



# e-Builder New User Request

<b>For Office Use Only</b>	
Entered By	Entered Date

Please complete the information below and email to [engineeringdept@amarillo.gov](mailto:engineeringdept@amarillo.gov)

\_\_\_\_\_  
Name of Requestor                      Request Date

## User Information

City of Amarillo Employee    
 External Consultant    
 External Contractor    
 Developer

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Company \_\_\_\_\_

Department \_\_\_\_\_

Title \_\_\_\_\_

Email Address \_\_\_\_\_

Office Phone Number \_\_\_\_\_

Cell Phone Number \_\_\_\_\_

Company Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

\*If different from above

Mailing Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

**This user will need access to:**      Match to User: \_\_\_\_\_

Right-of-Way (ROW) Permit Request & Tracker  
 CIP (City of Amarillo Only)  
 Projects for Design & Submittals (Please list projects below; use additional sheets if necessary)

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