

**MINUTES**

On January 11, 2023 the Parks and Recreation Board met at 01:30 p.m. in the Parks and Recreation board room at 509 S. Johnson St, Amarillo, TX, 79101 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Ms. Terry Price	Yes	57	50
Mr. Luke Austin	Yes	49	36
Mr. Robert Altman	Yes	40	38
Ms. Tiffany Podzemny	Yes	32	30
Mr. John Terry	Yes	2	2
Mr. Jeff Brain	Yes	22	20
Ms. Sherrie Ferguson	Yes	2	2
Mr. John Forbis	Yes	17	13
Dr. Eddy Sauer	Yes	17	9
Mr. Shelby Massey	Yes	11	11
Mrs. Skylar Gallop	Yes	1	1

**ATTENDEES:**

MICHAEL KASHUBA	DIRECTOR OF PARKS AND RECREATION
MEGAN SMITH	RECORDING SECRETARY
COURTNEY WHITE	ASSISTANT CITY ATTORNEY
BECKI DRYER	SPECIAL EVENTS COORDINATOR
GEORGE PRIOLO	GENERAL MANAGER OF GOLF OPERATIONS
ERIC ELLERSICK	CIP PROJECT MANAGER
LONDON MILLER	WARFORD ACTIVITY CENTER SUPERVISOR
AUSTIN FARLEY	AQUATICS SUPERVISOR
BERKELEY HILLIARD	ZOO CURATOR
MISTY PRIZ	ATHLETIC SUPERVISOR

**ITEM 1**

Call to Order

Chairman, Mr. Luke Austin, established a quorum and called the regular scheduled meeting of the Parks and Recreation Advisory Board to order at 01:33 p.m.

**ITEM 2**

Public Comments

No public comments made.

**ITEM 3**

Discuss and Consider Minutes

A motion was made by Mr. Jeff Brian, said motion seconded by Mr. Shelby Massey, voting aye were 9 members, voting no were none, carried to approve meeting minutes from December 7<sup>th</sup>., 2022, as written.

**ITEM 4**

The Parks and Recreation Board will Discuss or Receive Reports on the Following Current Matters or Projects:

a) Department Divisional Updates

1) Administration

Mr. Michael Kashuba briefs the Board that he is currently working on a lease agreement with West Texas Youth Sports Foundation.

2) Aquatics

No new updates.

3) Amarillo Zoo

Mr. Michael Kashuba informs the Board, that 'Savannah' (Bengal Tiger) had to be humanely euthanized due to kidney disease. As a result, there are currently no Tigers at the Zoo.

4) Athletics

Updates with Capital Projects.

5) Beautification and Public Arts

Mr. Michael Kashuba updates the Board, interviews are in process to hire a new Beautification and Public Arts Coordinator.

6) Capital Projects

Mr. Michael Kashuba updates the Board on upcoming renovation plans for installing a parking lot at "9<sup>th</sup> Street Trails" project location and plans for trails East of Rick Klein at the "School Yard" and John Stiff.

Mr. Eric Ellersick updates the Board on playground renovations and shares a PowerPoint

presentation of updated designs and pricing for East Park, West Hills Park, Thompson Park, and Stephan F. Austin Park. Park Board Members agreed on which plans were the best for the areas but requested more color options for the West Hills Park plans.

Mr. Kashuba updated the Board on Athletic lighting at the complexes. The contractors are currently at Southeast Complex and are about to begin setting bases for light poles then will continue to John Stiff Soccer fields.

7) Golf Operations

Mr. George Priolo gives a brief update on the two new programs they implemented FY 19-20 "Explore the Four" and "Happy Hour". Mr. Priolo gives budget and attendance updates for the past 2 years and introduces a fee adjustment coming into the next season. He also expressed concerns regarding the machines they use to sharpen the reel mowers for the golf courses. One of the machines was purchased back in 2004 and the other one is no longer in service. Mr. Priolo gave the board pricing on buying new machines, contracting a company to come in and a 5-year leasing option.

8) Park Maintenance

Mr. Kashuba updates the board on the new forestry contract is in effect. All the dead/hazardous trees in Sam Houston and Memorial Park have already been removed.

9) Recreation and Special Events

Mrs. Becki Dryer updated the board on past and upcoming events as follows:

- Past Events
  - PACHEA: P.E. Class for Homeschooled children.
  - Winter Break Camps
  - Breakfast with Santa: 193 Attendees
- Upcoming Events
  - Enchanted Encanto Ball: Feb. 10<sup>th</sup>.
  - Superhero Bash: Feb. 24<sup>th</sup>.

Ms. Dryer also expressed she is working on sponsorships for the upcoming summer events "Starlight Theater" and "Starlight Cinema". Mr. Kashuba adds that we are also planning a "Fourth of July" show that we plan to implement annually. Mr. Kashuba also updated the board that we are currently coordinating with the CVB on the "Route 66 Centennial Celebration". This is a celebration that will occur every year leading up to the Centennial in 2026. The goal is to win the bid to host the Centennial Celebration here on 6<sup>th</sup> Street in Amarillo.

10) Senior Services

Mr. Kashuba informs the board that we are currently awaiting quotes to convert the two classrooms at Warford to spaces that could be utilized by the City's Senior population. The game room fee was approved by City Council.

11) Tennis Operations

Mr. Kashuba updates the board that staff has submitted grant applications to USTA to assist with courts resurfacing and will soon be sending the project out to bids. The goal will be to resurface the courts at the Tennis Center and courts at Memorial Park.

12) Warford Activity Center

Included in Senior Services update.

13) Future Agenda Items

Budget updates (Next month or following month.)

ITEM 5

Present, Discuss and Consider Action on the Election of Chairman and Vice Chairman

Board members will consider nominations for two existing Parks and Recreation Board members to serve a one (1) term as Chairman and Vice Chairman.

Mr. Bob Altman made a motion to reinstate Mr. Luke Austin as Chairman for a second term, and Ms. Tiffany Podzemny as Vice Chair for a second term, said motion was seconded by Dr. Eddy Sauer, voting aye were 9 members, voting no were none, carried to approve said motion.

ITEM 6

Present, Discuss and Consider Appointment of Board Members to the 'Strategic Planning' Sub-Committee

This item is to consider the appointment/re-appointment of members to the 'Strategic Planning' subcommittee that will research and provide input on strategic planning. Examples of this may include, but are not limited to asset management, park master plan, park development, and various types of agreements.

Mr. John David Terry volunteered to join the "Strategic Planning" Sub-Committee and Mr. Luke Austin did not want to be reinstated. Mr. Jeff Brian, Dr. Eddy Sauer and Mr. Shelby Massey volunteered to serve another term. Mr. Austin made a motion to reinstate Mr. Jeff Brian, Dr. Eddy Sauer and Mr. Shelby Massey and add Mr. Terry to the Committee, said motion was seconded by Mr. Altman, voting aye were 9 members, voting no were none, carried to approve said motion.

ITEM 7

Present, Discuss and Consider Appointment of Board Members to the 'Outreach' Sub-Committee

This item is to consider the appointment/re-appointment of members to the 'Outreach' subcommittee that will research and provide input on department outreach. Examples of this may include, but are not limited to community engagement, community sponsorships and other possible financial partnerships.

Mr. Altman, Ms. Podzemny, Ms. Price, and Ms. Ferguson volunteered to join the 'Outreach' Sub-Committee. Mr. Price made a motion to reinstate all said members to the committee, Mr. Massey seconded said motion, voting aye were 9 members, voting no were none, carried to approve said motion.

ITEM 8 Present and Discuss Park Board Meetings

This item is to discuss Park Board Meetings. Discussion may include but is not limited to location, frequency, days of the week.

All members of the board agreed to keep the time and location of the meetings the same, to meet every second Wednesday at 1:30 p.m. at the Parks and Recreation office. Mr. Altman made a motion to keep the meetings the same, Mr. Massey second said motion, voting aye were 9 members, voting no were none, carried to approve said motion.

ITEM 9 Adjournment

Next Meeting – February 8<sup>th</sup> at 01:30 P.M.

ATTEST:



Megan Smith, Board Secretary



Luke Austin, Chairman