

MINUTES
AMARILLO METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING

The Policy Committee for the Amarillo Metropolitan Planning Organization met at 8:30 a.m., January 17, 2019, in Room 275 of the Simms Building, 808 South Buchanan, Amarillo, Texas.

Voting members present were:, Kyle Ingham, Brian Crawford, Ernie Houdashell, Ginger Nelson, and Nancy Tanner, HR Kelly, Mark Benton, Randy Criswell, Kit Black,

Voting members not present were: Jared Miller Eddie Sauer

Staff coordinators were: Travis Muno, Cody Balzen, Devin Jones

Item 1. Open Forum, time reserved for anyone to speak on any transportation related item, however, no action can be taken on items not on the agenda.

There was no new business for the open forum.

Item 2. Discuss and Consider Approval of the January 19, 2019 meeting minutes.

Mayor Ginger Nelson opened the floor to discussion on the minutes from the January meeting Kyle Ingham moved to approved, Ernie Houdashell Seconded. Motion passed 8-0

Item 3. Consider and Discuss Safety Performance Measures 2019

Travis explained what the Safety Performance Measures were for 2018 and that the body elected to support the state's targets last year, and that this is something that must be done for every year.

Mark Benton asked if we had the data on the 2018 and how well we measured up to the Safety Performance Measures from 2018. Travis explained that it's a 5 year evaluation period, and we may not see that for a year or two after that 5 year period. Ernie Houdashell asked what happened if we did not adopt the state standards, and Travis explained we would have to set our own. Nancy Tanner moved to approve, Mark Benton seconded. Motion passed 8-0

Item 4. Consider and Discuss Transit Asset Management Targets 2019

Travis explained what the Transit Asset Management (TAM) Targets from last year were, and what they mean, and explained that we have only been a part of the in effect TAM targets for a few months, and the TAC suggested supporting last year's targets.

HR Kelly moved to approve. Ernie Houdashell seconded. Motion passed 8-0

Item 5. 2019-2022 TIP Revision

Travis explained that the changes for the TIP last October reflects extra grant funding that the Transit department of the City of Amarillo received. Marita explained that the money received for new buses was a grant from TxDOT.

Kyle asked if these would have an issue in the future for the funding, and Marita Wellage- Reilly explained that this is the current budget reflection, whereas before it was for projected funding.

Kyle Ingham moved to approve, Randy Criswell seconded. Motion passed 8-0

Item 6. Discuss Future Agenda Items.

No future items were brought up. There was discussion about when the next policy board meeting was. Travis explained that the Workshop would be in March, and the next voting policy board meeting was in April.

Item 7. Adjournment.

The meeting was adjourned with no further business to discuss.

Ginger Nelson, Chairman
Amarillo MPO

Date: January 17, 2019
Time: 8:30 A.M.

Amarillo Metropolitan Planning Organization Policy Committee Meeting Attendance Record

Place: Simms Municipal Building, Room 203
808 S Buchanan St, Amarillo, TX

Name	Organization Represented	Please Check for Attendance.
1 Cody Balzen	Amarillo MPO	
2 Mark Benton	Randall County	✓
3 Kit Black	TXDOT	✓ KB
4 Brian Crawford	TXDOT	
5 Randy Criswell	City of Canyon	✓
6 Ernie Houdashell	Randall County	✓
7 Kyle Ingham	PRPC	✓
8 Anthony Jones	FHWA	
9 H.R. Kelly	Potter County	
10 Jared Miller	City of Amarillo	✓
11 Brianna Mills	Transit	
12 Travis Muno	Amarillo MPO	

Date: January 17, 2019
Time: 8:30 A.M.

Amarillo Metropolitan Planning Organization Policy Committee Meeting Attendance Record

Place: Simms Municipal Building, Room 203
808 S Buchanan St, Amarillo, TX

13	Richard Neill	TXDOT	
14	Ginger Nelson	City of Amarillo	gnc
15	Terry Nix	TXDOT	tn
16	Eddy Sauer	City of Amarillo	
17	Nancy Tanner	Potter County	✓
18	Cris Valverde	City of Amarillo	
19	Tom Sorells	Randall Co.	
20	Dwaine Vogler	Randall Co.	
21	Brad Hewitt	City of Amarillo	✓
22	Kate Glover	PSC	
23	DEANERA REYES	J STEPHAN ELLIS	✓
24	DAVID REYES	GRAYSON	✓

Date: January 17, 2019
Time: 8:30 A.M.

Amarillo Metropolitan Planning Organization Policy Committee Meeting Attendance Record

Place: Simms Municipal Building, Room 203
808 S Buchanan St, Amarillo, TX

25	Muirte College-Reiley	Amarillo City Transit	
26	Allison Ramo's	Panhandle Independent Living Center	✓
27	Donny Hopper	Amarillo Public Works	
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amarillo mpo

inter-agency memo

TO: MPO Policy Committee Members
FROM: Travis Muno, MPO Administrator
DATE: January 17, 2019
SUBJECT: MPO Policy Committee Workshop

The Amarillo Metropolitan Planning Organization Policy Committee will meet **Thursday, January 17th, at 8:30 A.M., in Conference Room 275 of Simms Municipal Building, 808 S. Buchanan St.** I am sending you the agenda and information packet for the meeting.

For information about the current meeting, call the Amarillo Metropolitan Planning Organization at (806) 378-4219.

AMARILLO METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE MEETING

AGENDA

PLACE: Room 275, City Simms Building, 808 S. Buchanan

DATE: 1/17/2019

TIME: 8:30 AM

ITEMS:

- Item 1: Open Forum, Time reserved for anyone to speak on any transportation related item; however, no action can be taken on items not on the agenda.
- Item 2: [Consider the December 13, 2018 meeting minutes.](#)
- Item 3: [Consider and Discuss Safety Performance Measures 2019](#)
- Item 4: [Consider and Discuss Transit Asset Management Targets 2019](#)
- Item 5: [2019-2022 TIP Revision](#)
- Item 6: [Discuss Future Agenda Items](#)
- Item 7: Adjournment.

[Click here to enter text.](#)

The Amarillo Metropolitan Planning Organization Policy Committee may take up items out of the order shown on the agenda. The Policy Committee reserves the right and hereby gives notice that it may conduct an executive session, as the Amarillo Metropolitan Planning Organization Policy Committee may find necessary, on any item of business listed in this agenda for which state law authorizes an executive session, even if such item is not specifically designated to be an executive session item.

The Simms Municipal Building is accessible by individuals with disabilities through its main entry on the East side (S Buchanan St) of the building. An elevator leading to the second floor is at the center of the building. Parking spaces for individuals with disabilities are available in the parking lot. The Simms Municipal Building is equipped with restroom facilities, communication equipment, and elevators that are accessible. Individuals with disabilities, who require special accommodations or a sign language interpreter, must make a request with the Planning Department, two business days before the meeting, by telephoning 378-6403, or the City TDD number at 378-4229.

Amarillo MPO offers free language translation services to all our non-English speaking clients. Call 378-6293. Amarillo MPO ofrece servicios de traducción de idiomas a todos los no-clientes de habla Inglés. Habla Este Numero 378-6293.

MINUTES
AMARILLO METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING

The Policy Committee for the Amarillo Metropolitan Planning Organization met at 8:30 a.m., December 13, in Room 275 of the Simms Building, 808 South Buchanan, Amarillo, Texas.

Voting members present were: Jared Miller, Kyle Ingham, Brian Crawford, Ernie Houdashell, Ginger Nelson, and Nancy Tanner, Randy Criswell, Mark Benton, H.R. Kelly

Voting members not present were: Eddie Sauer, and Kit Black

Proxy Voters: Terry Nix for Kit Black

Staff coordinators were: Travis Muno, Devin Jones, Cody Balzen

Item 1. Open Forum, time reserved for anyone to speak on any transportation related item, however, no action can be taken on items not on the agenda.

There was no new business for the open forum.

Item 2. Discuss and Consider Approval of the October 18, 2018 meeting minutes.

Mayor Ginger Nelson opened the floor to discussion on the minutes from the October meeting Kyle Ingham moved to approved, Mark Benton Seconded. Motion passed 9-0

Item 3. Consider and Discuss Performance Measures (PM3)

Travis Muno talked on the PM3 and what it was for. The PM3 portion has to deal with the reliability of the interstate system, and congestion. It deals with personal vehicles, multi user vehicles like buses, and freight. There is a formula using the normal time, and the 80th percentile to find out the reliability.

Travis presented the TAC's suggestion to adopt the state's targets, as Amarillo already well exceeds the state's targets. Mark Benton asked if the numbers Travis showed meant the interstates were open, Travis explained that this means that it means we fall within the reliable time frame required. Travis then showed the Non Interstate roads, which are not at the 100% of Highways, but it is still well over the targets.

Kyle Ingham asked if the high reliability will detract from funding we receive. Terry Nix (proxy for Kit Black) and Brian Crawford answered that rather than detracting from the funding we already have, it is more that we are not receiving money for a problem we do not have. Motion to approve PM3 by Nancy Tanner, Seconded by Mark Benton, approved 9-0.

Item 4. Discuss Future Agenda Items.

No future items were brought up.

Item 5. Adjournment.

The meeting was adjourned with no further business to discuss.

Ginger Nelson, Chairman
Amarillo MPO

Date: December 13, 2010
Time: 8:30 A.M.

Amarillo Metropolitan Planning Organization Policy Committee Meeting Attendance Record

Place: Room 275 Simms Building,
808 S Buchanan, Amarillo, TX

	Name	Organization Represented	Phone Number	E-mail Address
1	Floyd Heathum	City of Amarillo	806-328-5086	floyd.heathum@amarillo.gov
2	Son Brantley	PSC	806-378-8619	S.Brantley@team.psc.com
3	Kate Glover	PSC	"	kglover@team.psc.com
4	Brian Sanford	TRDOT	806-356-3801	brian.sanford@trdot.gov
5	DAN REESE	CAWBO	655-5011	drees@cawbo.tx.com
6	DEANCELO REYES	JSE	557-4692	PREYES@JSE-CE.com
7	Mark Reid	JSE	557-4094	MReid@JSE-CE.com
8	Sami Handcock	ECamm	468-5220	
9	Angie Nelson	COP	378 3014	
10	Mandy Tande	CO. TOTT		
11	Tony Nye	T.A.O.S.T		
12	Randy Kruswell	AMTRAN	671-0311	

Date: December 13, 2010
 Time: 8:30 A.M.

Amarillo Metropolitan Planning Organization Policy Committee Meeting Attendance Record

Place: Room 275 Simms Building,
 808 S Buchanan, Amarillo, TX

Name	Organization Represented	Phone Number	E-mail Address
13 MARK BENTON	PMDAL CO	806 681 8338	wbenton42@gmail.com
14 A.R. KELLY	POTTER CO	806/674/3511	SCT@AR KELLY@MPL.COM
15 Kyle Schmeidgen	City of Amarillo	806-378-9334	
16 Marc Franklin	Rockrose Development	683-8494	Marc@RockroseAmarillo.com
17 SEBASTIAN YSAQUIRRE	POTTER CO RAZ	353 2273	
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Agenda Item 3 – Briefing

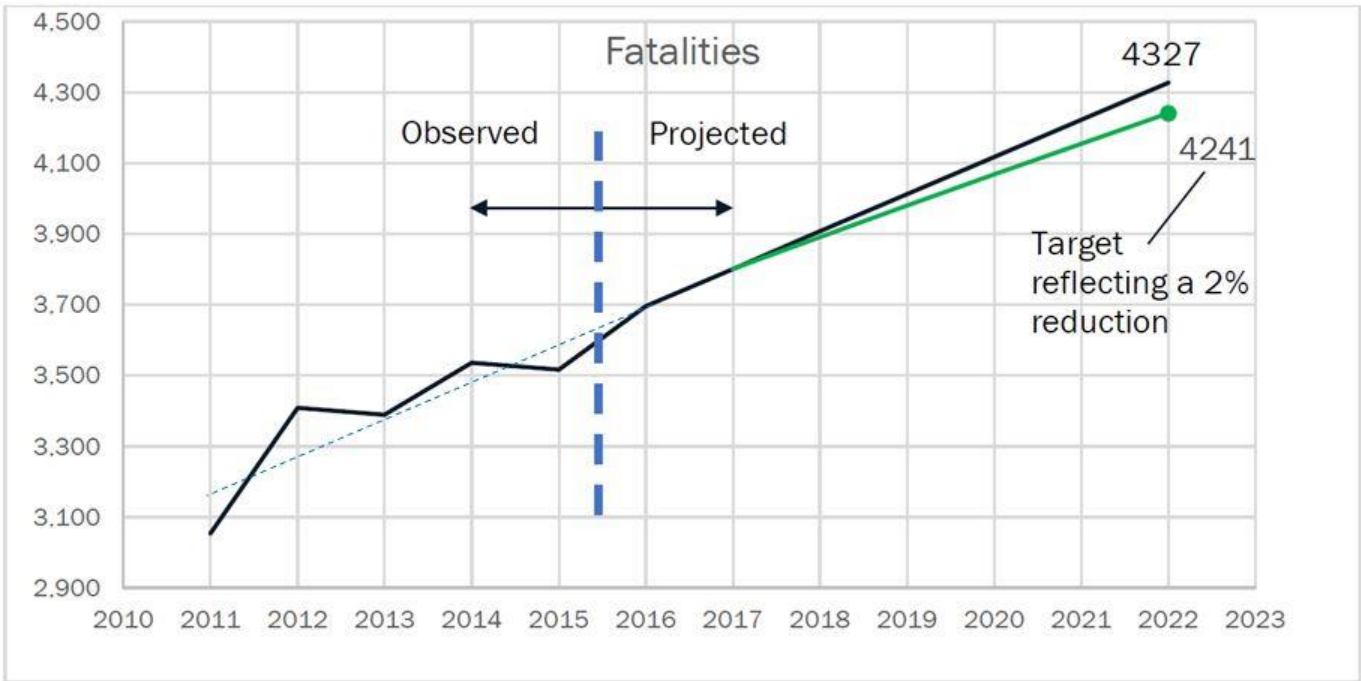
Presentation: Travis Munro, MPO Administrator

2019 Safety Performance Measures:

The performance measures today are the 2019 version of the targets you took action on, last year at this time. Again the MPOs must either support the State target or establish their own 2019 target. The measures today are dealing with Safety performance. These measures will be evaluated in the performance evaluation report in the MTP. These measures apply to all road segments. The Technical Advisory Committee again recommends adopting the targets established by the State for 2019. The targets set by the state can be found below.

2019 Safety Performance Targets	Number of Fatalities (FARS/CRIS/ARF DATA)	Rate of Fatalities per 100M VMT (FARS/CRIS/ARF DATA)	Number of Serious Injuries (FARS/CRIS DATA)	Serious Injury Rate per 100M VMT (CRIS DATA)	Total Number of Non-Motorized Fatalities and Serious Injuries (FARS/CRIS DATA)
2015	3,582	1.39	17,110	6.63	2,036
2016	3,776	1.39	17,602	6.49	2,301
2017	3,726	1.36	17,546	6.39	2,148
2018 Target	3,891	1.46	18,130	6.64	2,309
2019 Target	3,980	1.47	18,367	6.60	2,394
2019 Target as a 5-year Average:	3,791.0	1.414	17,751.0	6.550	2,237.6

The numbers are consistent with the states longer term goal set out in 2022. The 2022 goal is to reduce the original trend line projection by two percent. These goals are consistent with TxDOT's Strategic Highway Safety Plan and Highway Safety Improvement Plan. From the graph below you can see the data from 2011-2015 was plotted and then a trend line (blue dashed line) was established. The trend line was projected out until 2022 which shows 4327 fatalities. Then a 2% reduction was applied which is 4241 fatalities. The 2019 amount (3980) is consistent with the reduction in fatalities from the trend line for 2019.



This is an action item that will require Committee action.

**Consider and Discuss Transit Asset Management
Targets 2019**

Agenda Item 4 – Briefing

Presentation: Travis Muno, MPO Administrator

2019 Transit Asset Management Performance Measures:

This set of performance measures are the 2019 version of the targets you took action on, last July. The City of Amarillo set targets for transit assets in June of 2018. The targets were set for the Transit Assets Management Plan which when into effect October 1, 2018. Since the plan has only been in effect for two months there has been little change in the targets. The Technical Advisory Committee recommends adopting the same targets established by the City of Amarillo for 2018. The targets set by the city can be found below.

	Performance Measure	Target
Rolling Stock	10%	0%
Equipment	43%	22%
Facilities	33%	0%

Amarillo Transit is currently developing specifications to purchase buses in this fiscal year to replace the rolling stock that is past its useful life. Transit has also budgeted to replace one service truck and purchase two additional support vehicles to reach the 22% target in this fiscal year. Also in this fiscal year transit has plans to renovate their bus wash which would then allow them to meet the facility target.

This is an action item that will require Committee action.

Agenda Item 5 – Briefing

Presentation: Travis Muno, MPO Administrator

2019-2022 TIP Revision:

The Transportation Improvement Program (TIP) is a short-range planning document covering the four year term from 2019 to 2022. Agenda Item 5 includes proposed revisions of the TIP for consideration by the Amarillo MPO Policy Committee. These changes will revise and add Transit public transportation projects. The following tables and project information show the proposed changes.

AMARILLO MPO TRANSPORTATION IMPROVEMENT PROGRAM 2019-2022				
February 2019 REVISION				
MPO ID Number	Location/Description	Revision	Original Amt	Proposed Amt
<i>Transit Projects</i>				
FY 2019				
A0AT01S(19)	Operating Expenses	Revised Amount	\$4,833,816	\$4,461,465
A0AT06S(19)	Preventative Maintenance (FTA Circular C9030.1D)	Revised Amount	\$1,043,467	\$779,758
A0AT02S(19)	Replace Bus Vehicle	Revised Amount	\$413,000	\$413,135
A0AT07S(19)	ADA	Revised Amount	\$360,638	\$336,266
A0AT02S(19)	Replace Bus Vehicle	Added Project	\$0	\$365,756
A0AT08S(19)	Training	Added Project	\$0	\$10,000
FY 2020				
A0AT02S(20)	Replace Bus Vehicle	Added Project	\$0	\$100,000
A0AT08S(20)	Training	Added Project	\$0	\$10,000
FY 2021				
NA				
FY 2022				
A0AT02S(22)	Replace Bus Vehicle	Added Project	\$0	\$100,000
A0AT08S(22)	Training	Added Project	\$0	\$10,000

This agenda item will require formal action by the Committee.

Amarillo MPO

January 17, 2019 Revision

February 2019 Revision Cycle

2019-22 Transportation Improvement Program

FY 2019 TRANSIT PROJECT DESCRIPTIONS
AMARILLO TRANSPORTATION IMPROVEMENT PROGRAM

Amarillo		YOE = Year of Expenditure	
<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5307
MPO Project Information (reference number, etc)	A0AT01S(19)	Federal (FTA) Funds	\$2,227,586
		State Funds from TxDOT	\$513,705
		Other Funds - Local Match	\$1,720,175
Apportionment Year	2019	Fiscal Year Cost	\$4,461,465
Project Phase			
Brief Project Description	Operating Expenses	Total Project Cost	\$4,461,465
		Trans. Dev. Credits Requested	\$0
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			
<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5307
MPO Project Information (reference number, etc)	A0AT06S(19)	Federal (FTA) Funds	\$623,806
		State Funds from TxDOT	\$0
		Other Funds - Local Match	\$155,952
Apportionment Year	2019	Fiscal Year Cost	\$779,758
Project Phase			
Brief Project Description	Preventative Maintenance (FTA Circular C9030.1D)	Total Project Cost	\$779,758
		Trans. Dev. Credits Requested	\$0
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			
<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5307
MPO Project Information (reference number, etc)	A0AT02S(19)	Federal (FTA) Funds	\$330,508
		State Funds from TxDOT	\$0
		Other Funds - Local Match	\$82,627
Apportionment Year	2019	Fiscal Year Cost	\$413,135
Project Phase			
Brief Project Description	Replace Bus Vehicles	Total Project Cost	\$413,135
		Trans. Dev. Credits Requested	\$0
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			

FY 2019 TRANSIT PROJECT DESCRIPTIONS
AMARILLO TRANSPORTATION IMPROVEMENT PROGRAM

Amarillo		YOE = Year of Expenditure	
<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5307
MPO Project Information (reference number, etc)	A0AT07S(19)	Federal (FTA) Funds	\$269,013
		State Funds from TxDOT	\$0
		Other Funds - Local Match	\$67,253
Apportionment Year	2019	Fiscal Year Cost	\$336,266
Project Phase			
Brief Project Description	ADA	Total Project Cost	\$336,266
		Trans. Dev. Credits Requested (Date & Amount)	\$0
Sec 5309 ID Number	N.A.	Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			
<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5339
MPO Project Information (reference number, etc)	A0AT02S(19)	Federal (FTA) Funds	\$0
		State Funds from TxDOT	\$292,605
		Other Funds - Local Match	\$0
Apportionment Year	2019	Fiscal Year Cost	\$365,756
Project Phase			
Brief Project Description	Replace Bus Vehicles	Total Project Cost	\$365,756
		Trans. Dev. Credits Requested (Date & Amount)	\$73,151
Sec 5309 ID Number	N.A.	Trans. Dev. Credits Awarded	\$0
Amendment Date & Action	Amarillo City Transit		
<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5307
MPO Project Information (reference number, etc)	A0AT08S(19)	Federal (FTA) Funds	\$8,400
		State Funds from TxDOT	\$0
		Other Funds - Local Match	\$2,100
Apportionment Year	2019	Fiscal Year Cost	\$10,000
Project Phase			
Brief Project Description	Training	Total Project Cost	\$10,000
		Trans. Dev. Credits Requested (Date & Amount)	\$0
Sec 5309 ID Number	N.A.	Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			

FY 2020 TRANSIT PROJECT DESCRIPTIONS
AMARILLO TRANSPORTATION IMPROVEMENT PROGRAM

Amarillo		YOE = Year of Expenditure	
<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5304
MPO Project Information (reference number, etc)	A0AT02S(20)	Federal (FTA) Funds	\$0
		State Funds from TxDOT	\$80,000
		Other Funds - Local Match	\$20,000
Apportionment Year	2020	Fiscal Year Cost	\$100,000
Project Phase			
Brief Project Description	Replace Bus Vehicle	Total Project Cost	\$100,000
		Trans. Dev. Credits Requested	\$0
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			
<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5307
MPO Project Information (reference number, etc)	A0AT08S(20)	Federal (FTA) Funds	\$8,400
		State Funds from TxDOT	\$0
		Other Funds - Local Match	\$2,100
Apportionment Year	2020	Fiscal Year Cost	\$10,000
Project Phase			
Brief Project Description	Training	Total Project Cost	\$10,000
		Trans. Dev. Credits Requested	\$0
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			

FY 2022 TRANSIT PROJECT DESCRIPTIONS

AMARILLO TRANSPORTATION IMPROVEMENT PROGRAM

Amarillo YOE = Year of Expenditure

<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5304
MPO Project Information (reference number, etc)	A0AT02S(22)	Federal (FTA) Funds	\$0
		State Funds from TxDOT	\$80,000
		Other Funds - Local Match	\$20,000
Apportionment Year	2022	Fiscal Year Cost	\$100,000
Project Phase			
Brief Project Description	Replace Bus Vehicle	Total Project Cost	\$100,000
		Trans. Dev. Credits Requested	\$0
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			

<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5307
MPO Project Information (reference number, etc)	A0AT08S(22)	Federal (FTA) Funds	\$8,400
		State Funds from TxDOT	\$0
		Other Funds - Local Match	\$2,100
Apportionment Year	2022	Fiscal Year Cost	\$10,000
Project Phase			
Brief Project Description	Training	Total Project Cost	\$10,000
		Trans. Dev. Credits Requested	\$0
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			

Discuss Future Agenda Items

Agenda Item 6 – Briefing

Presentation: Travis Muno, MPO Administrator

Future Agenda Items:

Any Item the Policy Committee would like on the agenda for the next meeting