

AGENDAS

FOR THE AMARILLO CITY COUNCIL WORK SESSION TO BE HELD ON TUESDAY, OCTOBER 10, 2017 AT 3:30 P.M. AND THE REGULAR MEETING OF THE AMARILLO CITY COUNCIL AT 5:00 P.M., CITY HALL, 509 SOUTHEAST 7th AVENUE, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.

Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

WORK SESSION

- A. City Council will discuss or receive reports on the following current matters or projects.
- (1) Review agenda items for regular meeting and attachments;
 - (2) Overview of the proposed utility and public improvements construction coordination plan related to preparing the lot for the Multi-Purpose Events Venue (MPEV);
 - (3) Briefing on Franchise Fees;
 - (4) Discuss 2017 TML Annual Conference; and
 - (5) Consider future Agenda items and request reports from City Manager.

REGULAR MEETING ITEMS

INVOCATION: Lorenzo Mondragon

PLEDGE OF ALIGENCE: Austin Christen

PROCLAMATIONS: "Cancer Awareness Month"
"Domestic Violence Awareness Month"

PUBLIC COMMENT: Citizens who desire to address the City Council with regard to matters on the agenda or having to do with the City's policies, programs, or services will be received at this time. The total time allotted for comments is 30-minutes with each speaker limited to three (3) minutes. City Council may not discuss items not on this agenda, but may respond with factual, established policy information, or refer to staff. The City Council may choose to place the item on a future agenda.
(Texas Attorney General Opinion. JC-0169.)

1. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

THE FOLLOWING ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCILMEMBER, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.

A. **MINUTES:**

Approval of the City Council minutes of the regular meeting and special meetings held on September 26, 2017 and October 2, 2017, respectively.

B. **AWARD – DIRECT READ WATER METERS:**

(Contact: Trae Kepley, Assistant Purchasing Agent)

Awarded to: Core & Main	\$335,253.99
Zenner USA	<u>\$14,850.00</u>
Total	\$350,103.00

This award is to approve a contract for the purchase of Direct Read Water Meters.

- C. **AWARD – CLAMPS SUPPLY AGREEMENT:**
 (Contact: Trae Kepley, Assistant Purchasing Agent)
 Awarded to: Triple T Pipe & Supply \$26,869.98
 Awarded to: Ferguson Waterworks \$17,588.40
 Awarded to: Western Industrial \$2,016.16
 Awarded to: Morrison Supply \$19,666.92
 Awarded to: HD Supply \$2,720.00
 Total \$68,861.46
 This award is to approve a contract for the purchase of Clamps Supply Agreement
- D. **APPROVAL – VUEWORKS ASSET MANAGEMENT SOFTWARE FOR TRAFFIC AND STREETS DIVISIONS OF PUBLIC WORKS:**
 (Contact: Raymond Lee, Public Works Director)
 This item approves software that will manage traffic and street assets through the entire life-cycle of the asset by tracking work orders, costs, failure risks, and condition.
- E. **APPROVAL OF STATE OF TEXAS, DEPARTMENT OF TRANSPORTATION RAMP GRANT APPLICATION TXDOT CSJ NO. M1804AMRI, RICK HUSBAND AMARILLO INTERNATIONAL AIRPORT:**
 (Contact: Michael Conner, Airport Director)
 This grant matches funds up to \$50,000 for the general approved maintenance at non-hub primary airports.
- F. **APPROVAL – TASK ORDER 6 AMENDMENT 2:**
 (Contact: Michael Conner, Airport Director)
 Approve Task Order 6 Amendment 2 between RS&H, Inc. and the Rick Husband Amarillo International Airport for the continuation of monthly air service analysis. Also included are services to assist the airport by working as a strategic advisor and advocate on behalf of AMA. The total cost of Task Order 6 Amendment 2 is \$64,800. Amendment 2 authorizes an additional 24 equal lump sum monthly installments of \$2,700 each.
- G. **APPROVAL – TASK ORDER 22:**
 Approve Task Order 22 between RS&H, Inc. and the Rick Husband Amarillo International Airport for implementation of the community outreach initiatives plan previously derived. The total cost of Task Order 22 is \$84,000. This Task Order authorizes the billing amount of \$7,000 for each of the 12 months.
- H. **APPROVAL – TASK ORDER 26:**
 Approve Task Order 26 between RS&H, Inc. and the Rick Husband Amarillo International Airport for design and bid services for repairs to the airport parking garage. The total cost of Task Order 26 is \$114,561.
- I. **APPROVAL-CHANGE ORDER NO. 3 – 2016/2017 MILLING AND OVERLAY OF VARIOUS STREETS:**
 (Contact: Floyd Hartman, CP&DE Director)
 Original Contract: \$ 1,429,471.05
 Previous Change Orders: \$ 296,039.90
 Current Change Order: \$ 51,047.50
 Revised Contract Total: \$ 1,776,558.45
 This item is to approve Change Order No. 3 which provides additional pavement milling on Hillside Street around existing concrete islands, a level-up course of asphalt in portions of Hillside Street, adjustments for existing utilities, and a modified pavement repair profile in portions of Coulter Street. This Change Order also proposes unit adjustments to Ross Street and Downtown quantities.

J. **APPROVAL – LICENSE AND HOLD HARMLESS AGREEMENT:**

(Contact: AJ Fawver, Planning Director)

License and Hold Harmless to encumber two (2) 40' x 10' subsurface areas located in Public Drainage and Utility Easements and one (1) 30' x 10' subsurface area of Public ROW (S Coulter Street) all of which is located on Lot 1, Block 1, Lowes Addition Unit No. 1 Amended, in Section 40, Block 9, BS&F Survey, Randall County, Texas. (Vicinity: South Coulter Street and Southwest 45th Avenue.)

K. **APPROVAL – AVIATION CLEAR ZONE EASEMENT:**

(Contact: AJ Fawver, Planning Director)

Aviation Clear Zone Easement, being 3,900 feet above mean sea level above the plat of Amarillo Boulevard East Unit No. 6, an addition to the City of Amarillo, being an unplatted tract of land in Section 105, Block 2, AB&M Survey, Potter County, Texas.

REGULAR AGENDA

2. **RESOLUTION – NOMINATIONS FOR POTTER-RANDALL APPRAISAL DISTRICTS BOARD OF DIRECTORS:**

The Potter-Randall Appraisal District has three (3) positions vacancies on its individual Potter and Randall County Appraisal District Board of Directors. This resolution nominates individuals for these three vacant board positions. Upon the receipt of these nominations, the Appraisal Districts will schedule an election for government entities in Potter and Randall County to vote on these Board of Director positions, as established by State law requirements.

3. **AWARD – OSAGE WATER TREATMENT PLANT CLEARWELL IMPROVEMENTS:**

(Contact: Floyd Hartman CP&DE Director)

DN Tanks, Inc. -- \$ 3,234,960.00

This item is to approve the contract for the Osage Water Treatment Plant Clearwell Improvements. This proposed project will consist of the installation of clearwell baffles in the three, 5 million gallon Osage Water Treatment Plant Clearwells. This project will help the City meet TCEQ requirements for chlorine contact time through the treatment process.

4. **AWARD – REDI-MIX CONCRETE ANNUAL CONTRACT:**

(Contact: Raymond Lee, Public Works Director)

Thomas Redi-Mix Company -- \$280,138.75

This award is to approve a contract for the purchase of the Annual Contract for Redi-Mix Concrete.

5. **APPOINTMENTS – BOARDS AND COMMISSIONS:**

Appointments are needed for the following board:

Construction Advisory Committee (5 members)

MISCELLANEOUS:

1. Planning and Zoning Commission, minutes of September 11, 2017.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (Southeast 7th Avenue) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 6th day of October 2017.

Amarillo City Council meetings stream live on Cable Channel 10 and are available online at:

www.amarillo.gov/granicus

Archived meetings are also available.

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 26th day of September 2017, the Amarillo City Council met at 4:00 p.m. for a work session, and the regular session was held at 5:00 p.m. in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

- | | |
|---------------|---------------------|
| GINGER NELSON | MAYOR |
| ELAINE HAYS | COUNCILMEMBER NO. 1 |
| FREDA POWELL | COUNCILMEMBER NO. 2 |
| EDDY SAUER | COUNCILMEMBER NO. 3 |
| HOWARD SMITH | COUNCILMEMBER NO. 4 |

Absent were none. Also in attendance were the following administrative officials:

- | | |
|-----------------|---------------------------|
| JARED H. MILLER | CITY MANAGER |
| MICHELLE BONNER | DEPUTY CITY MANAGER |
| MICK MCKAMIE | CITY ATTORNEY |
| ANDREW FREEMAN | ECONOMIC DEVELOPMENT MGR. |
| FRANCES HIBBS | CITY SECRETARY |

The invocation was given by Greg Dowell, Amarillo Central Church of Christ. Mayor Nelson led the Pledge of Allegiance. Recognition was presented to the Hurricane Harvey Response Team.

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

PUBLIC COMMENT:

James Rennier, 8201 Victory Drive, spoke on the MPEV. Allen Finegold, 2601 North Grand Street, asked the Council to reconsider the baseball stadium. Jeff Poindexter, 422 East Bonita, spoke on the closing of the chipping sites. Mike Jesse, 4424 Morning Drive, stated closing the chipping sites was punishing the citizens who use the chipping sites. James Schenck, 6216 Gainsborough Street, stated there was illegal dumping at the brush sites. He spoke on the MPEV and asked who would guarantee the lease. He further stated the MPEV should have been a Type B, and put to the vote of the people. There were no further comments.

ITEM 1: Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Councilmember Powell to approval of the consent agenda, seconded by Councilmember Sauer.

A. **MINUTES:**
Approval of the City Council minutes of the regular meeting held on September 19, 2017.

B. **ORDINANCE NO. 7695:**
(Contact: AJ Fawver, Planning & Zoning Director)
This is the second and final reading of an ordinance considering and possible action on approving the vacation of 80' ROW known as South Lincoln Street between Southeast 8th Avenue and Southeast 7th Avenue and 80' ROW known as Southeast 7th Avenue. between South Buchanan Street and South Johnson Street along with two 20' wide Public Utility Easements located in Block 111, Plemons Addition Unit No. 1, in Section 170 and Block 112, Mirror Addition Unit No. 1, in Section 155, all of which is located in Block 2, AB&M Survey, Potter County, Texas. (Address: South of 509 Southeast 7th Avenue.)

- C. **PURCHASE – ASPHALTIC EMULSION:**
 Awarded to Ergon Asphalt & Emulsion, Inc. -- \$108,000.00
 This item awards a contract for the purchase of CHFRS-2P Emulsion used by the Street Division to seal cracks in paved streets from November through March.
- D. **AWARD – 24” BALL VALVE FOR TRANSFER PS AT OSAGE:**
 Award to D. A. Criswell Sales, Inc. -- \$68,975.00
 This award is to replace 24” Ball Valve for Transfer PS at Osage.
- E. **AWARD – SOFTWARE MAINTENANCE:**
 SHI Government Solutions -- \$350,160.00
 This represents an agreement for Rimini Street to provide software services for the City’s oracle JD Edwards software suite. Under the terms of this agreement Rimini Street will provide support for the City’s JD Edwards Enterprise Resource Planning system. The amount owed for the first year of support will be \$65,954.00. Future year renewals are optional and will be equal to a 3 percent increase over the prior-year payment. Unless cancellation is requested prior to the annual renewal, total payments over the 5-year agreement will amount to \$350,160.00.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

REGULAR AGENDA

ITEM 2: Mayor Nelson presented the second and final reading of an ordinance rezoning of Lots 5 and 6, Block 1, Westway Unit No. 5, in Section 6, Block 9, BS&F Survey, Randall County, Texas plus one-half of all bounding streets, alleys, and public ways to change from Planned Development 91A (PD-91A) to Planned Development 91A (PD-91A). (Vicinity: Southwest 53rd Avenue and South Western Street.) This item was presented by AJ Fawver, Planning and Zoning Director. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Councilmember Powell, seconded by Councilmember Smith, that the following captioned ordinance be passed on second and final reading:

ORDINANCE NO. 7696

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF SW 53rd AVE. & S WESTERN ST, RANDALL COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3: Mayor Nelson presented the second and final reading of an ordinance rezoning of Lot 5, Block 1, Georgia Plaza Unit No. 2, in Section 184, Block 2, AB&M Survey, Randall County, Texas plus one-half of all bounding streets, alleys, and public ways to change from Planned Development District 205 (PD-205) to General Retail District (GR). (Vicinity: Southwest 46th Avenue and Hardin Drive) This item was presented by AJ Fawver, Planning and Zoning Director. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Councilmember Smith, seconded by Councilmember Hays, that the following captioned ordinance be passed on second and final reading:

ORDINANCE NO. 7697

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF SOUTHWEST 46TH AVENUE AND HARDIN DRIVE, RANDALL COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 4: Mr. Miller stated Council has been working diligently on the MPEV lease. He stated the lease would be for 30-years. Rent of \$400,000 per year will be paid by the Panhandle Baseball Club, Inc.; \$175,000 would be used to service the debt; and \$225,000 would be set aside for future capital improvements. The Elmore Group would be responsible for the maintenance and noncapital stadium repairs. The City will receive 100% of the parking garage fees. The team will be allotted 1,000 parking spaces. The \$45.5 million stadium will be paid by using HOT tax. Councilmember Smith stated the voters voted on the MPEV about 18 months ago, and Council has been working since then on getting a team. Councilmember Hays appreciated all the negotiations from both sides. Councilmember Smith stated he appreciated everyone who worked on this project. Motion was made by Councilmember Powell to execute the MPEV agreement between the City of Amarillo and Panhandle Baseball Club, Inc., seconded by Councilmember Smith.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 5: Mr. Miller stated the non-relocation agreement protects the City from the team moving away. He further stated home games would be played in Amarillo. Motion was made by Councilmember Sauer to execute the Non-Relocation Agreement between the City of Amarillo and Panhandle Baseball Club, Inc., seconded by Councilmember Hays.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 6: Mayor Nelson stated Council would recess for a press conference on the front steps of City Hall, 509 Southeast 7th Avenue. Mr. McKamie stated the entire Council would accompany Mayor Nelson to the press conference and at the conclusion of the press conference Mayor Nelson would reconvene and adjourn the meeting.

ITEM 7: Mayor Nelson advised that the meeting was adjourned.

ATTEST:

Frances Hibbs, City Secretary

Ginger Nelson, Mayor

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 2nd day of October 2017, the Amarillo City Council met at 11:00 a.m. for a special meeting in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

FREDA POWELL	COUNCILMEMBER NO. 2
EDDY SAUER	COUNCILMEMBER NO. 3
HOWARD SMITH	COUNCILMEMBER NO. 4

Absent were Mayor Ginger Nelson and Councilmember Elaine Hays. Also in attendance were the following administrative officials:

JARED H. MILLER	CITY MANAGER
MICHELLE BONNER	DEPUTY CITY MANAGER
BRYAN MCWILLIAMS	DEPUTY CITY ATTORNEY
FRANCES HIBBS	CITY SECRETARY

REGULAR AGENDA

ITEM 1: Mayor Pro Tem Sauer called the meeting to order.

ITEM 2: Mayor Pro Tem Sauer presented the Construction Manager at Risk proposal. Mr. Miller stated only one proposal was received. In total there were 38 proposals picked up. He further stated Amarillo Local Government Corporation (ALGC) recommends approval of the RFP with Western Builders and their partner, AECOM Hunt.

Mr. Lutz stated ALGC met today to follow-up with its board members. Western Hunt was completed over 50 projects with the architect, including 18 minor and major stadiums. Mr. Lutz further stated Western Builders completed the parking garage under budget and on time and with strong confidence he and the ALGC Board recommends to proceed with Western Hunt as the Construction Manager at Risk. Councilmember Powell inquired if there were any key performance indicators. Mr. Lutz replied the key performances were in terms of progress, quality and they would be penalized if both were not met along the way. Motion was made by Councilmember Smith, seconded by Councilmember Powell, that they proceed with a Construction Manager at Risk agreement with Western Hunt as the contractor.

Voting AYE were Mayor Pro Tem Sauer, Councilmember's Powell, and Smith; voting NO were none; the motion carried by a 3:0 vote of the Council.

ITEM 3: Mayor Pro Tem Sauer advised that the meeting was adjourned.

ATTEST:

Frances Hibbs, City Secretary

Eddy Sauer, Mayor Pro Tem

Amarillo City Council Agenda Transmittal Memo



Meeting Date	October 10, 2017	Council Priority	N/A
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Department	Central Stores	Contact Person	Trae Kepley
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Agenda Caption

Award – Direct Read Water Meters
Award to Core & Main \$335,253.00
Zenner USA \$14,850.00

Total \$350,103.00

This award is to approve a contract for the purchase of Direct Read Water Meters.

Agenda Item Summary

Award of Direct Read Water Meters for use by the Water Distribution Department.

Requested Action

Consider approval and award for the Direct Read Water Meters

Funding Summary

Funding for this award is available in the Central Stores Inventory Account 1000.15400

Community Engagement Summary

N/A

Staff Recommendation

City Staff is recommending approval and award of the contract.

Bid No. 5828 DIRECT READ WATERMETER SUPPLY AGREEMENT
 Opened 4:00 p.m. August 31, 2017

To be awarded as one line	ZENNER PERFORMANCE METERS INC	CORE & MAIN	MORRISON SUPPLY	WESTERN INDUSTRIAL SUPPLY
Line 1 Water meter, 5/8" bronze, direct read, per specifications 4,000 ea				
Unit Price	\$31.400	\$32.630	\$33.050	\$61.000
Extended Price	125,600.00	130,520.00	132,200.00	244,000.00
	DID YOU NOT MEET SPECS			
Line 2 Water meter, 1" bronze, direct read, per specifications 2,000 ea				
Unit Price	\$81.000	\$76.840	\$85.260	\$135.320
Extended Price	162,000.00	153,680.00	170,520.00	270,640.00
Line 3 Water meter, 1 1/2" bronze, direct read, per specifications 100 ea				
Unit Price	\$254.140	\$215.790	\$267.520	\$430.350
Extended Price	25,414.00	21,579.00	26,752.00	43,035.00
Line 4 Water meter, 2" bronze, direct read, per specifications 100 ea				
Unit Price	\$334.040	\$294.740	\$351.620	\$599.400
Extended Price	33,404.00	29,474.00	35,162.00	59,940.00
Line 5 Water meter, 3" bronze, direct read, per specifications 30 ea				
Unit Price	\$495.000	\$789.470	\$521.050	\$1,359.230
Extended Price	14,850.00	23,684.10	15,631.50	40,776.90
Bid Total	361,268.00	358,937.10	380,265.50	658,391.90
Award by Vendor	14,850.00	335,253.00		

Amarillo City Council Agenda Transmittal Memo



Meeting Date	October 10, 2017	Council Priority	N/A
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Department	Central Stores	Contact Person	Trae Kepley
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Agenda Caption

Award – Clamps Supply Agreement	
Award to Triple T Pipe & Supply	\$26,869.98
Award to Ferguson Waterworks	\$17,588.40
Award to Western Industrial	\$2,016.16
Award to Morrison Supply	\$19,666.92
Award to HD Supply	\$2,720.00
 Total Awarded	 \$68,861.46

This award is to approve a contract for the purchase of Clamps Supply Agreement

Agenda Item Summary

Award of Clamps Supply Agreement for use by the Water Distribution Department.

Requested Action

Consider approval and award for the Clamps Supply Agreement

Funding Summary

Funding for this award is available in the Central Stores Inventory Account 1000.15400

Community Engagement Summary

N/A

Staff Recommendation

City Staff is recommending approval and award of the contract.

Bid No. 5808 CLAMPS SUPPLY AGREEMENT
 Opened 4:00 p.m. August 15, 2016

To be awarded as one lot	TRIPLE T PIPE & SUPPLY	FERGUSON WATERWORKS	WESTERN INDUSTRIAL SUPPLY	MORRISON SUPPLY	HD SUPPLY WATERWORKS LTD	POWERSEAL PIPELINE PRODUCTS	KW SHARP INC
Line 1 Repair clamp, 2" X 8", per specifications 100 ea							
Unit Price	\$31.570	\$83.050 ✓	\$34.000	\$34.690	\$38.940	\$31.600	\$34.920
Extended Price	3,157.00	3,305.00	3,400.00	3,469.00	3,894.00	3,160.00	3,492.00
Line 2 Repair clamp, 3" X 6", per specifications 8 ea							
Unit Price	\$58.460	\$47.250 ✓	\$61.050 ✓	\$0.000	\$71.480	\$58.500	\$61.990
Extended Price	467.68	378.00	488.40	-	571.84	468.00	495.92
Line 3 Repair clamp, 4" X 10", per specifications 20 ea							
Unit Price	\$78.420	\$81.850 ✓	\$86.710	\$88.060	\$104.130	\$78.460	\$90.100
Extended Price	1,568.40	1,637.00	1,734.20	1,761.20	2,082.60	1,569.20	1,802.00
Line 4 Repair clamp, 6" X 10", per specifications 60 ea							
Unit Price	\$91.840	\$93.000 ✓	\$97.620	\$99.040	\$117.240	\$91.890	\$99.180
Extended Price	5,510.40	5,580.00	5,857.20	5,942.40	7,034.40	5,513.40	5,950.80
Line 5 Repair clamp, 8" X 10", per specifications 10 ea							
Unit Price	\$95.910	\$101.350 ✓	\$108.390	\$104.680	\$125.580	\$95.970	\$112.630
Extended Price	959.10	1,013.50	1,083.90	1,046.80	1,255.80	959.70	1,126.30

To be awarded as one lot	TRIPLE T PIPE & SUPPLY	FERGUSON WATERWORKS	WESTERN INDUSTRIAL SUPPLY	MORRISON SUPPLY	HD SUPPLY WATERWORKS LTD	POWERSEAL PIPELINE PRODUCTS	KW SHARP INC
Line 6 Repair clamp, 10" X 20", per specifications							
2 ea							
Unit Price	\$202.490	\$230.000	\$262.100	\$235.110	\$316.020	\$202.610	\$283.440
Extended Price	404.98	460.00	524.20	470.22	632.04	405.22	566.88
Line 7 Repair clamp, 12" X 20", per specifications							
2 ea							
Unit Price	\$239.350	\$248.000	\$315.840	\$255.160	\$365.930	\$239.490	\$328.200
Extended Price	478.70	496.00	631.68	510.32	731.86	478.98	656.40
Line 8 Repair clamp, 4" X 10", per specifications							
4 ea							
Unit Price	\$97.250	\$96.250	\$103.970	\$100.920	\$121.620	\$97.300	\$109.090
Extended Price	389.00	385.00	415.88	403.68	486.48	389.20	436.36
Line 9 Tapping clamp, 6" X 10", 1" TAP full circle, per specifications							
20 ea							
Unit Price	\$107.380	\$104.500	\$114.910	\$107.600	\$134.280	\$107.450	\$120.430
Extended Price	2,147.60	2,090.00	2,298.20	2,152.00	2,685.60	2,149.00	2,408.60
Line 10 Tapping clamp, 8" X 10", 1" TAP full circle, per specifications							
2 ea							
Unit Price	\$115.130	\$113.200	\$125.670	\$117.440	\$152.120	\$115.200	\$131.630
Extended Price	230.26	226.40	251.34	234.88	304.24	230.40	263.26
Line 11 Patch clamp, 8" X 10", all SS, SS lugs, per specifications							
2 ea							
Unit Price	\$156.700	\$125.000	\$135.480	\$130.220	\$161.350	\$156.780	\$144.720
Extended Price	313.40	250.00	270.96	260.44	322.70	313.56	289.44

To be awarded as one lot	TRIPLE T PIPE & SUPPLY	FERGUSON WATERWORKS	WESTERN INDUSTRIAL SUPPLY	MORRISON SUPPLY	HD SUPPLY WATERWORKS LTD	POWERSEAL PIPELINE PRODUCTS	KW SHARP INC
Line 12 Tapping Saddle, 2" X 4", bronze, 2 strap, per specifications 20 ea							
Unit Price	\$22.900	\$17.900	\$12.600	\$0.000	\$21.720	\$22.910	\$18.800
Extended Price	458.00	358.00	252.00	0.00	434.40	458.20	376.00
Line 13 Tapping Saddle, 2" X 1", bronze, 2 strap, per specifications 20 ea							
Unit Price	\$0.000	\$16.500	\$15.610	\$0.000	\$39.920	\$0.000	\$35.810
Extended Price	-	330.00	312.20	0.00	798.40	-	716.20
Line 14 Tapping Saddle, 4" X 1", bronze, 2 strap, per specifications 20 ea							
Unit Price	\$60.050	\$32.600	\$68.630	\$66.830	\$38.350	\$60.080	\$34.400
Extended Price	1,201.00	652.00	1,372.60	1,336.60	767.00	1,201.60	688.00
NOT BEING AWARDED							
Line 15 Tapping Saddle, 6" X 1", bronze, 2 strap, per specifications 100 ea							
Unit Price	\$70.410	\$36.240	\$72.560	\$78.730	\$48.790	\$70.450	\$39.530
Extended Price	7,041.00	3,624.00	7,256.00	7,873.00	4,879.00	7,045.00	3,953.00
NOT BEING AWARDED							
Line 16 Tapping Saddle, 8" X 1", bronze, 2 strap, per specifications 60 ea							
Unit Price	\$84.670	\$43.700	\$75.100	\$97.430	\$52.070	\$84.720	\$46.700
Extended Price	5,080.20	2,622.00	4,506.00	5,845.80	3,124.20	5,083.20	2,802.00
NOT BEING AWARDED							
Line 17 Tapping Saddle, 12" X 1", AC bronze, 2 strap, per specifications 2 ea							
Unit Price	\$122.440	\$58.600	\$82.350	\$120.700	\$72.020	\$122.520	\$64.600
Extended Price	244.88	117.20	164.70	241.40	144.04	245.04	129.20
NOT BEING AWARDED							

To be awarded as one lot	TRIPLE T PIPE & SUPPLY	FERGUSON WATERWORKS	WESTERN INDUSTRIAL SUPPLY	MORRISON SUPPLY	HD SUPPLY WATERWORKS LTD	POWERSEAL PIPELINE PRODUCTS	KW SHARP INC
Line 18 Tapping Saddle, 6" X 2", AC bronze, 2 strap, per specifications 10 ea Unit Price \$96.170 Extended Price 961.70	\$43.880 438.80	\$85.820 858.20	\$98.900 989.00	\$52.820 528.20	\$96.230 962.30	\$47.380 473.80	
NOT BEING AWARDED							
Line 19 Tapping Saddle, 8" X 2", AC bronze, 2 strap, per specifications 20 ea Unit Price \$102.040 Extended Price 2,040.80	\$51.600 1,032.00	\$88.170 1,763.40	\$111.650 2,233.00	\$61.480 1,229.60	\$102.100 2,042.00	\$55.140 1,102.80	
NOT BEING AWARDED							
Line 20 Tapping Saddle, 10" X 2", per specifications 2 ea Unit Price \$125.510 Extended Price 251.02	\$57.750 115.50	\$92.000 184.00	\$142.370 284.74	\$74.410 148.82	\$125.580 251.16	\$64.390 128.78	
NOT BEING AWARDED							
Line 21 Tapping Saddle, 12" X 2", per specifications 10 ea Unit Price \$143.880 Extended Price 1,438.80	\$66.450 664.50	\$94.930 949.30	\$162.190 1,621.90	\$82.520 825.20	\$143.960 1,439.60	\$74.010 740.10	
NOT BEING AWARDED							
Line 22 Tapping Saddle, 20" X 2CC", with diaper, per specifications 2 ea Unit Price \$0.000 Extended Price 550.00	\$275.000 550.00	\$265.190 530.38	\$0.000 -	\$359.660 719.32	\$0.000 -	\$0.000 -	
NOT BEING AWARDED							
Line 23 Tapping Saddle, 24" X 2CC", per specifications 2 ea Unit Price \$0.000 Extended Price 566.00	\$283.000 566.00	\$430.700 861.40	\$0.000 -	\$371.820 743.64	\$0.000 -	\$0.000 -	

To be awarded as one lot	TRIPLE T PIPE & SUPPLY	FERGUSON WATERWORKS	WESTERN INDUSTRIAL SUPPLY	MORRISON SUPPLY	HD SUPPLY WATERWORKS LTD	POWERSEAL PIPELINE PRODUCTS	KW SHARP INC
Line 24 compression coupling, 2" X 3/4", per specifications							
10 ea							
Unit Price	\$0.000	\$15.750	\$15.600	\$0.000	\$39.920	\$0.000	\$35.810
Extended Price	-	157.50	156.00	-	399.20	-	358.10
Line 25 compression coupling, 2" X 1", per specifications							
20 ea							
Unit Price	\$0.000	\$15.750	\$15.600	\$0.000	\$39.920	\$0.000	\$35.810
Extended Price	-	315.00	312.00	-	798.40	-	716.20
Line 26 coupling, 2 1/2" X 6", per specifications							
10 ea							
Unit Price	\$35.940	\$37.950	\$29.930	\$27.180	\$62.020	\$35.970	\$0.000
Extended Price	359.40	379.50	299.30	271.80	620.20	359.70	-
Line 27 coupling, 3" X 6", per specifications							
10 ea							
Unit Price	\$38.490	\$48.250	\$34.300	\$0.000	\$59.840	\$38.510	\$54.280
Extended Price	384.90	482.50	343.00	-	598.40	385.10	-
DID NOT MEET SPECS							
Line 28 coupling, 3" X 7", per specifications							
10 ea							
Unit Price	\$50.000	\$48.250	\$52.970	\$59.880	\$59.840	\$50.030	\$75.560
Extended Price	500.00	482.50	529.70	598.80	598.40	500.30	542.80
Line 29 coupling, 3" X 12", per specifications							
10 ea							
Unit Price	\$71.430	\$70.750	\$73.730	\$83.030	\$83.270	\$71.470	\$75.560
Extended Price	714.30	707.50	737.30	830.30	832.70	714.70	755.60

To be awarded as one lot	TRIPLE T PIPE & SUPPLY	FERGUSON WATERWORKS	WESTERN INDUSTRIAL SUPPLY	MORRISON SUPPLY	HD SUPPLY WATERWORKS LTD	POWERSEAL PIPELINE PRODUCTS	KW SHARP INC
Line 30 coupling, 4" X 7", per specifications							
10 ea		\$56.450	\$59.440	\$69.450	\$67.130	\$38.800	\$60.920
Unit Price	\$38.780				671.30		
Extended Price	387.80	564.50	594.40	694.50		388.00	609.20
Line 31 coupling, 4" X 12", per specifications							
20 ea		\$87.950	\$93.640	\$104.140	\$105.750	\$88.930	\$95.950
Unit Price	\$88.780				2,115.00		
Extended Price	1,775.60	1,759.00	1,872.80	2,082.80		1,778.60	1,919.00
Line 32 compression coupling, 6" X 7", per specifications							
2 ea		\$73.100	\$78.640	\$108.750	\$88.810	\$78.840	\$80.580
Unit Price	\$78.800				177.62		
Extended Price	157.60	146.20	157.28	217.50		157.68	161.16
Line 33 compression coupling, 6" X 12", per specifications							
10 ea		\$145.000	\$156.880	\$170.000	\$177.180	\$102.100	\$160.760
Unit Price	\$102.050				1,771.80		
Extended Price	1,020.50	1,450.00	1,568.80	1,700.00		1,021.00	1,607.60
Line 34 compression coupling, 2" X 5", per specifications							
200 ea		\$24.100	\$24.590	\$21.610	\$27.780	\$22.460	\$24.640
Unit Price	\$22.450				5,556.00		
Extended Price	4,490.00	4,820.00	4,918.00	4,322.00		4,492.00	4,928.00
DID NOT MEET SPECS							
Line 35 compression coupling, 4" X 5", per specifications							
40 ea		\$47.900	\$50.510	\$38.400	\$57.050	\$40.890	\$51.760
Unit Price	\$40.870				2,282.00		
Extended Price	1,634.80	1,916.00	2,020.40	1,536.00		1,635.60	2,070.40

To be awarded as one lot	TRIPLE T PIPE & SUPPLY	FERGUSON WATERWORKS	WESTERN INDUSTRIAL SUPPLY	MORRISON SUPPLY	HD SUPPLY WATERWORKS LTD	POWERSEAL PIPELINE PRODUCTS	KW SHARP INC
Line 36 compression coupling, 6" X 5", per specifications							
300 ea					\$78.160		
Unit Price	\$56.830	\$60.850	\$64.780	\$55.140	\$78.160	\$56.860	\$64.910
Extended Price	17,049.00	18,255.00	19,434.00	16,542.00	21,948.00	17,058.00	19,473.00
Line 37 compression coupling, 8" X 5" per specifications							
60 ea					\$92.490		
Unit Price	\$70.090	\$77.500	\$81.890	\$75.430	\$92.490	\$71.130	\$83.920
Extended Price	4,205.40	4,650.00	4,913.40	4,525.80	5,549.40	4,267.80	5,035.20
Line 38 compression coupling, 10" X 6", per specifications							
20 ea					\$128.410		
Unit Price	\$99.490	\$107.900	\$113.700	\$101.620	\$128.410	\$99.550	\$116.510
Extended Price	1,989.80	2,158.00	2,274.00	2,032.40	2,568.20	1,991.00	2,330.20
Line 39 compression coupling, 12" X 6", per specifications							
30 ea					\$154.620		
Unit Price	\$139.890	\$128.000	\$136.910	\$140.130	\$154.620	\$139.970	\$140.300
Extended Price	4,196.70	3,840.00	4,107.30	4,203.90	4,638.60	4,199.10	4,209.00
Line 40 retainer gland kit, 4" ford #UFR1500-ZA-4I, per specifications							
20 ea					\$23.260		
Unit Price	\$23.150	\$25.900	\$25.720	\$25.720	\$23.260	\$0.000	\$0.000
Extended Price	463.00	518.00	514.40	514.40	465.20	-	-
Line 41 retainer gland kit, 6" ford #UFR1500-ZA-6I, per specifications							
100 ea					\$27.200		
Unit Price	\$30.000	\$32.400	\$32.110	\$32.120	\$27.200	\$0.000	\$0.000
Extended Price	3,000.00	3,240.00	3,211.00	3,212.00	2,720.00	-	-

To be awarded as one lot	TRIPLE T PIPE & SUPPLY	FERGUSON WATERWORKS	WESTERN INDUSTRIAL SUPPLY	MORRISON SUPPLY	HD SUPPLY WATERWORKS LTD	POWERSEAL PIPELINE PRODUCTS	KW SHARP INC
Line 42 retainer adapter, 8", per specifications 10 ea							
Unit Price	\$41.000	\$43.100	\$42.590	\$42.590	\$41.720	\$0.000	\$0.000
Extended Price	410.00	431.00	425.90	425.90	417.20	-	-
Line 43 retainer gland kit, 6" ford #UFR1500-ZA-6I, per specifications 10 ea							
Unit Price	\$70.000	\$73.500	\$73.530	\$73.530	\$78.890	\$0.000	\$0.000
Extended Price	700.00	735.00	735.30	735.30	788.90	-	-
Line 44 retainer gland kit, 12" ford #UFR1500-ZA-12I, per specifications 10 ea							
Unit Price	\$74.000	\$77.300	\$77.380	\$77.380	\$82.900	\$0.000	\$0.000
Extended Price	740.00	773.00	773.80	773.80	829.00	-	-
Line 45 retainer gland kit, 4" , per specifications 6 ea							
Unit Price	\$59.000	\$53.200	\$61.480	\$58.900	\$77.990	\$0.000	\$0.000
Extended Price	354.00	319.20	368.88	353.40	467.94	-	-
Line 46 foster adapter, 6" with bolt kit per specifications 60 ea							
Unit Price	\$75.750	\$67.500	\$79.070	\$75.710	\$94.110	\$0.000	\$0.000
Extended Price	4,545.00	4,050.00	4,744.20	4,542.60	5,646.60	-	-
Line 47 foster adapter, 8" with bolt kit per specifications 20 ea							
Unit Price	\$113.600	\$100.000	\$118.630	\$113.630	\$127.270	\$0.000	\$0.000
Extended Price	2,272.00	2,000.00	2,372.60	2,272.60	2,545.40	-	-

To be awarded as one lot	TRIPLE T PIPE & SUPPLY	FERGUSON WATERWORKS	WESTERN INDUSTRIAL SUPPLY	MORRISON SUPPLY	HD SUPPLY WATERWORKS LTD	POWERSEAL PIPELINE PRODUCTS	KW SHARP INC
Line 48 flexible meter coupling, 1 1/2" per specifications							
6 ea			\$35.240	\$0.000	\$41.260	\$0.000	\$33.630
Unit Price	\$0.000	\$31.100	186.60	211.44	247.56		201.78
Extended Price							
Line 49 foster adapter, 2" per specification							
4 ea			\$39.040	\$0.000	\$45.710	\$0.000	\$36.990
Unit Price	\$0.000	\$34.250	137.00	156.16	182.84		147.96
Extended Price							
Line 50 flange coupling adapter, 3" flange X MJ per specification							
2 ea			\$64.910	\$65.850	\$86.590	\$0.000	\$78.410
Unit Price	\$21.250	\$70.000	140.00	129.82	173.18		156.82
Extended Price	42.50			131.70			
Line 51 foster adapter, 3"x4" with bolt kit per specification							
4 ea			\$80.940	\$0.000	\$108.090	\$0.000	\$97.890
Unit Price	\$0.000	\$89.700	358.80	323.76	432.36		391.56
Extended Price							
Line 52 foster adapter, 4" with bolt kit per specification							
4 ea			\$84.940	\$62.180	\$108.090	\$0.000	\$97.890
Unit Price	\$24.500	\$90.500	362.00	339.76	432.36		391.56
Extended Price	98.00			248.72			
Line 53 coupling, 6" flange X mj, per specification							
2 ea			\$122.240	\$85.700	\$143.110	\$0.000	\$125.020
Unit Price	\$33.750	\$117.500	235.00	244.48	286.22		250.04
Extended Price	67.50			171.40			

DID NOT MEET SPECS

DID NOT MEET SPECS

DID NOT MEET SPECS

To be awarded as one lot	TRIPLE T PIPE & SUPPLY	FERGUSON WATERWORKS	WESTERN INDUSTRIAL SUPPLY	MORRISON SUPPLY	HD SUPPLY WATERWORKS LTD	POWERSEAL PIPELINE PRODUCTS	KW SHARP INC
Line 54 foster adapter, 8" with bolt kit per specification							
4 ea	\$51.150	\$157.250	\$167.780	\$121.900	\$189.490	\$0.000	\$171.600
Unit Price							
Extended Price	204.60	629.00	671.12	487.60	757.96	-	686.40
	DID NOT MEET SPECS						
Line 55 restrainer, 4" ford, per specification							
4 ea	\$24.500	\$16.250	\$16.670	\$16.670	\$34.120	\$0.000	\$0.000
Unit Price							
Extended Price	98.00	65.00	66.68	66.68	136.48	-	-
Line 56 restrainer, 6" ford, per specification							
20 ea	\$31.500	\$20.950	\$20.470	\$20.470	\$43.550	\$0.000	\$0.000
Unit Price							
Extended Price	630.00	419.00	409.40	409.40	871.00	-	-
Bid Total	86,834.52	83,572.70	95,902.52	90,579.68	102,868.80	73,313.54	75,539.42
Award by Vendor	26,869.98	17,588.40	2,016.16	19,666.92	2,720.00		

Amarillo City Council Agenda Transmittal Memo



Meeting Date	October 10, 2017	Council Priority	Efficient & Effective City Services
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Department	Public Works
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Agenda Caption

Approval – VUEWorks asset management software for Traffic and Streets divisions of Public Works. Software will manage traffic and street assets through the entire life-cycle of the asset by tracking work orders, costs, failure risks, and condition.

Agenda Item Summary

Consider for approval the acquisition and implementation of an Asset and Maintenance Management system, including infrastructure data collection services, software acquisition, and implementation services; awarding a contract to H2O Partners in the amount of \$169,500; authorizing the City Manager to execute all necessary documents upon final approval.

Requested Action

Approval

Funding Summary

Half the funding will come from the Street department operating budget and the other half will come from Red Light Camera funding.

Community Engagement Summary

NA

Staff Recommendation

City staff recommends approval.

Bid No. 5857 ASSET MANAGEMENT SOFTWARE
Opened 4:00 p.m. August 30, 2017

To be awarded as one lot H2O PARTNERS

Line 1 Inventory management Vueworks site license(25 concurrent users) (2 asset implementation), per specifications 1 ea	Unit Price	\$110,000.000	55,000.00
	Extended Price		

Line 2 Inventory management Vueworks site license(25 concurrent users) (2 asset implementation), per specifications 1 ea	Unit Price	\$110,000.000	55,000.00
	Extended Price		

Line 3 Inventory management Vueworks implementaton (hours include additional 2 asset implementation), per specifications 105 ea	Unit Price	\$150.000	15,750.00
	Extended Price		

To be awarded as one lot

H2O PARTNERS

Line 4 Inventory management Vueworks implementation (hours include additional 2 asset implementation), per specifications 105 ea	Unit Price	\$150.000
	Extended Price	15,750.00

Line 5 Inventory management Vueworks hosting, per specifications 1 ea	Unit Price	\$12,000.000
	Extended Price	6,000.00

Line 6 Inventory management Vueworks hosting, per specifications 1 ea	Unit Price	\$12,000.000
	Extended Price	6,000.00

Line 7 Inventory management Vueworks annual technical support and maintenance costs, per specifications 1 ea	Unit Price	\$16,000.000
	Extended Price	8,000.00

To be awarded as one lot

H2O PARTNERS

Line 8 Inventory management Vieworks
annual technical support and
maintenance costs, per specifications

1 ea

Unit Price \$16,000.000

Extended Price 8,000.00

Bid Total

169,500.00

Award by Vendor

169,800.00

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Amarillo City Council Agenda Transmittal Memo



Meeting Date	10/10/2017	Council Priority	Infrastructure
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Department	Aviation	Contact Person	Michael Conner
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Agenda Caption

Approval of State of Texas, Department of Transportation RAMP Grant Application, TxDOT CSJ No.: M1804AMRI, Rick Husband Amarillo International Airport.

Agenda Item Summary

Approval of Routine Airport Maintenance Program (RAMP) Grant Application from TxDOT. This Grant matches funds up to \$50,000 for the general approved maintenance at non-hub primary airports.

Requested Action

Approve State of Texas, Department of Transportation RAMP Grant, TxDOT CSJ No.: M1804AMRI

Funding Summary

Current project has been identified and budgeted through FY16 budget. Project includes the purchase of equipment and installation services to upgrade the Airport's Runway Weather Information System (RWIS).

Community Engagement Summary

N/A.

Staff Recommendation

Staff recommends the approval of TxDOT CSJ No.: M1804AMRI

**TEXAS DEPARTMENT OF TRANSPORTATION
GRANT FOR ROUTINE AIRPORT MAINTENANCE PROGRAM
(State Assisted Airport Routine Maintenance)**

TxDOT Project ID.: M1804AMRI

Part I - Identification of the Project

TO: The City of Amarillo, Texas

FROM: The State of Texas, acting through the Texas Department of Transportation

This Grant is made between the Texas Department of Transportation, (hereinafter referred to as the "State"), on behalf of the State of Texas, and the City of Amarillo, Texas, (hereinafter referred to as the "Sponsor").

This Grant Agreement is entered into between the State and the Sponsor shown above, under the authority granted and in compliance with the provisions of the Transportation Code Chapter 21.

The project is for **airport maintenance** at the AMARILLO - RICK HUSBAND AMARILLO INTL Airport.

Part II - Offer of Financial Assistance

1. For the purposes of this Grant, the annual routine maintenance project cost, Amount A, is estimated as found on Attachment A, Scope of Services, attached hereto and made a part of this grant agreement.

State financial assistance granted will be used solely and exclusively for airport maintenance and other incidental items as approved by the State. Actual work to be performed under this agreement is found on Attachment A, Scope of Services. State financial assistance, Amount B, will be for fifty percent (50%) of the eligible project costs for this project or \$50,000.00, whichever is less, per fiscal year and subject to availability of state appropriations.

Scope of Services, Attachment A, of this Grant, may be amended, subject to availability of state funds, to include additional approved airport maintenance work. Scope amendments require submittal of an Amended Scope of Services, Attachment A.

Services will not be accomplished by the State until receipt of Sponsor's share of project costs.

Only work items as described in Attachment A, Scope of Services of this Grant are reimbursable under this grant.

Work shall be accomplished by August 31, 2018, unless otherwise approved by the State.

2. The State shall determine fair and eligible project costs for work scope. Sponsor's share of estimated project costs, Amount C, shall be as found on Attachment A and any amendments.

It is mutually understood and agreed that if, during the term of this agreement, the State determines that there is an overrun in the estimated annual routine maintenance costs, the State may increase the grant to cover the amount of the overrun within the above stated percentages and subject to the maximum amount of state funding.

The State will not authorize expenditures in excess of the dollar amounts identified in this Agreement and any amendments, without the consent of the Sponsor.

3. Sponsor, by accepting this Grant certifies and, upon request, shall furnish proof to the State that it has sufficient funds to meet its share of the costs. The Sponsor grants to the State the right to audit any books and records of the Sponsor to verify expended funds.

Upon execution of this Agreement and written demand by the State, the Sponsor's financial obligation (Amount C) shall be due in cash and payable in full to the State. State may request the Sponsor's financial obligation in partial payments. Should the Sponsor fail to pay their obligation, either in whole or in part, within 30 days of written demand, the State may exercise its rights under Paragraph V-3. Likewise, should the State be unwilling or unable to pay its obligation in a timely manner, the failure to pay shall be considered a breach and the Sponsor may exercise any rights and remedies it has at law or equity.

The State shall reimburse or credit the Sponsor, at the financial closure of the project, any excess funds provided by the Sponsor which exceed Sponsor's share (Amount C).

4. The Sponsor specifically agrees that it shall pay any project costs which exceed the amount of financial participation agreed to by the State. It is further agreed that the Sponsor will reimburse the State for any payment or payments made by the State which are in excess of the percentage of financial assistance (Amount B) as stated in Paragraph II-1.

5. Scope of Services may be accomplished by State contracts or through local contracts of the Sponsor as determined appropriate by the State. All locally contracted work must be approved by the State for scope and reasonable cost. Reimbursement requests for locally contracted work shall be submitted on forms provided by the State and shall include copies of the invoices for materials or services. Payment shall be made for no more than 50% of allowable charges.

The State will not participate in funding for force account work conducted by the Sponsor.

6. This Grant shall terminate upon completion of the scope of services.

Part III - Sponsor Responsibilities

1. In accepting this Grant, if applicable, the Sponsor guarantees that:
 - a. it will, in the operation of the facility, comply with all applicable state and federal laws, rules, regulations, procedures, covenants and assurances required by the State in connection with this Grant; and
 - b. the Airport or navigational facility which is the subject of this Grant shall be controlled by the Sponsor for a period of at least 20 years; and
 - c. consistent with safety and security requirements, it shall make the airport or air navigational facility available to all types, kinds and classes of aeronautical use without discrimination between such types, kinds and classes and shall provide adequate public access during the period of this Grant; and
 - d. it shall not grant or permit anyone to exercise an exclusive right for the conduct of aeronautical activity on or about an airport landing area. Aeronautical activities include, but are not limited to scheduled airline flights, charter flights, flight instruction, aircraft sales, rental and repair, sale of aviation petroleum products and aerial applications. The landing area consists of runways or landing strips, taxiways, parking aprons, roads, airport lighting and navigational aids; and
 - e. it shall not enter into any agreement nor permit any aircraft to gain direct ground access to the sponsor's airport from private property adjacent to or in the immediate area of the airport. Further, Sponsor shall not allow aircraft direct ground access to private property. Sponsor shall be subject to this prohibition, commonly known as a "through-the-fence operation," unless an exception is granted in writing by the State due to extreme circumstances; and

- f. it shall not permit non-aeronautical use of airport facilities without prior approval of the State; and
- g. the Sponsor shall submit to the State annual statements of airport revenues and expenses when requested; and
- h. all fees collected for the use of the airport shall be reasonable and nondiscriminatory. The proceeds from such fees shall be used solely for the development, operation and maintenance of the airport or navigational facility; and
- i. an Airport Fund shall be established by resolution, order or ordinance in the treasury of the Sponsor, or evidence of the prior creation of an existing airport fund or properly executed copy of the resolution, order, or ordinance creating such a fund, shall be submitted to the State. The fund may be an account as part of another fund, but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of moneys identified in the fund as a whole. All fees, charges, rents, and money from any source derived from airport operations must be deposited in the Airport Fund and shall not be diverted to the general revenue fund or another revenue fund of the Sponsor. All expenditures from the Airport Fund shall be solely for airport purposes. Sponsor shall be ineligible for a subsequent grant or loan by the State unless, prior to such subsequent grant or loan, Sponsor has complied with the requirements of this subparagraph; and
- j. the Sponsor shall operate runway lighting at least at low intensity from sunset to sunrise; and
- k. insofar as it is reasonable and within its power, Sponsor shall adopt and enforce zoning regulations to restrict the height of structures and use of land adjacent to or in the immediate vicinity of the airport to heights and activities compatible with normal airport operations as provided in Tex. Loc. Govt. Code Ann. Sections 241.001 et seq. (Vernon and Vernon Supp.). Sponsor shall also acquire and retain aviation easements or other property interests in or rights to use of land or airspace, unless sponsor can show that acquisition and retention of such interest will be impractical or will result in undue hardship to Sponsor. Sponsor shall be ineligible for a subsequent grant or loan by the State unless Sponsor has, prior to subsequent approval of a grant or loan, adopted and passed an airport hazard zoning ordinance or order approved by the State.
- l. mowing services will not be eligible for state financial assistance. Sponsor will be responsible for 100% of any mowing services.

2. The Sponsor, to the extent of its legal authority to do so, shall save harmless the State, the State's agents, employees or contractors from all claims and liability due to activities of the Sponsor, the Sponsor's agents or employees performed under this agreement. The Sponsor, to the extent of its legal authority to do so, shall also save harmless the State, the State's agents, employees or contractors from any and all expenses, including attorney fees which might be incurred by the State in litigation or otherwise resisting claim or liabilities which might be imposed on the State as the result of those activities by the Sponsor, the Sponsor's agents or employees.
3. The Sponsor's acceptance of this Offer and ratification and adoption of this Grant shall be evidenced by execution of this Grant by the Sponsor. The Grant shall comprise a contract, constituting the obligations and rights of the State of Texas and the Sponsor with respect to the accomplishment of the project and the operation and maintenance of the airport.

If it becomes unreasonable or impractical to complete the project, the State may void this agreement and release the Sponsor from any further obligation of project costs.

4. Upon entering into this Grant, Sponsor agrees to name an individual, as the Sponsor's Authorized Representative, who shall be the State's contact with regard to this project. The Representative shall receive all correspondence and documents associated with this grant and shall make or shall acquire approvals and disapprovals for this grant as required on behalf of the Sponsor, and coordinate schedule for work items as required.
5. By the acceptance of grant funds for the maintenance of eligible airport buildings, the Sponsor certifies that the buildings are owned by the Sponsor. The buildings may be leased but if the lease agreement specifies that the lessee is responsible for the upkeep and repairs of the building no state funds shall be used for that purpose.
6. Sponsor shall request reimbursement of eligible project costs on forms provided by the State. All reimbursement requests are required to include a copy of the invoices for the materials or services. The reimbursement request will be submitted no more than once a month.
7. The Sponsor's acceptance of this Agreement shall comprise a Grant Agreement, as provided by the Transportation Code, Chapter 21, constituting the contractual obligations and rights of the State of Texas and the Sponsor with respect to the accomplishment of the airport maintenance and compliance with the assurances and conditions as provided. Such Grant Agreement shall become effective upon the State's written Notice to Proceed issued following execution of this agreement.

Part IV - Nomination of the Agent

1. The Sponsor designates the State as the party to receive and disburse all funds used, or to be used, in payment of the costs of the project, or in reimbursement to either of the parties for costs incurred.
2. The State shall, for all purposes in connection with the project identified above, be the Agent of the Sponsor. The Sponsor grants the State a power of attorney to act as its agent to perform the following services:
 - a. accept, receive, and deposit with the State any and all project funds granted, allowed, and paid or made available by the Sponsor, the State of Texas, or any other entity;
 - b. enter into contracts as necessary for execution of scope of services;
 - c. if State enters into a contract as Agent: exercise supervision and direction of the project work as the State reasonably finds appropriate. Where there is an irreconcilable conflict or difference of opinion, judgment, order or direction between the State and the Sponsor or any service provider, the State shall issue a written order which shall prevail and be controlling;
 - d. receive, review, approve and pay invoices and payment requests for services and materials supplied in accordance with the State approved contracts;
 - e. obtain an audit as may be required by state regulations; the State Auditor may conduct an audit or investigation of any entity receiving funds from TxDOT directly under this contract or indirectly through a subcontract under this contract. Acceptance of funds directly under this contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.
 - f. reimburse sponsor for approved contract maintenance costs no more than once a month.

Part V - Recitals

1. This Grant is executed for the sole benefit of the contracting parties and is not intended or executed for the direct or incidental benefit of any third party.
2. It is the intent of this grant to not supplant local funds normally utilized for airport maintenance, and that any state financial assistance offered under this grant be in addition to those local funds normally dedicated for airport maintenance.

3. This Grant is subject to the applicable provisions of the Transportation Code, Chapters 21 and 22, and the Airport Zoning Act, Tex. Loc. Govt. Code Ann. Sections 241.001 et seq. (Vernon and Vernon Supp.). Failure to comply with the terms of this Grant or with the rules and statutes shall be considered a breach of this contract and will allow the State to pursue the remedies for breach as stated below.
 - a. Of primary importance to the State is compliance with the terms and conditions of this Grant. If, however, after all reasonable attempts to require compliance have failed, the State finds that the Sponsor is unwilling and/or unable to comply with any of the terms of this Grant, the State, may pursue any of the following remedies: (1) require a refund of any financial assistance money expended pursuant to this Grant, (2) deny Sponsor's future requests for aid, (3) request the Attorney General to bring suit seeking reimbursement of any financial assistance money expended on the project pursuant to this Grant, provided however, these remedies shall not limit the State's authority to enforce its rules, regulations or orders as otherwise provided by law, (4) declare this Grant null and void, or (5) any other remedy available at law or in equity.
 - b. Venue for resolution by a court of competent jurisdiction of any dispute arising under the terms of this Grant, or for enforcement of any of the provisions of this Grant, is specifically set by Grant of the parties in Travis County, Texas.
4. The State reserves the right to amend or withdraw this Grant at any time prior to acceptance by the Sponsor. The acceptance period cannot be greater than 30 days after issuance unless extended by the State.
5. This Grant constitutes the full and total understanding of the parties concerning their rights and responsibilities in regard to this project and shall not be modified, amended, rescinded or revoked unless such modification, amendment, rescission or revocation is agreed to by both parties in writing and executed by both parties.
6. All commitments by the Sponsor and the State are subject to constitutional and statutory limitations and restrictions binding upon the Sponsor and the State (including Sections 5 and 7 of Article 11 of the Texas Constitution, if applicable) and to the availability of funds which lawfully may be applied.

Part VI - Acceptances

Sponsor

The City of Amarillo, Texas, does ratify and adopt all statements, representations, warranties, covenants, agreements, and all terms and conditions of this Grant.

Executed this _____ day of _____, 20____.

The City of Amarillo, Texas
Sponsor

Witness Signature

Sponsor Signature

Witness Title

Sponsor Title

Certificate of Attorney

I, _____, acting as attorney for the City of Amarillo, Texas, do certify that I have fully examined the Grant and the proceedings taken by the Sponsor relating to the acceptance of the Grant, and find that the manner of acceptance and execution of the Grant by the Sponsor, is in accordance with the laws of the State of Texas.

Dated at _____, Texas, this _____ day of _____, 20____.

Witness Signature

Attorney's Signature

Witness Title

Acceptance of the State

Executed by and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs and grants heretofore approved and authorized by the Texas Transportation Commission.

STATE OF TEXAS
TEXAS DEPARTMENT OF TRANSPORTATION

By: _____

Date: _____

Attachment A

Scope of Services
TxDOT Project ID: M1804AMRI

Eligible Scope Item	Estimated Costs Amount A	State Share Amount B	Sponsor Share Amount C
GENERAL MAINTENANCE	\$100,000.00	\$50,000.00	\$50,000.00
TOTAL	\$100,000.00	\$50,000.00	\$50,000.00

Accepted By: The City of Amarillo, Texas

Signature

Title: _____

Date: _____

GENERAL MAINTENANCE: As needed, Sponsor may contract for services / purchase materials for routine maintenance / improvement of airport pavements, signage, drainage, AWOS systems, approach aids, lighting systems, utility infrastructure, fencing, herbicide / application, sponsor owned and operated fuel systems, hangars, terminal buildings and security systems; professional services for environmental compliance, approved project design. Special projects to be determined and added by amendment.

Only work items as described in Attachment A, Scope of Services of this Grant are reimbursable under this grant.

CERTIFICATION OF AIRPORT FUND

TxDOT Project ID: M1804AMRI

The City of Amarillo does certify that an Airport Fund has been established for the Sponsor, and that all fees, charges, rents, and money from any source derived from airport operations will be deposited for the benefit of the Airport Fund and will not be diverted for other general revenue fund expenditures or any other special fund of the Sponsor and that all expenditures from the Fund will be solely for airport purposes. The fund may be an account as part of another fund, but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of moneys identified in the fund as a whole.

The City of Amarillo, Texas

(Sponsor)

By: _____

Title: _____

Date: _____

Certification of State Single Audit Requirements

I, _____, do certify that the City of Amarillo, Texas,

(Designated Representative)

will comply with all requirements of the State of Texas Single Audit Act if the City of Amarillo, Texas, spends or receives more than the threshold amount in any grant funding sources during the most recently audited fiscal year. And in following those requirements, the City of Amarillo, Texas, will submit the report to the audit division of the Texas Department of Transportation. If your entity did not meet the threshold in grant receivables or expenditures, please submit a letter indicating that your entity is not required to have a State Single Audit performed for the most recent audited fiscal year.

Signature

Title

Date

DESIGNATION OF SPONSOR'S AUTHORIZED REPRESENTATIVE

TxDOT Project ID: M1804AMRI

The City of Amarillo, Texas, designates, _____
(Name, Title)

as the Sponsor's authorized representative, who shall receive all correspondence and documents associated with this grant and who shall make or shall acquire approvals and disapprovals for this grant as required on behalf of the Sponsor.

The City of Amarillo, Texas
(Sponsor)

By: _____

Title: _____

Date: _____

DESIGNATED REPRESENTATIVE

Mailing Address: _____

Overnight Mailing Address: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

Amarillo City Council Agenda Transmittal Memo



Meeting Date	10/10/2017	Council Priority	Best Practices
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Department	Aviation	Contact Person	Michael Conner
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Agenda Caption

Approve Task Order 6 Amendment 2 between RS&H, Inc. and the Rick Husband Amarillo International Airport for the continuation of monthly air service analysis. Also included are services to assist the airport by working as a strategic advisor and advocate on behalf of AMA. The total cost of Task Order 6 Amendment 2 is \$64,800. Amendment 2 authorizes an additional 24 equal lump sum monthly installments of \$2,700 each.

Agenda Item Summary

This Task Order Amendment calls for the continuation of monthly air service updates that examine future capacity (scheduled) trends at AMA by carrier/route. It also illustrates monthly traffic and load factor results by carrier/route at both AMA and LBB (Lubbock). This Amendment also includes Trillion Aviation through RS&H, Inc. to be on retainer for the specified time to assist with airline headquarter meetings, presentations, conferences, and quarterly evaluations of our Air Service.

Requested Action

Recommend approval of Task Order 6 Amendment 2.

Funding Summary

Funding for this Task Order Amendment will be funded through the Airport's FY17/18 Operations and Maintenance budget 54110-62000 Professional Services.

Community Engagement Summary

N/A.

Staff Recommendation

Staff recommends the approval of Task Order 6 Amendment 2 between RS&H, Inc. and Rick Husband Amarillo International Airport.

RS&H Project No. 227.0247.006
Short Title: AMA Air Service Development Services
Effective Date: August 11, 2017

AMENDMENT 2 TO TASK ORDER NO. 6

RS&H, INC., a Florida corporation (hereinafter "Consultant") agrees to perform and complete the following work (hereinafter "Work") for the City of Amarillo, Texas which owns and operates Rick Husband Amarillo International Airport (hereinafter "Client"), in accordance with the terms and conditions of the Master Consulting Service Agreement, dated December 8, 2014, all of which terms and conditions are incorporated herein by reference:

Project Location and Description:

Project Location: Rick Husband Amarillo International Airport (AMA)

Project Description: This project includes development of a grant application for the FAA's Small Community Air Service Development Program (SCASDP), including required justification, documentation and exhibits. Also includes air service analysis and reports on monthly basis for the duration of 1 year.

Amendment 2 revises the duration of 'Task 2: Air Service Advisory Services'. 'Price & Timing' of "Attachment B" is hereby revised to expire on June 30, 2019; which results in an additional twenty-four (24) monthly updates.

Scope of Services and Deliverables

RS&H will utilize its Subconsultant Trillion Av, LLC. Dba Trillion Aviation for this assignment. The full scope of services and deliverables are described in "Attachment A" and "Attachment B", which are made a part hereof.

Services shall be in accordance with Attachment C.

Compensation Terms

The total fee shall be \$27,300.00. Task 1 will be billed on lump sum basis in the amount of \$10,500.00 upon completion of deliverable; Task 2 will be billed as twelve (12) equal lump sum monthly installments of \$1,400.00 each, for a total of \$16,800.00. Amendment 1 revises the total Task Order 6 fee from \$27,300 to \$44,100; increasing the total fee by \$16,800.

Amendment 2 revises the total Task Order 1 + Amendment 1 fee from \$44,100 to \$108,900; increasing the total fee by \$64,800. This Amendment authorizes an additional twenty-four (24) equal lump sum monthly installments of \$2,700 each.

Schedule

Schedule to be coordinated directly between the City of Amarillo and Trillion Av, LLC.

Except as hereby modified, amended, or changed, all of the remaining terms and conditions of Task Order No. 6 shall remain in full force and effect.

CLIENT
CITY OF AMARILLO, TEXAS

By: _____
Typed Name: Bob Cowell
Title: Deputy City Manager

Attest: _____
Typed Name: Frances Hibbs
Title: City Secretary


[CORPORATE SEAL]

CONSULTANT
RS&H, INC.

By: *Rodney L. Bishop Jr.*
Typed Name: Rodney L. Bishop Jr.
Title: Vice President

Attest: *Melanie Melchior*
Typed Name: Melanie Melchior
Title: Asst. Corporate Secretary

DS
[CORPORATE SEAL]



ATTACHMENT A

RS&H Project No. 227.0247.006
Short Title: AMA Air Service Development Services
Effective Date: July 6, 2015

TASK ORDER NO. 6

RS&H, INC., a Florida corporation (hereinafter "Consultant") agrees to perform and complete the following work (hereinafter "Work") for the City of Amarillo, Texas which owns and operates Rick Husband Amarillo International Airport (hereinafter "Client"), in accordance with the terms and conditions of the Master Consulting Service Agreement, dated December 8, 2014, all of which terms and conditions are incorporated herein by reference:

Project Location and Description:

Project Location: Rick Husband Amarillo International Airport (AMA)

Project Description: This project includes development of a grant application for the FAA's Small Community Air Service Development Program (SCASDP), including required justification, documentation and exhibits. Also includes air service analysis and reports on monthly basis for the duration of 1 year.

Scope of Services and Deliverables

RS&H will utilize its Subconsultant Trillion Av, LLC, Dba Trillion Aviation for this assignment. The full scope of services and deliverables are described in "Attachment A" and "Attachment B", which are made a part hereof.

Compensation Terms

The total fee shall be \$27,300.00. Task 1 will be billed on lump sum basis in the amount of \$10,500.00 upon completion of deliverable; Task 2 will be billed as twelve (12) equal lump sum monthly installments of \$1,400.00 each, for a total of \$16,800.00.

Schedule

Schedule to be coordinated directly between the City of Amarillo and Trillion Av, LLC.

CLIENT
CITY OF AMARILLO, TEXAS

CONSULTANT
RS&H, INC.

By: [Signature]

By: [Signature]

Typed Name: W. Jarrett Atkinson

Typed Name: Rodney L. Bishop Jr.

Title: City Manager

Title: Vice President

Attest: [Signature]

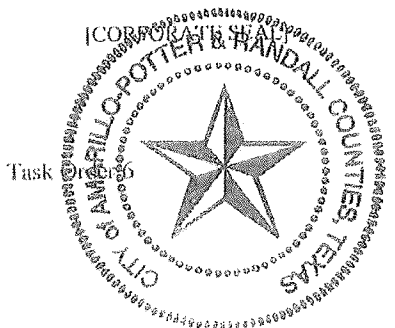
Attest: [Signature]

Typed Name: Frances Hibbs

Typed Name: Melanie L. Nichols

Title: City Secretary

Title: Asst. Corporate Secretary



AMA Air Service Development Assistance
July 6, 2015

ATTACHMENT A



Rick Husband Amarillo International Airport
Air Service Development Assistance

SCOPE / TASK TITLE	HB	BS	ING	CI / HR	CS	RJ / AL	TM	MO	TOTAL
	PROJECT (PRJCT)	PROJECT (PRJCT)	PROJECT (PRJCT)	ENR #	ENR #	ENGINEER I	FLIGHT/ENR #	PERM ASSIST	
BASIC SERVICES									
TASK 1: Small Community Air Service Development Grant Application Preparation									
Task 1.1 Coordination with Subconsultant / Contract Preparation	0.5		1.5						2
Task 1.2 Project Setup, Invoice Review / Preparation	0.5		1.5						2
TOTAL HOURS	1	0	3	0	0	0	0	0	4
BURDENED RATE	\$ 277.49		\$ 236.97						
TOTAL BURDENED LABOR	\$ 277	\$ -	\$ 711	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 988
OTHER DIRECT NON-SALARY COSTS									
REPRODUCTION	# DWGS @ \$1.60	# PAGES @ \$0.10	#SETS						\$0
Drawings									\$0
Reports/Specifications									\$0
TOTAL REPRODUCTION									\$0
POSTAGE/DELIVERY	# PCKGS @ \$15.00	# PCKGS @ \$3.00							\$0
Drawings and Specifications									\$0
TOTAL POSTAGE/DELIVERY									\$0
SPECIALTY SUBCONSULTANTS									\$9,500
Trillion Aviator, LLC									
TOTAL SPECIALTY SUBCONSULTANTS									\$9,500
TOTAL DBE PERCENTAGE (THIS TASK):	0.00%								
TRAVEL	# People	# Days	Airfare @ \$750	Car @ \$75	Lodging @ \$150	Per Diem @ \$100			\$0
									\$0
MILEAGE		Miles @ \$0.50							\$0
ODC's									\$9,500
Total Lump Sum Fee for:	TASK 1: Small Community Air Service Development Grant Application Preparation								\$ 10,500
TASK 2: Air Service Advisory Services									
Task 2.1 Coordination with Subconsultant / Contract Preparation	0.5		1						1.5
Task 2.2 Project Setup, Invoice Review / Preparation (Monthly)	1		7						8
TOTAL HOURS	1.5	0	8	0	0	0	0	0	9.5
BURDENED RATE	\$ 277.49		\$ 236.97						
TOTAL BURDENED LABOR	\$ 416	\$ -	\$ 1,896	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,312
OTHER DIRECT NON-SALARY COSTS									
REPRODUCTION	# DWGS @ \$1.60	# PAGES @ \$0.10	#SETS						\$0
Drawings									\$0
Reports/Specifications									\$0
TOTAL REPRODUCTION									\$0
POSTAGE/DELIVERY	# PCKGS @ \$15.00	# PCKGS @ \$3.00							\$0
Drawings and Specifications									\$0
TOTAL POSTAGE/DELIVERY									\$0
SPECIALTY SUBCONSULTANTS									\$14,400
Trillion Aviator, LLC									
TOTAL SPECIALTY SUBCONSULTANTS									\$14,400
TOTAL DBE PERCENTAGE (THIS TASK):	0.00%								
TRAVEL	# People	# Days	Airfare @ \$750	Car @ \$75	Lodging @ \$150	Per Diem @ \$100			\$0
									\$0
MILEAGE		Miles @ \$0.50							\$0
ODC's									\$14,400
Total Lump Sum Fee for:	TASK 2: Air Service Advisory Services								\$ 16,800
TOTAL TASK ORDER NO. 6 FEE:									\$ 27,300

ATTACHMENT A



SCASD Proposal
Rick Husband Amarillo International Airport (AMA)

Objective:

To assist AMA in the development of a Small Community Air Service Development (SCASD) grant proposal application

Deliverables:

Trillion would provide the following services. This ties close to the U.S. Department of Transportation (DOT) requirements with regard to SCASD proposals.

- Write-up on the Amarillo region and economic drivers
- Analysis and review of AMA Air Service and recent trends.
 - Analysis of nonstop destinations, top O&D markets and capacity trends
 - Air Fare trends and benchmarking versus U.S. and other Texas airports
 - Mileage-adjusted yield comparisons versus other U.S. airports
- Air Service Deficiencies and Needs
- Review of AMA Historical Air Service Development efforts & initiatives
- Development of a strategic plan as it pertains to Air Service
- Goals and Objectives with regard to the SCASD grant
- Marketing Tactics plan
- Funding Plan & Timeline
- Summary
- Supporting documentation and support from the community (Airport assists)
- The final document would be a roughly 15-20 page word document (not including supporting letters and documentation).

Price & Timing:

Fees would be \$9,500 and would be billed upon submittal. No travel is anticipated for this assignment.

Next Steps:

Contact Mike Bown at (612)-877-0550 with questions/comments.

ATTACHMENT B

RS&H Project No. 227.0247.006
Short Title: AMA Air Service Development Services
Effective Date: July 5, 2016

AMENDMENT 1 TO TASK ORDER NO. 6

RS&H, INC., a Florida corporation (hereinafter "Consultant") agrees to perform and complete the following work (hereinafter "Work") for the City of Amarillo, Texas which owns and operates Rick Husband Amarillo International Airport (hereinafter "Client"), in accordance with the terms and conditions of the Master Consulting Service Agreement, dated December 8, 2014, all of which terms and conditions are incorporated herein by reference:

Project Location and Description:

Project Location: Rick Husband Amarillo International Airport (AMA)

Project Description: This project includes development of a grant application for the FAA's Small Community Air Service Development Program (SCASDP), including required justification, documentation and exhibits. Also includes air service analysis and reports on monthly basis for the duration of 1 year.

Amendment 1 revises the duration of 'Task 2: Air Service Advisory Services'. 'Price & Timing' of "Attachment B" is hereby revised to expire on June 30, 2017; which results in an additional twelve (12) monthly updates.

Scope of Services and Deliverables

RS&H will utilize its Subconsultant Trillion Av. LLC. Dba Trillion Aviation for this assignment. The full scope of services and deliverables are described in "Attachment A" and "Attachment B", which are made a part hereof.

Compensation Terms

The total fee shall be \$27,300.00. Task 1 will be billed on lump sum basis in the amount of \$10,500.00 upon completion of deliverable; Task 2 will be billed as twelve (12) equal lump sum monthly installments of \$1,400.00 each, for a total of \$16,800.00.

Amendment 1 revises the total Task Order 6 fee from \$27,300 to \$44,100; increasing the total fee by \$16,800. This Amendment authorizes an additional twelve (12) equal lump sum monthly installments of \$1,400 each.

Schedule

Schedule to be coordinated directly between the City of Amarillo and Trillion Av. LLC.

Except as hereby modified, amended, or changed, all of the remaining terms and conditions of Task Order No. 3 shall remain in full force and effect.

CLIENT
CITY OF AMARILLO, TEXAS
By: [Signature]
Typed Name: Bob Cowell
Title: Deputy City Manager
Attest: [Signature]
Typed Name: Frances Hibbs
Title: City Secretary

CONSULTANT
RS&H, INC.
By: [Signature]
Typed Name: Rodney L. Bishop Jr.
Title: Vice President
Attest: _____
Typed Name: Melanie L. Nichols
Title: Asst. Corporate Secretary

[CORPORATE SEAL]
Amendment 1 to Task Order 6

[CORPORATE SEAL]
1 AMA Air Service Development Assistance
July 5, 2016



ATTACHMENT B

**Proposal for Aviation Consulting Services
For
Rick Husband Amarillo International Airport (AMA)**

Objective:

To assist AMA regarding their air service analysis efforts, with a focus upon forward-looking reports and analytical support.

Deliverables:

Trillion would provide the following services:

- Schedule update reports & analysis on a monthly basis. Specifics:
 - Analysis of Seat & Flight changes by carrier/route for AMA (and other airports when requested)
 - Analysis of Capacity (flight, seat) changes by airport across the U.S. (top 300 airports based upon scheduled seat capacity)
 - For future 4 months
 - Advisory services
- On-call: Will provide on-call, ad-hoc schedule changes assessments as requested by Airport Director
- O&D and onboard-level analysis will be provided on a quarterly basis
 - Top 50 AMA O&D markets, which would include passenger volume, average fare paid and airline revenue generated; would include year/year changes
 - Onboard traffic, capacity & Load Factors by carrier/route, including year/year changes
 - Would include advisory, brief analytical support
- Includes (at least) monthly communications between Trillion and Airport Director, regarding industry updates and how they could potentially impact AMA (and other regional airports); communications could be in the form of phone updates, email or a combination of both

Price & Timing:

Fees would be \$1,200 per month. No travel is anticipated for this assignment. This would be a one year retainer, beginning July 1, 2015 and ending June 30, 2016.

Next Steps:

Contact Mike Bown at (612)-877-0550 with questions/comments.



Attachment C

Proposal for Aviation Services – Trillion Aviation Rick Husband Amarillo International Airport (AMA)

Objectives:

To assist AMA with air service development efforts by working as a strategic advisor and advocate on behalf of AMA.

Deliverables:

Trillion will provide the following services and products:

- 1) Headquarter meetings with incumbent airlines American, United and Southwest or with a prospective airline interested in serving the AMA market. This would include development of presentations including full analytics as well as personal representation at the meeting. Up to two meetings annually would be covered under this scope. Additional headquarter visits may be added.
- 2) Assistance with airline presentations for air service conferences, such as JumpStart or Routes, or community presentation at AMA for airport and city stakeholders. This would include analytics, development of "story" (in concert with airport staff information) and in person presentations. Up to one conference or meeting annually would be covered under this scope. Additional conferences or AMA visits may be added.
- 3) Quarterly evaluations of the AMA Air Service market beginning July 2017. This would occur when quarterly data updates are completed by Diio. The deliverable would be an approximately 10 slide power point illustration.
- 4) Monthly Air Service Updates that would examine future capacity (scheduled) trends at AMA by carrier/route beginning July 2017. Would also illustrate monthly traffic & load factor results by carrier/route at both AMA and LBB.

Ad hoc guidance to strategic questions raised by City and local officials to Airport staff on air service related concerns on the scoped items above.

Price & Timing:

Fees would be \$2,500 per month billed at the beginning of the month for services. (Additional headquarter, AMA and/or conferences may be added for \$6,000 plus expenses). All travel, presentation and conference related expenses will be billed at cost without admin markup.

This contract would start on July 1, 2017 and conclude on June 30, 2019 (2 years).

A handwritten signature in black ink, appearing to read "DeB", written over a horizontal line.

Dan Benzon, President
Trillion Aviation

A handwritten signature in black ink, appearing to read "Clayton Singleton", written over a horizontal line.

Clayton Singleton, Aviation Engineer
RS&H

Amarillo City Council Agenda Transmittal Memo



Meeting Date	10/10/2017	Council Priority	Best Practices
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Department	Aviation	Contact Person	Michael Conner
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Agenda Caption

Approve Task Order 22 between RS&H, Inc. and the Rick Husband Amarillo International Airport for implementation of the community outreach initiatives plan previously derived. The total cost of Task Order 22 is \$84,000. This Task Order authorizes the billing amount of \$7,000 for each of the 12 months.

Agenda Item Summary

This Task Order implements the plan that was originally created under Task Order 12 in which a community engagement model, sub-working groups, and public relations strategies were developed. The Strategic Community Outreach Model will be utilized along with the development of marketing action items to be used as the basis for a Strategic Marketing Plan. Task Order 22 also calls for a market assessment analysis study.

Requested Action

Recommend approval of Task Order 22.

Funding Summary

Funding for this Task Order will be from the Airport's FY17/18 Operations and Maintenance budget 54110-62000 Professional Services.

Community Engagement Summary

N/A.

Staff Recommendation

Staff recommends the approval of Task Order 22 between RS&H, Inc. and Rick Husband Amarillo International Airport.

RS&H Project No. 227.0247.022
Short Title: Amarillo Community Outreach – Phase 2
Effective Date: September 11, 2017

TASK ORDER NO. 22

RS&H, INC., a Florida corporation (hereinafter “Consultant”) agrees to perform and complete the following work (hereinafter “Work”) for the City of Amarillo, Texas which owns and operates Rick Husband Amarillo International Airport (hereinafter “Client”), in accordance with the terms and conditions of the Master Consulting Service Agreement, dated December 8, 2014, all of which terms and conditions are incorporated herein by reference:

Project Location and Description:

Project Location: Rick Husband Amarillo International Airport (AMA)

Project Description: As part of Task Order No. 12, RS&H provided consultant services to develop a community engagement model, develop sub-working groups, and provide a plan for engaging the public and community leaders in political engagement, community involvement, and public relations for the airport. As part of this follow-on Task Order, RS&H will utilize its subconsultant, *Team Insight & Associates, LLC*, to implement the plan created under Task Order 12.

Scope of Services and Deliverables

The full scope of services and deliverables are described in “Attachment A”, which is made a part hereof.

Compensation Terms

The method of payment shall be Lump Sum, billed on a pre-determined billing schedule. The total compensation shall be \$76,320 for services described in “Attachment A”. Breakdown for tasks is as follows:

TASK	CONTRACT VALUE
Phase 2: Community Outreach – Implementation Phase	\$84,000
TOTAL:	\$84,000

The billing schedule shall be as follows:

Month	Billing Amount
1	\$7,000
2	\$7,000
3	\$7,000
4	\$7,000
5	\$7,000
6	\$7,000
7	\$7,000
8	\$7,000
9	\$7,000
10	\$7,000
11	\$7,000
12	\$7,000
Total:	\$84,000

Schedule

Schedule shall be as described in “Attachment A”.

CLIENT
CITY OF AMARILLO, TEXAS

By: _____

Typed Name: Jared Miller

Title: City Manager

Attest: _____

Typed Name: Frances Hibbs

Title: City Secretary

[CORPORATE SEAL]

CONSULTANT
RS&H, INC.

By: *Rodney L. Bishop Jr.*

Typed Name: Rodney L. Bishop Jr.

Title: Vice President

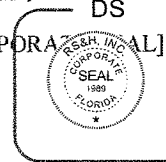
Attest: _____

DocuSigned by:
Melanie Nichols
EFF831F7B43347D

Typed Name: Melanie L. Nichols

Title: Asst. Corporate Secretary

[CORPORATE SEAL]





Amarillo International Airport
 PROJECT PROPOSAL
 STRATEGIC COMMUNITY OUTREACH MODEL PHASE 2 –
 PROGRAM IMPLEMENTATION, MANAGEMENT & DEVELOPMENT OF A STRATEGIC MARKETING ACTION PLAN

Scope / Task	<u>Project Officer</u>	<u>Project Manager</u>	<u>Project Manager</u>	<u>SR. Planner</u>	<u>Project O.C</u>	<u>Adm Assist</u>	<u>TOTAL</u>
A. BASIC SERVICES							
Total Proposed (LUMP SUM) Fee for:							
CONTRACT COORDINATION AND EXECUTION	1	2				1	
Task 2.1 STRATEGIC COMMUNITY OUTREACH MODEL IMPLEMENTATION AND ON-GOING MANAGEMENT TASK		1					1
Task 2.2 DEVELOPMENT OF A STRATEGIC MARKETING ACTION PLAN		1					1
PROJECT MANAGEMENT	1	8				1	
TOTAL HOURS	2	12	0	0	0	2	14
TOTAL BURDEN RATE	\$339.00	\$275.00	\$180.00	\$139.50	\$122.00	\$62.00	
TOTAL BUDGETED COST	\$678.00	\$3,300.00	\$0.00	\$0.00	\$0.00	\$124.00	\$4,200.00
OTHER DIRECT NON-SALARY COSTS							
REPRODUCTION							
Drawings							
Reports/Specifications							
TOTAL REPRODUCTION:							\$0.00
SUBCONSULTANTS							
<i>Team Insight and Associates, LLC.</i>							\$79,800.00
TOTAL SUBCONSULTANTS:							\$79,800.00
TRAVEL							
	<i># of People</i>	<i># of Days</i>	<i>Airfare</i>	<i>Car</i>	<i>Lodging</i>	<i>Meals</i>	
			<i>at \$600</i>	<i>at \$65</i>	<i>at \$135 Per Night</i>	<i>at \$85 Per Day</i>	
							\$0
MILEAGE			<i>at .50 per mile</i>				0
TOTAL TRAVEL:							\$0
TOTAL ODC's:							\$79,800.00
Total Proposed (LUMP SUM) Fee:							\$84,000.00

Attachment A

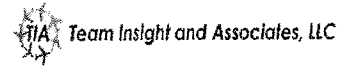


EXHIBIT 1 – SCOPE(S) OF WORK

RICK HUSBAND AMARILLO INTERNATIONAL AIRPORT

Work Scope 1: STRATEGIC COMMUNITY OUTREACH MODEL PHASE 2: PROGRAM IMPLEMENTATION, MANAGEMENT AND DEVELOPMENT OF RECOMMENDED MARKETING ACTION ITEMS

I. PROJECT DESCRIPTION

During Phase 1 of the Strategic Community Outreach Program, RS&H developed a plan for involving members of the community into roles that help promote the Airport, and its economic impact to the City and Region. As a follow-up, Team Insight and Associates, in a subcontractor role to RS&H, has been asked to provide the Amarillo International Airport (AMA) administration with a proposal to provide services related to the implementation of the Strategic Community Outreach Model and the development of Recommended Marketing Action Items to be used as the base for the development of Strategic Marketing Plan, should the Airport determine that such a Plan should be developed under a separate Phase 3 task order (based on the Community Outreach Model's on-going program management). Team Insight and Associates, LLC will provide consulting services in support of the Phase 2 initiative as detailed below.

II. PROJECT TASKS

TASK 2.1: STRATEGIC COMMUNITY OUTREACH MODEL IMPLEMENTATION AND ON-GOING MANAGEMENT

Team Insight and Associates shall provide AMA with assistance and on-going program management of its Strategic Community Outreach Planning Model that was developed and introduced to the Amarillo business community in September, 2016. This task will ensure that the Airport continues to build on the interest and synergies that the introduction of the Model has generated to date with community stakeholders. The Task focus will be to provide on-going assistance in managing the relationships between the Airport and the established community stakeholders. The Sub-working Groups are comprised of regional business leaders providing their insight in the areas of air service development, aviation and non-aviation business development, tourism and convention expansion, and general and corporate aviation development. Team Insight (under the direction of the Client) will also act as the liaison between the Airport and the Community Outreach Model Program Sponsors (the Amarillo Chamber of Commerce, the Amarillo Economic Development Corporation, the Amarillo Convention and Visitors Council, the Canyon Economic Development Corporation and the Canyon Area Chamber of Commerce) to the extent allowable with the hours included herein.

TASK 2.2: DEVELOPMENT OF A STRATEGIC MARKETING ACTION PLAN

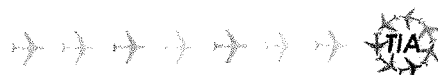
As a result of Task 2.1, the Consultant will create Recommended Marketing Action Items to be used as the basis for the development of Strategic Marketing Plan. If the Airport Administration determines that this Plan should be developed under a separate 'Phase 3' Task Order for AMA. The intent would be for the Marketing Action items to have community stakeholder buy-in, because of the on-going efforts of the Strategic Community Outreach Model Sub-Working Groups. The Marketing Action items will focus on the four key areas of 1) air service development, 2) aviation and non-aviation business development, 3) regional tourism, and 4) convention/meeting growth through the Airport and general / corporate aviation development at the Airport. The Marketing Action Items will be designed to be integrated into and complimentary to the Airport's other key planning, business development and financial (revenue generation) goals, objectives and planning efforts.

The total estimated effort associated with this task is indicated on the attached Fee Proposal.

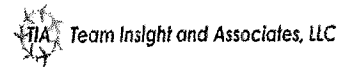
III. PRESENTATIONS AND/OR MEETINGS

Up to four (4) on site meetings with Airport staff and/or Community Outreach Working Groups are included. The four on site meetings will be allocated as follows: • Four (4) meetings as part of the actual engagement process associated with the implementation and ongoing management of the Strategic Community Outreach Model's implementation.

Any additional meetings required by the Client will be negotiated via separate agreement.



Attachment A



IV. DELIVERABLES

The Consultant will provide the following:

1. A comprehensive list of recommended Marketing Action Items for the Rick Husband Amarillo International Airport; two (2) hard copies and one (1) pdf copy.
2. Goals & Objectives for the Strategic Community Outreach Model Working Group to be supported by Strategic Community Working Group's Sub-working groups.
3. A 365-day working timeline for the Community Working Group and its sub working group. The timeline will be broken down in 90-day increments and will be reviewed and updated after each working group meeting.
4. Quarterly meetings of the Strategic Community Working Group and its related sub-working groups. These meetings will be pre-determined and will be in conjunction with the previously mentioned four (4) proposed on site meetings.
5. Monthly updates on the progress of the Strategic Community Outreach Model Working Group.
6. Bi-monthly updates on the Consultant's progress with the development of the Comprehensive Recommended Marketing Action Items.
7. During the 12-month term of this initiative, Team Insight and Associates, LLC will also assist in attempting to secure various economic development related grants to assist AMA in the overall cost impact of this initiative.

V. SCHEDULE

The Consultant will complete these services in accordance with the following timeline:

Task 2.1: Strategic Community Outreach Model Implementation and On-Going Management Task – completed within 365 days from Notice to Proceed.

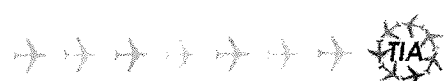
Task 2.1.1: Development of a Comprehensive Recommended Marketing Action items for the Rick Husband International Airport – completed within 180 days from Notice to Proceed.

VI. EXCLUSIONS

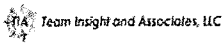
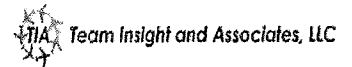
1. Travel Expenses other than those noted in the Project Proposal.
2. Any additional data that would be deemed necessary upon commencing with the Task Order. Should additional data be deemed necessary, Team Insight and Associates LLC will provide Client with a proposal for amendment to this Task Order.

VII. BUDGET / FEES

To assist the Rick Husband Amarillo International Airport control its budget while maximizing its return on the Phase 2 Deliverable, Team Insight and Associates, LLC will invoice on a pre-determined billing schedule during the 12-month timeline. The billing schedule shall be as follows, with total lump sum fee of \$56,200.



Attachment A



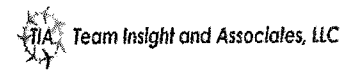
Amarillo International Airport
PROJECT PROPOSAL
STRATEGIC COMMUNITY OUTREACH MODEL PHASE 2 -

PROGRAM IMPLEMENTATION, MANAGEMENT & DEVELOPMENT OF A COMPREHENSIVE LIST OF RECOMMENDED MARKETING ACTION ITEMS

Scope / Task	Project Leader	Project Support Administrator					TOTAL
A. BASIC SERVICES							
Total Proposed (LUMP SUM) Fee for:							
Task 2.1 STRATEGIC COMMUNITY OUTREACH MODEL IMPLEMENTATION AND ON-GOING MANAGEMENT TASK	523	42.5					189.5
Task 2.1.1 DEVELOPMENT OF RECOMMENDED MARKETING ACTION ITEMS	74	40					114
TOTAL HOURS	187	82.5					279.5
TOTAL HOURLY RATE	\$180.00	\$170.00					
TOTAL BUDGETED COST	\$35,640.00	\$14,025.00					\$49,500.00
OTHER DIRECT NON-SALARY COSTS							
REPRODUCTION							
Drawings							\$0.00
Reports/Specifications	Marketing Action Plan Document (estimated 14 pages)						\$75.00
						TOTAL REPRODUCTION:	\$75.00
Postage & Delivery							\$75.00
Drawings and Specifications							\$0.00
						TOTAL Accounting/Administration:	\$75.00
TRAVEL							
	# of People	# of Days	Airfare at \$600	Car at \$65	Lodging at \$135 Per Night	Meals at \$85 Per Day	
4 Trips to AMA for Deliverable	2	12	\$1,200	\$390	\$5,240	\$1,020	\$5,850
MILEAGE	1,200	at .50 per mile					600
							TOTAL TRAVEL: \$6,450
							TOTAL ODC's: \$6,600.00
Total Proposed (LUMP SUM) Fee:							\$56,100.00



Attachment A



Work Scope 2: MARKET ASSESSMENT ANALYSIS STUDY

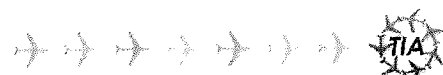
Exhibit B – Team Insight and Associates, LLC. – Rick Husband Amarillo International Airport (AMA) Market Assessment Analysis Study - Objectives, Tasks and Deliverables. The Market Assessment Analysis Deliverable will be completed in 120 days from receiving approval to proceed by Client.

Business Focus – On behalf of The Rick Husband Amarillo International Airport (AMA), Team Insight and Associates, LLC will proceed with a Market Assessment Study to determine the passenger demand makeup and leakage within the Rick Husband Amarillo International Airport (AMA) Catchment Area.

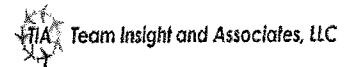
- This Market Assessment Analysis will be developed for air service and strategic marketing and planning efforts. This Analysis will identify factors that may be influencing current passenger trends. The Assessment Analysis will review current market demand within a 50-mile radius of the Rick Husband Amarillo International Airport (AMA).
- The Assessment Analysis will evaluate all reported booked city pairs (city pair - in airline bookings, the departure and arrival cities on an itinerary) within the 50-mile radius to determine passenger demand on a total daily passenger level (Total Daily Passenger Level is the amount of total round trip passengers on a daily basis). The Study also evaluates the city pairs by/from commercial airports within the defined service area. City pairs will also be classified by Domestic versus International Destinations.
- The competing airports in the Study include: Lubbock (LBB), Oklahoma City (OKC), Dallas-Ft. Worth (DFW), Denver (DEN), Albuquerque (ABQ) and Wichita (ICT) and these airports reported passenger demand from within the Rick Husband Amarillo International Airport's (AMA) Total Catchment Area. The time period for the data analysis will compare YE2016 and YE 2015.

The Core Business Objectives of the Market Assessment Study include the following:

- To support the airport's mission to understand and identify passenger demand opportunities, to encourage air service development growth from its existing carriers, and potential new airlines at the Rick Husband Amarillo International Airport (AMA).
- Based on the Market Assessment findings, fully understand, and if needed, re-define the Rick Husband Amarillo International Airport (AMA) Service/Catchment Area.
- Establish a "Ground Game" Marketing Strategy to increase revenues from increased passenger demand at the Rick Husband Amarillo International Airport (AMA).
- To support the development of a Marketing Action Plan to implement recommendations of the Market Assessment Study. A Marketing Action Plan will develop the marketing strategy to be used in the recruitment of new and expanded air service options and increased passenger demand at the Rick Husband Amarillo International Airport (AMA).
- Determination of the impact of competitive service at the competing regional airports identified in this work scope impact on the market share of the passenger demand within the Rick Husband Amarillo International Airport (AMA) Catchment Area.
- Identify via Passenger Demand by researched trends, to determine competing airport market shares and identify new passenger demand opportunities for the Rick Husband Amarillo International Airport (AMA).
- Identify the top final passenger demand destinations within the Rick Husband Amarillo International Airport (AMA) Service Areas.
- From the Passenger Demand Analysis, Team Insight and Associates, LLC will identify traffic, by O&D markets, that originates in the airport's service area versus that which is destined for that airport.
- Through the Market Assessment Analysis, the re-defining of the Core, Primary and Secondary Catchment Areas for the Rick Husband Amarillo International Airport (AMA) which will be completed by zip codes and drive times to AMA and the competing regional airports of Lubbock (LBB), Oklahoma City (OKC), Dallas-Ft. Worth (DFW), Denver (DEN), Albuquerque (ABQ) and Wichita (ICT).



Attachment A



Market Assessment Tasks

Task 1: Data Collection

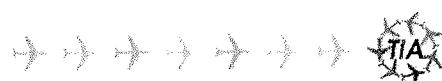
- In addition to Rick Husband Amarillo International Airport (AMA) activity reports and DOT T-100 data available from the US Department of Transportation (DOT), the Team Insight and Associates, LLC Research team will utilize Market Locator Data from the Airline Reporting Corporation (ARC) to define the Airport's service area and gauge the total passenger activity regardless of Airport of use. ARC is the clearing house for most airline tickets purchased with credit cards in the United States and almost all carriers and travel booking sites (travel agencies) participate in their program.
- Credit cards are the most common form of payment for air travel today, so data based on the billing address of credit cards used to purchase airline tickets could be a better source of information on the distribution of air travel demand. ARC Data provides credit card residence by zip code.
- The credit card transaction analysis will detail the local originating demand that would most effectively be served by the Rick Husband Amarillo International Airport (AMA) and will also enable Team Insight and Associates to accurately quantify the demand and the revenue for travel generated in the Total and primary Service Areas. It also will allow Team Insight and Associates, LLC to identify the traffic in the airport service area that is purchasing tickets for travel from alternate competing airports.

Task 2: Analysis

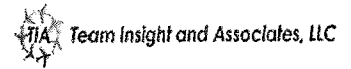
- This task consists of the compiling of information and analysis of all data described in Task 1.
- The analysis will determine the Rick Husband Amarillo International Airport (AMA) Service Area based on the resident zip code of credit card transactions within the Rick Husband Amarillo International Airport's (AMA) service area.
- Point of sale for leisure and business passenger demand will be analyzed. Based on research and data, strategies can be developed that illustrate the market opportunities from the Rick Husband Amarillo International Airport's (AMA) service area that compliments the Airport's Goals and Objectives of increased revenues through increased passenger demand at the Rick Husband Amarillo International Airport (AMA) (Market Service Options).
- The completion of the Market Assessment Document and presentation to the Rick Husband Amarillo International Airport (AMA) Staff and Airport Board.

Task 3: Recommendations - Based upon the analysis completed in Task 2, the following recommendations will be included in Market Assessment Study:

- Through the Demand Analysis, the re-defining of the Core, Primary and Secondary Catchment Areas for the Rick Husband Amarillo International Airport (AMA) which will be completed by zip codes and drive times to AMA and the competing regional airports including; Lubbock (LBB), Oklahoma City (OKC), Dallas-Ft. Worth (DFW), Denver (DEN), Albuquerque (ABQ) and Wichita (ICT).
- Identify all travel patterns by geographic point of residence of initiated passenger demand by zip code and point of sale combined with other travel demand patterns that will identify potential new passenger demand opportunities for the Rick Husband Amarillo International Airport (AMA).
- Determine the traffic and revenue generated from the Rick Husband Amarillo International Airport (AMA) Service Area defined by counties or by zip codes to all competing airports within the service area.
- Recommendations for Next Steps regarding increased Passenger Demand Marketing Strategies.



Attachment A



Team Insight and Associates, LLC will operate under a 89 Hour Pool of Labor Hours and Materials" plus expenses arrangement during this agreement. Utilizing the proposed Fee Structure, Team Insight and Associates, LCC will be prepared to execute the above stated Scope of tasks and provide the Client with the Work Deliverables below:

• **Market Assessment Analysis of the Rick Husband Amarillo International Airport's (AMA) Total and Core Catchment Areas.** The content of the Market Assessment Analysis will include (but not limited too) the following sections:

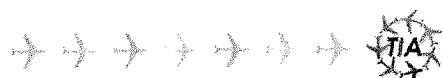
- Table of Contents
 - Introduction – Market Leakage Analysis Overview
 - Executive Summary
 - Rick Husband Amarillo International Airport (AMA) Air Service Overview
 - Total Catchment Area Market Leakage Analysis
 - Catchment Area Definition Maps
 - Overall Catchment Area Findings
 - Community Profiles
 - Recommended Next Steps Based on Research Findings
- Team Insight and Associates, LLC will provide the Rick Husband Amarillo International Airport (AMA) one (1) PowerPoint Presentation and two (2) hard bound copies of the completed Market Assessment Study
 - The project will be completed in 12 weeks from the execution of this agreement.

Team Insight and Associates, LLC Service Fees

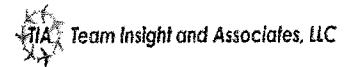
Team Insight and Associates, LLC and Client agree that Team Insight and Associates will perform the Market Assessment Analysis of the Rick Husband Amarillo International Airport's Service Area Work Scope at a rate of \$180 per hour. The total hours for this agreement will not exceed 89 hours for a total fee of \$16,000 as outlined in this agreement. Team Insight and Associates, LLC will invoice the Client for work completed as part of the total monthly fee scheduled listed in this task order below. Each invoice will include a detailed report of the labor hours as they were allocated by task orders (deliverables).

Any Team Insight and Associates, LLC travel-related expenses required as part of this agreement will be pre-approved by the client and will be reimbursed by the Client at cost. The travel expenses will include; air and ground transportation, lodging, gas, tolls and meals while in route to meeting and return from meeting. All travel related expense incurred will be supported with receipt documentation. For this Market Assessment Analysis Task, travel expenses will not exceed \$3,480.

Project pricing and the hourly rates included in this Agreement are guaranteed not to increase during the term of the Agreement. If the Client should request additional hours be added to this agreement for additional work not included in this scope, the client will submit a request in writing to Team Insight and Associates, LLC. Team Insight and Associates, LLC will then submit a proposal in response to the Client and will proceed once Client has approved said proposal.



Attachment A



Amarillo International Airport PROJECT PROPOSAL MARKET ASSESSMENT ANALYSIS			
Budget (Task Expenses)	Labor Hours	Per Hour Rate	Totals
Team Insight & Associates	89	\$180.00	\$16,020.00
Travel Expenses			
Air Fare 3 Round Trips			\$1,575.00
Lodging 8 Total Room Nights			\$900.00
Rental Car & Gas			\$605.00
Meals			\$400.00
Total Travel Expenses			\$3,480.00
Total Team Insight Fees (Budget)			\$19,500.00
ARC Data Acquisition (This Fee will be contracted and paid directly between Airport and Airline Reporting Corporation)			\$3,000.00
Total Market Assessment Fees			\$22,500.00

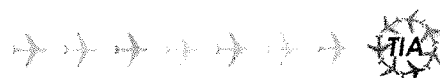
The Combined Task(s) Billing Schedule is as follows:

Month	Billing Amount
1	\$6,650.00
2	\$6,650.00
3	\$6,650.00
4	\$6,650.00
5	\$6,650.00
6	\$6,650.00
7	\$6,650.00
8	\$6,650.00
9	\$6,650.00
10	\$6,650.00
11	\$6,650.00
12	\$6,650.00
TOTAL	\$79,800.00

EXCLUSIONS

The proposed work scope excludes the following elements:

1. The acquisition cost of the Airline Reporting Corporation's (ARC) ZIP Code Data Finder Data. The invoicing of the cost of this data will be directly between ARC and the Client. Team Insight and Associates, LLC will manage this process on behalf of the client. The cost of the data for a 50-mile radius around AMA is \$ 3,000.
2. Additional Travel Expenses other than those noted in the Project Proposal.



Amarillo City Council Agenda Transmittal Memo



Meeting Date	10/10/2017	Council Priority	Infrastructure
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Department	Aviation	Contact Person	Michael Conner
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Agenda Caption

Approve Task Order 26 between RS&H, Inc. and the Rick Husband Amarillo International Airport for design and bid services for repairs to the airport parking garage. The total cost of Task Order 26 is \$114,561.

Agenda Item Summary

This Task Order specifies for the testing, design, and bid services for structural repairs to be made to the airport parking garage. The scope of the repairs will be based on the deteriorated structural elements previously identified in an assessment dated June 2016. Also included is the analysis and evaluation related to the noted distress at the southeast and southwest stair cores.

Requested Action

Recommend approval of Task Order 26.

Funding Summary

Funding for this Task Order will be from project 540072 Parking Lot & Garage Enhancements. This project was in the Airport's 16/17 CIP Budget.

Community Engagement Summary

N/A.

Staff Recommendation

Staff recommends the approval of Task Order 26 between RS&H, Inc. and Rick Husband Amarillo International Airport.

RS&H Project No. 227.0247.026
Short Title: Amarillo Parking Garage Repairs
Date: September 18, 2017

TASK ORDER NO. 26

RS&H, INC., a Florida corporation (hereinafter "Consultant") agrees to perform and complete the following work (hereinafter "Work") for the City of Amarillo, Texas which owns and operates Rick Husband Amarillo International Airport (hereinafter "Client"), in accordance with the terms and conditions of the Master Consulting Service Agreement, dated December 8, 2014, all of which terms and conditions are incorporated herein by reference:

Project Location and Description:

Project Location: Rick Husband Amarillo International Airport (AMA)

Project Description: The existing parking garage is in various stages of deterioration and in need of rehabilitation. A previous investigation determined need for isolated repairs throughout the garage. This task order will include preparation of design documents and bidding assistance for the repairs outlined in Attachment A. Construction Administration and Resident Project Representative Services will be provided under a separate task order.

Scope of Services and Deliverables

The full scope of services and deliverables are described in "Attachment A", which is made a part hereof.

Compensation Terms

The method of payment shall be Lump Sum. The total compensation shall be \$70,089 for Design and Bidding Services, as described in "Attachment A".

TASK	CONTRACT VALUE
Task 1 – Preliminary Design	\$62,174
Task 2 – Final Design And Construction Documents	\$43,238
Task 3 – Bid and Award Services	\$9,149
Total:	\$114,561

Schedule

Schedule shall be as described in "Attachment A".

CLIENT
CITY OF AMARILLO, TEXAS

CONSULTANT
RS&H, INC.

By: _____

By: Rodney L. Bishop Jr.

Typed Name: Jared Miller

Typed Name: Rodney L. Bishop Jr.

Title: City Manager

Title: Vice President

Attest: _____

Attest: Melanie Nichols

Typed Name: Frances Hibbs

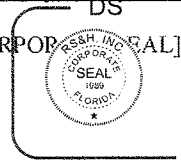
Typed Name: Melanie L. Nichols

Title: City Secretary

Title: Asst. Corporate Secretary

[CORPORATE SEAL]

[CORPORATE SEAL]



“ATTACHMENT A”



Rick Husband Amarillo International Airport

Parking Garage Repairs

PROJECT PROPOSAL / SCOPE OF WORK

RS&H Project No: 227-0247-026



RS&H, Inc.
11011 Richmond Avenue, Suite 900
Houston, Texas 77042
713.914.4455 (P) 713.914.0155 (F)

September 18, 2017

PARKING GARAGE REPAIRS PROJECT PROPOSAL AND SCOPE OF WORK

1. Project Description

The City of Amarillo, Texas, which owns and operates Rick Husband International Airport (Airport) has requested RS&H, Inc. (Consultant) provide Professional Engineering Services for Preliminary Design, Construction Documents, and Bidding Assistance for repairs to the parking garage. The scope of these repairs will be based on the deteriorated structural elements identified in the previous assessment performed by RS&H, Inc., titled "Parking Garage Condition Assessment Report", dated June 2016.

Specifically, the scope of the design services of this project are limited to the following scope elements identified in the report:

Proposed Repairs
Replace all tension barrier cables at interior ramps
Address exterior spandrel railing height
Level 4 spandrel handrail isolated recoating
Level 1 spandrel panel spalls
Level 1 stair railing and nosing repairs
Level 1 wall crack and spall repairs
Level 2 various concrete crack and spall repairs
Level 2 window mullion crack repair
Level 3 drain pipe repair
Level 3 floor joint sealant replacement
Level 3 various concrete crack and spall repairs
Roof flashing repairs
West Vehicle Bridge concrete repairs and waterproofing
Level 1 slab joint replacement
Level 1 various concrete crack and spall repairs
Level 1 window sealant isolated replacement
Level 2 various concrete crack and spall repairs
Level 3 various concrete crack and spall repairs
Level 4 spandrel handrail and connection repainting
Level 1 various concrete crack and spall repairs
Level 2 various concrete crack and spall repairs
Level 2 expansion joint replacement at pedestrian bridge
Level 3 various concrete crack and spall repairs
Level 1 various concrete crack and spall repairs
Level 1 spandrel panel joint sealant replacement
Level 2 various concrete crack and spall repairs
Level 3 various concrete crack and spall repairs
Roof deck repainted

Also included in the scope of this design effort is the analysis and evaluation related to the noted distress at the southeast and southwest stair cores (walls, connected floors or roofs and the slab cracking associated with these elements). At the Airport's request, repairs to the exterior spandrel railing heights identified in the report are not included in this scope of work. For the project defined above, this proposal consists of professional engineering design services as outlined herein.

2. Scope of Services

TASK 1: PRELIMINARY DESIGN

Task 1.1 *Pre-Design Meeting with Airport Staff*

The Consultant shall prepare for and attend one pre-design meeting with the Airport staff and other appropriate agencies to confirm the extent and scope of design of structural deficiencies repair with AMA's anticipated construction budget. The pre-design (kick-off) meeting will be held at the Amarillo International Airport administrative offices. This task item also includes the preparation of meeting minutes, which shall be distributed to the appropriate parties within seven (7) days of the meeting.

Task 1.2 *Records Review*

The Consultant shall review available data related to the project. The Airport will provide to the Consultant any relevant information to the project such as previous as-builts, historical survey data, previous design plans/specifications, and geotechnical investigation reports.

Task 1.3 *Stair Cores - Analysis and Evaluation*

The Consultant shall prepare structural analysis of existing garage to identify effects of thermal, concrete shrinkage, and creep as it relates to noted distress in the areas of the southeast and southwest stair cores. Results will be evaluated to determine possible repair solutions and minimize future distress. Based on this evaluation the Consultant will prepare an estimate of probable construction cost for funding limitations and assess probable conformance to the overall project budget.

Task 1.4 *Preliminary Design Document*

The Consultant will perform preliminary design and prepare preliminary design plans, outline of technical specifications and an estimate of probable construction cost. Preliminary design and documentation will identify and define the types, arrangement, extents and scope of the structural repairs deemed necessary to restore and maintain the structural integrity of the garage. The preliminary design will evaluate and identify specific elements of the project for a technically and economically sound project. Preliminary construction phasing will be developed for AMA review and comment. A traffic control plan is not included in this design effort.

Task 1.5 *Preliminary Design Document Submittal*

The Consultant will submit and distribute sets of the preliminary design plans, outline technical specifications and preliminary estimate of probable construction cost to AMA for review, comment and approval to proceed to Final Design and Contract Documents.

Task 1.6 *Preliminary Design Review Meeting (Teleconference)*

The Consultant will coordinate and attend one (1) meeting via teleconference to review the preliminary design submittal. The Consultant will provide written minutes of the meeting and distribute to all attendees within five (5) working days of the meeting. AMA will provide any additional written comments to the Consultant within two weeks of the design review meeting.

Task 1.7 *Project Management*

The Consultant shall administer the project in coordination with assigned airport staff. The Consultant shall manage the project, coordinate with AMA staff, assign qualified individuals or sub-consultants to the project, and shall complete the efforts within a reasonable and agreeable time frame.

TASK 1 SCHEDULED MEETING SUMMARY

- (1) Pre-Design Meeting with Airport Staff/Field Verification of Conditions
- (1) Preliminary Design Review Meeting with Airport Staff (*Teleconference*)

TASK 1 DELIVERABLES

- Preliminary Design Documents
- Preliminary Estimate of Probable Construction Cost

TASK 1 SCHEDULE

A preliminary schedule follows:

- Pre-Design Meeting Within 45 days of NTP
- Preliminary Design Submittal..... 90 days from Pre-Design Meeting
- Preliminary Design Review Meeting Within 14 days for Preliminary Design Submittal

TASK 2: FINAL DESIGN AND CONSTRUCTION DOCUMENTS

Task 2.1 Incorporate Preliminary Design Comments

The Consultant shall review all comments received from the Airport from the preliminary design submittal review and incorporate applicable comments into plans, outline of technical specifications and preliminary estimate of probable construction cost.

Task 2.2 Prepare Final Design Documents

The Consultant shall prepare final design drawings, plans, project manual and estimate of probable construction cost. Final design and documentation will identify the types, scope and extents of structural repairs identified in the Project Description section. The Consultant will incorporate the technical specifications and utilize standard front-end documents provided by the Airport to develop the project manual. The Consultant will review and update front-end documents for reference and coordination with the technical sections of the project manual. The development of the final design documents will be coordinated with the Airport for their input. The final design and documentation of the type, scope and extents of structural repairs shall finalize elements of the project for a technically and economically sound project.

Task 2.3 Final Design Documents Submittal

The Consultant will submit and distribute sets of the final design plans, technical specifications and estimate of probable construction cost to AMA for review, comment and approval to proceed to Construction Documents.

Task 2.4 Final Design Review Meeting

The Consultant will coordinate and attend one (1) meeting to review the final design submittal. The Consultant will provide written minutes of the meeting and distribute to all attendees within five (5) working days of the meeting. The Airport will provide any additional written comments to the Consultant within one week of the design review meeting.

Task 2.5 Incorporate Final Design Comments

The Consultant shall review all comments received from the Airport from final design submittal review and incorporate applicable comments into the plans, project manual and estimate of probable construction cost.

Task 2.6 Prepare Construction Documents

The Consultant shall prepare Bid Set plans and technical specifications in accordance with AMA and any applicable standards. Front-end specification requirements and format, based upon the most current editions or standards, shall be provided by AMA including, but not limited to, the advertisement to bid, legal requirements, proposal, contract, bond forms, general and/or special conditions, minority participation requirements, insurance requirements, and any other pertinent and/or required information. Bid set plans and specifications will be prepared for one single signed and sealed Bid Package.

Task 2.7 Construction Documents Submittal

The Consultant will submit and distribute sets of the construction plans, outline technical specifications and preliminary estimate of probable construction cost to AMA for review, comment and approval to proceed to Final Design and Contract Documents.

Task 2.8 Final Estimate of Probable Construction Costs

The Consultant shall provide an estimate of probable construction cost of the nearly complete construction documents to identify potential alternates for funding limitations and assess probable conformance to the overall project budget. The probable construction cost is an estimate representing the judgment of the estimators who have no control over the cost of labor, materials or equipment, over the contractor's methods of determining prices, or over competitive bidding, market or negotiating conditions. Accordingly the Consultant cannot and does not warrant or represent that bids or negotiated prices will not vary from the budget, funding or from any estimate or evaluation by the Consultant. The estimate shall be used by the Airport during the bidding process.

Task 2.9 Project Management / FAA Coordination

The Consultant shall administer the project in coordination with assigned airport staff. The Consultant shall manage the project, coordinate with AMA staff, assign qualified individuals or sub-consultants to the project, and shall complete the efforts within a reasonable and agreeable time frame.

TASK 2 SCHEDULED MEETING SUMMARY

- (1) Final Design Review Meeting

TASK 2 DELIVERABLES

- Final Document Submittal
- Construction Document Submittal
- Final Estimate of Probable Construction Cost

TASK 2 SCHEDULE

A preliminary schedule follows:

- Prepare Final Documents..... 60 days from Preliminary Design Review Meeting

- Final Documents Review Meeting Within 14 Days of Final Document Submittal
- Prepare Construction Documents 14 days from Final Documents Review Meeting

TASK 3: BID & AWARD SERVICES

Task 3.1 Pre-Bid Conference

The Consultant shall attend one (1) pre-bid conference.

Task 3.2 Issue Addenda and Respond to Questions

The Consultant shall issue all required addenda to revise plans, specifications and other contract documents prepared by the Consultant in order to (1) provide clarifications, (2) correct discrepancies, or (3) correct errors and/or omissions. The CONSULTANT shall also respond to questions raised by the prospective bidders and the County.

Task 3.3 Bid Tabulation

The Consultant shall develop tabulation of all bids received and provide evaluation of checking for correctness and qualifications of apparent low bidder, DBE participation goals, etc., and make recommendations of award based solely on apparent low bidder. The Consultant cannot and does not guarantee that bids will not vary from the estimate.

TASK 3 SCHEDULED MEETING SUMMARY

- (1) Pre-Bid Meeting

TASK 3 DELIVERABLES

- Addenda (If Needed)
- Respond to Questions (If Needed)
- Bid Tabulation

TASK 3 SCHEDULE

A preliminary schedule follows:

- Bid Assistance Tied to the Bidding Process

3. Exclusions and Assumptions

The following are excluded from this proposal:

- Preparation of maintenance of traffic plans
- Preparation of detailed construction phasing plans
- Preparation of State, Local or Federal Environmental Documentation
- Safety Risk Assessment Meetings
- Permit Fees associated with Obtaining Required Project Permits
- Any other services not explicitly defined
- As-Built Survey
- Materials testing
- Topographic Survey
- Construction Administration
- Resident Project Representation Services

The following are assumed for this proposal:

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→ None



Rick Husband Amarillo International Airport
Amarillo Parking Garage Repairs

DESIGN PHASE SERVICES

SCOPE / TASK TITLE	RB	SC	JC	PROJ. MGR.	ENGR. I	ENGR. II	ENGR. III	TECH. DESIGNER	ASST. ASST.	TOTAL	
	PROJECT OFFICER	PROJECT DIRECTOR	PROJECT MANAGER								
BASIC SERVICES											
TASK 1: PRELIMINARY DESIGN											
Task 1.1 Pre-Design Meeting with Airport Staff			12			12				24	
Task 1.2 Records Review			2			8				10	
Task 1.3 Stair Cotes - Analysis and Evaluation											
Analysis			8		12	40		24		84	
Evaluation			8		8	32		16		64	
Preliminary Estimate of Probable Construction Cost			4			8				12	
Task 1.4 Preliminary Design Document			24		16	96		80		224	
Task 1.5 Preliminary Design Document Submittal			2		4			4	2	12	
Task 1.6 Preliminary Design Review Meeting (Teleconference)			2			8				10	
Task 1.7 Project Management			4			4				8	
TOTAL HOURS	0	0	66		40	208		120	4	448	
BURDENED RATE	\$ 285.81	\$ 238.97	\$ 206.76	\$ 174.90	\$ 127.20	\$ 95.40	\$ 112.22	\$ 74.60			
TOTAL BURDENED LABOR	\$ -	\$ -	\$ 13,642	\$ 6,996	\$ 26,458	\$ 11,448	\$ 449	\$ 746	\$ -	\$ 59,739	
OTHER DIRECT NON-SALARY COSTS											
REPRODUCTION			# DWGS	# PAGES							
			@	@			#SETS				
			\$1.00	\$0.10							
Drawings			15				3			\$72	
Reports/Specifications				30			3			\$9	
TOTAL REPRODUCTION										\$81	
POSTAGE/DELIVERY			# PCKGS	# PCKGS							
			@	@							
			\$15.00	\$3.00							
Drawings and Specifications			3	3						\$54	
TOTAL POSTAGE/DELIVERY										\$54	
SPECIALTY SUBCONSULTANTS										\$0	
None										\$0	
TOTAL SPECIALTY SUBCONSULTANTS										\$0	
TOTAL DBE PERCENTAGE (THIS TASK):			0.00%								
TRAVEL			# People	# Days	Airfare @	Car @	Lodging @	Per Diem @			
Pre-Design Meeting			2	2	\$1,500	\$250	\$300	\$200		\$2,250	
										\$2,250	
MILEAGE			100	Miles @	\$0.50					\$50	
ODC's										\$2,435	
Total Proposed Fee for:			TASK 1: PRELIMINARY DESIGN								\$ 62,174
TASK 2: FINAL DESIGN AND CONSTRUCTION DOCUMENTS											
Task 2.1 Incorporate Preliminary Design Comments			2		2	4				8	
Task 2.2 Prepare Final Design Documents			16		16	72		40		148	
Task 2.3 Final Design Documents Submittal			2		4			4	2	12	
Task 2.4 Final Design Review Meeting			8			8				16	
Task 2.5 Incorporate Final Design Comments			2			4		4		10	
Task 2.6 Prepare Construction Documents			8			36		20		66	
Task 2.7 Construction Documents Submittal			2		4			4	2	12	
Task 2.8 Final Estimate of Probable Construction Costs			2			24				26	
Task 2.9 Project Management			4			4				8	
TOTAL HOURS	0	0	46		24	150		68	8	308	
BURDENED RATE	\$ 285.81	\$ 238.97	\$ 206.76	\$ 174.90	\$ 127.20	\$ 95.40	\$ 112.22	\$ 74.60			
TOTAL BURDENED LABOR	\$ -	\$ -	\$ 9,508	\$ 4,198	\$ 19,080	\$ 6,487	\$ 898	\$ 746	\$ -	\$ 40,917	
OTHER DIRECT NON-SALARY COSTS											
REPRODUCTION			# DWGS	# PAGES							
			@	@				#SETS			
			\$1.00	\$0.10							
Drawings			15					3		\$72	
Reports/Specifications				150				3		\$45	
TOTAL REPRODUCTION										\$117	
POSTAGE/DELIVERY			# PCKGS	# PCKGS							
			@	@							
			\$15.00	\$3.00							
Drawings and Specifications			3	3						\$54	
TOTAL POSTAGE/DELIVERY										\$54	
SPECIALTY SUBCONSULTANTS										\$0	
None										\$0	
TOTAL SPECIALTY SUBCONSULTANTS										\$0	
TOTAL DBE PERCENTAGE (THIS TASK):			0.00%								
TRAVEL			# People	# Days	Airfare @	Car @	Lodging @	Per Diem @			
Final Design Review Meeting			2	2	\$1,500	\$250	\$150	\$200		\$2,100	
										\$2,100	
REIMBURSIBLES											
MILEAGE			100	Miles @	\$0.50					\$50	
ODC's										\$2,321	
Total Proposed Fee for:			TASK 2: FINAL DESIGN AND CONSTRUCTION DOCUMENTS								\$ 43,238



Rick Husband Amarillo International Airport
Amarillo Parking Garage Repairs

DESIGN PHASE SERVICES

SCOPE / TASK TITLE	RB		SC		JC		CIVIL E	ELECTRICAL E	MECHANICAL E	TECHNICAL A	ADMINISTRATIVE A	TOTAL
	PROJECT OFFICER	PROJECT DIRECTOR	PROJECT MANAGER									
TASK 3: BID & AWARD SERVICES												
Task 3.1 Pre-Bid Conference			2				8		12		2	12
Task 3.2 Issue Addenda and Respond to Questions			4				16		12		4	48
Task 3.3 Bid Tabulation			2				2				1	5
TOTAL HOURS	0	0	8	0			26		12		7	65
BURDENED RATE	\$ 285.81	\$ 236.97	\$ 206.70	\$ 174.90	\$ 127.20	\$ 95.40	\$ 112.22	\$ 74.60				
TOTAL BURDENED LABOR	\$ -	\$ -	\$ 1,654	\$ -	\$ 3,307	\$ 1,145	\$ 1,347	\$ 522				\$ 7,974
OTHER DIRECT NON-SALARY COSTS												
REPRODUCTION	# DWGS @		# PAGES @		# SETS @							
Drawings	0 @ \$1.80		0 @ \$0.10		3 @ \$3.00							\$0
Reports/Specifications	0		0		3							\$0
TOTAL REPRODUCTION												\$0
POSTAGE/DELIVERY	# PCKGS @		# PCKGS @									
Drawings and Specifications	0 @ \$15.00		0 @ \$3.00									\$0
TOTAL POSTAGE/DELIVERY												\$0
SPECIALTY SUBCONSULTANTS	None											\$0
TOTAL SPECIALTY SUBCONSULTANTS												\$0
TOTAL DBE PERCENTAGE (THIS TASK):	0.00%											
TRAVEL	# People	# Days	Airfare @	Car @	Lodging @	Per Diem @						
Pre-Bid Conference	1	1	\$750	\$125	\$150	\$100						\$1,125
MILEAGE	100 Miles @		\$0.50									\$50
ODC's												\$1,175
Total Proposed Fee for:	TASK 3: BID & AWARD SERVICES											\$ 9,149
TOTAL DBE PARTICIPATION:												\$ -
TOTAL LUMP SUM FEE FOR ALL PROJECT TASKS:												\$ 114,561

Amarillo City Council Agenda Transmittal Memo



Meeting Date	10/10/2017	Council Priority	Infrastructure Initiative
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Department	Capital Projects & Development Engineering	Contact Person	Floyd Hartman, CP&DE Director
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Agenda Caption

Approval-Change Order No. 3– BID # 5735/JOB # 420055 2016/2017 Milling and Overlay of Various Streets

Original Contract:	\$ 1,429,471.05
Previous Change Orders:	\$ 296,039.90
Current Change Order:	\$ 51,047.50
Revised Contract Total:	\$ 1,776,558.45

Agenda Item Summary

This item is to approve Change Order No. 3 which provides additional pavement milling on Hillside Street around existing concrete islands, a level-up course of asphalt in portions of Hillside Street, adjustments for existing utilities, and a modified pavement repair profile in portions of Coulter Street. This Change Order also proposes unit adjustments to Ross Street and Downtown quantities.

Requested Action

Consider approval of Change Order No. 3

Funding Summary

Funding for this change order is available in the Current Project Number 420055.17400.1040 which was approved in the FY 16/17 CIP Budget. The construction expenses of this change order are funded from the General Fund.

Community Engagement Summary

This project will have modest impact to the community. City staff will update the public with press releases and public announcements through social media before and during the project.

Staff Recommendation

City Staff is recommending approval of Change Order No. 3

Bid No. 5735 2017 Milling and Overlay of Various City Streets
 Opened 4:00 p.m., May 5, 2017

To be awarded as one lot	J Lee Milligan Inc	LA Fuller & Sons Constuction Ltd	Holmes Construction Company	D E Rice Construction Company Inc	R K Hall LLC
Line 1 Preparing the Righth of Way or Projet Site: Removal and disposal of concrete curb and gutter with saw cuts where necessary, (COA 3.03) complete, per specifications 200 lf	\$12.500	\$10.00	\$10.800	\$14.00	\$20.00
Unit Price					
Extended Price	2,500.00	2,000.00	2,160.00	2,800.00	4,000.00
Line 2 Preparing the Righth of Way or Project Site: Concrete slab removal including walks, drives, valleys, etc and saw cuts where necessary, (COA 3.03) complete, per specifications 480 sf	\$3.500	\$1.90	\$6.000	\$12.00	\$8.00
Unit Price					
Extended Price	1,680.00	912.00	2,880.00	5,760.00	3,840.00
Line 3 Preparing the Right of Way or Project Site: Removal and disposal of H/MAC and saw cuts where necessary, (COA 3.03 complete, per specifications 50 sy	\$21.000	\$13.20	\$14.400	\$12.00	\$36.00
Unit Price					
Extended Price	1,050.00	660.00	720.00	600.00	1,800.00
Line 4 Scarify, Reshape, Comapnt and Refinish Existing Base Material, (6") Depth (COA 4.05) complete, per specifications 6,180 sy	\$1.800	\$1.90	\$3.600	\$5.50	\$6.10
Unit Price					
Extended Price	11,124.00	11,742.00	22,248.00	33,990.00	37,698.00

To be awarded as one lot	J Lee Milligan Inc	LA Fuller & Sons Constuction Ltd	Holmes Construction Company	D E Rice Construction Company Inc	R K Hall LLC
Line 5 Six inch (6") 3000 psi Concrete curb and gutter, (COA 430) complete, per specifications 200 lf	\$28,150	\$30.00	\$27,600	\$33.00	\$57.00
Unit Price					
Extended Price	5,630.00	6,000.00	5,520.00	6,600.00	11,400.00
Line 6 Eight inch (8") concrete flatwork (valleys and spandrels), minimum 4000 psi at 28 days, reinforced with #4 re reinforcing bars 12" OC both ways, subgrade preparation, complete with toewalls when required (COA 4.09) installed complete, per specifications 480 sf	\$17,250	\$20.00	\$21,600	\$19.96	\$14.70
Unit Price					
Extended Price	8,280.00	9,600.00	10,368.00	9,580.80	7,056.00
Line 7 Plane Existing Asphaltic Concrete Pavement (ACP) one and one half inches (1 1/2") and Stockpile Salvaged Materials, (COA 4.16), per specifications 4,710 sy	\$3,000	\$3.50	\$2,750	\$2.41	\$3.50
Unit Price					
Extended Price	14,130.00	16,485.00	12,952.50	11,351.10	16,485.00
Line 8 Plane existing Asphaltic Concrete Pavement (ACP) three (3") and stockpile salvaged materials, (COA 4.16) complete, per specifications 6,164 sy	\$3,000	\$5.10	\$2,800	\$3.52	\$4.15
Unit Price					
Extended Price	18,492.00	31,436.40	17,259.20	21,697.28	25,580.60

Line 14 Remove and replace existing asphaltic concrete pavement, base course and subgrade adjacent to concrete flatwork and cutb and gutter as noted on plans as necessary, including saw cuts, installed per COA Paving Tie (Typ) detail (COA 4.02, 4.05 and 4.13) complete, per specifications	50 sy				
Unit Price	\$41.000	\$55.00	\$84.000	\$5.50	\$132.00
Extended Price	2,050.00	2,750.00	4,200.00	275.00	6,600.00
Line 15 Water Valve Box Adjustment, installed complete, per specifications					
27 ea					
Unit Price	\$300.000	\$440.00	\$546.000	\$275.56	\$535.00
Extended Price	8,100.00	11,880.00	14,742.00	7,440.12	14,445.00
Line 16 Manhole Adjustment, installed complete, per specifications					
20 ea					
Unit Price	\$690.000	\$770.00	\$840.000	\$275.56	\$720.00
Extended Price	13,800.00	15,400.00	16,800.00	5,511.20	14,400.00
Line 17 Furnishm install and maintain Traffic Control Plan, (COA 9.04) complete, per specifications					
1 ls					
Unit Price	\$14,750.000	\$88,050.00	\$139,800.000	\$57,665.35	\$105,000.00
Extended Price	14,750.00	88,050.00	139,800.00	57,665.35	105,000.00
Bid Total	1,429,471.05	1,602,638.55	1,774,989.45	1,858,175.21	2,165,908.60

Awarded to Vendor

Change Order 1	1,429,471.05
Change Order 2	200,000.00
Change Order 3	96,039.90
	51,047.50
	1,776,558.45

Amarillo City Council Agenda Transmittal Memo



J

Meeting Date	October 10, 2017	Council Priority	Consent Agenda Item
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Department	Planning Department	Contact Person	AJ Fawver
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Agenda Caption

Vicinity: S Coulter St. & SW 45th Ave.

License and Hold Harmless to encumber two (2) 40' x 10' subsurface areas located in Public Drainage and Utility Easements and one (1) 30' x 10' subsurface area of Public ROW (S Coulter Street) all of which is located on Lot 1, Block 1, Lowes Addition Unit No. 1 Amended, in Section 40, Block 9, BS&F Survey, Randall County, Texas.

Agenda Item Summary

This license and hold harmless agreement is for renewing L-96-05 that expired in 2016 to encumber two (2) 40' x 10' subsurface areas located in Public Drainage and Utility Easements and one (1) 30' x 10' subsurface area of Public ROW (S Coulter Street). All of which already exists in place; there will be no new construction associated with this L&HH renewal. There is an annual fee of \$250.00 associated with the agreement. The first year's fee has been paid.

Planning staff believes that the request is appropriate for the situation and recommends approval.

Requested Action

The applicant is requesting the approval of a License and Hold Harmless for an existing encumbrance.

Funding Summary

N/A

Community Engagement Summary

The item was distributed to all applicable internal and external entities. Notices were not required for this item.

City Manager Recommendation

Planning and Legal Staff have reviewed the associated L&HH agreement (L-17-04) and exhibits and recommends the City Council approve the item as submitted.

LICENSOR may perform such restoration at the expense of the then owner of such property being restored.

2.2. LICENSEE agrees that as between LICENSEE and LICENSOR, LICENSEE shall save LICENSOR harmless from any and all liability for personal injuries, property damage or loss of life or property resulting from, or in any manner connected with, LICENSEE's maintenance and use of the above-described intrusions into the public right-of-way and public easements.

2.3. LICENSEE shall give LICENSOR prompt and timely notice of any claim made or suit instituted which in any way, directly or indirectly, contingently or otherwise, affects or may affect LICENSOR. To the extent that LICENSEE fails to assume the defense of LICENSOR in a timely manner, LICENSOR shall have the right to compromise and defend the same to the extent of its own interests without waiving its right to call upon LICENSEE for defense or indemnity.

2.4. LICENSOR retains the right to require the removal of any or all of the intrusions into the public right-of-way should LICENSOR find after a public hearing dealing with the matter that said intrusions into the public right-of-way unreasonably interfere with the public's use of its right-of-way or in any other way hampers the public's rights.

2.5. LICENSEE hereby agrees to assume all costs for damages and repairs to public utilities, street services or any other public improvement located in or adjacent to the public right-of-way described above, regardless of the type of damage caused by LICENSEE, its employees, agents, or contractors. LICENSEE further agrees to hold LICENSOR harmless from any costs occasioned by or necessitated by the relocation of LICENSEE's facilities due to entry of the LICENSOR onto the right-of-way for maintenance, replacement or repair of any line or lines, including water and sewer lines, located in the public right-of-way. In this regard, LICENSEE specifically recognizes the potential hazards of erecting or placing encumbrances and intrusions in the public right-of-way.

2.6. Any notice required by this agreement shall be sufficient if served by certified or registered United States mail on City Manager of the City of Amarillo, P.O. Box 1971, Amarillo, Texas, 79105-1971; or upon Sanford L. Heffner, Signor, Amarillo Lowes Associates, 200 East 61st Street, 29F, New York, NY 10065.

2.7. LICENSEE's failure to perform any of the duties imposed hereby shall constitute a breach of this agreement and shall be a cause for revocation of this license if said breach is not cured within ten (10) days of notice of said breach. In the event of breach, LICENSEE agrees to remove all encumbrances from the right-of-way no later than thirty (30) days from its failure to cure the breach as provided above. In the event legal proceedings are necessary to enforce LICENSOR's rights under this agreement, all costs, including reasonable attorneys' fees, shall be paid by LICENSEE.

EXECUTED by the last of the parties to sign on this day ____ of _____, 2017.

CITY OF AMARILLO

ATTEST:

Frances Hibbs, City Secretary

By: _____
Jared Miller, City Manager

By: Sanford L. Heffner
Sanford L. Heffner, Signor, Amarillo, Lowes Associates

THE STATE OF TEXAS)
COUNTY OF POTTER)

Jared Miller, City Manager of the City of Amarillo, a Texas municipal corporation, on behalf of said corporation, acknowledged this instrument before me on the _____ day of _____, 2017.

Notary of Public in and for
The State of Texas

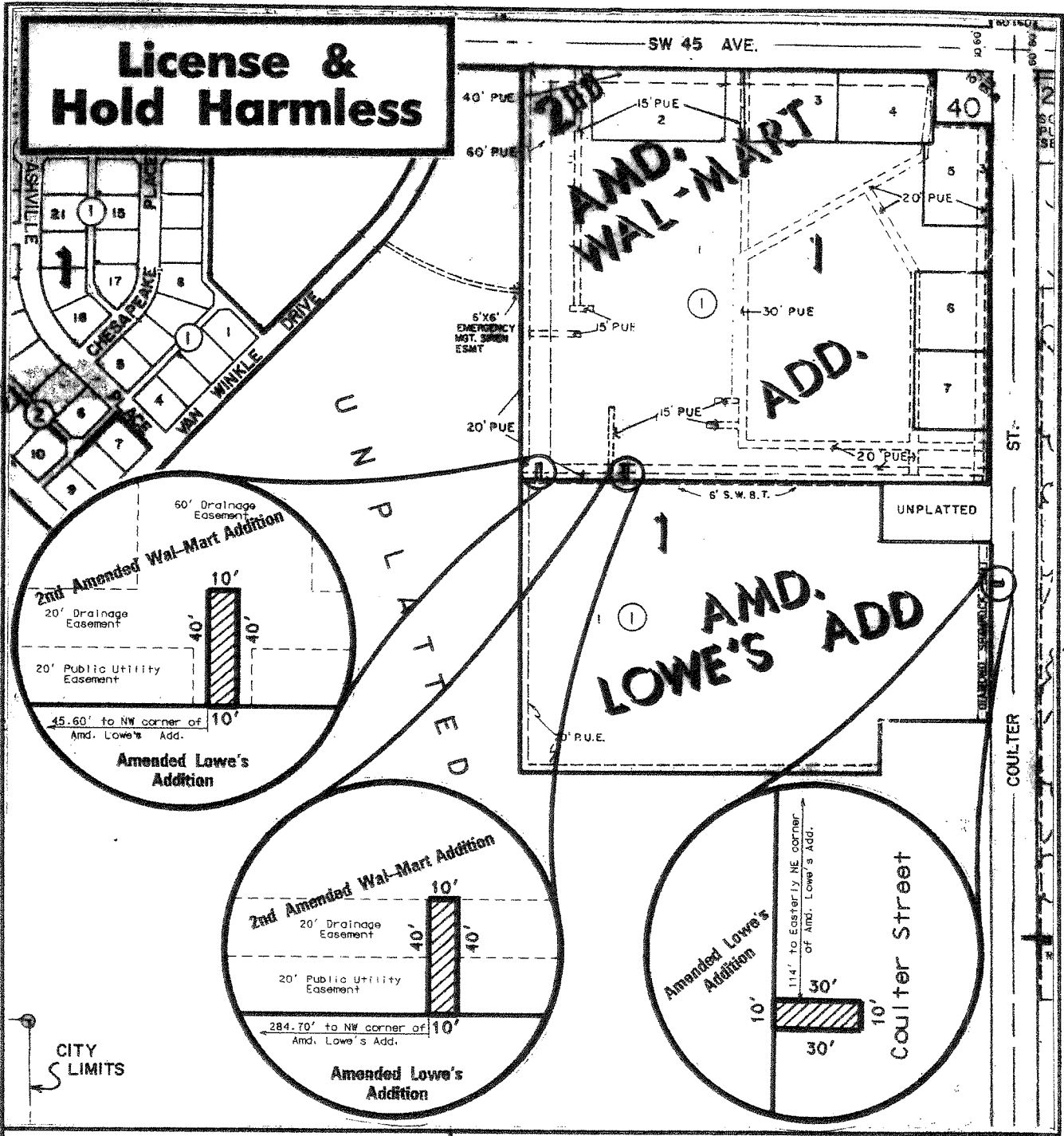
THE STATE OF New York)
COUNTY OF New York)

This instrument was acknowledged before me on the 3 day of October, 2017 by Sanford L. Heffner on behalf of said entity.

[Signature]
Notary of Public in and for
The State of ~~Texas~~ New York



License & Hold Harmless



CITY OF AMARILLO
PLANNING DEPARTMENT

Proposed Encumbrance of portions of Coulter Street, a 20' wide Public Utility Easement, a 20' Drainage Easement, and a 60' Drainage Easement with storm sewer inlets and connections, out of Sec. 40, Blk. 9, BS&F Survey, Randall Co., Texas

Scale 1"=400'

Date 6-17-96

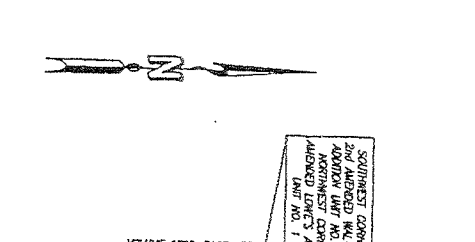
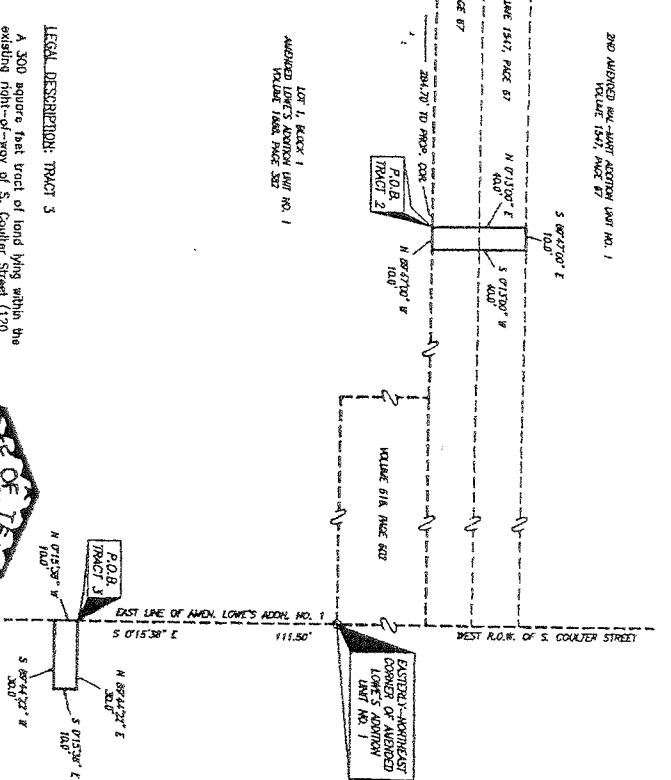
Case No: L-96-05



Applicant: Kim Kimmons, Jr.

A.P. I-15

S. COULTER STREET

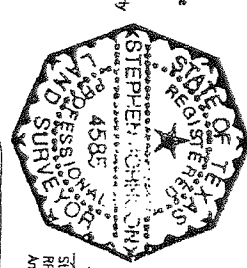


SCALE 1" = 50'
LEGEND
 * 2" IRON PIPE W/ ALUMINUM BUSHING CAP #1839
 * 1/2" IRON ROD W/ ALUMINUM BUSHING CAP #1839

LEGAL DESCRIPTION: TRACT 1
 A 400 square foot tract of land lying in that certain existing storm sewer easement as shown on the plat of 2nd Amended Walk-Addition Unit No. 1 as recorded in Volume 1347, page 67 of the Deed Records of Randall County, Texas, sold 400 square foot tract being more particularly described by metes and bounds as follows: COMMENCING at a 2" iron pipe in concrete with a 4" aluminum cap stamped "Gresham PLS 1939" found for the Southwest corner of said 2nd Amended Walk-Addition Unit No. 1 and the North-west corner of Amended Lowe's Addition Unit No. 1, as recorded in Volume 1888, page 382 of the Deed Records of Randall County; THENCE S 89°47'00" E (base bearing) along the common line of said 2nd Amended Walk-Addition Unit No. 1 and said Amended Lowe's Addition Unit No. 1, a distance of 45.80 feet to the POINT OF BEGINNING; THENCE N 07°13'00" E, a distance of 40.0 feet to a point; THENCE S 89°47'00" E, a distance of 10.0 feet to a point; THENCE S 07°13'00" W, a distance of 40.0 feet to a point in the aforementioned common line; THENCE N 89°47'00" W, along said common line, a distance of 10.0 feet to the POINT OF BEGINNING of the herein described tract of land and containing within these calls a calculated area of 400 square feet or 0.0092 acres of land.

LEGAL DESCRIPTION: TRACT 2
 A 400 square foot tract of land lying in that certain existing storm sewer easement and that certain existing public utility easement as shown on the plat of 2nd Amended Walk-Addition Unit No. 1 as recorded in Volume 1347, page 67 of the Deed Records of Randall County, Texas, sold 400 square foot tract being more particularly described by metes and bounds as follows: COMMENCING at a 2" iron pipe in concrete with a 4" aluminum cap stamped "Gresham PLS 1939" found for the Southwest corner of said 2nd Amended Walk-Addition Unit No. 1 and the North-west corner of Amended Lowe's Addition Unit No. 1, as recorded in Volume 1888, page 382 of the Deed Records of Randall County; THENCE S 89°47'00" E (base bearing) along the common line of said 2nd Amended Walk-Addition Unit No. 1 and said Amended Lowe's Addition Unit No. 1, a distance of 284.70 feet to the POINT OF BEGINNING of the herein described tract; THENCE N 07°13'00" E, a distance of 40.0 feet to a point; THENCE S 89°47'00" E, a distance of 10.0 feet to a point; THENCE S 07°13'00" W, a distance of 40.0 feet to a point in the aforementioned common line; THENCE N 89°47'00" W, along said common line, a distance of 10.0 feet to the POINT OF BEGINNING of the herein described tract of land and containing within these calls a calculated area of 400 square feet or 0.0092 acres of land.

LEGAL DESCRIPTION: TRACT 3
 A 300 square foot tract of land lying within the existing right-of-way of S. Coulter Street, 120 feet wide in Section 40, Block 9, E.S. & 1st Survey, Annulite, Randall County, Texas, being more particularly described by metes and bounds as follows: COMMENCING at a 1/2" x 24" iron rod with cap stamped "Gresham PLS 1939" for the most westerly northeast corner of Amended Lowe's Addition Unit No. 1, as recorded in Volume 1888, page 382 of the Deed Records of Randall County, Texas, said rod also being in the west right-of-way line of said S. Coulter Street; THENCE S 07°13'38" E, along the common line of said Amended Lowe's Addition Unit No. 1 and said S. Coulter Street, a distance of 111.50 feet to the POINT OF BEGINNING of the herein described tract; THENCE N 89°44'22" E, a distance of 30.0 feet to a point; THENCE S 07°13'38" E, a distance of 10.0 feet to a point; THENCE S 89°44'22" W, a distance of 30.0 feet to a point in the aforementioned common line; THENCE N 07°13'38" W, along said common line, a distance of 10.0 feet to the POINT OF BEGINNING of the herein described tract of land containing within these calls a calculated area of 300 square feet or 0.0069 acres of land.

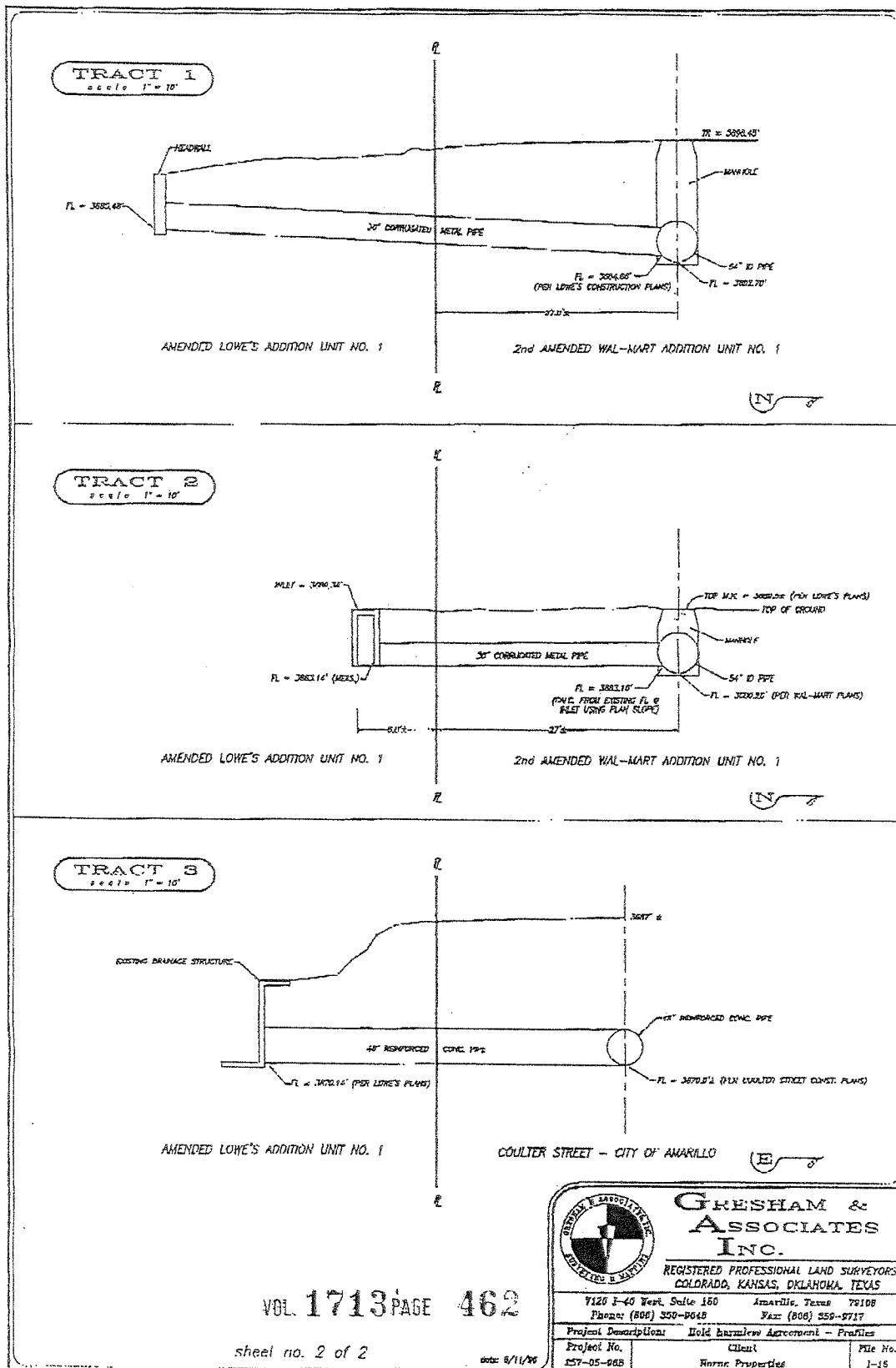


Stephen Johnson
 Registered Professional Land Surveyor
 No. 4585
 Annulite, Texas



GRESHAM & ASSOCIATES, INC.
 REGISTERED PROFESSIONAL LAND SURVEYORS
 COLLETT, KANSAS, OKLAHOMA, TEXAS
 7180 I-40 East, Suite 160
 Amarillo, Texas 79106
 Phone: (806) 359-9446 Fax: (806) 350-9717

Project No.	Client	File No.
257-06-06	Bona Property	1-15
Project Desc:	Eradicate Burrows Agreement - Legal Descriptions	



GRESHAM & ASSOCIATES INC.
REGISTERED PROFESSIONAL LAND SURVEYORS
COLORADO, KANSAS, OKLAHOMA, TEXAS

9120 F-45 West, Suite 150 Amarillo, Texas 79108
Phone: (806) 350-9648 Fax: (806) 356-8717

Project Description	Hold harmless Agreement - Profiles
Project No. 157-05-96B	Client Norm Properties
	File No. 1-15

Exhibit B

Legal Description: Tract 1

A 21.881 acre tract of land out of Section 40, Block 9, B.S. & F. Survey, Randall County, Texas, being the South 160.98 feet, save and except the East 307.0 feet of a tract as described by metes and bounds as recorded as Tract I, Volume 616, Page 602, of the Deed Records of Randall County, Texas, save and except 30.0 feet of additional right-of-way recorded in Volume 1471, Page 285 of the Deed Records of Randall County, Texas, all of that certain tract as recorded in Volume 392, Page 425, of the Deed Records of Randall County, Texas, save and except a 150.0 foot by 310.0 foot tract out of the Southeast corner and 30.0 feet of additional right-of-way as recorded in Volume 1478, Page 456, and Volume 1609, Page 380, of the Deed Records of Randall County, Texas, a portion of a tract as described by metes and bounds in Volume 500, Page 211, of the Deed Records of Randall County, Texas, save and except that portion being described by metes and bounds in Volume 1609, Page 418, and Volume 1547, Page 67, of the Deed Records of Randall County, Texas, and a portion of a tract as recorded in Volume 500, Page 215, of the Deed Records of Randall County, Texas, save and except that portion being described by metes and bounds in Volume 1609, Page 418, and Volume 1547, Page 67, of the Deed Records of Randall County, Texas, being described by metes and bounds as follows:

Beginning at a 4" aluminum cap in concrete found stamped "Gresham PLS 1939," the Southwest corner of 2nd Amended Wal-Mart Addition Unit No. 1, an addition to the City of Amarillo, Randall County, Texas, as recorded in Volume 1547, Page 67, of the Deed Records of Randall County, Texas, same being the Northwest and POINT OF BEGINNING of this tract;

THENCE S 89°47'00" E, 992.98 feet along the South line of said 2nd Amended Wal-Mart Addition Unit No. 1, same being parallel with the North line of said Section 40, to a 1/2" x 24" iron rod set with cap stamped "Gresham PLS 1939," an interior corner of this tract;

THENCE S 0°15'38" E, 360.0 feet West of and parallel with the East line of said Section 40, 160.98 feet to a 1/2" x 24" iron rod set with cap stamped "Gresham PLS 1939," an interior corner of this tract;

THENCE S 89°47'00" E, parallel with the North line of said Section 40, 307.0 feet to a 1/2" x 24" iron rod set with cap stamped "Gresham PLS 1939," in the West right-of-way line of Coulter street, the Northeast corner of this tract;

THENCE S 0°15'38" E, 495.97 feet along the West right-of-way line of Coulter Street, said line being 60 feet West of and parallel to the East line of said Section 40, to a 1/2" x 24" iron rod set with cap stamped "Gresham PLS 1939";

THENCE N 89°47'00" W, 310.00 feet, being parallel with the North line of said Section 40, to a 1/2" x 24" iron rod set with cap stamped "Gresham PLS 1939," an interior

Exhibit B continued

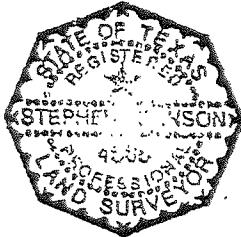
corner of this tract;

THENCE S 0°15'38" E, 150.0 feet parallel with the East line of said Section 40, to a 1/2" x 24" iron rod set with cap stamped "Gresham PLS 1939," an interior corner of this tract;

THENCE N 89°47'00" W, 990.19 feet being parallel with the North line of said Section 40, to a 1/2" x 24" iron rod set with cap stamped "Gresham PLS 1939," the West-Southwest corner of this tract;

THENCE N 0°14'43" W, 806.95 feet to the POINT OF BEGINNING of this tract;

Said tract contains a computed area of 21.881 acres (953,151.57 square feet) of land more or less.



Stephen Johnson
Registered Professional Land Surveyor
Texas Registration No. 4585
Amarillo, Texas

Amarillo City Council Agenda Transmittal Memo



Meeting Date	October 10, 2017	Council Priority	Infrastructure
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Department	Planning	Contact Name	AJ Fawver
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Agenda Caption

Aviation Clear Zone Easement, being 3,900 feet above mean sea level above the plat of Amarillo Boulevard East Unit No. 6, an addition to the City of Amarillo, being an unplatted tract of land in Section 105, Block 2, AB&M Survey, Potter County, Texas.

Agenda Item Summary

The above referenced Aviation Clear Zone (ACZ) Easement is being requested by the City of Amarillo and is associated with the plat Amarillo Boulevard East Unit No. 6.

To ensure safety of operation and protection of air traffic operating into and out of the airport, future physical development around the airport needs to be regulated. In 1981, the Texas Legislature enacted the Airport Zoning Act, cited as Chapter 241 of the Local Government Code, which authorized cities in the state to establish and administer regulations pertaining to the height of structures and compatible land uses in the vicinity of the airport. One of the tools established in the Amarillo Code of Ordinances that allows the City of Amarillo to regulate this type of development is the Airport Height Hazard and Zoning Regulations (Chapter 4-9) which establishes minimum requirements to control the height and use of structures that may develop in the vicinity of the airport.

The ACZ Easement document is established during the platting of a tract of land to set the height regulations for noting on the associated plat, and the legal document is signed by the owner/developer of the tract. The placement of the note on the plat ensures that the height regulation is easily found by any future owner of the tract of land. Each ACZ Easement has an associated height regulation that is determined by the tract's proximity and location around the airport. For example, areas at the end of the runway will likely have a lower height regulation than ones at the same distance that are located adjacent to the length of the runway. The reason for this is because aircraft taking off or landing will need to be at a lower altitude during its approach or departure portion of the traffic pattern for the each associated runway.

This ACZ Easement is establishing a height regulation of 3,900 feet above mean sea level for the plat of Amarillo Boulevard East Unit No. 6.

Requested Action

Planning Staff have reviewed the associated Aviation Clear Zone Easement and the item is ready for City

Amarillo City Council Agenda Transmittal Memo



Council Consideration as a consent agenda item.

Funding Summary

The Easement is being granted to the City at no cost.

Community Engagement Summary

N/A

Staff Recommendation

Staff recommends approval of this Aviation Clear Zone 17-10.

AVIATION CLEAR ZONE EASEMENT

THE STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF RANDALL §

WHEREAS, John Bushman, hereinafter called "GRANTOR," whether one or more, individual or corporate, partnership or association, is the owner in fee of that certain parcel or parcels of land being described as follows:

Aviation Clear Zone Easement, being 3,900 feet above mean sea level above the plat of Amarillo Boulevard Unit No. 6, an addition to the City of Amarillo, being an unplatted tract of land in Section 105, Block 2, AB&M Survey, Potter County, Texas.

NOW, THEREFORE, in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, GRANTOR does for himself, his successors and assigns, GRANT, BARGAIN, SELL AND CONVEY unto the City of Amarillo, Texas, hereinafter called GRANTEE, its successors and assigned, for the use and benefit of the public, and easement and right-of-way appurtenant to Rick Husband Amarillo International Airport for the unobstructed passage of all aircraft, "aircraft" being defined for the purpose of this instrument as any contrivance now known or hereafter invented, used or designed for navigation of or flight in the air, by whomsoever owned or operated, in the airspace above GRANTOR'S above-described property; together with the right to cause in all airspace such noise, vibration, fumes, dust, fuel particulates and all other effects that may be caused by the operation of aircraft landing at, or taking off from, or operating at, on, over the above described property; and GRANTOR, his successors, executors, heirs or assigns, does hereby fully waive, remise and release any right, cause of action, and damage which it may now have or which it may have in the future against GRANTEE, its successors and assigns, due to such noise, vibrations, fumes, dust, fuel particulates and all other effects that may be caused or may have been caused by the operation of aircraft landing at, or taking off from, or operating near or on Rick Husband Amarillo International Airport or over the described property.

GRANTOR, for itself, its successors and assigned, does hereby covenant and agree that it will not hereafter erect, or permit the erection or growth of, any structure, tree or other object on the above described property to any height in excess of 3,900 feet above mean sea level. GRANTOR does hereby GRANT and CONVEY to GRANTEE a continuing right of ingress and egress via passage easement on and across the above-described property for the purpose of taking any action necessary to remove any structure, tree or other object in the airspace to any elevation greater than 3,900 feet above mean sea level.

TO HAVE AND TO HOLD said aviation clear zone easement, passage easement, and rights-of-way, and all rights appertaining thereto unto the GRANTEE, its successors and assigns, until Rick Husband Amarillo International Airport shall be abandoned and shall cease to be used for public airport purposes.

IT IS UNDERSTOOD AND AGREED that these covenants and agreements shall be binding upon the heirs, administrators, executors, successors and assigns of the GRANTOR and that these covenants and agreements shall run with the land, and that for the purposes of this

instrument, this easement shall be considered the dominant estate on the above-referenced property.

IN WITNESS WHEREOF, the GRANTOR, whether one or more, individual or corporate, has hereunto set its hand on this the day of August, 2017.

John Bushman

THE STATE OF TEXAS §

COUNTY OF POTTER §

This instrument was acknowledged before me on this the day of August, 2017, by John Bushman.

Notary Public, State of Texas

9/27/17 _____

RESOLUTION NO. _____

A RESOLUTION TO MAKE NOMINATIONS TO FILL VACANCIES ON THE BOARD OF DIRECTORS OF THE POTTER-RANDALL APPRAISAL DISTRICTS.

WHEREAS, Section 6.03(1) of the Texas Property Tax Code requires the nomination of a member to fill a vacancy on the board of directors of an appraisal district by the governing bodies of the taxing entities entitled by Section 6.03 of the Texas Property Tax Code to vote; and

WHEREAS, the City of Amarillo is entitled to submit nominees by resolution to the Chief appraiser for members to serve two-year terms.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, THAT:

SECTION 1. That the nominee(s) for the ballot for the Potter Appraisal District Board of Directors are:

- Zachary Plummer
- Gilbert Guzman
- Cindy Spanel
- Kay Ledbetter
- Sherri Aylor
- To replace Lilie P. Miller with _____.

SECTION 2. That the nominee(s) for the ballot for the Randall Appraisal District Board of Directors are:

- Dennis Beene
- Henry Hamilton
- Christina McMurray
- To replace Elaine Dollar with _____ and to replace Joseph W. Shehan with _____.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, this 10th day of October, 2017.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

Amarillo City Council Agenda Transmittal Memo



Meeting Date	October 10, 2017	Council Priority	Infrastructure Initiative
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Department	CP&DE	Contact Person	Floyd Hartman
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Agenda Caption

**Award –Bid # 5821 Job# 521725: Osage Water Treatment Plant Clearwell Improvements
DN Tanks, Inc. \$ 3,234,960.00**

This item is to approve the contract for the Osage Water Treatment Plant Clearwell Improvements. This proposed project will consist of the installation of clearwell baffles in the three 5 million gallon Osage Water Treatment Plant Clearwells. This project will help the City meet TCEQ requirements for chlorine contact time through the treatment process.

Agenda Item Summary

Award of Contract for the Osage Water Treatment Plant Clearwell Improvements

Requested Action

Consider approval and award to DN Tanks, Inc. \$ 3,234,960.00

Funding Summary

Funding for this project is available in the approved Capital Improvement Program Budget Number JOB# 521725.17400.3030.Osage Clearwell 17

Community Engagement Summary

This project will have minimal negative impact on the community.

Staff Recommendation

City Staff is recommending approval and award of the contract.

Bid No. 5821 OSAGE WATER TREATMENT PLANT CLEARWELL IMPROVEMENTS
Opened 4:00 p.m. August 31, 2017

To be awarded as one lot DN TANKS INC

Line 1 Clearwell Improvements: Full compression for all costs associated with installation of clearwell baffling; pumping units, sample pump enclosures, analyzer units, analyzer enclosure, piping, valves and appurtenances; all electrical, controls and SCADA/programming, civil, yard piping, and related work at the Osage Water Treatment Plant. This includes the cost for mobilization, de-mobilization, trench and excavation safety protection, survey, and all bonds and insurance, per specifications

1	ls		
	Unit Price	\$3,234,960.000	
	Extended Price		3,234,960.00
Bid Total			3,234,960.00

Awarded to Vendor

3,234,960.00

Amarillo City Council Agenda Transmittal Memo



Meeting Date	October 10, 2017	Council Priority	N/A
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Department	Various	Contact Person	Raymond Lee
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Agenda Caption

Award Redi-Mix Concrete Annual Contract to Thomas Redi-Mix Company in the amount of \$280,138.75

This award is to approve a contract for the purchase of the Annual Contract for Redi-Mix Concrete

Agenda Item Summary

Award of Annual Contract for Redi-Mix Concrete for use by the Traffic Field Operations, Park Maintenance, Water Distribution Wastewater Collection, and the Drainage Utility Departments

Requested Action

Consider approval and award for the Annual Contract of Redi-Mix Concrete

Funding Summary

Funding for this award is available in the departmental Traffic Signal Maintenance Account 1732.68300, 1861.68300, 52230.68300, 52240.68300, 560113.17400.1040

Community Engagement Summary

N/A

Staff Recommendation

City Staff is recommending approval and award of the contract.

Bid No. 5824 REDI-MIX CONCRETE ANNUAL CONTRACT
 Opened 4:00 p.m. October 2, 2017

To be awarded as one lot THOMAS REDI-MIX CO INC GOLDEN SPREAD REDI MIX

Line 1 Ready-mix concrete 2500 PSI concrete, per specifications 25 cy				
Unit Price	\$86.000	\$89.000		
Extended Price	2,150.00	2,225.00		

Line 2 Ready-mix concrete 3000 PSI concrete, per specifications 825 cy				
Unit Price	\$90.000	\$92.000		
Extended Price	74,250.00	75,900.00		

Line 3 Ready-mix concrete 3000 PSI concrete, per specifications 20 cy				
Unit Price	\$92.000	\$94.000		
Extended Price	1,840.00	1,880.00		

Line 4 Ready-mix concrete 3000 PSI concrete, per specifications 25 cy				
Unit Price	\$94.000	\$96.000		
Extended Price	2,350.00	2,400.00		

To be awarded as one lot

THOMAS REDI-MIX CO INC GOLDEN SPREAD REDI MIX

Line 5 Ready-mix concrete 4000 PSI
concrete, per specifications

900 cy			
Unit Price	\$101.000	\$100.000	
Extended Price	90,900.00	90,000.00	

Line 6 Ready-mix concrete 4000 PSI
concrete, per specifications

200 cy			
Unit Price	\$102.000	\$102.000	
Extended Price	20,400.00	20,400.00	

Line 7 Ready-mix concrete 5000 PSI
concrete, per specifications

25 cy			
Unit Price	\$110.000	\$112.000	
Extended Price	2,750.00	2,800.00	

Line 8 Ready-mix concrete 5000 PSI
concrete, per specifications

275 cy			
Unit Price	\$108.000	\$108.000	
Extended Price	29,700.00	29,700.00	

Line 9 Ready-mix concrete 5000 PSI
concrete, per specifications

80 cy			
Unit Price	\$103.000	\$104.000	
Extended Price	8,240.00	8,320.00	

To be awarded as one lot THOMAS REDI-MIX CO INC GOLDEN SPREAD REDI MIX

Line 10 Ready-mix concrete 4000 PSI concrete, per specifications 85 cy				
Unit Price	\$105.000	\$106.000		
Extended Price	8,925.00	9,010.00		

Line 11 Ready-mix flowable fill, per specifications 300 cy				
Unit Price	\$67.000	\$74.000		
Extended Price	20,100.00	22,200.00		

Line 12 Ready-mix 1/2 x 3 fiber expansion joint, per specifications 1,000 cy				
Unit Price	\$0.300	\$0.250		
Extended Price	300.00	250.00		

Line 13 Ready-mix 1/2 x 4 fiber expansion joint, per specifications 75 cy				
Unit Price	\$0.450	\$0.280		
Extended Price	33.75	21.00		

Line 14 Ready-mix 1/2 x 6 fiber expansion joint, per specifications 400 cy				
Unit Price	\$0.550	\$0.490		
Extended Price	220.00	196.00		

To be awarded as one lot THOMAS REDI-MIX CO INC GOLDEN SPREAD REDI MIX

Line 15 Ready-mix 1/2 x 30 curb and gutter expansion, per specifications 300 cy			
Unit Price	\$4.000	\$4.000	
Extended Price	1,200.00		1,200.00

Line 16 Ready-mix extra charge for drayage for loads under 4 1/2 cubic yards at first location, per specifications 400 cy			
Unit Price	\$20.000	\$50.000	
Extended Price	8,000.00		20,000.00

Line 17 Ready-mix extra charge for drayage for loads under 4 1/2 cubic yards at first location, per specifications 250 cy			
Unit Price	\$20.000	\$15.000	
Extended Price	5,000.00		3,750.00

Line 18 Ready-mix extra charge for drayage for loads under 4 1/2 cubic yards at first location, per specifications 50 cy			
Unit Price	\$0.000	\$0.000	
Extended Price	-		-

To be awarded as one lot THOMAS REDI-MIX CO INC GOLDEN SPREAD REDI MIX

Line 19 Ready-mix extra charge for
 drayage for loads under 4 1/2 cubic yards
 at first location, per specifications

75 cy			
Unit Price	\$10.000	\$15.000	
Extended Price	750.00		1,125.00

Line 20 Ready mix concrete 400 PSI with
 no fiber mesh, per specifications

30 cy			
Unit Price	\$101.000	\$96.000	
Extended Price	3,030.00		2,880.00

Bid Total 280,138.75 294,257.00

Award by Vendor 280,138.75

Amarillo City Council Agenda Transmittal Memo



Meeting Date	October 10, 2017	Council Priority	N/A
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Department	Building Safety	Contact Person	Randy Schuster, Building Official
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Agenda Caption

On September 19, 2017 Council approved ordinance 7693. The purpose of the ordinance is to create a Condemnation Appeals Commission (CAC) to expedite the condemnation process while also giving due regard to the rights of interested parties. To complete action on this ordinance council shall consider and make appointments of a Chairperson and 4 other members to the Condemnation Appeal Commission from current members of the Construction Advisory and Appeals Commission. Thereby creating a qualified Condemnation Appeal Commission with expertise in the construction field to hear and determine final disposition of dangerous structures and nuisance cases. .

The following list of members agreed to serve; and are respectfully submitted for Council consideration:

- Jeff Bryant, Residential Contractor
- Richard Constancio, Registered Architect
- George Cumming, Commercial Contractor
- Joel Favela, HVAC Contractor
- Gary Hans, Plumbing Contractor
- Tom Roller, Citizen at large

The Remaining members were unsure or have not responded:

- Jeff Neely, Insurance Representative - unsure
- Jim Banes, Electrical Contractor – unsure
- Daniel Henke, Engineer – no response

Agenda Item Summary

Requests the City Council to consider Appointments for the Condemnation Appeal Commission from the Construction Advisory and Appeals Commission.

Requested Action

Review and appointment a Chairperson and 4 other members for the Condemnation Appeal Commission.

Funding Summary

Not applicable.

Community Engagement Summary

Appointments to the CAC will ensure the Dangerous Structures within the community are addressed and nuisances are abated.

Staff Recommendation

It is the staff's recommendation to review and appoint the Condemnation Appeal Commission.

MI

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 11th day of September, 2017, the Amarillo Planning and Zoning Commission met in a work session at 2:45 PM to review agenda items, then convened in regular session at 3:00 PM in the City Council Chamber on the third floor of City Hall, 509 East 7th Avenue, Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Mike Good, Vice-Chairman	Y	123	88
Dean Bedwell	N	208	196
Rob Parker, Chairman	Y	76	63
Rick Thomason	N	46	38
Bowden Jones	N	37	28
Dick Ford	Y	21	16
Terry Harman	Y	20	20

PLANNING DEPARTMENT STAFF:

Cody Balzen, Planner I Jeffrey English, Planner I
Jan Sanders, Recording Secretary

Chairman Parker opened the meeting, established a quorum and conducted the consideration of the following items in the order presented. Cody Balzen and Jeffrey English gave the recommendation for the agenda items.

- I. Call to order and establish a quorum is present.
- II. Public Comment: Citizens who desire to address the Planning and Zoning Commission with regard to matters on the agenda or having to do with policies, programs, or services will be received at this time. The total time allotted for comments is three (3) minutes per speaker. Planning and Zoning Commission may not discuss items not on this agenda, but may respond with factual, established policy information, or refer to staff. *(Texas Attorney General Opinion. JC-0169)*

No comments were made.

- III. Consent Agenda: The Commission may request a consent agenda item to be moved to the Regular Agenda for presentation and comment. Otherwise, the consent agenda will be considered in one vote. Consent agenda items are routine items recommended for approval, and which do not include requests for waivers or variances.
 - 1: Approval of the minutes of the August 28, 2017 meeting.
 - 2: V-17-05 Vacation of 80' ROW known as South Lincoln Street between SE 8th Ave. & SE 7th Ave. and 80' ROW known as SE 7th Ave. between S Buchanan St. and S Johnson St. along with two 20' wide Public Utility Easements located in Block 111, Plemons Addition Unit No. 1, in Section 170 and Block 112, Mirror Addition Unit No. 1, in Section 155, all of which is located in Block 2, AB&M Survey, Potter County, Texas. (Vicinity: SE 7th Ave. & S Lincoln St.)

A motion to approve the Consent Agenda was made by Commissioner Harman, seconded by Commissioner Good, and carried unanimously.

- IV. Regular Agenda:
 - 1: Rezoning: The Planning & Zoning Commission makes recommendation for approval or denial; appeals may be directed to City Council.

- A. Z-17-24 Rezoning of Lots 10 - 12, Block 223, Plemons Unit No. 1, in Section 170, Block 2, AB&M Survey, Potter County, Texas plus one-half of all bounding streets, alleys, and publicways to change from Planned Development 130 (PD-130) to Planned Development 130 (PD-130). (0.52 Acres) (Vicinity: SW 16th Ave. & S Jackson St.)

Mr. English advised this item would be tabled until a later Planning & Zoning Commission meeting. A motion to table Z-17-24 was made by Commissioner Harman, seconded by Commissioner Good, and carried unanimously.

- B. Z-17-25 Rezoning of Lots 5 and 6, Block 1, Westway Unit No. 5, in Section 6, Block 9, BS&F Survey, Randall County, Texas plus one-half of all bounding streets, alleys, and public ways to change from Planned Development 91A (PD-91A) to Planned Development 91A (PD-91A). (5.58 Acres) (Vicinity: SW 53rd Ave. & S Western St.)

Mr. English advised the request is to expand and add additional storage capacity to the U-Haul location. The request follows along with the principles of growth management, encourages infill development and is consistent with the Neighborhood Unit Concept. Mr. English advised staff believes the request is appropriate and recommends approval as submitted.

Chairman Parker asked if anyone wanted to speak in favor of said request. Jonathan Martindale, 5316 Canyon Drive, applicant, appeared to answer any questions. No comments were made.

Chairman Parker asked if anyone wanted to speak against said request. No comments were made.

A motion to approve Z-17-25 was made by Commissioner Ford, seconded by Commissioner Good, and carried unanimously.

- C. Z-17-26 Rezoning of Lot 5, Block 1, Georgia Plaza Unit No. 2, in Section 184, Block 2, AB&M Survey, Randall County, Texas plus one-half of all bounding streets, alleys, and public ways to change from Planned Development 205 (PD-205) to General Retail District (GR). (1.75 Acres) (Vicinity: SW 46th Ave. & Hardin Dr.)

Mr. Balzen advised the site was originally zoned GR, but was rezoned for the creation of PD-205 for the placement of Culligan of Amarillo. The site was never developed for this business. The applicant is requesting to return the site to its original zoning and develop the site with an embroidery and screen shop. The request follows along with the principles of growth management and encourages infill development. Mr. Balzen advised staff believes the request is appropriate and recommends approval as submitted.

Chairman Parker asked if anyone wanted to speak in favor of or against said request. No comments were made.

A motion to approve Z-17-26 was made by Commissioner Good, seconded by Commissioner Ford, and carried unanimously.

- D. Z-17-27 Rezoning of Lots 14 & 15, Block 18, Paramount Terrace Unit No. 4, in Section 228, Block 2, AB&M Survey, Randall County, Texas plus one-half of all bounding streets, alleys, and public ways to change from Office District 2 (O-2) to General Retail District (GR). (0.43 Acres) (Vicinity: S Western St. & Janet Dr.)

Mr. Balzen advised this request contradicts the adopted 2010 Comprehensive Future Land Use and Character Map, and is inconsistent with principles of general residential land use designation. The request is also inconsistent with the land use adopted in the Neighborhood Unit Concept. The 2010 Comprehensive Plan is also inconsistent with best suited uses around neighborhoods. Mr. Balzen commented as presented, the request would allow for heightened encroachment into an existing residential area, possibly create higher traffic at this intersection and along Janet Drive, which is mostly residential in nature. Further concerns with a fire station directly across from this site, an increase in traffic could mean an increase in response time for emergency vehicles. Mr. Balzen advised staff believes the request is inappropriate and recommends denial as presented. It should be noted staff received one phone call in opposition and requested their call be noted in the minutes.

Chairman Parker asked if anyone wanted to speak in favor of said request. No comments were made.

Chairman Parker asked if anyone wanted to speak against said request. Belinda Hall, 119 Dewey Ave, owns five properties along Janet Drive, voiced concerns of additional traffic in the neighborhood.


Mr. Harmon inquired how staff compares this request to the site with the CVS Pharmacy, directly across Western Street. Mr. Balzen advised the pharmacy site had been approved previously for higher density, due to the location being at a section line corner.

Mr. Ford inquired if the applicant would be required to have a fence along the backside of the property. Mr. Balzen advised the applicant would be required to meet all standards of a site plan review, and yes, they would be required to install a fence.

A motion to deny Z-17-27 was made by Commissioner Good, seconded by Commissioner Ford, and carried unanimously.

2: Discuss Items for Future Agendas.

No further comments were made and the meeting was adjourned at 3:33 P.M.


AJ Fawver, AICP, CNU-A
Planning & Zoning Commission