Paid Staff (FY 2015 statewide average is 11,801)	20,352	20,481	20,546
Programs Offered	1,535	1,550	1,565
Program Attendance	39,411	42,000	44,000
Library Visits per Capita (FY 2015 statewide average is 4.53)	7.32	7.4	7.5
Reference Transactions	207,738	210,000	212,000
Reference Transactions per Capita (FY 2015 statewide average is 0.83)	1.04	1.05	1.06
Internet and WIFI Log-ins	79,200	79,950	82,000
Registered Cardholders / Percentage of Total Population	74,795 37%	78,000 39%	80,000 40%
Technology Trainings	33,412	33,600	34,250

Library Special Programs 2017/18 Budget — \$120,219

Develops and coordinates programs for community members related to the attainment of U.S. citizenship, the acquisition of English-language skills, and the improvement of adult literacy skills. Provides assistance to individuals seeking help with the process of applying for programs and resources such as food assistance, health coverage, home energy assistance, and more through the Texas Benefit Bank.

Performance Measures/Indicators:

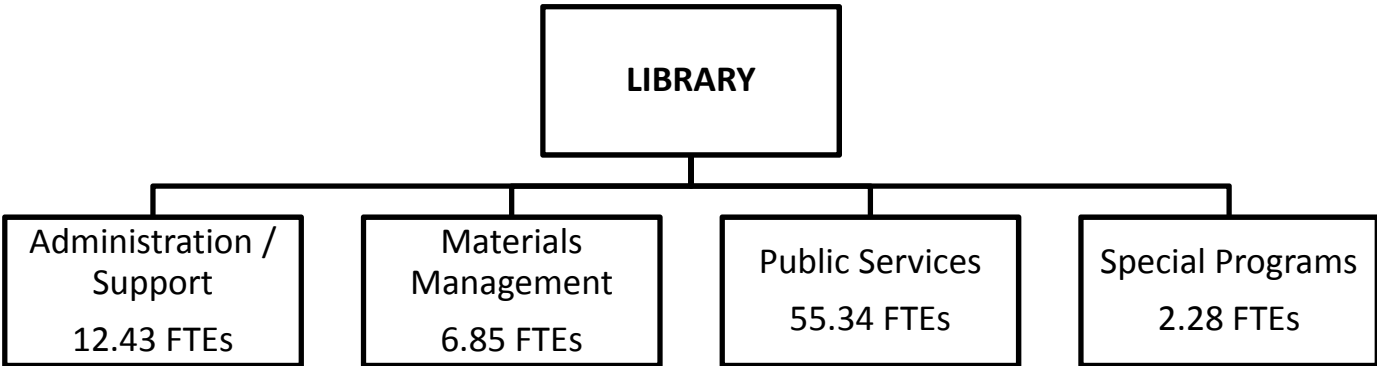
	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Benefit Bank Counseling Sessions	104	125	140
Citizenship Enrollment	86	100	115
ESL Enrollment	257	310	375

Adult Literacy Tutoring - Student Hours	823	950	1,100
Adult Literacy Tutoring - Students Enrolled / Percentage Progressing One Grade Level	28 / 73%	35 / 70%	45 / 70%

Authorized Positions

	2014/15 Actual	2015/16 Budgeted	2016/17 Budgeted
Permanent Positions	56.9	56.9	56.9
Part-time Positions	20.0	20.0	20.0
Total Positions	76.9	76.9	76.9

Total Library Department 2017/18 Budget — \$4,051,397



City of Amarillo
Department Staffing Report

Department: **Library**

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.90	ADM030	DIRECTOR OF LIBRARY SERVICES	
1.00	ADM031	ASSISTANT DIRECTOR OF LIBRARY SERVICES	
19.00	CLR400	ADMINISTRATIVE ASSISTANT I	
2.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR950	BUYER I	
3.00	PRF030	LIBRARIAN I	
4.00	PRF031	LIBRARIAN II	
7.00	PRF032	LIBRARIAN III	
1.00	PRF033	COORD. OF PUBLIC RELATIONS AND PROGRAMMING	
18.00	PRF034	LIBRARY ASSISTANT	
56.90		Total Permanent Positions	
Part-Time Positions			
2.00	HRL032	LIBRARY MESSENGER	
18.00	HRL904	ADMINISTRATIVE ASSISTANT	
20.00		Total Part-Time Positions	
76.90		Total Department	3,038,137



(1811 & 1812)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 1,541,856	\$ 1,755,845	\$ 1,760,953
Supplies	880,595	975,691	933,920
Contractual Services	1,007,898	954,331	939,024
Other Charges	28,026	35,278	35,087
Total Expenses	\$ 3,458,375	\$ 3,721,145	\$ 3,668,984

Mission

To provide the finest golf experience regarding golf course maintenance standards, customer service, professionalism, and overall staff knowledge at an affordable price to the golfing public and visitors of Amarillo.

Strategic Approach

Ross Rogers

Efficiently manage, train, and motivate staff to provide optimum service and playing conditions with an emphasis on detail and proven cutting edge agronomic and management practices to ensure a quality golf experience. Ross Rogers Golf Complex is a 36-hole, 340-acre golf complex operated and maintained for recreational use by the public. The two 18-hole courses consist of WildHorse and Mustang. The facility coordinates with Golf Professional staff to execute an event schedule along with daily green fee play throughout the year. Its golf tournament schedule provides four of the local major golf tournaments that qualify players for the Tournament of Champions and three of the largest Junior Golf tournaments in the area. Numerous charity fundraising events produce significant charitable contributions back into the community each year, which in turn continue to promote golf throughout not only the community, but also statewide.

Comanche Trail

Comanche Trail Golf Complex is consistent with Ross Rogers in the focus on efficient management, training, and motivation of staff that provide for optimum service and playing conditions with an emphasis on detail and proven cutting edge agronomic and management practices. Comanche Trail is also a 36-hole, 431-acre golf complex operated and maintained for recreational use by the public on both the Tomahawk and Arrowhead courses. The facility also coordinates with Golf Professional staff to execute an event schedule along with daily green fee play throughout the year. Events such as summer Junior Golf clinics and the PGA Junior Golf League complement a number of charity golf events that also produce significant charitable contributions back into the community each year. Comanche Trail hosts three of the local major golf tournaments that qualify players for the Tournament of Champions each year.

Program

Golf

2017/18 Budget — \$3,668,984

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Ross Rogers Golf Complex			
Total Annual Rounds	49,428	50,236	50,500
Average Daily Rounds	136	138	139
Average Monthly Revenue	\$100,970	\$104,394	\$105,000
Revenue Per Round	\$24.52	\$24.94	\$24.95
Cost Per Round	\$40.74	\$39.80	\$39.59
Charity/Tournament Rounds	5,535	*5,783	*5,783
Charitable Contributions Back to the Community	\$498,559	*\$513,608	*\$515,000
Comanche Trail Golf Complex			
Total Annual Rounds	38,407	39,000	40,000
Average Daily Rounds	106	107	110
Average Monthly Revenue	\$50,896	\$48,830	\$53,580
Revenue Per Round	\$15.90	\$15.02	\$15.95
Cost Per Round	\$37.62	\$36.24	\$37.47
Charity/Tournament Rounds	5,848	*5,800	*5,800
Charitable Contributions Back to the Community	\$390,664	*\$390,000	*\$390,000

*Estimate based on 2015/16 actual

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	31	31	31
Part-time Positions	20	20	20
Total Positions	51	51	51

Total Golf Course Complexes 2017/18 Budget — \$3,668,984

PARKS AND
RECREATION
DIVISION

Golf Complexes
51.00 FTEs

City of Amarillo

Department Staffing Report

Department: Ross Rogers

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM900	GOLF COURSE SUPERINTENDENT	
3.00	TRD430	GREENSKEEPER I	
6.00	TRD431	GREENSKEEPER II	
2.00	TRD436	GOLF IRRIGATION TECH II	
2.00	TRD440	GOLF EQUIPMENT MECHANIC	
1.00	TRD910	CUSTODIAN I	
1.00	TRD975	ASSISTANT GOLF COURSE SUPERINTENDENT	
16.00		Total Permanent Positions	
Part-Time Positions			
9.00	HRL260	CART ATTENDANT	
1.00	HRL911	CUSTODIAN I	
2.00	HRL915	CREW LEADER	
1.00	HRL930	UTILITY WORKER	
13.00		Total Part-Time Positions	
29.00		Total Department	924,793

Department: Comanche Trail

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM900	GOLF COURSE SUPERINTENDENT	
2.00	TRD430	GREENSKEEPER I	
7.00	TRD431	GREENSKEEPER II	
2.00	TRD436	GOLF IRRIGATION TECH II	
1.00	TRD440	GOLF EQUIPMENT MECHANIC	
1.00	TRD910	CUSTODIAN I	
1.00	TRD975	ASSISTANT GOLF COURSE SUPERINTENDENT	
15.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL413	YOUTH WORKER - MAINTENANCE	
2.00	HRL915	CREW LEADER	
3.00	HRL930	UTILITY WORKER	
7.00		Total Part-Time Positions	
22.00		Total Department	836,159



(1820)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 474,473	\$ 491,321	\$ 486,826
Supplies	29,344	23,000	24,400
Contractual Services	9,898	13,074	5,900
Other Charges	8,299	6,827	6,535
Total Expenses	\$ 522,014	\$ 534,222	\$ 523,661

Mission

To enhance the quality of life for Amarillo citizens through quality parks, programs, and people.

Strategic Approach

The main function of Parks and Recreation Administration is to direct the overall operations of six departments, including Parks Maintenance, Ross Rogers Golf Complex, Comanche Trail Golf Complex, Recreation, Athletics, and the Zoo by providing each department fast and efficient service through effective decision-making, design, planning, and financial assistance as it pertains to the effective operation of each division. Secondly, this department plans and implements the five-year capital improvement plan that focuses on project planning, implementation, and construction supervision that focuses on safety, quality, timeliness, and cost-effective projects that support, improve, and enhance the park and recreation experience citywide. Most importantly, this department strives to provide the highest quality of customer service as it relates to public inquiries, park reservations, athletic registrations, conflict resolution, and general information while placing a priority on community engagement, positive public relations, and partnership building in the community to support programs and services offered.

Programs

Administration/Support

2017/18 Budget — \$523,661

Performance Measures/Indicators:

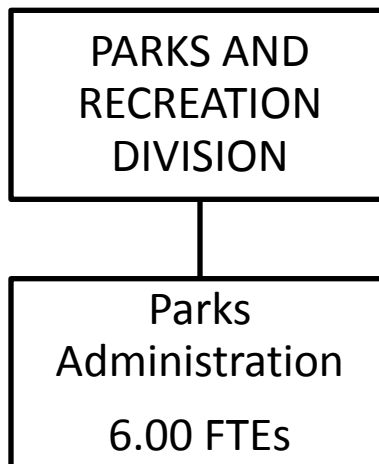
	2015/16 Actual	2016/17 Estimated	2017/18 Projected
*Number of Special Event Applications Processed	105	110	115
Number of Park Reservations Processed	1,206	1,250	1,300
Phone Contacts with Public (daily average)	38	40	45

*Special Event Applications are for Reservations of 200+ individuals.

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	6	6	6
Part-time Positions	0	0	0
Total Positions	6	6	6

**Total Parks and Recreation Administration 2017/18 Budget —
\$523,661**



City of Amarillo

Department Staffing Report

Department: Parks & Rec Administration

Number of Employees	Classification	Description	Personal Services Total
		Permanent Positions	
1.00	ADM400	DIRECTOR OF PARKS AND RECREATION	
1.00	ADM401	ASSISTANT DIRECTOR OF PARKS AND RECREATION	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR630	OFFICE MANAGER	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	PRF400	PARK PLANNER	
6.00		Total Permanent Positions	
6.00		Total Department	486,826





(1830-1855)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 575,103	\$ 953,431	\$ 1,198,744
Supplies	203,120	301,371	314,730
Contractual Services	132,577	174,532	164,532
Other Charges	72,082	79,560	81,189
Total Expenses	\$ 982,882	\$ 1,508,894	\$ 1,759,195

Mission

To enhance the quality of life for Amarillo citizens through quality parks, programs, and people.

Strategic Approach

The function of the Recreation Services division is to plan, develop, and deliver quality municipal recreation services and events that meet the needs of the community. Operations related to the Recreation Services division consist of Summer Park Recreation, Marketing, Special Events, Tennis, Aquatics, and the Charles E. Warford Activity Center.

Summer Park Recreation provides a free structured and supervised recreation program at 16 parks and 3 gym sites throughout the City. Participants, ages 5 to 13, receive a free lunch each day and on Fridays take home a Snack Pak for the weekend, made possible by an expanded public/private partnership program. The City provides the foundation of the program with the leadership personnel, supplies, and support while the tremendous support of community partners supplement the program with food, clothes, hygiene items, and volunteer hours, as well as in-kind and financial support. The Summer Park Recreation Program also provides free sports camps including soccer, football, basketball, and tennis. Program sites are located in areas of need within the community and assist to address those **Disadvantaged Areas** as it relates to recreation and athletic programming.

Marketing strives to increase public awareness of our programs and events through print materials, live radio remotes, radio ads, website development, social media, web commercials, texting, billboards, and attendance at job fairs and expos.

Special Events, hosted at both parks and pools, are offered through the division currently. Twelve events are offered annually on average. Most events are free of charge and provide an excellent opportunity to provide and promote affordable family activities.

Tennis programming is offered at the Amarillo National Tennis Center, which includes 17 lighted courts, with 3 covered from the elements. A strong partnership with the Amarillo Area Tennis Association augmented with both City and contract staff provides tennis opportunities to the community by offering lessons, leagues, and tournament play combined with a robust youth tennis program made possible by the recent partnership with Kids Incorporated and the Alex O’Brien Foundation.

Aquatics (Swimming Pools) currently operates 3 outdoor seasonal swimming pools offering open swim, family nights, swim lessons, daytime and private parties, and programs such as Jr. Guard. It provides quality facilities and services in a safe aquatic environment for everyone to enjoy, and promotes water safety awareness in the community through school and community presentations. The budget reflects the addition of the first indoor swimming pool located at the Charles E. Warford Activity Center. This budget supports and allows for aquatic program expansion, both youth and adult, to a year-round operation increasing overall aquatic participation in programs and events.

Opening this year the **Charles E. Warford Activity Center** will provide a wide variety of affordable opportunities for all ages and abilities to participate in recreation, fitness, aquatic, educational, social, and sport-based programs. This is the first recreation center owned and operated by the City and will provide us with a facility that includes a full-sized gymnasium, fitness rooms, commercial kitchen, programming space, and an indoor pool for implementation of a year-round aquatic program. This facility will serve youth to seniors and will assist in addressing **Disadvantaged Areas** and **Youth Athletic Program Facility and Program** deficiencies related to Council initiatives.

Programs

Aquatics

2017/18 Budget — \$485,695

Swimming Pools.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Swim Lesson Participants	1,418	1,475	1,550
Public Swim Attendance	50,248	51,200	52,650
Helping Hands Scholarships Awarded (swim lessons)	15	20	25
Southeast Pool Public Swim Attendance	22,509	23,000	23,500
Southwest Pool Public Swim Attendance	14,977	15,200	15,750
Thompson Pool Public Swim Attendance	12,762	13,000	13,400
Number of Splashpads	14	14	15
Number of Swimming Pools	3	3	4

Recreation

2017/18 Budget — \$1,273,500

Summer Park Recreation, Tennis, Marketing, Special Events, Charles E. Warford Activity Center.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Summer Recreation Program Lunches Served	14,565	15,250	17,000
Summer Recreation Program Donations	\$7,250	\$7,250	\$7,250
Summer Recreation Program Participants	1,684	1,750	1,825
Special Event Attendance	8,267	9,000	10,000
Annual Website Views	357,817	375,000	400,000
Annual Tennis Center Visits	28,311	28,900	29,750

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	6	12	12
Part-time Positions	124	139	139
Total Positions	130	151	151

Total Recreation Department 2017/18 Budget — \$1,759,195

PARKS AND
RECREATION
DEPARTMENT

Recreation/Aquatics

Aquatics
67.00 FTEs

Recreation
84.00 FTEs

City of Amarillo

Department Staffing Report

Department: Tennis Center

Number of Employees	Classification	Description	Personal Services Total
Part-Time Positions			
1.00	HRL420	PROGRAM COORDINATOR	
1.00		Total Department	17,425

Department: Swimming Pools

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR045	ASSISTANT AQUATIC COORDINATOR	
1.00	PRF420	AQUATICS SPECIALIST	
2.00			
Part-Time Positions			
36.00	HRL400	LIFE GUARD	
8.00	HRL402	SWIMMING LESSON INSTRUCTOR	
8.00	HRL403	POOL CASHIER	
3.00	HRL405	HEAD LIFEGUARD	
3.00	HRL406	ASSISTANT - POOL MANAGER	
3.00	HRL409	SWIMMING POOL MGR.	
3.00	HRL417	LESSON COORDINATOR	
1.00	HRL901	ACCOUNT CLERK I	
65.00		Total Part-Time Positions	
67.00		Total Department	288,221

Department: Parks & Recreation Program

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR044	ASSISTANT RECREATION COORDINATOR	
1.00	CLR090	MARKETING COORDINATOR	
1.00	CLR155	EVENTS COORDINATOR	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT400	RECREATION SUPERVISOR	
1.00	PRF142	RECREATION COORDINATOR	
6.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL414	RECREATION SPECIALIST	
47.00	HRL415	RECREATION LEADER	
4.00	HRL418	DISTRICT SUPERVISOR	
1.00	HRL901	ACCOUNT CLERK I	
54.00		Total Part-Time Positions	
60.00		Total Department	500,656

City of Amarillo

Department Staffing Report

Department: Warford Activity Center

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR190	FRONT DESK MANAGER	
1.00	CLR195	POOL MANAGER	
1.00	PRF025	FITNESS/WELLNESS COORDINATOR	
1.00	TRD910	CUSTODIAN I	
4.00		Total Permanent Positions	
Part-Time Positions			
3.00	HRL085	FRONT DESK ATTENDANT	
3.00	HRL090	FITNESS ATTENDANT	
2.00	HRL095	AFTERSCHOOL PROGRAM ATTENDANT	
6.00	HRL400	LIFE GUARD	
2.00	HRL402	SWIMMING LESSON INSTRUCTOR	
1.00	HRL905	ATHLETIC SPECIALIST	
2.00	HRL911	CUSTODIAN I	
19.00		Total Part-Time Positions	
23.00		Total Department	392,442



(1861)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 3,494,405	\$ 3,921,709	\$ 3,876,722
Supplies	1,726,045	1,665,541	1,771,878
Contractual Services	1,399,404	1,424,084	1,429,063
Other Charges	74,570	75,578	91,670
Total Expenses	\$ 6,694,424	\$ 7,086,912	\$ 7,169,333

Mission

Park Maintenance strives to enhance the quality of life for Amarillo citizens through quality parks, programs, and people. To provide a high level of maintenance related to parks and facilities through efficient and safe practices that exceed the expectations of the Amarillo citizens. Evaluate, prioritize, and implement needed repairs and improvements to existing park grounds, park facilities, athletic fields, and municipal building grounds.

Strategic Approach

The Park Maintenance department provides maintenance and care to park grounds and facilities throughout the entire Parks and Recreation system. Included are municipal building grounds, street corridors, and traffic islands. This is accomplished by executing tasks and maintenance activities designed to produce a quality product for the safety and enjoyment of the public. Park Maintenance supports the City of Amarillo Winter Weather Operations by clearing snow and ice from parking lots and sidewalks around public buildings and by keeping the truck entrances clear at the Fire Stations. Park Maintenance supports the general mission and goals as set forth by the Parks and Recreation division.

Park Maintenance fulfills its mission by continually inspecting, repairing, and renovating its areas of responsibility to ensure clean, safe, and aesthetically pleasing parks and facilities. These components are a key part of maintaining the entire parks infrastructure and commitment to enhance **Community Appearance**. Park Maintenance also supports the **BluePrint for Amarillo** through maintenance and continued improvement of parks in **Disadvantaged Areas** and though the ongoing maintenance of athletic facilities utilized for **Youth Athletics**. The Parks and Recreation division will begin a Park Master Plan revision starting in 2017 to best set future renovation and development while assisting to identify those areas that meet national standards for parks and what areas may be deficient. Once completed and adopted, the revised Master Plan will be the foundation to seek National Accreditation as recognized by the Commission for Accreditation of Parks and Recreation Agencies.

Programs

Park Maintenance

2017/18 Budget — \$ 7,053,592

The Park Maintenance department provides maintenance and care to park grounds and facilities throughout the entire Parks and Recreation system. This includes municipal building grounds, street corridors, and traffic islands. This is accomplished by executing tasks and maintenance activities designed to produce a quality product for the safety and enjoyment of the public.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
<u>Workload</u>			
Irrigation and Sprinkler Repair Work Orders	1,150	1,300	1,300
Facility Maintenance Work Orders	404	600	600
Electrical Repair Work Orders	222	250	250
Restroom and Drinking Fountain Repairs	195	200	200
Playground Renovations Per Year	2	3	2
Trees Removed	193	200	200
Trees Planted	473	400	500
Graffiti Removal	219	400	400
Total Athletic Field Acreage	159.5	159.5	159.5
Athletic Field Acreage Over-Seeded with Rye Grass Per Year	40 acres	80 acres	80 acres
Baseball/Softball Field Prep Per Week	182	182	182
Developed Acres Mowed/Trimmed Per Week	1,444	1,444	1,444
Acres Maintained Per Worker	28.60 acres	28.63 acres	28.63 acres
<u>Efficiency</u>			
Cost to Maintain 1 Baseball Field Per Year	\$39,690.00	\$39,690.00	\$39,690.00
Cost to Maintain 1 Soccer Field Per Year	\$25,162.00	\$25,162.00	\$25,162.00
Cost to Prep 1 Baseball Field for Play	\$31.96	\$31.96	\$31.96
Cost to Maintain 1 Acre of Park Property	\$3,076.49	\$3,254.18	\$3,354.11

Winter Weather Operations

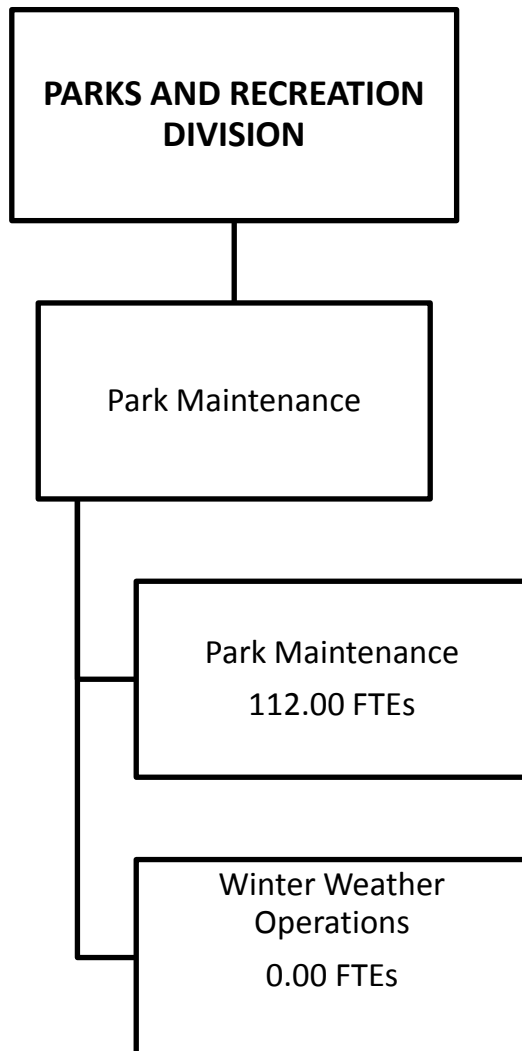
2017/18 Budget — \$115,741

Park Maintenance supports the City of Amarillo Winter Weather Operations by clearing snow and ice from parking lots and sidewalks around public buildings and by keeping the truck entrances clear at the Fire Stations.

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	76	76	76
Part-time Positions	36	36	36
Total Positions	112	112	112

**Total Park Maintenance Department 2017/18 Budget —
\$7,169,333**



City of Amarillo

Department Staffing Report

Department: Park Maintenance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM410	PARK SUPERINTENDENT	
1.00	ADM411	ASSISTANT PARK SUPERINTENDENT	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT410	PARK OPERATIONS SUPERVISOR	
2.00	MGT411	PARK HORTICULTURAL SUPERVISOR	
1.00	MGT412	PARK MAINTENANCE SUPERVISOR	
1.00	MGT432	VISITOR SERVICE COORDINATOR	
13.00	MGT950	PARK FOREPERSON I	
8.00	TEC950	PARK TECHNICIAN I	
8.00	TEC951	PARK TECHNICIAN II	
2.00	TRD410	PARK MAINTENANCE MECHANIC II	
2.00	TRD411	TREE TRIMMER	
4.00	TRD415	PARK PLUMBER I	
4.00	TRD416	PARK PLUMBER II	
1.00	TRD915	ELECTRICIAN I	
20.00	TRD930	UTILITY WORKER	
4.00	TRD970	PARK MAINTENANCE MECHANIC I	
75.00		Total Permanent Positions	
Part-Time Positions			
11.00	HRL413	YOUTH WORKER - MAINTENANCE	
4.00	HRL915	CREW LEADER	
20.00	HRL930	UTILITY WORKER	
1.00	HRL965	INSPECTOR	
36.00		Total Part-Time Positions	
111.00		Total Department	3,893,909



(1862)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 322,545	\$ 385,904	\$ 393,386
Supplies	101,494	100,600	100,600
Contractual Services	40,830	34,587	34,587
Other Charges	6,940	7,449	9,399
Total Expenses	\$ 471,809	\$ 528,540	\$ 537,972

Mission

To enhance the quality of life for Amarillo citizens through quality parks, programs, and people. To enhance visitor experience through first-class animal displays, educational programming, and special events while incorporating the highest level of animal care, education, and conservation initiatives. Evaluate, prioritize, and implement needed repairs and improvements to existing Zoo exhibits, facilities, and grounds.

Strategic Approach

The proposed budget allows Zoo Animal staff to operate the Zoo, care for the animals, and maintain the facilities related to animal care. The Zoo Visitor Service/Education staff operates the admission/concession areas, educational programs, and special events. The primary goal for Zoo staff is to provide quality care for the animals, grounds, and structures to continually improve and update existing operations and exhibits to provide the most enjoyable experience possible for the visiting public. This is accomplished by executing tasks and animal care activities designed to produce a quality product for the safety and enjoyment of the public. Zoo Maintenance supports the general mission and goals as set forth by the Parks and Recreation division.

Zoo staff is responsible for animal care and management, facility maintenance, conservation initiatives, and visitor services. Zoo staff utilizes all available resources to achieve a high level of animal care, customer satisfaction, and overall safety at the Amarillo Zoo. This budget addresses the **Best Practice** initiative by providing and supporting additional technologies available to Zoo staff to provide the most current training available.

Staff fulfills the Zoo's mission by continually inspecting, repairing, and renovating its areas of responsibilities to ensure well-cared-for animals and a clean, safe, and aesthetically pleasing zoo. The Amarillo Zoo, along with our Zoo Friends Support Organization, will begin a new fundraising effort starting in 2017/2018 budget year to help improve the children's area located within the Zoo. These funds will go towards new animal displays, contact area, educational items, and improved animal housing. These additions/renovations will help provide the visiting public with the highest quality zoo experience possible.

Programs

Zoo Maintenance

2017/18 Budget — \$537,972

Zoo staff is responsible for animal care and management, facility maintenance, conservation initiatives, and visitor services. Zoo staff utilizes all available resources to achieve a high level of animal care, customer satisfaction and overall safety at the Amarillo Zoo.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Amarillo Zoo Animal Collection (Species/Specimens)			
Mammals	31/67	30/60	30/55
Birds	7/8	8/15	8/19
Reptiles/Amphibians	35/55	38/55	37/62
Invertebrates	10/212	7/217+	7/306+
Visitor Services			
Admission Revenue	\$177,232	\$179,000	\$202,150
Education Program Revenue	\$20,902	\$22,000	\$22,000
Special Event Revenue	\$67,404	\$71,000	\$73,000
Volunteer Hours Worked	2,852	3,000	3,000
Annual Zoo Visitors	126,000	130,000	135,000
Average Cost of Zoo Operations per Visitor	\$3.74	\$4.06	\$4.11

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	7	7	7
Part-time Positions	7	7	7
Total Positions	14	14	14

Total Zoo Maintenance 2017/18 Budget — \$537,972

PARKS AND
RECREATION
DIVISION



Zoo Maintenance
14.00 FTEs

City of Amarillo

Department Staffing Report

Department: Zoo Maintenance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT430	ZOO CURATOR	
6.00	TEC956	ZOO KEEPER II	
7.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL252	GATE ATTENDANT	
1.00	HRL413	YOUTH WORKER - MAINTENANCE	
4.00	HRL930	UTILITY WORKER	
7.00		Total Part-Time Positions	
14.00		Total Department	393,386



(1870-1877)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 332,659	\$ 376,439	\$ 365,726
Supplies	32,153	34,570	29,532
Contractual Services	74,330	91,460	73,385
Other Charges	5,146	6,431	6,112
Total Expenses	\$ 444,287	\$ 508,900	\$ 474,755

Mission

To enhance the quality of life for Amarillo citizens through quality parks, programs and people.

Strategic Approach

The Athletic division plans, coordinates, markets, implements, supervises and evaluates the adult basketball, softball and volleyball programs for Amarillo citizens and surrounding communities. The division manages and trains staff along with contract officials and scorekeepers, to provide the highest level of game management and excellent customer service to program participants.

The Athletics division accepts registration and collects entry fees for approximately 1,300 adult sport teams annually. The Athletic division schedules these teams each year and publishes game schedules for approximately 9,000 games. Schedules and standings are provided electronically for the convenience of the participants. Athletic staff schedule and train sports officials and scorekeepers to officiate and score all sports offered including softball, volleyball and basketball. Staff provides awards for all leagues and tournaments and presents them formally at the end of each sport season or tournament. Staff prepares payment authorizations for each individual contract sport official and scorekeeper on a biweekly basis. All offered leagues and tournaments are registered with the appropriate sanctioning organization.

Athletic staff also allocate city owned athletic facilities to five private adult sport providers and four youth sport organizations that utilize City sports fields for their program implementation. In addition, the Athletics division staff facilitates tournaments hosted by outside organizations. Staff invoices organizations for field usage and collects fees. The athletics division also schedules practices for adult sports teams and youth sport organizations and collects field rental fees.

The Athletics division organizes three softball tournaments and one volleyball tournament annually, which delivers an economic impact for the City. The Athletic staff also facilitates sports tournaments from private user groups, invoices those groups and collects fees.

The Athletics division works closely with youth sport providing organizations to facilitate their utilization of the City’s athletic fields and facilities. Although not direct providers of youth sports, the division allocates space, provides resources and collaborates when necessary and requested to support the function of youth sport leagues and tournaments in the community. The Athletics division, without operational budget impact, will work diligently this upcoming year to implement via local providers identified sport league expansions and new program ideas as identified in the **BluePrint for Amarillo Youth Athletics** initiative survey. Program expansions in youth tennis, golf, volleyball and basketball will be explored as will new programs such as wrestling and boy’s volleyball. The department collaborates with the West Texas Youth Baseball Association to offer the Major League Baseball Pitch, Hit and Run Competition, which was held at the Rick Klein Baseball Complex the past two years.

This budget reflects requested funds for continued training to ensure that **Best Practices** in athletics management are implemented. Athletic employees are expected to complete a two year training to obtain certification as a Certified Professional Sports Manager. The Athletics department staff will continue to attend meetings, workshops and conferences of the Texas Amateur Athletic Federation (T.A.A.F.), United States Sports Specialty Association (U.S.S.S.A.) and the Texas Recreation and Parks Society (T.R.A.P.S.) to keep current on trends in athletics, changes in sports rules and to place bids on sport tournaments to be held in Amarillo.

Programs

Athletics

2017/18 Budget — \$474,755

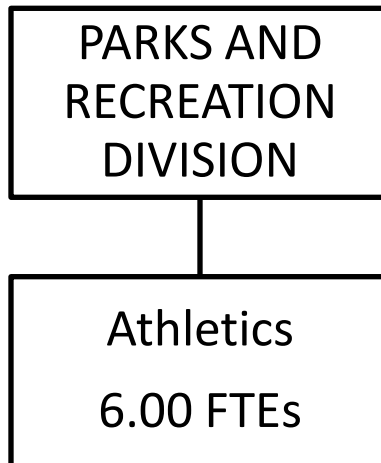
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Adult League Games Scheduled	8,898	8,898	9,063
Adult Basketball Teams Registered (single season)	28	28	30
Adult Softball Teams Registered (two seasons)	550	535	535
Adult Volleyball Teams Registered (four seasons)	739	755	780
Officials/Scorekeepers Trained	120	100	100
Practice Field Reservations Processed	1,086	1,100	1,125

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	3	3	3
Part-time Positions	3	3	3
Total Positions	6	6	6

Total Athletics Department 2017/18 Budget — \$474,755



City of Amarillo

Department Staffing Report

Department: Athletic Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	MGT420	ATHLETIC SUPERVISOR	
1.00	PRF430	ATHLETIC SPECIALIST	
3.00		Total Permanent Positions	
Part-Time Positions			
3.00	HRL905	ATHLETIC SPECIALIST	
6.00		Total Department	172,498



Senior Services



(1880)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ -	\$ 91,498	\$ 99,064
Supplies	-	-	34,900
Contractual Services	-	-	82,100
Other Charges	-	-	33,000
Total Expenses	\$ -	\$ 91,498	\$ 249,064

Mission

To enhance the quality of life for Amarillo citizens through quality parks, programs, and people.

Strategic Approach

The “Blueprint for 21st Century Senior Centers” was developed through a study group in response to community concerns about rapidly shrinking resources endangering the Amarillo Senior Citizen Association’s ability to provide services. The study process determined which senior center services for the 21st century should be accomplished to better shape the future for seniors in Amarillo. Senior Services within the Parks and Recreation Department began as a result of the July 2016 execution of a Memorandum of Understanding between the City of Amarillo, Amarillo Area Foundation, Baptist Community Services, and the Mary E. Bivins Foundation. The MOU provides funding over the two-year development period in the amount of \$300,000 (\$150,000 per year for operational expenses) from the foundations and a minimum of \$200,000 (to cover personnel costs) from the City of Amarillo. The MOU formally began on November 1, 2016 upon the hiring of a Senior Services Coordinator and requires:

- Establishment of a community-based advisory/leadership structure in accordance with City policies and procedures tasked with overseeing the Blueprint Plan and its full implementation as well as subsequent ongoing operations.
- Employment of necessary professional leadership/personnel to implement the plan.
- Assessment of the need for a new senior center.
- Development of a structure for a cooperative network of centers and services (both public and private).
- Assessment of the viability of a “center without walls” concept that offers programs and services throughout the community in nontraditional locations and utilizes technology for a virtual center.

- Determination of a sustainable infrastructure which also leverages existing resources.
- Determination of sources and levels of sustainable financing.
- Development of an outline and summary of potential programs and facilities.
- Creation of awareness of the Blueprint Plan and its goals.

Senior Services will identify and address critical components for development of a program(s) providing comprehensive senior adult services to be operated by the City of Amarillo and will deliver a comprehensive Senior Services Infrastructure and Programming Plan composed of an implementation strategy for a cooperative network of centers and services, including a center without walls and virtual center concepts, as well as a feasibility study for a new senior facility to meet the current and future needs of the senior population of Amarillo. The work plan includes establishing a 21st Century Senior Services Development Advisory Board; completing a senior populations programming needs assessment; completing a senior center facility feasibility study; determining the feasibility of and implementing as appropriate a Cooperative Network of Centers, Center without Walls, and Virtual Center; and providing community awareness/engagement opportunities throughout the two-year development period.

Programs

Senior Services

2017/18 Budget — \$249,064

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Community Engagement Opportunities/Attendance	0	5/250	5/250
Warford Center Senior Specific Programs Delivered	0	0	6
Warford Center Senior Special Events Held	0	0	3

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	0	1	1
Part-time Positions	0	1	0
Total Positions	0	2	1

Total Parks and Recreation Senior Services 2017/18 Budget — \$249,064

PARKS AND
RECREATION
DIVISION



Senior Services
1.00 FTE

City of Amarillo
Department Staffing Report

Department: Senior Services

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT235	SENIOR SERVICES COORDINATOR	
1.00		Total Permanent Positions	
1.00		Total Department	99,064

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
Transportation			
1420 Street Department	8,329,574	9,838,929	9,730,440
1732 Traffic Field Operation	3,376,405	3,548,007	3,635,598
1761 Transit Fixed Route	2,645,394	2,929,018	3,085,233
1762 Transit Demand Response	1,449,693	1,550,116	1,591,142
1763 Transit Maintenance	538,498	557,790	578,718
1000 General Fund	16,339,564	18,423,860	18,621,131
2660 Leose Training Program Fu			
Transportation			
26630 Leose Training- Airport	6,145	1,500	1,500
2660 Leose Training Program Fu	6,145	1,500	1,500
5400 Airport Fund			
Transportation			
54110 Department of Aviation	12,220,276	12,985,032	13,170,225
54120 Airport Transfers	0	5,879,000	9,530,650
54170 Rental Car Facility	647,914	685,760	728,671
5420 Airport PFC fund	1,339,025	0	0
5400 Airport Fund	14,207,215	19,549,792	23,429,546
Transportation Total Expenditures	30,552,924	37,975,152	42,052,177





(1761, 1762, 1763)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 3,148,027	\$ 3,529,875	\$ 3,649,165
Supplies	961,533	954,230	966,599
Contractual Services	111,732	130,283	118,483
Other Charges	412,303	422,536	520,846
Total Expenses	\$ 4,633,595	\$ 5,036,924	\$ 5,255,093

Mission

To provide Amarillo residents with safe, courteous, dependable and cost-effective public transportation.

Strategic Approach

Amarillo City Transit (ACT) operates a public transportation service that meets the priorities set forth by the City Council and City Manager in the **BluePrint for Amarillo**.

ACT currently provides fixed route service within the city limits west of Lakeside Drive, Monday through Saturday from 6 a.m. to 7 p.m. ACT provides Spec-Tran service to individuals who qualify under the Americans with Disabilities Act. Spec-Tran operates in the same service area, on the same days and hours as fixed route service. The ACT service area encompasses 101 square miles.

In FY 2016/17 ACT purchased 12 vehicles and completed renovation of the Transit office and maintenance facility located at the City Service Center.

Both of these services address the **Disadvantaged Area** initiative identified in the **Blueprint for Amarillo**. ACT is currently conducting Transit Master Planning process to reimagine Amarillo City Transit. The study is being conducted by the Goodman Corporation to help make the routes more efficient and service more reliable. This study will recommend **Best Practices** as well as enhance the **Safety Programs** initiative identified in the **Blueprint for Amarillo**. The Transit Master Plan will also address the long term plans for infrastructure and long term funding. The Transit Master Plan will be completed in late 2017.

Programs

Transit Department Administration/Support

2017/18 Budget — \$941,212

The Transit Department Administration and Support budget includes 12 full time staff responsible for program oversight, planning and support. This group is responsible for implementing the new Performance Measurement Program and the recommendations from the Transit Master Plan. The Clean and Wash staff is included in this budget as are the Road Supervisors and Dispatchers.

Performance Measures/Indicators:

Indicator	Measure	2017/18 Target
Daily Cleaning	Percent of Fleet Cleaned Daily	100%
Detail Cleaning	Vehicles Detailed per Month Or 50% of the Fleet	16
Complaint/ Compliment Ratio	10:1 Ratio	-
Customer Service Response	24 Hour Response	95%

*Matrix determined through Draft Transit Master Plan, ACT Management Review; new measures no prior year data available.

Fixed Route Operations

2017/18 Budget — \$2,274,592

ACT utilizes 12 buses to provide service on eight routes and will provide an average of 24,300 passenger trips per month in FY 2016/17. There are 27 fixed route and extra board operators.

Ridership in FY 2017/18 is expected to grow by 2% before the implementation of the Transit Master Plan recommendations. The Fixed Route Operating group has begun a program to track and improve On Time Performance (OTP). On time is defined as zero minutes early to five minutes late as shown on the public timetable. Missed trips are defined as trips not operating or operating over 20 minutes late. Missed trips occur when there are accidents, traffic delays or an operator no shows for an assignment and there are no substitute operators.

Performance Measures/Indicators:*

Indicator	Measure	2017/18 Target
Missed Trip	Percent of Total Trips per Month	.25%<
Passengers per Revenue Hour	Passengers /Rev. Hour	9.5
On-Time Performance	Percent of Trips within OT window	92%

*Matrix determined through Draft Transit Master Plan, ACT Management Review; new measures no prior year data available

Special-Transit (Spec-Trans) Operations

2017/18 Budget — \$1,490,250

Spec-Trans utilizes eight vehicles to provide curb-to-curb service to people with disabilities. The Americans with Disabilities Act (ADA) defines who is eligible to use the service. Our eligibility screening process determines if an applicant can use fixed route some or all of the time. Applicants who have a disability but who are not prevented from using fixed route are not eligible for Spec-Tran service.

The ADA also prescribes how service is to be delivered. Anyone determined eligible may request a trip the day before they wish to travel and Spec-Tran is required to provide a trip one hour before or after the requested time. Spec-Trans does not deny anyone a trip.

Performance Measures/Indicators:*

Indicator	Measure	FY 17/18 Target
Trips per Hour	Trips include Passengers and Companions**	2.8
No Shows/ Late Cancellations	Percent of Scheduled Trips	5<
Average Time Required to Complete a Determination of Eligibility	Less than 21 days required by ADA	7 to 10 days
Individuals Travel Trained	20% of Applicants	55
On-Time Performance	Percent of Trips Picked Up/Dropped Off within the 25 Minute Pick Up Window	92%

*Matrix determined through Draft Transit Master Plan, ACT Management Review. New measures no prior year data available

** Spec-Trans must carry Personal Care Attendants and one Companion for Passengers and must be picked/dropped off at same location with the customer so that is considered one trip.

Fleet Maintenance and Repair 2017/18 Budget — \$470,605

The ACT Fleet Maintenance and Repair group performs routine and preventive maintenance on 31 public transportation revenue vehicles and spares, in addition to three supervisor and four maintenance support vehicles. Major component repair and body work is contracted. The projected revenue vehicle miles for FY 2016/17 are over 966,000. With no change in service levels FY 2017/18 mileage is estimated to be approximately the same.

Performance Measures/Indicators:

Indicator	Measure	FY 17/18 Target
Road Calls	Road Calls per 10,000 miles	2
Preventative Maintenance	Completed within 500 miles of scheduled service	95%

*Matrix determined through Draft Transit Master Plan, ACT Management Review; new measures no prior year data available

Transit Safety and Training 2017/18 Budget - \$78,434

ACT will implement an expanded Safety Program beginning September 1, 2017. This addresses the City's Manager's focus on improved **Safety Program**. ACT will train 18 drivers in FY 2017/18 down from 35 in FY 2016/17. The new wage rate has decrease turnover.

Performance Measures/Indicators:*

Indicator	Measure	FY 17/18 Target
Accident Rate	Per 100,000 Miles	9
Employee Work Days Lost to Injury		100

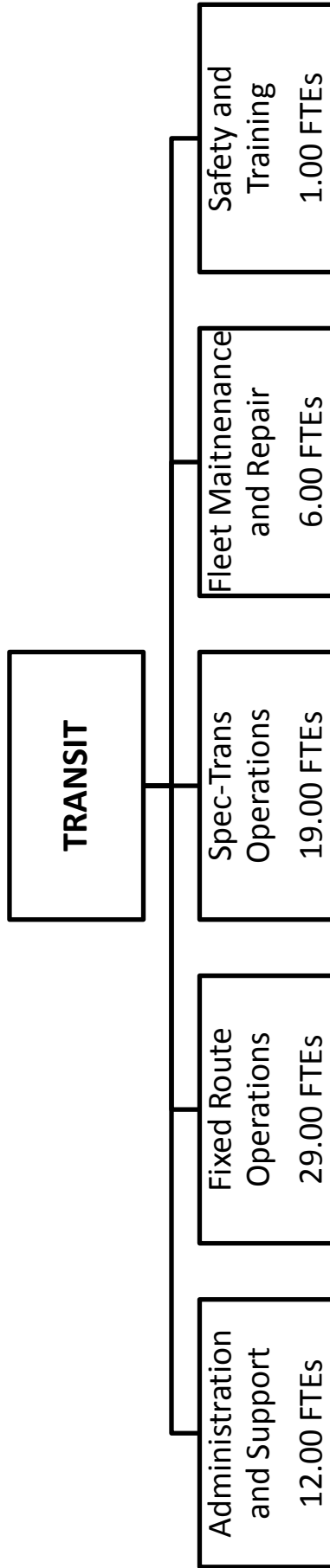
*Matrix determined through Draft Transit Master Plan, ACT Management Review; new measures no prior year data available

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	67	67	67
Part-time Positions	0	0	0
Total Positions	67	67	67

Total Transit Department Operating Budget 2017/18 — \$5,255,093

Federal - \$2,804,062
State - \$ 369,039
Local - \$2,081,992



City of Amarillo

Department Staffing Report

Department: Transit Fixed Route

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM530	TRANSIT MANAGER	
1.00	ADM531	ASSISTANT TRANSIT MANAGER	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
2.00	MGT245	ROUTE SUPERVISOR ASSISTANT	
1.00	MGT535	TRANSIT OPERATIONS SUPERVISOR	
1.00	PRF902	PLANNER I	
27.00	TRD530	BUS DRIVER	
1.00	TRD540	SAFETY AND TRAINING OPERATIONS SUPERVISOR	
35.00		Total Permanent Positions	
35.00		Total Department	1,925,346

Department: Transit Demand Response

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
5.00	CLR535	DISPATCHER	
1.00	MGT535	TRANSIT OPERATIONS SUPERVISOR	
17.00	TRD535	VAN OPERATOR	
23.00		Total Permanent Positions	
23.00		Total Department	1,191,260

Department: Transit Maintenance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	TRD920	MECHANIC APPRENTICE	
2.00	TRD921	MECHANIC I	
1.00	TRD922	MECHANIC II	
1.00	TRD923	MECHANIC FOREPERSON I	
3.00	TRD930	UTILITY WORKER	
9.00		Total Permanent Positions	
9.00		Total Department	532,559



(1420)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 3,612,272	\$ 4,519,689	\$ 4,561,722
Supplies	274,223	268,188	268,785
Contractual Services	4,949,981	4,904,052	4,754,338
Other Charges	32,732	44,255	42,850
Capital Outlay	-	637,000	637,000
Inter Reimbursements	(539,634)	(534,255)	(534,255)
Total Expenses	\$ 8,329,574	\$ 9,838,929	\$ 9,730,440

Mission

To provide the public with a safe network of clean, well-maintained streets and alleys at a cost-effective price, through the utilization of **Best Practices** and first-rate customer service.

Strategic Approach

Over the past fifteen years, the City of Amarillo has added an average of 6.44 miles of paved streets per year and 4.08 miles of paved alleys per year. The Street Division currently maintains 1,023 miles of streets (940 miles paved/83 miles unpaved) and 496 miles of alleys (217 miles paved/279 miles unpaved). Managing a growing and aging transportation system of this magnitude requires the utilization of **Best Practices** and an array of effective maintenance and pavement preservation programs. In 2016, the citizens of Amarillo passed a bond election to fund \$84,371,590 in street projects over the next five years. These projects will help address street maintenance and repair needs throughout the City, as well as, arterial reconstruction and expansion to help address growth and development. To ensure the proper surface treatments are selected and the streets receiving those treatments are prioritized accordingly, a pavement condition survey is currently being conducted. This pavement condition survey, a best practice according to the American Public Works Association (APWA), will provide a comprehensive review of existing street pavement condition and establish a Pavement Condition Index (PCI) to evaluate current maintenance programs. The Street Division will also work with the City Council to develop a satisfaction rating for the City streets. The Street Division strives to provide first-rate customer service and respond promptly to citizen requests. Pavement Maintenance and Repair is one of the division's most crucial programs. Over the past year, the division has worked to address a backlog of citizen service requests and has decreased the average response time to repair a pothole in streets from 16 days to 10 days and time to repair a pothole in alleys from 84 days to 20 days. In 2017/2018, the Street Division will remain focused on strategic planning and **Best Practices** to continue to deliver cost-effective programs aimed at maintaining the City's **Infrastructure**, improving **Community Appearance**, and providing **safer** roadways for the public.

Programs

Street Division Administration/Support

2017/18 Budget — \$389,219

Management of a multi-faceted street and alley maintenance operation by Street Superintendent and Assistant Street Superintendent, supported by a four-person office staff.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Service requests received per year	1,547	1,000	1,200
Service requests completed per year	1,971	1,500	1,500
Percent of service requests investigated by supervisor within three days of receipt	46%	60%	70%

Pavement Preservation

2017/18 Budget — \$2,821,827

The Street Division utilizes an extensive assortment of preventative maintenance programs to prolong the life of paved streets and alleys and minimize costly paving repairs. Sealcoating, crack sealing, and fog sealing (alleys) are performed in-house by Street Division employees, while asphalt overlay is outsourced to local contractors.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Lane miles of residential streets sealcoated (10-year cycle = 159.24 lane miles annually)	106.30	116.00	122.00
Sealcoat cost (per lane mile)	\$15,187	\$15,100	\$15,000
Lane miles of paved streets crack sealed	43.87	69.00	75.00
Crackseal Cost (per lane mile)	\$3,469	\$2,844	\$2,800
Miles of paved alleys sealed (6-year cycle = 36.26 miles annually)	5.71	9.47	14.20
Alley sealing cost (per mile)	\$39,983	\$39,100	\$39,000
Lane miles of arterial streets overlaid (10-year cycle = 56.34 lane miles annually)	22.36	26.51	28.00
Overlay cost (per lane mile)	\$88,631	\$69,295	\$65,607

Pavement Maintenance and Repair

2017/18 Budget — \$4,103,577

General asphalt pavement maintenance and repair, ranging from pothole patching to reconstruction. Asphalt repairs are categorized by size and complexity: potholes, minor, and major. Program also includes brick and concrete street repairs, pavement shouldering, and sweeping. Due to traffic volume and speed, pavement repairs performed in-house by Street Division employees are prioritized in the following order: arterial streets, residential streets, alleys. Arterial reconstruction is outsourced to local contractors.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of potholes repaired (average size = 3' x 3')	7,880	7,200	7,300
Pothole repair cost (per pothole)	\$45.34	\$56.07	\$55.00
Average time to repair pothole in street from receipt of service request	16 days	10 days	9 days
Average time to repair pothole in alley from receipt of service request	84 days	20 days	18 days
Square yards of minor asphalt repairs completed in streets	6,642	6,625	6650
Minor repair cost - street (per square yard)	\$44.58	\$42.77	\$42.50
Square yards of minor asphalt repairs completed in alleys	12,544	10,050	11,000
Minor repair cost - alley (per square yard)	\$40.61	\$43.10	\$42.75
Square yards of major asphalt repairs completed in streets	34,289	22,750	26,850
Major repair cost - street (per square yard)	\$20.94	\$23.95	\$23.50
Square yards of major asphalt repairs completed in alleys	27,247	41,800	37,700
Major repair cost - alley (per square yard)	\$28.90	\$22.41	\$22.25
Lane miles of arterial streets reconstructed	8.30	5.28	12.66
Cost to reconstruct arterial street cost (per lane mile)	\$405,689	\$359,533	\$447,858
Residential streets swept (centerline miles)	782	2,500	3,500
Residential street sweeping cost (per center line mile)	\$85.13	\$68.65	\$55.00

**Winter Weather Operations
2017/18 Budget — \$583,827**

This program provides for safe roadways during winter weather events. The division performs snow/ice control on arterial and collector streets, overpasses, etc.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Snow removal (number of lane miles)	5,735	0	2,168
Snow removal cost (per lane mile)	\$17.12	\$0.00	\$17.00

**Street Structure Maintenance and Repair
2017/18 Budget - \$97,304**

Maintenance and repair of various street-related structures such as crash attenuators, guard rails, speed bumps, ADA ramps, and other miscellaneous needs.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Square yards of speed bumps installed	24.35	65.00	30.00
Cost to install speed bumps (per square yard)	\$63.03	\$30.00	\$60.00
Linear feet of guardrail repaired	289	200	300
Cost to repair guardrail (per linear foot)	\$18.82	\$25.23	\$24.00

Street Utility Cuts

2017/18 Budget — \$567,034

This program administers a permit process for all utility excavations within City right-of-way for service line installation or maintenance. Utility cut surface repairs for permit holders are also provided, at a fee.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of utility cut permits issued	1,363	1,750	1,800
Annual revenue earned for utility cut repairs	\$521,506	\$535,000	\$555,000

Unpaved Streets/Alleys Maintenance

2017/18 Budget — \$1,167,652

Routine grading and repair to the City’s unpaved streets and alleys.

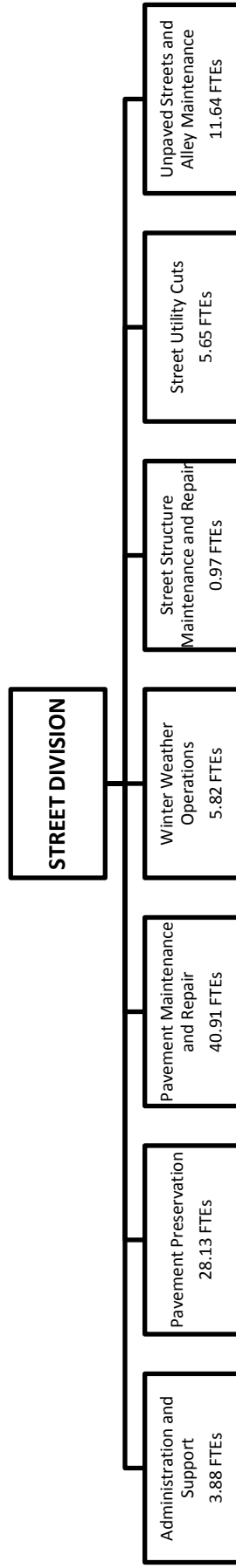
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Miles of unpaved streets repaired annually (83 total miles of unpaved streets)	11.21	6.00	8.00
Cost to repair unpaved streets (per mile)	\$3,010	\$3,080	\$3,045
Miles of unpaved alleys repaired annually (279 total miles of unpaved alleys)	26.84	35.00	30.00
Cost to repair unpaved alleys (per mile)	\$21,226	\$23,359	\$23,000

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	95	92	92
Part-time Positions	5	5	5
Total Positions	100	97	97

Total Street Division 2017/18 Budget — \$9,730,440



City of Amarillo

Department Staffing Report

Department: Street Department

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM220	STREET SUPERINTENDENT	
1.00	ADM221	ASSISTANT STREET SUPERINTENDENT	
1.00	CLR220	STREET PROGRAM COORDINATOR	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
5.00	MGT220	STREET SUPERVISOR	
2.00	MGT221	STREET FOREPERSON I	
1.00	TEC225	TRAFFIC CONTROL SPECIALIST	
2.00	TRD220	EQUIPMENT OPERATOR IV	
14.00	TRD221	EQUIPMENT OPERATOR I	
1.00	TRD222	CONCRETE FINISHER	
3.00	TRD900	SECURITY GUARD	
36.00	TRD930	UTILITY WORKER	
13.00	TRD950	EQUIPMENT OPERATOR II	
5.00	TRD951	EQUIPMENT OPERATOR III	
4.00	TRD960	UTILITY OPERATOR	
92.00		Total Permanent Positions	
Part-Time Positions			
4.00	HRL930	UTILITY WORKER	
1.00	HRL950	EQUIPMENT OPERATOR II	
5.00		Total Part-Time Positions	
97.00		Total Department	4,561,722



(1732)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personal Services	\$ 838,584	\$ 1,014,683	\$ 1,048,239
Supplies	2,017,926	2,057,757	2,107,837
Contractual Services	607,008	542,059	546,418
Other Charges	10,755	11,508	11,104
Inter Reimbursements	(97,868)	(78,000)	(78,000)
Total Expenses	\$ 3,376,405	\$ 3,548,007	\$ 3,635,598

Mission

To provide the City of Amarillo with effective and efficient traffic control devices that maximize safety, quality, and reliability, as well as minimize travel time, inconvenience, and expense for the traveling public and the taxpayers.

Strategic Approach

The Traffic Field Operations department works vigorously to follow **Best Practices** and keep traffic equipment updated with the most up-to-date traffic equipment as possible, while still maintaining a signal network that works at a high level of efficiency. This network includes the installation, operation, and maintenance of all traffic control devices, which include Traffic Signs (stop, yield, speed limit, parking restriction, street name, etc.); Traffic Signals; School Flashers; and Pavement Markings (stop bars, crosswalks, island tips, arrows, etc.). The department also is responsible for the maintenance of all TXDOT-owned continuous lighting within the City limits and Pedestrian lighting in the Central Business District (CBD), which is part of the new continuous development of Downtown. The department also is responsible for operating the computerized signal system and school flasher system. These activities are accomplished using Traffic Field Operations **Best Practices**, along with nationally recognized standards and methods found in the *Texas Manual on Uniform Traffic Control Devices* (TXMUTCD), Institute of Transportation Engineers (ITE), and following within the guidance of **Blueprint of Amarillo**.

The department has several performance measures that enable management to monitor daily, weekly, and yearly work trends, quality of service, and make adjustments as needed; these allow us to update technology to improve efficiency and institute **Best Practices**. The department performs routine preventative maintenance on all traffic signal equipment once a year, street lights three times a year, and school flashers twice a year to reduce emergency repairs in order to protect current infrastructure and institute **Best Practices**. The department also fabricates new signs and installs them as needed by TXMUTCD standards, stripes all arterial streets on a yearly program, as well as updates lane markings and island tips as required by the TXMUTCD. By following these **Best Practices**, the Traffic Field

Operations department has set itself up to monitor the appropriate programs to align with the City’s **Blueprint for Amarillo**.

This department also is responsible for the Capital Improvement Projects of New Traffic Signal Construction, Traffic Signal System Improvements from the Bond Proposition money, and Rebuild of Traffic Signals funded by Red Light Cameras.

Projects for the upcoming year will be the installation of the new Signalized Intersection of Soncy & Perry, which has met enough warrants to install and help eliminate the accidents of vehicles entering the intersection. The intersections of Georgia & Julian, Moss & 34th, and Martin Road & Amarillo Blvd will be having the poles changed out due to mast arms being too short or pedestrian push buttons not being accessible. Challenges continue to be striping arterial streets twice a year, due to not having or being able to keep quality employees. The department will continue to work to keep a high standard and efficient process to maintain or improve safe travel in Amarillo.

Programs

Traffic Field Operations Administration/Support

2017/18 Budget — \$130,993

Manages a multi-faceted Traffic Field Operation by Traffic Field Superintendent, supported by a one-person office staff. This program receives requests for Signal and Sign maintenance from the public and assigns them to the correct personnel; the Traffic Administration also sends out various traffic-related work orders for installation of signs, relocation of pavement markings, and retiming of School Flashers or Traffic Signals. This program is designed to make sure the department follows **Best Practices** for Traffic Field Operations, continues to improve the flow of traffic in the downtown development as well as all arterial streets, updates technology to improve efficiency, and fixes declining infrastructure.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Traffic Engineering Work Orders Assigned	236	220	235
Signal Maintenance Requests Reviewed and Assigned	460	480	490
Sign Maintenance Requests Reviewed and Assigned	70	80	100
Street Light Maintenance Requests Reviewed and Assigned	57	60	50
Public Records Requests for Accident Letters Returned in Less Than 5 Days	84	25	25

Locate Services

2017/18 Budget — \$70,399

Provides for the time and resources dedicated towards the protection of the Traffic’s underground utility assets, as well as the safety of area excavation activities. Traffic Field Operations is part of the City’s Line Locate Services; locates are submitted internally and externally. The Traffic department owns and is responsible for its own underground streetlight, traffic signal, and fiber optic utility assets. This program is designed to protect current infrastructure and institute **Best Practices**.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Line Locates Reviewed	1842	2400	2300
Line Locates Related to Traffic Infrastructure (Located in Less Than 72 Hours)	316 (100%)	235 (100%)	275 (100%)

Traffic Sign Maintenance
2017/18 Budget — \$316,881

Provides for the time and resources dedicated towards well-maintained, safe, and consistently applied signage throughout the City. The program strives for timely response maintenance, as well as appropriate proactive maintenance. This program is designed to protect current infrastructure, update technology to improve efficiency, improve the appearance of the City, and institute **Best Practices**.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Signs Fabricated	3,800	3,000	3,100
Pre-Made Signs Purchased	600	650	700
Signs Installed	3,441	3,650	3,800
Sign Replacement (Cost)	\$105.00	\$110.00	\$115.00

Signal Maintenance
2017/18 Budget — \$451,408

Provides for the time and resources dedicated towards well-maintained, safe, efficient, and consistently applied traffic signals and flashing beacons throughout the City. The program strives for timely response maintenance, as well as appropriate proactive maintenance. This program is designed to protect current infrastructure, update technology to improve efficiency, create a safer driving environment and institute **Best Practices**.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Signalized Intersections Rebuilt	2	3	4
New Signalized Intersections	1	1	1
Intersections Maintained	267 (100%)	268 (100%)	269 (100%)
Signal Maintenance Request (Response in Less than 24 Hours)	464 (62%)	460 (80%)	480 (80%)
Average Cost of Signal Installation	\$122,480	\$143,640	\$146,000
New School Flashers	2	1	0
School Flasher PM	62 (100%)	62 (100%)	64 (100%)

Street Light Maintenance
2017/18 Budget - \$2,264,166

Provides for the time and resources dedicated towards well-maintained, safe, efficient, and consistently applied street lighting throughout the City interstates and highways. It includes all costs associated with TXDOT-owned street lighting systems. This program pays out close to \$1,850,000 in electricity costs annually. The program strives for timely response maintenance, as well as appropriate proactive maintenance. This program is designed to protect current infrastructure, update technology to improve efficiency, provide safe driving corridors during low lighting and institute **Best Practices**.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Street Lights Maintained	1920	1960	2040
Street Light Replacement (Cost/Hour)	\$525	\$600	\$610
Street Lights PM	900 (46%)	1,200 (61%)	2,040 (100%)

Street Pavement Markings
2017/18 Budget — \$401,751

Provides for the time and resources dedicated towards well-maintained, safe, and consistently applied pavement marking, crosswalk, and parking lot striping throughout the City. This program works to achieve striping all arterial streets at least once per year, and replace pavement markings on a 6-year rotation. The program strives for appropriate proactive maintenance. This program is designed to protect current infrastructure, update technology to improve efficiency, move traffic safely through the travel lanes, improve **Community Appearance**, and institute **Best Practices**.

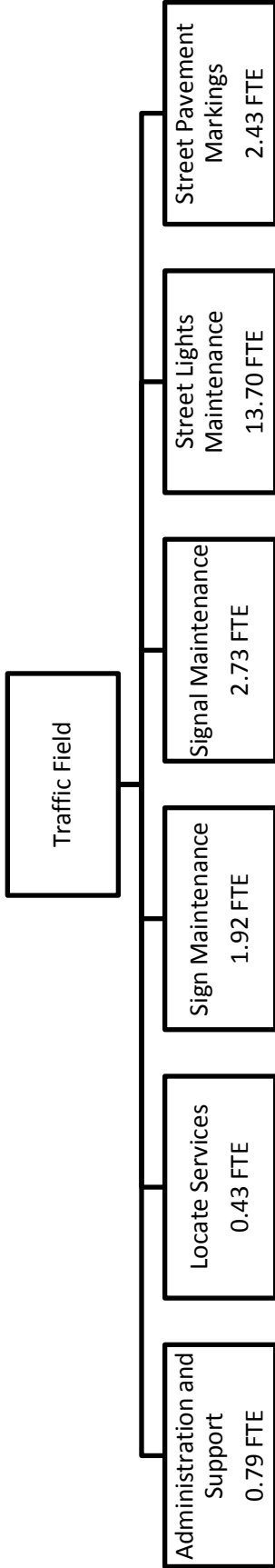
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Lane Miles of Street Striping (Striped)	3,215 (97%)	3,300 (100%)	3,400 (100%)
Gallons of Paint Applied	3,482	3,575	3,682
Costs for Street Markings (per Mile)	\$9.21	\$9.30	\$9.40
Thermoplastic Cross-Walk & Stop Bars Installed (Replaced Annually)	290 (19%)	560 (37%)	300 (20%)

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	20	19	19
Part-time Positions	3	3	3
Total Positions	23	22	22

Total Traffic Field Operations 2017/18 Budget — \$3,635,598

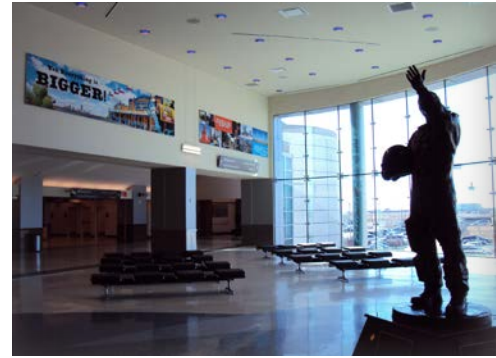


City of Amarillo

Department Staffing Report

Department: Traffic Field Operation

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM541	TRANSPORTATION SUPERINTENDENT	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	MGT540	SIGNAL FOREPERSON	
1.00	MGT541	SIGNS AND MARKINGS SUPERVISOR	
4.00	TEC220	TRAFFIC CONTROL TECHNICIAN	
2.00	TEC541	TRAFFIC TECHNICIAN I	
5.00	TEC543	SIGNAL TECHNICIAN	
4.00	TRD930	UTILITY WORKER	
19.00		Total Permanent Positions	
Part-Time Positions			
3.00	HRL930	UTILITY WORKER	
22.00		Total Department	1,048,239



(5400, 26630)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 2,839,345	\$ 3,422,865	\$ 3,489,288
Supplies	1,023,341	1,166,929	1,180,774
Contractual Services	1,185,727	1,153,719	1,153,719
Other Charges	7,715,077	7,529,104	7,859,315
Capital Outlay	40,466	5,986,500	9,530,650
Debt Service	73,414	292,175	217,300
Inter Reimbursements	(5,770)	-	-
Operating Transfers	2,680,785	-	-
Total Expenses	\$ 15,552,385	\$ 19,551,292	\$ 23,431,046

Mission

Rick Husband Amarillo International Airport is a safe and convenient air service operation serving the Texas Panhandle. The Department of Aviation realizes the Airport's economic impact to the community. Employees are dedicated to providing functional and well-maintained facilities for all passengers and tenants. The Airport's business practices reflect self-sustainment and fiscally sound planning for the future. The department invests in employees by training, challenging and recognizing their efforts.

Strategic Approach

Goals & Objectives:

- Operate Rick Husband Amarillo International Airport in a safe and secure manner while providing the necessary services to the public, passengers, tenants and employees.
- Provide a safe, accessible, well-maintained and functional Airport facility that provides services and accommodates the air transportation needs of the Airport.
- Prepare business decisions required to keep the Airport efficient, and focus on self-supporting, fiscally-sound decisions.
- Build and support air service development activities to retain and enhance air service.
- Enhance the Airport's position as an economic development partner for the region by supporting aviation-related firms and organizations in their efforts to grow and expand in the Texas Panhandle.
- Work with the surrounding land owners to be a good neighbor.

The Department of Aviation is an enterprise operation organized to provide the necessary services for a public airport on a financially self-sufficient basis. This means the department does not accept any local property tax monies for its operation. No general fund tax revenues are required. The Airport sits on more than 3,500 acres of land, of which 1,000 acres are developed. This includes a 160,000 square foot passenger terminal for commercial airline service as well as 24 additional structures ranging in size from 1,000 to more than 1,000,000 square feet of covered space which are utilized for revenue production or as support facilities to maintain the Airport.

Programs

Airport Administration/Support 2017/18 Budget — \$2,384,212

The Department of Aviation administrative staff directs the management of a multi-faceted airport transportation facility operation. The staff consists of the Director of Aviation, Deputy Director of Aviation, Assistant Director of Aviation, Operations Duty Managers and administrative support staff. They identify and monitor the funding and/or financial budgeting for current and future capital developments. Airport funding sources include the Passenger Facility Charge (PFC) program and federal and state grant programs. The department’s tracking is in terms of the **Best Practice** initiative.

Airfield Management and Maintenance 2017/18 Budget — \$2,055,355

Provides maintenance and repair of runways, taxiways, ramps, roadways, airfield lighting and signs, navigational aids and other services such as mowing and wildlife control. The airfield is maintained and operated in accordance with Federal Aviation Administration (FAA) requirements for all commercial airports that hold an Airport Operating Certificate.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Cost per Enplanement	\$ 7.49	\$ 7.42	\$ 7.68

Airport Safety, Security, and Communications Center 2017/18 Budget — \$8,426,955

Provides short-term and long-term planning for Federal Aviation Administration (FAA) coordination. Assists in the development of the Airport Certification Manual, environmental related compliance programs, and Airport Security Program to assure the safety of the traveling public. Security costs include the Airport Police Department, Airport Operations Center and the maintenance of security cameras and security related technology systems. This program includes emergency and medical services needed at the airport and surrounding areas. Adequate technology and critical infrastructure, which is a part of this program, endorses the **Safety, Best Practices** and **Technology** initiatives.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Law Enforcement Calls for Service	4,707	4,753	4,852

Law enforcement calls include items such as offense/incident reports, security system alarm responses, passenger/citizen assistance, parking citations, lost & found calls, unattended bags, arrests, and security area patrols.

Winter Weather Operations
2017/18 Budget — \$2,055,355

Snow and ice removal operations during winter weather events are provided by airport personnel. The assigned departments perform snow and ice control on runways, taxiways, ramps, entrance roads and parking areas. Program costs include the maintenance and operation of snow removal equipment owned by the airport.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Clearance of runways	98%	98%	97%

Public Parking
2017/18 Budget — \$205,535

Parking is available at the Airport for use by the public and Airport employees. This program oversees more than 1,400 parking spaces in four different parking lots while maintaining the parking control operations and the revenue control system. This program aligns with the long-term **Infrastructure** initiative and the **Community Appearance** initiative.

Performance Measures/Indicators:

**Information not available*

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Maintain parking control operation and revenue control system	*	95%	95%

Consolidated Rental Car (“CONRAC”) Facility
2017/18 Budget — \$904,356

Provides maintenance of the Rental Car Center and customer return lots and the administration of commercial fuel sales and the Customer Facility Charge (CFC) program.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
System operational during operating hours of the facility	*	60%	60%
Car Rental Revenue per enplanement	*	\$ 5.00	\$ 5.20

**Information not available*

Property Management and Maintenance

2017/18 Budget — \$822,142

Responsible for leasing real estate, property management, tenant relations, community outreach, risk management and maintenance to properties leased to tenants within the surrounding Airport owned properties. Proper **Contract Administration** initiative defines this program.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Lease term renewals and adjustments completed timely	*	95%	95%

**Information not available*

Terminal Management and Maintenance

2017/18 Budget — \$4,932,852

Provides maintenance and repairs of all terminal and terminal related facilities to ensure the terminal is safe, efficient, clean and user-friendly for travelers and Airport employees. Also includes lease management and tenant relations for commercial airlines. This program is a champion of many **BluePrint for Amarillo** initiatives, including **Community Appearance**, **Safety**, and long-term **Infrastructure**.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
System operational during operating hours of the facility	*	90%	90%
Concession Revenue per enplanement	\$4.49	\$4.50	\$4.49

**Information not available*

Terminal Technology Systems

2017/18 Budget — \$411,071

Provides technical support and maintenance for the terminal systems, including flight and baggage information displays, passenger and paging information systems, and audio and visual systems. Provides technical support and maintenance for the flight information displays at gate and hold room areas. The terminal technology system endorses the **Technology** initiative.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
System operational status for core aviation business systems during hours of operation of facility	*	99%	99%

**Information not available*

Terminal Inline and Baggage Systems 2017/18 Budget — \$1,233,213

Provides for technical support and maintenance of the inline baggage system including conveyor belts, computer software, baggage claim devices and bag make up areas. The inline system aligns itself with the **Technology** initiative.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
System operational during operating hours of the facility	*	99%	99%

**Information not available*

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	57	57	57
Part-time Positions	0	0	0
Total Positions	57	57	57

2017/18 Expenditures by Funding Source

Airport Fund	\$	23,429,546
Special Revenue Funds	\$	1,500

Total Airport Department 2017/18 Budget — \$23,431,046

AIRPORT

Administration and
Support
5.80 FTEs

Airfield Management
and Maintenance
5.00 FTEs

Airport Safety, Security,
and Communications
Center
20.50 FTEs

Winter Weather
Operations
5.00 FTEs

Public Parking
0.50 FTEs

Consolidated Rental Car
Facility (CONRAC)
2.20 FTEs

Property Management
and Maintenance
2.00 FTEs

Terminal Management
and Maintenance
12.00 FTEs

Terminal Technology
Systems
1.00 FTEs

Terminal Inline and
Baggage System
3.00 FTEs

City of Amarillo

Department Staffing Report

Department: Department of Aviation

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM080	DIRECTOR OF AVIATION	
1.00	ADM081	DEPUTY DIRECTOR OF AVIATION	
1.00	ADM085	ASSISTANT DIRECTOR OF AVIATION	
3.00	ADM088	AIRPORT OPERATIONS MANAGER	
1.00	CLR040	AIRPORT OFFICE MANAGER	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	MGT081	AIRPORT POLICE COMMANDER	
1.00	MGT090	AIRPORT FACILITIES MANAGER	
9.00	PRF080	AIRPORT POLICE OFFICER	
3.00	PRF081	AIRPORT POLICE SERGEANT	
9.00	PRF085	SECURITY OPERATIONS AGENT	
1.00	PRF088	AIRPORT OPERATIONS COORDINATOR	
1.00	TEC115	BAS CONTROL TECHNICIAN	
1.00	TRD047	CUSTODIAN II	
1.00	TRD060	ELECTRICIAN II	
1.00	TRD070	CUSTODIAL FOREPERSON	
1.00	TRD073	AIRPORT MAINTENANCE COORDINATOR	
0.60	TRD075	LANDSIDE/FLEET COORDINATOR	
2.00	TRD080	BUILDING MECHANIC I	
3.00	TRD906	BUILDING MECHANIC III	
9.00	TRD910	CUSTODIAN I	
0.40	TRD921	MECHANIC I	
0.50	TRD923	MECHANIC FOREPERSON I	
2.30	TRD930	UTILITY WORKER	
54.80		Total Permanent Positions	
54.80		Total Department	3,381,695

Department: Rental Car Facility

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.40	TRD075	LANDSIDE/FLEET COORDINATOR	
0.60	TRD921	MECHANIC I	
0.50	TRD923	MECHANIC FOREPERSON I	
0.70	TRD930	UTILITY WORKER	
2.20		Total Permanent Positions	
2.20		Total Department	107,592



CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
Utility Services			
1431 Solid Waste Collection	9,004,042	9,878,343	9,724,636
1432 Solid Waste Disposal	4,047,452	4,146,484	4,591,067
1000 General Fund	13,051,494	14,024,827	14,315,703
5200 Water & Sewer Fund			
Utility Services			
52100 Utilities Office	2,238,736	2,681,136	2,949,487
52110 Director of Utilities	709,881	424,204	584,375
52120 Water & Sewer General	1,409,352	1,176,939	1,638,950
52121 Sewer General	5,609,268	2,841,381	3,006,025
52122 Water General	8,044,883	8,776,685	8,937,318
52123 Water & Sewer - Transfer	1,095,984	37,600,625	36,723,306
52200 Water Production	7,990,323	7,200,932	7,214,881
52210 Water Transmission	4,601,817	5,477,505	5,570,929
52220 Surface Water Treatment	10,390,169	9,941,107	11,012,422
52230 Water Distribution	6,129,622	7,133,600	6,399,163
52240 Waste Water Collection	4,429,370	4,952,231	4,971,350
52260 River Road Water Reclama	2,946,116	3,397,091	3,663,621
52270 Hollywood Road Waste Wat	3,948,674	4,499,782	4,775,454
52281 Laboratory Admin	1,507,882	1,610,524	1,839,845
5200 Water and Sewer System Fu	61,052,077	97,713,742	99,287,126
5600 Drainage Utility Fund			
Utility Services			
56100 Drainage Utility	2,825,848	3,504,820	3,672,838
56200 Drainage Utility Transfe	0	1,906,525	2,425,000
5600 Drainage Utility Fund	2,825,848	5,411,345	6,097,838
Utility Services Total Expenditures	76,929,419	117,149,914	119,700,667





(52100)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 1,456,314	\$ 1,559,968	\$ 1,713,094
Supplies	83,427	79,650	128,000
Contractual Services	632,985	971,816	1,019,135
Other Charges	66,009	69,702	89,258
Total Expenses	\$ 2,238,735	\$ 2,681,136	\$ 2,949,487

Mission

Utility Billing strives to provide accurate billing on a timely basis to all customers with the highest regard for public satisfaction. To provide exceptional service to newcomers, visitors and residents so that they may experience a positive environment within the City of Amarillo, whether by phone or in person. To provide customer service that will exceed all expectations by listening to customers and responding to their needs in a professional, courteous and respectful manner.

Strategic Approach

The City of Amarillo Utility Billing department is a high-volume utility service separated into the following functional groups: Service, Credit/Collections, Cashiering, and Meter Reading. Vital Statistics is also supported within the Utility Billing department.

Utility Billing is often the initial contact with the City of Amarillo for many individuals. It is the goal of the department to continue to cultivate quality service and to work with customers regarding underlying issues related to utility accounts in a timely and positive manner.

The Utility Billing department continues to look for innovative solutions to fulfill the initiatives outlined in the **BluePrint for Amarillo**. The department is responsible for the production and distribution of all billing statements in a highly efficient manner and continues to look for new ways to accomplish these goals by investing time and efforts in the future implementation of billing software as well as call center upgrades that will help to improve satisfaction of service.

It is evident that the department's success depends on its ability to strengthen its current customer relationships. Billing solutions function as a critical touch point between utilities and their customers. With new technologies, utility bills can now serve as streamlined vehicles announcing new services and providing customized communications. Also, with the advancement of technology, the Utility Billing department can communicate more effectively and directly with customers. This implementation could

not only deliver operational efficiencies and improve customer satisfaction, but could potentially lower costs in the printing and distribution of more than 850,000 bills yearly by providing electronic access to customers via the internet.

Programs

Utility Billing Administration and Support

2017/18 Budget — \$131,951

This program provides support and accounts for the accurate and precise recording of information gathered from the reading, billing and collection of money for every meter within the City of Amarillo. The goal within the Administration and Support program is to improve responsiveness when dealing with customer issues as well as overall customer satisfaction. Wait times to speak with service representatives continue to be a common frustration. The Utility Billing department has made this issue an immediate priority and have been granted to opportunity to implement software solutions for improved customer feedback. It is believed that with the implementation of a call center software solution, the average wait time per customer should drastically reduce due to several methods of call back options and consistency per employee. These methods will create an electronic environment which could offer web chat, self-serve portals and auto call back features. These additional forms of communication will assist the Utility Billing department in following **Best Practices** by promoting efficient forms of communication to customers. It is the goal of the Utility Billing department to dedicate the timely implementation of call center and billing solutions to enhance and promote quality service within the City.

Performance Measures/Indicators:

**Information not available*

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Customer Contacts	*	191,970	193,000
Contact by Telephone	*	67%	65%
Contact in Person	*	15%	15%
Contact by Internet	*	18%	20%
Wait Time More Than 10 Minutes	*	31%	20%
Responsiveness/First Call Resolution	*	56%	60%
Overall Customer Satisfaction - Very Satisfied	33%	*	40%

Utility Bill Production

2017/18 Budget — \$870,875

This program is responsible for the production of more than 850,000 customer bills annually. Billings are processed on an average of three times per week based on the City's 12-meter reading cycles. Utility Billing produces the bills for not only Water and Sewer, but Drainage Utility and Solid Waste. The preparations of meter reading books are completed within a span of two days, and consist of the data entry of re-reads and verifications. The production of bills takes approximately five hours and includes verification of data, calculation of bills, creating the billing journal, and distribution on bills. The future implementation of billing software will increase the accuracy and efficiency of bill production as well as give access to reports that will provide historical data. Implementation of new software will allow customers access to a self-serve portal for convenience.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Accounts Billed Monthly	71,664	72,070	72,550
Current Number of E-Bill Users	11,652	13,530	15,500

**Utility Billing Customer Service
2017/18 Budget — \$546,431**

Utility Billing Customer Service staff is designated into two functional groups: Credit Services and New Connections. All staff members work towards the goal of providing quick and accurate service for customers at an exemplary level to improve customer satisfaction.

Credit Service staff responds to requests for payment arrangements on current and past due accounts, as well as the issuance of service orders for reconnections and delinquent meter installations. Staff members within credit services distribute service orders regarding high bill investigations and work with customers who have experienced leaks by assisting with adjustments on bills. Applications and requests for fire hydrant meters and the collection of current readings for each fire hydrant customer are completed within credit services, as well. All final bills are produced within credit services and service outage calls are worked by all available staff members during regular business hours.

New Connections staff responds primarily to requests for services regarding new, transfer and completion of service. Staff members interact with customers whose needs vary from simple billing questions to more complex investigations regarding establishment of services. New Connections staff also works with assisting other City departments in processing new tap orders. The calculation and application of illegal fees are also performed within customer service.

With the implementation of a new billing software and call center solutions, Utility Billing Customer Service staff will have the opportunity to provide multiple types of arrangement options to customers. This may include the option of budget billing which will, in turn, reduce the number of broken arrangements. Customer Service staff will also benefit from call centers solutions by reducing the average wait time, but by also creating electronic service orders, which would increase the efficiency between the Utility Billing department and other departments such as Water Distribution. Customer satisfaction would increase due to the timely response of those providing service within the office. Electronic service orders would minimize the loss of paper orders in transfer and processing, as well as create efficient response times when identifying customer issues.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Average Arrangements Issued	*	9,096	8,000
Average Extended Arrangements Issued	*	72	50
Average Total Broken Arrangements	*	65%	50%
Average Disconnected Service	*	3,636	3,000
Average Time Spent per New Service Request	*	15 minutes	10 minutes

Average Time Spent per Discontinued Service Request	*	5 minutes	5 minutes
Average Time Spent per Transfer Service Request	*	15 minutes	10 minutes
Average Time Spent Completing New Tap Orders	*	20 minutes	10 minutes

**Information not available*

Utility Payment and Account Administration 2017/18 Budget — \$468,813

Payment and Account Administration staff is responsible for processing payments in an efficient and effective manner. Payments are collected in person as well as through third parties. In addition to the collection of payments, staff members also provide reliable and accurate collection efforts including processing returned checks, as well as corresponding with customers regarding these items. Payment and Account Administration staff also accepts payment for the City of Amarillo Red Light Camera Violations as well as selling City bus tickets. All staff members are thoroughly trained in the importance of each transaction and accuracy when balancing daily transactions. With an updated software solution, it is the department's expectation to experience an increase in the number of transactions submitted within the self-serve portals and a reduction in the number of walk-in customers assisted. Customers will utilize the electronic/automated features a new software solution could bring.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Average Cash Handled (daily)	*	*	\$16,230
Average Cash Payments	*	46,700	45,000
Average Credit Card Payments	*	23,900	24,000
Average Check Payments	*	24,900	24,000
Average Total Transactions (daily)	*	383	350
Average Number of Walk-in Customers	*	95,800	95,000

**Information not available*

Meter Reading 2017/18 Budget — \$931,417

Meter Reading staff are responsible for providing reliable and timely reads of approximately 72,500 meters monthly within the City. Daily routes are assigned to each staff member which contain, on average, 500 meters within a walking route to remain ahead of the billing cycle. All walking routes are completed within the first half of the workday and the remainder is designated to the completion of re-reads. All Meter Reading staff members work through a variety of elements and obstacles throughout their workday, such as encountering aggressive animals, the inability to gain access to meters for some unforeseen reason, and inclement weather. All staff members work through these elements and obstacles to contribute in the timely production of bills. With the addition of a Meter Reader Foreperson, the program will have the ability to reduce the amount of orders distributed to the Service Center and utilize in-house staff to perform more efficiently. New handheld devices will assist in the accuracy of reading without malfunctioning. With these tools, it is the department's goal to improve the overall functions within the Meter Reader department. The percentage of actual readings will improve and result in a decrease within the number of estimated readings. It is the department's prediction that

with the increase in the accuracy of readings, the number of customer complaints will reduce, which will alleviate phone queue wait times.

Performance Measures/Indicators:

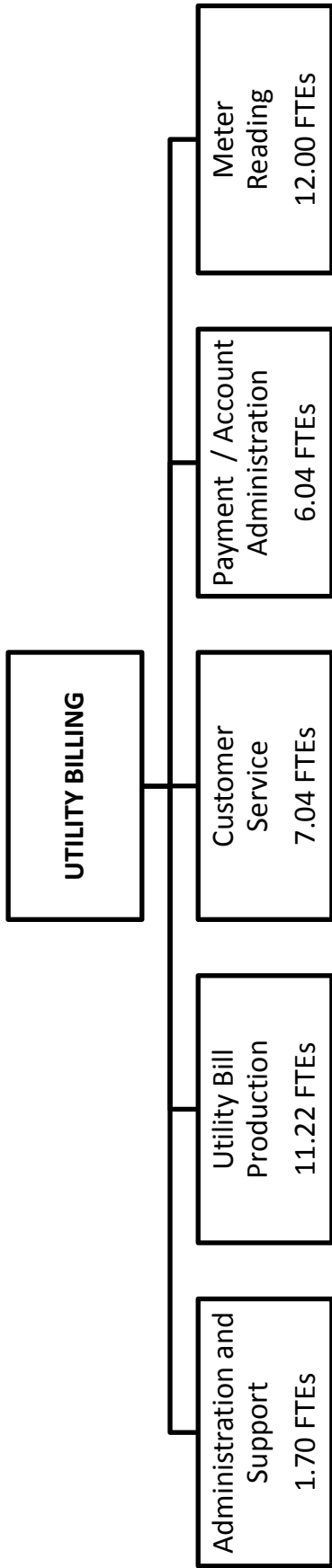
	2015/16 Actual	2016/17 Estimated	2017/2018 Projected
Meters Read	*	93%	95%
Meters Estimated	*	1.5%	1.0%
Internal Account Adjustments	*	0.95%	0.80%
Verification by Service Reps	*	4.2%	3.2%
Average Total Re-reads (daily)	*	80	75

**Information not available*

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	33	33	36
Part-time Positions	1	1	2
Total Positions	34	34	38

Total Utility Billing 2017/18 Budget — \$2,949,487



City of Amarillo

Department Staffing Report

Department: Utilities Office

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM170	UTILITY BILLING MANAGER	
1.00	ADM171	ASSISTANT MANAGER UTILITY BILLING	
3.00	CLR130	ADMINISTRATIVE SUPERVISOR	
18.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
10.00	TRD170	METER READER I	
2.00	TRD171	METER READER II	
36.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL901	ACCOUNT CLERK I	
38.00		Total Department	1,713,094





(52110, 52120, 52121, 52122, 52123)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 502,200	\$ 446,065	\$ 661,237
Supplies	35,829	40,045	35,200
Contractual Services	179,697	127,450	142,750
Other Charges	9,790,310	9,255,162	10,182,251
Capital Outlay	57,597	37,600,625	36,743,306
Debt Service	5,207,751	3,350,487	3,125,230
Operating Transfers	1,095,984	-	-
Total Expenses	\$ 16,869,368	\$ 50,819,834	\$ 50,889,974

Mission

As an acknowledged leader in the industry, the City of Amarillo Water Utilities Department is committed to supplying continuous high quality water, sewer and environmental services to our customers in a safe and efficient manner, supporting Amarillo's high quality of life now and in the future. This is accomplished through innovative employees demonstrating teamwork, commitment and outstanding customer service.

Strategic Approach

The Director of Utilities office provides leadership and oversight for seven departments including Water Production, Water Transmission, Surface Water Treatment, Water Distribution, Wastewater Collection, Wastewater Treatment and Environmental Lab. The Director of Utilities office, through strategic planning processes, manages the daily operations of these departments to meet the organizational goals of the City of Amarillo and to provide clean safe drinking water to the citizens of Amarillo. The Director of Utilities places emphasis on strategic planning at all levels of the organization, to allow the Division to provide the highest level of quality customer service while ensuring our operational activities support our mission and statement.

Water and sewer utilities are faced with ever changing challenges which include rising costs, aging infrastructure, stringent regulatory requirements and a changing workforce. The Director of Utilities

looks to use effective utility management to lead the Utilities division, in order to focus our efforts and energy to meet our organizational performance goals.

The Director of Utilities Office is addressing the City Council’s priorities and City Manager’s initiatives set forth in the **Blue Print for Amarillo** through **Best Practices** Management and **Infrastructure**. The Director of Utilities Office engages in **Best Practice** management with the oversight of the seven departments to ensure continued regulatory compliance at the Water and Wastewater Treatment Plants, continued pursuit of alternative operational and procurement strategies to minimize the use of our limited resources, continued pursuit of training strategies to broaden employees knowledge and through monitoring of customers concerns to provide, maintain, and improve customer service. The Director of Utilities closely monitors rules and regulations set forth by the American Water Works Association (AWWA), the Texas Commission on Environmental Quality (TCEQ), and the Environmental protection Agency (EPA) to ensure the Water Utilities Department is in compliance with current rules and regulations. The Director of Utilities engages in **Infrastructure** through the management of utilities infrastructure including maintenance and expansion of the current infrastructure. The Director of Utilities monitors the age of the existing infrastructure and other capital assets to execute effective improvement and replacement of infrastructure. The Director of Utilities also monitors current inventory to identify future expansion needs resulting from growth and expansion of the City.

Programs

Support and Managerial Oversight of Utilities Division

2017/18 Budget — \$584,375

The Director of Utilities provides support and managerial oversight for the 7 departments in the Utilities Division. The Director of Utilities Office staff was integrated with the Engineering Department staff for a reorganization to create a Capital Projects and Development Engineering group in early 2016. The Director of Utilities retained four staff positions; Director of Utilities, Assistant Director of Utilities, Administrative Assistant I and Office Administrator.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/2018 Projected
Public Awareness Meetings on Water Conservation	15	15	18
Evaluation of Departments to Comply with Best Practices for Division	7	7	7
Number of FTE’s Supported	239	245	227
Regulatory Compliance Review for Departments	7	7	7
Dollar Amount of Operating Expenditures Managed for Division (in millions)	\$57.6	\$91.0	\$69.1

Water and Sewer General

2017/18 Budget — \$13,582,293

This program includes administrative and professional costs not attributable to specific Water and Sewer fund departments and personnel costs such as funding to implement the compensation and classification study.

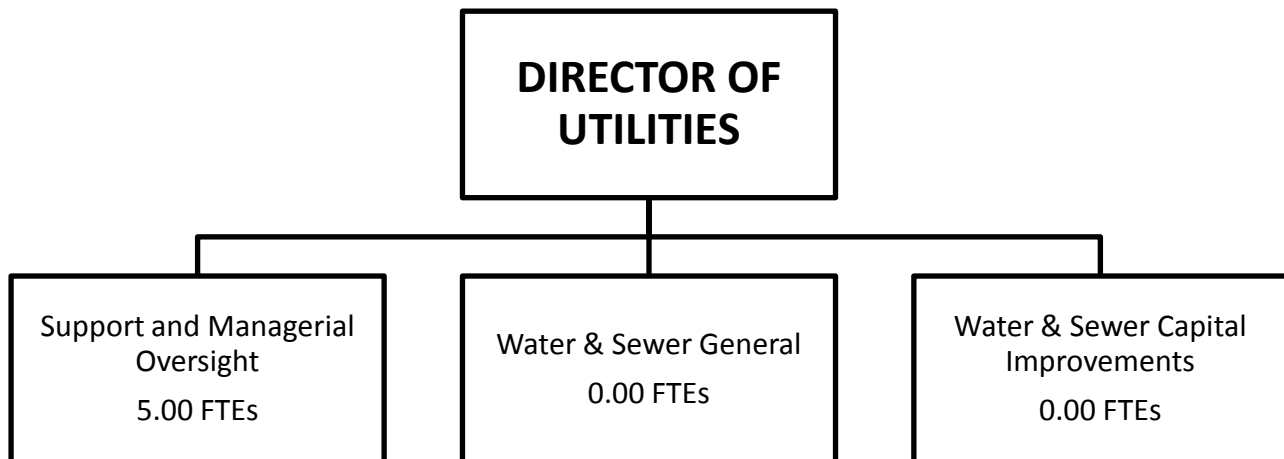
**Water and Sewer Capital
2017/18 Budget — \$36,723,306**

The City’s Capital Improvement Plan (“CIP”) represents the staff’s determination of projects that need to be completed during the next five years to improve the quality of life for all our citizens and to improve our present service delivery system. Director of Utilities plans for projects such as installation of new water and sewer mains, repairs of or improvements to existing water and sewer infrastructure, and vehicles or equipment needed to for Water and Sewer fund to provide its services and meet the needs of citizens. Funding for these projects is provided by Water and Sewer fund revenues.

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	3	4	5
Part-time Positions	-	-	-
Total Positions	3	4	5

Total Director of Utilities 2017/18 Budget — \$50,889,974



City of Amarillo

Department Staffing Report

Department: Director of Utilities

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM300	DIRECTOR OF UTILITIES	
1.00	ADM301	ASSISTANT DIRECTOR OF UTILITIES	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR945	OFFICE ADMINISTRATOR	
1.00	MGT580	PROGRAM MANAGER	
5.00		Total Permanent Positions	
5.00		Total Department	476,237



(52200, 52210, 52220)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 2,149,391	\$ 2,502,030	\$ 2,499,068
Supplies	3,499,924	4,457,616	4,442,430
Contractual Services	1,206,811	1,117,126	1,665,965
Other Charges	14,446,784	14,142,772	15,005,769
Capital Outlay	1,679,401	400,000	185,000
Total Expenses	\$ 22,982,311	\$ 22,619,544	\$ 23,798,232

Mission

To provide adequate and safe potable water for residential and commercial customers of the City of Amarillo in an efficient and professional manner. The goal is to provide a product that exceeds all current regulations in a cost efficient manner by continuously evaluating and planning for the future needs of the City of Amarillo.

Strategic Approach

Efficiently manage the water resources and drinking water supply for the City of Amarillo. To accomplish this goal, the department is aligned as follows:

The Osage departments are engaged in the **BluePrint for Amarillo** through the **Infrastructure**, **Community Appearance** and **Best Practices** Initiatives. The Osage departments use maintenance funding to evaluate and prioritize repairs or replacements of the current infrastructure. Each department is involved in planning for future growth. Staff maintains all equipment and facilities to a professional level to enhance **Community Appearance**. The Osage departments strive to incorporate **Best Practices** into all of its policies and procedures and focuses on providing a high quality product to each customer. The Texas Commission on Environmental Quality (TCEQ) is the regulating agency for water quality. Employees are required to be licensed through rigorous training and testing to ensure that a high quality drinking water, that meets State and Federal standards, is provided to the citizens of Amarillo.

The Osage departments perform community engagement mainly through after hours customer relations and phone calls. The staff at the Osage plant receives and responds to after hour calls for main breaks, sewer back-ups, disconnected services and general utility inquiries. The Osage departments are also heavily involved with the City's conservation efforts with the Every Drop Counts campaign. The staff works multiple events each year informing the City's populous about water conservation efforts. The staff of the Osage plant conducts educational plant tours for school groups.

During the current budget year, four of the eight filter under-drains and filter media at Osage plant were replaced and the remaining four are in design phase. Replacement of switchgear at Masterson Pump Station is on schedule. The Transfer line to Arden Road Pump Station is near completion, as well as the addition of pump #4 and the 2.5 million gallon storage reservoir at Arden Pump Station, this will improve the quantity of water supplied to the Soncy pressure plane. These departments work as one functional group to ensure that the City's water supply is of the highest quality without interruptions in service.

Programs

Water Production Department 2017/18 Budget — \$7,214,881

Management and maintenance of the four City well fields and well field pumping stations.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Groundwater Production (Billion Gallons)	7.282	7.000	7.000
Well Pump and Motor Replacement/Repair	6	8	8
Leak Repairs	5	8	6

Water Transmission Department 2017/18 Budget — \$5,570,929

Management and maintenance of City pumping stations and overhead storage facilities.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Potable Water Tank Inspections	17	17	17
Remote Station Inspections	570	575	600
Water Loss Percentage*	3%	3.0%	2.5%

*TCEQ standard for water loss is less than 15%

Water Treatment Department 2017/18 Budget — \$11,012,422

Management, maintenance, treatment and state compliance testing of the Canadian River Municipal Water Authority (CRMWA) water resource.

Performance Measures/Indicators:

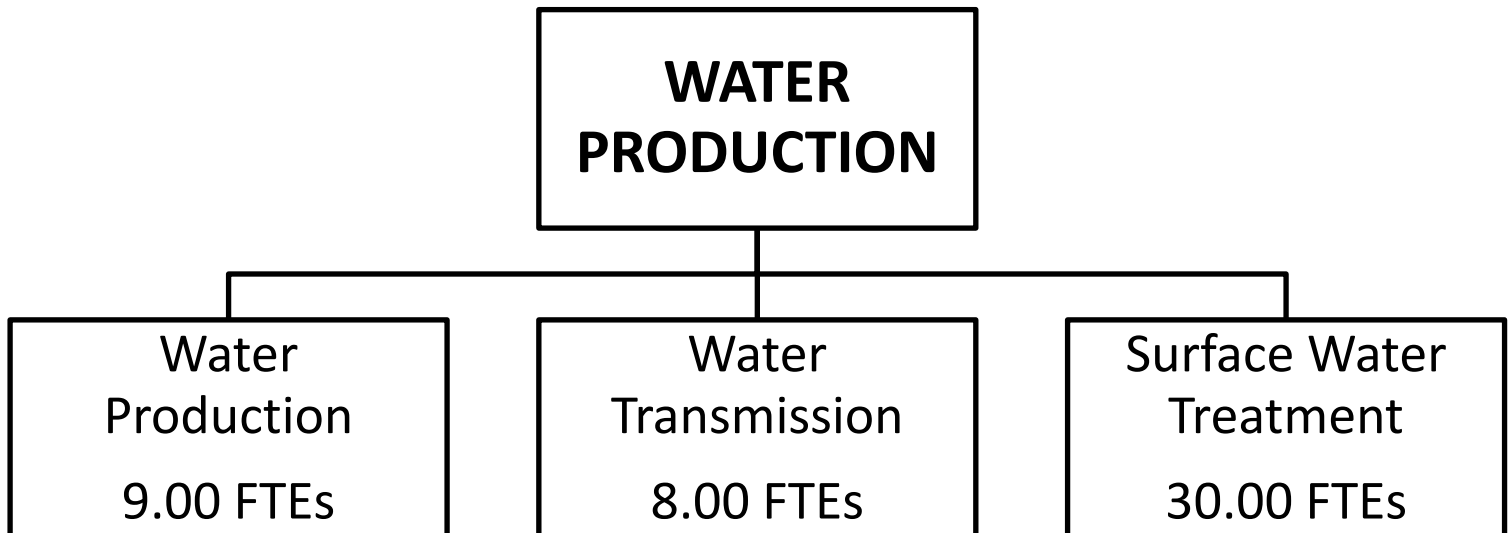
	2015/16 Actual	2016/17 Estimated	2017/18 Projected
CRMWA Allocation (Billion Gallons)	9.203	8.531	10.200

Bacteriological Sampling	1,541	1,550	1,550
Surface Water Production (Billion Gallons)	9.138	9.000	9.000

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Projected
Permanent Positions	45	45	47
Part-time Positions	2	2	0
Total Positions	47	47	47

Total Water Production, Transmission and Treatment 2017/18 Budget — \$23,798,232



City of Amarillo
Department Staffing Report

Department: Water Production

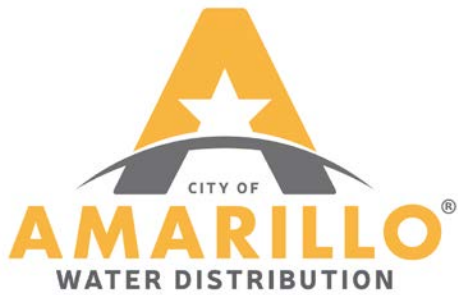
Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1.00	TRD915	ELECTRICIAN I	
1.00	TRD805	GROUNDWATER OPERATOR	
6.00	TRD957	UTILITY MAINTENANCE MECHANIC III	
9.00		Total Permanent Positions	
9.00		Total Department	475,768

Department: Water Transmission

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON	
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1.00	TRD915	ELECTRICIAN I	
2.00	TRD930	UTILITY WORKER	
3.00	TRD957	UTILITY MAINTENANCE MECHANIC III	
8.00		Total Permanent Positions	
8.00		Total Department	418,542

Department: Surface Water Treatment

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM320	WATER PRODUCTION SUPERINTENDENT	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT320	ELECTRONIC/INSTRUMENTATION SUPER	
1.00	MGT321	PROCESS CONTROL SUPERVISOR	
1.00	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON	
2.00	TEC320	WATER OPERATIONS/COMPLIANCE TECHNICIAN	
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1.00	TRD060	ELECTRICIAN II	
1.00	TRD800	CHIEF ELECTRICIAN	
1.00	TRD801	CHIEF MECHANIC	
1.00	TRD910	CUSTODIAN I	
1.00	TRD915	ELECTRICIAN I	
3.00	TRD930	UTILITY WORKER	
4.00	TRD957	UTILITY MAINTENANCE MECHANIC III	
9.00	TRD966	TREATMENT PLANT OPERATOR III	
30.00		Total Permanent Positions	
30.00		Total Department	1,604,757



(52230)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 2,598,581	\$ 3,248,713	\$ 3,198,590
Supplies	80,730	73,282	74,326
Contractual Services	1,233,211	1,401,805	1,350,365
Other Charges	2,691,824	2,785,800	2,312,882
Capital Outlay	30,216	-	-
Inter Reimbursements	(510,186)	(376,000)	(537,000)
Operating Transfers	5,246	-	-
Total Expenses	\$ 6,129,622	\$ 7,133,600	\$ 6,399,163

Mission

To provide consumers with safe and reliable water services at the lowest reasonable rates that are consistent with sound business practices. To provide reliable, high quality water service while meeting customer demand, and to manage departmental resources in an open, responsible manner, at the lowest practical cost.

Strategic Approach

Water Distribution is responsible for maintenance and repair of the distribution system which supplies water to homes and businesses. The distribution system consists of 1,170 miles of water main ranging from 2" to 48", 4538 fire hydrants, 17,944 valves and 71,691 service connections.

Water Distribution engages in the **BluePrint for Amarillo** by continuing to rehabilitate the **Infrastructure** with internal and external sources. The City added a crew and equipment in the 2014/15 and 2015/16 budgets to concentrate on 2" water line replacement. The Utilities department will begin a new Water Master Plan study this year. The department will use the study to continue evaluation of the demand of the distribution system, future needs and how to operate the system in the future.

Programs

Water Distribution Administration

2017/18 Budget — \$83,247

Responsible for customer calls and dispatching calls to field crews for Water and Wastewater collection. Administration staff created 6,299 work orders for Water department and 3,253 work orders for Wastewater department during 2014/15.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Admin Staff Work Orders Created	9,569	10,000	10,250
Time to Complete Work Orders	<1 Day	7-10 Days	30 Days
Completion Time Percentages	60%	30%	10%
Examples	Routine leaks,taps, etc	Taps with road bores	Fire Hydrants, main extensions

**Maintenance and Repair
2017/18 Budget — \$5,579,613**

Responsible for the maintenance and repair of the water distribution system to ensure uninterrupted service to customers. The distribution system includes 1,170 miles of water mains, 17,944 valves and 71,493 active accounts.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Main Breaks	265	250	250
Fire Hydrants Repaired	60	125	100
Water Valves Worked/Exercised	950	800	900

**New Construction Service Taps and Main Extensions
2017/18 Budget — \$351,113**

Responsible for in the installation of new water services from 5/8" to 4", fire lines and installing new water mains as needed. The department O&M covers the labor and equipment cost for new construction.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
New Water Taps Installed	161	160	175
Water Taps Abandoned	49	50	55
% New Tap Cost to Department	52%	64%	47%
New tap Cost to Department	\$222,537	\$275,000	\$285,000
New taps Customers cost	\$109,850	\$170,000	\$180,000
Years to Recover City cost for new Taps	3.8 Years	3.8 Years	3.3 Years

**Water Meter Service
2017/18 Budget — \$363,307**

Responsible for the installation and repairs of water meters. New water meters are purchased through a CIP account. The approximate annual cost of water meters is \$325,000

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Meter Representatives Orders Worked	78,593	80,000	82,000
Water Meters Tested	3,090	3,500	3,500
Approximate Percent of Water Meters Tested Annually	4%	4.5%	4.5%

**Winter Weather Operations
2017/18 Budget — \$21,883**

Responsible for responding to Emergency Operations Center (EOC) emergencies and removing snow from City owned property such as City Hall, Civic Center, libraries, Globe News Center and downtown streets when needed by the Street department.

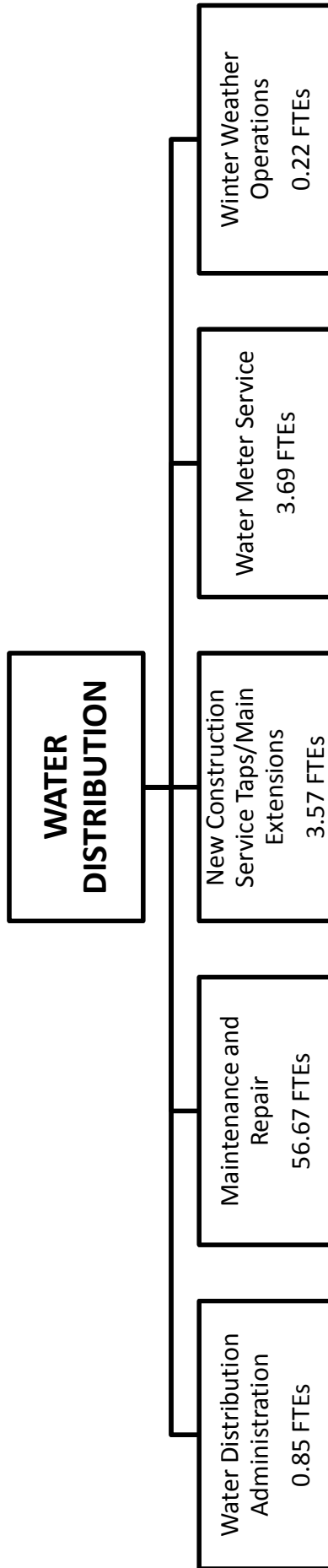
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Response to Snow Removal	3	1	5

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	65	65	65
Part-time Positions	-	-	-
Total Positions	65	65	65

**Total Water Distribution Department 2017/18 Budget —
\$6,399,163**



City of Amarillo

Department Staffing Report

Department: Water Distribution

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM330	WATER AND SEWER SYSTEM SUPERINTENDENT	
1.00	ADM331	ASSISTANT WATER DIST SUPERINTENDENT	
2.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
12.00	MGT345	WATER/SEWER FOREPERSON I	
3.00	MGT930	WATER AND SEWER SUPERVISOR II	
3.00	MGT931	WATER AND SEWER SUPERVISOR I	
11.00	TEC120	UTILITY TECHNICIAN	
2.00	TRD331	UTILITY LOCATOR	
2.00	TRD334	WATER METER MECHANIC II	
10.00	TRD335	METER SERVICE REPRESENTATIVE II	
16.00	TRD930	UTILITY WORKER	
65.00		Total Permanent Positions	
65.00		Total Department	3,198,590





(52240)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 1,516,995	\$ 1,907,742	\$ 1,919,895
Supplies	420,719	409,383	421,048
Contractual Services	848,509	777,502	809,452
Other Charges	1,784,542	2,016,873	1,980,224
Capital Outlay	17,300	-	-
Inter Reimbursements	(158,695)	(159,269)	(159,269)
Total Expenses	\$ 4,429,370	\$ 4,952,231	\$ 4,971,350

Mission

To operate the wastewater collection system in a customer service oriented, financially sound, and efficient manner. To maintain the collection system in such a manner as to meet or exceed established regulatory water quality standards in compliance with state and federal discharge permits. To protect the public from potential diseases by properly collecting and transporting sewage to treatment facilities while providing community-wide accessibility.

Strategic Approach

Responsible for the operation and maintenance of the wastewater collection system which includes 980 miles of sewer main ranging from 6" to 54", 12,671 manholes and 54 lift stations. Wastewater Collection fulfills its mission by proactively and systematically responding to customer calls and gathering data about the 989 mile system.

Wastewater Collection engages in the **Blueprint for Amarillo** by continuing to rehabilitate of the **Infrastructure** with internal or external sources. The department completed a Wastewater Master Plan Study in 2013 that produced a Dynamic Planning Tool (DPT). Wastewater Collection will utilize the new DPT to schedule Capital Improvement Projects (CIP) and to identify target areas for internal projects for infrastructure replacement.

Programs

Maintenance and Repair

2017/18 Budget — \$4,814,957

Responsible for the maintenance and repair of the wastewater collection system including 980 miles of sewer mains, 12,386 sewer manholes, 69,251 sewer service tap connections and 54 lift stations.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Sewer Mains Repairs	235	220	220
Sewer Manholes Adjusted	63	50	50
Miles of Sewer Cleaned	375	340	340
Miles of Sewer Televised	27	25	25
Total Sewer Calls Received	842	950	975
Total Calls Non Stops	556	750	775
Lift Stations Checked Weekly	182	182	182

**New Construction Service Taps and Main Extensions
2017/18 Budget — \$156,393**

Responsible for in the installation of new sewer taps and installing new sewer mains as needed. The Department O&M covers the labor and equipment cost for new construction.

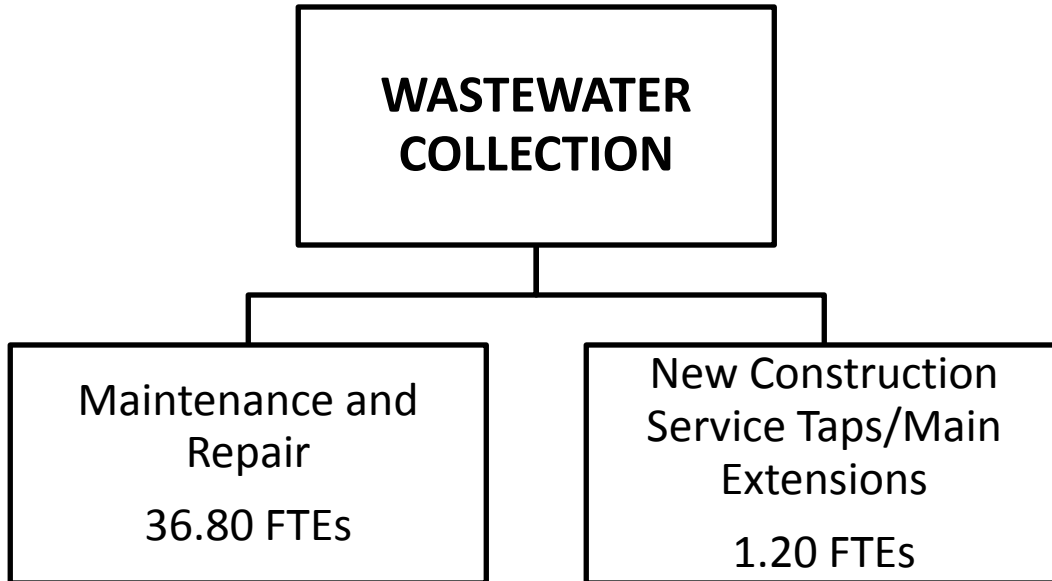
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
New Sewer Taps Installed	137	95	110
Sewer Taps Abandoned	42	35	35
% New Tap Cost to Department	68%	61%	61
New tap Cost to Department	\$212,182	\$190,000	\$220,000
New taps Customers cost	\$69,017	\$73,625	\$85,250
Years to Recover City cost for new Taps	4.8 Years	4.8 Years	3.8 Years

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	38	38	38
Part-time Positions	0	0	0
Total Positions	38	38	38

Total Wastewater Collection 2017/18 Budget — \$4,971,350



City of Amarillo

Department Staffing Report

Department: Waste Water Collection

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM340	ASSISTANT WASTEWATER COLL. SUPERINTENDENT	
5.00	MGT345	WATER/SEWER FOREPERSON I	
3.00	MGT930	WATER AND SEWER SUPERVISOR II	
1.00	MGT931	WATER AND SEWER SUPERVISOR I	
5.00	TEC120	UTILITY TECHNICIAN	
1.00	TEC340	ODOR CONTROL TECHNICIAN	
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
3.00	TRD342	LIFT STATION MAINTENANCE MECHANIC II	
14.00	TRD930	UTILITY WORKER	
3.00	TRD954	UTILITY MAINTENANCE MECHANIC I	
1.00	TRD960	UTILITY OPERATOR	
38.00		Total Permanent Positions	
38.00		Total Department	1,919,895



(52260, 52270)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 2,325,330	\$ 2,792,059	\$ 2,673,766
Supplies	1,323,863	1,705,779	1,940,337
Contractual Services	638,307	799,708	1,266,855
Other Charges	2,543,374	2,599,327	2,558,117
Capital Outlay	63,916	-	-
Total Expenses	\$ 6,894,790	\$ 7,896,873	\$ 8,439,075

Mission

To operate the Wastewater Treatment plants to meet federal and state regulations in order to protect the public health and the environment.

Strategic Approach

To provide the citizens of Amarillo with the most efficient and economical wastewater treatment possible pursuant to State and Federal Regulations.

The laboratory provides rapid and accurate analyses of water, wastewater, and bio-solids to any requesting City department by the use of approved methodologies. This facility provides a reliable source of water meeting and exceeding contract requirements for industrial cooling. This facility administers all applicable ordinances and regulations in a fair and responsible manner. It also promotes for the maximum use of reclaimed water and bio-solids while protecting the environment.

The Wastewater Treatment plants are engaged in the **Blueprint for Amarillo** through the **Infrastructure, Community Appearance** and **Best Practices** initiatives. The departments use maintenance funding to evaluate and prioritize repairs or replacements of the current infrastructure. Staff maintains all equipment and facilities to a professional level to enhance community appearance. The departments strive to incorporate **Best Practices** into all of its policies and procedures and focuses on providing a high quality effluent. The Texas Commission on Environmental Quality (TCEQ) is the regulating agency for water quality. Employees are required to be licensed through rigorous training and testing to ensure that a high quality effluent, that meets state and federal standards, is provided to protect the environment.

Programs

Wastewater Treatment

2017/18 Budget — \$8,439,075

Provides treatment plant operations, reclaimed water reuse to industry, as well as bio-solids disposal to City residents, businesses and industries, so they can have environmentally safe wastewater disposal.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of Violations to Discharge Permit	0	0	0
Treatment plant capacity (MGD)	28	28	28
Wastewater treated (MGD)	16.7	17.1	17.2
Reclaimed water to XCEL (MG)	3,288	3,450	3,450
Effluent to L. Tanglewood & Creek (MG)	2,500	2,769	2,769
Biosolids to Landfill (Metric Tons)	1,316	1,800	1,800

Hollywood Road:

2015 Bi-Annual Texas Commission on Environmental Quality (TCEQ) completed with 0 demerits.

DMR-QA 36 Completed with 0 demerits.

River Road:

2016 Bi-Annual Texas Commission on Environmental Quality (TCEQ) completed with 0 demerits.

DMR-QA 36 Completed with 0 demerits.

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	50	50	50
Part-time Positions	4	4	4
Total Positions	54	54	54

Total Wastewater Treatment 2017/18 Budget — \$8,439,075

**WASTEWATER
TREATMENT**

Wastewater
Treatment
54.00 FTEs

City of Amarillo
Department Staffing Report

Department: River Road Water Reclamation

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM165	WATER RECLAMATION FACILITY MANAGER	
0.50	ADM175	WATER UTILITIES MAINTENANCE MANAGER	
1.00	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON	
1.00	MGT941	OPERATIONS CONTROL SUPERVISOR	
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1.00	TEC942	PROCESS CONTROL TECHNICIAN	
1.00	TRD910	CUSTODIAN I	
1.00	TRD915	ELECTRICIAN I	
2.00	TRD930	UTILITY WORKER	
1.00	TRD951	EQUIPMENT OPERATOR III	
5.00	TRD957	UTILITY MAINTENANCE MECHANIC III	
9.00	TRD966	TREATMENT PLANT OPERATOR III	
24.50		Total Permanent Positions	
Part-Time Positions			
2.00	HRL930	UTILITY WORKER	
26.50		Total Department	1,335,033

Department: Hollywood Road Waste Water Treatment

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM165	WATER RECLAMATION FACILITY MANAGER	
0.50	ADM175	WATER UTILITIES MAINTENANCE MANAGER	
1.00	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON	
1.00	MGT941	OPERATIONS CONTROL SUPERVISOR	
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH	
1.00	TEC942	PROCESS CONTROL TECHNICIAN	
1.00	TRD910	CUSTODIAN I	
1.00	TRD915	ELECTRICIAN I	
3.00	TRD930	UTILITY WORKER	
1.00	TRD950	EQUIPMENT OPERATOR II	
1.00	TRD951	EQUIPMENT OPERATOR III	
4.00	TRD957	UTILITY MAINTENANCE MECHANIC III	
9.00	TRD966	TREATMENT PLANT OPERATOR III	
25.50		Total Permanent Positions	
Part-Time Positions			
2.00	HRL930	UTILITY WORKER	
27.50		Total Department	1,338,732



(52281)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 1,107,547	\$ 1,142,089	\$ 1,284,416
Supplies	168,431	213,384	214,246
Contractual Services	122,410	175,609	194,889
Other Charges	90,587	70,842	120,275
Capital Outlay	18,907	8,600	68,600
Inter Reimbursements	-	-	(42,581)
Total Expenses	\$ 1,507,882	\$ 1,610,524	\$ 1,839,845

Mission

To complete regulatory requirements, and provide analytical services needed by many City departments through an Environmental Quality Department. The mission is collectively one of protection for citizens, the City, and the Environment.

Strategic Approach

To maintain a professional staff which requires a high degree of responsibility, pride, and dedication in the field of their expertise.

The Laboratory Administration department is active in **Best Practices** with the Texas Commission on Environmental Quality (TCEQ) National Environmental Laboratory Accreditation Conference (NELAC) Accreditation in place. This includes fully accredited analysts and methods. A TCEQ approved Pretreatment Program is also maintained. The Stormwater Quality Program includes and maintains a TCEQ MS4 Permit. Recently the new Household Hazardous Waste Program (HHW), which is approved by the State of Texas, was completed and installed. Laboratory Administration is active in the new City **Safety** Initiative by completing over 30 Job Safety Analysis documents (JSA's) for the department. Laboratory Administration is active to a small degree concerning **Contracts**. Two preventive maintenance contracts and two purchasing contracts for supplies are maintained. Laboratory Administration is a department which provides services to other departments and supports the citizens of Amarillo as needed. The department is ready to help in any way needed to support City efforts to increase **Diversity**. Operations in the Environmental Laboratory Program are very active with cutting edge **Technology** which is used in methods and complex instruments. The department has a City of Amarillo presence with the Stormwater Quality Program, the Pretreatment Program, and the HHW Program on the Internet. All of these are located on the Amarillo.Gov homepage. Each of these has good explanations of the programs and details of how the State law is interfaced with the programs.

Laboratory Administration provides Safe Drinking Water services as needed by requesting citizens and City departments which help **Address Disadvantage Areas**. Laboratory Administration works directly with requesting departments to ensure Safe Drinking Water for any City **Infrastructure**. We also provide guidance for Stormwater Quality and Wastewater Collection Systems, which are planned and constructed. New infrastructure at various intervals may also require updating Wastewater Treatment infrastructure to match. Laboratory Administration is directly involved to ensure these changes are adequate, correct, and meet the needs of the various TCEQ Programs. Laboratory Administration is directly involved in ensuring Industrial Waste Facilities maintain good housekeeping under their permits which are issued by the department and aid in **Community Appearance**. The Stormwater Quality Program is operated to ensure sediment, erosion, and construction debris does not leave construction sites. These sites have State required SWP3 plans and are inspected and monitored by this program to ensure good housekeeping procedures keep Amarillo clean in these areas.

Programs

Administration & Support 2017/18 Budget - \$167,259

Responsible for completion of required administrative documents including permits, manifests, laboratory reports, credit card purchases, memos, deposits/cash reports, requisitions, payment vouchers, chemical inventory, and others as required by different work groups.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Administrative Documents Managed	21,765	22,309	22,867

Environmental Laboratory Program 2017/18 Budget — \$718,332

Provide full analytical laboratory support to many City departments. Currently this is approximately 65,000 parameter results within 18,167 samples with a commercial value of \$1,820,000 per year. Growth in samples processed currently averages 3.00% per year. Provide high quality analytical services to all requesting departments in a timely manner with the lowest cost to the City.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Samples analyzed	18,167	18,712	19,273

Industrial Waste/Pretreatment Program 2017/18 Budget — \$505,297

Manage 16 significant industries with Industrial Waste Permits. This includes monthly sampling, inspections, and reporting. Complete all sampling, inspections, reporting, and permitting in a professional and timely manner. Meet and exceed all requirements of the TCEQ approved Pretreatment Program and the permits of both Wastewater Treatment Plants.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Industries Managed under Permits	16	16	18

**Stormwater Quality Program
2017/18 Budget — \$202,031**

Manage 115 regulated industries. This includes sampling, inspections, and reporting. The primary City Playa Lakes are also monitored for pollution routinely. Operation and maintenance of the State/Federal MS4 Permit issued to the City is continual, and renews in a five year cycle. Professionally maintain the Program to meet the Stormwater Quality MS4 Permit, the Construction General Permit, and the Industrial General Permit.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Industries Managed under Permits	103	115	125

**Chemical Inventory Program
2017/18 Budget — \$48,637**

Manage approximately 9,000 chemical items within 115 City departments and generate the Texas Tier Two Report annually. Inventory all City departments which contain working City employees. The results of the 115 inventories are checked for performance by accuracy and completeness to support generation of the primary annual Texas Tier II Report. Interim Tier II Reports are required at different times during the year if needed. Performance for the Program is measured by time of response, completeness, and accuracy of the data presented to TCEQ.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Chemical Items Managed	8,654	8,827	9,004

**NELAC Drinking Water Bacteriology Program
2017/18 Budget — \$183,324**

Analyze 9,536 Drinking Water samples per year to protect over 250,000 people in 275 cities and entities in the upper Panhandle Region. Regional Bottled Water companies are also supported. Maintain the TCEQ NELAC Accreditation, and provide them with all applicable reports in a timely and accurate manner.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Bacteriology Samples Processed	9,536	9,822	10,117

**Household Hazardous Waste Program
2017/18 Budget — \$14,965**

Process 7,753 pounds of Chemical products per year delivered by the Public, with annual State reporting. Process all hazardous waste items received from the Public in a safe and accountable manner. Make every effort to recycle products back to the Public which are safe for consumer use.

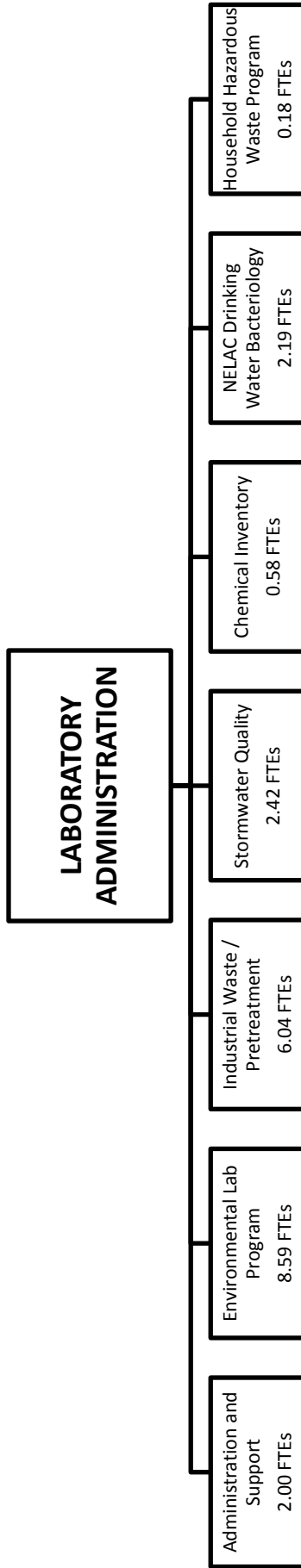
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Pounds of Chemicals Managed	7,753	7,908	8,066

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	19	19	22
Part-time Positions	0	0	0
Total Positions	19	19	22

Total Environmental Laboratory 2017/18 Budget — \$1,839,845



City of Amarillo

Department Staffing Report

Department: Laboratory Admin

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM355	CHIEF CHEMIST: ENVIRONMENTAL PROGRAMS MANAGER	
1.00	ADM551	ENVIRONMENTAL ADMINISTRATOR	
1.00	CLR130	ADMINISTRATIVE SUPERVISOR	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	PRF350	ENVIRONMENTAL CHEMIST	
2.00	PRF351	CHEMIST I	
2.00	PRF352	CHEMIST II	
2.00	PRF353	CHEMIST III	
2.00	TEC335	INDUSTRIAL WASTE SUPERVISOR	
2.00	TEC555	ENVIRONMENTAL TECHNICIAN	
1.00	TEC943	BACTERIOLOGY TECHNICIAN	
1.00	TEC945	WATER BACTERIOLOGIST	
1.00	TRD047	CUSTODIAN II	
3.00	TRD350	INDUSTRIAL WASTE INSPECTOR	
1.00	TRD351	STORM WATER INSPECTOR	
22.00		Total Permanent Positions	
22.00		Total Department	1,284,416



(1431)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 4,504,474	\$ 5,282,096	\$ 4,986,736
Supplies	309,727	283,156	504,084
Contractual Services	4,142,111	4,250,920	4,170,835
Other Charges	47,730	62,170	62,981
Total Expenses	\$ 9,004,042	\$ 9,878,342	\$ 9,724,636

Mission

The City of Amarillo Solid Waste Collection department provides for the safe and efficient collection of residential and commercial solid waste within the City limits. The Solid Waste Collection department ensures the health, safety, and welfare of residents, commercial customers, and employees while acting in compliance with state regulations and Amarillo Municipal Ordinances.

Strategic Approach

The City Solid Waste Collection department utilizes a fully automated, containerized trash collection system for the majority of residential and commercial customers. Residents in specific neighborhoods without alleys have curbside hand-pickup collection of their solid waste. The Solid Waste Collection department offers four drop-off brush sites for residents to dispose of their tree limbs for grinding into wood mulch, therefore reducing costly landfill space. The City of Amarillo also has a coordinated alley collection for limbs and big/bulky items. The existing multiple program operation strives to maintain **Community Appearance** by providing many solid waste collection services for the public.

Programs

Department Administration/Support

2017/18 Budget — \$467,531

Administration/Support is responsible for management of the multi-faceted Solid Waste Collection department.

Residential Collection Services

2017/18 Budget — \$3,740,245

The City of Amarillo utilizes 3-cubic-yard, side-loader dumpsters for solid waste disposal, which generally serve three to five households. At present, there are 18,931 of the 3-cubic-yard, side-loader dumpsters serving approximately 59,000 residences within the City limits.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
<u>Workload</u>			
Residential service side loader customers	58,540	59,263	60,000
Residential service 3-CY containers (twice per week Service)	18,771	19,000	19,200
<u>Efficiency</u>			
Truck loads/Cost per load	21,554/\$153.31	21,700/\$165.07	22,000/\$174.22
Tons collected/Cost per ton	95,443/\$34.62	9,640/\$37.16	97,300/\$39.39
Monthly solid waste residential fee (per month, excluding taxes)	\$15.40	\$15.40	\$15.40
<u>Outcome</u>			
Total service requests/Complaints	4,075	4,200	4,300

**Residential Hand Pickup – Curb-side Collection
2017/18 Budget — \$935,061**

There are 3,472 residences that are on curb-side trash bag collection service. The curb-side collection is divided into five different rear-loader truck routes. The curb-side customer’s trash bags are collected on either Monday and Thursday, or Tuesday and Friday.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
<u>Efficiency</u>			
Truck loads/Cost per load	859/\$748.00	870/\$800.57	880/\$846.88
Tons collected/Cost per ton	2,743/\$234.24	2,780/\$250.54	2,790/\$267.12

**Trimming Crews
2017/18 Budget — \$322,596**

The City no longer provides a separate fixed-route brush and debris collection service. This operation has been merged with the Big and Bulky Lightning Loader collection. Two of the Brush Crews now provide alley trimming services to allow our side loader garbage trucks to navigate alleys easier.

**Recycling Centers
2017/18 Budget — \$51,428**

The Trimming Crews clean and maintain the five Household Collection Sites located in the City. The centers accept used motor oil, oil filters, tin cans, and aluminum cans. The recycling centers are cleaned and the oil filters removed at least twice per week by the Trimming Crew personnel.

Big and Bulky – Lightning Loader Collection
2017/18 Budget — \$1,215,580

The City has seven Lightning Loader trucks with six crews available to operate on five different routes to collect the large bulky items such as large tree stumps, furniture, appliances, and other junk. The sixth crew is a floating crew that backs up the other five crews when someone is absent. Recently the brush crews have been merged with the Lightning Loader collection crews, which are now collecting the brush as well as the big and bulky.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
<u>Efficiency</u>			
Truck loads/Cost per load	3,340/\$219.86	3,350/\$237.61	3,400/\$250.51
Tons collected/Cost per ton	8,480/\$86.59	8,550/\$93.10	8,650/\$98.46
<u>Outcome</u>			
Knuckleboom – bulky item requests	4,075	4,200	4,300

Brush Site and Tub Grinder Operation
2017/18 Budget — \$280,518

There are four brush collection sites strategically located around the City for residents to dispose of their tree limbs and brush. These sites reduce the amount of limbs placed in the alleys by tree trimming contractors and residents.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
<u>Efficiency</u>			
Brush sites - total cubic yards of ground wood chips	60,695	55,000	60,000
Tub grinder costs (per cubic yard of wood chips)	\$4.92	\$5.43	\$4.97
Tub grinder hours operated	656	600	600
Tub grinder costs per hour	\$419.77	\$497.50	\$532.32

Dumpster Paint and Repair Operation
2017/18 Budget — \$1,028,567

The Solid Waste Collection department has a container repair and painting operation.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
<u>Outcome</u>			

Dumpster repair complaints	981	700	600
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Commercial Collection Services 2017/18 Budget — \$1,683,110

The City's Commercial Collection Services provide service to approximately 4,600 business customers using either 8-cubic-yard front loading containers or 3-cubic-yard side loading dumpsters. The front-end loader collection trucks collect 58% of the waste generated from commercial customers. Smaller businesses and apartment complexes utilize the smaller 3-cubic-yard side loading containers. Due to very competitive pricing from private commercial haulers with three year term contracts and national chain service agreements, the commercial collection service has seen a decrease in customers and service from past years. The Commercial Collection Services provide a vital and cost effective solution and improve the **Community Appearance**.

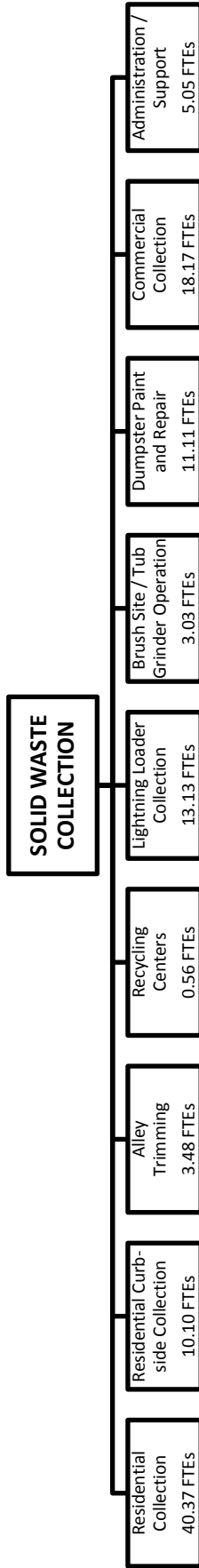
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
<u>Workload</u>			
Commercial 3-CY customers (3+ times per week)	1,150	1,161	1,180
Commercial 8-CY customers	953	970	985
<u>Efficiency</u>			
Commercial front loader truck loads/Cost per load	5,308 /\$242.10	5,350/\$260.37	5,450/\$273.49
Commercial front loader tons collected/Cost per ton	32,500/\$39.54	32,600/\$42.73	32,700/\$45.58
Commercial side loader truck loads/Cost per load	3,761/\$244.05	3,780/\$244.05	3,800/\$244.05
Commercial side loader tons collected/Cost per ton	16,651/\$55.31	16,730/\$59.47	16,800/\$63.37

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	108	102	103
Part-time Positions	2	2	2
Total Positions	110	104	105

Total Solid Waste Collection 2017/18 Budget — \$9,724,636



City of Amarillo

Department Staffing Report

Department: Solid Waste Collection

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM240	SOLID WASTE SUPERINTENDENT	
1.00	ADM241	ASSISTANT SOLID WASTE SUPERINTENDENT	
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
2.00	MGT240	SOLID WASTE SERVICE COORDINATOR	
5.00	MGT241	ROUTE SUPERVISOR	
1.00	MGT260	MAINTENANCE SHOP COORDINATOR	
1.00	TEC560	SOLID WASTE SERVICE TECHNICIAN	
1.00	TEC915	ASSISTANT SOLID WASTE SERVICE COORDINATOR	
2.00	TRD240	WELDER I	
1.00	TRD241	WELDER II	
15.00	TRD930	UTILITY WORKER	
53.00	TRD952	RESIDENTIAL EQUIPMENT OPERATOR	
17.00	TRD953	COMMERCIAL EQUIPMENT OPERATOR	
103.00		Total Permanent Positions	
Part-Time Positions			
2.00	HRL930	UTILITY WORKER	
105.00		Total Department	4,986,736



(1432)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 1,639,643	\$ 1,745,491	\$ 2,075,887
Supplies	119,384	97,717	160,065
Contractual Services	1,984,075	1,984,657	2,037,676
Other Charges	272,385	318,619	317,439
Capital Outlay	31,965	-	-
Total Expenses	\$ 4,047,452	\$ 4,146,484	\$ 4,591,067

Mission

The City of Amarillo Solid Waste Disposal department provides for the safe and environmentally efficient processing, transportation, compaction, and daily cover of the community's waste at the Transfer Station and Landfill operations in compliance with the federal, state, and local permit regulations. The Landfill accepts solid waste and debris from the Transfer Station, other municipal departments, commercial contract haulers, contractors, private citizens, and neighboring communities.

Strategic Approach

The Solid Waste Disposal department operates a Transfer Station that receives the refuse from commercial and residential collection vehicles. The Transfer Station is centrally located within the city limits of Amarillo, at the City Service Center, and reduces the overall transportation costs of hauling refuse to the Landfill.

The Landfill strategic approach is to maintain compliance with federal and state environmental laws, while serving the needs of the citizens of Amarillo through efficient service and **Best Practices**, while maintaining the **Community's Appearance**. This approach will be implemented utilizing **Safety** first, with a strong emphasis on customer service.

Programs

Transfer Station

2017/18 Budget — \$1,734,403

The Transfer Station provides for a central location to efficiently transfer refuse from the collection routes to the landfill for disposal.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
<u>Workload</u>			
Transfer truck loads to Landfill	8,544	8,600	8,650
Tons collected	158,807	159,000	160,600
<u>Efficiency</u>			
Number of incoming trucks	37,342	37,700	38,050
Number of outgoing trucks (to Landfill)	8,544	8,600	8,650
Cost per ton – incoming	\$8.81	\$8.91	\$8.99
Cost per ton – outgoing	\$10.33	\$10.80	\$10.86

Landfill 2017/18 Budget — \$2,856,664

The Landfill weighs the incoming refuse, and compacts and covers all incoming debris daily. The Landfill recycles appliances, miscellaneous metal, used tires, etc. The facility must collect air samples, ground water samples, surface water run-off samples, and water well samples to assure compliance with federal, state, and local permit operating regulations.

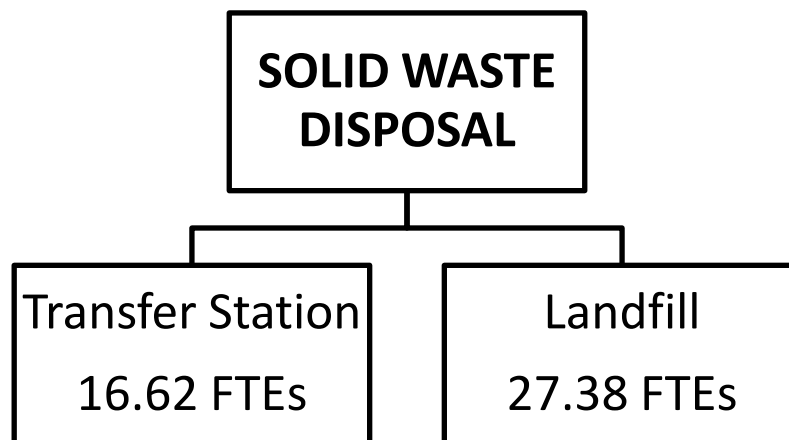
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
<u>Workload</u>			
Number of incoming loads	36,392	36,750	36,800
Tons of solid waste received	243,339	243,820	244,200
Used tires recycled	9,691	11,000	10,300
<u>Efficiency</u>			
Number of incoming trucks (from Transfer Station)	8,544	8,600	8,650
Cost per ton – incoming	\$10.33	\$10.80	\$10.86
<u>Outcome</u>			
Customer tire gate fees (incoming number/fees)			
12" to 17.5"	4,596 / \$6,894	5,000 / \$7,500	5,000 / \$15,000
18" to 24.5"	1,305 / \$5,873	1,400 / \$6,300	1,400 / \$12,600
25" or larger	98 / \$931	100 / \$950	100 / \$3,000
Landfill tons from cash and charge customers @ \$30.00 per Ton	71,495.45	65,761.14	66,666.66
Landfill cash and charge customers revenue	\$2,144,864	\$1,972,842	\$2,000,000
Landfill cost per ton – cash and charge customers	\$54.08	\$61.80	\$61.29

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	33	40	42
Part-time Positions	2	2	2
Total Positions	35	42	44

Total Solid Waste Disposal 2017/18 Budget — \$4,591,067



City of Amarillo
Department Staffing Report

Department: Solid Waste Disposal

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT250	LANDFILL SUPERVISOR	
1.00	MGT251	ASSISTANT LANDFILL SUPERVISOR	
1.00	MGT252	TRANSFER STATION SUPERVISOR	
1.00	MGT253	ASSISTANT TRANSFER STATION SUPERVISOR	
2.00	TEC150	ENVIRONMENTAL COMPLIANCE TECHNICIAN	
2.00	TRD250	TRANSFER STATION OPERATOR	
8.00	TRD251	TRANSFER TRUCK DRIVER	
3.00	TRD252	GATE ATTENDANT	
9.00	TRD255	DISPOSAL EQUIPMENT OPERATOR	
13.00	TRD930	UTILITY WORKER	
1.00	TRD972	TRANSFER STATION MAINTENANCE MECHANIC	
42.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL251	TRANSFER TRUCK DRIVER	
1.00	HRL930	UTILITY WORKER	
2.00		Total Part-Time Positions	
44.00		Total Department	2,075,886



(56100-56200)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 801,198	\$ 1,420,481	\$ 1,691,310
Supplies	141,555	199,271	194,605
Contractual Services	1,001,318	919,819	965,257
Other Charges	521,871	756,205	617,022
Capital Outlay	2,250	1,906,525	2,425,000
Debt Service	97,701	264,044	254,644
Inter Reimbursements	(56,503)	(55,000)	(50,000)
Operating Transfers	316,458	-	-
Total Expenses	\$ 2,825,848	\$ 5,411,345	\$ 6,097,838

Mission

To work cooperatively to provide the community with a safe and efficient drainage system and to provide our services in a respectful, courteous, and responsive manner.

Strategic Approach

The Drainage Utility department is entering its sixth year of operating and maintaining the City's drainage system. The Drainage Utility supports the goals and initiatives set out in the **BluePrint for Amarillo** by maintaining the City's storm water drainage **Infrastructure** utilizing recommended **Best Practices** for customer billing assistance, street sweeping, inspection, inventory management, cleaning, rehabilitation, and repair of all municipal drainage facilities (such as concrete channels, gutters, outfalls, inlets, culverts, storm pipe, open channels, storm water pumps, and playa lakes).

The principal guidance documents that provide assistance in the department's planning and operations are the **BluePrint for Amarillo**, the City of Amarillo Drainage Utility Study (December 2011), the Martin Road Lake Storm Water Master Plan (November 2013), the Tee Anchor Drainage Master Plan (July 2014), the Storm Water Management Master Plan (April 1993), and the Storm Water Management Criteria Manual (April 1995). The Drainage Utility department is working toward certification through The American Public Works Association (APWA) as a **Best Practices** department and is using APWA's *Public Works Management Practices Manual*, 8th Edition, as a guidance document.

Programs

Drainage Utility Administration/Support

2017/18 Budget — \$392,164

Provide administration and support services to the drainage utility system through the foundations of **Infrastructure Planning**, implementation of **Best Practices**, and implementation of the City's **Safety** programs.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of Service Request Processed	271	300	300
Customer's Service Request Processing (callback to customer within 48 hours)	*	92.35%	99%
Orders for Concrete Delivery (Yards FY 2016 & FY 2017)	160	778	840

**Information not available*

Drainage Infrastructure and Maintenance

2017/18 Budget — \$2,401,562

Meet the **Infrastructure Planning**, **Safety Programs**, **Community Appearance** and **Best Practices** initiatives of the **BluePrint for Amarillo** by inspecting, maintaining and repairing the drainage system. Maintain the drainage system to operate efficiently and to provide for the safest transport and removal of storm waters.

Performance Measures/Indicators:

**Information not available*

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Storm Sewer Inspected, Cleaned or Maintained (Linear Feet) 15/16 & 16/17 - 17/18 Cleaned Only	25,793	132,000	101,000
Storm Sewer Internal Inspections (Linear Feet)	*	*	79,200
Storm Sewer Inspected, Cleaned or Maintained (Per Linear Foot) 15/16 & 16/17 - 17/18 Cleaned Only	\$3.84	\$3.01	\$1.05
Storm Sewer Internal Inspections (Linear Feet)	*	*	\$1.96
Drainage Channel Maintenance (Linear Feet)	10,000	12,000	12,000
Drainage Channel Maintenance (Per Linear Foot)	\$4.21	\$5.00	\$5.00
Curb & Gutter Maintenance (Linear Feet)	2,320	5,600	6,000
Curb & Gutter Maintenance (Per Linear Foot)	\$47.35	\$33.00	\$32.00
Drainage Inlets Inspection & Maintenance	2,320	2,500	2,500
Manhole Inspection & Maintenance	204	250	250

**Information not available*

Environmental Maintenance
2017/18 Budget — \$704,948

Sweep streets on a regular basis not only to improve **Community Appearance** but also to reduce contaminants regulated by State and Federal agencies. Cover approximately 20,000 centerline miles of curbed streets.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Streets Swept (Centerline Miles)	12,000	20,000	21,000
Programmed Street Swept (% of Total)	72%	105%	100%
Cost of Street Sweeping (Per Centerline Mile)	\$97.87	\$65.04	\$57.14

Drainage Utility Fee Maintenance
2017/18 Budget — \$174,164

Maintain and adjust the customer database for billing as changes occur on service properties in keeping with **Best Practices**. Revenues for the Drainage Utility are provided through the fees billed to approximately 71,000 drainage utility accounts.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Drainage Utility Bills Adjusted	156	300	300

Winter Weather Operations
2017/18 Budget — \$0

Work cooperatively with the Street department when the Street Superintendent fully activates the Winter Weather Operations Plan during major winter weather events. During full activation, the Drainage Utility staff is called in to spread deicing materials at intersections and on bridges. This program addresses **Best Practices** and **Safety** program initiatives. Departmental expenditures are fully reimbursed through the Street department.

Drainage Capital Improvement Plan
2017/18 Budget — \$2,425,000

Determination of projects that need to be completed during the next five years to improve the quality of life for all citizens and to improve the present service delivery system. Drainage Utility plans for projects such as installation of new storm sewers, repair or improvement to existing storm sewer infrastructure, new construction, and vehicles and equipment to expand the Drainage Utility function.

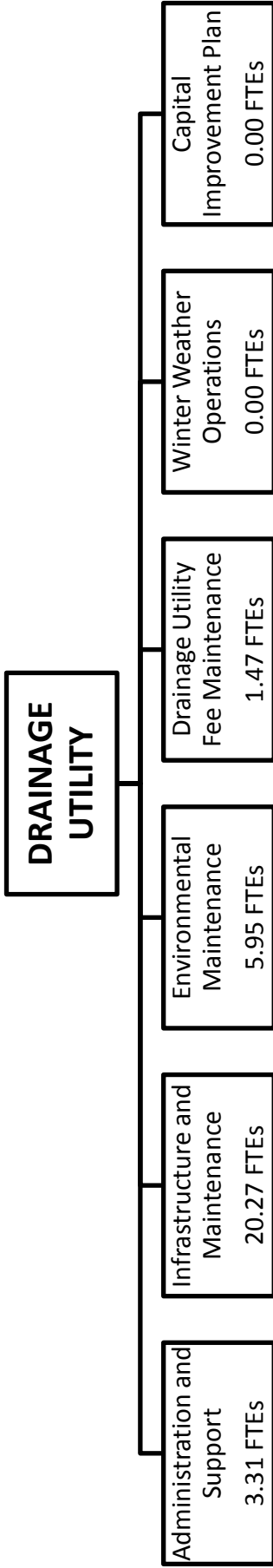
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of Approved CIP Projects	5	4	7
Approved CIP Funding	\$1,700,850	\$1,906,525	\$1,900,000

Authorized Positions

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Permanent Positions	28	29	31
Part-time Positions	0	0	0
Total Positions	28	29	31

Total Drainage Utility 2017/18 Budget — \$6,097,838



City of Amarillo

Department Staffing Report

Department: Drainage Utility

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM105	DRAINAGE UTILITY SUPERINTENDENT	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
3.00	MGT224	DRAINAGE UTILITY FOREPERSON	
2.00	MGT225	DRAINAGE UTILITY SUPERVISOR	
1.00	TEC932	STORM SEWER TECHNICIAN	
1.00	TRD220	EQUIPMENT OPERATOR IV	
2.00	TRD221	EQUIPMENT OPERATOR I	
2.00	TRD222	CONCRETE FINISHER	
9.00	TRD930	UTILITY WORKER	
5.00	TRD950	EQUIPMENT OPERATOR II	
1.00	TRD951	EQUIPMENT OPERATOR III	
2.00	TRD960	UTILITY OPERATOR	
31.00		Total Permanent Positions	
31.00		Total Department	1,691,310

CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
Development Services			
1410 Public Works	706,653	418,142	439,579
1415 Capital Projects & Develo	679,334	1,271,410	1,278,419
1720 Planning	427,404	611,455	686,521
1731 Traffic Administration	430,566	630,849	660,463
1740 Building Safety	2,610,366	3,158,674	2,941,573
1750 Environmental Health	885,998	1,215,535	1,161,031
1000 General Fund	5,740,321	7,306,065	7,167,586
2420 Urban Transportation Plan			
Development Services			
24200 Urban Transportation Pla	363,722	400,139	436,878
2420 Urban Transportation Plan	363,722	400,139	436,878
2425 Photographic Traffic Enfo			
Development Services			
24250 Photographic Traffic Enf	967,978	981,314	1,172,665
2425 Photographic Traffic Enfo	967,978	981,314	1,172,665
5200 Water & Sewer Fund			
Development Services			
52115 Capital Projects & Devel	776,910	1,540,121	1,534,172
5200 Water and Sewer System Fu	776,910	1,540,121	1,534,172
Development Services Total Expenditures	7,848,931	10,227,639	10,311,301





(1410)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 702,828	\$ 434,184	\$ 462,410
Supplies	25,092	1,250	1,250
Contractual Services	91,414	6,030	6,030
Other Charges	11,231	18,599	11,810
Capital Outlay	40,380	-	-
Inter Reimbursements	(164,292)	(41,921)	(41,921)
Total Expenses	\$ 706,653	\$ 418,142	\$ 439,579

Mission

The Public Works department aims to enhance the quality of life for its residents and visitors, and to promote economic development for our community by strategically providing and maintaining public infrastructure and municipal services in a resilient manner.

Strategic Approach

The primary function of the Public Works department is to provide administrative support and managerial direction to the six divisions within the Public Works department, which are: Streets Services, Solid Waste Collection & Disposal, Traffic Field Operations, Traffic Engineering, Fleet Services, and Drainage Utility. The Public Works department provides coordination, operational direction, and administrative support to these divisions. These responsibilities are accomplished through the department's singular program of Administration & Support Services.

Programs

Division Administration/Support 2017/18 Budget — \$439,579

Provide management and oversight to the Solid Waste Collection and Disposal, Fleet Services, Traffic, Streets, and Drainage operations.

Performance Measures/Indicators:

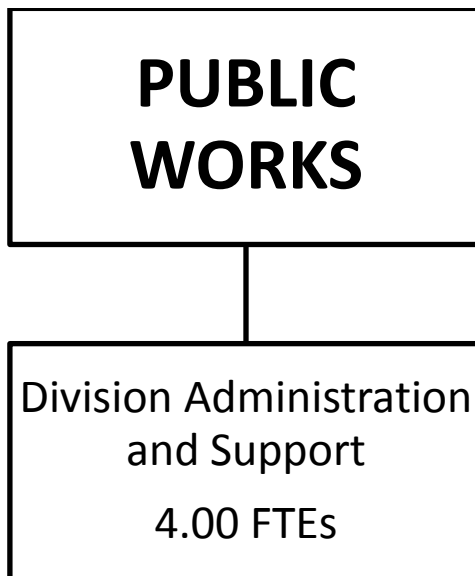
	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of Full-Time Employees Supported	339	338	329

Operating Expenditures Managed (millions)	\$52.8	\$60.0	\$53.6
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Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	3	4	4
Part-time Positions	-	-	-
Total Positions	3	4	4

Total Public Works Department 2017/18 Budget — \$439,579



City of Amarillo
Department Staffing Report

Department: Public Works

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM200	DIRECTOR OF PUBLIC WORKS	
1.00	ADM201	ASSISTANT DIRECTOR OF PUBLIC WORKS	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT580	PROGRAM MANAGER	
4.00		Total Permanent Positions	
4.00		Total Department	462,411





(1415, 52115)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 1,391,539	\$ 2,710,074	\$ 2,838,625
Supplies	21,436	88,941	115,750
Contractual Services	54,428	181,065	311,631
Other Charges	7,741	41,451	46,585
Inter Reimbursements	(18,900)	(210,000)	(500,000)
Total Expenses	\$ 1,456,244	\$ 2,811,531	\$ 2,812,591

Mission

The Capital Projects and Development (CP&D) Engineering department's mission is to protect the health, safety, and welfare of the citizens of Amarillo and its extra territorial jurisdiction (ETJ) by ensuring the use of sound engineering design principles and compliance with applicable laws and regulations for the planning, design, and construction of public infrastructure. The department aims for an enduring legacy of well-planned, well-designed, safe, lasting, and useful infrastructure that provides the public with the needed foundation to produce a thriving community.

Strategic Approach

CP&D Engineering is a full service department made up of a team of professionals in the fields of surveying, drafting, GIS, project management, construction inspection, engineering, and administration. The CP&D Engineering department is committed to providing engineering services to other City divisions and departments, and to provide regulatory oversight to private development in order to achieve the objectives of the City.

The department commits to the health, safety, and welfare of the general population by ensuring compliance with laws and regulations governing the design and construction of public drinking water production and supply systems; public wastewater collection, treatment, and disposal systems; public storm water infrastructure; public solid waste disposal systems; and the public right-of-way.

The department is also committed to the strategic objectives in the City of Amarillo's **BluePrint for Amarillo**, including assisting with the **Development and Redevelopment** initiatives that involve planning, designing, and constructing projects such as the North Heights Neighborhood Plan, Annual Arterial Reconstruction, Annual Sidewalk Replacement, 2-inch Water Main Replacement, and Sewer Main Pipe Bursting. CP&D Engineering focuses on infrastructure planning, design, and construction while utilizing **Best Practices** to plan and evaluate the success of a multi-year citywide infrastructure plan. That plan includes collecting and evaluating statistical data and maintaining licensed and certified

design and project management staff to make recommendations on the maintenance, expansion, and funding of the infrastructure needs of the community.

CP&D Engineering also helps with project planning, designing, and construction as it relates to **Community Appearance** while administering development, design, and construction contracts. The department uses **Best Practices** to establish internal policies that support equal opportunities for contracts to be performed by a **diverse** group of contractors and to be attentively administered through the life of the contract.

CP&D Engineering is dedicated to the development of the department by providing a **Safe** work environment that encourages the growth of loyal employees who respect each other. The department holds to the highest ethical standards and behaves in ways that earn the trust of others by acknowledging that decisions affect all residents of Amarillo.

The department also has resolved to achieve quality and positive outcomes for the projects constructed, for the community as a whole.

The department was created in the 2015/2016 fiscal year by combining the engineering functions from Director of Utilities department and the Public Works department.

Programs

CP&D Department Administration/Support 2017/18 Budget — \$576,942

Provides oversight and management of the design and construction of capital projects and development for the City of Amarillo and its extraterritorial jurisdiction (ETJ). This program ensures best practices are being used in the design process and construction of public infrastructure. Performance measures include meeting contractual processing times for project payments, change-orders and project acceptance letters.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Dollar Value of Capital Projects Accepted	\$8,790,310	\$35,000,000	38,000,000
Dollar Value of Capital Projects Budgeted	\$43,373,831	\$44,650,000	\$57,135,016
Dollar Value of Development Projects Capitalized	\$7,439,576.44	\$10,000,000	\$15,000,000
Number of Engineering Consultant Contracts Administered	12	14	17

**Information not available*

Capital Project Planning 2017/18 Budget — \$72,118

Provides other departments with long-term planning associated with CIP projects, including budgeting. Provides guidance and expertise related to evaluating projects for conformance to a **long-term plan for City infrastructure, community appearance, disadvantaged areas of the community, and downtown development.**

Performance Measures/Indicators:

Capital Improvement Projects	Estimated Number of Projects	Estimated Dollar Value of Projects
2017/2018 Capital Projects Proposed	60	\$88,503,365
5 year Capital Projects Proposed	445	\$932,069,080

**Information not available*

Capital Project Design 2017/18 Budget — \$1,153,883

Provides other departments with design and bidding phase services for capital projects, including land acquisition, the production of technical specifications, plans, detailed estimates, and contract documents. Utilizes **Best Practices** to design lasting and useful projects that support the priorities of the City for **Downtown Development, Redevelopment of Disadvantaged Areas, Community Appearance** and a **Long-term Plan for Infrastructure**.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Length of Arterial Designed (Lane Miles)	4	5.5	9
Dollar Value of Arterial Designed	\$2,985,000	\$2,500,000	\$11,200,000
Total Length of Arterial Overlaid (Lane Miles)	22.36	26.51	28.00
Total Length of Storm Sewer Main Designed (Miles)	0.7	.25	2.5
Dollar Value of Storm Sewer Main Designed	\$1,500,000	\$200,000	\$5,000,000
Total Length of Water Main Designed (Miles)	6.5	6.5	6
Dollar Value of Water Main Designed	\$4,900,000	\$4,201,000	\$4,500,000
Total Length of Sewer Main Designed (Miles)	6.3	6.3	6.6
Dollar Value of Sewer Main Designed	\$2,600,000	\$2,530,000	\$4,000,000
Dollar Value of General Construction Design including Street Improvements, ADA/Sidewalk Improvements, Bus Stops, and Misc. Projects.	\$4,985,000	\$3,700,000	\$15,500,000
# of Surveys Completed	155	150	160

CP&D Project Construction 2017/18 Budget — \$649,059

Provides construction phase services to other departments for the construction of capital projects including project management, payment recommendation, field inspection, and project testing. Utilizes **Best Practices** to construct projects that support the priorities of the City for **Downtown Development, Redevelopment of Disadvantaged Areas, Community Appearance**, and a **Long-term Plan for Infrastructure**. Maintains a **Safe** work environment on projects for City staff, contractors, and the public.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Length of Arterial Constructed (Lane Miles)	4	5.5	9
Total Length of Residential Streets Constructed (Miles)	4	6	6
Total Length of Arterial Overlaid (Lane Miles)	22.36	26.51	28.00
Total Length of Stormsewer Constructed (Miles)	3	5.5	6
Total Length of Water Main Constructed (Miles)	19	22	20
Total Length of Sewer Main Constructed (Miles)	16.5	15	15
Total Number of General Construction Projects Constructed including Street Improvements, ADA/Sidewalk Improvements, Bus Stops, and Misc. Projects.	6	9	11

**Development Services Administration
2017/18 Budget — \$72,118**

Provides the public with services associated with planning for, establishing, and enforcing applicable laws and regulations for the design and construction of public infrastructure by private development. This process includes maintaining the technical specifications for the construction of public infrastructure, flood plain administration, contract administration, review of technical documents, project inspection, and project testing.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Number of Development Construction Plans Reviewed	57	30	45
% Reviewed on Time	98%	85%	85%
Total Number of Development Drainage Reports Reviewed	21	14	16
% Reviewed on Time	88%	85%	85%

**Information not available*

**Right Of Way (ROW) Management
2017/18 Budget — \$288,471**

Provides the management of the public ROW, which includes acquiring needed ROW, mapping existing and proposed infrastructure, and planning for and permitting construction in the public ROW. Utilizes **Best Practices** by collecting data on the use of the public ROW to keep the public informed and facilitate planning for the future of public ROW.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Number of ROW Permits Issued	111	120	140
Total Number of ROW Permits Closed	111	120	140
Total Number of Construction Easements	42	45	50
Total Number of Customer Service Calls Addressed	260	240	250

**Information not available*

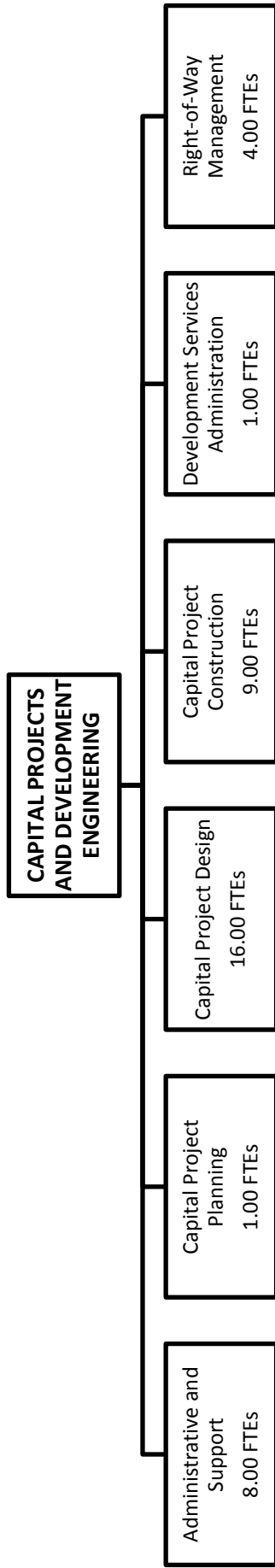
Authorized Positions

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Permanent Positions	39	39	39
Part-time Positions	0	0	0
Total Positions	39	39	39

2017/18 Expenditures by Funding Source

General Fund	\$1,278,419
Water and Sewer System Fund	\$1,534,172

Total CP&D Department 2017/18 Budget — \$2,812,591



City of Amarillo

Department Staffing Report

Department: Capital Project Development and Engineering

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.49	ADM210	CITY ENGINEER	
0.49	ADM211	ASSISTANT CITY ENGINEER	
0.49	ADM310	CHIEF WATER UTILITIES ENGINEER	
0.49	ADM375	CIP DIRECTOR	
0.49	CLR400	ADMINISTRATIVE ASSISTANT I	
0.49	CLR405	ADMINISTRATIVE ASSISTANT II	
0.49	CLR410	ADMINISTRATIVE ASSISTANT III	
0.49	CLR415	ADMINISTRATIVE ASSISTANT IV	
0.49	CLR550	CUSTOMER SERVICE TECHNICIAN	
0.49	MGT055	PROJECT CONSTRUCTION SUPERVISOR	
0.49	MGT210	PUBLIC WORKS PROJECT COORDINATOR	
0.49	PRF040	RESOURCE ADMINISTRATOR	
0.49	PRF300	CIVIL ENGINEER II	
0.49	PRF303	SENIOR PROJECTS COORDINATOR	
1.47	PRF304	CIVIL ENGINEER III	
0.49	TEC170	GIS TECHNICIAN	
0.98	TEC212	ENGINEERING AIDE II	
0.98	TEC213	INSTRUMENT OPERATOR	
2.45	TEC918	PROJECT REPRESENTATIVE	
1.47	TEC919	PROJECT REPRESENTATIVE II	
0.49	TEC920	ENGINEERING ASSISTANT I	
1.96	TEC921	ENGINEERING ASSISTANT II	
0.49	TEC923	ENGINEERING ASSISTANT IV	
0.98	TEC925	SENIOR DESIGN TECHNICIAN	
0.49	TEC927	CHIEF DESIGN TECHNICIAN	
19.11		Total Permanent Positions	
19.11		Total Department	1,391,046

City of Amarillo

Department Staffing Report

Department: Capital Project Development and Engineering (Enterprise)

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.51	ADM210	CITY ENGINEER	
0.51	ADM211	ASSISTANT CITY ENGINEER	
0.51	ADM310	CHIEF WATER UTILITIES ENGINEER	
0.51	ADM375	CIP DIRECTOR	
0.51	CLR400	ADMINISTRATIVE ASSISTANT I	
0.51	CLR405	ADMINISTRATIVE ASSISTANT II	
0.51	CLR410	ADMINISTRATIVE ASSISTANT III	
0.51	CLR415	ADMINISTRATIVE ASSISTANT IV	
0.51	CLR550	CUSTOMER SERVICE TECHNICIAN	
0.51	MGT055	PROJECT CONSTRUCTION SUPERVISOR	
0.51	MGT210	PUBLIC WORKS PROJECT COORDINATOR	
0.51	PRF040	RESOURCE ADMINISTRATOR	
0.51	PRF300	CIVIL ENGINEER II	
0.51	PRF303	SENIOR PROJECTS COORDINATOR	
1.53	PRF304	CIVIL ENGINEER III	
0.51	TEC170	GIS TECHNICIAN	
1.02	TEC212	ENGINEERING AIDE II	
1.02	TEC213	INSTRUMENT OPERATOR	
2.55	TEC918	PROJECT REPRESENTATIVE	
1.53	TEC919	PROJECT REPRESENTATIVE II	
0.51	TEC920	ENGINEERING ASSISTANT I	
2.04	TEC921	ENGINEERING ASSISTANT II	
0.51	TEC923	ENGINEERING ASSISTANT IV	
1.02	TEC925	SENIOR DESIGN TECHNICIAN	
0.51	TEC927	CHIEF DESIGN TECHNICIAN	
19.89		Total Permanent Positions	
19.89		Total Department	1,447,579



(1720,24200)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 647,586	\$ 869,526	\$ 966,654
Supplies	12,934	8,250	9,450
Contractual Services	26,684	20,600	23,460
Other Charges	103,922	113,218	123,835
Total Expenses	\$ 791,126	\$ 1,011,594	\$ 1,123,399

Mission

Planning works to enhance the quality of life for City of Amarillo citizens by providing services that encourage quality growth, development, and redevelopment in all areas within the City and its extraterritorial jurisdiction through concentrated efforts related to short and long range planning principals, land use controls, and development review practices. The Metropolitan Planning Organization provides for the planning and development of the transportation network throughout the Amarillo Urban Transportation Study area in a continuous, cooperative, and coordinated manner.

Strategic Approach

Planning: The Planning department's primary responsibility is to define and serve the interests of the public. The Planning department does this by providing professional planning advice and information to the City Council, Planning and Zoning Commission, other development-related Boards/Committees, local residents, landowners, and the development community, with the goal of enhancing the quality of life and the built environment within the City of Amarillo.

In collaboration with various community stakeholders, the Planning department develops and recommends policies, regulations/ordinances, and procedures that promote effective development and redevelopment strategies that improve the quality of life for Amarillo residents. Creating and promoting a vibrant and sustainable built environment while ensuring the protection and enhancement of important cultural and historical resources are also key goals for the Planning department.

The planning function is guided by goals and objectives provided by Amarillo's Comprehensive Plan related to long-range planning policy. Day to day, short-range planning activities are accomplished through administering regulations within the zoning, subdivision, and other development-related ordinances.

Through the use of these planning documents, the Planning department strives to balance physical, social, and economical interests, in order to achieve a built form that will benefit both the present and future residents of the community. Public and stakeholder involvement in the planning process is encouraged as a means to balance competing interests and engage the community.

The Planning department was recognized by the Texas Chapter of the American Planning Association for Planning Excellence in 2015, affirming the Planning department's commitment to **Best Practices**. Each of the programs below fulfills the **BluePrint for Amarillo** initiative. For example, the Long and Short-Range Planning program addresses aspects of **Community Appearance** and the **Long-term Plan for Infrastructure**. The Special District Administration and Planning Studies & Reports programs each involve several **BluePrint for Amarillo** initiatives; including continued **Downtown Redevelopment**, Addressing **Disadvantaged Areas**, and **Community Appearance**.

Metropolitan Planning Organization: The Metropolitan Planning Organization fulfills its mission through short and long-range transportation planning activities for roadways and public transportation. The department, designated as the Metropolitan Planning Organization (the "MPO"), works to coordinate planning efforts between federal, state, county, and City of Amarillo officials and to incorporate public involvement at all stages of the transportation planning process. The primary activities of the department include the preparation of the Metropolitan Transportation Plan (the "MTP"), a 25 year long-range plan that requires the maintenance of socio-economic data for transportation modeling, the Transportation Improvement Program (the "TIP"), a four-year short-range plan for transportation projects within the Study area, and the Unified Planning Work Program (the "UPWP"), which identifies the planning objectives for the fiscal year. To achieve these objectives, the MPO department is involved in ongoing data collection related to traffic collisions, traffic counts, population, employment, and land use. Staff is responsible for tracking and analyzing collision reports, identifying high collision intersections, and conducting speed and parking studies as needed. These efforts address the **BluePrint for Amarillo Long-term Plan for Infrastructure**.

Considering the MPO **Best Practices** efforts, during the 2015-2016 fiscal year, the MPO staff participated in a Metropolitan Planning Program Review conducted by the Federal Highway Administration and Federal Transit Administration. The Federal Review Team found that the Amarillo MPO is in compliance with federal regulations governing the MPO's planning and programming initiatives. Recommendations from the review are being incorporated into the Transportation Planning program.

The department also is involved in public transportation planning activities with Amarillo City Transit and the maintenance of a Federal Transit Administration database for application and management of the annual FTA grant. This work includes transit studies, local transit system promotion, and transit planning associated with the Americans with Disabilities Act (the "ADA"). These public transportation activities address the **BluePrint for Amarillo** strategy for **Disadvantaged Areas**.

The proposed budget relies upon funding provided by a federal grant administered through the Texas Department of Transportation. The funds have been consistent over the past six to eight years; as such, no funding deviation is expected for the City of Amarillo in the 2017-2018 year.

Programs

Planning Administration/Support 2017/18 Budget — \$258,531

This program provides for the management of staff and resources necessary to facilitate meetings and development review processes. This program includes program administration, office supplies and equipment, professional development, and public involvement/Title VI civil rights. Public meetings are an important way to engage the community and transportation stakeholders. Interest and investment by citizens can be measured by public involvement and participation at meetings for proposed projects and document preparation. Citizen requests for traffic count information, public transportation needs, or roadway project detail allows staff to gauge citizen awareness. This citizen awareness aids staff with future project development.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Planning			
Average wait for pre-application conference(days)	N/A	7	7
Number of pre-application conferences	N/A	72	75
Metropolitan Planning Organization			
Public meetings / notices mailed to stakeholders	N/A	7 / 2,310	6 / 1,380
Public meeting stakeholder attendance	N/A	148	218
Stakeholder comments received	N/A	3	12

**Long Range and Short Range Planning
2017/18 Budget — \$281,891**

Long and short-range planning seeks to gather and analyze data and information related to growth and development as necessary to formulate and implement current and long-range planning-related policies and/or ordinances. For short-range planning, this program includes TIP development, UPWP development, analysis of citizen requests, traffic studies, review of plat and right-of-ways, Transit marketing, ADA Transit planning, and Transit studies. Short and long-range planning initiatives are considerations brought about by public and agency input. For long-term planning, the program includes maintaining the MTP and maintaining the Thoroughfare Plan. Short and long-range planning initiatives are considerations brought about by public and agency input. Portions of these work efforts fulfill the **BluePrint for Amarillo Downtown Redevelopment** initiative.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Planning			
Area within City limit (square miles)	N/A	103	103
Acres annexed	N/A	520	0
Number of comprehensive plan updates	N/A	0	1
Neighborhood Plans initiated ^{and} / _{or} completed (%)	N/A	1 (0%)	2 (33%)
Metropolitan Planning Organization			
Public transportation studies	N/A	0	1
Staff reports prepared for MTP revisions	N/A	4	3
Public comments received for MTP revisions	N/A	3	6

**Development Application Processing/Review
2017/18 Budget — \$161,534**

Development Application Processing/Review is the program for administering development-related applications and review processes by appropriate staff.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of cases requiring public notice (zoning, replats, vacations, PIDs)	N/A	70	79
Average time (days) to conduct completeness check for applications	N/A	3	2
Average time (days) to complete review of preliminary plans	N/A	15	14
Number of subdivision plats processed	N/A	115	118
Average time (days) for subdivision plat comments back to applicant	N/A	10	9
Site plan cases reviewed	N/A	75	68
Time for site plan review (days)	N/A	15	15

**Special District Administration
2017/18 Budget — \$80,767**

The Special District Administration program serves as liaison to multiple boards as necessary to facilitate the physical and economic growth and development of Amarillo through administering appropriate policies and procedures.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of PIDs (dependent upon applications received)	N/A	8	13
Number of TIRZs (dependent upon applications received)	N/A	1	1

**Planning Studies and Reports
2017/18 Budget — \$96,921**

The Planning Studies and Reports program performs growth and development studies and analysis as necessary to promote and sustain a healthy and vibrant city.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Average time (days) to complete zoning verification letters	N/A	3	10

**Board/Commission Support
2017/18 Budget — \$82,786**

Board/Commission support serves as liaison to various development-related Board/Commissions as necessary to administer the review and approval of development-related applications.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of public meetings	N/A	59	56
Average number of P&Z Commission staff reports (developed & presented)	N/A	45	85
Average time (days) to create & distribute P&Z Commission packets	N/A	7	7

**Ordinance Maintenance
2017/18 Budget — \$82,786**

Ordinance Maintenance monitors and revises growth- and development-related policies and ordinances as necessary to implement current needs as recommended by development-related decision-making bodies.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of ordinance drafts/amendments	N/A	3	10

**Data Development and Maintenance
2017/18 Budget — \$78,183**

Data Development and Maintenance monitors and revises growth- and development-related policies and ordinances as necessary to implement current needs as recommended by development-related decision-making bodies.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Number of ordinance drafts/amendments	N/A	3	10

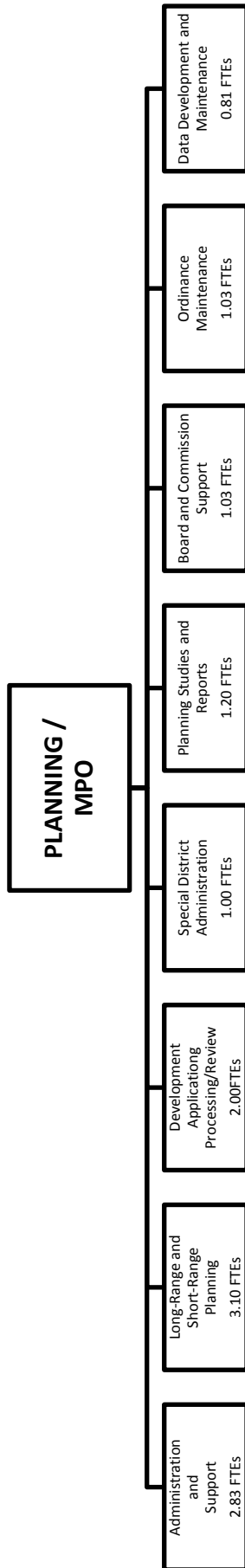
Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	11.5	13.5	13.0
Part-time Positions	2.0	2.0	0.0
Total Positions	13.5	15.5	13.0

2017/18 Expenditures by Funding Source

General Fund	\$	686,521
Special Revenue Funds	\$	436,878

**Total Planning and Urban Transportation Planning 2017/18
Budget — \$1,123,399**



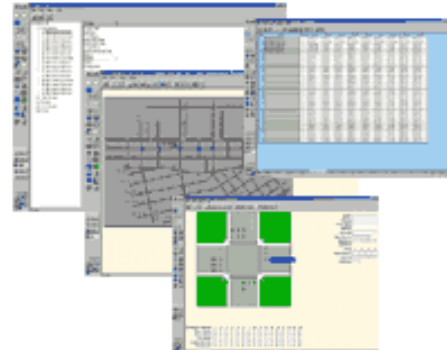
City of Amarillo
Department Staffing Report

Department: Planning

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM520	DIRECTOR OF PLANNING	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
3.00	PRF900	SENIOR PLANNER	
0.50	PRF901	PLANNER II	
2.00	PRF902	PLANNER I	
1.00	TEC170	GIS TECHNICIAN	
8.50		Total Permanent Positions	
8.50		Total Department	632,324

Department: Urban Transportation Planning

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM905	MPO ADMINISTRATOR	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	PRF500	MANAGEMENT ANALYST	
1.00	PRF900	SENIOR PLANNER	
0.50	PRF901	PLANNER II	
4.50		Total Permanent Positions	
4.50		Total Department	334,329



(1731)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personal Services	\$ 373,429	\$ 537,855	\$ 480,067
Supplies	9,885	10,200	10,200
Contractual Services	23,115	52,589	137,589
Other Charges	24,138	30,205	32,607
Total Expenses	\$ 430,567	\$ 630,849	\$ 660,463

Mission

To provide for the safe and efficient movement of pedestrians, cyclists, and vehicular traffic within the City. This involves a continuous effort to improve the overall efficiency of the street network while reducing the number and severity of collisions.

Strategic Approach

The Traffic Engineering department is responsible for the planning, design, and operations of all traffic control devices. This includes the placement of traffic signs (Stop, Yield, Speed Limit, Parking Restriction, Street Name, Etc.), traffic signals and pavement markings (stop bars, crosswalks, island tips, arrows, etc.) All of these elements are installed using **Best Practices** and utilizing the latest technology to improve efficiency. The department is responsible for the following: authorizing street light installations (except for Highways); supervising the Adult School Crossing Guard Program for elementary schools; investigating sight restriction complaints; issuing Driveway, Block Party, and Parade Permits; conducting a Traffic Count Program; and reviewing and approving plans that concern Traffic Areas. These Activities are accomplished using nationally recognized standards and methods found in the *Texas Manual on Uniform Traffic Control Devices* and International Transportation of Engineers best practices, while still following **Best Practices** to improve traffic patterns throughout the city and in **Downtown Redevelopment**; it also plans for future infrastructure replacements as they meet their end of life.

The department employs several performance measures to monitor daily, weekly, and yearly work trends and quality of service, making adjustments as needed. The department also implements cost-effective improvements—including additional traffic signs, improved pavement markings, traffic signal retiming and/or re-phasing, and revised signal displays—for better visibility and collision reduction. By following these **Best Practices**, the Traffic Engineering department aligns itself with the City's **Blueprint for Amarillo**.

Traffic Engineering is working with Texas Department of Public Safety (TXDOT) to improve the traffic flow on Soncy Road between Amarillo Blvd. and Hillside Road. The project will include upgrades to existing signals, software, and pedestrian crossings along the corridor, as well as median islands between the northbound and southbound travel lanes. The Traffic improvements on Soncy are intended to fix declining infrastructure, update technology to improve efficiency, and institute **Best Practices** in Traffic Engineering. The department is updating the street lights on Hillside from Nancy Ellen Street to Helium Road for improved safety. Planned technology enhancements include updating the design of pedestrian crossings to meet new ADA standards and implementing Synchro software for improved timing coordination on arterial streets.

Programs

Traffic Engineering Administration/Support

2017/18 Budget — \$131,769

This program encompasses the management of multi-faceted Traffic Administration duties by the Traffic Engineer and is supported by a one-person office staff. Administrative staff works with American Traffic Solutions and the Amarillo Police Department to collect fees for red light camera violations; hearings are held every other Wednesday. The Photographic Traffic Signal Enforcement Program has an overall collection rate of 66%. This program is designed to make sure the department follows **Best Practices** using nationally recognized standards and methods found in the *Texas Manual on Uniform Traffic Control Devices* and International Transportation of Engineers best practices for Traffic Engineering, and continues to design for the flow of traffic in the **Downtown Redevelopment**.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Response to Complaints	320	360	340
# of Traffic Construction Plans Reviewed	77	85	80
# of Traffic Modifications That Increased Safety (monthly average)	13	8	12
Red Light Camera Violations	20,120	21,560	22,000

Traffic Engineering

2017/18 Budget — \$141,405

This program provides for the time and resources dedicated toward the review and resolution of traffic-related concerns in an effort to provide a safe, consistent, and effective transportation system that meets **Best Practice** minimum standards. Traffic Engineering is responsible for implementing City policies/standards for development related to residential and commercial construction projects that occur within the City of Amarillo. This program continues to improve traffic patterns throughout the city and in the **Downtown Redevelopment**; it also plans for future infrastructure replacements as they meet their end of life.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Street Lights in Place	10,573	10,649	10,680

(continued)	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Work Orders Issued for Street Lights Installed by Xcel	76	94	31
Traffic Links Counted	250	250	250
Speed Humps/Bumps	5	8	10
Traffic Signal Studies	10 (10%)	12 (17%)	8 (13%)
Speed Studies	16 (65%)	18 (75%)	20 (70%)
Traffic Control Requests	70 (55%)	80 (75%)	80 (70%)
Parking Studies	20 (35%)	26 (40%)	28 (50%)

- Percent of Studies Implemented

School Crossing Program 2017/18 Budget — \$321,582

The School Crossing Guard program works with the Amarillo Independent School District (AISD) and Canyon Independent School District (CISD) to aid with assisting school children across busy arterial and collector streets. This program has 36 Hourly School Crossing Guards with 3 Substitutes and 1 Supervisor.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
School Crossings in AISD	33	33	33
School Crossings in CISD	1	1	1
School Crossing with Multiple Guards	3	3	3

Permits 2017/18 Budget — \$38,383

Parade and Block Party permits are issued to citizens to ensure that all emergency services are aware of street closures and to ensure that parties are following City guidelines. Driveway Permits are given out to property owners and contractors who wish to remove curbs and gutters and install a new driveway, or replace an existing driveway. This program is designed to protect current infrastructure and institute **Best Practices**.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Block Party Permits Issued	78	85	80
Parade Permits Issued	94	104	105
Driveway Permits Issued	110	106	115
Permit Revenue(Parade, Run, Block Party, Driveway)	\$7,910	\$8,320	\$8,425

Sight Restrictions

2017/18 Budget — \$27,324

Sight Restrictions are obstructions in the line of sight for traffic at an intersection with a stop sign or yield sign. This program is designed to implement **Best Practices**.

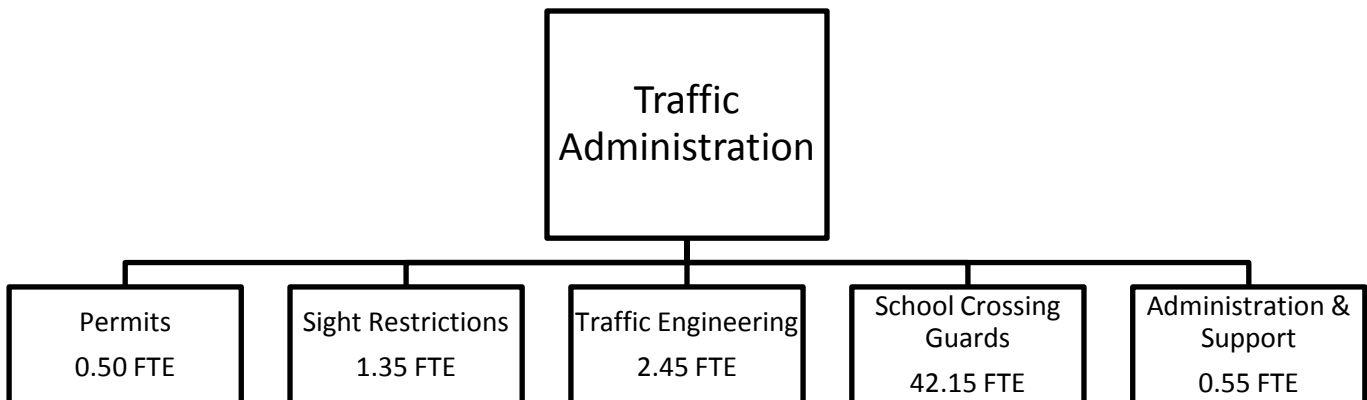
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Sight Restriction Complaints	187	271	85
Sight Restrictions Investigated	100%	100%	100%
Sight Restrictions Cleared	92%	93%	92%

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	4.5	4.5	5.0
Part-time Positions	40.0	40.0	42.0
Total Positions	44.5	44.5	47.0

Total Traffic Administration 2017/18 Budget — \$660,463



City of Amarillo
Department Staffing Report

Department: Traffic Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM540	TRAFFIC ENGINEER	
1.00	CLR415	ADMINISTRATIVE ASSISTANT IV	
1.00	TEC222	TRAFFIC DESIGN TECHNICIAN	
1.00	TEC542	TRAFFIC TECHNICIAN II	
1.00	TEC550	TRAFFIC OPERATIONS TECHNICIAN	
5.00		Total Permanent Positions	
Part-Time Positions			
36.00	HRL540	SCHOOL CROSSING GUARD	
3.00	HRL541	SCHOOL CROSSING GUARD SUBSTITUTE	
2.00	HRL542	TRAFFIC COUNTER	
1.00	HRL545	SCHOOL CROSSING GUARD SUPERVISOR	
42.00		Total Part-Time Positions	
47.00		Total Department	480,066





(24250)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personal Services	\$ 43,128	\$ 47,520	\$ 49,724
Supplies	2	1,100	1,100
Contractual Services	523,089	536,250	536,250
Other Charges	264,137	221,444	219,591
Capital Outlay	-	-	65,000
Operating Transfers	137,622	175,000	301,000
Total Expenses	\$ 967,978	\$ 981,314	\$ 1,172,665

Mission

It is the mission of Amarillo Photographic Traffic Enforcement to ensure safe passage on our streets and highways to motorists and pedestrians alike. The goal of the red light camera program is to change driving behavior using technology rather than manpower. To help us reach this goal, the department employs both education to induce voluntary compliance and the fair and impartial enforcement of all traffic laws. The Red Light Camera Automated Enforcement Program is one of the tools used to aid in this process.

Strategic Approach

The Photographic Traffic Enforcement department is responsible for the overseeing of the planning, design, and operations of all Red Light Cameras. This includes the recommendation of new intersections to be installed and removal of intersections that have reduced accident rates. These activities are accomplished using nationally recognized standards and methods found in the Texas Manual on Uniform Traffic Control Devices. The department has several performance measures that enable the department management to monitor daily, weekly and yearly work trends, quality of service, and make adjustments as needed. By following these best practices the Photographic Traffic Enforcement department has set itself up to monitor the appropriate accident rates to align itself with the national average for side impacts at signalized intersections.

Amarillo Police Department lacks sufficient resources to adequately enforce traffic signal laws without photo red light enforcement. The most obvious problem is that police officers cannot be everywhere at once. It is simply impossible for officers to continuously monitor an intersection with the uninterrupted focus of a photo red light camera. Another important consideration is the potential danger associated with police officers following red light runners through heavily congested intersections. The pursuit of red light runners can pose a serious risk for motorists, pedestrians, and police officers.

Finally assuming it was feasible to safely enforce an intersection, according to police department cost analysis research, it would take at least three full-time officers at a cost of approximately \$125,000 per officer the first year and an average of \$100,000 per officer in future years, to enforce an intersection for one shift. Ultimately, it would be very costly to responsibly enforce one intersection using traditional methods. Photographic traffic enforcement provides safer, more efficient and cost-effective intersection enforcement as compared to traditional methods.

Programs

Administration/Support

2017/18 Budget — \$871,665

Management of Photographic Traffic Enforcement Administration duties by an Administrative hearing officer. Administrative staff works with ATS and Police Department to collect fees for red light camera violations, hearings are held every other Wednesday. The Photographic Traffic Signal Enforcement program has an overall collection rate of 66%. This program is designed to make sure the department follows best practices for Photographic Traffic Enforcement, and continues to design for the improved safety.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Collection Expense	22,269	23,245	23,250
Rental of Equipment from American Traffic Solutions	513,000	513,000	513,000
State Photographic Expense	234,683	243,683	199,423
Overall Collisions (All types)	N/A	N/A	N/A
Collisions on Red Light Approach	N/A	N/A	N/A
Rear End Collisions (Red Light approach)	N/A	N/A	N/A
Red Light Collisions (Angle ran red light)	N/A	N/A	N/A
Injury Collisions (Red light approach)	N/A	N/A	N/A

Safety Improvements

2017/18 Budget — \$301,000

This program is set-up to fund safety improvement programs within the City that follow National Guidelines of what revenue can be spent on. Administrative staff works Traffic Engineering to allocate which new signalized intersection, and which signalized intersections will be rebuilt with projected funds for the fiscal year.

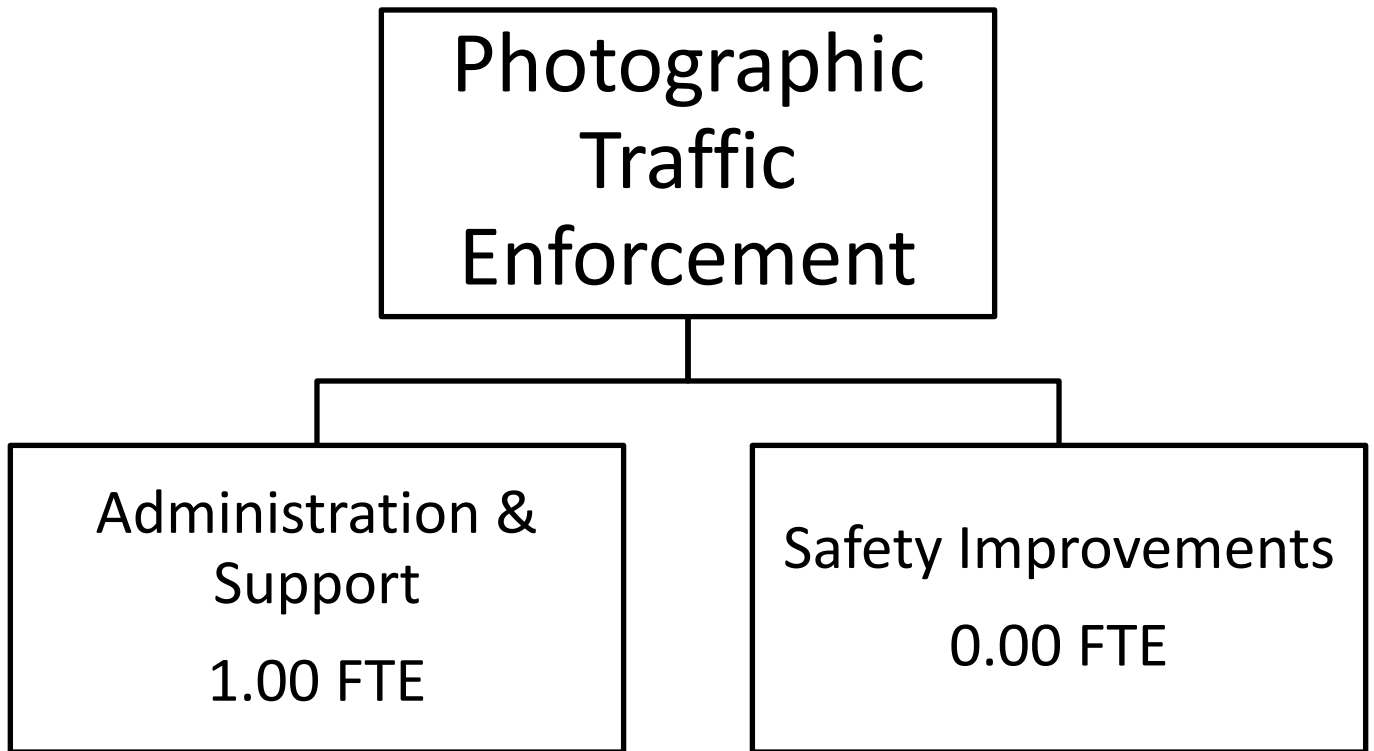
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
New Signalized Intersection	134,840	0	0
Rebuild Signalized intersection	30,160	165,000	165,000

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	0	0	0
Part-time Positions	1	1	1
Total Positions	1	1	1

**Total Photographic Traffic Enforcement 2017/18 Budget —
\$1,172,665**



City of Amarillo

Department Staffing Report

Department: Photographic Traffic Enforcement

Number of Employees Part-Time Positions	Classification	Description	Personal Services Total
1.00	HRL045	ADMINISTRATIVE HEARING OFFICER	
1.00		Total Department	49,724



Foreground: Downtown Parking Garage, Background: Xcel Office Building, Amarillo, TX

(1740)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 2,008,545	\$ 2,292,369	\$ 2,076,700
Supplies	46,909	49,284	49,284
Contractual Services	471,767	767,214	767,214
Other Charges	77,154	49,807	48,375
Capital Outlay	5,991	-	-
Total Expenses	\$ 2,610,366	\$ 3,158,674	\$ 2,941,573

Mission

Building Safety promotes livability and ensures public health, safety, and welfare in the built environment. Building Safety also provides services to promote neighborhood preservation, focusing on a healthy and vibrant environment through interaction and education of our community.

Strategic Approach

The department of Building Safety fulfills its mission through a compliance approach of service delivery. This approach aligns with City Council's priority of **Community Appearance** and the City Management's priority of **Best Practices**. The department staff consists of 33 full-time positions, 1 part-time position, and 1 CDBG-funded position dedicated to improving the safety and welfare of Amarillo's citizens on a daily basis.

The department provides a wide range of programs and activities. Mandated activities include compliance and enforcement actions in accordance with applicable local, state, and federal requirements relating to the built environment. The department strives to streamline citizen services through the Development Services portal, "One Stop Shop." This is achieved through application intake for numerous City programs, plan review, permitting, inspection, and licensing services. City staff takes pride in working on the front side of the model by regularly engaging in customer consultation before and during development and compliance activities.

Community Improvement program activities are consistent with the **Community Appearance** initiative and includes abatement of uncultivated vegetation, accumulations of junk and debris, graffiti, junk vehicles, identification and removal of hazardous conditions, and legal due process requirements for dangerous structures. Building Safety is charged with inspecting the City's housing stock through investigation of

substandard housing complaints and vacant building enforcement as well as working closely with the department of Community Development to assist **Disadvantaged Areas**.

The department is also responsible for other programs that improve the quality of life for Amarillo’s citizens. These include the City’s portal for Development Services, contractor registration, transient business licenses, credit access business licenses, scrap tire businesses, toplless establishment licenses, manufactured home/RV parks, and complaint investigations. The Building Safety department convenes the following boards as needed: Zoning Board of Adjustment and Construction Appeals and Advisory Board.

Programs

Development Services, Building Safety, and Code Enforcement Support

2017/18 Budget — \$654,501

Measurable improvement in services provided to the community include shorter construction plan review turnaround and permitting times; focus on quality inspections; and community engagement and preservation. The Building Safety department has a continued focus on widespread cross training/staff development, SOPs and workflow diagrams. Currently Building Safety has completed approximately 150 SOPs, with a goal to reach 200 within the next six months. Building Safety is also concerned with improving citizen access to information regarding services. This information is provided through the use of a website, informational bulletins, and outreach activities.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Development Services Intake	423	500	800
SOP’s and Workflow Diagrams	120	200	300
Percentage of Code-Certified Plan Reviewers and Inspectors	80%	90%	95%

Plan Review and Permit Issuance: Permit Intake, Plan Review, and Process Management

2017/18 Budget — \$928,066

Permit Intake, Plan Review, and Process Management strives to reduce and maintain turn-around time through additional training and staff development. Some of those initiatives include staff working with high volume builders to create “Master Plans” that, once reviewed and approved, will be archived for re-use. When the builder re-uses an approved master plan, a review is only required for the site conditions. User-friendly forms/applications are also being created. Another example is the simplified mobile home application; this new form reduced the permit process by approximately half an hour.

The Building Safety department continues to create white papers and checklists, as well as fill-able building plans for simple accessory structures.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Permit Intake, Plan Review and Process Management	1,032	1,500	2,000
Trade Permit Issuance	12,907	13,000	13,500
Total Value of Construction Permitted	\$513,302,197	\$500,000,000	\$550,000,000
Average Calendar Days to Permit New Residential	4	3	2
Average Calendar Days to Permit All Commercial	13	11	9

A **Best Practice recently achieved is implementation of the “Master Plan” concept. This concept allows the builder to submit a catalog of master plans. Those plans only need one structural/life safety review. Thereafter, the contractor can submit a site plan indicating which master plan is to be built, thus requiring a review of the site only. The process expedites review and turnaround time considerably.*

*Another **Best Practice** is the continued transition to digital format on all construction documents and files at the beginning of the application process, thus eliminating time and resources previously devoted to managing paper files/documents.*

**Inspection Services: Building/Site Inspection
2017/18 Budget — \$720,685**

Building Safety Inspection Services reduces the number of site visits on projects and increases quality by expanding the current number of Community Safety Inspectors (CSI) through training opportunities and incentives. CSIs are capable of performing multiple inspections per visit. Building Safety currently has four CSI-designated inspectors with a goal to transition 2-3 more trade-specific inspectors to CSI status by fiscal year’s end.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Building Site Visits	159,596	105,000	100,000
CSI Inspections	2,586	2,700	3,200
Total Inspections	162,182	107,700	103,200
Average Site Visit Per Inspector Per Day	24	20	16

**Community Improvement: Code Violation Inspections
2017/18 Budget — \$638,321**

Community Improvement is improving the overall **Community Appearance** through education and training of building, mechanical, plumbing, and electrical inspectors in order to expand their knowledge and competencies outside their core duties.

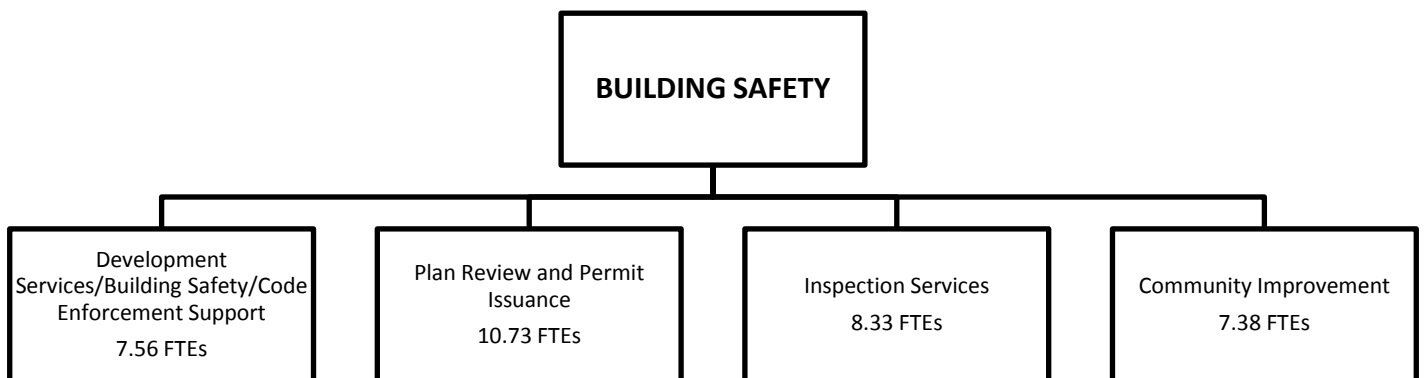
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Community Improvement Inspections	47,364	47,500	48,000
Code Violation Inspections	62,164	63,000	64,000
Dangerous Structures Identified	41	45	50
Community Development-Funded Inspections	7,292	9,000	11,000
Weed/Junk and Debris Complaints	16,798	20,000	22,000
Unoccupied, Unsafe Buildings Complaints	50	60	65
Tenant-Occupied Unsafe Building Complaints	180	120	110
Junk Vehicle Complaints	313	350	375

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	32	32	32
Part-time Positions	2	2	2
Total Positions	34	34	34

Total Building Safety 2017/18 Budget — \$2,941,573



City of Amarillo

Department Staffing Report

Department: Building Safety

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM035	ASSISTANT BUILDING OFFICIAL	
1.00	ADM073	DEPUTY BUILDING OFFICIAL	
1.00	ADM510	BUILDING OFFICIAL	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
1.00	MGT520	BUILDING SAFETY MANAGER	
5.00	TEC400	PERMIT TECHNICIAN	
6.00	TRD500	COMMUNITY SAFETY INSPECTOR	
1.00	TRD505	COMMUNITY IMPROVEMENT CHIEF	
2.00	TRD510	PLUMBING INSPECTOR	
2.00	TRD511	BUILDING INSPECTOR I	
1.00	TRD513	CHIEF PLANS EXAMINER	
1.00	TRD514	ELECTRICAL INSPECTOR I	
1.00	TRD515	CHIEF ELECTRICAL INSPECTOR	
1.00	TRD516	CHIEF PLUMBING INSPECTOR	
4.00	TRD520	COMMUNITY IMPROVEMENT INSPECTOR	
2.00	TRD525	PLANS EXAMINER	
1.00	TRD545	CHIEF BUILDING INSPECTOR	
32.00		Total Permanent Positions	
Part-Time Positions			
1.00	HRL904	ADMINISTRATIVE ASSISTANT	
1.00	HRL920	COLLEGE INTERN	
2.00		Total Part-Time Positions	
34.00		Total Department	2,076,700





(1750)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 757,054	\$ 987,995	\$ 1,012,398
Supplies	23,013	44,631	18,200
Contractual Services	90,039	172,436	120,023
Other Charges	15,892	10,473	10,410
Total Expenses	\$ 885,998	\$ 1,215,535	\$ 1,161,031

Mission

The department of Environmental Health consists of highly trained health and safety professionals who identify and promote the conditions under which all people can live within healthy communities and work to achieve optimum health serving the Bi-City-County Health District. Our goal is to protect and improve the health and well-being for all people who live, work, or visit Amarillo, Canyon, and the counties of Potter and Randall.

Strategic Approach

The strategic approach for Environmental Health is acutely focused on the **BluePrint for Amarillo** to include City Council's Top Five priorities. Environmental Health strives to fulfill the goals of **BluePrint for Amarillo** by focusing on **Best Practices, Safety, and Community Appearance**.

In fiscal year 2017/2018 we continue to focus on ensuring an appropriately-sized and competent workforce. Currently, Environmental Health lacks adequate staff to deliver two inspections per food establishment per year, as required by municipal code and state law. We currently average less than two inspections per establishment, per year. While we have added two additional inspectors and reclassified one part-time administrative assistant position to full-time, we continue to be understaffed and vigorously work to train the 6 inspectors who have been hired within the last 18 months. Our long-term goal is to conduct four inspections (per year per facility) of facilities with highly-vulnerable populations (HVP) and two inspections (per year per facility) of all other food establishments to come in line with **Best Practices**.

Programs

Administration and Support – Director, Program Supervisors, and Administrative Support
2017/18 Budget — \$154,804

Managing and leading field inspection staff to ensure appropriate and timely service delivery by assisting with data entry, customer interaction, technical guidance, and other administrative duties. Engaging the community and our partners to share resources and provide education and training on important public health and safety information. This includes our Certified Food Manager, Certified Pool Technician courses, and other community-based engagement and outreach presentations.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
All permit and license applications will be entered into database within the same day of receipt	35%	50%	95%
Once permits and licenses have been processed, they will be sent to permit/license holder within 5 business days	Not available; not tracking	80%	95%
Provide at least one Food Handler course every month	Not available; course not currently offered	100%	100%
Publish a monthly Environmental Health newsletter for dissemination	Not available; not currently offered	50%	100%
Attend at least 4 Amarillo Public Lodging Association regular meetings to conduct education and/or updates	Not available; not tracking	25%	100%
Attend at least 4 Panhandle Restaurant Association regular meetings to conduct education and/or updates	Not available; not tracking	100%	100%

**Development Services Partner
2017/18 Budget — \$38,701**

Participating in the “One-Stop-Shop” development concept. We work with Planning, Building Safety, and other departments to provide a rapid turnaround for project reviews, permitting, and inspections in an integrated system focused on superior customer service.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Process plat approval for Planning department within one business day	Not available; not tracking	95%	100%
Complete pre-opening inspections for food establishments within 3 business days from the issuance of the Certificate of Occupancy (CO)	Not available; not tracking	90%	100%

Food Safety
2017/18 Budget — \$367,660

Conducting services related to the permitting and inspection of food establishments within the Bi-City-County Health District. Services include plan reviews, construction and compliance inspections, permitting, routine inspections, and investigations of food and waterborne illness and complaints.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Complete food establishment plan reviews within 10 calendar days	Not available; not tracking	85%	95%
Investigate food and waterborne illnesses within 1 business day	Not available; not tracking	80%	95%
Inspect all Food Establishments at least two times per year (required by State law)	Not available; not tracking	65%	100%

Alcoholic Beverage License
2017/18 Budget — \$19,351

Licensing the sale of beer, wine, and liquor within City limits.

Performance Measures

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Issue license within 5 business days of receipt of complete application	Not available; not tracking	30%	95%

Vector Control
2016/17 Budget — \$116,103

Providing treatment of mosquitoes and other disease-causing vectors within City limits.

Performance Measures

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Respond to complaints and treat valid complaints within 1 business day	Not available; not tracking	85%	95%
Establish an active mosquito trapping and surveillance system	None	100%	100%
Conduct surveillance and spray standing water at least two times per week during mosquito season (May-October)	Not available; not tracking	90%	100%

On-site Sewage Facilities (OSSF)

2017/18 Budget — \$154,804

Conducting services related to the permitting and inspection of on-site sewage facilities within the Bi-City-County Health District. Services include plan reviews, construction and compliance inspections, permitting, and investigations of sanitary nuisance complaints.

Performance Measures

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Complete plan review and issue permit within 3 business days of receipt of completed application	Not available; not tracking	85%	95%
Complete all inspection requests within 1 business day of request	Not available; not tracking	100%	100%

Public Swimming Pools

2017/18 Budget — \$116,103

Conducting services related to the permitting and inspection of public swimming pools within the Bi-City-County Health District. Services include plan reviews, construction and compliance inspections, permitting, routine inspections, and investigations of waterborne illness and complaints.

Performance Measures

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Complete public swimming pool plan reviews within 10 calendar days of request	Not available; program did not exist	90%	100%
Inspect all annual public pools at least 2 times per year	Not available; program did not exist	50%	100%
Offer at least four Certified Pool Technician courses per year	Not available; program did not exist	100%	100%

Foster Home Inspection

2017/18 Budget — \$38,701

Providing permitting and inspection of foster homes in the Bi-City-County Health District.

Performance Measures

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Conduct inspections within 3 business days from request	Not available; not tracking	80%	100%

Public Health Nuisances
2017/18 Budget — \$154,804

Investigating and mitigating threats to health and environment.

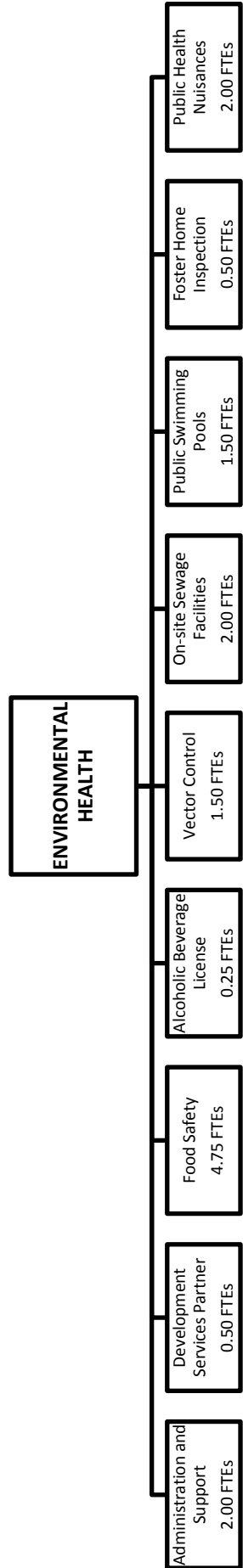
Performance Measures

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Investigate sanitary nuisances within one business day	Not available; not tracking	75%	100%

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Projected
Permanent Positions	13	15	15
Part-time Positions	1	1	-
Total Positions	14	16	15

Total Environmental Health 2017/18 Budget — \$1,161,031



City of Amarillo

Department Staffing Report

Department: Environmental Health

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM550	DIRECTOR OF ENVIRONMENTAL HEALTH	
2.00	CLR410	ADMINISTRATIVE ASSISTANT III	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
2.00	PRF540	ENV. HEALTH SUPERVISOR	
2.00	PRF551	ENVIRONMENTAL HEALTH SPECIALIST II	
4.00	PRF552	ENVIRONMENTAL HEALTH SPECIALIST III	
3.00	PRF553	ENVIRONMENTAL HEALTH SPECIALIST IV	
15.00		Total Permanent Positions	
15.00		Total Department	1,012,398



CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
Health and Human Services			
1335 Vital Statistics	65,828	60,734	58,858
1000 General Fund	65,828	60,734	58,858
2010 CDBG Fund			
Health and Human Services			
20110 Program Management	319,169	341,158	297,796
20115 Code Enforcement	163,553	150,000	150,000
20116 Code Inspector	75,589	67,641	72,481
20125 Rehab Support	107,360	150,752	150,437
20130 Housing Rehab	261,450	325,916	350,168
20135 Park Improvements	2,998	300,000	0
20140 Public Services	214,190	218,947	212,097
20155 Neighborhood Facilities	149,999	20,000	196,000
2010 CDBG Fund	1,294,309	1,574,414	1,428,980
2020 Housing			
Health and Human Services			
20210 Housing Assistance	940,092	746,102	814,960
20220 Mod Rehab	10,754	27,420	0
20230 Housing Vouchers	6,824,963	7,018,049	7,529,385
20250 5 YEAR MAINSTREAM VOUCHE	349,471	321,299	321,299
2020 Housing	8,125,280	8,112,870	8,665,644
2030 Home Investment Partnersh			
Health and Human Services			
20310 Home Administration	49,945	65,085	50,117
20320 Home Projects	868,806	461,457	451,051
2030 Home Investment Partnersh	918,752	526,542	501,168
2040 Shelter Plus Care Fund			
Health and Human Services			
20400 SHELTER PLUS CARE	346,353	339,562	305,000
2040 Shelter Plus Care Fund	346,353	339,562	305,000
2050 Supportive Housing Fund			
Health and Human Services			
20500 SUPPORTIVE HOUSING	224,802	0	0
2050 Supportive Housing Fund	224,802	0	0
2070 TX Emergency Solutions Gr			
Health and Human Services			
20700 TX Emergency Solutions G	121,977	4,688	143,324
2070 TX Emergency Solutions Gr	121,977	4,688	143,324
2075 HMIS			
Health and Human Services			
20755 HMIS	76,045	106,717	0
2075 HMIS	76,045	106,717	0
2300 Summer Programs			
Health and Human Services			

**CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
23100 Summer Food Service Prog	298,549	515,361	515,354
2300 Summer Programs	298,549	515,361	515,354
2500 Public Health Fund			
Health and Human Services			
25011 AHD Public Health	883,623	1,039,196	1,176,972
25012 Refugee Health	430,243	534,550	540,929
25013 TDH Immunizations	325,424	349,498	356,719
25014 HIV Prevention	227,136	243,080	244,631
25015 Core Public Health	174,658	182,896	186,649
25020 Bioterrorism Grant	283,117	318,686	312,145
25024 DSRIP IMMUNIZATIONS	450,194	464,904	491,728
25025 DSRIP ARAD	150,000	150,000	150,000
25026 Childhood Obesity Projec	207,226	100,000	0
25028 CPS/EBOLA	10,987	48,243	0
25029 PHEP Supplemental 15/16	45,147	0	0
25030 Epidemiology	66,558	89,545	85,684
25035 Local Tuberculosis - Fed	70,982	71,943	74,139
25045 Local Tuberculosis - Sta	160,559	192,360	193,381
2500 Public Health Fund	3,485,853	3,784,900	3,812,977
2530 WIC Grant Fund			
Health and Human Services			
25311 WIC Administration	399,988	661,990	711,529
25312 WIC Nutrition Education	432,460	916,283	992,406
25313 WIC Breastfeeding	60,800	110,353	118,519
25314 WIC Client Services	504,970	1,033,175	1,146,072
25315 WIC Automation JAD	51,787	0	0
25316 WIC Farmers Market	0	0	4,712
25317 WIC Lactation Consultant	16,966	8,619	8,615
25318 WIC Peer Counselor	36,361	125,560	132,805
25319 WIC Vendor Operations	70	0	0
25320 WIC Mentor	0	100,000	100,000
25321 WIC Obesity	22,811	38,591	41,006
25323 WIC Summer Feeding	3,203	12,000	12,459
2530 WIC Grant Fund	1,538,919	3,006,570	3,268,123
Health and Human Services Total Expenditures	16,496,667	18,032,358	18,699,428



(1335)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 44,422	\$ 46,819	\$ 44,991
Supplies	16,375	7,500	10,107
Contractual Services	1,057	2,000	1,500
Other Charges	3,974	4,415	2,260
Total Expenses	\$ 65,828	\$ 60,734	\$ 58,858

Mission

To serve the public by recording, preserving, and retrieving official and vital public records in a courteous and professional manner while consistently conforming to state and federal law governing these practices.

Strategic Approach

To maintain and preserve vital records in compliance with state and federal laws, and to act in the best interest of the City of Amarillo by providing efficient, innovative, and quality services in a fair and impartial manner to all.

The City of Amarillo Vital Statistics department strives to perform at a high level and recognizes the need to continuously work to earn the respect of the community. The department also realizes the importance of always welcoming newcomers as well as lifelong residents with information, resources, and a smile.

The department continues to look for innovative solutions to fulfill the **Best Practices** initiative outlined in the **BluePrint for Amarillo**. The City of Amarillo Vital Statistics department continues to work diligently in remaining compliant with state and federal law when distributing vital records. The Vital Statistics department has continued to follow counsel from State representatives, in attending the annual conferences for Vital Statistics to maintain awareness of all forthcoming changes. The department's goal for the upcoming year is to obtain an additional Master Registrar certification to achieve a high level of knowledge to not only continue to meet requirements set forth by the State, but also to perform at an exemplary level for our customers as well as for the City of Amarillo.

Within the past year, the City of Amarillo Vital Statistics department has worked towards overall improvement of the maintenance, issuance and preservation of all records. This in turn, will provide the exemplary customer service that each citizen deserves. To do this, it was crucial that the City of Amarillo invest in upgraded technology to maintain records, as well as move to a more electronic environment.

The Vital Statistics department was granted the opportunity to recently implement a new Tyler Technologies records software product called Eagle. Information Technology and Vital Statistics staffs have worked diligently through an eight-month conversion process, and Eagle went live effective June 21, 2017. With just one month on the new system, we have already seen many improvements and look forward to the efficiency and effectiveness it will provide to our staff and the citizens of Amarillo.

Programs

Birth Records

2017/18 Budget — \$28,252

Assist the community in providing certified copies of birth records within the State of Texas and providing documents needed to obtain out-of-state birth records. There are many different methods by which the Vital Statistics department receives and distributes these records. Functions consist of certifying homebirth records, issuing amendments on birth records, completing acknowledgement of paternity requests, and helping the county and State agencies with requests—all in compliance with state and federal regulations.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Births Recorded	11,313	11,500	11,700
Attendance of annual conference	0	1	1
Master Registrar Certification	0	1	2

Death Records

2017/18 Budget — \$16,480

Assist the community as well as funeral homes by providing certified copies of death records in compliance with state and federal regulations. Also issue fetal death certificates, amendments on death records, and burial transit permits in compliance with state and federal regulations.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Deaths Recorded	1,486	1,490	1,500
Attendance of annual conference	0	1	1
Master Registrar Certification	0	1	2

Qualified Applicant Determination

2017/18 Budget — \$14,126

Verify birth and death records are only distributed to qualified applicants. Under Texas Law, birth records are confidential for seventy-five (75) years and death records are confidential for twenty-five (25) years and can be obtained only by qualified applicants. A qualified applicant is defined as the registrant, or immediate family member either by blood or marriage, his or her guardian, or his or her legal representative. Local, state, and federal law enforcement or governmental agencies and other persons may be designated as properly qualified applicants by demonstrating a direct and tangible interest in the record when information in the record is necessary to implement a statutory provision or

to protect a personal legal property right. A properly qualified applicant also may be any person who has submitted an application for a request to release personal information and has been approved as outlined in the Health and Safety Code, Section 181.11, relating to requests for Personal Data.

Performance Measures/Indicators:

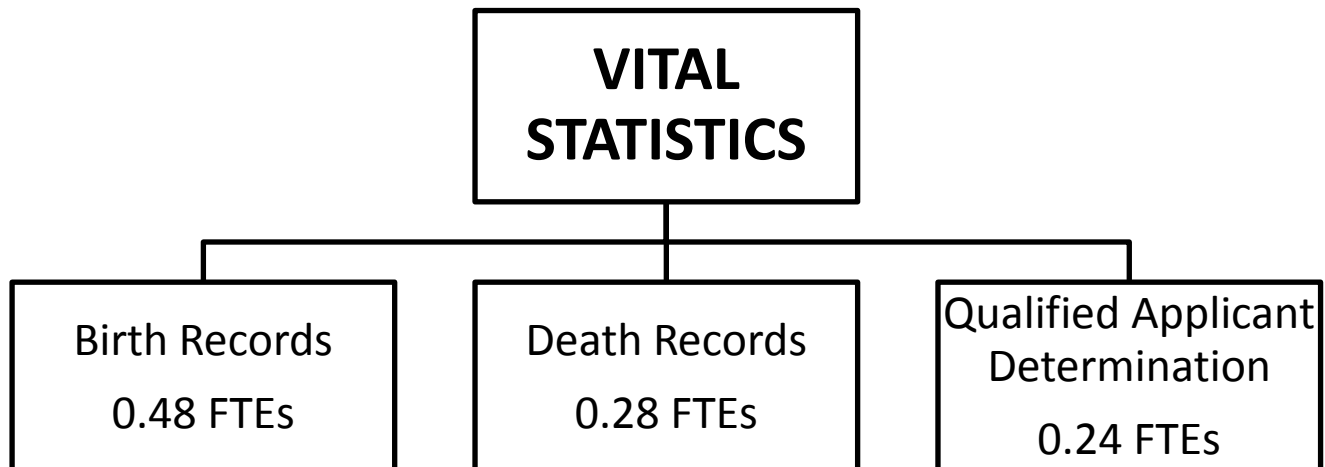
	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Lobby Orders	*	*	13,500
Online Orders	*	*	1,500
Certificates Issued	14,350	14,500	15,000

**Data not available*

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	1	1	1
Part-time Positions	0	0	0
Total Positions	1	1	1

Total Vital Statistics 2017/18 Budget — \$58,858



City of Amarillo
Department Staffing Report

Department: Vital Statistics

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
1.00	CLR075	DEPUTY REGISTRAR	
1.00		Total Department	44,991



(2010, 2020, 2030, 2040, 2070, 2075, 2300)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personal Services	\$ 881,046	\$ 970,613	\$ 1,025,272
Supplies	322,482	500,489	495,585
Contractual Services	9,810,415	9,261,254	9,722,434
Other Charges	392,124	447,798	369,329
Inter Reimbursements	-	-	(53,150)
Total Expenses	\$ 11,406,067	\$ 11,180,154	\$ 11,559,470

Mission

The mission of the Community Development department is to create strong, sustainable, inclusive communities and quality affordable housing for all.

Strategic Approach

The Consolidated Plan serves as a planning document meeting the federal government statutory requirements in guiding the use of Community Development Block Grant and HOME funds based on applications to the U.S. Department of HUD. The plan includes a Housing Market Analysis, Housing and Homeless Needs Assessment, 5-year Strategic Plan, and 1-year Action Plan. The plan also serves as the baseline for measuring program effectiveness, as reported in the Consolidated Annual performance and Evaluation Report. The plan was developed using an online survey on the City web site, as well as conducting public forums utilizing focus groups of citizens, nonprofit agencies, business community, colleges and universities, elected and appointed officials, Amarillo Continuum of Care, and the Community Development Advisory Committee.

HUD requirements align perfectly with the **BluePrint for Amarillo** as adopted by the City Council in terms of focus, allocation of resources, and initiatives as outlined in the Top 5 Priorities of the Council and top 5 Priorities of the City Manager. The Community Development department plans, monitors, and administers the entitlement grant program by using **Best Practices** to comply with Federal Regulations and City of Amarillo policies. Proposed projects for 2017/18 will provide funding that will address **Disadvantaged Areas, Youth Athletics, Infrastructure, and Community Appearance**.

Programs

Community Development Block Grant (CDBG)

2017/18 Budget - \$1,944,334

This budget provides the administrative resources necessary to administer all aspects of the CDBG program in accordance with federal and state regulations. CDBG Program allocations will address youth services through funding of Maverick Boys & Girls Club After School & Summer Programs and Wesley Community Center's youth wrestling program. **Community Appearance** is addressed through our Demolition & Clearance, Community Improvement Inspector, and Gene Howe Park Improvement projects. The Emergency Repair and Housing Rehabilitation programs focus resources to improve the housing infrastructure in our most **Disadvantaged Areas** of our community. Current year performance indicators of 21,135 clients served exceed 100% of projected outcomes for CDBG projects as reported in the Consolidated Annual Performance and Evaluation Report (CAPER) required under HUD's Consolidated Planning Regulations.

Program Administration:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Represents 20% of Maximum CDBG Entitlement	\$285,587	\$291,929	\$291,929

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Persons Assisted	21,552	21,135	21,135
Parks & Recreation	6,345	6,345	6,345
Code Enforcement	9,953	9,953	9,953
Demolition & Clearance	30	30	30
Public Services	4,304	3,684	3,684
Neighborhood Improvements	920	920	920

HOME

2017/18 Budget - \$501,168

This budget provides resources for single family and multifamily new construction and rehabilitation projects for low- to moderate-income persons. In addition, a Community Housing Development Organization (CHDO) Habitat is funded for construction of new housing for low-income homeowners. These projects are fundamental to meeting Council priorities of serving **Disadvantaged Areas** and improving **Community Appearance**.

Program Administration:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Represents 10% of Maximum HOME Entitlement	\$49,945	\$51,273	\$51,273

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Persons Assisted	28	65	65
Reconstruction	2	1	1
Homeowner Rehab	2	2	2
Rental Rehab	7	6	6

Public Housing

2017/18 Budget – \$9,113,968

This program provides direct rental assistance through the Housing Choice Voucher Program. Approximately 1,400 households will receive rental assistance in the coming year. The Housing Wait List has been closed for applications since September 2016; through the efforts of Community Development staff, all eligible households are in the process of being housed. Although the housing program is based on household eligibility, our disadvantaged neighborhoods are the beneficiary of the majority of HUD funding. HUD requires that housing units meet the Housing Quality Standards threshold, which improves community appearance by requiring landlords to maintain units in an acceptable manner. The lack of Affordable Housing is an impediment to maximizing voucher usage. The City is actively recruiting new landlords and assisting new Affordable Housing utilizing federal subsidies.

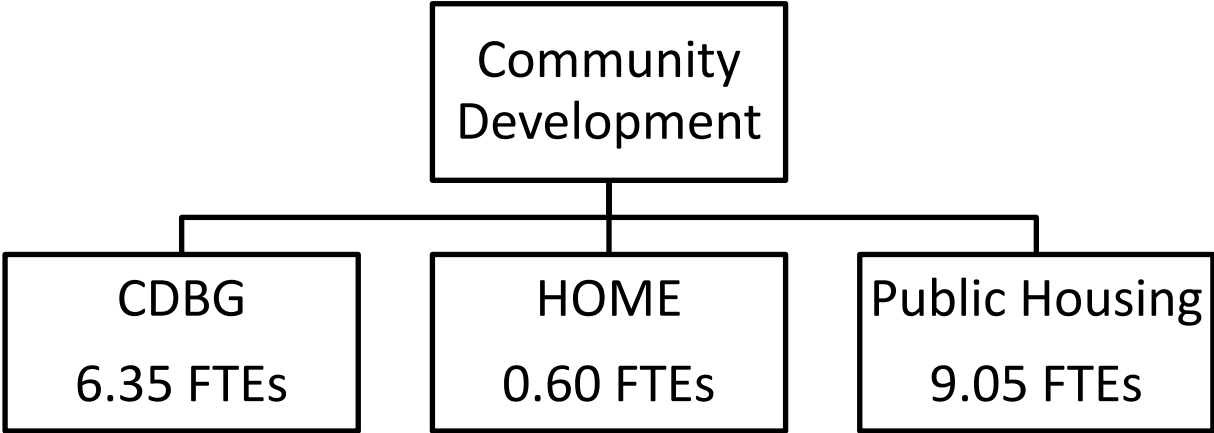
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Leased Units	1,150	1,300	1,300
Leased Units %	77%	85%	85%

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	17	17	16
Part-time Positions	0	0	0
Total Positions	17	17	16

**Total Community Development 2017/18 Budget —
\$11,559,470**



City of Amarillo

Department Staffing Report

Department: Program Management

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM502	COMMUNITY DEVELOPMENT DIRECTOR	
0.40	CLR120	ACCOUNTING ASSISTANT	
0.80	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	MGT560	PROGRAM COORDINATOR	
3.20		Total Permanent Positions	
3.20		Total Department	190,562

Department: Code Inspector

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	TRD520	COMMUNITY IMPROVEMENT INSPECTOR	
1.00		Total Department	54,848

Department: Rehab Support

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.25	TEC137	PERSONAL COMPUTER SPECIALIST	
0.50	TRD555	REHAB INSPECTOR I	
1.00	TRD556	REHAB INSPECTOR II	
1.75		Total Permanent Positions	
1.75		Total Department	103,932

Department: Housing Rehab

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.40	CLR120	ACCOUNTING ASSISTANT	
0.40		Total Department	21,685

City of Amarillo

Department Staffing Report

Department: Housing Assistance

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM560	HOUSING ADMINISTRATOR	
2.00	CLR030	CASE WORKER	
0.60	CLR120	ACCOUNTING ASSISTANT	
0.20	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR560	HOUSING TECHNICIAN	
1.00	CLR610	HOUSING PROGRAM COORDINATOR	
1.00	PRF560	SUPPORTIVE HOUSING COORDINATOR	
0.38	TEC137	PERSONAL COMPUTER SPECIALIST	
0.50	TRD555	REHAB INSPECTOR I	
1.00	TRD980	HOUSING INSPECTOR	
8.68		Total Permanent Positions	
8.68		Total Department	546,459

Department: Home Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.60	CLR120	ACCOUNTING ASSISTANT	
0.60		Total Department	32,520

Department: HMIS

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.37	TEC137	PERSONAL COMPUTER SPECIALIST	
0.37		Total Department	23,825



(25011-25045)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 1,860,410	\$ 2,112,337	\$ 2,202,255
Supplies	685,730	750,362	730,929
Contractual Services	545,799	483,490	433,102
Other Charges	384,520	438,711	446,691
Operating Transfers	9,394	-	-
Total Expenses	\$ 3,485,853	\$ 3,784,900	\$ 3,812,977

Mission

The City of Amarillo's Public Health department is responsible for promoting health and preventing disease in the citizens of Potter and Randall counties.

Strategic Approach

Public Health funding comes from the Amarillo Hospital District, which supports activities not funded through grants. In the past three years, financial support from the Amarillo Hospital District has come in the form of inter-governmental transfer, supporting participation in the 1115 Medicaid waiver program. The department also works with the Texas Department of State Health Services to carry out budgets, work plans, and deliverables for each of 10 grants. The department utilizes each of these funding sources to carry out Texas state law, local ordinance, and innovative approaches to protect the public health of our community. Community needs are identified through the Community Health Assessment and Community Health Improvement Plan, which are completed on a 3-5 year cycle. The coordination of grant requirements for core public health services, needs identified in our community, and **BluePrint for Amarillo** are the driving forces behind the department's activities and funding needs.

In addition to fiscal support from the Amarillo Hospital District, 1115 Medicaid waiver projects, and grants, the department applies fees to certain services provided. These fees have remained very low and do not recover cost of services. However, they do provide additional program income to support grant activities. In the proposed fiscal year 2017/2018 budget, these fees have been evaluated based on cost of service and comparison to other health departments in Texas. The proposed fee increases will be competitive with other health departments and come closer to recovering the cost of providing the service. Current program income estimates for the immunization department is \$41,880. With the proposed increase in fees, \$85,470 is estimated to be generated for the immunization program. Currently, no program income is recognized through the STD/HIV program; however this year's

proposed fees will recover around 40% of costs incurred through STD testing. The TB program will recognize an additional \$4,000 in program income, moving from \$8,000 to \$12,000 generated for the program. The proposed fee increases will recognize an estimated \$29,750. This increase in program income will go back to the support of each program.

The Public Health department strives to fulfill the initiatives outlined in the **BluePrint for Amarillo**. The department is pursuing accreditation through the national Public Health Accreditation Board (PHAB) to be successful with the City Manager initiative of **Best Practices**. **Safety** is currently being addressed by evaluating and preparing Job Safety Analysis sheets for the department and providing training for staff centered around each JSA. The department is seeking advances in **Technology** through participation in a local health information exchange and increasing capacity with electronic medical records as part of the technology review. Finally, the department boasts a diverse workforce to meet the needs of Amarillo’s diverse community, which supports the **Diversity** initiative set forth in the **BluePrint for Amarillo**.

The City Council’s top priorities are an important part of daily activities in Public Health. Each day, the department works to meet the needs of **Disadvantaged Areas**, both in terms of geography and population. Public Health serves as a safety net for many of the most vulnerable in our community and provides services and expertise in a wide range of specific services, from tuberculosis and immunizations to STDs and public health emergency preparedness. In addition to Public Health’s fixed location in northeast Amarillo, the mobile clinic allows for Public Health services to be made more available to the entire jurisdiction. Public Health looks forward to the upcoming year and partnerships with other City departments such as Parks and Recreation, Environmental Health, WIC, Animal Management and Welfare, Community Development, Fire, and Police as well as external agencies to continue the great work in Amarillo—addressing the needs of our community.

In the upcoming year, the department anticipates actively working to improve revenue streams by implementing the billing of Medicaid and CHIP for services provided to program participants.

Programs

Public Health Administration/Support 2017/18 Budget — \$949,475

Public Health Administration provides oversight for daily operation and support for department activities. The Director serves as liaison for the Amarillo Hospital District and Northwest Texas Health Care System and serves as staff for the Bi-City-County Health District Board. The department is currently working toward accreditation through the Public Health Accreditation Board, and provides community health assessment and community health improvement planning every 3-5 years. The department participates in the 1115 Medicaid waiver (DSRIP) program and conducts grant management for 10 grants through the Texas Department of State Health Services.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Facebook Posts	41	289	300
Submit all grant applications and necessary reports within designated time frame	100%	100%	100%

Communicable Disease 2017/18 Budget — \$216,369

The Communicable Disease Program conducts disease surveillance and epidemiology, interfaces with hospitals and other providers, and provides community education. There are 88 conditions in Texas that are notifiable to the public health department. During any given year, approximately 45 of the 88 conditions are reported. Communicable Disease staff follow up with each report to ensure the safety of both individual patients and the public, ensure appropriate treatment of patients and contacts, and identify and respond to outbreaks. Communicable Disease staff are actively involved in the community and are members of PanIC, the Panhandle Infection Control group.

The Perinatal Hepatitis B program is one component of the Communicable Disease program. Case management is provided for infants and contacts to mothers who have Hepatitis B. The program also collaborates with the Department of Animal Management and Welfare to assess the need for rabies post-exposure prophylaxis for animal bite victims and provides pre-exposure vaccine as needed to members of the community. Staff participate in the Panhandle Child Fatality Review Team in an effort to reduce preventable child deaths in the panhandle of Texas.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Total Number of Cases Worked	1586	1649	1714
Number of Notifiable Conditions Investigated	897	952	1008
Disease investigations are reported to the Texas Department of State Health Services within required time (State Average 80%)	100%	90%	98.5%
Perinatal Hep B Infants followed to completion of program (State Average 72%)	95.8%	95.6%	100%

Immunization 2017/18 Budget — \$848,447

The Immunization team provides adult and childhood immunizations through the mobile clinic and fixed location, conducts immunization outreach and community education, and conducts school/daycare compliance assessments. Target areas for the mobile clinic include **Disadvantaged Areas** like shelters, low-income housing, community events, and community centers. Success from these events is often recognized years later when the patient returns to school or obtains citizenship. The 2015/16 numbers remain estimates, as the department moved to a new electronic medical record system in June of 2016. The new electronic medical record system collects and reports data in a different manner than previously. Previous information cannot be reported with the same comparison.

Performance Measures/Indicators:

	2015/16 Estimate	2016/17 Estimated	2017/18 Projected
Patients Seen	8,856	9,000	9,450
Vaccines Given	17,652	18,534	19,612

Refugee Health
2017/18 Budget — \$539,514

The Refugee Health team provides health screenings for primary refugees within 90 days of arrival including TB skin testing, medical history, physical assessment, and necessary referrals for medical care. Follow-up immunizations for primary and secondary refugees, assistance with green card paperwork (medical portion), and community education are important components of this program.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Primary Refugees seen in health screening within 90 days of arrival	459/100%	581/100%	400/100%
Secondary Refugees seen in immunization clinic	94	143	80
Green Card Assistance	No data collected	505	500

Tuberculosis Control
2017/18 Budget — \$267,520

The Tuberculosis Control team provides treatment of active cases and contact investigation, treatment of latent cases, TB testing for the public, and community education. With changes in Federal policy, the department anticipates latent tuberculosis infection completion rates will increase.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
TB skin tests placed	1088	1168	1400
Latent Tuberculosis patients seen in clinic	288	204	214
Latent Tuberculosis therapy completion rate	31%	50%	60%
Active Tuberculosis patients seen in clinic	13	9	5-7
Active Tuberculosis therapy completion rate	100%	100%	100%

STD/HIV Prevention and Treatment
2017/18 Budget — \$660,939

The STD/HIV team provides an STD clinic and treatment, disease intervention and contact investigation, HIV outreach, and community education. In 2015/16, Syphilis and HIV rates began increasing in both Potter and Randall Counties, a trend that is present state-wide. Increased testing to targeted, high risk populations continues as well as enhanced partner elicitation and increased education. Through contact investigation, a dangerous trend in meeting sexual partners has been identified. The use of dating apps to find anonymous sexual partners is used frequently—as is the practice of unprotected sex. A short-

term advertising and education campaign was run on Grindr, one of the many dating apps, during the summer of 2016—with success. Advertising and education on Facebook, Craigslist, and Backpage.com have been tools implemented along with traditional methods of outreach. STD/HIV staff have worked diligently to increase testing, treatment, and education—by proactively looking for disease, our department is finding it and working to eliminate it.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Patients seen in STD clinic	2,434	2,494	2,500
Patients tested through HIV Outreach	1,137	1,564	1,650

	2014/15 Actual	2015/16 Actual	2016/17 Estimates*
Gonorrhea Rate (Potter)	456.34	411.3	
Chlamydia Rate (Potter)	960.94	825.1	
HIV Rate (Potter)	6.5	21.3	7.4
Syphilis Rate (Potter)	15.54	28.7	46.3
Gonorrhea Rate (Randall)	109.57	88.3	
Chlamydia Rate (Randall)	296.07	238	
HIV Rate (Randall)	3.9	10.7	4.5
Syphilis Rate (Randall)	6.994	10	29.4

Rates per 100,000 as provided by the Texas Department of State Health Services.

*2016/17 HIV and Syphilis data is provisional until confirmed, data is released in September 2017.

**Public Health Preparedness
2017/18 Budget — \$260,519**

The Public Health Preparedness team conducts all hazards preparedness; collaborates with community partners in planning, response, and evaluation; and provides community education.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Point of Dispensing Site Activation Exercise	2	3	2

**Public Health Promotions
2017/18 Budget — \$70,194**

The Public Health Promotions program supports community efforts aimed at reducing childhood obesity and teen pregnancy as well as childhood safety. Departmental accreditation efforts and quality improvement are supported through this program. Financial support for ARAD, Amarillo Recovery from Alcohol and Drugs, is provided through this program.

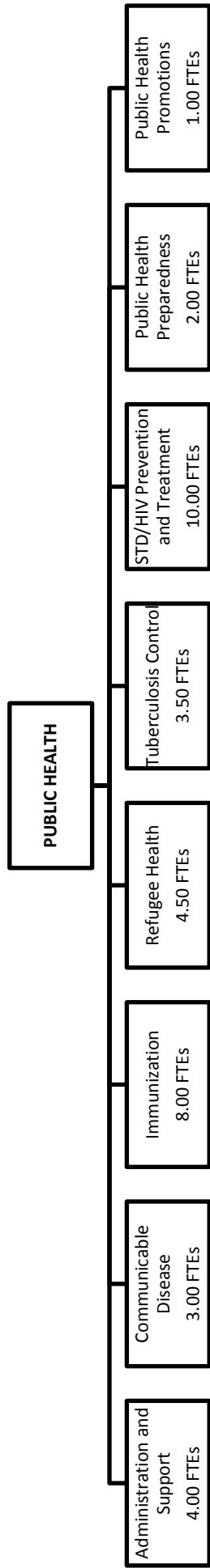
Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Seek accreditation through Public Health Accreditation Board – Best Practice	Data submitted	Site visit scheduled	Accreditation
Community Engagement Activities	28	127	140

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	34	34	34
Part-time Positions	2	2	2
Total Positions	36	36	36

Total Public Health 2017/18 Budget - \$3,812,977



City of Amarillo

Department Staffing Report

Department: AHD Public Health

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	ADM580	ASSISTANT DIRECTOR OF PUBLIC HEALTH	
1.00	ADM581	DIRECTOR OF PUBLIC HEALTH	
1.30	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	MGT117	OPERATIONS MANAGER	
1.00	MGT560	PROGRAM COORDINATOR	
1.00	MGT580	PROGRAM MANAGER	
1.00	PRF572	REGISTERED NURSE	
1.00	PRF900	SENIOR PLANNER	
8.30		Total Permanent Positions	
8.30		Total Department	668,253

Department: Refugee Health

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR561	COMMUNITY SERVICE AIDE	
0.50	MGT580	PROGRAM MANAGER	
1.00	PRF572	REGISTERED NURSE	
2.50		Total Permanent Positions	
Part-Time Positions			
1.00	HRL560	NURSE PRACTITIONER	
1.00	HRL572	REGISTERED NURSE	
2.00		Total Part-Time Positions	
4.50		Total Department	240,115

Department: TDH Immunizations

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
2.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	MGT580	PROGRAM MANAGER	
1.00	PRF572	REGISTERED NURSE	
2.00	PRF592	IMMUNIZATION OUTREACH SPECIALIST	
6.00		Total Permanent Positions	
6.00		Total Department	307,161

City of Amarillo

Department Staffing Report

Department: HIV Prevention

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	MGT560	PROGRAM COORDINATOR	
2.00	PRF571	STD/HIV OUTREACH SPECIALIST I	
1.00	PRF577	LINKAGE TO CARE COORDINATOR	
4.00		Total Permanent Positions	
4.00		Total Department	191,644

Department: Core Public Health

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	CLR581	DISEASE INTERVENTION SPECIALIST	
1.00	PRF572	REGISTERED NURSE	
3.00		Total Permanent Positions	
3.00		Total Department	168,931

Department: Bioterrorism Grant

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	
1.00	MGT580	PROGRAM MANAGER	
1.00	PRF580	COORDINATOR OF PUBLIC HEALTH PREPAREDNESS	
1.00	PRF581	EDUCATOR/SNS COORDINATOR	
4.00		Total Permanent Positions	
4.00		Total Department	264,563

Department: DSRIP Immunizations

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
1.00	CLR400	ADMINISTRATIVE ASSISTANT I	
1.00	PRF572	REGISTERED NURSE	
2.00		Total Permanent Positions	
2.00		Total Department	89,129

City of Amarillo
Department Staffing Report

Department: Epidemiology

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
1.00	PRF650	EPIDEMIOLOGIST	
1.00		Total Department	71,240

Department: Local Tuberculosis - Federal

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
1.00	PRF572	REGISTERED NURSE	
1.00		Total Department	67,816

Department: Local Tuberculosis - State

Number of Employees Permanent Positions	Classification	Description	Personal Services Total
0.70	CLR400	ADMINISTRATIVE ASSISTANT I	
0.50	MGT580	PROGRAM MANAGER	
1.00	PRF572	REGISTERED NURSE	
2.20		Total Permanent Positions	
2.20		Total Department	133,402



(25311-25323)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Personnel Services	\$ 995,825	\$ 2,348,078	\$ 2,586,019
Supplies	100,591	222,151	221,148
Contractual Services	11,003	164,521	164,521
Other Charges	231,257	271,820	296,435
Operating Transfers	200,243	-	-
Total Expenses	\$ 1,538,919	\$ 3,006,570	\$ 3,268,123

Mission

The mission of the WIC Nutrition department is to safeguard the health of low- and moderate-income women, infants, and children (up to age five) who are at nutritional risk by providing nutritious foods to supplement diets, information on healthy eating, and referrals to health care.

Strategic Approach

The adoption of the **BluePrint for Amarillo** by the City Council sets forth a comprehensive strategic direction for the City government in terms of focus, allocation of resources, and initiatives. The mission and role of the WIC Nutrition program directly addresses the Council priority of **Disadvantaged Areas** by serving low- and moderate-income families by providing health screenings, nutritious foods to supplement their diets, and referrals to health care. Participation in the WIC program is associated with a reduction in the number of poor birth outcomes and reducing the amount spent on Medicaid costs. Participation in the WIC program also has been shown to support cognitive development, helping children to enter kindergarten ready to learn.

The WIC Nutrition Program is federally funded by USDA through a grant to the State of Texas. The state administers the program and contracts with the City of Amarillo to provide services in accordance with state and federal guidelines. The WIC Nutrition Program strives to deliver the highest quality services in the nation with integrity and with respect to the WIC eligible population. Currently, the department serves an average of 6,870 participants per month, or 82,440 participants per year. The department has an operating budget of \$1.8 million. Additionally, the department oversees \$4.5 million in food benefit issuances.

There are two major types of nutrition risks recognized for WIC eligibility: medically based risks such as anemia, underweight, history of pregnancy complications, or poor pregnancy outcomes; and dietary risks, such as inappropriate nutrition/feeding practices or failure to meet the current Dietary Guidelines for Americans. Women, infants, and children at nutrition risk have much greater risk of experiencing health problems.

Programs

WIC Department Administration

2017/18 Budget — \$816,241

This program provides the administrative expertise for the administration of all aspects of the WIC Nutrition Program in accordance with federal and state regulations, policies and procedures. The WIC Administration department received excellent marks on the state audit in August of 2015. One of the commendations given during the audit was the amount of charts that are audited throughout the year and the accuracy and maintenance of the charts.

WIC Nutrition Education

2017/18 Budget — \$1,033,412

This program is responsible for delivering nutrition education to participants enrolled in the WIC Nutrition Program according to state and federal regulations. The Nutrition Education section was able to continue and enhance the nutrition carnivals that the department offers. The WIC Nutrition Program is the only WIC agency in Texas that provides this enhanced level of nutrition education. This department also has been involved in adding the Farmers Market program to the WIC benefits received, making fresh vegetables and fruit from the Golden Spread Farmers Market available to WIC participants.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Strive to maintain percentage of WIC participants receiving Nutrition Education above 95% (State Standard)	97%	96%	96%
Number of families receiving Nutrition Education/Counseling Services at the time of benefit issuance	8,538	7,579	7,370

WIC Breastfeeding Education

2017/18 Budget — \$259,939

Responsible for providing breastfeeding information, education, and support to pregnant women and breastfeeding women enrolled in the WIC Nutrition Program, as well as those in the general public requesting such. Services are provided by Breastfeeding Educators, Lactation Consultants, and Peer Counselors.

Performance Measures/Indicators:

	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Percent of Born-to-WIC infants that are breastfed at the time of certification (State standard is 60 percent)	75%	75%	75%
Number of pregnant women receiving breastfeeding education	8,871	7,755	7,788
Number of breastfeeding women receiving breastfeeding counseling/education	11,568	10,855	10,104

WIC Client Services
2017/18 Budget — \$1,158,531

This program provides support for delivery of service to WIC participants in the most efficient, timely, accurate, professional, and pleasant manner possible. These support services include performing anthropometric body measurements and plotting results on growth grids; assessing eligibility for the program based on financial, residency, medical/nutritional factors; computer data entry of participant information; issuance of program benefits; scheduling certification and nutrition education appointments; copying/reproduction of materials; filing; and telephone and reception activities. This department has also been involved in the State Summer Feeding pilot project, which provides hot meals and snacks to children on the day that they are receiving services at the WIC offices during the summer months.

Performance Measures/Indicators:

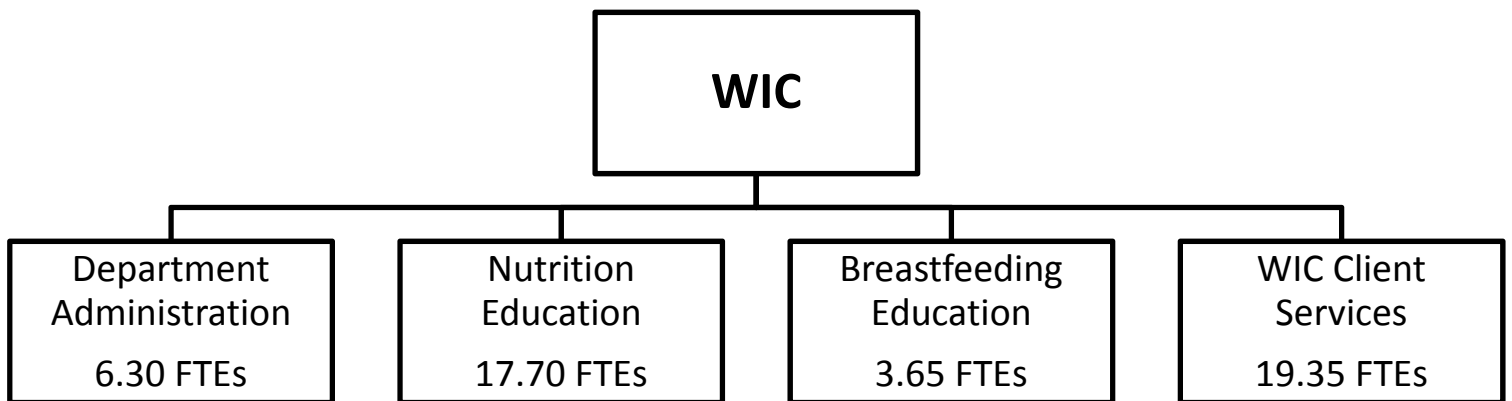
	2015/16 Actual	2016/17 Estimated	2017/18 Projected
Percentage of women enrolled in first trimester at certification (State standard is 20 percent)	37%	37%	33%
Average number of participants served monthly	8,050	7,617	7,172
Total number of WIC participants receiving food benefits annually	96,605	91,398	86,059
Percentage change from previous year	-1.5%	-5.4%	-6%*

*Negative % change is attributed to improved economy, decreased birth rate, and increase in SNAP benefits.

Authorized Positions

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Permanent Positions	46	47	47
Part-time Positions	0	0	0
Total Positions	46	47	47

Total WIC Department 2017/18 Budget — \$3,268,123



City of Amarillo

Department Staffing Report

Department: WIC Administration

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.14	ADM055	ASSISTANT WIC DIRECTOR	
0.14	ADM585	DIRECTOR OF WIC	
0.14	CLR410	ADMINISTRATIVE ASSISTANT III	
0.14	PRF585	NUTRITIONIST I	
0.56	PRF586	NUTRITIONIST II	
0.42	PRF587	NUTRITIONIST III	
0.28	PRF588	NUTRITIONIST IV	
0.14	TEC160	WIC TECHNICIAN IV	
0.14	TEC162	WIC TECHNICIAN V	
0.14	TEC450	GREENHOUSE TECHNICIAN	
0.14	TEC570	DIETITIAN I	
0.14	TEC571	DIETITIAN II	
0.28	TEC585	NUTRITION TECHNICIAN I	
0.42	TEC586	NUTRITION TECHNICIAN II	
1.26	TEC587	WIC TECHNICIAN I	
0.42	TEC588	NUTRITION TECHNICIAN III	
0.56	TEC589	NUTRITION TECHNICIAN IV	
0.84	TEC590	WIC TECHNICIAN II	
0.28	TEC591	WIC TECHNICIAN III	
6.58		Total Permanent Positions	
6.58		Total Department	576,745

Department: WIC Nutrition Education

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.35	ADM055	ASSISTANT WIC DIRECTOR	
0.35	ADM585	WIC MANAGER	
0.35	CLR410	ADMINISTRATIVE ASSISTANT III	
0.35	PRF585	NUTRITIONIST I	
1.40	PRF586	NUTRITIONIST II	
1.05	PRF587	NUTRITIONIST III	
0.70	PRF588	NUTRITIONIST IV	
0.35	TEC160	WIC TECHNICIAN IV	
0.35	TEC162	WIC TECHNICIAN V	
0.35	TEC450	GREENHOUSE TECHNICIAN	
0.35	TEC570	DIETITIAN I	
0.35	TEC571	DIETITIAN II	
0.70	TEC585	NUTRITION TECHNICIAN I	
1.05	TEC586	NUTRITION TECH II	
3.15	TEC587	WIC TECHNICIAN I	
1.05	TEC588	NUTRITION TECHNICIAN III	
1.40	TEC589	NUTRITION TECHNICIAN IV	
2.10	TEC590	WIC TECHNICIAN II	
0.70	TEC591	WIC TECHNICIAN III	
16.45		Total Permanent Positions	
16.45		Total Department	807,826

City of Amarillo

Department Staffing Report

Department: WIC Breastfeeding

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.04	ADM055	ASSISTANT WIC DIRECTOR	
0.04	ADM585	WIC MANAGER	
0.04	CLR410	ADMINISTRATIVE ASSISTANT III	
0.04	PRF585	NUTRITIONIST I	
0.16	PRF586	NUTRITIONIST II	
0.12	PRF587	NUTRITIONIST III	
0.08	PRF588	NUTRITIONIST IV	
0.04	TEC160	WIC TECHNICIAN IV	
0.04	TEC162	WIC TECHNICIAN V	
0.04	TEC450	GREENHOUSE TECHNICIAN	
0.04	TEC570	DIETITIAN I	
0.04	TEC571	DIETITIAN II	
0.08	TEC585	NUTRITION TECHNICIAN I	
0.12	TEC586	NUTRITION TECH II	
0.36	TEC587	WIC TECHNICIAN I	
0.12	TEC588	NUTRITION TECHNICIAN III	
0.16	TEC589	NUTRITION TECHNICIAN IV	
0.24	TEC590	WIC TECHNICIAN II	
0.08	TEC591	WIC TECHNICIAN III	
1.88		Total Permanent Positions	
1.88		Total Department	93,689

Department: WIC Client Services

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.43	ADM055	ASSISTANT WIC DIRECTOR	
0.43	ADM585	WIC MANAGER	
0.43	CLR410	ADMINISTRATIVE ASSISTANT III	
0.43	PRF585	NUTRITIONIST I	
1.72	PRF586	NUTRITIONIST II	
1.29	PRF587	NUTRITIONIST III	
0.86	PRF588	NUTRITIONIST IV	
0.43	TEC160	WIC TECHNICIAN IV	
0.43	TEC162	WIC TECHNICIAN V	
0.43	TEC450	GREENHOUSE TECHNICIAN	
0.43	TEC570	DIETITIAN I	
0.43	TEC571	DIETITIAN II	
0.86	TEC585	NUTRITION TECHNICIAN I	
1.29	TEC586	NUTRITION TECH II	
3.87	TEC587	WIC TECHNICIAN I	
1.29	TEC588	NUTRITION TECHNICIAN III	
1.72	TEC589	NUTRITION TECHNICIAN IV	
2.58	TEC590	WIC TECHNICIAN II	
0.86	TEC591	WIC TECHNICIAN III	
20.21		Total Permanent Positions	
20.21		Total Department	991,805

City of Amarillo

Department Staffing Report

Department: WIC Peer Counselor

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.03	ADM055	ASSISTANT WIC DIRECTOR	
0.03	ADM585	WIC MANAGER	
0.03	CLR410	ADMINISTRATIVE ASSISTANT III	
0.03	PRF585	NUTRITIONIST I	
0.12	PRF586	NUTRITIONIST II	
0.09	PRF587	NUTRITIONIST III	
0.06	PRF588	NUTRITIONIST IV	
0.03	TEC160	WIC TECHNICIAN IV	
0.03	TEC162	WIC TECHNICIAN V	
0.03	TEC450	GREENHOUSE TECHNICIAN	
0.03	TEC570	DIETITIAN I	
0.03	TEC571	DIETITIAN II	
0.06	TEC585	NUTRITION TECHNICIAN I	
0.09	TEC586	NUTRITION TECH II	
0.27	TEC587	WIC TECHNICIAN I	
0.09	TEC588	NUTRITION TECHNICIAN III	
0.12	TEC589	NUTRITION TECHNICIAN IV	
0.18	TEC590	WIC TECHNICIAN II	
0.06	TEC591	WIC TECHNICIAN III	
1.41		Total Permanent Positions	
1.41		Total Department	73,119

Department: WIC Obesity

Number of Employees	Classification	Description	Personal Services Total
Permanent Positions			
0.01	ADM055	ASSISTANT WIC DIRECTOR	
0.01	ADM585	WIC MANAGER	
0.01	CLR410	ADMINISTRATIVE ASSISTANT III	
0.01	PRF585	NUTRITIONIST I	
0.04	PRF586	NUTRITIONIST II	
0.03	PRF587	NUTRITIONIST III	
0.02	PRF588	NUTRITIONIST IV	
0.01	TEC160	WIC TECHNICIAN IV	
0.01	TEC162	WIC TECHNICIAN V	
0.01	TEC450	GREENHOUSE TECHNICIAN	
0.01	TEC570	DIETITIAN I	
0.01	TEC571	DIETITIAN II	
0.02	TEC585	NUTRITION TECHNICIAN I	
0.03	TEC586	NUTRITION TECH II	
0.09	TEC587	WIC TECHNICIAN I	
0.03	TEC588	NUTRITION TECHNICIAN III	
0.04	TEC589	NUTRITION TECHNICIAN IV	
0.06	TEC590	WIC TECHNICIAN II	
0.02	TEC591	WIC TECHNICIAN III	
0.47		Total Permanent Positions	
0.47		Total Department	23,991



**CITY OF AMARILLO
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

DESCRIPTION	Actual 2015/2016	Budgeted 2016/2017	Budgeted 2017/2018
2700 Greenways at Hillside Fun Public Improvement Districts			
27100 Greenways at Hillside	532,481	511,348	563,311
2700 Greenways at Hillside Fun	532,481	511,348	563,311
2710 Heritage Hills PID Fund Public Improvement Districts			
27110 Heritage Hills PID	0	0	62,467
2710 Heritage Hills PID Fund	0	0	62,467
2730 Colonies Public Improvement Districts			
27300 Colonies	573,497	614,920	872,666
2730 Colonies	573,497	614,920	872,666
2740 Tutbury Public Imprv Dist Public Improvement Districts			
27400 Tutbury Imprv Dist	13,741	13,942	8,899
2740 Tutbury Public Imprv Dist	13,741	13,942	8,899
2750 Point West PID Public Improvement Districts			
27510 Points West PID	37,205	33,660	28,105
2750 Point West PID	37,205	33,660	28,105
2760 Quail Creek Public Imprv Dist Public Improvement Districts			
27610 Quail Creek PID	7,955	8,450	8,450
2760 Quail Creek Public Improv	7,955	8,450	8,450
2770 Vineyards PID Public Improvement Districts			
27710 Vineyards PID	2,429	3,642	3,546
2770 Vineyards PID	2,429	3,642	3,546
2780 Redstone PID Public Improvement Districts			
27800 Redstone PID	292	578	318
2780 Redstone PID	292	578	318
2790 Town Square PID Public Improvement Districts			
27900 Town Square PID	4	30,983	81,348
2790 Town Square PID	4	30,983	81,348
Public Improvement Districts Total Expenditures	1,167,604	1,217,523	1,629,110





(2700-2790)

Budget Comparison

	2015/16 Actual	2016/17 Budgeted	2017/18 Budgeted
Supplies	\$ 342,259	\$ 350,538	\$ 470,198
Contractual Services	325,587	441,629	499,498
Other Charges	42,161	15,582	24,624
Operating Transfers	457,597	409,774	634,790
Total Expenses	\$ 1,167,604	\$ 1,217,523	\$ 1,629,110

Mission

To promote and facilitate the development of quality neighborhoods that enhance the community appearance.

Strategic Approach

Public Improvement Districts (PIDs) were established to provide for the installation and maintenance of certain amenities and common areas that include hardscape and greenscape features that enhance the neighborhood by providing recreational and aesthetic related improvements.

A five-year service plan that defines the annual budget and individual assessments for each PID is approved annually by the respective PID Advisory Board and City Council. Each PID is fully funded by assessments and does not require City funding.

Programs

Greenways

2017/18 Budget — \$563,311

Established in 1995, Greenways was the first PID established in Amarillo. Landscaped parkways and common areas which include hardscape features are some of the improvements within the Greenways. The Greenways PID continues to develop a linear park system which now contains approximately 29 acres. The park-like setting meanders throughout the development, interconnecting the home sites with a linear parkway. Trees and shrubs have been added to enhance the park's large expanse of irrigated turf. The park contains over a mile of walking/jogging trails for the use and enjoyment of all users. Utilizing grant dollars from the State of Texas Parks and Wildlife Department, the City constructed a natural setting city park with soccer fields and other recreational type amenities in what was previously an undeveloped playa lake. The City maintains this "playa park". The assessments for the Greenways

PID are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserve.

The Greenways PID has a five member advisory Board. Per the terms of the Greenways PID petition, three board member positions are homeowners and two are suggested for approval by the developer.

Heritage Hills

2017/18 Budget — \$62,467

The Heritage Hills PID was established in July 2016 to provide for the construction and maintenance of certain right-of-way improvements such as landscaping, green areas and entry features throughout the subdivision. Heritage Hills will be a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Heritage Hills PID will be assessed for the cost of care and maintenance.

Per the terms of the Heritage Hills PID petition, the initial three-member advisory board is to consist of three board members suggested for approval by the owner.

Colonies

2017/18 Budget — \$872,666

Established in 2001, the Colonies PID encompasses approximately 375 acres of land and is located in southwest Amarillo. The Colonies PID contains both residentially and commercially developed properties. The Colonies PID is a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Colonies PID will be assessed for the cost of care and maintenance. The Colonies PID collected the first assessments in January 2002. The assessments for the Colonies PID are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserves. Improvements such as a clock tower, landscaped medians, a bridge, gazebos, entryway features, and specialty lighting have been installed, dedicated, accepted and are now being maintained by the PID assessments.

The Colonies PID has a five-member advisory board. Per the terms of the Colonies PID petition, two board positions are suggested for approval by lot owners, two board positions are suggested for approval by the developer, and one board position suggested for approval by the owners.

Tutbury

2017/18 Budget — \$8,899

Tutbury PID and was established to provide for the maintenance of eight landscaped parcels, which have been designated as common areas within the Colonies Unit Number Nine subdivision.

The Tutbury PID has a three-member advisory board. Per the terms of the Tutbury PID petition, all three Board members must be Tutbury homeowners.

Point West

2017/18 Budget — \$28,105

The Point West PID was established to provide for the maintenance of several landscaped medians within City right-of-way. The City of Amarillo has a policy of not allowing medians within City right-of-way and therefore required the PID be established for a maintenance mechanism.

The Point West PID is zoned for a business and office park development. Point West was established as a mechanism to provide for the maintenance of several landscaped medians within City right-of-way. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within Point West will be assessed for the cost of care and maintenance of the medians. The assessments for the Point West PID are necessary to fund the associated maintenance and administrative costs. These costs will be divided among the property owners based on the percentage of total square footage of property owned.

The Point West PID has a five-member advisory board. Per the terms of Resolution No. 5-29-12-1 which expanded the board from three members to five members, two members shall be suggested by the developer, two members must be lot owners, and one member shall be suggested for approval by the owners

Quail Creek

2017/18 Budget — \$8,450

The Quail Creek PID was established to provide for the maintenance of the common area with brick dumpster enclosures to include a lighted landscaped median within City right-of-way.

This 29 lot residential subdivision was developed on an irregular piece of land and was limited in what could be drafted into a workable residential design. The large median in the middle of the development was a result of this irregular tract. There will be no entry features associated with this tract and the only landscaping will be grass and trees within the median mentioned above. The subdivision improvements associated with this PID were completed and accepted in the spring of 2009 and are now being maintained by a private contractor. The amenities offered within this PID are in addition to the standard level of service provided by the City. The property owners within the Quail Creek PID will be assessed for the cost of care and maintenance of the common area amenities.

The Quail Creek PID has a three-member advisory board. Per the terms of the Quail Creek PID petition, one board position represents the developer and the remaining two board members represent Quail Creek homeowners.

Vineyards

2017/18 Budget — \$3,546

The Vineyards PID was established to provide for the installation and maintenance of certain landscaped areas (common areas). Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Vineyards PID will be assessed for the cost of care and maintenance. The Vineyards PID is a multi-phased residential development and will be subject to developer reimbursements for portions of the improvements. The Vineyards PID collected its first assessments in October 2012. Improvements such as landscaped medians and specialty lighting have been installed, accepted and therefore, are now being maintained within the first phase of development.

Per the terms of the Vineyards PID petition, after the first year, the advisory board will consist of five members appointed by the City Council and all members of the advisory board will serve terms of three years. Two members are recommended by the developer, two members are lot owners within the

Vineyards and one is recommended by the owners.

Redstone

2017/18 Budget — \$318

Located in southwest Amarillo, the Redstone PID was established to provide for the installation and maintenance of certain landscaped common areas to include hardscape features. Redstone will be a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Redstone PID will be assessed for the cost of care and maintenance. Redstone has incurred administrative fees; however, at this time, no public improvements requiring maintenance and operational costs have been installed.

The Redstone PID petition states the owner will serve as the sole advisory body until more than 200 acres are platted. Per the terms of the petition, until 200 acres within the PID Boundary have been platted, the owner will be the PID advisory body.

Town Square

2017/18 Budget — \$81,348

The Town Square PID was established to provide for the installation and maintenance of certain landscaped common areas to include hardscape features. Established in October of 2014, Town Square is Amarillo's most recently established PID. Town Square will be a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Town Square PID will be assessed for the cost of care and maintenance.

Per the terms of the Town Square PID petition, the initial three-member advisory board is to consist of three board members suggested for approval by the owner.

**Total Public Improvement District 2017/18 Budget —
\$1,629,110**

CITY OF AMARILLO

DEBT SERVICE

Current Requirements

The total debt service requirement for the City of Amarillo for fiscal year 2017/2018 is \$35,007,255*. The debt service consists of \$22,424,045 in principal payments, \$10,613,510 in interest and fees, and \$1,969,700 in estimated compensated absences payments.

The State of Texas sets a limit on the amount of General Obligation debt that can be issued. This limit would apply to the General Obligation Bonds and the Certificates of Obligation Bonds. The limit of General Obligation debt is 10% of the total assessed property value before applying exemptions. Accordingly, the City of Amarillo's total General Obligation debt limit would be \$1.5 billion. The City's actual General Obligation debt net of Debt Service assets is \$198.5 million which leaves a balance of greater than \$1.2 billion. We cannot see any future projects that would take the City of Amarillo anywhere near this limit.

During the 1999/2000 fiscal year, voters approved library improvements that would be funded by a one-cent property tax increase. In June 2001, \$6.9 million in General Obligation bonds were issued. The Library Improvement bonds were issued for 20 years at an average interest rate of 4.87%. The bond proceeds were used to construct two new branch libraries and to remodel two existing branch libraries and the downtown library. This issue was refunded with the 2009 General Obligation bonds with a net present value benefit of \$231,274. The original par value of the new bonds is \$4,825,000 with an average interest coupon of 3.83% and maturities through August 2022. These bonds enjoyed an underlying rating of AAA from Standard & Poor's and Aa2 from Moody's Investors Service.

During the 2006/2007 fiscal year, the City Council approved the issuance of \$24,575,000 of Combination Tax and Revenue Certificates of Obligation. The bond proceeds enabled the City to fund capital improvement needs in the Fire, Police, Public Health, Street and Parks departments. The substantial growth in the City has increased public facility and infrastructure needs and many of these projects had been waiting for a funding source for several years. The bonds were issued for 20 years at an average interest rate of 4.76%. This issue was refunded with the 2017 General Obligation Refunding bonds with a net present value benefit of \$2,422,114. The original par value of the new bonds is \$15,110,000 with a true interest cost of 2.219% and maturities through May 2027. These bonds enjoyed an underlying rating of AAA from Standard & Poor's and Aa2 from Moody's Investors Service. During 2017 the City Council issued the Certificates of Obligation, Series 2017 in the amount of \$6,940,000 the proceeds are funding the public safety radio system and allow the City to acquire a two-way radio communications system for public safety. The bonds were issued for 20 years at a true interest cost of 2.736%. These bonds enjoyed an underlying rating of AAA from Standard & Poor's and Aa2 from Moody's Investors Service.

During 2010, the City issued \$1,392,000 in Recovery Zone Build America Bonds, Series 2010. The maturities range through 2030 with an average interest coupon of 3.196%. These bonds are eligible for an interest subsidy of 45%. These funds support a portion of the construction of the S.E. 3rd Avenue and Grand Street overpass with the remaining funds used for street improvements in the target zone.

During 2017 the City Council issued the General Obligation Bonds, Series 2017 in the amount of \$21,280,000 with a true interest cost of 3.18%. These maturities range through 2042. This is the first year of five anticipated bond issues associated with the November 2016 bond election. The voters approved two propositions totaling \$109 million for streets and public safety infrastructure initiatives.

The Greenways Public Improvement District (PID) has developed a linear park system containing approximately 19 acres. The park-like setting meanders throughout the development. In the 2003/2004 fiscal year, the City of Amarillo issued \$620,000 in Certificates of Obligation with an annual debt service amount of approximately \$45,000. The 2003 Certificates of Obligation mature in 20 years at 3.70% interest. During the 2007/2008 fiscal year, the City of Amarillo issued \$600,000 in Certificates of Obligation with an annual debt service amount of approximately \$45,000. The 2008A Certificates of Obligation mature in 20 years at 4.28% interest. During the 2013/2014 fiscal year, the City of Amarillo issued \$2,260,000 in Certificates of Obligation to pay for park improvements, of that amount \$725,000 is the Greenways share with an annual debt service amount of approximately \$50,000. The 2014 Certificates of Obligation mature in 20 years at 3.22% interest. All of these issues are funded by assessments to the property owners of the Greenways Public Improvement District. Accordingly, the Greenway's assessments are \$600 per lot for the 2017/2018 fiscal year.

The Colonies Public Improvement District has developed a linear park area throughout the development. During the 2005/2006 fiscal year, the City of Amarillo issued \$585,000 in Certificates of Obligation to pay for the improvements to the Colonies. The Certificates of Obligation mature in 20 years at 4.75% interest. Annual debt service on the 2006 Certificates will be approximately \$46,000. During the 2007/2008 fiscal year, the City of Amarillo issued \$1,500,000 in Certificates of Obligation to pay for the improvements to the Colonies. The Certificates of Obligation mature in 20 years at 4.08% interest. Annual debt service on the 2008B Certificates will be approximately \$110,000. All of these issues are funded by an assessment to the property owners. During the 2013/2014 fiscal year, the City of Amarillo issued \$2,260,000 in Certificates of Obligation to pay for park improvements, of that amount \$1,535,000 is the Colonies share with an annual debt service amount of approximately \$106,000. The 2014 Certificates of Obligation mature in 20 years at 3.22% interest. The total assessment is calculated on the total square feet of the property owner's lot. The 2017/2018 assessment of \$0.100 per square foot funds the debt service of the Certificates as well as the operating cost to

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maintain the park area. The increase in the annual assessment will fund a proposed \$3 million bond issue for developer reimbursements. The City anticipates issuing a Certificate of Obligation payable from PID assessments.

During 2011, the City issued \$3,750,000 in Certificates of Obligation bonds to fund the reconstruction of one of the City municipal golf courses. The maturities range through 2037 with a true interest cost of 4.91%. The debt service on this issue will be funded by revenues generated by the City golf course. The City also issued \$2,210,000 in Certificates of Obligation Bonds that will be funded by Tax Increment Reinvestment Zone #1 (TIRZ #1) revenue. The proceeds from this issue will be allocated by the TIRZ #1 Board to fund downtown improvement projects.

During 2016 the City issued the Hotel Occupancy Tax Revenue Bonds, Taxable Series 2016 in the amount of \$11,995,000. The bonds are being used to construct and equip a downtown Amarillo parking garage located in the vicinity of the City's convention center facilities. The parking garage construction corresponds with the completion of a privately funded convention hotel. During late 2017 the City anticipates a second Hotel Occupancy Tax Bond issue in the amount of \$38.2 million (\$36 million in bond proceeds. This issue will complete the funding for the multipurpose event venue of \$45.5 million. The balance of the funding, \$8.1 million in cash and \$1.5 million from the proposed Downtown Public Improvement District.

Amounts provided for in the Provision for Compensated Absences Fund are used to pay terminating and retiring employees their respective sick and annual leave. Civilian employees with 10 years of service are entitled to be paid up to 90 days of unused sick days and 65 unused vacation days. Police Officers and Firefighters are entitled to be paid for up to 90 days of unused sick days and 65 unused vacation days, but are not required to have 10 years of service to receive the benefit. The City is estimating a total \$3.4 million available to fund the unused sick and annual leave benefit.

Currently, there are ten outstanding Water and Sewer bond issues: the 2009 Certificates of Obligation, the 2009B Certificates of Obligation, the 2009C Certificates of Obligation, the 2011 Water and Sewer issue, 2011 General Obligation Refunding Bonds, the 2013 Water and Sewer issue, the 2014 Water and Sewer issue, the 2015 Water and Sewer issue, the 2015A Water and Sewer issue and the 2017 Water and Sewer issue. Funding for debt service expenses will be from the Water and Sewer Fund of \$14,590,766 including principal and interest. The bond covenants for the Water and Sewer debt issues require that the Water and Sewer Bond Reserve Fund contain an average of one year's debt service for the 2013 Water and Sewer issue, the 2014 Water and Sewer issue and the 2015 Water and Sewer issue of \$1,621,616. This account is fully funded.

During 2005, the Waterworks and Sewer System Revenue Refunding Bonds, Series 2005, were issued. The proceeds from the sale of these bonds were used to refund a portion of the Waterworks and Sewer System Revenue Bonds, Series 1999. The issuance of the 2005 bonds resulted in a debt service gross savings to the City of approximately \$917,000. During 2006, the Waterworks and Sewer System Revenue Refunding Bonds, Series 2006A, were issued. With the 2006A issue, we restructured the 1996 issue, thereby extending maturities. We still ended up with a net present value benefit of just over \$100,000. During 2015, the City issued the Waterworks & Sewer System Refunding Bonds, New Series 2015A in the amount of \$21,145,000. The New Series 2015A bonds refunded the City's outstanding Waterworks & Sewer System Revenue Bonds Series 2005, Series 2006, and Series 2006A with a net present value benefit of \$2.6 million and a true interest cost of 2.38%. During 2011, the General Obligation Refunding Bonds, Series 2011, were issued to refund the 2003 Water and Sewer issue. This refunding reduced total debt service payments over the next 12 years by approximately \$840,080. Also, the Waterworks and Sewer System Revenue Bonds, Series 2011, were issued to fund water rights purchases. All of our debt issuances are monitored for potential savings with refundings.

During 2009, the City issued \$38.8 million in Combination Tax and Revenue Certificates of Obligation, Series 2009, and \$47.0 million in Combination Tax and Revenue Certificates of Obligation, Series 2009B; both through the Texas Water Development Board Water Infrastructure Fund. These bonds were issued at 2.095% and 1.969% respectively, 200 basis points less than the market.

During 2013 and 2014, the City issued additional Water and Sewer Revenue Bonds through the Texas Water Development Board. The 2013 with a \$1.3 million par were issued with a true interest cost of 36 basis points (0.36%) for 10 years and the 2014 bonds with a \$8.5 million par were issued with a true interest cost of 1.94% for 20 years. During 2015, the City issued the Waterworks & Sewer System Revenue Bonds, Series 2015 in the amount of \$17,195,000 through the Texas Water Development Board with a true interest cost of 1.17% for 20 years. The City has enjoyed very favorable financing through the Texas Water Development Board.

During 2017 the City Council issued the Waterworks and Sewer System Revenue Bonds, Series 2017 in the of \$31,005,000 the proceeds are year one of the five year capital plan totaling \$140 million. This bonds allows the City to address much need infrastructure projects for water and sewer. The bonds were issued for 20 years at a true interest cost 2.932%. These bonds enjoyed an underlying rating of AAA from Standard & Poor's.

Also included in the Water and Sewer Debt Service is the City of Amarillo's share of the Canadian River Municipal Water Authority's

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(CRMWA) debt. Although the CRMWA debt is not bonded debt, it is a long-term obligation of the City. This obligation represents the City of Amarillo's portion of the CRMWA's debt that was issued to provide the municipal water supply. This debt is paid for out of the Water and Sewer Fund. During 2005, the City participated in two CRMWA debt issues: the 2005 revenue/refunding bonds and the 2005 revenue bonds, which were later refunded in 2012. CRMWA refunded the 2005 Revenue bonds by issuing the 2012 Refunding bonds in the total amount of \$28,535,000. The City's share of these bonds is \$18,415,688. During 2006, CRMWA issued revenue bonds in the amount of \$49,075,000. The City's share of the issue is \$20,359,745. During 2014 the City participated in the 2014 CRMWA refunding bond issue. This issue refunded the 2005 and 2006 revenue issues with the City's share of this issue being \$20,031,387. During 2009, CRMWA issued bonds in the amount of \$21,105,000. The City's share of these bonds is \$8,573,062. During 2010, CRMWA refunded two 1999 issues with the following issues: the Bureau of Reclamation Prepayment Project (\$10,520,000) and the Conjunctive Use Groundwater Supply Project revenue refunding bonds (\$5,235,000). The City's share of these bonds is \$4,889,380 and \$3,420,130 respectively. During 2011, CRMWA issued bonds in the amount of \$81,630,000. The City's share of these bonds is \$33,536,053.

During 2009, the City issued \$16,140,000 in Combination Tax and Revenue Certificates of Obligation, Series 2009A, with maturity through 2020 and an average interest coupon of 4.69%. The proceeds of this issue are to help fund the Airport terminal project. The City implemented a Passenger Facility Charge for the repayment of this bond issue.

During 2012, the City issued Certificates of Obligation 2012A and 2012B. The 2012A issue is funded by the Drainage Utility Fund and was issued in the amount of \$6.3 million with a true interest cost of 1.76% including maturities through 2032. These proceeds have been used to fund drainage utility projects, with the majority of the proceeds funding the Farmers Avenue project. During 2014, the City issued Drainage Utility System Revenue Bonds, Series 2014 in the amount of \$6.08 million with a true interest cost of 3.23% including maturities through 2034. These proceeds have been used to fund drainage utility projects, with the majority of the proceeds funding the T-Anchor Excavation project.

The 2012B issue is funded by the Fleet Services Fund with an issue amount of \$2.79 million, a true interest cost of 0.686% and maturities through 2018. The proceeds from this issue have been used to fund large fleet purchases and the maturity of the issue has been shortened to mirror the life of the capital purchases. The Tax Note, Series 2014 is funded by the Fleet Services Fund with an issue amount of \$2.65 million, a true interest cost of 0.916% and maturities through 2019. The proceeds from this issue have been used to fund large fleet purchases and the maturity of the issue has been shortened to mirror the life of the capital purchases.

Future Bond Requirements

The following pages also detail the future annual principal and interest requirements for the City's outstanding debt obligations. As of October 1, 2017 through 2037, the City has a total of \$270,192,242 in principal to retire and \$44,045,063 in interest to pay.

Future Bond Sales and Impact on Operating Budget

On November 8, 2016, the citizens of Amarillo voted in a bond election that included seven propositions totaling \$340 million which would allow the City to implement a five year general capital program. The voters Propositions 1 and 2 associated with streets and public safety infrastructure improvements in the total amount of \$109 million. During April 2017 the City issued the first year of anticipated five annual bond issues in the amount of \$21,280,000. The City anticipates the second issue of \$25.8 million during April 2018, with the related tax rate impact included in the 2018/19 fiscal year budget.

The City Council has also approved year one of the Water and Sewer capital improvement plan and approved the first year funding of revenue bonds with a 3% water and sewer fee increase, the first of five planned similar increases. During 201, the City anticipates issuing an additional \$28,500,000 Water and Sewer bonds to be used for water and sewer system enhancements and replacements. The City Council has approved funding of revenue bonds with a 3% water and sewer fee increase, the second of five planned similar increases.

The City has entered into a development agreement, which has been assigned to the Amarillo Local Government Corporation. The Corporation's charge is to work with a developer on three downtown initiatives: a convention hotel, a parking garage and a multipurpose event venue that will also serve as a minor league ballpark. The City will own all of the facilities. We anticipate that the City will need to issue an additional \$38.2 million in hotel tax revenue bonds in the last quarter of 2017 to finance the multipurpose event venue.

The hotel developer agreement includes an 80 year lease to the hotel developer with the developer responsible for all maintenance and operations of the facility. The convention hotel opened during September 2017. The Amarillo Local Government Corporation will operate as the developer for the parking garage with the parking garage operations beginning during the summer of 2017. The City Council approved a developer agreement for the multipurpose event venue with the developer responsible for the maintenance and operation of the facilities at no cost to the City during September 2017 and anticipates the awarding of the MPEV construction

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contract during October 2017. We anticipate that the MPEV will be open for the April 2019 baseball season/ Currently, 3.5% of the 7% hotel tax revenues are used to offset the operating loss at the Civic Center Complex, which includes the Globe News Center. Also, approximately 3% of the hotel tax is allocated to the Chamber of Commerce's Convention and Visitor Council to promote tourism and conventions in the city. The half percent is used to subsidize events at the Civic Center Complex. Generally, the 3.5% for the Civic Center Complex is more than enough to offset the loss and the balance is transferred to the Civic Center Improvement Fund for future capital needs. Likewise, we generally do not use all the funds allocated to subsidize events at the Civic Center Complex and those excess funds are also transferred to the Civic Center Improvement Fund. Once the City begins paying the full debt service associated with both of the Hotel Occupancy Tax bond issue the City anticipates using \$2.5 million of hotel occupancy tax dollars to fund the annual debt service additional funding is anticipated from parking garage revenue and a portion of the annual lease payment from the baseball team.

* Note – The amount reported as total debt service, \$33,063,765, includes \$3,125,230 in Canadian River Municipal Water Authority debt interest payments and \$11,710 in fiscal agent fees. In the Summary of Revenue and Expenditures, , these amounts are included as Water and Sewer Fund operating expenses.

CITY OF AMARILLO
TOTAL INTEREST AND REDEMPTION FUND
STATEMENT OF TOTAL DEBT SERVICE AT OCTOBER 1, 2017

BOND ISSUES	BONDED INDEBTEDNESS			EXPENDITURES			Total
	Date of Issue	Original Issue	Outstanding 10/01/17	Principal	Interest		
Property Tax Supported Debt							
General Obligation Bonds:							
Series 2009	09/03/09	4,825,000	2,265,000	420,000	81,813		501,813
Series 2017 Refunding	01/15/17	15,110,000	14,830,000	1,235,000	593,200		1,828,200
Series 2017	04/01/17	21,280,000	21,280,000	300,000	990,793		1,290,793
Combination Tax and Revenue Certificates of Obligation:							
Series 2010	4/15/2010	1,392,000	984,000	65,000	31,444		96,444
Series 2017	1/15/2017	6,940,000	6,940,000	370,000	307,884		677,884
Paying Agency Fees							7,500
Total Property Tax Supported Debt			46,299,000	2,390,000	2,005,132		4,402,632
Debt Serviced by Special Assessments and Other Revenue Sources							
Combination Tax and Revenue Certificates of Obligation:							
Series 2003 - Greenways PID	11/26/2003	620,000	245,000	35,000	9,065		44,065
Series 2006 - Colonies PID	5/24/2006	585,000	318,242	31,509	14,436		45,945
Series 2008A - Greenways PID	7/17/2008	395,000	395,000	30,000	16,264		46,264
Series 2008B - Colonies PID	7/17/2008	975,000	975,000	70,000	38,352		108,352
Series 2011A - Golf	2/3/2011	3,750,000	3,205,000	105,000	149,863		254,863
Series 2011B - TIRZ #1	2/3/2011	2,210,000	1,760,000	85,000	89,738		174,738
Series 2014 - Greenways and Colonies PID	4/30/2014	2,260,000	2,010,000	95,000	63,919		158,919
Hotel Occupancy Tax Revenue Bonds, Series 2016	4/13/2016	11,995,000	11,995,000	-	457,664		457,664
Paying Agency Fees							7,000
Total Debt Serviced by Special Assessments and Other Revenue			20,903,242	451,509	839,300		1,297,809
Water and Sewer Supported Debt							
Combination Tax & Revenue Certificates of Obligation, Series 2009	02/27/09	38,885,000	24,815,000	2,045,000	587,152		2,632,152
Combination Tax & Revenue Certificates of Obligation, Series 2009B	11/24/09	47,400,000	33,690,000	1,995,000	704,934		2,699,934
Combination Tax & Revenue Certificates of Obligation, Series 2009C	02/04/10	18,075,000	12,670,000	905,000	0		905,000
Water & Sewer Revenue Bonds, Series 2011	08/30/11	16,300,000	12,320,000	675,000	461,938		1,136,938
General Obligation Refunding Bonds, Series 2011	08/30/11	5,605,000	3,190,000	495,000	86,975		581,975
Water & Sewer Revenue Bonds, Series 2013	01/22/14	1,310,000	795,000	130,000	3,173		133,173
Water & Sewer Revenue Bonds, Series 2014	01/22/14	8,495,000	6,930,000	375,000	121,476		496,476
Water & Sewer Revenue Bonds, Series 2015	10/02/15	17,195,000	15,490,000	815,000	147,102		962,102
Water & Sewer Revenue Bonds, Series 2015A	10/02/15	21,145,000	17,875,000	1,780,000	538,969		2,318,969
Water & Sewer Revenue Bonds, New Series 2017	04/11/17	31,005,000	31,005,000	1,225,000	1,075,550		2,300,550
Water & Sewer Revenue Bonds, Series 2018 (est.)		28,100,000	28,100,000	0	423,498		423,498
Total Local Water & Sewer Debt			186,880,000	10,440,000	4,150,766		14,590,766
Other Water & Sewer Long Term Debt							
Canadian River Municipal Water Authority (CRMWA)							
2009 Contract Revenue Bonds		8,573,062	6,002,767	389,962	261,620	*	651,582
2010 Conjunctive Use		3,420,130	1,015,912	280,927	35,557	*	316,484
2010 Burec		4,889,380	941,547	941,547	32,954	*	974,501
2011 Bonds Contract Revenue Bonds		33,536,053	26,300,310	1,468,717	1,243,870	*	2,712,587
2012 Refunding Bonds		18,415,688	16,657,049	508,768	831,207	*	1,339,975
2014 Refunding Bonds		20,031,387	14,400,449	2,472,615	720,022	*	3,192,637
Total CRMWA Debt			65,318,034	6,062,536	3,125,230		9,187,766
Paying Agency Fees						*	11,710
Total Water and Sewer Expenditures			252,198,034	16,502,536	7,275,996		23,790,242
Airport Bonds							
Combination Tax & Revenue Certificates of Obligation, Series 2009A	9/3/2009	16,140,000	5,225,000	1,655,000	215,900	*	1,870,900
Total Airport Expenditures			5,225,000	1,655,000	215,900		1,870,900
Drainage Bonds							
Combination Tax & Revenue Certificates of Obligation, Series 2012A	12/12/2012	6,260,000	4,130,000	245,000	82,600	*	327,600
Drainage Utility System Revenue Bonds, Series 2014	4/1/2014	6,080,000	5,375,000	255,000	170,544	*	425,544
Total Drainage Expenditures			9,505,000	500,000	253,144		753,144
Garage Bonds							
Combination Tax & Revenue Certificates of Obligation, Series 2012B	12/12/2012	2,790,000	475,000	475,000	5,938	*	480,938
Tax Notes, Series 2014	1/15/2014	2,650,000	905,000	450,000	18,100	*	468,100
Total Municipal Garage Expenditures			1,380,000	925,000	24,038		949,038
Total City of Amarillo Debt Service			335,510,276	22,424,045	10,613,510		33,063,765

* Included in operating budget

CITY OF AMARILLO

COMPUTATION OF LEGAL DEBT MARGIN

October 1, 2017

Assessed Value - 2016 Tax Roll		\$14,890,520,628
Debt Limit --10% of Assessed Roll		\$1,489,052,063
Amount of Debt Applicable to Debt Limit:		
Total Bonded Debt	\$ 270,192,242	
Less: Assets in Debt Service Fund (as of 09/30/2015)	(905,684)	
Less: HOT Revenue Bonds	(11,995,000)	
Less: Waterworks Revenue Bonds	(53,410,000)	
Less: Drainage Revenue Bonds	<u>(5,375,000)</u>	
Total Amount of Debt Applicable to Debt Limit	\$	198,506,558
Pro Forma Legal Debt Margin		\$1,290,545,505

CITY OF AMARILLO

DEBT SERVICE

At October 1, 2017

**Tax Supported Debt Interest and Redemption
Series 2009, 2010, 2017 Refunding, and 2017**

	ACTUAL 2015/2016	ESTIMATED 2016/2017	ESTIMATED 2017/2018
RESOURCES:			
Balance 10/01/16	797,777	905,684	987,585
ADD RECEIPTS:			
Interest Earnings	505	6,921	7,000
Ad Valorem Tax Collections	2,822,784	2,787,795	4,459,732
Other	0	0	0
Total Receipts	2,823,289	2,794,716	4,466,732
Total Resources & Receipts	3,621,066	3,700,400	5,454,317
DEDUCT EXPENDITURES:			
Principal Maturities	1,607,000	1,684,000	2,390,000
Interest Maturities	1,103,842	1,023,615	2,005,134
Paying Agency Fees	4,540	5,200	7,500
Total Expenditures	2,715,382	2,712,815	4,402,634
Reserve for Future Maturities	905,684	987,585	1,051,683

Estimated Tax Rate:

Debt Service Rate Per \$100 Value

Available funds calculation:

Cash & Investments	904,614
(Appreciation)Depreciation in Investments	0
Assets to be converted to Cash	22,580
Less: Liabilies & Encumbrances	(21,510)
Less: Certificates of obligation funds	
Less: HOT Revenue Bonds	-----
Balance 10/01/16	<u><u>905,684</u></u>

CITY OF AMARILLO

DEBT SERVICE

At October 1, 2017

**Combination Tax and Revenue Certificates of Obligation
Series 2001, 2003, 2006, 2008, 2011, and 2014**

	ACTUAL 2015/2016	ESTIMATED 2016/2017	ESTIMATED 2017/2018
RESOURCES:			
Balance 10/01/16	3,887	1,326	1,776
ADD RECEIPTS:			
Interest Earnings	4	0	0
Revenue			
Transfers	884,884	839,299	840,145
Total Receipts	884,888	839,299	840,145
Total Resources & Receipts	888,775	840,625	841,921
DEDUCT EXPENDITURES:			
Principal Maturities	473,659	435,051	451,509
Interest Maturities	410,860	396,798	381,637
Paying Agency Fees	2,930	7,000	7,000
Other	0		
Total Expenditures	887,449	838,849	840,146
Reserve for Future Maturities	1,326	1,776	1,775
Available funds calculation:			
Cash & Investments		1,326	
(Appreciation)Depreciation in Investments			
Assets to be converted to Cash			
Less: Liabilities & Encumbrances			
Less: Construction in Progress Balances			

Balance 10/01/16		<u><u>1,326</u></u>	

CITY OF AMARILLO

DEBT SERVICE

At October 1, 2017

**Hotel Occupancy Tax Revenue Bonds
Series 2016**

	ACTUAL 2015/2016	ESTIMATED 2016/2017	ESTIMATED 2017/2018
RESOURCES:			
Balance 10/01/16	0	1,012	1,012
ADD RECEIPTS:			
Interest Earnings Revenue	1,012	0	0
Transfers	0	612,761	457,664
Total Receipts	1,012	612,761	457,664
Total Resources & Receipts	1,012	613,773	458,676
DEDUCT EXPENDITURES:			
Principal Maturities	0	0	0
Interest Maturities	0	612,761	457,664
Paying Agency Fees	0	0	0
Other	0		
Total Expenditures	0	612,761	457,664
Reserve for Future Maturities	1,012	1,012	1,012

Available funds calculation:

Cash & Investments	1,012
(Appreciation)Depreciation in Investments	
Assets to be converted to Cash	
Less: Liabilies & Encumberances	
Less: Construction in Progress Balances	-----
Balance 10/01/16	<u><u>1,012</u></u>

CITY OF AMARILLO

INTEREST AND REDEMPTION FUND- GENERAL OBLIGATION DEBT

STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2017

AND EXPENDITURES BY ISSUES 2017/18

	BOND INDEBTEDNESS			EXPENDITURES 2017/18				
	Date of Issue	Maturities Outstanding	Interest Rate	Original Issue	Outstanding 10/01/17	Principal	Interest	Total
BOND ISSUES								
GO, Series 2009	9/3/2009	2,265,000	3.00, 2.00, 4.472 4.865, 4.00 5.00, 3.25 3.50, 3.50 3.75, 4.00	4,825,000	2,265,000	420,000	81,813	501,813
GO Ref, Series 2017	1/15/2017	14,830,000	4.00	15,110,000	14,830,000	1,235,000	593,200	1,828,200
GO, Series 2017	4/1/2017	21,280,000	3.00, 4.00 5, 3.125, 3.25, 3.375,	21,280,000	21,280,000	300,000	990,793	1,290,793
* Series 2003	11/26/2003	245,000	3.7	620,000	245,000	35,000	9,065	44,065
** Series 2006	5/24/2006	318,242	4.75	585,000	318,242	31,509	14,436	45,945
* Series 2008A	7/17/2008	395,000	4.28	600,000	395,000	30,000	16,264	46,264
** Series 2008B	7/17/2008	975,000	4.08	975,000	975,000	70,000	38,352	108,352
*** Series 2010	4/15/2010	984,000	5.81	1,392,000	984,000	65,000	31,444	96,444
**** Series 2011A	2/3/2011	3,205,000	3.50, 3.75 4.00, 4.25 5.00, 5.25	3,750,000	3,205,000	105,000	149,863	254,863
***** Series 2011B	2/3/2011	1,760,000	3.50, 3.75 4.00, 4.25 6.00	2,210,000	1,760,000	85,000	89,738	174,738
x Series 2014	4/30/2014	2,010,000	2.00, 3.00, 2.25, 3.125 3.25, 3.375 3.5, 3.625	2,260,000	2,010,000	95,000	63,919	158,919
xxSeries 2016	4/13/2016	11,995,000	1.85, 2.15, 2.35, 2.64, 2.93, 3.07, 3.2, 3.35, 3.84, 4.07, 4.25	11,995,000	11,995,000	-	457,664	457,664
***Series 2017	1/15/2017	6,940,000	3.00, 3.125, 3.25, 3.375, 3.5	6,940,000	6,940,000	370,000	307,884	677,884
Paying Agency Fees								7,500
		Total Expenditures				2,841,509	2,844,432	5,693,441

* The Combination Tax and Revenue Certificates of Obligation, Series 2003, 2008A, & 2014 Bonds are funded by a Special Assessment to the Greenways Public Improvement District.
 ** The Combination Tax and Revenue Certificates of Obligation, Series 2006, 2008B, & 2014 Bonds are funded by a Special Assessment to the Colonies Public Improvement District.
 *** The Combination Tax and Revenue Certificates of Obligation, Series 2010 & 2017 Bonds are funded by Property Taxes.
 **** The Combination Tax and Revenue Certificates of Obligation, Series 2011A Bonds are funded by Golf Revenue.
 ***** The Combination Tax and Revenue Certificates of Obligation, Series 2011B Bonds are funded by TIRZ #1.
 x The Combination Tax and Revenue Certificates of Obligation, Series 2003, 2008A, & 2014 Bonds are funded by a Special Assessment to the Colonies and the Greenways Public Improvement District.
 xx The Hotel Occupancy Tax Revenue Bonds, Series 2016 are funded by hotel occupancy taxes.

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND - GENERAL OBLIGATION BONDS

Fiscal Year	Outstanding Beginning of Year	Principal	Year Interest	Total
General Obligation Bonds, Series 2009				
October 1, 2017				
2017/18	2,265,000	420,000	81,813	501,813
2018/19	1,845,000	440,000	68,163	508,163
2019/20	1,405,000	455,000	52,763	507,763
2020/21	950,000	465,000	36,838	501,838
2021/22	485,000	485,000	19,400	504,400
TOTALS		2,265,000	258,975	2,523,975

General Obligation Refunding Bonds, Series 2017

October 1, 2017				
2017/18	14,830,000	1,235,000	593,200	1,828,200
2018/19	13,595,000	1,280,000	543,800	1,823,800
2019/20	12,315,000	1,335,000	492,600	1,827,600
2020/21	10,980,000	1,390,000	439,200	1,829,200
2021/22	9,590,000	1,445,000	383,600	1,828,600
2022/23	8,145,000	1,505,000	325,800	1,830,800
2023/24	6,640,000	1,565,000	265,600	1,830,600
2024/25	5,075,000	1,625,000	203,000	1,828,000
2025/26	3,450,000	1,690,000	138,000	1,828,000
2026/27	1,760,000	1,760,000	70,400	1,830,400
TOTALS		14,830,000	3,455,200	18,285,200

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND - GENERAL OBLIGATION BONDS

Fiscal Year	Outstanding Beginning of Year	Principal	Year Interest	Total
General Obligation Bonds, Series 2017				
October 1, 2017				
2017/18	21,280,000	300,000	990,793	1,290,793
2018/19	20,980,000	520,000	769,819	1,289,819
2019/20	20,460,000	540,000	748,619	1,288,619
2020/21	19,920,000	570,000	723,569	1,293,569
2021/22	19,350,000	595,000	694,444	1,289,444
2022/23	18,755,000	625,000	663,944	1,288,944
2023/24	18,130,000	660,000	631,819	1,291,819
2024/25	17,470,000	695,000	597,944	1,292,944
2025/26	16,775,000	730,000	562,319	1,292,319
2026/27	16,045,000	765,000	524,944	1,289,944
2027/28	17,470,000	800,000	489,819	1,289,819
2028/29	16,775,000	835,000	457,119	1,292,119
2029/30	16,045,000	865,000	427,444	1,292,444
2030/31	15,280,000	890,000	401,119	1,291,119
2031/32	16,670,000	915,000	374,044	1,289,044
2032/33	15,940,000	945,000	345,553	1,290,553
2033/34	15,180,000	975,000	315,553	1,290,553
2034/35	14,390,000	1,005,000	283,988	1,288,988
2035/36	15,755,000	1,040,000	250,756	1,290,756
2036/37	14,995,000	1,075,000	216,388	1,291,388
2037/38	14,205,000	1,110,000	180,881	1,290,881
2038/39	13,385,000	1,145,000	143,522	1,288,522
2039/40	14,715,000	1,185,000	104,203	1,289,203
2040/41	13,920,000	1,225,000	63,534	1,288,534
2041/42	13,095,000	1,270,000	21,431	1,291,431
TOTALS		21,280,000	10,983,565	32,263,565

CITY OF AMARILLO
SCHEDULE OF MATURITIES
INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
Combination Tax and Revenue Certificates of Obligation, Series 2003				
October 1, 2017				
2017/18	245,000	35,000	9,065	44,065
2018/19	210,000	40,000	7,770	47,770
2019/20	170,000	40,000	6,290	46,290
2020/21	130,000	40,000	4,810	44,810
2021/22	90,000	45,000	3,330	48,330
2022/23	45,000	45,000	1,665	46,665
TOTALS		245,000	32,930	277,930

Combination Tax and Revenue Certificates of Obligation, Series 2006				
October 1, 2017				
2017/18	318,242	31,509	14,436	45,945
2018/19	286,733	33,037	12,910	45,947
2019/20	253,696	34,643	11,303	45,946
2020/21	219,053	36,325	9,621	45,946
2021/22	182,728	38,088	7,857	45,945
2022/23	144,640	39,936	6,008	45,944
2023/24	104,704	41,875	4,070	45,945
2024/25	62,829	43,909	2,037	45,946
2025/26	18,920	18,920	225	19,145
TOTALS		318,242	68,467	386,709

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
Combination Tax and Revenue Certificates of Obligation, Series 2008A				
October 1, 2017				
2017/18	395,000	30,000	16,264	46,264
2018/19	365,000	30,000	14,980	44,980
2019/20	335,000	30,000	13,696	43,696
2020/21	305,000	35,000	12,305	47,305
2021/22	270,000	35,000	10,807	45,807
2022/23	235,000	35,000	9,309	44,309
2023/24	200,000	35,000	7,811	42,811
2024/25	165,000	40,000	6,206	46,206
2025/26	125,000	40,000	4,494	44,494
2026/27	85,000	40,000	2,782	42,782
2027/28	45,000	45,000	963	45,963
TOTALS		395,000	99,617	494,617

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
Combination Tax and Revenue Certificates of Obligation, Series 2008B				
October 1, 2017				
2017/18	975,000	70,000	38,352	108,352
2018/19	905,000	75,000	35,394	110,394
2019/20	830,000	75,000	32,334	107,334
2020/21	755,000	80,000	29,172	109,172
2021/22	675,000	85,000	25,806	110,806
2022/23	590,000	90,000	22,236	112,236
2023/24	500,000	90,000	18,564	108,564
2024/25	410,000	95,000	14,790	109,790
2025/26	315,000	100,000	10,812	110,812
2026/27	215,000	105,000	6,630	111,630
2027/28	110,000	110,000	2,244	112,244
TOTALS		975,000	236,334	1,211,334

Combination Tax and Revenue Certificates of Obligation, Series 2010

October 1, 2017				
2017/18	984,000	65,000	31,444	96,444
2018/19	919,000	67,000	29,367	96,367
2019/20	852,000	69,000	27,226	96,226
2020/21	783,000	70,000	25,021	95,021
2021/22	713,000	72,000	22,784	94,784
2022/23	641,000	73,000	20,483	93,483
2023/24	568,000	75,000	18,150	93,150
2024/25	493,000	77,000	15,754	92,754
2025/26	416,000	78,000	13,293	91,293
2026/27	338,000	81,000	10,801	91,801
2027/28	257,000	83,000	8,212	91,212
2028/29	174,000	86,000	5,560	91,560
2029/30	88,000	88,000	2,812	90,812
TOTALS		984,000	230,907	1,214,907

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
Combination Tax and Revenue Certificates of Obligation, Series 2011A				
October 1, 2017				
2017/18	3,205,000	105,000	149,863	254,863
2018/19	3,100,000	105,000	146,188	251,188
2019/20	2,995,000	110,000	142,425	252,425
2020/21	2,885,000	115,000	138,344	253,344
2021/22	2,770,000	120,000	133,788	253,788
2022/23	2,650,000	125,000	128,888	253,888
2023/24	2,525,000	130,000	123,625	253,625
2024/25	2,395,000	135,000	117,825	252,825
2025/26	2,260,000	140,000	111,638	251,638
2026/27	2,120,000	150,000	104,925	254,925
2027/28	1,970,000	155,000	97,681	252,681
2028/29	1,815,000	165,000	89,875	254,875
2029/30	1,650,000	170,000	81,500	251,500
2030/31	1,480,000	180,000	72,750	252,750
2031/32	1,300,000	190,000	63,263	253,263
2032/33	1,110,000	200,000	53,025	253,025
2033/34	910,000	210,000	42,263	252,263
2034/35	700,000	220,000	30,975	250,975
2035/36	480,000	235,000	19,031	254,031
2036/37	245,000	245,000	6,431	251,431
TOTALS		3,205,000	1,854,300	5,059,300

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
Combination Tax and Revenue Certificates of Obligation, Series 2011B				
October 1, 2017				
2017/18	1,760,000	85,000	89,738	174,738
2018/19	1,675,000	85,000	86,763	171,763
2019/20	1,590,000	90,000	83,700	173,700
2020/21	1,500,000	95,000	80,344	175,344
2021/22	1,405,000	95,000	76,663	171,663
2022/23	1,310,000	100,000	72,763	172,763
2023/24	1,210,000	105,000	68,531	173,531
2024/25	1,105,000	110,000	63,000	173,000
2025/26	995,000	115,000	56,250	171,250
2026/27	880,000	125,000	49,050	174,050
2027/28	755,000	135,000	41,250	176,250
2028/29	620,000	140,000	33,000	173,000
2029/30	480,000	150,000	24,300	174,300
2030/31	330,000	160,000	15,000	175,000
2031/32	170,000	170,000	5,100	175,100
TOTALS		1,760,000	845,450	2,605,450

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
Combination Tax and Revenue Certificates of Obligation, Series 2014				
October 1, 2017				
2017/18	2,010,000	95,000	63,919	158,919
2018/19	1,915,000	95,000	61,069	156,069
2019/20	1,820,000	95,000	58,219	153,219
2020/21	1,725,000	100,000	55,369	155,369
2021/22	1,625,000	105,000	52,369	157,369
2022/23	1,520,000	105,000	50,006	155,006
2023/24	1,415,000	110,000	46,856	156,856
2024/25	1,305,000	110,000	43,556	153,556
2025/26	1,195,000	115,000	40,256	155,256
2026/27	1,080,000	120,000	36,806	156,806
2027/28	960,000	125,000	33,206	158,206
2028/29	835,000	125,000	29,300	154,300
2029/30	710,000	130,000	25,237	155,237
2030/31	580,000	140,000	20,850	160,850
2031/32	440,000	140,000	15,950	155,950
2032/33	300,000	145,000	10,875	155,875
2033/34	155,000	155,000	5,619	160,619
TOTALS		2,010,000	649,462	2,659,462

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
Combination Tax and Revenue Certificates of Obligation, Series 2017				
October 1, 2017				
2017/18	6,940,000	370,000	307,884	677,884
2018/19	6,570,000	485,000	193,325	678,325
2019/20	6,085,000	505,000	178,475	683,475
2020/21	5,580,000	520,000	163,100	683,100
2021/22	5,060,000	530,000	147,350	677,350
2022/23	4,530,000	550,000	131,150	681,150
2023/24	3,980,000	565,000	114,425	679,425
2024/25	3,415,000	580,000	97,250	677,250
2025/26	2,835,000	600,000	79,550	679,550
2026/27	2,235,000	620,000	61,250	681,250
2027/28	3,415,000	140,000	49,850	189,850
2028/29	2,835,000	145,000	45,575	190,575
2029/30	2,235,000	150,000	41,150	191,150
2030/31	1,615,000	155,000	36,575	191,575
2031/32	3,275,000	155,000	31,828	186,828
2032/33	2,690,000	160,000	26,806	186,806
2033/34	2,085,000	170,000	21,444	191,444
2034/35	1,460,000	175,000	15,728	190,728
2035/36	3,120,000	180,000	9,625	189,625
2036/37	2,530,000	185,000	3,238	188,238
TOTALS		6,940,000	1,755,577	8,695,577

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND

Fiscal	Outstanding Beginning of Year	Principal	Interest	Total
Hotel Occupancy Tax Revenue Bonds, Series 2016				
October 1, 2017				
2017/18	11,995,000	0	457,664	457,664
2018/19	11,995,000	315,000	457,664	772,664
2019/20	11,680,000	320,000	451,836	771,836
2020/21	11,360,000	330,000	444,956	774,956
2021/22	11,030,000	335,000	437,201	772,201
2022/23	10,695,000	345,000	428,357	773,357
2023/24	10,350,000	355,000	418,249	773,249
2024/25	9,995,000	365,000	407,350	772,350
2025/26	9,630,000	375,000	395,670	770,670
2026/27	9,255,000	390,000	383,108	773,108
2027/28	8,865,000	405,000	368,132	773,132
2028/29	8,460,000	420,000	352,580	772,580
2029/30	8,040,000	435,000	336,452	771,452
2030/31	7,605,000	455,000	319,748	774,748
2031/32	7,150,000	470,000	301,229	771,229
2032/33	6,680,000	490,000	282,100	772,100
2033/34	6,190,000	510,000	262,157	772,157
2034/35	5,680,000	530,000	241,400	771,400
2035/36	5,150,000	555,000	218,875	773,875
2036/37	4,595,000	580,000	195,288	775,288
2037/38	4,015,000	600,000	170,638	770,638
2038/39	3,415,000	630,000	145,138	775,138
2039/40	2,785,000	655,000	118,363	773,363
2040/41	2,130,000	680,000	90,525	770,525
2041/42	1,450,000	710,000	61,625	771,625
2042/43	740,000	740,000	31,450	771,450
TOTALS		11,995,000	7,777,749	19,772,749

CITY OF AMARILLO

DEBT SERVICE

PROVISION FOR COMPENSATED ABSENCES

	ACTUAL 2015/2016	ESTIMATED 2016/2017	PROPOSED 2017/2018
RESOURCES:			
Balance 10/01/16	6,690,362	4,858,390	3,364,694
ADD RECEIPTS			
Interest Earnings	24,720	27,380	27,600
Operating Transfers	0	0	0
Other	376	0	0
Total Receipts	25,096	27,380	27,600
Total Resources & Receipts	6,715,458	4,885,770	3,392,294
DEDUCT EXPENDITURES:			
Compensated Absences	1,857,068	1,521,076	1,969,700
Total Expenditures	1,857,068	1,521,076	1,969,700
Reserve for Future Compensated Absences	4,858,390	3,364,694	1,422,594
Available funds calculation:			
Cash & Investments		4,848,602	
(Appreciation)Depreciation in Investments		(376)	
Assets to be converted to Cash		10,160	
Less: Liabilies & Encumberances		4	
Less: Construction in Progress Balances		-----	
Balance 10/01/16		<u><u>4,858,390</u></u>	

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND - WATER

2018/2037

Fiscal	Outstanding Beginning of Year	Principal	Year Interest	Total
2017/18	192,234,921	10,440,000	3,727,268	14,167,268
2018/19	181,794,921	10,460,000	3,715,023	14,175,023
2019/20	171,334,921	10,675,000	3,542,045	14,217,045
2020/21	160,659,921	10,895,000	3,338,207	14,233,207
2021/22	149,764,921	11,140,000	3,106,036	14,246,036
2022/23	138,624,921	11,415,000	2,827,658	14,242,658
2023/24	127,209,921	11,290,000	2,524,410	13,814,410
2024/25	115,919,921	11,600,000	2,218,976	13,818,976
2025/26	104,319,921	11,835,000	1,892,801	13,727,801
2026/27	92,484,921	12,055,000	1,570,401	13,625,401
2027/28	80,429,921	10,985,000	1,237,568	12,222,568
2028/29	69,444,921	8,650,000	945,031	9,595,031
2029/30	60,794,921	5,400,000	718,827	6,118,827
2030/31	55,394,921	5,525,000	589,994	6,114,994
2031/32	49,869,921	3,555,000	454,507	4,009,507
2032/33	46,314,921	3,210,000	362,788	3,572,788
2033/34	43,104,921	2,785,000	279,741	3,064,741
2034/35	40,319,921	2,860,000	207,343	3,067,343
2035/36	37,459,921	1,970,000	130,163	2,100,163
2036/37	35,489,921	2,035,000	66,138	2,101,138
TOTALS		158,780,000	33,454,921	192,234,921

CITY OF AMARILLO

INTEREST AND REDEMPTION FUND - AIRPORT FUND

STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2017

BONDED INDEBTEDNESS					EXPENDITURES			
BOND ISSUES	Date of Issue	Maturities Outstanding	Interest Rate	Original Issue	Outstanding 10/01/17	Principal	Interest	Total
Combination Tax & Revenue Certificates of Obligation, Series 2009A	09/03/09	2017 thru 2019	5.00, 3.00, 4.00, 4.705, 5.00, 4.241, 5.00, 5.00, 4.783	16,140,000	5,225,000	1,655,000	215,900 *	1,870,900
Total Principal Payments						1,655,000		

* Included in operating budget

Airport Debt Revised Estimate 2009a	principal	interest	total
	1,580,000	290,775	1,870,775

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND - AIRPORT

2018/2020

Fiscal	Outstanding Beginning of Year	Principal	Year Interest	Total
2017/18	5,225,000	1,655,000	215,900	1,870,900
2018/19	3,570,000	1,740,000	131,025	1,871,025
2019/20	1,830,000	1,830,000	43,763	1,873,763
TOTALS		5,225,000	390,688	5,615,688

CITY OF AMARILLO

INTEREST AND REDEMPTION FUND - DRAINAGE UTILITY FUND

STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2017

BONDED INDEBTEDNESS					EXPENDITURES			
BOND ISSUES	Date of Issue	Maturities Outstanding	Interest Rate	Original Issue	Outstanding 10/01/17	Principal	Interest	Total
Combination Tax & Revenue Certificates of Obligation, Series 2012A	12/12/12	08/15/2018-32	1.00% - 2.00%	6,260,000	4,130,000	245,000	82,600 *	327,600
Drainage Utility System Revenue Bonds, Series 2014	04/01/14	08/15/2018-34	2.00% - 3.75%	6,080,000	5,375,000	255,000	170,544 *	425,544
Total Principal Payments						500,000	253,144	753,144

* Included in operating budget

Drainage Debt Revised Estimate	principal	interest	total
2012a	430,000	86,900	516,900
2014	255,000	175,644	430,644
	685,000	262,544	947,544

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND - DRAINAGE UTILITY

	2018/2034			
Fiscal	Outstanding Beginning of Year	Principal	Year Interest	Total
2017/18	9,505,000	500,000	253,144	753,144
2018/19	9,005,000	510,000	243,144	753,144
2019/20	8,495,000	515,000	230,344	745,344
2020/21	7,980,000	520,000	217,394	737,394
2021/22	7,460,000	535,000	204,344	739,344
2022/23	6,925,000	540,000	190,894	730,894
2023/24	6,385,000	555,000	177,294	732,294
2024/25	5,830,000	565,000	163,294	728,294
2025/26	5,265,000	580,000	149,044	729,044
2026/27	4,685,000	600,000	134,394	734,394
2027/28	4,085,000	620,000	119,244	739,244
2028/29	3,465,000	635,000	103,131	738,131
2029/30	2,830,000	650,000	86,181	736,181
2030/31	2,180,000	675,000	68,369	743,369
2031/32	1,505,000	700,000	49,394	749,394
2032/33	805,000	395,000	29,694	424,694
2033/34	410,000	410,000	15,375	425,375
TOTALS		9,505,000	2,434,675	11,939,675

CITY OF AMARILLO

INTEREST AND REDEMPTION FUND - FLEET SERVICES FUND

STATEMENT OF BONDED INDEBTEDNESS AT OCTOBER 1, 2017

BONDED INDEBTEDNESS					EXPENDITURES			
BOND ISSUES	Date of Issue	Maturities Outstanding	Interest Rate	Original Issue	Outstanding 10/01/17	Principal	Interest	Total
Combination Tax & Revenue Certificates of Obligation, Series 2012B	12/12/12	08/15/2017 to 2018	1.00% to 1.25%	2,790,000	475,000	475,000	5,938 *	480,938
Tax Notes, Series 2014	01/15/14	08/15/2017 to 2019	0.20% to 2.00%	2,650,000	905,000	450,000	18,100 *	468,100
Total Principal Payments						925,000	24,038	949,038

* Included in operating budget

Garage Debt Revised Estimate	principal	interest	total
2012b	470,000	10,638	480,638
2014	440,000	22,500	462,500
	910,000	33,138	943,138

CITY OF AMARILLO

SCHEDULE OF MATURITIES

INTEREST AND REDEMPTION FUND - FLEET SERVICES

Fiscal	2017/2019			
	Outstanding Beginning of Year	Principal	Year Interest	Total
2017/18	1,380,000	925,000	24,038	949,038
2018/19	455,000	455,000	9,100	464,100
TOTALS		1,380,000	33,138	1,413,138



CITY OF AMARILLO
CAPITAL PROJECTS

The City's Capital Improvement Plan represents the staff's determination of projects that need to be completed during the next five years to improve the quality of life for all our citizens and to improve our present service delivery system. Funding for the 2017/2018 portion of this Capital Improvement Plan has been approved in the City's annual fiscal year budget. Funding for the remaining portion of the plan will be determined on an annual basis depending upon available financial resources and our changing needs and priorities.

CAPITAL PROJECTS FUND

General Construction -- To account for traffic engineering and other miscellaneous construction funded primarily by the general revenues of the City. This fund also accounts for costs of construction of various improvements to the City's parks which, in recent years, have been financed primarily by general revenues and, in some instances, by intergovernmental grants. The General Construction Fund is also used to account for general revenues designated for replacement of existing buildings, improvements and equipment, and for similar projects.

Street Assessments Fund -- To account for the construction of streets and alleys which are financed primarily by property owner participation.

Street Improvement Fund -- To account for improvements being made to major thoroughfares as well as the storm sewer system of the City which is financed by general revenues, augmented in some instances by property owner participation.

Golf Course Improvement Fund -- To account for the portion of green fees designated for improvements to the public golf courses.

Solid Waste Disposal Improvement Fund -- To account for costs of improvements to the City's solid waste disposal facilities, which in recent years have primarily been financed by general revenues.

T-Anchor-Bivins Improvement Fund -- To account for sales of City land, the proceeds of which are designated for future betterments to the historic Bivins home. This historic home is owned by the City and rented to the Amarillo Chamber of Commerce and other community service organizations.

Civic Center Improvement Fund -- To account for improvements to the Civic Center Complex which are financed by motel tax receipts.

METHODS OF FINANCING CAPITAL IMPROVEMENT PROJECTS

General Fund

The General Fund is the financing of improvements from revenues such as general taxation, fees, or service charges.

Earmarked Funds

With earmarked funds, monies are accumulated in advance or set aside for capital construction or purchase. The accumulation may result from a surplus of earmarked operational revenues, funds in depreciation reserves, or the sale of capital assets.

Certificates of Obligation Bonds

With certificates of obligation bonds, the taxing power of the jurisdiction is pledged to pay interest and retire the debt. Certificates of obligation bonds can be sold to finance permanent types of improvements such as municipal buildings, parks, and recreation facilities.

General Obligation Bonds

With general obligation bonds, the taxing power of the jurisdiction is pledged to pay interest and retire the debt. General obligation bonds can be sold to finance permanent types of improvements such as municipal buildings, parks, and recreation facilities. Voter approval is required.

Revenue Bonds

Revenue bonds are frequently sold for projects that produce revenues, such as water and sewer systems. Voter approval is not required.

Lease-Purchase

The lease-purchase method requires the City to prepare specifications for a needed expenditure. The equipment is then leased by the municipality. At the end of the lease period, the title to the equipment can be conveyed to the municipality without any future payments.

Special Assessments

Public works that benefit particular properties may be financed more equitably by special assessment, i.e. paid by those who directly benefit.

State and Federal Grants

CITY OF AMARILLO

State and federal grant-in-aid programs are available to finance a number of programs. These may include streets, water and sewer facilities, airports, parks and playgrounds, etc. The cost of funding these facilities may be borne completely by grant funds or a local share may be required.

Enterprise Funds

Funds established from the delivery of specific services where the money paid to administer the services, and the expenses as a result of providing services, are accounted for separate from the General Fund budget of the City.

FUNCTIONS OF THE CAPITAL IMPROVEMENT PROGRAM

Estimating capital requirements, budgeting priority projects and identifying revenue sources for proposed improvements.

Scheduling all capital projects over a fixed period with appropriate planning, implementation, and informing the public of projected capital improvements.

Coordinating the activities of various departments in meeting project schedules.

Monitoring and evaluating the progress of capital projects.

CAPITAL IMPROVEMENT DEFINITIONS

Capital Improvement Project

Any expenditure of public funds for the purchase, construction, rehabilitation, replacement, or expansion of the physical assets of the community when the project is relatively large in size, expensive, long-term, and permanent. A capital improvement project should have a useful life of over five years and a unit value of at least \$25,000. Some common examples include streets, libraries, tennis courts, signal systems, fire stations, water and sewer lines, and fire engines. Capital Improvement Projects should not include expenditures for equipment or services that management defines as operating budget items and which should be financed out of current revenue.

Capital Improvement Program

A five-year scheduling of public physical improvements to be constructed with estimated resources available to finance the projected expenditures.

Capital Improvement Budget

Improvements programmed for the next fiscal year and adopted as part of the normal budget process of the City. It is shown as year number one of the Capital Improvements Program.

CAPITAL PROJECTS

Many of the City projects are maintenance and annual replacement projects that may have an impact but are absorbed by the existing operating budgets. The City continues to face an aging infrastructure. The City has included \$1.1 million funded from the Civic Center improvement fund reserves for the downtown catalyst project, \$0.4 million to complete drainage improvements to the Landfill, and \$7.5 million for routine replacements of rolling stock. In November 2016, the City held a \$340 million general obligation bond election which included seven propositions: Streets, Public Safety, Municipal Facilities, Neighborhood Parks, Civic Center Improvements, Fleet Services and Athletic Facilities. Voters approved two of these propositions: Streets and Public Safety. As a result, \$3.4 million has been included to remodel the Police building and construct two new fire stations and \$22.1 million has been included to address needs of aged street infrastructure.

The City's General Fund capital program includes \$0.4 million to finish the renovation of the Charles E. Warford Activity Center, \$0.4 million to begin funding of an upgrade to the Public Safety CAD system, and \$0.3 million to replace Transit buses.. The City Water and Wastewater Utility, or Utilities Fund includes \$36.7 million in capital projects, partially funded with anticipated bond proceeds of \$28.0 million. The City Council has approved a 3% rate increase to fund the capital program. The City estimates a 15% rate increase spread equitable over five years to fund just over \$140.0 million in improvements during that same time period. 2017/2018 is the second year of this five-year period. Amarillo now has nearly 1,136 miles of water mains in the City and an additional 968 miles of wastewater mains. The City's water and wastewater systems are very robust and have excellent capacity. Efforts will continue to focus on addressing aging infrastructure and ensuring future capacity.

The Drainage Utility Fund allows us to address improvements to the storm water drainage system. We anticipate addressing capital needs in the approximate amount of \$2.4 million for the 2017/2018 year, including maintenance and extensions to the storm sewer drainage system. The City Council has approved a 4% rate increase to help fund the capital program..

The City previously entered into a development agreement, which was assigned to the Amarillo Local Government Corporation (LGC) in 2011. The Corporation's charge is to work with developers on three downtown initiatives: a convention hotel, a parking garage, and a multi-purpose event venue (MPEV) that will also serve as a minor league ball park. The City will own all of the facilities. The downtown parking garage and convention hotel were completed during 2017. On June 26, 2017 the LGC and the Panhandle Baseball Club, Inc. entered into a letter agreement for Double-A affiliated Minor League

CITY OF AMARILLO

Baseball. During the next two years the City anticipates the construction of a \$45 million MPEV facility with the issuance of approximately \$37.6 million in bonds to complete the financing.

OPERATING IMPACTS							
Project Number	Project Name	Total Project	Personnel	Utilities	Maintenance/ Equipment/ Rental	Other	Total Impact
462031	Fire Station 3 Construction	\$1,369,550	\$ -	\$ 8,200	\$ -	\$ -	\$ 8,200
462035	Fire Station 9 Construction	525,000	-	8,200	-	-	8,200
521247	WWC Lift Station 40 Replacement/Upsize	1,044,000	-	2,500	-	-	2,500
540086	(#6469) Ford Explorer (LE Package)	61,000	-	-	500	-	500
540153	Vehicle Replacement with 4X4 Utility Truck	50,000	-	-	500	-	500
560102	Flatbed Crane Truck & Trailer	115,000	-	-	1,721	-	1,721
Total Operating Impact			\$ -	\$37,500	\$ 15,500	\$7,500	\$60,500

We have not identified any quantifiable operating impacts within the 2017-2018 annual budget. However we anticipate operating impacts in future periods as these projects reach completion. The airport will be replacing one aged vehicle. The operating impact of this replacement will be \$500 to install a two-way radio. The Airport is also planning to replace three boilers in the terminal area which will require an increase of \$37,500 in utility costs and \$5,000 for annual maintenance. Current boilers have met their useful life and currently require excessive maintenance. Another project is to continue the airfield pavement maintenance program. Each year, airport staff performs an evaluation and uses a software program to help prioritize what areas need repair and maintenance. The operating impact of this project is \$10,000. The Airport will also develop a safety management system, as required by new FAA regulations. The operating impact to administer and regulate this program going forward is estimated to be \$2,500 per year. Lastly, the Airport has a project to repair and maintain leased airport hangars. This maintenance includes roof repairs, fire system improvements and access control of hangars. The operating impact of this project is \$5,000.



CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
CITY OF AMARILLO
CAPITAL PROJECTS FUNDS
FISCAL YEAR 2017/2018

	Interfund Transfers	General Construction	Street Assessments	Street Improvement	Golf Course Improvement	Solid Waste Disposal Improvement	Bivins Improvement	Civic Center Improvement	2017 General Obligation
Balance 10/01/16 (See Below)	21,088,367	6,559,669	140,915	(85,251)	65,422	5,354,170	227,138	8,826,304	0
Fiscal Year 2016/17									
Add:									
Bond Proceeds									21,923,000
Operating Transfers	0	2,500,000	0	1,200,000	0	600,000	0	2,852,140	
Grant and Other Revenue	435,510	91,463	338	3,449	205,075	51,000	365	52,788	31,032
Deduct:									
Capital Expenditures	(29,944,745)	(1,448,556)	(77,000)	(1,000,000)	0	(5,689,096)	0	269,907	(22,000,000)
And Amounts Committed									
Operating Transfers	(9,888,329)	(1,245,000)	0	(3,449)	(253,450)	0	0	(8,386,430)	
Balance 10/01/17	10,765,943	6,457,576	64,253	114,749	17,047	316,074	227,503	3,614,709	(45,968)
Fiscal Year 2017/18									
Add:									
Bond Proceeds	25,470,000	0							25,470,000
Operating Transfers	5,037,767	250,000	0	1,200,000	0	600,000	0	2,696,767	291,000
Grant and Other Revenue	870,145	495,050	220	3,500	238,075	51,000	300	20,000	62,000
Deduct:									
Capital Expenditures	(31,607,501)	(1,656,825)	(65,000)	(1,200,000)	0	(660,000)	0	(2,250,000)	(25,775,676)
Operating Transfers	(966,124)	(95,000)	0	(3,500)	(254,863)	0	0	(612,761)	
Balance 10/01/18	9,570,230	5,450,801	(527)	114,749	259	307,074	227,803	3,468,715	1,356

**City of Amarillo
Capital Improvement Plan
Fiscal 2017/2018**

Description	Total Project
410214 Reroof Various City Buildings Maintenance & Repairs: Funding to reroof and repair various types of roofs on city buildings. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	62,500
410818 R22 HVAC Systems Maintenance & Repairs: Funding for the replacement of failed HVAC systems. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Technology Review)	35,000
411162 City Hall Renovations: Funding to remodel various departments in the City Hall building. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	50,000
411316 Relocate Utilities City Parking Lot MPEV: Relocate utilities in front of City Hall to service the Multipurpose Event Venue (MPEV). (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	55,825
41010-1252 Facilities Maintenance	203,325
411318 CAD upgrade/replacement: Funding to upgrade or replace current CAD system. (Related to BluePrint for Amarillo Initiatives: Long-term Plan Infrastructure, Technology Review)	350,000
41010-1270 AECC	350,000
411174 Replace Transit Buses: Purchase of new buses to be used in the City's transit system. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	340,000
41010-1763 Transit Maintenance	340,000
410847 Gene Howe (Phase II) and Martin Road Lake: Funding to provide additional improvement trails, lighting and revegetation to the edges of the two storm drainage retention ponds at Martin Road and Gene Howe parks. (Related to BluePrint for Amarillo Initiatives: Address Disadvantaged Areas, Best Practices)	75,000
411116 Charles E. Warford Activity Center: Continued funding to complete renovation of the former North Branch YMCA facility into the Charles E. Warford Activity Center. Renovation consists of asbestos removal, electrical, plumbing, mechanical, hardware, flooring, glass and painting. (Related to BluePrint for Amarillo Initiatives: Address Disadvantaged Areas, Best Practices)	350,000
41010-1861 Park Maintenance	425,000
410716 Fire Apparatus Equipment Upfitting: Purchase of additional equipment installed on new fire vehicles before they are put into service, including department decals or vehicle wraps, traffic control devices, Jaws-of-Life apparatus, mobile computer docking stations and Fire Shop fabricated materials. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	18,500
411123 SCBA Compressors: Purchase two Self-Contained Breathing Apparatus (SCBA) air compressors, which are used to put filtered, compressed breathing air into the bottles used for firefighters to enter unsafe or toxic atmospheres. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	130,000
411329 Assistance to Firefighters Grant : Set aside a grant match of \$32,000 for FEMA's Assistance to Firefighters Grant. This will allow a \$160,000 project to be implemented by the Fire Department based on approval, program guidance, and department priorities and needs. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	160,000
411330 Replacement Fire/ Rescue Equipment Repairs and Maintenance: Purchase equipment needed to replace old or worn equipment at the end of its service life. Equipment purchased may include Jaws-of-Life, extrication saws, ResQ jacks, lifting air bags, chainsaws, hoses, nozzles and ventilation vans. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	30,000
41010-1910 Fire Operations	338,500
4100 General Construction Fund	1,656,825
415406 Americans with Disabilities Act (ADA) Improvements: Purchase and install ADA ramps and ADA accessible sidewalk improvements and/or ADA improvements at signalized intersections. (Related to BluePrint for Amarillo Initiatives: Address Disadvantaged Areas, Best Practices)	65,000
4150 Street Assessments Fund	65,000

**City of Amarillo
Capital Improvement Plan
Fiscal 2017/2018**

Description	Total Project
420054 Overlay of Various Streets: Annual funding for the city-wide overlay project. Additional funding included in the General Fund budget. (Related to BluePrint for Amarillo Initiatives, Infrastructure, Best Practices)	1,200,000
4200 Street Improvement Fund	1,200,000
430094 Landfill Drainage Improvement: Completion of drainage improvements on Cell 11 of the City Landfill to ensure future compliance with Texas Commission of Environmental Quality (TCEQ) regulations and landfill permit requirements for maintaining proper drainage controls. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	360,000
430100 Compost Facility: Replace a tub grinder with a horizontal grinder and purchase additional equipment needed to create a centralized composting operation located at the landfill. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	300,000
4300 Solid Waste Disposal Improvement Fund	660,000
440040 Auditorium Replacement Curtains: Install new drapes on Auditorium stage. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	100,000
440086 Downtown Improvements - Catalyst Project: Funding to complete the finish-out of the retail space included in the Downtown Parking Garage. (Related to BluePrint for Amarillo Initiatives: Downtown Redevelopment, Best Practices)	1,100,000
440087 CC Ice Plant Repairs: Funding for ongoing replacement and repairs of ice plant parts. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	50,000
440200 Roof Replacement: Funding to replace portions of the Civic Center roof that have outlived their scheduled lifespan. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	200,000
440382 Coliseum LED Lighting Project: Full replacement of existing halide lighting instruments throughout Coliseum to a more energy-efficient LED lighting platform for reduced costs. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	50,000
440376 Coliseum Video Package: Purchase and install a programmable video ribbon and video boards in the Civic Center Coliseum. (Related to BluePrint for Amarillo Initiatives: Community Appearance, Best Practices)	250,000
440406 Replace Headers (Coliseum Floor/Ice): Purchase and install new headers to permit service procedures to be carried out in the event of leaks and blockages. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	250,000
440493 Auditorium Rigging Project: Modify existing 48 line sets, install an additional 18 line sets and add additional electrical service in order to power chain motors for rigging. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	250,000
4400 Convention Annex Improvement Fund	2,250,000
462029 Siren System Expansion: Purchase four sirens annually to expand coverage and replace existing sirens which have exceeded service expectancy. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	234,000
4600-1232 Emergency Management	234,000
462028 Central Library Streetscape: Construct new sidewalks, street lights, and other pedestrian improvements compliant with with ADA. Additional pedestrian amenities such as street trees, benches and bike racks are also proposed to meet current downtown development standards. (Related to BluePrint for Amarillo Initiatives: Downtown Redevelopment, Best Practices)	60,000
4600-1252 Facilities Maintenance	60,000
462001 Streets Northeast Quadrant: Funding to provide pavement maintenance such as seal coating, overlays and microsurfacing. Locations and project processes will be identified based on an evaluation of the actual pavement conditions in the applicable quadrant. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	5,562,000
462002 Streets Northwest Quadrant: Funding to provide pavement maintenance such as seal coating, overlays and microsurfacing. Locations and project processes will be identified based on an evaluation of the actual pavement conditions in the applicable quadrant. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	412,000

**City of Amarillo
Capital Improvement Plan
Fiscal 2017/2018**

Description	Total Project
462005 Remove Railroad Crossings: Remove existing railroad crossings that have been abandoned in the downtown area. The physical nature of these crossings creates drainage issues and difficult snow removal operations. Funding to provide pavement maintenance such as seal coating, overlays and microsurfacing. Locations and project processes will be identified based on an evaluation of the actual pavement conditions in the applicable quadrant. (Related to BluePrint for Amarillo Initiatives: Downtown Redevelopment, Best Practices)	342,000
462006 Grand Street from Complex Entrance to SE 58th Avenue: Reconstruct and expand Grand Street from approximately the entrance to Comanche Trail Golf Course to SE 58th Avenue. This project will widen the existing two and four lane sections to a five lane arterial section. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	250,000
462007 Arden Road from Soncy Road to Helium Road: Construct a new five lane arterial section of Arden Road from Soncy Road to Helium Road. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	3,040,200
462008 South Coulter from Hollywood to Sundown Lane: Reconstruct and expand South Coulter Street from Hollywood Road (Loop 335) to W. Sundown Road. This project will widen the existing two lane section to a five lane arterial section. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	2,437,550
462009 Ridgemoor Boulevard Reconstruction: Reconstruct Ridgemoor Boulevard from 3rd Avenue to Amarillo Boulevard. This project will replace the existing asphalt paving section with a concrete paving section. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	2,455,250
462015 Tradewinds from 34th Avenue to 46th Avenue: Reconstruct and expand Tradewinds Street from 34th Avenue to 46th Avenue. This project will widen the existing two lane section to a five lane arterial section. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	125,000
462017 34th Avenue from Soncy Road to Helium Road: Reconstruct and expand 34th Avenue from Soncy Road to Helium Road. This project will widen the existing two lane section to a five lane arterial section. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	300,000
462019 Purchase ROW/Utility Adj. - Loop 335 FM1541 to SE 34th: Funding for City participation with Texas Department of Transportation (TxDOT) for purchase of right-of-way and utility adjustments for upgrading of Loop 335 to a freeway section from Washington (FM1541) to SE 34th Avenue. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	1,030,000
462020 Purchase ROW/Utility Adj. - Loop 335 FM 2590 to SW 9th: Funding for City participation with Texas Department of Transportation (TxDOT) for purchase of right-of-way and utility adjustments for upgrading of Loop 335 to a freeway section from Soncy (FM2590) to SW 9th Avenue. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	1,030,000
462023 Annual Arterial Reconstruction: Funding for reconstruction of arterial streets that are past their original design life or have experienced degradation such that maintenance projects are not likely to be successful. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	3,214,630
4600-1415 Capital Projects and Development	20,198,630
462036 Amarillo Police Department 4th Floor Remodel: Remodel the 4th floor of the Police Department building to provide more offices, training classrooms, personnel lockers and showers. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	1,545,000
4600-1610 Police	1,545,000
462037 Animal Management & Welfare Employee Building: Construction of a new employee building which will allow for the current employee building to be converted into a feline room. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	581,206
4600-1710 Animal Control	581,206
462027 Neighborhood Plan (Heights, San Jacinto, Barrio, Eastridge): Funding to evaluate the current conditions of specific neighborhood areas and determine the resulting neighborhood objectives. (Related to BluePrint for Amarillo Initiatives: Community Appearance, Best Practices)	525,000
4600-1720 Planning	525,000

**City of Amarillo
Capital Improvement Plan
Fiscal 2017/2018**

Description	Total Project
462025 Traffic Signal System E&I Improvements: Replace or maintain existing items in the traffic signal system that are past their life expectancy (Related to BluePrint for Amarillo Initiatives: Community Appearance, Best Practices)	600,000
462026 New Traffic Signal Construction (E&I): Funding to build new signalized intersections or rebuild existing signalized intersections that do not meet current standards. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	137,290
4600-1732 Traffic Field Operations	737,290
462031 Fire Station 3 Construction: Construct a new facility on Oxford Drive. Fire Station 3 will be moved west, from Estacado to Oxford, to efficiently utilize resources and continue to provide timely service to the City as it expands west of Loop 335. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Technology Review)	1,369,550
462035 Fire Station 9 Construction: Construct a new facility to replace the existing Fire Station 9, which is experiencing limitations on space, electrical and structural issues. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Technology Review)	525,000
4600-1920 Fire Support	1,894,550
4600 Bond Project Fund	25,775,676
4000 Capital Project Funds	31,607,501
521782 PRD Annual Well Addition: Funding for the addition of wells to maintain and/or increase current production levels. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	200,000
523197 PRD SCADA Waste Water Plants Evaluation and Impr: Funding for anticipated SCADA updates to the waste water plants to provide more effective and efficient operations and compliance with Texas Commission on Environmental Quality (TCEQ) rules. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	2,000,000
523201 PRD-Annual Well Collection and Transmission Line: Annual funding to replace collection and transmission water lines in the well fields. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	1,800,000
52123-52200 Water Production	4,000,000
530001 TRN Replace Switchgear At 24th Avenue: Replace switchgear at 24th Avenue pump station with softstart vacuum breaker contact type. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	2,079,000
52123-52210 Water Transmission	2,079,000
523127 OSG Backwash Tank Modifications and Painting: Remove internal overflow and install external overflow to meet new standards. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	165,000
52123-52220 Surface Water Treatment	165,000
520375 WD 20 Water Main Arden Pump Station to Hillside Tank: Install approximately 5,700 feet of 30" pipeline to provide sufficient capacity in the distribution system to handle peak output. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	1,029,786
521400 WD Water System Expansion: Annual funding for the construction of new water main extensions in new developing areas. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	500,000
530004 WD Water Main Replacement Project: Utilize funding for outside contracting to replace small diameter water mains, primarily 2", 4" and 6" throughout the City. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	1,000,000
521643 WD Water Extensions and Improvements: Funding for emergency, critical or unexpected needs to the City's water system. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	2,100,000
521906 WD 20" East Amarillo Boulevard Rehabilitation: Replace existing 20" water main from Lakeside to the Amarillo Technical Center campus. This is Phase I of a multiple phase project. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	242,170

**City of Amarillo
Capital Improvement Plan
Fiscal 2017/2018**

Description	Total Project
52123-52230 Water Distribution	4,871,956
520970 WWC 15" Waste Water Main Extension North-West Plan: Extend the waste water collection system along Hester Road to facilitate development on both sides of Western in proximity to Fairway Drive. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	258,750
530006 WWC 12" Main Ext. 58th Ave/Osage/Washington: Extend 12" waste water line west from Osage Street in 58th Avenue to serve future development. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	1,322,100
521247 WWC Lift Station 40 Replacement/Upsize: Funding to upsize the pumping and wet well capacity to accommodate the projected flow of future growth. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	1,044,000
521402 WWC Sewer System Expansion: Annual funding for the construction of new sewer main extensions in new developing areas. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	500,000
530007 WWC Cast Iron Lining: Rehabilitate sewer mains crossing major traffic locations. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	1,530,000
521649 WWC Sewer Extension and Improvements: Funding for emergency and unexpected needs for waste water collection lines, force mains, lift stations, plant maintenance, main extensions and improvements in the City's sewer system. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	1,600,000
530010 WWC Sewer Main Rehabilitation Program: Funding of a multi-year sewer main replacement or rehabilitation effort targeted to problematic waste water collection lines. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	4,000,000
521805 WWC Lift Station 32 Construction: Construct a new lift station with the addition of a force main which will allow for the abandonment of Lift Station 33. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	12,000,000
52123-52240 Waste Water Collection	22,254,850
530013 RR Digester Mixing System Rehab: Replace current digester mixing systems which use digester gas recalcinated by gas compressors with a new system that uses liquid sludge to circulate the digester contents. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	225,000
530014 RR Aeration Basin Diffusers: Replacement of approximately 17,500 diffuser membranes with stone type aerators. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	900,000
530015 RR Secondary Boiler for Sludge Digestion: Purchase and installation of one or two secondary smaller boilers and piping that will be able to maintain digester sludge heating in the event of the main boiler needing repairs or regular preventative maintenance. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	202,500
52123-52260 River Road Water Reclamation	1,327,500
530017 HR Digester System Rehab: Rehabilitate and/or design a new digester mixing system. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	900,000
521916 HR Filter Replacement/Rehab: Replace or rehabilitate the existing filter complex which is nearing its life expectancy in its current condition. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	1,125,000
52123-52270 Hollywood Road Wastewater Treatment	2,025,000
5200 Water and Sewer Fund	36,723,306
540151 Replace Terminal AHU Pumps: Replace two air handler units for terminal. Current air handlers have met their useful life and require excessive maintenance. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	100,000
540143 Demolish Buildings: Funding to demolish the old Enterprise rental car building located at the entrance to Rosenwald Drive and Airport Boulevard (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	100,000

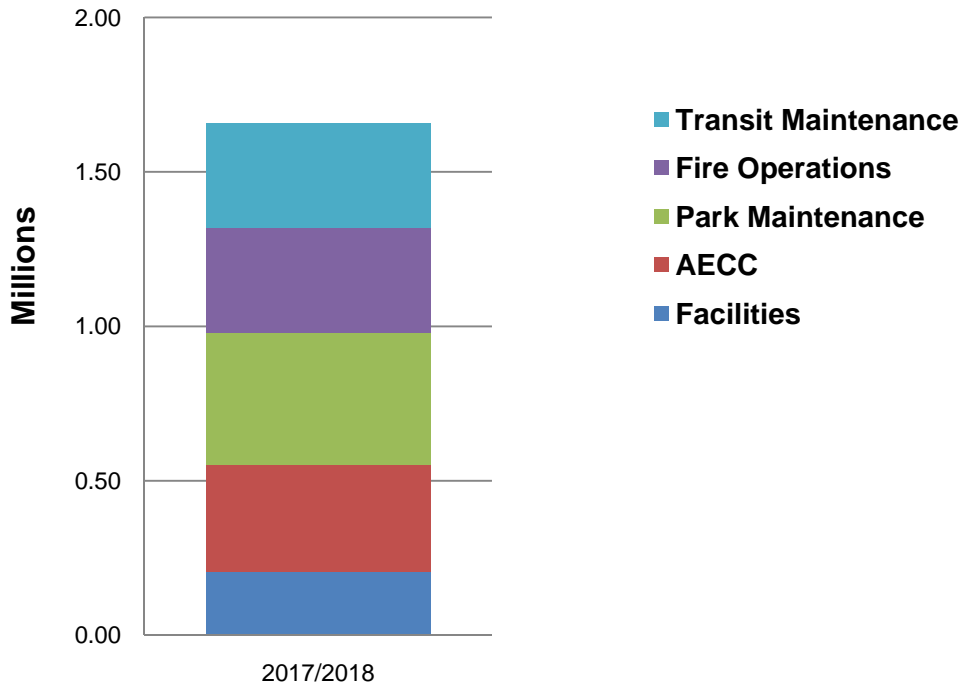
**City of Amarillo
Capital Improvement Plan
Fiscal 2017/2018**

Description	Total Project
540096 Runway Rubber Removal Project: Funding for annual runway rubber removal to remain in compliance with the FAA-approved Airport Certification Manual. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	25,000
540145 Inline Baggage System Preventative Mx Program: Funding for annual preventative maintenance for the inline baggage make-up system, which may include replacement of motors, baggage belts and software upgrades. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	15,000
540139 Airfield Electrical Imp.Phase III Vault -Airfield Imp Const: Funding to improve constant current regulators, replace vault generator and make other various vault improvements and lighting and cabling replacement for various runways and taxiways. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	3,700,000
540153 Vehicle Replacement with 4X4 Utility Truck: Purchase of a 4x4 utility truck to replace aged vehicle. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	50,000
540152 Parking Lot & Garage Enhancements Phase III: Design and construction of cosmetic and structural repairs to the parking garage. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	755,000
540146 Passenger Boarding Bridge Preventative Mx Program: Funding for annual preventative maintenance for glass jet bridges, which may include replacement of motors, worn parts, tires and software upgrades. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	10,000
540086 Vehicle Replacement (#6469) Ford Explorer (LE Package): Purchase a 4x4 sports utility vehicle (SUV) with law enforcement package to replace a vehicle currently in need of excessive maintenance costs. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	61,000
540098 Leased Hangar Repairs: Annual repair and maintenance of leased property, including roof repairs, fire system improvements and access control of hangars. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	125,000
540141 Airfield Pavement Maintenance: Repair and preventative maintenance of airfield pavements, including runways, taxiways, ramps and shoulders. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	50,000
540137 Airfield Electrical Impr. Phase II Runway 04/22 Edge Light: Design and construction of the replacement of lighting and cabling for Runway 04/22. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	1,444,800
540138 Taxiway P Shoulder Rehabilitation, D+B: Funding to design the replacement of taxiway Papa and associated taxiway shoulders. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	150,000
540150 Access Control System Upgrade: Upgrade security access control system and CCTV for terminal and airport grounds, including new video management system, redundant servers and storage. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	1,300,000
540174 Rwy 13/31 Joint Rehabilitation Construction: Replacement of the joint seals between concrete panels on Runway 13/31. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	900,000
540166 SRE Building (Hangar 4) Roof Repair and Improvements: Funding to provide roof repair and miscellaneous improvements for the Snow Removal Equipment (SRE) building. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	475,000
540179 Airport Terminal Floor Scrubbers: Purchase two floor scrubbers to assist with the daily maintenance of terminal flooring. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	50,000
540175 Next Generation Radio Communications System (Airport): Implementation of a new P25 radio communications system. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	219,850
54120 Airport Transfers	9,530,650
5400 Airport Fund	9,530,650
560000 Storm Sewer Repairs Extensions & Improvements: Funding for emergency, critical or unexpected needs to the City's storm sewer drainage system. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	1,131,000

**City of Amarillo
Capital Improvement Plan
Fiscal 2017/2018**

Description	Total Project
560091 Portable Pumps: Purchase of 6" portable pump and 3" portable centrifugal pump to assist in emergency pumping operations. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	79,000
560094 Storm Sewer - Tradewinds - 34th Avenue to 46th Ave: Install new storm sewer in Tradewinds Street from 34th Avenue to 46th Avenue with an outfall to Gooch Lake. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	400,000
560096 Storm Sewer - Grand Street - Comanche Trail to SE 58th Ave: Install new storm sewer in Grand Street from Comanche Trail entrance to 58th Avenue. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	300,000
560098 Storm Sewer - 34th - Soney Road to Helium Road: Install new storm sewer in 34th Avenue from Soney Road to Helium Road. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	200,000
560102 Flatbed Crane Truck & Trailer: Purchase quad cab 24,000 GVW flatbed truck with a folding three ton hydraulic crane mounted behind the cab. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	115,000
560108 Mockingbird Lane and Britain Drive Drainage Improv: Upgrade existing storm sewer in Britain Drive at the intersection of Mockingbird Lane. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	200,000
56200 Drainage Utility Transfers	2,425,000
5600 Drainage Utility Fund	2,425,000
5000 Enterprise Funds	48,678,956
610003 Scheduled Replacements: Purchase of scheduled replacements of City fleet vehicles. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Best Practices)	7,500,000
61120 Equipment Replacement	7,500,000
6100 Fleet Services Fund	7,500,000
620005 IT Infrastructure and Support Replacements: Purchase additional infrastructure for Datacenter migration to the Simms Building and replacement of IT infrastructure on a five-year life cycle. (Related to BluePrint for Amarillo Initiatives: Infrastructure, Technology Review)	770,000
62150 IT Capital	770,000
6200 Information Technology Fund	770,000
6000 Internal Service Funds	8,270,000
1 City of Amarillo	88,556,457

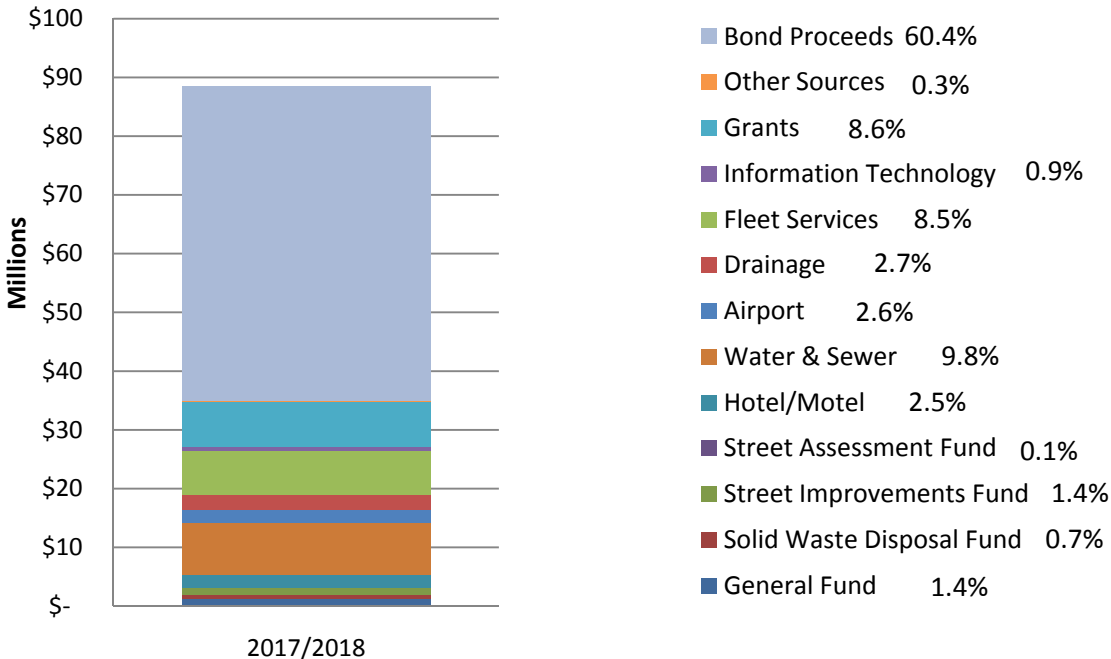
CITY OF AMARILLO 2017/2018 GENERAL CAPITAL



TOTAL EXPENDITURES \$1,656,825

Park Maintenance makes up the largest General Capital expenditure comprising \$0.43 million, or 26% of total General Capital expenditures for the 2017/2018 fiscal year budget. \$0.35 of this amount is budgeted to complete the renovation of the Charles E. Warford Activity Center. AECC expenditures of \$0.35 million are the second largest General Capital expenditures representing 21%. This amount will fund the upgrade or replacement of the public safety CAD system. Transit Maintenance includes \$0.34 million for the purchase of additional buses. Fire Operations includes \$0.34 million to fund various annual maintenance needs including the outfitting of fire vehicles and purchase of SCBA compressors. Facilities includes \$0.20 million in funding to address various annual maintenance needs and relocation of utilities in the City Hall parking lot to service the MPEV.

CITY OF AMARILLO COMBINED CAPITAL IMPROVEMENTS BY FUNDING SOURCE



TOTAL FUNDING \$88,556,457

The most significant funding sources are Water and Sewer with \$37.6 million, 2017 General Obligation (GO) voter approved projects with \$25.5 million, and Fleet Services with \$7.5 million. Water and Sewer Funds include \$28.0 million in bond proceeds. These revenue bonds will be funded through a 3% increase in water and sewer rates. Water and Sewer includes \$13.1 million in water and sewer main extensions and improvements. The 2017 GO Bond project fund includes \$20.2 million in funding to address repair and maintenance needs of City streets, \$1.9 million for the construction of new fire stations, and \$1.5 million to remodel a portion of the Amarillo Police Department building. The General Fund includes partial funding for an upgrade to the City's CAD system of \$0.4 million, funding of \$0.4 million to complete the renovation of the Charles E. Warford Activity Center, and \$0.3 million in funding to replace transit buses. The Federal Transportation Administration will grant revenue to cover 80% funding needed for the buses.

For the 2017/18 fiscal year, the Airport has \$8.0 million in capital projects with \$7.2 million in state and federal funding to assist in the Airport projects. The \$1.2 million of Street Improvement funding and \$0.1 million of Street Assessments funding are for the 2017/2018 street overlay project and ADA accommodations, respectively.

Scheduled rolling stock replacements in the Fleet Services Fund is anticipated to be \$7.5 million. Correspondingly, we expect to address information technology needs, including the purchase of new equipment and software, in the amount of \$0.8 million.

CITY OF AMARILLO

HUMAN RESOURCES SUMMARY

The Human Resources Department is a strategic business partner that is committed to providing high quality service to all operational departments of the City. The department is responsible for planning and implementing a comprehensive human resources program that includes the following: recruitment/retention and employment selection, compensation/job classification system, policy development and administration, training and career development, payroll administration and processes, employee relations, employee retirement (Texas Municipal Retirement System), the performance evaluation program, leave administration, and civil service administration.

Since 1944, the City of Amarillo has operated under a merit system of employment whereby all appointments and promotions in classified service are made on the basis of merit and/or competitive examinations. City employees are grouped for this purpose as classified or unclassified. Unclassified employees are generally the City Manager, Deputy/Assistant City Manager, Division Directors, Department Heads, their principal assistants and all hourly employees. All other fulltime employees are considered classified and are governed by local and state civil service law.

The City of Amarillo has a three member Civil Service Commission appointed by the City Manager and confirmed by the City Council. Each member of the Civil Service Commission serves a three-year alternating term. The Civil Service Commission is one of the few regulatory commissions of the City and is empowered to adopt rules and regulations for the administration of the City's Civil Service System. It also serves as a hearing tribunal for all classified employees appealing actions of demotion, suspension, or termination.

The Human Resources Department is responsible for the administration of the City's compensation and classification system referred to as the City Pay Plan. The City Pay Plan consists of five salary schedules:

- (1) General Salary Schedule;
- (2) Executive and Managerial Salary Schedule;
- (3) Fire Salary Schedule;
- (4) Police Salary Schedule;
- (5) Hourly Salary Schedule.

The City Council approves each salary schedule and the classification of positions within that schedule as a part of its review and approval of the City's annual budget.

The General Salary Schedule and the Executive and Managerial Salary Schedule are administered as a pay-for-performance system designed to compensate and reward employees on the basis of job performance. Salary schedules for Police and Fire are regulated to a greater extent by state law and such are limited to longevity or time-in-rank salary increases which may be adjusted as approved by the City Council from year-to-year for purposes of cost-of-living increases or changes in labor market conditions.

The Human Resources Department works closely with all operating departments in the development of training programs directed at enhancing supervisory skills, improved employee communications, and increased employee productivity. Efforts are continually made through the pay-for-performance evaluation system to identify training and employee development opportunities, at all levels of the municipal work force, to better coordinate individual career development with the City's overall organizational goals and policies.

The Human Resources Department is responsible, with approval of the City Manager, for the development, implementation and revision of all personnel policies and procedures establishing the manner in which all personnel related transactions are to be administered throughout the City. Examples of policy applications include: compensation, equal employment opportunity, leave policies, substance abuse prohibitions, employee grievance procedures, personnel records, appointments and promotions, and performance evaluations.

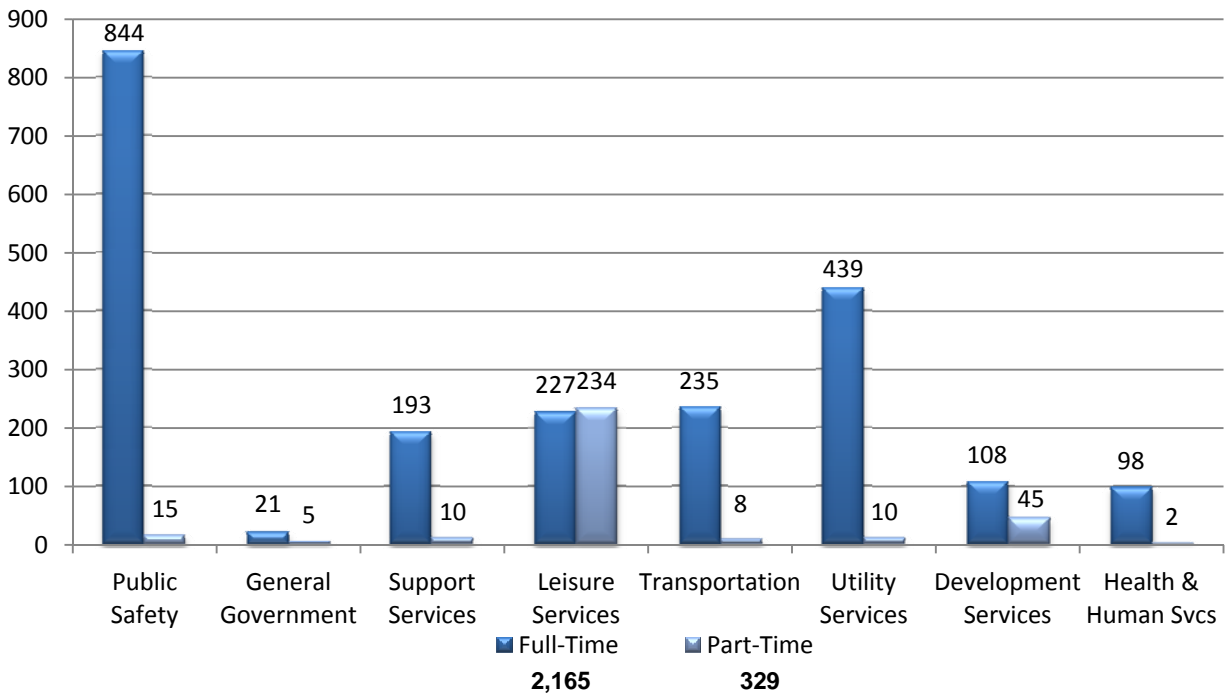
CITY OF AMARILLO
2017/2018 RECAPITULATION OF RECOMMENDED PERSONNEL AUTHORITY

GENERAL FUND DEPARTMENTS	PERMANENT POSITIONS			PART-TIME POSITIONS			TOTAL POSITIONS		
	ACTUAL 2013	ACTUAL 2014	REVISED BUDGET 2015	ACTUAL 2013	ACTUAL 2014	REVISED BUDGET 2015	ACTUAL 2013	ACTUAL 2014	REVISED BUDGET 2015
Accounting	13	15	14	3	3	2	16	18	16
Amarillo Emergency Comm. Cntr.	67	65	64	4	2	2	71	70	66
Animal Management and Welfare	32	38	37	1	0	0	33	38	37
Building Safety	31	33	32	3	3	2	34	34	34
Capital Projects Development and Eng.	0	0	19	0	0	0	0	0	19
Central Stores	7	7	7	1	1	0	8	8	7
City Attorney	9	10	10	0	0	0	9	10	10
City Manager	5	5	9	1	1	0	6	6	9
City Secretary	3	4	2	1	0	0	4	4	2
Civic Center Operations	23	23	22	0	0	0	23	23	22
Civic Center Administration	5	5	5	0	0	0	5	5	5
Civic Center Sports	2	2	2	0	0	0	2	2	2
Civic Center Box Office	3	3	3	9	9	9	12	12	12
Globe News Center	3	3	3	0	0	0	3	3	3
Civilian Personnel	53	57	59	4	3	3	57	58	60
Custodial Operations	27	28	26	0	0	0	27	28	26
Director of Finance	4	4	5	1	1	1	5	5	6
Emergency Management & Comm.	9	9	9	0	0	0	9	9	9
Environmental Health	13	13	15	1	1	1	14	14	15
Facilities Maintenance	26	26	30	0	0	0	26	26	30
Fire	259	259	263	0	0	0	259	259	263
Fire Marshal	6	7	7	1	0	0	7	7	7
Fire Civilian Personnel	9	9	8	2	2	3	11	11	11
Golf	30	30	31	26	20	20	56	56	51
Health Plan Administration	4	4	3	1	1	1	5	5	4
Judicial	3	3	2	1	1	3	4	4	5
Library	58	58	57	20	20	20	78	77	77
Mayor and Council	0	0	0	5	5	5	5	5	5
Municipal Court	23	23	23	2	3	3	25	26	26
Parks and Recreation	96	97	105	171	172	185	267	268	271
Payroll	3	0	0	0	0	0	3	0	0
Personnel	6	8	8	2	2	2	8	10	10
Planning	7	7	9	0	0	0	7	7	8
Police	358	365	375	0	0	0	358	365	375
Public Works (previously Engineering)	23	23	4	0	0	0	23	23	4
Purchasing	8	8	8	1	1	1	9	9	9
Risk Management	4	5	3	0	0	0	4	5	3
Solid Waste Collection	108	108	102	2	2	2	110	110	104
Solid Waste Disposal	31	33	40	6	2	2	37	35	42
Street	86	96	92	13	5	5	99	101	97
Traffic Administration	5	4	4	41	41	40	46	46	44
Traffic Field Operations	19	19	19	3	3	3	22	22	22
Transit	65	66	67	0	0	0	65	66	67
Vital Statistics	1	1	1	0	0	0	1	1	1
Total General Fund	1,547	1,582	1,604	326	309	315	1,873	1,891	1,919
									1,924

CITY OF AMARILLO
2017/2018 RECAPITULATION OF RECOMMENDED PERSONNEL AUTHORITY

	PERMANENT POSITIONS			PART-TIME POSITIONS			TOTAL POSITIONS					
	ACTUAL 2013	ACTUAL 2014	REVISED BUDGET 2016	2017	ACTUAL 2013	ACTUAL 2014	REVISED BUDGET 2016	2017	ACTUAL 2013	ACTUAL 2014	REVISED BUDGET 2016	2017
WATER & SEWER UTILITIES												
Director of Utilities	21	21	3	4	5	0	0	0	21	21	3	4
Capital Projects and Development Eng	0	0	20	20	20	0	0	0	0	0	20	20
Environmental Laboratory	20	20	19	19	22	0	0	0	20	20	19	19
Hollywood Road Wastewater Trmnt	25	25	25	25	25	2	2	2	27	27	27	27
River Road Reclamation	25	25	26	25	25	2	2	2	27	27	28	27
Utilities Office	31	31	33	33	36	1	1	1	32	32	34	34
Wastewater Collection	38	38	38	38	38	0	0	0	38	38	38	38
Water Distribution	59	63	65	65	65	0	0	0	59	63	65	65
Water Production	9	9	9	9	9	0	0	0	9	9	9	9
Water Transmission	7	7	7	8	8	2	2	0	9	9	9	8
Water Treatment	29	29	29	30	30	0	0	0	29	29	29	30
Total Water & Sewer Utility	264	268	274	276	283	7	7	5	271	275	281	289
Airport	59	57	57	57	57	0	0	0	59	57	57	57
Drainage Utility	20	24	28	29	31	2	2	0	22	26	28	31
Information Technology	37	37	39	39	30	3	3	3	40	40	41	33
Fleet Services	53	53	50	45	45	0	0	0	53	53	50	45
Self Insurance	0	0	2	1	1	0	0	0	0	0	2	1
City Care Clinic	6	6	5	5	5	2	2	1	8	8	7	5
Special Revenue	104	106	107	108	105	5	6	6	109	112	113	109
TOTAL	2,090	2,133	2,163	2,164	2,165	345	329	330	2,435	2,462	2,483	2,494

CITY OF AMARILLO EMPLOYEES BY FUNCTION - FISCAL YEAR 2017/18



The Public Safety functional group, which includes both the Police and Fire Departments, employs the largest number of employees at 844 full-time positions and 15 part-time positions.

Leisure Services departments consist of 227 full-time and 234 seasonal employees, most of which are located under Parks and Recreation. The Utility Services Group, consisting of the Solid Waste Collection and Disposal, the Water and Sewer Departments, and Drainage Utility, employs 439 full-time and 10 part-time positions. The Transportation group, which includes Street, Traffic Field Operations, Transit and Airport, employs 235 full-time positions and 8 part-time positions.

CITY OF AMARILLO

**CITY EMPLOYEES BY FUNCTIONAL GROUP
FOR FISCAL YEAR 2017/2018**

	FULL TIME	PART TIME		FULL TIME	PART TIME
PUBLIC SAFETY			LEISURE SERVICES		
Judicial	2	3	Civic Center	35	9
Emergency Management	0		Library	57	20
Emergency Management Grants	2		Parks and Recreation	104	185
Amarillo Emergency Communications Cntr	67	2	Golf	31	20
Municipal Court	23	3	Total	227	234
Police	367				
Police Civilian Personnel	64	3	TRANSPORTATION		
Animal Management & Welfare	37				
Fire	264		Street	92	5
Fire Marshal	8		Traffic Field Operations	19	3
Fire Civilian Personnel	8	3	Transit System	67	
Court Security Grant	2	1	Airport	57	
Total	844	15	Total	235	8
GENERAL GOVERNMENT			UTILITY SERVICES		
Mayor and Council		5			
City Manager	9	0	Solid Waste Disposal	42	2
City Attorney	10		Solid Waste Collection	103	2
City Secretary	2		Water & Sewer	263	6
Total	21	5	Drainage Utility	31	
			Total	439	10
SUPPORT SERVICES			DEVELOPMENT SERVICES		
Human Resources/Risk Management	12	2			
Communications	7		Public Works	4	
Facilities Maintenance	57		Capital Projects and Development Eng	39	
Director of Finance	5	1	Planning	9	
Accounting	14	2	Traffic Administration	5	42
Purchasing	8	1	Building Safety	32	2
Health Plan Administration	3	1	Environmental Health	15	0
Central Stores	7	0	Urban Planning Grants	4	0
Fleet Services	45		Photographic Traffic Enforcement		1
Information Technology	30	3	Total	108	45
City Care Clinic	5	0			
Total	193	10	HEALTH & HUMAN SERVICES		
			Vital Statistics	1	
			Community Development & Housing	16	
			Health Grants	81	2
			Total	98	2
			TOTAL EMPLOYEES	2165	329

**CITY OF AMARILLO
2017/2018 GENERAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
GROUP G-01	CLR052	311 CUSTOMER SERVICE REPRESENTATIVE I	11,734	17,776
	CLR400	ADMINISTRATIVE ASSISTANT I	2,034	3,081
	TRD040	BUILDING ATTENDANT I	24,406	36,975
	TRD910	CUSTODIAN I		
	CLR955	DELIVERY DRIVER		
	TRD935	LABORER		
	TEC770	PHOTO TECHNICIAN		
	TRD900	SECURITY GUARD		
	TRD925	SERVICER I		
	TRD930	UTILITY WORKER		
TEC587	WIC TECHNICIAN I			
GROUP G-02	CLR053	311 CUSTOMER SERVICE REPRESENTATIVE II	12,320	18,665
	CLR405	ADMINISTRATIVE ASSISTANT II	2,136	3,235
	TRD590	ANIMAL ATTENDANT	25,626	38,824
	TRD041	BUILDING ATTENDANT II		
	TRD065	BUILDING MECHANIC TRAINEE		
	CLR135	COLLECTIONS CLERK I		
	CLR561	COMMUNITY SERVICE AIDE		
	TRD047	CUSTODIAN II		
	CLR935	EVIDENCE CLERK		
	TRD252	GATE ATTENDANT		
	TRD430	GREENSKEEPER I		
	TRD805	GROUNDWATER OPERATOR		
	TRD170	METER READER I		
	TEC950	PARK TECHNICIAN I		
	TEC851	PRINT SHOP TECHNICIAN I		
	CLR167	STORE CLERK		
	TRD333	WATER METER MECHANIC I		
	TEC590	WIC TECHNICIAN II		
GROUP G-03	CLR410	ADMINISTRATIVE ASSISTANT III	12,936	19,599
	TRD080	BUILDING MECHANIC I	2,242	3,397
	CLR950	BUYER I	26,908	40,765
	CLR965	CIRCULATION SUPERVISOR		
	TEC900	COMMUNICATIONS TECHNICIAN ASSISTANT I		
	CLR075	DEPUTY REGISTRAR		
	TRD221	EQUIPMENT OPERATOR I		
	TEC771	EVIDENCE TECHNICIAN		
	TRD435	GOLF IRRIGATION TECH I		
	TRD431	GREENSKEEPER II		
	PRF250	HUMAN RESOURCE GENERALIST		
	PRF034	LIBRARY ASSISTANT		
	TRD171	METER READER II		
	TRD332	METER SERVICE REPRESENTATIVE I		
	TEC585	NUTRITION TECHNICIAN I		
	TRD970	PARK MAINTENANCE MECHANIC I		
	TRD415	PARK PLUMBER I		
	TEC951	PARK TECHNICIAN II		
	TEC400	PERMIT TECHNICIAN		
	TEC852	PRINT SHOP TECHNICIAN II		
	TRD050	RANGE OFFICER		
	PRF085	SECURITY OPERATIONS AGENT		
	TRD234	SERVICER II		
	TEC560	SOLID WASTE SERVICE TECHNICIAN		
	PRF571	STD/HIV OUTREACH SPECIALIST I		
	TEC220	TRAFFIC CONTROL TECHNICIAN		

**CITY OF AMARILLO
2017/2018 GENERAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	CLR605	TRAFFIC GUIDE/PARKING ENFORCEMENT		
	TEC541	TRAFFIC TECHNICIAN I		
	TRD411	TREE TRIMMER		
	TRD331	UTILITY LOCATOR		
	TRD334	WATER METER MECHANIC II		
	TRD240	WELDER I		
	TEC591	WIC TECHNICIAN III		
	TEC955	ZOO KEEPER I		
GROUP G-04	CLR121	ACCOUNTS PAYABLE CLERK	13.583	20.578
	CLR415	ADMINISTRATIVE ASSISTANT IV	2,354	3,567
	TRD565	ANIMAL CARE WORKER	28,253	42,803
	TEC943	BACTERIOLOGY TECHNICIAN		
	CLR065	BENEFITS COORDINATOR I		
	TRD042	BUILDING ATTENDANT III		
	TRD905	BUILDING MECHANIC II		
	TRD043	BUILDING TECHNICIAN		
	TRD530	BUS DRIVER		
	CLR951	BUYER II		
	CLR620	CLINIC AIDE		
	TEC905	COMMUNICATIONS TECHNICIAN ASSISTANT II		
	TRD222	CONCRETE FINISHER		
	TRD160	CSR INTAKE SPECIALIST		
	TRD046	CUSTODIAN III		
	CLR096	DATA ADMINISTRATOR		
	CLR535	DISPATCHER		
	TEC211	ENGINEERING AIDE I		
	TRD950	EQUIPMENT OPERATOR II		
	TRD436	GOLF IRRIGATION TECH II		
	TRD980	HOUSING INSPECTOR		
	TEC213	INSTRUMENT OPERATOR		
	TRD341	LIFT STATION MAINTENANCE MECHANIC I		
	TRD335	METER SERVICE REPRESENTATIVE II		
	TEC586	NUTRITION TECHNICIAN II		
	TRD410	PARK MAINTENANCE MECHANIC II		
	TRD416	PARK PLUMBER II		
	TEC853	PRINT SHOP TECHNICIAN III		
	TRD555	REHAB INSPECTOR I		
	TRD952	RESIDENTIAL EQUIPMENT OPERATOR		
	PRF095	SECURITY OPERATIONS SUPERVISOR		
	PRF575	STD/HIV OUTREACH SPECIALIST II		
	TEC225	TRAFFIC CONTROL SPECIALIST		
	TRD964	TREATMENT PLANT OPERATOR I		
	TRD954	UTILITY MAINTENANCE MECHANIC I		
	TRD960	UTILITY OPERATOR		
	TRD535	VAN OPERATOR		
	TRD241	WELDER II		
	TEC160	WIC TECHNICIAN IV		
	TEC956	ZOO KEEPER II		
GROUP G-05	CLR130	ADMINISTRATIVE SUPERVISOR	14.262	21.607
	CLR941	ADMINISTRATIVE TECHNICIAN	2,472	3,745
	TRD560	ANIMAL MANAGEMENT OFFICER TRAINEE	29,666	44,943
	CLR113	ARRAIGNMENT CLERK		
	CLR045	ASSISTANT AQUATICS COORDINATOR		
	MGT270	ASSISTANT BOX OFFICE MANAGER		
	CLR044	ASSISTANT RECREATION COORDINATOR		
	PRF110	BAILIFF		

**CITY OF AMARILLO
2017/2018 GENERAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	CLR602	BENEFITS COORDINATOR II		
	CLR952	BUYER III		
	CLR925	CLAIMS ASSISTANT		
	TRD055	ELECTRICIAN TRAINEE		
	TRD951	EQUIPMENT OPERATOR III		
	CLR085	EXECUTIVE ASSISTANT		
	CLR190	FRONT DESK MANAGER		
	CLR560	HOUSING TECHNICIAN		
	TRD350	INDUSTRIAL WASTE INSPECTOR		
	CLR166	INVENTORY CLERK		
	TRD920	MECHANIC APPRENTICE		
	TEC340	ODOR CONTROL TECHNICIAN		
	CLR945	OFFICE ADMINISTRATOR		
	TRD233	PAINTER AND BODY REPAIRER		
	CLR779	POLICE DATA ADMINISTRATOR		
	CLR195	POOL MANAGER		
	TRD351	STORM WATER INSPECTOR		
	CLR975	TRAINING RECORDS ADMINISTRATOR		
	TRD251	TRANSFER TRUCK DRIVER		
	TRD965	TREATMENT PLANT OPERATOR II		
	TEC120	UTILITY TECHNICIAN		
	TEC162	WIC TECHNICIAN V		
GROUP G-06	CLR120	ACCOUNTING ASSISTANT	14,975	22,688
	CLR947	ADMINISTRATIVE SPECIALIST I	2,596	3,933
	TRD592	ANIMAL MANAGEMENT OFFICER I	31,149	47,191
	TRD906	BUILDING MECHANIC III		
	CLR953	BUYER IV		
	CLR030	CASE WORKER		
	PRF351	CHEMIST I		
	TRD953	COMMERCIAL EQUIPMENT OPERATOR		
	TRD070	CUSTODIAL FOREPERSON		
	TEC216	DESIGN TECHNICIAN I		
	TRD255	DISPOSAL EQUIPMENT OPERATOR		
	MGT224	DRAINAGE UTILITY FOREPERSON		
	TRD915	ELECTRICIAN I		
	TEC212	ENGINEERING AIDE II		
	TEC920	ENGINEERING ASSISTANT I		
	TRD220	EQUIPMENT OPERATOR IV		
	PRF870	FIRE INVESTIGATOR/INSPECTOR I		
	TRD440	GOLF EQUIPMENT MECHANIC		
	PRF592	IMMUNIZATION OUTREACH SPECIALIST		
	TRD921	MECHANIC I		
	TEC588	NUTRITION TECHNICIAN III		
	CLR630	OFFICE MANAGER		
	MGT950	PARK FOREPERSON I		
	TEC942	PROCESS CONTROL TECHNICIAN		
	MGT210	PUBLIC WORKS PROJECT COORDINATOR		
	MGT245	ROUTE SUPERVISOR ASSISTANT		
	PRF145	SENIOR BAILIFF		
	CLR145	SENIOR BUYER		
	CLR230	SERVICE WRITER		
	MGT340	SEWER FOREPERSON		
	TEC543	SIGNAL TECHNICIAN		
	MGT221	STREET FOREPERSON I		
	CLR220	STREET PROGRAM COORDINATOR		
	PRF560	SUPPORTIVE HOUSING COORDINATOR		
	TEC542	TRAFFIC TECHNICIAN II		
	TRD250	TRANSFER STATION OPERATOR		
	TRD966	TREATMENT PLANT OPERATOR III		
	TRD956	UTILITY MAINTENANCE MECHANIC II		

**CITY OF AMARILLO
2017/2018 GENERAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	MGT330	WATER FOREPERSON		
GROUP G-07	TRD593	ANIMAL MANAGEMENT OFFICER II	15,724	23,822
	TRD975	ASSISTANT GOLF COURSE SUPERINTENDENT	2,726	4,129
	MGT045	ASSISTANT PRODUCTION MANAGER	32,706	49,550
	CLR775	CIVILIAN INVESTIGATOR I		
	TEC901	COMMUNICATIONS TECHNICIAN		
	TRD520	COMMUNITY IMPROVEMENT INSPECTOR		
	CLR550	CUSTOMER SERVICE TECHNICIAN		
	CLR770	EMERGENCY COMMUNICATIONS SPECIALIST		
	TEC150	ENVIRONMENTAL COMPLIANCE TECHNICIAN		
	TEC555	ENVIRONMENTAL TECHNICIAN		
	CLR155	EVENTS COORDINATOR		
	MGT900	EVENTS SUPERVISOR		
	PRF025	FITNESS/WELLNESS COORDINATOR		
	TRD600	FLEET MECHANIC I		
	TEC130	INFORMATION TECHNOLOGY ASSISTANT		
	PRF070	LEGAL ASSISTANT		
	TRD342	LIFT STATION MAINTENANCE MECHANIC II		
	CLR140	MARKETING ADMINISTRATOR		
	CLR090	MARKETING COORDINATOR		
	TRD922	MECHANIC II		
	TEC589	NUTRITION TECHNICIAN IV		
	TEC520	PLANNING TECHNICIAN		
	TRD510	PLUMBING INSPECTOR		
	TEC065	PRODUCTION TECHNICIAN		
	TEC918	PROJECT REPRESENTATIVE		
	TRD556	REHAB INSPECTOR II		
	TRD232	SENIOR WELDER		
	MGT222	STREET FOREPERSON II		
	TEC222	TRAFFIC DESIGN TECHNICIAN		
	TRD957	UTILITY MAINTENANCE MECHANIC III		
	TEC945	WATER BACTERIOLOGIST		
	MGT345	WATER/SEWER FOREPERSON I		
GROUP G-08	MGT120	AFTERNOON SHELTER SUPERVISOR	16,510	25,013
	CLR040	AIRPORT OFFICE MANAGER	2,862	4,336
	PRF088	AIRPORT OPERATIONS COORDINATOR	34,342	52,028
	PRF420	AQUATICS SPECIALIST		
	TEC915	ASSISTANT SOLID WASTE SERVICE COORDINATOR		
	PRF430	ATHLETIC SPECIALIST		
	TRD511	BUILDING INSPECTOR I		
	MGT520	BUILDING SAFETY MANAGER		
	PRF352	CHEMIST II		
	CLR780	CIVILIAN INVESTIGATOR II		
	CLR025	CLINIC MANAGER		
	TEC215	DESIGN TECHNICIAN II		
	CLR581	DISEASE INTERVENTION SPECIALIST		
	PRF105	DOMESTIC VIOLENCE TEAM COORDINATOR		
	TRD514	ELECTRICAL INSPECTOR I		
	TRD060	ELECTRICIAN II		
	TEC930	ELECTRONICS/INSTRUMENTATION TECH		
	TEC921	ENGINEERING ASSISTANT II		
	PRF060	FACILITIES COORDINATOR I		
	TEC170	GIS TECHNICIAN		
	TEC450	GREENHOUSE TECHNICIAN		
	PRF030	LIBRARIAN I		
	PRF577	LINKAGE TO CARE COORDINATOR		

**CITY OF AMARILLO
2017/2018 GENERAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	MGT260	MAINTENANCE SHOP COORDINATOR		
	TRD923	MECHANIC FOREPERSON I		
	PRF585	NUTRITIONIST I		
	MGT117	OPERATIONS MANAGER		
	MGT951	PARK FOREPERSON II		
	PRF902	PLANNER I		
	TRD525	PLANS EXAMINER		
	PRF142	RECREATION COORDINATOR		
	MGT241	ROUTE SUPERVISOR		
	TEC910	SOLID WASTE TECHNICIAN		
	TEC932	STORM SEWER TECHNICIAN		
	CLR118	TEEN COURT/COMMUNITY SERVICE COORDINATOR		
	TRD972	TRANSFER STATION MAINTENANCE MECHANIC		
	PRF600	U. R. NURSE		
	CLR175	VETERINARY ASSISTANT		
	MGT432	VISITOR SERVICE COORDINATOR		
	MGT931	WATER AND SEWER SUPERVISOR I		
	TEC320	WATER OPERATIONS/COMPLIANCE TECHNICIAN		
GROUP G-09	MGT251	ASSISTANT LANDFILL SUPERVISOR	17,336	26,264
	MGT253	ASSISTANT TRANSFER STATION SUPERVISOR	3,005	4,552
	MGT420	ATHLETIC SUPERVISOR	36,059	54,629
	MGT082	BUILDING FOREPERSON		
	PRF354	CHEMIST-BIOLOGIST		
	CLR110	COURT REPORTER		
	PRF075	CRIME DATA ANALYST		
	PRF550	ENVIRONMENTAL HEALTH SPECIALIST I		
	PRF800	FIRE INSPECTOR		
	PRF871	FIRE INVESTIGATOR/INSPECTOR II		
	TRD605	FLEET MECHANIC II		
	PRF910	L V N		
	TRD075	LANDSIDE/FLEET COORDINATOR		
	MGT242	MAINTENANCE SHOP SUPERVISOR		
	PRF500	MANAGEMENT ANALYST		
	TRD230	MECHANIC FOREPERSON II		
	PRF586	NUTRITIONIST II		
	MGT321	PROCESS CONTROL SUPERVISOR		
	TEC919	PROJECT REPRESENTATIVE II		
	TRD540	SAFETY AND TRAINING OPERATIONS SUPERVISOR		
	TEC925	SENIOR DESIGN TECHNICIAN		
	MGT540	SIGNAL FOREPERSON		
	MGT541	SIGNS AND MARKINGS SUPERVISOR		
	TEC550	TRAFFIC OPERATIONS TECHNICIAN		
	MGT535	TRANSIT OPERATIONS SUPERVISOR		
	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON		
	MGT930	WATER AND SEWER SUPERVISOR II		
GROUP G-10	CLR055	311 CUSTOMER SERVICE SUPERVISOR	18,203	31,254
	PRF125	ACCOUNTANT I	3,155	5,417
	PRF155	ACCREDITATION AND COMPLIANCE COORDINATOR	37,862	65,009
	TRD073	AIRPORT MAINTENANCE COORDINATOR		
	TRD594	ANIMAL MANAGEMENT OFFICER III		
	MGT041	BOX OFFICE MANAGER		
	ADM160	CENTRAL STORES SUPERINTENDENT		
	PRF353	CHEMIST III		
	TEC927	CHIEF DESIGN TECHNICIAN		
	PRF302	CIVIL ENGINEER I		

**CITY OF AMARILLO
2017/2018 GENERAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	CLR005	COMMUNICATIONS COORDINATOR		
	MGT046	COMMUNICATIONS SHIFT SUPERVISOR		
	PRF078	CRIME SCENE TECHNICIAN		
	MGT225	DRAINAGE UTILITY SUPERVISOR		
	PRF570	EDUCATION COORDINATOR		
	MGT320	ELECTRONIC/INSTRUMENTATION SUPER		
	TEC923	ENGINEERING ASSISTANT IV		
	PRF551	ENVIRONMENTAL HEALTH SPECIALIST II		
	MGT902	EVENTS MANAGER		
	PRF061	FACILITIES COORDINATOR II		
	TRD045	FACILITIES SUPERVISOR		
	TRD608	FLEET SUPERVISOR I		
	TEC335	INDUSTRIAL WASTE SUPERVISOR		
	PRF031	LIBRARIAN II		
	PRF587	NUTRITIONIST III		
	MGT941	OPERATIONS CONTROL SUPERVISOR		
	MGT411	PARK HORTICULTURAL SUPERVISOR		
	MGT412	PARK MAINTENANCE SUPERVISOR		
	MGT410	PARK OPERATIONS SUPERVISOR		
	PRF400	PARK PLANNER		
	MGT040	PRODUCTION MANAGER		
	MGT560	PROGRAM COORDINATOR		
	MGT400	RECREATION SUPERVISOR		
	MGT044	SENIOR COMMUNICATIONS SUPERVISOR		
	TEC540	SIGNAL OPERATIONS TECHNICIAN		
	MGT545	SIGNAL SUPERVISOR		
	MGT240	SOLID WASTE SERVICE COORDINATOR		
	MGT220	STREET SUPERVISOR		
	TEC210	SYSTEMS ADMINISTRATOR I		
	PRF055	TECHNICAL HAZARDS COORDINATOR		
	MGT043	TRAINING/QUALITY ASSURANCE SUPERVISOR		
	MGT252	TRANSFER STATION SUPERVISOR		
	MGT430	ZOO CURATOR		
GROUP G-11	PRF126	ACCOUNTANT II	19,113	32,817
	CLR080	ADMINISTRATIVE SPECIALIST II	3,313	5,688
	MGT590	ANIMAL MANAGEMENT & WELFARE FIELD SUPERVISOR	39,755	68,259
	TEC115	BAS CONTROL TECHNICIAN		
	TRD512	BUILDING INSPECTOR II		
	TRD500	COMMUNITY SAFETY INSPECTOR		
	PRF033	COORD. OF PUBLIC RELATIONS AND PROGRAMMING		
	PRF020	ECONOMIC DEVELOPMENT SPECIALIST		
	PRF581	EDUCATOR/SNS COORDINATOR		
	PRF350	ENVIRONMENTAL CHEMIST		
	PRF552	ENVIRONMENTAL HEALTH SPECIALIST III		
	TRD610	FLEET SUPERVISOR II		
	CLR610	HOUSING PROGRAM COORDINATOR		
	TEC123	IT SUPPORT SPECIALIST I		
	TEC121	INFORMATION TECHNOLOGY TECHNICIAN		
	PRF032	LIBRARIAN III		
	PRF588	NUTRITIONIST IV		
	TEC137	PERSONAL COMPUTER SPECIALIST		
	MGT055	PROJECT CONSTRUCTION SUPERVISOR		
	PRF122	PROPERTY ACCOUNTANT ANALYST		
	PRF303	SENIOR PROJECTS COORDINATOR		
	TEC907	TELEPHONE SYSTEM ENGINEER I		
	CLR035	VOLUNTEER PROGRAM COORDINATOR		

**CITY OF AMARILLO
2017/2018 GENERAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
GROUP G-12	PRF128	ACCOUNTANT III	20,069	34,458
	PRF080	AIRPORT POLICE OFFICER	3,479	5,973
	PRF300	CIVIL ENGINEER II	41,743	71,672
	TEC570	DIETITIAN I		
	PRF065	EXECUTIVE ASSISTANT TO THE CITY MANAGER		
	PRF150	HEALTH PLANNER		
	TEC124	IT SUPPORT SPECIALIST II		
	MGT250	LANDFILL SUPERVISOR		
	PRF901	PLANNER II		
	TEC908	TELEPHONE SYSTEM ENGINEER II		
PRF017	TRAINING COORDINATOR			
GROUP G-13	TEC177	IT CAD SPECIALIST	21,072	36,181
	TRD801	CHIEF MECHANIC	3,652	6,271
	TEC125	IT SUPPORT SPECIALIST III	43,830	75,256
	MGT601	RECRUITMENT COORDINATOR		
GROUP G-14	ADM088	AIRPORT OPERATIONS MANAGER	22,126	37,989
	PRF081	AIRPORT POLICE SERGEANT	3,835	6,585
	ADM035	ASSISTANT BUILDING OFFICIAL	46,021	79,018
	ADM551	ENVIRONMENTAL ADMINISTRATOR		
	TEC178	IT CAD ADMINISTRATOR		
	TEC126	IT SUPPORT SPECIALIST IV		
	ADM032	LIBRARIAN IV		
	PRF010	MARKETING MANAGER		
PRF160	SAFETY COORDINATOR			
GROUP G-15	TEC140	APPLICATION SPECIALIST I	23,232	39,889
	PRF071	ATTORNEY I	4,027	6,914
	PRF130	BUDGET ANALYST	48,322	82,969
	PRF135	CD COORDINATOR		
	TRD545	CHIEF BUILDING INSPECTOR		
	TRD515	CHIEF ELECTRICAL INSPECTOR		
	TRD800	CHIEF ELECTRICIAN		
	TRD513	CHIEF PLANS EXAMINER		
	TRD516	CHIEF PLUMBING INSPECTOR		
	MGT610	CLAIMS ADMINISTRATOR		
	TRD505	COMMUNITY IMPROVEMENT CHIEF		
	MGT775	COMPLIANCE MANAGER		
	TEC571	DIETITIAN II		
	PRF553	ENVIRONMENTAL HEALTH SPECIALIST IV		
	MGT780	FIELD SERVICES MANAGER		
	PRF120	FINANCIAL ACCOUNTANT/GRANTS MANAGER		
	MGT050	FLEET MANAGER		
	TEC172	GIS ADMINISTRATOR I		
	ADM900	GOLF COURSE SUPERINTENDENT		
	PRF590	IMM/COMM. DISEASE COORDINATOR		
	TEC122	INFORMATION TECHNOLOGY ANALYST		
	TEC143	IT DEVELOPER I		
	TEC132	IT INFRASTRUCTURE ENGINEER I		
	TEC174	IT PUBLIC SAFETY TECHNICIAN I		
	PRF572	REGISTERED NURSE		
	PRF040	RESOURCE ADMINISTRATOR		
	MGT790	SHELTER MANAGER		
	TEC107	SPECIAL PROJECTS MANAGER		

**CITY OF AMARILLO
2017/2018 GENERAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)	
GROUP G-16	MGT090	AIRPORT FACILITIES MANAGER	24.393	41.884	
	TEC141	APPLICATION SPECIALIST II	4,228	7,260	
	ADM025	ASSISTANT CITY SECRETARY	50,738	87,118	
	ADM093	ASSISTANT EMERGENCY MANAGEMENT COMM. MANAGER			
	ADM411	ASSISTANT PARK SUPERINTENDENT			
	ADM231	ASSISTANT SHOP SUPERINTENDENT			
	ADM241	ASSISTANT SOLID WASTE SUPERINTENDENT			
	ADM221	ASSISTANT STREET SUPERINTENDENT			
	ADM340	ASSISTANT WASTEWATER COLL. SUPERINTENDENT			
	ADM065	ASSISTANT WASTEWATER TREATMENT SUPERINTENDENT			
	ADM331	ASSISTANT WATER DIST SUPERINTENDENT			
	ADM321	ASSISTANT WATER PRODUCTION SUPERINTENDENT			
	PRF304	CIVIL ENGINEER III			
	PRF650	EPIDEMIOLOGIST			
	PRF540	ENVIRONMENTAL HEALTH SUPERVISOR			
	TEC173	GIS ADMINISTRATOR II			
	TEC100	INFORMATION TECHNOLOGY ARCHITECT			
	TEC144	IT DEVELOPER II			
	TEC133	IT INFRASTRUCTURE ENGINEER II			
	TEC175	IT PUBLIC SAFETY TECHNICIAN II			
	TEC180	IT SECURITY ARCHITECT			
	PRF100	INTERNAL AUDITOR			
	ADM610	SAFETY MANAGER			
	PRF900	SENIOR PLANNER			
	MGT235	SENIOR SERVICES COORDINATOR			
	GROUP G-17	MGT081	AIRPORT POLICE COMMANDER	25.613	43.978
		TEC142	APPLICATION SPECIALIST III	4,440	7,623
ADM015		ASSISTANT TO THE CITY MANAGER	53,275	91,474	
PRF072		ATTORNEY II			
ADM042		CIVIC CENTER OPERATIONS MANAGER			
PRF580		COORDINATOR OF PUBLIC HEALTH PREPAREDNESS			
TEC148		DATABASE ADMINISTRATOR III			
ADM129		IT TELECOM MANAGER			
TEC145		IT DEVELOPER III			
TEC134		IT INFRASTRUCTURE ENGINEER III			
TEC176		IT PUBLIC SAFETY TECHNICIAN III			
PRF605		NURSE PRACTITIONER			
MGT065		OEM PROJECT COORDINATOR			
MGT580		PROGRAM MANAGER			
MGT665		RADIO COMMUNICATION SUPERVISOR			
GROUP G-18	TEC046	ENTERPRISE APPLICATIONS MANAGER	26.894	46.176	
	TEC047	INFORMATION TECHNOLOGY INFRASTRUCTURE MANAGER	4,662	8,004	
	ADM165	WATER RECLAMATION FACILITY MANAGER	55,939	96,047	
	ADM175	WATER UTILITIES MAINTENANCE MANAGER			
GROUP G-20	ADM115	ASSOCIATE MUNICIPAL COURT JUDGE	29.650	50.910	
	ADM095	EMERGENCY COMMUNICATIONS CENTER MANAGER	5,139	8,824	
			61,673	105,892	
GROUP G-21	ADM078	ASSISTANT CITY ATTORNEY	31.133	53.455	

**CITY OF AMARILLO
2017/2018 GENERAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
	ADM121	ASSISTANT CITY AUDITOR	5,396	9,266
	ADM211	ASSISTANT CITY ENGINEER	64,756	111,187
	ADM041	ASSISTANT CIVIC CENTER MANAGER		
	ADM591	ASSISTANT DIRECTOR OF AM & W		
	ADM085	ASSISTANT DIRECTOR OF AVIATION		
	ADM031	ASSISTANT DIRECTOR OF LIBRARY SERVICES		
	ADM580	ASSISTANT DIRECTOR OF PUBLIC HEALTH		
	ADM051	ASSISTANT EMERGENCY MGMT COORDINATOR		
	ADM061	ASSISTANT FACILITIES MANAGER		
	ADM171	ASSISTANT MANAGER UTILITY BILLING		
	ADM141	ASSISTANT PURCHASING AGENT		
	ADM531	ASSISTANT TRANSIT MANAGER		
	ADM055	ASSISTANT WIC DIRECTOR		
	ADM355	CHIEF CHEMIST: ENVIRONMENTAL PROGRAMS MANAGER		
	ADM310	CHIEF WATER UTILITIES ENGINEER		
	ADM073	DEPUTY BUILDING OFFICIAL		
	ADM112	DEPUTY COURT CLERK AND ASST. ADMINISTRATOR		
	ADM081	DEPUTY DIRECTOR OF AVIATION		
	ADM105	DRAINAGE UTILITY SUPERINTENDENT		
	ADM560	HOUSING ADMINISTRATOR		
	ADM601	HUMAN RESOURCES MANAGER		
	ADM905	MPO ADMINISTRATOR		
	ADM410	PARK SUPERINTENDENT		
	ADM230	SHOP SUPERINTENDENT		
	ADM240	SOLID WASTE SUPERINTENDENT		
	ADM220	STREET SUPERINTENDENT		
	ADM541	TRANSPORTATION SUPERINTENDENT		
	ADM345	WASTEWATER TREATMENT SUPERINTENDENT		
	ADM330	WATER AND SEWER SYSTEM SUPERINTENDENT		
	ADM320	WATER PRODUCTION SUPERINTENDENT		
GROUP G-22	ADM075	SENIOR ASST. CITY ATTORNEY	32,690	56,128
			5,666	9,729
			67,994	116,746
GROUP G-23	ADM101	ASSISTANT DIRECTOR OF FINANCE	34,324	58,934
	ADM401	ASSISTANT DIRECTOR OF PARKS AND RECREATION	5,949	10,215
	ADM201	ASSISTANT DIRECTOR OF PUBLIC WORKS	71,394	122,583
	ADM301	ASSISTANT DIRECTOR OF UTILITIES		
	ADM071	DEPUTY CITY ATTORNEY		
	PRF905	DOWNTOWN REVITALIZATION MANAGER		
	ADM131	INFORMATION TECHNOLOGY ASSISTANT DIRECTOR		

CITY OF AMARILLO

FIRE DEPARTMENT PAY SCHEDULE

Effective 09/28/17

Class	Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Assign Pay*	Months Before Raise				
								S2	S3	S4	S5	
FIR860	Firefighter (40 hour week)	3,582	3,909	4,267	4,656	5,078	440	12	24	36	48	
FIR865	Firefighter (56 hour week)	3,582	3,909	4,267	4,656	5,078						
FIR850	Fire Driver (40 hour week)	5,372	5,424	5,475	5,527	5,579	490	12	24	36	48	
FIR870	Fire Driver (56 hour week)	5,372	5,424	5,475	5,527	5,579						
FIR840	Fire Lieutenant (40 hour week)	5,942	5,999	6,057	6,115	6,174	536	12	24	36	48	
FIR875	Fire Lieutenant (56 hour week)	5,942	5,999	6,057	6,115	6,174						
FIR830	Fire Captain (40 hour week)	6,672	6,736	6,799	6,864	6,929	608	12	24	36	48	
FIR880	Fire Captain (56 hour week)	6,672	6,736	6,799	6,864	6,929						
FIR820	Fire District Chief (40 hour week)	7,587	7,660	7,737	7,807	7,882	693	12	24	36	48	
FIR885	Fire District Chief (56 hour week)	7,587	7,660	7,737	7,807	7,882						

*Monthly assignment pay for a 40 hour week

CITY OF AMARILLO

POLICE DEPARTMENT PAY SCHEDULE

Class	Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Months Before Raise							
										S2	S3	S4	S5	S6	S7	S8	
POL760	Police Officer	4,254	4,510	4,780	5,067	5,498	5,553	5,608	5,664	12	24	36	48	72	96	120	
POL750	Corporal	5,709	5,766	5,824	5,882	5,941	6,001			24	48	72	96	120			
POL740	Sergeant	6,329	6,393	6,457	6,521	6,586	6,652			24	48	72	96	120			
POL730	Lieutenant	7,175	7,247	7,319	7,392	7,491	7,541			24	48	72	96	120			
POL720	Captain	8,105	8,186	8,268	8,350	8,434				24	48	72	96				

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

ALL FULL-TIME CITY PERSONNEL

Monthly Pay Amount

Bilingual (1026/1017)	\$50
Sign Language (1027/1021)	\$50
Journeyman Electrician (1075)	\$75
Shift Differential (1076)	\$50
Commercial Driver's License (1077)	\$50
Certified Welder (1088)	\$100
Tire Industry Association Certification (1099)	\$50
Tire Industry Association Certified Trainer (1104)	\$100
Automotive Society of Engineers (ASE) Certification 1 (1107)	\$25
Automotive Society of Engineers (ASE) Certification 2 (1108)	\$50
Automotive Society of Engineers (ASE) Certification 3 (1109)	\$75
Automotive Society of Engineers (ASE) Certification 4 (1112)	\$100
Automotive Society of Engineers (ASE) Master Technician (1113)	\$150

FIRE AND POLICE DIVISIONS

CERTIFICATE PAY:

Monthly Pay Amount

Fire and Police

Intermediate Certificate (1055/1004)	\$50
Advanced Certificate (1050/1000)	\$75
Master Certificate (1052/1002)	\$100

EDUCATION PAY:

Fire and Police

10 - 19 Hours College Credit (1064/1016)	\$15
20 - 29 Hours College Credit (1063/1014)	\$25
30+ Hours College Credit (1062/1012)	\$35
60+ Hours College Credit/Associates Degree (1061/1010)	\$75
Bachelors Degree (1059/1008)	\$125
Masters Degree (1060/1006)	\$150

LONGEVITY

Fire (1139/1140/1141/1142)

01 and above years of service (\$6 times years of service)	\$ 6 to \$200
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Police (1135/1137)

01 to 04 years of service (\$4 times years of service)	\$ 4 to \$ 16
05 to 09 years of service (\$5 times years of service)	\$ 25 to \$ 45
10 to 14 years of service (\$6 times years of service)	\$ 60 to \$ 84
15 to 19 years of service (\$7 times years of service)	\$105 to \$133
20 and above years of service (\$8 times years of service)	\$160 to \$200

The maximum longevity monthly pay amount for Police and Fire shall not exceed \$200

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

FIRE AND POLICE DIVISIONS (CONT.) **Monthly Pay Amount**

OTHER:

Fire

EMT-Intermediate (1022/1018)	\$100
EMT-Paramedic (1023/1019)	\$200

Fire Civilian

Fire Emergency Vehicle Technician – Level I (1051)	\$25
Fire Emergency Vehicle Technician – Level II (1053)	\$50
Fire Emergency Vehicle Technician – Level III (1054)	\$75

Police

Field Training Officer (1024)	\$50
Crises Intervention (1044)	\$50

Police Civilian

Typist Piece Rate (1132)	\$0.60 per minute
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A Firefighter or Police Officer can receive both certificate pay and education pay. However, both certificate pay and education pay do not accumulate. A Firefighter or Police Officer can be paid for only one category of certificate pay (intermediate, advanced, or master certificate). Correspondingly, a Firefighter or Police Officer can be paid for only one level of education pay (10 hours credit, 20 hours credit, 30 hours credit, Associates Degree, Bachelors Degree, or Masters Degree).

DEVELOPMENT SERVICES DIVISION

Community Development

Lead Inspector (1057)	Monthly Pay Amount \$50
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Building Safety

Code Level I (1120)	\$125
Code Level II (1125)	\$200
Code Level III (1130)	\$275

PUBLIC WORKS DIVISION

Solid Waste

Solid Waste C License (1117)	Monthly Pay Amount \$50
Solid Waste B License (1118)	\$100
Solid Waste A License (1119)	\$200

Engineering

Survey Technician Level I (1071)	\$25
Survey Technician Level II (1072)	\$50
Survey Technician Level III (1073)	\$100
Survey Technician Level IV (1074)	\$200

Traffic

Traffic Signals I (1095)	\$100
Traffic Signals II (1096)	\$200

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

PUBLIC WORKS DIVISION (CONT.)

Monthly Pay Amount

Traffic Signs and Markings I (1097)	\$50
Traffic Signs and Markings II (1098)	\$100

Fleet Services

Section Leader Certification (1079)	\$100
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PARKS DIVISION

Monthly Pay Amount

Certified Grounds Keeper (1080)	\$30
Licensed Irrigation Installer (1081)	\$30
Chemical Imm. of Animals (Zoo) (1082)	\$75
Certified Pool & Spa Operator (1083)	\$75
Certified Playground Inspector (1084)	\$100
Arborist Certification Program (1085)	\$75
Certified Backflow Inspector (1086)	\$100
Certified Irrigation License (1087)	\$100
Master Gardener Certification (1089)	\$75
Aquatic Facility Operator (AFO) (1090)	\$75
Certified Park Maintenance School Graduate (1091)	\$150
Instructor Trainer-Lifeguard Instructor (1092)	\$100
Lifeguard Instructor (1093)	\$50
Certified Chemical Applicator (1094)	\$50

MANAGEMENT & ADMINISTRATION DIVISION

Amarillo Emergency Communication Center

Monthly Pay Amount

Intermediate Texas Commission on Law Enforcement Officers Standards (1028)	\$25
Advanced Texas Commission on Law Enforcement Officers Standards (1029)	\$25
Critical Incident Stress Management (1042)	\$25
Telecommunicator's Emergency Response Taskforce, Tactical Dispatch (1043)	\$25
Amarillo Emergency Communication Center Trainer I (1121)	\$25
Amarillo Emergency Communication Center Trainer II (1122)	\$50
Amarillo Emergency Communication Center Trainer III (1123)	\$75
Amarillo Emergency Communication Center Trainer IV (1124)	\$100
Amarillo Emergency Communication Center Trainer V (1126)	\$125
Quality Assurance (1127)	\$50

Amarillo Emergency Communication Center Pay shall not exceed \$150 per month per employee.

PUBLIC SERVICES DIVISION

Animal Management and Welfare

Monthly Pay Amount

National Animal Control Association I (1129)	\$25
National Animal Control Association II (1133)	\$50
National Animal Control Association III (1134)	\$75
Euthanasia (1136)	\$50
Field Training Officer (1138)	\$50

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

PUBLIC SERVICES DIVISION (CONT.)

Environmental Health Monthly Pay Amount
Certified Chemical Applicator (1094) \$50

Transit Monthly Pay Amount
Commercial Driver's License "P" Endorsement (1131) \$50

FINANCE DIVISION

Municipal Court Monthly Pay Amount
Court Clerk I (1101) \$50
Court Clerk II (1102) \$75
Court Clerk III (1103) \$100

UTILITY DIVISION

Monthly Pay Amount
"A" Water (1065) \$200
"A" Wastewater (1067) \$200
"B" Water (1070) \$100
"B" Wastewater (1100) \$100
"C" Water (1105) \$50
"C" Wastewater (1110) \$50
"D" Water (1106) \$25
"D" Wastewater (1111) \$25
Confined Space Entry (1068) \$100
National Environmental Laboratory Accreditation
Conference Technical Director (1069) \$100

Survey Technician Certification Monthly Pay Amount
Level I (1071) \$25
Level II (1072) \$50
Level III (1073) \$100
Level IV (1074) \$200

Collection System Operator Monthly Pay Amount
Class I (1114) \$25
Class II (1115) \$50
Class III (1116) \$100

Environmental Lab
Household Hazard Waste Processor (1031) \$200

Utility Division Certification Pay shall be for one license only per employee.

CITY OF AMARILLO

INCENTIVE/CERTIFICATION PAY PLAN

AIRPORT DIVISION

American Association of Airport Executives (AAAE)

Communications (1154)		\$25
Security (1161)		\$25
Airfield Lighting Maintenance (1156)		\$25
Operations (1157)		\$25
Trusted Agent (1158)		\$25
Certified Member (1159)	\$50	
Accredited Airport Executive (1163)		\$75

AAAE Certification Pay shall not exceed \$150 per month per employee.

TCEQ Underground Storage Tank Operator

Class A (1164)		\$75
Class B (1165)		\$75
Class C (1166)		\$50

Note: The numbers in parenthesis at the end of each line are used internally by the City to identify the different types of incentive pay.

**CITY OF AMARILLO
2017/2018 EXECUTIVE AND MANAGERIAL SALARY SCHEDULE**

	CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
GROUP M-01	ADM047	ANIMAL MANAGEMENT & WELFARE VETERINARIAN	35,577	61,086
	ADM020	CITY SECRETARY	6,167	10,588
	ADM002	DIRECTOR OF COMMUNICATIONS	74,000	127,058
	MGT100	ECONOMIC DEVELOPMENT MANAGER		
	MGT870	FIRE MARSHAL		
	ADM620	HEALTH PLAN ADMINISTRATOR		
	ADM140	PURCHASING AGENT		
	ADM135	RISK MANAGEMENT DIRECTOR		
	ADM540	TRAFFIC ENGINEER		
ADM170	UTILITY BILLING MANAGER			
GROUP M-02	ADM510	BUILDING OFFICIAL	39,490	67,805
	ADM120	CITY AUDITOR	6,845	11,753
	ADM210	CITY ENGINEER	82,140	141,034
	ADM040	CIVIC CENTER MANAGER		
	ADM502	COMMUNITY DEVELOPMENT DIRECTOR		
	ADM590	DIRECTOR OF ANIMAL MANGEMENT AND WELFARE		
	ADM550	DIRECTOR OF ENVIRONMENTAL HEALTH		
	ADM030	DIRECTOR OF LIBRARY SERVICES		
	ADM581	DIRECTOR OF PUBLIC HEALTH		
	ADM585	DIRECTOR OF WIC		
	ADM050	EMERGENCY MANAGEMENT COORDINATOR		
	ADM060	FACILITIES & SPECIAL PROJECTS ADMINISTRATOR		
	ADM111	MUNICIPAL COURT ADMINISTRATOR		
ADM530	TRANSIT MANAGER			
GROUP M-03	FIR810	DEPUTY FIRE CHIEF	43,834	75,263
	ADM080	DIRECTOR OF AVIATION	7,598	13,046
		DIRECTOR OF COMMUNITY HEALTH	91,175	156,548
	ADM600	DIRECTOR OF HUMAN RESOURCES		
	ADM520	DIRECTOR OF PLANNING		
GROUP M-04	ADM005	ASSISTANT POLICE CHIEF	48,656	80,119
	ADM375	CIP DIRECTOR	8,434	13,887
	ADM500	DIRECTOR OF COMMUNITY SAFETY & REGULATIONS	101,205	166,648
	ADM100	DIRECTOR OF FINANCE		
	ADM400	DIRECTOR OF PARKS AND RECREATION		
	ADM300	DIRECTOR OF UTILITIES		
GROUP M-05	ADM200	DIRECTOR OF PUBLIC WORKS	48,656	83,542
	ADM137	INFORMATION SERVICES DIRECTOR	8,434	14,481
			101,205	173,768
GROUP M-06	ADM070	CITY ATTORNEY	54,008	83,542
	ADM800	FIRE CHIEF	9,361	14,481
	ADM700	POLICE CHIEF	112,337	173,767

**CITY OF AMARILLO
2017/2018 EXECUTIVE AND MANAGERIAL SALARY SCHEDULE**

CLASS	DESCRIPTION	MINIMUM (hr/mth/yr)	MAXIMUM (hr/mth/yr)
GROUP E-01	ADM010 ASSISTANT CITY MANAGER	64,904	87,620
	ADM011 ASSISTANT CITY MANAGER	11,250	15,188
		135,000	182,250
GROUP E-02	ADM012 DEPUTY CITY MANAGER	71,394	96,382
		12,375	16,706
		148,500	200,475

**CITY OF AMARILLO
2017/2018 HOURLY SALARY SCHEDULE**

	CLASS	DESCRIPTION	HOURLY	
			MINIMUM	MAXIMUM
GROUP H-01	HRL260	CART ATTENDANT	7.250	9.346
	HRL040	CIVIC CENTER BOX OFFICE CLERK I		
	HRL039	CIVIC CENTER TECHNICAL CREW		
	HRL050	EMERGENCY MANAGEMENT VOLUNTEER		
	HRL031	LIBRARY VOLUNTEER		
	HRL400	LIFE GUARD		
	HRL403	POOL CASHIER		
	HRL540	SCHOOL CROSSING GUARD		
	HRL541	SCHOOL CROSSING GUARD SUBSTITUTE		
	HRL402	SWIMMING LESSON INSTRUCTOR		
HRL413	YOUTH WORKER - MAINTENANCE			
HRL411	YOUTH WORKER - RECREATION			
GROUP H-02	HRL095	AFTERSCHOOL PROGRAM ATTENDANT	7.250	9.533
	HRL065	ASSISTANT RECREATION COORDINATOR		
	HRL550	ENVIRONMENTAL HEALTH INVESTIGATOR		
	HRL090	FITNESS ATTENDANT		
	HRL405	HEAD LIFEGUARD		
	HRL417	LESSON COORDINATOR		
	HRL415	RECREATION LEADER		
	HRL414	RECREATION SPECIALIST		
GROUP H-03	HRL406	ASSISTANT - POOL MANAGER	7.250	10.290
	HRL905	ATHLETIC SPECIALIST		
	HRL100	BUILDING MECHANIC		
	HRL418	DISTRICT SUPERVISOR		
	HRL542	TRAFFIC COUNTER		
HRL551	WEED INSPECTOR			
GROUP H-04	HRL025	ANIMAL ATTENDANT	7.250	10.916
	HRL170	METER READER		
	HRL910	TEMPORARY INTERN		
GROUP H-05	HRL901	ACCOUNT CLERK I	7.250	11.370
	HRL904	ADMINISTRATIVE ASSISTANT		
	HRL020	COMMUNITY SERVICE AIDE		
	HRL111	DATA ENTRY OPERATOR HOURLY		
	HRL113	FIRE INTERN		
	HRL085	FRONT DESK ATTENDANT		
	HRL252	GATE ATTENDANT		
	HRL935	LABORER		
	HRL032	LIBRARY MESSENGER		
	HRL530	LUBRICATION ATTENDANT		
	HRL970	MESSENGER		
	HRL053	PBX OPERATOR		
	HRL571	STD/HIV FIELD INVESTIGATOR		
	HRL033	TECHNOLOGY SERVICES TECH		
	HRL544	TRAFFIC CONTROL OFFICER		
	HRL902	WATCHGUARD		
HRL587	WIC TECHNICIAN I			
GROUP H-06	HRL975	ANIMAL CONTROL OFFICER	7.250	11.916
	HRL042	BUILDING ATTENDANT		
	HRL041	CIVIC CENTER BOX OFFICE CLERK II		
	HRL875	CONCESSION WORKER		
	HRL915	CREW LEADER		
	HRL911	CUSTODIAN I		
	HRL903	CUSTOMER SERVICE CLERK I		

**CITY OF AMARILLO
2017/2018 HOURLY SALARY SCHEDULE**

	CLASS	DESCRIPTION	HOURLY	
			MINIMUM	MAXIMUM
	HRL590	NUTRITION TECHNICIAN I		
	HRL930	UTILITY WORKER		
GROUP H-07	HRL906	ACCOUNT CLERK II	7.400	12.563
	HRL960	DRAFTER I		
	HRL926	MECHANIC APPRENTICE		
	HRL140	PURCHASING CLERK		
	HRL925	SERVICER I		
GROUP H-08	HRL920	COLLEGE INTERN	7.760	13.132
	HRL211	ENGINEERING AIDE I		
	HRL221	EQUIPMENT OPERATOR I		
	HRL075	EXECUTIVE ADMINISTRATIVE ASSISTANT		
	HRL051	HAZMAT OUTREACH ASSISTANT		
	HRL940	LAB TECHNICIAN I		
	HRL038	OUTREACH SPECIALIST		
	HRL907	SECRETARY II		
	HRL080	SECURITY OPERATIONS AGENT		
	HRL164	STORE CLERK I		
	HRL409	SWIMMING POOL MGR.		
	HRL955	UTILITY MAINTENANCE MECHANIC I		
GROUP H-09	HRL421	ASSISTANT AQUATIC/ELLIS INSTRUCTOR	8.130	13.768
	HRL950	EQUIPMENT OPERATOR II		
	HRL592	NUTRITION TECHNICIAN II		
	HRL419	PLUMBER		
	HRL420	PROGRAM COORDINATOR		
	HRL240	WELDER I		
GROUP H-10	HRL941	ADMINISTRATIVE TECHNICIAN	8.510	14.406
	HRL531	BUS DRIVER		
	HRL909	COMMUNICATIONS TECHNICIAN		
	HRL980	HOUSING INSPECTOR		
	HRL034	LIBRARY ASSISTANT		
	HRL593	NUTRITION TECH III		
GROUP H-11	HRL951	EQUIPMENT OPERATOR III	8.920	15.098
	HRL230	MECHANIC		
	HRL215	PROJECT REPRESENTATIVE		
	HRL908	SECRETARY III		
	HRL548	SIGNAL TECHNICIAN		
	HRL251	TRANSFER TRUCK DRIVER		
GROUP H-12	HRL250	TRANSFER STATION OPERATOR	9.370	15.871
GROUP H-13	HRL585	NUTRITIONIST I	9.910	16.757
	HRL700	OFFICIALS SPECIALIST ATHLETICS		
	HRL138	PERSONAL COMPUTER TECHNICIAN		
	HRL725	RANGE OFFICER		
	HRL545	SCHOOL CROSSING GUARD SUPERVISOR		
GROUP H-14	HRL145	COLLECTIONS CLERK	10.420	17.629
	HRL916	ELECTRICIAN I		
	HRL555	ENVIRONMENTAL TECHNICIAN		
	HRL945	EQUIPMENT MECHANIC I		
	HRL052	HAZMAT OUTREACH COORDINATOR		

**CITY OF AMARILLO
2017/2018 HOURLY SALARY SCHEDULE**

	CLASS	DESCRIPTION	HOURLY	
			MINIMUM	MAXIMUM
	HRL035	LIBRARIAN I		
	HRL575	LVN		
	HRL586	NUTRITIONIST II		
GROUP H-15	HRL141	COMPUTER PROGRAMMER I	11.500	19.464
	HRL770	EMERGENCY COMMUNICATIONS SPECIALIST		
	HRL965	INSPECTOR		
GROUP H-16	HRL520	BUDGET ANALYST	12.080	20.466
	HRL581	DISEASE INTERVENTION SPECIALIST II		
	HRL570	HEALTH PROMOTION SPECIALIST		
	HRL500	MANAGEMENT ANALYST		
GROUP H-17	HRL110	COURT REPORTER	13.240	22.433
	HRL582	NUTRITIONIST IV		
	HRL870	PUBLIC FIRE SAFETY SPECIALIST		
GROUP H-18	HRL120	BAILIFF	13.900	23.546
	HRL121	INFORMATION TECHNOLOGY TECHNICIAN		
	HRL990	OFFICE MANAGER		
GROUP H-19	HRL045	ADMINISTRATIVE HEARING OFFICER	14.600	61.520
	HRL775	CIVILIAN IDENTIFICATION TECHNICIAN		
	HRL595	DIETITIAN		
	HRL750	DISTRICT ATTORNEY LIAISON OFFICER		
	HRL830	ENGINEER		
	HRL871	FIRE INSPECTOR		
	HRL946	FLEET MANAGER		
	HRL850	MANAGEMENT INTERN		
	HRL115	MUNICIPAL COURT JUDGE		
	HRL560	NURSE PRACTITIONER		
	HRL573	PHYSICIAN		
	HRL572	REGISTERED NURSE		
	HRL610	SAFETY TRAINER		

ORDINANCE NO. 7688

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, ADOPTING THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2017, THROUGH SEPTEMBER 30, 2018, FOR THE CITY OF AMARILLO; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET; AMENDING VARIOUS TERMS AND PROVISIONS OF THE AMARILLO MUNICIPAL CODE TO ADD, MODIFY, INCREASE, OR DELETE VARIOUS FEES AND RATES; CHAPTER 4-6, ARTICLE 1, AND CHAPTER 4-1, ARTICLE I, CONCERNING VARIOUS FEES FOR PLAN REVIEW, INSPECTIONS AND PERMITS; CHAPTER 8-5, ARTICLE IV, CONCERNING CERTAIN ENVIRONMENTAL HEALTH FEES; CHAPTER 10-1 CONCERNING FIRE PREVENTION FEES; CHAPTERS 12-1 AND 12-4 CONCERNING ZOO FEES AND GOLF RATES; CHAPTERS 18-2, 18-3, AND 18-4, CONCERNING VARIOUS WATER AND SEWER RATES; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, a budget for operating the municipal government of the City of Amarillo for the fiscal year October 1, 2017 through September 30, 2018 (hereafter, "fiscal year" or "FY") has been prepared by the City Manager of the City of Amarillo; and

WHEREAS, all public notices and hearings required by State law and the City Charter have been duly and legally advertised, published and conducted as required; and

WHEREAS, said budget has been filed with the City Secretary for more than fifteen (15) days immediately prior to the public hearing heretofore held upon said budget; and

WHEREAS, at the public hearing the financial condition, comparative expenditures as filed, and public comments were duly considered;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed with the City Secretary of the City of Amarillo for the fiscal year of October 1, 2017 through September 30, 2018 (hereafter, "the fiscal year"), together with any amendments made upon motion, second, and majority vote during public hearings, is hereby approved, adopted and ratified as the Annual Budget for the City of Amarillo, Texas, for the fiscal year.

SECTION 2. That the number, classification, and designation of each position, as listed in the Annual Budget and incorporated herein by reference, is hereby created, established and adopted as the official plan for the classified service and unclassified service (managerial schedule and part-time schedule) of the City of Amarillo for the fiscal year. Any classified or unclassified position which is not

listed in said Annual Budget is expressly found, after having been examined in budget work sessions to be a surplus position and, in order to increase efficiency of providing service and to reduce expenditures, such position is hereby abolished. The number of authorized positions may be increased by subsequent action if grants or other revenue sources become available during the fiscal year to fund such position(s). On October 1, 2017, four (4) new patrolmen positions and four (4) sergeant positions will be removed from authorized positions. (CHECK CIVIL SERVICE)

SECTION 3. That in accordance with the annual personnel budget for the City, effective January 1, 2018, the City contribution rate to the Texas Municipal Retirement System will be 12.44%. Effective January 1, 2018, the City contribution rate to the Amarillo Firemen's Relief and Retirement Fund will be 19.57%. Effective January 1, 2018, the City contribution rate towards the City's Other Post Employment Benefits (OPEB) liability will be two point forty-three percent (2.43%). This does not change the amounts contributed by employees each payroll period.

SECTION 4. Chapter 2-4, Article I, Section 2-4-3, of the Amarillo Municipal Code is hereby added to read as follows:

Sec. 2-4-3. - Dues accruing to city payable in current money.

- (a) Taxes levied to defray the current expenses of City government, and all licenses and occupation taxes levied, and all fines, forfeitures, penalties and other dues accruing to the City shall be payable in current money.
- (b) ~~Returned check fee:~~ A charge of thirty dollars (\$30.00) will be assessed on all returned checks or drafts, dishonored money orders, dishonored credit card transactions, bank debits, and all other payments made through electronic means.

SECTION 5. That, in accordance with the annual budget adopted for the Planning Department, Chapter 4-6, Article I, Section 4-6-3, of the Amarillo Municipal Code is hereby added to read as follows:

Sec. 4-6-3. Fees.

- (a) Fees related to the processing of applicable permits and services described in this Chapter shall be set out as follows:

TABLE NUMBER ONE

<i>Description</i>	<i>Fee</i>
(1) Right of Way (ROW) Permit Fee.....	\$ 260.00
(2) ROW Re-inspection Fee	\$ 50.00
(3) ROW No Permit Fee (per day).....	\$ 500.00
(4) Flood Plain Development Permit.....	\$ 200.00
(5) Sidewalk Wavier Commercial	\$ 800.00
(6) Sidewalk Wavier Residential	\$ 80.00
(7) Drainage Report Application Fee.....	\$ 250.00
(8) Drainage Report Fee (Per Acre).....	\$ 3.00
(9) Construction Plan Review.....	1% of the total cost of the project.

	<i>Description</i>	<i>Fee</i>	<i>Technology Fee</i>
(1)	Right of Way (ROW) Permit Fee	\$260.00	\$10.00
(2)	ROW Re-inspection Fee	\$50.00	\$10.00
(3)	ROW No Permit Fee (per day)	\$500.00	\$10.00
(4)	Flood Plain Development Permit	\$200.00	\$10.00
(5)	Sidewalk Wavier -Commercial	\$800.00	\$10.00
(6)	Sidewalk Wavier -Residential	\$80.00	\$10.00
(7)	Street Name Change	\$660.00 + cost of sign	\$10.00
(8)	Drainage Report Application Fee	\$250.00	\$10.00
(9)	Drainage Report Fee (Per Acre	\$3.00	\$10.00
(10)	Notification Supplementary Fee	\$160.00	\$10.00
(11)	Construction Plan Review	1% of the total cost of the project.	\$10.00
(12)	Construction Application Fee	\$250.00	\$10.00

SECTION 6. That, in accordance with the annual budget adopted for the Building Safety Department, Chapter 4-1, Article II, Section 4-1-110, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 4-1-21. – Building permit and inspection fee schedule.

(a)-(g) [NO TEXT CHANGE]

(h) *Table of Contractor Registration Requirements.* The specific requirements for each contractor category are as listed in the following Table 4-1-110, Contractor Registration Requirements.

Table 4-1-110 Contractor Registration Requirements

Contractor Categories	State License or Registration Required	City Registration In Addition to State License or Registration	Annual City Registration Fee	License and Permit Surety Bond	General Liability Insurance
Building Contractor					
General Contractor (fn. 1)	no	yes	\$4050.00	none	none
New Residential Contractor (fn. 2)	No	yes	\$4050.00	none	none
Residential Remodeling Contr. (fn. 3)	No	yes	\$4050.00	\$20,000.00	none
Additional requirements for building demolition	no	any of the above	any of the above	lot clearance bond (fn. 4)	yes (fn. 5)
Electrical Contractor,	State Lic.	yes	\$40.00	none	State Required Min.

Master Electrician License (fn. 6)					
Glass and Glazing Contractor	no	yes	\$4050.00	None	\$500,000.00 (fn. 12)
HVAC Contractor, A and B (fn. 7)	State Lic. (fn. 7)	yes	\$4050.00	none	State Required Min.
Insulation Contractor	no	yes	\$4050.00	\$20,000.00	\$300,000.00 (fn. 11)
Landscape Irrigator or Irrigation Technician	State Lic.	yes	\$4050.00	\$10,000.00	none
House Moving Contractor	no	yes	\$4050.00	\$10,000.00	none
Plumbing Contractor, Master Plumber License (fn. 7)	State Lic.	yes	none	none	State Required Min.
With Medical Gas endorsement (MGE) (fn. 8)	MGE	yes	none	none	State Required Min.

Commercial Roofing Contractor	no	yes	\$4050.00	\$20,000.00	\$1,000,000.00 (fn. 13)
Residential Roofing Contractor	no	yes	\$4050.00	\$20,000.00	\$300,000.00 (fn. 11)
Sign Contractor					
Electrical Sign Contractor (fn. 9)	State Lic. (fn. 9)	yes	\$4050.00	none	State Required Min.
Non-electrical Sign Contractor (fn. 10)	no (fn. 10)	yes	\$4050.00	\$10,000.00	none
Swimming Pool and Spa Contractor	no	yes	\$4050.00	\$10,000.00	none
Water Treatment Equipment Installation Contractor	State Lic.	yes	\$4050.00	\$10,000.00	none

SECTION 7. That, in accordance with the annual budget adopted for the Building Safety Department, Chapter 4-1, Article I, Division 2, Section 4-1-21, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 4-1-21. - Building permit and inspection fee schedule.

(a) [NO TEXT CHANGE]

(b) *Building Permit Fee Schedule.*

(1) All Projects: \$ Value x 0.0030 = Permit Fee: Rounded to whole dollars.

(2) Minimum Permit Fees:

- a. New construction: One hundred twenty dollars (\$120.00) plus fifty dollars (\$50.00) times the number of other permits required for electrical, plumbing and HVAC work.
- b. Remodels and Additions: Sixty dollars (\$60.00) plus fifty dollars (\$50.00) times the number of other permits required for electrical, plumbing and HVAC work.

(3) Other Permits and Inspection Fees:

- a. Certificate of Occupancy review and inspection when not associated with a building permit: \$120.00
- b. ~~Duplication or~~ Recreation of existing Certificate of Occupancy: 40.00
- c. Wrecking permit and Moving permits: 90.00
- d. Permit for the installation of flammable liquids tanks and pumps: 60.00
This includes the fees for electrical and plumbing permits
- e. Residential Re-roofing permit: 50.00
- f. Manufactured home installation: 180.00
This includes the fees for electrical and plumbing permits.
- g. Inspection not otherwise noted above, and those requested after hours, two hour minimum charge per hour: ~~60~~80.00
- h. Re-inspection: 50.00
- i. Construction and Advisory and Appeals Board application: 150.00
- j. Siding and exterior veneer: Value of project × 0.0030 minimum: 50.00
- k. Expedited Review Fee 500.00
- l. Same Day Inspection Fee ~~60~~100.00
- m. Insulation and energy conservation: value of project × 0.0030, minimum of 40.00
- n. Technology Fee 10.00
- o. Glass/Glazing Permit 50.00
- p. Insulation Permit 50.00

SECTION 8. That, in accordance with the annual budget adopted for the Building Safety Department, Chapter 4-1, Article I, Division 3, Section 4-1-30, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 4-1-30. - Fee schedule.

(a) [NO TEXT CHANGE]

(b) (1)-(4) [NO TEXT CHANGE]

(5) Technology Fee: . . . 10.00

SECTION 9. That, in accordance with the annual budget adopted for the Building Safety Department, Chapter 4-1, Article II, Division 2, Section 4-1-36, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 4-10-36. - Zoning board of adjustment.

(a) [No TEXT CHANGE]

(b) *Procedure.*

(1) The Board shall adopt rules, operate, and exercise all duties and powers as prescribed in Chapter 2-6.

(2) Upon filing of an application for either a special exception or Variance with the Building Safety Department, the applicant shall pay the sum of ~~three~~ five hundred dollars (\$~~3~~500.00) to the City.

SECTION 10. That, in accordance with the annual budget adopted for the Building Safety Department, Chapter 4-1, Article I, Division 4, Section 4-1-40, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 4-1-40. - Heating, Ventilation, and Air Conditioning, HVAC, Permit Fee Schedule.

(a) – (f) [NO TEXT CHANGE]

(g) Technology Fee: . . . 10.00.

SECTION 11. That, in accordance with the annual budget adopted for the Building Safety Department, Chapter 4-1, Article I, Division 5, Section 4-1-50, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 4-1-50. - Plumbing permit fees.

(a) [NO TEXT CHANGE]

(b) (1)-(6) [NO TEXT CHANGE]

(7) Technology Fee: . . . 10.00

(78) Minimum permit fee is ninety dollars (\$90.00) for the first seventy-five (75) heads plus fifty cents (\$0.50) per head thereafter.

SECTION 12. That, in accordance with the annual budget adopted for the Planning Department, Chapter 4-6, Article II, Division 5, Section 4-6-41, of the Amarillo Municipal Code is hereby amended:

Sec. 4-6-41. - Application and procedures.

(a) [NO TEXT CHANGE]

(b) *Fees.* The Developer shall pay a non-refundable application fee of ~~three hundred fifty dollar (\$350.00)~~ four hundred and fifty dollar (\$450.00) for the first acre and an additional ten dollar (\$10.00) per additional acre for each Minor Plat submitted or if no notification is required, three hundred and twenty-five (\$325.00) for the first acre and an additional ten dollar (\$10.00) per acre per additional acre for each Minor Plat submitted.

(c)-(g) [NO TEXT CHANGE]

SECTION 13. That, in accordance with the annual budget adopted for the Planning Department, Chapter 4-6, Article II, Division 6, Section 4-6-51, of the Amarillo Municipal Code is hereby amended:

(a) - (d) [NO TEXT CHANGE]

(e) *Fees.* The Developer shall pay a non-refundable application fee of ~~three hundred fifty dollars (\$350.00)~~ four hundred and fifty dollar (\$450.00) for the first acre and an additional ten dollars (\$10.00) per additional acre for each Amending Plat submitted; if no notification is required, three hundred and twenty-five (\$325.00) for the first acre and an additional ten dollar (\$10.00) per acre per additional acre for each Amending Plat submitted.

(f) - (h) [NO TEXT CHANGE]

SECTION 14. That, in accordance with the annual budget adopted for the Planning Department, Chapter 4-6, Article II, Division 4, Section 4-6-31, of the Amarillo Municipal Code is hereby amended:

Sec. 4-6-31. - Application and procedures.

(a) [NO TEXT CHANGE]

(b) *Fees.* The Developer shall pay a non-refundable application fee of ~~three five hundred fifty~~ dollars (\$~~350~~500.00) for the first acre and an additional ten dollars (\$10.00) per additional acre for each Final Plat submitted.

(c) - (g) [NO TEXT CHANGE]

SECTION 15. That, in accordance with the annual budget adopted for the Planning Department, Chapter 4-6, Article IV, Section 4-6-190, of the Amarillo Municipal Code is hereby amended:

Sec. 4-6-190. - Abandonment of public right-of-way.

In addition to the requirements set forth in V.T.C.A., Local Government Code, Ch. 272, the following shall control the consideration of requests for abandonment of Public Rights-of-Way that are abandoned by separate legal instrument:

- (1) [NO TEXT CHANGE]
- (2) The applicant shall pay the following filing fees for Public Right-of-Way abandonment:
~~Three four hundred fifty~~ eighty-five dollars (\$~~350~~485.00) for each alley, easement, or street abandonment request filed for consideration.
- (3) [NO TEXT CHANGE]

SECTION 16. That, in accordance with the annual budget adopted for the Planning Department, Chapter 4-10, Article II, Division 1, Section 4-10-23, of the Amarillo Municipal Code is hereby amended:

Sec. 4-10-23. - Amending procedure

(a) *Application to Planning and Zoning Commission and planning department; fee.*

- (1) Any person desiring a change in regulations, restrictions or boundaries of the Zoning District Map of any property from one (1) Zoning District classification to another Zoning District classification under this chapter shall make application for such change to the Planning and Zoning Commission in writing and by filing such written application with the Planning Department of the City, requesting a change in Zoning District classification. Such application shall contain the following information:
 - a. Legal description of the land on which such Zoning District classification is requested, together with the local Street address of same;
 - b. Name and address of each owner or owners of the property which is the subject of the application;

- c. Name and address of the person making the application, if made by anyone other than the owner, together with a statement on a form prescribed and furnished by the Planning Department of the City, that the person making the application is authorized to act for the owner or owners in making such application;
- d. Zoning District classification use under which the property regulated at the time of making such application and the Zoning District classification use requested by the applicant;
- e. Any other information concerning the property as may be requested by the Planning Department of the City or the Planning and Zoning Commission of the City.

(2) Upon the filing of any application for a Zoning District classification change with the Planning Department of the City, the applicant shall pay to the City Planning Department the following applicable sum:

- a. For a Zoning District classification change, the sum of ~~three~~ eight hundred dollars (\$~~300~~800.00):
- b. For a specific use permit, the sum of ~~six hundred and eighty-five dollars~~ three hundred ~~twenty-five dollars~~ (\$325~~685~~.00) ~~plus ten dollars (\$10.00) per acre if greater than one~~ (1) ~~acre.~~
- c. For a Planned Development District classification, the sum of ~~four~~ eight hundred dollars (\$~~400~~800.00).
- d. For an amendment to a Planned Development District, the sum of six hundred dollars (\$600.00)

(3) These fees are utilized to help defray necessary administrative costs of processing the application as required, including publication and mailing of required notices.

(b) *Public hearings; notice.*

(1) ~~(4)~~ [NO TEXT CHANGE]

(5) If the Planning and Zoning Commission recommends that a Zoning District classification change not be granted, the case will not be processed further and shall not be forwarded to the City Council for public hearing, unless the applicant shall, within ten (10) days after the date the Planning and Zoning Commission votes to recommend that the Zoning District classification change not be granted, file with the Planning Department a request

in writing requesting that such application be forwarded to the City Council for a public hearing and determination of the Zoning District classification change request. If the written appeal is filed by noon of the day following the Planning and Zoning Commission meeting, the case shall be processed for consideration to the City Council at its next regularly scheduled meeting. If the written appeal is filed after noon of the day following the Planning and Zoning Commission meeting, but within ten (10) days, the case shall require new publication and mailing of notices and scheduling to the City Council at a later date. The applicant shall pay a fee of ~~one~~ three hundred and fifty dollars (\$~~100~~350.00) with the notice of appeal to defray publication, notice and other expenses.

(6) [NO TEXT CHANGE]

(c) [NO TEXT CHANGE]

SECTION 17. That, in accordance with the annual budget adopted for the Building Safety Department, Chapter 4-10, Article II, Division 2, Section 4-10-36, of the Amarillo Municipal Code is hereby amended:

Sec. 4-10-36. - Zoning board of adjustment.

(a) *Established.* See now, Chapter 2-6 of this Code.

(b) *Procedure.*

(1) The Board shall adopt rules, operate, and exercise all duties and powers as prescribed in Chapter 2-6.

(2) Upon filing of an application for either a special exception or Variance with the Building Safety Department, the applicant shall pay the sum of ~~three~~ five hundred dollars (\$~~300~~500.00) to the City.

SECTION 18. That, in accordance with the annual budget adopted for the Environmental Health Department, Chapter 8-5, Article IV, Section 8-5-15, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 8-5-15 Fees

(a) Environmental Health Fees.

(1) Food Establishments that are eating or drinking establishments; permit fees and renewal of fees are based on Occupancy Loads as established by the City Building Official and are as follows:

- 0 to 50 ~~\$250.00~~ \$258.00
- 51 to 150 ~~350.00~~ \$361.00
- 151 to 250 ~~450.00~~ \$464.00
- 251 to 350 ~~550.00~~ \$567.00
- Over 350 ~~650.0~~ \$670.00

2) Food Establishments where 50% or more of their business is for offsite consumption permit fees and renewal fees are based on square footage of the business and area as follows:

Square Feet

- 0 to 500 ~~\$250.00~~ \$258
- 501 to 3,000 ~~350.00~~ \$361
- 3,001 to 5,000 ~~450.00~~ \$464
- 5,001 to 15,000 ~~550.00~~ \$567
- 15,001 and Over ~~650.00~~ \$670

(3) Food Establishment permit fees for Caterers, Farmers Markets, Mobile Food Units (to include snow cone stands) ~~\$250.00~~ \$258.00

(4) Food Establishment permit fees for schools and child care facilities ~~250.00~~ \$258.00

(5) Produce Vendor ~~50.00~~ 52.00

(6) Food Establishment Application Fee for New, Change of Owner, Remodel, or Repair ~~2526.00~~

(7) Food Establishment Plan Review and Inspection for New, Change of Owner, Remodel, or Repair ~~8588.00~~

(8) Prepackaged Food Vendors less than 200 square feet of total food operation area are exempt from permit and fees.

(9) TCS Vending Machine permit fees ~~100.00~~ 103.00 per unit.

(10) Food Establishment Re-inspection Fee ~~7578.00~~

- (11) Duplicate copy of permit, registration, or *license* ~~25.00~~ 26.00
- (12) Late Food Establishment Permit Fee ~~5052.00~~
- (13) Application fee for New and Change of Owner for *Liquor License* ~~2526.00~~
- (14) Late Renewal fee of *Liquor License* ~~2526.00~~
- (15) Application fee for New and Change of Owner for Beer and Wine *License* ~~2526.00~~
- (16) Late Renewal fee for Beer and Wine *License* ~~2526.00~~
- (17) Environmental Inspection of a child care facility or group home ~~5052.00~~
- (18) Temporary Food Establishment permit per day per booth. *Licensed* caterers must obtain a Temporary Food Establishment permit but are exempt from fees.

# of Booths	Large Events	Small Events
	(21 booths or greater)	(20 booths or less)
0-5	X	\$ 2526.00
6-12	X	\$ 2021.00
13-20	X	\$ 1516.00
21-40	\$ 2021.00	X
41-80	\$ 1516.00	X
81 or more	\$ 1011.00	X

- (19) Certified Food Manager annual registration ~~4042.00~~.
- (20) Late Certified Food Manager annual registration ~~1011.00~~
- (21) Certified Food Manager Certification (course and exam) ~~150155.00~~ per person.
- (22) Food Handler Certification (course and exam) ~~2021.00~~ per person.
- (23) Water sample collection ~~4042.00~~.
- (24) OSSF - Primary Treatment systems for single family dwellings ~~250258.00~~
- (25) OSSF - Primary Treatment systems for multi-family dwellings ~~280289.00~~
- (26) OSSF - Advanced Treatment systems (secondary treatment or greater) ~~300309.00~~
- (27) OSSF - Existing system inspection ~~150155.00~~
- (28) OSSF - Re-inspection fee ~~7578.00~~

- (29) (Annual permit (year round usage) for Public pools and spas, PIWF; Semi-public pools, spas, PIWF ~~200~~206.00 or, if more than one (1) at the same property, then ~~\$50~~52.00 for each unit after the first. Fees will not be pro-rated. Permits are non-transferable.
- (30) Seasonal permit (Operating less than 9 months of the permit year) for Public pools, spas, PIWF: Semi-public pools, spas, PIWF ~~400~~103.00 or, if more than one (1) at the same property, then ~~\$50~~52.00 for each unit after the first.
- (31) Re-inspections to re-open a closed pool: ~~\$50~~52.00. Every effort will be made to re-inspect the same day of notification that the violation(s) has been corrected. Re-inspections of closed pools will be made within one (1) working day. A re-inspection fee for code compliance may be required on the 2nd re-inspection.
- (32) Late fees for annual public pool permits will be ~~\$50~~52.00 and for seasonal permits will be ~~\$25~~26.00.
- (33) Cost per seat in the Certified Pool Technician course will be ~~\$125~~129.00 for the initial 2-day course and exam. A one (1) day refresher course with exam will be offered for ~~\$50~~52.00 per seat for those who have taken the initial course with the City. Payments must be made in advance and are non-refundable.
- (34) Application and plan review for new construction, modification, or repair of a public swimming pool, spa, or PIFW: ~~\$50~~52.
- (35) A Technology Fee of \$10.00 will apply to all applications excluding environmental health applications, temporary event applications and water samples.
- ~~(3536)~~ All Environmental Health fees will increase annually by 3% or consumer Price Index (CPI), whichever is greater.
- (37) Merchant card service charge.....2.5%

SECTION 19. That, in accordance with the annual budget adopted for the Fire Marshall's Office, Chapter 10-1, Article II, Section 10-2-15, Table 113.2.1, of the Amarillo Municipal Code is hereby amended to read as follows:

TABLE 113.2.1 INSPECTION FEES

	Occupant Load	Fee
--	---------------	-----

Day Care	Up to 50	\$40.00
	51 to 150	\$80.00
	Over 150	\$80.00 for first 150 plus \$40.00 For each additional 100 or fraction thereof
Foster/Group Home/Shelter	1 to 5	\$40.00
	6 to 15	\$80.00
	Over 15	\$80.00 for first 15 plus \$40.00 For each additional 15 or fraction thereof
Nursing Homes	Up to 50 beds	\$160.00
	51 to 100 beds	\$240.00
	Over 200 beds	\$240 for first 100 beds Plus \$80.00 for each additional 100 beds or fraction thereof
Hospitals	Up to 100 beds	\$320.00
	101 to 200 beds	\$400.00
	Over 200 beds	\$400.00 for first 200 beds Plus \$80.00 for each additional 100 beds or Fraction thereof
Other	Up to 2,500 sq. ft	\$40.00

	Occupant Load	Fee
Facilities		
	2,501 to 5,000 sq. ft	\$80.00
	5,001 to 10,000 sq. ft	\$120.00
	10,001 to 50,000 sq. ft	\$160.00
	Over 50,000 sq. ft	\$160.00 for first 50,000 sq. ft. plus \$40.00 for each additional 25,000 sq. ft. or fraction thereof
<u>TABC Licensed Facilities</u>		<u>\$40.00</u>

SECTION 20. That, in accordance with the annual budget adopted for the Parks and Recreation Department, Chapter 12-1, Article II, Section 12-1-11, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 12-1-11. - Zoo Fees.

There is hereby assessed an admission fee on each person entering the Amarillo Zoo as follows:

Adults:	(ages 13—61)	\$4.00
<u>Monday Admission</u>		<u>\$2.00</u>
Seniors	(62—over)	\$3.00
<u>Monday Admission</u>		<u>\$1.50</u>

Children	(3—12)	\$2.00
<u>Monday Admission</u>		<u>\$1.00</u>
Children	(2 & under)	free

SECTION 21. Chapter 12-4, Article II, Section 12-4-4, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 12-4-4. - Annual permits pass.

The Golf Course Manager shall issue annual golf course playing permits passes at rates and with conditions as stated in Section 12-4-5 of this Code.

SECTION 22. That, in accordance with the annual budget adopted for the Parks and Recreation Department, Chapter 12-4, Article II, Section 12-4-5, of the Amarillo Municipal Code is hereby amended to read as follows:

Sec. 12-4-5. - Golf fees.

(a) A green fee for the use of the golf course shall be paid prior to commencement of play by all players except those players holding annual permits or discount green fee cards, as follows:

	Weekend Fee (Friday— Sunday & holidays)	Daily Fee (Monday— Thursday)	Twilight Fee (after 3:00 p.m., Monday— Thursday, 18 holes)	Twilight Fee (Monday— Thursday, after 5:00 p.m., 9 holes)	Junior (18 or younger)/Senior (65 or older) Fee (Monday— Thursday)
Ross/Wildhorse	\$24 28.00	\$21 25.00	\$17 20.00	\$14 17.00	\$17 20.00
Ross/ East Mustang course	24 28.00	21 25.00	17 20.00	14 17.00	17 20.00
Comanche/Tomahawk	18 25.00	15 22.00	11 17.00	11 14.00	11 17.00
Comanche/Arrowhead	18 25.00	15 22.00	11 17.00	11 14.00	11 17.00

- (b) Golf cart rental fees (tax included) (50% applied to each player):
 9 holes ~~\$1314.00~~
 18 holes ~~2628.00~~
- (c) Annual ~~permits~~ Pass: Regular (any age) ~~\$9302,000.00~~ Unlimited play. All days, all courses)
Additional regular family member 595.00
Ultimate Annual Golf Pass\$3,400.00 (Unlimited play. All days, all courses, includes cart)
Senior Pass (age ~~62~~ 65 as of purchase date, play Monday—~~Thursday~~Friday, excludes holidays) ~~570~~\$1,000.00
Ultimate Senior Golf Pass\$2,000.00 (age 65 as of purchase date, Unlimited play. Monday –Friday excludes holidays, all courses, includes cart)
Mini Golf Pass\$400.00 (20-Rounds, All days, All courses, good for 12 months from date of purchase) (pass includes the Capital Improvement Fee).
Additional senior family member 525.00
Junior permit (age 13 – 18, Monday – Thursday, June 1 to August 31) 240.00
Spouse Pass The City Manager shall have the authority to create an annual Spouse Pass and determine the reasonable fee therefor.
Family Pass The City Manager shall have the authority to create an annual Family Pass and determine the reasonable fee therefor.
- (d) Capital Improvement Fee (per round) shall be separately collected at time of play on all ~~permits-passes except the Mini Golf Pass.~~
 Comanche/Arrowhead and Tomahawk ~~\$23.00~~
 Ross/Wildhorse ~~34.00~~
 Ross/East Mustang..... ~~34.00~~
- (e) Unless specifically described otherwise, all golf passes are good for the issued calendar year (Jan.-Dec.) only and are non-transferrable.
- (f) Golf Passes cannot be used to pay for tournaments.
- (g) The City Manager may adjust green fees for off-peak hours and tournament play.

SECTION 23. That, in accordance with the annual budget adopted for the Building Safety Department, Chapter 14-4, Article II, Division 1, Section 14-4-31, of the Amarillo Municipal Code is hereby amended to read as follows

Sec. 14-4-31. - Required; classification; fees; exemption.

(a) – (b) [NO TEXT CHANGE]

(c) The annual *license* fee for each Topless Establishment shall be ~~two~~ five hundred dollars (\$500.00).

(d) [NO TEXT CHANGE]

SECTION 24. That, in accordance with the annual budget adopted for the Building Safety Department, Chapter 14-6, Article II, Division 2, Section 14-6-29, of the Amarillo Municipal Code is hereby amended to read as follows

Sec. 14-6-29. - Fee; term; reapplication upon change in information.

A Transient Retail Business license issued under this division shall require a fee of ~~twenty-five~~ dollars (\$25.00) fifty dollars (\$50.00) for each issuance. A license issued to a Transient Retail Business shall expire at the end of thirty (30) days from its issuance. Any change in the information required in the application shall require the reissuance of the license by submitting a new application.

SECTION 25. That, in accordance with the annual budget adopted for the Utility Division, the water rates and charges in Chapter 18-2, Article III, Section 18-2-57 of the Amarillo Municipal Code are hereby amended in part to read as follows:

(a) The following minimum monthly meter service charges include the first three thousand (3,000) gallons consumption:

Meter Size (inches)	Size Code	Water Rate 1 Inside City	Water Rate 2 Outside City
5/8 or 3/4	A	\$ 13.50 <u>13.91</u>	\$ 20.26 <u>20.87</u>
1	B	18.13 <u>18.67</u>	27.19 <u>28.01</u>
1 1/2	C	23.23 <u>23.92</u>	34.84 <u>35.89</u>
2	D	36.09 <u>37.17</u>	54.14 <u>55.76</u>
3 or FH Meter	L, H, X	132.76 <u>136.74</u>	199.14 <u>205.11</u>
4	E, Y	168.48 <u>173.53</u>	252.72 <u>260.30</u>

Meter Size (inches)	Size Code	Water Rate 1 Inside City	Water Rate 2 Outside City
6	F A	251.91 <u>259.46</u>	377.87 <u>389.20</u>
8 or larger	G, J, K, M, W	347.30 <u>357.71</u>	520.94 <u>536.57</u>

(b) In addition to the monthly meter charge set forth in subsection (a) above, the following shall apply to the amount of water used in excess of three thousand (3000) gallons per month:

TABLE INSET:

<i>Quantity (gallons)</i>	Inside City per 1,000 Gallons	Outside City per 1,000 Gallons
<i>Residential:</i>		
0 -- 3,000	Minimum Charge	Minimum Charge
3,001 --10,000	\$ 2.41 <u>2.48</u>	\$ 3.62 <u>3.72</u>
10,001-30,000	3.15 <u>3.25</u>	4.73 <u>4.87</u>
30,001 – 50,000	4.67 <u>4.81</u>	7.00 <u>7.21</u>
Over 50,000	5.30 <u>5.46</u>	7.96 <u>8.20</u>

TABLE INSET:

<i>Commercial / Industrial:</i>		
0 -- 3,000	Minimum Charge	Minimum Charge
Over 3,000	\$ 2.75 <u>2.83</u>	\$ 4.13 <u>4.25</u>

TABLE INSET:

<i>Irrigation (all service groups)</i>	Minimum charge	Minimum charge
0 -- 3,000		
3,001 – 10,000	\$ 2.75 <u>2.83</u>	\$ 4.13 <u>4.25</u>
10,001 – 30,000	3.15 <u>3.25</u>	4.73 <u>4.87</u>
30,001 – 50,000	4.67 <u>4.81</u>	7.00 <u>7.21</u>
Over 50,000	5.30 <u>5.46</u>	7.96 <u>8.20</u>

SECTION 26. That, in accordance with the annual budget adopted for the Utility Division, the waste water rates and charges in Chapter 18-3, Article IV, Section 18-3-73 and Section 18-3-74 of the Amarillo Municipal Code are hereby amended in part to read as follows

Meter Size (inches)	Charge for the first 3,000 gallons
5/8 or ¾	\$ 15.30 <u>15.75</u>
1	15.80 <u>16.27</u>
1½	16.21 <u>16.70</u>
2	17.60 <u>18.13</u>
3	19.90 <u>20.50</u>
4	29.09 <u>29.96</u>
6	42.81 <u>44.09</u>
8 or larger	56.58 <u>58.28</u>

(2) For usage in excess of three thousand (3,000) gallons a monthly service charge shall also be charged to all Residential users in the amount of ~~one dollar and eighty-two cents (\$1.82)~~ one dollar and eighty-eight cents (\$1.88) per one thousand (1,000) gallons of water used over the initial allotment of 3,000 gallons. The service charge for all Commercial and Industrial users shall be ~~one dollar and ninety-eight cents (\$1.98)~~ two dollars and four cents (\$2.04) per one thousand (1,000) gallons over the initial allotment, unless the Wastewater is metered in which case the service charge shall be ~~two dollars and eighteen cents (\$2.18)~~ two dollars and twenty-five cents (\$2.25) per thousand over the initial allotment as more specifically set forth hereinafter.

a. – d. [NO TEXT CHANGE]

(3) [TEXT UNCHANGED]

(4) [TEXT UNCHANGED]

Sec. 18-3-74. Rates beyond corporate limits.

(1) [NO TEXT CHANGE]

(2) A monthly service charge shall also be charged to residential Users outside the corporate limits in the amount of ~~two dollars and seventy-four cents (\$2.74)~~ two dollars and eighty-two cents (\$2.82) per one thousand (1,000) gallons of water used over the initial allotment of 3,000 gallons. The service charge for all Commercial and Industrial

users outside the corporate limits shall be ~~two~~ three dollars ~~and ninety seven cents~~ ~~(\$2.97)~~ and six cents (\$3.06) per one thousand (1,000) gallons over the initial allotment of 3,000 gallons, unless the wastewater is actually metered, in which case the service charge shall be three dollars and ~~twenty eight cents (\$3.28)~~ thirty seven cents (\$3.37) or as contracted.

SECTION 27. That, in accordance with the annual budget adopted for the Utility Division, drainage fees in Chapter 18-4, Article II, Section 18-4-14 of the Amarillo Municipal Code are hereby amended in part to read as follows:

(a) – (f) [NO TEXT CHANGE]

(g) The following ERU monthly billing rate is hereby established and shall be used to calculate the total monthly Drainage Utility Charge for all property located in the City, both residential and commercial, in accordance with the applicable formula established in this subsection: ERU rate = ~~\$2.51~~ 2.61 per ERU per month.

(h) – (j) [NO TEXT CHANGE]

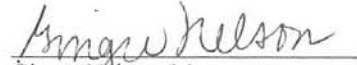
SECTION 28. That should any part, portion, section, fee, charge, or expenditure enacted by or contained within either this ordinance or the budget that it adopts, be declared inoperative, unconstitutional, invalid, or void for any reason by a court of competent jurisdiction, then such decision, opinion, or judgment shall in no way affect the remaining portions, parts, sections, fees, charges, or expenditures of either this ordinance or the budget, which remaining provisions shall be and remain in full force and effect.

SECTION 29. That all ordinances, resolutions, and appropriations for which provisions have heretofore been made are hereby expressly repealed to the extent of any conflict with the provisions of this ordinance.


SECTION 30. That the City Manager is authorized to approve transfers between line items in any departmental budget and to make transfers between funds within the budget which will neither decrease a program or service adopted in said budget, nor increase expenditures over the total amount of expenditures approved in said budget, in order to meet unanticipated expenditures within any department, program, or service.

SECTION 31. That this ordinance shall be effective on and after its adoption; provided, however, that the Annual Budget adopted herein, along with fees and charges established herein, shall be effective on October 1, 2017, unless a different effective date is specified for a particular Section hereof.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading the 5th day of September, 2017; and PASSED on Second and Final Reading the 12th day of September, 2017.


Ginger Nelson, Mayor

ATTEST:


Frances Hibbs, City Secretary

APPROVED AS TO FORM


William M. McKamie, City Attorney

ORDINANCE NO. 7689

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: APPROVING TAX ROLL; SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF AMARILLO FOR THE TAX YEAR 2017; ESTABLISHING AN EFFECTIVE DATE; REPEALING CONFLICTING ORDINANCES.

WHEREAS, the Chief Appraisers of the Potter and Randall Counties Tax Appraisal Districts have prepared and certified the appraisal roll for the City of Amarillo, Texas, said roll being that portion of the approved appraisal roll from each Tax Appraisal District which lists property taxable by the City of Amarillo within each respective county; and

WHEREAS, the Chief Appraisers of the Potter and Randall Counties Tax Appraisal Districts have performed the statutory calculations required by Section 26.04 of the Texas Property Tax Code and has submitted said rates to the City Council of said City prior to its adoption of this ordinance; and,

WHEREAS, the City has published the effective tax rate, the rollback tax rate, and other information as allowed or required by the Texas Local Government Code, and has fulfilled all other requirements for publication and postings as required by law, in a manner designated to call to the attention of all residents of said City; and,

WHEREAS, the City Council has complied with all applicable posting, hearing, filing, and meeting requirements of Texas law prior to the setting of the tax rate for 2017; and

WHEREAS, a quorum of the City Council is present in a regular meeting open to the public; NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the appraisal roll with the amount of tax calculated thereon by the Tax Assessor Collectors of Potter and Randall Counties is hereby approved.

SECTION 2. That for the year 2017, there is hereby levied on all of the property located in the City of Amarillo, Texas, on the first day of January, 2017, and not exempted from taxation by the Constitution and Statutes of the State of Texas, an ad valorem tax of \$0.03666 for debt expenses plus \$0.32698 for maintenance and operation expenses (total of \$0.36364, per \$100.00 valuation of all such property to provide revenue for carrying on the City Government and the current expenses thereof. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.33% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.00.

SECTION 3. Monies collected pursuant to this ordinance shall be expended in accordance with the ordinance adopting the City of Amarillo budget for fiscal year 2017-2018, and any monies collected which are not specifically appropriated shall be deposited in the general fund.

SECTION 4. All ordinances or parts thereof that conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION 5. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading the 5th day of September, 2017 upon a voice roll call vote as follows:

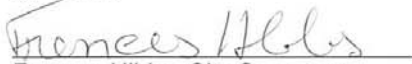
Mayor Ginger Nelson	Absent
Councilmember Place 1 Elaine Hays	AYE
Councilmember Place 2 Freda Powell	AYE
Councilmember Place 3 Eddy Sauer	AYE
Councilmember Place 4 Howard Smith	AYE

and PASSED on Second and Final Reading the 12th day of September, 2017 upon a voice roll call vote as follows:

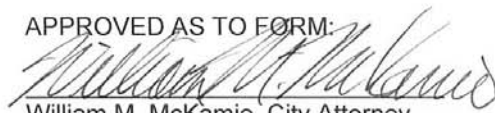
Mayor Ginger Nelson	AYE
Councilmember Place 1 Elaine Hays	AYE
Councilmember Place 2 Freda Powell	AYE
Councilmember Place 3 Eddy Sauer	AYE
Councilmember Place 4 Howard Smith	AYE


Ginger Nelson, Mayor

ATTEST:


Frances Hibbs, City Secretary

APPROVED AS TO FORM:


William M. McKamie, City Attorney

CITY OF AMARILLO

GLOSSARY OF TERMS

ACCOUNTING SYSTEM: Records and procedures which are used to record, classify and report information on the financial status and operations of an entity.

ACCRUAL BASIS: A method of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred, regardless of when cash is received or paid.

APPROPRIATION: An authorization made by the City Commission which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

APPROPRIATION ORDINANCE: The official enactment by the City Commission establishing the legal authority for the City officials to obligate and expend resources.

ARBITRAGE: The reinvestment of the proceeds of tax-exempt securities in materially higher –yielding taxable securities.

ASSESSED VALUATION: The estimated value placed upon real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

ASSETS: Property owned by the City for which a monetary value has been established.

BALANCED BUDGET: A budget where the total sum of money a government has budgeted to collect in a year is equal to the amount it has budgeted to spend on goods, services and debt.

BASE BUDGET: Ongoing expense for personnel, contractual services, and the replacement of supplies and equipment required to maintain service levels previously authorized by the City Council.

BASIS OF ACCOUNTING: The basis of accounting is accrual for all enterprise funds and internal service funds. The modified accrual basis is used for the governmental-type funds and special revenue funds.

BOND: A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date. Bonds are typically used for long-term debt to pay for large capital expenditures.

BOND CALL: Terms in a bond contract stipulating the right to redeem or call the entire outstanding amount before maturity, subject to certain conditions. A bond call feature modifies the maturity date. The bond call feature –is exercisable immediately or it is deferred for some time.

BUDGET CALENDAR: The schedule of key dates or milestones, which the City follows in the preparation and adoption of the budget.

BUDGET: An annual plan of financial operation embodying an estimate of proposed expenditures and the estimated means of financing them. The approved budget is authorized by ordinance and thus specifies the legal spending limits for the fiscal year.

BUDGET DOCUMENT: The official written statement prepared by the Budget Officer and supporting staff, which is presented by the City Manager to the City Commission as the proposed Annual Budget.

CAPITAL IMPROVEMENT BUDGET: A plan of proposed capital expenditures and the means of financing them. The basis of the capital improvement budget is the capital improvement program (CIP).

CAPITAL IMPROVEMENT PROGRAM: A five year financial plan for construction, acquisition, or major renovation of physical assets such as buildings, streets, sewers and recreational facilities.

CAPITAL OUTLAY: Expenditures for the acquisition of fixed assets which by definition have a useful life of more than one year and a purchase cost of at least \$5,000. Included in this category is the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

CAPITAL PROJECTS: Projects that purchase or construct capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility, as well as the equipment necessary to make the facility operational.

CITY MANAGER'S MESSAGE (TRANSMITTAL LETTER): A general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the chief executive.

CONTINGENCY: A budgetary reserve set aside for emergencies or unforeseen expenditures.

CONTRACTUAL SERVICES: Operational expenses related to maintenance agreements, professional or technical services and other outside organizations.

CITY OF AMARILLO

GLOSSARY OF TERMS

DEBT SERVICE FUND: The fund used to account for the payment of principal and interest on all long-term debt.

DEFICIT: Excess of expenses over revenues at a specific point in time.

DELINQUENT TAXES: Real or personal property taxes that remain unpaid on and after February 1st of each year upon which penalties and interest are assessed.

DEPRECIATION: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life. Depreciation is only recognized in enterprise and internal service funds.

DIVISION: A major administrative segment responsible for the management of operating departments which provide services within a functional area.

DEPARTMENT: A basic organizational unit that provides service under the administrative direction of a division.

ENCUMBRANCE: The commitment of appropriated funds for future expenditures.

ENTERPRISES FUNDS: Funds used to account for the acquisition, operation and maintenance of governmental facilities and services which are entirely or predominantly self-supported by user charges. The funds are operated in a manner similar to comparable private enterprises. A brief description of each enterprise fund follows:

AIRPORT FUND: To account for the operation of the Amarillo International Airport. In addition to providing runways, a passenger terminal and related facilities, the Airport includes improvements built by the Federal Government for an Air Force Base, on land which was returned to the City in 1967 and 1970. These facilities, together with later additions, are leased to commercial tenants for warehousing and manufacturing activities.

WATER AND SEWER FUND: To account for the provision of water and sewer services to residents and commercial enterprises of the City and proximate area. Water is obtained from a number of well fields, together with an allocation of water from the Canadian River Municipal Water Authority.

DRAINAGE UTILITY FUND: To account for the provision of drainage assessments to residents and commercial enterprises of the City. The Drainage Utility Fund is responsible for the care and maintenance of the drainage ways throughout the City.

ESTIMATED REVENUE: The amount of projected revenue to be collected during the fiscal year.

EXPENDITURE: Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

EXPENSES: A decrease in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FIDUCIARY FUNDS: Funds used to account for assets held by the City in a trustee or agency capacity.

FISCAL YEAR: The twelve month period beginning October 1st and ending the following September 30th.

FRANCHISE FEE: A fee paid by public service businesses for use of City streets, alleys and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas and cable television.

FUND: A set of interrelated accounts which record revenues and expenditures associated with a specific purpose.

FUND BALANCE: Fund Balance is the excess of assets over liabilities.

GENERAL FUND: The fund established to account for those resources devoted to financing the general administration of the City and traditional services provided to citizens. Service activities include fire and police protection, library facilities, street, drainage, park maintenance, and recreational opportunities.

GENERAL OBLIGATION BONDS (G.O. Bonds): Legal debt instruments which finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues. In Texas, G.O. bonds must be authorized by public referenda.

GOVERNMENTAL FUND: Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds and permanent funds.

CITY OF AMARILLO

GLOSSARY OF TERMS

INTERGOVERNMENTAL REVENUE: Contributions received from the State and Federal Government.

INTERNAL SERVICE FUNDS: Internal Service Funds are used to account for the financing of goods or services to departments of the City on a cost-reimbursement basis.

INFORMATION SERVICES FUND: To account for the revenues and costs of operations of the City's data processing system. Charges to using departments are based on estimated cost of providing the service, including depreciation on equipment.

MUNICIPAL GARAGE FUND: To account for the revenues and cost of operations of a central motor pool which includes all City owned vehicles except fire trucks and buses. Vehicles are rented to using departments at estimated cost of usage.

RISK MANAGEMENT FUND: To account for funds accumulated from operating transfers and from assessments of the various City departments for the purpose of self-insuring liability, workmen's compensation, unemployment claims, and miscellaneous other risks.

EMPLOYEE INSURANCE FUND: To account for self-insured medical benefits together with life and dental insurance for employees, retirees and covered dependents.

INVESTMENT: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

LEVY: The City Commission has limited authority to impose or collect taxes, special assessments, or service charges.

LIABILITIES: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

LINE ITEM BUDGET: A budget prepared along departmental lines that focuses on expenditure categories.

LONG-TERM BUDGET: Debt with a maturity of more than one year after the date of issuance.

MODIFIED ACCRUAL: A basis of accounting in which revenues are recognized in the accounting period in which they become available and measurable and expenditures are recorded in the accounting period that they are incurred, if measurable.

OBJECT: Expenditure classification according to the types of items purchased or services obtained.

ORDINANCE: A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

OPERATING BUDGET: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of the City are controlled. The use of annual operating budgets is required by State Law.

OTHER CHARGES: Costs of a fixed or semi-fixed nature over which the City Commission has little or no control.

PERSONAL PROPERTY: Property classified by the State Property Tax Board including non-business vehicles, utilities, businesses and other tangible and intangible personal properties.

PERSONAL SERVICES: Costs related to compensating employees, including salaries, wages, insurance, payroll taxes and retirement contributions.

PROPERTY TAX: Taxes levied on all real and personal property according to the property's valuation and the tax rate, in compliance with State Property Tax Code.

PROPRIETARY FUND: A category of funds that have profit and loss aspects. The two types of proprietary funds are enterprise and internal service funds.

REAL PROPERTY: Property classified by the State Property Tax Board including residential single and multi-family, vacant lots, acreage, farm and ranch improvements, commercial and industrial, and oil, gas and other mineral reserves.

RESERVE: An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure. A reserve may also be an account used to earmark a portion of fund equity as legally segregated for a specific future use.

RESOURCES: Total dollars available for appropriation including estimated revenues, fund transfers and beginning fund balances.

CITY OF AMARILLO

GLOSSARY OF TERMS

REVENUE: Generally refers to income received by the City from taxes, fees, grants, interest on investments and other related sources.

REVENUE BONDS: Legal debt instruments which finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds. In Texas Revenue Bonds may or may not be authorized by public referenda.

SPECIAL REVENUE FUND: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes, other than debt service or capital projects.

SUPPLIES: Costs of goods consumed by the City in its operations.

TAX LEVY: The total amount to be raised by general property taxes for operating and debt service purposes.

TAX RATE: The amount of tax levied for each \$100 of assessed valuations.

USER FEES: The payment of a fee for direct receipt of a public service by the party benefiting from the service.

CITY OF AMARILLO

LIST OF ACRONYMS USED

Annex W:	Pantex Response Plan
AC:	Amarillo College
ADA:	Americans with Disabilities Act
AED:	Automatic External Defibrillator
AEDC:	Amarillo Economic Development Corporation
AHFC:	Amarillo Housing Finance Corporation
AIP:	Agreement in Principle
AISD:	Amarillo Independent School District
APD:	Amarillo Police Department
ARC:	Alcoholic Recovery Center
ASA:	Amateur Softball Association
ASTM:	American Society for Testing and Materials
AUTS:	Amarillo Urban Transportation Study
BRC:	Bureau of Radiation Control
CAD:	Computer Aided Dispatch
CAFR:	Comprehensive Annual Financial Report
CDBG:	Community Development Block Grant
CHDO:	Community Housing Development Organization
CVD:	Cardio Vascular Disease
CPR:	Cardio Pulmonary Resuscitation
CPSC:	Consumer Product Safety Commission
CRMWA:	Canadian River Municipal Water Authority
DOE:	Department of Energy
DPH:	Department of Public Health
DWC/ABBA:	Downtown Women's Center/ABBA House
EMS:	Emergency Medical Services
EOC:	Emergency Operations Center
EPA:	Environmental Protection Agency
FEMA:	Federal Emergency Management Agency
FSS:	Family Self Sufficiency
GAAP:	Generally Accepted Accounting Principles
GASB:	Governmental Accounting Standards Board
GCSAA:	Golf Course Superintendents Association of America
GFOA:	Government Finance Officers Association
GIS:	Geographical Information Systems
HIV:	Human Immune Virus
ICPMS:	Induction Coupled Plasma Mass Spectrometer

CITY OF AMARILLO

LIST OF ACRONYMS USED

ISO:	Insurance Services Organization
MG:	Million Gallons
MC:	Municipal Court
MGD:	Million Gallons per day
MOC:	Mobile Operations Center
NACA:	North Amarillo Community Association
NPDES:	National Pollutant Discharge Elimination System
PC:	Personal computer
PFP:	Pay for Performance
PGA:	Professional Golfers Association
PID:	Public Improvement District
PPD:	Purified Protein Derivative
PRRA:	Panhandle Revenue Recovery Association
R & M:	Repair & Maintenance
SCADA:	Supervisory Control & Data Acquisition
SCBA:	Self Contained Breathing Apparatus
STD:	Sexually Transmitted Disease
STEP:	Selective Traffic Enforcement Program
TAAF:	Texas Amateur Athletic Federation
TCEQ:	Texas Commission on Environmental Quality
TDH:	Texas Department of Health
TPDES:	Texas Pollutant Discharge Elimination System
TPMHMR:	Texas Panhandle Mental Health and Mental Retardation
TSA:	Transportation Security Administration
TSRC:	Tyler Street Resource Center
TVFC:	Texas Vaccine For Children
USGA:	United States Golf Association
USSSA:	United States Specialty Sports Association
VFD:	Variable Frequency Drive
W/C:	Workers Compensation
WMD:	Weapons of Mass Destruction
WTAMU:	West Texas A & M University