

STATE OF TEXAS  
COUNTIES OF POTTER  
AND RANDALL  
CITY OF AMARILLO

On the 31st day of January 2017, the Amarillo Hospital District Board of Managers met at 7:30 a.m. in regular session in the City Council Chamber located on the third floor of City Hall at 509 S.E. 7th Avenue.

VOTING MEMBERS	PRESENT	NO. OF MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED SINCE APPOINTMENT
SMITH ELLIS, CHAIRMAN	Yes	23	20
DR. RAKHSHANDA RAHMAN, VICE-CHAIR	Yes	19	14
CLAY STRIBLING, SECRETARY	No	5	3
DEAN FRIGO, INVESTMENT OFFICER	Yes	5	5
SAM LOVELADY	Yes	10	10
MARK LOGSDON	Yes	23	20
CHUCK SPEED	Yes	32	31

Also in attendance were the following:

BOB COWELL	DEPUTY CITY MANAGER, CITY OF AMARILLO
MICHELLE BONNER	ASSISTANT CITY MANAGER, CITY OF AMARILLO
MICK MCKAMIE	CITY ATTORNEY, CITY OF AMARILLO
LAURA STORRS	DIRECTOR OF FINANCE, CITY OF AMARILLO
CASIE STOUGHTON	DIRECTOR OF PUBLIC HEALTH, CITY OF AMARILLO
ANDREA MCDONALD	ASSISTANT CITY SECRETARY, CITY OF AMARILLO
MARCUS W. NORRIS	LEGAL COUNSEL, UNDERWOOD LAW FIRM, P.C.
ROY BROWNING	INVESTMENT CONSULTANT, WELLS FARGO ADVISORS
DR. TODD BELL	REGIONAL CHAIR, DEPT. OF PEDIATRICS, TTUHSC AT AMARILLO
DR. PERRY GILMORE	BOARD PRESIDENT, AMARILLO RECOVERY FROM ALCOHOL AND DRUGS (ARAD)
MEG WILLIAMS	EXECUTIVE DIRECTOR, TOBACCO FREE AMARILLO
MARK CRAWFORD	CEO, NORTHWEST TEXAS HEALTHCARE SYSTEM

Mr. Ellis established a quorum, called the special meeting to order at 7:30 a.m., and the following items of business were conducted:

**ITEM 1:** Consider Minutes. Mr. Ellis presented the minutes from the last Board of Managers special meeting held December 14, 2016. Mr. Lovelady made a motion to approve the minutes as presented. Mr. Speed seconded the motion and it carried unanimously.

**ITEM 2:** Presentation and Discussion of the Pension Fund Investment Performance. Mr. Browning presented the Capital Markets Summary for the periods ending December 31, 2016. After reviewing the Pension Fund's Investment Performance for the same period, he added that he was very pleased with the overall performance and noted the Fund had experienced good returns for the latest quarter.

**ITEM 3:** Presentation and Discussion of the AHD Corpus Investment Performance. Mr. Browning reviewed the AHD Corpus Investment Performance at December 31, 2016 and reported that overall, the Fund had experienced really good numbers for all time periods since inception.

**ITEM 4:** Presentation by Department of Public Health. Ms. Stoughton gave an update over Public Health's Adult Immunization project through the state's DSRIP (Delivery System Reform Incentive Payment) program. She gave an overview of the mobile clinic used to vaccinate individuals and reported that over 14 thousand vaccines had been given in 2.5 years.

**ITEM 5:** Presentation by Texas Tech University Health Science Center Department of Pediatrics. Dr. Bell gave a status update of the Specialized Pediatrics Services Agreement between the Amarillo Hospital District and the Department of Pediatrics at Texas Tech University Health Sciences Center. His presentation included the history and benefits of the agreement, subspecialties supported by the agreement, partnerships developed and plans for a new pedi-subspecialty outpatient facility opening in late 2018.

**ITEM 6:** Presentation by Tobacco Free Amarillo. Ms. Williams gave a program update over Tobacco Free Amarillo. She reported a 94% reduction of tobacco use in 6th grade students; an 85% reduction in 8th grade users; a reduction of 83% in 9th graders and a 61% reduction of tobacco use in 12th grade students from a 2001/2002 baseline study to 2016. Ms. Williams also noted a decline in e-cigarette or similar device usage in students from 2015 to 2016.

**ITEM 7:** Presentation by Amarillo Recovery from Alcohol and Drugs (ARAD). Dr. Gilmore gave a presentation over the ARAD program. He reviewed that the program was a 6 week program, taking 16 patients at a time. He reported a 68% graduation rate with 341 clients graduating between February 2013 and January 2017. Mr. Gilmore added that ARAD's focus was an educational component of sobriety.

**ITEM 8:** Amarillo Hospital District Board of Managers Agenda Item to Receive Information and Consider Participation – East Gateway TIRZ #2. Mr. Cowell presented the East Gateway Tax Increment Reinvestment Zone Preliminary Project and Financing Plan for Amarillo, Texas. He noted that the City Council had approved creating the East Gateway TIRZ in November 2016 and would need participation approval from each taxing entity. Mr. Cowell explained that key objectives and goals of the East Gateway TIRZ (TIRZ #2) would establish a dedicated revenue stream used to address the lack of infrastructure on the east side of town as well as facilitate the development of needed public athletic facilities in the area. Mr. Lovelady made a motion to approve the Amarillo Hospital District's participation at 100% for the next 30 years in the East Gateway TIRZ #2. Mr. Frigo seconded the motion and it carried unanimously.

**ITEM 9:** Consider Appointment of Board Member to East Gateway Tax Increment Reinvestment Zone No. 2. Mr. Cowell explained that the East Gateway TIRZ #2 Board would consist of 9 members; 1 member from each taxing entity. He noted that the Board would most likely hold its first meeting in late February. A motion was made by Mr. Speed, seconded by Mr. Lovelady and carried unanimously to appoint Mr. Dean Frigo as the Hospital District's representative on the East Gateway TIRZ #2 Board.

**ITEM 10:** Consider Procedure and Checklist for Contacting Participants. Mr. Ellis reviewed that the proposed Procedure and Checklist would be utilized by staff, with assistance from Amarillo National Bank, in an attempt to locate vested retirees and beneficiaries of the Hospital District's Pension Plan. Ms. Bonner added that the Procedure and Checklist had been reviewed and approved by the District's Finance Committee prior to the Board meeting. Mr. Ellis called on a vote from the Finance Committee's motion to approve the proposed Procedure and Checklist for Contacting Participants and the motion passed by a 6-0 vote.

**ITEM 11:** Consider First Amendment to Retirement Plan for Employees of Northwest Texas Healthcare System. Mr. Ellis explained that approval of the Procedure and Checklist for Contacting Participants in Item 10 would require a Plan amendment. He added that the amendment had been reviewed and

approved by the District's Finance Committee. Mr. Ellis called on a vote from the Finance Committee's motion to approve the Plan amendment and the motion passed by a 6:0 vote.

ITEM 12: Consider Resolution to Approve Payment of Reasonable and Necessary Administrative Expenses of the District. Ms Bonner explained that the Procedure and Checklist for Contacting Participants would provide a vehicle to conduct searches for vested retirees and beneficiaries. She added that approval of the resolution would allow for the Chairman of the Board to approve miscellaneous administrative expenses up to \$15 thousand without the need to call a special meeting. Ms. Bonner noted that the proposed resolution had been reviewed and approved by the District's Finance Committee. Mr. Ellis called on a vote from the Finance Committee's motion to approve the Resolution to Approve Payment of Reasonable and Necessary Administrative Expenses of the District and the motion passed by a 6:0 vote.

ITEM 13: Review and Consider the District's Bylaws. Mr. Ellis explained that although there were no recommended changes to the District's Bylaws, the Board was required to review the Bylaws annually. A motion was made by Mr. Lovelady, seconded by Frigo and unanimously carried to approve the Bylaws as presented with no changes.

ITEM 14: Presentation of Quarterly Financial Statements. Ms. Storrs presented the District's Quarterly Financial Statements at December 31, 2016. She reviewed the General Fund's Balance Sheet, Income Statement, and Budget versus Actual Report. Ms. Storrs noted that the Fund's total revenue was inline as projected for the quarter.

ITEM 15: Presentation of Quarterly Investment Report form Investment Officer. Mr. Frigo presented the District's Quarterly Investment Report and reviewed that the investment portfolio was in compliance with both the District's Investment Policy and the Public Funds Investment Act.

ITEM 16: Public Forum. There were no public comments at this meeting.

Mr. Ellis thanked Board members Mark Logsdon and Chuck Speed for their service to the Board, noting that both their terms had expired. There, being no further business; Mr. Lovelady motioned to adjourn the meeting. Mr. Logsdon seconded the motion and the motion carried by a 6:0 vote to adjourn the meeting at 9:00 a.m. This meeting was recorded and all comments are on file with the City of Amarillo's Finance Department.



Smith Ellis, Chairman

ATTEST:



Clay Stribling, Secretary