

MINUTES

On this 12th day of April 2022, the Airport Advisory Board of the City of Amarillo, met at 10:00 a.m. virtually for a Regular Meeting Virtually.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
John Denton	NO	27	23
Thomas Devlin	YES	16	15
Kevin Golden	YES	6	5
Thomas Hickman	YES	16	15
Chuck Speed	YES	6	6

Also in attendance were:

Michael Conner	DIRECTOR OF AVIATION, CITY OF AMARILLO
Tyler Hurst	DEPUTY DIRECTOR OF AVIATION, CITY OF AMARILLO
Kiley Navarrete	RECORDING SECRETARY, CITY OF AMARILLO

ITEM 1: Call to Order. Mr. Hickman established a quorum and called the regularly scheduled meeting of the Airport Advisory Board to order at 10:00 a.m.

ITEM 2: Approval of Minutes from Regular Meeting held on January 11, 2022. Motion was made by Thomas Devlin, seconded by Chuck Speed, and unanimously carried to approve such minutes as written.

ITEM 3: Presentation and Discussion of Airport Activities and Projects:

- a. Terminal Chimney Repair: On the Southwest corner of the terminal building is a chimney that holds the flue for the terminal boilers. This structure is failing, we have RS&H Structural Engineers looking into the best way to either rebuild or repair this structure.
- b. Make-Up Baggage Carousel Rehabilitation: The assessment of the make-up bag carousel has been completed. This project will include a full new design and full replacement. This system will be potentially changing to a flat panel system.
- c. Taxiway P4 & J Rehabilitation Project: Contractor is on-site. This project is 99% complete and just finalizing some panels and electrical repairs.
- d. Demolition of Old Buildings: This project is at 75% completion. Both rental car buildings have been removed and the FAA building is scheduled to come down within the month.
- e. Parking Garage Elevator: This project is still awaiting proposals from the Buyboard purchasing process.
- f. TSA CTX Machine Recapitalization: This project will be going to council today. This will be a 300-day project. We are currently working with TSA and the grant program to modify cost to cover 100%.

- g. SRE Building: This project was awarded to Panhandle Steel Buildings and started 1 month ago. The project schedule is being followed and the construction is going well. This project should be complete in August 2022.
- h. Parking Lot and Loop Road Rehabilitation: This project is currently in design; the loop road portion of this project will be FAA funded. The parking lot portion of the project will be airport funded.
- i. Terminal Basement Plumbing: This project received no bids during the bid process, we decided to go out for direct procurement; we should be able to award this project within the next month.
- j. Terminal Generator Study: We have the completed assessment through RS&H. The current generator is only needing minor upgrades to meet code.
- k. Terminal Building HVAC Systems and Air Handlers: These projects are ready to be awarded and should be scheduled soon.
- l. Special Use Airspace: We have had 2 meetings with Bell Helicopter and Woolpert on this project. The application is being prepared by Woolpert with the information provided by Bell Helicopter for formal submission to the FAA. We could be the only applicant for this Special Use Airspace.
- m. Budgeting and Grants: The department is currently in the budget process for 2022/2023. This will be turned in and final in May 2022.

ITEM 4: Adjournment. There, being no further business, Mr. Hickman moved to adjourn the meeting. The meeting adjourned at 11:01 a.m. This meeting was recorded and all comments are on file with the Department of Aviation.

Chuck Speed, Vice Chairperson

ATTEST:

Kiley Navarrete, Board Secretary