

STATE OF TEXAS  
COUNTIES OF POTTER & RANDALL  
CITY OF AMARILLO

## MINUTES

On September 16, 2021, the Construction Advisory and Appeals Commission met at 1:00 p.m. for a regular meeting in room 305 on the third floor of City Hall.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Jim Banes, Baneco Electric	Yes	10	10
Richard Constancio, Architect	No	10	3
Tom Roller, Coldwell Banker	Yes	10	10
Joel Favela, HVAC Contractor	Yes	10	6
Frank Willburn, Plumbing Contractor	Yes	45	40
George Cumming, Missouri Valley	Yes	10	9
Jeff Bryant, Builder	No	22	15
Ryan Huseman	No	9	5
Russ Glaze	No	5	2

Also, in attendance were:

Johnny Scholl	Building Official, City of Amarillo
Jacob Diaz	Fire Marshal, City of Amarillo
Kenneth Wagner	Chief Mechanical Inspector, City of Amarillo
Bryce Hanson	Plans Examiner, City of Amarillo
Stephanie Garcia	Administrative Specialist I, City of Amarillo

This meeting of the Construction Advisory and Appeals Commission was called to order by Mr. Frank Willburn, established a quorum at 1:10 p.m.

### **ITEM 1: Public Forum**

The Chairman, Mr. Frank Willburn opened the floor for any public comments to speak to any item on the agenda that doesn't have a public hearing. There were no public comments.

### **ITEM 2: Minutes**

Approval of Minutes from Regular Meetings held on September 2, 2021. Motion was made by Mr. Cumming, seconded by Mr. Roller and the motion passed with a 5:0 vote.

### **ITEM 3: Staff Updates**

1. Review the 2021 Significant Changes to the International Building Code. Incidentally, the Commission may discuss the 2018 Significant Changes to the International Building Code, which the Commission has not yet reviewed.

Mr. Willburn began by reading 303.1 Storm Shelters in the 2021 Significant Changes to the International Building Code book. Mr. Cumming read a section about storm shelters out of the 2018 Significant Changes to the International Building. The commissioners and Mr. Hanson discussed the section. Mr. Favela read 306.7 in the 2021 Significant Changes to the International Building Code book. The commissioners discussed section 405.2.4 with Mr. Scholl. Mr. Cumming read 503.7 out of the 2018 Significant Changes to the International Building Code. Mr. Roller 503.12 from the 2021 Significant Changes to the International Building Code book. Mr. Cumming read 503.10 from the 2018 Significant

Changes to the International Building. Mr. Willburn read 503.17 and 704.3 from the 2021 Significant Changes to the International Building Code book. The commissioners continued to read from the 2021 Significant Changes to the International Building Code book. Mr. Cumming read 505.4 and 506.4 from the 2018 Significant Changes to the International Building Code book. Mr. Banes switched back to the 2021 Significant Changes to the International Building Code book and read 506.5.3 and 106.3. Mr. Cumming read 507.4 read 505.4 and 506.4 from the 2018 Significant Changes to the International Building Code book. Mr. Roller returned to in the 2021 Significant Changes to the International Building Code book and read 603.1, 704, and 801.3. The commissioners continued to read from the 2021 book. Mr. Cumming 805.3.1.1 read from the 2018 Significant Changes to the International Building Code book. The commissioners and Mr. Hanson discussed the section. Mr. Cumming continued to read from the 2018 book. Mr. Banes then began to read 904.1.4, 904.1.5, 904.1.6, and 904.1.7 from the 2021 Significant Changes to the International Building Code book. Mr. Cumming switches back to from the 2018 Significant Changes to the International Building Code book and reads 906.7. Mr. Roller read 1002.1 and 1002.2 from the 2021 Significant Changes to the International Building Code book. Mr. Cumming switches back to from the 2018 Significant Changes to the International Building Code book and reads A B C 1006. The commissioners and Mr. Hanson discussed the section. Mr. Willburn began reading from the 2021 Significant Changes to the International Building Code book and read 1011.1 and 1011.2. Mr. Cumming switches back to from the 2018 Significant Changes to the International Building Code book and reads section 1103. The commissioner finished reading the 2018 and 2021 Significant Changes to the International Building Code books. The commissioners ask Mr. Diaz for clarification on section 2302 from the 2021 Significant Changes to the International Building Code book. The commissioners finished discussing the 2018 and 2021 Significant Changes to the International Building Code books.

2. Review the 2021 Significant Changes to the International Fire Code. Incidentally, the Commission may discuss the 2018 Significant Changes to the International Fire Code, which the Commission has not yet reviewed.

Mr. Willburn began and read 320 from the 2021 Significant Changes to the International Fire Code. The commissioners took turns reading from the 2021 Significant Changes to the International Fire Code. Mr. Cumming read 405.1 405.2, 405.3, and 405.5. The commissioners, Mr. Hanson, and Mr. Diaz discussed the section. Mr. Banes read 508.1, 508.1.1, 508.1.3, and 508.1.7. Mr. Diaz and the commissioners discussed the sections. Mr. Roller read 510.4.1 and 510.4.1.1. Mr. Willburn read 510.5.4 and Mr. Diaz and the commissioners discussed the section. Mr. Favela read 603.4. The commissioner continued to read from the 2021 Significant Changes to the International Fire Code book. Mr. Cumming read 610 and the commissioners discussed the section. Mr. Diaz also discussed the section. Mr. Willburn read 701.6. The commissioners continued to read from the 2021 Significant Changes to the International Fire Code book. Mr. Willburn read 903.2.4.2 and 903.2.9.3. The sections were discussed by the commissioners and the Building Safety staff and Mr. Diaz. Mr. Favela read 903.2.4 - 903.2.9.4. Mr. Diaz discussed the section with the commissioners. Mr. Cumming read 903.2.10 and 903.2.11.3. The commissioners and Mr. Diaz discussed the section. The commissioners continued to read 2021 Significant Changes to the International Fire Code. The commissioners took a break. Mr. Willburn began the meeting and Mr. Cumming read 906.1. Mr. Roller read 907.4 - 907.5.2.1.3.2 and the commissioners discussed it. Mr. Willburn continued and read 907.5.2.1.2. The commissioners continued to read from the 2021 Significant Changes to the International Fire Code book. Mr. Favela read 703.5.4 and the commissioners discussed the section further with Mr. Diaz. Mr. Scholl also joined the discussion. Mr. Cumming then read 1103.7.5.1 R1. The commissioners discussed the section with Mr. Diaz. Mr. Banes continued read 1103.9. The commissioners took turns reading from the 2021 Significant Changes to the International Fire Code book. Mr. Cumming read section 1207 Electrical Storage System. The commissioners agreed to end the discussion.

3. Discuss public engagement strategies for continuation of International Code Update Project

The commissioners discussed the next meeting date. The commissioners agreed to keep the set date of Thursday, September 30, 2021.

**ITEM 4: Adjourn**

The Chairman, Mr. Frank Willburn concluded the meeting. The meeting adjourned at 2:50 p.m. This meeting was recorded, and all comments are on file with the Department of Building Safety.

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Frank Willburn, Chairman

ATTEST:

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Johnny Scholl, Building Official