

MINUTES

On this 23rd day of January 2017, the Airport Advisory Board of the City of Amarillo, Texas BOARD met at 10:30 a.m. at The Kritser Conference Room at the Rick Husband Amarillo International Airport 10801 Airport Blvd, Amarillo TX 79111 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
John Denton	YES	12	10
Bill Harris	NO	12	9
Ralph Pedigo	YES	9	9
Thomas Hickman	YES	1	1
Thomas Devlin	YES	1	1
Freda Powell	YES	1	1

Also in attendance were:

Tyler Hurst
Kiley Navarrete

ACTING DIRECTOR OF AVIATION, CITY OF AMARILLO
RECORDING SECRETARY, CITY OF AMARILLO

ITEM 1: Call to Order. Tyler Hurst established a quorum and called the regularly scheduled meeting of the Airport Advisory Board to order at 10:30 a.m.

ITEM 2: Approval of Minutes from Regular Meetings held on July 11, 2016. Motion was made by Ralph Pedigo, seconded by John Denton and unanimously carried to approve such minutes as written.

ITEM 3: Introductions. Tyler Hurst introduced the new Airport Advisory Board Members,
Thomas Hickman
Thomas Devlin
Freda Powell

Presentations of Service Plaques were given to the following Airport Advisory Board Members,
Robert Dempsey
Jim Mitchell
John Whitaker

ITEM 4: Discuss and Consider Recommendation: Set meeting schedule for 2017.
April 10, 2017
July 10, 2017
October 9, 2017
January 22, 2018

Approval of the upcoming Meeting Schedule 2017. Motion was made by Freda Powell, seconded by Thomas Devlin and unanimously carried to approve such minutes as written.

ITEM 5: Legal Department Presentation on Open Meetings Act: Bryan McWilliams, City of Amarillo Attorney gave a presentation on the Open Meetings Act.

ITEM 6: Consider and Recommendation: Displaying New Artwork in the Terminal Building per Art in Public Places Policy. Artwork was presented to the Airport Advisory Board and a motion was made by Ralph Pedigo, seconded by Freda Powell and unanimously carried to approve artwork display for the Terminal Building per the Airport Public Art Policy.

ITEM 7: Presentation and Discussion of Airport Activities and Projects:

- a. **Master Plan Status:** The Master Plan Project is nearing completion. In the near future we will hold the last PAC Meeting and Public Forum. The last components needed to complete this project will be the financial data and development plan.
- b. **Minimum Standards/Rules/Regulations/Update:** The next step in this process will be the airport tenant review.
- c. **Irregular Operations (IROPS) Plan Culmination:** The IROPS Plan has been completed at this time. This plan will create and open dialog with other airports and improve passenger experience.
- d. **Apron Isolated Panel Replacement:** This project will replace and repair all damaged concrete panels on the terminal ramp area. All airline tenants have been involved in this process and is scheduled to go out for bid in January 2017.
- e. **CCTV and Access Control System Timeline:** The timeline for this project will be bid documents at the end of May 2017, construction to begin in July 2017 and completion in April 2018.
- f. **Air Service Development Initiatives/Airline Updates:** Trillon Aviation will assist with the Department of Aviation in discussion on air service development with air carriers. This is following the Small Community Air Service Development Grant that the Amarillo Airport was awarded.

ITEM 8: Discussion and Consider Recommendation: GA Advisory Committee Formation Discussion and Consider recommendation of forming a local general aviation advisory committee in order to engage members of the AMA GA Community.

ITEM 9: Adjournment. There, being no further business, Tyler Hurst moved to adjourn the meeting. The meeting adjourned at 11:13 a.m. This meeting was recorded and all comments are on file with the Department of Aviation.

Tyler Hurst, Acting Director of Aviation

ATTEST:

Kiley Navarrete, Board Secretary