

STATE OF TEXAS

**COUNTIES OF POTTER
AND RANDALL**

CITY OF AMARILLO

On the 6th of June 2022, the Heritage Hills Public Improvement District (PID) Advisory Board met at 10:30 AM in Room 203 on the second floor of the Jim Simms Building, 808 S. Buchanan, Amarillo, TX with the following people present:

VOTING MEMBERS	MEMBERS PRESENT	TOTAL NO. MEETINGS HELD SINCE APPOINTMENT	TOTAL NO. MEETINGS ATTENDED SINCE APPOINTMENT
Perry Williams	No	13	5
Seth Williams	Yes	13	12
James Bentley	Yes	13	12
Aaron Johnson	Yes	9	9
Tolk Persons	Yes	3	3

CITY OF AMARILLO STAFF:

Justin Oppel, City of Amarillo
Devin Jones, City of Amarillo

OTHERS IN ATTENDANCE:

ITEM 1: Approval of the May 23, 2022, Heritage Hills Advisory Board minutes.

Justin opened the meeting and asked for comments or edits to the minutes. With none he asked for a motion to approve. Seth Williams motioned to approve as presented, James Bentley seconded. Motion passed unanimously.

ITEM 2: Discuss and Consider action on change order for Bid 7106 for phase 2 landscape improvements.

Justin stated that Seth sent him the most recent revisions where he removed the supervisory fee. Seth Williams stated that the first change order, he spoke to the designer, and there was an issue with listing the wrong irrigation control boxes and the missing concrete that was needed. Seth stated that he did have a \$2400 supervision fee, and he requested that be removed since they were already out there doing the work. He did recommend approval on this one. Seth stated that the Option 2 bid was not necessary, unlike the first, and that this was going to be done in a future project anyway. Aaron Johnson wanted to clarify that this was in fact going further up, not a second pump in the center. James and Seth both said that this meter would be utilized for both this phase, and the next phase, but it wasn't necessary to do now.

Tolk stated that his thoughts were that the odds were that it would be cheaper to do it today than it will be later, and that Mr. Ramirez seemed fairly convinced last time they met, that not having that added pressure would be an issue. Seth stated that he spoke with the designer,

and that the issue really came up with the furthest most sprinklers were going at the same time. They said it would work fine the way it was until the next phase came on. Aaron asked to verify that this was not extra work, simply being done ahead of schedule. Seth confirmed that was accurate. Aaron did have a question on the boring that was brought up at the previous meeting and asked what the idea for that was. Seth stated that was determined to be part of the original bid, and it would still need to be accounted for in future phases. Tolk asked if this was just enough to get to the intersection, and to put in the new meter. Seth stated that yes it was.

Tolk stated for the simple fact that things will most likely be cheaper today than they are tomorrow, he was okay with accepting the second option bid as well. Aaron Agreed. Aaron Johnson made the motion to approve both Bid Order 1 and Bid Order 2. Tolk Persons seconded. Motion passed unanimously.

ITEM 3: Discuss future agenda items.

Justin stated that budget discussion was slated for the next meeting. Justin stated he would be getting the budget paperwork hopefully sometime today and would get that out to the board as soon as possible. He also stated that he needed to get some information from Seth or James on a possible discrepancy with the information he got from PRAD to make sure everything was alright. Seth stated when he got the information from the city, they would compare it with what they believed to be accurate and see where they stood.

Aaron asked if they could speak about a bond issuance with the city, to consider borrowing funds to get phase three done. Tolk asked if Phase III would complete everything out there. Seth stated that yes, Green Plains Design had a few little pieces left to plan out. Aaron asked if the tie in pieces that Seth mentioned would be a part of Phase III. Seth explained that the connection pieces would be all done at the same time as the rest of the construction, no matter whether the plans stated they were Phase III or Phase IV. Tolk asked if the master plans called for anything to the South. Seth stated that yes it did. Aaron asked if Phase III included the lighting in the area for Phase I and Seth and James confirmed that it did.

ITEM 4: Adjourn Meeting

There being no further action, Seth Williams motioned to adjourn, Aaron Johnson Seconded. The meeting was adjourned..