

MINUTES

AMARILLO METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE WORKSHOP

The Policy Committee for the Amarillo Metropolitan Planning Organization met at 1:30 p.m., January 20, 2022, in Room 105 of the of City Hall, 601 South Buchanan, Amarillo, Texas.

Voting members present were: Kit Black, Joe Price, H.R. Kelly, Blair Johnson, Kyle Ingham, Mark Benton, Christy Dyer, Nancy Tanner, and Kyle Schniderjan for Jared Miller.

Voting members not present were: Ginger Nelson, Eddie Sauer, and Jared Miller.

Staff coordinators were: Travis Muno

Item 1. Public Address (For items on the agenda for Amarillo Metropolitan Planning Organization Policy Committee consideration)

There was no public comment.

Item 2. Discuss and Consider Minutes from October Meeting

No discussion. Mark Benton moved to approve. HR Kelly second. Passed 9-0

Item 3. Discuss and Consider Changes to the MPO Bylaws:

Travis gave a review of what all has been going on with the MPO review, including updating the Bylaws. Explained that first change was on who the chair was if the mayor is not there, the order that the chair would fall to. The Second Item was that the Policy committee holds the sole responsibility to hire and fire employees. Also discussed Adding PRPC to the TAC to have representation there. It was further stated that the MPO was not held to the fiscal agent's hiring freeze. Kyle Ingham asked if the MPO is a lone standing entity, if Amarillo needed to be mentioned specifically. Bill stated that no, if it was preferred to put fiscal agent rather that City of Amarillo, that they could.

There were no question or comments. Blair went over the changes. With the corrections listed, HR Kelly Motioned to Approve, Mark Benton Seconded. Motion passed 9-0.

Item 4. Discuss and Consider Memorandum of Understanding for Fiscal Agent Roles and Responsibilities:

Travis explained that this was after going through transition noticed a lot of things that needed to be updated. The MOU will help simplify the annual review process and one thing the document lists out is the Fiscal agent responsibilities. Kyle Ingham asked which was more binding an interlocal agreement or an MOU. Blair asked if this had been approved through the City of Amarillo and asked if it was updated annually. Travis explained unless there were any changes, it would only be updated every 6 years. Kyle Ingham stated that Katie Paul pointed out that there was not an indirect cost set, and if that was needed. Travis explained that the fee may change every year. Kyle asked if there would be a binding agreement for those fees every year. Travis explained that it would be in the UPWP every year.

There was no further discussion. Mark Benton moved to approve, Nancy Tanner seconded, motion passes 9-0

Item 5. Discuss and Consider a Resolution to Adopt Revisions to the 2020-2045 MTP

Kyle Ingham asked to abstain from both discussion and voting for this item. There was no discussion on the added project. Kyle Schniderjan moved to adopt, Joe Price second. Motion passes 8-0 with one abstain.

Item 6. Discuss and Consider a Resolution to Adopt Revisions to the 2019-2024 TIP

Travis explained the revisions to the TIP document.

Blair gave further explanation on the update on I-27. It was stated this way so that TxDOT could get the full environmental clearance for the full project. Kyle Schniderjan explained it doesn't move up construction, it simply enables TxDOT to get environmental Clearance and finish the schematic for the full buildout.

Mark Benton asked what the environmental study was for on an already established highway. Joe Price explained that it's a federal regulation.

Kyle Ingham asked to abstain from both discussion and voting for this item. There was no discussion on the added project. Joe Price moved to adopt, Kyle Schniderjan second. Motion passes 8-0 with one abstain.

Item 7. Discuss and Consider a Resolution to Adopt the FY 22 Safety Performance Measures:

Travis explained and went over the Safety Performance Measures. He stated that in the past the MPO has always supported the state standards, and if the MPO were not to, that would be something that the MPO would have to develop.

Blair asked for any discussion. Kyle Ingham moved to accept, Mark Benton Seconded. Motion carries 9-0

Item 8. Discuss and Consider a Resolution to Adopt the FY22 Transit Asset Management Performance Measures:

Travis explained that the MPO always has adopted in the past the City of Amarillo's TAM performance measures, and explained the changes made this year. The TAC recommends to continue to support the Amarillo's standards. Kyle Schniderjan asked if the MPO was going to update these targets with the TMA designation. Travis explained that the TMA designation would not take place until close to time for the next TAM target change.

Motion passes 9-0.

Item 9. Update on Multi Modal Transit Facility:

Marita gave a full overview on the multi modal transit facility. Marita gave some history on the lot itself as well as showing where the terminal will be built.

Marita also explained that there would be bays for their own buses, as well as greyhound, and other local transit agencies to be able to utilize the transit facility.

Marita also gave a tentative timeline for the facility.

Kyle Ingham had a few questions. He asked if they were planning on putting concrete roads in to handle the weight. It was confirmed. Kyle also asked if Panhandle

transit would be able to utilize. Marita explained it was made with that in mind. Kyle Ingham expressed excitement over this project.

Item 10. TxDOT Update on Current Construction Projects:

Kit Black gave the update on Current Construction projects. There aren't many updates since it's the dead of winter.

East I-40 bridge replacements, all the I-40 main lanes are open to traffic, and the project should be fully complete by late March.

Traffic changes coming up soon will be moving traffic onto the loop main lanes going up and over Coulter street, tidying up the revisions of the loop at bell street hope to get it finished sometime late spring.

Loop Main Lanes over FM 2590 Bridge deck should be poured in mid-February, so hope to open main lanes mid spring, and overall completion late summer or early fall of 2023.

B2 Phase 1 - Building frontage roads, almost complete, about 83%. Mark Benton asked if this was coordinated with what was going to open up with the new Highschool. Kit said that yes that was the hope, that it should be open in time for the new school to open.

B2 Phase 2 - Loop Frontage Roads, from I-40 to 9th. Project completion should be this coming fall.

I-27 Operational Improvements. Starts at I-40 almost all the way to 45th St. Currently working on inside lane. There are many drainage inlets on the center, updating inlets, and working on concrete barrier, once done they will move traffic to the inside, and start working on the outside. Mark Benton asked if this included lengthening short on ramps. Kit explained that there is about 10 ramps that will be updated, but not all of them. The completion date is set for March 2025.

Item 11. Discuss Future Agenda Items.

Travis talked about the following meeting being the March Workshop, however the third Thursday is Spring Break. It was decided to utilize the date of March 10th. However this is also a TIRZ meeting, so it was requested to send some dates, even not Thursdays to try and find a date that would work.

The presentation of the next TIP document will be at that workshop.

At April meeting will have title 6 document for them to review.

Kyle Ingham stated that it would be nice to hear from someone who went through the TMA process 10 years ago, and what to look out for and what they did that worked and didn't work. Bill Frawley stated that he would get whatever firsthand experience he could and make a presentation for anything else.

There were no further items requested to be added.

Item 12. Discuss and Consider MPO Job Descriptions and Reclassifications.

Travis explained the two openings, and the new job classifications. The Senior planner position was changed in a way that they could have someone of any qualifications. The Administrative Technician was requested to be changed to a Planning Tech to give them the ability to work with more planning. And the change of MPO Administrator to MPO Director.

Kyle Ingham asked how many positions they currently had, and how many once MPO became separate from the Fiscal Agent. Travis explained there was no change in how many, but just the change of types. Kyle stated that it was difficult to move from being under the fiscal agent, to it's own animal. Kyle stated that it's difficult, just for the board to be aware of. Kit asked if the comparison of these job description with other MPO's. Travis stated that yes, and they were comparable. Kyle Schniderjan stated that these job descriptions made it easier to underfill a position and give the applicants a ladder to progress. Kyle Ingham asked if the City of Amarillo was comfortable using resources like legal, HR, etc to help MPO staff through the MOU. Kyle S. Stated that yes, that was the full discussion happening.

Kyle Ingham asked if the other entities were comfortable with this as well, and that was agreed. Christie asked when this took effect, since this was mid budget year. HR stated that it would be a mid-year adjustment to the budget. Kyle Ingham asked if this was a reclassification or new job descriptions.

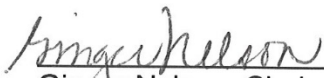
Kyle S. Stated he would like to go into executive session. It was agreed on by the board to go into an executive session.

After the executive session was called - It was decided to table the item. They felt like there was a lack of representation from the fiscal agent, but they would like to re-visit this in February. Blair stated they wanted Salary ranges- and they want to talk about the whole thing in a session. Mark stated, some target and milestones from Bill be good to look forward to. Bill clarified whether this was on employees or etc. Mark clarified was for staff, and what to expect from Travis and his staff.

Bill stated that if anyone had specific questions or things they wanted to see, to contact him personally. Kit stated that he wanted to see comparable salaries to other MPO's not to the City of Amarillo. Kyle Schniderjan made the motion to table, Mark Benton Seconded, motion carried 9-0

Item 13. Adjournment.

The meeting was adjourned with no further business to discuss.



Ginger Nelson, Chairman
Amarillo MPO