



# BUILDING PERMIT (ELECTRICAL)

# E

CITY OF AMARILLO DEPARTMENT OF BUILDING SAFETY (806) 378-3041  
 808 S. BUCHANAN. PO BOX 1971, AMARILLO, TX 79105-1971  
 Fax (806) 378-3085 www.amarillo.gov  
**Inspection line 806-342-1555** Automated system 24 Hours a day  
*email address: [building@amarillo.gov](mailto:building@amarillo.gov)*

### I. Job Location

|                        |       |   |                |
|------------------------|-------|---|----------------|
| Site Address           |       | Lot Number  |                |
| Directions to site:    |       |   |                |
| Name of Property Owner |       | Phone   | Email address  |
| Mailing address        |       | Has a building permit been obtained for this project?<br><input type="checkbox"/> Yes <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED |                |
| City                   | State | Zip Code  | Project Number |
|                        |       | Building Permit Number  |                |

### II. Contractor/Homeowner Information (permit holder)

|   |  |                       |   |                 |                   |
|---|--|-----------------------|---|-----------------|-------------------|
| <input type="checkbox"/> Contractor<br><input type="checkbox"/> Homeowner | Name of Electrical Contractor or Homeowner |                       | Contractor License Number                           |                 | Expiration Date   |
| Address (Street no. and Name)   |  |                       | Insurance Carrier /number (or reason for exemption) | Fax             |                   |
| City  | State                                      | Zip Code              | Primary Telephone number                            |                 | Cell Phone number |
| Email address   |  |                       |   |                 |                   |
| Name of Master Electrician  |  | Master License Number |   | Expiration Date |                   |
| Business/Branch Address   |  |                       | City  | State           | Zip Code          |

### III. Type of Job

|  |                                     |   |  |
|--|-------------------------------------|---|--|
| <input type="checkbox"/> Single Family | <input type="checkbox"/> New        | <input type="checkbox"/> Special Inspection | <input type="checkbox"/> Premanufactured Home Setup (State Approved) |
| <input type="checkbox"/> Other         | <input type="checkbox"/> Alteration | <input type="checkbox"/> Service Only       | <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)   |

### IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- When the electrical system rating does not exceed 400 amps.
- Work completed by a governmental subdivision or state agency costing less than \$25,000.00

If the work being performed is described above, check below **"Plans Not Required"**

What is the building size in square footage? \_\_\_\_\_ What is the rating of the service or feeder in ampere? \_\_\_\_\_

**Plans are required** for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to State of Texas statues and shall bear that architect's or engineer's seal and signature.

**Plans not required**

### V. Homeowner Affidavit

I hereby certify the Electrical work described on this permit application shall be **installed by myself in my own home** in which is my legal residence of record and I have not obtained or held an Electrical permit within the past two (2) years at any other residence. All work shall be installed in accordance with the City of Amarillo Electrical Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected and approved** by a City of Amarillo electrical inspector. I will cooperate with the electrical inspector and assume the responsibility to arrange for required inspections.

### VI. Applicant Signature

I herby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the State of Texas and the City of Amarillo. All information on this application is accurate to the best of my knowledge.

|  |      |
|--|------|
| Signature of Licensee or Homeowner (Homeowner's signature indicates compliance with Section V Homeowner Affidavit) | Date |
| Printed name   |      |

**Complete Application on Back Side**

**VII. Fee Clarifications**

**ITEM #25 & #26 MOBILE HOME UNIT SITE:**

When installing a site service in a park, the permit applicant must include the application fee, plus the number of park sites (pedestals). When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor. When setting a HUD mobile home or a Premanufactured home on private property, a permit must include the application fee, service and feeder.

Description of work to be performed

**VIII. Fee Chart - Enter the number of items being installed, multiply by the unit price for total fee.**

|  | FEE    | QTY | TOTAL  |   | FEE   | QTY | TOTAL |
|--|--------|-----|--------|---|-------|-----|-------|
| 1. Application Fee (non-refundable)      | \$5.00 | 1   | \$5.00 | 19. Units up to 20 K.V.A. or H.P.           | 7.00  |     |       |
| Service: Temporary and Permanent         |        |     |        | 20. Units 21 to 50 K.V.A. or H.P.           | 11.00 |     |       |
| 2. Minimum - Thru 200 AMP                | 10.00  |     |        | 21. Units 51 K.V.A. or H.P. or Over         | 13.00 |     |       |
| 3. Over 200 Amp Thru 600 Amp             | 10.00  |     |        | 22. Fire Alarms                             | 3.00  |     |       |
| 4. Over 600 Amp Thru 800 Amp             | 21.00  |     |        | 23. Energy Retrofit-Temp Control            | .35   |     |       |
| 5. Over 800 Amp Thru 1200 Amp            | 27.00  |     |        | 24. Conduit only; or grounding only         | 30.00 |     |       |
| 6. Over 1000 Amp GFI Only                | 53.00  |     |        | 25. Data and Communication wiring           |       |     |       |
| 7. Circuits                              | 1.00   |     |        | 26. Swimming Pools/Hot Tubs                 | 30.00 |     |       |
| 8. Lighting Fixtures - per 30            | 3.00   |     |        | 27. Mobile Home Park Site Feeder Connection | 30.00 |     |       |
| 9. Light Poles                           | 3.00   |     |        | 28. Pedestals Only                          | 15.00 |     |       |
| 10. Neon lighting ballast                | 35.00  |     |        | 29. Special Safety Inspection               | 30.00 |     |       |
| 11. Furnace - Unit Heater-Baseboard      | 3.00   |     |        | 30. Additional Inspection                   | 30.00 |     |       |
| 12. Gas Pumps                            | 5.00   |     |        | 31. Final Inspection                        | 30.00 |     |       |
| 13. Power Outlets (Ranges, Dryers, etc.) | 5.00   |     |        | 32. License Registration (Per cycle)        | 30.00 |     |       |
| 14. Signs                                | 30.00  |     |        |   |       |     |       |
| 15. Air Conditioning up to 3-TON         | 5.00   |     |        |   |       |     |       |
| 16. Air Conditioning 3-up to 5-TON       | 6.00   |     |        |   |       |     |       |
| 17. Air Conditioning over 5-TON          | 7.00   |     |        |   |       |     |       |
| 18. Feeder-Bus Ducts, etc - per 50'      | 7.00   |     |        |   |       |     |       |

**NO FREE CHANGES at this time!**  
**Please fill out the schedule!**  
**Do not pay fees off of this schedule.**

**Make checks payable to**  
**"CITY OF AMARILLO"**

**TOTAL FEES**  
→ Must include application fee #1

**IX. Instructions for Completing Application**

**GENERAL:** Electrical work shall not be started until the application for permit has been filed with City of Amarillo Department of Building Safety. All installations shall be in conformance with the City of Amarillo Electrical Code. **No work shall be concealed until it has been inspected and approved.** The inspection telephone number will be provided on the permit form. When ready for inspection, call The Amarillo Department of Building Safety providing as much advance notice as possible. The inspection department will need the **job address** and **permit number**.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**