

## **606 Holidays**

### **606.1**

Full-time, regular employees shall be paid for the following observed holidays:

New Year's Day (January 1)

Martin Luther King Jr. Day (third Monday in January)

Memorial Day (last Monday in May)

Independence Day (July 4)

Labor Day (first Monday in September)

Veterans Day (November 11)

Thanksgiving Day (fourth Thursday in November)

Day After Thanksgiving (fourth Friday in November)

Christmas Eve (December 24)

Christmas Day (December 25)

Floating Holiday *employee's choice with supervisory approval (Fiscal year: October-September)*

Other days as may be designated by the City Commission

### **606.2**

For employees working Monday through Friday, if one of the above named holidays or special holiday, declared by the City Commission, falls on Saturday, the holiday shall be observed the preceding Friday. If it falls on Sunday, it shall be observed the following Monday.

### **606.3**

Fire Fighters, Police Officers and all other full-time, regular City employees who perform their duties on the holidays listed above, shall have credit for the holiday worked added to their annual leave accrual. The number of hours added to annual leave accrual shall be the same as the hours of their regular scheduled shift at the time the holiday is worked. Any hours worked on a holiday shall be paid as time worked.

### **606.4**

Any employee absent without approved leave on a workday immediately preceding or following a holiday or on a holiday shall not be paid for the holiday unless it is worked, in which case the employee shall be paid only for the time worked that day.