

MINUTES

On September 14th, 2021, the Parks and Recreation Board met at 10:00 a.m. in the board room at 509 S. Johnson St, Amarillo, TX, 79101 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Mr. John Ingerson	Yes	43	36
Mr. Bob Altman	Yes	26	24
Ms. Terry Price	Yes	43	37
Mr. Luke Austin	Yes	35	24
Ms. Tiffany Podzemny	Yes	18	17
Mr. Eric Hunter	Yes	8	8
Mr. Jonathan Grammer	Yes	8	3
Mr. Jeff Brain	Yes	8	8
Mr. John Forbis	Yes	3	3
Dr. Eddy Sauer	No	3	1
Mr. Jason Tillery	No	3	2

Attendees:

MICHAEL KASHUBA	DIRECTOR OF PARKS AND RECREATION
DAVID WILSON	ASSISTANT DIRECTOR OF PARKS AND RECREATION
COURTNEY WHITE	ASSISTANT CITY ATTORNEY
FELISHA KING	RECORDING SECRETARY
KEVIN WILDE	PARK SUPERINTENDENT
CINDY MENDOZA	MIG DIRECTOR OF PARKS AND RECREATION

ITEM 1: Public Comments. No public comments made.

ITEM 2: Call to Order and Approval of Minutes from Regular Meeting held August 11th, 2021. Chairman, Mr. John Ingerson, established a quorum and called the regular scheduled meeting of the Parks and Recreation Board to order at 10:01 a.m. Motion was made by Mr. Jeff Brain, seconded by Mr. Eric Hunter, and unanimously carried to approve the regular minutes as written.

ITEM 3: The Parks and Recreation Board will Discuss or Receive Reports on the Following Current Matters or Projects.

A. Parks Master Plan Discussion

- Mr. Ingerson introduces Ms. Cindy Mendoza to the Parks and Recreation Board Meeting.
- Mr. Kashuba states that the presentation to be given by Ms. Mendoza will be presented to the city council in a work session. Parks and Recreation is asking is that city council adopt it the second meeting of the month. September 28th is the next city council meeting; it is being recommended that city council adopt the master plan. City council will also be presented with the hike and bike and beautification plan in a work session, with the intention that the following meeting, said plan can be recommended to for adoption. Texas Parks and Wildlife strongly encourages a master plan when submitting a grant request, Parks and Recreation is planning to submit a grant application by the end of September.
- Ms. Mendoza introduces herself and explains the purpose of the master plan with a PowerPoint, as a condensed explanation of the Parks Master Plan draft distributed to the park board members.
- Changes to be made to the Master Plan:
 - i. Mr. Ingerson states the inaccuracy of page 25 the ‘Asset Management Plan’ graphic is to be corrected to ‘High Risk: \$48,703,016 - 3,074 Assets; Medium Risk: \$41,763,119 – 11,882 Assets; Low Risk: \$11,981,764 – 1,000 Assets’.
- Questions:
 - i. Mr. Jonathan Grammer asks, ‘what consideration has there been, reaching out to the business community in Amarillo for funding?’ Ms. Mendoza explains the differences in partnerships and sponsorships with examples in depth. Mr. Kashuba additionally states how the progression of the additional funding approval from the city has been the initial goal after analyzing and generating precise reports on the exact needs of city-owned parks and facilities. Future goals will be to establish a ‘Friends of the Parks’ group that will be able to engage with sponsorships and grants that the city is not permitted to apply for.
 - ii. Mr. Eric Hunter asks, ‘What is the feasibility without fully knowing how many grants, what is the thought on can we actually how much can we actually accomplish financially and put in place? Without knowing which partnerships, we have on board?’ Mr. Kashuba states that with the significant changes made to the department in terms of efficiency, cost analyzation and potential grants, that future execution is much more attainable.
 - iii. Ms. Podzemny asks, ‘if the park is in Canyon ISD is it still within the city of Amarillo city limits?’ Mr. Kashuba confirms. Ms. Podzemny continues the question with ‘so we (Amarillo Parks and

- Recreation Department) are obligated per ordinance that a park be built within so many miles of said school?' Mr. Kashuba states that most school parks are co-owned with schools.
- iv. Mr. Kashuba requests the board consider what they would like to see at future meetings to track the progression of the Parks Master Plan execution.
 - v. Mr. Grammer asks, 'is there a public version of this master plan that is easily attainable and seen by the public?' Mr. Kashuba states the entire master plan is a translation of community feedback. He also states that Ms. Kristen Wolbach does an incredible job communicating with the public in terms of updates in the Parks Department. Mr. Kashuba confirms that Mr. Grammer has a great idea to have create perhaps a dashboard for the public to easily engage with the progression of projects underway as the master plan is executed.
 - vi. Mr. Forbis asks, 'how has the engagement with public schools gone, when informed of future to relinquish the partially city-owned school parks, to the district?' Mr. Kashuba states that the conversation has been started with two of the three districts. These conversations have been challenging because of the unclear defining line in the city-owned and school-owned dividing line, with the grandfathered agreements between school districts and the city. Mr. Forbis also asks, 'is there a similar sized city that has also executed a master plan like the one being presented, that the city of Amarillo can reference to their success?' Mr. Kashuba states that it's a challenge to compare to comparable cities, due to the difference in tax percentage. Amarillo has a significantly smaller tax percentage than cities with a comparable population. He suggests that in the future, the park board travels to comparable cities to observe their parks, facilities, events, and their master plan layout. Mr. Ingerson states that Ms. Mendoza has been a reliable resource to compare Amarillo's master plan to comparable cities' master plan.

B. Future Agenda Items

- No future agenda items.

ITEM 4: Adjournment. There, being no further business, Motion was made by Ms. Tiffany Podzemny. Motioned seconded by Mr. Luke Austin to adjourn the meeting at 11:41 a.m. This meeting was recorded, and all comments are on file with the City Parks and Recreation Department.

ATTEST:



Felisha King, Board Secretary



John Ingerson, Chairman