



TRAFFIC ENGINEERING DEPT.
806-378-6286
Fax 806-378-6062
P.O. Box 1971
Amarillo, TX 79105

**THE FOLLOWING
MUST BE FILLED
OUT BY THE
APPLICANT:**

PARADE / RUN PERMIT APPLICATION

Applicant Name: _____

Phone: _____

Address: _____

PLEASE LEAVE A PHONE NO. IN WHICH YOU CAN BE REACHED DIRECTLY -
IN CASE WE NEED ADDITIONAL INFORMATION. IF WE ARE NOT ABLE TO
CONTACT YOU - WE WILL NOT BE ABLE TO PROCESS THE PERMIT.

City: _____ State: _____ Zip: _____

Email: _____

Co-Applicant Name: _____

Phone: _____

Purpose of parade: _____

Payment Methods

At Simms Bldg. - Traffic Eng. Dept. Room 242 (2nd Floor)
cash, credit, debit or check payable
to City of Amarillo

At City Hall - Accounting Dept. Room 301 (3rd Floor)
cash, credit, debit or check payable
to City of Amarillo

By Telephone - call 806-378-4201
for payment by credit card

Proposed date of parade: _____ Arrival time of parade units to assembly area: _____ A.M. P.M.

Start time of parade: _____ A.M. P.M. End time of parade: _____ A.M. P.M.

Event Day of the Week: Sun Mon Tue Wed Thu Fri Sat

Use of street width: Total Partial

Proposed Route: _____

Proposed assembly area: _____

Proposed disbursement area: _____

List the approximate participation of the following in the parade: Persons: _____ Vehicles: _____ Animals: _____

I agree to contact the City of Amarillo Drainage Utility Department (806-378-6913) at least 7 days before the event to discuss any potential street clean-up and fees.

I agree to hire the number of police officers and police vehicles suggested by the Amarillo Police Dept. Motor's Sergeant to handle traffic control for the event. I have contacted Off Duty Management (877-636-8300) and gave the authorization to hire the officers and vehicles needed upon approval of this permit and I will make arrangements for payment.

Number of **officers** required by Police Dept.: _____ Number of **police cars** required by Police Dept.: _____

Remarks: _____

I certify that the above information is true and correct and that I agree to comply with all the requirements established by the City in conducting the proposed parade or run.

Applicant's Signature

Date

APPROVAL:

Traffic Engineer

Date

Police Department

Date