



Amarillo CoC (COCTX-611) Board Meeting Minutes
April 11th, 2024
WT Harrington Academic Hall – Room 189
720 S. Tyler Street, Amarillo, TX 79101
9:00 AM

Meeting was brought to order at 9:07 am by Kraig Stockhill and a quorum was NOT established.

Members in attendance: Kraig Stockstill, Steve Smart, Shanna James, Meg DeJong-Shier, Michelle Shields, Virginia Williams Trice and, James Bellar

Alternate: Stefanie Rodarte-Suto was present for Jason Riddlespurger

Routine Agenda Items:

- Lead agency report – City of Amarillo representative
 - GBDG Grant is open for applications. Through 30th of April, please reach out to Samantha H. if there are any questions or concerns
 - TA Update –
 - At this time the lead agency is looking to move from Wellsky (current HMIS provider) to a new provider. Some of the issues currently we're facing related to Wellsky
 - Charges for reports
 - Not user friendly
 - Currently lead agency has experienced two demos (Apricot and BitFocus) and a third demo is scheduled (Bonterra)
 - Michelle expressed interest in using databased in the future for DV clients, but due to confidentiality there would be a need to separate DV data from the rest.
- Committee Reports
 - No mandate by HUD for committees. Only committee required is PIT (annually), Gap Analysis (annually).
 - Shelter (Michelle) (We will keep)
 - Change of leadership at Faith City Mission. Raymond Gonzalez temp. When will the women/children program open?
 - Shelter committee will meet on first Friday of Month (May 3rd at 9am - GSRC)
 - Public Health – reaching out to all shelters to promote infection control
 - The need to expand tox screen due to use of new compounds
 - City talked about Employment Program
 - Square Mile – work with refugees or anyone without papers. Translations services. Has computers, day center. Does have small ability to provide case management (in development) at same location as Refugee Language Project. They will offer Face Time translation. Building capacity to do referrals to community.
 - Youth services in evenings – assistance with homework.
 - ESL classes.

- o Banned clients – if banned at one emergency shelter... what safe place for them at nights and weekends. (Gap analysis?)
 - Sex offenders (Gap Analysis?)
 - Develop process to mediate. (Who can we talk to make exclusions at emergency shelters)
 - How can people get off the banned list if they were having a bad day three weeks ago.
 - De-escalation training?
 - Dianne Gilmore – unified trainings for non-profits.
 - Consistency
 - Security, Compassion care -Amarillo Housing First
 - Three completely groups of people typically banned: non-mediated, mediated, receiving services
- AHF Tour – volunteer- based. Need for volunteers
- Gap? – DV beds (only 24 beds at Safe House for FSS) Old facility, bed bugs.
- PIT
 - o No report
- Gap Analysis (Need Chair)
 - o Marry Shelter committee and Gap Analysis?.
 - o CoC Board need to support and facilitate the Gap Analysis
 - Focus group
 - Capture information via survey at symposium
 - Identify, Prioritize, and Address (intentional work)
 - Learn from Justice forum at PBHA
- o Monitoring, Scoring, Ranking (Need Chair)
 - o No report
- o Evaluation and Training (Shanna)
 - o Plan for rest of the year.
 - o Not wait for symposium – half/day training now (two half day training, repeat morning so that all staff can come)
 - Half-day training vs. 2 hours training. More likely to get agencies to require staff to attend.
 - CoC has some required topics to provide trainings on. (i.e. Diversity)
 - Trauma-informed Care (Michelle’s specialty). Those with trauma more likely to be aggressive.
 - Stop the bleed, Basic first aid, CPR (free training)
 - AC – self defense

New Business and Discussion Agenda Items:

- Board Attendance/Expectations – Kraig
 - o Push off until next meeting as we don’t have quorum
 - o Move non active members to ex-officio status and backfill those spots.

Old Business or Agenda Items Needing Discussion:

- 2025 Conference Planning – November 6th , 2025
 - o Shanna will lead

Announcements

Non Profits can get free access to Canva and Office 365

Monday Night at Bubba – fundraising for Coming Home 3pm – 11pm

Open House at 11am -2pm on April 20th. July 18th 35th anniversary. Second Chance

Big Texas rally September 7th – Cenikor Church of Christy

Meeting was adjourned at 10:15am