

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 31st of January 2023 the Amarillo City Council met at 1:00 p.m. for a regular meeting held in Council Chamber, located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

GINGER NELSON	MAYOR
FREDA POWELL	MAYOR PRO TEM/COUNCILMEMBER NO.2
COLE STANLEY	COUNCILMEMBER NO. 1
EDDY SAUER	COUNCILMEMBER NO. 3
HOWARD SMITH	COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED MILLER	CITY MANAGER
ANDREW FREEMAN	ASSISTANT CITY MANAGER
RICH GAGNON	ASSISTANT CITY MANAGER
FLOYD HARTMAN	ASSISTANT CITY MANAGER
LAURA STORRS	ASSISTANT CITY MANAGER
BRYAN MCWILLIAMS	CITY ATTORNEY
STEPHANIE COGGINS	CITY SECRETARY
JON BARNES	ASSISTANT TO THE CITY MANAGER

A quorum was established by Mayor Nelson, Mayor Pro Tem Powell and Councilmembers Sauer, Smith and Stanley. Mayor Nelson called the meeting to order at 1:00 p.m. welcomed those in attendance, and the following items of business were conducted.

The invocation was given by Bob Schroeder, Hillside Christian Church. Mayor Nelson led the Pledge of Allegiance.

The City's Vital Statistics department was recognized for achieving the 2022 Vital Statistics 5 Star Award.

PUBLIC ADDRESS

There was no one signed up to speak.

ITEM 1 – CITY COUNCIL WILL DISCUSS OR RECEIVE REPORTS ON THE FOLLOWING CURRENT MATTERS OR PROJECTS:

- A. Review agenda items for regular meeting and attachments;
- B. Discuss Airport Hotel Study;
- C. Discuss Convention Visitors Bureau and Route 66 Centennial Celebration;
- D. Discuss Texas Municipal Retirement System Cost-of-Living Adjustments;
- E. Quarterly Budget Update;
- F. Quarterly Sales Tax Update;
- G. Updates from Councilmembers serving on outside boards and commissions
 - i. Animal and Management Welfare Advisory Board
 - ii. Parks Advisory Board; and
- H. Request future agenda items and reports from City Manager.

ITEM 2 – CONSENT ACTION ITEMS:

Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. A motion was made approve the consent agenda as presented by Mayor Pro Tem Powell, seconded by Councilmember Sauer.

A. CONSIDER APPROVAL – MINUTES:

(Contact: Stephanie Coggins, City Secretary)

This item considers approval of the City Council minutes for the regular meeting held on January 10, 2023.

B. CONSIDERATION OF ORDINANCE NO. 8038:
(Contact: Brady Kendrick, Planner II)

This item is a second and final reading to consider an ordinance rezoning a 5.35-acre tract of unplatted land to change from Agricultural District to Moderate Density District and a 3.35-acre tract of unplatted land to change from Agricultural District to General Retail District, all in Section 183, Block 2, AB&M Survey, Randall County, Texas plus one-half of all bounding streets, alleys, and public ways. (VICINITY: Georgia St. and S.W. 58th Ave.; APPLICANT/S: Che Shadle for Llano Construction Company LLC).

C. CONSIDER ACCEPTANCE – HANSENS GRANT:
(Contact: Casie Stoughton, Director of Public Health)
Grantor: Texas Department of State Health Services
Grant Amount: \$7,708.00

This item considers acceptance of an award from the Texas Department of State Health Services from April 1, 2022 thru August 31, 2023 to continue funding to prevent and control the transmission of Hansen's Disease.

D. CONSIDER ACCEPTANCE – HEALTHY TEXAS MOTHERS AND BABIES GRANT:
(Contact: Casie Stoughton, Director of Public Health)
Grantor: Texas Department of State Health Services
Grant Amount: \$85,000.00

This item considers acceptance of an award from the Texas Department of State Health Services from September 1, 2023 thru August 31, 2024 to continue funding to support activities under the Health Texas Mothers and Babies Grant.

E. CONSIDERATION ACCEPTANCE – PUBLIC UTILITY EASEMENT DEDICATION:
(Contact: Brady Kendrick, Planner II)

This item considers the acceptance of the dedication of a 0.20-acre tract of unplatted land for a Public Utility Easement (P.U.E.), in Section 39, Block 9, B.S.&F. Survey, Randall County, Texas (VICINITY: Soncy Rd. and Hillside Rd.; GRANTOR/APPLICANT: FLP Rawland, LLC.)

F. CONSIDERATION ACCEPTANCE – PUBLIC UTILITY EASEMENT DEDICATION:
(Contact: Brady Kendrick, Planner II)

This item considers acceptance of the dedication of a 2,715 square foot tract of unplatted land for a Public Utility Easement (P.U.E.), in Section 65, Block 9, B.S.&F. Survey, Randall County, Texas (VICINITY: Arden Rd. and Helium Rd.; GRANTOR/APPLICANT: P Dub Land Holdings, LTD)

G. CONSIDER APPROVAL – INTERLOCAL AGREEMENT (ILA) BETWEEN THE CITY OF AMARILLO, TEXAS AND THE CITY OF TACOMA, WASHINGTON:
(Contact: Trae Kepley, Purchasing Director)

This item considers approval of an Interlocal Agreement between the City of Amarillo, Texas and the City of Tacoma, Washington that will allow the City of

Tacoma to purchase from vendors that have been awarded Contracts by the City of Amarillo.

H. CONSIDER AWARD – INDEPENDENT CONTRACTOR AGREEMENT:

(Contact: Matthew Poston, Director of Finance)

Award to: Valerie Kuhnert – Not to exceed \$65,000.00

This item considers awarding an independent contractor agreement with Valerie Kuhnert for services with respect to providing consultation and technical assistance to the Finance and Accounting Departments.

I. CONSIDER AWARD – COLONIES PUBLIC IMPROVEMENT DISTRICT MANAGEMENT CONTRACT:

(Contact: Justin Oppel, Development Customer Service Coordinator)

Award to: FIMC Realty, Inc. – Not to exceed \$104,218.92 (\$34,739.64 annually)

This item considers the award of a three-year contract for the management of the Colonies Public Improvement District (PID). The contract will designate FIMC Realty, Inc as the agent to perform the administrative responsibilities related to maintenance and operations activities associated with the Colonies PID improvements. This item will be fully funded by annual assessments collected from Colonies PID property owners.

J. CONSIDER AWARD – COLONIES PUBLIC IMPROVEMENT DISTRICT LANDSCAPE MAINTENANCE CONTRACT:

(Contact: Justin Oppel, Development Customer Service Coordinator)

Award to: Green Plains Design – Not to exceed \$585,906.60 (\$195,302.20 annually)

This item is to consider the award of the Colonies Public Improvement District (PID) landscape maintenance contract for the maintenance of improvements within the Colonies PID, including park areas, entryway features, irrigation, trees and specialty lighting. The contract is for an initial period of three years, with two one-year options to renew. This item will be fully funded by annual assessments collected from Colonies PID property owners.

K. CONSIDER AWARD – RENTAL CAR CONCESSION CONTRACTS:

(Contact: Michael Conner, Director of Aviation)

Award to:

AVIS Budget Rental Car - \$360,685.00 (first-year guarantee)

EAN Holdings (as Alamo National) - \$217,265.00 (first-year guarantee)

EAN Holdings (as Enterprise) - \$217,165.00 (first-year guarantee)

This item includes the award of three rental car concession contracts at the Rick Husband Amarillo International Airport for the provision of rental cars to customers at the Airport (on a concession/fee basis) and for the associated terminal and parking space rentals. Each contract has a five-year term beginning on February 1, 2023, with one 5-year optional extension.

L. CONSIDER APPROVAL – CHANGE ORDER NO. 1 FOR RIVER ROAD WATER RECLAMATION FACILITY DIGESTER MIXING SYSTEM, RIVER ROAD WATER RECLAMATION FACILITY SECONDARY BOILER, AND HOLLYWOOD ROAD WATER RECLAMATION FACILITY DIGESTER MIXING IMPROVEMENTS:

(Contact: Kyle Schniederjan, Capital Projects and Development Engineering Director)

Award to: Garney Companies, Inc.

Original Contract	\$16,312,000.00
Current Change Order #1	\$ 519,810.00
Revised Contract	\$16,831,810.00

This item considers Change Order No. 1 to a construction contract to add the dewatering of the portion of Primary Digester No. 1 at Hollywood Road Water Reclamation Facility; provide a replacement breaker in the Blower Building Motor Control Center (MCC) at Hollywood Road Water Reclamation Facility; revise the scope of work at River Road Water Reclamation Facility to reuse an existing MCC and install buckets in lieu of providing a new MCC; and increase the contract time due to the additional scope of work.

M. CONSIDER AWARD – IT SECURITY SUBSCRIPTION AND MAINTENANCE SERVICES:

(Contact: Missy Tucker, Information Technology Director)
Award to: Dell Technologies - \$71,733.49

This item considers the award of a contract for the purchase of maintenance and support for IT security subscriptions and maintenance services. This is renewal of a recurring annual agreement to receive support and upgrade entitlements for licenses already owned and operated by the City.

N. CONSIDER AWARD – ANNUAL FERTILIZER SUPPLY CONTRACT:

(Contact: Michael Kashuba, Parks and Recreation Director)
Award to: Line(s) Item – 3,6,7,9 - SKRT.INC DBA Pro Chem \$145,310.13
Line(s) Item – 2,4,5,8 - Harrell's LLC \$ 25,627.60
Line(s) Item – 1 - Justin Seed \$ 45,733.00
Total Award \$216,670.73

This item considers approval of an annual contract to purchase of various fertilizers that are used throughout the year at Ross Rogers and Comanche Trail Golf Complexes and by the Park Maintenance Division.

O. CONSIDER AWARD – ANNUAL PRINTING SERVICES CONTRACT:

(Contact: Trae Kepley, Purchasing Agent)
Award to: Zip Print – Not to exceed \$100,000.00

This award is to approve a one-year contract, with four one-year options to renew, for Printing Services to be utilized by various City departments.

P. CONSIDERATION OF RESOLUTION 01-24-23-1:

(Contact: Laura Storrs, Assistant City Manager)

This item considers a resolution approving funding for the fiscal year 2022/2023 operating budget for Transformation Park. Transformation Park is a non-profit entity that will operate a City facility to provide day and night services to the homeless in the community.

Q. CONSIDER SALE – CITY PROPERTY LOCATED AT 512 S. JACKSON STREET:

(Contact: Andrew Freeman, Assistant City Manager)
Buyer: David Elizalde - \$26,500.00 minus closing costs

This item considers authorizing the City Manager to execute a contract and other necessary documents for the sale of city land located at 512 S. Jackson Street.

R. CONSIDER APPROVAL – AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT FOR EMERGENCY HILLSIDE SEWER REMEDIATION:

(Contact: Floyd Hartman, Assistant City Manager)
Award to: Jacobs Engineering Group, Inc. - \$110,231.00

This item considers the approval of an amendment to the professional services agreement for Emergency Hillside Sewer Remediation project to include additional coordination and an increased scope of work.

S. CONSIDERATION OF RESOLUTION 01-31-23-2:
(Contact: Laura Storrs, Assistant City Manager)

This item considers a resolution authorizing the Canadian River Municipal Water Authority to issue refunding bonds to refund all or a part of the outstanding Canadian River Municipal Water Authority Subordinate Lien Contract Revenue Refunding Bonds, Series 2014 (Conjunctive Use Groundwater Supply Project) (the "Series 2014 Bonds").

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, and Councilmembers Sauer, Smith and Stanley; voting NO were none; absent were none; the motion passed by a 5-0 vote.

ITEM 3 – NON-CONSENT ITEMS:

ITEM 3A: Mayor Nelson introduced a resolution recognizing the Barrio Neighborhood Planning Committee, or BNPC, as the recognized Neighborhood Association for the Barrio Neighborhood. Emily Koller, Assistant Director of Planning, presented the item. A motion was made to adopt the below captioned resolution by Mayor Pro Tem Powell, seconded by Councilmember Stanley.

RESOLUTION NO. 01-31-23-3
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
AMARILLO RECOGNIZING THE BARRIO
NEIGHBORHOOD PLANNING COMMITTEE, OR BNPC, AS
THE RECOGNIZED NEIGHBORHOOD ASSOCIATION FOR
THE BARRIO NEIGHBORHOOD; PROVIDING FOR
PUBLICATION AND EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, and Councilmembers Sauer, Smith and Stanley; voting NO were none; absent were none; the motion passed by a 5-0 vote.

ITEM 3B: Mayor Nelson introduced an item to consider the award of contract for full project management services to assist with the implementation of the new online customer-facing payment portal, Paymentus, and for assistance in evaluation and system selection for a new utility billing software system. Matt Poston, Director of Finance, presented the item. A motion was made to award the contract for full project management services for the implementation of the new online customer-facing payment portal, Paymentus, and for assistance in evaluation and system selection for a new utility billing software system, to Berry Dunn in the amount not to exceed \$469,438.00 by Mayor Pro Tem Powell, seconded by Councilmember Sauer.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, and Councilmembers Sauer, Smith and Stanley; voting NO were none; absent were none; the motion passed by a 5-0 vote.

ITEM 3C: Mayor Nelson introduced an item to consider the approval of a lease agreement between the City of Amarillo, Texas and Texas Panhandle Youth Sports Foundation. Michael Kashuba, Director of Parks and Recreation, presented the item. A motion was made to approve an agreement between the City of Amarillo and Texas Panhandle Youth Sports Foundation, to lease Rick Klein Baseball Complex and Southwest Softball Complex in John Stiff Memorial Park, for an initial term of 10 years, with one automatic option to renew for an additional five-year term, by Mayor Pro Tem Powell, seconded by Councilmember Sauer.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, and Councilmembers Sauer, Smith and Stanley; voting NO were none; absent were none; the motion passed by a 5-0 vote.

ITEM 3D: Mayor Nelson introduced an item to consider the approval of a contract for architectural and engineering services for Hodgetown. Jerry Danforth, Director of Facilities, presented the item. A motion was made to approve a contract for architectural and engineering services related to renovations at Hodgetown to Populous for an amount of \$525,000.00 by Mayor Pro Tem Powell, seconded by Councilmember Smith.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, and Councilmembers Sauer, Smith and Stanley; voting NO were none; absent were none; the motion passed by a 5-0 vote.

ITEM 4 – EXECUTIVE SESSION:

Mr. McWilliams advised at 3:35 p.m. that the City Council would convene in Executive Session per Texas Government Code: A) Section 551.072 – Discussion regarding commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect: i) 22-05-01 (Manufacturing); ii) 22-09-03 (Manufacturing); iii) 22-09-04 (Warehousing & Distribution); iv) 22-10-01 (Manufacturing); v) 22-11-02 (Manufacturing); vi) 22-12-01 (Manufacturing); vii) 22-12-02 (Warehousing & Distribution); viii) 22-12-04 (Manufacturing); and ix) 23-01-01 (Warehousing & Distribution).

Mr. McWilliams announced that Executive Session was adjourned at 4:12 p.m. and recessed the Regular Meeting.

ATTEST:


Stephanie Coggins, City Secretary


Ginger Nelson, Mayor

RESOLUTION NO. 02-14-23-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO AUTHORIZING AN ADVANCE FUNDING AGREEMENT FOR HIGHWAY SAFETY IMPROVEMENT PROGRAM WITH THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR TRANSPORTATION IMPROVEMENTS WITHIN THE SPECIFIED PROGRAM; PERMITTING ADMINISTRATIVE ADJUSTMENTS TO DOCUMENTS AS NEEDED; AUTHORIZING THE CITY MANAGER TO EXECUTE SUCH AGREEMENT; PROVIDING SAVINGS CLAUSE; AND PROVIDING SEVERABILITY CLAUSE AND EFFECTIVE DATE.

WHEREAS, the Texas Department of Transportation (TxDOT) desires to enter an Agreement with the City of Amarillo (COA) for transportation improvements in the total amount of approximately Five Hundred Ninety-Two Thousand Nine Hundred Forty and No/100 Dollars (\$592,940.00), attached hereto and incorporated herein;

WHEREAS, the Agreement allocates costs based on 100% federal funding (\$497,526.00) with 0% local funding until the federal funding reaches the maximum amount obligated to this Project;

WHEREAS, the City of Amarillo will participate in the amount of Ninety-Five Thousand Four Hundred Fourteen and No/100 Dollars (\$95,414.00);

WHEREAS, the highway safety improvement project is described as TxDOT will improve traffic signals and install flashing yellow arrows, and the COA will operate and maintain the signals in TxDOT right-of-way within the city limits; and

WHEREAS, the City Council authorizes the City Manager and/or his designee to execute such documents related to this Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. All of the above recitals are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Resolution as if copied in their entirety.

SECTION 2. The City Council authorizes the COA to enter into an Agreement with TxDOT for the highway safety improvement project with TxDOT improving and installing traffic signals, and the COA operating and maintaining such signals in the TxDOT right-of-way.

SECTION 3. The City of Amarillo supports funding this project as described in the Advance Funding Agreement for Highway Safety Improvement Program Off-System and is willing to commit to Ninety-Five Thousand Four Hundred Fourteen and No/100 Dollars (\$95,414.00) for the local participation costs.

SECTION 4. The City Manager or designee is authorized to sign such Agreement and any related documents for this Project.

SECTION 5. Should any part of this Resolution conflict with any other resolution, then such other resolution is repealed to the extent of the conflict with this Resolution.

SECTION 6. Should any word, phrase or part of this Resolution be found to be invalid or unconstitutional, such finding shall not affect any other word, phrase, or part hereof and such shall be and continue in effect.

SECTION 7. This Resolution shall be effective on and after its adoption.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, this 14th day of February, 2023.



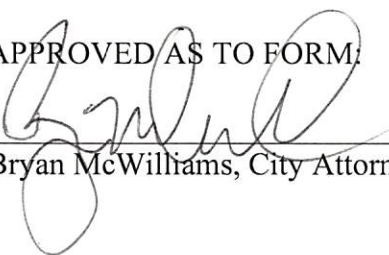
Ginger Nelson, Mayor

ATTEST:



Stephanie Coggins, City Secretary

APPROVED AS TO FORM:



Bryan McWilliams, City Attorney