

STATE OF TEXAS  
COUNTIES OF POTTER & RANDALL  
CITY OF AMARILLO

## MINUTES

On June 5, 2017, the Amarillo City Pedestrian and Bicycle Safety Advisory Committee met at 11:00 a.m. in the Simms Municipal Building, 808 S. Buchanan St., Room 208, for a Regular Meeting.

### ATTENDANCE:

MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. MEETINGS ATTENDED
Joe Chris Rodriguez	No	6	3
Tim Ingalls	Yes	6	5
David Szmagalski	Yes	6	6
Austin Collins	No	6	3
Stephen Hayward	Yes	5	5
Ed Commons	Yes	5	5
Steve Rogers	Yes	3	3

City of Amarillo staff members attending were:

Michael Padilla      Traffic Field Superintendent  
Judy Alexander      Recording Secretary, Traffic Engineering Dept.  
Matt Thomas      Assistant Engineer, Capital Projects & Development Engineering

The following persons were also present: LaViza Matthews, Traffic Safety Specialist, Texas Department of Transportation, Matthew Stringer, Staff Attorney, Legal Aid of Northwest Texas, and Edward Bustos.

ITEM 1: Call to Order. Committee Chairman Tim Ingalls established a quorum and called the regularly scheduled meeting of the Amarillo City Pedestrian and Bicycle Safety Advisory Committee to order at 11:00 a.m.

ITEM 2: Review of Minutes from Last Meeting.

Committee Member Steve Rogers made a motion to approve the minutes of the April 24, 2017, meeting. Committee Member Steve Hayward seconded the motion, and motion carried unanimously.

ITEM 3: Discussion of Plan of Work.

Members discussed the lack of pedestrian and bicycle facilities in the City of Amarillo, and they discussed various means of improvement. Michael Padilla said that a Request for Qualifications for traffic engineering services had been advertised, and a committee has been formed to review and select a traffic engineering consultant. Members discussed if knowledge and interest in alternate transportation modes would be a factor in choosing a consultant.

Members discussed the project list of overlay street candidates for 2017. Members conferred that any lane changes needed to be coordinated with overlay projects. Matt Thomas, Assistant City Engineer, stated that a pavement assessment is planned for the entire city. He said the purpose is to have a long-term plan for road projects.

Members discussed that ideally a city or state employee would be designated as a pedestrian/bicycle coordinator.

Members discussed a replacement for Mark Nair on the Pedestrian and Bicycle Safety Advisory Committee. Staff stated that the City Council is responsible for appointing a replacement or additional members.

ITEM 4: Discussion – Downtown Fireworks Celebration on Saturday, July 1.

Staff reported that plans are to close various streets in the Central Business District for motor vehicles and bicycles for the Route 66 Celebration on July 1, 2017.

ITEM 5: Discussion – Texas Department of Transportation Loop Construction.

Members discussed design standards for bicycle and pedestrian facilities on the Texas Department of Transportation Loop 336.

ITEM 6: Discussion – Road Diet Presentation.

Chairman Ingalls confirmed that all members understood what a road diet was. Members discussed streets that would be good candidates for a road diet, narrowing four or five-lane roads to a three-lane road. Traffic Engineering guidelines suggest that only roads carrying less than 15,000 vehicles per day should be considered for a three-lane road.

ITEM 7: Discussion – Average Daily Trips and Road Diet Candidates.

Members discussed the Traffic Count Map prepared by the City, and discussed which roads could be considered to provide improved pedestrian and bicycle facilities. A color-coded map showing traffic counts on major roads was distributed.

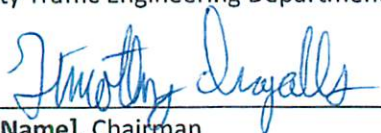
ITEM 8: Discussion – Future Agenda Items.

Chairman Ingalls stated suggestions for future agenda items should be e-mailed to Judy Alexander in the Traffic Engineering Department.

ITEM 9: Announcement – Next Meeting Date.

Members agreed that the next scheduled meeting would be at 11:00 a.m. on July 10, 2017, at in the Simms Municipal Building in a meeting room to be determined.

ITEM 10: Adjournment. There being no further business, Committee Member Commons moved to adjourn the meeting. The motion was seconded by Committee Member Rogers, and the meeting adjourned at 11:59 p.m. This meeting was recorded and all comments are on file with the City Traffic Engineering Department.

  
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[Name], Chairman

ATTEST:

  
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[Name], Board Secretary