

STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On August 14, 2017, the Amarillo City Pedestrian and Bicycle Safety Advisory Committee met at 11:00 a.m. in the Simms Municipal Building, 808 S. Buchanan St., Room 208, for a Regular Meeting.

ATTENDANCE:

| MEMBERS | PRESENT | NO. MEETINGS HELD SINCE APPOINTMENT | NO. MEETINGS ATTENDED |
|---------------------|----------------|--|----------------------------------|
| Joe Chris Rodriguez | No | 8 | 4 |
| Tim Ingalls | Yes | 8 | 7 |
| David Szmagalski | Yes | 8 | 8 |
| Austin Collins | No | 8 | 3 |
| Stephen Hayward | Yes | 7 | 7 |
| Ed Commons | Yes | 7 | 7 |
| Steve Rogers | Yes | 5 | 4 |
| Howard Smith | Yes | 1 | 1 |

City of Amarillo staff members attending were:

| | |
|-------------------|---|
| Kyle Schniederjan | City Engineer, Capital Projects & Development Engineering |
| Matt Thomas | Asst. City Engineer, Capital Projects and Development Engineering |
| Gary Holwick | MPO Director, Urban Transportation Planning |
| Judy Alexander | Recording Secretary, Traffic Engineering Dept. |

The following persons were also present: Matthew Stringer, Staff Attorney, Legal Aid of Northwest Texas, and Cherie Oliver.

ITEM 1: Call to Order. Committee Chairman Ingalls established a quorum and called the regularly scheduled meeting of the Amarillo City Pedestrian and Bicycle Safety Advisory Committee to order at 11:00 a.m.

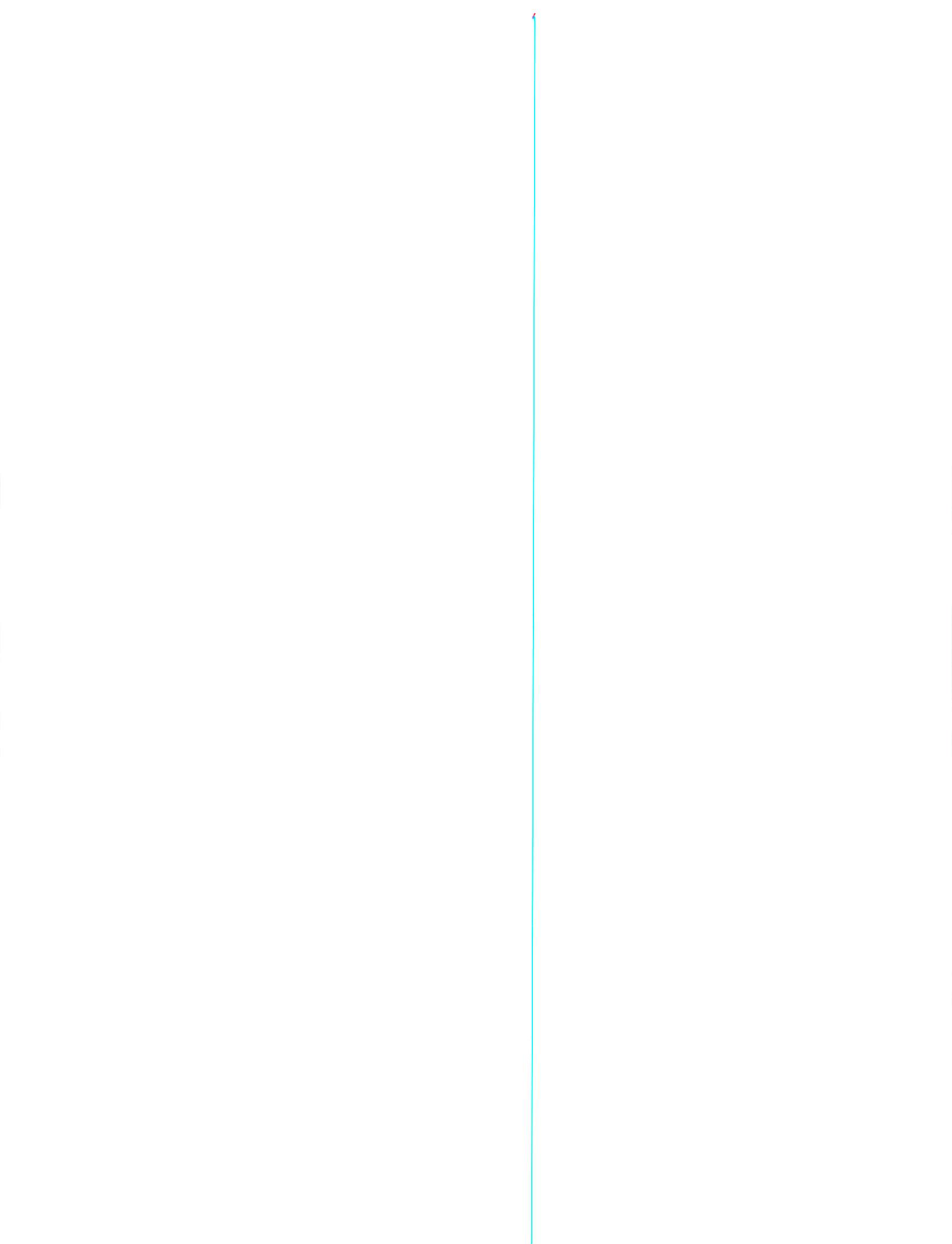
ITEM 2: Review of Minutes from Last Meeting.

Committee Member Commons made a motion to approve the minutes of the July 10, 2017, meeting. Committee Member Hayward seconded the motion, and motion carried unanimously.

ITEM 3: City Council Mandate for the Pedestrian and Bicycle Safety Advisory Committee.

Chairman Ingalls stated that a sub-committee from the Pedestrian and Bicycle Safety Advisory Committee met with Kyle Schniederjan, City Engineer, to review the City Council resolution establishing the Pedestrian and Bicycle Safety Advisory Committee. Mr. Schniederjan distributed notes from the meeting and went over the outlined objectives and proposed revisions to the resolution they had discussed. Mr. Schniederjan suggested the committee narrow their proposed revisions and submit them at a City Council Work Session.

Discussion was held concerning any item that required a vote must be presented as an action item on the meeting agenda. Members concurred that the proposed revisions to the resolution establishing the committee should be included as an action item for the next meeting of the committee. Proposed revisions include changing the name of the committee to the City of Amarillo Pedestrian and Bicycle Advisory Committee, broadening the scope of the committee to include pedestrian and bicycle concerns related to safety, connectivity, quality of life, and transportation infrastructure, identifying and researching pedestrian and bicycle



concerns, and promoting citizen participation in pedestrian and bicycle concerns.. An additional revision was proposed to establish authority to have input in the development and implementation of a bicycle and pedestrian master plan.

Members discussed the need for a city staff member to be designated as the Pedestrian and Bicycle Coordinator.

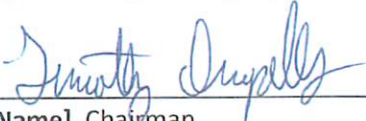
ITEM 4: Planning for a Future Road Diet Workshop with FHWA.

Chairman Ingalls stated he had been in contact with Federal Highway Administration representatives about scheduling a training workshop on road diets. He suggested a workshop be scheduled later in the fall. He reported that there is no charge for the presentation, but the Federal Highway Association requires transportation and lodging expenses of the presenters be covered. Members suggested invitations for the workshop be extended to city personnel and elected officials, as well as representatives from Texas Department of Transportation and the Panhandle Regional Planning Commission.

ITEM 5: Announcement – Next Meeting Date.

Members agreed that the next scheduled meeting would be at 11:00 a.m. on September 18, 2017, in the Simms Municipal Building in a meeting room to be determined. City Councilmember Smith suggested the Legal Department give a short presentation on the Texas Open Meetings Act at a future meeting.

ITEM 6: Adjournment. There being no further business, Committee Member Hayward moved to adjourn the meeting. The motion was seconded by Committee Member Rogers, and the meeting adjourned at 12:25 p.m. This meeting was recorded and all comments are on file with the City Traffic Engineering Department.



[Name], Chairman

ATTEST:


[Name], Board Secretary