

FOR OFFICE USE ONLY	
Request #: _____	FILING FEE RECEIPT NO.: _____
SUBMITTAL DATE: _____	INITIAL: _____
\$800.00 Subdivision Improvement Waiver Fee 1415.32035	
\$10.00 Technology Fee 1415.37265	

SUBDIVISION IMPROVEMENT WAIVER REQUEST APPLICATION

APPLICATION IS NOT VALID WITHOUT COMPLETION OF ALL PAGES AND SIGNATURES

MINIMUM SUBMITTAL REQUIREMENTS:

Please identify type of Waiver

- Subdivision Improvement Waiver: Fee of \$800.00 + Technology Fee of \$10.00 a total of \$810.00(due at time of Submission of Application).
- Application provided by City of Amarillo completed in full. Please attach pages if additional information is provided.

Legal Description: Lot _____ Block _____ Subdivision _____ Map Section: _____

Other: _____

Type of Improvement: Street Surfacing Curbs & Gutters Sidewalks Alley Water and Sewer Service Drainage Plan

Note: Any change to the scope of project of this request will void the approved subdivision waiver request.

APPLICABLE CONDITIONS: Check or mark all conditions that apply (At least two (2) must exist to qualify for a waiver)

- Allocation of City funding for the project is not immediately available.
- The Plat or Lot(s) to be developed contain(s) only partial or isolated improvements and the proposed improvements will not tie to existing improvements.
- The adjacent Street(s), road or highway is under the Texas Department of Transportation's maintenance and the Texas Department of Transportation has no immediate plans for any improvements for construction.
- Special conditions applicable to the property exist related to its location, public improvements, or the lack of improvements. Please Describe: _____
- The waiver will not be materially detrimental to the public welfare, public safety, use, enjoyment and value of adjacent property.

Requestor (Main contact person): _____

Company Name (if applicable): _____

Address: _____ State: _____ Zip Code: _____

Telephone: (____) _____ Email: _____

Developer: _____

Firm Name (if applicable): _____

Address: _____ State: _____ Zip Code: _____

Telephone: (____) _____ Email: _____

Property Owner(s): _____

Company Name (if applicable): _____

Address: _____ State: _____ Zip Code: _____

Telephone: (____) _____ Email: _____

I have read the attached Section 4-6-122 Waiver, Chapter 4-6 "Platting and Subdivision Improvements and Maintenance" of the City of Amarillo Municipal Code and request this waiver be granted.

Signature of Requestor

Date

How to Submit an Application

You have three options for application submittal:

Please note that effective 04/02/2021, new FTP site instructions have been uploaded and the host and login information have changed

1. Email (with all required attachments) to development@amarillo.gov. *Preferred - less than 9 MB*
2. (For large files - more than 9 MB) Electronic submittal via the [File Transfer Protocol \(FTP\) site](#).

Please follow the [Document Preparation Guidelines](#) for uploading to the FTP Site.

3. Physically delivering the application to the Development Services counter - Please check in with the front desk or call 806-378-5263 to make arrangements.

Please note that payment of any application fees is required before an application can be deemed completed and eligible for review. Payment may be submitted through US mail, hand delivery, or credit card (may be taken over the phone or in person).

Note: Applications are available [here](#)