



FOR OFFICE USE ONLY	
Project No.: _____	FILING FEE RECEIPT NO.: _____
SUBMITTAL DATE: _____	INITIAL: _____

REVISED SHEETS TO APPROVED DEVELOPMENT PLAN APPLICATION

APPLICATION IS NOT VALID WITHOUT COMPLETION OF ALL PAGES AND SIGNATURES

MINIMUM SUBMITTAL REQUIREMENTS: Construction Plans

- ZB number provided _____
- Application provided by City of Amarillo completed in full. Please attach pages if additional information is provided.
- Revised Sheets to Approved Construction Plans provided on 11" x 17" sheets - Required
- Revised Sheets to Approved Construction Plans Signed and Sealed by a Registered Professional Engineer or Statement of Interim Review on all sheets.
- All revisions to Approved Plans clearly marked on Revised Sheets.
- Digital copy provided

MINIMUM SUBMITTAL REQUIREMENTS: Site Plan and Preliminary Plan

- ZB number provided _____
- Application provided by City of Amarillo completed in full. Please attach pages if additional information is provided.
- Revised Sheets to Approved Plans need to be provided with a digital copy - Required
- All revisions to Approved Plans clearly marked on Revised Sheets.
- Digital copy provided

Subdivision Name/Proposed Subdivision Name: _____ **Unit#** _____

Name of Approved Plans: _____

Reason for Revision: _____

List of Revised Pages: _____

Property Owner(s): _____

Firm Name (if applicable): _____

Address: _____

Telephone: (____) _____ Email: _____

Owner's Agent (Main contact person)

Firm Name (if applicable): _____

Address: _____

Contact Name: _____

Telephone: (____) _____ Email: _____

Secondary Contact Name: _____

Telephone: (____) _____ Email: _____

How to Submit an Application

You have three options for application submittal:

Please note that effective 04/02/2021, new FTP site instructions have been uploaded and the host and login information have changed

1. Email (with all required attachments) to development@amarillo.gov. *Preferred – less than 9 MB*

2. (For large files – more than 9 MB) Electronic submittal via the [File Transfer Protocol \(FTP\) site](#).

Please follow the [Document Preparation Guidelines](#) for uploading to the FTP Site.

3. Physically delivering the application to the Development Services counter – Please check in with the front desk or call 806-378-5263 to make arrangements.

Please note that payment of any application fees is required before an application can be deemed completed and eligible for review. Payment may be submitted through US mail, hand delivery, or credit card (may be taken over the phone or in person).

Note: Applications are available [here](#)