

CoC Board Meeting Minutes
July 13, 2023 @ 9:00 a.m.
Sharing Hope Ministry, 2300 SW 7th, Amarillo, TX 79106

The Meeting was called to order at 9 a.m. by Chair Steve Smart.

Members Present: Meg DeJong-Shier, Shanna James, Kay Pechin, Jason Riddlespurger, Kraig Stockstill, Susan Webb, Joyce Knight, Kay Pechin, Vanessa Robinson, Juan Maldonado, Steve Smart, Caressa Pena, Virginia Williams Trice, Rudy Montano, Julie Cleveland

Approval of Minutes: A motion to approve Board and General Minutes for the month of May was made by Jason and Kraig. A motion to approve Board and General Minutes for the month of June was made by Jason and Kraig.

Jason announced that the CoC NOFO was published by HUD and he handed out copies of information on how to apply for the grant. He states that a ranking and scoring committee will need to meet to review the scoring and ranking sheet. More information will come from email and list serv.

Chris Israel from Vetstar has offered to provide tours of Vetstar and the veteran's resource center across the street.

A request for CoC technical assistance with HUD has been approved and more information will come.

He states that Wellsky will be coming in August to Community Development for a special HMIS training. They will be reviewing the HMIS and providing guidance.

Caressa states that PIT count will be on July 28, 2023 and it is coming together nicely. 32 volunteers have signed up so far but we are still accepting sign in sheets.

Gap Analysis committee: Kay reports that the committee has not met.

Ending Veterans homelessness: met on July 6, and there is nothing to report.

Education Committee: Michelle Lemons, senior director of adult education and innovative partnerships and Ryan Francis from Amarillo College will be speaking at the general membership today. Shanna will meet with Rudy who may be joining the committee.

Policy and Procedure: 2 items will be voted upon at the general membership meeting today.

Item 1: a revision of the section relating to general membership, board of directors and committees. The revised policy eases the restrictions and requirements currently in place for prospective members. It is also intended to provide clarity regarding the purpose of committees and their function.

Item 2: HMIS Security, Privacy and Data Quality Plan. HUD policy currently states that the CoC must “review, revise, and approve a privacy plan, security plan, and data quality plan for its HMIS. This plan has been created by comply with all requirements set forth by HUD. By implementing the policies in the plan, the CoC can review its effectiveness and make necessary revisions.

Virginia asked if each member will still have 1 vote on all items. She states there were issues in the past with GSRC bringing in people so that they had more votes. Steve said that it will be clear that each organization will have 1 voting member.

Ranking and scoring committee: needs a chair.

Grievance Committee: Meg states there have been no meetings or items to review.

Ending Youth Homelessness: still needs a chair.

HMIS Committee: Virginia states that the committee has not met since the last board meeting. She states that she is currently working on an email where she will address some issues, but she is still writing it. She had questions about creating a standard client intake sheet for all programs to use.

A Golf Tournament has been suggested to create seed money for an event wherein Amarillo Area Foundation will be fiscal agent. We need to submit a written request for funds to AAF for them to consider any financial investment.

Discussion Items:

Decriminalization: will remain on the agenda while legislation is currently being voted upon in the state government.