

MINUTES

On this 10th day of July 2017, the Airport Advisory Board of the City of Amarillo, Texas BOARD met at 10:30 a.m. at The Kritser Conference Room at the Rick Husband Amarillo International Airport 10801 Airport Blvd, Amarillo TX 79111 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
John Denton	YES	14	12
Bill Harris	YES	14	11
Ralph Pedigo	YES	11	11
Thomas Hickman	YES	3	3
Thomas Devlin	YES	3	3

Also in attendance were:

Michael Conner	DIRECTOR OF AVIATION, CITY OF AMARILLO
Tyler Hurst	DEPUTY DIRECTOR OF AVIATION, CITY OF AMARILLO
Kiley Navarrete	RECORDING SECRETARY, CITY OF AMARILLO

ITEM 1: Call to Order. Chairperson Thomas Hickman established a quorum and called the regularly scheduled meeting of the Airport Advisory Board to order at 10:30 a.m.

ITEM 2: Approval of Minutes from Regular Meeting held on April 24, 2017. Motion was made by John Denton, seconded by Ralph Pedigo and unanimously carried to approve such minutes as written.

ITEM 3: Award Presentations: Don Albert and Wayne Schmitt were presented with the Wright Brothers Master Pilot Award by the FAA.

ITEM 4: Consider and Recommendation: Displaying New Artwork in the Terminal Building per Art in Public Places Policy. Artwork was presented to the Airport Advisory Board and a motion was made by John Denton, seconded by Thomas Devlin and unanimously carried to approve artwork display for the Terminal Building per the Airport Public Art Policy.

ITEM 5: Presentation and Discussion of Airport Activities and Projects:

- a. Master Plan Status: The Master Plan draft has been reviewed by staff at this time. This has been returned to the consultant for finalization. The layout plan is the next document to be reviewed and submitted to the FAA for approval.
- b. Minimum Standards/Rules/Regulations/Update: Research is ongoing at this time. There are two parts to this aeronautical and rules and regulations. These will be sent for public comment in August 2017.
- c. Apron Isolated Panel Replacement: This project has been awarded to Silver Creek Construction. The department hosted a preconstruction meeting on July 11, 2017.
- d. CCTV and Access Control System: There was a site visit on June 20, 2017. We have a recommendation to modify equipment. 100% design will be received this week. Construction for the project will begin September 2017.

- e. Air Service Development Initiatives / Airline Update: Trillion Aviation represented the airport at JumpStart 2017. The department is moving forward with the SCASD Grant and pursuing additional flights for AMA.
- f. Vault Improvements: This project is currently at 90% design. This project will consist of two components, electrical of vault and generator and airfield circuits. This project has been returned by the FAA and moving forward.
- g. Mechanical System Upgrades: This project was broken into two projects. One consisting of the mechanical system and the second for installation. The mechanical system was awarded on July 18, 2017. Installation of new boiler system will be awarded in late August 2017.
- h. FAA Part 139 Certification Inspection: The Annual FAA Inspection will take place August 29-31, 2017.

ITEM 5: Adjournment. There, being no further business, Chairperson Thomas Hickman moved to adjourn the meeting. The meeting adjourned at 11:24 a.m. This meeting was recorded and all comments are on file with the Department of Aviation.

Thomas Hickman, Chairperson

ATTEST:

Kiley Navarrete, Board Secretary