

## Before Starting the Special CoC Application

You must submit both of the following parts in order for us to consider your Special NOFO Consolidated Application complete:

1. the CoC Application, and
2. the CoC Priority Listing.

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The Special Notice of Funding Opportunity (Special NOFO) for specific application and program requirements.
2. The Special NOFO Continuum of Care (CoC) Application Detailed Instructions for Collaborative Applicants which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

CoC Approval is Required before You Submit Your CoC's Special NOFO CoC Consolidated Application

- 24 CFR 578.9 requires you to compile and submit the Special NOFO CoC Consolidated Application on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You must upload the [Specific Attachment Name] attachment to the 4A. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.
- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

# 1A. Continuum of Care (CoC) Identification

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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**1A-1. CoC Name and Number:** TX-611 - Amarillo CoC

**1A-2. Collaborative Applicant Name:** City of Amarillo

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** City of Amarillo

1A-5.	<b>New Projects</b>	
	Complete the chart below by indicating which funding opportunity(ies) your CoC applying for projects under. A CoC may apply for funding under both set asides; however, projects funded through the rural set aside may only be used in rural areas, as defined in the Special NOFO.	
1.	<b>Unsheltered Homelessness Set Aside</b>	Yes
2.	<b>Rural Homelessness Set Aside</b>	No

## 1B. Project Capacity, Review, and Ranking–Local Competition

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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<b>1B-1.</b>	<b>Web Posting of Your CoC Local Competition Deadline–Advance Public Notice. (All Applicants)</b>	
	Special NOFO Section VII.B.1.b.	
	You must upload the Local Competition Deadline attachment to the 4A. Attachments Screen.	
	Enter the date your CoC published the deadline for project application submission for your CoC's local competition.	09/16/2022

<b>1B-2.</b>	<b>Project Review and Ranking Process Your CoC Used in Its Local Competition. (All Applicants)</b>	
	Special NOFO Section VII.B.1.a.	
	You must upload the Local Competition Scoring Tool attachment to the 4A. Attachments Screen.	
	Select yes or no in the chart below to indicate how your CoC ranked and selected new project applications during your CoC's local competition:	
	1. Established total points available for each project application type.	Yes
	2. At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
	3. At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes

<b>1B-3.</b>	<b>Projects Rejected/Reduced–Notification Outside of e-snaps. (All Applicants)</b>	
	Special NOFO Section VII.B.1.b.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4A. Attachments Screen.	
	1. Did your CoC reject or reduce any project application(s)?	No
	2. Did your CoC inform the applicants why their projects were rejected or reduced?	Yes
	3. If you selected yes, for element 1 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, list the latest date of any notification. For example, if you notified applicants on 6/26/22, 6/27/22, and 6/28/22, then you must enter 6/28/22.	

1B-3a.	<b>Projects Accepted–Notification Outside of e-snaps. (All Applicants)</b>	
	Special NOFO Section VII.B.1.b.	
	You must upload the Notification of Projects Accepted attachment to the 4A. Attachments Screen.	
	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, list the latest date of any notification. For example, if you notified applicants on 6/26/22, 6/27/22, and 6/28/22, then you must enter 6/28/22.	10/13/2022
1B-4.	<b>Web Posting of the CoC-Approved Special NOFO CoC Consolidated Application. (All Applicants)</b>	
	Special NOFO Section VII.B.1.b.	
	You must upload the Web Posting–Special NOFO CoC Consolidated Application attachment to the 4A. Attachments Screen.	
	Enter the date your CoC posted its Special NOFO CoC Consolidated Application on the CoC’s website or affiliate’s website–which included: 1. the CoC Application, and 2. Priority Listings.	10/13/2022

## 2A. System Performance

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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<b>2A-1.</b>	<b>Reduction in the Number of First Time Homeless—Risk Factors.</b>	
	Special NOFO Section VII.B.2.b.	
	Describe in the field below:	
	1. how your CoC determined which risk factors your CoC uses to identify persons becoming homeless for the first time;	
	2. how your CoC addresses individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time or to end homelessness for individuals and families.	

**(limit 2,500 characters)**

The Amarillo CoC identifies individuals or families in jeopardy of becoming homeless for the first time through the coordination and efforts of the City of Amarillo Community Development Department. The department utilizes housing navigators to conduct personal interviews with individuals who contact the department as they are searching for assistance. Individuals who are behind on rent payments, received eviction notice, and have no resources to remain in a home are prioritized. These individuals are given individualized assistance by way of referral to programs such as homelessness prevention, rapid rehousing, and referrals to community partner agencies. This includes emergency shelters, transitional housing programs, and permanent supportive housing programs. The City of Amarillo Community Development Department is the lead agency for the CoC and is responsible for overseeing the Amarillo CoC strategy to reduce the number of individuals and families experiencing homelessness.

<b>2A-2.</b>	<b>Length of Time Homeless—Strategy to Reduce. (All Applicants)</b>	
	Special NOFO Section VII.B.2.c.	
	Describe in the field below:	
	1. your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
	2. how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.	

**(limit 2,500 characters)**

The Amarillo CoC is focused on providing community collaboration to reducing the length of time individuals and families remain homeless. This is accomplished through communication among agencies to find the best resource for each individual and family that is identified. The Coming Home program provides homeless outreach efforts to find and assess the unsheltered homeless on the streets of Amarillo. The collaboration among agencies gives the outreach team options to provide individualized referrals that are appropriate for the individual. This may be a referral to emergency shelter, a warming center, a rehab program, etc. The Amarillo CoC places a high priority on individuals and families who have been homeless the longest. The City of Amarillo Community Development Department is the central organization that oversees the CoC strategy by maintaining a constant list of individuals and families who are in line to be housed. The department partners with myriad Amarillo agencies to provide homelessness prevention, rapid rehousing, and many different housing vouchers that prioritize homelessness. Agencies provide the case management support in a partnership with Community Development's provision of the housing programs.

<b>2A-3.</b>	<b>Successful Permanent Housing Placement or Retention. (All Applicants)</b>	
	Special NOFO Section VII.B.2.d.	

Describe in the field below how your CoC will increase the rate that individuals and persons in families residing in:	
1.	emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; and
2.	permanent housing projects retain their permanent housing or exit to permanent housing destinations.

**(limit 2,500 characters)**

The Amarillo CoC has universally adopted the housing first model in recent years to address the high number of both sheltered and unsheltered homelessness. The City of Amarillo Community Development provides housing vouchers to agencies that ensure ongoing case management to their clients. As individuals and families exit the various programs (emergency shelter, transitional housing, and rapid rehousing), the agencies provide the required support to ensure these individuals and families do not return to homelessness.

<b>2A-4.</b>	<b>Returns to Homelessness—CoC's Strategy to Reduce Rate. (All Applicants)</b>	
	Special NOFO Section VII.B.2.e.	

Describe in the field below:	
1.	how your CoC identifies individuals and families who return to homelessness;
2.	your CoC's strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

**(limit 2,500 characters)**

The Amarillo CoC utilizes the Homeless Management Information System (HMIS) to manage the significant information that is input into the system. From first engagement through outreach to the final exit to permanent housing, HMIS is integral to keeping up with the individuals. The City of Amarillo Community Development Department is the managing agency for the HMIS system and maintains ongoing review of outcomes. A continued dedication to the utilization of HMIS is paramount in the goals of the CoC. By knowing and continually examining the data from HMIS, the homeless service agencies throughout the community will be better equipped to intervene when people are at risk of returning to homelessness. We are continuing to train the CoC HMIS users to become experts and champions for HMIS so we can better serve our homeless community. As the lead agency that maintains and manages HMIS, the Community Development Department is the organization the is responsible for overseeing the CoC’s strategy to reduce the rate individuals and families are returning to homelessness.

<b>2A-5.</b>	<b>Increasing Employment Cash Income–Strategy. (All Applicants)</b>	
	Special NOFO Section VII.B.2.f.	
	Describe in the field below:	
	1. the strategy your CoC has implemented to increase employment cash sources;	
	2. how your CoC works with mainstream employment organizations to help individuals and families increase their cash income; and	
	3. provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase income from employment.	

**(limit 2,500 characters)**

The Amarillo CoC has supported the City of Amarillo Community Development’s ongoing efforts to create a job program for homeless and/or recently housed clients. The department created a program called the Peer Reintegration Employment Partnership (PREP) Academy. Peer Support Specialists supervise and mentor clients as they return to the workforce. The PREP Academy has forged positive relationships with employers in the city to move clients into employment opportunities. The department advocates for the clients to ensure they are treated and compensated fairly. Additionally, the program provides ongoing support to the employers with continued peer support to the client to help eliminate possibly problems or barriers that may have ended in termination had they not been involved. The Community Development Department PREP Academy is the organization the is responsible for overseeing the CoC’s strategy to increase income from employment.

	<b>2A-5a.</b>	Increasing Non-employment Cash Income–Strategy. (All Applicants)
		Special NOFO Section VII.B.2.f.

	Describe in the field below:
	1. the strategy your CoC has implemented to increase non-employment cash income;
	2. your CoC's strategy to increase access to non-employment cash sources; and
	3. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.

**(limit 2,500 characters)**

The Amarillo CoC's strategy to increase non-employment cash income is by creating avenues to social security benefits in our community with a heavy focus on the following systems: legal, medical, & education. The staff is working directly with the Social Security office to become SOAR certified.



## 2B. Coordination and Engagement–Inclusive Structure and Participation

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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2B-1.	<b>Inclusive Structure and Participation–Participation in Coordinated Entry. (All Applicants)</b>	
	Special NOFO Sections VII.B.3.a.(1)	

In the chart below for the period from May 1, 2021 to April 30, 2022:

1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or
2.	select Nonexistent if the organization does not exist in your CoC’s geographic area:

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing of CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	No	No	No
2.	Agencies serving survivors of human trafficking	Yes	Yes	No
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	No
4.	CoC-Funded Victim Service Providers	No	No	No
5.	CoC-Funded Youth Homeless Organizations	No	No	No
6.	Disability Advocates	No	No	No
7.	Disability Service Organizations	No	No	No
8.	Domestic Violence Advocates	Yes	Yes	No
9.	EMS/Crisis Response Team(s)	Yes	No	No
10.	Homeless or Formerly Homeless Persons	Yes	Yes	No
11.	Hospital(s)	Yes	No	No
12.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
13.	Law Enforcement	Yes	Yes	No
14.	Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ+) Advocates	Yes	Yes	No
15.	LGBTQ+ Service Organizations	Yes	Yes	No
16.	Local Government Staff/Officials	Yes	Yes	No
17.	Local Jail(s)	No	No	No
18.	Mental Health Service Organizations	Yes	Yes	No
19.	Mental Illness Advocates	Yes	Yes	No

20.	Non-CoC Funded Youth Homeless Organizations	Yes	No	No
21.	Non-CoC-Funded Victim Service Providers	Yes	Yes	No
22.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	No
23.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	No
24.	Organizations led by and serving people with disabilities	Nonexistent	No	No
25.	Other homeless subpopulation advocates	Yes	Yes	No
26.	Public Housing Authorities	Yes	Yes	No
27.	School Administrators/Homeless Liaisons	No	No	No
28.	Street Outreach Team(s)	Yes	No	No
29.	Substance Abuse Advocates	Yes	Yes	No
30.	Substance Abuse Service Organizations	Yes	No	No
31.	Youth Advocates	Yes	Yes	No
32.	Youth Service Providers	Yes	Yes	No
	Other:(limit 50 characters)			
33.				
34.				

**By selecting "other" you must identify what "other" is.**

2B-2.	Open Invitation for New Members. (All Applicants)	
	Special NOFO Section VII.B.3.a.(2), V.B.3.g.	

	Describe in the field below how your CoC:
1.	communicated the invitation process annually to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	conducted outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join your CoC; and
4.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, other People of Color, persons with disabilities).

**(limit 2,500 characters)**

The Amarillo CoC continuously recruits new members to join the CoC. The CoC solicits new membership from through our Facebook page that encourages individuals from any and every walk of like to join us. We present information to City Council and other civic groups as the opportunity arises where we always extend the invitation for other to join the CoC. We also routinely utilize other agencies Listserv email groups to try and reach individuals that may not be aware of the CoC. Lastly, each member of the CoC is working individually to reach out to their network of people to invite and encourage them join us. The CoC ensures that we are presenting effective communication to individuals with disabilities with written and electronic information. The CoC has and will continue to enlist the participation of all culturally specific communities. Through neighborhood community meetings and personal connections, we invite and encourage increased participation of the underrepresented individuals and groups within our community. All participants in the CoC are continuously making personal connections and invitations to individuals who currently or formerly experienced homelessness. Outreach efforts are made to all areas of the city to address equity across the community.

2B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness. (All Applicants)	
	Special NOFO Section VII.B.3.a.(3)	

Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and
3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

**(limit 2,500 characters)**

The Amarillo CoC is continuously soliciting input from the community in it's strategy to prevent and end homelessness in our community. The CoC regularly utilizes many different social service listserv groups to engage as many people as possible. The CoC participates in the City of Amarillo City Council meetings to solicit and disseminate public information. A monthly CoC meeting is publicized to the community that it is open for anyone interested in listening or participating in our efforts. The CoC has led public surveys, forums, and public meetings in various forms and locations in the hopes to reach more interested individuals. The Amarillo CoC appreciates and validates all information gathered in the public meetings. We are constantly looking for new ways to be more effective in our community efforts to make homelessness rare, brief, and nonrecurring.

2B-4.	Public Notification for Proposals from Organizations Not Previously Funded. (All Applicants)	
	Special NOFO Section VII.B.3.a.(4)	

Describe in the field below how your CoC notified the public:
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1.	that your CoC's local competition was open and accepting project applications;
2.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
3.	about how project applicants must submit their project applications;
4.	about how your CoC would determine which project applications it would submit to HUD for funding; and
5.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.

**(limit 2,500 characters)**

The Amarillo CoC provided a public notice of funding opportunity to the Amarillo community through the publication of an electronic mail document. The information was disseminated through CoC public meetings and the CoC Listserv to all participating agencies and individuals. The notice advised the local competition was open and accepting project applications whether an organization has been previously funded or not. We also published this notice through other agencies Listserv to reach an even larger audience. In addition, the notice was placed on the CoC Facebook page, the City of Amarillo website, and printed versions were publicized through the City of Amarillo Community Development Department. The notice provided thorough information outlining the process to include: 1. The necessity for agencies to enter their application through eSnaps and a printed copy submitted to the city of Amarillo Community Development Department (Lead Agency). 2. The lead agency also provided workshops to all interested agencies on the process to enter the application in eSnaps. 3. The process was explained that the CoC committee for ranking and scoring would review the projects and submit their scores and ranking for all eligible applications. 4. The notice also explained the grievance process, if necessary. 5. The entirety of the notice clearly explained specific dates and times for deadlines so that the process would be completed in a timely manner so that the CoC would have the application submitted by the stated deadline. The notice was published on 8/15/22 with an agency application deadline of 5:00pm CST on 8/31/22. The workshops were provided on 8/19/22 and 8/24/22. The ranking and scoring committee met on 9/6/22 and no grievances were received. The notice explained that the Lead Agency was available to any agency or individual that needed extra assistance such as individuals with disabilities. All information and documents were provided electronically.

## 2C. Coordination / Engagement—with Federal, State, Local, Private, and Other Organizations

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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2C-1.	<b>Coordination with Federal, State, Local, Private, and Other Organizations. (All Applicants)</b>	
	Special NOFO Section VII.B.3.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC’s geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with Planning or Operations of Projects
1.	Funding Collaboratives	Yes
2.	Head Start Program	No
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	No
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	No
9.	Housing Opportunities for Persons with AIDS (HOPWA)	No
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	No
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Nonexistent
17.	Temporary Assistance for Needy Families (TANF)	No
	Other:(limit 50 characters)	
18.		

2C-2.	<b>CoC Consultation with ESG Program Recipients. (All Applicants)</b>	
	Special NOFO Section VII.B.3.b.	

Describe in the field below how your CoC:	
1.	consulted with ESG Program recipients in planning and allocating ESG funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in Consolidated Plan update.

**(limit 2,500 characters)**

The Amarillo CoC provides ongoing information and updates to the membership about the ESG program and that the coordination of the program is through the Texas Department of Housing and Community Affairs (TDHCA). The lead agency for the Amarillo CoC is the City of Amarillo Community Development Department. The lead agency provides technical assistance to any agency interested in participating as well as ongoing support while administering their own programs. Each subrecipient of ESG funding is responsible for their reporting to TDHCA. The Amarillo CoC serves the city of Amarillo and is bound by the city limits with no other jurisdictions being served. All Point in Time (PIT) count and Housing Inventory Count (HIC) data is provided to the Amarillo community for the consolidated plan evaluation and updates.

2C-3.	<b>Discharge Planning Coordination. (All Applicants)</b>	
	Special NOFO Section VII.B.3.c.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.		
1.	Foster Care	No
2.	Health Care	Yes
3.	Mental Health Care	Yes
4.	Correctional Facilities	Yes

2C-4.	<b>CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts. (All Applicants)</b>	
	Special NOFO Section VII.B.3.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:		
1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	No
3.	Local Education Agency (LEA)	No
4.	School Districts	Yes

2C-4a.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts—Formal Partnerships. (All Applicants)	
	Special NOFO Section VII.B.3.d.	

Describe in the field below:

1.	how your CoC collaborates with the entities checked in Question 2C-4; and
2.	the formal partnerships your CoC has with the entities checked in Question 2C-4.

**(limit 2,500 characters)**

The Amarillo CoC works with all schools within the City of Amarillo including but not limited to Amarillo I.S.D., Amarillo College, West Texas A&M University, etc. The school districts utilize CoC relationships for emergency shelter, food resources, housing, and other needs. This relationship is reciprocal with educational and participation provided by the educational institutions. One example formal partnership through the CoC is the collaboration between Amarillo College and the Community Development Department. Amarillo College identifies full-time students that are experiencing homelessness. Community Development Housing provides earmarked housing vouchers for these students to ensure they are well cared for and the lack of housing is not a barrier to their educational success.

2C-4b.	CoC Collaboration Related to Children and Youth—Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services. (All Applicants)	
	Special NOFO Section VII.B.3.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services

**(limit 2,500 characters)**

Current Amarillo CoC written policies and procedures are being revised to include the CoC notification to individuals and families experiencing homelessness of their eligibility for educational services. Several member agencies within the CoC provide myriad educational opportunities including G.E.D., higher education, certifications, on the job training, and more.

2C-5.	Mainstream Resources—CoC Training of Project Staff. (All Applicants)	
	Special NOFO Section VII.B.3.e.	

Indicate in the chart below whether your CoC trains project staff annually on the following mainstream resources available for program participants within your CoC's geographic area:

	Mainstream Resource	CoC Provides Annual Training?
1.	Food Stamps	No
2.	SSI–Supplemental Security Income	No
3.	TANF–Temporary Assistance for Needy Families	No
4.	Substance Abuse Programs	Yes
5.	Employment Assistance Programs	Yes
6.	Other	No

2C-5a.	Mainstream Resources–CoC Collaboration with Project Staff Regarding Healthcare Organizations. (All Applicants)	
	Special NOFO Section VII.B.3.e.	

	Describe in the field below how your CoC:
1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations to assist program participants with enrolling in health insurance;
3.	provides assistance to project staff with the effective use of Medicaid and other benefits; and
4.	works with projects to promote SOAR certification of program staff.

**(limit 2,500 characters)**

The Amarillo CoC has excellent participation from healthcare and mental healthcare entities. These agencies are excellent resources that provide assistance to CoC membership and clients in reference to mainstream resources. Through training and assistance, the information and knowledge gained is disseminated to CoC membership to pass along to their clientele. Texas Panhandle Centers is the local mental health authority in the Amarillo area. They are champions for the SOAR certification and furthermore provide assistance to all agencies of the CoC.



### 3A. New Projects With Rehabilitation/New Construction Costs

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

3A-1.	Rehabilitation/New Construction Costs–New Projects. (Rural Set Aside Only). Special NOFO Section VII.A.	
If the answer to the question below is yes, you must upload the CoC Letter Supporting Capital Costs attachment to the 4A. Attachments Screen.		
Is your CoC requesting funding for any new project(s) under the Rural Set Aside for housing rehabilitation or new construction costs?		No

### 3B. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

3B-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. (Rural Set Aside Only)	
	Special NOFO Section VII.C.	

Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
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3B-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. (Rural Set Aside Only)	
	Special NOFO Section VII.C.	
	You must upload the Project List for Other Federal Statutes attachment to the 4A. Attachments Screen.	
	If you answered yes to question 3B-1, describe in the field below:	
	1. how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and	
	2. how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.	

(limit 2,500 characters)

## 4A. Attachments Screen For All Application Questions

Please read the following guidance to help you successfully upload attachments and get maximum points:

- |  |    |   |
|--|----|---|
|  | 1. | You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.  |
|  | 2. | You must upload an attachment for each document listed where 'Required?' is 'Yes'   |
|  | 3. | We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images and reduces file size. Many systems allow you to create PDF files as a Print Option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube. |
|  | 4. | Attachments must match the questions they are associated with.  |
|  | 5. | Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.  |
|  | 6. | If you cannot read the attachment, it is likely we cannot read it either.<br>- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).<br>- We must be able to read everything you want us to consider in any attachment.                           |
|  | 7. | Open attachments once uploaded to ensure they are the correct attachment for the required Document Type.  |

Document Type	Required?	Document Description	Date Attached
1B-1. Local Competition Announcement	Yes	Local announcement	10/18/2022
1B-2. Local Competition Scoring Tool	Yes	Score Tool	10/18/2022
1B-3. Notification of Projects Rejected-Reduced	Yes	CoC applications ...	10/18/2022
1B-3a. Notification of Projects Accepted	Yes	CoC applications ...	10/18/2022
1B-4. Special NOFO CoC Consolidated Application	Yes	Web Posting	10/18/2022
3A-1. CoC Letter Supporting Capital Costs	No		
3B-2. Project List for Other Federal Statutes	No		
P-1. Leveraging Housing Commitment	No		
P-1a. PHA Commitment	No	PHA MOU	10/18/2022
P-3. Healthcare Leveraging Commitment	No	RHN MOU	10/18/2022
P-9c. Lived Experience Support Letter	No	Letter of Support	10/18/2022
Plan. CoC Plan	Yes		

## **Attachment Details**

**Document Description:** Local announcement

## **Attachment Details**

**Document Description:** Score Tool

## **Attachment Details**

**Document Description:** CoC applications accepted

## **Attachment Details**

**Document Description:** CoC applications accepted

## **Attachment Details**

**Document Description:** Web Posting

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** PHA MOU

## **Attachment Details**

**Document Description:** RHN MOU

## **Attachment Details**

**Document Description:** Letter of Support

## Attachment Details

### Document Description:

## Submission Summary

Ensure that the Special NOFO Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	10/18/2022
1B. Project Review, Ranking and Selection	10/18/2022
2A. System Performance	10/18/2022
2B. Coordination and Engagement	10/18/2022
2C. Coordination and Engagement–Con't.	10/18/2022
3A. New Projects With Rehab/New Construction	No Input Required
3B. Homelessness by Other Federal Statutes	10/18/2022
4A. Attachments Screen	Please Complete
Submission Summary	No Input Required



## Memorandum of Understanding

THIS MEMORANDUM OF UNDERSTANDING is entered into by and between the agencies/entities shown below:

- I. **AGENCIES/ENTITIES:** City of Amarillo Public Housing Authority and City of Amarillo Community Development

**The Receiving Agency/Entity:** City of Amarillo Community Development

**The Performing Agency/Entity:** City of Amarillo Public Housing Authority

II. **STATEMENT OF SERVICES TO BE PERFORMED:**

Performing agency agrees to the unconditional provision of services for in kind match to the City of Amarillo for the SSO-SO (Support Services Only-Street Outreach) project funded by the Continuum of Care Unsheltered award.

Service to be provided: Housing Choice Vouchers will be provided by the Public Housing Authority to clients of the Coming Home/RHN Outreach Project. A minimum of 40 vouchers will be provided to 40 households over the term of the 3-year grant contract period.

Profession of person(s) providing the service: City of Amarillo, HCV Housing Manager

Hourly cost of the service provided and total hours pledged:

- \$22.24/hour x 80 hours pledged= \$1779.20

And/Or

Description of products/supplies/resources to be provided and total dollar amount pledged:

- Housing Choice Vouchers will be provided to 40 clients of the Coming Home/RHN Outreach Project.
- 40 x 1-bedroom units \$784/month = \$376,320/year
- Total value for at least 1.5 years of HCV housing assistance to 40 households at the current 1-bedroom payment standard (allowing time to start the program and lease-up clients) = \$564,480

Total Dollar Value of Match: \$566,259

III. **OBLIGATIONS OF THE PERFORMING AGENCY:**

1. City of Amarillo Public Housing Authority agrees to provide these services to participants of the Coming Home/RHN Outreach Project valuing \$566,259;
2. Will maintain records documenting services and values provided to the Coming Home/RHN Outreach Project; and



3. Will make available these records to the City of Amarillo Community Development Department or the U.S. Department of Housing and Urban Development upon request.

**IV. TERM OF AGREEMENT:**

This Memorandum of Understanding will be effective for the duration of the three-year grant term for the Continuum of Care Unsheltered Program award beginning June 2023 and ending May 2026 Either party may terminate this agreement with 60 days written notice.

This Memorandum of Understanding may be amended by written mutual agreement.

**THE UNDERSIGNED AGENCIES/ENTITIES** do hereby certify that, (1) the services specified above are necessary and essential for activities that are properly within the statutory functions and programs of the effected agencies/entities, and (2) the proposed arrangements serve the interest of efficient and economical administration.

**RECEIVING AGENCY/ENTITY**


City of Amarillo

By:   
Jason Riddlespurger, Community Development Director  
City of Amarillo

9/28/22  
Date

**PERFORMING AGENCY/ENTITY**

City of Amarillo Public Housing Authority

By:   
Nina Martinez, HCV Housing Manager  
City of Amarillo Public Housing Authority

9/28/2022  
Date



## Memorandum of Understanding

THIS MEMORANDUM OF UNDERSTANDING is entered into by and between the agencies/entities shown below:

### I. AGENCIES/ENTITIES:

**The Receiving Agency/Entity:** City of Amarillo

**The Performing Agency/Entity:** RHN Outreach Services

### II. STATEMENT OF SERVICES TO BE PERFORMED:

Performing agency agrees to the unconditional provision of services for in kind match to the City of Amarillo for the SSO-SO (Support Services Only-Street Outreach) project funded by the Continuum of Care Unsheltered award.

Service to be provided: Healthcare Professionals for street outreach teams, and appointments with primary healthcare provider in clinic.

Profession of person(s) providing the service: Street outreach will be provided by a licensed healthcare professional to include, but not limited to: EMT-P; LVN. Healthcare services in clinic are provided by a team consisting of a LVN and a FNP.

Hourly cost of the service provided and total hours pledged:

- Hourly Cost = \$150.00 per hour
- Total Hours Pledged = 100

And/Or

Description of products/supplies/resources to be provided and total dollar amount pledged:

- Basic medical supplies utilized in clinic = \$2000.00
- Basic lab services provided = \$5000.00
- Medications provided = \$5000.00

Total Dollar Value of Match: \$27,000.00

**III. OBLIGATIONS OF THE PERFORMING AGENCY:**

1. RHN Outreach Services  
agrees to provide these services to participants of the City of Amarillo Coming Home program valuing \$27,000.00 ;
2. Will maintain records documenting services and values provided to City of Amarillo Coming Home Program; and
3. Will make available these records to the City of Amarillo or the U.S. Department of Housing and Urban Development upon request.

**IV. TERM OF AGREEMENT:**

This Memorandum of Understanding will be effective for the duration of the three-year grant term for the Continuum of Care Unsheltered Program award beginning June 2023 and ending May 2026 Either party may terminate this agreement with 60 days written notice.

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**RECEIVING AGENCY/ENTITY**

City of Amarillo


By:   
Jason Riddlespurger, Community Development Director  
City of Amarillo

9/28/22

Date

**PERFORMING AGENCY/ENTITY**

RHN Outreach Services

By:   
Kraig Stockstill, Director of Community Outreach  
RHN Outreach Services

9/28/22

Date

October 18, 2022

To Whom It May Concern,

My name is Kris Pirkle, and I previously experienced homelessness. I recently led a work group of other individuals who experienced homelessness to discuss the Amarillo CoC's Special NOFO Consolidated Application to address unsheltered homelessness. Our work group has a combined 35 years of homelessness in our history. We are all in much better places now and are happily in stable housing. We were honored to be asked our opinions about this project. After thorough examination, we believe this application submitted by Regence Health Network and the Community Development Department is an excellent project that is much needed in our community. Our work group unanimously supports the Amarillo CoC consolidated application, and we hope that you will give strong consideration for funding this outstanding project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kris Pirkle', written in a cursive style.

Kris Pirkle