

STATE OF TEXAS  
COUNTIES OF POTTER  
AND RANDALL  
CITY OF AMARILLO

On the 21<sup>st</sup> day of June, 2022, the Amarillo-Potter Events Venue District Board of Directors met at 8:30 a.m. in the Council Conference Room, located on the third floor of City Hall at 601 South Buchanan Street, Amarillo, Texas.

VOTING MEMBERS	PRESENT	NO. OF MEETINGS ATTENDED	NO. OF MEETINGS HELD SINCE APPOINTMENT
Terry Wright, President	Yes	58	61
Dale Williams, Vice-President	Yes	20	27
Tod Mayfield, Secretary	Yes	19	21
Vance Reed	Yes	38	61
Cliff Bickerstaff	Yes	11	18
Alberto Rios	Yes	13	14
Dipak Patel	No	8	14

Also in attendance were the following:

Laura Storrs	Assistant City Manager, City of Amarillo
Leslie Schmidt	Senior Assistant City Attorney, City of Amarillo
Stephanie Coggins	City Secretary, City of Amarillo
Bo Fowles	Interim Civic Center Manager, City of Amarillo
Brady Ragland	General Manager, Amarillo Tri-State Exposition
Tim Koetting	President, Amarillo Tri-State Exposition Board
Kashion Smith	Executive Director, Convention and Visitors Bureau

Mr. Wright established a quorum, called the regularly scheduled meeting of the Amarillo-Potter Events Venue District Board of Directors to order at 8:36 a.m. and the following items of business were conducted:

Public Address: There were no comments.

ITEM 1: Consider minutes. Mr. Wright presented the minutes from the March 29, 2022 meeting. A motion was made by Mr. Rios to approve the minutes as written. The motion was seconded by Mr. Bickerstaff, and it carried unanimously.

ITEM 2: Discuss and Consider Revisions to Projects at the Fairgrounds. Mr. Ragland updated the Board on the progress of the current approved projects at the Fairground and informed the Board that the roof replacement projects were going to come in \$138 thousand below budget, while two other projects would come in below budget creating a savings of just under \$199 thousand in total. He requested that some of the savings be used to fund a Fiber to Office project of \$19,145, a LED retrofit (Office & Rex Baxter) project of \$30,512, Two Rite Hite Fans plus Install (Rex Baxter) project of \$25,000,

Entrance Gates Replacement and Signage project of \$46,000, and Grounds Signage Replacement project of \$23,000 for a total of \$143,657. Mr. Williams made a motion to approve the revisions as presented to the projects at the Fairgrounds. The motion was seconded by Mr. Bickerstaff, and it carried unanimously.

**ITEM 3:** Discuss and Consider Additional Payment for the Amarillo Limousin Show. Mr. Ragland updated the Board on the upcoming Amarillo Limousin Show and requested an additional \$10,000 payment to support the Board's approval of \$5,000 at the March 29, 2022 meeting. Mr. Mayfield made a motion to approve an additional \$10,000 payment to support the Amarillo Limousin Show for a total of \$15,000. Mr. Reed seconded the motion, and it carried unanimously.

**ITEM 4:** Discuss and Consider Participation in the Amarillo Tri-State Fair. Mr. Ragland presented information about the upcoming Amarillo Tri-State Fair and requested participation from the District of \$30,000 to be used for incentives such as money for awards and saddles and for additional events and shows like a goat show. The Board discussed with Mr. Ragland that most participants come from outside Potter and Randall Counties but were not sure how many stayed in hotels during the Fair. The Board requested Mr. Ragland provide additional details at an upcoming meeting. Mr. Mayfield made a motion to table the item until the next meeting. Mr. Williams seconded the motion, and it carried unanimously.

**ITEM 5:** Presentation of quarterly financials. Ms. Storrs presented the unaudited March 31, 2022 Amarillo-Potter Events Venue District Balance Sheet and Income Statement. Total assets of \$7,561,026 and liabilities of \$5,000, leaves a fund equity balance of \$7,556,026.

**ITEM 6:** Discuss and consider events at the Amarillo National Center. Ms. Storrs presented a summary of the events that have been paid for at the Tri-State Fairgrounds through June 7, 2022, stating \$119,129.54 has been spent out of the \$250,000 budget. A motion was made by Mr. Mayfield to approve the item as presented. Mr. Bickerstaff seconded the motion, and the motion carried unanimously.

**ITEM 7:** Discuss and consider payments to the Amarillo National Center. Ms. Storrs presented the item and stated the overall spending through June 7, 2022 was \$258,263.84 with a budget of \$616,037.00. A motion was made by Mr. Williams to approve the item as presented, Mr. Mayfield seconded the motion, and the motion carried unanimously.

**ITEM 8:** Update on Civic Center Project. Ms. Storrs updated the Board on action that the City Council took on May 24, 2022 to approve a debt issuance and project budget for renovations and additions to the existing Civic Center facility. Mr. Fowlkes updated the Board that the current approved Civic Center projects funded by the District are scheduled to be completed late July or early August

**ITEM 9:** Announcement – Next Meeting. The Board set the next meeting date for Monday, August 22, 2022 at 8:30 a.m.

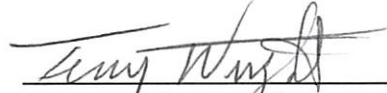
There being no further business, Mr. Wright adjourned the meeting at 9:56 a.m.

ATTEST:



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Tod Mayfield, Secretary



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Terry Wright, President