

MINUTES

On June 15, 2022, the **Community Development Advisory Committee** met at **1:00PM** the SIMM building, room 227, for Work Session to review of agenda items and consideration of future agenda items.

VOTING MEMBERS	PRESENT	NO. METTINGS HELD SINCE APPOINTMENT 2020-2023	NO. OF METTINGS ATTENDED
1.Mildred Darton	Y	4	4
2.Jinger White	Y	4	4
3.Glenda Grisham	Y	4	4
4.Amanda Holcomb	Y	4	4
5.Edna Neal	Y	4	4
6.Lilia Escajeda	Y	4	4
7.Margaret Dejong-Shier	Y	4	4

Also, in attendance were:

<u>Jason Riddlespurger</u>	Community Development Director
<u>Stefanie Rodarte-Suto</u>	Community Development, Assistant Director
<u>Vanessa Robinson</u>	CDBG Program Coordinator, Community Development
<u>Amy Dixon</u>	HMIS Coordinator, Community Development

ITEM 1: Call to Order. Lilia Escajeda established a quorum and called the regularly scheduled meeting of the **Community Development Advisory Committee** to order at 1:00 p.m. CDAC Introduction was a briefing on the requirements and role of the CDAC Committee.

ITEM 2: Community Development Assistant Director, Stefanie Rodarte-Suto reiterated the total budget allotment is not enough to allocate to all agency requests for funding but have reviewed all applications and will fulfill as many requests as possible. She reminded the board of the workflow for the work session and the evaluations of all applications and the benefits that these agencies provide to our community. Stefanie also asked if the committee would like to go over any additional information on the administrative fees. No one asked for additional information. Stefanie also gave direction on the recommended allocation of the funds to the various agencies on the agenda.

ITEM 3: Public Services allocation for the agencies as follows:

Public Services

Catholic Charities of the Tx Panhandle

Jinger White motioned to amend recommendations for \$30,000.

Stefanie explained the reasoning for the recommendation.

Glenda Grisham motioned to accept the amended amount of \$25,000.

Jinger White seconded the motion. Motion carried to amend the amount.

PRPC-Child Care

Stefanie explained that the amount they requested is a two for one situation with government donors. If they do not receive the requested amount, the government match will be decreased.

Glenda Grisham motioned to accept the recommended amount of \$75,000.

Edna Neal seconded. Motion carried.

PRPC-FoodNet

Glenda Grisham motioned to accept the recommended amount of \$15,000.

Jinger White seconded the motion. Motion carried.

Guyon Saunders Resource Center

Glenda Grisham motioned to accept the recommended amount of \$26,344.

Lilia Escajeda seconded the motion. Motion carried.

Maverick Boys & Girls Club-After School & Summer Services

Jinger White motioned to accept the recommended amount of \$26,344.

Edna Neal seconded the motion. Motion carried.

Don Harrington Discovery Center

Jinger White motioned to amend the recommended amount of zero funding, to \$5,000.

Glenda Grisham seconded the motion. Motion carried.

Coming Home-Housing First

Jinger White motioned to accept the recommended amount of \$65,000.

Mildred Darton seconded. Motion carried.

Building Safety

Community Improvement Inspector-

Shayla with Building Safety, confirmed salary for one inspector, is \$34,000.

Jinger White motioned to accept recommendations for \$195,432.

Amanda Holcomb seconded. Motion carried.

Demolition & Clearance- Jinger White motioned to amend the recommended amount of \$50,000 to \$68,414. Lilia Escajeda seconded the motion. Motion carried.

Community Administration- Jinger White motioned to accept the recommended amount of \$77,140. Glenda Grisham seconded the motion. Motion carried.

Owner Occupied Housing Improvements

Lilia Escajeda asked how the general public is educated on applying for these grants.

Stefanie Rodarte-Suto & Vanessa Robinson confirmed, education is through various community events & activities, along with community referrals.

Jinger White wanted confirmation of adding two inspectors or sustaining the two inspector positions that are currently in the CBDG target area. Confirmation that the request is to sustain the two current positions only.

Emergency Repair Grants-\$211,000

Mildred Darton motioned to accept recommended amount of \$211,000.

Jinger White seconded the motion. Motion passed.

Minor Repair Grants-\$25,000

Mildred motioned to accept recommended amount of \$25,000.

Glenda Grisham seconded the motion. Motion carried.

*Housing Rehab-*Glenda Grisham motioned to accept the recommended amount of \$211,000

Margaret Dejong-Shier seconded the motion. Motion carried.

*Rehab Support Administration-*Glenda Grisham motioned to accept the recommended amount of \$250,000. Mildred Darton seconded the motion. Motion carried.

Neighborhood Improvements

Stefanie Rodarte-Suto reviews remaining balance for allocation and recommendation reasoning.

*Inspectors-*Jinger White motioned to accept the recommended amount of \$195,432.

Glenda Grisham seconded the motion. Motion carried.

*Family Support Services-*Jinger White motioned to amend the recommended amount of \$92,115 to \$100,000. Margaret Dejong-Shier seconded the motion. Motion carried.

MAAC- Glenda Grisham motioned to accept the recommended amount of zero.

Stefanie Rodarte-Suto discussed the only bids turned in for renovations, were for fencing and bathroom renovations. Jinger White motioned to amend the recommended amount from zero to \$79,000. Glenda seconded the motion. Motion carried.

The Commons at St. Anthony's

Stefanie spoke on St. Anthony's application and that the bids were not complete for all the renovations that they had requested funding for. Mildred Darton motioned to amend the recommended amount of \$105,299 to zero funding. Lilia Escajeda seconded the motion. Motion carried.

*Catholic Charities-*Margaret Dejong-Sheir motioned to accept the recommended amount of \$24,000. Mildred Darton seconded the motion. Motion carried.

Home Allocation 10% Cap

Margaret Dejong-Shier motioned to accept the recommended amount of \$82,824.

Glenda Grisham seconded the motion. Motion carried.

CHDO (Community Housing Development Organization)

Summary of recommendations was discussed. Up to 15% cap \$124,235 minimum allocation.

*Habitat for Humanity New Construction-*Jinger White motioned to accept the recommended amount of \$124,235. Edna Neal seconded the motion. Motion carried.

*Habitat for Humanity Operating costs-*Glenda Grisham motioned to accept the recommended amount of \$32,000. Edna Neal seconded the motion. Motion carried.

Tenant Based Rental Assistance

Jinger White asked questions about the home rehab projects. Stefanie Rodarte-Suto confirmed the requested funding is for one staff member & one grant monitor for oversight/administration of the grant funding. Also noted, the CARES funding is almost exhausted.

Edna Neal motioned to accept the recommended amount of \$589,177.

Mildred Darton seconded the motion. Motion carried.

Confirmation of 100% allocation of all funding available at this time.

Jason Riddlespurger presented on the **HOME ARP funds** & programs.
for the Amarillo Homeless:

- Winter 2022 count-539 total homeless & of that number, only 171 were sheltered and 368 were unsheltered.
- Challenges: Community complaints, health & safety, lack of resources, i.e. bathrooms & showers.
New Texas State Law-no camping/sleeping, etc., in public places.
- Resources
 - GSRC-150 people use the shelter daily
 - PARC-25 people can use their resources on a daily basis
 - Faith City Mission-40 people are in attendance & that is capacity for their shelter.
 - Salvation Army-only houses 10-30 a night but has 250 beds available.
- Barriers
 - Numerous rules
 - Mental Health challenges
 - Pets & owners are separated, or owners are asked to surrender pets.
 - Families are separated.
- Lack of outdoor facilities
 - Tent Cities are created
 - Flooding & fires are threats.
 - Laws are being broken to stay warm & safe. No where else to go.
- Solution Options-Pallet Shelters
 - Has windows
 - Storage space
 - Lockable door

Pro's of a Pallet Shelter

Example of an existing Pallet Shelter: Hope of the Valley in California

Security & staffing is a necessity

Security fencing & lighting/protection

Aesthetically pleasing & quiet

Will have lockers & security check points

Porch/covered area, outside area, storage areas

Place for pets & will be pet friendly

Bathrooms & showers

Immediate staff intervention & case management

Food/three meals a day

Mental & medical assistance

This will be built near the new Guyon Saunders Resource Center and a new transit location to include the City Transit & Greyhound to share in resources. Near 5th & Bowie
City Council has already voted to allocate \$1 million, and the Pallet Shelter has been presented to many community organizations.

GSRC will be building a larger facility to increase many services & add new ones as available.

Will have a new design and upgrades to staffing numbers.

Will have kennels & an outdoor area.

Will have a kitchen

ARP & HOME summary

Allocation disbursement

TBRC

Supply of services

Housing Units

Qualifying factors:

Homeless/risk of being

Victims of abuse

Veterans

Jason requested any feedback for the project.

Lilia advised how responsive other organizations have been to the presentation and that if the community wants to 'fix' the homeless issues in our areas, then the community will have to be more responsive & willing to assist in multiple facets.

She believes there will be numerous monetary donations from multiple organizations that have been quiet in the past.

Jason reviewed cost & some details of a Pallet Shelter
Small units-\$10,000 and can be built in an hour
Larger units-\$12,000 and would be primarily for families. These units would be away from single units for safety.
Wind, temperature, & weigh (snow) resistant
palletshelter.com

ITEM 4: Public Questions/Comments

- 1) Mental health assistant-how that might be handled at the new Pallet Shelter.
Jason advised that if it could not be handled in house, it would be referred to an outside facility.
 - 2) Time allowed to be at shelter.
Jason advised, hopefully, not longer than 90 days, but will be case by case, especially if documents for identification were being requested & the like.
 - 3) Wendy with Salvation Army announced the new leadership & would be identifying/applying various new policies for the shelter.
- No other public or committee questions were asked.

ITEM 5: Adjournment: Lilia Escajeda motioned to adjourn the meeting and Jinger White seconded the motion to adjourn. Motion carried and meeting was adjourned at 2:50pm.

Lilia Escajeda, Chairman

Date