

Texas Local Government Code Section 102.005 Notice
\$0.50650

This Budget will raise more total property taxes than last year's budget by \$14,218,165 or 23.48%, and of that amount \$1,063,650 is tax revenue to be raised from new property added to the tax roll this year.

CITY MANAGER LETTER



July 12, 2022

Honorable Mayor Ginger Nelson and Members of Amarillo City Council
601 S. Buchanan Street
Amarillo, TX 79101

Dear Mayor Nelson and Members of the City Council:

Transmitted herewith is the City of Amarillo Annual Budget for Fiscal Year 2022/2023 (Budget). The Budget is balanced in accordance with the Amarillo City Charter and laws of the State of Texas.

The Budget totals approximately \$502.7 million, with \$322.9 million approved for operation and maintenance functions, \$111.5 million in capital, and \$68.3 million for required debt service payments. The annual Budget is the most important policy document for consideration by the Council. It identifies required funding to deliver more than 250 programs and services to the citizens of Amarillo.

The 2022/2023 Annual Operating Budget is presented to Council as a program-based budget, i.e., the various programs offered by City departments are presented with program descriptions and performance measures to define the level and quality of services delivered to Amarillo citizens. The Budget represents maintenance of current service levels for the more than 250 programs funded by the City. All programs have a demonstrated connection to the **BluePrint for Amarillo** and supporting Council pillars.

The City has rebounded well from the COVID-19 pandemic in most areas; however, rising costs in several vital areas including commodities, materials, supplies, construction, and attracting and retaining personnel have placed challenges on the budget process. Key areas of focus in the 2022/2023 Budget include addressing aging infrastructure throughout City operations, attracting and retaining a skilled labor force, and rising costs in most operational areas.

The Budget reflects revenues in line with pre-COVID-19 numbers, with slight increases, and rate increases in certain areas to support the rising costs of doing business and aging infrastructure. On the expenditure side, the Budget includes enhancements that focus on funding for critical capital projects, pay enhancements for personnel to help in attracting and retaining employees, and amounts to cover increased costs of doing business. Details of the consolidated budget are as follows.

CONSOLIDATED BUDGET

Our 2022/2023 Budget is \$502.7 million, which is an increase of 19.8%, or \$83.2 million, as compared to our 2021/2022 Budget of \$419.5 million.

The areas of specific increase/decrease in the Budget are:

Budget Category	FY 2021/2022	FY 2022/2023	% Change
General Fund Operating	\$ 209,291,084	\$ 238,848,603	14.1%
Water & Sewer Operating	54,970,455	61,044,751	11.1%
Capital Improvement Projects	95,670,179	111,512,664	16.6%
Special Revenue Operating	32,796,287	54,582,168	66.4%
Fleet Services Operating	11,530,069	12,530,989	8.7%
Insurance Operating	39,378,618	39,801,333	1.1%
Debt Service	47,821,067	68,298,159	42.8%
Airport Operating	12,751,670	14,468,575	13.5%
Drainage Utility Operating	3,807,218	4,255,248	11.8%
Information Technology Operating	7,479,721	7,978,311	6.7%
Capital Improvement Transfers	3,214,718	3,216,767	0.1%
LESS: Interfund Transfers	(99,181,032)	(113,808,272)	14.7%
TOTAL BUDGET	\$ 419,530,054	\$ 502,729,296	19.8%

Municipal government is a service business and the predominant expense category in the Budget is always personnel and the associated salary and benefit expenses. Personnel costs comprise 39.4%, or \$198.1 million, of the 2022/2023 net Budget. Personnel costs in the Budget are 10.4% more than the prior year budget due to salary increases and reclassifications described below. The increase in personnel costs accounts for most of the increase in each operating budget noted above. The Budget also reflects a 10% increase in medical insurance costs related to increasing claims and insurance costs.

The second largest category in the Budget is Capital Improvement Projects at \$111.5 million, or 22.2% of the Budget. Capital Improvement Projects reflect a 16.6% increase from the prior year and include major street and traffic administration projects, funding for a new fire station, funding for landfill cell development, funding for parks and Recreation assets and facilities, water and sewer system projects, drainage utility system projects, airport projects that are eligible for additional federal funding, and more. The Capital Improvement Program section provided in the budget document provides more details of the proposed projects.

Debt Service accounts for just over 13.6%, or \$68.3 million, of the net Budget. Debt service expenditures include all funds with outstanding debt. The Debt Service category includes a 42.8% increase which is due to the debt service related to bonds issued in FY2022 for the City Hall renovation, athletic field lighting, and Civic Center improvements, a planned additional bond issue in the Water and Sewer fund for water rights and system expansion and repairs, a small bond issue for the landfill cell development, and additional bonds for drainage system improvements.

Special Revenue operating costs have increased 66.4% due to additional grant/relief funding availability from the CARES Act and American Rescue Plan to help address costs and revenue loss associated with COVID-19.

Property and Sales Taxes

Taxable property values remain strong with an estimated 11.6% increase for the 2022 tax year, when comparing estimated 2022 values to the 2021 certified values. Certified values for 2022 will be available later in July. For the 2022/2023 fiscal year, the proposed property tax rate has been decreased by \$0.01565 for operations and maintenance and increased \$0.07881 for interest in sinking funds, or debt service. Additional debt service funds will be used for the City Hall renovation, athletic field lighting, and Civic Center improvements, as noted above. The total 2022/2023 proposed tax rate is \$0.50650 per \$100 taxable value versus the 2021/2022 rate of \$0.44334. A historical review of the rate reflects that the City Council increased the property tax rate by \$0.01 to \$0.32009 for the 2011/2012 and 2012/2013 fiscal years after three years with the same property tax rate, by \$0.02 in the 2013/2014 fiscal year, by \$0.005 in the 2014/2015 fiscal year, and by \$0.00563 to \$0.35072 for the 2015/2016 and 2016/2017 fiscal years. The rate increases associated with 2017/2018 and 2018/2019 were directly related to the debt service portion of the tax rate. City Council increased the operations and maintenance portion of the tax rate in 2019/2020 by \$0.01750 in addition to increasing the debt service portion of the tax rate. In 2020/2021, the debt service portion of the tax rate was the only portion of the tax rate increased. In 2021/2022, City Council increased the property tax rate by \$0.047 to \$0.44334, \$0.02678 for debt service and \$0.01975 for operations and maintenance.

Sales tax is the City's largest revenue source. Amarillo has long enjoyed a history of steadily increasing sales tax, which has offset the City's low property tax rate. The City's sales tax rebounded well from the effects of COVID-19 and has come in over budget for the first two quarters of fiscal year 2022 and has surpassed pre-covid levels for the same period. The Budget includes sales tax at an increase of \$7.0 million over the current year original budget of \$61.0 million. The sales tax revenue budget for next year has been normalized to sales tax collection experience for the past two years since COVID.

Sales tax and property tax revenues make up the largest percentage of funding for General Fund operations. However, each revenue source alone, property tax or sales tax, is not sufficient to fund the budgets for Public Safety. Therefore, the City must rely on multiple revenue sources to support General Fund operations.

Franchise Fees, User Fees and Charges

During 2016, the City initiated a \$140 million five-year Community Investment Program with corresponding rate increases for water and sewer and drainage. For water and sewer rates, there was a 3% rate increase in 2016/2017, 2017/2018, and 2018/2019 to fund the first three years of the program. The 2019/2020 Budget included a 7% water and sewer rate increase, which funded the addition of automated metering infrastructure (4%) and provided for an increase in operating and maintenance (3%). The 2020/2021 Budget included the fourth year of the planned 3% rate increases. The 2021/2022 Budget included the final year of the original five-year Community Investment Program with a 3% rate increase for water and sewer infrastructure and a 2% rate increase for maintenance and operations to cover increases in operational costs. The 2022/2023 budget includes a 10% water and sewer rate increase to cover inflation and additional debt issuances described above. The water rate structure is designed so that customers who only use water for domestic purposes still have very reasonable rates. A residential 10,000-gallon water user will have a monthly water and sewer bill of approximately \$93.25, an increase of \$8.48, which is low compared to other Texas cities. For drainage rates, there have been 4% rate increases for the past five years for the capital costs related to the five-year Community Investment Program. The 2022/2023 budget includes a 6% drainage fee increase to cover inflation and the additional debt issuance described above. The drainage fee increase will increase the average monthly residential charge by \$0.18.

The Budget also includes an increase in the Solid Waste rates of 14%. Residential customers will see a slight increase in their monthly bill, which for the average customer will be \$2.82. The additional funding will be used to cover increased operational costs related to the solid waste program and debt service related to the landfill cell development project noted above.

Other areas with fee increases include Parks and Recreation, Civic Center, Building Safety, Environmental Health, Fire Marshal, and Golf. The fee increases in each area are needed to adjust for increases in the Consumer Price Index (CPI) to cover the related cost of providing goods or services.

Employee Staffing

The 2022/2023 Budget consists of 2,307 permanent and 351 part-time employee positions. Permanent positions have increased by 30 positions over the current year and part-time positions have increased by 1. Several of the changes are reclassifications of current positions to better meet departmental needs. New positions include Building Safety employees to enhance customer service and to address the increased construction in our area, 15 fire fighter positions in preparation for a new fire station staffing needs, 4 police officer positions for additional operations support, and a few other positions in various departments to support operations. Below is a summary of the staffing changes for permanent positions for the 2022/23 Budget:

Position	Department	Full Time
AIRPORT LAND & BUSINESS DEVELOPMENT COORD	AIRPORT OPERATIONS	1
ANIMAL MANAGEMENT & WELFARE VETERINARIAN	ANIMAL MANAGEMENT & WELFARE	-1
RESCUE MANAGER	ANIMAL MANAGEMENT & WELFARE	1
RESCUE SPECIALIST	ANIMAL MANAGEMENT & WELFARE	1

COMMUNITY SAFETY INSPECTOR	BUILDING SAFETY	3
PROJECT REPRESENTATIVE II	CAPITAL PROJECTS & DEVELOPMENT	0.4
PROJECT REPRESENTATIVE II	CAPITAL PROJECTS & DEVELOPMENT	0.6
PROJECT MANAGER	CITY MANAGER	1
PRODUCTION TECH	CIVIC CENTER OPERATIONS	1
ASSISTANT PROPERTY & EVIDENCE MGR	CIVILIAN PERSONNEL	1
HEALTH SPECIALIST I	ENVIRONMENTAL HEALTH	1
FIRE INVESTIGATOR I	FIRE MARSHAL	1
FIRE INVESTIGATOR II	FIRE MARSHAL	-1
PLANS EXAMINER	FIRE MARSHAL	1
FIREFIGHTER	FIRE OPERATIONS	15
ADMINISTRATIVE ASST. II	FLEET SERVICES OPERATIONS	1
PAINT & BODY REPAIRER	FLEET SERVICES OPERATIONS	-1
CASE WORKER	HSS - Social Services	0.5
HR GENERALIST	HUMAN RESOURCES	1
311 CUSTOMER SERVICE REP II	IT TELECOM	-1
311 CUSTOMER SERVICE SUPERV	IT TELECOM	-2
CASE WORKER	LIBRARY	0.5
DEPUTY COURT CLERK II	MUNICIPAL COURT	1
INNOVATION COORDINATOR	OFFICE OF PUBLIC COMMUNICATION	1
POLICE OFFICER	POLICE	4
UTILITY WORKER	SOLID WASTE COLLECTION	-2
UTILITY WORKER	SOLID WASTE DISPOSAL	-1
UTILITY WORKER	SOLID WASTE DISPOSAL	-2
UTILITY WORKER	STREET DEPARTMENT	-1
PLANNER I	TRANSIT ADMINISTRATION	1
311 CUSTOMER SERVICE REP II	UTILITIES OFFICE	2
311 CUSTOMER SERVICE SUPERV	UTILITIES OFFICE	1
ASSISTANT PROGRAM COORDINATOR	WARFORD ACTIVITY CENTER	2
CUSTODIAN I	WARFORD ACTIVITY CENTER	-1
		30

Employee Compensation

- 1) 5% pay increase for civilian employees as pay-for-performance, based on annual evaluations;
- 2) 5% pay increase for Police and Fire employees; and
- 3) an annual leave buy back option for eligible tenured employees.

The total cost of the pay plan improvements noted above and related benefits, along with funding to address specific positions throughout the organization, is what makes up the 10.4% overall increase in the costs associated with personnel. The budget also includes funding for discretionary retention pay, given to employees based on longevity during the holiday season, and a 10% increase in medical insurance costs to cover increasing claims and other insurance costs.

Capital Improvement Program

The 2022/2023 capital improvement program budget is \$111.5 million - \$32.8 million in general government capital projects, \$56.5 million in water and sewer system projects, \$6.3 million in airport projects, \$8.9 million in drainage system projects, and \$7.0 million in fleet services projects. The general government projects are funded from excess operational funds, property taxes, and solid waste collection fees related to the landfill cell development project. The water and sewer and drainage system projects are funded through the rate increases and excess operational funds planned for capital improvements. The airport projects are funded with excess operational funds planned for capital projects and grant money received from the FAA. The fleet services projects are funded with excess operational funds planned for capital.


Future Priorities

The 2022/2023 Budget has prioritized enhancements to compensation to employees, funding of capital projects including rising construction costs, and increased costs of commodities, materials, and supplies. Going forward, the City will need to identify additional budget dollars to address the maintenance of aging city facilities and aging infrastructure throughout the City, including streets.

Conclusion

Thank you each for your leadership of our City. I appreciate the extensive time and effort you undertake to study and understand the complexities of the varied operations of our organization. Your vision, guidance and service are invaluable and truly make Amarillo a great community! I want to thank you for the comprehensive review of the 2022/2023 Budget process and thank the entire management team for their hard work in preparing the annual Budget. Difficult choices were made to ensure we can efficiently and effectively manage our resources to address Council pillars and to continue our commitment to serve the citizens of Amarillo.

Respectfully Submitted,



Jared Miller
City Manager

FUND OVERVIEW

CITY OF AMARILLO
General Fund
Estimated Receipts, Expenditures & Available Cash

	<u>2021/22</u>		<u>2022/23</u>
	<u>Original Budget</u>	<u>Revised Estimate</u>	<u>Proposed Budget</u>
Available Funds, beginning of year	\$ 58,772,028	\$ 66,827,744	\$ 71,128,072
Add Revenues:			
Operating Income	194,748,993	235,207,583	214,466,952
Grant Income	5,012,263	4,724,570	4,308,058
Total Revenues	<u>199,761,256</u>	<u>239,932,153</u>	<u>218,775,010</u>
Total Available Resources	<u>258,533,284</u>	<u>306,759,897</u>	<u>289,903,082</u>
Deduct Expenditures:			
Operating Budget Requests	192,080,050	193,035,446	217,023,329
Nominal Capital	747,200	865,095	105,738
Transfers to Grants or Projects:			
Other Grant Funds	168,224	168,224	168,225
Comp Step 2210	36,542	36,542	36,542
Solid Waste	-	-	-
Street Improvement	2,337,000	2,337,000	2,337,000
Civic Center Improvement	3,054,414	4,099,804	3,887,473
Golf Course Improvement Fund	-	-	-
Emergency Mgmt Services 2430	-	-	-
Liability for Compensated Absences	1,250,000	1,330,000	1,250,000
Information Services	120,554	120,554	120,554
Municipal Garage	-	-	-
General Construction	9,227,358	29,869,418	13,650,000
Transfer to Self Insurance Fund	-	3,500,000	-
Transfer to Debt Service	175,000	175,000	175,000
Transfer to 2090 Court Security	94,742	94,742	94,742
Total Transfers to Grants or Projects	<u>16,463,834</u>	<u>41,731,284</u>	<u>21,719,536</u>
Total Expenditures	<u>209,291,084</u>	<u>235,631,825</u>	<u>238,848,603</u>
Available Funds, end of year	<u>\$ 49,242,200</u>	<u>\$ 71,128,072</u>	<u>\$ 51,054,479</u>
Less One Time Excess Reserves			-
Adjusted Available Funds, end of year			<u>\$ 51,054,479</u>
Calculation of reserve:			
Total Expenditures	\$ 209,291,084	\$ 235,631,825	\$ 238,848,603
Less One Time Expenditures	(10,767,358)	(31,589,418)	(11,790,000)
Total Ongoing Expenditures	<u>\$ 198,523,726</u>	<u>\$ 204,042,407</u>	<u>\$ 227,058,603</u>
Three Months Operating Reserve			<u>\$ 51,010,602</u>
Available Cash Flow Over (Under) Reserve			<u>\$ 43,877</u>

City of Amarillo 2023 Department Request by Fund

01000 - General Fund



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
30200 - Ad Valorem Tax Collections	-	-	-	-	-	-
30300 - Current Year's Levy	43,870,091	32,086,688	48,937,667	48,881,628	50,495,477	1,557,810
30320 - Prior Year's Levy	349,102	388,929	368,000	312,924	350,926	-17,074
30330 - Penalty and Int-Delinquent Tax	335,041	354,459	333,000	490,935	422,695	89,695
30400 - Gross Receipts Business Tax	16,409,368	18,400,678	17,917,391	20,185,921	21,115,690	3,198,299
30469 - Hotel Occupancy Tax	5,431,173	8,545,312	7,849,461	9,900,707	10,098,721	2,249,260
30600 - Sales Tax	60,512,833	68,458,446	61,852,700	72,869,155	69,022,229	7,169,529
31400 - Business License and Permits	1,167,044	1,163,510	1,257,228	1,342,954	1,336,315	79,087
31900 - Non-Business License & Permits	2,866,143	3,840,121	3,202,202	4,056,183	3,819,903	617,701
32800 - Other Governmental Permits	6,138,061	6,658,576	6,640,952	5,112,564	5,741,038	-899,914
33200 - General Government	75,656	91,734	87,096	98,423	89,596	2,500
33300 - Public Safety and Health	2,836,756	2,751,719	3,068,392	2,911,201	3,159,696	91,304
33500 - Sanitation	23,054,665	23,502,189	24,046,135	24,514,367	27,235,932	3,189,797
33600 - Operating Revenues	127,560	17,478	178,727	121,125	309,297	130,570
33700 - Culture and Recreation	4,676,257	5,056,274	7,186,914	6,554,743	7,476,081	289,167
34900 - Interdepart Rental & User Charge	20	-	-	-	-	-
35000 - Fines and Forfeitures	3,232,887	3,312,165	3,364,955	3,505,618	3,442,404	77,449
35300 - Construction Participation	116,035	186,526	30,000	155,400	30,000	-
35500 - Other Government Permits	11,719,612	1,140,734	169,205	1,194,420	1,649,127	1,479,922
36520 - Contract Income	30,866	8,876	48,600	29,431	48,600	-
37109 - Interest Earnings	908,657	254,407	289,999	367,993	462,706	172,707
37150 - Rent	5,085,239	5,356,732	5,403,896	5,446,383	6,227,754	823,858
37199 - Administrative Charges	3,991,577	4,612,116	5,406,192	5,520,907	5,516,039	109,847
37400 - Miscellaneous Revenue	1,131,568	646,871	724,604	740,325	702,544	-22,060
39100 - Operating Transfers In	211,790	99,928	22,240	25,618,847	22,240	-
Total Revenues	194,277,999	186,934,469	198,385,556	239,932,153	218,775,010	20,389,454
Expenditures						
41000 - Personal Services	123,662,720	125,098,204	132,757,467	135,270,640	153,129,853	20,372,386
51000 - Supplies	10,591,711	12,088,518	13,267,091	15,437,844	15,268,510	2,001,419
60000 - Contractual Services	28,487,212	29,105,516	30,748,310	34,401,252	39,455,149	8,706,839
70000 - Other Charges	8,335,805	9,070,042	9,038,930	9,196,936	10,041,020	1,002,090
78500 - Program Expenses	-5,001	3,099	-	-176	-	-
80000 - Capital Outlay	218,660	376,142	747,201	865,095	105,738	-641,463
90000 - Inter Reimbursements	-1,284,849	-1,007,602	-1,208,777	-1,271,051	-1,411,203	-202,426
92000 - Operating Transfers	5,043,277	19,146,796	16,463,835	41,731,285	22,259,536	5,795,701
Total Expenditures	175,049,535	193,880,715	201,814,057	235,631,825	238,848,603	37,034,546

City of Amarillo 2023 Summary of Expenditures by Activity Classification



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
1011 - Mayor and Council	57,829	57,362	83,544	82,418	83,481	-63
1020 - City Manager	1,471,134	1,464,174	1,552,164	1,583,490	2,007,515	455,351
1021 - Office of Economic Development	-	-	-	-	-	-
1023 - Office of Public Communication	379,085	414,214	600,253	599,257	717,603	117,350
1030 - Tourism & Economic Development	2,371,536	1,396,765	2,024,073	2,024,073	5,107,286	3,083,213
1040 - Judicial	487,453	467,586	536,459	472,134	545,919	9,460
1110 - Human Resources	908,024	1,003,373	1,092,629	1,156,430	1,248,269	155,640
1120 - Risk Management	295,623	329,217	361,278	372,876	363,587	2,309
1210 - Legal	1,399,287	1,276,567	1,372,683	1,419,165	1,438,954	66,271
1220 - City Secretary	301,710	425,910	431,164	400,358	471,924	40,760
1231 - Radio Communications	464,183	797,030	429,358	573,183	912,165	482,807
1232 - Emergency Management Services	534,066	497,972	563,664	571,443	664,829	101,165
1241 - Civic Center Administration	527,964	524,275	615,627	571,903	649,072	33,445
1243 - Civic Center Operations	1,445,149	1,403,134	2,179,005	2,099,249	2,368,350	189,345
1245 - Civic Center Sports	521,804	518,757	372,430	359,708	406,675	34,245
1248 - Box Office Operations	301,245	308,165	397,807	322,419	402,925	5,118
1249 - Globe News Center	325,675	321,411	421,333	405,620	477,161	55,828
1251 - Custodial Services	1,207,259	1,259,343	1,517,516	1,458,464	1,791,355	273,839
1252 - Facilities Maintenance	2,586,620	2,691,111	3,627,926	3,871,073	4,159,853	531,927
1253 - MPEV	157,412	260,440	400,000	282,238	400,000	-
1260 - Library	3,827,153	3,881,977	4,200,784	4,175,536	4,295,654	94,870
1270 - AECC	4,836,665	4,456,452	5,162,067	4,945,813	6,047,390	885,323
1305 - Municipal Court	1,048,834	1,004,600	1,416,455	1,169,661	1,513,248	96,793
1306 - Office of Civil Hearings	89,363	79,849	119,663	75,669	120,717	1,054
1315 - Finance	1,117,608	1,335,932	1,551,126	1,455,083	2,328,256	777,130
1320 - Accounting	1,190,546	1,210,872	1,322,635	1,379,520	1,409,981	87,346
1325 - Purchasing	593,186	590,440	644,669	638,914	650,944	6,275
1335 - Vital Statistics	74,216	93,955	123,031	124,592	133,865	10,834
1340 - Health Plan Administration	268,640	272,194	289,462	282,897	293,638	4,176
1345 - Central Stores	318,586	356,221	377,282	371,614	385,391	8,109
1350 - General Fund Transfers	9,396,318	23,730,345	21,252,145	46,447,934	33,318,600	12,066,455
1410 - Public Works	527,484	449,224	527,199	466,544	530,412	3,213
1415 - Capital Projects & Development	887,838	1,165,596	1,410,625	1,794,476	1,268,350	-142,275
1420 - Street Department	8,948,381	8,090,377	9,632,062	9,471,517	10,862,254	1,230,192
1431 - Solid Waste Collection	11,792,761	12,170,053	13,803,545	13,432,110	14,190,318	386,773
1432 - Solid Waste Disposal	4,486,903	4,819,744	5,206,736	5,070,411	5,697,754	491,018
1610 - Police	42,466,681	44,203,762	45,516,396	46,982,994	46,747,986	1,231,590
1640 - Civilian Personnel	5,359,880	5,242,324	5,781,477	5,379,021	5,988,612	207,135
1710 - Animal Management & Welfare	3,020,188	2,802,243	3,731,974	3,868,389	3,871,968	139,994
1720 - Planning and Development Svcs	783,520	765,983	931,431	833,501	953,366	21,935
1731 - Traffic Administration	3,793,060	4,434,727	4,814,292	5,124,197	5,466,004	651,712
1732 - Traffic Field Operation	-	-	-5	-	-5	-
1740 - Building Safety	3,020,227	3,093,565	3,589,728	3,098,548	3,812,004	222,276
1750 - Environmental Health	1,370,235	1,467,421	1,679,538	1,712,572	1,886,181	206,643
1761 - Transit Fixed Route	2,492,727	2,285,827	2,700,225	2,499,748	2,996,486	296,261
1762 - Transit Demand Response	1,075,412	1,169,641	1,282,683	1,309,303	1,579,360	296,677
1763 - Transit Maintenance	879,840	912,098	1,207,290	942,599	1,161,994	-45,296
1764 - Transit Administration	446,555	563,351	692,835	630,031	740,316	47,481
1811 - Golf Operations	4,167,496	4,243,091	4,252,868	4,174,470	4,425,797	172,929
1812 - Comanche Trail	-	-	-	-	-	-
1820 - Parks & Rec Administration	743,427	770,033	774,412	747,075	789,567	15,155
1825 - Beautification & Public Arts	-	-	-	-	127,328	127,328
1830 - Tennis Center	97,740	240,351	258,655	226,902	263,283	4,628
1840 - Swimming Pools	203,617	714,382	983,870	738,285	1,015,981	32,111

City of Amarillo 2023 Summary of Expenditures by Activity Classification



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
1850 - Parks & Recreation Program	193,984	294,878	420,236	314,590	411,885	-8,351
1855 - Warford Activity Center	306,837	329,747	472,155	386,663	485,582	13,427
1861 - Park Maintenance	5,259,073	5,572,984	6,582,550	7,534,208	8,649,683	2,067,133
1862 - Zoo Maintenance	434,771	547,062	624,487	616,011	646,875	22,388
1863 - ZooSchool Education Programs	-	-	-	-	-	-
1870 - Athletic Administration	85,103	80,792	144,497	152,491	161,197	16,700
1871 - Softball Program	33,956	64,316	172,857	99,111	172,857	-
1872 - Basketball Program	5,821	530	11,272	8,336	11,272	-
1874 - Volleyball Program	55,320	25,564	102,362	79,822	102,362	-
1876 - Baseball	-	-	1,061	1,061	1,061	-
1880 - Senior Services	67,475	68,814	88,739	80,463	89,064	325
1910 - Fire Operations	32,432,064	33,988,808	34,673,692	36,233,266	37,022,821	2,349,129
1930 - Fire Marshal	873,729	1,001,823	1,022,454	1,040,520	1,213,628	191,174
1940 - Fire Civilian Personnel	697,439	668,993	683,677	708,867	790,393	106,716
Total Expenditures	175,513,718	194,677,745	208,816,107	235,450,841	238,848,603	30,032,496

GENERAL FUND PROPOSED FEE CHANGES

1243 CIVIC CENTER OPERATIONS

Civic Center operations is proposing a base rent increase.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
33710 – CIVIC CENTER RENTALS				
Civic Center Rentals	VARIES	VARIES	VARIES	\$40,000
Total Budgetary Impact				
				\$40,000

1249 GLOBE NEWS CENTER

Globe News Center is proposing a base rental increase.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
33710 – CIVIC CENTER RENTALS				
Civic Center Rentals	VARIES	VARIES	VARIES	\$7,000
Total Budgetary Impact				
				\$7,000

GENERAL FUND PROPOSED FEE CHANGES

1431 Solid Waste Collection

Solid Waste Collection is proposing a fourteen percent (14%) increase in commercial solid waste fee rates to cover the Cell 10 construction at the Landfill, along with increases in operation costs.

33512 – Commercial Collection and Disposal					
Container Volume (in Cu. Yds)	Containers Picked up per Week Not More Than	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
3	2	69.25	78.95	9.70	\$787,378
	3	94.71	107.97	13.26	
	4	125.38	142.94	17.56	
	5	156.05	177.90	21.85	
	6	186.71	212.85	26.14	
4	2	-	-	-	
	3	159.63	181.98	22.35	
	4	-	-	-	
	5	-	-	-	
	6	316.03	360.28	44.25	
6	2	116.98	133.36	16.38	
	3	173.71	198.03	24.32	
	4	230.34	262.59	32.25	
	5	287.31	327.54	40.23	
	6	343.90	392.05	48.15	
8	2	126.46	144.17	17.71	
	3	187.79	214.08	26.29	
	4	249.13	284.01	34.88	
	5	310.45	353.92	43.47	
	6	371.87	423.94	52.07	
Total Budgetary Impact					\$787,378

*Increase includes rate for CDL and rate to cover inflation, raises, fuel, etc.

GENERAL FUND PROPOSED FEE CHANGES

1431 Solid Waste Collection

Solid Waste Collection is proposing a fourteen percent (14%) increase in residential solid waste fee rates to cover increases in operation costs.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
33510 – Residential Collection and Disposal				
(1) One-Family Residence	\$18.60	\$21.20	\$2.60	
(2) Two-Family Residence with 1 water meter	\$36.39	\$41.59	\$5.20	
(3) Three-Family Residence with 1 water meter	\$54.59	\$62.39	\$7.80	
(4) Four-Family Residence with 1 water meter	\$72.79	\$83.19	\$10.40	
(5) Two-Family Residence, each unit on separate water meter, each unit	\$36.39	\$41.59	\$5.20	
(6) One-Family Residence and single apartment on 1 water meter	\$18.60	\$21.20	\$2.60	
(7) One-Family Residence and single apartment on 1 water meter, each unit	\$18.60	\$21.20	\$2.60	
(8) One-family unit or single-family unit, without alley entrance, where it is necessary to carry out municipal solid waste for more than ten feet but less than 50 feet from the curb, each unit	\$37.00	\$37.00	\$0.00	
(9) One-family unit or single-family unit, without alley entrance, where it is necessary to carry out municipal solid waste for more than 50 feet but less than 100 feet from the curb, each unit	\$46.00	\$46.00	\$0.00	
(10) One-family unit or single-family unit, without alley entrance, where it is necessary to carry out the municipal solid waste more than 100 feet from the curb but less than 150 feet, each unit	\$54.00	\$54.00	\$0.00	
				\$2,028,996
Total Budgetary Impact				\$2,028,996

GENERAL FUND PROPOSED FEE CHANGES

1432 Solid Waste Disposal

Solid Waste Disposal is proposing a \$1.72 increase in the tipping solid waste fee rates to cover operational costs and landfill development.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
33520- Landfill Charges				
Landfill Charges	\$33.50	\$ 35.22	\$1.72	\$188,305
Total Budgetary Impact				
				\$188,305

GENERAL FUND PROPOSED FEE CHANGES

1740 Building Safety

Building Safety is proposing fee changes to adjust for CPI increases.

	Current Fee*	Proposed Fee*	Increase (Decrease)	Budgetary Impact
31710 – Electrical Contractors Licenses				
Electrical Contractors Licenses	\$55.00	\$58.00	\$3.00	\$540.00
31725 – Irrigation Licenses				
Irrigation Licenses	\$55.00	\$58.00	\$3.00	\$127.00
31740 – Heating & Air Conditioning Licenses				
Heating & Air Conditioning Licenses	\$55.00	\$58.00	\$3.00	\$460.00
31745 – Insulation Registration				
Insulation Registration	\$55.00	\$58.00	\$3.00	\$17.00
31750 – Roofers License				
Roofers License	\$55.00	\$58.00	\$3.00	\$482.00
31755 – Commercial Roofers Registration				
Commercial Roofers Registration	\$55.00	\$58.00	\$3.00	\$271.00
31760 – Contractors License				
Contractors License	\$55.00	\$58.00	\$3.00	\$2,271.00
31775 – Tire Shop Registration				
Tire Shop Registration	\$55.00	\$58.00	\$3.00	\$161.00
31800 – Other Business Licenses				
Other Business Licenses	\$55.00	\$58.00	\$3.00	\$91.00
31910 – Building Permits				
New Residential Building Permits	\$0.42/sq ft	\$0.45/sq ft	\$0.03/sq ft	\$215,691.18**
Other Building Permits	Varies	Varies	Varies	
31920 – Electrical Permits				
Electrical Permits	Varies	Varies	Varies	\$10,420.00
31930 – Plumbing and Gas Permits				
Plumbing and Gas Permit	Varies	Varies	Varies	\$11,720.00
31940 – Heating and Air Conditioning Permits				
Heating and Air Permits	Varies	Varies	Varies	\$4,986.00
31945 – Insulation Permits				
Insulation Permits	\$58.00	\$61.00	\$3.00	\$232.00
31960 – Mobile Home Park Permits				
Mobile Home Park Permits	\$116 + \$24 Per Stand	\$ 122.96 + \$25.44 Per Stand	\$6.96 + \$1.44 Per Stand	\$2,223.03
31970 – Transient Business Permits				
Transient Business Permits	\$58.00	\$62.00	\$4.00	\$33.00
31990 – After Hour Inspection Fee				
After Hour Inspection Fee	\$93.00	\$99.00	\$6.00	\$1,850.00

GENERAL FUND PROPOSED FEE CHANGES

1740 Building Safety (CONT.)

Building Safety is proposing fee changes to adjust for CPI increases.

	Current Fee*	Proposed Fee*	Increase (Decrease)	Budgetary Impact
37225 – Weed Collection				
Weed Collection	Varies	Varies	Varies	\$275,000.00
37230-Weed Mowing Services				
Weed Mowing Services	\$51.00	\$55.00	\$4.00	\$150,00.00
37265 – Technology Fee				
Technology Fee	\$51.00	\$55.00	\$4.00	\$150,000.00
37141 – Merchant Service Fees				
Merchant Service Fees	Varies	Varies	Varies	(\$10,092.00)
37410 – Miscellaneous Revenue				
Miscellaneous Revenue	Varies	Varies	Varies	\$96.00
Total Budgetary Impact				\$816,578.00

*The fees listed in this table are based on minimum permit fees.

**Total of New Residential Building Permits and Other Building Permits.

General Fund Proposed Fee Changes

1750 Environmental Health

Environmental Health is proposing a six percent (6%) increase in two permits.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
31610 – Retail Food Permits				
Retail Food Permits	VARIABLE	VARIABLE	VARIABLE	\$101,220
31950 – Sewage Disposal Permits				
Sewage Disposal Permits	\$415.00	\$440.00	\$25.00	\$25,000
Total Budgetary Impact				
				\$126,220

GENERAL FUND PROPOSED FEE CHANGES

1811 Golf

Golf is proposing a new fee schedule in order to better serve its customer base and establish cost recovery.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
33800 – Golf Annual Passes				
Mini Golf Pass	\$420	\$440	\$20.00	\$2,800
33780 – Golf Green Fees*				
Ross Rogers – Weekend Fee	\$29	\$31	\$2.00	\$119,424
Ross Rogers – Daily Fee				
\$26	\$28	\$2.00		
Ross Rogers – Twilight Fee	\$21	\$23	\$2.00	
Ross Rogers – Twilight Fee	\$18	\$20	\$2.00	
Ross Rogers – Junior/Senior Fee	\$21	\$23	\$2.00	
Comanche Trail – Weekend Fee	\$26	\$28	\$2.00	
Comanche Trail – Daily Fee	\$23	\$25	\$2.00	
Comanche Trail – Twilight Fee	\$18	\$20	\$2.00	
Comanche Trail – Twilight Fee	\$15	\$17	\$2.00	
Comanche Trail – Junior/Senior Fee	\$18	\$20	\$2.00	
33805 – Golf Cart Rental Fees*				
18 Holes per Person	\$15.50	\$16.00	\$0.50	\$32,288
18 Holes (Single Rider)	\$16.50	\$32.00	\$15.50	
9 Holes (Single Rider)	\$8.50	\$16.00	\$7.50	
33807 – Golf Driving Range Rental Fees*				
Range Tokens	\$3.25	\$3.50	\$0.25	\$6,180
Total Budgetary Impact				\$160,692

*The fees included in this table are listed at the monthly rate.

GENERAL FUND PROPOSED FEE CHANGES

1820 PARKS & RECREATION ADMINISTRATION

Parks & Recreation Administration is proposing an increase in special event application fees to help cover costs.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
34686 – Special Event Application Fees				
Special Event Application Fees	\$25.00	\$225.00	\$220.00	\$13,500
Total Budgetary Impact				
				\$13,500

GENERAL FUND PROPOSED FEE CHANGES

1930 FIRE MARSHAL

The Fire Marshal’s Office is proposing a new fee schedule that is aligned with the industry standards. It is necessary to establish partial cost recovery so that we can better serve our community.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
33310 – Inspections				
Day Cares*	\$40-\$120	\$100	\$20	
Foster Homes**	\$40-\$100	\$50-\$100	\$10-\$20	
Nursing Homes**	\$160-\$320	\$200-\$300	\$20-\$40	
Hospitals**	\$320-\$560	\$350-\$600	\$30-\$40	
Other	\$40-\$200	\$50-\$200		
Plan Review/Permits				
Fire Alarm***	\$80	\$100-200	\$20-\$120	
Fire Sprinkler***	\$80	\$100-\$250	\$20-\$170	
Underground	\$80	\$100	\$20	
Vent Hood	\$80	\$100	\$20	
Operational Permits	\$80	\$100	\$20	
Total Budgetary Impact				\$112,360

*This rate will change from an occupancy based rate to a flat rate.

** The current rate does not have a cap; the new rate is an increase with a cap.

***This rate will change from a flat rate to a “per device” rate.

The proposed fee schedule will change from a flat rate to a square footage based rate.

CITY OF AMARILLO
Water & Sewer Utility
Estimated Receipts, Expenditures & Available Cash

	<u>2021/22</u>		<u>2022/23</u>
	<u>Original Budget</u>	<u>Revised Estimate</u>	<u>Proposed Budget</u>
Available Funds, beginning of year	\$ 40,277,797	\$ 39,537,454	\$ 46,954,469
Add Revenues:			
Operating Income	90,371,642	94,857,103	100,425,015
Bond Proceeds	28,500,000	28,500,000	46,500,000
Total Revenues	<u>118,871,642</u>	<u>123,357,103</u>	<u>146,925,015</u>
Total Available Resources	<u>159,149,439</u>	<u>162,894,557</u>	<u>193,879,484</u>
Deduct Expenditures:			
Operating, less depreciation	54,891,679	52,980,172	60,994,895
Nominal Capital	78,775	110,000	49,856
Capital	36,210,000	36,210,000	56,500,000
Debt Retirement Principal	22,878,060	20,658,057	27,532,632
Debt Retirement Interest	7,361,860	5,981,859	8,528,570
Total Expenditures	<u>121,420,374</u>	<u>115,940,089</u>	<u>153,605,953</u>
Available Funds, end of year	37,729,065	46,954,469	40,273,531
Less Reserves:			
Sick Leave and Annual Leave	931,239	879,839	897,436
Legal Reserves	2,415,303	2,416,032	2,416,032
Future Water Rights Purchases	12,308,523	12,311,644	12,311,644
Adjusted Available Funds, end of year	<u>\$ 22,074,000</u>	<u>\$ 31,346,954</u>	<u>\$ 24,648,419</u>
Three Months Operating Reserve			\$ 15,261,188
Capital Reserve			9,000,000
Target Reserve			<u>\$ 24,261,188</u>
Available Cash Flow Over (Under) Reserve			<u>\$ 387,231</u>

Reserves include \$12.3 million in funds restricted for water rights generated mainly from the sale of the Hartley County water rights.

City of Amarillo 2023 Department Request by Fund

05200 - Water and Sewer System Fund



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
31400 - Business License and Permits	95,175	94,426	95,000	108,503	116,600	21,600
34000 - Utility Sales & Services	83,029,187	83,117,832	88,372,160	93,232,685	98,868,415	10,496,255
34200 - Tap Fees and Frontage	339,003	375,296	416,000	498,563	409,000	-7,000
35000 - Fines and Forfeitures	1,161,657	1,283,633	1,295,000	1,182,112	1,240,000	-55,000
35300 - Construction Participation	90,659	174,892	68,000	146,542	147,000	79,000
37109 - Interest Earnings	1,651,676	70,221	544,500	175,557	192,500	-352,000
37150 - Rent	170,531	190,882	188,440	151,965	152,000	-36,440
37400 - Miscellaneous Revenue	-465,422	-649,810	-607,458	-638,824	-700,500	-93,042
39800 - Proceeds from LT Debt	-	-	28,500,000	28,500,000	46,500,000	18,000,000
Total Revenues	86,072,465	84,657,372	118,871,642	123,357,103	146,925,015	28,053,373
Expenditures						
41000 - Personal Services	14,123,865	12,786,071	17,319,586	15,301,775	20,046,009	2,726,423
51000 - Supplies	5,261,802	5,949,427	6,772,065	7,336,025	8,194,954	1,422,889
60000 - Contractual Services	6,666,799	8,390,398	8,297,984	8,033,979	8,834,748	536,764
70000 - Other Charges	32,956,844	33,692,691	36,007,661	34,391,738	37,693,649	1,685,988
80000 - Capital Outlay	5,297	22,920	78,776	110,000	49,856	-28,920
89000 - Debt Service	6,224,608	3,289,675	7,361,860	5,981,859	8,528,570	1,166,710
90000 - Inter Reimbursements	-802,336	-796,180	-804,049	-668,278	-779,123	24,926
92000 - Operating Transfers	420,998	289,139	2,494,372	2,494,372	2,494,372	-
Total Expenditures	64,857,875	63,624,141	77,528,255	72,981,470	85,063,035	7,534,780

City of Amarillo 2023 Summary of Expenditures by Activity Classification



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
52100 - Utilities Office	3,706,325	3,828,799	4,223,736	4,608,999	5,206,074	982,338
52110 - Director of Utilities	622,117	589,736	678,461	659,229	737,929	59,468
52115 - Capital Projects & Development	893,385	616,903	1,200,750	550,937	1,441,321	240,571
52120 - Water & Sewer General	2,238,965	2,308,949	4,420,570	4,278,080	5,054,483	633,913
52121 - Sewer General	8,998,297	7,650,430	9,549,905	8,269,949	11,548,469	1,998,564
52122 - Water General	8,237,482	6,559,652	8,949,741	9,001,724	9,548,100	598,359
52123 - Water & Sewer - Transfer	99,698	289,139	63,654	63,654	63,654	-
52200 - Water Production	6,330,177	6,518,830	7,589,619	6,212,888	7,948,067	358,448
52210 - Water Transmission	5,161,795	5,285,715	5,374,386	5,726,552	5,803,696	429,310
52220 - Surface Water Treatment	8,290,421	8,564,608	11,670,143	10,778,980	12,122,453	452,310
52230 - Water Distribution	6,339,915	6,260,192	7,512,325	6,773,884	8,187,171	674,846
52240 - Waste Water Collection	5,170,676	6,662,816	5,847,798	5,452,165	6,110,390	262,592
52260 - River Road Water Reclamation	3,104,958	2,889,857	3,591,086	3,663,303	3,905,095	314,009
52270 - Hollywood Road Waste Water Tre	4,145,015	4,153,082	4,924,971	5,098,841	5,333,298	408,327
52281 - Laboratory Admin	1,518,649	1,445,431	1,931,110	1,842,285	2,052,835	121,725
Total Expenditures	64,857,875	63,624,141	77,528,255	72,981,470	85,063,035	7,534,780

WATER AND SEWER FUND PROPOSED FEE CHANGES

52121 - Water General and Sewer General

We have proposed a 10% increase to fund additional capital projects and for increased operation costs. The amounts estimated below were calculated based on a meter providing 10,000 gallons of water or sewer usage.

Description	Current Fee*	Proposed Fee*	Increase (Decrease)	Budgetary Impact
34030 – Sewer Charges				
5/8" Meter	\$32.81 to \$35.76	\$36.09 to \$39.34	\$3.28 to \$3.58	
1" Meter	\$33.40 to \$36.36	\$36.74 to \$40.00	\$3.34 to \$3.64	
1 1/2" Meter	\$33.88 to \$36.83	\$37.27 to \$40.51	\$3.39 to \$3.68	
2" Meter	\$35.50 to \$38.46	\$39.05 to \$42.31	\$3.55 to \$3.85	
3" Meter	\$38.19 to \$41.15	\$42.01 to \$45.27	\$3.82 to \$4.12	
4" Meter	\$48.94 to \$51.89	\$53.83 to \$57.08	\$4.89 to \$5.19	
6" Meter	\$64.97 to \$67.93	\$71.47 to \$74.72	\$6.50 to \$6.79	
8" Meter	\$81.08 to \$84.04	\$89.19 to \$92.44	\$8.11 to \$8.40	
34010 – Water Metered Sales				
5/8" Meter	\$35.55 to \$49.60	\$39.11 to \$54.56	\$3.56 to \$4.96	
1" Meter	\$40.95 to \$55.01	\$45.05 to \$60.51	\$4.10 to \$5.50	
1 1/2" Meter	\$46.92 to \$60.98	\$51.61 to \$67.08	\$4.69 to \$6.10	
2" Meter	\$61.95 to \$76.01	\$68.15 to \$83.61	\$6.20 to \$7.60	
3" Meter	\$174.98 to \$189.04	\$192.48 to \$207.94	\$17.50 to \$18.90	
4" Meter	\$216.74 to \$230.80	\$238.41 to \$253.88	\$21.67 to \$23.08	
6" Meter	\$314.29 to \$328.35	\$345.72 to \$361.19	\$31.43 to \$32.84	
8" Meter	\$425.82 to \$439.88	\$468.40 to \$483.87	\$42.58 to \$43.99	
Total Budgetary Impact				\$2,709,112

*The minimum of each range represents the residential fee and the maximum of each range represents the commercial fee.

WATER AND SEWER FUND PROPOSED FEE CHANGES

52122 - Water General and Sewer General

We have proposed an additional 10% increase to fund additional capital projects and for increased operation costs. The amounts estimated below were calculated based on a meter providing 10,000 gallons of water or sewer usage.

Description	Proposed Fee with 3%*	Total Proposed Fee*	Increase (Decrease)	Budgetary Impact
34030 – Sewer Charges				
5/8" Meter	\$33.79 to \$36.83	\$37.17 to \$40.51	\$3.38 to \$3.68	\$1,871,625
1" Meter	\$34.40 to \$37.45	\$37.84 to \$41.20	\$3.44 to \$3.75	
1 1/2" Meter	\$34.90 to \$37.93	\$38.39 to \$41.72	\$3.49 to \$3.79	
2" Meter	\$36.57 to \$39.61	\$40.23 to \$43.57	\$3.66 to \$3.96	
3" Meter	\$39.34 to \$42.38	\$43.27 to \$46.62	\$3.93 to \$4.24	
4" Meter	\$50.41 to \$53.45	\$55.45 to \$58.80	\$5.04 to \$5.35	
6" Meter	\$66.92 to \$69.97	\$73.61 to \$76.97	\$6.69 to \$7.00	
8" Meter	\$83.51 to \$86.56	\$91.86 to \$95.22	\$8.35 to \$8.66	
34010 – Water Metered Sales				
5/8" Meter	\$36.62 to \$51.09	\$40.28 to \$56.20	\$3.66 to \$5.11	\$4,182,475
1" Meter	\$42.18 to \$56.66	\$46.40 to \$62.33	\$4.22 to \$5.67	
1 1/2" Meter	\$48.33 to \$62.81	\$53.16 to \$69.09	\$4.83 to \$6.28	
2" Meter	\$63.81 to \$78.29	\$70.19 to \$86.12	\$6.38 to \$7.83	
3" Meter	\$180.23 to \$194.71	\$198.25 to \$214.18	\$18.02 to \$19.47	
4" Meter	\$223.24 to \$237.72	\$245.56 to \$261.49	\$22.32 to \$23.77	
6" Meter	\$323.72 to \$338.20	\$356.09 to \$372.02	\$32.37 to \$33.82	
8" Meter	\$438.59 to \$453.08	\$482.45 to \$498.39	\$43.86 to \$45.31	
Total Budgetary Impact				\$6,054,100

WATER AND SEWER FUND PROPOSED FEE CHANGES

52281 LABORATORY ADMINISTRATION

Laboratory Administration is proposing a 6% increase in the grease trap permits.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
31615 - Grease Trap Permits				
Grease Trap Permits	\$85.00	\$ 90.00	\$5.00	\$6,600
Total Budgetary Impact				\$6,600

CITY OF AMARILLO
Airport Fund
Estimated Receipts, Expenditures & Available Cash

	<u>2021/22</u>		<u>2022/23</u>
	<u>Original Budget</u>	<u>Revised Estimate</u>	<u>Proposed Budget</u>
Available Funds, beginning of year	\$ 18,999,509	\$ 10,110,202	\$ 9,162,597
Add Revenues:			
Operating Income	10,323,363	14,577,721	13,596,242
Grant Income	10,771,202	13,022,683	3,963,354
Total Revenues	<u>21,094,565</u>	<u>27,600,405</u>	<u>17,559,596</u>
Total Available Resources	<u>40,094,074</u>	<u>37,710,607</u>	<u>26,722,193</u>
Deduct Expenditures:			
Operating, less depreciation	12,751,670	12,352,071	14,468,575
Capital	10,095,939	16,195,939	6,334,939
Debt Retirement Principal	-	-	-
Debt Retirement Interest	-	-	-
Total Expenditures	<u>22,847,609</u>	<u>28,548,010</u>	<u>20,803,514</u>
Available Funds, end of year	17,246,465	9,162,597	5,918,679
Less Reserves:			
Sick Leave and Annual Leave	259,730	313,457	319,726
Adjusted Available Funds, end of year	<u>\$ 16,986,735</u>	<u>\$ 8,849,140</u>	<u>\$ 5,598,953</u>
Three Months Operating Reserve			\$ 3,617,144
Capital Reserve			2,000,000
Target Reserve			<u>\$ 5,617,144</u>
Available Cash Flow Over (Under) Reserve			<u>\$ (18,191)</u>

City of Amarillo 2023 Department Request by Fund

05400 - Airport Fund



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
32800 - Other Governmental	-	-	37,500	37,500	37,500	-
34300 - Airfield Fees and	823,734	826,120	781,000	987,011	997,320	216,320
34400 - Terminal Building Area	6,049,188	6,407,727	6,315,076	8,220,066	9,305,800	2,990,724
34600 - Other Building & Ground	1,709,691	1,951,135	1,849,922	2,160,245	1,821,126	-28,796
34800 - Other	21,000	-	24,000	37,500	2,000	-22,000
35500 - Other Government	5,078,153	4,540,814	10,733,702	12,985,183	3,925,854	-6,807,848
37109 - Interest Earnings	158,402	9,146	145,000	9,301	5,171	-139,829
37150 - Rent	1,000	2,500	2,125	1,625	2,125	-
37400 - Miscellaneous Revenue	98,120	95,419	105,700	1,765,474	102,700	-3,000
39100 - Operating Transfers In	809,763	930,000	-	1,359,000	1,360,000	1,360,000
Total Revenues	14,749,051	14,762,861	19,994,025	27,562,905	17,559,596	-2,434,429
Expenditures						
41000 - Personal Services	3,603,174	3,391,558	4,756,143	4,124,559	5,226,638	470,495
51000 - Supplies	998,403	1,268,521	1,347,796	1,430,852	1,774,405	426,609
60000 - Contractual Services	1,561,222	2,503,657	2,780,483	2,878,780	3,416,107	635,624
70000 - Other Charges	8,610,333	9,472,881	9,361,028	9,411,623	9,671,130	310,102
80000 - Capital Outlay	25,650	-	-	-	-	-
89000 - Debt Service	-110,973	-	-	-	-	-
92000 - Operating Transfers	200	3,045	352,176	352,176	352,176	-
Total Expenditures	14,688,010	16,639,662	18,597,626	18,197,990	20,440,456	1,842,830

**City of Amarillo 2023 Department Request by Fund
05420 - Airport PFC fund**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
34300 - Airfield Fees and Commissions	815,726	978,215	1,100,000	1,359,000	1,360,000	260,000
37109 - Interest Earnings	976	447	540	560	540	-
Total Revenues	816,702	978,662	1,100,540	1,359,560	1,360,540	260,000
Expenditures						
92000 - Operating Transfers	809,763	930,000	-	1,359,000	1,360,000	1,360,000
Total Expenditures	809,763	930,000	-	1,359,000	1,360,000	1,360,000

City of Amarillo 2023 Summary of Expenditures by Activity Classification



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
54110 - Department of Aviation	14,131,102	16,099,649	17,931,367	17,557,716	19,812,685	1,881,318
54170 - Rental Car Facility	556,908	540,013	666,259	640,274	627,771	-38,488
54200 - Airport PFC fund	809,763	930,000	-	1,359,000	1,360,000	1,360,000
Total Expenditures	15,497,772	17,569,662	18,597,626	19,556,990	21,800,456	3,202,830

CITY OF AMARILLO
Drainage Utility
Estimated Receipts, Expenditures & Available Cash

	<u>2021/22</u>		<u>2022/23</u>
	<u>Original Budget</u>	<u>Revised Estimate</u>	<u>Proposed Budget</u>
Available Funds, beginning of year	\$ 6,855,060	\$ 8,701,660	\$ 5,958,623
Add Revenues:			
Operating Income	7,095,375	7,001,283	7,509,602
Bond Proceeds	-	-	5,000,000
Total Revenues	<u>7,095,375</u>	<u>7,001,283</u>	<u>12,509,602</u>
Total Available Resources	<u>13,950,435</u>	<u>15,702,943</u>	<u>18,468,225</u>
Deduct Expenditures:			
Operating, less depreciation	3,807,218	3,268,290	4,255,248
Nominal Capital	-	-	-
Capital	4,500,000	4,500,000	8,850,000
Debt Retirement Principal	1,160,000	1,160,000	1,440,109
Debt Retirement Interest	816,031	816,031	860,805
Total Expenditures	<u>10,283,249</u>	<u>9,744,321</u>	<u>15,406,162</u>
Available Funds, end of year	3,667,186	5,958,623	3,062,063
Less Reserves:			
Sick Leave and Annual Leave	45,782	52,659	53,712
Adjusted Available Funds, end of year	<u>\$ 3,621,404</u>	<u>\$ 5,905,964</u>	<u>\$ 3,008,350</u>
Three Months Operating Reserve			\$ 1,063,812
Capital Reserve			<u>2,000,000</u>
Target Reserve			<u>\$ 3,063,812</u>
Available Cash Flow Over (Under) Reserve			<u>\$ (55,462)</u>

City of Amarillo 2023 Department Request by Fund

05600 - Drainage Utility Fund



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
34800 - Other	6,220,367	6,428,931	6,915,375	6,904,131	7,403,572	488,197
35000 - Fines and Forfeitures	119,444	100,032	120,000	89,241	102,000	-18,000
35300 - Construction Participation	3,900	618,463	-	-	-	-
37109 - Interest Earnings	117,821	9,334	60,000	7,912	4,030	-55,970
39800 - Proceeds from LT Debt	-	-	-	-	5,000,000	5,000,000
Total Revenues	6,461,533	7,156,760	7,095,375	7,001,283	12,509,602	5,414,227
Expenditures						
41000 - Personal Services	1,124,932	1,067,786	1,752,457	1,238,013	2,072,533	320,076
51000 - Supplies	741,311	157,089	228,140	250,704	258,962	30,822
60000 - Contractual Services	880,851	892,408	1,054,214	934,925	1,150,209	95,995
70000 - Other Charges	1,518,512	1,446,581	871,991	894,771	1,012,713	140,722
80000 - Capital Outlay	7,486	-	-	-	-	-
89000 - Debt Service	337,225	690,070	818,531	818,531	863,305	44,774
90000 - Inter Reimbursements	-17,878	-	-50,000	-540	-50,000	-
92000 - Operating Transfers	39	36	315,222	315,222	315,222	-
Total Expenditures	4,592,477	4,253,970	4,990,555	4,451,626	5,622,944	632,389

City of Amarillo 2023 Summary of Expenditures by Activity Classification



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
56100 - Drainage Utility	4,592,477	4,253,970	4,990,555	4,451,626	5,622,944	632,389
Total Expenditures	4,592,477	4,253,970	4,990,555	4,451,626	5,622,944	632,389

DRAINAGE UTILITY FUND PROPOSED FEE CHANGES

56100 – Drainage Utility

The Drainage Utility Fund has proposed a six percent (6%) increase in drainage utility rates to fund drainage utility capital needs and increased operation costs.

Description	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
34755 – Drainage Assessment				
Small Residential	\$2.16	\$2.29	\$0.13	\$419,072
Typical Residential	\$3.17	\$3.36	\$0.19	
Large Residential	\$4.79	\$5.08	\$0.29	
Commercial (per acre impervious area)	\$49.46	\$52.43	\$2.97	
Total Budgetary Impact				\$419,072

CITY OF AMARILLO
Fleet Services Fund
Estimated Receipts, Expenditures & Available Cash

	<u>2021/22</u>		<u>2022/23</u>
	<u>Original Budget</u>	<u>Revised Estimate</u>	<u>Proposed Budget</u>
Available Funds, beginning of year	\$ 9,849,278	\$ 9,641,310	\$ 7,679,180
Add Revenues:			
Operating Income	18,588,737	18,611,108	19,795,476
Bond Proceeds	5,000,000	5,000,000	-
Total Revenues	<u>23,588,737</u>	<u>23,611,108</u>	<u>19,795,476</u>
Total Available Resources	<u>33,438,015</u>	<u>33,252,418</u>	<u>27,474,656</u>
Deduct Expenditures:			
Operating, less depreciation	11,530,070	12,573,238	12,530,989
Nominal Capital	-	-	-
Capital	13,000,000	13,000,000	7,000,000
Debt Retirement Principal	176,000	-	176,000
Debt Retirement Interest	124,000	-	124,000
Total Expenditures	<u>24,830,070</u>	<u>25,573,238</u>	<u>19,830,989</u>
Available Funds, end of year	8,607,945	7,679,180	7,643,667
Less Reserves:			
Sick Leave and Annual Leave	296,952	260,160	265,363
Adjusted Available Funds, end of year	<u>\$ 8,310,993</u>	<u>\$ 7,419,020</u>	<u>\$ 7,378,304</u>
Three Months Operating Reserve			\$ 3,132,747
Capital Reserve			<u>5,000,000</u>
Target Reserve			<u>\$ 8,132,747</u>
Available Cash Flow Over (Under) Reserve			<u>\$ (754,443)</u>

City of Amarillo 2023 Department Request by Fund

06100 - Fleet Services Fund



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
34900 - Interdepart Rental & User	17,219,890	17,681,149	18,235,214	18,226,418	19,450,708	1,215,494
37109 - Interest Earnings	189,423	19,410	36,000	10,414	8,055	-27,945
37400 - Miscellaneous Revenue	-151,900	303,047	336,713	374,277	336,713	-
39100 - Operating Transfers In	57,646	1,514,842	-	-	-	-
39800 - Proceeds from LT Debt	-	-	5,000,000	5,000,000	-	-5,000,000
Total Revenues	17,315,059	19,518,447	23,607,927	23,611,108	19,795,476	-3,812,451
Expenditures						
41000 - Personal Services	2,393,837	2,083,449	3,222,649	2,511,073	2,956,910	-265,739
51000 - Supplies	6,338,879	6,456,696	6,625,977	8,303,349	7,889,711	1,263,734
60000 - Contractual Services	536,215	628,595	1,855,365	1,919,634	1,907,611	52,246
70000 - Other Charges	8,594,025	8,364,248	8,501,299	8,544,401	8,825,792	324,493
80000 - Capital Outlay	4,162,468	6,014,942	-1	8,000,000	45,000	45,001
89000 - Debt Service	-	-	124,000	-	124,000	-
90000 - Inter Reimbursements	-1,082,419	-930,971	-1,480,000	-1,510,000	-1,480,000	-
92000 - Operating Transfers	-	59,743	-	-	-	-
Total Expenditures	20,943,004	22,676,703	18,849,289	27,768,456	20,269,024	1,419,735

City of Amarillo 2023 Summary of Expenditures by Activity Classification



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
61110 - Fleet Services Operations	9,382,186	9,522,804	10,225,884	11,230,644	11,270,321	1,044,437
61120 - Equipment Replacement	11,560,819	13,153,899	8,623,405	16,537,812	8,998,703	375,298
Total Expenditures	20,943,004	22,676,703	18,849,289	27,768,456	20,269,024	1,419,735

CITY OF AMARILLO
Information Technology Fund
Estimated Receipts, Expenditures & Available Cash

	<u>2021/22</u>		<u>2022/23</u>
	<u>Original Budget</u>	<u>Revised Estimate</u>	<u>Proposed Budget</u>
Available Funds, beginning of year	\$ 2,764,304	\$ 2,962,046	\$ 2,707,879
Add Revenues:			
Operating Income	7,460,074	7,440,525	7,940,669
Total Revenues	<u>7,460,074</u>	<u>7,440,525</u>	<u>7,940,669</u>
Total Available Resources	<u>10,224,378</u>	<u>10,402,571</u>	<u>10,648,548</u>
Deduct Expenditures:			
Operating, less depreciation	7,479,721	7,694,691	7,965,311
Nominal Capital	-	-	13,000
Capital	-	-	-
Total Expenditures	<u>7,479,721</u>	<u>7,694,691</u>	<u>7,978,311</u>
Available Funds, end of year	2,744,657	2,707,879	2,670,237
Less Reserves:			
Sick Leave and Annual Leave	346,541	359,403	366,591
Adjusted Available Funds, end of year	<u>\$ 2,398,116</u>	<u>\$ 2,348,476</u>	<u>\$ 2,303,646</u>
Three Months Operating Reserve			\$ 1,994,578
Capital Reserve			<u>300,000</u>
Target Reserve			<u>2,294,578</u>
Available Cash Flow Over (Under) Reserve			<u>\$ 9,069</u>

City of Amarillo 2023 Department Request by Fund

06200 - Information Technology Fund



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
34900 - Interdepart Rental & User	6,918,940	7,048,123	7,179,888	7,179,401	7,681,039	501,151
37109 - Interest Earnings	62,391	6,418	24,000	4,938	3,444	-20,556
37400 - Miscellaneous Revenue	-22,112	-8,094	-	-	-	-
39100 - Operating Transfers In	158,314	188,052	256,186	256,186	256,186	-
Total Revenues	7,117,532	7,234,499	7,460,074	7,440,525	7,940,669	480,595
Expenditures						
41000 - Personal Services	2,949,574	3,001,673	3,412,715	3,511,282	3,666,674	253,959
51000 - Supplies	79,519	831,594	154,001	168,239	154,001	-
60000 - Contractual Services	2,263,674	2,715,302	3,783,613	3,816,403	4,032,629	249,016
70000 - Other Charges	1,515,356	1,514,668	1,352,836	1,343,336	1,287,458	-65,378
80000 - Capital Outlay	6,174	-	-	-	13,000	13,000
90000 - Inter Reimbursements	-64,944	-112,274	-185,000	-105,000	-195,000	-10,000
92000 - Operating Transfers	2,516	-	-	-	-	-
Total Expenditures	6,751,870	7,950,962	8,518,165	8,734,260	8,958,762	440,597

City of Amarillo 2023 Summary of Expenditures by Activity Classification



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
62010 - IT Administration	916,148	633,547	1,800,675	1,704,883	865,208	-23,302
62021 - IT Enterprise Applications	2,029,408	2,607,314	2,303,234	2,293,352	2,251,855	-51,379
62022 - IT Support	538,173	487,404	556,985	604,351	686,038	129,053
62023 - IT Print Services	99,539	66,553	101,564	113,425	120,818	19,254
62024 - IT GIS	151,611	325,030	346,913	329,735	376,058	29,145
62031 - IT Public Safety	197,170	176,308	205,919	212,855	204,954	-965
62032 - IT Infrastructure	2,097,270	2,962,918	3,369,597	3,484,640	3,883,092	513,495
62033 - IT Telecom	642,126	691,889	736,731	745,186	570,739	-165,992
62040 - IT Security Department	-	-	-	-	-	-
62150 - IT Capital	80,425	-	-	-	-	-
Total Expenditures	6,751,870	7,950,962	9,421,618	9,488,427	8,958,762	449,309

CITY OF AMARILLO
Risk Management Fund
Estimated Receipts, Expenditures & Available Cash

	<u>2021/22</u>		<u>2022/23</u>
	<u>Original Budget</u>	<u>Revised Estimate</u>	<u>Proposed Budget</u>
Available Funds, beginning of year	\$ 5,607,831	\$ 2,793,980	\$ 6,311,472
Add Revenues:			
Operating Income	8,772,968	8,275,918	8,734,329
Transfer In	-	3,500,000	
Total Revenues	<u>8,772,968</u>	<u>11,775,918</u>	<u>8,734,329</u>
Total Available Resources	<u>14,380,799</u>	<u>14,569,898</u>	<u>15,045,801</u>
Deduct Expenditures:			
Operating, less depreciation	8,351,096	8,165,426	8,982,357
Nominal Capital	93,000	93,000	-
Total Expenditures	<u>8,444,096</u>	<u>8,258,426</u>	<u>8,982,357</u>
Available Funds, end of year	<u>\$ 5,936,703</u>	<u>\$ 6,311,472</u>	\$ 6,063,444
Less Reserve *			<u>5,500,000</u>
Available Cash Flow Over (Under) Reserve			<u>\$ 563,444</u>

* Target reserve is \$5 to \$6 million to cover any potential catastrophic claims

City of Amarillo 2023 Department Request by Fund

06300 - Risk Management Fund



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
37109 - Interest Earnings	257,738	26,345	84,000	26,175	17,592	-66,408
37199 - Administrative Charges	6,456,744	7,249,502	8,688,768	8,249,743	8,716,737	27,969
37400 - Miscellaneous Revenue	-	-1,382	200	-	-	-200
39100 - Operating Transfers In	2,452,590	-	-	3,500,000	-	-
Total Revenues	9,167,071	7,274,464	8,772,968	11,775,918	8,734,329	-38,639
Expenditures						
41000 - Personal Services	113,705	210,906	349,005	305,010	366,972	17,967
51000 - Supplies	630,361	516,667	712,176	339,730	712,193	17
60000 - Contractual Services	207,550	357,724	355,430	360,971	351,025	-4,405
70000 - Other Charges	5,431,938	9,063,706	6,934,819	7,160,046	7,552,167	617,348
80000 - Capital Outlay	-	-	93,000	93,000	-	-93,000
92000 - Operating Transfers	-	26,523	-	-	-	-
Total Expenditures	6,383,553	10,175,526	8,444,430	8,258,758	8,982,357	537,927

City of Amarillo 2023 Summary of Expenditures by Activity Classification



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
63110 - Self Insurance General	626,997	651,473	650,157	666,131	680,134	29,977
63115 - Unemployment Claims	282,675	72,785	84,571	81,582	90,077	5,506
63120 - Fire & Extended Coverage	1,245,703	2,318,097	2,857,458	2,863,088	3,097,317	239,859
63125 - Workers Compensation	2,769,967	6,298,150	2,992,124	2,862,508	3,213,395	221,271
63160 - General Liability	-377,619	389,801	668,663	359,491	658,032	-10,631
63170 - Police Professional	156,706	157,224	167,160	167,160	166,465	-695
63185 - Automobile Liability	512,268	-86,371	493,477	744,756	502,732	9,255
63190 - Auto Physical Damage	789,451	1,227,041	519,620	514,042	574,205	54,585
63195 - City Property	377,405	-852,675	11,200	-	-	-11,200
Total Expenditures	6,383,553	10,175,526	8,444,430	8,258,758	8,982,357	537,927

CITY OF AMARILLO
Employee Insurance Funds
Estimated Receipts, Expenditures & Available Cash

	<u>2021/22</u>		<u>2022/23</u>
	<u>Original Budget</u>	<u>Revised Estimate</u>	<u>Proposed Budget</u>
Available Funds, beginning of year	\$ 7,364,679	\$ 7,695,723	\$ 4,481,484
Add Revenues:			
Employer Contribution	21,645,000	20,013,000	22,825,000
Employee Contribution	3,390,010	3,200,000	3,491,710
Retiree Contribution	1,372,200	1,319,500	1,372,200
COBRA	48,900	50,698	48,900
Interest Income	36,360	11,221	9,951
Employee Dental Contribution	1,326,000	1,250,000	1,326,000
Drug Rebate Revenue	1,941,000	2,000,000	2,700,000
Miscellaneous	180	3,128	180
Flex Medical	490,000	490,000	490,000
Flex Childcare	52,800	52,800	52,800
Total Revenues	<u>30,302,450</u>	<u>28,390,347</u>	<u>32,316,741</u>
Available Resources	<u>37,667,129</u>	<u>36,086,070</u>	<u>36,798,225</u>
Deduct Expenditures:			
Medical/Dental Claims	25,230,000	26,300,000	25,756,000
Life Insurance	106,800	127,000	130,000
Other	5,054,922	4,634,786	4,390,176
Flex Medical	490,000	490,000	490,000
Flex Childcare	52,800	52,800	52,800
Total Expenditures	<u>30,934,522</u>	<u>31,604,586</u>	<u>30,818,976</u>
Available Funds, end of year	<u>\$ 6,732,607</u>	<u>\$ 4,481,484</u>	<u>\$ 5,979,249</u>
Less Reserve *			<u>6,000,000</u>
Available Cash Flow Over (Under) Reserve			<u>\$ (20,751)</u>

* Target reserve per healthcare consultants is three months average claims paid or \$6 million

**City of Amarillo 2023 Department Request by Fund
06400 - Employee Insurance Fund**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
34800 - Other	27,713,706	27,848,532	29,723,110	27,836,234	31,763,810	2,040,700
37109 - Interest Earnings	124,541	12,626	36,000	10,824	9,460	-26,540
37400 - Miscellaneous Revenue	153	146	180	93	180	-
Total Revenues	27,838,400	27,861,305	29,759,290	27,847,151	31,773,450	2,014,160
Expenditures						
41000 - Personal Services	319,891	278,089	403,826	338,966	406,210	2,384
51000 - Supplies	35,554	33,575	50,785	54,207	54,385	3,600
60000 - Contractual Services	1,837,727	2,295,495	2,834,268	2,647,686	2,378,684	-455,584
70000 - Other Charges	23,518,945	25,222,362	27,105,410	28,012,927	27,428,397	322,987
92000 - Operating Transfers	2,452,050	-	-	-	-	-
Total Expenditures	28,164,166	27,829,522	30,394,289	31,053,786	30,267,676	-126,613

**City of Amarillo 2023 Department Request by Fund
06500 - Employee Flexible Spending Fund**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
34800 - Other	438,804	435,838	542,800	542,800	542,800	-
37109 - Interest Earnings	804	345	360	397	491	131
Total Revenues	439,608	436,183	543,160	543,197	543,291	131
Expenditures						
60000 - Contractual Services	7,813	7,457	14,000	8,000	8,500	-5,500
70000 - Other Charges	413,923	420,298	542,800	542,800	542,800	-
Total Expenditures	421,737	427,756	556,800	550,800	551,300	-5,500

City of Amarillo 2023 Summary of Expenditures by Activity Classification



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
64100 - Health Plan	26,575,036	26,083,982	28,438,035	29,192,691	28,280,486	-157,549
64200 - Dental Plan	985,872	1,208,608	1,199,524	1,233,891	1,220,288	20,764
64300 - City Care Clinic	603,259	536,932	756,730	627,204	766,902	10,172
65100 - Employee Flex Plan	421,737	427,756	556,800	550,800	551,300	-5,500
Total Expenditures	28,585,903	28,257,277	30,951,089	31,604,586	30,818,976	-132,113

City of Amarillo
Special Revenue Funds
Estimated Receipts, Expenditures Available Cash

	Total	Community Development 2010	Housing Assistance Payments Program 2020	HOME Investment Partnership 2030
Available Funds 10/01/2021 (see below)	\$ 35,918,282	\$ 41,718	\$ 1,528,409	\$ 69,089
Fiscal Year 2021/2022				
Sales, Receipts and Revenues	8,197,412	133,066	54,200	5,000
Bond Proceeds	-	-	-	-
Other Sources	46,374,712	3,063,351	12,050,347	679,565
Total Revenues	54,572,124	3,196,417	12,104,547	684,565
M & O Expenditures	57,307,129	3,234,036	12,222,203	656,173
Capital Expenditures	-	-	-	-
Total Expenditures	57,307,129	3,234,036	12,222,203	656,173
Available Funds 10/01/2022	33,183,277	4,099	1,410,753	97,481
Fiscal Year 2022/2023				
Sales, Receipts and Revenues	10,004,706	75,000	52,823	5,000
Bond Proceeds	-	-	-	-
Other Sources	29,923,801	1,764,425	11,796,455	3,249,939
Total Revenues	39,928,507	1,839,425	11,849,278	3,254,939
M & O Expenditures	54,582,168	1,839,425	11,849,278	3,254,939
Capital Expenditures	-	-	-	-
Total Expenditures	54,582,168	1,839,425	11,849,278	3,254,939
Available Funds 10/01/2023	\$ 18,529,616	\$ 4,099	\$ 1,410,753	\$ 97,481
Available Funds Calculation:				
Cash & Investments	\$ 35,517,563	\$ 103,146	\$ 1,548,362	\$ 32,066
Assets to be converted to Cash	6,027,956	469,586	36,644	140,023
Less: Liabilities & Encumbrances	(5,627,237)	(531,014)	(56,597)	(103,000)
Balance 10/01/21	\$ 35,918,282	\$ 41,718	\$ 1,528,409	\$ 69,089

City of Amarillo
Special Revenue Funds
Estimated Receipts, Expenditures Available Cash

	Shelter Plus Care 2040	COC - Planning 2050	COC - TPC Supported Housing 2060	Coming Home Project 2065	TX Emergency Solution 2070
Available Funds 10/01/2021 (see below)	\$ -	\$ -	\$ -	\$ -	\$ -
Fiscal Year 2021/2022					
Sales, Receipts and Revenues	-	-	-	513,493	-
Bond Proceeds	-	-	-	-	-
Other Sources	74,975	35,272	-	502,098	716,293
Total Revenues	74,975	35,272	-	1,015,591	716,293
M & O Expenditures	74,933	35,272	-	1,015,197	692,427
Capital Expenditures	-	-	-	-	-
Total Expenditures	74,933	35,272	-	1,015,197	692,427
Available Funds 10/01/2022	42	0	-	394	23,866
Fiscal Year 2022/2023					
Sales, Receipts and Revenues	-	-	-	512,521	-
Bond Proceeds	-	-	-	-	-
Other Sources	70,261	35,272	-	380,605	117,775
Total Revenues	70,261	35,272	-	893,126	117,775
M & O Expenditures	70,261	35,272	-	893,126	117,775
Capital Expenditures	-	-	-	-	-
Total Expenditures	70,261	35,272	-	893,126	117,775
Available Funds 10/01/2023	\$ 42	\$ 0	\$ -	\$ 394	\$ 23,866
Available Funds Calculation:					
Cash & Investments	\$ 1,615	\$ 870	\$ -	\$ 22,995	\$ 9,556
Assets to be converted to Cash	8,562	130	-	14,755	489,178
Less: Liabilities & Encumbrances	(10,177)	(1,000)	-	(37,750)	(498,734)
Balance 10/01/21	\$ -	\$ -	\$ -	\$ -	\$ -

City of Amarillo
Special Revenue Funds
Estimated Receipts, Expenditures Available Cash

	HMIS 2075	Court Technology Fund 2080	Court Security Fund 2090	2200	Police Safe&Sober TXDOT Grant 2210
Available Funds 10/01/2021 (see below)	\$ 5	\$ 26,130	\$ -	\$ -	\$ -
Fiscal Year 2021/2022					
Sales, Receipts and Revenues	-	37,181	203,335	-	36,542
Bond Proceeds	-	-	-	-	-
Other Sources	234,732	-	-	-	168,377
Total Revenues	234,732	37,181	203,335	-	204,919
M & O Expenditures	212,586	(12,730)	176,396	4	192,321
Capital Expenditures	-	-	-	-	-
Total Expenditures	212,586	(12,730)	176,396	4	192,321
Available Funds 10/01/2022	22,151	76,040	26,939	(4)	12,598
Fiscal Year 2022/2023					
Sales, Receipts and Revenues	-	85,506	181,745	-	36,542
Bond Proceeds	-	-	-	-	-
Other Sources	234,279	-	-	-	146,149
Total Revenues	234,279	85,506	181,745	-	182,691
M & O Expenditures	234,279	106,621	191,284	-	157,275
Capital Expenditures	-	-	-	-	-
Total Expenditures	234,279	106,621	191,284	-	157,275
Available Funds 10/01/2023	\$ 22,151	\$ 54,925	\$ 17,400	\$ (4)	\$ 38,014
Available Funds Calculation:					
Cash & Investments	\$ 1,073	\$ 26,130	\$ 8,876	\$ -	\$ 1,344
Assets to be converted to Cash	104,729	-	-	-	33,656
Less: Liabilities & Encumbrances	(105,797)	-	(8,876)	-	(35,000)
Balance 10/01/21	\$ 5	\$ 26,130	\$ -	\$ -	\$ -

City of Amarillo
Special Revenue Funds
Estimated Receipts, Expenditures Available Cash

	Summer Programs 2300	Urban Transportation 2420	Photo Traffic Enforcement 2425	Homeland Security 2430	COVID 19 2450
Available Funds 10/01/2021 (see below)	\$ -	\$ 90	\$ 1,222,674	\$ 105,883	\$ 19,848,668
Fiscal Year 2021/2022					
Sales, Receipts and Revenues	-	(311)	1,404,304	-	31,648
Bond Proceeds	-	-	-	-	-
Other Sources	-	108,562	-	459,875	19,838,159
Total Revenues	-	108,251	1,404,304	459,875	19,869,807
M & O Expenditures	-	17,829	1,217,226	450,248	25,518,919
Capital Expenditures	-	-	-	-	-
Total Expenditures	-	17,829	1,217,226	450,248	25,518,919
Available Funds 10/01/2022	-	90,512	1,409,752	115,511	14,199,556
Fiscal Year 2022/2023					
Sales, Receipts and Revenues	-	-	1,100,150	-	-
Bond Proceeds	-	-	-	-	-
Other Sources	-	348,813	-	104,522	-
Total Revenues	-	348,813	1,100,150	104,522	-
M & O Expenditures	-	355,952	1,074,416	104,522	14,199,556
Capital Expenditures	-	-	-	-	-
Total Expenditures	-	355,952	1,074,416	104,522	14,199,556
Available Funds 10/01/2023	\$ -	\$ 83,373	\$ 1,435,486	\$ 115,511	\$ 0
Available Funds Calculation:					
Cash & Investments	\$ 311	\$ 2,000	\$ 1,643,826	\$ 14,514	\$ 19,865,911
Assets to be converted to Cash	689	80,472	-	103,850	2,382,756
Less: Liabilities & Encumbrances	(1,000)	(82,382)	(421,152)	(12,481)	(2,399,999)
Balance 10/01/21	\$ -	\$ 90	\$ 1,222,674	\$ 105,883	\$ 19,848,668

City of Amarillo
Special Revenue Funds
Estimated Receipts, Expenditures Available Cash

	PREP Program 2470	Public Health 2500	Women, Infants and Children 2530	Police Justice Assistance Grant 2610	APD Seized Property 2620
Available Funds 10/01/2021 (see below)	\$ -	\$ 9,544,610	\$ 8,577	\$ -	\$ 70,605
Fiscal Year 2021/2022					
Sales, Receipts and Revenues	-	3,068,217	3,000	-	51,347
Bond Proceeds	-	-	-	-	-
Other Sources	36,000	4,709,625	3,332,082	228,106	-
Total Revenues	36,000	7,777,841	3,335,082	228,106	51,347
M & O Expenditures	35,249	5,022,756	3,315,193	222,878	53,250
Capital Expenditures	-	-	-	-	-
Total Expenditures	35,249	5,022,756	3,315,193	222,878	53,250
Available Funds 10/01/2022	751	12,299,695	28,466	5,228	68,703
Fiscal Year 2022/2023					
Sales, Receipts and Revenues	-	3,319,617	-	-	50,000
Bond Proceeds	-	-	-	-	-
Other Sources	-	8,032,975	3,387,003	50,000	-
Total Revenues	-	11,352,592	3,387,003	50,000	50,000
M & O Expenditures	-	11,352,592	3,387,003	50,000	90,350
Capital Expenditures	-	-	-	-	-
Total Expenditures	-	11,352,592	3,387,003	50,000	90,350
Available Funds 10/01/2023	\$ 751	\$ 12,299,695	\$ 28,466	\$ 5,228	\$ 28,353
Available Funds Calculation:					
Cash & Investments	\$ -	\$ 8,643,829	\$ (1,045)	\$ 15,000	\$ 79,821
Assets to be converted to Cash	-	1,591,846	441,495	-	-
Less: Liabilities & Encumbrances	-	(691,065)	(431,873)	(15,000)	(9,216)
Balance 10/01/21	\$ -	\$ 9,544,610	\$ 8,577	\$ -	\$ 70,605

City of Amarillo
Special Revenue Funds
Estimated Receipts, Expenditures Available Cash

	Texas Narcotics Seizure Fund 2630	Federal APD Seizure Fund 2640	LEOSE Training Program 2660	AIP Pantex Project 2670	Public Improvement Districts Summary 27PID
Available Funds 10/01/2021 (see below)	\$ 607	\$ 217,438	\$ 45,932	\$ -	\$ 3,187,847
Fiscal Year 2021/2022					
Sales, Receipts and Revenues	36	21,427	18,272	170,862	2,445,794
Bond Proceeds	-	-	-	-	-
Other Sources	-	-	-	137,293	-
Total Revenues	36	21,427	18,272	308,155	2,445,794
M & O Expenditures	-	83,192	16,120	306,852	2,548,601
Capital Expenditures	-	-	-	-	-
Total Expenditures	-	83,192	16,120	306,852	2,548,601
Available Funds 10/01/2022	643	155,673	48,084	1,302	3,085,040
Fiscal Year 2022/2023					
Sales, Receipts and Revenues	-	-	26,310	-	4,559,492
Bond Proceeds	-	-	-	-	-
Other Sources	-	-	-	205,328	-
Total Revenues	-	-	26,310	205,328	4,559,492
M & O Expenditures	-	-	22,640	205,670	4,989,932
Capital Expenditures	-	-	-	-	-
Total Expenditures	-	-	22,640	205,670	4,989,932
Available Funds 10/01/2023	\$ 643	\$ 155,673	\$ 51,754	\$ 960	\$ 2,654,600
Available Funds Calculation:					
Cash & Investments	\$ 20,222	\$ 217,438	\$ 45,932	\$ 903	\$ 3,212,557
Assets to be converted to Cash	604	-	-	123,441	4,851
Less: Liabilities & Encumbrances	(20,219)	-	-	(124,344)	(29,561)
Balance 10/01/21	\$ 607	\$ 217,438	\$ 45,932	\$ -	\$ 3,187,847

City of Amarillo 2023 Department Request by Fund

02010 - CDBG Fund



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35300 - Construction Participation	75,874	57,598	60,000	100,001	60,000	-
35500 - Other Government	1,945,740	2,433,065	1,861,370	3,096,416	1,779,425	-81,945
37400 - Miscellaneous Revenue	-	-	-	-	-	-
Total Revenues	2,021,614	2,490,663	1,921,370	3,196,417	1,839,425	-81,945
Expenditures						
41000 - Personal Services	352,031	331,394	509,547	534,446	530,387	20,840
51000 - Supplies	16,010	12,499	8,237	25,355	8,237	-
60000 - Contractual Services	1,337,630	1,993,872	827,325	2,203,775	835,042	7,717
70000 - Other Charges	145,533	143,035	167,220	176,163	171,462	4,242
92000 - Operating Transfers	149,963	-	294,297	294,297	294,297	-
Total Expenditures	2,001,167	2,480,800	1,806,626	3,234,036	1,839,425	32,799

City of Amarillo 2023 Department Request by Fund 02020 - Housing



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35000 - Fines and Forfeitures	11,330	-	-	-	-	-
35500 - Other Government	11,304,102	-	11,712,863	12,065,347	11,811,455	98,592
37109 - Interest Earnings	3,566	-	4,200	4,200	2,823	-1,377
37400 - Miscellaneous Revenue	35,986	-	35,000	35,000	35,000	-
Total Revenues	11,354,984	-	11,752,063	12,104,547	11,849,278	97,215
Expenditures						
41000 - Personal Services	447,394	-	501,485	627,181	602,042	100,557
51000 - Supplies	12,730	-	46,846	46,846	46,846	-
60000 - Contractual Services	10,396,618	-	10,921,604	11,264,035	10,922,033	429
70000 - Other Charges	147,998	-	276,140	284,140	278,357	2,217
Total Expenditures	11,004,740	-	11,746,075	12,222,203	11,849,278	103,203

**City of Amarillo 2023 Department Request by Fund
02030 - Home Investment Partnership**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35500 - Other Government Revenues	935,797	340,002	3,272,405	684,565	3,254,939	-17,466
37109 - Interest Earnings	-	-	-	-	-	-
Total Revenues	935,797	340,002	3,272,405	684,565	3,254,939	-17,466
Expenditures						
41000 - Personal Services	36,808	45,031	56,749	29,237	40,078	-16,671
51000 - Supplies	450	835	-	-	-	-
60000 - Contractual Services	882,977	274,867	3,196,749	608,908	3,196,749	-
70000 - Other Charges	15,562	19,265	17,853	18,028	18,112	259
Total Expenditures	935,797	339,997	3,271,351	656,173	3,254,939	-16,412

**City of Amarillo 2023 Department Request by Fund
02040 - Shelter Plus Care Fund**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35500 - Other Government	136,568	24,567	70,261	74,975	70,261	-
Total Revenues	136,568	24,567	70,261	74,975	70,261	-
Expenditures						
41000 - Personal Services	2,352	176	-	4,686	-	-
60000 - Contractual Services	134,216	24,390	70,261	70,247	70,261	-
Total Expenditures	136,568	24,566	70,261	74,933	70,261	-

**City of Amarillo 2023 Department Request by Fund
02045 - HSS**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35500 - Other Government Revenues	-	-	-	-	537,407	537,407
Total Revenues	-	-	-	-	537,407	537,407
Expenditures						
41000 - Personal Services	-	-	-	-	537,407	537,407
Total Expenditures	-	-	-	-	537,407	537,407

**City of Amarillo 2023 Department Request by Fund
02050 - COC - Planning Fund**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35500 - Other Government Revenues	8,863	26,862	35,272	35,272	35,272	-
Total Revenues	8,863	26,862	35,272	35,272	35,272	-
Expenditures						
51000 - Supplies	-	4,123	-	4,123	-	-
60000 - Contractual Services	6,675	22,671	30,000	20,432	30,000	-
70000 - Other Charges	2,188	68	5,272	10,717	5,272	-
Total Expenditures	8,863	26,862	35,272	35,272	35,272	-

**City of Amarillo 2023 Department Request by Fund
02060 - COC - TPC Supported Housing**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35500 - Other Government Revenues	91,622	-	-	-	-	-
Total Revenues	91,622	-	-	-	-	-
Expenditures						
41000 - Personal Services	2,918	-	-	-	-	-
60000 - Contractual Services	88,704	-	-	-	-	-
Total Expenditures	91,622	-	-	-	-	-

**City of Amarillo 2023 Department Request by Fund
02065 - Coming Home Project**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35500 - Other Government	-	170,412	170,862	502,098	380,605	209,743
37400 - Miscellaneous Revenue	195,682	45,050	50,000	50,972	50,000	-
39100 - Operating Transfers In	167,976	147,208	462,521	462,521	462,521	-
Total Revenues	363,659	362,670	683,383	1,015,591	893,126	209,743
Expenditures						
41000 - Personal Services	215,690	208,867	506,500	531,240	601,338	94,838
51000 - Supplies	5,256	16,811	108,240	119,625	20,000	-88,240
60000 - Contractual Services	40,139	80,900	139,391	90,005	167,884	28,493
70000 - Other Charges	102,574	56,093	123,797	274,327	103,904	-19,893
Total Expenditures	363,659	362,670	877,928	1,015,197	893,126	15,198

**City of Amarillo 2023 Department Request by Fund
02070 - TX Emergency Solutions Grants**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35500 - Other Government Revenues	235,464	453,509	178,947	716,293	117,775	-61,172
39100 - Operating Transfers In	-	7,594	-	-	-	-
Total Revenues	235,464	461,103	178,947	716,293	117,775	-61,172
Expenditures						
41000 - Personal Services	126,442	240,930	140,396	182,594	112,084	-28,312
51000 - Supplies	-	20,818	-	25,000	-	-
60000 - Contractual Services	104,831	199,274	-	480,036	-	-
70000 - Other Charges	4,191	79	4,796	4,796	5,691	895
92000 - Operating Transfers	-	-	-	-	-	-
Total Expenditures	235,464	461,102	145,192	692,427	117,775	-27,417

**City of Amarillo 2023 Department Request by Fund
02075 - HMIS**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35500 - Other Government Revenues	214,122	235,669	234,732	234,732	234,279	-453
37400 - Miscellaneous Revenue	500	-	-	-	-	-
Total Revenues	214,622	235,669	234,732	234,732	234,279	-453
Expenditures						
41000 - Personal Services	129,337	137,862	137,507	118,993	136,462	-1,045
51000 - Supplies	4,920	9,883	-	2,552	-	-
60000 - Contractual Services	73,245	79,083	81,129	70,627	81,129	-
70000 - Other Charges	7,118	8,834	16,096	20,413	16,688	592
Total Expenditures	214,621	235,663	234,732	212,586	234,279	-453

**City of Amarillo 2023 Department Request by Fund
02080 - Court Technology Fund**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35000 - Fines and Forfeitures	87,388	80,542	90,006	37,181	85,506	-4,500
Total Revenues	87,388	80,542	90,006	37,181	85,506	-4,500
Expenditures						
51000 - Supplies	34	2,352	101,147	-119,521	1,200	-99,947
60000 - Contractual Services	96,288	98,337	102,600	106,791	105,421	2,821
92000 - Operating Transfers	113	-	-	-	-	-
Total Expenditures	96,434	100,690	203,747	-12,730	106,621	-97,126

**City of Amarillo 2023 Department Request by Fund
02090 - Court Security Fund**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35000 - Fines and Forfeitures	84,154	93,691	87,003	108,593	87,003	-
39100 - Operating Transfers In	82,963	78,545	94,742	94,742	94,742	-
Total Revenues	167,116	172,236	181,745	203,335	181,745	-
Expenditures						
41000 - Personal Services	155,636	158,287	169,510	166,296	179,154	9,644
51000 - Supplies	201	827	1,600	165	1,600	-
70000 - Other Charges	11,280	13,122	10,635	9,935	10,530	-105
Total Expenditures	167,116	172,235	181,745	176,396	191,284	9,539

**City of Amarillo 2023 Department Request by Fund
02200 - Panhandle Reg Narc Task Force**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
60000 - Contractual Services	-	-	-	4	-	-
Total Expenditures	-	-	-	4	-	-

**City of Amarillo 2023 Department Request by Fund
02300 - Summer Programs**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35500 - Other Government	-	-	-	-	-	-
37400 - Miscellaneous Revenue	-	-	-	-	-	-
39100 - Operating Transfers In	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-
Expenditures						
41000 - Personal Services	-	-	-	-	-	-
51000 - Supplies	-	-	-	-	-	-
60000 - Contractual Services	-	-	-	-	-	-
70000 - Other Charges	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-

City of Amarillo 2023 Department Request by Fund

02420 - Urban Transportation Planning



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
34200 - Tap Fees and Frontage	-	-	-	-	-	-
35500 - Other Government	539,429	631,793	348,813	108,562	348,813	-
37109 - Interest Earnings	90	-	-	-311	-	-
Total Revenues	539,519	631,793	348,813	108,251	348,813	-
Expenditures						
41000 - Personal Services	291,245	297,334	295,751	233,698	293,807	-1,944
51000 - Supplies	988	872	2,000	1,199	2,000	-
60000 - Contractual Services	3,562	1,592	103,600	10,042	4,600	-99,000
70000 - Other Charges	139,138	106,571	46,462	-227,110	55,545	9,083
92000 - Operating Transfers	104,497	225,424	-	-	-	-
Total Expenditures	539,429	631,793	447,813	17,829	355,952	-91,861

**City of Amarillo 2023 Department Request by Fund
02425 - Photographic Traffic Enforcement**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35000 - Fines and Forfeitures	1,217,720	1,327,475	1,100,000	1,403,926	1,100,000	-
37109 - Interest Earnings	7,739	104	240	378	150	-90
Total Revenues	1,225,459	1,327,579	1,100,240	1,404,304	1,100,150	-90
Expenditures						
41000 - Personal Services	45,666	31,178	76,652	40,852	77,682	1,030
51000 - Supplies	-	-	1,100	-	1,100	-
60000 - Contractual Services	633,420	629,268	632,300	714,595	632,300	-
70000 - Other Charges	281,887	339,115	323,868	346,778	323,334	-534
80000 - Capital Outlay	-	9,935	40,000	-	-	-40,000
92000 - Operating Transfers	133,623	115,000	40,000	115,000	40,000	-
Total Expenditures	1,094,596	1,124,496	1,113,920	1,217,226	1,074,416	-39,504

**City of Amarillo 2023 Department Request by Fund
02430 - Homeland Security Grant Fund**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35500 - Other Government	304,946	103,850	373,938	459,875	104,522	-269,416
39100 - Operating Transfers In	2,996	1,150	-	-	-	-
Total Revenues	307,941	105,000	373,938	459,875	104,522	-269,416
Expenditures						
51000 - Supplies	17,601	13,900	105,025	16,563	-	-105,025
60000 - Contractual Services	-	-	104,522	104,022	104,522	-
80000 - Capital Outlay	290,294	91,100	477,523	329,663	-	-477,523
Total Expenditures	307,895	105,000	687,070	450,248	104,522	-582,548

City of Amarillo 2023 Department Request by Fund 02450 - COVID-19



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35300 - Construction Participation	-	-	-	-	-	-
35500 - Other Government	513,485	2,380,530	-	19,838,159	-	-
37109 - Interest Earnings	-	10,508	-	31,648	-	-
37400 - Miscellaneous Revenue	20,035	-	-	-	-	-
39100 - Operating Transfers In	52,712	214,785	-	-	-	-
Total Revenues	586,232	2,605,823	-	19,869,807	-	-
Expenditures						
41000 - Personal Services	11,348	-	-	-	-	-
51000 - Supplies	551,078	761,718	-	-	-	-
60000 - Contractual Services	1,598	1,833,596	-	-	-	-
70000 - Other Charges	22,207	-	-	-	-	-
80000 - Capital Outlay	-	-	-	-	14,199,556	14,199,556
92000 - Operating Transfers	-	-	-	25,518,919	-	-
Total Expenditures	586,232	2,595,314	-	25,518,919	14,199,556	14,199,556

**City of Amarillo 2023 Department Request by Fund
02470 - Hurricane Ike**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35500 - Other Government Revenues	-	-	-	36,000	-	-
Total Revenues	-	-	-	36,000	-	-
Expenditures						
41000 - Personal Services	-	-	68,564	21,929	-	-68,564
51000 - Supplies	-	-	557	3,819	-	-557
60000 - Contractual Services	-	-	1,000	9,501	-	-1,000
Total Expenditures	-	-	70,121	35,249	-	-70,121

City of Amarillo 2023 Department Request by Fund

02500 - Public Health Fund



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
30200 - Ad Valorem Tax Collections	-	-	-	-	1	1
35500 - Other Government	5,179,019	5,846,932	7,122,002	7,674,128	11,214,763	4,092,761
37109 - Interest Earnings	69,815	3,911	7,200	6,898	7,200	-
37400 - Miscellaneous Revenue	82,000	62,722	140,748	96,816	130,628	-10,120
39100 - Operating Transfers In	1,033,173	-	-	-	-	-
Total Revenues	6,364,006	5,913,565	7,269,950	7,777,841	11,352,592	4,082,642
Expenditures						
41000 - Personal Services	2,253,531	2,554,338	3,032,459	2,980,077	3,698,032	665,573
51000 - Supplies	393,746	503,121	463,092	540,819	776,900	313,808
60000 - Contractual Services	1,569,265	1,533,945	2,320,976	241,815	5,436,520	3,115,544
70000 - Other Charges	289,187	478,734	1,284,467	1,260,044	1,441,140	156,673
80000 - Capital Outlay	8,291	1,511,947	-	-	-	-
92000 - Operating Transfers	5,057	-	-	-	-	-
Total Expenditures	4,519,076	6,582,085	7,100,994	5,022,756	11,352,592	4,251,598

**City of Amarillo 2023 Department Request by Fund
02530 - WIC Grant Fund**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
35500 - Other Government Revenues	1,317,511	1,810,411	2,743,284	3,332,082	3,387,003	643,719
37400 - Miscellaneous Revenue	-	16,500	3,000	3,000	-	-3,000
Total Revenues	1,317,511	1,826,911	2,746,284	3,335,082	3,387,003	640,719
Expenditures						
41000 - Personal Services	926,153	924,588	2,109,743	1,265,646	2,533,142	423,399
51000 - Supplies	65,015	276,074	1,235,050	741,030	288,935	-946,115
60000 - Contractual Services	18,728	203,679	137,929	82,757	133,142	-4,787
70000 - Other Charges	195,670	251,477	433,417	260,050	431,784	-1,633
80000 - Capital Outlay	-	13,689	38	23	-	-38
92000 - Operating Transfers	113,917	154,141	-	965,687	-	-
Total Expenditures	1,319,484	1,823,650	3,916,177	3,315,193	3,387,003	-529,174

**City of Amarillo 2023 Department Request by Fund
02670 - AIP Pantex Project Fund**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
32800 - Other Governmental	-	-	170,862	170,862	-	-170,862
35500 - Other Government	236,525	408,544	205,328	137,293	205,328	-
Total Revenues	236,525	408,544	376,190	308,155	205,328	-170,862
Expenditures						
41000 - Personal Services	97,439	98,666	103,917	101,648	98,874	-5,043
51000 - Supplies	3,206	31,398	111,172	117,159	9,500	-101,672
60000 - Contractual Services	70,491	211,925	175,557	72,847	55,364	-120,193
70000 - Other Charges	32,390	19,758	36,547	14,322	41,932	5,385
80000 - Capital Outlay	33,000	26,905	205,328	877	-	-205,328
92000 - Operating Transfers	-	19,891	-	-	-	-
Total Expenditures	236,525	408,544	632,521	306,852	205,670	-426,851

**City of Amarillo 2023 Department Request by Fund
02700 - Greenways at Hillside Fund**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
30300 - Current Year's Levy	642,114	670,617	-	671,219	733,657	733,657
30320 - Prior Year's Levy	42	-	-	-	-	-
30330 - Penalty and Int-Delinquent	1,377	1,622	-	-	-	-
37109 - Interest Earnings	791	32	-	120	-	-
39800 - Proceeds from LT Debt	-	1,000,000	-	-	-	-
Total Revenues	644,324	1,672,271	-	671,339	733,657	733,657
Expenditures						
51000 - Supplies	195,267	183,290	-	239,401	240,959	240,959
60000 - Contractual Services	213,165	224,602	-	240,155	321,299	321,299
70000 - Other Charges	4,121	28,503	-	28,902	29,480	29,480
80000 - Capital Outlay	300,000	1,000,000	-	35,000	35,000	35,000
89000 - Debt Service	-	-6,424	-	-	-	-
92000 - Operating Transfers	134,002	137,381	-	201,103	197,075	197,075
Total Expenditures	846,554	1,567,352	-	744,561	823,813	823,813

**City of Amarillo 2023 Department Request by Fund
02705 - Pinnacle PID**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
30300 - Current Year's Levy	-	85,823	-	122,604	122,604	122,604
30320 - Prior Year's Levy	-	64	-	-	-	-
37400 - Miscellaneous Revenue	-	-	-	-	-	-
Total Revenues	-	85,887	-	122,604	122,604	122,604
Expenditures						
51000 - Supplies	-	54	-	10,886	8,319	8,319
60000 - Contractual Services	664	67	-	142,706	56,169	56,169
70000 - Other Charges	-	28	-	788	788	788
Total Expenditures	664	149	-	154,380	65,276	65,276

**City of Amarillo 2023 Department Request by Fund
02710 - Heritage Hills PID Fund**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
30300 - Current Year's Levy	316,752	407,393	427,364	417,875	413,726	-13,638
30330 - Penalty and Int-Delinquent	432	1,762	-	227	-	-
Total Revenues	317,184	409,156	427,364	418,102	413,726	-13,638
Expenditures						
51000 - Supplies	-	2,402	36,120	30,000	36,242	122
60000 - Contractual Services	30,840	63,772	101,764	106,644	106,975	5,211
70000 - Other Charges	25	2,940	2,364	2,364	2,364	-
80000 - Capital Outlay	-	429,601	400,000	595,313	336,017	-63,983
Total Expenditures	30,865	498,715	540,248	734,321	481,598	-58,650

**City of Amarillo 2023 Department Request by Fund
02720 - Brennan Boulevard Fund**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
51000 - Supplies	-	-	-	-	-	-
92000 - Operating Transfers	8,952	-	-	-	-	-
Total Expenditures	8,952	-	-	-	-	-

**City of Amarillo 2023 Department Request by Fund
02730 - Colonies**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
30300 - Current Year's Levy	1,052,726	1,038,655	1,029,895	1,029,895	1,029,895	-
30320 - Prior Year's Levy	187	-	-	-	-	-
30330 - Penalty and Int-Delinquent	1,288	3,370	-	-	-	-
37109 - Interest Earnings	1,155	80	-	140	-	-
37400 - Miscellaneous Revenue	-	100,000	-	-	-	-
39800 - Proceeds from LT Debt	-	-	-	-	2,000,000	2,000,000
Total Revenues	1,055,356	1,142,106	1,029,895	1,030,035	3,029,895	2,000,000
Expenditures						
51000 - Supplies	233,289	184,917	308,647	178,909	190,183	-118,464
60000 - Contractual Services	253,220	227,000	293,166	165,967	278,599	-14,567
70000 - Other Charges	5,056	31,011	34,655	34,641	34,645	-10
80000 - Capital Outlay	-	-	-	-	2,000,000	2,000,000
92000 - Operating Transfers	459,576	450,865	460,063	459,063	455,187	-4,876
Total Expenditures	951,140	893,793	1,096,531	838,580	2,958,614	1,862,083

**City of Amarillo 2023 Department Request by Fund
02740 - Tutbury Public Imprv Dist**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
30300 - Current Year's Levy	16,296	16,296	16,296	18,120	16,296	-
37109 - Interest Earnings	-	-	-	-	-	-
Total Revenues	16,296	16,296	16,296	18,120	16,296	-
Expenditures						
51000 - Supplies	2,788	2,862	4,734	4,829	4,734	-
60000 - Contractual Services	6,856	9,545	15,126	13,319	19,607	4,481
70000 - Other Charges	102	818	683	683	818	135
Total Expenditures	9,746	13,225	20,543	18,831	25,159	4,616

**City of Amarillo 2023 Department Request by Fund
02750 - Point West PID**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
30300 - Current Year's Levy	52,007	52,014	52,000	-	52,000	-
Total Revenues	52,007	52,014	52,000	-	52,000	-
Expenditures						
51000 - Supplies	10,643	3,848	12,000	6,000	12,240	240
60000 - Contractual Services	10,654	17,323	39,712	11,634	40,506	794
70000 - Other Charges	231	4,095	1,496	1,496	1,496	-
Total Expenditures	21,528	25,266	53,208	19,130	54,242	1,034

**City of Amarillo 2023 Department Request by Fund
02760 - Quail Creek Public Improv Dist**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
30300 - Current Year's Levy	10,150	10,150	10,150	10,500	10,150	-
37109 - Interest Earnings	-	-	-	-	-	-
Total Revenues	10,150	10,150	10,150	10,500	10,150	-
Expenditures						
51000 - Supplies	6,145	2,059	5,543	4,473	5,580	37
60000 - Contractual Services	7,341	2,566	4,369	4,467	4,950	581
70000 - Other Charges	73	1,073	944	1,294	944	-
Total Expenditures	13,559	5,698	10,856	10,234	11,474	618

**City of Amarillo 2023 Department Request by Fund
02770 - Vineyards PID**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
30300 - Current Year's Levy	7,750	10,500	10,450	10,650	15,000	4,550
Total Revenues	7,750	10,500	10,450	10,650	15,000	4,550
Expenditures						
51000 - Supplies	464	278	3,424	1,357	3,480	56
60000 - Contractual Services	4,393	1,984	6,468	2,713	6,590	122
70000 - Other Charges	41	561	497	697	497	-
Total Expenditures	4,898	2,824	10,389	4,767	10,567	178

**City of Amarillo 2023 Department Request by Fund
02780 - Redstone PID**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
60000 - Contractual Services	618	-	-	-	-	-
Total Expenditures	618	-	-	-	-	-

**City of Amarillo 2023 Department Request by Fund
02790 - Town Square PID**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
30300 - Current Year's Levy	165,103	167,226	166,164	-	166,164	-
30330 - Penalty and Int-Delinquent Taxes	274	2,995	-	164,444	-	-
31900 - Non-Business License & Permits	-	-	-	-	-	-
Total Revenues	165,377	170,220	166,164	164,444	166,164	-
Expenditures						
51000 - Supplies	-	-	51,000	12,500	90,717	39,717
60000 - Contractual Services	1,176	546	38,402	11,205	68,308	29,906
70000 - Other Charges	11	73	92	92	164	72
80000 - Capital Outlay	-	-	-	-	400,000	400,000
Total Expenditures	1,187	619	89,494	23,797	559,189	469,695

City of Amarillo 2023 Summary of Expenditures by Activity Classification



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
20110 - Program Management	323,337	343,824	341,385	418,812	363,208	21,823
20115 - Code Enforcement	90,219	131,018	150,000	150,000	150,000	-
20116 - Code Inspector	75,847	85,790	86,703	119,717	90,777	4,074
20125 - Rehab Support	115,752	108,160	235,825	173,172	243,995	8,170
20130 - Housing Rehab	623,886	435,539	296,416	563,992	295,148	-1,268
20135 - Park Improvements	149,963	-	-	-	-	-
20140 - Public Services	325,205	461,407	446,297	725,180	446,297	-
20145 - Street Paving	-	5,215	-	328,999	-	-
20150 - Emergency Shelter	180,833	862,016	-	483,127	-	-
20155 - Neighborhood Facilities	116,125	47,830	250,000	250,000	250,000	-
20165 - CARES Round 1	-	-	-	15,224	-	-
20180 - CARES Round 3	-	-	-	5,814	-	-
20210 - Housing Assistance	618,485	-	897,814	1,007,234	1,001,981	104,167
20220 - Mod Rehab	-	-	-	-	-	-
20230 - Housing Vouchers	9,721,209	-	10,526,962	10,543,997	10,525,998	-964
20240 - SRO Rehab	55,916	-	-	-	-	-
20250 - 5 YEAR MAINSTREAM VOUCHER PROG	597,296	-	321,299	577,462	321,299	-
20255 - Mainstream CARES Funding	11,836	-	-	-	-	-
20265 - HOUSING EHV	-	-	-	93,510	-	-
20310 - Home Administration	54,912	72,742	74,602	47,265	58,190	-16,412
20320 - Home Projects	880,885	267,256	3,196,749	608,908	3,196,749	-
20400 - SHELTER PLUS CARE	136,568	24,566	70,261	74,933	70,261	-
20451 - HSS-OUTREACH	-	-	-	-	60,103	60,103
20452 - HSS-Housing Navigation	-	-	-	-	120,203	120,203
20453 - HSS - Social Services	-	-	-	-	357,101	357,101
20500 - COC - Planning	8,863	26,862	35,272	35,272	35,272	-
20600 - COC - TPC Supported Housing	91,622	-	-	-	-	-
20650 - Coming Home Project	363,659	362,670	877,928	1,015,197	761,666	-116,262
20651 - CONTINUUM OF CARE	-	-	-	-	131,460	131,460
20700 - TX Emergency Solutions Grant	125,965	158,642	145,192	205,855	117,775	-27,417
20710 - TX ESG CARES	109,499	302,460	-	54,065	-	-
20715 - TX ESG CARES 2	-	-	-	432,508	-	-
20750 - HMIS Capacity Building Project	52,162	53,438	71,500	76,864	71,500	-
20755 - HMIS	162,459	182,224	163,232	135,723	162,779	-453
20800 - Court Technology	96,434	100,690	203,747	-12,730	106,621	-97,126
20910 - Court Security Fund	167,116	172,235	181,745	176,396	191,284	9,539
22110 - Panhandle Reg Narc Task	-	-	-	4	-	-
22150 - Safe and Sober TXDOT Pr	180,700	176,864	182,691	170,602	157,275	-25,416
22160 - Click It or Tickit	-	12,775	-	-0	-	-
22170 - STEP - CMV	-	-	-	21,719	-	-
23100 - Summer Food Service Program	-	-	-	-	-	-
24200 - Urban Transportation Planning	539,429	631,793	447,813	17,829	355,952	-91,861
24250 - Photographic Traffic Enforceme	1,094,596	1,124,496	1,113,920	1,217,226	1,074,416	-39,504
24300 - Homeland Security Grant	-	-	101,151	280,888	-	-101,151
24310 - Homeland Security Grant	51,892	-	76,335	47,228	-	-76,335
24320 - Homeland Security Grant	-	-	20,871	-	-	-20,871
24330 - Homeland Security Grant	-	-	104,522	16,543	-	-104,522
24333 - Homeland Security Grant	156,339	-	-	-	-	-
24340 - Homeland Security Grant	2,125	-	138	20	-	-138
24350 - Homeland Security Grant	17,787	-	17,947	-	-	-17,947
24370 - Homeland Security Grant	-	105,000	365	-	-	-365
24380 - Homeland Security Grant	-	-	104,522	104,022	104,522	-
24390 - Homeland Security Grant	79,752	-	261,219	1,548	-	-261,219
24510 - COVID-19 Response	518,520	214,785	-	-	-	-
24520 - COVID-19 CD Housing	67,712	2,380,530	-	-	-	-

City of Amarillo 2023 Summary of Expenditures by Activity Classification



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
24530 - COVID-19 ARP	-	-	-	25,518,919	14,199,556	14,199,556
24710 - Hurricane Ike	-	-	70,121	35,249	-	-70,121
25011 - AHD Public Health	1,055,042	2,609,986	1,704,524	1,561,259	1,720,925	16,401
25012 - Refugee Health	99,932	154,983	380,452	360,296	728,392	347,940
25013 - IMM/Locals	330,114	342,213	479,197	480,217	548,412	69,215
25014 - HIV Prevention	197,503	219,572	311,155	231,487	367,996	56,841
25015 - Core Public Health	191,271	208,512	255,411	217,749	186,751	-68,660
25016 - Hansen's	18,703	3,093	24,225	6,531	12,711	-11,514
25017 - Healthy Texas Babies	115,478	102,712	120,068	124,248	106,599	-13,469
25018 - DIS	-	-	-	-	317,836	317,836
25019 - Health Equity	-	-	-	24,449	448,423	448,423
25020 - Bioterrorism Grant	283,455	306,462	423,594	395,286	413,419	-10,175
25021 - CMHG Grant	4,338	94,325	-	102,901	99,380	99,380
25022 - Workforce	-	37,791	-	169,570	-	-
25023 - DSHS/LIDS-IMM/COVID-19	-	1,317,082	2,237,677	1,475,544	5,063,039	2,825,362
25024 - DSRIP IMMUNIZATIONS	99,797	109,043	259,802	183,784	294,661	34,859
25025 - DSRIP ARAD	150,000	-	-	-	-	-
25026 - Harrington CHF	-	-	-	-	95,143	95,143
25027 - Clinical Health Bridge Grant	31,305	137,852	295,652	250,502	293,660	-1,992
25028 - CPS/COVID-19	622,837	432,996	-	-1,210,469	-	-
25029 - COVID-19	20,461	137,821	181,345	234,078	233,671	52,326
25030 - Epidemiology	82,017	89,374	116,972	112,966	120,970	3,998
25035 - Local Tuberculosis - Federal	73,979	82,429	103,217	111,965	73,537	-29,680
25045 - Local Tuberculosis - State	109,673	104,801	207,703	156,601	227,067	19,364
25055 - COVID-19 Non-Grant	1,033,173	91,038	-	33,790	-	-
25311 - WIC Administration	377,351	257,062	640,851	384,467	2,685,380	2,044,529
25312 - WIC Nutrition Education	355,326	395,865	776,180	465,708	244,562	-531,618
25313 - WIC Breastfeeding	49,641	46,661	93,494	56,084	32,702	-60,792
25314 - WIC Client Services	403,296	703,511	875,810	1,491,173	188,233	-687,577
25315 - WIC IT	12,437	13,312	40,141	24,076	1,250	-38,891
25316 - WIC Special-Extra	532	213,971	67,237	40,312	1,093	-66,144
25317 - WIC Lactation Consultant	14,398	10,960	17,048	10,229	8,980	-8,068
25318 - WIC Peer Counselor	28,155	22,324	114,359	68,593	68,765	-45,594
25319 - WIC Vendor Operations	42,710	31,527	21,443	12,855	-	-21,443
25320 - WIC Mentor	-	-	49,948	29,969	49,900	-48
25321 - WIC Obesity	19,575	4,221	34,815	20,878	19,616	-15,199
25322 - WIC R D Grant	14,931	17,649	86,522	51,913	86,522	-
25323 - WIC Summer Feeding	1,131	-	192,665	115,599	-	-192,665
25324 - WIC Virtual Classes	-	93,722	38,848	23,248	-	-38,848
25325 - WIC Cooking Matters	-	12,866	866,816	520,090	-	-866,816
26110 - JAG Grant	-	-	50,000	-	50,000	-
26120 - JAG Grant	155,558	105,279	-	126,812	-	-
26130 - JAG Grant	102,010	-	-	-	-	-
26150 - JAG Grant	-	96,066	-	96,066	-	-
26170 - JAG Grant	101,198	-	-	-	-	-
26180 - JAG Grant	102,472	-	-	-	-	-
26200 - APD Seized Property	-	191,654	57,814	53,250	-	-57,814
26210 - Narcotics Unit	-	30,542	90,350	-	90,350	-
26400 - FEDERAL APD SEIZURES	-	-	-	83,192	-	-
26610 - Leose Training-Police	7,937	11,726	21,130	14,620	21,140	10
26620 - Leose Training- Fire Civilian	-	-	-	-	-	-
26630 - Leose Training- Airport Securi	1,863	1,754	1,500	1,500	1,500	-
26710 - AIP Pantex Project Fund	236,525	408,544	632,521	306,852	205,670	-426,851
27050 - Pinnacle PID	664	149	54,799	154,380	65,276	10,477
27100 - Greenways at Hillside	846,554	1,567,352	761,074	744,561	823,813	62,739
27110 - Heritage Hills PID	30,865	498,715	540,248	734,321	481,598	-58,650

City of Amarillo 2023 Summary of Expenditures by Activity Classification



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
27200 - Brennan Improvement Dis	8,952	-	-	-	-	-
27300 - Colonies	951,140	893,793	1,096,531	838,580	2,958,614	1,862,083
27400 - Tutbury Imprv Dist	9,746	13,225	20,543	18,831	25,159	4,616
27510 - Points West PID	21,528	25,266	53,208	19,130	54,242	1,034
27610 - Quail Creek PID	13,559	5,698	10,856	10,234	11,474	618
27710 - Vineyards PID	4,898	2,824	10,389	4,767	10,567	178
27800 - Redstone PID	618	-	-	-	-	-
27900 - Town Square PID	1,187	619	89,494	23,797	559,189	469,695
Total Expenditures	26,400,737	21,109,768	35,582,172	57,307,129	55,119,575	19,537,403

PUBLIC SAFETY



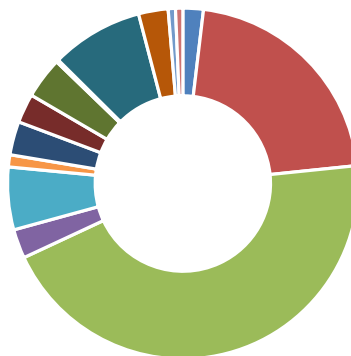
(1610, 1640, 2210, 2610, 2620, 26610)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 42,414,944	\$ 44,227,462	\$ 45,189,134
Supplies	1,234,741	1,297,547	1,392,215
Contractual Services	5,581,956	5,391,577	5,577,025
Other Charges	711,580	747,958	791,251
Capital Outlay	158,654	35,314	105,738
Interfund Reimbursements	(30,882)	-	-
Total Expenses	\$ 50,070,993	\$ 51,699,858	\$ 53,055,363

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Sworn FT	372	373	376
Civilian FT	68	67	69
Part-time	6	6	6
Total	446	446	451



- Police Department Administration/Support
- Police Investigations Division
- Police Uniform Patrol Division
- Police Neighborhood Police Unit
- Police SWAT/Narcotics Unit
- Police Canine

POLICE

(1610, 1640, 2210, 2610,
2620, 26610)

2022/23 BUDGET

Mission

The mission of the Amarillo Police Department (APD) is to provide excellent public service and law enforcement to the community, with the goal of keeping Amarillo a safe place to live, work, and play. APD shall provide this service by utilizing best practices in law enforcement, continuous improvement in leadership and professionalism, and partnership with the community.

Strategic Approach

The department provides a full array of law enforcement services and engages in strategic planning to ensure alignment with the City’s values, goals, and objectives. The department adheres to the Texas Police Chiefs’ Association Best Practices Accreditation Program to ensure police services are provided to community in an efficient and effective manner, and that individuals’ rights are protected. Community policing and engagement initiatives provide valuable feedback for strategic planning.

The police department is divided into two major bureaus: The Operations Bureau and the Investigation and Staff Services Bureau. Both bureaus are commanded by an Assistant Chief of Police. The Operations Bureau includes the Patrol Division, the Intelligence and Analysis Unit and the Specialized Operations Division. The Investigation and Staff Services Bureau includes the Criminal Investigation Division, the Training and Personnel Division, Crime Prevention Unit, Records Services, Fleet Management, and Budget Management.

Programs

Police Department Administration/Support

2022/23 Budget — 2% of Budget

Police Department Administration/Support is tasked with overall leadership, management, policy development, and the budget administration of the department. This division has taken on the intelligence and analysis functions for monitoring and responding to crime trends and crimes in progress. This includes the eventual buildout of the Amarillo Regional Crime Center (ARCC) which will provide real time crime information. The division promotes ethical policing and procedural justice as foundations to establish and maintain community trust.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Overall crime rate	-3.1%	-6%	-3%

Police Investigations Division

2022/23 Budget — 21% of Budget

Police Investigations is responsible for follow-up investigations of all police reports, identification of offenders, case preparation for prosecution, and the recovery of stolen property. The Property and Evidence Unit is responsible for storing all property and evidence collected and booked. The Crime Scene Investigation Unit responds to scenes of major crimes and collects physical, latent, and electronic evidence. This Unit processes some evidence in the lab, primarily for fingerprint evidence, and prepares

POLICE

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2022/23 BUDGET

evidence for lab submission. The Media Lab is responsible for retrieving electronic data and for forensic analysis of the data contained in electronic media.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	FY 2022/23 Projected
Cases investigated	29,999	32,000	34,000
Clearance rates (violent)*	27.3%	26.7%	26.1%
Clearance rates (property)*	6.5%	8.2%	9.9%
Incoming Property/ Evidence	18,981	20,000	21,000

* Data provided represents a calendar year.

Police Uniform Patrol Division

2022/23 Budget — 45% of Budget

Uniform Patrol improves the safety of Amarillo citizens through marked and unmarked patrol and response to calls using the Texas Police Chiefs Association (TPCA) Best Practices standards. Officers are staffed 24 hours each day to meet the needs of the community. Officers respond to calls for service, investigate crimes, collect evidence, serve arrest warrants, gather criminal intelligence, and enforce traffic laws.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	FY 2022/23 Projected
Average response time to priority calls (minutes)	9.0	10.26	10.0
Average response time to non-priority calls (minutes)	12.96	16.0	16.0

Neighborhood Police Unit

2022/23 Budget — 3% of Budget

Neighborhood Police Officers (NPOs) are assigned to a neighborhood on a semi-permanent basis and each officer strives to become familiar with community members and businesses in their neighborhood area. They provide residents with a central source of assistance for both law enforcement incidents and other social or family issues. It is the goal of the NPO Unit to form a partnership with the residents to reduce crime and to reduce the fear of crime, as well as to enhance overall quality of life in the neighborhood. Officers assigned to the NPO Unit receive specialized training, equipment (bicycles), and scheduling flexibility to fulfill this goal. They are encouraged to be innovative and proactive in problem-solving and crime prevention. NPOs work closely with Building Safety and Fire Prevention, to provide a combined effort of participation and enforcement.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Quality of life problems resolved	394	874	850
Arrests	317	574	600
Community meetings and events	394	398	400
School presentations	44	80	85

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2022/23 BUDGET

Police SWAT/Narcotics Unit--Special Operations

2022/23 Budget — 6% of Budget

The Narcotics Unit is responsible for investigating the possession, sale, and distribution of illegal narcotics. Narcotic officers also investigate prostitution, gambling, and organized criminal activity. The Narcotics Unit is tasked with submitting all APD narcotic cases for prosecution and completing intelligence reports on all drug investigations and intelligence received. In addition to assisting the Narcotics Unit, the SWAT Team responds to high-risk incidents that require specialized tactical responses and equipment. These incidents include barricaded subjects, hostage situations, and high-risk search warrants. Members of the SWAT team are assigned pro-active crime suppression tasks of searching for and apprehending high risk fugitives and priority investigation suspects. The Amarillo Police Department Bomb Squad currently responds to calls involving explosive devices and scenes where an explosion has taken place within the top twenty-six counties of the Texas Panhandle.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	FY 2022/23 Projected
Narcotics investigation arrests	466	492	525
Pounds of illegal drugs seized	472	600	620
Intelligence Reports	699	1,100	1,250
High-risk warrants served	136	140	150
Weapons seized related to narcotics cases	31	65	70
SWAT Callouts (barricaded suspect, hostage situation, other critical incidents.)	23	20	24
Bomb squad callouts	64	70	69

Police Canine

2022/23 Budget — 1% of Budget

The Police Canine program uses specially trained police dogs to search buildings for suspects, track fleeing suspects, conduct narcotic and explosive searches, assist Uniform Patrol, and provide educational programs to the public. In each search instance below, the canine performs an added function that a police officer cannot perform, e.g., searching by smell.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	FY 2022/23 Projected
Number of searches using police dogs	411	500	500
Cases resolved involving the use of police dogs (arrests)	59	60	60
Number of community presentations	10	10	10

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(1610, 1640, 2210, 2610,
2620, 26610)

2022/23 BUDGET

Police Motorcycle Patrol and Parking Enforcement

2022/23 Budget — 3% of Budget

Police Motorcycle Squad is responsible for traffic law enforcement and special events traffic planning. This program coordinates state grants for DWI, Selective Traffic Enforcement Program, and Click It or Ticket.

The Parking Enforcement program is staffed by two civilian parking enforcement officers assigned to patrol the downtown Amarillo area and enforce parking regulations city wide. Handicap Enforcement Patrol program is comprised of volunteers from the community who patrol parking areas and enforce violations found in handicapped parking zones.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	FY 2022/23 Projected
Number of parking enforcement contacts by parking enforcement officer	6,384	6,500	7,000
Number of parking enforcement contacts by handicap enforcement patrol	691	1,000	1,500
Number of traffic warnings and citations	17,348	18,000	18,500
Number of traffic plans submitted	128	150	175
Crashes	5,839	5,900	6,000
All Fatalities	24	25	23
DWI Crashes	285	290	275

Proactive Criminal Enforcement

2022/23 Budget — 3% of Budget

The Proactive Criminal Enforcement Unit (PACE) is the premier crime fighting force within the department. They spearhead major operations and work in partnership with other law enforcement agencies, such as the United States Marshals Fugitive Task Force. PACE coordinates with the Covert Operations Squads, Criminal Investigation Division, and Uniform Patrol by concentrating activities on known violent criminals who are specifically responsible for crime trends. PACE officers also undertake various problem-solving endeavors that reach beyond traditional law enforcement activities and this squad has supported the success of the Project Safe Neighborhood initiative.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	FY 2022/23 Projected
Search Warrants	27	14	14
Arrests	280	300	300
Arrest Warrants served	427	450	450
Stolen autos recovered	18	30	30
Firearms recovered	47	12	20

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(1610, 1640, 2210, 2610,
2620, 26610)

2022/23 BUDGET

Police School Liaison

2022/23 Budget — 4% of Budget

The Police School Liaison program is responsible for the security of students, teachers, administrators, and other employees of public schools within the Amarillo city limits. Liaison officers provide educational programs designed to enhance safety at assigned schools, and improve police community relations with students, parents, teachers, and school administrators. Approximately 75% of the costs for a School Liaison officer are paid for by the school district.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	FY 2022/23 Projected
Educational programs conducted	21	25	30
Police reports made on school campuses	159	424	500
Complaints investigated: no report	3,322	6,610	7,000

Police Student Crime Stoppers

2022/23 Budget — 0.22% of Budget

The Police Student Crime Stoppers program collects tips on school-related crimes and crimes reported by students. Crime Stoppers work with students and provide educational programs designed to keep students from becoming involved in illegal or dangerous activities.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	FY 2022/23 Projected
Cases cleared	196	541	595
Rewards paid	\$3,535	\$4,920	\$5,412
Property recovered	\$2,265	\$9,240	\$10,164

Police Records Management Unit

2022/23 Budget — 9% of Budget

Police Records Management provides essential support for everyday operations of the department. Responsibilities include enforcement of the City’s alarm ordinance, maintenance of all police records, and response to Open Records Requests.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	FY 2022/23 Projected
Open records requests processed	4,159	4,400	4,500

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(1610, 1640, 2210, 2610,
2620, 26610)

2022/23 BUDGET

Police Training/Recruiting

2022/23 Budget — 3% of Budget

The Police Training program is responsible for all APD training, police academy, shooting complex, quartermaster supply, and personnel files. This program is also responsible for coordinating the department’s recruitment efforts and hiring process.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	FY 2022/23 Projected
Number of applicants	300	250	400
Training hours provided	55,000 ¹	55,000 ²	55,000 ³
Shooting complex customers	4,500	3,000	5,000
Recruits trained	27 ¹	44 ²	31 ³

¹2020 calendar year

²2021 calendar year w/2 Academies

³2022 calendar year w/2 Academies

Police Fleet Management

2022/23 Budget — 1% of Budget

Police Fleet Management is responsible for 290 vehicles, trailers, and supporting equipment. Other responsibilities include ensuring physical inventory of APD capital assets and weapons annually. Recommends equipment for vehicles, managing fleet vehicles rotation, and ordering vehicle and other supporting equipment. Management of the Technology Support by providing technical support, evaluation, and repair coordination and management for departmental camera systems and electronic devices used by officers.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	FY 2022/23 Projected
Average percent of vehicles in service	94%	94%	94%
Patrol	90%	90%	90%
Detective/admin/specialized units	99%	99%	99%
Preventative maintenance performed timely	100%	100%	100%

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2022/23 BUDGET

Police Crime Prevention Unit

2022/23 Budget — 1% of Budget

The Crime Prevention Unit is responsible for providing public programs and information, media, and community relations. The Unit serves as a community contact point. The Amarillo Crime Stoppers program coordinator is part of the Crime Prevention Unit.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	FY 2022/23 Projected
Programs provided	283	300	350
Media releases provided	286	300	350
Community contacts made	130*	200	250
Crime Stopper tips leading to an arrest	94	105	120
Amount of stolen property recovered by Crime Stoppers	\$385,325	\$200,000	\$200,000
Rewards paid out by crime stoppers	\$9,100	\$10,000	\$10,000

*The number is down due to COVID-19 and less access to schools and other groups.

2022/23 Expenditures by Funding Source

General Fund 99% of Budget
 Special Revenue Funds 1% of Budget

2022-23 Employee Distribution by Position

Business Unit	1610
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Department	Description	Pos Id	Pos Count	*Supplemental Total
POLICE	ASSISTANT POLICE CHIEF	ADM005	2	\$ -
	POLICE CHIEF	ADM700	1	\$ -
	CAPTAIN	POL720	4	\$ -
	LIEUTENANT	POL730	16	\$ -
	SERGEANT	POL740	75	\$ -
	CORPORAL	POL750	80	\$ -
	POLICE OFFICER	POL760	194	\$ -
	<i>*POLICE OFFICER</i>	<i>POL760</i>	<i>4</i>	<i>\$ 320,432</i>
POLICE Sum			376	\$ 320,432

**City of Amarillo 2023 Department Request by Business Unit
1610 - Police**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1610 - Police						
Business License and Permits						
31770 - Taxicab Licenses	1,378	1,734	2,570	2,596	2,570	-
31400 - Business License and Permits	1,378	1,734	2,570	2,596	2,570	-
Non-Business License & Permits						
31980 - Solicitation Permits	1,155	851	5,144	779	5,144	-
31900 - Non-Business License & Permits	1,155	851	5,144	779	5,144	-
Other Governmental Revenues						
32870 - Police School Liason Par	1,082,272	1,339,235	1,296,582	1,296,582	1,437,848	141,266
32800 - Other Governmental Revenues	1,082,272	1,339,235	1,296,582	1,296,582	1,437,848	141,266
Public Safety and Health						
33320 - Traffic Accident Report	22,149	12,406	30,000	13,240	30,000	-
33300 - Public Safety and Health	22,149	12,406	30,000	13,240	30,000	-
Culture and Recreation						
33870 - Shooting Complex Revenu	53,444	29,465	78,540	45,764	78,540	-
33880 - Shooting Merchandise Sales	3,998	1,909	5,000	2,112	5,000	-
33700 - Culture and Recreation	57,442	31,375	83,540	47,876	83,540	-
Fines and Forfeitures						
35133 - Auto Theft Invest Fee	-	-	-	16	-	-
35000 - Fines and Forfeitures	-	-	-	16	-	-
Rent						
37154 - Other Rental Income	1,950	1,650	1,800	1,950	1,800	-
37150 - Rent	1,950	1,650	1,800	1,950	1,800	-
Miscellaneous Revenue						
37141 - Merchant Service Fees	-1,513	-1,108	-1,404	-1,467	-1,404	-
37410 - Miscellaneous Revenue	19,775	32,861	28,000	28,799	28,000	-
37412 - Auction Expense Recovery	5,910	7,670	14,000	6,930	14,000	-
37413 - Seized Property or Cash	17,745	9,036	-	-	-	-
37416 - Other Outside Restitutio	-	-	-	-	-	-
37417 - Wrecker Service Contract	39,095	42,630	53,004	53,004	53,004	-
37420 - Donations	24,616	2,845	-	-	-	-
37441 - Unclaimed Property or Cash	47,271	1,173	-	8,042	-	-
37400 - Miscellaneous Revenue	152,899	95,107	93,600	95,309	93,600	-
1610 - Police	1,319,244	1,482,357	1,513,236	1,458,347	1,654,502	141,266
Total Revenues	1,319,244	1,482,357	1,513,236	1,458,347	1,654,502	141,266

Expenditures

1610 - Police

Personal Services

41100 - Salaries and Wages	24,877,638	25,753,263	27,562,780	27,131,872	27,781,660	218,880
41200 - Longevity	318,224	332,556	367,491	449,156	367,491	-
41300 - Incentive	776,859	793,931	847,061	875,235	847,061	-

41620 - Unscheduled	2,082,886	2,254,763	1,313,865	2,707,210	1,313,865	-
41820 - Health Insurance	3,790,070	3,846,811	4,275,949	4,180,958	4,781,043	505,094
42200 - Tuition Reimbursement	-	-2,944	-	-	-	-
42300 - State Unemployment	17,490	18,939	18,130	24,654	18,326	196
42400 - Workers Compensation	858,431	889,590	951,831	940,685	956,207	4,376
42510 - Car Allowance	-	-	-	-	-	-
42520 - Uniform/Clothing Allowan	249,016	257,475	267,840	261,051	267,840	-
42550 - Communications Allowance	12,507	12,034	12,000	12,000	14,941	2,941
41900 - Life	5,803	6,127	6,875	6,875	9,617	2,742
42010 - Social Security - Medicare	391,009	407,078	421,155	429,793	424,327	3,172
42020 - Social Security - OASDI	36	290	-	-	13,572	13,572
42110 - TMRS	3,455,592	3,615,246	3,575,957	3,688,159	3,601,893	25,936
42115 - OPEB Funding	688,106	714,502	705,798	739,346	711,118	5,320
41000 - Personal Services	37,523,666	38,899,661	40,326,732	41,446,995	41,108,961	782,229

Supplies

51110 - Office Expense	71,729	87,312	134,529	80,510	134,529	-
51115 - Employee Recognition Program	14,508	9,927	11,500	18,717	11,500	-
51125 - Training	69	1,646	-	6,528	-	-
51200 - Operating	80,625	123,263	123,249	122,994	123,249	-
51250 - Janitor	1,003	1,973	3,501	3,544	3,501	-
51300 - Clothing and Linen	257,290	214,525	130,000	209,297	186,276	56,276
51310 - New Officer Equipment	-	-	-	-	-	-
51350 - Chemical and Medical	22,001	36,156	25,995	25,995	25,995	-
51400 - Photographic	21,198	12,220	11,946	18,000	11,946	-
51550 - Animal Feed and Medical	10,320	13,417	8,890	8,890	8,890	-
51700 - Education	41,172	11,936	42,776	42,776	42,776	-
51800 - Fuel & Oil	69,840	88,712	100,384	150,982	161,551	61,167
51850 - Minor Tools	88,302	93,010	72,871	104,680	-	-72,871
51950 - Minor Office Equipment	32,898	45,342	28,825	68,525	-	-28,825
51955 - Furniture	20,459	13,458	5,301	36,115	-	-5,301
51980 - IT Hardware	2,247	141	-	9,706	-	-
52000 - Ammunition	71,232	60,337	190,000	77,988	190,000	-
52050 - Auto Parts	69,801	56,900	32,236	75,000	32,236	-
52120 - Tires and Tubes Other	9,084	11,410	1,000	15,000	1,000	-
52300 - Unassigned	-	-	5,000	-	5,000	-
53100 - Natural Gas	38,927	57,623	60,651	95,893	102,606	41,955
53150 - Electricity	139,055	167,181	207,874	243,956	261,033	53,159
53200 - Water and Sewer	6,909	8,252	9,951	7,885	8,437	-1,514
54000 - Food	4,058	3,175	3,500	3,504	3,500	-
55100 - Publications	-	-	-	18,555	-	-
52050.LABOR - Auto Parts Labor	41,230	34,141	57,237	57,237	57,237	-
51000 - Supplies	1,113,956	1,152,058	1,267,216	1,502,276	1,371,262	104,046

Contractual Services

61100 - Communications Billing	125,190	152,367	108,921	170,000	108,921	-
61200 - Postage	20,155	19,798	23,001	20,492	23,001	-
61300 - Advertising	23,904	25,231	15,001	15,001	15,001	-
61400 - Dues	18,415	15,231	12,640	18,114	12,640	-
61410 - Tuition	18,433	7,054	30,485	6,000	30,485	-
61412 - Training	36,099	109,252	100,000	110,000	100,000	-
61414 - Recruitment Expense	585	3,136	-	5,725	-	-
61420 - Employee Reimbursement	1,996	2,268	2,000	1,608	2,000	-
62000 - Professional	226,335	58,570	95,352	59,584	95,352	-
62220 - Leased Equipment Expense	-	-	-	-	-	-
63210 - Armored Car Service	8,413	8,471	8,556	8,556	8,556	-
63400 - Employee Medical	14,781	12,069	17,501	6,761	17,501	-
67320 - Extermination	3,352	2,687	3,000	3,898	3,000	-
67500 - Laundry	208	150	-	192	-	-
68100 - R & M - Building	5,664	24,698	7,001	7,001	7,001	-

68300 - R & M - Improvements	162	-	-	-	-	-
68610 - Office Equipment	54,520	52,996	5,980	40,000	5,980	-
68615 - Misc. Fuel Powered Equi	483	21	-	-	-	-
68620 - Computer Equipment	37,262	62,845	102,984	17,427	102,984	-
68660 - Audio/Video Equipment	6,995	9,242	17,602	17,602	17,602	-
68680 - Other Equipment	65,990	149,969	67,566	67,566	67,566	-
68710 - Auto Repair & Maint	260,814	309,194	255,000	255,000	255,000	-
69210 - Rental City Equipment	2,194,809	2,234,917	2,274,546	2,274,546	2,472,494	197,948
69220 - Rental Other Equipment	4,238	1,325	2,700	1,345	2,700	-
69300 - Leased Computer Software	214,429	376,663	234,241	381,592	234,241	-
60000 - Contractual Services	3,343,232	3,638,155	3,384,077	3,488,009	3,582,025	197,948
Other Charges						
71250 - Paid Claims	1,261	1,355	4,001	4,001	4,001	-
72000 - Communication	-	-	-	-	-	-
74000 - Printing and Binding	1,879	709	1,200	3,000	1,200	-
74100 - Community Outreach	1,404	183	-	1,963	-	-
75100 - Travel	31,458	89,432	83,592	115,000	83,592	-
75200 - Mileage	2,859	3,434	19,501	5,639	19,501	-
75300 - Meals and Local	2,271	6,567	3,000	7,748	3,000	-
77900 - Other Agencies	62,972	63,547	32,043	67,000	32,043	-
78210 - Cash Over/Short	-5	5	-	-	-	-
78230 - Loss on Bad Debt	-	-	-	28,879	-	-
78250 - Inventory Over/Short	39,436	2,830	-	-12,550	-	-
71100 - Insurance and Bonds	358,150	376,708	395,034	395,034	436,663	41,629
70000 - Other Charges	501,685	544,771	538,371	615,714	580,000	41,629
Capital Outlay						
84100 - Auto-Rolling Stock & Equ	21,583	-	-	-	105,738	105,738
84320 - Audio/Video Equipment	-	-	-	-	-	-
84610 - Info Tech Equipt - PCs	9,000	-	-	-	-	-
84910 - Other Equipment	5,000	-	-	-	-	-
80000 - Capital Outlay	35,583	-	-	-	105,738	105,738
Inter Reimbursements						
90190 - Payroll Reimbursements	-51,441	-30,882	-	-70,000	-	-
90000 - Inter Reimbursements	-51,441	-30,882	-	-70,000	-	-
1610 - Police	42,466,681	44,203,762	45,516,396	46,982,994	46,747,986	1,231,590
Total Expenditures	42,466,681	44,203,762	45,516,396	46,982,994	46,747,986	1,231,590

2022-23 Employee Distribution by Position

Business Unit	1640
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Department	Description	Pos Id	Pos Count	*Supplemental Total
CIVILIAN PERSONNEL				
	ADMINISTRATIVE ASSISTANT I	CLR400	13	\$ -
	ADMINISTRATIVE ASSISTANT IV	CLR415	5	\$ -
	OFFICE MANAGER	CLR630	1	\$ -
	ADMINISTRATIVE ASSISTANT III	CLR410	14	\$ -
	ADMINISTRATIVE ASSISTANT II	CLR405	3	\$ -
	ADMINISTRATIVE SUPERVISOR	CLR130	5	\$ -
	TRAFFIC GUIDE/PARKING ENFORCEM	CLR605	2	\$ -
	CIVILIAN INVESTIGATOR I	CLR775	6	\$ -
	POLICE DATA ADMINISTRATOR	CLR779	1	\$ -
	POLICE RECORDS MANAGER	CLR800	1	\$ -
	RANGE OFFICER (HRLY)	HRL725	2	\$ -
	CIVILIAN IDENTIFICATION TECH.	HRL775	1	\$ -
	CIVILIAN BACKGROUND INVESTI	HRL860	3	\$ -
	CRIME ANALYST SUPERVISOR	NEW	1	\$ -
	CRIME DATA ANALYST	PRF075	3	\$ -
	CRIME SCENE TECHNICIAN	PRF078	3	\$ -
	ACCREDITATION/COMPLIANCE COORD	PRF155	1	\$ -
	FORENSIC VIDEO TECHNICIAN	TEC155	1	\$ -
	IMAGING TECHNICIAN	TEC770	1	\$ -
	EVIDENCE TECHNICIAN	TEC771	5	\$ -
	RANGE OFFICER	TRD050	1	\$ -
	FLEET INV & EQUIP CONTROL TECH	TRD810	1	\$ -
	<i>*ASSISTANT PROPERTY & EVIDENCE MGR</i>	<i>NEW</i>	<i>1</i>	<i>\$ 56,897</i>
CIVILIAN PERSONNEL Sum			75	\$ 56,897

**City of Amarillo 2023 Department Request by Business Unit
1640 - Civilian Personnel**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1640 - Civilian Personnel						
Construction Participation						
35435 - Potter County Participation	-	-	-	-	-	-
35436 - Randall County Participation	-	-	-	-	-	-
35300 - Construction Participation	-	-	-	-	-	-
Other Government Revenues						
35610 - Grant In Aid – Federal	15,000	-	-	-	-	-
35500 - Other Government Revenues	15,000	-	-	-	-	-
1640 - Civilian Personnel	15,000	-	-	-	-	-
Total Revenues	15,000	-	-	-	-	-

Expenditures

1640 - Civilian Personnel

Personal Services

41100 - Salaries and Wages	2,235,007	2,192,613	2,511,614	2,239,835	2,593,541	81,927
41200 - Longevity	9	2	-	-	-	-
41300 - Incentive	9,839	7,803	8,400	6,482	11,629	3,229
41620 - Unscheduled	54,273	73,881	25,000	85,000	25,000	-
41820 - Health Insurance	569,087	538,545	621,609	582,417	700,965	79,356
42200 - Tuition Reimbursement	-	-	-	-	-	-
42300 - State Unemployment	3,863	3,802	3,851	4,624	4,781	930
42400 - Workers Compensation	7,774	7,549	7,872	15,685	31,022	23,150
42520 - Uniform/Clothing Allowan	3	14	-	-	-	-
42550 - Communications Allowance	5	-	-	-	-	-
41900 - Life	1,066	1,059	1,240	1,400	1,802	562
42010 - Social Security - Medicare	31,644	31,279	36,540	32,407	37,728	1,188
42020 - Social Security - OASDI	126,615	124,749	138,248	131,869	145,140	6,892
42110 - TMRS	268,334	266,036	307,585	271,655	312,072	4,487
42115 - OPEB Funding	52,487	51,741	56,080	54,259	59,218	3,138
41000 - Personal Services	3,360,006	3,299,071	3,718,039	3,425,634	3,922,898	204,859

Supplies

51115 - Employee Recognition Program	520	767	-	-	-	-
51300 - Clothing and Linen	4,767	2,485	2,501	2,501	2,501	-
51800 - Fuel & Oil	51	49	-	576	612	612
51950 - Minor Office Equipment	250	431	-	774	-	-
51000 - Supplies	5,588	3,732	2,501	3,851	3,113	612

Contractual Services

61400 - Dues	40	197	-	600	-	-
61410 - Tuition	5,987	936	5,000	3,000	5,000	-
61412 - Training	7,125	12,887	10,000	20,000	10,000	-
62000 - Professional	53,538	-	120,000	-	120,000	-
63215 - Contract Jailor Expense	1,855,620	1,850,550	1,850,000	1,850,000	1,850,000	-
60000 - Contractual Services	1,922,310	1,864,570	1,985,000	1,873,600	1,985,000	-

Other Charges

75100 - Travel	8,154	4,758	10,000	10,000	10,000	-
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71100 - Insurance and Bonds	63,823	70,194	65,937	65,937	67,601	1,664
70000 - Other Charges	71,977	74,952	75,937	75,937	77,601	1,664
1640 - Civilian Personnel	5,359,880	5,242,324	5,781,477	5,379,021	5,988,612	207,135
Total Expenditures	5,359,880	5,242,324	5,781,477	5,379,021	5,988,612	207,135

**City of Amarillo 2023 Department Request by Business Unit
22110 - Panhandle Reg Narc Task**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
22110 - Panhandle Reg Narc Task						
Contractual Services						
61200 - Postage	-	-	-	4	-	-
60000 - Contractual Services	-	-	-	4	-	-
22110 - Panhandle Reg Narc Task	-	-	-	4	-	-
Total Expenditures	-	-	-	4	-	-

**City of Amarillo 2023 Department Request by Business Unit
22150 - Safe and Sober TXDOT Pr**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
22150 - Safe and Sober TXDOT Pr						
Other Government Revenues						
35610 - Grant In Aid – Federal	144,610	139,102	146,149	146,149	146,149	-
35500 - Other Government Revenues	144,610	139,102	146,149	146,149	146,149	-
Operating Transfers In						
39110 - Tsf In fr General Fund	36,090	37,761	36,542	36,542	36,542	-
39100 - Operating Transfers In	36,090	37,761	36,542	36,542	36,542	-
22150 - Safe and Sober TXDOT Pr	180,700	176,864	182,691	182,691	182,691	-
Total Revenues	180,700	176,864	182,691	182,691	182,691	-
Expenditures						
22150 - Safe and Sober TXDOT Pr						
Personal Services						
41620 - Unscheduled	155,671	152,188	157,275	157,275	157,275	-
42300 - State Unemployment	62	74	62	33	-	-62
42400 - Workers Compensation	7	39	7	0	-	-7
42010 - Social Security - Medicare	2,179	2,129	2,196	1,177	-	-2,196
42110 - TMRS	18,999	18,735	19,335	10,074	-	-19,335
42115 - OPEB Funding	3,783	3,698	3,816	2,043	-	-3,816
41000 - Personal Services	180,700	176,864	182,691	170,602	157,275	-25,416
22150 - Safe and Sober TXDOT Pr	180,700	176,864	182,691	170,602	157,275	-25,416
Total Expenditures	180,700	176,864	182,691	170,602	157,275	-25,416

**City of Amarillo 2023 Department Request by Business Unit
22160 - Click It or Tickit**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
22160 - Click It or Tickit						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	10,057	-	-	-	-
35500 - Other Government Revenues	-	10,057	-	-	-	-
Operating Transfers In						
39110 - Tsf In fr General Fund	-	2,718	-	-	-	-
39100 - Operating Transfers In	-	2,718	-	-	-	-
22160 - Click It or Tickit	-	12,775	-	-	-	-
Total Revenues	-	12,775	-	-	-	-
Expenditures						
22160 - Click It or Tickit						
Personal Services						
41620 - Unscheduled	-	10,999	-	-	-	-
42010 - Social Security - Medicare	-	154	-	-0	-	-
42110 - TMRS	-	1,355	-	0	-	-
42115 - OPEB Funding	-	267	-	0	-	-
41000 - Personal Services	-	12,775	-	-0	-	-
22160 - Click It or Tickit	-	12,775	-	-0	-	-
Total Expenditures	-	12,775	-	-0	-	-

**City of Amarillo 2023 Department Request by Business Unit
26110 - JAG Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
26110 - JAG Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	-	50,000	-	50,000	-
35500 - Other Government Revenues	-	-	50,000	-	50,000	-
26110 - JAG Grant	-	-	50,000	-	50,000	-
Total Revenues	-	-	50,000	-	50,000	-
Expenditures						
26110 - JAG Grant						
Other Charges						
77900 - Other Agencies	-	-	50,000	-	50,000	-
70000 - Other Charges	-	-	50,000	-	50,000	-
26110 - JAG Grant	-	-	50,000	-	50,000	-
Total Expenditures	-	-	50,000	-	50,000	-

**City of Amarillo 2023 Department Request by Business Unit
26120 - JAG Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
26120 - JAG Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	155,558	105,279	-	126,812	-	-
35500 - Other Government Revenues	155,558	105,279	-	126,812	-	-
26120 - JAG Grant	155,558	105,279	-	126,812	-	-
Total Revenues	155,558	105,279	-	126,812	-	-
Expenditures						
26120 - JAG Grant						
Personal Services						
41620 - Unscheduled	-	22,897	-	-	-	-
42010 - Social Security - Medicare	-	324	-	-	-	-
42110 - TMRS	-	2,796	-	-	-	-
42115 - OPEB Funding	-	556	-	-	-	-
41000 - Personal Services	-	26,573	-	-	-	-
Supplies						
51110 - Office Expense	35	-	-	-	-	-
51200 - Operating	78,763	-	-	-	-	-
51250 - Janitor	4,145	-	-	-	-	-
51350 - Chemical and Medical	280	-	-	-	-	-
51000 - Supplies	83,223	-	-	-	-	-
Contractual Services						
68680 - Other Equipment	16	-	-	18,899	-	-
69300 - Leased Computer Software	-	78,706	-	78,706	-	-
60000 - Contractual Services	16	78,706	-	97,605	-	-
Capital Outlay						
84910 - Other Equipment	72,319	-	-	-	-	-
80000 - Capital Outlay	72,319	-	-	-	-	-
Operating Transfers						
92130 - General Construction	-	-	-	29,207	-	-
92000 - Operating Transfers	-	-	-	29,207	-	-
26120 - JAG Grant	155,558	105,279	-	126,812	-	-
Total Expenditures	155,558	105,279	-	126,812	-	-

**City of Amarillo 2023 Department Request by Business Unit
26130 - JAG Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
26130 - JAG Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	102,009	-	-	-	-	-
35500 - Other Government Revenues	102,009	-	-	-	-	-
26130 - JAG Grant	102,009	-	-	-	-	-
Total Revenues	102,009	-	-	-	-	-
Expenditures						
26130 - JAG Grant						
Supplies						
51850 - Minor Tools	51,005	-	-	-	-	-
51000 - Supplies	51,005	-	-	-	-	-
Other Charges						
77900 - Other Agencies	51,005	-	-	-	-	-
70000 - Other Charges	51,005	-	-	-	-	-
26130 - JAG Grant	102,010	-	-	-	-	-
Total Expenditures	102,010	-	-	-	-	-

**City of Amarillo 2023 Department Request by Business Unit
26150 - JAG Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
26150 - JAG Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	96,066	-	101,294	-	-
35500 - Other Government Revenues	-	96,066	-	101,294	-	-
26150 - JAG Grant	-	96,066	-	101,294	-	-
Total Revenues	-	96,066	-	101,294	-	-
Expenditures						
26150 - JAG Grant						
Supplies						
51200 - Operating	-	32,944	-	32,944	-	-
51300 - Clothing and Linen	-	12,475	-	12,475	-	-
51000 - Supplies	-	45,419	-	45,419	-	-
Other Charges						
77900 - Other Agencies	-	50,647	-	50,647	-	-
70000 - Other Charges	-	50,647	-	50,647	-	-
Capital Outlay						
84910 - Other Equipment	-	-	-	-	-	-
80000 - Capital Outlay	-	-	-	-	-	-
26150 - JAG Grant	-	96,066	-	96,066	-	-
Total Expenditures	-	96,066	-	96,066	-	-

**City of Amarillo 2023 Department Request by Business Unit
26170 - JAG Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
26170 - JAG Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	101,198	-	-	-	-	-
35500 - Other Government Revenues	101,198	-	-	-	-	-
26170 - JAG Grant	101,198	-	-	-	-	-
Total Revenues	101,198	-	-	-	-	-
Expenditures						
26170 - JAG Grant						
Supplies						
51850 - Minor Tools	35,624	-	-	-	-	-
51000 - Supplies	35,624	-	-	-	-	-
Other Charges						
77900 - Other Agencies	50,599	-	-	-	-	-
70000 - Other Charges	50,599	-	-	-	-	-
Capital Outlay						
84910 - Other Equipment	14,975	-	-	-	-	-
80000 - Capital Outlay	14,975	-	-	-	-	-
26170 - JAG Grant	101,198	-	-	-	-	-
Total Expenditures	101,198	-	-	-	-	-

**City of Amarillo 2023 Department Request by Business Unit
26180 - JAG Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
26180 - JAG Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	102,472	-	-	-	-	-
35500 - Other Government Revenues	102,472	-	-	-	-	-
26180 - JAG Grant	102,472	-	-	-	-	-
Total Revenues	102,472	-	-	-	-	-
Expenditures						
26180 - JAG Grant						
Supplies						
51850 - Minor Tools	51,236	-	-	-	-	-
51000 - Supplies	51,236	-	-	-	-	-
Other Charges						
77900 - Other Agencies	51,236	-	-	-	-	-
70000 - Other Charges	51,236	-	-	-	-	-
26180 - JAG Grant	102,472	-	-	-	-	-
Total Expenditures	102,472	-	-	-	-	-

**City of Amarillo 2023 Department Request by Business Unit
26200 - APD Seized Property**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
26200 - APD Seized Property						
Interest Earnings						
37110 - Interest Income	-	356	550	161	-	-550
37109 - Interest Earnings	-	356	550	161	-	-550
Miscellaneous Revenue						
37413 - Seized Property or Cash	-	35,717	-	51,187	-	-
37400 - Miscellaneous Revenue	-	35,717	-	51,187	-	-
26200 - APD Seized Property	-	36,074	550	51,347	-	-550
Total Revenues	-	36,074	550	51,347	-	-550
Expenditures						
26200 - APD Seized Property						
Supplies						
51200 - Operating	-	33,000	10,000	-	-	-10,000
51000 - Supplies	-	33,000	10,000	-	-	-10,000
Contractual Services						
68300 - R & M - Improvements	-	-	10,000	-	-	-10,000
68710 - Auto Repair & Maint	-	-	2,500	53,250	-	-2,500
60000 - Contractual Services	-	-	12,500	53,250	-	-12,500
Capital Outlay						
84910 - Other Equipment	-	158,654	35,314	-	-	-35,314
80000 - Capital Outlay	-	158,654	35,314	-	-	-35,314
26200 - APD Seized Property	-	191,654	57,814	53,250	-	-57,814
Total Expenditures	-	191,654	57,814	53,250	-	-57,814

**City of Amarillo 2023 Department Request by Business Unit
26210 - Narcotics Unit**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
26210 - Narcotics Unit						
Miscellaneous Revenue						
37413 - Seized Property or Cash	-	-	-	-	50,000	50,000
37400 - Miscellaneous Revenue	-	-	-	-	50,000	50,000
26210 - Narcotics Unit	-	-	-	-	50,000	50,000
Total Revenues	-	-	-	-	50,000	50,000
Expenditures						
26210 - Narcotics Unit						
Supplies						
52050 - Auto Parts	-	-	16,500	-	16,500	-
52120 - Tires and Tubes Other	-	-	1,200	-	1,200	-
51000 - Supplies	-	-	17,700	-	17,700	-
Contractual Services						
61100 - Communications Billing	-	90	-	-	-	-
62000 - Professional	-	435	10,000	-	10,000	-
60000 - Contractual Services	-	525	10,000	-	10,000	-
Other Charges						
72000 - Communication	-	990	650	-	650	-
77100 - Court Costs	-	5,027	17,000	-	17,000	-
78215 - Impressed Funds	-	24,000	45,000	-	45,000	-
70000 - Other Charges	-	30,017	62,650	-	62,650	-
26210 - Narcotics Unit	-	30,542	90,350	-	90,350	-
Total Expenditures	-	30,542	90,350	-	90,350	-

**City of Amarillo 2023 Department Request by Business Unit
26610 - Leose Training-Police**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
26610 - Leose Training-Police						
Other Government Revenues						
36210 - Other Program Revenue	20,909	18,879	22,400	16,478	22,400	-
35500 - Other Government Revenues	20,909	18,879	22,400	16,478	22,400	-
26610 - Leose Training-Police	20,909	18,879	22,400	16,478	22,400	-
Total Revenues	20,909	18,879	22,400	16,478	22,400	-
Expenditures						
26610 - Leose Training-Police						
Supplies						
51800 - Fuel & Oil	136	532	130	131	140	10
51000 - Supplies	136	532	130	131	140	10
Contractual Services						
61412 - Training	1,734	-	-	2,438	-	-
60000 - Contractual Services	1,734	-	-	2,438	-	-
Other Charges						
75100 - Travel	6,067	11,194	21,000	12,051	21,000	-
70000 - Other Charges	6,067	11,194	21,000	12,051	21,000	-
26610 - Leose Training-Police	7,937	11,726	21,130	14,620	21,140	10
Total Expenditures	7,937	11,726	21,130	14,620	21,140	10



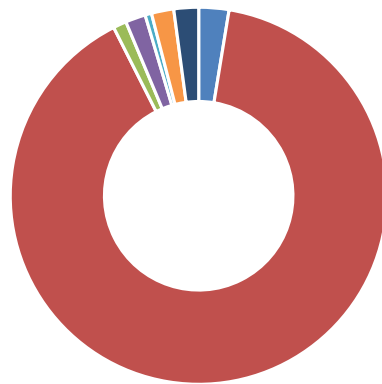
(1910, 1940)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 31,375,110	\$ 32,429,068	\$ 34,449,279
Supplies	1,509,009	1,454,007	1,603,500
Contractual Services	1,413,206	1,384,160	1,578,859
Other Charges	283,024	337,134	428,576
Capital Outlay	170,589	-	-
Interfund Reimbursements	(93,138)	(247,000)	(247,000)
Total Expenses	\$ 34,657,801	\$ 35,357,369	\$ 37,813,214

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time - Uniformed Fire	279	279	293
Full-time - Civilian	9	9	10
Part-time	1	1	1
Total	289	289	304



- Fire Administration/Support
- Fire Emergency Response
- Fire Safety
- Fire Training
- Fire Emergency Preparedness
- Fire Communications
- Fire Fleet Maintenance and Repair

Mission

The Amarillo Fire Department's mission is to protect our community by providing the highest quality of compassionate and professional services.

Strategic Approach

The Amarillo Fire Department (AFD) caringly provides lifesaving, emergency services for approximately 200,000 citizens throughout our community. The AFD is comprised of 289 dedicated professionals (279 uniformed) operating from thirteen fire stations, Fire Administration, and a fleet maintenance facility. Organizationally, the AFD is arranged into 3 areas: Administration, Operations, and Support. With our operational mission at heart, we have aligned with two primary goals moving forward: Increasing community engagement and continually raising our emergency medical services (EMS) standard of advanced life support (ALS) care.

The AFD responds to suppress all types of fires, including both wildland and structure fires. In addition, we provide top-notch, Advanced Life Support for our citizens' medical emergencies and traffic accidents. At the Rick Husband International Airport, our members are specially trained to handle aircraft emergencies and we have a regional Hazardous Materials Response Team to protect Amarillo and the 26 counties within the Texas Panhandle. Our Technical Rescue Team is ready to respond to accidents involving complex vehicle extrication, structural collapses, high-angle rescue, trench collapse, confined space, and incidents involving industrial occupancies. The AFD has an enthusiastic and proactive community relations program that coordinates fire station tours, smoke alarm program, school fire drills, safety talks, and social media interaction.

The Office of Public Affairs/Community Relations is newly assigned to the Fire Chief and is responsible for public interactions, safety education, media relations, and coordination of AFD involvement in community affairs. The AFD exhibits its community-minded focus by participating in department-sponsored community events such as AFD Kids Safety Town, Fire Chief of the Day, Fire Station Open Houses, and community meetings. Coming out of the pandemic, the AFD is re-engaging our community in full force.

AFD crews are engaged with emergency preparedness planning to protect target-hazards and high-life-hazards in our community. Our significant distance from other large-population areas requires that the AFD to be proficiently and independently prepared to mitigate all types of emergencies. The AFD's strategy for managing this challenging responsibility is to maintain a highly trained, well-equipped, and dedicated workforce.

The AFD faces a variety of challenges. To answer the ever-present threat of wildland fires in the area, the AFD is working to expand the Wildland Mitigation & Firefighting Program, which was officially created in June 2015. Today, through necessity for the safety of the community as well as the protection of property, the department is faced with the challenge of providing resources and training to adequately support the Wildland Program.

Additionally, as the AFD increases emergency medical services (EMS) capabilities, the department has implemented one additional *Paramedic* asset in FY21. The *AMBUS* is a multi-patient transport bus that can be utilized for multiple types of incidents. This vehicle is a joint endeavor, both with the AFD and the Panhandle Regional Advisory Council. The *AMBUS* is also eligible to join other state resources in other Texas disaster areas. Currently, each AFD truck has ALS-trained members on board. The concept behind

employing Paramedic Engines extends this ALS component with a focused effort to send "an ambulance in a firetruck" within certain response districts, essentially providing citizens with everything except the *transport* component. The three fire districts equipped with Paramedic Engines are districts six, seven, and nine. A major step in enhancing EMS ALS response is the acquisition of 12 Lead Cardiac Monitors for the Paramedic Engines. By using the same 12 Lead Cardiac Monitors as American Medical Response (AMR), we seamlessly augment and support the existing local EMS teamwork. Citizens will directly benefit from faster on-scene transitions to expedite the transport of their loved ones to the hospital.

The AFD loves our community! It is our sincere honor and a calling to help and serve others on what may be the single worst day of their lives. We strive to compassionately mitigate emergencies as they arise, all the while never losing sight of how we made our citizens feel in the process.

Programs

Fire Department Administration/Support

2022/23 Budget — 3% of Budget

This program area provides leadership, strategic planning, and administrative management for the Operations and Support Divisions, ensuring support to the mission of the Amarillo Fire Department. Fire Administration manages the logistical needs of our personnel, thirteen fire stations, Fire Administration, the Fire Training Facility, the Fire Fleet Maintenance Center, and a large equipment storage building.

Fire Emergency Response

2022/23 Budget — 90% of Budget

This program encompasses all emergency response operations to protect the lives and property of the citizens served. The major activities include EMS response, fire suppression, wildfire mitigation and firefighting, hazardous materials mitigation, technical rescue, and aircraft rescue and firefighting. The AFD also maintains an Incident Management Team, which responds to the EOC or to designated field positions during large-scale or expanding significant events in our community and during regional or State disasters.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of emergency responses made	22,045	23,000	23,600
Structure fire civilian fatalities per 100,000 residents	1	4	0
Structure fire civilian injuries per 100,000 residents	4.5	5	5
Percent of fire calls: crews turned-out within 80 seconds	75%	75%	80%
Percent of fire calls: drive time within 4 minutes	62%	60%	60%
Percent of fires confined to room of origin	23.8%	25%	25%
Percent of medical calls: turned out within 60 seconds	60%	65%	70%
Percent of medical calls: drive time within 4 minutes	68%	74%	65%
Number of medical calls: advanced life support provided	824	1275	1,420
Number of public safety and public relation contacts made with the community (in person)	16,000	18,000	20,000
Number of public safety and public relation contacts made with the community (social and virtual media)	2.4 million	3.0 million	4.0 million
Percent of schools in City limits that received fire safety presentations	80%	85%	90%

FIRE (1910 & 1940)

2022/23 BUDGET

Number of student contacts during Safety Town: (2019/20 was one live event and one virtual event) (<i>new metric</i>)	N/A*	5,000	8,000
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* COVID affected calendar year 2021 stats

Fire Safety

2022/23 Budget — 1% of Budget

Fire Safety is responsible for all department health and safety policies and practices and ensures proper safety precautions are always followed. The Health and Safety Officer (HSO) is responsible for developing the department’s overall health and well-being protocols including fitness program development and testing, department-wide firefighter personal protective equipment (PPE), safety and health training, Return-to-Work procedures, and a National Institute for Occupational Safety and Health (NIOSH)-compliant respiratory protection program. This program also manages the Firefighter Peer Support program, which includes personnel trained in Critical Incident Stress Management (CISM), Chaplain Services, Veteran Support, Substance Abuse, and Peer-to-Peer Support. Other safety program personnel ensure the maintenance and repairs of firefighter PPE, aka “bunker gear”, Self-Contained Breathing Apparatus (SCBA), and National Fire Protection Association (NFPA)-compliant uniforms.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Personnel injuries	56	80*	30
Fire apparatus/vehicle accidents	9	10	5
Cost to repair Self Contained Breathing Apparatus (SCBA)	541.90**	\$2,000	\$3,000
Articles of firefighting protective clothing inspected for NFPA and TCFP compliance	2,300	2,581	3,000***
Annual physical agility fitness evaluations completed	277	288	293
Annual firefighter health and wellness medical evaluations completed (<i>new metric</i>)	277	288	293

*2021/22 increase due to COVID-related worker’s compensation claims.

** New MSA SCBA’s purchased.

***Assuming the purchase of an additional 200 sets.

Fire Training

2022/23 Budget — 2% of Budget

Training personnel coordinate all training activities for AFD, including lesson plan development, scheduling, teaching, and ensuring the training equipment/facility is operational. They also manage the six-week + orientation/boot camp for new hires and provide promotional orientation/training for all drivers and officers.

During FY21, the AFD struggled to maintain our minimal staffing for firefighters. Over the last three years, there have been more vacancies than there were applicants. City management allowed the AFD to host a fire cadet training program, that is set to begin on May 19, 2022. Our applicant pool was over 200 applicants, and they are set to be graduating six months after beginning the academy. This will address our shortages and lead to a more sustainable plan moving forward.

FIRE (1910 & 1940)

2022/23 BUDGET

+ Note: During FY20, the new firefighter orientation period was shortened to *three* weeks so that our newest firefighters could quickly help staff firetrucks as soon as safely possible.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Firefighters meeting all educational requirements to hold Texas Commission on Fire Protection (TCFP) firefighter, Department of State Health Services (DSHS) EMT and specialized certifications	100%	100%	100%
Skills and educational hours completed by department personnel	14,117	16,500	17,500
Percentage of personnel working out of class or promoting that document <i>Critical Skills</i> completion	85%	100%	100%

Fire Emergency Preparedness 2022/23 Budget — 1% of Budget

The Emergency Preparedness program accrues and disseminates pre-incident information, including building plans and contact information for hazard awareness and notifications during fixed-facility emergencies. The Emergency Preparedness program also coordinates the repair and installation of the Opticom traffic control systems in both fire apparatus and intersections, manages the Knox Key-Secure system, coordinates the testing and maintenance of fire hydrants, and manages the annual school fire-drill program.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Target hazard pre-incident plans completed	100	100	150
Schools within the City limits receiving an annual fire drill and hazard assessment	0%*	100%	100%

*Covid resulted in zero school drills.

Fire Communications 2022/23 Budget — 2% of Budget

The Fire Communications program coordinates functions and maintenance of the Locution fire station alerting system, emergency personnel paging, email systems, Mobile Computer Terminals (MCTs), wired and cellular phones, state and federal incident reporting, quality assurance call review, coordination of IT-related projects, as well as managing all fire service-related hardware and software. This program is also responsible for coordinated management of the Amarillo Emergency Communications Center (AECC) in collaboration with the Amarillo Police Department.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Emergency response reports validated prior to submission to TexFirs reporting system	100%	100%	100%

Fire Fleet Maintenance and Repair

2022/23 Budget — 2% of Budget

The Fleet Maintenance and Repair program is responsible for ensuring the Department’s apparatus and vehicles are fully operational and ready to meet the heavy demands placed on them. This program oversees the maintenance and repair of 86 pieces of rolling stock. This program is also responsible for the maintenance and repair of AFD’s small power equipment, the above-ground fuel tanks located at our fire stations, as well as facilitation of on-scene apparatus mechanical support during large-scale emergency operations.

The AFD was able to relocate our Fire Fleet Maintenance to a new location in FY21. Thanks to support from City Council, City Management, Facilities, and countless others, the new fleet shop was opened in February. This new location provides over four times the working space and gave new life to an iconic building in Amarillo. The new location is 813 SW 3rd, the old A to Z tire shop, and will add capacity to our growing fleet.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Fleet work orders completed	871	925	850
Percent of days front line Fire apparatus are available	93.08%	93%	94%
Percent of repairs outsourced	6.08%	7.0%	5.5%

2022-23 Employee Distribution by Position

Business Unit	1910
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Department	Description	Pos Id	Pos Count	*Supplemental Total
FIRE OPERATIONS				
	FIRE CHIEF	ADM800	1	\$ -
	DEPUTY FIRE CHIEF	FIR810	2	\$ -
	FIRE DISTRICT CHIEF (8 HR)	FIR820	4	\$ -
	FIRE CAPTAIN (8HR)	FIR830	3	\$ -
	FIRE LIEUTENANT (40 HOUR)	FIR840	3	\$ -
	FIRE FIGHTER 8 HOUR	FIR860	1	\$ -
	FIRE FIGHTER	FIR865	129	\$ -
	FIRE DRIVER	FIR870	66	\$ -
	FIRE LIEUTENANT	FIR875	40	\$ -
	FIRE CAPTAIN	FIR880	23	\$ -
	FIRE DIST CHIEF	FIR885	6	\$ -
	<i>*FIREFIGHTER</i>	<i>FIR865</i>	<i>15</i>	<i>\$ 390,675</i>
FIRE OPERATIONS Sum			293	\$ 390,675

**City of Amarillo 2023 Department Request by Business Unit
1910 - Fire Operations**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1910 - Fire Operations						
Public Safety and Health						
33400 - Fire Service Fee - Airport	1,997,267	2,071,368	2,112,423	2,112,423	2,112,423	-
33300 - Public Safety and Health	1,997,267	2,071,368	2,112,423	2,112,423	2,112,423	-
Construction Participation						
35430 - State Participation	90,915	158,526	-	125,000	-	-
35300 - Construction Participation	90,915	158,526	-	125,000	-	-
Other Government Revenues						
35610 - Grant In Aid - Federal	-	-	-	-	390,675	390,675
35500 - Other Government Revenues	-	-	-	-	390,675	390,675
Miscellaneous Revenue						
37145 - Insurance Recoveries	-	9,307	-	-	-	-
37410 - Miscellaneous Revenue	-	710	300	300	300	-
37420 - Donations	65,580	3,541	-	-	-	-
37400 - Miscellaneous Revenue	65,580	13,558	300	300	300	-
1910 - Fire Operations	2,153,762	2,243,451	2,112,723	2,237,723	2,503,398	390,675
Total Revenues	2,153,762	2,243,451	2,112,723	2,237,723	2,503,398	390,675

Expenditures

1910 - Fire Operations

Personal Services

41100 - Salaries and Wages	18,662,879	19,061,152	19,923,101	19,896,834	20,727,227	804,126
41200 - Longevity	212,385	219,280	236,952	308,044	255,702	18,750
41300 - Incentive	522,506	523,067	519,180	520,175	758,401	239,221
41610 - Scheduled	525,626	535,898	554,713	572,713	554,713	-
41620 - Unscheduled	1,094,359	1,483,424	1,489,775	2,073,774	1,626,454	136,679
41820 - Health Insurance	3,089,876	3,074,575	3,364,944	3,279,964	3,719,085	354,141
42200 - Tuition Reimbursement	-	-	-	-	-	-
42300 - State Unemployment	13,545	14,110	13,598	18,576	13,823	225
42400 - Workers Compensation	309,125	316,542	323,675	329,320	334,846	11,171
42510 - Car Allowance	30,544	26,192	27,060	25,860	27,360	300
42520 - Uniform/Clothing Allowan	193,555	195,543	200,880	196,165	207,614	6,734
42550 - Communications Allowance	24,543	25,248	25,200	25,727	35,764	10,564
41900 - Life	4,507	4,666	5,156	5,911	7,301	2,145
42010 - Social Security - Medicare	293,463	305,458	303,154	319,398	315,278	12,124
42115 - OPEB Funding	516,806	536,297	513,999	550,332	528,355	14,356
42120 - FRRF Total	4,146,702	4,390,889	4,250,219	4,613,120	4,555,976	305,757
41000 - Personal Services	29,640,421	30,712,341	31,751,606	32,735,914	33,667,899	1,916,293

Supplies

51110 - Office Expense	7,442	3,784	27,351	7,351	27,351	-
51200 - Operating	73,615	91,661	73,905	54,105	73,905	-
51250 - Janitor	28,608	39,496	33,000	32,944	33,000	-
51300 - Clothing and Linen	299,505	456,043	343,819	700,000	343,819	-
51350 - Chemical and Medical	43,114	48,938	46,459	49,459	46,459	-
51410 - Vaccines	1,626	-	559	-	559	-
51450 - Botany & Agrigulture	-	-	501	-	501	-
51700 - Education	34,671	35,095	29,874	29,874	29,874	-
51800 - Fuel & Oil	126,132	145,737	129,819	220,223	235,639	105,820
51850 - Minor Tools	1,847	7,708	10,075	1,576	-	-10,075

51950 - Minor Office Equipment	41	-	-	-	-	-
51970 - Software	37	36	1,900	-	-	-1,900
52050 - Auto Parts	334,178	326,672	200,001	240,000	200,001	-
52120 - Tires and Tubes Other	35,043	25,707	35,287	34,793	35,287	-
53100 - Natural Gas	92,796	103,607	154,380	165,152	176,713	22,333
53150 - Electricity	78,903	100,111	102,522	120,127	128,536	26,014
53200 - Water and Sewer	30,753	32,335	24,555	29,772	31,856	7,301
52050.LABOR - Auto Parts Labor	112,596	92,025	240,000	68,788	240,000	-
51000 - Supplies	1,300,904	1,508,956	1,454,007	1,754,162	1,603,500	149,493
Contractual Services						
61100 - Communications Billing	21,469	22,056	23,001	24,300	23,001	-
61200 - Postage	1,295	1,002	6,000	1,002	6,000	-
61400 - Dues	1,650	3,371	2,635	3,572	2,635	-
61410 - Tuition	87,672	66,488	88,573	77,932	107,783	19,210
62000 - Professional	30,349	42,009	47,001	34,503	47,001	-
63400 - Employee Medical	137,716	70,361	57,505	71,756	57,505	-
67320 - Extermination	-	1,527	850	4,250	850	-
67500 - Laundry	11,514	13,655	16,432	14,176	16,432	-
68100 - R & M - Building	15,553	7,997	30,744	9,000	30,744	-
68300 - R & M - Improvements	903	397	5,020	1,001	5,020	-
68680 - Other Equipment	138,471	161,146	137,661	137,661	137,661	-
69210 - Rental City Equipment	845,927	882,927	910,259	910,259	975,748	65,489
69300 - Leased Computer Software	99,208	140,213	58,479	167,952	168,479	110,000
60000 - Contractual Services	1,391,726	1,413,150	1,384,160	1,457,365	1,578,859	194,699
Other Charges						
74000 - Printing and Binding	214	610	2,001	4,088	2,001	-
74100 - Community Outreach	12,350	52,993	-	2,000	-	-
75100 - Travel	41,269	5,810	42,741	20,000	42,741	-
75200 - Mileage	78	55	1,000	105	1,000	-
75300 - Meals and Local	1,080	2,053	2,001	3,956	2,001	-
78250 - Inventory Over/Short	-30,250	-6,054	2,500	-10,000	2,500	-
71100 - Insurance and Bonds	185,467	221,444	280,676	280,676	369,320	88,644
70000 - Other Charges	210,208	276,910	330,919	300,825	419,563	88,644
Capital Outlay						
84100 - Auto-Rolling Stock & Equ	5,600	-	-	-	-	-
84910 - Other Equipment	-	170,589	-	65,000	-	-
80000 - Capital Outlay	5,600	170,589	-	65,000	-	-
Inter Reimbursements						
90180.LABOR - Sales to Other Departments	-116,796	-93,138	-247,000	-80,000	-247,000	-
90000 - Inter Reimbursements	-116,796	-93,138	-247,000	-80,000	-247,000	-
1910 - Fire Operations	32,432,064	33,988,808	34,673,692	36,233,266	37,022,821	2,349,129
Total Expenditures	32,432,064	33,988,808	34,673,692	36,233,266	37,022,821	2,349,129

2022-23 Employee Distribution by Position

Business Unit	1940
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Department	Description	Pos Id	Pos Count	*Supplemental Total
FIRE CIVILIAN PERSONNEL				
	ADMINISTRATIVE ASSISTANT III	CLR410	1	\$ -
	ADMINISTRATIVE SPECIALIST I	CLR947	1	\$ -
	MESSENGER	HRL970	1	\$ -
	ADMINISTRATIVE SPECIALIST II	CLR080	1	\$ -
	ADMINISTRATIVE COORDINATOR	CLR150	1	\$ -
	FLEET MANAGER	MGT050	1	\$ -
	DATA ANALYTICS MANAGER	NEW	1	\$ -
	MECHANIC SUPERVISOR II	TRD230	1	\$ -
	FIRE MECHANIC II	TRD595	1	\$ -
	FIRE MECHANIC I	TRD597	1	\$ -
	MECHANIC SUPERVISOR I	TRD615	1	\$ -
FIRE CIVILIAN PERSONNEL Sum			11	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1940 - Fire Civilian Personnel**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
1940 - Fire Civilian Personnel						
Personal Services						
41100 - Salaries and Wages	447,135	436,523	447,457	454,935	507,562	60,105
41300 - Incentive	13,559	13,607	13,500	12,564	13,500	-
41620 - Unscheduled	6,200	4,990	3,828	5,968	3,828	-
41820 - Health Insurance	102,969	87,634	90,885	96,804	119,243	28,358
42300 - State Unemployment	555	492	488	659	528	40
42400 - Workers Compensation	8,093	8,128	8,272	18,102	12,103	3,831
42510 - Car Allowance	2,715	2,707	2,700	2,708	2,700	-
42540 - Tool Allowance	6,033	5,909	6,000	5,500	6,000	-
42550 - Communications Allowance	1,207	1,203	1,200	1,205	1,200	-
41900 - Life	163	153	167	170	257	90
42010 - Social Security - Medicare	6,605	6,493	6,810	6,796	7,599	789
42020 - Social Security - OASDI	27,589	26,943	28,070	28,459	32,024	3,954
42110 - TMRS	58,194	57,009	57,083	57,267	62,101	5,018
42115 - OPEB Funding	11,332	10,977	11,002	11,465	12,735	1,733
41000 - Personal Services	692,349	662,769	677,462	702,602	781,380	103,918
Supplies						
51200 - Operating	10	53	-	-	-	-
51300 - Clothing and Linen	-	-	-	-	-	-
51000 - Supplies	10	53	-	-	-	-
Contractual Services						
61200 - Postage	20	57	-	50	-	-
60000 - Contractual Services	20	57	-	50	-	-
Other Charges						
71100 - Insurance and Bonds	5,061	6,114	6,215	6,215	9,013	2,798
70000 - Other Charges	5,061	6,114	6,215	6,215	9,013	2,798
Inter Reimbursements						
90190 - Payroll Reimbursements	-	-	-	-	-	-
90000 - Inter Reimbursements	-	-	-	-	-	-
1940 - Fire Civilian Personnel	697,439	668,993	683,677	708,867	790,393	106,716
Total Expenditures	697,439	668,993	683,677	708,867	790,393	106,716

**City of Amarillo 2023 Department Request by Business Unit
26620 - Leose Training- Fire Civilian**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
26620 - Leose Training- Fire Civilian						
Other Government Revenues						
36210 - Other Program Revenue	1,075	839	910	725	910	-
35500 - Other Government Revenues	1,075	839	910	725	910	-
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26620 - Leose Training- Fire Civilian	1,075	839	910	725	910	-
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Total Revenues	1,075	839	910	725	910	-
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Expenditures						
26620 - Leose Training- Fire Civilian						
Other Charges						
75100 - Travel	-	-	-	-	-	-
70000 - Other Charges	-	-	-	-	-	-
<hr/>						
26620 - Leose Training- Fire Civilian	-	-	-	-	-	-
<hr/>						
Total Expenditures	-	-	-	-	-	-



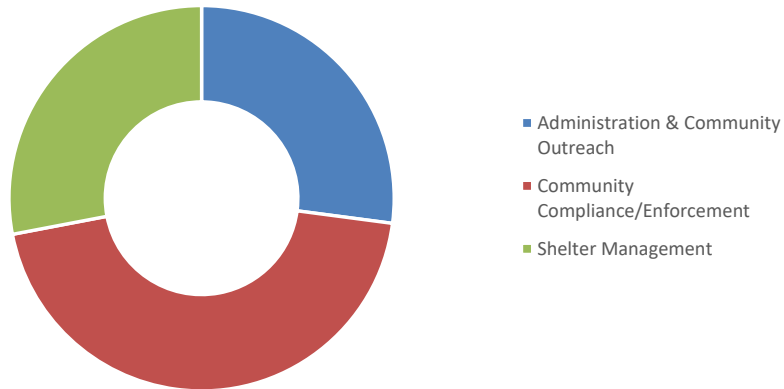
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Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 1,908,640	\$ 2,846,072	\$ 2,866,403
Supplies	477,334	593,801	571,782
Contractual Services	382,206	268,188	407,118
Other Charges	36,825	41,913	44,665
Capital Outlay	15,238	-	-
Interfund Reimbursements	(18,000)	(18,000)	(18,000)
Total Expenses	\$ 2,802,243	\$ 3,731,974	\$ 3,871,968

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	42	45	46
Part-time	3	3	3
Total	45	48	49



Mission

Amarillo Animal Management & Welfare (AM&W) provides care, shelter, adoption services, and reunification services for lost and unwanted companion animals within Amarillo city limits. AM&W's primary focus is animal-related health, public safety issues, and enforcement of city ordinances for the welfare of both animals and citizens. To address public safety issues and animal overpopulation in the city, incoming companion animals are vaccinated, and all adopted animals are altered and receive a microchip before they are released to their new homes. AM&W investigates potential cases of Rabies and other zoonotic diseases by taking in at-risk animals for quarantine. Public outreach and education encourage responsible pet ownership, adoption of rescue pets, aids in the reunification of lost pets, and educates citizens about spaying and neutering their pets for population control.

Strategic Approach

AM&W will consistently meet the nationally accepted Five Freedoms of Animal Welfare (freedom from hunger and thirst; freedom from discomfort; freedom from pain, injury, or disease; freedom to express normal behavior; freedom from fear and distress). The shelter strives to be a place where citizens and their families can adopt new animal companions, seek services to resolve community-based animal issues, and find their lost pets. All AM&W staff are trained to ensure that best practices in shelter and veterinary care are met, aligning our mission with the council pillars of **Utilizing technology, Innovating customer service trainings and Clear communication with community.**

With the opening of the bond supported Animals Services Building, AMW has been able to better live up to the community's expectations as to the proper care of animals. Over the following years, projects will include remodeling current kennels, updating the animal care workers employee building, upgrading field operations technology, and a remodeled cat room and dog exercise runs. In addition to these critical infrastructure improvements, additional funding for staffing, materials and supplies will be necessary to continue providing basic services as Amarillo continues to grow.

Programs

Administration & Community Outreach

2022/23 Budget - 27% of Budget

The Administration staff processes all animal intake and reclaim paperwork, handles citizen calls, on-line complaints, email and in person inquiries, responds to open records requests, and facilitate all purchasing. The Administration Team ensures the overall successful operations of the Community Compliance/Enforcement, Shelter Management, Veterinary Services, and Community Outreach programs.

Historically, reclaim rates for pets have been poor in Amarillo; with as low as 13% of pets coming into the shelter being reclaimed by their owners and of those animals that are in the shelter 96% arrived unaltered.

AM&W has increased public accessibility by including online reporting, citizens ability to send and receive emails, and an updated telephone system. These services not only assist citizens in reclaiming their lost pet but also provides for a more convenient and easier to use service.

ANIMAL MANAGEMENT & WELFARE (1710)

2022/23 BUDGET

AM&W’s Community Outreach component supports the goal of **clear communication with community** aspect of the City Council’s Pillar by addressing the community’s educational deficits in the areas of spay/neuter, vaccination, microchipping, and general pet ownership best practices. Outreach further supports this goal through AM&W’s reestablished Volunteer Program, including a formal volunteer orientation. Both prime occasions to educate the community and create new advocates for Amarillo’s City Shelter.

Community Outreach will continue focus on a stronger return to owner program by increasing animal microchipping. The Community Outreach Department has implemented new policies that address any barriers that might hinder timely adoptions. Further, the Outreach Department will continue to address strengthening rescue partnerships, working toward the goal of increased rescue output and a higher live release rate. AMW will be promoting adoptions by effectively managing the department’s web page as well promoting adoptions through multiple forms of media. Community education-based outreach is geared for adults and children and offers educational presentations at AM&W events, as well as those sponsored by other organizations.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Vaccination Clinics	3	5	7
Pets served at vaccination clinics	1,700	1,000-1,200	1,200-1,500
Other community events	1	15	25
Grants	3	4	5
Regular media spots	1	3	4
Local and National Partnerships	1	3	6

Community Compliance/Enforcement 2022/23 Budget — 45% of Budget

Community Compliance/Enforcement encompasses the Field services program. Fields Services primary functions are enforcing local ordinances related to loose, unvaccinated, and dangerous dogs; providing rescue services for animals in need; investigating allegations of abuse and mistreatment; and providing information to pet owners about proper care of their pet(s). Animal Management and Welfare Officers work closely with the Amarillo Emergency Communications Center (AECC) to respond to citizen concerns, inquiries, and complaints in a timely manner. Field services is responsible for impounding stray pets, investigating dangerous animal cases, responding to animal bites, and investigating animal cruelty and/or neglect cases. Officers scan for microchips and reunite pets in the field to prevent lost pets from ever entering the shelter. They also educate citizens on proper husbandry methods and put citizens in contact with community resources so that they can avoid having to surrender their pet(s), if possible. Community Compliance/Enforcement supports the City Council’s Pillars of **Utilizing technology, Innovating customer service trainings** and **Clear communication with community**.

Shelter intake has seen an increase with the hiring of 12 Field officers. Officer training has also been revamped and now includes a more consistent curriculum taught by AM&W management, AECC staff and APD officer instructors. As the AM&W Field operations have moved towards compliance and community education and is less punitive in nature, it has issued more warnings and fewer citations to citizens.

ANIMAL MANAGEMENT & WELFARE (1710)

2022/23 BUDGET

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Field intake	3,204	3,576	3,648
Stray dogs	2,187	2,750	2,805
Stray cats	470	288	294
Bite cases	858	920	938
Investigations	5,611	7,114	7,256
Citations Written	307	206	412
Cases Filed	622	400	800
Field calls for service	18,670	22,172	22,615

Shelter Management and Veterinary Services 2022/23 Budget — 28% of Budget

Shelter and staff provide daily care, cleaning, and husbandry for the animals in AM&W care. Shelter staff deep clean and disinfect kennels to provide a clean and healthy environment, reducing the possibility of disease spreading in the population. Veterinary Services see to the health and well-being of the entire shelter population, as well as altering every adoptable animal that leaves the facility. With the addition of the veterinarian service clinic, and in partnership with Texas Tech School of Veterinary Medicine (TTSVM), AM&W has begun, and will continue to be able to provide consistent spay and neutering services for animals that have been taken in.

The shelter provides a centralized location for citizens that are missing their pets to reclaim them. Adoptions of available companion animals, as well as barn cats, are facilitated out of our newly renovated adoptions office. Expanded Public outreach on free microchipping is expected to continue to aid in reclaim rates. Likewise, surrender prevention education is targeted at helping pet owners keep their pets as opposed to bringing them into the shelter. Increased community outreach, coupled with local and national partnerships are expected to have a positive impact on the number of animals entering and leaving the shelter. A new partnership agreement with the Amarillo-Panhandle Humane Society includes specific performance measures that should lead to rescue output increasing significantly.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Total shelter intake	7,735	7,915	8,073
Stray dogs	3,709	3,835	3,912
Stray cats	2,022	1,598	1,630
Surrendered	1,446	1,754	1,789
Total shelter outcome	7,545	7,858	8,015
Reclaimed	1,370	766	781
Euthanized	2,116	2,835	2,074
Left through rescue	3,349	2,222	3,600
Adopted	1,083	1,653	1,686
Surgeries performed in-shelter	568	1,839	2,600

2022-23 Employee Distribution by Position

Business Unit	1710
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Department	Description	Pos Id	Pos Count	*Supplemental Total
ANIMAL MANAGEMENT & WELFARE				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	ADMINISTRATIVE ASSISTANT IV	CLR415	1	\$ -
	AM&W VETERINARIAN	ADM047	2	\$ -
	DIRECTOR OF AM&W	ADM590	1	\$ -
	ASSISTANT DIRECTOR OF AM&W	ADM591	1	\$ -
	ADOPTION COORDINATOR	CLR035	1	\$ -
	VETERINARY ASSISTANT	CLR175	3	\$ -
	ADOPTION SPECIALIST - HRLY	HRL125	3	\$ -
	ADMIN OPERATIONS MANAGER	MGT035	1	\$ -
	AFTERNOON SHELTER SUPERVISOR	MGT120	1	\$ -
	ANIMAL MGMT FIELD SUPERVISOR	MGT590	1	\$ -
	COMPLIANCE MANAGER	MGT775	1	\$ -
	FIELD SERVICES MANAGER	MGT780	1	\$ -
	SHELTER MANAGER	MGT790	1	\$ -
	OUTREACH MANAGER	PRF805	1	\$ -
	CSR INTAKE SPECIALIST	TRD160	2	\$ -
	ADOPTION SPECIALIST	TRD215	1	\$ -
	ANIMAL MGMT OFFICER TRAINEE	TRD560	6	\$ -
	ANIMAL CARE WORKER	TRD565	11	\$ -
	ANIMAL MGMT OFFICER I	TRD592	3	\$ -
	ANIMAL MGMT OFFICER II	TRD593	4	\$ -
	ANIMAL MGMT OFFICER III	TRD594	1	\$ -
	<i>*ANIMAL MANAGEMENT & WELFARE VETERINARIAN</i>	<i>ADM047</i>	<i>-1</i>	<i>\$ (124,839)</i>
	<i>*RESCUE MANAGER</i>	<i>NEW</i>	<i>1</i>	<i>\$ 67,007</i>
	<i>*RESCUE SPECIALIST</i>	<i>NEW</i>	<i>1</i>	<i>\$ 44,990</i>
ANIMAL MANAGEMENT & WELFARE Sum			49	\$ (12,842)

**City of Amarillo 2023 Department Request by Business Unit
1710 - Animal Management & Welfare**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1710 - Animal Management & Welfare						
Public Safety and Health						
33339 - Microchipping Fees	3,409	5,180	8,000	8,706	8,000	-
33340 - Animal Shelter Fees	30,286	34,296	42,000	38,001	42,000	-
33342 - Euthanasia Fee	-	-	-	-	-	-
33343 - Dog Vaccination on Intake	1,645	1,450	3,500	3,130	3,500	-
33347 - Surrender Fee	11,641	16,465	20,004	24,005	20,004	-
33349 - Adoption Fee	38,991	20,380	55,000	32,310	55,000	-
33380 - Vet Clinic Disposal Fee	-	-	-	-	-	-
33381 - Medical Reclaim Fees	2,125	857	-	40	-	-
33300 - Public Safety and Health	88,096	78,628	128,504	106,192	128,504	-
Other Government Revenues						
35530 - AECC - BSA Participation	-	-	-	-	-	-
35500 - Other Government Revenues	-	-	-	-	-	-
Rent						
37154 - Other Rental Income	13,200	7,200	6,000	20,000	6,000	-
37150 - Rent	13,200	7,200	6,000	20,000	6,000	-
Miscellaneous Revenue						
37130 - Discounts Earned	-	-	-	13	-	-
37141 - Merchant Service Fees	-1,396	-1,177	1,500	-1,432	1,500	-
37410 - Miscellaneous Revenue	5,823	5,411	5,196	4,631	5,196	-
37420 - Donations	371,505	13,909	-	4,000	-	-
37400 - Miscellaneous Revenue	375,931	18,143	6,696	7,212	6,696	-
1710 - Animal Management & Welfare	477,227	103,971	141,200	133,403	141,200	-
Total Revenues	477,227	103,971	141,200	133,403	141,200	-

Expenditures						
1710 - Animal Management & Welfare						
Personal Services						
41100 - Salaries and Wages	1,213,148	1,186,302	1,830,265	1,555,807	1,810,939	-19,326
41300 - Incentive	32,224	28,112	23,100	22,151	23,100	-
41620 - Unscheduled	90,166	129,505	58,101	131,000	58,101	-
41820 - Health Insurance	256,591	226,243	449,031	346,898	491,660	42,629
42300 - State Unemployment	2,036	2,445	2,315	3,214	2,379	64
42400 - Workers Compensation	24,025	18,962	39,815	26,191	41,010	1,195
42510 - Car Allowance	6,486	3,760	6,000	6,000	6,000	-
42520 - Uniform/Clothing Allowan	11,719	13,198	16,200	16,200	16,200	-
42530 - Moving Expense	-	-	-	-	-	-
42550 - Communications Allowance	2,996	1,517	3,000	2,519	3,000	-
41900 - Life	486	558	826	832	1,184	358
42010 - Social Security - Medicare	18,876	19,156	27,153	23,739	26,873	-280
42020 - Social Security - OASDI	79,271	80,775	114,751	100,280	113,553	-1,198
42110 - TMRS	162,725	165,421	230,541	201,576	227,810	-2,731
42115 - OPEB Funding	32,405	32,686	44,974	40,360	44,594	-380
41000 - Personal Services	1,933,154	1,908,640	2,846,072	2,476,767	2,866,403	20,331
Supplies						
51110 - Office Expense	9,953	25,621	13,000	20,000	13,000	-

51120 - Safety Program	-	1,035	6,000	6,000	6,000	-
51125 - Training	762	2,931	6,000	6,000	6,000	-
51200 - Operating	34,317	47,219	32,000	32,000	32,000	-
51250 - Janitor	8,687	14,810	10,000	30,395	10,000	-
51300 - Clothing and Linen	24,212	16,951	22,000	23,807	22,000	-
51350 - Chemical and Medical	385	12,224	29,200	29,200	29,200	-
51400 - Photographic	-	-	1,000	1,000	1,000	-
51410 - Vaccines	31,057	20,553	53,730	53,730	53,730	-
51450 - Botany & Agriculture	1,458	-	-	800	-	-
51510 - Animal Traps	-	4,858	2,500	5,000	2,500	-
51520 - Microchipping Supplies	26,524	22,798	40,000	40,000	40,000	-
51550 - Animal Feed and Medical	445,688	82,708	150,000	150,000	134,000	-16,000
51555 - Animal Medicine	157,192	161,839	150,000	150,000	150,000	-
51700 - Education	1,048	6,110	4,000	4,000	4,000	-
51800 - Fuel & Oil	58	9	15	40	43	28
51850 - Minor Tools	13,148	19,378	32,001	34,285	-	-32,001
51950 - Minor Office Equipment	-	-	200	200	-	-200
51955 - Furniture	-	405	-	-	-	-
51970 - Software	2,584	391	-	-	16,000	16,000
51980 - IT Hardware	-	670	-	850	-	-
52000 - Ammunition	1,088	-	200	200	200	-
52050 - Auto Parts	328	1,351	1,499	1,499	1,499	-
52120 - Tires and Tubes Other	-	-	-	-	-	-
53100 - Natural Gas	9,604	14,767	17,106	21,125	22,604	5,498
53150 - Electricity	11,530	15,954	18,436	21,303	22,794	4,358
53200 - Water and Sewer	3,830	4,277	4,413	4,403	4,711	298
52050.LABOR - Auto Parts Labor	375	475	501	275	501	-
51000 - Supplies	783,827	477,334	593,801	636,112	571,782	-22,019

Contractual Services

61100 - Communications Billing	3,978	-	-	-	-	-
61200 - Postage	1,629	2,479	2,050	3,782	2,050	-
61300 - Advertising	3,632	-	1,000	1,000	1,000	-
61400 - Dues	976	-	2,001	2,001	1,601	-400
61410 - Tuition	297	-	8,001	8,001	8,001	-
62000 - Professional	49,819	154,443	25,000	470,000	149,839	124,839
63210 - Armored Car Service	4,949	4,949	5,052	5,052	5,052	-
63400 - Employee Medical	14,046	13,355	3,000	17,500	3,000	-
67320 - Extermination	1,155	879	1,001	1,929	1,001	-
68300 - R & M - Improvements	-	5,916	15,000	15,000	15,000	-
68710 - Auto Repair & Maint	-	-	2,501	2,501	2,501	-
69210 - Rental City Equipment	201,659	199,590	203,582	203,582	218,073	14,491
69300 - Leased Computer Software	-	595	-	750	-	-
60000 - Contractual Services	282,140	382,206	268,188	731,098	407,118	138,930

Other Charges

72000 - Communication	8,434	9,004	10,000	10,000	10,000	-
74000 - Printing and Binding	5,138	1,569	1,500	2,000	1,900	400
74100 - Community Outreach	-	-	1,500	1,500	1,500	-
75100 - Travel	420	-	2,511	2,511	2,511	-
75300 - Meals and Local	2,810	938	501	501	501	-
78210 - Cash Over/Short	-70	-25	-	-	-	-
78230 - Loss on Bad Debt	50	-	100	100	100	-
71100 - Insurance and Bonds	22,286	25,340	25,801	25,801	28,153	2,352
70000 - Other Charges	39,067	36,825	41,913	42,413	44,665	2,752

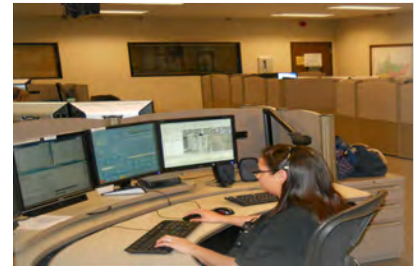
Capital Outlay

83200 - Improvement	-	10,038	-	-	-	-
84910 - Other Equipment	-	5,200	-	-	-	-
80000 - Capital Outlay	-	15,238	-	-	-	-

Inter Reimbursements

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90140 - Airport	-18,000	-18,000	-18,000	-18,000	-18,000	-
90000 - Inter Reimbursements	-18,000	-18,000	-18,000	-18,000	-18,000	-
1710 - Animal Management & Welfare	3,020,188	2,802,243	3,731,974	3,868,389	3,871,968	139,994
Total Expenditures	3,020,188	2,802,243	3,731,974	3,868,389	3,871,968	139,994



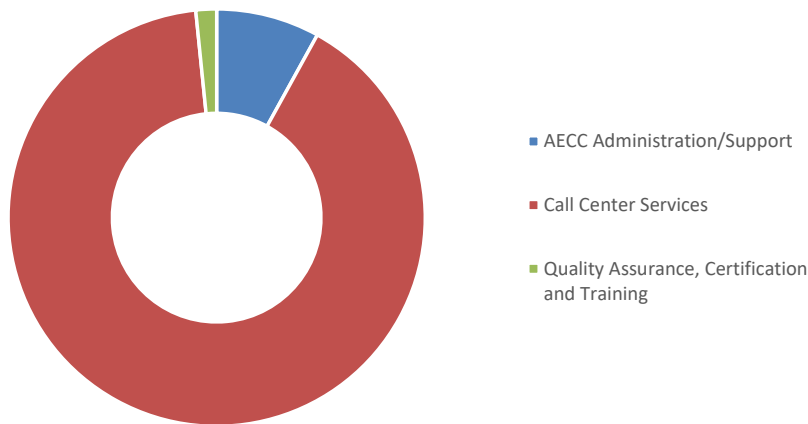
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Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 3,780,559	\$ 4,491,517	\$ 5,375,457
Supplies	96,822	66,281	66,281
Contractual Services	242,406	282,590	282,590
Other Charges	336,664	321,679	323,062
Total Expenses	\$ 4,456,452	\$ 5,162,067	\$ 6,047,390

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	67	62	62
Part-time	2	2	2
Total	69	64	64



Mission

To provide rapid and accurate responses to emergency requests with professionalism, compassion, and competence; to promptly answer, enter and dispatch calls for service; to gather and relay information accurately and professionally while processing calls for service.

Strategic Approach

The Amarillo Emergency Communication Center (AECC) is the answering point for emergency and non-emergency public safety services. AECC provides law enforcement, fire and medical pre-arrival instructions and provides response to animal management issues. AECC prioritizes calls for service and dispatches to public safety responders. During major events, the Office of Emergency Management (OEM) coordinates mutual aid requests for public safety entities.

To ensure alignment with the City’s values, goals and mission, which includes support of the **BluePrint for Amarillo**, the AECC has identified several objectives which will improve its ability to serve the Amarillo community. These goals include working on national standards for employee and agency certifications; taking measures to achieve national accreditation; developing **Best Practices** for personnel time management programs providing the most efficient use of the workforce; establishing a comprehensive **Safety** and health program, including physical, nutritional, emotional and mental health resources; and pursuing industry-related **Technology** advances in both hardware and software, such as enhanced 9-1-1, text to 9-1-1, next-gen radio/dispatch systems, SPIDR Tech electronic correspondence/surveys for police calls, and improvements in Computer Assisted Dispatch (CAD) software.

The AECC is mandated by the Texas 9-1-1 Emergency Number Act (Chapters 771 & 772, Health & Safety Code) which requires counties and/or municipalities to provide three digit (911) dialing to provide 911 services.

The Potter-Randall 9-1-1 District provides funding to the AECC in support of their mission: “to provide an efficient, effective, enhanced 9-1-1 emergency telecommunications system ... in response to police, fire and medical emergency calls.” The 9-1-1 District funding is shown as a revenue source in the AECC budget. The AECC also collects revenue from Amarillo Medical Response (AMR) and Baptist St. Anthony’s (BSA) to provide dispatch services for their ambulance services.

Programs

AECC Administration/Support

2022/23 Budget — 8% of Budget

The AECC Administration/Support Program is responsible for the information coordination and management between each public safety department supported within AECC. Specific responsibilities include budgeting, timekeeping and payroll, policies and procedures development, personnel administration, responding to requests for public records, as well as data collection and analysis for all public safety departments supported by the AECC.

AMARILLO EMERGENCY COMMUNICATIONS CENTER (1270)

2022/23 BUDGET

Performance Measures/Indicators:

	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of call takers/dispatchers qualified for out-of-class supervisor	15	16	16

Call Center Services

2022/23 Budget — 90% of Budget

The Call Center Programs mission is fulfilled by state-licensed and nationally credentialed Emergency Communications Specialists (ECS) who deliver rapid and accurate responses to emergency requests to gather and relay information accurately while processing calls for service. Performance measures are based on national standards and **Best Practices**. The Potter-Randall 9-1-1 District funds the Emergency Call Tracking Software (ECATS) service.

Call Data:

		2020/21 Actual	2021/22 Estimated	2022/23 Projected
911	Answered	127,512	130,000	135,000
	Abandoned*	14,100	14,500	15,000
	Abandoned %	9.82%	10.00%	10.00%
	Total	141,612	143,000	145,000
10-Digit Emerg	Answered	6,876	7,000	8,000
Administrative	Answered	244,581	250,000	255,000
	Outbound	99,974	100,000	105,000
	Total	344,555	355,000	360,000

*- Abandoned calls are hang ups

	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Total 911 Calls	142,723	143,500	145,000
% answer time ≤ 10 seconds	88.4%	90.00%	92.00%
% answer time ≤ 15 seconds (NFPA 1221 – 15 second standard)	95.44%	96.00%	98.00%
% answer time ≤ 40 seconds	99.52%	99.75%	99.80%

AMARILLO EMERGENCY COMMUNICATIONS CENTER (1270)

2022/23 BUDGET

Quality Assurance, Certification and Training 2022/23 Budget — 2% of Budget

This program promotes **Best Practices**, state and national certification, and the pursuit of national accreditation for the AECC. Quality Assurance (QA) is provided through a new program in fiscal year 2016 which was funded by the 9-1-1 District. Most of the QA is outsourced to an independent, national vendor that provides the ACE Performance Standard reports for Fire and Medical calls. Training is conducted according to the Texas Commission on Law Enforcement (TCOLE) standards which mandate basic qualifying standards for employment and certification courses prior to hands-on training as an Emergency Communications Specialist. Personnel are state-licensed telecommunicators through TCOLE and certified through the International Academy of Emergency Dispatch (IAED) for Emergency Medical Dispatch (EMD), Emergency Fire Dispatch (EFD) and Emergency Police Dispatch (EPD). AECC implemented Emergency Police Dispatch (EPD) in August of 2021. AECC employees earn certifications and continuing education credits from national professional emergency communications organizations such as APCO and National Emergency Number Association (NENA).

Performance Measures/Indicators: ACE Performance Standard Reports

Accreditation Minimums:

Partial Compliance 10%

Low Compliance 10%

Non-Compliance 7%

Medical:

	2020/21 Actual		2021/22 Estimated		2022/23 Projected	
	Percent	Number of Cases	Percent	Number of Cases	Percent	Number of Cases
High Compliance	52	422	43	428	43	428
Compliant	30	244	30	298	30	298
Partial Compliance	4	36	10	100	10	100
Low Compliance	2	17	10	100	10	100
Non-Compliant	11	89	7	70	7	70
Totals	100	808	100	996	100	996

**AMARILLO EMERGENCY
COMMUNICATIONS CENTER
(1270)**

2022/23 BUDGET

Fire:

	2020/21 Actual		2021/22 Estimated		2022/23 Projected	
	Percent	Number of Cases	Percent	Number of Cases	Percent	Number of Cases
High Compliance	47	372	43	361	43	361
Compliant	33	261	30	252	30	252
Partial Compliance	6	45	10	84	10	84
Low Compliance	4	33	10	84	10	84
Non-Compliant	10	80	7	59	7	59
Totals	100	791	100	840	100	840

Police:

	2020/21 Actual		2021/22 Estimated		2022/23 Projected	
	Percent	Number of Cases	Percent	Number of Cases	Percent	Number of Cases
High Compliance	13	13	43	557	43	557
Compliant	25	25	30	388	30	388
Partial Compliance	15	15	10	130	10	130
Low Compliance	7	7	10	130	10	130
Non-Compliant	41	42	7	91	7	91
Totals	100	102	100	1296	100	1,296

2022-23 Employee Distribution by Position

Business Unit	1270
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Department	Description	Pos Id	Pos Count	*Supplemental Total
AECC	EMERGENCY COMMS. SPECIALIST	CLR770	51	\$ -
	OFFICE ADMINISTRATOR	CLR945	1	\$ -
	EMERGENCY COMMS SPECIALIST-HRL	HRL770	2	\$ -
	TRAINING/QA SUPERVISOR	MGT043	1	\$ -
	SENIOR TELECOMMS SUPERVISOR	MGT044	3	\$ -
	TELEOMMS SHIFT SUPERVISOR	MGT046	6	\$ -
AECC Sum			64	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1270 - AECC**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1270 - AECC						
Other Government Revenues						
35510 - AECC - AMR Rate	877,587	890,358	-	850,000	881,292	881,292
35520 - AECC - Potter Randall 911	91,113	45,623	-	126,753	174,996	174,996
35530 - AECC - BSA Participation	87,074	88,681	-	91,695	87,960	87,960
35500 - Other Government Revenues	1,055,774	1,024,662	-	1,068,448	1,144,248	1,144,248
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	5,038	-	-	-	-	-
37400 - Miscellaneous Revenue	5,038	-	-	-	-	-
1270 - AECC	1,060,812	1,024,662	-	1,068,448	1,144,248	1,144,248
Total Revenues	1,060,812	1,024,662	-	1,068,448	1,144,248	1,144,248
Expenditures						
1270 - AECC						
Personal Services						
41100 - Salaries and Wages	2,511,499	2,124,222	-	2,476,702	3,583,909	3,583,909
41300 - Incentive	38,851	37,804	-	35,421	37,500	37,500
41620 - Unscheduled	385,112	525,667	-	681,856	260,001	260,001
41820 - Health Insurance	598,421	499,483	-	513,111	689,956	689,956
42300 - State Unemployment	3,631	3,150	-	3,859	3,363	3,363
42400 - Workers Compensation	7,980	6,848	-	7,891	14,508	14,508
42550 - Communications Allowance	1,207	1,203	-	1,305	1,200	1,200
41900 - Life	1,025	851	-	1,054	1,596	1,596
42010 - Social Security - Medicare	40,483	37,234	-	41,495	52,553	52,553
42020 - Social Security - OASDI	165,214	153,275	-	167,720	224,708	224,708
42110 - TMRS	358,204	327,823	-	350,151	434,658	434,658
42115 - OPEB Funding	68,235	62,998	-	68,220	71,505	71,505
41000 - Personal Services	4,179,862	3,780,559	-	4,348,785	5,375,457	5,375,457
Supplies						
51110 - Office Expense	9,238	9,033	-	10,000	10,000	10,000
51115 - Employee Recognition Program	6,853	6,574	-	8,001	8,001	8,001
51125 - Training	65,267	79,285	-	40,821	40,821	40,821
51200 - Operating	3,312	525	-	1,959	1,959	1,959
51250 - Janitor	46	-	-	-	-	-
51300 - Clothing and Linen	4,875	828	-	1,192	2,500	2,500
51700 - Education	-	341	-	402	3,000	3,000
51950 - Minor Office Equipment	94	236	-	100	-	-
51955 - Furniture	-	-	-	-	-	-
51000 - Supplies	89,684	96,822	-	62,475	66,281	66,281
Contractual Services						
61200 - Postage	59	970	-	923	100	100
61400 - Dues	637	238	-	336	3,135	3,135
61410 - Tuition	1,041	-	-	-	10,500	10,500
62000 - Professional	750	1,570	-	6,000	38,089	38,089
63400 - Employee Medical	2,110	1,800	-	2,096	3,126	3,126
68300 - R & M - Improvements	-	-	-	-	-	-
68610 - Office Equipment	-	1,594	-	2,746	4,935	4,935
68620 - Computer Equipment	3,240	-	-	-	-	-
68680 - Other Equipment	5,771	166	-	2,038	7,704	7,704
69300 - Leased Computer Software	244,012	236,068	-	265,567	215,001	215,001
60000 - Contractual Services	257,618	242,406	-	279,706	282,590	282,590

Other Charges

72000 - Communication	-	32	-	20	-	-
75100 - Travel	12,743	762	-	3,000	69,252	69,252
75200 - Mileage	-	-	-	-	600	600
77610 - Information Technology - City	230,288	265,882	-	188,629	201,833	201,833
71100 - Insurance and Bonds	66,470	69,988	-	63,198	51,377	51,377
70000 - Other Charges	309,501	336,664	-	254,847	323,062	323,062
1270 - AECC	4,836,665	4,456,452	-	4,945,813	6,047,390	6,047,390
Total Expenditures	4,836,665	4,456,452	-	4,945,813	6,047,390	6,047,390



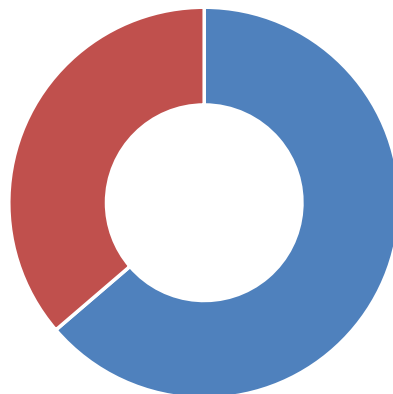
(1232, 2400, 2430, 26710)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 421,151	\$ 450,310	\$ 530,259
Supplies	71,102	254,139	48,840
Contractual Services	263,026	354,818	245,292
Other Charges	118,341	141,137	150,630
Capital Outlay	118,006	682,851	-
Interfund Reimbursements	19,891	-	-
Total Expenses	\$ 1,011,516	\$ 1,883,255	\$ 975,021

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	5	5	6
Part-time	-	-	-
Total	5	5	6



- Administration and Support
- Emergency Operations/Preparedness/Planning

Mission

The City of Amarillo's Office of Emergency Management (OEM) administers and directs a comprehensive interjurisdictional emergency management program to address the mitigation, prevention, preparedness, response, and recovery to all-hazards that could impact the City of Amarillo, the City of Canyon, and Potter and Randall counties.

Strategic Approach

The OEM is focused on coordination of the whole community to address all-hazards. This requires an integrated approach of local government (city and counties) with key stakeholders to ensure readiness to protect citizens from potential disasters. The emergency management program adheres to the City Manager Initiative Implementation of **Best Practices** of the discipline, maintaining compliance with applicable federal and state regulatory and administrative requirements.

The OEM is a City department that is contracted to Potter and Randall counties and the City of Canyon to provide emergency management services. This partnership provides for the improved integration of the emergency management program across jurisdictional boundaries. In addition, the OEM administers the City's participation in Homeland Security and emergency management grant programs to enhance the capabilities of emergency response agencies to respond to specialized hazards that could impact the community or region.

The OEM actively participates in the Pillars outlined by City Council focusing on **Public Safety, Customer Service, Fiscal Responsibility, and Excellence in Communication – all part of the BluePrint for Amarillo**. In addition, OEM supports and strives to follow the City Manager Initiatives of Commitment to Safety, Implementation of Best Practices, Promote Innovation and Customer Service, and Public Service and Engagement.

Programs

Emergency Management Department Administration/Support

2022/23 Budget — 33% of Budget

This program provides administration and support for day-to-day operations and project management for the department and manages Homeland Security and emergency management grant programs.

- Provides administration and support of department funds and community investment projects;
- Administers participation by Potter and Randall counties and the City of Canyon in the interjurisdictional emergency management program;
- Administers the City's participation in the Emergency Management Performance Grant (EMPG) program which is being removed by the State of Texas for FY21/22, Pantex Plant Agreement-In-Principle (AIP) grant program, State Homeland Security Program (SHSP) grants, and other homeland security and emergency management related grants; and
- Supports City priorities and initiatives as requested by management.

**OFFICE OF EMERGENCY
MANAGEMENT
(1232, 2400, 2430, 26710)**

2022/23 BUDGET

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/2023 Projected
Grant funding administered (EMPG, SHSP, & AIP)	\$620,410	\$620,410	\$418,145

**Emergency Operations, Preparedness, and Planning Program
2022/23 Budget — 67% of Budget**

The operations portion of the program provides for the policy direction, coordination, and support of emergency response and recovery to all-hazards (natural, technological and, man-made) that could impact the Texas Panhandle region.

- Maintains availability of an OEM Duty Officer to maintain situational awareness and initiate emergency response to potential or actual threats to the community;
- Provides information to enhance situational awareness for emergency response agencies, city and county supporting agencies, key stakeholders, and partners;
- Coordinates mechanisms to provide notifications to responders and warnings to the public;
- Coordinates community response through the activation of the Emergency Operations Plan; and
- Facilitates the recovery process from disasters that impact the community.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/2023 Projected
Natural hazards operations	17	20	25
Technological / man-made hazards operations	66	68	75
Major incident response operations	6	10	10

The planning and preparedness portion of the program is to save lives and reduce disaster damage, identifying critical resources and developing the necessary agreements among responding agencies, both within the jurisdiction and with other jurisdictions and entities. This program is a continuous cycle of planning, organizing, equipping, training, and exercising in an effort to ensure effective coordination during incident response and recovery.

- Develops and maintains the Community Hazard Analysis, Mitigation Action Plan, Emergency Operations Plan and implementing procedures, and Community Mass Casualty and Mass Fatality Incident Plans; assists with local government Continuity of Operations Planning,
- Develops and maintains emergency operations facilities and tools to ensure a coordinated response to all-hazards, incorporating redundant capabilities;
- Develops and maintains a community outdoor warning system and other warning systems;
- Facilitates an Emergency Management Team to respond to and recover from all-hazards;
- Coordinates the integration of the emergency management program with government entities at all levels, volunteer/faith-based organizations, and key stakeholders;
- Conducts emergency management training, drills, and exercises to promote and enhance whole community emergency preparedness;
- Administers the requirements of the National Incident Management System (NIMS);
- Administers the requirements of the Emergency Planning & Community Right-to-Know Act (EPCRA) and assists with City compliance with the Risk Management Program (RMP); and
- Conducts emergency public information activities to promote and enhance citizen and visitor emergency preparedness.

**OFFICE OF EMERGENCY
MANAGEMENT
(1232, 2400, 2430, 26710)**

2022/23 BUDGET

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/2023 Projected
EMPG standard for public: Education/information (hours)	30	30	30
Public education/information provided (hours)	39.5	40	70
EMPG standard for exercises:			
Discussion based exercises	2	2	2
Operations based exercises	1	1	1
Full-scale exercises (required triennially)	(triennial)	(triennial)	(triennial)
Exercises completed:			
Discussion based exercises	2	2	4
Operations based exercises	1	1	2
Full-scale exercises	0 (1 Real Event)	0 (1 Real Event)	1
EMPG training required for OEM staff (This is no longer a requirement due to the State's taking of EMPG funds)	1	5	0
Training completed by OEM staff	5	5	10

As baseline performance measures/indicators, the OEM ensures the City's and counties' compliance with emergency management legal requirements and maintains the emergency management program at an advanced level as defined by the Texas Division of Emergency Management (TDEM)/Federal Emergency Management Agency (FEMA). As outlined above, the OEM exceeds all TDEM/FEMA defined standards (in italic) for public education/information, exercises, and training.

2022-23 Employee Distribution by Position

Business Unit	1232
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Department	Description	Pos Id	Pos Count	*Supplemental Total
EMERGENCY MANAGEMENT SERVICES				
	EMERGENCY MGMT COORDINATOR	ADM050	1	\$ -
	ASST EMERG. MGMT. COORDINATOR	ADM051	1	\$ -
	OFFICE MANAGER	CLR630	1	\$ -
	EMERGENCY MANAGEMENT PLANNER	PRF903	1	\$ -
	SIREN TECHNICIAN	TEC903	1	\$ -
EMERGENCY MANAGEMENT SERVICES Sum			5	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1232 - Emergency Management Services**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1232 - Emergency Management Services						
Other Governmental Revenues						
32860 - County Emrg Mgmt Participation	270,649	286,565	258,335	258,335	258,335	-
32800 - Other Governmental Revenues	270,649	286,565	258,335	258,335	258,335	-
Other Government Revenues						
35610 - Grant In Aid – Federal	49,220	-	55,001	-	-	-55,001
35700 - Grants - State	-	-	-	-	-	-
35500 - Other Government Revenues	49,220	-	55,001	-	-	-55,001
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	3	-	-	-	-	-
37400 - Miscellaneous Revenue	3	-	-	-	-	-
1232 - Emergency Management Services	319,873	286,565	313,336	258,335	258,335	-55,001
Total Revenues	319,873	286,565	313,336	258,335	258,335	-55,001

Expenditures

1232 - Emergency Management Services

Personal Services

41100 - Salaries and Wages	211,805	219,699	238,102	246,174	287,536	49,434
41620 - Unscheduled	2,197	-	-	-	-	-
41820 - Health Insurance	37,157	37,765	38,959	46,139	61,375	22,416
42300 - State Unemployment	211	171	171	276	244	73
42400 - Workers Compensation	996	1,021	1,163	2,355	4,603	3,440
42510 - Car Allowance	8,941	9,024	9,000	9,000	9,000	-
42540 - Tool Allowance	-	-	-	150	-	-
42550 - Communications Allowance	3,498	3,610	3,600	3,600	3,600	-
41900 - Life	58	60	65	65	129	64
42010 - Social Security - Medicare	3,085	3,207	3,583	3,627	4,291	708
42020 - Social Security - OASDI	13,191	13,711	15,321	15,506	18,348	3,027
42110 - TMRS	27,634	28,570	30,423	31,160	35,068	4,645
42115 - OPEB Funding	5,503	5,646	6,006	6,236	7,191	1,185
41000 - Personal Services	314,278	322,485	346,393	364,287	431,385	84,992

Supplies

51110 - Office Expense	7,238	3,293	7,000	7,000	7,000	-
51200 - Operating	12,543	7,750	11,500	11,500	11,500	-
51250 - Janitor	6	-	-	-	-	-
51300 - Clothing and Linen	153	233	1,000	1,000	1,000	-
51700 - Education	1,388	2,724	3,000	3,000	3,000	-
53150 - Electricity	11,797	11,755	15,442	15,738	16,840	1,398
55220 - Grant Expense	26	48	-	-	-	-
51000 - Supplies	33,151	25,804	37,942	38,238	39,340	1,398

Contractual Services

61200 - Postage	62	42	51	51	51	-
61400 - Dues	1,380	1,538	1,800	1,800	1,800	-
61410 - Tuition	594	1,245	2,800	1,600	2,800	-
62030 - Vehicle Towing Expense	-	-	-	-	-	-
68300 - R & M - Improvements	11,171	15,414	6,000	7,200	25,000	19,000

68660 - Audio/Video Equipment	1,743	1,801	2,300	2,300	2,300	-
69210 - Rental City Equipment	8,527	8,527	27,888	17,478	19,555	-8,333
69300 - Leased Computer Software	25,301	22,533	33,900	33,900	33,900	-
60000 - Contractual Services	48,780	51,100	74,739	64,329	85,406	10,667
Other Charges						
74000 - Printing and Binding	157	-	1,850	1,850	1,850	-
75100 - Travel	10,212	748	10,000	10,000	10,000	-
75200 - Mileage	1,407	62	250	250	250	-
75300 - Meals and Local	499	1,150	2,001	2,001	2,001	-
77450 - Administrative Other	41,139	37,505	32,031	32,030	32,031	-
77610 - Information Technology - City	82,926	57,451	50,676	50,676	54,223	3,547
71100 - Insurance and Bonds	1,518	1,668	7,782	7,782	8,343	561
70000 - Other Charges	137,858	98,583	104,590	104,589	108,698	4,108
1232 - Emergency Management Services	534,066	497,972	563,664	571,443	664,829	101,165
Total Expenditures	534,066	497,972	563,664	571,443	664,829	101,165

**City of Amarillo 2023 Department Request by Business Unit
24300 - Homeland Security Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
24300 - Homeland Security Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	-	1,576	191,268	-	-1,576
35500 - Other Government Revenues	-	-	1,576	191,268	-	-1,576
24300 - Homeland Security Grant	-	-	1,576	191,268	-	-1,576
Total Revenues	-	-	1,576	191,268	-	-1,576
Expenditures						
24300 - Homeland Security Grant						
Capital Outlay						
84100 - Auto-Rolling Stock & Equ	-	-	50,000	250,496	-	-50,000
84910 - Other Equipment	-	-	51,151	30,391	-	-51,151
80000 - Capital Outlay	-	-	101,151	280,888	-	-101,151
24300 - Homeland Security Grant	-	-	101,151	280,888	-	-101,151
Total Expenditures	-	-	101,151	280,888	-	-101,151

**City of Amarillo 2023 Department Request by Business Unit
24310 - Homeland Security Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
24310 - Homeland Security Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	51,892	-	38,240	34,017	-	-38,240
35500 - Other Government Revenues	51,892	-	38,240	34,017	-	-38,240
24310 - Homeland Security Grant	51,892	-	38,240	34,017	-	-38,240
Total Revenues	51,892	-	38,240	34,017	-	-38,240
Expenditures						
24310 - Homeland Security Grant						
Capital Outlay						
84910 - Other Equipment	51,892	-	76,335	47,228	-	-76,335
80000 - Capital Outlay	51,892	-	76,335	47,228	-	-76,335
24310 - Homeland Security Grant	51,892	-	76,335	47,228	-	-76,335
Total Expenditures	51,892	-	76,335	47,228	-	-76,335

**City of Amarillo 2023 Department Request by Business Unit
24320 - Homeland Security Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
24320 - Homeland Security Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	-	-	-	-	-
35500 - Other Government Revenues	-	-	-	-	-	-
24320 - Homeland Security Grant	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-
Expenditures						
24320 - Homeland Security Grant						
Capital Outlay						
84910 - Other Equipment	-	-	20,871	-	-	-20,871
80000 - Capital Outlay	-	-	20,871	-	-	-20,871
24320 - Homeland Security Grant	-	-	20,871	-	-	-20,871
Total Expenditures	-	-	20,871	-	-	-20,871

**City of Amarillo 2023 Department Request by Business Unit
24330 - Homeland Security Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
24330 - Homeland Security Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	-	-	156	-	-
35500 - Other Government Revenues	-	-	-	156	-	-
24330 - Homeland Security Grant	-	-	-	156	-	-
Total Revenues	-	-	-	156	-	-
Expenditures						
24330 - Homeland Security Grant						
Supplies						
51300 - Clothing and Linen	-	-	104,522	16,543	-	-104,522
51000 - Supplies	-	-	104,522	16,543	-	-104,522
24330 - Homeland Security Grant	-	-	104,522	16,543	-	-104,522
Total Expenditures	-	-	104,522	16,543	-	-104,522

**City of Amarillo 2023 Department Request by Business Unit
24333 - Homeland Security Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
24333 - Homeland Security Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	156,339	-	50	25	-	-50
35500 - Other Government Revenues	156,339	-	50	25	-	-50
24333 - Homeland Security Grant	156,339	-	50	25	-	-50
Total Revenues	156,339	-	50	25	-	-50
Expenditures						
24333 - Homeland Security Grant						
Supplies						
51200 - Operating	15,476	-	-	-	-	-
51000 - Supplies	15,476	-	-	-	-	-
Capital Outlay						
84910 - Other Equipment	140,863	-	-	-	-	-
80000 - Capital Outlay	140,863	-	-	-	-	-
24333 - Homeland Security Grant	156,339	-	-	-	-	-
Total Expenditures	156,339	-	-	-	-	-

**City of Amarillo 2023 Department Request by Business Unit
24340 - Homeland Security Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
24340 - Homeland Security Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	2,171	-	231	-	-	-231
35500 - Other Government Revenues	2,171	-	231	-	-	-231
24340 - Homeland Security Grant	2,171	-	231	-	-	-231
Total Revenues	2,171	-	231	-	-	-231
Expenditures						
24340 - Homeland Security Grant						
Supplies						
51200 - Operating	2,125	-	138	20	-	-138
51000 - Supplies	2,125	-	138	20	-	-138
24340 - Homeland Security Grant	2,125	-	138	20	-	-138
Total Expenditures	2,125	-	138	20	-	-138

**City of Amarillo 2023 Department Request by Business Unit
24350 - Homeland Security Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
24350 - Homeland Security Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	14,791	-	4,197	4,925	-	-4,197
35500 - Other Government Revenues	14,791	-	4,197	4,925	-	-4,197
Operating Transfers In						
39110 - Tsf In fr General Fund	2,996	-	-	-	-	-
39100 - Operating Transfers In	2,996	-	-	-	-	-
24350 - Homeland Security Grant	17,787	-	4,197	4,925	-	-4,197
Total Revenues	17,787	-	4,197	4,925	-	-4,197
Expenditures						
24350 - Homeland Security Grant						
Capital Outlay						
84910 - Other Equipment	17,787	-	17,947	-	-	-17,947
80000 - Capital Outlay	17,787	-	17,947	-	-	-17,947
24350 - Homeland Security Grant	17,787	-	17,947	-	-	-17,947
Total Expenditures	17,787	-	17,947	-	-	-17,947

**City of Amarillo 2023 Department Request by Business Unit
24370 - Homeland Security Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
24370 - Homeland Security Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	103,850	84,272	83,463	-	-84,272
35500 - Other Government Revenues	-	103,850	84,272	83,463	-	-84,272
Operating Transfers In						
39110 - Tsf In fr General Fund	-	1,150	-	-	-	-
39100 - Operating Transfers In	-	1,150	-	-	-	-
24370 - Homeland Security Grant	-	105,000	84,272	83,463	-	-84,272
Total Revenues	-	105,000	84,272	83,463	-	-84,272
Expenditures						
24370 - Homeland Security Grant						
Supplies						
51200 - Operating	-	13,900	365	-	-	-365
51000 - Supplies	-	13,900	365	-	-	-365
Capital Outlay						
84910 - Other Equipment	-	91,100	-	-	-	-
80000 - Capital Outlay	-	91,100	-	-	-	-
24370 - Homeland Security Grant	-	105,000	365	-	-	-365
Total Expenditures	-	105,000	365	-	-	-365

**City of Amarillo 2023 Department Request by Business Unit
24380 - Homeland Security Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
24380 - Homeland Security Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	-	104,522	131,021	104,522	-
35500 - Other Government Revenues	-	-	104,522	131,021	104,522	-
24380 - Homeland Security Grant	-	-	104,522	131,021	104,522	-
Total Revenues	-	-	104,522	131,021	104,522	-
Expenditures						
24380 - Homeland Security Grant						
Contractual Services						
62000 - Professional	-	-	104,522	104,022	104,522	-
60000 - Contractual Services	-	-	104,522	104,022	104,522	-
24380 - Homeland Security Grant	-	-	104,522	104,022	104,522	-
Total Expenditures	-	-	104,522	104,022	104,522	-

**City of Amarillo 2023 Department Request by Business Unit
24390 - Homeland Security Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
24390 - Homeland Security Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	79,752	-	140,850	15,000	-	-140,850
35500 - Other Government Revenues	79,752	-	140,850	15,000	-	-140,850
24390 - Homeland Security Grant	79,752	-	140,850	15,000	-	-140,850
Total Revenues	79,752	-	140,850	15,000	-	-140,850
Expenditures						
24390 - Homeland Security Grant						
Capital Outlay						
84910 - Other Equipment	79,752	-	261,219	1,548	-	-261,219
80000 - Capital Outlay	79,752	-	261,219	1,548	-	-261,219
24390 - Homeland Security Grant	79,752	-	261,219	1,548	-	-261,219
Total Expenditures	79,752	-	261,219	1,548	-	-261,219

**City of Amarillo 2023 Department Request by Business Unit
24510 - COVID-19 Response**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
24510 - COVID-19 Response						
Construction Participation						
35430 - State Participation	-	-	-	-	-	-
35300 - Construction Participation	-	-	-	-	-	-
Other Government Revenues						
35610 - Grant In Aid – Federal	513,485	-	-	-	-	-
35500 - Other Government Revenues	513,485	-	-	-	-	-
Miscellaneous Revenue						
37420 - Donations	5,035	-	-	-	-	-
37400 - Miscellaneous Revenue	5,035	-	-	-	-	-
Operating Transfers In						
39110 - Tsf In fr General Fund	-	214,785	-	-	-	-
39100 - Operating Transfers In	-	214,785	-	-	-	-
24510 - COVID-19 Response	518,520	214,785	-	-	-	-
Total Revenues	518,520	214,785	-	-	-	-
Expenditures						
24510 - COVID-19 Response						
Personal Services						
41100 - Salaries and Wages	-	-	-	-	-	-
41620 - Unscheduled	-	-	-	-	-	-
41820 - Health Insurance	-	-	-	-	-	-
42300 - State Unemployment	-	-	-	-	-	-
42400 - Workers Compensation	-	-	-	-	-	-
42010 - Social Security - Medicare	-	-	-	-	-	-
42020 - Social Security - OASDI	-	-	-	-	-	-
42110 - TMRS	-	-	-	-	-	-
42115 - OPEB Funding	-	-	-	-	-	-
41000 - Personal Services	-	-	-	-	-	-
Supplies						
51110 - Office Expense	-	-	-	-	-	-
51200 - Operating	5,035	-	-	-	-	-
51250 - Janitor	-	-	-	-	-	-
51300 - Clothing and Linen	-	-	-	-	-	-
51350 - Chemical and Medical	-	-	-	-	-	-
51415 - COVID-19 Expense	513,485	214,785	-	-	-	-
51950 - Minor Office Equipment	-	-	-	-	-	-
51000 - Supplies	518,520	214,785	-	-	-	-
Contractual Services						
62000 - Professional	-	-	-	-	-	-
69300 - Leased Computer Software	-	-	-	-	-	-
60000 - Contractual Services	-	-	-	-	-	-
Other Charges						
75300 - Meals and Local	-	-	-	-	-	-
77450 - Administrative Other	-	-	-	-	-	-
70000 - Other Charges	-	-	-	-	-	-
24510 - COVID-19 Response	518,520	214,785	-	-	-	-
Total Expenditures	518,520	214,785	-	-	-	-

**City of Amarillo 2023 Department Request by Business Unit
24520 - COVID-19 CD Housing**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
24520 - COVID-19 CD Housing						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	2,380,530	-	-	-	-
35500 - Other Government Revenues	-	2,380,530	-	-	-	-
Miscellaneous Revenue						
37420 - Donations	15,000	-	-	-	-	-
37400 - Miscellaneous Revenue	15,000	-	-	-	-	-
Operating Transfers In						
39110 - Tsf In fr General Fund	52,712	-	-	-	-	-
39100 - Operating Transfers In	52,712	-	-	-	-	-
24520 - COVID-19 CD Housing	67,712	2,380,530	-	-	-	-
Total Revenues	67,712	2,380,530	-	-	-	-
Expenditures						
24520 - COVID-19 CD Housing						
Personal Services						
41100 - Salaries and Wages	6,982	-	-	-	-	-
41300 - Incentive	167	-	-	-	-	-
41820 - Health Insurance	2,628	-	-	-	-	-
41900 - Life	5	-	-	-	-	-
42010 - Social Security - Medicare	99	-	-	-	-	-
42020 - Social Security - OASDI	421	-	-	-	-	-
42110 - TMRS	873	-	-	-	-	-
42115 - OPEB Funding	174	-	-	-	-	-
41000 - Personal Services	11,348	-	-	-	-	-
Supplies						
51350 - Chemical and Medical	-	546,934	-	-	-	-
51415 - COVID-19 Expense	32,558	-	-	-	-	-
51000 - Supplies	32,558	546,934	-	-	-	-
Contractual Services						
62000 - Professional	1,598	1,833,596	-	-	-	-
60000 - Contractual Services	1,598	1,833,596	-	-	-	-
Other Charges						
75200 - Mileage	107	-	-	-	-	-
75300 - Meals and Local	22,101	-	-	-	-	-
70000 - Other Charges	22,207	-	-	-	-	-
24520 - COVID-19 CD Housing	67,712	2,380,530	-	-	-	-
Total Expenditures	67,712	2,380,530	-	-	-	-

2022-23 Employee Distribution by Position

Business Unit	26710
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Department	Description	Pos Id	Pos Count	*Supplemental Total
AIP PANTEX PROJECT FUND				
	TECHNICAL HAZARDS COORDINATOR	PRF055	1	\$ -
AIP PANTEX PROJECT FUND	Sum		1	\$ -

**City of Amarillo 2023 Department Request by Business Unit
26710 - AIP Pantex Project Fund**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
26710 - AIP Pantex Project Fund						
Other Governmental Revenues						
32860 - County Emrg Mgmt Participation	-	-	170,862	170,862	-	-170,862
32800 - Other Governmental Revenues	-	-	170,862	170,862	-	-170,862
Other Government Revenues						
35610 - Grant In Aid – Federal	236,525	408,544	205,328	137,293	205,328	-
35500 - Other Government Revenues	236,525	408,544	205,328	137,293	205,328	-
26710 - AIP Pantex Project Fund	236,525	408,544	376,190	308,155	205,328	-170,862
Total Revenues	236,525	408,544	376,190	308,155	205,328	-170,862

Expenditures

26710 - AIP Pantex Project Fund

Personal Services

41100 - Salaries and Wages	60,899	61,971	61,841	57,335	61,841	-
41500 - PFP	-	-	869	869	-	-869
41620 - Unscheduled	-	-	3,073	3,073	3,073	-
41820 - Health Insurance	16,617	16,468	17,186	15,430	13,462	-3,724
42300 - State Unemployment	73	73	73	89	73	-
42400 - Workers Compensation	208	212	1,065	194	1,065	-
42510 - Car Allowance	3,016	3,008	3,000	6,263	3,000	-
42540 - Tool Allowance	452	451	450	940	-	-450
42550 - Communications Allowance	1,810	1,805	1,800	3,758	1,800	-
41900 - Life	25	26	28	63	28	-
42010 - Social Security - Medicare	882	901	947	882	947	-
42020 - Social Security - OASDI	3,772	3,851	4,020	3,664	4,020	-
42110 - TMRS	8,076	8,268	7,989	7,532	7,989	-
42115 - OPEB Funding	1,608	1,634	1,576	1,555	1,576	-
41000 - Personal Services	97,439	98,666	103,917	101,648	98,874	-5,043

Supplies

51110 - Office Expense	257	-	93,272	71,206	-	-93,272
51200 - Operating	2,949	30,391	3,500	32,785	9,500	6,000
51700 - Education	-	-	-	100	-	-
51950 - Minor Office Equipment	-	1,007	14,400	13,067	-	-14,400
51000 - Supplies	3,206	31,398	111,172	117,159	9,500	-101,672

Contractual Services

61200 - Postage	2,092	19	3,000	362	4,000	1,000
61400 - Dues	295	295	550	5,637	550	-
62000 - Professional	-	-	114,193	18,148	-	-114,193
68300 - R & M - Improvements	52,821	80,529	10,000	10,497	8,000	-2,000
68680 - Other Equipment	6,579	95,428	10,000	14	5,000	-5,000
68900 - Repair & Maint Other	1,704	2,313	2,500	1,092	2,500	-
69300 - Leased Computer Software	7,000	33,342	35,314	37,098	35,314	-
60000 - Contractual Services	70,491	211,925	175,557	72,847	55,364	-120,193

Other Charges							
74000 - Printing and Binding	13,153	7,727	9,000	8,122	14,000	5,000	
74150 - Non-Grant Expense	-	-	-	-	-	-	
75100 - Travel	5,976	-	12,000	632	12,000	-	
77450 - Administrative Other	12,755	11,475	9,728	5,286	9,728	-	
77610 - Information Technology - City	-	-	5,254	-	5,622	368	
71100 - Insurance and Bonds	506	556	565	282	582	17	
70000 - Other Charges	32,390	19,758	36,547	14,322	41,932	5,385	
Capital Outlay							
84910 - Other Equipment	33,000	26,905	205,328	877	-	-205,328	
80000 - Capital Outlay	33,000	26,905	205,328	877	-	-205,328	
Operating Transfers							
92125 - Municipal Garage	-	19,891	-	-	-	-	
92130 - General Construction	-	-	-	-	-	-	
92000 - Operating Transfers	-	19,891	-	-	-	-	
26710 - AIP Pantex Project Fund	236,525	408,544	632,521	306,852	205,670	-426,851	
Total Expenditures	236,525	408,544	632,521	306,852	205,670	-426,851	



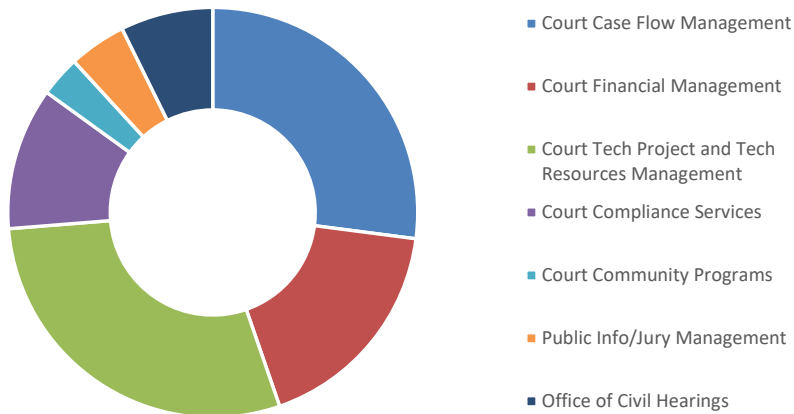
(1305, 1306, 20800)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 976,355	\$ 1,361,381	\$ 1,458,874
Supplies	27,908	142,989	43,042
Contractual Services	166,923	205,531	208,352
Other Charges	13,952	29,964	30,318
Operating Transfers	-	-	-
Total Expenses	\$ 1,185,139	\$ 1,739,865	\$ 1,740,586

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	23	23	24
Part-time	4	2	4
Total	27	25	28



Mission

The mission of the Municipal Court is to efficiently process and administer all matters coming into and before the Municipal Court. The Municipal Court strives to promote a high level of public confidence, accessibility, and a sense of fairness through efficient and courteous public service.

Strategic Approach

Amarillo Municipal Court’s approach to managing its mission is to integrate **best practices and court specific training** with the day-to-day public service role that the court plays in our community. The Court addresses training staff by offering Court Clerk Certification for all clerks who have been employed at the court as least one year, as well as intradepartmental and city sponsored training.

The Court has created a strategic plan to address accessibility of information and online services to the public. Municipal Court continues to work with other City departments to increase **technology**-based organizational integration (i.e.: APD, Animal Management, AECC, Legal, and IT). Court order compliance and alternative sentencing play a large role in the Court’s processes and policy. Through extensive legislative changes the Court has experienced an increase in providing for commitment diversions, indigence hearings, community service management, and mental health services as well as working closely with community partners in the delivery of diversion programs. The Court will continue analyze data evaluating the current processes and strategies being implemented to ensure that the public is receiving the best service, while adhering to judicial orders and legal requirements.

Programs

Court Case Flow Management

2022/23 Budget — 27% of Budget

To facilitate the timely administration of Justice, the Court electronically processes filed cases and continually evaluates and analyzes the records management system and case flow setup and processes, as well as all user-related processes. The Court provides clerical support for both criminal and civil dockets. The Court provides clerical support for in-custody video arraignment six days a week; case records; recording on judicial decisions; and processing arrest warrants. The Court also provides critical, direct support of core jail services under inter-local contractual agreement. Court staff processes documents needed before, during, and after arraignment and during all appearance and trial dockets.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Timely setting of court hearings	**	180 days*	Within 90 days
New cases filed	32,947	30,702	29,474
Cases placed on hearing/trial dockets	11,153	17,256	14,020
# of jail arraignments	4,665	6,188	6,500

** Docket settings delayed due to COVID-19 Pandemic

* Started setting jury trial dockets that were delayed due to COVID-19 pandemic March 2022, 228 cases for a jury trial during this month.

Court Financial Management

2022/23 Budget — 18% of Budget

The Court processes all payments for all Class ‘C’ cases and all civil offenses filed at the court, any posted bonds, and court-ordered refunds. Court staff balances cash drawers and posts all monies in accordance with state law.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Administrative accuracy of transactions	97%	98%	98%
Transactions processed at cashier windows	14,640	15,920	16,079

Court Technology Project and Technology Resources Management

2022/23 Budget — 29% of Budget

This program manages the successful and effective use of technology to support the delivery of court services to both internal and external users. Municipal Court maintains an electronic court records management system, which enables the electronic routing of court cases, documents, electronically captured signatures, fingerprints, and photos, as well as allows the download of external documents into the system, including e-tickets, DCS certificates, Texas DL records, insurance, driver’s license copies, and court payments. The Court will continue to increase availability of court services online and public access to all Court policies and procedures through an internally designed web page managed by Court staff. To ensure accessibility to the court email accounts were created and have helped citizens to be notified expediently of court response. To ensure defendants could resolve their violations during the COVID-19 pandemic the Court started having virtual dockets using the Zoom application and the Court plans to continue offering virtual dockets for defendants to increase accessibility as social distancing recommendations lessen. Amarillo Municipal Court is continuing to contact court users through text message notifications that include hyperlinks that make it possible for citizen to access the Court from their cell phone. The texting capability is customized to address any special campaigns or settings that the Court wants the citizen to be notified of immediately. The Court uses the case management software to ensure that all efficiencies provided are incorporated into daily processes.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Electronic citation filings	99%	99%	99%
Online transactions	18,295	17,648	17,900

Court Compliance Services

2022/23 Budget — 11% of Budget

The purpose of Court Compliance Services is to ensure that the defendant is in compliance with Court obligations, is obtained in accordance with guidelines set by Judicial Orders and best practices. This program provides citizens a fair, impartial, and individual review of their financial information through face-to-face interviews. Compliance clerks review applications and interview defendants, track compliance, telephone contacts on delinquent accounts, and identify and update cases for Judges’ review.

MUNICIPAL COURT (1305, 1306, 20800)

2022/23 BUDGET

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Cases Court ordered to compliance department	10,040	11,746	11,500

Court Community Programs

2022/23 Budget — 3% of Budget

The mission of the Court Community Programs Department (CCPD) is to provide effective and relevant alternative sentencing options to assist offenders with violation resolution, accountability, and services as needed; to establish partnerships and relationships with area agencies, organizations, and programs for the betterment of the community; and to provide education for the safety of all citizens. The Court continues to provide assistance with issues at specific dockets.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Cases allowed community service	1,424	1,504	1,570

Public Information/Jury Management

2022/23 Budget — 5% of Budget

This program provides easily accessible information to citizens regarding options on how to handle citations, processes document filings appropriately, answers phones to assist citizens, handles public information requests, process written and email correspondence, and provides public access to court policy and procedures. Works closely with both the public and the judges to assure that juror information is ready for Jury trial dockets.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
# of email and written correspondence received/sent	85,244	72,618	65,356
Hearing Notices Processed	31,072	35,954	33,077

Office of Civil Hearings

2022/23 Budget — 7% of Budget

The Office of Civil Hearings oversee the operational needs regarding cases that include, but are not limited to, parking violations, vehicle immobilizations/towing, social hosting and illegal dumping ordinances, and the winddown of the Photographic traffic signal system. The department's focus is to provide all the necessary administrative tools to assure that the public has an easily accessible and transparent litigation process that expedites the fair resolution of civil cases filled at the Municipal Court. These tools include the use of technology and both contract and case flow management. The program manager coordinates with Municipal Court, Public Works, Traffic Engineering and the Police Department on any potential issues, both physical and/or administrative.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of Civil Cases filed	5,260	5,060	5,010

2022-23 Employee Distribution by Position

Business Unit	1305
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Department	Description	Pos Id	Pos Count	*Supplemental Total
MUNICIPAL COURT				
	DIRECTOR OF COURT SERVICES	ADM111	1	\$ -
	ASST DIRECTOR OF COURT SERVICE	ADM112	1	\$ -
	EXECUTIVE ASSISTANT	CLR085	1	\$ -
	COURT PROGRAM COORDINATOR	CLR118	1	\$ -
	DEPUTY COURT CLERK SUPERVISOR	CLR131	4	\$ -
	DEPUTY COURT CLERK I	CLR411	6	\$ -
	DEPUTY COURT CLERK II	CLR416	7	\$ -
	DATA ENTRY OPERATOR-HOURLY	HRL111	2	\$ -
	COLLECTIONS CLERK	HRL145	1	\$ -
	OPERATIONS MANAGER	MGT117	1	\$ -
	<i>*DEPUTY COURT CLERK II</i>	<i>CLR065</i>	<i>1</i>	<i>\$ (49,292)</i>
MUNICIPAL COURT Sum			26	\$ (49,292)

**City of Amarillo 2023 Department Request by Business Unit
1305 - Municipal Court**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1305 - Municipal Court						
Public Safety and Health						
33330 - Warrant Fees	340,534	236,583	385,000	300,462	365,750	-19,250
33335 - Preparation Appeal Fee	41	-	-	27	-	-
33360 - DSC Admin Fee	23,060	19,689	21,116	19,396	20,060	-1,056
33300 - Public Safety and Health	363,635	256,271	406,116	319,885	385,810	-20,306
Fines and Forfeitures						
35105 - Admin Fee--Defensive Dr	1,975	2,170	2,534	2,350	2,407	-127
35106 - Admin Fee - Teen Court	40	-	-	-	-	-
35110 - Traffic Fines	2,300,082	2,270,292	2,384,192	2,384,192	2,264,982	-119,210
35115 - Other Traffic Court Cos	38,334	38,170	27,959	41,270	26,561	-1,398
35120 - Misdemeanor Fees	235,794	232,427	246,126	271,527	233,820	-12,306
35130 - Parking Fines	1,979	2,813	-	1,651	-	-
35135 - Violation City Ordinanc	112,954	82,481	131,763	84,147	125,175	-6,588
35140 - Court Technology Fee	6	-	-	-791	-	-
35142 - Local Truancy Prevention	49,163	87,590	36,000	102,632	34,200	-1,800
35144 - Municipal Jury Fund	983	1,769	840	2,070	798	-42
35145 - Misdemeanor Probation R	-	-	-	-	-	-
35146 - Traffic Probation	-	100	-	100	-	-
35175 - Judicial Fund Local	7,766	1,852	14,359	2,854	13,641	-718
35210 - Bond Forfeitures	8,443	1,819	2,233	978	2,121	-112
35220 - Expunction Fees	-	90	-	-	-	-
35000 - Fines and Forfeitures	2,757,520	2,721,573	2,846,006	2,892,980	2,703,705	-142,301
Administrative Charges						
37240 - State Court Cost	180,440	154,711	200,931	159,105	190,884	-10,047
37245 - Court Cost-Arrest Fees	102,673	96,399	104,677	111,735	99,443	-5,234
37246 - Dismissal Fee-Drivers Li	8,380	5,740	11,555	10,560	10,977	-578
37247 - Municipal Court Time Pmt Fee	55,388	57,988	62,877	79,599	59,733	-3,144
37248 - Judicial Admin Efficiency	8,652	2,514	10,990	2,426	10,441	-549
37199 - Administrative Charges	355,533	317,351	391,030	363,425	371,478	-19,552
Miscellaneous Revenue						
37140 - Returned Check Fees	1	22	-	22	-	-
37141 - Merchant Service Fees	-34,366	-46,852	-39,942	-57,740	-39,942	-
37410 - Miscellaneous Revenue	5,075	6,707	10,100	8,748	9,595	-505
37400 - Miscellaneous Revenue	-29,290	-40,123	-29,842	-48,969	-30,347	-505
1305 - Municipal Court	3,447,398	3,255,072	3,613,310	3,527,319	3,430,646	-182,664
Total Revenues	3,447,398	3,255,072	3,613,310	3,527,319	3,430,646	-182,664

Expenditures

1305 - Municipal Court

Personal Services

41100 - Salaries and Wages	641,915	618,307	840,061	717,838	909,374	69,313
41300 - Incentive	7,433	5,898	5,700	5,158	7,720	2,020
41620 - Unscheduled	10,950	15,016	18,000	22,392	18,000	-
41820 - Health Insurance	158,763	150,911	228,225	176,845	241,232	13,007
42300 - State Unemployment	1,073	1,165	1,238	1,378	1,189	-49

42400 - Workers Compensation	2,061	1,987	3,067	2,277	3,164	97
42550 - Communications Allowance	-	763	1,200	1,292	1,200	-
41900 - Life	286	292	407	366	540	133
42010 - Social Security - Medicare	9,099	8,858	12,264	10,432	13,274	1,010
42020 - Social Security - OASDI	38,168	37,878	49,951	42,694	53,886	3,935
42110 - TMRS	79,170	78,683	104,125	89,703	108,481	4,356
42115 - OPEB Funding	15,765	15,552	19,578	17,722	22,246	2,668
41000 - Personal Services	964,682	935,309	1,283,816	1,088,097	1,380,306	96,490
Supplies						
51110 - Office Expense	32,912	24,553	40,001	29,090	40,001	-
51200 - Operating	-	-	436	-	436	-
51350 - Chemical and Medical	-	314	395	380	395	-
51700 - Education	463	324	510	283	510	-
55100 - Publications	137	-	500	146	500	-
51000 - Supplies	33,512	25,190	41,842	29,898	41,842	-
Contractual Services						
61200 - Postage	27,649	23,827	48,501	29,862	48,501	-
61400 - Dues	-	-	100	-	100	-
62000 - Professional	5,523	3,682	11,000	4,281	11,000	-
63210 - Armored Car Service	2,475	2,475	2,520	2,520	2,520	-
67320 - Extermination	852	710	407	710	407	-
68610 - Office Equipment	-	11	-	11	-	-
60000 - Contractual Services	36,498	30,704	62,528	37,384	62,528	-
Other Charges						
71250 - Paid Claims	-	-	123	-	123	-
75100 - Travel	2,994	1,797	9,500	3,951	9,500	-
75200 - Mileage	-	40	-	40	-	-
77100 - Court Costs	3,312	-6	8,000	120	8,000	-
78210 - Cash Over/Short	-3,299	-108	268	-	268	-
78230 - Loss on Bad Debt	-	-	208	-	208	-
71100 - Insurance and Bonds	11,134	11,673	10,170	10,170	10,473	303
70000 - Other Charges	14,142	13,396	28,269	14,281	28,572	303
1305 - Municipal Court	1,048,834	1,004,600	1,416,455	1,169,661	1,513,248	96,793
Total Expenditures	1,048,834	1,004,600	1,416,455	1,169,661	1,513,248	96,793

2022-23 Employee Distribution by Position

Business Unit	1306
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Department	Description	Pos Id	Pos Count	*Supplemental Total
OFFICE OF CIVIL HEARINGS				
	ADMINISTRATIVE HEARING OFFICER	HRL045	1	\$ -
	CIVIL OPERATIONS COORDINATOR	PRF035	1	\$ -
OFFICE OF CIVIL HEARINGS	Sum		2	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1306 - Office of Civil Hearings**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1306 - Office of Civil Hearings						
Business License and Permits						
31773 - OCH Permits	-	775	-	775	-	-
31400 - Business License and Permits	-	775	-	775	-	-
Culture and Recreation						
33410 - Parking Fees	18,653	26,655	26,400	44,921	52,016	25,616
33700 - Culture and Recreation	18,653	26,655	26,400	44,921	52,016	25,616
Fines and Forfeitures						
35130 - Parking Fines	122,751	121,390	102,250	144,874	122,000	19,750
35135 - Violation City Ordinanc	-	400	-	700	-	-
35000 - Fines and Forfeitures	122,751	121,790	102,250	145,574	122,000	19,750
1306 - Office of Civil Hearings	141,404	149,220	128,650	191,270	174,016	45,366
Total Revenues	141,404	149,220	128,650	191,270	174,016	45,366
Expenditures						
1306 - Office of Civil Hearings						
Personal Services						
41100 - Salaries and Wages	39,222	29,900	56,351	23,386	56,351	-
41300 - Incentive	-	-	-	-	-	-
41620 - Unscheduled	-	186	-	99	-	-
41820 - Health Insurance	7,238	5,042	9,904	3,697	10,899	995
42300 - State Unemployment	51	56	91	51	92	1
42400 - Workers Compensation	-	-	192	62	192	-
41900 - Life	13	6	19	2	26	7
42010 - Social Security - Medicare	556	428	818	339	818	-
42020 - Social Security - OASDI	2,156	1,583	3,017	1,065	3,017	-
42110 - TMRS	4,347	3,209	5,990	2,115	5,990	-
42115 - OPEB Funding	866	635	1,183	417	1,183	-
41000 - Personal Services	54,449	41,046	77,565	31,232	78,568	1,003
Supplies						
51110 - Office Expense	-	365	-	365	-	-
51700 - Education	-	-	-	-	-	-
51000 - Supplies	-	365	-	365	-	-
Contractual Services						
62000 - Professional	5,383	6,875	7,920	10,377	7,920	-
69300 - Leased Computer Software	29,531	31,007	32,483	32,000	32,483	-
60000 - Contractual Services	34,914	37,882	40,403	42,377	40,403	-
Other Charges						
74000 - Printing and Binding	-	-	-	-	-	-
71100 - Insurance and Bonds	-	556	1,695	1,695	1,746	51
70000 - Other Charges	-	556	1,695	1,695	1,746	51
1306 - Office of Civil Hearings	89,363	79,849	119,663	75,669	120,717	1,054
Total Expenditures	89,363	79,849	119,663	75,669	120,717	1,054

**City of Amarillo 2023 Department Request by Business Unit
20800 - Court Technology**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20800 - Court Technology						
Fines and Forfeitures						
35140 - Court Technology Fee	87,388	80,542	90,006	37,181	85,506	-4,500
35000 - Fines and Forfeitures	87,388	80,542	90,006	37,181	85,506	-4,500
20800 - Court Technology	87,388	80,542	90,006	37,181	85,506	-4,500
Total Revenues	87,388	80,542	90,006	37,181	85,506	-4,500
Expenditures						
20800 - Court Technology						
Supplies						
51200 - Operating	34	2,352	1,200	1,862	1,200	-
51950 - Minor Office Equipment	-	-	99,000	1,772	-	-99,000
51980 - IT Hardware	-	-	947	-123,156	-	-947
51000 - Supplies	34	2,352	101,147	-119,521	1,200	-99,947
Contractual Services						
61100 - Communications Billing	3,381	2,073	3,600	3,143	3,600	-
69300 - Leased Computer Software	92,907	96,264	99,000	103,648	101,821	2,821
60000 - Contractual Services	96,288	98,337	102,600	106,791	105,421	2,821
Operating Transfers						
92120 - Information Services	113	-	-	-	-	-
92000 - Operating Transfers	113	-	-	-	-	-
20800 - Court Technology	96,434	100,690	203,747	-12,730	106,621	-97,126
Total Expenditures	96,434	100,690	203,747	-12,730	106,621	-97,126



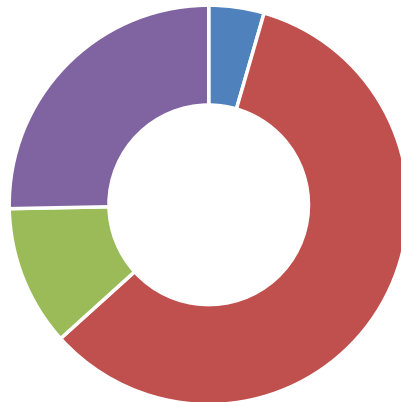
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Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 574,200	\$ 648,583	\$ 667,620
Supplies	6,175	5,701	5,701
Contractual Services	40,560	46,165	46,165
Other Charges	18,887	17,755	17,717
Total Expenses	\$ 639,821	\$ 718,204	\$ 737,203

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	5	5	5
Part-time	4	4	4
Total	9	9	9



- Judicial Administration
- Judicial Services
- Court Reporting Services
- Court Security

Mission

The Municipal Court provides a fair, independent, and impartial forum for the adjudication of both criminal and civil matters.

Strategic Approach

The Judicial Department employs judges and a certified court reporter. The judges hear class C misdemeanor cases filed in the court as well as matters presented to the judges in their capacity as magistrates. These positions require highly technical knowledge and extensive training. The department has one full-time Presiding Judge, a full-time Associate Judge and one part-time Associate Judge. The Judges are licensed Texas attorneys with extensive legal experience.

The Presiding Judge assigns judges to cover the court's expected caseload each day. On most days, three judges are assigned: one presides over trials and dockets, one presides over walk-in pleas and arraignments, and one presides over jail video arraignments and handles all the Judges' "queues" – 40 different lists of cases needing review for orders, judgments, warrants, or summons. Additionally, Judges are assigned to preside over Saturday and Sunday jail arraignments.

Programs

Judicial Administration

2022/23 Budget — 4% of Budget

The Presiding Judge sets all policies for the Municipal Court and continually revises all forms used in court proceedings; schedules the court docket, creates a monthly schedule for the part-time employees; serves as Chair of the Courthouse Security Committee, develops protocols with outside agencies such as the county jails, law enforcement agencies, mental health providers, and other courts; develops the budget; is responsible for performing or assigning legal research; and oversees training of the Associate Judges and staff.

The Presiding Judge supervises two associate city judges who serve as designated night magistrates pursuant to an interlocal agreement between Randall and Potter Counties and the City of Amarillo. The night magistrate program is highly successful. It has streamlined communication between the judiciary and all branches of law enforcement.

Judicial Services

2022/23 Budget — 59% of Budget

Judges are available seven days a week to preside over trials, pleas, arraignments, and dockets in criminal cases. Judges also sign search warrants for police and building safety officials, conduct civil appeals hearings from dangerous animal determinations, stolen vehicles hearings, disposition of seized property hearings, and red-light camera appeals.

<i>Performance Measures/Indicators:</i>	2020/21 Actual*	2021/2022 Estimated	2022/2023 Projected
Trials	56	150	150
Cases disposed (hearing)	9,362	10,582	10,000
Cases disposed (no hearing)	9,521	8,794	8,000
Cases on show cause dockets	3,456	5,300	6,000
Cases satisfied through jail credit	4,177	6,384	6,000
Search Warrants	477	560	560
Code Enforcement Warrants	33	66	66

*Covid-19 shutdown/special orders in effect

Court Reporting Services

2022/23 Budget — 11% of Budget

The certified court reporter records, by machine shorthand, all the proceedings in the trial courtroom, including bench and jury trials, dockets, hearings, and pleas. The court reporter prepares all jury instructions and reviews every case docketed in the trial courtroom to ensure the Municipal Court’s records are accurate and complete.

Court Security

2022/23 Budget — 25% of Budget

- **Security staff** – Bailiffs are present during all courtroom dockets and defendant appearances. They provide constant threat assessment and security for those present – the Judge presiding, parties, witnesses, jurors, and the general public. Bailiffs also provide security for the public area of the court building when they are not in the courtrooms. Bailiffs must receive training and are required to become certified court security specialists. Currently all bailiffs have received the proper courtroom security specialist training. Bailiffs require uniforms and equipment such as tasers, handcuffs, and firearms.
- **Building Security** –Such items as security devices, locking mechanisms, video conferencing systems, metal detectors and surveillance equipment.

2022/23 Expenditures by Funding Source

General Fund	75% of Budget
Special Revenue Funds	25% of Budget

2022-23 Employee Distribution by Position

Business Unit	1040
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Department	Description	Pos Id	Pos Count	*Supplemental Total	
JUDICIAL					
	MUNICIPAL COURT JUDGE	ADM110	1	\$	-
	ASSOC MUNICIPAL COURT JUDGE	ADM115	1	\$	-
	COURT REPORTER	CLR110	1	\$	-
	MUNICIPAL COURT JUDGE (HRLY)	HRL115	1	\$	-
JUDICIAL Sum			4	\$	-

**City of Amarillo 2023 Department Request by Business Unit
1040 - Judicial**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1040 - Judicial						
Construction Participation						
35435 - Potter County Participation	12,560	14,000	15,000	15,200	15,000	-
35436 - Randall County Participation	12,560	14,000	15,000	15,200	15,000	-
35300 - Construction Participation	25,120	28,000	30,000	30,400	30,000	-
1040 - Judicial	25,120	28,000	30,000	30,400	30,000	-
Total Revenues	25,120	28,000	30,000	30,400	30,000	-
Expenditures						
1040 - Judicial						
Personal Services						
41100 - Salaries and Wages	330,544	318,579	359,452	315,722	365,229	5,777
41620 - Unscheduled	21	32	1,000	8	1,000	-
41820 - Health Insurance	38,208	29,785	38,304	29,898	39,577	1,273
42300 - State Unemployment	195	195	195	267	195	-
42400 - Workers Compensation	1,055	1,016	1,244	1,003	1,244	-
42510 - Car Allowance	2,248	2,242	2,232	2,432	2,236	4
42550 - Communications Allowance	1,207	1,203	1,200	1,305	1,200	-
41900 - Life	50	41	56	46	77	21
42010 - Social Security - Medicare	4,605	4,463	5,245	4,508	5,346	101
42020 - Social Security - OASDI	16,466	12,569	18,403	12,811	18,874	471
42110 - TMRS	40,762	39,599	44,529	38,708	44,529	-
42115 - OPEB Funding	6,854	6,190	7,213	6,792	8,959	1,746
41000 - Personal Services	442,213	415,913	479,073	413,500	488,466	9,393
Supplies						
51110 - Office Expense	561	2,017	1,501	4,073	1,501	-
51200 - Operating	-	-	-	-	-	-
51955 - Furniture	-	1,208	-	-	-	-
55100 - Publications	1,649	2,122	2,600	2,497	2,600	-
51000 - Supplies	2,210	5,348	4,101	6,569	4,101	-
Contractual Services						
61400 - Dues	1,240	1,040	1,165	1,040	1,165	-
62000 - Professional	38,740	39,520	45,000	44,580	45,000	-
60000 - Contractual Services	39,980	40,560	46,165	45,620	46,165	-
Other Charges						
75100 - Travel	520	3,542	4,860	4,185	4,860	-
71100 - Insurance and Bonds	2,530	2,223	2,260	2,260	2,327	67
70000 - Other Charges	3,050	5,765	7,120	6,445	7,187	67
Inter Reimbursements						
90190 - Payroll Reimbursements	-	-	-	-	-	-
90000 - Inter Reimbursements	-	-	-	-	-	-
1040 - Judicial	487,453	467,586	536,459	472,134	545,919	9,460
Total Expenditures	487,453	467,586	536,459	472,134	545,919	9,460

2022-23 Employee Distribution by Position

Business Unit	20910
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Department	Description	Pos Id	Pos Count	*Supplemental Total	
COURT SECURITY	BAILIFF- HOURLY	HRL120	3	\$	-
	SENIOR BAILIFF	PRF145	2	\$	-
COURT SECURITY Sum			5	\$	-

**City of Amarillo 2023 Department Request by Business Unit
20910 - Court Security Fund**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20910 - Court Security Fund						
Fines and Forfeitures						
35155 - Courthouse Security Fund	84,154	93,691	87,003	108,593	87,003	-
35000 - Fines and Forfeitures	84,154	93,691	87,003	108,593	87,003	-
Operating Transfers In						
39110 - Tsf In fr General Fund	82,963	78,545	94,742	94,742	94,742	-
39100 - Operating Transfers In	82,963	78,545	94,742	94,742	94,742	-
20910 - Court Security Fund	167,116	172,236	181,745	203,335	181,745	-
Total Revenues	167,116	172,236	181,745	203,335	181,745	-
Expenditures						
20910 - Court Security Fund						
Personal Services						
41100 - Salaries and Wages	107,373	109,475	116,899	114,559	122,152	5,253
41300 - Incentive	603	602	600	603	950	350
41500 - PFP	-	-	1,093	-	-	-1,093
41620 - Unscheduled	365	349	1,000	446	1,000	-
41820 - Health Insurance	23,438	23,445	24,469	24,600	26,925	2,456
42300 - State Unemployment	185	182	228	227	228	-
42400 - Workers Compensation	3,577	3,646	3,889	4,625	6,242	2,353
42520 - Uniform/Clothing Allowan	362	361	360	391	360	-
41900 - Life	33	34	37	46	51	14
42010 - Social Security - Medicare	1,474	1,489	1,709	1,598	1,785	76
42020 - Social Security - OASDI	5,117	5,188	5,690	5,494	5,859	169
42110 - TMRS	10,932	11,284	11,306	11,418	11,306	-
42115 - OPEB Funding	2,177	2,230	2,230	2,288	2,296	66
41000 - Personal Services	155,636	158,287	169,510	166,296	179,154	9,644
Supplies						
51200 - Operating	201	260	400	-	400	-
51300 - Clothing and Linen	-	567	1,200	165	1,200	-
51000 - Supplies	201	827	1,600	165	1,600	-
Other Charges						
75100 - Travel	-	-	700	-	700	-
77610 - Information Technology - City	7,363	7,975	6,660	6,660	7,126	466
71100 - Insurance and Bonds	3,917	5,147	3,275	3,275	2,704	-571
70000 - Other Charges	11,280	13,122	10,635	9,935	10,530	-105
20910 - Court Security Fund	167,116	172,235	181,745	176,396	191,284	9,539
Total Expenditures	167,116	172,235	181,745	176,396	191,284	9,539

ADMINISTRATION



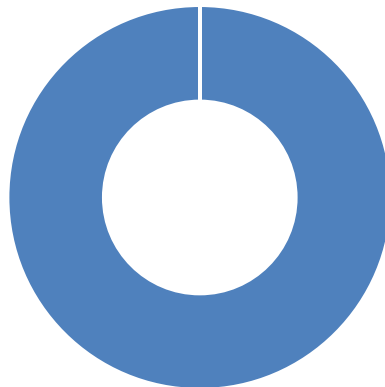
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Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 1,404	\$ 2,190	\$ 2,625
Supplies	9,322	7,200	7,200
Contractual Services	25,142	33,154	33,154
Other Charges	21,493	41,000	40,502
Total Expenses	\$ 57,362	\$ 83,544	\$ 83,481

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	-	-	-
Part-time	5	5	5
Total	5	5	5



■ Mayor & Council

Mission

To use democracy to govern the City efficiently and effectively to accomplish the City's mission of creating the best environment possible for every Amarillo resident to find and achieve their greatest potential.

Strategic Approach

The Mayor and Council serve as the policy-making body for the City, making final decisions on matters specified in the City's Charter and Code of Ordinances. This body also provides guidance and direction to the City Manager to develop, promote, and execute overall strategies; encourages the continued development, retention, and economic expansion of the City; reviews and considers planning and zoning matters; calls for and conducts public hearings; reviews and adopts the City's annual budget; approves appropriations, expenditures, and contracts; and actively recruits and encourages qualified citizens to serve on City boards and commissions.

The City adopted the **BluePrint for Amarillo** initiative which sets a comprehensive strategic direction for the City Government in terms of focus, allocation of resources, and priorities. During this process, the Mayor and Council identified eight **Pillars of Future Vision** they wish the City Manager to address in a comprehensive manner:

- Public Safety
- Economic Development and Redevelopment
- Civic Pride
- Highly Educated Population
- Fiscal Responsibility
- Customer Service
- Excellence in Communication
- Transportation

In addition to the Council Pillars, the City Council identified four City Manager Initiatives to support the City Council Pillars:

- Commitment to Safety
- Implementation of Best Practices
- Promote Innovation and Customer Service
- Public Service and Engagement

2022-23 Employee Distribution by Position

Business Unit	1011
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Department	Description	Pos Id	Pos Count	*Supplemental Total
MAYOR AND COUNCIL				
	MAYOR	CAM100	1	\$ -
	CITY COMMISSIONER	CAM110	4	\$ -
MAYOR AND COUNCIL Sum			5	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1011 - Mayor and Council**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
1011 - Mayor and Council						
Personal Services						
41100 - Salaries and Wages	2,514	1,383	2,140	1,331	2,140	-
42300 - State Unemployment	14	1	12	7	12	-
42400 - Workers Compensation	9	-	7	6	12	5
42010 - Social Security - Medicare	36	20	31	19	31	-
42020 - Social Security - OASDI	-	-	-	49	130	130
42110 - TMRS	-	-	-	96	249	249
42115 - OPEB Funding	-	-	-	19	51	51
41000 - Personal Services	2,573	1,404	2,190	1,527	2,625	435
Supplies						
51110 - Office Expense	6,386	9,172	7,200	7,200	7,200	-
51700 - Education	-	150	-	-	-	-
51710 - Special Events	-	-	-	-	-	-
51000 - Supplies	6,386	9,322	7,200	7,200	7,200	-
Contractual Services						
61200 - Postage	162	510	960	960	960	-
61300 - Advertising	4,683	5,567	8,691	8,691	8,691	-
61400 - Dues	14,359	14,126	15,501	15,501	15,501	-
61410 - Tuition	-	152	501	501	501	-
61600 - Unassigned	-	-	5,001	5,000	5,001	-
62000 - Professional	4,130	4,788	2,500	4,441	2,500	-
60000 - Contractual Services	23,333	25,143	33,154	35,094	33,154	-
Other Charges						
74000 - Printing and Binding	-	130	-	100	-	-
75100 - Travel	4,042	163	11,713	11,713	11,713	-
75300 - Meals and Local	2,025	1,823	5,751	5,751	5,751	-
77100 - Court Costs	191	96	3,001	500	3,001	-
77900 - Other Agencies	16,209	16,209	16,210	16,209	16,210	-
78100 - Contingencies	540	294	1,500	1,500	1,500	-
71100 - Insurance and Bonds	2,530	2,779	2,825	2,825	2,327	-498
70000 - Other Charges	25,536	21,493	41,000	38,597	40,502	-498
1011 - Mayor and Council	57,829	57,362	83,544	82,418	83,481	-63
Total Expenditures	57,829	57,362	83,544	82,418	83,481	-63



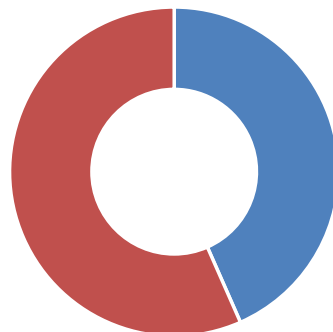
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Budget Comparison

	2020/21	2021/22	2022/23
	Actual	Budget	Budgeted
Personal Services	\$ 1,368,548	\$ 1,408,823	\$ 1,858,474
Supplies	25,651	30,700	35,700
Contractual Services	1,528,922	2,189,558	5,272,771
Other Charges	15,086	22,156	22,856
Interfund Reimbursements	(77,267)	(75,000)	(75,000)
Total Expenses	\$ 2,860,940	\$ 3,576,237	\$ 7,114,801

Approved Positions

	2020/21	2021/22	2022/23
	Actual	Budget	Budgeted
Full-time	7	7	9
Part-time	1	1	1
Total	8	8	10



- City Manager Administration/Support
- Tourism

Mission

To professionally administer the policies and directives established by the Mayor and City Council and perform those organizational duties and responsibilities prescribed in the Amarillo City Charter. The City of Amarillo operates under the Council-Manager form of government and, as such, through the delegation and administration of his/her staff members, the City Manager directs, coordinates, and facilitates the effective and cost-efficient delivery of all municipal services to the citizens of Amarillo.

Strategic Approach

With guidance and direction from the Mayor and City Council, the City Manager of Amarillo will develop, promote, and execute strategies that will provide for an attractive, economically vibrant, healthy and safe environment for the citizens of Amarillo and its visitors. Together with the executive team and department directors, the City Manager will develop, promote, and implement programs and policies that will broadly support these strategies and motivate all full- and part-time employees. As part of this process, the City Manager and staff will continue to cooperate and communicate with the various governmental entities, community boards, commissions, economic development entities, non-profits, civic organizations, school district, and other community partners to achieve success and be recognized as a progressive “Best Practice City.”

The City adopted the **BluePrint for Amarillo** initiative, which sets a comprehensive strategic direction for the City government in terms of focus, allocation of resources, and priorities. During this process, the Mayor and City Council identified eight **Pillars of Future Vision** they wish the City Manager to address in a comprehensive manner:

- Public Safety
- Economic Development and Redevelopment
- Civic Pride
- Highly Educated Population
- Fiscal Responsibility
- Customer Service
- Excellence in Communication
- Transportation

In addition to the Council Pillars, the City Council identified four City Manager Initiatives to support the City Council Pillars:

- Commitment to Safety
- Implementation of Best Practices
- Promote Innovation and Customer Service
- Public Service and Engagement

As a result of adopting the **BluePrint for Amarillo**, organized work groups, focused around each pillar, have met to develop a framework for each pillar—identifying critical tasks and potential projects, establishing timelines, assessing the fiscal impact, and “reaching out” to the community for input. This

process has played a key role in laying the foundation for the presentation of this budget to the City Council and citizens of Amarillo.

Programs

City Manager Department Administration/Support

2022/23 Budget — 43% of Budget

Manage and coordinate the development, writing, distribution and production of policies, procedures, projects, Council agendas and calendar, official correspondence, and other related verbal and written communications supported by a Deputy City Manager, two Assistant City Managers, Assistant to the City Manager and Development Customer Service Coordinator.

Tourism

2022/23 Budget — 57% of Budget

Provide professional expertise and guidance with matters pertaining to convention and tourism activities. Functions include coordinating the assistance of the City organization and staff with convention and tourism activities and assisting in development of new policies and programs to encourage tourism growth in the Amarillo community.

2022-23 Employee Distribution by Position

Business Unit	1020
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Department	Description	Pos Id	Pos Count	*Supplemental Total
CITY MANAGER	CITY MANAGER	ADM001	1	\$ -
	ASSISTANT CITY MANAGER	ADM011	2	\$ -
	DEPUTY CITY MANAGER	ADM012	1	\$ -
	ASSISTANT TO THE CITY MANAGER	ADM015	1	\$ -
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	ASSISTANT TO THE MAYOR	HRL855	1	\$ -
	DEVELOPMENT CUSTOMER SVC COORD	MGT525	1	\$ -
	<i>*DEVELOPMENT SERVICES INTERN</i>	<i>HRL920</i>	<i>1</i>	<i>\$ 12,463</i>
	<i>*PROJECT MANAGER</i>	<i>ADM091</i>	<i>1</i>	<i>\$ 65,736</i>
CITY MANAGER Sum			10	\$ 78,199

**City of Amarillo 2023 Department Request by Business Unit
1020 - City Manager**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1020 - City Manager						
Other Government Revenues						
35515 - Medical Director Services	79,200	75,900	79,200	85,800	79,200	-
35500 - Other Government Revenues	79,200	75,900	79,200	85,800	79,200	-
Miscellaneous Revenue						
37420 - Donations	35,000	-	35,000	40,750	-	-35,000
37400 - Miscellaneous Revenue	35,000	-	35,000	40,750	-	-35,000
1020 - City Manager	114,200	75,900	114,200	126,550	79,200	-35,000
Total Revenues	114,200	75,900	114,200	126,550	79,200	-35,000

Expenditures

1020 - City Manager						
Personal Services						
41100 - Salaries and Wages	1,031,297	1,046,370	1,053,766	1,071,229	1,332,607	278,841
41300 - Incentive	-	267	19,704	7,984	98,078	78,374
41620 - Unscheduled	-	-	-	136	-	-
41820 - Health Insurance	67,995	65,645	75,877	69,574	86,490	10,613
42300 - State Unemployment	378	402	390	554	537	147
42400 - Workers Compensation	650	658	1,225	1,733	5,434	4,209
42510 - Car Allowance	29,136	28,819	25,980	32,735	39,600	13,620
42550 - Communications Allowance	5,731	5,531	4,500	6,273	8,101	3,601
41900 - Life	112	118	130	160	223	93
42010 - Social Security - Medicare	15,126	15,373	15,943	16,241	20,913	4,970
42020 - Social Security - OASDI	48,508	48,816	50,147	52,710	61,455	11,308
42110 - TMRS	128,548	131,038	135,361	133,034	170,280	34,919
42115 - OPEB Funding	25,743	25,511	25,800	27,023	34,756	8,956
41000 - Personal Services	1,353,224	1,368,548	1,408,823	1,419,385	1,858,474	449,651
Supplies						
51110 - Office Expense	15,653	17,137	12,700	22,048	12,700	-
51115 - Employee Recognition Program	-	9	10,000	9	10,000	-
51118 - Amarillo 101	-	-	7,500	-	7,500	-
51700 - Education	363	411	500	711	5,500	5,000
51800 - Fuel & Oil	-	71	-	0	-	-
51950 - Minor Office Equipment	2,516	8,023	-	26,699	-	-
51000 - Supplies	18,532	25,651	30,700	49,468	35,700	5,000
Contractual Services						
61200 - Postage	68	237	1,000	311	1,000	-
61400 - Dues	23,443	8,370	8,400	24,613	8,400	-
61410 - Tuition	-	675	250	2,976	250	-
62000 - Professional	117,100	112,041	135,000	136,979	135,000	-
69300 - Leased Computer Software	20,834	10,834	20,835	10,834	20,835	-
60000 - Contractual Services	161,444	132,156	165,485	175,712	165,485	-
Other Charges						
74000 - Printing and Binding	-	135	450	455	450	-
75100 - Travel	7,918	9,107	12,551	15,991	12,551	-

75300 - Meals and Local	2,486	2,508	5,200	3,457	5,200	-
71100 - Insurance and Bonds	2,530	3,335	3,955	3,955	4,655	700
70000 - Other Charges	12,934	15,086	22,156	23,858	22,856	700
Inter Reimbursements						
90190 - Payroll Reimbursements	-75,000	-77,267	-75,000	-84,933	-75,000	-
90000 - Inter Reimbursements	-75,000	-77,267	-75,000	-84,933	-75,000	-
1020 - City Manager	1,471,134	1,464,174	1,552,164	1,583,490	2,007,515	455,351
Total Expenditures	1,471,134	1,464,174	1,552,164	1,583,490	2,007,515	455,351

**City of Amarillo 2023 Department Request by Business Unit
1030 - Tourism & Economic Development**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
1030 - Tourism & Economic Development						
Contractual Services						
63500 - Center City Inc.	182,800	215,150	185,001	185,001	190,750	5,749
63520 - Amarillo Local Government Corp	-	-	-	-	-	-
63525 - Mural Artwork	-	35,275	60,000	60,000	80,000	20,000
63600 - Chamber of Commerce	1,964,571	877,750	1,284,780	1,284,780	4,187,333	2,902,553
63700 - Civic Center Activity	224,165	268,590	494,292	494,292	649,203	154,911
60000 - Contractual Services	2,371,536	1,396,765	2,024,073	2,024,073	5,107,286	3,083,213
1030 - Tourism & Economic Development	2,371,536	1,396,765	2,024,073	2,024,073	5,107,286	3,083,213
Total Expenditures	2,371,536	1,396,765	2,024,073	2,024,073	5,107,286	3,083,213



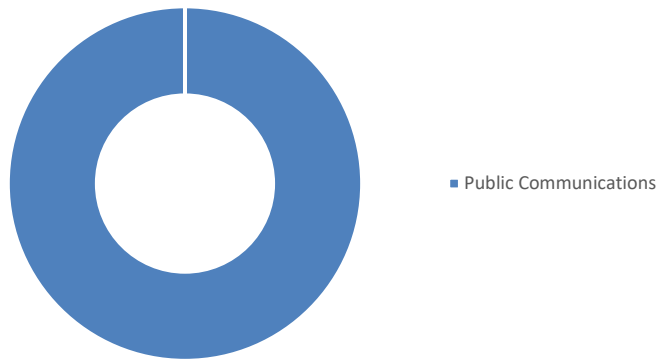
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Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 377,073	\$ 553,390	\$ 644,678
Supplies	16,823	4,203	3,703
Contractual Services	17,265	23,200	33,695
Other Charges	3,053	19,460	35,527
Total Expenses	\$ 414,214	\$ 600,253	\$ 717,603

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	4	6	7
Part-time	-	-	-
Total	4	6	7



PUBLIC COMMUNICATIONS 2022/23 BUDGET (1023)

Mission

The Office of Public Communications strives to communicate the Mission and Vision of the City of Amarillo along with its programs, services, and events to the public in a clear, timely and effective way.

Strategic Approach

The Office of Public Communications is responsible for the promotion of the City in creative and innovative ways in addition to traditional methods. Straightforward messaging allows for citizens to be informed, involved, and updated on current City government issues. The Office of Public Communications serves as the initial City contact liaison for all media inquiries, along with resident inquiries, questions and concerns about City issues, operations, programs, and services.

Programs

Public Communications

2022/23 Budget — 100% of Budget

The Office of Public Communications focuses on four major areas including communications, marketing, networking, and technology. As the backbone of the **Excellence in Communications** pillar, the Office of Public Communications enhances communications in a prompt and proactive manner by building relationships with news media partners and key stakeholders, while providing accurate and timely information to the public. The Office of Public Communications develops branding and marketing campaigns for all departments seeking input and is capable of producing high-quality multimedia products which enhance communications and promote the City.

Additional responsibilities of this office include overall strategic direction of communication and marketing programs, internal employee communications, social media management, video production, branding guidelines, media management, public relations, crisis communications, public communications monitoring, and in the case of an emergency, serves as the City's Public Information Officer (PIO).

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of Press Releases Issued	350	500	650
Number of News Media Stories Related to Press Releases	1,200	2,500	3,250
Total Interactions between City and News Media (including direct contact, press releases, and online City subject features)	3,500	5,000	5,000
Social Media:			
FACEBOOK Followers	21,251	26,370	35,976
TWITTER Followers	4,321	5,721	6,923
INSTAGRAM Followers	1,335	2,548	4,659
YOUTUBE Followers	280	881	1,500

PUBLIC COMMUNICATIONS 2022/23 BUDGET (1023)

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
LinkedIn	—	—	2,947
Print and Digital Media Pieces	300	500	700
Photography requests	50	100	200
Event/Social Video Requests	100	250	500
Social Media Posts	4,000	8,000	8,000

2022-23 Employee Distribution by Position

Business Unit	1023
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Department	Description	Pos Id	Pos Count	*Supplemental Total
OFFICE OF PUBLIC COMMUNICATION				
	DIRECTOR OF COMMUNICATIONS	ADM002	1	\$ -
	SR COMMUNICATIONS OFFICER	ADM325	1	\$ -
	MARKETING MANAGER	PRF010	1	\$ -
	VISUAL INFORMATION MANAGER	PRF011	1	\$ -
	COMMUNICATIONS MANAGER	PRF015	1	\$ -
	SOCIAL MEDIA MANAGER	PRF807	1	\$ -
	<i>*INNOVATION COORDINATOR</i>	<i>NEW</i>	<i>1</i>	<i>\$ 90,531</i>
OFFICE OF PUBLIC COMMUNICATION Sum			7	\$ 90,531

**City of Amarillo 2023 Department Request by Business Unit
1023 - Office of Public Communication**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1023 - Office of Public Communication						
Miscellaneous Revenue						
37420 - Donations	-	-	-	-	35,000	35,000
37400 - Miscellaneous Revenue	-	-	-	-	35,000	35,000
1023 - Office of Public Communication	-	-	-	-	35,000	35,000
Total Revenues	-	-	-	-	35,000	35,000
Expenditures						
1023 - Office of Public Communication						
Personal Services						
41100 - Salaries and Wages	253,690	277,350	400,907	368,238	472,735	71,828
41820 - Health Insurance	32,454	32,645	54,837	37,140	57,812	2,975
42300 - State Unemployment	233	231	294	462	343	49
42400 - Workers Compensation	162	177	2,602	614	3,902	1,300
42510 - Car Allowance	3,016	3,008	3,000	3,263	3,000	-
42530 - Moving Expense	-	-	-	-	-	-
42550 - Communications Allowance	1,207	1,203	1,200	1,305	1,200	-
41900 - Life	62	69	108	102	180	72
42010 - Social Security - Medicare	3,613	3,966	5,857	5,325	6,916	1,059
42020 - Social Security - OASDI	15,448	16,958	25,043	22,768	29,570	4,527
42110 - TMRS	31,475	34,623	49,727	45,154	57,430	7,703
42115 - OPEB Funding	6,267	6,842	9,815	9,051	11,590	1,775
41000 - Personal Services	347,627	377,073	553,390	493,421	644,678	91,288
Supplies						
51110 - Office Expense	7,844	14,056	2,703	22,127	2,703	-
51400 - Photographic	62	-	-	-	-	-
51950 - Minor Office Equipment	5,171	2,767	1,500	21,063	1,000	-500
51000 - Supplies	13,077	16,823	4,203	43,189	3,703	-500
Contractual Services						
61300 - Advertising	1,607	1,569	1,200	16,023	2,400	1,200
61400 - Dues	413	1,260	1,000	2,389	2,190	1,190
61410 - Tuition	-	-	-	-	-	-
62000 - Professional	1,800	3,627	5,000	3,627	5,000	-
69300 - Leased Computer Software	8,461	10,809	16,000	27,243	24,105	8,105
60000 - Contractual Services	12,280	17,265	23,200	49,281	33,695	10,495
Other Charges						
74000 - Printing and Binding	126	-	1,000	42	1,000	-
75100 - Travel	4,247	1,024	15,000	9,407	26,500	11,500
75200 - Mileage	183	-	600	-	600	-
75300 - Meals and Local	27	360	600	1,656	5,100	4,500
71100 - Insurance and Bonds	1,518	1,668	2,260	2,260	2,327	67
70000 - Other Charges	6,101	3,053	19,460	13,366	35,527	16,067
1023 - Office of Public Communication	379,085	414,214	600,253	599,257	717,603	117,350
Total Expenditures	379,085	414,214	600,253	599,257	717,603	117,350



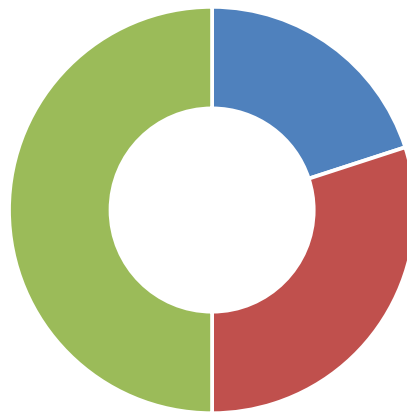
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Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 945,229	\$ 1,223,959	\$ 1,290,660
Supplies	57,273	52,039	52,039
Contractual Services	262,220	65,336	65,336
Other Charges	11,844	31,349	30,919
Total Expenses	\$ 1,276,567	\$ 1,372,683	\$ 1,438,954

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	10	10	10
Part-time	-	-	-
Total	10	10	10



- Administration & Support
- Criminal Section
- Civil Section

Mission

The City Attorney is the chief legal officer for the entire municipal corporation. The attorneys in this department are obligated to represent and seek the good of the city government, not necessarily the interest of any particular official or department.

Strategic Approach

Represent the City of Amarillo, its employees, and officials when they are sued in their official capacity, in all venues, including State court, Federal court, or regulatory agencies. Represent the State of Texas in Municipal Court through the Legal department’s prosecutors. Also conduct negotiations of various kinds.

Offer legal advice and counsel to City Council, departments, and officials regarding the legal aspects of City government operations and policies. The legal expertise required is as diverse as the operations of the City government: Human Resources, Health, Aviation, Police, Fire, Animal Management and Welfare, Purchasing, Planning and Development Services, Public Works, Building Safety, Finance, Housing, Utilities, Transit, Parks, and all of the others.

Prepare or review all kinds of legal documents (such as ordinances, contracts, and deeds) necessary for City government to accomplish its varied functions.

Provide legal services and support to (i) closely affiliated agencies such as the Amarillo Hospital District, Amarillo-Potter Events Venue District, Amarillo Local Government Corporation, Amarillo Metropolitan Planning Organization; and, (ii) Interlocal Emergency Management functions. Also provide information to citizens and the news media.

Programs

Legal Department Administration and Support

2022/2023 Budget — 20% of Budget

Provide daily support and assistance to the members of the department. Serve as administrative liaison to the City Council, City Manager, City Secretary, and other City departments. Prepare correspondence, documents, and forms as required.

Performance Measures/Indicators:

	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Correspondence reviewed	600	700	700
Document preparation	350	350	350

Legal Department Criminal Section

2022/2023 Budget — 30% of Budget

Perform all legal services related to processing and presentation of criminal complaints filed in the Municipal Court. Perform some civil hearing management.

Performance Measures/Indicators:

	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Bench trials	70	65	65
Jury trials	120	110	110
Attorney dockets	70	65	65
Revocation dockets	70	70	70
Civil hearings	10	12	12
Bond forfeiture hearings	4	4	4
Appeal hearings	2	2	2

**Legal Department Civil Section
2022/2023 Budget — 50% of Budget**

Review and prepare contracts and agreements as requested by all City departments. Also, all documents related to real estate transactions and management by the City are reviewed, drafted, and redrafted. Process Texas Public Information Act requests through statutorily required deadlines and administrative procedures.

Review and analyze state and federal legislation and court decisions applicable to the City. Draft ordinances and resolutions for Council action. Prepare and review memoranda regarding legislation for Council and staff.

Provide advice to the City Council, City Manager, and all City departments regarding the interpretation and application of State and Federal laws. Draft and redraft ordinances and resolutions as requested. Provide legal advice and counsel to all City departments on the interpretation of City ordinances.

Provide advice and consultation to Risk Management and all departments on processing and considering claims against the City for damages and injury. Provide litigation defense and prosecution for the City and all departments; monitor and oversee claims and litigation work of retained counsel. Prepare reports and recommendations on pending claims and litigation, as requested.

Support administrative and judicial enforcement activities of various city departments, including Fire Marshal, Code Enforcement, Planning, Zoning, Building Inspection, and like matters. File and prosecute administrative and civil enforcement actions to secure compliance with City codes and regulations.

Provide a wide range of high level professional legal services to the law enforcement city departments: Police, Airport Police, Fire, Fire Marshal, and Animal Management & Welfare.

**LEGAL
(1210)****2022/23 BUDGET***Performance Measures/Indicators:*

	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Contracts/agreements drafted	130	140	140
Real estate documents drafted	35	40	40
Public Information Requests	420	600	500
Federal/State legislation/court decisions reviewed	250	250	250
Ordinances and resolutions drafted	250	200	200
Legal opinions	40	40	40
Civil Service personnel matters reviewed	24	24	24
Claims inquiries/reviews	25	35	35
Demand letters/contacts	20	20	20
Administrative proceedings	6	6	6
Judicial proceedings	5	5	5
Police Public Information Requests	85	85	85
Police Public Information Act Attorney General letters	60	60	80

2022-23 Employee Distribution by Position

Business Unit	1210
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Department	Description	Pos Id	Pos Count	*Supplemental Total
LEGAL				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	CITY ATTORNEY	ADM070	1	\$ -
	DEPUTY CITY ATTORNEY	ADM071	1	\$ -
	SENIOR ASST CITY ATTORNEY	ADM075	2	\$ -
	ASSISTANT CITY ATTORNEY	ADM078	1	\$ -
	LEGAL ASSISTANT	PRF070	1	\$ -
	ATTORNEY I	PRF071	2	\$ -
	ATTORNEY II	PRF072	1	\$ -
LEGAL Sum			10	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1210 - Legal**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1210 - Legal						
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	261	80	50	40	50	-
37400 - Miscellaneous Revenue	261	80	50	40	50	-
1210 - Legal	261	80	50	40	50	-
Total Revenues	261	80	50	40	50	-

Expenditures

1210 - Legal

Personal Services

41100 - Salaries and Wages	800,848	695,260	895,419	725,056	942,162	46,743
41300 - Incentive	-	-	-	-	2,404	2,404
41820 - Health Insurance	94,263	76,414	112,291	84,977	120,185	7,894
42300 - State Unemployment	525	438	488	571	488	-
42400 - Workers Compensation	700	607	1,133	1,386	2,970	1,837
42510 - Car Allowance	8,505	7,263	8,460	6,482	8,460	-
42530 - Moving Expense	-	4,333	-	-	-	-
42550 - Communications Allowance	6,009	5,423	6,000	4,905	6,001	1
41900 - Life	154	129	185	159	257	72
42010 - Social Security - Medicare	11,545	10,117	13,107	10,559	13,893	786
42020 - Social Security - OASDI	46,893	40,990	53,631	42,395	57,017	3,386
42110 - TMRS	99,501	87,053	111,281	89,477	113,540	2,259
42115 - OPEB Funding	19,813	17,203	21,964	17,904	23,283	1,319
41000 - Personal Services	1,088,757	945,229	1,223,959	983,872	1,290,660	66,701

Supplies

51110 - Office Expense	7,790	10,108	4,500	11,673	4,500	-
51700 - Education	170	111	-	86	-	-
51950 - Minor Office Equipment	1,087	330	-	-	-	-
55100 - Publications	50,080	46,724	47,539	58,455	47,539	-
51000 - Supplies	59,127	57,273	52,039	70,214	52,039	-

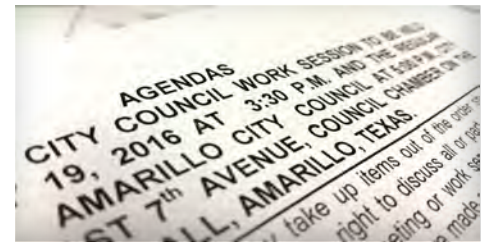
Contractual Services

61200 - Postage	448	332	1,000	361	1,000	-
61400 - Dues	4,762	3,978	4,000	5,668	4,000	-
61410 - Tuition	1,280	2,391	5,336	3,525	5,336	-
62000 - Professional	229,873	255,518	55,000	344,228	55,000	-
60000 - Contractual Services	236,363	262,220	65,336	353,782	65,336	-

Other Charges

75100 - Travel	9,399	5,338	23,564	5,142	23,564	-
75200 - Mileage	219	140	350	140	350	-
75300 - Meals and Local	70	213	100	213	100	-
77100 - Court Costs	797	1,070	2,250	636	2,250	-
78230 - Loss on Bad Debt	-	79	-	79	-	-
71100 - Insurance and Bonds	4,555	5,003	5,085	5,085	4,655	-430
70000 - Other Charges	15,040	11,844	31,349	11,296	30,919	-430

1210 - Legal	<u>1,399,287</u>	<u>1,276,567</u>	<u>1,372,683</u>	<u>1,419,165</u>	<u>1,438,954</u>	<u>66,271</u>
Total Expenditures	1,399,287	1,276,567	1,372,683	1,419,165	1,438,954	66,271



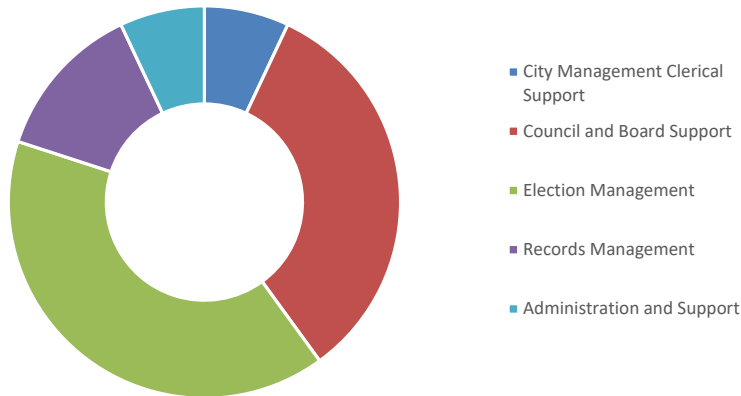
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Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 185,649	\$ 243,917	\$ 285,790
Supplies	130,960	164,200	164,200
Contractual Services	102,620	4,600	4,600
Other Charges	6,681	18,447	17,334
Total Expenses	\$ 425,910	\$ 431,164	\$ 471,924

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	2	2	3
Part-time	-	-	-
Total	2	2	3



Mission

To identify and respond to the issues, concerns, and needs of the Mayor and City Council, City staff, and citizens of Amarillo.

Strategic Approach

The City Secretary prepares the City Council agenda and minutes, manages the official City records and contracts, administers the record management program, administers the open record request program, and is responsible for conducting municipal elections. The Assistant City Secretary also serves as the City's Records Management Officer and is responsible for developing and administering records retention and destruction policies and monitoring the records storage center. The City Secretary coordinates the recruitment, application, and appointment process for City Council appointed boards, commissions, and committees.

In addition to the duties listed above, the City Secretary serves as custodian of the City's corporate seal; attests to the mayor's signature on all official documents; records and files deeds and easements; coordinates the codification of City ordinances into the City Code of Ordinances; publishes legal ads, public notices, and agendas; and develops and oversees the City Secretary's budget. The City Secretary also serves as the Local Registrar. As in many other cities, the City Secretary serves as a resource for citizens and as a link between citizens and their elected officials.

Programs

Clerical Support

2022/23 Budget — 7% of Budget

Provide clerical support to the City Manager, Deputy City Manager, and Assistant City Managers.

Council and Board Support

2022/23 Budget — 33% of Budget

Provide clerical support to the Mayor, City Council, and City Council appointed boards, commissions and committees.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of active boards	46	46	46
Members appointed to boards	N/A*	129	90
Number of elections held	2	1	1

*Started tracking in the current fiscal year – metric will be added in future budget narratives.

Election Management

2022/23 Budget — 40% of Budget

Administer regular and special elections.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of ordinances	56	75	75
Number of resolutions	42	60	60
Number of elections held	2	1	1

Records Management

2022/23 Budget — 13% of Budget

Develop and administer records retention and destruction policies; monitor the records storage center; and add transparency documents on website.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of city records scanned	186,576	190,000	200,000
Public information requests (excluding Police)	1,033	1,100	1,200

Administration and Support

2022/23 Budget — 6% of Budget

Administer and supports the City Secretary department.

2022-23 Employee Distribution by Position

Business Unit	1220
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Department	Description	Pos Id	Pos Count	*Supplemental Total	
CITY SECRETARY	CITY SECRETARY	ADM020	1	\$	-
	ASST CITY SECRETARY	ADM025	1	\$	-
	ADMINISTRATIVE ASSISTANT IV	CLR415	1	\$	-
CITY SECRETARY Sum			3	\$	-

**City of Amarillo 2023 Department Request by Business Unit
1220 - City Secretary**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1220 - City Secretary						
Ad Valorem Tax Collections						
30300 - Current Year's Levy	-	-	-	-	-	-
30200 - Ad Valorem Tax Collections	-	-	-	-	-	-
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	6,179	-	-0	-	-
37400 - Miscellaneous Revenue	-	6,179	-	-0	-	-
1220 - City Secretary	-	6,179	-	-0	-	-
Total Revenues	-	6,179	-	-0	-	-
Expenditures						
1220 - City Secretary						
Personal Services						
41100 - Salaries and Wages	166,522	135,742	176,614	189,741	197,488	20,874
41620 - Unscheduled	-	-	-	1,098	-	-
41820 - Health Insurance	21,687	15,686	22,138	32,943	37,824	15,686
42300 - State Unemployment	127	97	98	200	146	48
42400 - Workers Compensation	109	88	350	309	625	275
42510 - Car Allowance	2,248	1,630	2,232	3,000	3,000	768
42550 - Communications Allowance	1,737	1,550	2,400	1,200	2,400	-
41900 - Life	33	24	37	71	77	40
42010 - Social Security - Medicare	2,385	1,968	2,594	2,779	2,924	330
42020 - Social Security - OASDI	10,198	8,414	11,089	11,882	12,505	1,416
42110 - TMRS	20,135	17,076	22,019	23,595	23,900	1,881
42115 - OPEB Funding	4,009	3,376	4,346	4,729	4,901	555
41000 - Personal Services	229,192	185,649	243,917	271,547	285,790	41,873
Supplies						
51110 - Office Expense	1,054	3,426	4,200	7,000	4,200	-
51700 - Education	246	72	-	27	-	-
51900 - Election Supplies	55,738	127,462	160,000	82,000	160,000	-
51950 - Minor Office Equipment	-	-	-	9,300	-	-
51955 - Furniture	-	-	-	-	-	-
51000 - Supplies	57,038	130,960	164,200	98,327	164,200	-
Contractual Services						
61200 - Postage	193	111	600	600	600	-
61300 - Advertising	-	1,535	-	4,439	-	-
61400 - Dues	470	450	1,000	1,000	1,000	-
61410 - Tuition	20	-	3,000	3,000	3,000	-
61412 - Training	-	-	-	-	-	-
62000 - Professional	-	100,524	-	0	-	-
60000 - Contractual Services	683	102,620	4,600	9,039	4,600	-
Other Charges						
71280 - Flex Plan Unreimbursed	-	-	-	-	-	-
74000 - Printing and Binding	12,228	3,695	10,001	10,001	10,001	-

75100 - Travel	1,528	1,765	6,000	9,000	6,000	-
75200 - Mileage	-	-	351	351	351	-
75300 - Meals and Local	30	109	400	400	400	-
71100 - Insurance and Bonds	1,012	1,112	1,695	1,695	582	-1,113
70000 - Other Charges	14,797	6,681	18,447	21,446	17,334	-1,113
1220 - City Secretary	301,710	425,910	431,164	400,358	471,924	40,760
Total Expenditures	301,710	425,910	431,164	400,358	471,924	40,760

SUPPORT SERVICES



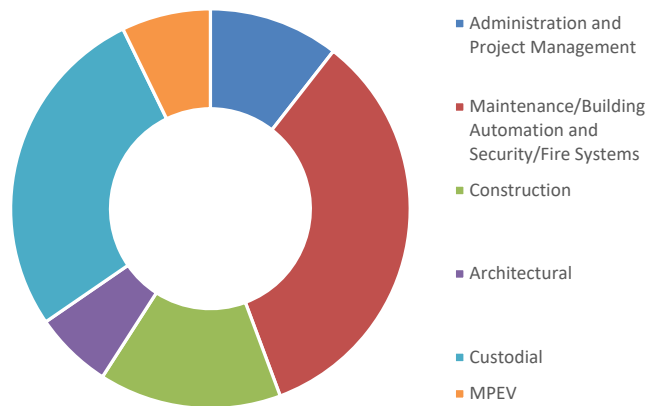
(1251, 1252, 1253)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 2,785,696	\$ 3,533,297	\$ 4,005,399
Supplies	587,048	1,093,984	1,309,992
Contractual Services	494,243	585,760	672,914
Other Charges	264,501	388,353	418,855
Capital Outlay	16,675	-	-
Interfund Reimbursements	(170,601)	(230,952)	(230,952)
Operating Transfers	233,333	175,000	175,000
Total Expenses	\$ 4,210,895	\$ 5,545,442	\$ 6,351,208

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	58	61	61
Part-time	-	-	-
Total	58	61	61



Mission

To maintain, design, and construct facilities for the City of Amarillo. To keep employees and citizens in a safe, secure, and professional work environment. To utilize **Implementation of Best Practices** to meet the guidelines set by the City Manager and industry standards.

Strategic Approach

Facilities will sustain a fully operational staff for maintenance of 2,381,231 total square feet of structures with 1,733,626 square feet of it being occupied structures and sustain a fully operational custodial staff for 576,735 square feet of occupied floor space:

- Work on HVAC, mechanical, electrical, and structural issues.
- Maintain City facilities with daily inspections of mechanical systems.
- Maintain an architectural staff for design work on both new and old structures.
- Conduct project management for CIP projects as well as Proposition 2 projects to control costs and assure that local, state, and federal codes are met.
- Implement the **Blueprint for Amarillo** and **Downtown Redevelopment** initiatives.
- Control costs, timelines, and quality of work while continuing to participate in Community Engagement efforts.

Programs

Administration and Project Management

2022/23 Budget — 11% of Budget

- Provide oversight on City-owned construction projects to monitor timelines, costs, changes, punch lists, and overall quality of work.
- Work in conjunction with architects, engineers, and customers to assure complete and correct designs before construction.
- Develop construction estimates for budgeting and approved projects.
- Work with the City Manager's office on goals and needs for structural projects requested.
- Work with general contractors on bid projects to maintain timelines, costs, changes, punch lists, and overall quality of work performed.

Maintenance/Building Automation and Security/Fire Systems

2022/23 Budget — 34% of Budget

- Perform plumbing repairs on water and sewer.
- Perform electrical repairs including power, lights, motors, and minor equipment.
- Perform structural service repairs on walls, ceilings, paint, roofs, door locks, and other structural issues. Perform HVAC service repairs of package cooling systems, chillers, boilers, radiant heaters, closed loop systems, blowers, and other heating and cooling systems.
- Perform miscellaneous maintenance, including hanging displayed items, painting walls, repairing floors, replacing glass, working on furnishings, and moving equipment and furnishings.
- Work with the elevator contractor on service of units and annual inspections.
- Maintain key inventory and manufacture replacement keys as needed.
- Perform snow removal from City buildings and administer 24-hour service to emergency operations buildings.

FACILITIES (1251, 1252, 1253)

2022/23 BUDGET

- Provide design and installation of new systems as well as daily monitoring of existing environmental control systems.
- Provide daily monitoring of building security systems and service both Building Automation and Security Systems.
- Report to department directors of security violations.
- Review reports on building automation to maintain energy efficiencies.
- Work with Police Department on approved clearances for employees.
- Create all new employee identification badges and replacements.
- Maintain and install video monitoring systems.
- Provide monthly inspections of dates on hand-held extinguishers.
- Provide replacements or refurbishments of outdated units.
- Inspect pump systems on a quartile rotation.
- Coordinate with outside source for certified inspections of range hoods and other systems.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Total square footage serviced (Occupied (1,733,626) and non-occupied (2,381,231))	2,054,343	2,054,343	2,381,231
HVAC service calls and B.A.S.	1,397	1,410	2,655
Plumbing service calls	2,783	2,900	2,623
Electrical service calls	2,925	3,100	3,222
Building maintenance calls	8,700	8,990	9,200
Total workorders processed	17,483	17,560	17,700
City labor/average market cost per hour	\$30.07/\$66.67	\$30.07/\$75.05	\$30.07/\$84.00

Construction

2022/23 Budget — 15% of Budget

- Provide new electrical services, wiring of structures, design, lighting, and remodel work.
- Complete HVAC installation of new package systems, chillers, boilers, duct systems, heat exchangers, cooling towers, and radiant heating systems.
- Complete structural work, erection of metal buildings, building of new workstations, construction of new work areas, concrete work, framing, drywall, floors, and finishes.
- Coordinate utility work (digging trenches, overhead services) and work with utility suppliers.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of construction projects	20	24	16

FACILITIES (1251, 1252, 1253)

2022/23 BUDGET

Architectural

2022/23 Budget — 6% of Budget

- Provide complete sealed plan sets for new construction projects.
- Provide complete sealed plan sets for remodels. Coordinate with outside engineers for plan overlays.
- Monitor projects and progress.
- Maintain historical construction documents for City structures.

Custodial

2022/23 Budget — 27% of Budget

- Provide daily service of occupied work areas including cleaning floors, emptying trash, dusting, vacuuming, and other needs as communicated.
- Monitor large common areas for floor maintenance and the need for stripping, waxing, buffing, and shampooing.
- Change lights afterhours to lessen impact to the public and staff.
- Create maintenance reports for issues found while performing regular duties.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Square feet cleaned by each custodian each night (576,735 sq. ft. divided by 24 custodians = 24,030 sf) (576,735 divided by 29 = 19,887 sf)	23,100	23,296	24,030
Cost per square foot cleaned by each custodian	\$3.22	\$3.02	\$4.41
Number of custodial calls	90	100	110

Multi-Purpose Event Venue

2022/23 Budget — 7% of Budget

Provide for lease management and ongoing repair and maintenance of the Multi-Purpose Event Venue (MPEV). The MPEV, also known as Hodgetown, is owned by the City but leased and operated by Panhandle Baseball Club, Inc. and is the home to the Amarillo Sod Poodles, the AA affiliate of the Arizona Diamondbacks.

2022-23 Employee Distribution by Position

Business Unit	1251
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Department	Description	Pos Id	Pos Count	*Supplemental Total	
CUSTODIAL SERVICES					
	CUSTODIAN III	TRD046	2	\$	-
	CUSTODIAN II	TRD047	1	\$	-
	CUSTODIAN I	TRD910	27	\$	-
CUSTODIAL SERVICES Sum			30	\$	-

**City of Amarillo 2023 Department Request by Business Unit
1251 - Custodial Services**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1251 - Custodial Services						
Rent						
37152 - Municipal Building Rent	117,180	-	-	-	-	-
37153 - Polk Street Rental	78,037	26,892	77,964	33,350	33,350	-44,614
37155 - Surface Land Rental	7,300	5,400	-	5,850	5,400	5,400
37150 - Rent	202,517	32,292	77,964	39,200	38,750	-39,214
Miscellaneous Revenue						
37465 - NBV Asset Disposal	1,050	2,150	-	-	-	-
37400 - Miscellaneous Revenue	1,050	2,150	-	-	-	-
1251 - Custodial Services	203,567	34,442	77,964	39,200	38,750	-39,214
Total Revenues	203,567	34,442	77,964	39,200	38,750	-39,214
Expenditures						
1251 - Custodial Services						
Personal Services						
41100 - Salaries and Wages	642,607	668,764	821,339	779,123	960,863	139,524
41300 - Incentive	15,644	15,831	15,600	15,894	20,904	5,304
41620 - Unscheduled	216	551	-	-	-	-
41820 - Health Insurance	232,684	227,480	280,989	245,744	300,506	19,517
42300 - State Unemployment	1,382	1,514	1,464	1,991	1,699	235
42400 - Workers Compensation	44,989	46,778	52,606	48,405	61,264	8,658
42510 - Car Allowance	-	-	-	9,360	46,800	46,800
41900 - Life	420	444	549	621	772	223
42010 - Social Security - Medicare	8,938	9,337	12,136	11,173	14,166	2,030
42020 - Social Security - OASDI	38,217	39,924	51,892	47,777	60,573	8,681
42110 - TMRS	80,354	84,249	103,041	96,449	118,338	15,297
42115 - OPEB Funding	16,001	16,649	20,338	19,297	23,741	3,403
41000 - Personal Services	1,081,452	1,111,521	1,359,954	1,275,834	1,609,626	249,672
Supplies						
51110 - Office Expense	87	13,545	-	866	-	-
51200 - Operating	324	20	-	56	-	-
51250 - Janitor	86,646	92,831	102,670	126,317	133,470	30,800
51300 - Clothing and Linen	167	168	2,501	2,501	2,501	-
51850 - Minor Tools	1,828	942	7,500	7,500	-	-7,500
53100 - Natural Gas	-	-	-	-	-	-
53150 - Electricity	-	-	-	-	-	-
53200 - Water and Sewer	-	-	-	-	-	-
51000 - Supplies	89,053	107,506	112,671	137,240	135,971	23,300
Contractual Services						
61415 - Safety Training	802	2,454	2,200	2,200	2,200	-
62000 - Professional	-	-	1,450	1,450	1,450	-
67310 - Janitorial Service Cont	12,145	5,770	16,500	16,500	16,500	-
67500 - Laundry	3,537	5,660	4,044	4,044	4,044	-
68100 - R & M - Building	716	6,091	-	500	-	-
69210 - Rental City Equipment	5,889	5,889	6,008	6,008	6,436	428
60000 - Contractual Services	23,089	25,864	30,202	30,702	30,630	428

Other Charges						
71100 - Insurance and Bonds	13,665	14,452	14,689	14,689	15,128	439
70000 - Other Charges	13,665	14,452	14,689	14,689	15,128	439
1251 - Custodial Services	1,207,259	1,259,343	1,517,516	1,458,464	1,791,355	273,839
Total Expenditures	1,207,259	1,259,343	1,517,516	1,458,464	1,791,355	273,839

2022-23 Employee Distribution by Position

Business Unit	1252
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Department	Description	Pos Id	Pos Count	*Supplemental Total
FACILITIES MAINTENANCE				
	FACILITIES/SPECIAL PROJ ADMIN	ADM060	1	\$ -
	ASSITANT FACILITIES MGR	ADM061	2	\$ -
	ADMINISTRATIVE TECHNICIAN I	CLR941	2	\$ -
	FACILITIES COORDINATOR I	PRF060	2	\$ -
	FACILITIES FIELD SUPERVISOR	PRF875	1	\$ -
	SPECIAL PROJECTS MANAGER	TEC107	2	\$ -
	BAS CONTROLS TECHNICIAN	TEC115	2	\$ -
	DESIGN TECHNICIAN II	TEC215	1	\$ -
	ELECTRICIAN II	TRD060	1	\$ -
	BUILDING MECHANIC III	TRD906	11	\$ -
	ELECTRICIAN I	TRD915	3	\$ -
	UTILITY WORKER	TRD930	3	\$ -
FACILITIES MAINTENANCE Sum			31	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1252 - Facilities Maintenance**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1252 - Facilities Maintenance						
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	837	825	-	960	-	-
37400 - Miscellaneous Revenue	837	825	-	960	-	-
1252 - Facilities Maintenance	837	825	-	960	-	-
Total Revenues	837	825	-	960	-	-

Expenditures

1252 - Facilities Maintenance

Personal Services

41100 - Salaries and Wages	1,058,156	1,090,244	1,438,477	1,468,937	1,585,927	147,450
41300 - Incentive	9,929	10,523	9,300	11,020	10,927	1,627
41620 - Unscheduled	836	12,054	-	3,500	-	-
41820 - Health Insurance	234,332	234,117	309,922	292,980	351,066	41,144
42300 - State Unemployment	1,300	1,457	1,511	2,016	1,558	47
42400 - Workers Compensation	40,037	44,999	58,248	57,539	58,845	597
42510 - Car Allowance	6,032	8,620	9,000	9,000	9,000	-
42540 - Tool Allowance	13,311	14,013	13,500	15,744	15,300	1,800
42550 - Communications Allowance	6,033	7,046	7,200	7,832	7,201	1
41900 - Life	424	439	573	621	798	225
42010 - Social Security - Medicare	15,053	15,714	21,319	21,297	23,553	2,234
42020 - Social Security - OASDI	63,977	66,703	89,543	89,994	99,644	10,101
42110 - TMRS	133,544	140,486	179,350	183,579	192,483	13,133
42115 - OPEB Funding	26,592	27,763	35,400	36,766	39,471	4,071
41000 - Personal Services	1,609,557	1,674,175	2,173,343	2,200,823	2,395,773	222,430

Supplies

51110 - Office Expense	9,189	15,820	8,501	10,000	8,501	-
51200 - Operating	8,172	2,262	15,000	15,000	15,000	-
51250 - Janitor	431	404	1,000	1,000	1,000	-
51300 - Clothing and Linen	9,987	10,062	14,001	14,001	14,001	-
51350 - Chemical and Medical	-	-	300	300	300	-
51400 - Photographic	-	-	100	100	100	-
51700 - Education	941	570	2,500	2,500	2,500	-
51800 - Fuel & Oil	2,651	1,410	3,368	7,762	8,305	4,937
51850 - Minor Tools	1,966	4,767	5,000	8,000	-	-5,000
52050 - Auto Parts	3,550	155	700	700	800	100
52120 - Tires and Tubes Other	-	1,711	100	100	-	-100
53100 - Natural Gas	32,545	65,097	81,159	96,687	103,455	22,296
53150 - Electricity	225,931	306,539	568,571	698,200	747,074	178,503
53200 - Water and Sewer	47,535	60,212	55,512	44,378	47,484	-8,028
52050.LABOR - Auto Parts Labor	525	100	501	501	501	-
51000 - Supplies	343,423	469,110	756,313	899,228	949,021	192,708

Contractual Services

61200 - Postage	95	-	24	24	24	-
61400 - Dues	-	-	900	900	900	-
61410 - Tuition	-	-	7,000	7,000	7,000	-
61415 - Safety Training	1,600	4,228	4,001	4,001	4,001	-

62000 - Professional	41,155	35,511	-	-	-	-
67320 - Extermination	18,340	11,106	20,000	20,000	20,000	-
68100 - R & M - Building	415,547	312,518	400,001	400,001	440,000	39,999
68300 - R & M - Improvements	-8,817	-	10,000	10,000	10,000	-
68640 - Machinery	-	-	500	5,500	500	-
68650 - Shop Equipment	1,018	967	4,501	4,501	4,501	-
68680 - Other Equipment	-	-	2,000	2,000	2,000	-
69210 - Rental City Equipment	104,049	104,049	106,131	106,131	152,858	46,727
69220 - Rental Other Equipment	-	-	500	500	500	-
60000 - Contractual Services	572,986	468,379	555,558	560,558	642,284	86,726
Other Charges						
74000 - Printing and Binding	-285	-591	500	500	500	-
75100 - Travel	33	-	4,183	4,183	4,183	-
75300 - Meals and Local	208	1,127	1,376	1,376	1,376	-
71100 - Insurance and Bonds	187,679	249,514	367,605	367,605	397,668	30,063
70000 - Other Charges	187,635	250,049	373,664	373,664	403,727	30,063
Inter Reimbursements						
90160 - Other Departments	-	-	-17,752	-	-17,752	-
90180 - Sales to Other Department	-63,849	-	-50,000	-	-50,000	-
90190 - Payroll Reimbursements	-63,132	-170,601	-163,200	-163,200	-163,200	-
90000 - Inter Reimbursements	-126,981	-170,601	-230,952	-163,200	-230,952	-
1252 - Facilities Maintenance	2,586,620	2,691,111	3,627,926	3,871,073	4,159,853	531,927
Total Expenditures	2,586,620	2,691,111	3,627,926	3,871,073	4,159,853	531,927

**City of Amarillo 2023 Department Request by Business Unit
1253 - MPEV**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1253 - MPEV						
Interest Earnings						
37110 - Interest Income	907	30	-	123	-	-
37109 - Interest Earnings	907	30	-	123	-	-
Rent						
37154 - Other Rental Income	491,667	466,667	400,000	400,000	400,000	-
37150 - Rent	491,667	466,667	400,000	400,000	400,000	-
1253 - MPEV	492,573	466,697	400,000	400,123	400,000	-
Total Revenues	492,573	466,697	400,000	400,123	400,000	-
Expenditures						
1253 - MPEV						
Supplies						
51200 - Operating	-	10,432	225,000	100,000	225,000	-
51000 - Supplies	-	10,432	225,000	100,000	225,000	-
Contractual Services						
68300 - R & M - Improvements	-	-	-	7,238	-	-
60000 - Contractual Services	-	-	-	7,238	-	-
Capital Outlay						
84910 - Other Equipment	40,745	16,675	-	-	-	-
80000 - Capital Outlay	40,745	16,675	-	-	-	-
Operating Transfers						
92170 - Trsf to Debt Service	116,667	233,333	175,000	175,000	175,000	-
92000 - Operating Transfers	116,667	233,333	175,000	175,000	175,000	-
1253 - MPEV	157,412	260,440	400,000	282,238	400,000	-
Total Expenditures	157,412	260,440	400,000	282,238	400,000	-



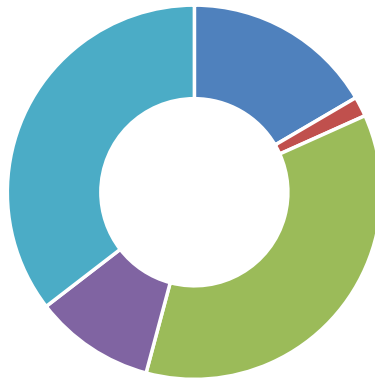
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Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 703,878	\$ 874,715	\$ 840,733
Supplies	17,475	700	21,247
Contractual Services	609,372	668,721	1,458,021
Other Charges	5,206	6,990	8,255
Total Expenses	\$ 1,335,932	\$ 1,551,126	\$ 2,328,256

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	8	8	7
Part-time	1	1	1
Total	9	9	8



- Finance Department Administration
- Debt Management
- Financial Reporting and Budgeting
- Pension Administration and Fiscal Agent Services
- Tax

Mission

To promote and maintain excellence and efficiency in the accounting, budgeting, and reporting functions of the City.

Strategic Approach

Finance is responsible for the administration of all the City’s financial activities as described in Article V., Section 27 of the City Charter and meets the City Council Pillar of **Fiscal Responsibility**, as defined in the **BluePrint for Amarillo**.

The Finance department provides multiple programs each year including Finance department administration, cash and debt management, financial reporting and budgeting, internal control, pension administration, fiscal agent services, and property tax analysis.

The Finance department will utilize funding for FY 2021/22 to ensure proper budgeting, accounting, and reporting of all City of Amarillo financial information in accordance with applicable accounting pronouncements, laws, and bond covenants. The funding will help maintain favorable bond ratings for the City of Amarillo, ensure proper internal controls are in place, and make sure all property taxes are correctly calculated and reported.

Programs

Finance Department Administration

2022/23 Budget — 17% of Budget

Provide management and oversight to the Accounting, Central Stores, Purchasing, Vital Statistics, and Utility Billing divisions. Preserve the safety and liquidity of City investments as directed by policies of the City, while maximizing interest earnings. Monitor the City’s banking relationships to verify that the City is compliant with all state requirements.

During 2018, the Finance Department received certification from the Government Treasurer’s Organization of Texas (GTOT) on the City’s investment policy, which is in line with **Fiscal Responsibility**. This was the second time the City participated in this certification program, which is good for two years. The City will submit the investment policy for certification again during 2022.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Total Operating Costs Managed (millions)	\$50.2	\$44.2	\$54.5
Total Positions Managed	81	81	105
Public Funds Investment Act Compliance	100%	100%	100%
Quarterly Investment Reports Presented to Council	4/100%	4/100%	4/100%
GTOT Investment Policy Certification (years)	5	6	7

Debt Management

2022/2 Budget — 2% of Budget

Issue debt with bond covenants that will protect taxpayers and future bondholders. Ensure all debt payments are made in a timely manner and in accordance with bond covenants. Coordinate with rating agencies, financial advisor, and underwriters to achieve the lowest overall interest rate paid on new issues. Issue refunding bonds if financially prudent. Each year, Finance analyzes the debt per capita ratio in comparison to peer cities as part of **Fiscal Responsibility**. This information is provided to the City Council and citizens for comparison purposes.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
GO Bonds (S&P)	AAA	AAA	AAA
Water & Sewer Revenue Bonds (S&P)	AAA	AAA	AAA
Water & Sewer Revenue Bonds (Moody's)	Aa1	Aa1	Aa1
Drainage Utility Revenue Bonds (S&P)	AAA	AAA	AAA
HOT Revenue Bonds (S&P)**	A+/Negative	A+	A+
Compliance with Bond Covenants	100%	100%	100%
Debt per Capita*	\$1,604.31	\$1,580.00	\$1,682.00
Amount of Debt Outstanding	\$335,213,000	\$325,488,000	\$349,843,895

*Excludes Water Authority Debt

**Due to COVID-19 impact on hotel occupancy taxes

Financial Reporting and Budgeting

2023/23 Budget — 36% of Budget

Ensure timely, accurate reports are available to City departments and external users. Facilitate preparation of adopted budgets in accordance with State law. Submit Comprehensive Annual Financial Reports, adopted budgets, and Popular Annual Financial Reports to the Government Finance Officers Association (GFOA) each year for formal review and certification in accordance with **Fiscal Responsibility**. Establish and maintain an effective system of organizational internal control.

It is the City's policy is to maintain a 90-day operating reserve plus one year's capital requirements. Finance works with all departments to develop operating budgets and long-term capital plans that ensure compliance with this policy.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
GFOA Certificate of Achievement for Excellence in Financial Reporting (years)	44	45	46
GFOA Distinguished Budget Presentation (years)	29	30	31
GFOA Award of Outstanding Achievement in Popular Annual Financial Reporting (years)	9	10	11
Quarterly Financial Reporting to City Manager	4/100%	4/100%	4/100%

Monthly Budget vs. Actual Reporting to Audit Committee	12/100%	12/100%	12/100%
General Fund Reserves as % of target	100%	100%	100%
Departmental payroll and cash audits completed*	34	35	50
Internal control issues reported by external auditors	0	0	0

*COVID-19 impacted the ability to conduct as many cash audits

Pension Administration and Fiscal Agent Services

2023/23 Budget — 10% of Budget

Administer the Amarillo Firemen’s Relief and Retirement Fund (AFRRF) and the Northwest Texas Healthcare System (NWTXHS) Pension Plan to provide benefits for both retirees and current employees.

Provide accounting and financial services for the Harrington Library Consortium, the Amarillo Chamber of Commerce, and the Visitors Council, the Amarillo Potter Events Venue District, the Tax Increment Reinvestment Zone #1, the Tax Increment Reinvestment Zone #2, the Amarillo Hospital District, and the Amarillo Economic Development Corporation.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Compliance with Pension Review Board Requirements:			
AFRRF	100%	100%	100%
NWTXHS Pension Plan	100%	100%	100%
Unmodified Audit Opinion for Outside Entities (City is fiscal agent)	8/100%	8/100%	8/100%

Property Taxes

2022/23 Budget — 35% of Budget

Finance is responsible for the recording of property tax collections and all tax calculations as well as payment to the Potter Randall Appraisal District for assessment of the City’s property taxes. Finance ensures that all budget and tax publication notices and postings, and City Council meeting dates for public hearings and budget and tax rate adoption are conducted as required by State statutes. Finance prepares historic comparative schedules of tax rates, assessed values, and budgets with peer cities for City Council and taxpayers as part of **Fiscal Responsibility**.

2022-23 Employee Distribution by Position

Business Unit	1315
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Department	Description	Pos Id	Pos Count	*Supplemental Total
FINANCE				
	DIRECTOR OF FINANCE	ADM100	1	\$ -
	ASST DIRECTOR OF FINANCE	ADM101	1	\$ -
	ADMINISTRATIVE SPECIALIST I	CLR947	1	\$ -
	COLLEGE INTERN	HRL920	1	\$ -
	INTERNAL AUDITOR	PRF100	1	\$ -
	ACCOUNTANT II	PRF126	1	\$ -
	BUDGET ANALYST	PRF130	2	\$ -
FINANCE Sum			8	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1315 - Finance**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1315 - Finance						
Current Year's Levy						
30310 - Collec Potter County As	20,648,405	21,317,283	22,837,802	22,837,802	23,622,529	784,727
30311 - Collec Randall County A	23,659,661	11,274,902	26,627,711	26,627,711	27,567,260	939,549
30312 - Potter TIRZ #1 Participation	-437,974	-505,497	-527,846	-583,885	-694,312	-166,466
30300 - Current Year's Levy	43,870,091	32,086,688	48,937,667	48,881,628	50,495,477	1,557,810
Prior Year's Levy						
30321 - Prior Year Collec Potte	262,143	281,146	275,000	204,439	242,791	-32,209
30322 - Prior Year Collec Randa	86,959	107,784	93,000	108,485	108,135	15,135
30320 - Prior Year's Levy	349,102	388,929	368,000	312,924	350,926	-17,074
Penalty and Int-Delinquent Tax						
30331 - Potter County Assessor	230,672	235,139	226,000	328,447	281,792	55,792
30332 - Randall County Assessor	104,369	119,320	107,000	162,488	140,903	33,903
30330 - Penalty and Int-Delinquent Tax	335,041	354,459	333,000	490,935	422,695	89,695
Gross Receipts Business Taxes						
30410 - Electricity Utility	7,583,335	8,971,532	8,388,732	10,302,208	10,714,297	2,325,565
30420 - Gas Utility	2,522,229	3,326,621	3,619,564	4,233,708	4,403,056	783,492
30430 - Water Utility	2,962,719	3,126,240	3,174,580	3,141,910	3,594,106	419,526
30435 - Sewer Utility	1,263,320	1,333,901	1,341,395	1,334,668	1,530,810	189,415
30440 - Telecommunications Util	870,476	751,520	690,177	667,992	647,952	-42,225
30450 - Cable TV	1,759,296	1,577,611	1,566,383	1,330,741	1,235,341	-331,042
30471 - HOT Rebate	-552,008	-686,747	-863,440	-825,306	-1,009,872	-146,432
30400 - Gross Receipts Business Taxes	16,409,368	18,400,678	17,917,391	20,185,921	21,115,690	3,198,299
Hotel Occupancy Tax						
30470 - Hotel Occupancy Tax	5,431,173	8,545,312	7,849,461	9,900,707	10,098,721	2,249,260
30469 - Hotel Occupancy Tax	5,431,173	8,545,312	7,849,461	9,900,707	10,098,721	2,249,260
Sales Tax						
30610 - General Sales Tax	59,831,000	67,507,498	61,002,700	71,861,808	68,002,701	7,000,001
30611 - Sales Tax Rebate	-45,858	-	-50,000	-21,046	-50,000	-
30620 - Mixed Beverage Sales Ta	727,691	950,948	900,000	1,028,392	1,069,528	169,528
30600 - Sales Tax	60,512,833	68,458,446	61,852,700	72,869,155	69,022,229	7,169,529
Other Governmental Revenues						
32900 - Fiscal Agent Fees	100,043	88,984	112,776	107,112	112,776	-
32800 - Other Governmental Revenues	100,043	88,984	112,776	107,112	112,776	-
Other Government Revenues						
35610 - Grant In Aid – Federal	10,482,335	-	-	-	-	-
35500 - Other Government Revenues	10,482,335	-	-	-	-	-
Contract Income						
36522 - City Contract Income	30,866	8,876	48,600	29,431	48,600	-
36520 - Contract Income	30,866	8,876	48,600	29,431	48,600	-
Interest Earnings						
37110 - Interest Income	630,379	142,170	60,000	121,638	232,707	172,707
37115 - Unrealized G/L	47,519	-116,549	-	-	-	-
37109 - Interest Earnings	677,898	25,621	60,000	121,638	232,707	172,707

Rent						
37170 - Payment in Lieu of Property Tx	4,278,294	4,652,331	4,757,736	4,823,547	5,579,008	821,272
37150 - Rent	4,278,294	4,652,331	4,757,736	4,823,547	5,579,008	821,272
Administrative Charges						
37210 - Water & Sewer Utility	1,652,772	1,801,974	1,851,075	1,976,689	1,851,075	-
37220 - Airport	159,569	124,197	144,784	144,784	144,784	-
37250 - Indirect Cost Reimburssem	1,792,723	2,183,700	2,815,643	2,908,703	2,775,507	-40,136
37199 - Administrative Charges	3,605,064	4,109,871	4,811,502	5,030,176	4,771,366	-40,136
Miscellaneous Revenue						
37415 - Appraisal Dist. Rf.	-	-	-	-	-	-
37420 - Donations	5,000	5,000	5,000	5,000	5,000	-
37400 - Miscellaneous Revenue	5,000	5,000	5,000	5,000	5,000	-
1315 - Finance	146,087,108	137,125,196	147,053,833	162,758,173	162,255,195	15,201,362
Total Revenues	146,087,108	137,125,196	147,053,833	162,758,173	162,255,195	15,201,362
Expenditures						
1315 - Finance						
Personal Services						
41100 - Salaries and Wages	376,403	521,551	633,428	532,871	633,428	-
41300 - Incentive	1,207	1,037	1,200	1,206	7,801	6,601
41620 - Unscheduled	-	-	-	-	-	-
41820 - Health Insurance	53,075	55,105	88,113	47,794	50,476	-37,637
42200 - Tuition Reimbursement	-	-	3,000	3,000	-	-3,000
42300 - State Unemployment	297	494	439	493	439	-
42400 - Workers Compensation	997	1,369	1,835	1,542	1,857	22
42510 - Car Allowance	2,700	2,963	3,000	3,263	3,000	-
42530 - Moving Expense	-	4,970	-	-	-	-
42550 - Communications Allowance	773	1,996	2,400	2,611	2,400	-
41900 - Life	94	116	148	168	180	32
42010 - Social Security - Medicare	5,315	7,403	9,246	7,800	9,246	-
42020 - Social Security - OASDI	22,681	30,911	38,238	32,353	38,238	-
42110 - TMRS	46,502	63,435	78,501	66,238	78,501	-
42115 - OPEB Funding	9,261	12,528	15,167	13,222	15,167	-
41000 - Personal Services	519,305	703,878	874,715	712,560	840,733	-33,982
Supplies						
51110 - Office Expense	10,112	12,142	-	23,231	20,000	20,000
51115 - Employee Recognition Program	393	110	700	700	700	-
51700 - Education	324	419	-	71	547	547
51950 - Minor Office Equipment	819	4,804	-	3,003	-	-
51000 - Supplies	11,648	17,475	700	27,005	21,247	20,547
Contractual Services						
61200 - Postage	121	167	501	183	501	-
61300 - Advertising	-	198	-	495	-	-
61400 - Dues	2,000	1,848	2,670	2,162	2,670	-
61410 - Tuition	1,074	384	3,000	2,513	3,000	-
61412 - Training	-	881	9,350	2,208	9,350	-
62000 - Professional	85,401	70,665	78,900	84,514	88,900	10,000
63100 - Appraisal District Service	477,376	529,257	557,000	585,000	640,000	83,000
69300 - Leased Computer Software	16,848	5,971	17,300	30,016	713,600	696,300
60000 - Contractual Services	582,820	609,372	668,721	707,090	1,458,021	789,300

Other Charges						
75100 - Travel	573	1,504	3,000	4,147	3,000	-
75200 - Mileage	107	122	300	122	300	-
75300 - Meals and Local	118	245	300	769	300	-
71100 - Insurance and Bonds	3,037	3,335	3,390	3,390	4,655	1,265
70000 - Other Charges	3,835	5,206	6,990	8,428	8,255	1,265
1315 - Finance	1,117,608	1,335,932	1,551,126	1,455,083	2,328,256	777,130
Total Expenditures	1,117,608	1,335,932	1,551,126	1,455,083	2,328,256	777,130



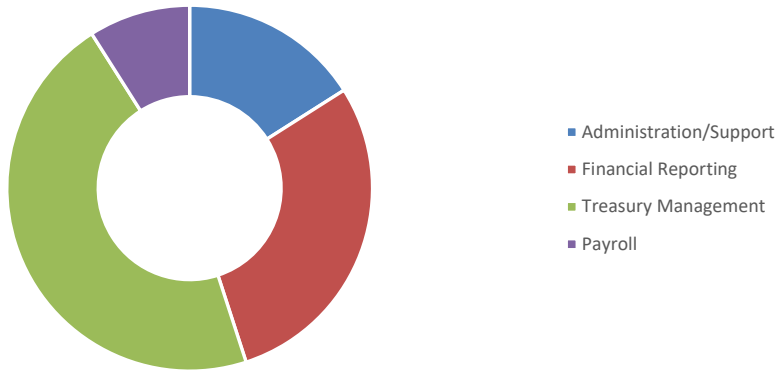
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Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 990,841	\$ 1,092,511	\$ 1,171,290
Supplies	36,862	35,991	35,991
Contractual Services	174,239	185,659	193,973
Other Charges	8,930	8,474	8,727
Total Expenses	\$ 1,210,872	\$ 1,322,635	\$ 1,409,981

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	14	14	15
Part-time	2	2	2
Total	16	16	17



Mission

To maintain excellence and efficiency in the accounting functions of the City.

Strategic Approach

Accounting is responsible for maintaining a financial system that accurately records all receipts and disbursements for the City of Amarillo, for providing timely reporting to individual departments, and for preparation of the Annual Comprehensive Financial Report, while striving to fulfill the City Manager Initiative of **Best Practices** as defined in the **BluePrint for Amarillo** as well as the Council Pillar of **Fiscal Responsibility**, related to all financial matters.

Accounting evaluates City policies pertaining to control of financial matters and audits payments to vendors and contractors. In addition to performing the accounting and reporting functions for the City, Accounting provides these services for the Amarillo Economic Development Corporation, Amarillo Hospital District, Amarillo/Potter Events Venue District, Tax Increment Reinvestment Zone #1, Tax Increment Reinvestment Zone #2, Local Government Corporation, Amarillo Chamber of Commerce, Amarillo Convention and Visitor’s Bureau, and the Harrington Library Consortium.

Programs

Accounting Division Administration/Support

2022/23 Budget — 16% of Budget

Provides oversight of accountants and clerks to provide timely financial records for all deposits and disbursements for all departments of the City.

Financial Reporting

2022/23 Budget — 29% of Budget

Prepare monthly and quarterly financials for management and the Annual Comprehensive Financial Report. Assist departments with financial oversight of all construction in progress, capital purchases, and capital asset financial presentation; maintain accurate financial information for all assets for all departments. Prepare grant billings and manage financial reporting of grants to federal and state agencies.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Single audit findings	0	0	0
GFOA Certificate of Achievement for Excellence in Financial Reporting (years)	45	46	47

Treasury Management

2022/23 Budget — 46% of Budget

Manages electronic payments, receipts, positive pay, stop payments, and monthly reconciliations. Manages all weekly payments to vendors and deposits to the City and ensures all cash receipts are recorded to the proper department.

ACCOUNTING (1320)

2022/23 BUDGET

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Pool checks issued	9,918	9,800	9,700
Vendor ACH Payments	4,347	4,500	4,600
Procurement Card Transactions	24,250	28,000	30,000
Procurement Card Rebate	\$85,501	\$103,142	\$104,000
1099's issued	679	665	650

Payroll

2022/23 Budget — 9% of Budget

Processes bi-weekly payroll and associated bi-weekly, monthly, and quarterly reports, as well as year-end earnings reporting forms.

	2020/21 Actual	2021/22 Estimated	2022/23 Projected
W-2's issued	2,700	2,834	2,900

2022-23 Employee Distribution by Position

Business Unit	1320
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Department	Description	Pos Id	Pos Count	*Supplemental Total
ACCOUNTING	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	ADMINISTRATIVE ASSISTANT III	CLR410	1	\$ -
	COLLECTIONS CLERK	HRL145	1	\$ -
	ACCOUNTANT II	PRF126	1	\$ -
	CITY AUDITOR	ADM120	1	\$ -
	ASSISTANT CITY AUDITOR	ADM121	1	\$ -
	ACCOUNTING ASSISTANT	CLR120	1	\$ -
	ACCOUNTS PAYABLE CLERK	CLR121	1	\$ -
	COLLECTIONS CLERK I	CLR135	1	\$ -
	ADMINISTRATIVE ASSISTANT II	CLR405	1	\$ -
	PAYROLL TECHNICIAN	CLR960	1	\$ -
	ADMINISTRATIVE TECHNICIAN-HOUR	HRL941	1	\$ -
	FINANCIAL ACCOUNTANT/GRANTS MG	PRF120	1	\$ -
	ACCOUNTANT III	PRF128	3	\$ -
	PAYROLL COORDINATOR	PRF345	1	\$ -
ACCOUNTING Sum			17	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1320 - Accounting**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1320 - Accounting						
Other Governmental Revenues						
32880 - Arrest Fee Collection	2,650	2,146	3,996	2,420	2,700	-1,296
32800 - Other Governmental Revenues	2,650	2,146	3,996	2,420	2,700	-1,296
Rent						
37155 - Surface Land Rental	33,882	34,760	34,200	35,490	36,000	1,800
37150 - Rent	33,882	34,760	34,200	35,490	36,000	1,800
Miscellaneous Revenue						
37130 - Discounts Earned	5,823	10,919	4,001	12,125	4,001	-
37140 - Returned Check Fees	450	210	504	180	504	-
37141 - Merchant Service Fees	-12,630	-11,357	-20,004	-9,568	-15,000	5,004
37410 - Miscellaneous Revenue	29,738	13,058	30,000	20,598	25,000	-5,000
37428 - Procurement Card Rebate	102,118	83,626	98,000	100,891	100,000	2,000
37400 - Miscellaneous Revenue	125,498	96,457	112,501	124,226	114,505	2,004
1320 - Accounting	162,030	133,363	150,697	162,136	153,205	2,508
Total Revenues	162,030	133,363	150,697	162,136	153,205	2,508

Expenditures

1320 - Accounting

Personal Services

41100 - Salaries and Wages	699,018	703,872	772,119	780,918	807,520	35,401
41300 - Incentive	1,810	1,330	1,200	1,349	1,900	700
41620 - Unscheduled	43	-	-	-	-	-
41820 - Health Insurance	125,601	129,599	141,561	153,650	177,542	35,981
42300 - State Unemployment	758	767	780	1,127	828	48
42400 - Workers Compensation	3,639	3,666	4,365	3,441	4,365	-
42550 - Communications Allowance	1,207	1,203	1,200	2,070	2,400	1,200
41900 - Life	216	223	259	318	386	127
42010 - Social Security - Medicare	9,502	9,554	11,214	10,988	11,761	547
42020 - Social Security - OASDI	39,001	39,048	46,413	45,424	48,760	2,347
42110 - TMRS	84,279	85,128	95,207	94,505	96,118	911
42115 - OPEB Funding	16,421	16,451	18,193	18,683	19,710	1,517
41000 - Personal Services	981,494	990,841	1,092,511	1,112,474	1,171,290	78,779

Supplies

51110 - Office Expense	27,457	29,756	35,991	36,327	35,991	-
51700 - Education	1,015	183	-	278	-	-
51950 - Minor Office Equipment	-	6,924	-	4,964	-	-
55100 - Publications	-	-	-	-	-	-
51000 - Supplies	28,472	36,862	35,991	41,569	35,991	-

Contractual Services

61200 - Postage	22,153	23,090	22,000	24,612	23,100	1,100
61400 - Dues	1,910	1,480	2,895	2,500	2,000	-895
61410 - Tuition	4,552	240	-	240	-	-
61412 - Training	-	756	5,000	3,356	5,375	375
62000 - Professional	-	953	-	30,676	-	-

63140 - Audit Fee	136,605	138,650	145,000	145,000	152,250	7,250
63210 - Armored Car Service	2,970	3,217	2,964	2,964	2,964	-
68610 - Office Equipment	-	290	2,200	-	2,200	-
69300 - Leased Computer Software	5,253	5,562	5,600	6,084	6,084	484
60000 - Contractual Services	173,442	174,239	185,659	215,432	193,973	8,314
Other Charges						
75100 - Travel	-	-	-	1,400	-	-
75200 - Mileage	-	-	-	-	-	-
75300 - Meals and Local	-	-	-	171	-	-
78210 - Cash Over/Short	53	31	-1	-	-1	-
78230 - Loss on Bad Debt	-	561	-	-	-	-
71100 - Insurance and Bonds	7,085	8,338	8,475	8,475	8,728	253
70000 - Other Charges	7,138	8,930	8,474	10,046	8,727	253
1320 - Accounting	1,190,546	1,210,872	1,322,635	1,379,520	1,409,981	87,346
Total Expenditures	1,190,546	1,210,872	1,322,635	1,379,520	1,409,981	87,346



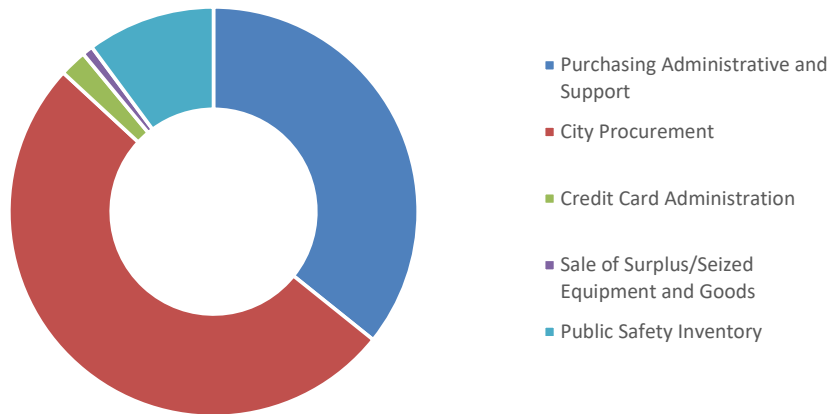
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Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 543,983	\$ 588,135	\$ 579,958
Supplies	11,082	14,000	14,000
Contractual Services	30,207	33,617	47,917
Other Charges	5,169	8,917	9,069
Total Expenses	\$ 590,440	\$ 644,669	\$ 650,944

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	8	8	8
Part-time	1	1	1
Total	9	9	9



Mission

Purchase materials, services, supplies, and equipment for the City of Amarillo in accordance with City Charter and Texas law and grant funding requirements.

Strategic Approach

Provide equal access to all vendors participating through competitive acquisition of goods and services. Conduct the procurement process in a manner that promotes and fosters public confidence in the integrity of the City’s procurement procedures and protects the interest of the taxpayer without regard to any vendor or political pressures. Following the **Best Practices** in public procurement, the division is responsible for the disposal of all City surplus equipment, to include police confiscated weapons, abandoned or stolen items, and capital equipment that has become surplus, obsolete, or inoperative.

The Purchasing division strives to fulfill the City Council’s **Fiscal Responsibility** initiative, as outlined in the **BluePrint for Amarillo**, by evaluating processes and procedures in accordance with industry standards. Purchasing also helps other City departments fulfill Council priorities and other City Manager initiatives through assisting in proper procurement procedures.

Programs

Purchasing Division Administration and Support

2022/2023 Budget — 36% of Budget

Oversee and manage the Purchasing division to ensure that the City is purchasing services and material in the correct manner and in a manner that is **fiscally responsible**. Support in entering new vendors; checking for required insurance; handing out bids and addendums; typing specifications; and making payment to vendors on purchase orders. Provide training for new credit card users and new purchasing request users, as well as training for employees on City Purchasing Manual changes. Provide additional training for vendors on how to conduct business with the City.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Vendor payments made in 30 days or less from invoice date	93%	93%	93%
Vendor payments processed	2,142	2,140	2,150
City employees trained	232	200	200
Vendor training opportunities	2	2	2
Updates/additions to vendor database	650	675	700
Specifications issued/updated	40	50	50
Renewal/new vendor insurance	800	825	850

PURCHASING (1325)

2022/23 BUDGET

City Procurement

2022/23 Budget — 51% of Budget

Responsible for working with other City departments to ensure the required information is entered correctly for the bid process. Submit bids to the public and answer any questions as needed.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Written Bids processed	203	400	410
Requests for Proposals	40	40	50
Purchase Orders processed	2,381	2,200	2,250
Annual Contracts processed	180	180	180
Percent spent locally	41%	50%	50%

Credit Card Administration

2022/23 Budget — 2% of Budget

Administer procurement card (P-Card) program for new cards, resolve issues with cards, and audit transactions.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
City issued P-Cards	752	770	800
Amount spent on P-Cards	\$5,894,171.56	\$5,900,00.00	\$6,000,000
Average amount per P-Card transaction	\$238.48	\$242.74	\$243.50
P-Card transactions	24,368	22,658	26,500

Sale of Surplus/Seized Equipment and Goods

2022/23 Budget — 1% of Budget

Responsible for coordination of moving items to the auction building to sell and for resolution of issues during auctions.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Auction Revenues	\$411,751.28	\$425,000.00	\$525,000.00

Public Safety Inventory – Management/Control/Procurement

2022/23 Budget — 10% of Budget

Responsible for inventory at the Police department and the daily purchasing of material and services. One Purchasing position is stationed at the Police department for this program.

2022-23 Employee Distribution by Position

Business Unit	1325
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Department	Description	Pos Id	Pos Count	*Supplemental Total
PURCHASING				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	ADMINISTRATIVE ASSISTANT I	CLR400	1	\$ -
	ADMINISTRATIVE ASSISTANT IV	CLR415	1	\$ -
	DATA ENTRY OPERATOR-HOURLY	HRL111	1	\$ -
	PURCHASING AGENT	ADM140	1	\$ -
	ASSISTANT PURCHASING AGENT	ADM141	1	\$ -
	BUYER II	CLR951	1	\$ -
	BUYER III	CLR952	1	\$ -
	BUYER IV	CLR953	1	\$ -
PURCHASING Sum			9	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1325 - Purchasing**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1325 - Purchasing						
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	52,290	72,037	18,000	25,013	30,000	12,000
37400 - Miscellaneous Revenue	52,290	72,037	18,000	25,013	30,000	12,000
1325 - Purchasing	52,290	72,037	18,000	25,013	30,000	12,000
Total Revenues	52,290	72,037	18,000	25,013	30,000	12,000
Expenditures						
1325 - Purchasing						
Personal Services						
41100 - Salaries and Wages	376,428	379,685	411,366	425,058	411,366	-
41300 - Incentive	1,207	1,203	1,200	1,238	1,200	-
41620 - Unscheduled	14	10	-	-	-	-
41820 - Health Insurance	84,543	72,879	76,318	63,172	67,957	-8,361
42300 - State Unemployment	445	537	439	601	439	-
42400 - Workers Compensation	999	1,007	1,212	1,123	1,262	50
42510 - Car Allowance	3,016	3,008	3,000	3,263	3,000	-
42550 - Communications Allowance	2,413	2,407	2,400	2,611	2,400	-
41900 - Life	127	131	148	176	206	58
42010 - Social Security - Medicare	5,214	5,342	6,027	5,709	6,027	-
42020 - Social Security - OASDI	21,278	22,260	25,046	24,195	25,046	-
42110 - TMRS	44,748	46,354	51,162	48,770	51,162	-
42115 - OPEB Funding	8,910	9,160	9,817	9,777	9,893	76
41000 - Personal Services	549,341	543,983	588,135	585,693	579,958	-8,177
Supplies						
51110 - Office Expense	6,702	11,082	14,000	10,209	14,000	-
51950 - Minor Office Equipment	230	-	-	-	-	-
51000 - Supplies	6,932	11,082	14,000	10,209	14,000	-
Contractual Services						
61200 - Postage	3,943	6,423	7,500	8,859	7,500	-
61300 - Advertising	17,539	19,772	17,850	25,037	32,150	14,300
61400 - Dues	6,223	4,012	7,267	3,865	7,267	-
61410 - Tuition	1,659	-	1,000	-	1,000	-
60000 - Contractual Services	29,364	30,207	33,617	37,761	47,917	14,300
Other Charges						
75100 - Travel	2,994	-	3,432	-	3,432	-
75300 - Meals and Local	-	166	400	166	400	-
71100 - Insurance and Bonds	4,555	5,003	5,085	5,085	5,237	152
70000 - Other Charges	7,549	5,169	8,917	5,251	9,069	152
1325 - Purchasing	593,186	590,440	644,669	638,914	650,944	6,275
Total Expenditures	593,186	590,440	644,669	638,914	650,944	6,275



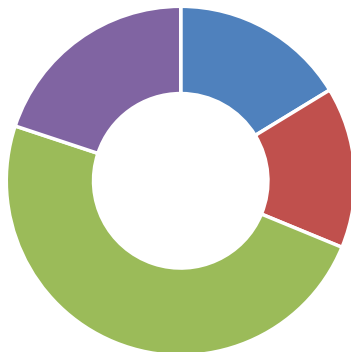
(1345)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 328,034	\$ 347,907	\$ 354,561
Supplies	1,631	4,501	4,501
Contractual Services	18,420	18,788	20,125
Other Charges	5,037	6,086	6,204
Program Expenses	3,099	-	-
Total Expenses	\$ 356,221	\$ 377,282	\$ 385,391

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	7	7	7
Part-time	-	-	-
Total	7	7	7



- Central Stores Administrative and Support
- Inventory Management and Control
- Counter Sales
- Mail Pickup and Delivery

Mission

Maintain an accurate and timely inventory of warehouse stock items in order to provide the best customer service to user departments with the utmost professionalism, while carrying out best practices initiatives for the City.

Strategic Approach

Provide **Fiscal Responsibility** in the operation of the warehouse by keeping inventory at a level that will adequately serve the needs of City departments without accumulating overstocks. Evaluate all new stock requests in a timely manner based on the cost of holding the item in inventory and execute all transactions promptly and accurately so that inventory records are current and accurate. Utilize an online inventory system to streamline transactions and to keep records accurate and efficient. Reduce the amount of time it takes to physically retrieve an item from stock by retrieving stock information online that includes a product description, bin location, and the number of items that are currently in stock.

Programs

Central Stores Division Administration/Support

2022/23 Budget — 16% of Budget

Oversee and manage the Central Stores operation in a **fiscally responsible** manner to ensure City departments are receiving their repair supplies and parts in a timely fashion and to maximize efficiency and productivity.

Inventory Management and Control

2022/23 Budget — 15% of Budget

Maintain a stock inventory level that will adequately serve the needs of the City without accumulating overstocks and record all inventory actions with accuracy to maintain an inventory with minimal variances. The increase in Stock Item Value is due to stock levels increasing due to departments such as Water and Street requesting additional items be stocked.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Budgeted
Stock item value	\$1,029,304.36	\$1,000,000	\$1,000,000
Items in Inventory	1,989	2,000	2,000
Stock issues	\$2,042,621.46	\$1,950,000	\$1,950,000
Inventory turns	1.98x	1.95x	1.95x
Emergency stock	4.0%	4.0%	4.0%
Backorder fill rate average days	3	2	2

CENTRAL STORES (1345)

2022/23 BUDGET

Counter Sales

2022/23 Budget — 49% of Budget

Monitor and manage all counter sales to identify the number of material tickets issued at the counter, material tickets issued via work orders, average value per ticket issued, first fill rate percentage on tickets issued, and the average days for the backorder fill rate.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Budgeted
Material tickets issued at counter	6,329	6,500	6,500
Average value per ticket	\$322.74	\$300.00	\$300.00
First fill rate on tickets Issued	95%	95%	95%

Mail Pickup and Delivery

2022/23 Budget — 20% of Budget

Deliver mail on time to all City departments twice a day and resolve any issues a department may have with mail delivery.

2022-23 Employee Distribution by Position

Business Unit	1345
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Department	Description	Pos Id	Pos Count	*Supplemental Total
CENTRAL STORES				
	CENTRAL STORES SUPERINTENDENT	ADM160	1	\$ -
	INVENTORY CLERK	CLR166	1	\$ -
	STORE CLERK	CLR167	4	\$ -
	MESSENGER	CLR955	1	\$ -
CENTRAL STORES	Sum		7	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1345 - Central Stores**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
1345 - Central Stores						
Personal Services						
41100 - Salaries and Wages	200,803	216,576	226,679	227,208	226,694	15
41620 - Unscheduled	407	727	3,015	702	3,015	-
41820 - Health Insurance	56,859	61,363	65,685	66,032	72,273	6,588
42300 - State Unemployment	344	341	342	468	342	-
42400 - Workers Compensation	1,121	1,209	1,299	1,058	1,299	-
41900 - Life	107	119	130	163	180	50
42010 - Social Security - Medicare	2,755	2,975	3,287	3,190	3,287	-
42020 - Social Security - OASDI	11,781	12,722	14,054	13,640	14,055	1
42110 - TMRS	24,554	26,723	27,907	27,613	27,907	-
42115 - OPEB Funding	4,889	5,280	5,509	5,531	5,509	-
41000 - Personal Services	303,619	328,034	347,907	345,605	354,561	6,654
Supplies						
51110 - Office Expense	1,239	811	3,600	1,222	3,600	-
51200 - Operating	351	161	301	303	301	-
51250 - Janitor	98	129	100	-	100	-
51300 - Clothing and Linen	159	531	500	-	500	-
51850 - Minor Tools	15	-	-	25	-	-
51000 - Supplies	1,863	1,631	4,501	1,551	4,501	-
Contractual Services						
69210 - Rental City Equipment	18,420	18,420	18,788	18,788	20,125	1,337
60000 - Contractual Services	18,420	18,420	18,788	18,788	20,125	1,337
Other Charges						
75100 - Travel	-	-	1,031	-	1,031	-
75300 - Meals and Local	-	75	100	-	100	-
78250 - Inventory Over/Short	-3,352	1,071	1,000	1,891	1,000	-
71100 - Insurance and Bonds	3,037	3,891	3,955	3,955	4,073	118
70000 - Other Charges	-315	5,037	6,086	5,846	6,204	118
Program Expenses						
78255 - Inventory Credit Card	-5,001	3,099	-	-176	-	-
78500 - Program Expenses	-5,001	3,099	-	-176	-	-
1345 - Central Stores	318,586	356,221	377,282	371,614	385,391	8,109
Total Expenditures	318,586	356,221	377,282	371,614	385,391	8,109



(1350)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ -	\$ 71,661	\$ 6,000,000
Other Charges	4,816,883	4,891,649	5,234,064
Operating Transfers	18,913,463	16,288,835	22,084,536
Total Expenses	\$ 23,730,346	\$ 21,252,145	\$ 33,318,600

GENERAL FUND TRANSFERS 2022/23 BUDGET (1350)

Mission

To facilitate all inter-fund transfers to and from the General Fund to account for Information Technology charges to the General Fund, and to budget for personnel adjustments for the General Fund.

Strategic Approach

General Fund Transfers are used for financial reporting and budgeting purposes. These accounts reflect transactions that only impact the General Fund as a whole and are not program specific.

Programs

Inter-fund Transfers

2022/23 Budget — 99% of Budget

Includes funding for inter-fund transfers to and from the General Fund, including the transfer of excess hotel/motel tax to the Civic Center Improvement Fund, the transfer of funding for the Street Improvement Fund, and the transfer of funding for the Solid Waste Disposal Improvement Fund. Administrative costs reimbursable to the Information Technology Fund are also included in this program.

Personnel Adjustments

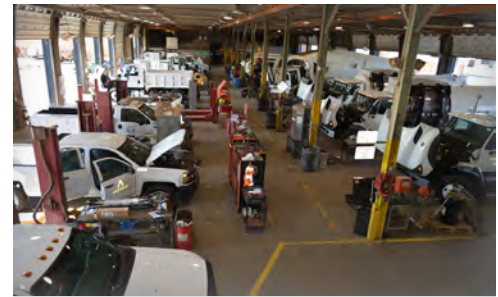
2022/23 Budget — 1% of Budget

Includes budgeted personnel adjustments for the General Fund. After the budget is approved each year, these budgeted amounts are allocated out to the General Fund departments, causing this amount to fluctuate each year.

**City of Amarillo 2023 Department Request by Business Unit
1350 - General Fund Transfers**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1350 - General Fund Transfers						
Ad Valorem Tax Collections						
30300 - Current Year's Levy	-	-	-	-	-	-
30200 - Ad Valorem Tax Collections	-	-	-	-	-	-
Operating Transfers In						
39350 - Tsf In from Gen Construc	188,802	14,792	12,000	14,792	12,000	-
39370 - Tsf In fr St & Drainage	7,230	78	120	78	120	-
39390 - Tsf In fr Park Improveme	4,291	57	120	57	120	-
39490 - Tsf In fr Information Se	2,516	-	-	-	-	-
39560 - Tsf In fr Spec Rev	-	-	-	25,518,919	-	-
39598 - Transfer in from PID	8,952	-	-	-	-	-
39670 - Tsf In fr Photo Traff Enforce	-	85,000	10,000	85,000	10,000	-
39100 - Operating Transfers In	211,790	99,928	22,240	25,618,847	22,240	-
1350 - General Fund Transfers	211,790	99,928	22,240	25,618,847	22,240	-
Total Revenues	211,790	99,928	22,240	25,618,847	22,240	-
Expenditures						
1350 - General Fund Transfers						
Personal Services						
41500 - PFP	-	-	71,661	-	6,000,000	5,928,339
41000 - Personal Services	-	-	71,661	-	6,000,000	5,928,339
Other Charges						
77610 - Information Technology - City	4,469,708	4,816,883	4,891,649	4,891,649	5,234,064	342,415
70000 - Other Charges	4,469,708	4,816,883	4,891,649	4,891,649	5,234,064	342,415
Operating Transfers						
92010 - Other Grant Funds	1,253,861	370,144	168,225	168,225	168,225	-
92013 - Comp Step 2210	36,090	41,137	36,542	36,542	36,542	-
92040 - Solid Waste	-	-	-	-	-	-
92045 - Street Improvement	-	1,387,000	2,337,000	2,337,000	2,337,000	-
92060 - Civic Center Improv	1,541,830	2,144,921	3,054,414	4,099,804	3,887,473	833,059
92065 - Golf Course Impr Fund	27,992	12,975	-	-	-	-
92075 - Emerg Mgmt Svc - 2430	2,996	1,150	-	-	-	-
92110 - Liab for Comp Absences	1,200,000	1,703,296	1,250,000	1,330,000	1,250,000	-
92120 - Information Services	225,944	3,568,605	120,554	120,554	120,554	-
92125 - Municipal Garage	1,500	466,969	-	-	-	-
92130 - General Construction	552,895	8,838,720	9,227,358	29,869,418	13,650,000	4,422,642
92145 - Transfer to Self Ins Tru	540	-	-	3,500,000	-	-
92150 - Cert of Obligation	-	300,000	-	-	540,000	540,000
92195 - Trf to 2090 Court Security	82,963	78,545	94,742	94,742	94,742	-
92000 - Operating Transfers	4,926,610	18,913,463	16,288,835	41,556,285	22,084,536	5,795,701
1350 - General Fund Transfers	9,396,318	23,730,345	21,252,145	46,447,934	33,318,600	12,066,455
Total Expenditures	9,396,318	23,730,345	21,252,145	46,447,934	33,318,600	12,066,455



(6100)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 2,083,449	\$ 3,222,649	\$ 2,956,910
Supplies	6,456,696	6,625,977	7,889,711
Contractual Services	628,595	1,855,365	1,907,611
Other Charges	8,364,248	8,501,299	8,825,792
Capital Outlay	6,014,942	-	45,000
Debt Service	-	124,000	124,000
Inter Reimbursements	(930,971)	(1,480,000)	(1,480,000)
Operating Transfers	59,743	-	-
Total Expenses	\$ 22,676,703	\$ 18,849,289	\$ 20,269,024

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	45	45	45
Part-time	-	-	-
Total	45	45	45



- Administrative and Support
- Fueling Services
- Preventative Maintenance
- Tire Service
- Fleet Maintenance and Repair
- Fleet Replacement

Mission

Fleet Services is dedicated to enhancing City services by providing departments with safe and efficient vehicles and equipment. Fleet Services ensures **Fiscal Responsibility** by managing the acquisition, maintenance, and disposal of the City’s fleet in the most cost-effective manner possible.

Fleet Services is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment down-time and the interruption of City services to Amarillo citizens. Fleet Services strives to bring **Excellence in Communication** and awareness to our departments and divisions supported. The division takes pride in the work completed and is dedicated to providing its best effort for the citizens of Amarillo.

Strategic Approach

The majority of fleet maintenance work is performed in-house. Outsourced services are used when appropriate. The department’s initiative to support the long-term plan for **Infrastructure** is based on **Best Practices** in fleet management. Following these **Best Practice** methods, including the internal committee for suggestions and improvements related to technology, allows City departments to meet the **City Council and City Manager’s Directives**.

Programs

Fleet Services Administration/Support

2022/23 Budget- 4% of Budget

Provide oversight and management of multi-function fleet operation.

<i>Performance Measures:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Contract Management	5	5	6
Training: ASE, TIA, Succession	9	14	20
In-house professional development, provided in conjunction with Amarillo College/outside vendors	0	2	4

Fleet Fueling Services

2022/23 Budget- 8% of Budget

Provide fuel for all City equipment. Maintain a four-week inventory in case of weather, shortages, or delivery issues. Follow the Texas Commission on Environmental Quality (TCEQ) operator and compliance regulations. Fuel deliveries to various locations around the City.

<i>Performance Measures:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Diesel (Measured By Gallons)	544,869	695,000	725,000
Unleaded (Measured By Gallons)	465,018	550,000	565,000
Fuel Delivery To City Locations	30	30	32
Maintain a 4- week supply of fuel in case of disaster (measured by gallons)	15,000	15,000	15,000

FLEET SERVICES (6100)

2022/23 BUDGET

Availability of portable fuel sources (measured by gallons)	4,000	4,000	4,000
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Fleet Preventative Maintenance

2022/23 Budget- 8% of Budget

All fleet equipment is on lube service/preventative maintenance schedules.

<i>Workload Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Lube/Preventative Maintenance Workorders Completed	2,260	2,300	2,325

<i>Performance Measures:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Daily Work Order Completion	92%	95%	95%

Fleet Tire Service

2022/23 Budget- 6% of Budget

Fleet maintains all tires for the city. Replacements, repairs, and service calls. Fleet has an in-house certified Tire Industry Association (TIA) trainer. All employees in Tire Service are nationally certified through TIA.

<i>Workload Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Tire Replacements	2,663	2,100	2,200
Work Order Tire Operations Completed	1,893	1,600	1,600

<i>Performance Measures:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Daily Work Order Completion	97%	95%	95%

Fleet Maintenance and Repair

2022/23 Budget- 13% of Budget

Shop operations provides full repair of all equipment. Technicians are Automotive Service Excellence (ASE) certified.

<i>Workload Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Shop Floor Work Orders	14,263	14,500	14,500

FLEET SERVICES (6100)

2022/23 BUDGET

Performance Measures:	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Daily Work Order Completion	92%	95%	95%
Daily Fleet Availability	92%	95%	95%

Fleet Replacement

2022/23 Budget- 62% of Budget

Administration of replacement program, specification writing, bid evaluation, prepares new equipment, and disposes of old equipment.

Workload Indicators:	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Bids Processed	7	9	9
Specification Issue/Revision	9	12	15
Vehicles Purchased/Make Ready	129	152	170
Vehicle Additions to Fleet	2	13	10
Fleet Size – Assets	1,158	1,171	1,181
Fleet Cost Plus Additions (Millions)	6.9	9.2	6.5
Percentage of Fleet Exceeding Replacement Criteria	24%	28%	30%

2022-23 Employee Distribution by Position

Business Unit	61110
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Department	Description	Pos Id	Pos Count	*Supplemental Total
FLEET SERVICES OPERATIONS				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	CUSTODIAN I	TRD910	1	\$ -
	ADMINISTRATIVE ASSISTANT II	CLR405	1	\$ -
	FLEET SUPERINTENDENT	ADM230	1	\$ -
	ASSISTANT FLEET SUPERINTENDENT	ADM231	1	\$ -
	SERVICE WRITER	CLR230	1	\$ -
	SENIOR WELDER	TRD232	1	\$ -
	PAINT & BODY REPAIRER	TRD233	1	\$ -
	FLEET MECHANIC II	TRD605	32	\$ -
	FLEET SUPERVISOR I	TRD608	1	\$ -
	FLEET SUPERVISOR II	TRD610	4	\$ -
	<i>*ADMINISTRATIVE ASST. II</i>	<i>CLR405</i>	<i>1</i>	<i>\$ 31,807</i>
	<i>*PAINT & BODY REPAIRER</i>	<i>TRD233</i>	<i>-1</i>	<i>\$ (36,814)</i>
FLEET SERVICES OPERATIONS Sum			45	\$ (5,007)

**City of Amarillo 2023 Department Request by Business Unit
61110 - Fleet Services Operations**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
61110 - Fleet Services Operations						
Interdepart Rental & User Chgs						
34910 - Fleet Equipment Rental	8,899,916	9,025,015	9,324,410	9,311,799	9,841,282	516,872
34900 - Interdepart Rental & User Chgs	8,899,916	9,025,015	9,324,410	9,311,799	9,841,282	516,872
Interest Earnings						
37110 - Interest Income	182,968	37,317	36,000	10,414	8,055	-27,945
37115 - Unrealized G/L	6,455	-17,908	-	-	-	-
37109 - Interest Earnings	189,423	19,410	36,000	10,414	8,055	-27,945
Miscellaneous Revenue						
37130 - Discounts Earned	-	-	13	-	13	-
37435 - Sale of Scrap	3,350	3,154	11,700	12,769	11,700	-
37465 - NBV Asset Disposal	-340,295	-47,765	-	-	-	-
37400 - Miscellaneous Revenue	-336,944	-44,611	11,713	12,769	11,713	-
61110 - Fleet Services Operations	8,752,395	8,999,814	9,372,123	9,334,982	9,861,050	488,927
Total Revenues	8,752,395	8,999,814	9,372,123	9,334,982	9,861,050	488,927

Expenditures

61110 - Fleet Services Operations

Personal Services

41100 - Salaries and Wages	1,487,078	1,426,971	1,791,359	1,585,701	1,855,270	63,911
41300 - Incentive	39,397	38,693	39,300	35,142	40,382	1,082
41500 - PFP	-	-	355,838	-	-	-355,838
41620 - Unscheduled	30,127	33,621	20,000	24,562	20,000	-
41820 - Health Insurance	372,096	342,812	464,751	375,412	477,406	12,655
42300 - State Unemployment	2,038	1,965	2,193	2,695	2,240	47
42400 - Workers Compensation	73,402	69,167	85,956	69,726	86,477	521
42510 - Car Allowance	6,032	6,016	6,000	6,526	6,000	-
42540 - Tool Allowance	43,385	39,385	42,000	40,711	42,000	-
42550 - Communications Allowance	2,413	2,407	2,400	2,611	2,400	-
42560 - Change in Sick and Annua	-5,464	-969	-	-	-	-
41900 - Life	646	619	832	814	1,158	326
42010 - Social Security - Medicare	22,122	21,266	27,240	23,570	27,937	697
42020 - Social Security - OASDI	94,258	90,715	113,873	100,397	119,454	5,581
42110 - TMRS	210,131	32,399	226,277	202,658	229,367	3,090
42115 - OPEB Funding	16,176	-21,617	44,630	40,547	46,819	2,189
41000 - Personal Services	2,393,837	2,083,449	3,222,649	2,511,073	2,956,910	-265,739

Supplies

51110 - Office Expense	2,030	3,863	3,000	3,345	3,000	-
51115 - Employee Recognition Program	93	112	1,800	112	1,800	-
51120 - Safety Program	65	354	1,000	976	1,000	-
51200 - Operating	57,998	69,051	80,000	78,885	80,000	-
51250 - Janitor	-	-	-	3	-	-
51300 - Clothing and Linen	9,981	7,031	10,250	9,973	10,250	-
51350 - Chemical and Medical	-	28	180	178	180	-

51800 - Fuel & Oil	1,909,682	2,157,617	2,257,745	3,352,890	3,517,979	1,260,234
51850 - Minor Tools	5,331	8,102	12,000	12,000	12,000	-
51950 - Minor Office Equipment	-	-	-	-	3,500	3,500
52050 - Auto Parts	2,641,484	2,699,285	2,350,001	2,937,383	2,350,001	-
52120 - Tires and Tubes Other	571,384	599,891	480,000	478,044	480,000	-
54000 - Food	806	1,369	5,000	4,560	5,000	-
55240 - Library Book Rental	-	-	-	-	-	-
52050.LABOR - Auto Parts Labor	1,127,216	888,309	1,400,001	1,400,000	1,400,001	-
51000 - Supplies	6,326,071	6,435,012	6,600,977	8,278,349	7,864,711	1,263,734
Contractual Services						
61200 - Postage	54	27	216	195	216	-
61410 - Tuition	20,709	12,459	30,500	31,682	30,500	-
62000 - Professional	-	96,264	21,000	-	21,000	-
63200 - Auto Part Contractual Services	274,575	236,640	265,000	265,000	265,000	-
67500 - Laundry	998	1,213	1,100	1,100	1,100	-
67600 - Temporary Labor	7,247	-	-	-	-	-
68650 - Shop Equipment	27,436	68,862	30,000	46,108	50,000	20,000
69210 - Rental City Equipment	73,764	73,764	75,239	75,239	77,485	2,246
69220 - Rental Other Equipment	106,800	110,580	110,000	190,000	140,000	30,000
69300 - Leased Computer Software	-	-	12,000	-	12,000	-
60000 - Contractual Services	511,583	599,808	545,055	609,324	597,301	52,246
Other Charges						
72000 - Communication	-	-	2,000	-	2,000	-
75100 - Travel	3,097	681	3,000	2,491	3,000	-
75300 - Meals and Local	-	-	-	-	-	-
76000 - Depreciation	31,815	32,815	31,122	31,122	29,642	-1,480
77420 - Administrative - Direct	73,618	62,142	60,733	66,616	60,733	-
77450 - Administrative Other	255,203	248,166	242,953	242,953	242,953	-
77470 - Service Charges - Other	15,860	15,860	15,860	17,182	15,860	-
77610 - Information Technology - City	71,575	74,002	67,499	67,499	72,224	4,725
78250 - Inventory Over/Short	-35,874	23,568	-	-	-	-
71100 - Insurance and Bonds	817,820	865,161	914,036	914,036	859,987	-54,049
70000 - Other Charges	1,233,113	1,322,394	1,337,203	1,341,899	1,286,399	-50,804
Capital Outlay						
84310 - Shop Equipment	-	12,105	-	-	45,000	45,000
80000 - Capital Outlay	-	12,105	-	-	45,000	45,000
Debt Service						
89200 - Bond Interest Payments	-	-	-	-	-	-
89300 - Fiscal Agent Bond Fees	-	-	-	-	-	-
89000 - Debt Service	-	-	-	-	-	-
Inter Reimbursements						
90180.LABOR - Sales to Other Departments	-1,057,152	-908,403	-1,450,000	-1,480,000	-1,450,000	-
90180 - Sales to Other Department	-25,266	-22,568	-30,000	-30,000	-30,000	-
90000 - Inter Reimbursements	-1,082,419	-930,971	-1,480,000	-1,510,000	-1,480,000	-
Operating Transfers						
92120 - Information Services	-	1,007	-	-	-	-
92000 - Operating Transfers	-	1,007	-	-	-	-
61110 - Fleet Services Operations	9,382,186	9,522,804	10,225,884	11,230,644	11,270,321	1,044,437

Total Expenditures	9,382,186	9,522,804	10,225,884	11,230,644	11,270,321	1,044,437
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**City of Amarillo 2023 Department Request by Business Unit
61120 - Equipment Replacement**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
61120 - Equipment Replacement						
Interdepart Rental & User Chgs						
34910 - Fleet Equipment Rental	8,319,974	8,656,133	8,910,804	8,914,619	9,609,426	698,622
34900 - Interdepart Rental & User Chgs	8,319,974	8,656,133	8,910,804	8,914,619	9,609,426	698,622
Miscellaneous Revenue						
37145 - Insurance Recoveries	131,732	43,158	-	34,618	-	-
37410 - Miscellaneous Revenue	-	1,889	-	1,889	-	-
37460 - Gn/Lss on Prop Disposal	53,313	302,611	325,000	325,000	325,000	-
37465 - NBV Asset Disposal	-	-	-	-	-	-
37400 - Miscellaneous Revenue	185,045	347,658	325,000	361,507	325,000	-
Operating Transfers In						
39110 - Tsf In fr General Fund	1,500	466,969	-	-	-	-
39350 - Tsf In from Gen Construc	-	1,800	-	-	-	-
39410 - Tsf in fr Solid Waste	-	-	-	-	-	-
39420 - Tsf In Fr CO Bond Proceeds	-	949,419	-	-	-	-
39470 - Tsf in from Water & Sewe	56,146	48,640	-	-	-	-
39500 - Tsf In fr Risk Managemen	-	26,523	-	-	-	-
39530 - Tsf In fr Airport	-	1,600	-	-	-	-
39650 - Tsf In fr Emergency Mgt Grant	-	19,891	-	-	-	-
39100 - Operating Transfers In	57,646	1,514,842	-	-	-	-
Proceeds from LT Debt						
39810 - Proceeds from LTerm Debt	-	-	5,000,000	5,000,000	-	-5,000,000
39800 - Proceeds from LT Debt	-	-	5,000,000	5,000,000	-	-5,000,000
61120 - Equipment Replacement	8,562,664	10,518,634	14,235,804	14,276,126	9,934,426	-4,301,378
Total Revenues	8,562,664	10,518,634	14,235,804	14,276,126	9,934,426	-4,301,378
Expenditures						
61120 - Equipment Replacement						
Supplies						
52050 - Auto Parts	12,207	18,934	15,000	15,000	15,000	-
52050.LABOR - Auto Parts Labor	600	2,750	10,000	10,000	10,000	-
51000 - Supplies	12,807	21,684	25,000	25,000	25,000	-
Contractual Services						
62220 - Leased Equipment Expense	-	-	1,310,310	1,310,310	1,310,310	-
69220 - Rental Other Equipment	24,632	28,788	-	-	-	-
60000 - Contractual Services	24,632	28,788	1,310,310	1,310,310	1,310,310	-
Other Charges						
76000 - Depreciation	6,602,535	6,308,377	6,469,020	6,469,020	7,117,267	648,247
76600 - Amortization of Leased Assets	704,694	695,071	695,076	695,076	422,126	-272,950
78020 - Interest Expense	53,682	38,406	-	38,406	-	-
70000 - Other Charges	7,360,912	7,041,854	7,164,096	7,202,502	7,539,393	375,297

Capital Outlay						
84100 - Auto-Rolling Stock & Equ	3,708,413	5,159,430	-	5,000,000	-	-
84200 - Machinery General	454,055	843,407	-1	3,000,000	-	1
80000 - Capital Outlay	4,162,468	6,002,837	-1	8,000,000	-	1
Debt Service						
89200 - Bond Interest Payments	-	-	124,000	-	124,000	-
89000 - Debt Service	-	-	124,000	-	124,000	-
Operating Transfers						
92130 - General Construction	-	58,736	-	-	-	-
92000 - Operating Transfers	-	58,736	-	-	-	-
61120 - Equipment Replacement	11,560,819	13,153,899	8,623,405	16,537,812	8,998,703	375,298
Total Expenditures	11,560,819	13,153,899	8,623,405	16,537,812	8,998,703	375,298



(6200)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 3,001,673	\$ 3,412,715	\$ 3,666,674
Supplies	831,594	154,001	154,001
Contractual Services	2,715,302	3,783,613	4,032,629
Other Charges	1,514,668	1,352,836	1,287,458
Capital Outlay	-	-	13,000
Inter Reimbursements	(112,274)	(185,000)	(195,000)
Operating Transfers	-	-	-
Total Expenses	\$ 7,950,962	\$ 8,518,165	\$ 8,958,762

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	36.33	36.34	40
Part-time	2	1	-
Total	38.33	37.34	40



Mission

Identify, procure, implement, and support the highest value technologies and services for the City of Amarillo, its citizens and employees. Innovate new methods of better serving the community using technology.

Strategic Approach

The City of Amarillo IT strategy is firmly rooted in the application of City Council initiatives, City Manager initiatives, and best practices for every aspect of the IT mission. In the contemporary digital age, IT and the technology infrastructure are the innovation engine for local governments to better serve citizens efficiently and effectively with transparency, collaboration, and increased citizen involvement.

To better meet the stated mission, The City of Amarillo IT Division is executing a long-term infrastructure plan to migrate to an “Enterprise IT as a service” model of operation. That model is based on and measured by industry best practices on the principles of stability, security, efficiency, and agility.

IT continued the long-term plan for architecture last year by completing several massive infrastructure upgrade projects. The redundant datacenter is complete at Potter County, the desktop update project was delayed with COVID-19 response projects but will be completed over the next year. The GIS team was consolidated within IT to provide an enterprise approach to management of this vital asset. This year IT also completed the implementation of many new enterprise applications such as Energov (for permitting, land management, workorder, and enablement of 311), a new Computer Assisted Dispatching system, as well as desktop deployment that will greatly increase efficiency and decrease operational overhead. The print shop launched a new software platform that allows departments to submit prints online. We believe that with a consolidated architecture and adequate toolset in place, IT will be able to move its focus to open source and innovative options to control cost and deliver outstanding support for the needs of today and the innovations for the future. With the architecture in place, IT will now begin to shift focus to enablement of the departments it serves through modernization of the application infrastructure.

Programs

Enterprise Services (ES)

2022/23 Budget — 99% of Budget

Provide shared services and infrastructure to facilitate all department operations.

ES: End User Support

Purpose: Ensure all end users get maximum benefit from technical resources provided

Focus: Standard operating procedures, training, toolset

Best Practice: ITIL

Initiatives: Customer Service, Best Practices

ES: Cyber Security

Purpose: Ensure safe delivery of IT services regardless of application or user context

Focus: User and Application based security architecture

Best Practice: NIST, PCI, HPPA, CJIS

Initiatives: Best Practices

ES: GIS

Purpose: GIS services for all city departments

Focus: Enterprise roadmap for GIS

Best Practice: To be determined

Initiatives: Customer Service, Best Practices

ES: IT Operations

Purpose: Ensure efficient and stable operation of IT

Focus: Standards, Policy, Procedure, IT portal, website, open government/311, toolset

Best Practice: ITIL, PMI, Agile

Initiatives: Customer Service, Best Practices, Fiscal Responsibility

ES: IT Engineering

Purpose: Design, implement, maintain all IT architecture.

Focus: datacenter consolidation, O365, connectivity, mobility, performance monitoring

Best Practice: ITIL, PMI, Agile

Initiatives: Customer Service, Best Practices, Fiscal Responsibility

ES: Government Continuity

Purpose: Enable operation of critical city functions and recovery of data in the event of catastrophic loss of downtown facilities

Focus: Disaster recovery center connectivity and architecture, application and data replication

Best Practice: NIST, PCI, HPPA, CJIS

Initiatives: Customer Service, Best Practices, Fiscal Responsibility

ES: Enterprise Applications

Purpose: Support applications utilized across multiple departments via commercial or open source software solutions

Focus: Hansen replacement, Agile, Open Source, SDLC

ES: Radio Communications

Purpose: Support radio technologies throughout the city and across the panhandle

Focus: Mission-critical communications, radio technology management

Best Practice: Efficiency, Safety, Interoperability, Compliance (FCC)

Initiatives: Public Safety, Best Practices, Fiscal Responsibility

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
IT Support			
Ticket Count	10,115	11,644	12,500
Users Supported	1,626	1,632	1,632
Avg Time to Resolution	65:31	62:00	60:00
Time to Response	18:06	15:30	13:00

INFORMATION TECHNOLOGY (6200)

2022/23 BUDGET

Cybersecurity			
Number of Incidents/Tickets	18	22	36
Preventions (in millions)	50.8*	63.8*	77
Time to Incident Resolution	19:19	55:00**	20
IT Engineering			
Applications Supported	3,500	3,500	3,500
Servers Supported	490	388	380
System Uptime	99.418%	99.30	99.5
Time to Resolution	95:16	94:33	90
Time to Recovery	21:42	20:33	20

* all traffic from outside the US or from the dark web is now being dropped and not logged.
Actual numbers are in the 100's of Millions

** One multi-hour incident required isolating a location and skewed the number

*** The entire data center was powered down for the AECC addition to UPS backup for 24 hours.

Print

2022/2023 Budget — 1% of Budget

Provide print services to all departments of the city at reduced cost.

Performance Measures/Indicators:	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Jobs (by type)	1,900,000	358,471*	450,000

* new accounting system counts copy not pages. Each copy is multiple pages 2019 numbers are pages.

2022-23 Employee Distribution by Position

Business Unit	62010
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Department	Description	Pos Id	Pos Count	*Supplemental Total
IT ADMINISTRATION				
	ADMINISTRATIVE SPECIALIST II	CLR080	1	\$ -
	PROJECT MANAGER	ADM091	1	\$ -
	IT ASSISTANT DIRECTOR	ADM131	2	\$ -
	INFORMATION TECHNOLOGY DIRECTO	ADM137	1	\$ -
IT ADMINISTRATION Sum			5	\$ -

**City of Amarillo 2023 Department Request by Business Unit
62010 - IT Administration**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
62010 - IT Administration						
Interdepart Rental & User Chgs						
34920 - Interdepartmental Chrg	6,918,940	7,048,123	7,179,888	7,179,401	7,681,039	501,151
34900 - Interdepart Rental & User Chgs	6,918,940	7,048,123	7,179,888	7,179,401	7,681,039	501,151
Interest Earnings						
37110 - Interest Income	61,221	13,295	24,000	4,938	3,444	-20,556
37115 - Unrealized G/L	1,170	-6,877	-	-	-	-
37109 - Interest Earnings	62,391	6,418	24,000	4,938	3,444	-20,556
Operating Transfers In						
39110 - Tsf In fr General Fund	155,125	-	-	-	-	-
39100 - Operating Transfers In	155,125	-	-	-	-	-
62010 - IT Administration	7,136,456	7,054,541	7,203,888	7,184,339	7,684,483	480,595
62034 - Radio Communications						
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	-	-	66,363	65,000	65,000
37400 - Miscellaneous Revenue	-	-	-	66,363	65,000	65,000
62034 - Radio Communications	-	-	-	66,363	65,000	65,000
Total Revenues	7,136,456	7,054,541	7,203,888	7,250,702	7,749,483	545,595

Expenditures

62034 - Radio Communications

Personal Services

41100 - Salaries and Wages	-	-	-	173,068	204,459	204,459
41300 - Incentive	-	-	-	-	-	-
41620 - Unscheduled	-	-	-	-	-	-
41820 - Health Insurance	-	-	-	33,618	32,696	32,696
42300 - State Unemployment	-	-	-	193	244	244
42400 - Workers Compensation	-	-	-	2,727	7,561	7,561
42540 - Tool Allowance	-	-	-	3,440	3,870	3,870
42550 - Communications Allowance	-	-	-	3,424	3,852	3,852
41900 - Life	-	-	-	94	103	103
42010 - Social Security - Medicare	-	-	-	2,530	3,048	3,048
42020 - Social Security - OASDI	-	-	-	10,819	12,845	12,845
42110 - TMRS	-	-	-	21,945	25,505	25,505
42115 - OPEB Funding	-	-	-	4,378	5,035	5,035
41000 - Personal Services	-	-	-	256,236	299,218	299,218

Supplies

51110 - Office Expense	-	-	-	532	750	750
51200 - Operating	-	-	-	11,816	15,000	15,000
51300 - Clothing and Linen	-	-	-	740	1,000	1,000
51700 - Education	-	-	-	3,650	1,000	1,000
53150 - Electricity	-	-	-	-	16,830	16,830

51000 - Supplies	-	-	-	16,738	34,580	34,580
Contractual Services						
61400 - Dues	-	-	-	-	250	250
61410 - Tuition	-	-	-	1,200	2,000	2,000
62010 - Service Agreements	-	-	-	365,000	452,000	452,000
67320 - Extermination	-	-	-	206	500	500
68670 - Communications Equipmen	-	-	-	104,000	104,000	104,000
69210 - Rental City Equipment	-	-	-	-	11,126	11,126
60000 - Contractual Services	-	-	-	470,406	569,876	569,876
Other Charges						
75100 - Travel	-	-	-	5,000	5,000	5,000
78250 - Inventory Over/Short	-	-	-	-	-	-
71100 - Insurance and Bonds	-	-	-	5,787	3,491	3,491
70000 - Other Charges	-	-	-	10,787	8,491	8,491
Inter Reimbursements						
90160 - Other Departments	-	-	-	-	-	-
90000 - Inter Reimbursements	-	-	-	-	-	-
62034 - Radio Communications						
-	-	-	-	754,167	912,165	912,165
62010 - IT Administration						
Personal Services						
41100 - Salaries and Wages	547,077	571,711	548,420	579,238	548,420	-
41300 - Incentive	-	-	-	-	6,999	6,999
41500 - PFP	-	-	56,618	-	-	-56,618
41820 - Health Insurance	54,850	52,118	55,780	59,789	65,691	9,911
42300 - State Unemployment	244	276	244	351	244	-
42400 - Workers Compensation	3,070	3,183	2,991	2,719	2,991	-
42510 - Car Allowance	5,489	5,549	5,460	5,460	5,999	539
42550 - Communications Allowance	4,585	4,567	4,560	4,560	4,561	1
42560 - Change in Sick and Annua	54,713	19,657	-	-	-	-
41900 - Life	84	86	92	116	129	37
42010 - Social Security - Medicare	7,852	8,198	8,031	8,404	8,031	-
42020 - Social Security - OASDI	31,479	32,671	31,994	31,911	32,687	693
42110 - TMRS	73,649	-237,957	68,238	71,835	68,238	-
42115 - OPEB Funding	10,220	5,277	13,459	14,397	13,459	-
41000 - Personal Services	793,312	465,336	795,887	778,781	757,449	-38,438
Supplies						
51110 - Office Expense	3,999	4,875	6,000	6,000	6,000	-
51200 - Operating	3,037	856	2,000	3,000	3,000	1,000
51950 - Minor Office Equipment	6,007	945	4,000	4,000	4,000	-
51000 - Supplies	13,044	6,676	12,000	13,000	13,000	1,000
Contractual Services						
61200 - Postage	65	62	1,000	100	1,000	-
61400 - Dues	-	-	-	-	-	-
61410 - Tuition	3,922	17,401	25,000	25,000	25,000	-
62000 - Professional	15,785	42,511	23,000	23,000	23,000	-
69210 - Rental City Equipment	16,279	16,279	16,605	16,605	17,786	1,181
60000 - Contractual Services	36,051	76,253	65,605	64,705	66,786	1,181
Other Charges						
75100 - Travel	-	-	15,000	6,000	15,000	-
75200 - Mileage	-	-	1,000	500	1,000	-

75300 - Meals and Local	322	2,108	2,000	2,000	2,000	-
76000 - Depreciation	-	-	-	-	-	-
77450 - Administrative Other	34,394	36,645	35,017	35,017	35,017	-
71100 - Insurance and Bonds	39,024	46,529	50,713	50,713	54,956	4,243
70000 - Other Charges	73,740	85,282	103,730	94,230	107,973	4,243
Inter Reimbursements						
90160 - Other Departments	-	-	-80,000	-	-80,000	-
90000 - Inter Reimbursements	-	-	-80,000	-	-80,000	-
62010 - IT Administration	916,148	633,547	897,222	950,716	865,208	-32,014
Total Expenditures	916,148	633,547	897,222	1,704,883	1,777,373	880,151

2022-23 Employee Distribution by Position

Business Unit	62021
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Department	Description	Pos Id	Pos Count	*Supplemental Total
IT ENTERPRISE APPLICATIONS				
	ENTERPRISE APPLICATION MANAGER	ADM125	1	\$ -
	APPLICATION SPECIALIST III	TEC142	2	\$ -
	SENIOR IT DEVELOPER III	TEC145	4	\$ -
	DATABASE ADMINISTRATOR III	TEC148	1	\$ -
IT ENTERPRISE APPLICATIONS Sum			8	\$ -

**City of Amarillo 2023 Department Request by Business Unit
62021 - IT Enterprise Applications**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
62021 - IT Enterprise Applications						
Operating Transfers In						
39110 - Tsf In fr General Fund	200	-	-	-	-	-
39530 - Tsf In fr Airport	200	-	-	-	-	-
39100 - Operating Transfers In	400	-	-	-	-	-
62021 - IT Enterprise Applications	400	-	-	-	-	-
Total Revenues	400	-	-	-	-	-
Expenditures						
62021 - IT Enterprise Applications						
Personal Services						
41100 - Salaries and Wages	549,394	558,967	582,315	568,626	587,238	4,923
41820 - Health Insurance	92,339	92,420	96,415	93,214	106,080	9,665
42300 - State Unemployment	390	390	390	486	390	-
42400 - Workers Compensation	3,521	3,586	3,610	2,923	3,610	-
42550 - Communications Allowance	4,584	4,572	4,560	4,560	4,560	-
41900 - Life	134	138	148	178	206	58
42010 - Social Security - Medicare	7,672	7,812	8,444	8,071	8,564	120
42020 - Social Security - OASDI	32,805	33,404	36,104	34,511	36,617	513
42110 - TMRS	74,492	250,711	71,741	69,491	71,741	-
42115 - OPEB Funding	7,297	-1,224	14,150	13,903	14,352	202
41000 - Personal Services	772,628	950,776	817,877	795,962	833,358	15,481
Supplies						
51110 - Office Expense	-	147	-	-	-	-
51200 - Operating	-	-	-	33	-	-
51950 - Minor Office Equipment	1,317	920	6,000	3,000	6,000	-
51970 - Software	-	4,506	4,000	1,000	4,000	-
51000 - Supplies	1,317	5,573	10,000	4,033	10,000	-
Contractual Services						
62000 - Professional	-	-	-	-	50,000	50,000
68620 - Computer Equipment	7,898	8,520	12,000	30,000	15,000	3,000
69300 - Leased Computer Software	1,111,976	1,509,329	1,372,001	1,372,001	1,290,000	-82,001
60000 - Contractual Services	1,119,874	1,517,849	1,384,001	1,402,001	1,355,000	-29,001
Other Charges						
76000 - Depreciation	76,302	76,198	37,994	37,994	-	-37,994
77450 - Administrative Other	54,732	51,915	48,842	48,842	48,842	-
71100 - Insurance and Bonds	4,555	5,003	4,520	4,520	4,655	135
70000 - Other Charges	135,589	133,116	91,356	91,356	53,497	-37,859
62021 - IT Enterprise Applications	2,029,408	2,607,314	2,303,234	2,293,352	2,251,855	-51,379
Total Expenditures	2,029,408	2,607,314	2,303,234	2,293,352	2,251,855	-51,379

2022-23 Employee Distribution by Position

Business Unit	62022
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Department	Description	Pos Id	Pos Count	*Supplemental Total
IT SUPPORT	AIRPORT TECHNOLOGY SPECIALIST	TEC010	1	\$ -
	IT SUPPORT SPECIALIST IV	TEC126	6	\$ -
IT SUPPORT Sum			7	\$ -

**City of Amarillo 2023 Department Request by Business Unit
62022 - IT Support**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
62022 - IT Support						
Operating Transfers In						
39110 - Tsf In fr General Fund	2,676	3,695	-	-	-	-
39132 - Tsf In fr Housing 2020	-	-	-	-	-	-
39470 - Tsf in from Water & Sewe	-	149	-	-	-	-
39100 - Operating Transfers In	2,676	3,844	-	-	-	-
62022 - IT Support	2,676	3,844	-	-	-	-
Total Revenues	2,676	3,844	-	-	-	-
Expenditures						
62022 - IT Support						
Personal Services						
41100 - Salaries and Wages	311,182	317,566	336,529	351,983	365,329	28,800
41300 - Incentive	202	43	-	-	59,283	59,283
41620 - Unscheduled	-	10	-	-	-	-
41820 - Health Insurance	66,796	63,610	52,255	74,415	79,154	26,899
42300 - State Unemployment	309	401	328	455	341	13
42400 - Workers Compensation	1,723	1,756	2,146	1,664	2,146	-
42550 - Communications Allowance	2,413	2,342	2,136	2,136	2,880	744
41900 - Life	106	107	124	154	180	56
42010 - Social Security - Medicare	4,347	4,421	4,880	5,166	5,882	1,002
42020 - Social Security - OASDI	18,589	18,903	20,865	22,087	25,150	4,285
42110 - TMRS	41,311	3,061	41,460	44,749	48,069	6,609
42115 - OPEB Funding	4,746	-3,016	8,178	8,959	9,857	1,679
41000 - Personal Services	451,723	409,205	468,901	511,767	598,271	129,370
Supplies						
51110 - Office Expense	-	109	-	-	-	-
51200 - Operating	2,339	2,302	1,000	1,000	1,000	-
51850 - Minor Tools	677	82	1,000	1,000	1,000	-
51950 - Minor Office Equipment	-	479	1,000	1,000	1,000	-
51960 - Printers	250	349	2,000	2,000	1,000	-1,000
51970 - Software	-	929	2,000	2,000	2,000	-
51980 - IT Hardware	17,552	21,045	25,000	25,000	25,000	-
51000 - Supplies	20,818	25,294	32,000	32,000	31,000	-1,000
Contractual Services						
68620 - Computer Equipment	11,174	1,454	6,000	6,000	6,000	-
69300 - Leased Computer Software	-	10	-	4,500	-	-
60000 - Contractual Services	11,174	1,464	6,000	10,500	6,000	-
Other Charges						
77450 - Administrative Other	51,928	48,662	46,694	46,694	46,694	-
71100 - Insurance and Bonds	2,530	2,779	3,390	3,390	4,073	683
70000 - Other Charges	54,458	51,441	50,084	50,084	50,767	683
62022 - IT Support	538,173	487,404	556,985	604,351	686,038	129,053

Total Expenditures	538,173	487,404	556,985	604,351	686,038	129,053
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2022-23 Employee Distribution by Position

Business Unit	62023
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Department	Description	Pos Id	Pos Count	*Supplemental Total
IT PRINT SERVICES				
	PRINT SHOP SUPERVISOR	CLR850	1	\$ -
	IT GENERALIST	TEC030	1	\$ -
IT PRINT SERVICES	Sum		2	\$ -

**City of Amarillo 2023 Department Request by Business Unit
62023 - IT Print Services**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
62023 - IT Print Services						
Personal Services						
41100 - Salaries and Wages	55,224	56,206	55,966	63,929	74,030	18,064
41620 - Unscheduled	16	34	-	100	-	-
41820 - Health Insurance	14,230	14,235	14,855	16,785	21,798	6,943
42300 - State Unemployment	73	72	73	109	97	24
42400 - Workers Compensation	217	221	213	229	232	19
42550 - Communications Allowance	724	722	720	720	960	240
41900 - Life	25	26	28	35	51	23
42010 - Social Security - Medicare	785	806	812	928	1,087	275
42020 - Social Security - OASDI	3,358	3,447	3,470	3,969	4,649	1,179
42110 - TMRS	7,429	553	6,895	7,874	8,886	1,991
42115 - OPEB Funding	326	-915	1,360	1,575	1,822	462
41000 - Personal Services	82,407	75,407	84,392	96,253	113,612	29,220
Supplies						
51110 - Office Expense	261	525	1,000	1,000	1,000	-
51200 - Operating	34,520	55,447	71,000	71,000	71,000	-
51850 - Minor Tools	-	-	-	-	-	-
51000 - Supplies	34,781	55,972	72,000	72,000	72,000	-
Contractual Services						
68650 - Shop Equipment	252	289	1,000	1,000	1,000	-
69220 - Rental Other Equipment	28,750	28,862	30,000	30,000	30,000	-
69300 - Leased Computer Software	3,883	5,418	7,000	7,000	7,000	-
60000 - Contractual Services	32,885	34,569	38,000	38,000	38,000	-
Other Charges						
76000 - Depreciation	1,346	396	205	205	205	-
77450 - Administrative Other	12,051	11,371	10,837	10,837	10,837	-
71100 - Insurance and Bonds	1,012	1,112	1,130	1,130	1,164	34
70000 - Other Charges	14,409	12,879	12,172	12,172	12,206	34
Inter Reimbursements						
90160 - Other Departments	-64,944	-112,274	-105,000	-105,000	-115,000	-10,000
90000 - Inter Reimbursements	-64,944	-112,274	-105,000	-105,000	-115,000	-10,000
62023 - IT Print Services	99,539	66,553	101,564	113,425	120,818	19,254
Total Expenditures	99,539	66,553	101,564	113,425	120,818	19,254

2022-23 Employee Distribution by Position

Business Unit	62024
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Department	Description	Pos Id	Pos Count	*Supplemental Total
IT GIS	GIS SERVICE MANAGER	ADM124	1	\$ -
	GIS TECHNICIAN	TEC170	2	\$ -
	ENGINEERING GIS COORDINATOR	TEC927	1	\$ -
IT GIS Sum			4	\$ -

**City of Amarillo 2023 Department Request by Business Unit
62024 - IT GIS**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
62024 - IT GIS						
Operating Transfers In						
39110 - Tsf In fr General Fund	-	120,554	120,554	120,554	120,554	-
39470 - Tsf in from Water & Sewe	-	63,654	63,654	63,654	63,654	-
39100 - Operating Transfers In	-	184,208	184,208	184,208	184,208	-
62024 - IT GIS	-	184,208	184,208	184,208	184,208	-
Total Revenues	-	184,208	184,208	184,208	184,208	-
Expenditures						
62024 - IT GIS						
Personal Services						
41100 - Salaries and Wages	75,005	202,258	204,267	194,167	206,984	2,717
41820 - Health Insurance	181	30,703	32,042	27,642	35,261	3,219
42300 - State Unemployment	49	195	195	267	195	-
42400 - Workers Compensation	421	934	1,103	898	1,103	-
42550 - Communications Allowance	483	1,444	1,440	1,440	1,440	-
41900 - Life	17	69	74	98	103	29
42010 - Social Security - Medicare	1,094	2,873	2,962	2,792	3,022	60
42020 - Social Security - OASDI	4,677	12,283	12,665	11,940	12,922	257
42110 - TMRS	9,963	15,257	25,166	23,708	25,166	-
42115 - OPEB Funding	1,834	4,921	4,964	4,749	5,065	101
41000 - Personal Services	93,724	270,936	284,878	267,700	291,261	6,383
Supplies						
51200 - Operating	-	217	1,000	1,000	1,000	-
51970 - Software	1,668	-	1,000	1,000	1,000	-
51980 - IT Hardware	231	21	1,000	1,000	1,000	-
51000 - Supplies	1,899	238	3,000	3,000	3,000	-
Contractual Services						
62000 - Professional	-	186	1,000	1,000	1,000	-
69300 - Leased Computer Software	46,924	47,381	52,000	52,000	60,000	8,000
60000 - Contractual Services	46,924	47,567	53,000	53,000	61,000	8,000
Other Charges						
77450 - Administrative Other	6,042	5,733	5,470	5,470	5,470	-
71100 - Insurance and Bonds	506	556	565	565	2,327	1,762
70000 - Other Charges	6,548	6,289	6,035	6,035	7,797	1,762
Capital Outlay						
84910 - Other Equipment	-	-	-	-	13,000	13,000
80000 - Capital Outlay	-	-	-	-	13,000	13,000
Operating Transfers						
92005 - General Fund	2,516	-	-	-	-	-
92000 - Operating Transfers	2,516	-	-	-	-	-

62024 - IT GIS	151,611	325,030	346,913	329,735	376,058	29,145
Total Expenditures	151,611	325,030	346,913	329,735	376,058	29,145

2022-23 Employee Distribution by Position

Business Unit	62031
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Department	Description	Pos Id	Pos Count	*Supplemental Total
IT PUBLIC SAFETY	PUBLIC SAFETY TECHNICIAN III	TEC176	1	\$ -
	CAD ADMINISTRATOR	TEC178	1	\$ -
IT PUBLIC SAFETY	Sum		2	\$ -

**City of Amarillo 2023 Department Request by Business Unit
62031 - IT Public Safety**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
62031 - IT Public Safety						
Operating Transfers In						
39530 - Tsf In fr Airport	-	-	71,978	71,978	71,978	-
39100 - Operating Transfers In	-	-	71,978	71,978	71,978	-
62031 - IT Public Safety	-	-	71,978	71,978	71,978	-
Total Revenues	-	-	71,978	71,978	71,978	-
Expenditures						
62031 - IT Public Safety						
Personal Services						
41100 - Salaries and Wages	114,389	117,183	121,584	127,282	130,446	8,862
41820 - Health Insurance	18,974	18,980	19,807	19,915	21,798	1,991
42300 - State Unemployment	97	97	97	133	97	-
42400 - Workers Compensation	599	614	620	564	620	-
42550 - Communications Allowance	965	963	960	960	960	-
41900 - Life	33	34	37	46	51	14
42010 - Social Security - Medicare	1,635	1,677	1,763	1,838	1,905	142
42020 - Social Security - OASDI	6,990	7,172	7,538	7,862	8,147	609
42110 - TMRS	15,316	1,240	14,979	15,557	15,572	593
42115 - OPEB Funding	950	-194	2,954	3,116	3,193	239
41000 - Personal Services	159,948	147,767	170,339	177,275	182,789	12,450
Supplies						
51200 - Operating	33	66	250	250	250	-
51850 - Minor Tools	-	-	250	250	250	-
51970 - Software	-	-	500	500	500	-
51980 - IT Hardware	1,744	158	4,001	4,001	4,001	-
51000 - Supplies	1,777	224	5,001	5,001	5,001	-
Contractual Services						
61100 - Communications Billing	1,883	2,140	3,000	3,000	4,000	1,000
68620 - Computer Equipment	1,125	46	2,000	2,000	2,000	-
69300 - Leased Computer Software	12,588	8,565	10,000	10,000	10,000	-
60000 - Contractual Services	15,596	10,751	15,000	15,000	16,000	1,000
Other Charges						
76000 - Depreciation	224	-	-	-	-	-
77450 - Administrative Other	18,108	16,455	15,579	15,579	-	-15,579
71100 - Insurance and Bonds	1,518	1,112	-	-	1,164	1,164
70000 - Other Charges	19,850	17,567	15,579	15,579	1,164	-14,415
62031 - IT Public Safety	197,170	176,308	205,919	212,855	204,954	-965
Total Expenditures	197,170	176,308	205,919	212,855	204,954	-965

2022-23 Employee Distribution by Position

Business Unit	62032
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Department	Description	Pos Id	Pos Count	*Supplemental Total
IT INFRASTRUCTURE				
	IT PRINCIPAL ENGINEER	TEC048	1	\$ -
	IT CYBERSECURITY ENGINEER	TEC049	1	\$ -
	INFRASTRUCTURE ENGINEER I	TEC132	1	\$ -
	INFRASTRUCTURE ENGINEER III	TEC134	5	\$ -
IT INFRASTRUCTURE Sum			8	\$ -

**City of Amarillo 2023 Department Request by Business Unit
62032 - IT Infrastructure**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
62032 - IT Infrastructure						
Miscellaneous Revenue						
37460 - Gn/Lss on Prop Disposal	-	-	-	-	-	-
37465 - NBV Asset Disposal	-22,112	-8,094	-	-	-	-
37400 - Miscellaneous Revenue	-22,112	-8,094	-	-	-	-
Operating Transfers In						
39592 - Trans In Frm Court Tech Fund	113	-	-	-	-	-
39100 - Operating Transfers In	113	-	-	-	-	-
62032 - IT Infrastructure	-21,999	-8,094	-	-	-	-
Total Revenues	-21,999	-8,094	-	-	-	-

Expenditures

62032 - IT Infrastructure

Personal Services

41100 - Salaries and Wages	295,711	398,183	430,936	499,046	615,400	184,464
41300 - Incentive	12	602	600	603	950	350
41820 - Health Insurance	44,119	60,210	65,684	74,240	95,823	30,139
42300 - State Unemployment	195	269	292	437	390	98
42400 - Workers Compensation	1,649	1,950	2,330	2,049	2,330	-
42510 - Car Allowance	-	-	-	-	3,000	3,000
42550 - Communications Allowance	1,457	2,268	2,400	2,400	2,880	480
41900 - Life	67	99	111	111	206	95
42010 - Social Security - Medicare	4,072	5,559	6,257	7,082	9,017	2,760
42020 - Social Security - OASDI	17,411	23,768	26,755	30,282	38,557	11,802
42110 - TMRS	39,279	13,515	53,165	61,181	73,693	20,528
42115 - OPEB Funding	4,186	2,618	10,486	12,233	15,112	4,626
41000 - Personal Services	408,158	509,039	599,016	689,664	857,358	258,342

Supplies

51110 - Office Expense	-	-	-	705	-	-
51200 - Operating	1,773	70,664	2,000	2,500	2,000	-
51850 - Minor Tools	-	129	1,000	1,000	1,000	-
51950 - Minor Office Equipment	139	-	-	-	-	-
51970 - Software	1,301	60,352	1,000	1,000	1,000	-
51980 - IT Hardware	1,950	605,915	12,000	30,000	12,000	-
51000 - Supplies	5,164	737,060	16,000	35,205	16,000	-

Contractual Services

61100 - Communications Billing	76,496	63,345	72,000	72,000	72,000	-
61410 - Tuition	-	-	-	5,190	-	-
62000 - Professional	-	22,313	-	-	-	-
62220 - Leased Equipment Expense	-	-	1,086,890	1,086,890	1,205,190	118,300
68620 - Computer Equipment	129,549	40,353	60,000	60,000	26,100	-33,900
69300 - Leased Computer Software	392,329	431,129	503,000	503,000	686,000	183,000
60000 - Contractual Services	598,375	557,140	1,721,890	1,727,080	1,989,290	267,400

Other Charges						
76000 - Depreciation	180,917	266,599	246,817	246,817	233,339	-13,478
76600 - Amortization of Leased Assets	720,547	746,907	746,907	746,907	746,907	-
77450 - Administrative Other	46,112	38,617	36,707	36,707	36,707	-
78020 - Interest Expense	129,799	105,333	-	-	-	-
71100 - Insurance and Bonds	2,024	2,223	2,260	2,260	3,491	1,231
70000 - Other Charges	1,079,399	1,159,679	1,032,691	1,032,691	1,020,444	-12,247
Capital Outlay						
84610 - Info Tech Equipt - PCs	6,174	-	-	-	-	-
80000 - Capital Outlay	6,174	-	-	-	-	-
62032 - IT Infrastructure	2,097,270	2,962,918	3,369,597	3,484,640	3,883,092	513,495
Total Expenditures	2,097,270	2,962,918	3,369,597	3,484,640	3,883,092	513,495

2022-23 Employee Distribution by Position

Business Unit	62033
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Department	Description	Pos Id	Pos Count	*Supplemental Total
IT TELECOM	311 CUSTOMER SERVICE REP II	CLR053	2	\$ -
	311 CUSTOMER SERVICE SUPERV	CLR055	1	\$ -
	311 CUSTOMER SERVICE REP -HRLY	HRL053	1	\$ -
	<i>*311 CUSTOMER SERVICE REP -HRLY</i>	<i>HRL053</i>	<i>-1</i>	<i>\$ (19,104)</i>
	<i>*311 CUSTOMER SERVICE REP II</i>	<i>CLR053</i>	<i>-2</i>	<i>\$ (81,667)</i>
	<i>*311 CUSTOMER SERVICE SUPERV</i>	<i>CLR055</i>	<i>-1</i>	<i>\$ (55,271)</i>
IT TELECOM Sum			0	\$ (156,042)

**City of Amarillo 2023 Department Request by Business Unit
62033 - IT Telecom**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
62033 - IT Telecom						
Personal Services						
41100 - Salaries and Wages	127,247	131,023	136,002	131,002	11,671	-124,331
41620 - Unscheduled	6,388	6,698	-	9,000	-	-
41820 - Health Insurance	23,718	23,725	24,759	23,045	11,890	-12,869
42300 - State Unemployment	219	219	219	278	170	-49
42400 - Workers Compensation	662	681	673	584	383	-290
42550 - Communications Allowance	724	722	720	720	298	-422
41900 - Life	59	60	65	65	-	-65
42010 - Social Security - Medicare	1,902	1,962	1,972	1,969	615	-1,357
42020 - Social Security - OASDI	7,311	7,451	7,371	7,418	1,568	-5,803
42110 - TMRS	17,833	1,501	16,755	16,683	5,223	-11,532
42115 - OPEB Funding	1,611	-835	2,889	3,115	758	-2,131
41000 - Personal Services	187,673	173,208	191,425	193,880	32,576	-158,849
Supplies						
51200 - Operating	721	556	4,000	4,000	4,000	-
51000 - Supplies	721	556	4,000	4,000	4,000	-
Contractual Services						
61100 - Communications Billing	366,814	383,938	392,000	392,000	392,000	-
61410 - Tuition	-	-	-	-	-	-
62000 - Professional	105	-	2,001	8,001	2,001	-
68670 - Communications Equipmen	29,879	79,776	100,000	100,000	100,000	-
69210 - Rental City Equipment	5,997	5,997	6,116	6,116	6,552	436
60000 - Contractual Services	402,795	469,711	500,117	506,117	500,553	436
Other Charges						
76000 - Depreciation	13,163	13,163	7,646	7,646	-	-7,646
76500 - Amortization of Water Rights	-	-	-	-	-	-
77450 - Administrative Other	35,173	33,028	31,283	31,283	31,283	-
78250 - Inventory Over/Short	577	-	-	-	-	-
71100 - Insurance and Bonds	2,024	2,223	2,260	2,260	2,327	67
70000 - Other Charges	50,938	48,414	41,189	41,189	33,610	-7,579
62033 - IT Telecom	642,126	691,889	736,731	745,186	570,739	-165,992
Total Expenditures	642,126	691,889	736,731	745,186	570,739	-165,992

2022-23 Employee Distribution by Position

Business Unit	62034
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Department	Description	Pos Id	Pos Count	*Supplemental Total
RADIO COMMUNICATIONS				
	R/T COMMUNICATION SUPERVISOR	MGT665	1	\$ -
	COMMUNICATIONS TECHNICIAN	TEC901	3	\$ -
RADIO COMMUNICATIONS	Sum		4	\$ -

**City of Amarillo 2023 Department Request by Business Unit
62150 - IT Capital**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
62150 - IT Capital						
Other Charges						
76000 - Depreciation	80,425	-	-	-	-	-
70000 - Other Charges	80,425	-	-	-	-	-
62150 - IT Capital	80,425	-	-	-	-	-
Total Expenditures	80,425	-	-	-	-	-



(1110)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 710,594	\$ 787,104	\$ 889,262
Supplies	146,021	151,818	204,567
Contractual Services	140,023	132,622	132,622
Other Charges	6,736	21,085	21,818
Total Expenses	\$ 1,003,373	\$ 1,092,629	\$ 1,248,269

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	9	8	9
Part-time	2	2	2
Total	11	10	11



- Administration and Support
- Total Rewards - Compensation and Benefits
- Employee Development and Training
- Employment Sourcing and Recruitment
- Employee Relations
- Performance Management (Appraisals)

Mission

To provide high-quality Human Resource services to all prospective, current, and past employees.

Strategic Approach

Through partnerships and collaboration, the Human Resources Department recruits, develops, and retains a high performing and diverse workforce and fosters a healthy, safe, well-equipped and productive work environment for employees, departments and the public in order to maximize individual potential, expand organizational capacity and position the City of Amarillo as an employer of choice. The Human Resources Department is a conduit to building a vibrant workforce and a thriving community. Human Resources (HR) has 4 main goals and objectives:

Goal 1: Drive HR excellence and innovation that leads to successful outcomes in recruiting, retaining and developing an outstanding workforce and move the City of Amarillo forward while remaining a financial steward.

Goal 2: Expand and promote community engagement by partnering with local agencies, schools and local events to educate, mentor, and showcase the employment opportunities at the City.

Goal 3: Continue enhancing the employee experience by moving the organization forward while leveraging HR technology and increasing convenience to all customers.

Goal 4: Invest in our employees’ continued growth by continuing our organizational development initiatives and education experiences throughout the City.

The HR team is excited about the future and we are committed to serving our employees, departments, and the public with excellence.

Programs

Human Resources Administration and Support (Policies and Procedures)

2022/23 Budget — 10% of Budget

Human Resources Administration and Support develops policies and procedures to be used by City employees, assures consistent and fair administration of policies and procedures, and processes timely and accurate changes in employee status and payroll.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
City-wide policies revised and/or created	11	5	5

Total Rewards – Compensation and Benefits

2022/23 Budget — 20% of Budget

Total Rewards – Compensation and Benefits includes the review and maintenance of the classification and compensation systems. Position reclassifications and/or salary adjustments are evaluated upon request to assist departments and allow for minimal interruptions within the overall City organization. Staff also works to develop compensation packages competitive according to market rates while maintaining the equity of the City’s Compensation Schedule.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Position Adjustments	249	239	240

Employee Development and Training

2022/23 Budget — 20% of Budget

Employee Development and Training entails the promotion of learning and growth while working with management to ensure sufficient and adequate training organization-wide by increasing the number of training hours per employee. In an effort to ensure that the City personnel are equipped, the Human Resources department is continually assessing organizational training needs and implementing training programs.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
City-wide/annual core training	55	95	95

Employment Sourcing and Recruitment

2022/23 Budget — 20% of Budget

The Employment Sourcing and Recruitment program recruits and retains a diverse and skilled workforce while reducing the amount of involuntary terminations and maintaining or reducing the overall City-wide turnover rate. In an effort to attract qualified and diverse candidates, Human Resources works with departments to collaboratively develop specialized recruitment efforts.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
New hires	521	500	500

HUMAN RESOURCES (1110)

2022/23 BUDGET

Employee Relations

2022/23 Budget — 10% of Budget

Employee Relations is responsible for counseling managers, supervisors, and employees, as well as administering the Employee Grievance Process. The Human Resources department, through the City's Health Plan, offers an Employee Assistance Program (EAP). The Human Resources Director serves as a liaison, for the EAP and the employee, to ensure that all EAP guidelines are followed by employees who utilize the EAP as a resource.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Employee complaints unresolved by HR resulting in grievance to Civil Service Commission	1	1	2

Performance Management (Appraisals)

2022/23 Budget — 20% of Budget

Performance Management administers the performance appraisal process. This process is designed to retain the best performance and quality in the workforce. Performance appraisals are completed at an employee's first six months of service in the position and annually thereafter.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Employee performance appraisals	1,450	1,500	1,650

2022-23 Employee Distribution by Position

Business Unit	1110
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Department	Description	Pos Id	Pos Count	*Supplemental Total
HUMAN RESOURCES				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	DIR OF HUMAN RESOURCES	ADM600	1	\$ -
	HR MANAGER	ADM601	1	\$ -
	ADMINISTRATIVE ASSISTANT I	CLR400	1	\$ -
	ADMIN ASSISTANT -HRLY	HRL904	2	\$ -
	SR HR GENERALIST	MGT601	1	\$ -
	TRAINING COORDINATOR	PRF017	1	\$ -
	HR GENERALIST	PRF250	2	\$ -
	<i>*HR GENERALIST</i>	<i>PRF250</i>	<i>1</i>	<i>\$ 84,324</i>
HUMAN RESOURCES Sum			11	\$ 84,324

**City of Amarillo 2023 Department Request by Business Unit
1110 - Human Resources**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
1110 - Human Resources						
Personal Services						
41100 - Salaries and Wages	457,214	510,749	563,516	549,255	630,299	66,783
41300 - Incentive	1,172	602	600	603	950	350
41620 - Unscheduled	-	-	1,500	-	1,500	-
41820 - Health Insurance	75,500	80,964	89,422	84,756	108,287	18,865
42300 - State Unemployment	490	440	488	716	537	49
42400 - Workers Compensation	1,460	1,631	2,033	1,744	3,233	1,200
42510 - Car Allowance	3,016	3,008	3,000	3,000	3,000	-
42550 - Communications Allowance	2,413	2,407	2,400	2,400	2,400	-
41900 - Life	124	134	148	148	223	75
42010 - Social Security - Medicare	6,416	7,209	8,224	7,890	9,226	1,002
42020 - Social Security - OASDI	26,356	29,793	33,014	31,667	37,215	4,201
42110 - TMRS	54,477	61,505	69,820	64,996	76,930	7,110
42115 - OPEB Funding	10,848	12,153	12,939	13,010	15,462	2,523
41000 - Personal Services	639,488	710,594	787,104	760,184	889,262	102,158
Supplies						
51110 - Office Expense	60,311	76,397	84,958	80,000	84,958	-
51115 - Employee Recognition Program	27,291	30,806	43,251	35,000	48,000	4,749
51125 - Training	1,635	1,234	10,000	48,000	58,000	48,000
51200 - Operating	38,900	35,451	3,501	27,200	3,501	-
51300 - Clothing and Linen	1,029	168	2,400	510	2,400	-
51700 - Education	99	1,965	7,000	7,000	7,000	-
51980 - IT Hardware	2,035	-	-	-	-	-
55100 - Publications	-	-	708	-	708	-
51000 - Supplies	131,301	146,021	151,818	197,710	204,567	52,749
Contractual Services						
61200 - Postage	2,511	3,684	3,801	2,940	3,801	-
61300 - Advertising	1,693	4,197	5,001	4,278	5,001	-
61400 - Dues	683	855	2,500	925	2,500	-
61410 - Tuition	-	-	8,500	-	8,500	-
62000 - Professional	9,377	-	9,406	150	9,406	-
63400 - Employee Medical	64,290	92,417	76,251	140,000	76,251	-
69300 - Leased Computer Software	49,506	38,869	27,163	38,869	27,163	-
60000 - Contractual Services	128,060	140,023	132,622	187,162	132,622	-
Other Charges						
74000 - Printing and Binding	-300	-530	-	-	-	-
75100 - Travel	2,312	763	8,000	5,000	8,000	-
75300 - Meals and Local	2,102	943	8,000	1,289	8,000	-
71100 - Insurance and Bonds	5,061	5,559	5,085	5,085	5,818	733
70000 - Other Charges	9,175	6,736	21,085	11,374	21,818	733
1110 - Human Resources	908,024	1,003,373	1,092,629	1,156,430	1,248,269	155,640
Total Expenditures	908,024	1,003,373	1,092,629	1,156,430	1,248,269	155,640



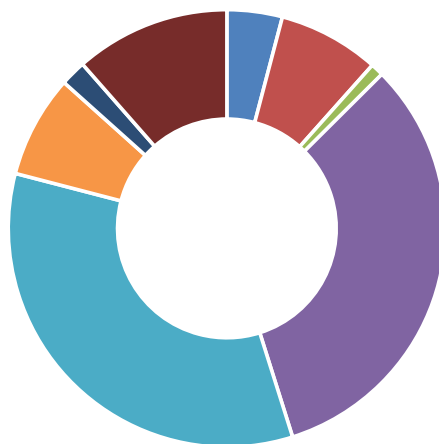
(1120, 6300)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 519,701	\$ 667,432	\$ 687,657
Supplies	530,452	729,249	729,266
Contractual Services	361,184	370,735	366,330
Other Charges	9,066,883	6,945,292	7,562,691
Capital Outlay	-	93,000	-
Operating Transfers	26,523		
Total Expenses	\$ 10,504,743	\$ 8,805,708	\$ 9,345,944

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	6	7	7
Part-time	-	-	-
Total	6	7	7



- Claims Management
- Self-Insurance General
- Unemployment Claims
- Fire and Extended Coverage
- Workers' Compensation
- General Liability
- Police Professional
- Auto Liability and Physical Damage

Mission

Risk Management provides accurate and timely recordings of losses incurred from City operations and reports these losses to appropriate outside service agencies. The division assists all levels of management and employees to maintain safety programs and practices that will ensure the safe and effective completion of City services and reduce accidents and injuries. Risk Management seeks the best possible coverage for insurance needs versus self-insurance. The division maintains high standards of compliance with Texas state requirements by paying medical bills on time and accurately reporting information to the state. Risk Management also provides City departments with cost-effective self-insurance benefits.

Strategic Approach

The Risk Management division is a support service to all City departments for the coordination and administration of various claims generated from City operations. This includes workers' compensation, auto liability, general liability, and City property damage claims. This service also includes assistance with incident investigations, in-service safety training programs, administering safety programs and policies, and developing and revising safety programs as needed. Risk Management also assists the Finance department in evaluating current insurance needs throughout the City. Existing policies are evaluated for coverage options and renewed as needed.

The Risk Management Fund (also known as the Self-Insurance Fund) provides coverage for most of the City's exposures including general liability, workers' compensation, employer's liability, police officer liability, public official liability, auto liability, and auto physical damage. The Risk Management Fund purchases property insurance (including boiler and machinery), police office liability, and malpractice insurance for our clinic. It also carries excess workers' compensation insurance. The City generally has very high deductibles or self-insurance reserves with purchased coverage. State law protects the City with an overall liability limit of up to \$500,000 per occurrence; therefore, the City has not purchased excess coverage for auto or general liability.

In line with City Council Pillars outlined in the 2018 BluePrint for Amarillo, the Risk Management Fund seeks to analyze all departments' policies and functions to better utilize loss prevention techniques as an everyday departmental function. Commitment to Safety is a City Manager Initiative included in the BluePrint to reduce expenditures for injuries, property damages, and liability that directly affects the City's available funds. An effective and Best Practice Safety Management System is vital to reduce these expenditures. While safety programs have predictable costs, claims losses do not. Claims costs can fluctuate a high degree from year-to-year due to large, sometimes catastrophic, losses. The budget for the following programs is based on averages and trends in each area over a period of time.

Programs

Claims Management

2022/23 Budget — 4% of Budget

Under Claims Management, Risk Management staff maintains accurate and informative claim files on all City losses including workers' compensation, property loss, auto liability, and general liability. Staff adjusters analyze claims for accuracy and validity, monitor claim progress, and coordinate with claimants to reach reasonable settlements. Risk Management analyzes claim history and losses to identify trends

RISK MANAGEMENT (1120, 6300)

2022/23 BUDGET

and implement loss control measures. Risk Management works collaboratively with City departments to identify loss prevention and reduction methods designed to reduce injuries, accidents, and liability.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Total claims processed	792	660	650

Self-Insurance General

2022/23 Budget — 7% of Budget

Risk Management transitioned workers' compensation claims handling to a third-party administrator (TPA) in June 2017 for all injuries that occurred on or after June 12, 2017. In January 2019, all workers' compensation claims were transferred to the TPA. This change is expected to reduce workers' compensation claims costs by better utilizing network savings and applying best practices to more efficiently provide cost control measures. Risk Management continues to receive and process the injury claims from City departments before transferring the claim to our TPA. Risk Management also continues to coordinate return-to-work and modified duty with City departments. A major part of the City's workers' compensation program is employee safety. Risk Management oversees employee safety initiatives and provides safety and health training to all City departments.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Safety footwear purchased	695	600	600
Safety eyewear purchased	48	35	40
Employees Trained:			
CPR-first aid-AED	0	140	144
Worksite Safety Training (# of employees trained)	373	490	500
Job safety observation	120	150	200
12 Codes of Safe Practice	521	500	500
Drug and alcohol testing	246	200	240

Unemployment Claims

2022/23 Budget — 1% of Budget

The City is self-insured for Unemployment Claims. Risk Management found that changing regulations forced employers to provide a high level of representation and cooperation with the state. As a result, Risk Management partnered with Equifax Workforce Solutions for several services including representation at hearings at all levels, preparation of cases and responses of complex employment actions with the state. These claims are handled by Human Resources.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Numbers of cases	215*	65	70
Percentage of positive outcome	92%	85%	90%

* COVID and Fraudulent Claims

Fire and Extended Coverage

2022/23 Budget — 33% of Budget

The insurance market hardened in 2020, and premiums increased dramatically nationwide. In response, the City amended the way we purchase property insurance. We acquired the services of an Insurance Broker that assembled a layered coverage plan to meet the City’s property insurance needs in the current, dynamic market. Our property policies are provided by multiple individual insurance carriers coordinated by our contracted insurance broker. The policies provide \$100,000,000 total annual coverage. The wind/hail deductible is 5% total insured value per location, per occurrence. The deductible for all other perils is \$250,000.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Claims processed	41	25	35
Paid claims	\$196,993	\$102,842	\$150,000
Premium for property policy	\$2,081,994	\$2,100,000	\$2,100,000

Workers’ Compensation

2022/23 Budget — 34% of Budget

Workers’ Compensation manages all City workplace injuries. The City utilizes a TPA to administer these claims. However, Risk Management staff continue to manage the employees involved in workplace injuries. This program also funds the medical and indemnity payments associated with workplace injuries. The Workers’ Compensation program also includes a comprehensive safety program. The mission of the safety program is to reduce the risks of injuries, illnesses, and fatalities. The safety program results in cost savings in numerous areas, including lower workers’ compensation costs and overall medical expenses, fewer lost workdays, a reduction in the costs to train replacement employees, and a reduction in impact on crew workload related to overtime and downtime caused by injuries and property damage. A work environment with a strong Safety culture prevents accidents, which results in improved productivity and employee satisfaction.

According to the Bureau of Labor Statistics, the Injury Incident Rate is the number of injuries per 100 full-time employees; the average injury incident rate for Local Governments is 4.2 (BLS, 2020). Addressing the City’s Injury Incident Rate falls in line with the City Manager Initiative of Commitment to Safety.

*64 COVID-19 claims incurred \$3,029,097

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of claims	309	330	220
Total incurred cost	\$4,535,807*	\$3,710,000**	\$1,364,000
Average cost per injury	\$14,679	\$11,242	\$6,200
Medical bills paid timely	100%	100%	100%
Injury incident rate	15.35	14.0	11.0

**1 COVID-19 claim incurred \$2,331,320

RISK MANAGEMENT (1120, 6300)

2022/23 BUDGET

General Liability

2022/23 Budget — 8% of Budget

General Liability is liability to a third party for damage to private property other than vehicle collisions. Examples would be City employees digging to repair a water main and accidentally cutting some other service line, or someone slipping and falling in a City building.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of claims	96	100	100
Claims paid	\$170,697	\$250,000*	\$130,000
Average cost per claim	\$1,778	\$4,117	\$1,300

*\$100k cyber liability claim

Police Professional (Law Enforcement Liability)

2022/23 Budget — 2% of Budget

The City has had law enforcement liability coverage for seven years. This is a policy with high limits for issues surrounding claims for personal injury and property damages from police actions. Due to the national litigation and claims trends, it is vital to keep this coverage for protection of the self-insurance fund.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of claims	4	7	10
Claims paid	\$3,015	\$7,500	\$3,000
Average cost per claim	\$754	\$1,071	\$300

Auto Liability and Physical Damage

2022/23 Budget — 11% of Budget

This portion of the self-insurance fund covers all losses to City motor vehicles, including City property damage, City comprehensive damage, City liability for personal injury, and property damages to a third party. All claims are handled by Risk Management.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of incidents	297	158	200
Claims paid	\$1,364,678	\$722,621	\$900,000
Average cost per incident	\$4,595	\$4,573	\$4,500

2022/23 Expenditures by Funding Source

General Fund
Self-Insurance Fund

4% of Budget
96% of Budget

2022-23 Employee Distribution by Position

Business Unit	1120
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Department	Description	Pos Id	Pos Count	*Supplemental Total
RISK MANAGEMENT				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	RISK MANAGEMENT DIRECTOR	ADM135	1	\$ -
	CLAIMS ADMINISTRATOR	MGT610	1	\$ -
RISK MANAGEMENT	Sum		3	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1120 - Risk Management**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
1120 - Risk Management						
Personal Services						
41100 - Salaries and Wages	192,924	211,500	217,326	220,957	217,326	-
41300 - Incentive	638	1,203	1,200	976	1,200	-
41820 - Health Insurance	30,006	38,220	39,904	35,982	42,141	2,237
42300 - State Unemployment	143	146	147	259	147	-
42400 - Workers Compensation	966	1,055	1,117	957	1,117	-
42510 - Car Allowance	6,032	6,016	6,000	6,000	6,000	-
42550 - Communications Allowance	2,413	2,407	2,400	2,400	2,400	-
41900 - Life	42	52	56	56	77	21
42010 - Social Security - Medicare	2,747	2,963	3,256	3,185	3,256	-
42020 - Social Security - OASDI	11,748	12,668	13,921	13,617	13,921	-
42110 - TMRS	24,651	27,191	27,643	27,771	27,643	-
42115 - OPEB Funding	4,909	5,373	5,457	5,568	5,457	-
41000 - Personal Services	277,219	308,795	318,427	317,725	320,685	2,258
Supplies						
51110 - Office Expense	8,584	6,625	11,600	11,600	11,600	-
51115 - Employee Recognition Program	-	87	250	250	250	-
51200 - Operating	199	229	201	201	201	-
51300 - Clothing and Linen	153	9	501	501	501	-
51400 - Photographic	-	-	-	-	-	-
51700 - Education	676	2,874	4,020	4,020	4,020	-
51955 - Furniture	-	1,267	-	19,000	-	-
51980 - IT Hardware	1,889	-	-	183	-	-
55100 - Publications	20	2,695	501	501	501	-
51000 - Supplies	11,522	13,786	17,073	36,256	17,073	-
Contractual Services						
61200 - Postage	488	460	1,300	513	1,300	-
61400 - Dues	836	893	2,001	1,131	2,001	-
61410 - Tuition	-	2,076	2,004	2,004	2,004	-
62000 - Professional	600	31	10,000	5,000	10,000	-
60000 - Contractual Services	1,924	3,459	15,305	8,648	15,305	-
Other Charges						
74000 - Printing and Binding	28	773	1,000	773	1,000	-
75100 - Travel	3,324	714	7,528	7,528	7,528	-
75300 - Meals and Local	88	22	250	250	250	-
71100 - Insurance and Bonds	1,518	1,668	1,695	1,695	1,746	51
70000 - Other Charges	4,958	3,177	10,473	10,246	10,524	51
1120 - Risk Management	295,623	329,217	361,278	372,876	363,587	2,309
Total Expenditures	295,623	329,217	361,278	372,876	363,587	2,309

**City of Amarillo 2023 Department Request by Business Unit
63110 - Self Insurance General**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
63110 - Self Insurance General						
Interest Earnings						
37110 - Interest Income	235,857	75,239	84,000	26,175	17,592	-66,408
37115 - Unrealized G/L	21,881	-48,894	-	-	-	-
37109 - Interest Earnings	257,738	26,345	84,000	26,175	17,592	-66,408
Administrative Charges						
37310 - Self Insurance Premium	542,375	653,945	650,156	650,156	680,134	29,978
37199 - Administrative Charges	542,375	653,945	650,156	650,156	680,134	29,978
Miscellaneous Revenue						
37465 - NBV Asset Disposal	-	-1,382	-	-	-	-
37400 - Miscellaneous Revenue	-	-1,382	-	-	-	-
Operating Transfers In						
39110 - Tsf In fr General Fund	540	-	-	3,500,000	-	-
39510 - Tsf In fr Employee Insur	2,452,050	-	-	-	-	-
39100 - Operating Transfers In	2,452,590	-	-	3,500,000	-	-
63110 - Self Insurance General	3,252,702	678,907	734,156	4,176,331	697,726	-36,430
Total Revenues	3,252,702	678,907	734,156	4,176,331	697,726	-36,430
Expenditures						
63110 - Self Insurance General						
Contractual Services						
62000 - Professional	6,192	10,048	18,500	18,500	10,000	-8,500
69300 - Leased Computer Software	86,456	84,450	85,000	100,974	106,023	21,023
60000 - Contractual Services	92,648	94,498	103,500	119,474	116,023	12,523
Other Charges						
71320 - Risk Management Service	77,708	-	60,000	60,000	63,000	3,000
76000 - Depreciation	332	249	332	332	-	-332
77450 - Administrative Other	372,978	465,083	400,074	400,074	400,074	-
71100 - Insurance and Bonds	83,331	91,643	86,251	86,251	101,037	14,786
70000 - Other Charges	534,349	556,975	546,657	546,657	564,111	17,454
63110 - Self Insurance General	626,997	651,473	650,157	666,131	680,134	29,977
Total Expenditures	626,997	651,473	650,157	666,131	680,134	29,977

**City of Amarillo 2023 Department Request by Business Unit
63115 - Unemployment Claims**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
63115 - Unemployment Claims						
Administrative Charges						
37310 - Self Insurance Premium	123,093	126,690	125,344	127,531	133,908	8,564
37199 - Administrative Charges	123,093	126,690	125,344	127,531	133,908	8,564
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63115 - Unemployment Claims	123,093	126,690	125,344	127,531	133,908	8,564
<hr/>						
Total Revenues	123,093	126,690	125,344	127,531	133,908	8,564
<hr/>						
Expenditures						
63115 - Unemployment Claims						
Contractual Services						
62000 - Professional	12,410	12,635	9,324	11,200	11,760	2,436
60000 - Contractual Services	12,410	12,635	9,324	11,200	11,760	2,436
<hr/>						
Other Charges						
71250 - Paid Claims	88,852	92,691	75,247	70,382	78,317	3,070
71330 - Incurred Claims	181,413	-32,540	-	-	-	-
70000 - Other Charges	270,265	60,151	75,247	70,382	78,317	3,070
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63115 - Unemployment Claims	282,675	72,785	84,571	81,582	90,077	5,506
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Total Expenditures	282,675	72,785	84,571	81,582	90,077	5,506

**City of Amarillo 2023 Department Request by Business Unit
63120 - Fire & Extended Coverage**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
63120 - Fire & Extended Coverage						
Administrative Charges						
37310 - Self Insurance Premium	1,340,177	1,826,429	2,987,654	2,857,458	3,097,317	109,663
37199 - Administrative Charges	1,340,177	1,826,429	2,987,654	2,857,458	3,097,317	109,663
63120 - Fire & Extended Coverage	1,340,177	1,826,429	2,987,654	2,857,458	3,097,317	109,663
Total Revenues	1,340,177	1,826,429	2,987,654	2,857,458	3,097,317	109,663
Expenditures						
63120 - Fire & Extended Coverage						
Contractual Services						
62000 - Professional	7,183	75,080	103,000	90,264	100,000	-3,000
60000 - Contractual Services	7,183	75,080	103,000	90,264	100,000	-3,000
Other Charges						
71250 - Paid Claims	36,517	193,702	254,458	272,824	255,345	887
71100 - Insurance and Bonds	1,202,003	2,049,315	2,500,000	2,500,000	2,741,972	241,972
70000 - Other Charges	1,238,520	2,243,017	2,754,458	2,772,824	2,997,317	242,859
63120 - Fire & Extended Coverage	1,245,703	2,318,097	2,857,458	2,863,088	3,097,317	239,859
Total Expenditures	1,245,703	2,318,097	2,857,458	2,863,088	3,097,317	239,859

2022-23 Employee Distribution by Position

Business Unit	63125
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Department	Description	Pos Id	Pos Count	*Supplemental Total
WORKERS COMPENSATION				
	SAFETY MANAGER	ADM610	1	\$ -
	SAFETY COORDINATOR	PRF160	3	\$ -
WORKERS COMPENSATION	Sum		4	\$ -

**City of Amarillo 2023 Department Request by Business Unit
63125 - Workers Compensation**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
63125 - Workers Compensation						
Administrative Charges						
37315 - W/C Premium City Pay	2,644,320	2,774,593	3,076,694	2,765,678	2,903,961	-172,733
37199 - Administrative Charges	2,644,320	2,774,593	3,076,694	2,765,678	2,903,961	-172,733
63125 - Workers Compensation	2,644,320	2,774,593	3,076,694	2,765,678	2,903,961	-172,733
Total Revenues	2,644,320	2,774,593	3,076,694	2,765,678	2,903,961	-172,733

Expenditures

63125 - Workers Compensation

Personal Services

41100 - Salaries and Wages	79,121	154,892	245,707	211,480	256,577	10,870
41300 - Incentive	381	602	600	603	950	350
41500 - PFP	-	-	2,200	-	-	-2,200
41820 - Health Insurance	9,487	21,907	32,042	34,948	46,159	14,117
42300 - State Unemployment	568	1,739	146	2,374	195	49
42400 - Workers Compensation	392	750	2,138	865	2,138	-
42510 - Car Allowance	1,228	4,392	6,000	3,625	-	-6,000
42550 - Communications Allowance	1,207	2,961	3,600	3,639	3,600	-
42560 - Change in Sick and Annu	2,601	2,113	-	-	-	-
41900 - Life	17	43	55	66	103	48
42010 - Social Security - Medicare	1,148	2,268	3,659	3,045	3,764	105
42020 - Social Security - OASDI	4,909	9,699	15,643	13,019	16,094	451
42110 - TMRS	11,201	6,998	31,084	26,119	31,084	-
42115 - OPEB Funding	1,446	2,543	6,131	5,226	6,308	177
41000 - Personal Services	113,705	210,906	349,005	305,010	366,972	17,967

Supplies

51110 - Office Expense	3,240	1,467	3,135	4,770	3,135	-
51115 - Employee Recognition Program	-	-	-	-	-	-
51120 - Safety Program	62,451	89,431	74,355	73,660	74,355	-
51125 - Training	3,609	8,889	31,000	26,263	31,000	-
51300 - Clothing and Linen	85,606	90,822	103,486	102,916	103,486	-
51980 - IT Hardware	3,614	4,282	-	1,784	-	-
55100 - Publications	-	-	-	1,826	-	-
51000 - Supplies	158,520	194,891	211,976	211,219	211,976	-

Contractual Services

61400 - Dues	-	425	-	425	-	-
62000 - Professional	86,360	154,873	95,000	95,000	95,000	-
68300 - R & M - Improvements	-	-	-	-	-	-
69210 - Rental City Equipment	2,969	6,362	38,606	38,606	22,242	-16,364
60000 - Contractual Services	89,329	161,659	133,606	134,031	117,242	-16,364

Other Charges

71250 - Paid Claims	106,684	-	-	-	-	-
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71260 - Medical Insurance Claim	-138	-	-	-	-	-
71290 - Comp Claims Paid	1,826,326	1,881,021	2,023,969	1,938,865	2,325,374	301,405
71330 - Incurred Claims	322,704	3,658,157	-	-	-	-
75100 - Travel	348	98	1,400	1,214	1,400	-
77610 - Information Technology - City	4,501	4,093	8,639	8,639	9,244	605
71100 - Insurance and Bonds	147,988	160,802	170,529	170,529	181,187	10,658
70000 - Other Charges	2,408,414	5,704,171	2,204,537	2,119,247	2,517,205	312,668
Capital Outlay						
84100 - Auto-Rolling Stock & Equ	-	-	93,000	93,000	-	-93,000
80000 - Capital Outlay	-	-	93,000	93,000	-	-93,000
Operating Transfers						
92125 - Municipal Garage	-	26,523	-	-	-	-
92000 - Operating Transfers	-	26,523	-	-	-	-
63125 - Workers Compensation	2,769,967	6,298,150	2,992,124	2,862,508	3,213,395	221,271
Total Expenditures	2,769,967	6,298,150	2,992,124	2,862,508	3,213,395	221,271

**City of Amarillo 2023 Department Request by Business Unit
63160 - General Liability**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
63160 - General Liability						
Administrative Charges						
37310 - Self Insurance Premium	676,843	687,252	668,663	668,664	658,032	-10,631
37199 - Administrative Charges	676,843	687,252	668,663	668,664	658,032	-10,631
63160 - General Liability	676,843	687,252	668,663	668,664	658,032	-10,631
Total Revenues	676,843	687,252	668,663	668,664	658,032	-10,631
Expenditures						
63160 - General Liability						
Contractual Services						
62000 - Professional	5,980	13,852	6,000	6,001	6,000	-
60000 - Contractual Services	5,980	13,852	6,000	6,001	6,000	-
Other Charges						
71250 - Paid Claims	121,793	280,108	662,663	353,490	652,032	-10,631
71290 - Comp Claims Paid	-	3,297	-	-	-	-
71330 - Incurred Claims	-505,392	92,544	-	-	-	-
70000 - Other Charges	-383,599	375,949	662,663	353,490	652,032	-10,631
63160 - General Liability	-377,619	389,801	668,663	359,491	658,032	-10,631
Total Expenditures	-377,619	389,801	668,663	359,491	658,032	-10,631

**City of Amarillo 2023 Department Request by Business Unit
63170 - Police Professional**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
63170 - Police Professional						
Administrative Charges						
37310 - Self Insurance Premium	200,402	200,425	167,160	167,160	166,465	-695
37199 - Administrative Charges	200,402	200,425	167,160	167,160	166,465	-695
63170 - Police Professional	200,402	200,425	167,160	167,160	166,465	-695
Total Revenues	200,402	200,425	167,160	167,160	166,465	-695
Expenditures						
63170 - Police Professional						
Other Charges						
71100 - Insurance and Bonds	156,706	157,224	167,160	167,160	166,465	-695
70000 - Other Charges	156,706	157,224	167,160	167,160	166,465	-695
63170 - Police Professional	156,706	157,224	167,160	167,160	166,465	-695
Total Expenditures	156,706	157,224	167,160	167,160	166,465	-695

**City of Amarillo 2023 Department Request by Business Unit
63185 - Automobile Liability**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
63185 - Automobile Liability						
Administrative Charges						
37310 - Self Insurance Premium	403,841	478,661	493,477	493,476	502,732	9,255
37199 - Administrative Charges	403,841	478,661	493,477	493,476	502,732	9,255
<hr/>						
63185 - Automobile Liability	403,841	478,661	493,477	493,476	502,732	9,255
<hr/>						
Total Revenues	403,841	478,661	493,477	493,476	502,732	9,255
<hr/>						
Expenditures						
63185 - Automobile Liability						
Other Charges						
71250 - Paid Claims	465,266	497,300	493,477	744,756	502,732	9,255
71330 - Incurred Claims	47,002	-583,671	-	-	-	-
70000 - Other Charges	512,268	-86,371	493,477	744,756	502,732	9,255
<hr/>						
63185 - Automobile Liability	512,268	-86,371	493,477	744,756	502,732	9,255
<hr/>						
Total Expenditures	512,268	-86,371	493,477	744,756	502,732	9,255

**City of Amarillo 2023 Department Request by Business Unit
63190 - Auto Physical Damage**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
63190 - Auto Physical Damage						
Administrative Charges						
37310 - Self Insurance Premium	525,693	501,506	519,620	519,620	574,188	54,568
37199 - Administrative Charges	525,693	501,506	519,620	519,620	574,188	54,568
63190 - Auto Physical Damage	525,693	501,506	519,620	519,620	574,188	54,568
Total Revenues	525,693	501,506	519,620	519,620	574,188	54,568
Expenditures						
63190 - Auto Physical Damage						
Supplies						
51800 - Fuel & Oil	79	34	-	17	17	17
52050 - Auto Parts	387,033	270,792	410,000	86,694	410,000	-
52120 - Tires and Tubes Other	3,443	6,898	4,200	6,650	4,200	-
52050.LABOR - Auto Parts Labor	81,286	44,052	86,000	35,151	86,000	-
51000 - Supplies	471,841	321,776	500,200	128,511	500,217	17
Other Charges						
71250 - Paid Claims	93,034	112,843	19,420	385,531	18,660	-760
71330 - Incurred Claims	224,576	792,422	-	-	-	-
71100 - Insurance and Bonds	-	-	-	-	55,328	55,328
70000 - Other Charges	317,610	905,265	19,420	385,531	73,988	54,568
63190 - Auto Physical Damage	789,451	1,227,041	519,620	514,042	574,205	54,585
Total Expenditures	789,451	1,227,041	519,620	514,042	574,205	54,585

**City of Amarillo 2023 Department Request by Business Unit
63195 - City Property**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
63195 - City Property						
Miscellaneous Revenue						
37409 - Accident Damage Revenue	-	-	100	-	-	-100
37418 - Non City Damage Claim	-	-	100	-	-	-100
37400 - Miscellaneous Revenue	-	-	200	-	-	-200
63195 - City Property	-	-	200	-	-	-200
Total Revenues	-	-	200	-	-	-200
Expenditures						
63195 - City Property						
Other Charges						
78230 - Loss on Bad Debt	377,405	-852,675	11,200	-	-	-11,200
70000 - Other Charges	377,405	-852,675	11,200	-	-	-11,200
63195 - City Property	377,405	-852,675	11,200	-	-	-11,200
Total Expenditures	377,405	-852,675	11,200	-	-	-11,200



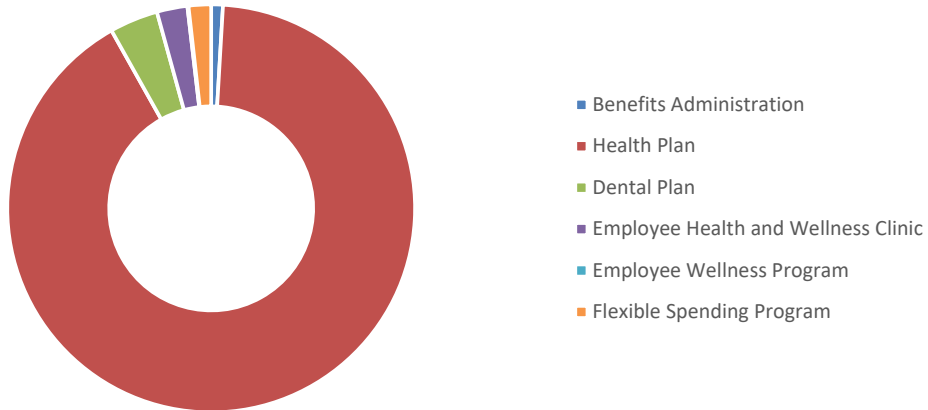
(1340, 6400, 6500)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 545,845	\$ 688,752	\$ 694,295
Supplies	33,605	50,785	54,385
Contractual Services	2,302,953	2,848,268	2,387,184
Other Charges	25,647,069	27,652,746	27,976,750
Operating Transfers	-	-	-
Total Expenses	\$ 28,529,472	\$ 31,240,551	\$ 31,112,614

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	8	8	8
Part-time	1	1	1
Total	9	9	9



Mission

The City of Amarillo’s Benefits Department is providing comprehensive benefits, services and programs to eligible employees, retirees, and their dependents which:

- Meet and anticipate their individual needs.
- Assure the City of Amarillo’s competitiveness with other employers to attract and retain employees.
- Maximize cost effectiveness.
- Assure optimal health and productivity of our employees.

Strategic Approach

To align with the City of Amarillo’s Benefits Department mission, department goals have been established to ensure that the overall administration of the City’s healthcare plan is met and managed throughout the fiscal year.

- Provide ongoing equitable benefits based on legal requirements, eligibility, and City policies.
- Collaborate with employees, retirees, and others to assure that selected benefits programs and services are responsive to their needs.
- Communicate benefits information to employees, retirees and their dependents which enables them to tailor coverage to meet their needs.
- Explore alternate or additional benefits and financial structures that maximize affordable coverage.
- Represent employees, retirees, and dependents in their efforts to resolve benefit problems with external providers.
- Provide health and fitness programs and activities that improve employee health and promote well-being.
- Provide sound fiscal and contract management of benefits programs.
- Create a strong partnership with the City’s benefit consultants and vendors.
- Provide information to other public sector employers as needed.

Programs

Health Plan Administration

2022/23 Budget — 1% of Budget

The City of Amarillo’s Benefits Department is responsible for the overall administration of the City’s benefit and wellness plans for active eligible employees, retirees, COBRA enrollees and their dependents. This includes management and oversight of benefit plans outsourced to outside vendors.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Internal audit of enrollment records for 100% accuracy in all systems	100%	100%	100%
Conduct quarterly reviews with consultants for Healthcare Plans and 457 Deferred Compensation and OPEB Trust Plans	100%	100%	100%

BENEFITS (1340, 6400, 6500)

2022/23 BUDGET

Employee Insurance Fund (Health Plan)

2022/23 Budget — 91% of Budget

The Benefits Manager partners with the Finance Department and Healthcare Consultant to ensure that the healthcare plan(s) and are staying within budget and managed in accordance with the appropriate federal/state/public government laws/regulations.

Performance Measures/Indicators:

Note: In years noted N/A this means that this is a new performance measure and reporting will start in 2020/21.

Healthcare Enrollments by Plan			
	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Medical Plan			
Active employees	1,783	1,800	1,800
Active dependents	2,296	2,310	2,310
Retiree only	297	299	299
Retiree dependents	179	180	180
COBRA participants	8	8	8
Total Medical Plan Lives	4,563	4,597	4,597
	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Dental Plan			
Active employees	1,625	1,645	1,645
Active dependents	2,204	2,200	2,200
Retiree only	215	215	215
Retiree dependents	131	131	131
COBRA participants	6	6	6
Total Dental Plan Lives	4,181	4,197	4,197

BENEFITS (1340, 6400, 6500)

2022/23 BUDGET

Healthcare Enrollments by Plan (Continued)			
Vision	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Active employees	1,390	1,395	1,395
Active dependents	745	775	775
COBRA participants	4	4	4
Total Vision Plan Lives	2,139	2,174	2,174
Flexible Spending Accounts (FSAs)	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Employee enrollments in healthcare plan	220	225	225
Employee enrollments in dependent care plan	8	8	8
Total FSA enrollments	228	233	233
Life Insurance*	2020/21** Actual	2021/22 Estimated	2022/23 Projected
\$10,0000 basic life employee insurance enrollees	1,894	1,900	1,900
Additional employee life insurance enrollees	1,168	1,170	1,170
Additional spouse life insurance enrollees	675	675	675
Additional children life insurance enrollees	642	645	645
Retiree \$5k enrollees	111	111	111
Retiree \$10k enrollees	154	155	155
Retiree & Spouse enrollees	105	105	105
<i>*New Life Insurance Structure for Active Employees and \$10,000 Basic Life policy paid by City effective 9/1/2021.</i>			
<i>**Reporting only from 9/1 to 12/2021.</i>			
Voluntary Long-Term Disability*	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Employee Enrollments	579	580	580
<i>*New voluntary benefit plan offering to Active employees effective 9/1/2021.</i>			

Healthcare Metrics/KPIs			
	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Monthly healthcare costs (at or below healthcare budget)	96%	99%	99%
Annual healthcare cost per employee	N/A	TBD	TBD
Benefits satisfaction survey	N/A	N/A	85%

BENEFITS (1340, 6400, 6500)

2022/23 BUDGET

Dental Plan

2022/23 Budget — 4% of Budget

The City of Amarillo’s dental plan is offered to active eligible employees, pre-65 retirees, COBRA enrollees and their dependents.

City Care Clinic

2022/23 Budget — 2% of Budget

The City Care Clinic provides primary care provider services to active employees and their dependents enrolled in the medical plan and pre-65 retirees and eligible spouses.

Performance Measures/Indicators:

City Care Clinic Metrics/KPIs			
	2020/21 Actual	2021/22 Estimated	2022/23* Projected
Number of patients served	1,760	1,100	2,000
Number of appointments cancelled	192	100	190
Percentage of No-Show appointments	26%	26%	26%
Number of new patients	634	425	635
% of new patients seen	36%	39%	36%
Overall patient satisfaction	N/A	N/A	85%
<i>*Will be establishing new metrics in 2023 with new clinic vendor.</i>			

Employee Wellness Program

2022/23 Budget — 0.1% of Budget

The employee wellness program is available to all City employees which includes both part-time and full-time employees. The City of Amarillo will offer its employees different options/programs to promote and enhance healthy lifestyles.

Performance Measures/Indicators:

Employee Wellness Metrics/KPIs			
	2020/21 Actual	2021/22* Estimated	2022/23** Projected
Completion of Health Risk Assessments (HRAs)	N/A	N/A	25%
Completion of onsite biometric screenings for employees – participation goal of 15%	N/A	N/A	15%
<i>*Unable to complete these wellness activities due to COVID/social distancing restrictions.</i>			
<i>**Will be establishing new metrics in 2023 with new wellness vendor.</i>			

BENEFITS

(1340, 6400, 6500)

2022/23 BUDGET

Flexible Spending Plan

2022/23 Budget — 2% of Budget

The City of Amarillo offers its eligible employees to enroll in a healthcare flexible spending account and/or dependent care spending account each calendar year up to the IRS determined limits on a pre-tax basis.

2022/23 Expenditures by Funding Source

General Fund	1% of Budget
Employee Insurance Fund	97% of Budget
Employee Flexible Plan Fund	2% of Budget

2022-23 Employee Distribution by Position

Business Unit	1340
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Department	Description	Pos Id	Pos Count	*Supplemental Total
HEALTH PLAN ADMINISTRATION				
	ADMIN ASSISTANT -HRLY	HRL904	1	\$ -
	BENEFITS MANAGER	ADM620	1	\$ -
	BENEFITS COORDINATOR I	CLR065	1	\$ -
	BENEFITS SPECIALIST	PRF625	1	\$ -
HEALTH PLAN ADMINISTRATION Sum			4	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1340 - Health Plan Administration**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
1340 - Health Plan Administration						
Personal Services						
41100 - Salaries and Wages	205,194	209,082	221,916	217,060	223,114	1,198
41820 - Health Insurance	11,719	11,723	12,235	12,300	13,462	1,227
42300 - State Unemployment	215	191	195	246	195	-
42400 - Workers Compensation	655	667	781	687	805	24
42510 - Car Allowance	-	-	-	-	-	-
42550 - Communications Allowance	1,207	1,203	1,200	1,200	1,200	-
41900 - Life	50	52	56	56	77	21
42010 - Social Security - Medicare	2,918	2,959	3,219	3,105	3,253	34
42020 - Social Security - OASDI	11,987	12,135	12,933	12,651	13,064	131
42110 - TMRS	25,070	24,836	27,322	25,875	27,464	142
42115 - OPEB Funding	4,824	4,908	5,069	5,182	5,451	382
41000 - Personal Services	263,839	267,756	284,926	278,361	288,085	3,159
Supplies						
51110 - Office Expense	538	30	-	-	-	-
51000 - Supplies	538	30	-	-	-	-
Other Charges						
75300 - Meals and Local	-	22	-	-	-	-
71100 - Insurance and Bonds	4,263	4,387	4,536	4,536	5,553	1,017
70000 - Other Charges	4,263	4,409	4,536	4,536	5,553	1,017
1340 - Health Plan Administration	268,640	272,194	289,462	282,897	293,638	4,176
Total Expenditures	268,640	272,194	289,462	282,897	293,638	4,176

**City of Amarillo 2023 Department Request by Business Unit
64100 - Health Plan**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
64100 - Health Plan						
Other						
34810 - Employee Health Ins Pre	3,224,159	3,158,834	3,390,010	3,200,000	3,491,710	101,700
34820 - Retiree Health Ins Prem	1,316,649	1,281,697	1,372,200	1,319,500	1,372,200	-
34830 - Cobra Health Ins Premiu	48,640	55,425	48,900	50,698	48,900	-
34850 - City Paid Health Premiu	20,329,181	19,818,333	21,645,000	20,013,000	22,825,000	1,180,000
34865 - City Health Stop Loss	1,045	151,113	-	3,036	-	-
34870 - Claim Refund	746	309	-	-	-	-
34890 - Drug Rebate Revenue	1,460,138	2,064,680	1,941,000	2,000,000	2,700,000	759,000
34800 - Other	26,380,559	26,530,392	28,397,110	26,586,234	30,437,810	2,040,700
Interest Earnings						
37110 - Interest Income	114,334	32,557	36,000	10,824	9,460	-26,540
37115 - Unrealized G/L	10,206	-19,930	-	-	-	-
37109 - Interest Earnings	124,541	12,626	36,000	10,824	9,460	-26,540
Miscellaneous Revenue						
37140 - Returned Check Fees	180	60	180	90	180	-
37410 - Miscellaneous Revenue	-27	86	-	3	-	-
37400 - Miscellaneous Revenue	153	146	180	93	180	-
64100 - Health Plan	26,505,253	26,543,164	28,433,290	26,597,151	30,447,450	2,014,160
Total Revenues	26,505,253	26,543,164	28,433,290	26,597,151	30,447,450	2,014,160

Expenditures

64100 - Health Plan

Supplies

51110 - Office Expense	9,071	14,907	9,840	13,440	13,440	3,600
51200 - Operating	-	-	-	-	-	-
51700 - Education	67	48	60	42	60	-
51000 - Supplies	9,138	14,955	9,900	13,482	13,500	3,600

Contractual Services

61200 - Postage	3,080	2,017	3,500	10,881	10,000	6,500
61400 - Dues	969	219	1,075	700	1,075	-
61410 - Tuition	-	-	-	-	-	-
62000 - Professional	1,618,280	2,066,543	2,524,683	2,381,235	2,035,911	-488,772
60000 - Contractual Services	1,622,329	2,068,779	2,529,258	2,392,815	2,046,986	-482,272

Other Charges

71210 - Life Insurance	110,613	123,213	106,800	127,000	130,000	23,200
71230 - Retiree Insurance Subsi	1,033,550	1,039,350	1,038,000	1,074,000	1,075,000	37,000
71240 - HRA Funding	85,722	179,198	200,000	193,086	200,000	-
71245 - Other Tax Expense	12,256	12,502	12,750	12,750	12,750	-
71250 - Paid Claims	-	2	-	-	-	-
71260 - Medical Insurance Claim	20,796,753	22,510,453	24,100,000	25,150,000	24,626,000	526,000
71310 - Incurred Medical Claims	39,818	92,012	-	50,000	-	-

71360 - Wellness	9,991	17,732	395,527	130,450	130,450	-265,077
74000 - Printing and Binding	8,030	12,590	33,000	33,000	33,000	-
75100 - Travel	157	108	3,500	108	3,500	-
75300 - Meals and Local	488	-	1,000	1,000	1,000	-
78230 - Loss on Bad Debt	146,549	13,089	8,300	15,000	8,300	-
71100 - Insurance and Bonds	247,592	-	-	-	-	-
70000 - Other Charges	22,491,519	24,000,248	25,898,877	26,786,394	26,220,000	321,123
Operating Transfers						
92145 - Transfer to Self Ins Tru	2,452,050	-	-	-	-	-
92000 - Operating Transfers	2,452,050	-	-	-	-	-
64100 - Health Plan	26,575,036	26,083,982	28,438,035	29,192,691	28,280,486	-157,549
Total Expenditures	26,575,036	26,083,982	28,438,035	29,192,691	28,280,486	-157,549

**City of Amarillo 2023 Department Request by Business Unit
64200 - Dental Plan**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
64200 - Dental Plan						
Other						
34840 - Dental Insurance Premiu	1,333,087	1,318,140	1,326,000	1,250,000	1,326,000	-
34800 - Other	1,333,087	1,318,140	1,326,000	1,250,000	1,326,000	-
64200 - Dental Plan	1,333,087	1,318,140	1,326,000	1,250,000	1,326,000	-
Total Revenues	1,333,087	1,318,140	1,326,000	1,250,000	1,326,000	-
Expenditures						
64200 - Dental Plan						
Personal Services						
41500 - PFP	-	-	5,924	-	-	-5,924
41000 - Personal Services	-	-	5,924	-	-	-5,924
Contractual Services						
62000 - Professional	46,421	61,413	63,600	83,891	90,288	26,688
60000 - Contractual Services	46,421	61,413	63,600	83,891	90,288	26,688
Other Charges						
71260 - Medical Insurance Claim	948,363	1,131,894	1,130,000	1,150,000	1,130,000	-
71310 - Incurred Medical Claims	-8,913	15,301	-	-	-	-
70000 - Other Charges	939,450	1,147,195	1,130,000	1,150,000	1,130,000	-
64200 - Dental Plan	985,872	1,208,608	1,199,524	1,233,891	1,220,288	20,764
Total Expenditures	985,872	1,208,608	1,199,524	1,233,891	1,220,288	20,764

2022-23 Employee Distribution by Position

Business Unit	64300
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Department	Description	Pos Id	Pos Count	*Supplemental Total
CITY CARE CLINIC	ADMINISTRATIVE ASSISTANT III	CLR410	1	\$ -
	NURSE PRACTITIONER	PRF605	2	\$ -
	CLINIC AIDE	CLR620	1	\$ -
	U.R. NURSE	PRF600	1	\$ -
CITY CARE CLINIC Sum			5	\$ -

**City of Amarillo 2023 Department Request by Business Unit
64300 - City Care Clinic**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
64300 - City Care Clinic						
Other						
34810 - Employee Health Ins Pre	60	-	-	-	-	-
34800 - Other	60	-	-	-	-	-
64300 - City Care Clinic	60	-	-	-	-	-
Total Revenues	60	-	-	-	-	-

Expenditures

64300 - City Care Clinic

Personal Services

41100 - Salaries and Wages	219,046	219,565	269,061	232,464	272,762	3,701
41300 - Incentive	1,207	1,203	1,200	1,206	1,900	700
41500 - PFP	-	-	-	-	-	-
41620 - Unscheduled	598	47	4,000	1,000	4,000	-
41820 - Health Insurance	46,498	46,184	60,442	50,979	63,939	3,497
42300 - State Unemployment	195	195	244	286	244	-
42400 - Workers Compensation	1,673	1,672	2,325	1,621	2,325	-
42560 - Change in Sick and Annua	1,641	1,653	-	-	-	-
41900 - Life	67	69	92	92	129	37
42010 - Social Security - Medicare	3,002	3,031	3,919	3,268	3,972	53
42020 - Social Security - OASDI	12,838	12,961	16,756	13,971	16,986	230
42110 - TMRS	30,157	-7,633	33,296	28,401	33,296	-
42115 - OPEB Funding	2,969	-858	6,567	5,678	6,657	90
41000 - Personal Services	319,891	278,089	397,902	338,966	406,210	8,308

Supplies

51110 - Office Expense	3,534	1,299	3,000	3,000	3,000	-
51125 - Training	-	160	160	-	160	-
51200 - Operating	77	84	645	645	645	-
51350 - Chemical and Medical	22,804	17,076	37,080	37,080	37,080	-
51000 - Supplies	26,415	18,620	40,885	40,725	40,885	-

Contractual Services

61200 - Postage	-	-	25	25	25	-
61400 - Dues	569	1,393	1,325	918	1,325	-
61410 - Tuition	67	48	60	37	60	-
62000 - Professional	168,341	163,862	240,000	170,000	240,000	-
60000 - Contractual Services	168,977	165,304	241,410	170,980	241,410	-

Other Charges

74000 - Printing and Binding	-	-	-	-	-	-
75100 - Travel	-	-	-	-	-	-
75300 - Meals and Local	-	-	-	-	-	-
76000 - Depreciation	66	66	66	66	66	-
77450 - Administrative Other	60,008	49,719	51,206	51,206	51,206	-
77610 - Information Technology - City	23,191	20,314	20,161	20,161	21,572	1,411

71100 - Insurance and Bonds	4,711	4,820	5,100	5,100	5,553	453
70000 - Other Charges	87,976	74,919	76,533	76,533	78,397	1,864
64300 - City Care Clinic	603,259	536,932	756,730	627,204	766,902	10,172
Total Expenditures	603,259	536,932	756,730	627,204	766,902	10,172

**City of Amarillo 2023 Department Request by Business Unit
65100 - Employee Flex Plan**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
65100 - Employee Flex Plan						
Other						
34875 - Day Care Contribuitons	38,259	30,885	52,800	52,800	52,800	-
34880 - Flex Plan Health	400,545	404,954	490,000	490,000	490,000	-
34800 - Other	438,804	435,838	542,800	542,800	542,800	-
Interest Earnings						
37110 - Interest Income	804	345	360	397	491	131
37109 - Interest Earnings	804	345	360	397	491	131
65100 - Employee Flex Plan	439,608	436,183	543,160	543,197	543,291	131
Total Revenues	439,608	436,183	543,160	543,197	543,291	131
Expenditures						
65100 - Employee Flex Plan						
Contractual Services						
62000 - Professional	7,813	7,457	14,000	8,000	8,500	-5,500
60000 - Contractual Services	7,813	7,457	14,000	8,000	8,500	-5,500
Other Charges						
71270 - Flex Plan Daycare	37,020	28,485	52,800	52,800	52,800	-
71280 - Flex Plan Unreimbursed	376,903	391,813	490,000	490,000	490,000	-
78230 - Loss on Bad Debt	-	-	-	-	-	-
70000 - Other Charges	413,923	420,298	542,800	542,800	542,800	-
65100 - Employee Flex Plan	421,737	427,756	556,800	550,800	551,300	-5,500
Total Expenditures	421,737	427,756	556,800	550,800	551,300	-5,500

LEISURE SERVICES



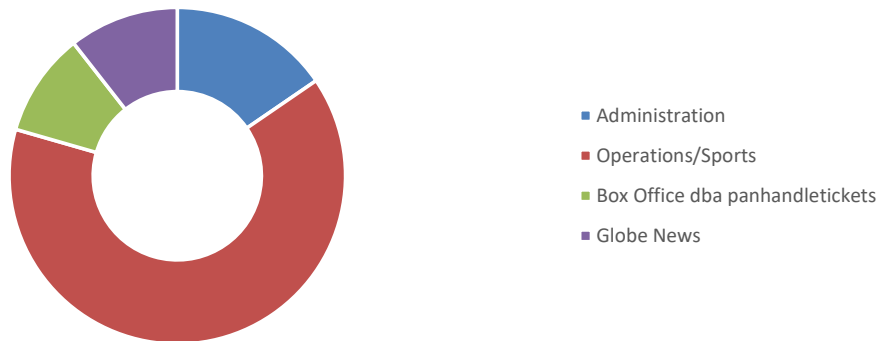
(1241-1249)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 1,550,836	\$ 2,151,138	\$ 2,229,294
Supplies	773,448	870,922	1,044,915
Contractual Services	258,812	377,269	404,131
Other Charges	492,646	586,873	625,843
Capital Outlay	-	-	-
Total Expenses	\$ 3,075,742	\$ 3,986,202	\$ 4,304,183

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	35	35	36
Part-time	9	9	9
Total	44	44	45



Mission

To enrich the community by hosting a variety of experiences while providing extraordinary customer service in versatile and inviting facilities.

Strategic Approach

Efficiently manage an active schedule for the entire Amarillo Civic Center Complex (ACCC) which includes eight venues in the Civic Center and two venues in the Globe-News Center for the Performing Arts.

As a source of **Civic Pride**, ACCC staff strives to achieve **Implementation of Best Practices** in all its policies and procedures and focuses on extraordinary **Customer Service** and making **Commitment to Safety** for employees and guests a top priority. The International Association of Venue Managers (IAVM) is the preeminent source for all public assembly related research, information, services, and life-safety issues worldwide. ACCC staff members look to IAVM for information and detailed reports on industry performance, benchmarking, and other key indicators. IAVM does not provide venue certification. It does offer certification to senior and middle management positions. Currently, one staff member has obtained the highest certification, Certified Venue Executive (CVE) and one staff member has obtained Certified Venue Professional (CVP) certification.

Temporary closures of the Civic Center Complex due to COVID-19 and operating the City’s vaccination clinic have had significant impacts on performance measures/indicators as seen below. Since March of 2020 over 275 events have been canceled resulting in over \$1.25M in lost revenue.

The vaccination clinic opened on December 28, 2020 and quickly became a nationally recognized model for operating a walk-in (no appointment) vaccination clinic. The city led the nation in vaccinations given in the first month it was open. The vaccination clinic stood down at the Civic Center in late May 2021.

Programs

Civic Center Administration

2022/23 Budget — 15 % of Budget

Includes management, booking, marketing, and the administrative office. All travel, training, professional development, and associated expenses are included in Administration. Civic Center Administration has a total of five full-time positions.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
ACCC Facebook likes	8,498	9,450	9,850
Website Unique Visitors (cumulative 12-month total)	101,781	100,000	110,000
Guest survey overall rating (meet or exceed expectations)	95%	95%	NA

CIVIC CENTER (1241-1249)

2022/23 BUDGET

Civic Center Operations / Sports

2022/23 Budget — 64% of Budget

Includes operations and production staff, equipment, supplies, contracted services, and utilities. Operations and Sports have a total of twenty-four full-time positions.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Events	219	348	420
Event Days	1,074	1,469	1,477
Attendance	300,549	505,208	610,254
Major events (>2000 attendance)	39	38	61
Lessee survey overall rating (meet or exceed expectations)	95%	95%	NA

Box Office dba panhandletickets

2022/23 Budget — 10% of Budget

Includes all expenses and revenues directly attributed to operating panhandletickets, a full-service regional box office with outlets throughout the Texas Panhandle. Personnel totals include three full-time and nine part-time positions.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
panhandletickets Facebook likes	10,078	10,550	10,900
Total Tickets issued	68,252	96,800	80,000
Tickets issued via website %	28%	39%	38%
Tickets issued via outlets %	4%	2%	2%

Globe-News Center

2022/23 Budget — 11% of Budget

Includes all costs and revenues directly attributed to operation of the Globe-News Center, including three full-time personnel. Other personnel are shared with Administration and Operations.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Total # of performances	34	73	73

2022-23 Employee Distribution by Position

Business Unit	1241
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Department	Description	Pos Id	Pos Count	*Supplemental Total
CIVIC CENTER ADMINISTRATION				
	ADMINISTRATIVE ASSISTANT I	CLR400	1	\$ -
	CIVIC CENTER MANAGER	ADM040	1	\$ -
	ASST CIVIC CENTER MGR	ADM041	1	\$ -
	MARKETING ADMINISTRATOR	CLR140	1	\$ -
	DIRECTOR OF BOOKING	MGT039	1	\$ -
CIVIC CENTER ADMINISTRATION	Sum		5	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1241 - Civic Center Administration**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1241 - Civic Center Administration						
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	29	-	-	-	-
37400 - Miscellaneous Revenue	-	29	-	-	-	-
<hr/>						
1241 - Civic Center Administration	-	29	-	-	-	-
<hr/>						
Total Revenues	-	29	-	-	-	-
<hr/>						
Expenditures						
1241 - Civic Center Administration						
Personal Services						
41100 - Salaries and Wages	302,978	308,226	326,930	298,773	331,210	4,280
41300 - Incentive	1,675	1,733	1,800	1,051	31,651	29,851
41620 - Unscheduled	-	419	415	415	415	-
41820 - Health Insurance	42,457	43,116	45,877	38,228	46,159	282
42300 - State Unemployment	244	214	244	343	244	-
42400 - Workers Compensation	606	618	763	740	1,092	329
42550 - Communications Allowance	2,413	2,407	2,400	2,611	2,400	-
41900 - Life	80	81	93	110	129	36
42010 - Social Security - Medicare	4,292	4,371	4,767	4,418	5,110	343
42020 - Social Security - OASDI	18,351	18,689	20,382	18,891	21,849	1,467
42110 - TMRS	37,472	38,460	40,472	37,445	41,759	1,287
42115 - OPEB Funding	7,462	7,601	7,989	7,504	8,563	574
41000 - Personal Services	418,029	425,934	452,132	410,528	490,581	38,449
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Supplies						
51110 - Office Expense	4,471	6,045	8,500	8,611	8,500	-
51115 - Employee Recognition Program	-	-	200	200	200	-
51200 - Operating	894	849	2,500	2,526	2,500	-
51300 - Clothing and Linen	278	6	500	497	500	-
51400 - Photographic	-	-	1,500	1,500	1,500	-
51950 - Minor Office Equipment	-	-	14,156	-	-	-14,156
51970 - Software	-	113	-	18,899	-	-
51980 - IT Hardware	-	3,709	880	1,100	-	-880
51000 - Supplies	5,643	10,722	28,236	33,334	13,200	-15,036
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Contractual Services						
61200 - Postage	654	273	600	598	600	-
61300 - Advertising	2,931	2,129	8,400	8,358	8,400	-
61400 - Dues	3,645	3,460	3,410	3,610	3,410	-
61410 - Tuition	4,483	4,602	5,380	4,777	5,380	-
62000 - Professional	29,210	27,237	29,306	36,506	36,506	7,200
63210 - Armored Car Service	4,949	6,242	6,876	6,876	6,876	-
63900 - Event Development	4,121	-	15,000	15,000	15,000	-
60000 - Contractual Services	49,992	43,943	68,972	75,725	76,172	7,200
<hr/>						
Other Charges						
74000 - Printing and Binding	535	468	2,001	610	2,001	-
75100 - Travel	4,078	4,502	20,200	7,621	20,200	-
75300 - Meals and Local	712	340	2,001	2,000	2,001	-
77610 - Information Technology - City	46,446	35,586	39,260	39,260	42,008	2,748
71100 - Insurance and Bonds	2,530	2,779	2,825	2,825	2,909	84
70000 - Other Charges	54,300	43,676	66,287	52,316	69,119	2,832

1241 - Civic Center Administration	527,964	524,275	615,627	571,903	649,072	33,445
Total Expenditures	527,964	524,275	615,627	571,903	649,072	33,445

2022-23 Employee Distribution by Position

Business Unit	1243
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Department	Description	Pos Id	Pos Count	*Supplemental Total
CIVIC CENTER OPERATIONS				
	DIRECTOR OF OPERATIONS	ADM042	1	\$ -
	PRODUCTION MANAGER	MGT040	1	\$ -
	EVENTS SUPERVISOR	MGT900	2	\$ -
	EVENTS MANAGER	MGT902	1	\$ -
	BUILDING ATTENDANT I	TRD040	11	\$ -
	BUILDING ATTENDANT II	TRD041	2	\$ -
	BUILDING ATTENDANT III	TRD042	2	\$ -
	BUILDING TECHNICIAN	TRD043	2	\$ -
	<i>*PRODUCTION TECH</i>	<i>TEC065</i>	<i>1</i>	<i>\$ 50,499</i>
CIVIC CENTER OPERATIONS Sum			23	\$ 50,499

**City of Amarillo 2023 Department Request by Business Unit
1243 - Civic Center Operations**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1243 - Civic Center Operations						
Culture and Recreation						
33710 - Civic Center Rentals	482,376	245,276	856,996	696,873	896,996	40,000
33715 - Extra Charge	3,902	1,230	6,201	4,798	6,201	-
33720 - Civic Center Concessions	220,422	74,931	219,000	200,381	219,000	-
33725 - Equipment Charges	54,631	37,133	115,101	86,083	115,101	-
33735 - Civic Center Novelties	17,431	9,409	24,236	16,984	24,236	-
33700 - Culture and Recreation	778,763	367,980	1,221,534	1,005,120	1,261,534	40,000
Interest Earnings						
37110 - Interest Income	-	-	-	-	-	-
37109 - Interest Earnings	-	-	-	-	-	-
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	18,204	16,800	91,800	20,000	16,800	-75,000
37455 - Events Dist Oper Asst	398,004	398,004	398,002	398,002	398,002	-
37400 - Miscellaneous Revenue	416,208	414,804	489,802	418,002	414,802	-75,000
1243 - Civic Center Operations	1,194,970	782,784	1,711,336	1,423,122	1,676,336	-35,000
Total Revenues	1,194,970	782,784	1,711,336	1,423,122	1,676,336	-35,000

Expenditures

1243 - Civic Center Operations

Personal Services

41100 - Salaries and Wages	526,849	485,211	689,523	574,802	726,876	37,353
41300 - Incentive	11,067	10,053	10,500	8,570	10,500	-
41620 - Unscheduled	2,107	2,253	3,005	2,935	3,005	-
41820 - Health Insurance	162,301	137,007	223,272	138,557	207,188	-16,084
42300 - State Unemployment	1,057	684	1,073	1,346	1,122	49
42400 - Workers Compensation	27,135	24,314	36,967	20,051	37,621	654
42550 - Communications Allowance	2,229	2,407	2,400	2,334	2,400	-
41900 - Life	298	263	407	362	583	176
42010 - Social Security - Medicare	7,429	6,840	10,151	8,301	10,661	510
42020 - Social Security - OASDI	31,726	29,247	43,402	35,460	45,587	2,185
42110 - TMRS	66,096	61,458	86,182	71,153	90,058	3,876
42115 - OPEB Funding	13,162	12,147	17,010	14,224	17,867	857
41000 - Personal Services	851,456	771,884	1,123,892	878,095	1,153,468	29,576

Supplies

51110 - Office Expense	-	368	-	121	-	-
51200 - Operating	6,715	5,907	11,000	11,194	11,000	-
51250 - Janitor	10,861	14,292	25,040	25,291	25,040	-
51300 - Clothing and Linen	3,726	2,491	3,501	3,393	3,501	-
51850 - Minor Tools	91	34	-	34	-	-
51950 - Minor Office Equipment	26,744	13,460	64,315	47,733	53,100	-11,215
51980 - IT Hardware	121	175	-	-	-	-
52050 - Auto Parts	253	-	100	-	100	-
53100 - Natural Gas	32,689	72,285	104,618	144,641	154,766	50,148
53150 - Electricity	46,157	79,941	301,509	352,530	377,207	75,698
53200 - Water and Sewer	26,804	25,474	19,785	18,134	19,403	-382
52050.LABOR - Auto Parts Labor	175	-	400	250	400	-

51000 - Supplies	154,335	214,427	530,268	603,319	644,517	114,249
Contractual Services						
61200 - Postage	68	294	600	600	600	-
61410 - Tuition	-	-	-	-	-	-
62000 - Professional	96,589	84,710	106,662	199,320	125,000	18,338
68100 - R & M - Building	26,280	19,468	34,000	34,870	34,000	-
68300 - R & M - Improvements	3,042	11,050	16,000	15,962	16,000	-
68710 - Auto Repair & Maint	-	-	500	-	500	-
69210 - Rental City Equipment	22,647	19,351	18,619	18,619	19,943	1,324
60000 - Contractual Services	148,625	134,873	176,381	269,371	196,043	19,662
Other Charges						
72000 - Communication	-	-	-	-	-	-
75100 - Travel	-	-	-	-	-	-
75300 - Meals and Local	-	-	-	-	-	-
77610 - Information Technology - City	109,221	73,619	76,483	76,483	81,837	5,354
78210 - Cash Over/Short	93	-342	-	-	-	-
71100 - Insurance and Bonds	156,124	208,673	271,981	271,981	292,485	20,504
70000 - Other Charges	265,438	281,950	348,464	348,464	374,322	25,858
Capital Outlay						
84910 - Other Equipment	25,295	-	-	-	-	-
80000 - Capital Outlay	25,295	-	-	-	-	-
1243 - Civic Center Operations	1,445,149	1,403,134	2,179,005	2,099,249	2,368,350	189,345
Total Expenditures	1,445,149	1,403,134	2,179,005	2,099,249	2,368,350	189,345

2022-23 Employee Distribution by Position

Business Unit	1245
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Department	Description	Pos Id	Pos Count	*Supplemental Total
CIVIC CENTER SPORTS				
	EVENTS SUPERVISOR	MGT900	1	\$ -
	ASSISTANT PRODUCTION MANAGER	MGT045	1	\$ -
CIVIC CENTER SPORTS	Sum		2	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1245 - Civic Center Sports**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1245 - Civic Center Sports						
Culture and Recreation						
33710 - Civic Center Rentals	121,667	37,005	116,574	58,800	116,574	-
33715 - Extra Charge	-	-	-	-	-	-
33720 - Civic Center Concessions	20,041	22,882	67,354	42,882	67,354	-
33700 - Culture and Recreation	141,708	59,887	183,928	101,682	183,928	-
1245 - Civic Center Sports	141,708	59,887	183,928	101,682	183,928	-
Total Revenues	141,708	59,887	183,928	101,682	183,928	-
Expenditures						
1245 - Civic Center Sports						
Personal Services						
41100 - Salaries and Wages	51,323	25,747	69,246	48,549	69,246	-
41300 - Incentive	845	451	600	603	950	350
41620 - Unscheduled	131	-	381	371	381	-
41820 - Health Insurance	14,131	9,933	26,070	17,597	26,114	44
42300 - State Unemployment	88	8	98	85	98	-
42400 - Workers Compensation	3,567	2,247	5,883	3,321	5,883	-
42550 - Communications Allowance	-	-	-	211	1,200	1,200
41900 - Life	23	12	37	22	51	14
42010 - Social Security - Medicare	683	328	1,013	686	1,019	6
42020 - Social Security - OASDI	2,659	1,402	4,331	2,930	4,356	25
42110 - TMRS	6,381	3,221	8,599	6,122	8,599	-
42115 - OPEB Funding	1,168	637	1,698	1,221	1,707	9
41000 - Personal Services	80,998	43,984	117,956	81,718	119,604	1,648
Supplies						
51110 - Office Expense	124	-	-	-	-	-
51200 - Operating	5,640	17,636	23,700	23,864	23,700	-
51250 - Janitor	17,297	12,156	8,500	13,926	8,500	-
51800 - Fuel & Oil	50	27	-	-0	-	-
51850 - Minor Tools	558	208	-	331	-	-
51950 - Minor Office Equipment	6,125	1,430	9,500	12,299	17,065	7,565
53100 - Natural Gas	29,387	33,045	34,874	28,375	30,361	-4,513
53150 - Electricity	309,777	367,163	100,503	117,510	125,736	25,233
53200 - Water and Sewer	-	-	1,756	6,045	6,468	4,712
51000 - Supplies	368,957	431,665	178,833	202,350	211,830	32,997
Contractual Services						
61200 - Postage	-	-	-	-	-	-
62000 - Professional	38,802	33,561	68,395	68,394	68,395	-
68100 - R & M - Building	2,898	886	4,000	3,999	4,000	-
60000 - Contractual Services	41,700	34,446	72,395	72,394	72,395	-
Other Charges						
77610 - Information Technology - City	-	7,549	2,116	2,116	2,264	148
71100 - Insurance and Bonds	1,012	1,112	1,130	1,130	582	-548
70000 - Other Charges	1,012	8,661	3,246	3,246	2,846	-400
Capital Outlay						

84910 - Other Equipment	29,136	-	-	-	-	-
80000 - Capital Outlay	29,136	-	-	-	-	-
1245 - Civic Center Sports	521,804	518,757	372,430	359,708	406,675	34,245
Total Expenditures	521,804	518,757	372,430	359,708	406,675	34,245

2022-23 Employee Distribution by Position

Business Unit	1248
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Department	Description	Pos Id	Pos Count	*Supplemental Total	
BOX OFFICE OPERATIONS					
	CIVIC CNTR BOX OFFICE CLERK I	HRL040	9	\$	-
	BOX OFFICE MANAGER	MGT041	1	\$	-
	ASST. BOX OFFICE MGR.	MGT270	2	\$	-
BOX OFFICE OPERATIONS	Sum		12	\$	-

**City of Amarillo 2023 Department Request by Business Unit
1248 - Box Office Operations**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1248 - Box Office Operations						
Culture and Recreation						
33711 - Civic Center Facility Fee	160,947	47,945	250,000	198,508	250,000	-
33715 - Extra Charge	2,919	2,341	6,542	3,940	6,542	-
33730 - Civic Center Advertising	-	-	-	-	-	-
33740 - Box Office Fees	219,265	42,538	325,000	170,943	325,000	-
33700 - Culture and Recreation	383,130	92,824	581,542	373,392	581,542	-
Miscellaneous Revenue						
37141 - Merchant Service Fees	9,800	-9,106	9,504	-499	4,504	-5,000
37400 - Miscellaneous Revenue	9,800	-9,106	9,504	-499	4,504	-5,000
1248 - Box Office Operations	392,931	83,718	591,046	372,893	586,046	-5,000
Total Revenues	392,931	83,718	591,046	372,893	586,046	-5,000
Expenditures						
1248 - Box Office Operations						
Personal Services						
41100 - Salaries and Wages	167,472	139,629	222,870	174,125	222,870	-
41300 - Incentive	1,786	1,611	1,800	1,809	1,900	100
41620 - Unscheduled	-	449	430	430	430	-
41820 - Health Insurance	30,313	26,677	32,043	27,555	37,013	4,970
42300 - State Unemployment	407	304	585	553	585	-
42400 - Workers Compensation	861	719	1,366	745	1,366	-
42550 - Communications Allowance	1,158	778	1,200	1,097	1,200	-
41900 - Life	50	44	56	52	77	21
42010 - Social Security - Medicare	2,392	1,993	3,259	2,520	3,259	-
42020 - Social Security - OASDI	7,765	7,016	8,349	6,563	8,349	-
42110 - TMRS	16,647	15,360	27,660	14,189	27,660	-
42115 - OPEB Funding	2,898	2,581	3,273	2,398	3,273	-
41000 - Personal Services	231,751	197,163	302,891	232,034	307,982	5,091
Supplies						
51110 - Office Expense	922	911	1,140	1,161	1,140	-
51950 - Minor Office Equipment	-	1,240	3,045	3,040	-	-3,045
51980 - IT Hardware	-	2,650	-	-	2,170	2,170
51000 - Supplies	922	4,801	4,185	4,201	3,310	-875
Contractual Services						
61200 - Postage	1,666	2,245	3,100	2,179	3,100	-
61300 - Advertising	2,000	2,375	6,001	2,375	6,001	-
61400 - Dues	327	-	325	325	325	-
62000 - Professional	25,071	36,169	30,372	30,372	30,372	-
60000 - Contractual Services	29,063	40,789	39,798	35,251	39,798	-
Other Charges						
74000 - Printing and Binding	227	9,329	9,550	9,550	9,550	-

77610 - Information Technology - City	31,691	47,189	35,168	35,168	37,630	2,462
71100 - Insurance and Bonds	7,591	8,894	6,215	6,215	4,655	-1,560
70000 - Other Charges	39,509	65,412	50,933	50,933	51,835	902
1248 - Box Office Operations	301,245	308,165	397,807	322,419	402,925	5,118
Total Expenditures	301,245	308,165	397,807	322,419	402,925	5,118

2022-23 Employee Distribution by Position

Business Unit	1249
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Department	Description	Pos Id	Pos Count	*Supplemental Total
GLOBE NEWS CENTER				
	BUILDING ATTENDANT I	TRD040	2	\$ -
	ASST PRODUCTION MANAGER	MGT045	1	\$ -
GLOBE NEWS CENTER	Sum		3	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1249 - Globe News Center**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1249 - Globe News Center						
Culture and Recreation						
33710 - Civic Center Rentals	84,607	34,670	148,004	97,990	155,004	7,000
33715 - Extra Charge	342	-	200	250	200	-
33720 - Civic Center Concessions	17,718	4,752	22,687	15,853	22,687	-
33725 - Equipment Charges	10,257	1,810	7,500	2,325	7,500	-
33735 - Civic Center Novelties	610	-	2,000	-	2,000	-
33700 - Culture and Recreation	113,535	41,232	180,391	116,418	187,391	7,000
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-146	-427	-	-133	-	-
37400 - Miscellaneous Revenue	-146	-427	-	-133	-	-
1249 - Globe News Center	113,389	40,804	180,391	116,286	187,391	7,000
Total Revenues	113,389	40,804	180,391	116,286	187,391	7,000
Expenditures						
1249 - Globe News Center						
Personal Services						
41100 - Salaries and Wages	77,139	65,380	90,395	68,002	90,395	-
41300 - Incentive	1,652	1,341	1,800	1,369	1,800	-
41620 - Unscheduled	422	380	609	608	609	-
41820 - Health Insurance	28,814	24,910	33,642	26,794	37,013	3,371
42300 - State Unemployment	150	105	147	152	147	-
42400 - Workers Compensation	6,115	5,186	6,973	4,453	6,973	-
41900 - Life	46	38	56	47	77	21
42010 - Social Security - Medicare	1,067	882	1,337	952	1,337	-
42020 - Social Security - OASDI	4,563	3,770	5,717	4,072	5,717	-
42110 - TMRS	9,666	8,247	11,350	8,435	11,350	-
42115 - OPEB Funding	1,925	1,631	2,241	1,685	2,241	-
41000 - Personal Services	131,559	111,871	154,267	116,569	157,659	3,392
Supplies						
51200 - Operating	4,224	2,840	4,000	1,168	4,000	-
51250 - Janitor	476	2,074	3,000	2,999	3,000	-
51950 - Minor Office Equipment	-	1,537	-	-	7,500	7,500
53100 - Natural Gas	9,587	19,591	23,121	29,647	31,722	8,601
53150 - Electricity	64,405	79,305	92,595	110,876	118,637	26,042
53200 - Water and Sewer	10,890	6,486	6,684	6,728	7,199	515
51000 - Supplies	89,582	111,833	129,400	151,419	172,058	42,658
Contractual Services						
62000 - Professional	7,223	1,750	9,723	9,691	9,723	-
68100 - R & M - Building	5,140	3,011	10,000	9,999	10,000	-
60000 - Contractual Services	12,363	4,761	19,723	19,690	19,723	-
Other Charges						
77610 - Information Technology - City	4,863	4,832	2,174	2,174	2,326	152
71100 - Insurance and Bonds	65,142	88,115	115,769	115,769	125,395	9,626
70000 - Other Charges	70,005	92,947	117,943	117,943	127,721	9,778

Capital Outlay						
84910 - Other Equipment	22,166	-	-	-	-	-
80000 - Capital Outlay	22,166	-	-	-	-	-
1249 - Globe News Center	325,675	321,411	421,333	405,620	477,161	55,828
Total Expenditures	325,675	321,411	421,333	405,620	477,161	55,828



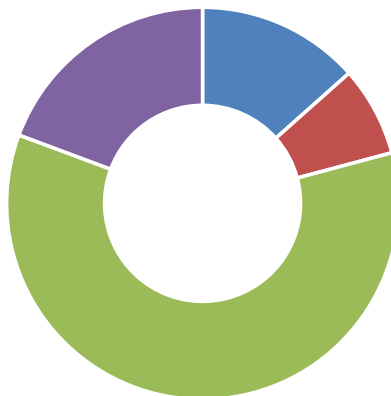
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Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 3,060,376	\$ 3,292,308	\$ 3,336,411
Supplies	558,830	578,036	608,132
Contractual Services	131,558	169,724	166,317
Other Charges	162,923	183,052	207,130
Inter Reimbursements	(31,710)	(22,336)	(22,336)
Total Expenses	\$ 3,881,977	\$ 4,200,784	\$ 4,295,654

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	56.57	56.57	57.50
Part-time	20	20	19
Total	76.57	76.57	76.50



- Library Administration/Support
- Library Materials Management Services
- Library Public Services
- Library Literacy and Education Services

Mission

The mission of the Amarillo Public Library is to enhance knowledge, empower individuals, and enrich the community.

Strategic Approach

The Amarillo Public Library system, consisting of five physical locations and an interactive website, strives to provide a central source of information, materials, and services for citizens of all ages. This primary purpose aligns with aspirations for the community set forth in the **Highly Educated Population Council Pillar** in the **BluePrint for Amarillo**. Managing a collection comprised of almost half a million items, the Library acquires materials and online resources intended to support lifelong learning; skills attainment and career advancement; cultural pursuits; historical research; leisure reading, listening and viewing; and early literacy development and school readiness.

Employing principles and practices set forth in the **Customer Service Council Pillar**, in a typical year the Library offers more than 1,000 programs and provides a wide variety of services that link people with resources, produces opportunities for individual self-development, supplements formal educational programs, and inspires civic engagement. The Library also positively impacts local **Economic Development and Redevelopment** efforts by providing tools and assistance that bolster workforce development and support small businesses. The MakerSpace at Downtown Library, which opened in summer 2021, is on track to further bolster this initiative by allowing citizens interested in starting a business related to crafting to try out entrepreneurial projects without risking an initial investment on equipment or supplies, while receiving guidance and support from trained library staff. Communities with Makerspaces have realized multiple benefits over time, but primary among those is having a place where people can both learn, and make, new things. They can work through projects while learning new skills via structured classes as well as informal collaboration, which in turn encourages greater community engagement.

To achieve the highest performance levels associated with the objectives and responsibilities outlined above, the Amarillo Public Library measures its operations against benchmarks provided by two major assessors in the state: the Texas State Library and Archives Commission (TSLAC) and the Texas Municipal Library Directors Association (TMLDA). Yearly accreditation through TSLAC qualifies Texas public libraries for several programs available through state and federal funding, such as the TexShare card, the TexShare subscription databases, the Interlibrary Loan system, and certain competitive grants. In order to be accredited, libraries must demonstrate via an annual report that they meet criteria in several categories, including: access to services, maintenance of effort through local operating expenditures (meeting or exceeding per capita minimums set by the state), and staff qualifications. To receive recognition by TMLDA each year, public libraries must demonstrate excellence in ten categories: provision of summer reading programs; service to underserved populations; enhanced service during the past year either through increase in service or a change in type of services; current marketing materials; support of workforce development; cultural, topical, and educational programming for adults and families; literacy support; collaborative efforts with other community organizations; staff training; and digital inclusion for all.

Continuing to meet or exceed the qualifications set forth by TSLAC and TMLDA not only places the Library in compliance with the City Manager's initiative of **Implementation of Best Practices** in the **BluePrint for Amarillo**, but also helps to ensure citizens are better prepared to meet the challenges of a society increasingly driven by technology, innovation, and information.

Programs

Library Administration/Support

2022/23 Budget — 13% of Budget

- Provides overall department leadership, administrative management, and high-level strategic planning for the Library system, as well as training for its employees.
- Ensures departmental alignment with the City’s vision, values, and mission.
- Raises awareness of library services available to the citizens of Amarillo and provides 24/7 access to resources through the library’s website.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Event notifications emailed	22,194	22,635	23,090
Library website hits and unique visitors	209,275/167,466	211,367/169,140	212,425/169,985
Likes for APL/AMA-CON Facebook pages	8,736	8,823	8,911
Posts to APL/AMA-CON Facebook pages	536	590	650
Followers for APL/AMA-CON Instagram pages	993	1,095	1,205
Posts to APL/AMA-CON Instagram pages	121	200	300
Views of YouTube channel content	2,969	3,550	4,250
Staff training sessions / per FTE	210 / 3.7	220 / 3.9	230 / 4

Library Materials Management Services

2022/23 Budget — 7% of Budget

- Selects new library materials in print, non-print, and digital formats.
- Manages integration of new materials into the library system and maintains records and inventory regarding the library collections.
- Mends and performs repairs to library items to extend their useful life and save taxpayers money.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Total items mended or repaired	3,210	3,500	4,000
Cost savings (\$15 average price per item)	\$48,150	\$52,500	\$60,000
New additions to eBook collection and collection total with annual 5% increase	741 7,923	396 8,319	416 8,735
Patron item requests fulfilled and % of total requests fulfilled	60,341 92.6%	59,500 95%	61,500 95%

Library Public Services

2022/23 Budget — 60% of Budget

- Provides information and assistance at library locations citywide.
- Assists library patrons in locating materials, utilizing library computers and online resources, and requesting new books, movies, and digital resources. Facilitates patron registration and maintains patron records.
- Plans and conducts educational and recreational programs for citizens of all ages, as well as supporting reading groups, job search assistance, and technology training.
- Provides to APL and HLC cardholders an avenue to free WIFI service and free internet access computers.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Items Circulated	602,770	725,000	870,000
Circulation per capita	3.01	3.62	4.35
Circulation per paid staff	12,708	13,978	15,376
Programs (in-person and virtual) offered*	558	600	1,270
Program (in-person and virtual) attendance*	65,154	70,040	12,700
Library visits per capita	3.05	3.5	4.0
Reference transactions	204,054	208,135	212,765
Reference transactions per capita	1.02	1.04	1.06
Internet and WIFI log-ins	20,631	20,837	21,045
Registered cardholders and % of population	83,099 / 41.5%	85,000/ 42.5%	86,000 / 43%
Technology trainings	14,157	16,425	17,245
MakerSpace users	405 (June-Dec)	1,200	1,500
MakerSpace tour participants	509 (June-Dec)	1,000	750

*FY 2020/21 and FY 2021/22 represent hybrid years when most programs offered were online and received multiple views. APL will return to providing mostly in-person programs in FY 2022/23.

Library Literacy and Education Services

2022/23 Budget — 19% of Budget

Develops and coordinates programs for community members related to the attainment of U.S. citizenship, the acquisition of English-language skills, the improvement of adult literacy skills, and the development of early literacy skills in very young children.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Citizenship enrollment <i>Note: No Citizenship classes took place during the pandemic.</i>	0	35	85
ESL enrollment	167	185	235
Adult literacy tutoring - students enrolled and % progressing one grade level <i>Note: No tutoring took place during the pandemic.</i>	0 / 0%	10 / 75%	20 / 75%
Family Place Libraries Program Enrollment	0	25	100

**LIBRARY
(1260)**

2022/23 BUDGET

<i>Note: No FPL programs took place during the pandemic.</i>			
Laugh and Learn/Baby Time Participants <i>Note: No in-person youth programs took place during the pandemic.</i>	0	360	1,050
Rubber Ducky Club Enrollment	286	430	475
Number of live story times streamed on Facebook <i>Note: These virtual programs will be scaled back as we resume in-person programs and as publishers reinstate restrictions on airing this content online.</i>	260	224	75

2022-23 Employee Distribution by Position

Business Unit	1260
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Department	Description	Pos Id	Pos Count	*Supplemental Total
LIBRARY	ADMINISTRATIVE ASSISTANT I	CLR400	19	\$ -
	DIRECTOR OF LIBRARY SERVICES	ADM030	1	\$ -
	ASST DIR LIBRARY SERVICES	ADM031	1	\$ -
	ADMINISTRATIVE ASSISTANT III	CLR410	2	\$ -
	BUYER I	CLR950	1	\$ -
	LIBRARY MESSENGER	HRL032	2	\$ -
	ADMIN ASSISTANT-HRLY	HRL904	18	\$ -
	LIBRARY TECH SPECIALIST	PRF028	1	\$ -
	LIBRARIAN I	PRF030	3	\$ -
	LIBRARIAN II	PRF031	4	\$ -
	LIBRARIAN III	PRF032	6	\$ -
	COORDINATOR OF P.R.& PROG.	PRF033	1	\$ -
	LIBRARY ASSISTANT	PRF034	18	\$ -
	<i>*ADMINISTRATIVE ASST. HRLY</i>	<i>HRL904</i>	<i>-1</i>	<i>\$ (11,073)</i>
	<i>*CASE WORKER</i>	<i>CLR030</i>	<i>0.5</i>	<i>\$ 11,073</i>
LIBRARY Sum			76.5	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1260 - Library**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1260 - Library						
Culture and Recreation						
33750 - Library Late Charges	52,665	41,083	60,000	53,807	51,500	-8,500
33760 - Library Copy Charges	24,425	17,721	30,000	25,562	26,000	-4,000
33765 - No Res Lib Fee	8,922	12,166	11,999	15,302	10,999	-1,000
33700 - Culture and Recreation	86,011	70,970	101,999	94,672	88,499	-13,500
Other Government Revenues						
35610 - Grant In Aid – Federal	33,867	40,172	35,004	40,172	35,004	-
35500 - Other Government Revenues	33,867	40,172	35,004	40,172	35,004	-
Miscellaneous Revenue						
37141 - Merchant Service Fees	-4,992	-5,190	-3,504	-5,754	-3,504	-
37410 - Miscellaneous Revenue	49	37	29	12	29	-
37400 - Miscellaneous Revenue	-4,943	-5,153	-3,475	-5,742	-3,475	-
1260 - Library	114,936	105,989	133,528	129,102	120,028	-13,500
Total Revenues	114,936	105,989	133,528	129,102	120,028	-13,500
Expenditures						
1260 - Library						
Personal Services						
41100 - Salaries and Wages	2,001,397	2,025,866	2,179,449	2,162,777	2,180,918	1,469
41300 - Incentive	27,439	27,058	25,500	27,255	43,297	17,797
41620 - Unscheduled	45,767	20,039	-	28,563	-	-
41820 - Health Insurance	553,943	540,571	601,330	577,022	627,137	25,807
42300 - State Unemployment	3,561	3,754	3,740	4,869	3,715	-25
42400 - Workers Compensation	1,922	1,936	4,470	4,303	8,058	3,588
41900 - Life	936	973	1,046	1,346	1,469	423
42010 - Social Security - Medicare	28,308	28,424	31,956	31,120	32,156	200
42020 - Social Security - OASDI	110,005	111,576	124,646	121,119	124,327	-319
42110 - TMRS	251,135	253,323	271,317	267,397	261,674	-9,643
42115 - OPEB Funding	47,173	46,856	48,854	51,388	53,660	4,806
41000 - Personal Services	3,071,587	3,060,376	3,292,308	3,277,161	3,336,411	44,103
Supplies						
51110 - Office Expense	31,503	21,754	40,400	18,909	40,400	-
51200 - Operating	83	-	-	-	-	-
51350 - Chemical and Medical	104	-	100	24	100	-
51950 - Minor Office Equipment	18,853	1,170	-	2,478	3,500	3,500
51980 - IT Hardware	970	142	-	-	-	-
53100 - Natural Gas	22,111	25,765	31,649	32,845	35,144	3,495
53150 - Electricity	97,173	112,870	130,201	156,840	167,819	37,618
53200 - Water and Sewer	8,524	8,470	7,111	8,390	8,977	1,866
55210 - Library Books	147,970	236,853	245,000	242,905	240,000	-5,000
55220 - Grant Expense	-	5,041	-	-18	-	-
55230 - Library Periodicals	92,428	44,609	48,575	48,575	54,000	5,425
55250 - Library Non-Print	52,788	102,157	75,000	75,000	58,192	-16,808
51000 - Supplies	472,507	558,830	578,036	585,948	608,132	30,096

Contractual Services

61200 - Postage	7,150	7,450	10,360	8,936	10,360	-
61300 - Advertising	-	261	-	-	-	-
61400 - Dues	961	467	900	801	900	-
61410 - Tuition	1,261	886	1,600	757	1,000	-600
62000 - Professional	10,020	8,130	11,032	10,470	6,760	-4,272
63210 - Armored Car Service	4,021	4,949	5,052	5,052	5,052	-
63300 - Collection Expense	5,880	-	-	-	-	-
67320 - Extermination	2,502	2,674	2,561	2,772	2,561	-
68610 - Office Equipment	-	-	1,500	-	1,500	-
68620 - Computer Equipment	119,541	99,424	128,852	127,652	130,312	1,460
68660 - Audio/Video Equipment	47	-	500	-	-	-500
69210 - Rental City Equipment	5,997	5,997	6,117	6,117	6,552	435
69220 - Rental Other Equipment	1,310	1,320	1,250	1,320	1,320	70
60000 - Contractual Services	158,689	131,558	169,724	163,878	166,317	-3,407

Other Charges

72000 - Communication	-	873	-	194	-	-
75100 - Travel	97	1,249	-	1,747	-	-
75200 - Mileage	1,069	1,072	1,500	1,051	1,500	-
75300 - Meals and Local	218	1,149	150	100	150	-
77620 - Data Processing - Other	55,481	41,666	40,525	30,386	55,000	14,475
78100 - Contingencies	-	-	-	-	-	-
78210 - Cash Over/Short	-43	-70	-313	-	-313	-
78230 - Loss on Bad Debt	-	-	225	-	225	-
71100 - Insurance and Bonds	92,963	116,983	140,965	140,965	150,568	9,603
70000 - Other Charges	149,785	162,923	183,052	174,442	207,130	24,078

Inter Reimbursements

90190 - Payroll Reimbursements	-25,415	-31,710	-22,336	-25,893	-22,336	-
90000 - Inter Reimbursements	-25,415	-31,710	-22,336	-25,893	-22,336	-

1260 - Library

	3,827,153	3,881,977	4,200,784	4,175,536	4,295,654	94,870
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Total Expenditures

	3,827,153	3,881,977	4,200,784	4,175,536	4,295,654	94,870
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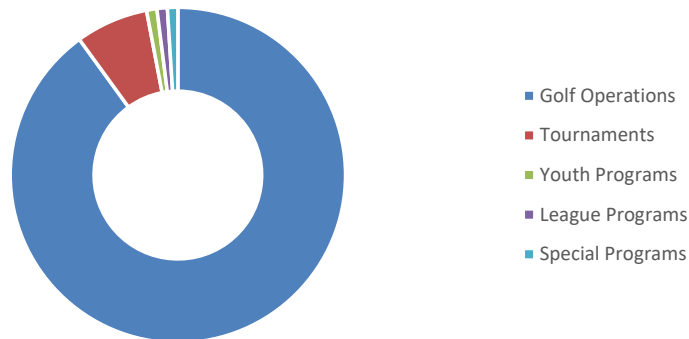
(1811)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 1,836,375	\$ 1,944,340	\$ 2,004,280
Supplies	1,265,735	1,208,777	1,451,115
Contractual Services	1,081,814	1,049,028	920,736
Other Charges	59,166	50,723	49,666
Total Expenses	\$ 4,243,091	\$ 4,252,868	\$ 4,425,797

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	22	22	22
Part-time	69	69	69
Total	91	91	91



Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

Strategic Approach

Our primary focus is on general operations and maintenance of the Ross Rogers and Comanche Trail Golf Complexes. In addition to essential operations, the Golf division also offers tournaments, youth, and league programs, and other special activities to expose the game to a wider audience and to enhance quality of life opportunities for Amarillo residents and visitors.

Each of these programs and activities have value for the participants beyond just the game itself. Our strategy is to communicate the many benefits of the game as an *activity for a lifetime*. Golf does not require vigorous activity such as running and jumping, nor does it require a great deal of strength. It only requires only a self-paced walk, intervals of bending, reaching, and stretching--all valuable to the players' health and well-being. These activities can be performed by almost anyone, at any age, and will contribute to a longer, more enjoyable, and healthier life.

In addition to the physical attributes that improve health and wellness, the numerous social interactions also contribute to the players' well-being. Golf is a vehicle for youth to learn discipline, rules, sportsmanship, and etiquette. Golf requires self-control, the ability to remain calm under pressure, the ability to learn strategies, problem solving, and perseverance. Participation also provides an opportunity for interaction with business leaders, community role models, and members of local charities and civic organizations.

Golf courses provide green space for both people and wildlife where players regularly see turtles, fish, birds, hawks, waterfowl, rabbit, fox, raccoon, coyote, and deer. The golf courses are maintained to recognize the importance of environmental stewardship in our operations.

Convenience is critical to patrons. The online tee time system makes it easier for patrons to book their tee time and to see what times are available at each course. Approximately 80% of tee times are now booked online. The online booking site is tied to the website www.playgolfamarillo.com where tournament schedules can also be viewed.

Programs

Golf Operations

2022/23 Budget — 90% of Budget

Efficiently and effectively operate and maintain the Ross Rogers and Comanche Trail Golf Complexes by providing an economical, customer friendly, and family-oriented experience with award-winning courses and recreational opportunities for our citizens and visitors.

GOLF COURSES (1811)

2022/23 BUDGET

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Annual rounds	82,609	83,000	83,000
Average daily rounds	227	230	230
Average monthly revenue	\$285,600	\$290,000	\$296,955
Revenue per round	\$41.49	\$41.92	\$42.93
Cost per round	\$51.36	\$50.00	\$50.53

Tournaments

2022/23 Budget — 7% of Budget

Market and showcase Amarillo municipal golf courses; support community charities; provide measurable benchmark for golfers; and further the game of golf.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Charity/tournament rounds	9,800	10,000	10,000
Charity contributions to the community	\$794,274	\$800,000	\$800,000

Youth

2022/23 Budget — 1% of Budget

Create future golfers to promote and protect the viability of the game.

Leagues

2022/23 Budget — 1% of Budget

Support economic development and business retention in Amarillo and provide an economical, customer friendly experience and quality golf venue for the business community to provide health and wellness opportunities for their employees.

Special Programs

2022/23 Budget — 1% of Budget

Impact the health and wellness of various special groups in Amarillo and surrounding area.

2022-23 Employee Distribution by Position

Business Unit	1811
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Department	Description	Pos Id	Pos Count	*Supplemental Total
GOLF OPERATIONS				
	CUSTODIAN I	HRL911	1	\$ -
		TRD910	2	\$ -
	UTILITY WORKER	HRL930	6	\$ -
	ASST GM OF GOLF OPERATIONS	ADM404	1	\$ -
	GM OF GOLF OPERATIONS	ADM405	1	\$ -
	HEAD GOLF PROFESSIONAL	ADM899	1	\$ -
	GOLF COURSE SUPER	ADM900	1	\$ -
	CART ATTENDANT	HRL260	15	\$ -
	DELI ATTENDANT	HRL265	14	\$ -
	GOLF COURSE MARSHAL	HRL270	12	\$ -
	PRO SHOP ATTENDANT	HRL275	9	\$ -
	GREENSKEEPER (PT/SEASONAL)	HRL430	12	\$ -
	ASSISTANT GOLF PROFESSIONAL II	PRF452	2	\$ -
	GREENSKEEPER II	TRD431	6	\$ -
	GOLF IRRIGATION TECH II	TRD436	4	\$ -
	GOLF EQUIPMENT MECH I	TRD440	2	\$ -
	ASST. GOLF COURSE SUPT.	TRD975	2	\$ -
GOLF OPERATIONS Sum			91	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1811 - Golf Operations**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1811 - Golf Operations						
Culture and Recreation						
33780 - Golf Green Fees TOM	190,589	228,928	230,600	228,202	253,424	22,824
33785 - Golf Green Fees WH	305,554	350,076	335,000	346,772	381,574	46,574
33790 - Golf Green Fees ARR	167,208	241,456	203,500	243,198	269,478	65,978
33795 - Golf Green Fees MUS	271,621	331,469	316,200	354,931	368,051	51,851
33800 - Golf Annual Passes	186,844	252,184	271,000	263,424	266,225	-4,775
33803 - Golf Food/Beverage Sales	140,337	202,938	203,100	203,990	212,000	8,900
33804 - Golf Merchandise Sales	366,637	531,570	540,000	553,529	562,500	22,500
33805 - Golf Cart Sales	771,697	1,005,115	900,000	1,006,113	1,038,401	138,401
33806 - Golf Beverage Sales	237,761	297,478	262,900	294,889	310,000	47,100
33807 - Driving Range Sales	60,913	80,591	71,000	81,257	87,437	16,437
33700 - Culture and Recreation	2,699,162	3,521,806	3,333,300	3,576,307	3,749,090	415,790
Miscellaneous Revenue						
37141 - Merchant Service Fees	-67,887	-94,736	-84,810	-93,823	-93,823	-9,013
37410 - Miscellaneous Revenue	368	140	-	27	-	-
37400 - Miscellaneous Revenue	-67,519	-94,596	-84,810	-93,797	-93,823	-9,013
1811 - Golf Operations	2,631,642	3,427,210	3,248,490	3,482,510	3,655,267	406,777
Total Revenues	2,631,642	3,427,210	3,248,490	3,482,510	3,655,267	406,777

Expenditures

1811 - Golf Operations

Personal Services

41100 - Salaries and Wages	1,468,916	1,304,901	1,372,985	1,213,452	1,414,985	42,000
41300 - Incentive	5,840	4,963	5,280	4,174	8,635	3,355
41620 - Unscheduled	25,160	41,781	40,001	40,001	40,000	-1
41820 - Health Insurance	300,508	218,011	243,949	199,209	240,371	-3,578
42300 - State Unemployment	2,964	3,038	3,278	3,169	3,433	155
42400 - Workers Compensation	46,540	40,401	42,557	42,913	57,516	14,959
42510 - Car Allowance	9,350	7,850	7,800	7,800	8,400	600
42550 - Communications Allowance	4,826	3,633	3,600	3,600	3,600	-
41900 - Life	510	364	407	407	566	159
42010 - Social Security - Medicare	21,030	19,015	20,098	17,593	20,708	610
42020 - Social Security - OASDI	70,597	53,794	58,949	49,959	58,949	-
42110 - TMRS	149,195	116,283	122,331	108,882	122,331	-
42115 - OPEB Funding	29,219	22,341	23,105	21,195	24,786	1,681
41000 - Personal Services	2,134,655	1,836,375	1,944,340	1,712,354	2,004,280	59,940

Supplies

51110 - Office Expense	5,302	9,900	8,000	8,000	10,000	2,000
51115 - Employee Recognition Program	244	-	1,000	1,000	1,000	-
51200 - Operating	18,655	21,722	28,000	25,372	28,000	-
51205 - Operating Merchand COGS	279,510	422,941	358,000	440,569	450,000	92,000
51210 - Operating Concessions COGS	102,668	157,476	135,000	159,146	165,000	30,000
51215 - Operating Alcohol COGS	106,618	144,328	120,000	145,597	155,000	35,000
51250 - Janitor	5,895	7,373	6,000	6,255	6,000	-
51300 - Clothing and Linen	6,288	4,905	7,000	3,650	5,000	-2,000
51350 - Chemical and Medical	-	-	500	250	500	-

51450 - Botany & Agriculture	214,384	198,162	240,000	238,689	250,000	10,000
51700 - Education	1,300	850	1,200	2,119	1,200	-
51800 - Fuel & Oil	22,967	32,236	20,150	41,365	44,261	24,111
51850 - Minor Tools	14,493	15,247	20,000	18,501	20,000	-
52050 - Auto Parts	1,185	17	500	721	500	-
52120 - Tires and Tubes Other	-	-	-	-	-	-
53100 - Natural Gas	14,304	19,219	21,296	26,855	28,735	7,439
53150 - Electricity	175,433	213,662	221,807	248,375	265,761	43,954
53200 - Water and Sewer	14,232	16,997	19,324	17,905	19,158	-166
52050.LABOR - Auto Parts Labor	150	700	1,000	1,250	1,000	-
51000 - Supplies	983,629	1,265,735	1,208,777	1,385,618	1,451,115	242,338
Contractual Services						
61100 - Communications Billing	8,958	9,217	9,600	9,600	9,600	-
61200 - Postage	207	119	764	214	764	-
61300 - Advertising	250	126	5,000	3,125	5,000	-
61355 - Golf Tee Time Booking Fee	4,400	4,400	4,800	4,800	4,800	-
61400 - Dues	8,665	7,309	10,000	9,773	10,000	-
61410 - Tuition	60	1,131	1,200	-	1,200	-
62000 - Professional	23,899	36,452	-	40,043	-	-
63220 - Security Service Contra	2,226	3,846	4,000	4,808	4,000	-
67320 - Extermination	1,329	1,373	1,200	1,756	1,700	500
68100 - R & M - Building	12,914	12,937	16,000	16,000	16,000	-
68300 - R & M - Improvements	12,323	9,994	30,000	8,508	30,000	-
68400 - R & M - Irrigation	88,221	79,139	70,000	70,000	70,000	-
68640 - Machinery	63,365	63,497	60,000	60,000	60,000	-
68680 - Other Equipment	6,804	1,118	2,000	2,000	2,000	-
68900 - Repair & Maint Other	5,168	11,437	10,000	10,000	10,000	-
69100 - Rental Land & Buildings	725	765	1,200	785	1,200	-
69210 - Rental City Equipment	405,531	398,552	403,432	403,432	484,472	81,040
69220 - Rental Other Equipment	350,441	440,403	419,832	384,745	210,000	-209,832
60000 - Contractual Services	995,485	1,081,814	1,049,028	1,029,588	920,736	-128,292
Other Charges						
75100 - Travel	2,170	230	5,000	1,187	5,000	-
78210 - Cash Over/Short	-	-280	-	-	-	-
78230 - Loss on Bad Debt	-	-	-	-	-	-
71100 - Insurance and Bonds	51,557	59,216	45,723	45,723	44,666	-1,057
70000 - Other Charges	53,727	59,166	50,723	46,910	49,666	-1,057
Capital Outlay						
84910 - Other Equipment	-	-	-	-	-	-
80000 - Capital Outlay	-	-	-	-	-	-
1811 - Golf Operations	4,167,496	4,243,091	4,252,868	4,174,470	4,425,797	172,929
Total Expenditures	4,167,496	4,243,091	4,252,868	4,174,470	4,425,797	172,929



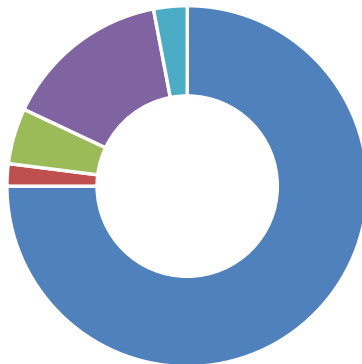
(1820, 1825)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 677,442	\$ 682,693	\$ 781,606
Supplies	47,658	39,321	49,821
Contractual Services	40,792	41,313	74,813
Other Charges	4,141	11,085	10,655
Total Expenses	\$ 770,033	\$ 774,412	\$ 916,895

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	9	9	10
Part-time	-	-	-
Total	9	9	10



- Administration/Support
- Departmental Capital Investment Program
- Marketing
- Park Reservations
- Special Events

PARKS & RECREATION ADMINISTRATION (1820, 1825)

2022/23 BUDGET

Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community’s ecological systems.

To integrate public arts into the environment of the City to improve the visual design and content of the City to enhance the experience of living and visiting Amarillo.

Strategic Approach

The main function of Parks and Recreation Administration is to direct the overall operations of Golf, Recreation, Aquatics, Tennis, Warford Activity Center, Parks Maintenance, Zoo, Athletics, and Senior Services. All the divisions within Parks and Recreation strive to improve the Quality of Life for those that live, work, and play in Amarillo.

Over the past two years, Parks Administration has initiated several forward-thinking projects including the Asset Management Plan and Parks Master Plan. This Parks Master Plan utilized information identified in the Asset Management Plan to develop a strategy for improvements to existing infrastructure, and new improvements desired by the community.

The main function of Beautification and Public Arts is to:

- Promote and encourage private and public programs to enhance all aspects of the City’s appearance, presentation, and beautification
- Promote and encourage private and public programs to further the development of public arts
- Increase employment opportunities in the arts
- Encourage the integration of art into the architecture of municipal structures
- Identify and develop quality programs involving notable art in public places through exhibitions, acquisitions, and education to enhance our community.
- Raise awareness and appreciation of the value of art in public places and beautification of our City in general

Programs

Administration/Support

2022/23 Budget — 100% of Budget

Provide general oversight and direction for the various divisions within the Parks and Recreation Department, including Golf, Recreation, Tennis, Warford Activity Center, Park Maintenance, Zoo, Athletics and Senior Services.

<i>Performance Measures/Indicators:</i>	2020/2021 Actual	2021/2022 Estimated	2022/23 Projected
Number of special event applications*	50	80	0
Number of park reservations processed	75	1100	1100
Phone contacts with public (daily average)	35	40	50
Number of permanent positions managed	136	136	124

**PARKS & RECREATION
ADMINISTRATION
(1820, 1825)**

2022/23 BUDGET

Number of part-time positions managed	238	239	225
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*Special Event applications are now included in the new Special Event Fee Structure

**Parks Beautification & Public Arts
2022/23 Budget — 100% of Budget**

Primary function is the implementation of the Public Arts and Beautification Plan which was adopted by Council in 2021.

2022-23 Employee Distribution by Position

Business Unit	1820
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Department	Description	Pos Id	Pos Count	*Supplemental Total
PARKS & RECREATION ADMINISTRAT				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	OFFICE MANAGER	CLR630	1	\$ -
	ADMINISTRATIVE ASSISTANT III	CLR410	1	\$ -
	DIR OF PARKS AND RECREATION	ADM400	1	\$ -
	ASST DIR OF PARKS AND RECREATI	ADM401	1	\$ -
	EVENTS COORDINATOR	CLR155	1	\$ -
	VISITOR SERVICE COORDINATOR	MGT432	1	\$ -
	COORD OF PR AND PROGRAMMING	PRF033	1	\$ -
	BUSINESS ANALYST	PRF810	1	\$ -
PARKS & RECREATION ADMINISTRAT	Sum		9	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1820 - Parks & Rec Administration**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1820 - Parks & Rec Administration						
Culture and Recreation						
33804 - Golf Merchandise Sales	32	10	-	-	-	-
34686 - Special Event Application Fees	860	1,900	1,500	2,700	15,000	13,500
33700 - Culture and Recreation	892	1,910	1,500	2,700	15,000	13,500
Rent						
37151 - Amusement Park Lease	45,906	126,967	85,000	85,000	125,000	40,000
37154 - Other Rental Income	15,724	32,765	39,096	39,096	39,096	-
37150 - Rent	61,630	159,732	124,096	124,096	164,096	40,000
Miscellaneous Revenue						
37141 - Merchant Service Fees	-5,257	-3,493	-7,404	-4,000	-7,404	-
37410 - Miscellaneous Revenue	180	76	-	-	-	-
37442 - Sponsorships	3,547	4	-	-	-	-
37463 - Parks Tree Workshop	2,664	559	-	-	-	-
37467 - Special Events	-	1,865	-	-	-	-
37400 - Miscellaneous Revenue	1,134	-990	-7,404	-4,000	-7,404	-
1820 - Parks & Rec Administration	63,655	160,652	118,192	122,796	171,692	53,500
Total Revenues	63,655	160,652	118,192	122,796	171,692	53,500

Expenditures

1820 - Parks & Rec Administration

Personal Services

41100 - Salaries and Wages	455,548	477,970	477,661	458,850	477,661	-
41620 - Unscheduled	469	292	1,000	650	1,000	-
41820 - Health Insurance	77,426	77,330	79,519	71,219	94,071	14,552
42300 - State Unemployment	451	460	390	620	439	49
42400 - Workers Compensation	364	381	591	949	1,491	900
42510 - Car Allowance	9,602	10,617	11,460	11,460	11,460	-
42550 - Communications Allowance	2,413	2,407	2,400	2,400	2,400	-
41900 - Life	139	142	148	148	232	84
42010 - Social Security - Medicare	6,513	6,867	7,093	6,696	7,093	-
42020 - Social Security - OASDI	27,849	29,144	30,326	28,622	30,326	-
42110 - TMRS	57,119	59,979	60,219	57,021	60,219	-
42115 - OPEB Funding	11,373	11,853	11,886	11,424	11,886	-
41000 - Personal Services	649,266	677,442	682,693	650,058	698,278	15,585

Supplies

51110 - Office Expense	13,462	14,383	8,320	8,320	8,320	-
51115 - Employee Recognition Program	2,702	-	3,501	3,501	3,501	-
51200 - Operating	24,722	10,066	450	3,000	450	-
51610 - Recreation Supplies	3,573	5,506	-	-	-	-
51700 - Education	806	3,320	10,600	10,600	10,600	-
51850 - Minor Tools	23	-	-	-	-	-
51970 - Software	-	14,384	16,450	16,450	16,450	-
51000 - Supplies	45,288	47,658	39,321	41,871	39,321	-

Contractual Services						
61100 - Communications Billing	10,475	456	-	494	-	-
61200 - Postage	466	1,211	1,000	1,000	1,000	-
61300 - Advertising	25,093	37,502	38,392	38,392	38,392	-
61400 - Dues	1,263	1,280	1,921	1,921	1,921	-
62000 - Professional	899	343	-	-	-	-
60000 - Contractual Services	38,196	40,792	41,313	41,807	41,313	-
Other Charges						
75100 - Travel	7,942	295	5,700	7,955	5,700	-
75300 - Meals and Local	156	439	300	300	300	-
78210 - Cash Over/Short	18	-485	-	-	-	-
78230 - Loss on Bad Debt	30	-	-	-	-	-
71100 - Insurance and Bonds	2,530	3,891	5,085	5,085	4,655	-430
70000 - Other Charges	10,676	4,141	11,085	13,340	10,655	-430
Capital Outlay						
84910 - Other Equipment	-	-	-	-	-	-
80000 - Capital Outlay	-	-	-	-	-	-
1820 - Parks & Rec Administration	743,427	770,033	774,412	747,075	789,567	15,155
Total Expenditures	743,427	770,033	774,412	747,075	789,567	15,155

2022-23 Employee Distribution by Position

Business Unit	1825
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Department	Description	Pos Id	Pos Count	*Supplemental Total
BEAUTIFICATION & PUBLIC ART	MANAGER	NEW	1	\$ -
BEAUTIFICATION & PUBLIC ART Sum			1	\$ -



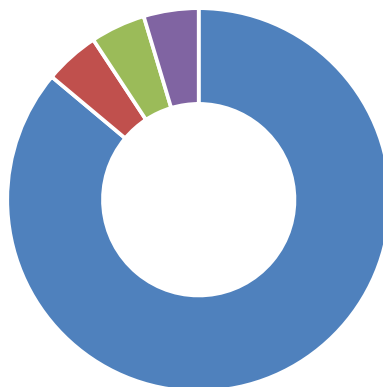
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Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 50,523	\$ 103,728	\$ 105,289
Supplies	35,253	39,957	41,475
Contractual Services	147,047	109,006	109,005
Other Charges	7,528	5,964	7,513
Total Expenses	\$ 240,351	\$ 258,655	\$ 263,283

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	1	1	1
Part-time	3	3	3
Total	4	4	4



- Tennis Operations
- Tennis Adult Leagues
- Tournaments
- Youth Programs

PARKS AND RECREATION

TENNIS

(1830)

2022/23 BUDGET

Mission

Building our community through parks facilities and recreational programs by encouraging health and wellness, creating positive economic benefits, and protecting and enhancing the community’s ecological systems.

Strategic Approach

The Tennis program provides a quality tennis facility and supporting staff members in providing quality programs and events that meet the needs of the community. Tennis programs include Operations, Adult Leagues, Tournaments, Youth Programs, and Pickleball.

Tennis programming is offered at the Amarillo National Tennis Center which has 11 lighted outdoor tennis courts, 3 lighted indoor tennis courts and 9 lighted outdoor pickleball courts. The budget provides funding for the care and upkeep of tennis courts, lights, and the buildings which support these activities. Full time, part-time and independent contractors support these programs and provide customer service and courts reservations services.

The Amarillo National Tennis Center receives support from the Amarillo Area Tennis Association and the United States Tennis Association who helps us provide sanctioned tournaments to the public. We also partner with Kids Incorporated and the Alex O’Brien Foundation to support our Youth programs. A new collaboration with the local USA Pickleball Association provides Pickleball lessons to all age groups.

Programs

Operations

2022/23 Budget — 86% of Budget

Positively contribute to Amarillo's quality of life by efficiently and effectively operating and maintaining the Amarillo National Tennis Center, providing an economical, customer friendly tennis experience, and healthy recreational opportunities for all citizens. This includes leagues, tournaments, and youth programs.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of tennis lessons	1,328	1,809	2,000
Tennis/Pickleball Attendance	6,507	7,876	8,000
Annual Tennis Center visits	7,835	12,449	13,500

Adult Leagues

2022/23 Budget — 5% of Budget

Positively contribute to the quality of place and life in Amarillo, while providing healthy, safe, social recreational opportunities for Amarillo’s adult population.

PARKS AND RECREATION
TENNIS
(1830)

2022/23 BUDGET

Tournaments

2022/23 Budget — 5% of Budget

Provide a quality, safe, competitive tournament environment to attract local and out-of-town tennis participants, provide measurable benchmark for local tennis players, and grow participation in tennis.

Youth Programs

2022/23 Budget — 5% of Budget

Create future tennis players to promote the long-term viability of the game by providing an economical, customer friendly experience, and quality tennis venue--introducing the sport and developing skills for our youth.

2022-23 Employee Distribution by Position

Business Unit	1830
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Department	Description	Pos Id	Pos Count	*Supplemental Total
TENNIS CENTER	PROGRAM COORDINATOR	HRL420	3	\$ -
	PARKS PROGRAM COORDINATOR	PRF165	1	\$ -
TENNIS CENTER Sum			4	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1830 - Tennis Center**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1830 - Tennis Center						
Culture and Recreation						
33804 - Golf Merchandise Sales	-	8,652	4,502	10,000	4,502	-
33810 - League Entry Fees	-	-303	2,496	-	2,496	-
33815 - Tournament Revenue	-	684	11,000	-	11,000	-
33890 - Tennis Center Fees	9,452	29,647	24,715	30,500	24,715	-
33900 - Tennis Memberships	4,128	17,599	12,548	19,959	12,548	-
37160 - Concession	6,791	131,276	65,002	130,000	65,002	-
33700 - Culture and Recreation	20,371	187,555	120,263	190,459	120,263	-
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	5,217	5,220	-	5,220	-
37420 - Donations	5,000	2,000	-	-	-	-
37400 - Miscellaneous Revenue	5,000	7,217	5,220	-	5,220	-
1830 - Tennis Center	25,371	194,772	125,483	190,459	125,483	-
Total Revenues	25,371	194,772	125,483	190,459	125,483	-
Expenditures						
1830 - Tennis Center						
Personal Services						
41100 - Salaries and Wages	14,525	36,948	74,754	52,205	76,481	1,727
41820 - Health Insurance	9,487	9,490	12,235	9,957	10,899	-1,336
42300 - State Unemployment	49	172	195	183	195	-
42400 - Workers Compensation	646	1,645	3,293	2,288	3,403	110
41900 - Life	-	-	19	-	26	7
42010 - Social Security - Medicare	201	526	1,085	751	1,109	24
42020 - Social Security - OASDI	-	-	2,115	756	2,115	-
42110 - TMRS	1,773	1,743	9,203	4,587	9,203	-
42115 - OPEB Funding	-	-	829	693	1,858	1,029
41000 - Personal Services	26,681	50,523	103,728	71,420	105,289	1,561
Supplies						
51110 - Office Expense	25	2,440	700	700	700	-
51200 - Operating	697	3,515	300	300	300	-
51205 - Operating Merchand COGS	-	3,444	4,901	5,106	4,901	-
51210 - Operating Concessions COGS	-	2,572	1,000	2,028	1,000	-
51250 - Janitor	549	552	1,001	1,001	1,001	-
53100 - Natural Gas	2,766	2,612	3,856	2,246	2,403	-1,453
53150 - Electricity	15,889	20,119	28,199	29,131	31,170	2,971
55220 - Grant Expense	4,909	-	-	-	-	-
51000 - Supplies	24,836	35,253	39,957	40,512	41,475	1,518
Contractual Services						
61410 - Tuition	-	-	90	90	90	-
62000 - Professional	36,756	141,207	98,535	98,535	98,535	-
63210 - Armored Car Service	-	990	996	996	996	-
68100 - R & M - Building	-	801	1,000	1,000	1,000	-
68300 - R & M - Improvements	6,201	4,049	8,385	8,385	8,385	-
60000 - Contractual Services	42,957	147,047	109,006	109,006	109,006	-

Other Charges

72000 - Communication	-	1,917	-	-	-	-
74000 - Printing and Binding	296	524	1,000	1,000	1,000	-
78210 - Cash Over/Short	-	1,182	-	-	-	-
71100 - Insurance and Bonds	2,971	3,905	4,964	4,964	6,513	1,549
70000 - Other Charges	3,267	7,528	5,964	5,964	7,513	1,549
1830 - Tennis Center	97,740	240,351	258,655	226,902	263,283	4,628
Total Expenditures	97,740	240,351	258,655	226,902	263,283	4,628



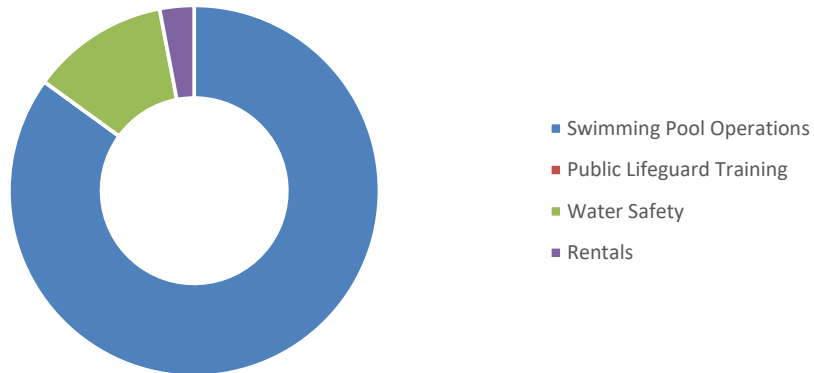
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Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 407,268	\$ 637,377	\$ 666,870
Supplies	122,958	250,605	243,533
Contractual Services	71,716	81,328	81,328
Other Charges	15,790	14,560	24,250
Capital Outlay	-	-	-
Total Expenses	\$ 617,732	\$ 983,870	\$ 1,015,981

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	2	2	2
Part-time	119	119	119
Total	121	121	121



Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

Strategic Approach

The function of the Aquatics Division is to plan, develop, and deliver quality aquatics programs and events that meet the needs of the community. Aquatics currently operates three outdoor seasonal swimming pools at Southeast, Southwest, Thompson Pools, and one indoor year-round pool at the Charles E. Warford Activity Center. Operations is the largest of the budgeted programs and includes training and staffing the pools, open swimming, weekly family nights, and concession sales.

Programs

Swimming Pool Operations

2022/23 Budget — 84% of Budget

Provide quality, clean, safe, fun swimming facilities, and programs to positively contribute to Amarillo's quality of life.

Public Lifeguard Training

2022/23 Budget — 1% of Budget

Provide certified courses for Lifeguards who will work in pool facilities across the area.

Water Safety

2022/23 Budget — 12% of Budget

Improve and develop safe general water skills, swimming technique, diving technique, submerging, and water comfort ability for children, teens, and adults. Provide a formal training program for Junior Lifeguards.

Rentals

2022/23 Budget — 3% of Budget

Provide a safe, clean, fun water facility for rental to the community and groups and create an additional revenue source beyond general operations.

**PARKS AND RECREATION
AQUATICS
(1840)**

2022/23 BUDGET

<i>Performance Measures/Indicators:</i>	2020/21 Estimated	2021/22 Estimated	2022/23 Projected
Southeast pool swim lesson participants	0*	315	-
Southwest pool swim lesson participants	0*	500	-
Warford pool swim lesson participants	0*	275	425
Helping Hands Scholarships for swim lessons	0*	10	15
Public swim attendance	0*	44,500	82,025
Southeast pool public swim attendance	0*	19,000	20,000
Southwest pool public swim attendance	0*	13,300	13,900
Thompson pool public swim attendance		38,500	48,125
Number of splashpads	0*	15	15
Number of swimming pools	0*	4	4

*Due to the COVID-19 Pandemic, 2019/20 number of participants and attendance have been changed.

2022-23 Employee Distribution by Position

Business Unit	1840
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Department	Description	Pos Id	Pos Count	*Supplemental Total
SWIMMING POOLS				
	POOL MANAGER	CLR195	1	\$ -
	LIFE GUARD	HRL400	76	\$ -
	SWIMMING LESSON INSTRUCTOR	HRL402	8	\$ -
	POOL CASHIER	HRL403	25	\$ -
	ASSISTANT POOL MANAGER	HRL406	4	\$ -
	SWIMMING POOL MANAGER	HRL409	3	\$ -
	LESSON COORDINATOR	HRL417	3	\$ -
	AQUATICS SPECIALIST	PRF420	1	\$ -
SWIMMING POOLS	Sum		121	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1840 - Swimming Pools**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1840 - Swimming Pools						
Culture and Recreation						
33850 - Swimming Pool Revenues	-	144,588	551,468	300,000	551,468	-
33855 - Swimming Lessons	155	36,137	34,006	34,006	34,006	-
37160 - Concession	-	44,674	98,632	98,632	98,632	-
33700 - Culture and Recreation	155	225,399	684,106	432,638	684,106	-
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	5,170	22,195	49,940	49,940	49,940	-
37400 - Miscellaneous Revenue	5,170	22,195	49,940	49,940	49,940	-
1840 - Swimming Pools	5,325	247,594	734,046	482,578	734,046	-
Total Revenues	5,325	247,594	734,046	482,578	734,046	-

Expenditures

1840 - Swimming Pools

Personal Services

41100 - Salaries and Wages	108,086	334,980	559,645	331,205	579,347	19,702
41300 - Incentive	1,813	2,495	3,000	1,688	3,000	-
41620 - Unscheduled	77	17,606	1,000	10,000	1,000	-
41820 - Health Insurance	13,391	17,299	22,138	16,651	21,798	-340
42300 - State Unemployment	325	1,487	2,577	1,465	2,720	143
42400 - Workers Compensation	2,353	7,435	13,342	11,065	23,097	9,755
42510 - Car Allowance	3,011	1,885	3,000	3,000	3,000	-
41900 - Life	29	43	56	56	56	-
42010 - Social Security - Medicare	1,614	5,125	8,202	4,820	8,435	233
42020 - Social Security - OASDI	3,791	5,451	7,240	4,881	7,240	-
42110 - TMRS	7,668	11,241	14,339	9,809	14,339	-
42115 - OPEB Funding	1,527	2,222	2,838	1,961	2,838	-
41000 - Personal Services	143,686	407,268	637,377	396,602	666,870	29,493

Supplies

51110 - Office Expense	778	2,854	3,525	3,525	3,525	-
51200 - Operating	190	10,912	15,505	15,505	15,505	-
51210 - Operating Concessions COGS	-	30,742	71,500	71,500	71,500	-
51250 - Janitor	1,503	576	3,650	3,650	3,650	-
51300 - Clothing and Linen	-	9,475	13,526	13,526	13,526	-
51350 - Chemical and Medical	15,752	34,245	86,016	86,016	86,016	-
51610 - Recreation Supplies	485	764	7,473	7,473	7,473	-
51700 - Education	421	180	489	489	489	-
51850 - Minor Tools	-	19	-	-	-	-
51950 - Minor Office Equipment	-	-	-	-	-	-
53100 - Natural Gas	3,880	17,588	11,300	8,712	9,322	-1,978
53150 - Electricity	8,302	15,604	37,621	30,399	32,527	-5,094
55100 - Publications	-	-	-	-	-	-
51000 - Supplies	31,310	122,958	250,605	240,795	243,533	-7,072

Contractual Services

61100 - Communications Billing	-	1,921	-	5,000	-	-
61300 - Advertising	-	-	-	-	-	-
61400 - Dues	-	-	300	300	300	-
61410 - Tuition	-	-	1,778	1,778	1,778	-
62000 - Professional	10,075	38,132	24,852	24,852	24,852	-
63210 - Armored Car Service	-	2,957	3,224	3,224	3,224	-
68100 - R & M - Building	-	215	311	311	311	-
68300 - R & M - Improvements	6,544	28,491	48,501	48,501	48,501	-
68680 - Other Equipment	-	-	1,812	1,812	1,812	-
69300 - Leased Computer Software	440	-	550	550	550	-
60000 - Contractual Services	17,060	71,716	81,328	86,328	81,328	-

Other Charges

74000 - Printing and Binding	224	1,439	2,309	2,309	2,309	-
75100 - Travel	-	968	3,163	3,163	3,163	-
75300 - Meals and Local	-	-	300	300	300	-
77200 - License and Permits	1,063	2,460	1,332	1,332	1,332	-
78210 - Cash Over/Short	-	1,428	-	-	-	-
71100 - Insurance and Bonds	10,274	9,495	7,456	7,456	17,146	9,690
70000 - Other Charges	11,561	15,790	14,560	14,560	24,250	9,690

Capital Outlay

83200 - Improvement	-	96,650	-	-	-	-
80000 - Capital Outlay	-	96,650	-	-	-	-

1840 - Swimming Pools

	203,617	714,382	983,870	738,285	1,015,981	32,111
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Total Expenditures	203,617	714,382	983,870	738,285	1,015,981	32,111
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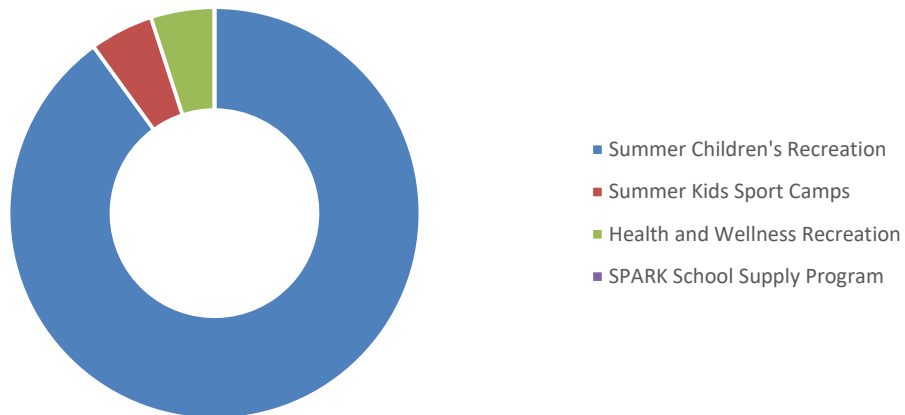
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Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 196,011	\$ 353,752	\$ 341,777
Supplies	53,913	43,779	43,426
Contractual Services	7,492	17,185	17,620
Other Charges	42,822	5,520	9,062
Total Expenses	\$ 300,237	\$ 420,236	\$ 411,885

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	3	3	3
Part-time	52	20	20
Total	55	23	23



Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

Strategic Approach

The Recreation program plans, develops, and delivers quality recreation programs and events that meet varying community needs. Recreation Strives to follow the Amarillo Parks and Recreation Mission Statement by creating programs that have health & wellness aspects, creating positive economic benefits and helping to enhance the ecological system.

Some the Health & Wellness programs that were created this past year would consist of Fit & Play camps, and a recent partnership with Public Health to include a great program called Reset. Reset is a new program that the City of Amarillo Parks and Recreation and the City of Amarillo Public Health Department created to give our community a FREE health and wellness opportunity and to help provide knowledge about living a healthier lifestyle. Resets mantra is Wellness FIT for Everyone! Residents of all ages are encouraged to take full advantage of this program has to offer. From fitness in the park, water aerobics at our Warford Activity Center, to nutritional classes- there is health & wellness opportunities for everyone.

Some positive economic benefits the recreation and special event programs provide to the Amarillo Community help fill a gap by offering free or low-cost programs and events. We have free events such as Summer Free for All which is great fun for all ages, the Starlight Series which is Starlight Theater-free music in the park and Starlight Cinema- free movies in the park. We also have Amarillo Egg Dash which is a free Easter event for all ages and Hocus Pocus in the Park which is a great Halloween event for all ages. Recreation has programs such as Triple A Club which is a free afternoon summer camp at some of our community parks, low-cost programs such as Kids Day Out, Winter, Spring & Summer camp at the Warford Activity Center, and awesome enrichment classes such as, Coding Class, Nerf Gun Wars Archery Camp and Lego Camps. There is a variety of programs recreation has to offer the Amarillo Community.

Lastly, our ecological programs and events includes Tree & Turf Workshop which is a workshop to help the Amarillo Community learn about pesticides, tree & turf maintenance and becoming an arborist. More programs such as the Hooked-on Fishing camp that teaches children basic fishing skills, and they will also learn about fishing populations, and the rules/regulations to follow when fishing. Partners such as Boom adventures, Texas Game Wardens and Texas Parks and Wildlife volunteer their time to make this camp happen. We also have some incredible sponsors as well. We have a community Garden in partnership with Public Health through the Reset program and an awesome service project called the Tree Give-Away event with generous donations from Apache Texas Tree Cooperation! During this event Parks and Recreation can give away over 300 trees to the Amarillo Community.

PARKS AND RECREATION SERVICES (1850)

2022/23 BUDGET

Programs

Recreation Supply budget for Special Events and Recreation programs

2021/22 Budget — 5% of Budget

Providing various low cost or free programs and special events to the community is our top priority.

Staffing Costs

2021/22 Budget — 90% of Budget

Provide all programs and special events through staffing, most staffing is 90% of the recreation budget.

Health and Wellness Recreation

2021/22 Budget — 5% of Budget

Provide recreation programs addressing the health and wellness of all ages across the community.

Special Events	2021 Total Attendance	2022 Total/ Estimated Attendance	2023 Projected Attendance
Spring Service Project (Tree Give-Away)	150	150	150
Egg Dash	450	325	500
Starlight Theater	615	660	750
Starlight Cinema	163	70	150
Summer Free for All	1,500	2,000	3,000
Dog Days/Skyhoundz	-	150	300
Hocus Pocus in The Park	1,700	2,300	3,000
Tree & Turf Safety Conference	57	65	75
Breakfast with Santa	770	300	500

**PARKS AND RECREATION
SERVICES
(1850)**

2022/23 BUDGET

Recreation	2021 Total Attendance	2022 Total/ Estimated Attendance	2023 Projected Attendance
Kids Day Out	33 registered	147 Registered	165 registered
Inflatable Sports Camp	6 registered	40	60
Adulting 101	N/A (New Program)	40	60
Coding Class	N/A (New Program)	70	100
Winter Break Camp	19 full time weekly 14 single day drop offs	40	100
Spring Break Camp	53 single days 44 full time weekly 220 total for the week	250	250
Lego Camps	63 registered	80	150
Hooked on Fishing Camp	165 registered	160	180
Nerf Gun Wars	129 registered	150	200
Triple A Club	El Alamo 180 Glenwood 180 Memorial 180 San Jacinto 180 Total 901	720	780
Summer Camp at Warford	N/A (New Program)	720	780
Fit and Play Camp	72 registered	80	90
Rubik Cube Class	N/A (New Program)	20	40
How to Build Your Own Computer Class	N/A (New Program)	15	20
Disc Golf	41 registered	50	60

2022-23 Employee Distribution by Position

Business Unit	1850
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Department	Description	Pos Id	Pos Count	*Supplemental Total
PARKS & RECREATION PROGRAM				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	ASSISTANT RECREATION COORDINAT	CLR044	1	\$ -
	PROGRAM ATTENDANT	HRL095	13	\$ -
	RECREATION LEADER	HRL415	7	\$ -
	RECREATION COORDINATOR	PRF142	1	\$ -
PARKS & RECREATION PROGRAM Sum			23	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1850 - Parks & Recreation Program**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1850 - Parks & Recreation Program						
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	690	1,560	672	13,460	672	-
37400 - Miscellaneous Revenue	690	1,560	672	13,460	672	-
1850 - Parks & Recreation Program	690	1,560	672	13,460	672	-
Total Revenues	690	1,560	672	13,460	672	-
Expenditures						
1850 - Parks & Recreation Program						
Personal Services						
41100 - Salaries and Wages	80,564	133,560	256,378	181,954	256,378	-
41300 - Incentive	1,902	1,746	1,800	1,430	1,800	-
41620 - Unscheduled	-	3,708	1,101	1,101	1,101	-
41820 - Health Insurance	21,206	30,853	44,277	28,812	26,114	-18,163
42300 - State Unemployment	170	335	766	631	815	49
42400 - Workers Compensation	1,222	2,441	2,131	5,260	8,267	6,136
42510 - Car Allowance	-	-	-	-	-	-
42550 - Communications Allowance	-	-	-	-	-	-
41900 - Life	41	48	74	74	77	3
42010 - Social Security - Medicare	1,138	1,919	3,744	2,573	3,744	-
42020 - Social Security - OASDI	4,867	6,049	9,480	6,051	9,480	-
42110 - TMRS	10,064	12,820	30,285	12,460	30,285	-
42115 - OPEB Funding	2,004	2,533	3,716	2,502	3,716	-
41000 - Personal Services	123,179	196,011	353,752	242,848	341,777	-11,975
Supplies						
51110 - Office Expense	1,764	9,029	4,401	5,000	4,401	-
51200 - Operating	-	915	601	601	601	-
51250 - Janitor	-	-	676	676	676	-
51300 - Clothing and Linen	-	933	2,000	2,000	2,000	-
51350 - Chemical and Medical	-	-	151	151	151	-
51500 - Animal Purchases	7,063	7,812	7,064	20,000	7,064	-
51610 - Recreation Supplies	1,927	23,342	27,832	27,832	27,832	-
51700 - Education	64	864	701	701	701	-
51970 - Software	-	8,900	-	-	-	-
53150 - Electricity	309	1,200	353	0	-	-353
53200 - Water and Sewer	-	918	-	0	-	-
55100 - Publications	-	-	-	-	-	-
51000 - Supplies	11,127	53,913	43,779	56,962	43,426	-353
Contractual Services						
61300 - Advertising	-	-	-	-	-	-
61400 - Dues	-	-	151	151	151	-
61410 - Tuition	-1	320	541	541	541	-
62000 - Professional	7,879	1,175	9,676	9,676	9,676	-
68300 - R & M - Improvements	-	-	700	700	700	-
69100 - Rental Land & Buildings	-	-	-	-	-	-
69210 - Rental City Equipment	5,997	5,997	6,117	6,117	6,552	435
60000 - Contractual Services	13,875	7,492	17,185	17,185	17,620	435

Other Charges

74000 - Printing and Binding	175	465	1,500	1,500	1,500	-
75100 - Travel	-	-	1,925	-	1,925	-
75200 - Mileage	12	-	-	-	-	-
75300 - Meals and Local	-	243	400	400	400	-
77900 - Other Agencies	36,000	36,000	-	-	-	-
78210 - Cash Over/Short	-	-	-	-	-	-
71100 - Insurance and Bonds	9,616	6,114	1,695	1,695	5,237	3,542
70000 - Other Charges	45,803	42,822	5,520	3,595	9,062	3,542

Capital Outlay

84910 - Other Equipment	-	8,870	-	-	-	-
80000 - Capital Outlay	-	8,870	-	-	-	-

Inter Reimbursements

90160 - Other Departments	-	-14,229	-	-6,000	-	-
90000 - Inter Reimbursements	-	-14,229	-	-6,000	-	-

1850 - Parks & Recreation Program	193,984	294,878	420,236	314,590	411,885	-8,351
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Total Expenditures	193,984	294,878	420,236	314,590	411,885	-8,351
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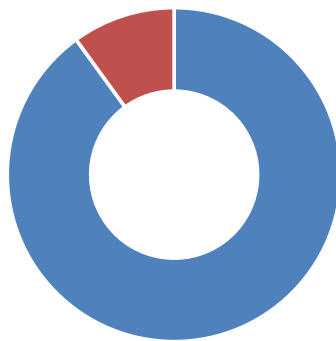
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Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 224,220	\$ 345,826	\$ 338,243
Supplies	65,681	82,607	98,701
Contractual Services	23,896	27,553	32,053
Other Charges	21,181	16,169	16,585
Total Expenses	\$ 334,978	\$ 472,155	\$ 485,582

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	5	5	6
Part-time	7	7	6
Total	12	12	12



- Community Based Programs
- Rentals

Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

Strategic Approach

The function of the Warford Activity Center is to plan, develop, and deliver programs and activities that meet the varying needs of the community.

The Charles E. Warford Activity Center opened in January of 2018 as the City's only activity center. The initial programming for the center was based on a fitness/wellness model. As staff has evaluated the community engagement and program participation, it has been clear that the current programming model is not effective. The Warford Activity Center is shifting its focus to create revenue through rentals in order to provide programming at little cost to the community. Staff is continuing to explore partnership and grant opportunities in order to provide a wider range of recreational programming and health and wellness initiatives.

Programs

Rentals

2022/23 Budget — 60% of Budget

Provide the community access to an affordable meeting and gathering place for nonprofits, families, and businesses.

Programs

2022/23 Budget — 30% of Budget

Provide safe, supervised, structured, fun programs for children and adults to improve health and wellness, build relationships, and learn important skills. Provide a safe, educational, structured and supervised environment for after school programs focused on recreation, social growth, enrichment, and academic assistance.

Health and Wellness

2022/23 Budget — 10% of Budget

Provide enriching health and wellness activities through a variety of fitness and nutrition classes, and by utilizing the community garden to serve the needs of the community.

2022-23 Employee Distribution by Position

Business Unit	1855
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Department	Description	Pos Id	Pos Count	*Supplemental Total
WARFORD ACTIVITY CENTER				
	CUSTODIAN II	TRD047	1	\$ -
	PROGRAM ATTENDANT	HRL095	4	\$ -
	FRONT DESK ATTENDANT	CLR189	1	\$ -
		HRL085	2	\$ -
	FRONT DESK MANAGER	CLR190	1	\$ -
	CUSTODIAN I (HRLY)	HRL911	1	\$ -
	CENTER SUPERVISOR	MGT030	1	\$ -
	PARK PROGRAM COORDINATOR	PRF165	1	\$ -
	<i>*ASSISTANT PROGRAM COORDINATOR</i>	<i>NEW</i>	2	\$ 34,396
	<i>*CUSTODIAN I</i>	<i>TRD910</i>	-1	\$ (41,680)
	<i>*FRONT DESK ATTENDANT</i>	<i>HLR085</i>	-1	\$ (8,921)
WARFORD ACTIVITY CENTER Sum			12	\$ (16,205)

**City of Amarillo 2023 Department Request by Business Unit
1855 - Warford Activity Center**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1855 - Warford Activity Center						
Culture and Recreation						
33820 - Admission Fees	16,518	33,018	15,804	31,369	31,500	15,696
33830 - Player Membership Fees	16,268	20,286	23,604	29,458	30,000	6,396
33856 - Group Fitness Fees	9,486	785	21,600	21,600	21,600	-
33865 - WAC Rental Fees	8,543	7,270	5,497	29,745	30,000	24,503
33700 - Culture and Recreation	50,815	61,359	66,505	112,172	113,100	46,595
Interdepart Rental & User Chgs						
34910 - Fleet Equipment Rental	20	-	-	-	-	-
34900 - Interdepart Rental & User Chgs	20	-	-	-	-	-
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	15	400	270	400	-
37420 - Donations	-	-	-	-	-	-
37400 - Miscellaneous Revenue	-	15	400	270	400	-
1855 - Warford Activity Center	50,835	61,374	66,905	112,442	113,500	46,595
Total Revenues	50,835	61,374	66,905	112,442	113,500	46,595

Expenditures

1855 - Warford Activity Center

Personal Services

41100 - Salaries and Wages	170,990	158,961	234,187	162,410	230,807	-3,380
41300 - Incentive	-	59	-	379	950	950
41620 - Unscheduled	3,330	250	1,000	3,734	1,000	-
41820 - Health Insurance	37,302	35,483	58,111	37,018	46,582	-11,529
42300 - State Unemployment	415	391	560	424	587	27
42400 - Workers Compensation	-	-	3,264	3,749	10,059	6,795
42550 - Communications Allowance	669	992	1,200	494	-	-1,200
41900 - Life	66	59	93	73	112	19
42010 - Social Security - Medicare	2,403	2,208	3,396	2,368	3,347	-49
42020 - Social Security - OASDI	7,552	7,300	10,908	7,982	10,908	-
42110 - TMRS	15,996	15,461	28,832	18,944	28,443	-389
42115 - OPEB Funding	3,185	3,055	4,275	3,779	5,448	1,173
41000 - Personal Services	241,909	224,220	345,826	241,353	338,243	-7,583

Supplies

51110 - Office Expense	212	13,865	4,380	6,716	4,380	-
51200 - Operating	551	8,020	7,901	7,901	6,901	-1,000
51250 - Janitor	6,766	6,372	6,300	6,300	6,300	-
51300 - Clothing and Linen	4	-	500	500	500	-
51350 - Chemical and Medical	-	-	2,000	2,000	1,500	-500
51610 - Recreation Supplies	14,218	11,982	21,265	21,265	18,265	-3,000
51700 - Education	160	307	498	498	498	-
51850 - Minor Tools	-	-	-	-	-	-
53100 - Natural Gas	8,737	12,589	27,430	43,139	46,159	18,729
53150 - Electricity	9,987	12,547	12,333	13,269	14,198	1,865
53200 - Water and Sewer	-	-	-	-	-	-
51000 - Supplies	40,635	65,681	82,607	101,588	98,701	16,094

Contractual Services

61100 - Communications Billing	8,169	8,345	9,000	9,000	9,000	-
61300 - Advertising	-	-	-	-	-	-
61410 - Tuition	-	-	-	-	-	-
62000 - Professional	-	4,650	6,000	6,000	4,000	-2,000
63210 - Armored Car Service	1,567	1,980	2,301	2,301	2,301	-
68100 - R & M - Building	635	7,465	7,752	7,752	7,752	-
68300 - R & M - Improvements	678	1,455	2,500	2,500	9,000	6,500
60000 - Contractual Services	11,048	23,896	27,553	27,553	32,053	4,500

Other Charges

74000 - Printing and Binding	-	-	-	-	-	-
75200 - Mileage	-	-	-	-	-	-
75300 - Meals and Local	-	-	300	300	300	-
77200 - License and Permits	665	655	700	700	700	-
78210 - Cash Over/Short	-130	99	-	-	-	-
71100 - Insurance and Bonds	12,710	20,427	15,169	15,169	15,585	416
70000 - Other Charges	13,245	21,181	16,169	16,169	16,585	416

Inter Reimbursements

90160 - Other Departments	-	-5,231	-	-	-	-
90000 - Inter Reimbursements	-	-5,231	-	-	-	-

1855 - Warford Activity Center

306,837	329,747	472,155	386,663	485,582	13,427
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Total Expenditures	306,837	329,747	472,155	386,663	485,582	13,427
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(1861)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 3,016,768	\$ 3,138,584	\$ 2,619,135
Supplies	579,385	888,477	897,393
Contractual Services	1,862,576	2,417,156	4,988,338
Other Charges	114,255	138,333	144,817
Capital Outlay	-	-	-
Total Expenses	\$ 5,572,984	\$ 6,582,550	\$ 8,649,683

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	71	72	44
Part-time	36	36	3
Total	107	108	47



- General Park Maintenance
- Municipal Building Maintenance
- Streetscape & Median Maintenance
- Forestry
- Zoo Maintenance
- Athletic Field Maintenance

Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

Strategic Approach

The Park Maintenance Division provides care and maintenance of parks and other facilities including Aquatics, Athletics (adult and youth), Recreation, and Zoo. Park Maintenance provides landscape maintenance for other City departments including Public Health, Libraries, WIC, Civic Center, Fire Stations and Fire Training Center, City Hall, Simms Building, Bus Transfer, Police and Courts, Airport Blvd., the Madam Queen, streetscapes, boulevards, and other City property. The goal of Park Maintenance is to provide a beautiful, clean, safe, and enjoyable environment for those that live, work, and play in Amarillo.

Park Maintenance supports Severe Weather Operations by conducting snow removal for parking lots and sidewalks around public buildings and Fire Stations. It also provides a support role in storm damage response to the Office of Emergency Management (Strike Teams) by securing sites involving downed trees and other fallen or blown debris.

Parks and Recreation utilizes the Asset Management Plan and Parks Master Plan to prioritize improvements to the existing infrastructure while looking at strategic and sustainable improvements.

Programs

General Park Maintenance

2022/23 Budget — 47% of Budget

Efficiently and effectively maintain park land, related appurtenances, and facilities being good stewards of taxpayers previous and current investments in parks.

Municipal Building Maintenance

2022/23 Budget — 6% of Budget

Effectively and efficiently maintain land, trees, shrubs, plants and provide snow removal at municipal facilities and properties and irrigation systems at all fire stations.

Streetscape and Median Maintenance

2022/23 Budget — 2% of Budget

Effectively and efficiently maintain streetscapes and medians throughout the city.

Forestry

2022/23 Budget — 11% of Budget

Effectively and efficiently care for the 17,000+ trees located at parks, tree farms, streetscapes, and municipal facilities.

PARK AND RECREATION PARK MAINTENANCE (1861)

2022/23 BUDGET

Zoo Maintenance

2022/23 Budget — 3% of Budget

Effectively and efficiently maintain the Amarillo Zoo property.

Athletic Field Maintenance

2022/23 Budget — 16% of Budget

Effectively and efficiently maintain athletic fields to support City of Amarillo Athletic leagues and tournaments and Youth Sports organization leagues and tournaments using City of Amarillo fields.

Aquatics Maintenance

2022/23 Budget — 4% of Budget

Effectively and efficiently maintain City of Amarillo swimming pool facilities.

Special Events Maintenance Support

2022/23 Budget — 8% of Budget

Provide maintenance support to community special events sponsored by the City of Amarillo and other community events held in city parks.

City Owned Properties and Undeveloped Land Maintenance

2022/23 Budget — 3% of Budget

Provide basic maintenance for city owned property and undeveloped park land.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Workload			
Irrigation and sprinkler repair work orders	1,325	1,300	1,400
Facility maintenance work orders	182	600	600
Electrical repair work orders	92	200	200
Restroom and drinking fountain repairs	316	200	200
Playground Surface Renovations per year	1	1	3
Trees removed	164	150	200
Trees planted	168	150	400
Graffiti removal	220	200	200
Total athletic field acreage	157.4	157.4	157.4
Athletic field acreage over-seeded with Bermuda grass per year	16	16	20
Baseball/softball field prep per week	182	182	182
Total Park acres	2,077	2,077	2,033
Efficiency			
Cost to maintain 1 baseball field per year	\$39,690	\$39,690	\$39,690
Cost to maintain 1 soccer field per year	\$25,162	\$25,162	\$25,162
Cost to prep 1 baseball field for play	\$31.96	\$31.96	\$31.96

**PARK AND RECREATION
PARK MAINTENANCE
(1861)**

2022/23 BUDGET

Cost to maintain 1 acre of park property	\$3,077	\$3,254	\$3,354
Acres maintained per worker	28.60	28.63	31.76

Severe Weather Operations

2022/23 Budget — 0% of Budget

Park Maintenance supports the Office of Emergency Management during and after significant weather events. This support includes snow & ice removal, downed street trees, and response as Strike Teams for site security, allowing Police & Fire to respond to more urgent calls.

2022-23 Employee Distribution by Position

Business Unit	1861
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Department	Description	Pos Id	Pos Count	*Supplemental Total
PARK MAINTENANCE				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	ADMINISTRATIVE ASSISTANT I	CLR400	1	\$ -
	UTILITY WORKER	HRL930	3	\$ -
		TRD930	10	\$ -
	PARK SUPERINTENDENT	ADM410	1	\$ -
	ASST PARKS SUPERINTENDANT	ADM411	1	\$ -
	PARK HORTICULTURAL SUPERVISOR	MGT411	1	\$ -
	PARK MAINTENANCE SUPERVISOR	MGT412	3	\$ -
	PARK FOREPERSON I	MGT950	5	\$ -
	PARK TECHNICIAN I	TEC950	10	\$ -
	TREE TRIMMER	TRD411	1	\$ -
	PARK PLUMBER I	TRD415	6	\$ -
	PARK MAINTENANCE MECHANIC	TRD970	4	\$ -
PARK MAINTENANCE Sum			47	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1861 - Park Maintenance**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
1861 - Park Maintenance						
Personal Services						
41100 - Salaries and Wages	2,042,238	1,878,510	1,966,168	1,570,240	1,629,576	-336,592
41300 - Incentive	61,802	58,482	55,080	43,390	33,255	-21,825
41620 - Unscheduled	26,996	32,247	24,501	32,000	24,501	-
41820 - Health Insurance	629,791	540,760	533,342	432,262	493,479	-39,863
42300 - State Unemployment	3,603	3,410	3,072	3,252	2,458	-614
42400 - Workers Compensation	90,874	84,137	99,649	69,345	69,878	-29,771
42510 - Car Allowance	-	-	-	1,800	2,400	2,400
42550 - Communications Allowance	-	-	-	900	1,200	1,200
41900 - Life	1,128	1,018	1,098	1,098	1,158	60
42010 - Social Security - Medicare	29,083	26,934	28,995	22,771	23,986	-5,009
42020 - Social Security - OASDI	121,531	111,241	120,421	95,102	101,027	-19,394
42110 - TMRS	254,491	233,874	259,918	193,563	196,020	-63,898
42115 - OPEB Funding	50,677	46,155	46,340	38,575	40,197	-6,143
41000 - Personal Services	3,312,214	3,016,768	3,138,584	2,504,299	2,619,135	-519,449
Supplies						
51110 - Office Expense	4,595	4,355	6,001	6,001	6,001	-
51120 - Safety Program	1,290	418	2,500	2,500	2,500	-
51125 - Training	1,459	990	2,400	2,400	2,400	-
51200 - Operating	61,855	64,809	67,300	67,300	67,300	-
51250 - Janitor	19,809	24,815	25,001	25,001	25,001	-
51300 - Clothing and Linen	3,887	10,225	12,500	12,500	12,500	-
51350 - Chemical and Medical	2,133	385	1,000	1,000	1,000	-
51400 - Photographic	-	-	400	400	400	-
51450 - Botany & Agriculture	60	887	-	-	-	-
51454 - B & A - Trees	9,615	3,934	9,600	9,600	9,600	-
51456 - B & A - Bedding Plants	2,138	3,409	4,820	4,820	4,820	-
51458 - B & A - Fertilizer	5,360	75,949	61,600	89,900	61,600	-
51460 - B & A - Grass	4,820	7,232	10,000	10,000	10,000	-
51462 - B & A - Chemicals	10,407	7,117	23,001	23,044	23,001	-
51700 - Education	-	40	901	901	901	-
51800 - Fuel & Oil	14,221	15,442	40,566	46,878	50,159	9,593
51850 - Minor Tools	15,882	15,593	16,600	16,600	16,600	-
51980 - IT Hardware	1,040	3,603	4,000	4,000	4,000	-
52050 - Auto Parts	23,020	21,938	19,499	19,499	19,499	-
52120 - Tires and Tubes Other	3,707	4,908	4,900	4,900	4,900	-
53100 - Natural Gas	12,337	14,203	38,122	48,575	51,975	13,853
53150 - Electricity	157,912	173,846	381,331	344,320	368,422	-12,909
53200 - Water and Sewer	159,372	123,785	154,434	142,816	152,813	-1,621
55100 - Publications	-	-	-	-	-	-
52050.LABOR - Auto Parts Labor	2,063	1,500	2,001	2,001	2,001	-
51000 - Supplies	516,982	579,385	888,477	884,956	897,393	8,916

Contractual Services

61100 - Communications Billing	14,397	18,153	12,500	12,500	12,500	-
61200 - Postage	80	78	201	201	201	-
61400 - Dues	4,459	2,779	6,207	6,207	6,207	-
61410 - Tuition	4,034	4,457	5,760	5,760	5,760	-
62000 - Professional	-	507,570	896,001	2,383,682	3,756,005	2,860,004
68100 - R & M - Building	5,157	3,112	15,000	15,000	15,000	-
68300 - R & M - Improvements	13,101	57,314	140,001	140,001	140,001	-
68312 - Other Improvement	-	-	-	-	-	-
68316 - Sand, Gravel, Concrete	27,496	900	29,520	29,520	29,520	-
68318 - Lighting	14,673	15,590	25,000	25,000	25,000	-
68322 - Playground Equipment	16,895	9,528	20,001	20,001	20,001	-
68400 - R & M - Irrigation	55,692	74,434	70,000	70,000	70,000	-
68650 - Shop Equipment	1,410	1,854	2,500	2,500	2,500	-
68660 - Audio/Video Equipment	128	-	1,881	1,881	1,881	-
69100 - Rental Land & Buildings	51	-	4,701	4,701	4,701	-
69210 - Rental City Equipment	1,157,628	1,157,628	1,180,783	1,180,783	891,961	-288,822
69220 - Rental Other Equipment	3,449	9,180	7,100	9,883	7,100	-
60000 - Contractual Services	1,318,649	1,862,576	2,417,156	3,907,620	4,988,338	2,571,182

Other Charges

74000 - Printing and Binding	1,040	1,080	1,000	1,000	1,000	-
75100 - Travel	399	-	-	-	-	-
71100 - Insurance and Bonds	96,394	113,175	137,333	137,333	143,817	6,484
70000 - Other Charges	97,833	114,255	138,333	138,333	144,817	6,484

Capital Outlay

84100 - Auto-Rolling Stock & Equ	13,395	-	-	-	-	-
84910 - Other Equipment	-	-	-	99,000	-	-
80000 - Capital Outlay	13,395	-	-	99,000	-	-

1861 - Park Maintenance	5,259,073	5,572,984	6,582,550	7,534,208	8,649,683	2,067,133
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Total Expenditures	5,259,073	5,572,984	6,582,550	7,534,208	8,649,683	2,067,133
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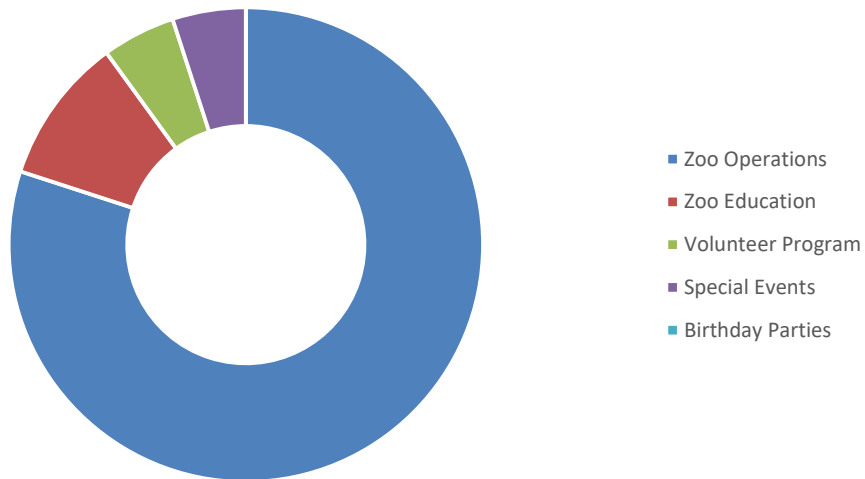
(1862)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 379,983	\$ 478,310	\$ 493,469
Supplies	121,247	98,205	102,705
Contractual Services	33,222	35,463	36,315
Other Charges	12,610	12,509	14,386
Total Expenses	\$ 547,062	\$ 624,487	\$ 646,875

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	8	8	8
Part-time	8	8	8
Total	16	16	16



Mission

The Amarillo Zoo is committed to the conservation of wildlife and the natural world through excellent animal care, education, and community engagement.

Strategic Approach

The proposed budget provides for operations and programs of the Amarillo Zoo to serve Amarillo and the surrounding area community. Specific operations include Zoo Operations, Zoo Education, Volunteer Program, Special Events and Rental (Birthday Parties). Zoo Operations includes care for the animals and maintenance of the facilities related to animal care as well as operations of visitor services (soon to be gift shop area and educational facilities). Zoo staff is responsible for animal care and management, facility maintenance, conservation initiatives, and visitor services. Zoo staff utilizes all available resources to achieve a high level of animal care, customer satisfaction, and overall safety at the Amarillo Zoo. This budget addresses the **Best Practices** initiative by providing and supporting additional technologies available to Zoo staff to provide the most current training available.

The Zoo's Education programs have demonstrated success on a number of fronts: the popular ZOOschool, ZOOMobile, Homeschool at the Zoo, and Summer Camp programs regularly exceed demand. Programs align with STEM initiatives and both local and national benchmarks in classroom education which makes the Zoo programs popular with regional educators. The Zoo has offered over 156 different programs for students ages pre-K through 12. The focus for the next few years will be to build on this success and create a compelling learning environment for students, teachers, and visitors that is fun, inspiring, and instills a sense of environmental stewardship. A critical component to the success of this goal is securing a replacement ZOOMobile to continue to offer the outreach program.

The Amarillo's ZOOcrew Volunteer Program provides interested individuals ages 14 and up with an opportunity to support the Zoo through donation of time and talents. Zoo volunteers help in a variety of ways including assisting with education programs, special events, guest services, animal husbandry, and horticulture. On average 40 volunteers are in the program with twelve orientations per year. Over 200 community volunteers are also recruited from area colleges, clubs, and business groups to assist with special events such as BOO at the Zoo and Easter Eggcitement

Special events continue to grow each year in popularity and provide guests increased incentives for a return visit. On average 14 special events are offered each year with a variety of themes including Earth Day, International Cat Day, Endangered Species Day and more. Two event themes, BOO at the Zoo and Easter Eggcitement and are considered major events and are repeated each year. Special events are designed for families to have fun learning while enjoying the Zoo. In addition, the public can schedule birthday parties at the Amarillo Zoo providing an additional revenue opportunity.

Ensuring the highest quality guest experience is a primary goal of the Zoo, contributing to the overall quality of life in Amarillo and destination for visitors traveling through Amarillo.

Expenses

Operations

2022/23 Budget — \$85,204(87%)

Inspire appreciation, respect, and a connection to wildlife and nature through education, recreation and conservation while providing a fun, affordable destination for the community, area, and tourists.

Education

2022/23 Budget — \$5,001(5%)

Advance the Zoo's mission of connecting people with wildlife by providing engaging and meaningful educational experiences.

Special Events

2022/23 Budget — \$4,000(4%)

Advance the Zoo's mission by providing engaging, fun, educational experiences while showcasing and marketing the Zoo to a wider audience.

Birthday Parties

2022/23 Budget — \$1,000(1%)

Advance the Zoo's mission while providing an additional revenue source.

Travel

2022/23 Budget — \$3,000(3%)

Advance the Zoo's mission by allowing for staff to network and expand on professional development in the zoo profession

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Amarillo Zoo Animal Collection (Species/Specimens)			
Mammals	28/55	31/57	30/55
Birds	11/19	11/20	10/19
Reptiles/amphibians	36/51	35/49	40/52
Invertebrates	8/340+	8/311+	10/311+
Visitor Services			
Admissions revenue	\$212,675	\$152,580	\$152,580
Education program revenue	\$15,619	\$21,996	\$21,996
Special events revenue	\$19,149	\$35,520	\$23,000
Volunteer hours worked	263	800	800
Annual Zoo visitors	50,647	51,000	51,500

2022-23 Employee Distribution by Position

Business Unit	1862
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Department	Description	Pos Id	Pos Count	*Supplemental Total
ZOO MAINTENANCE				
	CUSTODIAN I	HRL911	1	\$ -
	ANIMAL ATTENDANT	HRL025	1	\$ -
		TRD590	2	\$ -
	GATE ATTENDANT-HRLY	HRL252	3	\$ -
	CONCESSION WORKER	HRL875	2	\$ -
	ACCOUNT CLERK I - HRLY	HRL901	1	\$ -
	ZOO CURATOR	MGT430	1	\$ -
	VISITOR SERVICE SPECIALIST	PRF440	1	\$ -
	ZOO EDUCATOR	TEC952	1	\$ -
	ZOO KEEPER I	TEC955	2	\$ -
	ZOO KEEPER II	TEC956	1	\$ -
ZOO MAINTENANCE Sum			16	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1862 - Zoo Maintenance**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1862 - Zoo Maintenance						
Culture and Recreation						
33804 - Golf Merchandise Sales	-	-	-	-	5,000	5,000
33920 - Adult Zoo Admission	83,703	154,122	114,078	140,000	140,000	25,922
33930 - Child Zoo Admission	23,721	45,396	27,385	39,000	39,000	11,615
33940 - Senior Zoo Admission	3,915	7,913	5,960	7,200	7,200	1,240
33970 - Group Zoo Admission	932	3,684	2,657	2,657	2,657	-
33980 - Season Pass Zoo Admission	2,315	1,560	2,500	2,500	2,500	-
33990 - Special Zoo Event	27,136	12,649	23,000	35,520	3,500	-19,500
33991 - Birthday Parties Revenue	-	6,500	-	-	-	-
33700 - Culture and Recreation	141,722	231,824	175,580	226,877	199,857	24,277
Miscellaneous Revenue						
37141 - Merchant Service Fees	-4,023	-1,801	-3,600	-3,600	-3,600	-
37410 - Miscellaneous Revenue	-	300	-	100	-	-
37420 - Donations	-	2,500	-	-	-	-
37466 - Education	790	15,619	21,996	21,996	21,996	-
37400 - Miscellaneous Revenue	-3,233	16,617	18,396	18,496	18,396	-
1862 - Zoo Maintenance	138,489	248,441	193,976	245,373	218,253	24,277
Total Revenues	138,489	248,441	193,976	245,373	218,253	24,277

Expenditures						
1862 - Zoo Maintenance						
Personal Services						
41100 - Salaries and Wages	215,273	267,618	330,875	308,346	330,875	-
41300 - Incentive	1,482	1,203	600	985	950	350
41620 - Unscheduled	5,087	3,063	2,500	5,052	2,500	-
41820 - Health Insurance	41,749	53,284	70,347	61,599	76,292	5,945
42300 - State Unemployment	592	707	732	898	737	5
42400 - Workers Compensation	4,084	5,208	7,088	9,329	14,279	7,191
41900 - Life	94	123	148	148	206	58
42010 - Social Security - Medicare	3,139	3,826	4,807	4,485	4,807	-
42020 - Social Security - OASDI	10,265	12,966	15,429	14,745	15,429	-
42110 - TMRS	21,320	26,707	39,737	32,614	39,737	-
42115 - OPEB Funding	4,160	5,276	6,047	6,526	7,657	1,610
41000 - Personal Services	307,246	379,983	478,310	444,726	493,469	15,159
Supplies						
51110 - Office Expense	2,391	5,417	1,200	4,000	1,200	-
51200 - Operating	9,812	16,519	8,801	18,000	8,801	-
51205 - Operating Merchand COGS	-	-	-	-	4,500	4,500
51250 - Janitor	1,232	1,800	2,401	2,401	2,401	-
51300 - Clothing and Linen	968	1,079	1,100	1,100	1,100	-
51500 - Animal Purchases	590	1,284	5,001	5,001	5,001	-
51550 - Animal Feed and Medical	44,959	52,370	44,100	44,100	44,100	-
51555 - Animal Medicine	15,654	29,094	20,001	30,000	20,001	-
51610 - Recreation Supplies	-	204	600	600	600	-
51700 - Education	805	3,684	5,001	5,001	5,001	-
51710 - Special Events	7,956	9,796	10,000	10,000	10,000	-
51850 - Minor Tools	529	-	-	-	-	-
55100 - Publications	1,649	-	-	-	-	-
51000 - Supplies	86,544	121,247	98,205	120,203	102,705	4,500

Contractual Services

61100 - Communications Billing	720	1,100	700	1,616	700	-
61300 - Advertising	-	-	-	-	-	-
61400 - Dues	1,374	1,751	1,793	1,793	1,793	-
62000 - Professional	-	-	-	-	-	-
63210 - Armored Car Service	5,630	6,929	7,000	7,000	7,000	-
63400 - Employee Medical	1,767	917	3,000	3,000	3,000	-
68100 - R & M - Building	700	2,002	2,001	2,001	2,001	-
68300 - R & M - Improvements	4,615	8,791	9,001	9,001	9,001	-
69210 - Rental City Equipment	11,733	11,733	11,968	11,968	12,820	852
60000 - Contractual Services	26,538	33,222	35,463	36,379	36,315	852

Other Charges

75100 - Travel	2,820	105	-	2,194	-	-
78210 - Cash Over/Short	16	-47	-	-	-	-
71100 - Insurance and Bonds	11,608	12,552	12,509	12,509	14,386	1,877
70000 - Other Charges	14,444	12,610	12,509	14,703	14,386	1,877

1862 - Zoo Maintenance	434,771	547,062	624,487	616,011	646,875	22,388
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Total Expenditures	434,771	547,062	624,487	616,011	646,875	22,388
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**City of Amarillo 2023 Department Request by Business Unit
1863 - ZooSchool Education Programs**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1863 - ZooSchool Education Programs						
Miscellaneous Revenue						
37420 - Donations	-	500	-	500	-	-
37400 - Miscellaneous Revenue	-	500	-	500	-	-
1863 - ZooSchool Education Programs	-	500	-	500	-	-
Total Revenues	-	500	-	500	-	-
Expenditures						
1863 - ZooSchool Education Programs						
Supplies						
51200 - Operating	-	-	-	-	-	-
51000 - Supplies	-	-	-	-	-	-
1863 - ZooSchool Education Programs	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-



(1870-1877)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 150,966	\$ 297,786	\$ 314,435
Supplies	16,447	34,005	34,005
Contractual Services	1,000	58,912	58,912
Other Charges	2,789	41,346	41,397
Total Expenses	\$ 171,201	\$ 432,049	\$ 448,749

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	2	2	2
Part-time	4	4	4
Total	6	6	6



- Adult League
- Adult Tournaments
- Athletic Field Administration

Mission

Build our community by encouraging physical and mental well-being through participation in Amarillo Parks and Recreation's athletic programs.

Strategic Approach

Athletics creates and manages athletic programs including basketball, softball, and volleyball for Amarillo and surrounding communities.

Athletics receives registration and entry fees for all adult sports teams annually, with amounts varying on a program-to-program basis. Schedules and standings are provided electronically for the convenience of the participants. The Athletics staff schedules and trains sports officials and scorekeepers to officiate and score all sports offered. Staff provides awards for all leagues and tournaments and presents them at the end of each season or tournament. Staff prepares payment authorizations for each contracted sport official and scorekeeper on a biweekly basis. Athletic staff allocates city owned athletic facilities to five private adult sports providers and four youth sport organizations that utilize the City's sport facilities for their programs. In addition, Athletics staff facilitates tournaments hosted by outside organizations. Staff produces invoices for field usage and collects fees. Athletics also schedules practices for adult sports teams and youth sports organizations and collects applicable City approved fees.

Athletics organizes multiple tournaments for various sports annually. The staff facilitates sports tournaments for private user groups, invoices those groups, and collects all City approved fees. Athletics works closely with youth sports organizations to facilitate their utilization of the City's athletic fields and facilities. Although not direct providers of youth sports, the division allocates space, provides resources, and collaborates to support youth sports leagues and tournaments.

Program expansions in Disc Golf, Ultimate Frisbee, Dodgeball, and Kickball will be explored as will new programs such as Flag Football.

This budget reflects requested funds for continued employee training to ensure that the best practices in athletics management are implemented. Athletics staff will continue to attend meetings, workshops, and conferences of the Texas Amateur Athletic Federation (T.A.A.F.), United States Sports Specialty Association (U.S.S.S.A.) and the Texas Recreation and Parks Society (T.R.A.P.S) to keep current on sports trends, changes in rules, and to place bids for tournaments to be held in Amarillo.

Athletics works closely with youth sports organizations to facilitate their utilization of the City's athletic fields and facilities. Although not direct providers of youth sports, the division allocates space, provides resources, and collaborates to support youth sports leagues and tournaments.

Program expansions in Pickleball, Ultimate Frisbee, Dodgeball, and Kickball will be explored as will new programs such as Flag Football and eSports.

This budget reflects requested funds for continued employee training to ensure that the best practices in athletics management are implemented. Athletic employees are expected to complete a two-year training

PARKS AND RECREATION

ATHLETICS

(1870-1877)

2022/23 BUDGET

to obtain the Certified Professional Sports Manager designation. Athletics staff will continue to attend meetings, workshops, and conferences of the Texas Amateur Athletic Federation (T.A.A.F.), United States Sports Specialty Association (U.S.S.A.) and the Texas Recreation and Parks Society (T.R.A.P.S) to keep current on sports trends, changes in rules, and to place bids for tournaments to be held in Amarillo.

Programs

Adult Leagues

2022/23 Budget — 30% of Budget

Contribute to the quality of place and life in Amarillo while providing healthy, safe, social, and recreational opportunities for the community's adult population through the following leagues:

- Softball (1871) - This program provides for the adult softball leagues in Amarillo. We have 2 seasons of softball, averaging 200 to 300 teams, 2,000 players, and 2,000 games at River Road, Southeast, and Southwest complexes.
- Basketball (1872) - This program provides for the adult basketball leagues in Amarillo. We have one season averaging 32-34 teams, with 300 players, and 130 to 140 games at local AISD gyms and the Warford Activity Center.
- Volleyball (1874) - This program provides for the adult volleyball leagues in Amarillo. We have 4 seasons (2 indoor and 2 outdoor) averaging 600-625 teams, 3,600 players, and 3,600 matches. Indoor seasons are played at local AISD middle school gyms and outdoor seasons are played at Thompson Park, Ellwood Park, and Memorial Park.

Adult Tournaments

2022/23 Budget — 20% of Budget

Provide a quality, safe, competitive tournament environment to attract local and out-of-town adult sports teams and participants; showcase the Amarillo community and create entertainment options. Current tournaments include:

- Softball (1871) - We host two tournaments each year for the adult softball programs. We average 110 to 125 teams with 1,300 players participating.
- Volleyball (1874) - We host two outdoor tournaments each year for the adult volleyball programs. We average 30 to 35 teams with 200 players participating.

Athletic Field Administration

2022/23 Budget — 50% of Budget

Manage the reservations for athletic fields for adult and youth sport association groups.

**PARKS AND RECREATION
ATHLETICS
(1870-1877)**

2022/23 BUDGET

Performance Measures/Indicators:	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Adult league games	4,213	6,000	7,000
Adult basketball teams registered (single season)	37	34	30
Adult softball teams registered (two seasons)	483	345	400
Adult volleyball teams registered (four seasons)	622	400	400
Officials and scorekeepers trained	120	75	60
Practice field reservations	1,086	1,100	1,125

2022-23 Employee Distribution by Position

Business Unit	1870
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Department	Description	Pos Id	Pos Count	*Supplemental Total
ATHLETIC ADMINISTRATION				
	ADMINISTRATIVE ASSISTANT II	CLR405	1	\$ -
	ATHLETIC SPECIALIST	HRL905	4	\$ -
	ATHLETIC SUPERVISOR	MGT420	1	\$ -
ATHLETIC ADMINISTRATION	Sum		6	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1870 - Athletic Administration**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
1870 - Athletic Administration						
Personal Services						
41100 - Salaries and Wages	54,232	49,189	73,011	70,747	73,060	49
41620 - Unscheduled	25	23	500	49	500	-
41820 - Health Insurance	9,954	10,952	9,904	22,933	26,114	16,210
42300 - State Unemployment	136	149	143	208	148	5
42400 - Workers Compensation	462	520	594	1,128	2,165	1,571
42510 - Car Allowance	3,947	3,725	3,636	2,391	3,636	-
42550 - Communications Allowance	1,055	900	1,200	402	-	-1,200
41900 - Life	22	22	37	37	51	14
42010 - Social Security - Medicare	843	747	1,111	984	1,111	-
42020 - Social Security - OASDI	3,075	2,625	4,232	3,693	4,232	-
42110 - TMRS	6,347	5,489	8,401	7,671	8,401	-
42115 - OPEB Funding	1,233	1,084	1,658	1,536	1,658	-
41000 - Personal Services	81,332	75,426	104,427	111,779	121,076	16,649
Supplies						
51110 - Office Expense	495	1,478	994	1,500	994	-
51200 - Operating	18	614	665	665	665	-
51700 - Education	72	39	60	60	60	-
51000 - Supplies	584	2,131	1,719	2,225	1,719	-
Contractual Services						
61100 - Communications Billing	456	456	456	456	456	-
63120 - TAAF Affiliates	200	-	200	200	200	-
60000 - Contractual Services	656	456	656	656	656	-
Other Charges						
75300 - Meals and Local	-	-	-	136	-	-
77900 - Other Agencies	-	-	36,000	36,000	36,000	-
71100 - Insurance and Bonds	2,530	2,779	1,695	1,695	1,746	51
70000 - Other Charges	2,530	2,779	37,695	37,831	37,746	51
1870 - Athletic Administration	85,103	80,792	144,497	152,491	161,197	16,700
Total Expenditures	85,103	80,792	144,497	152,491	161,197	16,700

**City of Amarillo 2023 Department Request by Business Unit
1871 - Softball Program**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1871 - Softball Program						
Culture and Recreation						
33810 - League Entry Fees	57,672	62,451	159,500	66,687	65,000	-94,500
33815 - Tournament Revenue	12,340	4,693	31,380	1,733	5,000	-26,380
33860 - Field Rentals	18,250	13,548	36,441	45,638	15,000	-21,441
37160 - Concession	-	30	-	-	-	-
33700 - Culture and Recreation	88,262	80,721	227,321	114,057	85,000	-142,321
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	262	16,554	5,500	5,500	5,500	-
37400 - Miscellaneous Revenue	262	16,554	5,500	5,500	5,500	-
1871 - Softball Program	88,524	97,275	232,821	119,557	90,500	-142,321
Total Revenues	88,524	97,275	232,821	119,557	90,500	-142,321
Expenditures						
1871 - Softball Program						
Personal Services						
41710 - League Umpires	17,970	44,841	95,720	39,692	95,720	-
41715 - Tournament Umpires	-	48	15,520	-	15,520	-
41720 - League Site Coordinators	2,268	6,883	8,500	8,500	8,500	-
41725 - Tournament Site Coordinators	-	-	2,210	-	2,210	-
41740 - Off Duty Police	-	-	1,440	-	1,440	-
41760 - Scheduling	1,499	1,499	1,900	1,900	1,900	-
41000 - Personal Services	21,737	53,271	125,290	50,092	125,290	-
Supplies						
51110 - Office Expense	40	-	-	453	-	-
51200 - Operating	1,107	5,263	5,001	6,000	5,001	-
51610 - Recreation Supplies	-	622	3,000	3,000	3,000	-
51620 - League Awards	100	4,762	15,190	15,190	15,190	-
51700 - Education	-	-	-	-	-	-
51000 - Supplies	1,248	10,646	23,191	24,643	23,191	-
Contractual Services						
63130 - USSSA Affiliates	5,015	-	9,375	9,375	9,375	-
63135 - Tournament Costs	5,941	388	11,500	11,500	11,500	-
60000 - Contractual Services	10,956	388	20,875	20,875	20,875	-
Other Charges						
74000 - Printing and Binding	16	10	1,000	1,000	1,000	-
75100 - Travel	-	-	2,501	2,501	2,501	-
70000 - Other Charges	16	10	3,501	3,501	3,501	-
1871 - Softball Program	33,956	64,316	172,857	99,111	172,857	-
Total Expenditures	33,956	64,316	172,857	99,111	172,857	-

**City of Amarillo 2023 Department Request by Business Unit
1872 - Basketball Program**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1872 - Basketball Program						
Culture and Recreation						
33810 - League Entry Fees	9,250	-	15,355	3,000	15,355	-
33700 - Culture and Recreation	9,250	-	15,355	3,000	15,355	-
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	-	150	150	150	-
37400 - Miscellaneous Revenue	-	-	150	150	150	-
1872 - Basketball Program	9,250	-	15,505	3,150	15,505	-
Total Revenues	9,250	-	15,505	3,150	15,505	-
Expenditures						
1872 - Basketball Program						
Personal Services						
41710 - League Umpires	3,696	-	5,896	2,960	5,896	-
41720 - League Site Coordinators	790	-	1,341	1,341	1,341	-
41000 - Personal Services	4,486	-	7,237	4,301	7,237	-
Supplies						
51610 - Recreation Supplies	-	-	235	235	235	-
51620 - League Awards	-	530	600	600	600	-
51000 - Supplies	-	530	835	835	835	-
Contractual Services						
63120 - TAAF Affiliates	-	-	400	400	400	-
69100 - Rental Land & Buildings	1,313	-	2,750	2,750	2,750	-
60000 - Contractual Services	1,313	-	3,150	3,150	3,150	-
Other Charges						
74000 - Printing and Binding	22	-	50	50	50	-
70000 - Other Charges	22	-	50	50	50	-
1872 - Basketball Program	5,821	530	11,272	8,336	11,272	-
Total Expenditures	5,821	530	11,272	8,336	11,272	-

**City of Amarillo 2023 Department Request by Business Unit
1874 - Volleyball Program**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1874 - Volleyball Program						
Culture and Recreation						
33810 - League Entry Fees	69,941	34,337	113,399	73,452	35,000	-78,399
33815 - Tournament Revenue	-250	1,200	4,000	-	1,500	-2,500
33700 - Culture and Recreation	69,691	35,537	117,399	73,452	36,500	-80,899
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	-	1,050	500	-	-1,050
37400 - Miscellaneous Revenue	-	-	1,050	500	-	-1,050
1874 - Volleyball Program	69,691	35,537	118,449	73,952	36,500	-81,949
Total Revenues	69,691	35,537	118,449	73,952	36,500	-81,949
Expenditures						
1874 - Volleyball Program						
Personal Services						
41710 - League Umpires	27,069	20,614	57,500	36,532	57,500	-
41715 - Tournament Umpires	-	156	1,572	-	1,572	-
41760 - Scheduling	1,499	1,499	1,200	1,200	1,200	-
41000 - Personal Services	28,568	22,269	60,272	37,732	60,272	-
Supplies						
51110 - Office Expense	-	-	-	-	-	-
51200 - Operating	21	12	500	500	500	-
51610 - Recreation Supplies	120	741	2,000	2,000	2,000	-
51620 - League Awards	3,093	2,387	5,760	5,760	5,760	-
51000 - Supplies	3,234	3,140	8,260	8,260	8,260	-
Contractual Services						
63120 - TAAF Affiliates	1,440	-	3,200	3,200	3,200	-
63135 - Tournament Costs	354	156	680	680	680	-
69100 - Rental Land & Buildings	21,725	-	29,850	29,850	29,850	-
60000 - Contractual Services	23,519	156	33,730	33,730	33,730	-
Other Charges						
74000 - Printing and Binding	-	-	100	100	100	-
70000 - Other Charges	-	-	100	100	100	-
1874 - Volleyball Program	55,320	25,564	102,362	79,822	102,362	-
Total Expenditures	55,320	25,564	102,362	79,822	102,362	-

**City of Amarillo 2023 Department Request by Business Unit
1875 - Flag Football Program**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1875 - Flag Football Program						
Culture and Recreation						
33860 - Field Rentals	-	-	1,560	770	-	-1,560
33700 - Culture and Recreation	-	-	1,560	770	-	-1,560
1875 - Flag Football Program	-	-	1,560	770	-	-1,560
Total Revenues	-	-	1,560	770	-	-1,560

**City of Amarillo 2023 Department Request by Business Unit
1876 - Baseball**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1876 - Baseball						
Culture and Recreation						
33860 - Field Rentals	8,080	10	31,100	10,500	8,500	-22,600
37160 - Concession	2,555	4,319	5,860	-	5,860	-
33700 - Culture and Recreation	10,635	4,329	36,960	10,500	14,360	-22,600
1876 - Baseball	10,635	4,329	36,960	10,500	14,360	-22,600
Total Revenues	10,635	4,329	36,960	10,500	14,360	-22,600
Expenditures						
1876 - Baseball						
Personal Services						
41740 - Off Duty Police	-	-	560	560	560	-
41000 - Personal Services	-	-	560	560	560	-
Supplies						
51620 - League Awards	-	-	-	-	-	-
51000 - Supplies	-	-	-	-	-	-
Contractual Services						
69220 - Rental Other Equipment	-	-	501	501	501	-
60000 - Contractual Services	-	-	501	501	501	-
1876 - Baseball	-	-	1,061	1,061	1,061	-
Total Expenditures	-	-	1,061	1,061	1,061	-

**City of Amarillo 2023 Department Request by Business Unit
1877 - Soccer**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1877 - Soccer						
Culture and Recreation						
33860 - Field Rentals	-	4,772	-	-	-	-
33861 - Soccer Field Rentals	6,060	10,140	27,731	27,731	5,000	-22,731
33700 - Culture and Recreation	6,060	14,912	27,731	27,731	5,000	-22,731
1877 - Soccer	6,060	14,912	27,731	27,731	5,000	-22,731
Total Revenues	6,060	14,912	27,731	27,731	5,000	-22,731



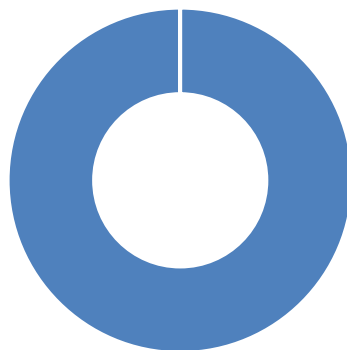
(1880)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 22,099	\$ 59,924	\$ 60,232
Supplies	15,631	6,000	8,000
Contractual Services	30,528	19,250	17,280
Other Charges	556	3,565	3,582
Total Expenses	\$ 68,814	\$ 88,739	\$ 89,094

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	1	1	1
Part-time	-	-	-
Total	1	1	1



■ Senior Services

Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

Strategic Approach

The Center Without Walls program was officially renamed during FY 2020 to The NeighborHUB program. The branding and name have been patented. The NeighborHUB is a community-based service delivery model connecting participants to existing programs and services in nontraditional "senior" facilities, providing new services and programs utilizing existing community spaces, and creating a collaboration network of organizations, businesses, and individuals committed to sharing and developing program and service resources. It is expected that The NeighborHUB web based virtual center will benefit the community in many ways:

- Consistently connect citizens to existing programming and services across the community.
- Create opportunity to reach active adults/seniors not currently participating in programs and services.
- Provide programming and services that currently do not exist in the community to address health and wellness, economic security, and connection to community issues for the active adult/senior population.
- Develop new collaboration and partnerships to better serve the community and a coordinated network of community-based organizations, businesses, and individuals committed to sharing and developing further program and service resources.
- Educate the community regarding the needs of its aging citizens.
- Connect aging citizens and their caregivers to resource information.
- Efficiently use existing resources to efficiently serve the growing active adult/senior population.

The specific goal and strategy of The NeighborHUB is to maximize the health and wellness (physical, mental, and spiritual), economic security, and connection to community for active adults (Age 50+) in and near Amarillo, Texas by:

- Connecting and engaging active adults 50+ with existing community programs and services,
- Developing new services/programs for the age group, and
- Creating a collaboration/program provider network to share and develop program and service resources.

Program components include:

- Online community via the City of Amarillo – NeighborHUB website (webpage, social media, event/activity calendar, registration of City directors programs/events/activities, links to program provider events/activities/registration, and resources directory with relevant links and information).
- Low cost/no cost programs and services in nontraditional spaces delivered by the City to fill gaps in community programming as identified in the programming needs assessment; and
- Community awareness and marketing of The NeighborHUB.

PARKS AND RECREATION

SENIOR SERVICES

(1880)

2022/23 BUDGET

During 2019, Senior Services began introducing The NeighborHUB Program to the Community via local media, social media and small group gatherings with Active Adult organizations and participation in a variety of health fairs and Active Adult events sponsored by collaborating agencies. During this introductory period, the Program Coordinator has marketed the online calendar with its emphasis on activities/events/happenings in Amarillo of particular interest to the Active Adult Community. In addition, the Program Coordinator has also marketed the online Resource Directory and the advantages to the Active Adult Community and their families of having accurate information at the ready whenever necessary.

Programs

Senior Services

2022/23 Budget — 100% of Budget

Create a network of diverse programs and services enabling active adults 50+ to maximize their health and wellness (physical, mental, spiritual), economic security and connection to community all while adhering to any Social Distancing requirements necessary to maintain a safe environment.

<i>Performance Measures/Indicators:</i>	2020/2021* Actual	2021/2022* Estimated	2022/2023 Projected
Community engagement opportunities/attendance	0/0	0/0*	10/200
Warford Center senior specific programs	0	0	5
Warford Center senior special events	0	0	3
Providers participating in The NeighborHUB Calendar	0	20	20
The NeighborHUB webpage visitors	0	500	500
The NeighborHUB resource directory visitors	0	500	500

*During the COVID pandemic Senior Service programming and calendar were temporarily put on hold due to the lack of programming for this high-risk demographic.

2022-23 Employee Distribution by Position

Business Unit	1880
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Department	Description	Pos Id	Pos Count	*Supplemental Total
SENIOR SERVICES	PROGRAM COORDINATOR	MGT560	1	\$ -
SENIOR SERVICES	Sum		1	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1880 - Senior Services**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1880 - Senior Services						
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	-	-	-	-	-
37420 - Donations	288	-	-	-	-	-
37400 - Miscellaneous Revenue	288	-	-	-	-	-
1880 - Senior Services	288	-	-	-	-	-
Total Revenues	288	-	-	-	-	-
Expenditures						
1880 - Senior Services						
Personal Services						
41100 - Salaries and Wages	39,007	14,069	38,869	30,519	38,869	-
41620 - Unscheduled	58	-	-	-	-	-
41820 - Health Insurance	9,380	4,848	12,235	10,018	10,899	-1,336
42300 - State Unemployment	49	36	49	67	49	-
42400 - Workers Compensation	31	10	48	642	1,685	1,637
42510 - Car Allowance	2,711	58	-	-	-	-
42550 - Communications Allowance	-	-	-	-	-	-
41900 - Life	17	8	19	19	26	7
42010 - Social Security - Medicare	587	187	564	417	564	-
42020 - Social Security - OASDI	2,510	800	2,410	1,788	2,410	-
42110 - TMRS	5,098	1,740	4,785	3,717	4,785	-
42115 - OPEB Funding	1,015	343	945	741	945	-
41000 - Personal Services	60,463	22,099	59,924	47,928	60,232	308
Supplies						
51110 - Office Expense	464	280	1,000	1,000	-	-1,000
51200 - Operating	461	8,887	1,000	1,000	-	-1,000
51610 - Recreation Supplies	-	-	4,000	4,000	8,000	4,000
51955 - Furniture	-	6,465	-	-	-	-
51000 - Supplies	925	15,631	6,000	6,000	8,000	2,000
Contractual Services						
61300 - Advertising	3,099	1,930	13,000	13,000	11,000	-2,000
61400 - Dues	255	-	750	750	750	-
62000 - Professional	2,227	28,598	-	3,720	-	-
63350 - Credit Card Fees	-	-	300	300	300	-
67600 - Temporary Labor	-	-	5,200	5,200	5,200	-
60000 - Contractual Services	5,581	30,528	19,250	22,970	17,250	-2,000
Other Charges						
75100 - Travel	-	-	3,000	3,000	3,000	-
71100 - Insurance and Bonds	506	556	565	565	582	17
70000 - Other Charges	506	556	3,565	3,565	3,582	17
1880 - Senior Services	67,475	68,814	88,739	80,463	89,064	325
Total Expenditures	67,475	68,814	88,739	80,463	89,064	325

TRANSPORTATION

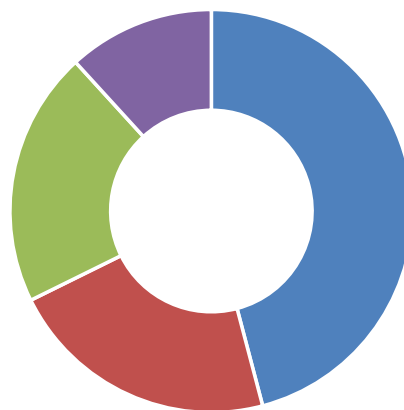


(1761-1764)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 3,696,363	\$ 4,331,806	\$ 4,786,404
Supplies	598,163	980,599	1,085,465
Contractual Services	76,495	86,842	92,801
Other Charges	531,187	483,786	513,486
Capital Outlay	28,715	-	-
Inter Reimbursements	(5)	-	-
Total Expenses	\$ 4,930,917	\$ 5,883,033	\$ 6,478,156

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	68	68	69
Part-time	-	-	-
Total	68	68	69



- Transit Fixed Route
- Transit Demand Response
- Transit Maintenance
- Transit Administration

Mission

Our Mission is to provide Safe, Reliable, and Cost-Effective Public Transportation services valued by Users, Non-Users, and Community Leaders.

Strategic Approach

Amarillo City Transit (ACT) will continue to strive to effectively manage the transportation services of the city to positively enhance the mobility needs of those we serve. To do this, Amarillo City Transit (ACT) will manage with a forward-thinking mindset, focused on industry best practices, the priorities set forth in the **Future Vision BluePrint for Amarillo**, and by delivering service centered around our core values of:

- **Safety** – Ensure that service delivery promotes the health and safety of our customers, community, and employees.
- **Great Customer Service** – Customers, vendors, and colleagues are to be respected and treated in a professional manner.
- **Reliability** – We are committed to providing services that meet the needs of our customers. We expect the experiences of our customers’ and visitors’ to be safe, timely, and clean.
- **Efficiency** – We are committed to making sure that customers get to and from their destinations in an efficient and timely manner.
- **Integrity** - We strive to do the right thing and be honest and straightforward when dealing with each other and customers.

Programs

Fixed Route Operations

2022/23 Budget — 46% of Budget

ACT Fixed Route Operations’ primary focus is the safe and reliable transportation of passengers to ensure meaningful access to the community. Fixed route services represent an essential means of transportation for individuals who have minimal to no other forms of travel. As our city continues to grow ACT must do the same. As such, Amarillo City Transit (ACT) is committed to looking at alternative modes of transportation that meet the current and future needs of the community.

Passenger ridership levels continue to remain below pre-COVID numbers; however, we have seen a gradual trend upward as people continue to feel safer using public transportation. Additionally, missed trips continue to be above our targeted performance measures due to a national shortage of CDL operators. To address this, we begin hiring non CDL operators to assist with operational concerns and will continue to be intentional in our efforts to hire more operators to improve service delivery.

Fixed Route Operations					
<i>Performance Measures/Indicators:</i>					
Indicator	Measure	Target	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Missed trips	Percent of total trips per month	Less than 0.07%	1.22%	1.10%	1.00%
Average monthly passengers	Increase monthly passengers over the same month previous year	6%	14,704	15,029	15,500
On-Time performance	Percent of trips within On-Time 0 minutes early – 5 minutes late at time points	92%	97%	97%	98%
Fare recovery ratio	The fare paid vs. cost to provide service	5%	3%	0%	*

ACT continues to not charge a fare currently but anticipates charging again in FY 22/23

**ACT-Connect Americans with Disabilities Required Service
2022/23 Budget — 22% of Budget**

ACT-Connects primary goal is to improve mobility for seniors and individuals with disabilities by eliminating barriers to transportation. ACT-Connect is our paratransit service that provides essential trips for many customers’ mobility needs, connecting them to jobs, medical appointments, and other daily commitments. Our eligibility screening process determines whether an applicant can use a fixed route for some or all their trips. Applicants who have a disability but are not prevented from using fixed-route are not eligible for ACT-Connect service.

Beginning July 1, 2021, ACT entered an agreement with Panhandle Independent Living Center (PILC) to provide GAP Service to PILC and its Affiliates in the geographical defined service area. ACT also entered a contract with Area Agencies on Aging (AAA), to provide mobility options for older and younger persons with disabilities.

Connect Operations					
<i>Performance Measures/Indicators:</i>					
Indicator	Measure	Target	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Passenger per revenue hour	Passengers per revenue hour	2.4	2.2	2.4	2.5
No Shows/ late cancellations	Percent of scheduled trips	Less than 5%	4%	4%	4%
On-Time performance	Percent of trips picked up/ dropped off within the 25-minute pick up window	92%	96%	97%	97%
Average time required to complete a determination of eligibility	Less than 21 days following receipt of a completed application required by ADA	Less than 7 days	1.1	1.5	1.5

In-person interviews are now being conducted.

Fleet Maintenance and Repair

2022/23 Budget — 21% of Budget

The ACT Fleet Maintenance program is responsible for the routine preventive maintenance and cleaning of revenue vehicles, staff support cars, and bus shelter locations. Preventive maintenance performed is done in accordance with the vehicle manufacturer’s recommendations to prolong the life of our assets and enhance the Civic Pride in transit. Despite the substantial passenger decline due to COVID-19, maintenance staff continues to be proactive in cleaning vehicles and offices.

Fleet Maintenance and Repair					
<i>Performance Measures/Indicators:</i>					
Indicator	Measure	Target	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Daily cleaning	Percent of Fleet Cleaned Daily	100%	100%	99%	99%
Detail cleaning	Avg. Vehicles Detailed per Month Or 50% of the Fleet	8	8	8	8
Service Reliability**	Mean Distance between Road Calls Fixed Route	6,359	12,764	15,000	14,000
	Connect Service	3,451	15,432	18,000	17,000
Preventative Maintenance	PM Service Completed within 500 miles of scheduled service	95%	95%	96%	98%

** New vehicles reduce the distance between road calls. Also, a requirement of the Safety Plan.

Management and Administration

2022/23 Budget — 12% of Budget

Includes transit management, a newly created transit grant-compliance coordinator position, a transit planner, an administrative technician, and the safety and training program.

Safety						
<i>Performance Measures/Indicators:</i>						
Indicator	Measure	Target*	Mode	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Fatalities	Per 1,000,000 miles	0	Fixed Route	0	0	0
		0	Connect	0	0	0
Injuries	Serious or Not Serious Injury to a Person	9	Fixed Route	11	7	6
		1	Connect	3	1	1
Events	Any Accident, Incident or Occurrence	18	Fixed Route	31	18	16
		7	Connect	13	7	7
*Targets are based on a 5-year average						

Customer Service					
<i>Performance Measures/Indicators:</i>					
Indicator	Measure	Target	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Complaints	Complaints per 10,000 passengers	Less than 1.6	1.2	1.5	1.5
Customer Service Response	24 Hour acknowledgment of a complaint	97%	92%	90%	90%

ACT follows the Transit Asset Management Plan to comply with federal requirements for managing assets in a State of Good Repair.

Transit Asset Management					
<i>Performance Measures/Indicators:</i>					
Indicator	Measure	Target	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Revenue vehicle	The % of revenue vehicles that exceed the useful life.	30%	61%	42%	10%
Non-revenue vehicle: supervisor cars and shop trucks	The % of non-revenue service vehicles that exceed the useful life.	25%	63%	63%	25%
Facilities: transit office/maintenance, transfer terminal, bus wash	The % of facilities (by group) that are rated less than 3.0 on the Transit Economic Requirements Model (TERM) Scale.	0%	0%	33%	0%

2022/23 Expenditures by Funding Source

Federal	75% of Budget
State	9% of Budget
Passenger Fees	1% of Budget
Other Operating Revenue	2% of Budget
General Fund	13% of Budget

2022-23 Employee Distribution by Position

Business Unit	1761
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Department	Description	Pos Id	Pos Count	*Supplemental Total
TRANSIT FIXED ROUTE				
	DISPATCHER/ROUTE SUPERVISOR	MGT245	2	\$ -
	TRANSIT OPERATIONS SUPERVISOR	MGT535	1	\$ -
	BUS DRIVER	TRD530	31	\$ -
TRANSIT FIXED ROUTE Sum			34	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1761 - Transit Fixed Route**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1761 - Transit Fixed Route						
Other Governmental Revenues						
32825 - TxDOT Assistance	445,097	303,701	398,164	390,624	398,164	-
32830 - Transit Oper/Cap Assista	1,959,396	1,982,125	2,113,713	1,150,694	1,323,114	-790,599
32800 - Other Governmental Revenues	2,404,493	2,285,826	2,511,877	1,541,318	1,721,278	-790,599
Operating Revenues						
33610 - Passenger Fees	46,870	-	46,870	-	151,675	104,805
33615 - Organization-Paid Fares	18,750	-	-	-	-	-
33640 - Miscellaneous Bus Reven	22,614	-	22,614	-	-	-22,614
33600 - Operating Revenues	88,234	-	69,484	-	151,675	82,191
Construction Participation						
35460 - Other Participation	-	-	-	-	-	-
35300 - Construction Participation	-	-	-	-	-	-
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	-	-	-	-	-
37460 - Gn/Lss on Prop Disposal	-	4,630	-	2,753	-	-
37400 - Miscellaneous Revenue	-	4,630	-	2,753	-	-
1761 - Transit Fixed Route	2,492,727	2,290,456	2,581,361	1,544,071	1,872,953	-708,408
Total Revenues	2,492,727	2,290,456	2,581,361	1,544,071	1,872,953	-708,408

Expenditures

1761 - Transit Fixed Route

Personal Services

41100 - Salaries and Wages	1,061,383	902,255	1,155,509	994,465	1,308,963	153,454
41300 - Incentive	63,349	51,022	51,000	38,476	51,000	-
41620 - Unscheduled	170,906	173,847	100,063	201,895	100,063	-
41820 - Health Insurance	279,630	253,639	356,241	295,922	399,705	43,464
42300 - State Unemployment	2,123	1,886	1,660	2,240	1,888	228
42400 - Workers Compensation	115,906	97,509	121,195	91,252	124,109	2,914
41900 - Life	566	488	629	604	875	246
42010 - Social Security - Medicare	17,972	15,574	17,494	16,367	19,607	2,113
42020 - Social Security - OASDI	75,824	65,260	74,803	69,433	83,838	9,035
42110 - TMRS	158,102	138,572	148,542	140,468	165,810	17,268
42115 - OPEB Funding	31,412	27,289	29,319	28,163	32,860	3,541
41000 - Personal Services	1,977,174	1,727,342	2,056,455	1,879,284	2,288,718	232,263

Supplies

51110 - Office Expense	741	-79	-	301	-	-
51200 - Operating	2,406	7,461	48,053	7,000	48,053	-
51250 - Janitor	-	-	-	-	-	-
51300 - Clothing and Linen	18,609	17,936	11,037	9,931	11,037	-
51700 - Education	1,034	4,163	-	4,077	-	-
51800 - Fuel & Oil	151,203	167,743	228,070	247,325	264,638	36,568
52050 - Auto Parts	3,896	553	-	693	-	-
52110 - Tires and Tubes Buses	-	3,845	18,164	11,324	50,000	31,836
52120 - Tires and Tubes Other	1,633	1,480	50,001	43,562	18,000	-32,001
53100 - Natural Gas	8,401	11,698	13,529	12,522	13,399	-130
53150 - Electricity	15,051	17,320	35,739	40,355	43,180	7,441
53200 - Water and Sewer	1,029	1,008	988	1,020	1,091	103
52050.LABOR - Auto Parts Labor	-	-	-	-	-	-
51000 - Supplies	204,003	233,128	405,581	378,111	449,398	43,817

Contractual Services

61200 - Postage	289	68	-	86	-	-
61410 - Tuition	-	-	-	1,325	-	-
62000 - Professional	13,091	2,808	-	3,687	-	-
63210 - Armored Car Service	2,887	-	4,500	4,500	4,500	-
67320 - Extermination	3,118	1,461	-	1,461	-	-
68100 - R & M - Building	285	-	-	-	-	-
68620 - Computer Equipment	1,258	-	-	-	-	-
68810 - Repair and Maint Buses	-	-	-	-	-	-
68820 - Services Buses	3,920	-	-	-	-	-
69300 - Leased Computer Software	-	4,050	-	-	-	-
60000 - Contractual Services	24,848	8,387	4,500	11,059	4,500	-

Other Charges

75100 - Travel	2,019	2,911	3,000	610	3,000	-
77450 - Administrative Other	100,836	130,242	113,156	113,156	113,156	-
77610 - Information Technology - City	88,649	71,278	25,027	25,027	26,779	1,752
78210 - Cash Over/Short	1	-	-	-	-	-
71100 - Insurance and Bonds	95,197	112,544	92,506	92,506	110,935	18,429
70000 - Other Charges	286,702	316,975	233,689	231,299	253,870	20,181

Inter Reimbursements

90180 - Sales to Other Department	-	-5	-	-5	-	-
90000 - Inter Reimbursements	-	-5	-	-5	-	-

1761 - Transit Fixed Route	2,492,727	2,285,827	2,700,225	2,499,748	2,996,486	296,261
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Total Expenditures	2,492,727	2,285,827	2,700,225	2,499,748	2,996,486	296,261
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2022-23 Employee Distribution by Position

Business Unit	1762
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Department	Description	Pos Id	Pos Count	*Supplemental Total	
TRANSIT DEMAND RESPONSE					
	DISPATCHER/ROUTE SUPERVISOR	MGT245	3	\$	-
	VAN OPERATOR	TRD535	13	\$	-
TRANSIT DEMAND RESPONSE	Sum		16	\$	-

**City of Amarillo 2023 Department Request by Business Unit
1762 - Transit Demand Response**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1762 - Transit Demand Response						
Other Governmental Revenues						
32825 - TxDOT Assistance	9,331	136,908	47,936	144,568	47,936	-
32830 - Transit Oper/Cap Assista	958,488	1,015,218	937,090	605,897	774,632	-162,458
32800 - Other Governmental Revenues	967,819	1,152,126	985,026	750,465	822,568	-162,458
Operating Revenues						
33610 - Passenger Fees	23,448	-	23,448	24	71,827	48,379
33615 - Organization-Paid Fares	2,083	17,478	72,000	121,101	72,000	-
33620 - Demand Response Fee	13,795	-	13,795	-	13,795	-
33600 - Operating Revenues	39,326	17,478	109,243	121,125	157,622	48,379
1762 - Transit Demand Response	1,007,145	1,169,604	1,094,269	871,590	980,190	-114,079
Total Revenues	1,007,145	1,169,604	1,094,269	871,590	980,190	-114,079

Expenditures

1762 - Transit Demand Response

Personal Services

41100 - Salaries and Wages	418,662	459,057	550,848	446,648	636,477	85,629
41300 - Incentive	25,435	25,398	23,400	16,451	23,400	-
41620 - Unscheduled	81,343	102,424	75,559	106,966	75,559	-
41820 - Health Insurance	128,097	131,563	169,533	127,538	168,610	-923
42300 - State Unemployment	651	861	780	865	914	134
42400 - Workers Compensation	48,299	52,354	60,786	40,979	62,499	1,713
41900 - Life	219	252	296	307	412	116
42010 - Social Security - Medicare	7,248	8,152	8,327	7,240	9,569	1,242
42020 - Social Security - OASDI	30,993	34,858	35,605	30,957	40,914	5,309
42110 - TMRS	64,121	72,167	70,701	61,986	80,848	10,147
42115 - OPEB Funding	12,768	14,261	13,954	12,404	16,035	2,081
41000 - Personal Services	817,837	901,346	1,009,789	852,342	1,115,237	105,448

Supplies

51110 - Office Expense	-	19	-	94	-	-
51200 - Operating	392	2,814	6,996	2,814	6,996	-
51250 - Janitor	-	-	-	-	-	-
51300 - Clothing and Linen	7,025	7,282	1,596	4,213	1,596	-
51800 - Fuel & Oil	127,461	97,440	98,312	264,002	282,482	184,170
52050 - Auto Parts	-	455	-	-	-	-
52110 - Tires and Tubes Buses	-	921	-	921	-	-
52120 - Tires and Tubes Other	-	567	9,957	1,878	9,957	-
51000 - Supplies	134,878	109,500	116,861	273,922	301,031	184,170

Contractual Services

61200 - Postage	1,263	1,855	-	2,621	-	-
62000 - Professional	-	-	6,080	-	6,080	-
62030 - Vehicle Towing Expense	-	-	-	608	-	-
68620 - Computer Equipment	30,350	38,251	34,125	29,955	34,125	-
69300 - Leased Computer Software	-	-	-	40,000	4,000	4,000
60000 - Contractual Services	31,613	40,107	40,205	73,184	44,205	4,000

Other Charges

74000 - Printing and Binding	-	103	5,075	103	5,075	-
75100 - Travel	129	-	1,000	-	1,000	-
77450 - Administrative Other	41,710	67,962	55,691	55,690	55,691	-
77610 - Information Technology - City	-	-	13,969	13,969	14,947	978
71100 - Insurance and Bonds	49,245	50,624	40,093	40,093	42,174	2,081
70000 - Other Charges	91,084	118,689	115,828	109,855	118,887	3,059
1762 - Transit Demand Response	1,075,412	1,169,641	1,282,683	1,309,303	1,579,360	296,677
Total Expenditures	1,075,412	1,169,641	1,282,683	1,309,303	1,579,360	296,677

2022-23 Employee Distribution by Position

Business Unit	1763
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Department	Description	Pos Id	Pos Count	*Supplemental Total
TRANSIT MAINTENANCE				
	UTILITY WORKER	TRD930	5	\$ -
	MECHANIC APPRENTICE	TRD920	2	\$ -
	MECHANIC I	TRD921	2	\$ -
	MECHANIC II	TRD922	1	\$ -
	MECHANIC FOREPERSON I	TRD923	1	\$ -
TRANSIT MAINTENANCE Sum			11	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1763 - Transit Maintenance**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1763 - Transit Maintenance						
Other Governmental Revenues						
32825 - TxDOT Assistance	4,610	6,844	6,398	6,327	6,398	-
32830 - Transit Oper/Cap Assista	823,718	898,619	964,714	746,467	924,477	-40,237
32800 - Other Governmental Revenues	828,328	905,463	971,112	752,794	930,875	-40,237
1763 - Transit Maintenance	828,328	905,463	971,112	752,794	930,875	-40,237
Total Revenues	828,328	905,463	971,112	752,794	930,875	-40,237
Expenditures						
1763 - Transit Maintenance						
Personal Services						
41100 - Salaries and Wages	282,063	310,288	387,376	297,918	456,591	69,215
41300 - Incentive	12,727	14,063	16,800	10,841	16,800	-
41620 - Unscheduled	44,455	42,434	33,780	36,755	33,780	-
41820 - Health Insurance	84,179	99,463	134,430	87,753	122,451	-11,979
42300 - State Unemployment	535	758	585	671	693	108
42400 - Workers Compensation	22,657	30,198	38,362	24,956	39,746	1,384
42540 - Tool Allowance	7,608	6,557	6,000	7,415	6,000	-
41900 - Life	143	171	222	192	283	61
42010 - Social Security - Medicare	4,792	5,171	5,948	4,718	6,952	1,004
42020 - Social Security - OASDI	20,131	21,530	25,059	20,171	29,350	4,291
42110 - TMRS	42,200	44,752	49,761	40,335	57,963	8,202
42115 - OPEB Funding	8,288	8,845	9,823	8,089	11,505	1,682
41000 - Personal Services	529,779	584,230	708,146	539,813	782,114	73,968
Supplies						
51110 - Office Expense	7	349	-	645	-	-
51200 - Operating	31,713	46,235	-	44,464	-	-
51250 - Janitor	11,272	14,494	4,500	11,871	4,500	-
51300 - Clothing and Linen	3,715	3,798	324	2,475	324	-
51700 - Education	-	-	-	-	1,041	1,041
51800 - Fuel & Oil	14,676	17,089	16,144	13,430	16,471	327
51850 - Minor Tools	5,383	8,027	-	3,850	3,000	3,000
52050 - Auto Parts	134,445	113,470	404,489	239,346	277,000	-127,489
52120 - Tires and Tubes Other	59,938	26,864	-	14,363	-	-
51000 - Supplies	261,149	230,326	425,457	330,446	302,336	-123,121
Contractual Services						
62000 - Professional	132	-	-	-	-	-
62010 - Service Agreements	870	1,476	1,000	-	4,000	3,000
62030 - Vehicle Towing Expense	3,060	8,450	-	4,720	-	-
67320 - Extermination	-	513	1,041	513	-	-1,041
68110 - R & M Building Rent Aba	6,178	6,248	18,325	6,248	18,325	-
68620 - Computer Equipment	359	-	-	-	-	-
69300 - Leased Computer Software	-	3,643	-	3,643	-	-
60000 - Contractual Services	10,599	20,330	20,366	15,124	22,325	1,959
Other Charges						
77450 - Administrative Other	27,019	44,051	39,913	39,913	39,913	-
77610 - Information Technology - City	-	-	8,323	8,323	8,906	583

71100 - Insurance and Bonds	4,555	4,447	5,085	5,085	6,400	1,315
70000 - Other Charges	31,574	48,498	53,321	53,321	55,219	1,898
Capital Outlay						
84100 - Auto-Rolling Stock & Equ	46,740	28,715	-	3,895	-	-
80000 - Capital Outlay	46,740	28,715	-	3,895	-	-
Inter Reimbursements						
90190 - Payroll Reimbursements	-	-	-	-	-	-
90000 - Inter Reimbursements	-	-	-	-	-	-
1763 - Transit Maintenance	879,840	912,098	1,207,290	942,599	1,161,994	-45,296
Total Expenditures	879,840	912,098	1,207,290	942,599	1,161,994	-45,296

2022-23 Employee Distribution by Position

Business Unit	1764
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Department	Description	Pos Id	Pos Count	*Supplemental Total
TRANSIT ADMINISTRATION				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	ACCOUNTANT III	PRF128	1	\$ -
	PLANNER I	PRF902	1	\$ -
	DISPATCHER/ROUTE SUPERVISOR	MGT245	1	\$ -
	TRANSIT OPERATIONS SUPERVISOR	MGT535	1	\$ -
	TRANSIT MANAGER	ADM530	1	\$ -
	ASSISTANT TRANSIT MANAGER	ADM531	1	\$ -
	<i>*PLANNER I</i>	<i>PRF902</i>	<i>1</i>	<i>\$ 32,865</i>
TRANSIT ADMINISTRATION Sum			8	\$ 32,865

**City of Amarillo 2023 Department Request by Business Unit
1764 - Transit Administration**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1764 - Transit Administration						
Other Governmental Revenues						
32825 - TxDOT Assistance	62,890	70,772	65,728	78,106	75,000	9,272
32830 - Transit Oper/Cap Assista	383,667	492,210	388,520	278,431	332,658	-55,862
32800 - Other Governmental Revenues	446,557	562,982	454,248	356,537	407,658	-46,590
1764 - Transit Administration	446,557	562,982	454,248	356,537	407,658	-46,590
Total Revenues	446,557	562,982	454,248	356,537	407,658	-46,590
Expenditures						
1764 - Transit Administration						
Personal Services						
41100 - Salaries and Wages	245,278	319,987	385,086	341,379	413,783	28,697
41300 - Incentive	1,385	2,470	2,400	2,033	2,400	-
41620 - Unscheduled	4,749	19,530	-	18,975	-	-
41820 - Health Insurance	38,791	59,252	74,277	59,622	81,540	7,263
42300 - State Unemployment	195	292	342	371	376	34
42400 - Workers Compensation	-	-	2,343	447	2,917	574
42510 - Car Allowance	3,016	3,008	3,000	3,263	3,000	-
42550 - Communications Allowance	2,413	2,407	2,400	2,611	2,400	-
41900 - Life	69	103	130	130	188	58
42010 - Social Security - Medicare	3,549	4,784	5,663	5,062	6,079	416
42020 - Social Security - OASDI	15,175	20,455	24,211	21,642	25,990	1,779
42110 - TMRS	31,346	42,717	48,074	43,619	51,474	3,400
42115 - OPEB Funding	6,241	8,442	9,490	8,729	10,188	698
41000 - Personal Services	352,207	483,444	557,416	507,881	600,335	42,919
Supplies						
51110 - Office Expense	13,299	13,752	18,900	15,371	18,900	-
51115 - Employee Recognition Program	1,208	1,210	1,100	892	1,100	-
51120 - Safety Program	5,525	3,261	6,600	971	6,600	-
51200 - Operating	13,917	1,067	-	1,885	-	-
51250 - Janitor	-	157	-	165	-	-
51300 - Clothing and Linen	21	-	-	-	-	-
51350 - Chemical and Medical	1,438	1,092	100	930	100	-
51700 - Education	-	4,671	6,000	4,754	6,000	-
51950 - Minor Office Equipment	-	-	-	-	-	-
52050 - Auto Parts	-	-	-	-	-	-
51000 - Supplies	35,408	25,210	32,700	24,968	32,700	-
Contractual Services						
61200 - Postage	546	26	1,200	15	1,200	-
61300 - Advertising	1,477	270	3,340	-	3,340	-
61400 - Dues	-	200	-	100	-	-
61410 - Tuition	115	4,405	-	7,244	-	-
62000 - Professional	-	100	-	-	-	-
63210 - Armored Car Service	-	-	5,052	5,052	5,052	-
68620 - Computer Equipment	27,541	2,670	12,179	2,172	12,179	-
60000 - Contractual Services	29,679	7,672	21,771	14,583	21,771	-

Other Charges

74000 - Printing and Binding	2,803	253	1,000	253	1,000	-
75100 - Travel	8,496	8,653	5,001	7,400	5,001	-
77450 - Administrative Other	17,963	36,452	30,209	30,209	30,209	-
77610 - Information Technology - City	-	-	16,721	16,721	17,891	1,170
71100 - Insurance and Bonds	-	1,668	28,017	28,017	31,409	3,392
70000 - Other Charges	29,261	47,025	80,948	82,599	85,510	4,562
1764 - Transit Administration	446,555	563,351	692,835	630,031	740,316	47,481
Total Expenditures	446,555	563,351	692,835	630,031	740,316	47,481



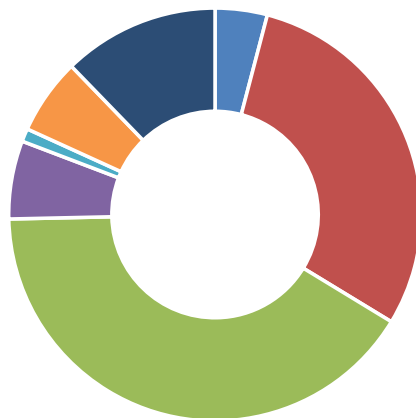
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Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 4,040,633	\$ 4,997,978	\$ 5,844,940
Supplies	251,237	272,073	341,085
Contractual Services	4,019,455	4,784,216	4,973,040
Other Charges	53,084	54,551	47,445
Capital Outlay	12,319		
Inter Reimbursements	(286,351)	(476,756)	(344,256)
Total Expenses	\$ 8,090,377	\$ 9,632,062	\$ 10,862,254

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	91	91	90
Part-time	4	4	4
Total	95	95	94



- Street Division Administration/Support
- Pavement Preservation Program
- Pavement Maintenance and Repair Program
- Winter Weather Operations
- Street Structure Maintenance/Repair Program
- Street Utility Cuts

Mission

To provide the public with a safe network of clean and well-maintained streets and alleys at a cost-effective price, through the utilization of **Best Practices** and first-rate customer service.

Strategic Approach

The Street Division currently maintains 1,050.16 centerline miles of streets and 517.87 miles of alleys. Over the past five years, the number of miles of streets has increased by 27.16 mile, and the number of alleys has increase by 21.69 miles. Managing an aging and growing **Transportation** system of this magnitude requires the utilization of **Best Practices, Fiscal Responsibility,** and an array of effective maintenance and pavement preservation programs.

A pavement condition assessment, a **Best Practice** according to the American Public Works Association, was completed in 2017. The existing pavement condition of the City’s entire street network was evaluated, and the Pavement Condition Index (PCI) was calculated to be 71. A PCI is a numerical index between 0 and 100 which is used to indicate the general condition of a pavement. Over the past four years, several Prop 1bond funded street maintenance projects have been completed. In FY2021/22, the Street Division is planning to conduct another pavement assessment to determine the overall change in pavement condition of the street network and evaluate the effectiveness of the current street maintenance programs.

A pavement management system is also utilized by the Street Division to organize the current and historical pavement condition information into a comprehensive data base that enhances the Street Division’s ability to manage our maintenance programs more effectively and expand our capacity to deliver first-rate **Customer Service** and **Excellence in Communication.** The Street Division will remain focused on delivering **fiscally responsible** programs aligned with the **Blueprint for Amarillo** and aimed at effectively maintaining the City’s **Transportation** Infrastructure, enhancing **Civic Pride,** and providing **safer** roadways for the public.

Programs

Street Division Administration/Support

2022/23 Budget – 4% of Budget

Management of the multi-faceted street and alley maintenance operation is achieved by the Street Superintendent and Assistant Street Superintendent and a four-person office staff. Through the utilization of **Best Practices,** strategic planning, sound **Fiscal Responsibility,** and excellence in **Customer Service,** the Street Division delivers cost-effective programs aimed at providing the public with a safe, well-maintained **Transportation** network.

<i>Performance Measures:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Service Requests Received per Year	1,111	1,150	1,250
Service Requests Completed per Year	995	1,000	1,200
Average days to resolve service request from receipt of service request*	38.4	38	36
Vehicle & Equipment GPS Management	1.78 hrs./day	1.51 hrs./day	1.4 hrs./day

*Length of service is impacted by weather conditions

**Pavement Preservation Program
2022/23 Budget – 30% of Budget**

The Street Division utilizes **Best Practices** and an extensive assortment of preventative maintenance programs to preserve the City’s **Transportation** infrastructure and enhance **Civic Pride** in our City’s streets and alleys. Sealcoating, crack sealing, and fog sealing (alleys) are generally performed in-house by Street Division employees, while asphalt overlay, micro-surfacing, scrub sealing, cape sealing, and high-density mineral bond is outsourced to local contractors.

Performance Measures/Indicators:	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Lane miles of residential streets seal coated (10-year cycle = 178.7 lane miles annually)	87.7	30	125
Lane miles of paved streets crack sealed (10-year cycle = 243.5 lane miles annually)	100.7	0	100
Miles of paved alleys sealed (6-year cycle = 37.98 miles annually)	9.0	25	15

**Pavement Maintenance and Repair Program
2022/23 Budget – 41% of Budget**

General pavement maintenance and repairs are performed in accordance with **Best Practices** to prolong the life of our **Transportation** infrastructure and enhance **Civic Pride** in our City’s streets and alleys. Asphalt repairs are categorized by size and complexity: potholes, minor, and major. This program also includes brick and concrete street repairs, pavement shouldering, and sweeping. Due to traffic volume and speed, pavement repairs performed in-house by Street Division employees are prioritized in the following order to ensure the **safety** of the traveling public: arterial streets, residential streets, and alleys. Arterial reconstruction is outsourced to local contractors.

Workload Indicators:	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of Potholes Repaired in Paved Street (Average Size = 3’ X 3’)	3,683	2,500	3,250
Number of Potholes Repaired in Paved Alley (Average Size = 3’ X 3’)	3,203	3,800	3,950
Number of Minor Asphalt Repairs Completed in Streets (Avg Size = 10’ X 15’)	727	650	650
Number Of Minor Asphalt Repairs Completed in Alleys (Avg Size = 10’ X 15’)	700	900	900
Lane Miles Of Major Asphalt Repairs Completed in Streets	6.0	6.0	6.0
Miles of Major Asphalt Repairs Completed in Alleys	1.4	2.0	2.0
Gutter Miles Of Residential Streets Swept	13,751	14,000	14,000

STREET (1420)

2022/23 BUDGET

<i>Performance Measures:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Average Days to Repair Pothole in Street from Receipt of Service Request	13.3	13	10
Average Days to Repair Pothole in Alley from Receipt of Service Request	27.1	27	20
Average Days to Repair Minor Asphalt Failure in Street from Receipt of Service Request	48	47	45
Average Days to Repair Minor Asphalt Failure in Alley from Receipt of Service Request	114	100	90
Average Days to Repair Major Asphalt Failure in Street from Receipt of Service Request	439	430	425
Average Days to Repair Major Asphalt Failure in Alley from Receipt of Service Request	298	295	290
Average Days to Sweep Paved Street from Receipt of Service Request	4.2	4.0	3.5

Winter Weather Operations

2022/23 Budget – 6% of Budget

This program utilizes **Best Practices** to provide for **safe** roadways during winter weather events. The division performs snow/ice control on arterial and collector streets, overpasses, etc.

<i>Workload Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Tons of De-Icing Materials (Salt/Sand) Applied	1,954	1,652	1,600
Snow Removal (Number of Lane Miles)	799	977	1,200

Street Structure Maintenance and Repair

2022/23 Budget – 1% of Budget

Various street-related structures, such as crash attenuators, guard rails, speed bumps, ADA ramps, etc. are essential **safety** components for motorists and pedestrians traveling throughout the City's **Transportation System**.

<i>Workload Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of Speed Bumps Installed	0	12	14
Linear Feet of Guardrail Repaired	48	200	250

<i>Performance Measures:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Average Days to Install Speed Bump from Receipt of Installation Order from Traffic Engineering*	0	24	10
Average Days to Repair Guardrail from Receipt of Service Request	45	180	45

*There is not a dedicated repair/installation crew. It is based on availability of personnel, materials, and severity.

Street Utility Cuts

2022/23 Budget – 6% of Budget

Effective pavement cut restoration is a key element of our long-term **transportation** infrastructure maintenance plan, as well as a **Best Practice** according to the American Public Works Association. This program administers a permit process for all utility excavations within City right-of-way for service line installation or maintenance. Utility cut surface repairs for permit holders are also provided, at a fee.

<i>Workload Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Total Number of Utility Cut Permits Issued	1,434	1,450	1,450
Number of Utility Cut Permits Issued to City Depts.	690	725	725
Number of Utility Cut Permits issued to Outside Agencies	744	725	725

<i>Performance Measures:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Average Days to Complete Utility Cut Repairs (Surface Repaired by City) from Issuance of Permit*	34.5	34.0	30.0

*Includes the time it takes a utility contractor to complete work.

Unpaved Streets/Alleys Maintenance

2022/23 Budget – 12% of Budget

This program utilizes **Best Practices** to effectively maintain the unpaved streets and alleys within our **Transportation** System and enhance **Civic Pride** in our City’s unpaved streets and alleys.

<i>Workload Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Miles of Unpaved Streets Repaired Annually (83 Total Miles of Unpaved Streets)	33.7	25.0	25.0
Miles of Unpaved Alleys Repaired Annually (279 Total Miles of Unpaved Alleys)	36.5	37.0	37.0

<i>Performance Measures:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Average Days to Repair Unpaved Alley from Receipt of Service Request	24.1	24.0	24.0

2022-23 Employee Distribution by Position

Business Unit	1420
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Department	Description	Pos Id	Pos Count	*Supplemental Total
STREET DEPARTMENT				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	ADMINISTRATIVE ASSISTANT I	CLR400	1	\$ -
	UTILITY WORKER	HRL930	4	\$ -
		TRD930	33	\$ -
	ADMINISTRATIVE ASSISTANT II	CLR405	1	\$ -
	STREET SUPERINTENDENT	ADM220	1	\$ -
	ASST STREET SUPERINTENDENT	ADM221	1	\$ -
	STREET PROGRAM COORDINATOR	CLR220	1	\$ -
	STREET SUPERVISOR I	MGT220	5	\$ -
	STREET FOREPERSON I	MGT221	3	\$ -
	TRAFFIC CONTROL SPECIALIST	TEC225	1	\$ -
	EQUIPMENT OPERATOR IV	TRD220	2	\$ -
	EQUIPMENT OPERATOR I	TRD221	14	\$ -
	CONCRETE FINISHER	TRD222	1	\$ -
	SECURITY GUARD	TRD900	3	\$ -
	EQUIPMENT OPERATOR II	TRD950	14	\$ -
	EQUIPMENT OPERATOR III	TRD951	5	\$ -
	UTILITY OPERATOR	TRD960	4	\$ -
	<i>*UTILITY WORKER</i>	<i>TRD930</i>	<i>-1</i>	<i>\$ (30,538)</i>
STREET DEPARTMENT Sum			94	\$ (30,538)

**City of Amarillo 2023 Department Request by Business Unit
1420 - Street Department**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1420 - Street Department						
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	22	-	-	-	-
37435 - Sale of Scrap	191	161	250	288	250	-
37445 - Sales to Outside Utiliti	5,510	9,479	13,000	14,614	13,000	-
37400 - Miscellaneous Revenue	5,701	9,662	13,250	14,902	13,250	-
1420 - Street Department	5,701	9,662	13,250	14,902	13,250	-
Total Revenues	5,701	9,662	13,250	14,902	13,250	-

Expenditures

1420 - Street Department

Personal Services

41100 - Salaries and Wages	2,477,215	2,302,184	3,052,876	2,600,027	3,593,793	540,917
41300 - Incentive	49,992	43,727	45,600	24,048	45,600	-
41620 - Unscheduled	237,002	240,613	38,800	231,187	38,800	-
41820 - Health Insurance	821,327	756,049	1,001,020	800,511	1,055,036	54,016
42300 - State Unemployment	4,350	4,043	4,659	5,203	5,444	785
42400 - Workers Compensation	134,062	123,243	161,674	183,505	299,294	137,620
42550 - Communications Allowance	2,413	2,407	2,400	2,611	2,400	-
41900 - Life	1,327	1,296	1,682	1,622	2,342	660
42010 - Social Security - Medicare	37,451	35,222	44,929	38,325	52,316	7,387
42020 - Social Security - OASDI	158,698	150,603	188,852	162,656	220,434	31,582
42110 - TMRS	334,932	318,336	381,467	331,567	441,831	60,364
42115 - OPEB Funding	66,665	62,911	74,019	66,337	87,650	13,631
41000 - Personal Services	4,325,433	4,040,633	4,997,978	4,447,599	5,844,940	846,962

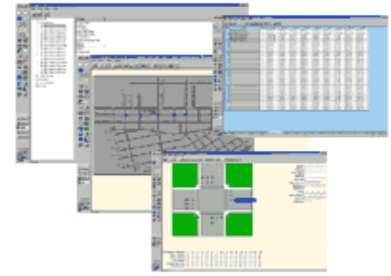
Supplies

51110 - Office Expense	4,963	13,746	4,800	12,599	4,800	-
51115 - Employee Recognition Program	64	-	3,800	2,500	3,800	-
51120 - Safety Program	2,220	16	2,500	2,083	2,500	-
51200 - Operating	133,808	121,071	107,400	119,469	107,400	-
51250 - Janitor	647	736	1,261	705	1,261	-
51300 - Clothing and Linen	23,573	18,738	15,910	22,232	15,910	-
51350 - Chemical and Medical	14,938	11,120	27,000	10,016	27,000	-
51800 - Fuel & Oil	776	2,158	4,413	46,531	49,788	45,375
51850 - Minor Tools	3,158	3,170	2,800	3,326	2,800	-
52050 - Auto Parts	14,476	17,421	32,001	25,028	32,001	-
52120 - Tires and Tubes Other	843	519	435	266	435	-
53100 - Natural Gas	30,898	48,419	49,929	68,494	73,289	23,360
53150 - Electricity	10,608	12,859	15,362	14,616	15,639	277
53200 - Water and Sewer	-82	-	-	-	-	-
52050.LABOR - Auto Parts Labor	1,063	1,263	4,462	588	4,462	-
51000 - Supplies	241,952	251,237	272,073	328,452	341,085	69,012

Contractual Services

61200 - Postage	162	219	388	284	388	-
61410 - Tuition	2,606	1,097	2,425	1,128	2,425	-
62000 - Professional	94,388	96,879	14,000	174,894	14,000	-
68300 - R & M - Improvements	2,619,373	1,903,714	2,715,171	2,712,532	2,715,171	-

68500 - R & M - Streets	-	-	-	-	-	-
68610 - Office Equipment	-	-	120	-	120	-
68615 - Misc. Fuel Powered Equi	1,014	887	876	762	876	-
68650 - Shop Equipment	-	-	291	385	291	-
68680 - Other Equipment	955	13,296	5,820	3,832	5,820	-
69100 - Rental Land & Buildings	9,500	-	9,500	9,500	9,500	-
69210 - Rental City Equipment	1,917,772	1,937,779	1,974,625	1,974,625	2,163,449	188,824
69220 - Rental Other Equipment	74,888	65,584	61,000	113,731	61,000	-
60000 - Contractual Services	4,720,658	4,019,455	4,784,216	4,991,672	4,973,040	188,824
Other Charges						
75100 - Travel	26	372	2,840	104	2,840	-
75300 - Meals and Local	-26	-	-	-	-	-
77200 - License and Permits	380	231	385	231	385	-
78230 - Loss on Bad Debt	-	1,625	-	-	-	-
71100 - Insurance and Bonds	47,289	50,856	51,326	51,326	44,220	-7,106
70000 - Other Charges	47,669	53,084	54,551	51,661	47,445	-7,106
Capital Outlay						
84100 - Auto-Rolling Stock & Equ	-	12,319	-	-	-	-
80000 - Capital Outlay	-	12,319	-	-	-	-
Inter Reimbursements						
90030 - Municipal Garage	-15,860	-15,860	-15,861	-17,182	-15,861	-
90080 - Water Distribution	-16,233	-16,233	-16,233	-17,586	-16,233	-
90110 - Sewer System	-12,162	-12,162	-12,162	-13,176	-12,162	-
90180 - Sales to Other Department	-343,076	-242,096	-432,500	-299,924	-300,000	132,500
90000 - Inter Reimbursements	-387,331	-286,351	-476,756	-347,867	-344,256	132,500
1420 - Street Department	8,948,381	8,090,377	9,632,062	9,471,517	10,862,254	1,230,192
Total Expenditures	8,948,381	8,090,377	9,632,062	9,471,517	10,862,254	1,230,192

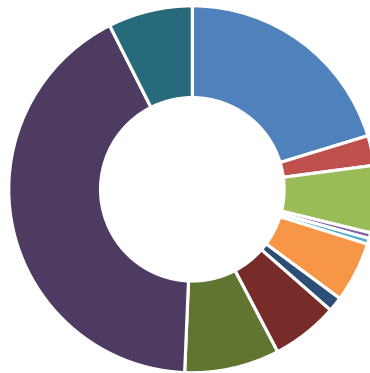


(1731, 24250)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 1,441,906	\$ 1,764,605	\$ 1,881,294
Supplies	2,246,965	2,376,056	2,896,635
Contractual Services	1,351,075	1,391,403	1,412,836
Other Charges	394,584	394,148	387,655
Capital Outlay	22,254	40,000	-
Inter Reimbursements	(12,561)	(78,000)	(78,000)
Operating Transfers	115,000	40,000	40,000
Total Expenses	\$ 5,559,223	\$ 5,928,212	\$ 6,540,420

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	24	24	23
Part-time	46	45	44
Total	70	69	67



- Administration/Support
- Traffic Engineering
- School Crossing Program
- Permits
- Sight Restrictions
- Safety Improvements
- Locate Services
- Traffic Sign Maintenance
- Signal Maintenance
- Street Light Maintenance

Mission

To provide for the safe and efficient movement of pedestrians, cyclists, and vehicular traffic within the City and to ensure safe passage on our streets and highways to motorists and pedestrians alike and with effective and efficient traffic control devices that maximize safety, quality, and reliability, and minimize travel time, inconvenience, and expense for the traveling public and the taxpayers. The goal of the red-light camera program is to change driving behavior using technology rather than manpower. This involves a continuous effort to improve the overall efficiency of the street network while reducing the number and severity of collisions.

Strategic Approach

The Traffic Department is responsible for the planning, design, and operations of all traffic control devices. This includes the placement of traffic signs (Stop, Yield, Speed Limit, Parking Restriction, Street Name, Etc.) Traffic Signals and Pavement Markings (Stop Bars, Crosswalks, Island Tips, Arrows, Etc.) all of these **implement the use of best practices** to improve technology to improve efficiency. The Department is responsible for the following: Authorizing Street Light installations (except for Highways), Supervising the Adult School Crossing Guard Program for Elementary Schools, investigating sight restriction complaints, issuing Block Party and Parade Permits, conducting a Traffic Count Program, reviewing, and approving plans that concern Traffic Areas. The Traffic Department works vigorously to follow **implementation of Best Practices** and keep traffic equipment updated with the most up to date traffic equipment as possible, while still maintaining a signal network that works at a high level of efficiency. This network includes the installation, operation, and maintenance of all traffic control devices which include Traffic Signs (stop, yield, speed limit, parking restriction, street name, etc.); Traffic Signals; School Flashers; and Pavement Markings (stop bars, crosswalks, island tips, arrows, etc.). The department is also responsible for the maintenance of all TXDOT owned continuous lighting within the City limits and Pedestrian lighting in the Central Business District (CBD), which is part of the new continuous development of Downtown. These Activities are accomplished using nationally recognized standards and methods found in the Texas Manual on Uniform Traffic Control Devices and International Transportation of Engineers best practices, while still following best practices to improve traffic patterns throughout the city and in the downtown development; it also plans for **fiscal responsibility** for replacements as equipment meets their end of life.

The department has several performance measures that enable the department management to monitor daily, weekly, and yearly work trends, quality of service, and adjust as needed for **customer service**. The department implements cost effective improvements including additional traffic signs, improved pavement markings traffic signal retiming and/or re-phasing and revised signal displays for better visibility and collision reduction. By **implementing these best practices**, the Traffic Department has set itself up to monitor the appropriate programs to align itself with the City's future **Blueprint for Amarillo**.

Programs

Traffic Administration/Support

2022/23 Budget — 20% of Budget

Management of a multi-faceted Traffic Administration duties by Traffic Engineer and, supported by office staff and the Photographic Traffic Enforcement Administration duties of an Administrative Hearing Officer. Administrative staff works with Verra Mobility and Amarillo Police Department to collect fees for red light camera violations, hearings are held every other Wednesday. The Photographic Traffic Signal Enforcement program has an overall collection rate of 44%. This program receives requests for Signal and Sign maintenance from the public and assigns them to the correct personnel, the Traffic Administration also sends out various traffic related work orders for installation of signs, relocation of pavement markings, to retiming of School Flashers or Traffic Signals. This program is designed to make sure the department follows best practices using nationally recognized standards and methods found in the Texas Manual on Uniform Traffic Control Devices and International Transportation of Engineers best practices for Traffic Engineering and continues to design for the flow of traffic in the downtown development.

Workload Indicators:	2020/2021 Actual	2021/22 Estimated	2022/23 Projected
Service Requests for Traffic Control Devices Completed (1 Week)	29	30	34
Number of Traffic Construction Plans Reviewed (1 Week)	115	114	125
Traffic Engineering Work Orders Assigned (3 Days)	140	150	135
*Signal Maintenance Requests Reviewed and Assigned (30 Minutes)	870	600	500
*Sign Maintenance Requests Reviewed and Assigned (1 Hour)	345	350	300
*Street Light Maintenance Requests Reviewed and Assigned (24 Hours)	230	200	160
Public Records Request Data (14 Days)	31	25	25

*Response time: Signals – 30 min; Signs – 1 Hour; Street Lights – 24 hours

Performance Measures:	2020/2021 Actual	2021/22 Estimated	2022/23 Projected
Percentage of Service Requests for Traffic Control Devices Completed Within 1 Week	90%	94%	100%
Percentage of Traffic Construction Plans Reviewed Within 1 Week	100%	98%	100%
Percentage of Traffic Engineering Work Orders Assigned Within 3 Days	92%	94%	96%
Percentage of Signal Maintenance for Requests Reviewed and Assigned Within 30 minutes	98%	93%	96%

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Percentage of Sign Maintenance Requests Reviewed and Assigned Within 1 Hour	91%	90%	96%
Percentage of Street Light Maintenance Requests Reviewed and Assigned Within 24 Hours	92%	91%	96%
Public Records Request Data Completed Within 14 Days	100%	100%	100%

Traffic Engineering

2022/23 Budget — 3% of Budget

Provides for the time and resources dedicated towards the review and resolution of traffic related concerns in an effort for **commitment to safety**, consistent, and effective transportation system that **implements best practices**. Traffic Engineering is responsible for implementing City policies/standards for development projects for residential and commercial construction projects that occurs within the City of Amarillo. This program continues to improve traffic patterns throughout the city and in the downtown development; it also plans for future infrastructure replacements as they meet their end of life.

<i>Workload Indicators:</i>	2020/2021 Actual	2021/22 Estimated	2022/23 Projected
Work Orders Issued for Street Lights Installed By Xcel	238	225	200
Traffic Signal Studies	14(0)	15(*1)	20(*2)
Speed Studies	12(*3)	15(*4)	15(*5)
Traffic Control Requests	29(*16)	30(*8)	18(*7)
Parking Studies	16(*4)	15(*2)	15(*3)

*Number of Studies Implemented

<i>Performance Measures:</i>	2020/2021 Actual	2021/22 Estimated	2022/23 Projected
Traffic Links Counted On 2-Year Rotation (500 Total Links)	98% (245)	90% (225)	100% (250)
Reduce Response Time To Citizen Complaints Regarding Signal Timing	15%	35%	90%

School Crossing Program

2022/23 Budget — 6% of Budget

This program has 36 Hourly School Crossing Guards with 3 Substitutes and 1 Supervisor. This program is designed with a **commitment to safety** and **civic pride** to work with Amarillo Independent School District (AISD) and Canyon Independent School District (CISD) to aide with the crossing of school children across busy arterial and collector streets.

TRAFFIC (1731, 24250)

2022/23 BUDGET

<i>Performance Measures:</i>	2020/2021 Actual	2021/22 Estimated	2022/23 Projected
Percent of Time Crossing Not Filled by Full Time Crossing Guard, Substitute or Office Personnel Used	5%	12%	5%

Permits

2022/23 Budget — 1% of Budget

Parade and Block Party permits are issued to citizens to ensure that all emergency services are aware of street closures and to ensure that parties are following City guidelines. This program is designed to be **fiscally responsible** and **implement best practices**.

<i>Workload Indicators:</i>	2020/2021 Actual	2021/22 Estimated	2022/23 Projected
Block Party Permits Issued (10 Days)	47	50	55
Parade Permits Issued (10 Days)	14	18	20
Permit Revenue (Parade, Run, Block Party)	\$1,830	\$2,040	\$2,250

Sight Restrictions

2022/23 Budget — 1% of Budget

Sight Restrictions are obstructions in the line of sight for traffic at an intersection with a stop sign or yield sign. This program is designed instill **civic pride** and **implement best practices**.

<i>Workload Indicators:</i>	2020/2021 Actual	2021/22 Estimated	2022/23 Projected
Sight Restrictions Investigated	100%	100%	100%
Sight Restrictions Cleared	91%	81%	95%

<i>Performance Measures:</i>	2020/2021 Actual	2021/22 Estimated	2022/23 Projected
Sight Restriction Requests	468	250	320

Safety Improvements

2022/23 Budget — 5% of Budget

This program is set-up to fund safety improvement programs within the City that follow National Guidelines of what Photographic Traffic Enforcement revenue can be spent on. Traffic Engineering studies to allocate which new signalized intersection, and which signalized intersections will be rebuilt with projected funds for the fiscal year. This Program has funded the building of 12 new Signalized Intersections, installed new equipment at 28 signalized intersections, installation of 2 emergency Fire Station Flashers, 2 new School Zone, 2 Flood Gate Systems, 28 Fire Preempted Signals, 165 Cell Phone Signs, 2 temporary Signal Pop –Up Trailers, and 2 work zone safety trailers.

TRAFFIC (1731, 24250)

2022/23 BUDGET

<i>Performance Measures:</i>	2020/2021 Actual	2021/22 Estimated	2022/23 Projected
Safety Audits Conducted At The Top Crash Accident Locations	10	20	20
Reduction In Crashes At Safety Audit Locations	24%	25%	30%
Traffic Control Modifications For Safety Improvements	7	3	5
Decrease Vehicle Idle Time	2%	6%	8%
Decrease Accidents/Incidents	3%	8%	10%

Locate Services

2022/23 Budget — 1% of Budget

Provides for the time and resources dedicated towards the protection of the Traffic's underground utility assets, as well as the safety of area excavation activities. Traffic Field Operations is part of the City's Line Locate Services, locates are submitted internally and externally. The Traffic department owns and is responsible for its own underground streetlight, traffic signal, and fiber optic utility assets. This program is designed for **Customer Service**, and **Commitment to Safety**.

<i>Workload Indicators:</i>	2020/2021 Actual	2021/22 Estimated	2022/23 Projected
Line Locates Reviewed	3,581	3,480	3,300
Line Locates related to Traffic Infrastructure (Located in less than 72 hours)	306 (100%)	128 (100%)	115 (100%)

Traffic Sign Maintenance

2022/23 Budget — 6% of Budget

Provides for the time and resources dedicated towards well maintained, safe, and consistently applied signage throughout the City. The program strives for timely response maintenance, as well as appropriate proactive maintenance. This program is designed to meet **Civic Pride**, **Customer Service**, **Commitment to Safety** and **Implementation of Best Practices**.

<i>Workload Indicators:</i>	2020/2021 Actual	2021/22 Estimated	2022/23 Projected
Signs Fabricated	758	850	900
Pre-Made Signs Purchased	584	350	400
Signs Repaired	4,968	4,900	5,800
Sign Replacement Cost (Labor and Materials)	\$118	\$125	\$135

TRAFFIC (1731, 24250)

2022/23 BUDGET

<i>Performance Measures:</i>	2020/2021 Actual	2021/22 Estimated	2022/23 Projected
Inventory Signage (VueWorks) for Age/Replacement with Retro reflectometer	5%	10%	40%
% Of Signs Replaced on a 7- year Schedule	3%	18%	30%

Signal Maintenance

2022/23 Budget — 8% of Budget

Provides for the time and resources dedicated towards well maintained, safe, efficient, and consistently applied traffic signals and flashing beacons throughout the City. The program strives for timely response of maintenance, as well as appropriate proactive maintenance. This program is designed to meet **Civic Pride, Customer Service, Commitment to Safety** and **Implementation of Best Practices**. All Signalized Intersections are LED indications.

<i>Workload Indicators:</i>	2020/2021 Actual	2021/22 Estimated	2022/23 Projected
*Signalized Intersections Electronics Replaced	136	85	104
Signalized Intersections Constructed	0	1	1
Intersections Maintained	269 (100%)	271 (100%)	272 (100%)
Signal Maintenance Request (Response in Less Than 24 Hours)	870 (96%)	958 (94%)	800 (96%)
Average Cost of Signal Installation	\$163,640	\$225,240	\$287,500
School Flasher Preventative Maintenance	62 (100%)	62 (100%)	64 (100%)

*Electronic Equipment has a 12-year life span (Current replacement rate is 16 years)

Street Light Maintenance

2022/23 Budget — 42% of Budget

Provides for the time and resources dedicated towards well maintained, safe, efficient, and consistently applied street lighting throughout the City interstates and highways. It includes all costs associated with TXDOT owned street lighting systems. This program pays out close to \$2,000,000 in electricity costs annually. The program strives for timely response maintenance, as well as appropriate proactive maintenance. This program is designed to protect current infrastructure, update technology to improve efficiency, provide safe driving corridors during low lighting and follow **Transportation** initiatives, and **Implementation of Best Practices**. The City has started to convert the High-Pressure Sodium bulbs to the newer, brighter LED indications 48% complete on I-40, I-27, Dumas Drive, and Amarillo Blvd. from Ong west to Soncy.

<i>Workload Indicators:</i>	2020/2021 Actual	2021/22 Estimated	2022/23 Projected
Street Lights Maintained	2,008	2,100	2,150
Street Light Replacement Cost (Labor and Materials)	\$600	\$605	\$610

TRAFFIC (1731, 24250)

2022/23 BUDGET

Central Business District Pedestrian Lights Maintained	280	430	500
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<i>Performance Measures:</i>	2020/2021 Actual	2021/22 Estimated	2022/23 Projected
*Replace High Pressure Sodium with LED Lights COA Maintained	48%	55%	65%

*% lights converted

Street Pavement Markings

2022/23 Budget — 7% of Budget

Provides for the time and resources dedicated towards well maintained, safe, and consistently applied pavement marking, crosswalk, and parking lot striping throughout the City. This program works to achieve striping the all arterial streets at least once per year and replace pavement markings on a 6-year rotation. The program strives for appropriate proactive maintenance. This program is designed to meet **Civic Pride, Customer Service, Commitment to Safety and Implementation of Best Practices.**

<i>Workload Indicators:</i>	2020/2021 Actual	2021/22 Estimated	2022/23 Projected
Lane Miles of Street Striping (Striped)	849 (25%)	1,854 (50%)	3,708 (100%)
Costs for Street Markings (per Mile)	\$9.64	\$9.64	\$9.00
Miles of Bike Lanes (Striped)	160 (90%)	160 (90%)	160 (90%)
Costs of Bike Lanes including pavement markings (per Mile)	\$19.64	\$19.64	\$19.00
Thermoplastic Cross-Walk & Stop Bars Installed (4600 Total -replaced every 6 years)	855 (19%)	766 (16%)	770 (17%)

2022/23 Expenditures by Funding Source

General Fund	81% of Budget
Special Revenue Funds	19% of Budget

2022-23 Employee Distribution by Position

Business Unit	1731
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Department	Description	Pos Id	Pos Count	*Supplemental Total
TRAFFIC ADMINISTRATION				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	UTILITY WORKER	HRL930	3	\$ -
		TRD930	3	\$ -
	TRAFFIC ENGINEER	ADM540	1	\$ -
	TRANSPORTATION SUPERINTENDENT	ADM541	1	\$ -
	SCHOOL CROSSING GUARD	HRL540	36	\$ -
	SCHOOL CROSSING GUARD SUB	HRL541	3	\$ -
	TRAFFIC COUNTER	HRL542	1	\$ -
	SCHOOL CROSSING GUARD SUPERVIS	HRL545	1	\$ -
	SIGNS & MARKINGS SUPERVISOR	MGT541	1	\$ -
	SIGNAL SUPERVISOR	MGT545	1	\$ -
	TRAFFIC CONTROL TECHNICIAN	TEC220	4	\$ -
	TRAFFIC DESIGN TECH	TEC222	1	\$ -
	TRAFFIC TECHNICIAN I	TEC541	2	\$ -
	TRAFFIC TECHNICIAN II	TEC542	1	\$ -
	SIGNAL TECH I	TEC543	5	\$ -
	TRAFFIC OPERATIONS TECHNICIAN	TEC550	2	\$ -
TRAFFIC ADMINISTRATION Sum			67	\$ -

23 ft

44 pt

67

**City of Amarillo 2023 Department Request by Business Unit
1731 - Traffic Administration**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1731 - Traffic Administration						
Business License and Permits						
31800 - Other Business Licenses	1,430	1,990	7,488	4,180	7,488	-
31400 - Business License and Permits	1,430	1,990	7,488	4,180	7,488	-
Other Governmental Revenues						
32840 - Hiway Signal Maint Reim	35,250	35,250	47,000	47,000	47,000	-
32800 - Other Governmental Revenues	35,250	35,250	47,000	47,000	47,000	-
General Government						
33230 - Sale of City Publicatio	-	-	-	30	-	-
33200 - General Government	-	-	-	30	-	-
Sanitation						
33530 - Recyclable	293	-	804	1,000	804	-
33500 - Sanitation	293	-	804	1,000	804	-
Fines and Forfeitures						
35157 - MC Assessed - Child Safe	7,211	8,881	11,700	11,711	11,700	-
35000 - Fines and Forfeitures	7,211	8,881	11,700	11,711	11,700	-
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	108	-	504	-	504	-
37400 - Miscellaneous Revenue	108	-	504	-	504	-
1731 - Traffic Administration	44,291	46,121	67,496	63,921	67,496	-
Total Revenues	44,291	46,121	67,496	63,921	67,496	-

Expenditures

1731 - Traffic Administration

Personal Services

41100 - Salaries and Wages	887,089	940,202	1,124,760	1,079,023	1,185,709	60,949
41300 - Incentive	22,580	25,105	22,800	24,275	27,259	4,459
41620 - Unscheduled	21,614	20,645	15,000	24,126	15,000	-
41820 - Health Insurance	168,987	183,478	238,458	202,028	234,469	-3,989
42300 - State Unemployment	1,881	2,090	2,324	2,633	2,409	85
42400 - Workers Compensation	40,592	44,512	56,955	68,029	95,298	38,343
42510 - Car Allowance	7,390	8,246	6,048	8,979	8,784	2,736
42520 - Uniform/Clothing Allowan	-	-	-	-	-	-
42550 - Communications Allowance	4,708	5,346	5,400	5,805	5,400	-
41900 - Life	335	336	426	481	592	166
42010 - Social Security - Medicare	13,079	13,873	16,815	16,028	17,645	830
42020 - Social Security - OASDI	46,717	46,876	57,396	54,543	61,008	3,612
42110 - TMRS	98,746	100,609	119,074	112,695	125,542	6,468
42115 - OPEB Funding	19,315	19,412	22,497	22,206	24,497	2,000
41000 - Personal Services	1,333,034	1,410,728	1,687,953	1,620,852	1,803,612	115,659

Supplies

51110 - Office Expense	10,192	24,443	8,900	6,052	8,900	-
51115 - Employee Recognition Program	356	245	2,800	910	2,800	-
51120 - Safety Program	53	890	501	122	501	-

51200 - Operating	24,927	18,329	23,900	20,006	23,900	-
51300 - Clothing and Linen	8,207	8,085	8,001	6,525	8,001	-
51350 - Chemical and Medical	17	-	150	100	150	-
51800 - Fuel & Oil	35	62	-	263	286	286
51850 - Minor Tools	4,886	2,389	5,000	6,071	5,000	-
52050 - Auto Parts	3,847	5,080	3,199	5,113	3,199	-
52120 - Tires and Tubes Other	18	-	150	300	150	-
53150 - Electricity	1,851,995	2,186,253	2,321,755	2,656,120	2,842,048	520,293
52050.LABOR - Auto Parts Labor	225	1,188	600	1,200	600	-
51000 - Supplies	1,904,758	2,246,965	2,374,956	2,702,780	2,895,535	520,579
Contractual Services						
61200 - Postage	1,588	712	1,500	740	1,500	-
61300 - Advertising	-	-	400	800	400	-
61400 - Dues	450	1,115	1,400	2,400	1,400	-
61410 - Tuition	3,407	2,780	3,945	2,085	3,945	-
61415 - Safety Training	-	-	201	402	201	-
62000 - Professional	24,389	490	25,000	23,181	25,000	-
68100 - R & M - Building	6	2,875	-	2,639	-	-
68210 - Traffic Pavement Marker	54,849	90,744	107,000	134,543	107,000	-
68220 - Street Lights	103,745	109,452	140,000	141,606	140,000	-
68300 - R & M - Improvements	139,337	200,288	135,000	168,804	135,000	-
68310 - R & M Other Improvements	43,476	41,289	120,000	78,744	120,000	-
68312 - Other Improvement	27,884	51,663	-	37,054	-	-
68610 - Office Equipment	-	-	-	172	-	-
68640 - Machinery	140	27	501	777	501	-
68650 - Shop Equipment	-	833	501	833	501	-
68710 - Auto Repair & Maint	112	468	1,000	514	1,000	-
68900 - Repair & Maint Other	-	-	-	-	-	-
69210 - Rental City Equipment	219,649	219,073	222,655	222,655	244,088	21,433
60000 - Contractual Services	619,033	721,807	759,103	817,949	780,536	21,433
Other Charges						
75100 - Travel	3,824	2,432	7,000	7,561	7,000	-
75300 - Meals and Local	-	-	500	-	500	-
78230 - Loss on Bad Debt	368	-	-	9,413	-	-
71100 - Insurance and Bonds	43,530	53,037	62,780	62,780	56,821	-5,959
70000 - Other Charges	47,722	55,469	70,280	79,754	64,321	-5,959
Capital Outlay						
84100 - Auto-Rolling Stock & Equ	-	12,319	-	-	-	-
80000 - Capital Outlay	-	12,319	-	-	-	-
Inter Reimbursements						
90155 - Damage to Infrastructure	-84,939	-12,561	-78,000	-97,137	-78,000	-
90160 - Other Departments	-26,548	-	-	-	-	-
90000 - Inter Reimbursements	-111,487	-12,561	-78,000	-97,137	-78,000	-
1731 - Traffic Administration	3,793,060	4,434,727	4,814,292	5,124,197	5,466,004	651,712
Total Expenditures	3,793,060	4,434,727	4,814,292	5,124,197	5,466,004	651,712

2022-23 Employee Distribution by Position

Business Unit	24250
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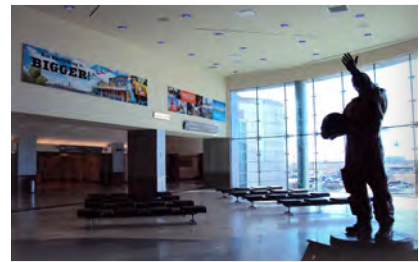
Department	Description	Pos Id	Pos Count	*Supplemental Total
PHOTO TRAFFIC ENF ADMIN				
	ADMINISTRATIVE HEARING OFFICER	HRL045	1	\$ -
	PROGRAM COORDINATOR	MGT560	1	\$ -
PHOTO TRAFFIC ENF ADMIN	Sum		2	\$ -

**City of Amarillo 2023 Department Request by Business Unit
24250 - Photographic Traffic Enforceme**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
24250 - Photographic Traffic Enforceme						
Fines and Forfeitures						
35180 - Photo Enforcement Fines	1,217,720	1,327,475	1,100,000	1,403,926	1,100,000	-
35000 - Fines and Forfeitures	1,217,720	1,327,475	1,100,000	1,403,926	1,100,000	-
Interest Earnings						
37110 - Interest Income	7,739	104	240	378	150	-90
37109 - Interest Earnings	7,739	104	240	378	150	-90
24250 - Photographic Traffic Enforceme	1,225,459	1,327,579	1,100,240	1,404,304	1,100,150	-90
Total Revenues	1,225,459	1,327,579	1,100,240	1,404,304	1,100,150	-90
Expenditures						
24250 - Photographic Traffic Enforceme						
Personal Services						
41100 - Salaries and Wages	14,920	13,540	53,047	24,375	53,045	-2
41300 - Incentive	-	2	-	-0	-	-
41620 - Unscheduled	22,022	11,473	2,512	7,197	2,512	-
41820 - Health Insurance	2,266	1,792	12,235	4,114	10,899	-1,336
42300 - State Unemployment	40	40	98	48	97	-1
42400 - Workers Compensation	383	343	42	179	164	122
42550 - Communications Allowance	-	2	-	14	-	-
41900 - Life	4	-	18	-	25	7
42010 - Social Security - Medicare	517	349	769	372	769	-
42020 - Social Security - OASDI	670	568	2,347	1,036	2,347	-
42110 - TMRS	4,039	2,562	4,664	2,937	6,535	1,871
42115 - OPEB Funding	804	507	920	580	1,289	369
41000 - Personal Services	45,666	31,178	76,652	40,852	77,682	1,030
Supplies						
51110 - Office Expense	-	-	100	-	100	-
51200 - Operating	-	-	1,000	-	1,000	-
51000 - Supplies	-	-	1,100	-	1,100	-
Contractual Services						
62050 - Collection Expense	30,170	33,482	36,500	35,345	36,500	-
69220 - Rental Other Equipment	603,250	595,786	595,800	679,250	595,800	-
60000 - Contractual Services	633,420	629,268	632,300	714,595	632,300	-
Other Charges						
75100 - Travel	2,513	-	5,000	-	5,000	-
77450 - Administrative Other	17,849	10,337	18,000	18,000	18,000	-
77610 - Information Technology - City	1,760	312	312	312	334	22
77950 - State Photographic Traffic Enf	259,260	327,910	300,000	327,910	300,000	-
71100 - Insurance and Bonds	506	556	556	556	-	-556
70000 - Other Charges	281,887	339,115	323,868	346,778	323,334	-534
Capital Outlay						
84910 - Other Equipment	-	9,935	40,000	-	-	-40,000
80000 - Capital Outlay	-	9,935	40,000	-	-	-40,000

Operating Transfers						
92005 - General Fund	-	85,000	10,000	85,000	10,000	-
92130 - General Construction	105,000	30,000	30,000	30,000	30,000	-
92150 - Cert of Obligation	28,623	-	-	-	-	-
92000 - Operating Transfers	133,623	115,000	40,000	115,000	40,000	-
24250 - Photographic Traffic Enforceme	1,094,596	1,124,496	1,113,920	1,217,226	1,074,416	-39,504
Total Expenditures	1,094,596	1,124,496	1,113,920	1,217,226	1,074,416	-39,504



(5400, 26630)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 3,391,558	\$ 4,756,143	\$ 5,226,638
Supplies	1,268,521	1,347,796	1,774,405
Contractual Services	2,505,411	2,781,983	3,417,607
Other Charges	9,472,881	9,361,028	9,671,130
Capital Outlay	-	-	-
Debt Service	-	-	-
Operating Transfers	933,045	352,176	1,712,176
Total Expenses	\$ 17,571,416	\$ 18,599,126	\$ 21,801,956

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	58	62	63
Part-time	-	-	-
Total	58	62	63



- Airport Administration & Support
- Airfield Management & Maintenance
- Airport Safety, Security, and Communications Center
- Winter Weather Operations
- Public Parking
- Consolidated Rental Car ("CONRAC") Facility
- Property Management & Maintenance

Mission

The Mission of the Rick Husband Amarillo International Airport is to plan and provide for the current and future air transportation needs of the Texas Panhandle region by constructing, maintaining, and operating safe, efficient, and quality airport facilities; to promote and support all facets of aviation and local economic & community development; to promote and support safe, reliable, and reasonably priced transportation services to destinations meeting the public demand; and to fulfill this mission by managing the Airport to high quality standards and in an ethical, professional, efficient, fiscally responsible, and cost-effective manner that is consistent with maintaining the high quality of life in the Amarillo area.

Strategic Approach

Goals & Objectives:

- Maintain a motivated and goal-focused staff.
- Provide the internal systems and processes needed for accountability and efficiency.
- Maintain compliance with all applicable regulations and exceed standards when able.
- Be vigilant in our safety consciousness.
- Maintain professional yet flexible attitudes.
- Maintain a high level of integrity and accountability.
- Look for positive opportunities whenever possible.
- Look for ways to save money in the near term, but also the long term.
- Promote internal and external efficiencies whenever possible.
- Think as a team by supporting each other as well as other City departments.
- Set appropriate standards in every operational area.
- Be customer focused, including the public and on-airport tenants.

The Department of Aviation is an enterprise operation organized to provide the necessary services for a public airport on a financially self-sufficient basis. This means the department does not accept any local property tax monies for its operation. No general fund tax revenues are required. The Airport sits on more than 3,500 acres of land, of which 1,000 acres are developed. This includes a 217,000 square foot passenger terminal for commercial airline service as well as 24 additional structures ranging in size from 1,000 to more than 500,000 square feet of covered space which are utilized for revenue production or as support facilities to maintain the Airport.

In FY22/23, the Department of Aviation is planning to focus on repairing current infrastructure in order to address the aging facilities, hiring of staff in order to be able to maintain the facilities appropriately, and develop available land to bring in additional revenues and additional aviation and non-aviation activity to the Airport and the City of Amarillo.

Programs

Airport Administration/Support

2022/23 Budget — 9% of Budget

The Department of Aviation administrative staff directs the management of a multi-faceted airport transportation facility operation. The staff consists of the Director of Aviation, Deputy Director of Aviation, and administrative support staff. They identify and monitor the funding and financial budgeting for current and future operational needs and capital development. Airport funding sources include the

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2022/23 BUDGET

Passenger Facility Charge (PFC) program and federal and state grant programs. This supports the **City Council Transportation pillar and vision for fiscal responsibility.**

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Actual/Est	2022/23 Projected
Number of active signatory air carriers	3	4 (Actual)	4
Total enplanements	271,062	280,000 (Est)	330,000

Airfield Management and Maintenance 2022/23 Budget — 12% of Budget

Provides maintenance and repair of runways, taxiways, ramps, airside roadways, airfield lighting and signs, navigational aids, and other services such as mowing and wildlife control. The airfield is maintained and operated in accordance with Federal Aviation Administration (FAA) requirements for all commercial airports (14 CFR Part 139) that hold an Airport Operating Certificate. This program supports developing the best transportation systems for the citizens of Amarillo.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Airfield cost per enplanement	\$2.50	\$ 0.63	\$1.48

Airport Safety, Security, and Communications Center 2022/23 Budget — 33% of Budget

Provides short-term and long-term planning for Federal Aviation Administration (FAA) coordination. Assists in the development of the Airport Certification Manual, environmental related compliance programs, and Airport Security Program to assure the safety of the traveling public. Security costs include the Airport Police Department, Airport Operations Center, badging and credentialing, and the maintenance of security cameras and security related technology systems. This program includes emergency and medical services needed at the airport and surrounding areas. This program supports the Public Safety and Customer Service initiatives.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2022/22 Estimated	2022/23 Projected
Law enforcement calls for service	16,475	16,500	16,600

(Law enforcement calls include items such as offense/incident reports, security system alarm responses, passenger/citizen assistance, parking citations, lost and found calls, unattended bags, arrests, and security area patrols.)

Winter Weather Operations 2022/23 Budget — 5% of Budget

Snow and ice removal operations during winter weather events are provided by airport personnel. The assigned departments perform snow and ice control on runways, taxiways, ramps, entrance roads and parking areas. Program costs include the maintenance and operation of snow removal equipment owned by the airport. This program supports the Customer Service initiative.

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2022/23 BUDGET

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Actual	2022/23 Projected
Total snowfall (inches)	33.8	16.1	25
Total snow events	6	6	6
Winter weather manhours	4,005	3,300	4,000

Public Parking

2022/23 Budget — 2% of Budget

Parking is available at the Airport for use by the public and Airport employees. This program oversees more than 1,400 parking spaces in four different parking lots while maintaining the parking control operations and the revenue control system. This program supports the Public Safety and Customer Service initiatives.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Parking revenue	2,258,155	2,889,175	4,000,000

Consolidated Rental Car (“CONRAC”) Facility

2022/23 Budget — 4% of Budget

CONRAC provides maintenance of the Rental Car Center and customer return lots and the administration of commercial fuel sales and the Customer Facility Charge (CFC) program. This program supports the **Customer Service initiative** and development of best transportation systems.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
System operational during operating hours	96%	97%	98%

Property Management and Maintenance

2022/23 Budget — 5% of Budget

Responsible for leasing real estate, property management, tenant relations, community outreach, risk management, and maintenance to properties leased to tenants within the surrounding Airport owned properties. This program supports the economic development and customer service initiatives.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Percent of building lease space rented	99%	99%	99%
Acres of land under new lease	0	0	50

Terminal Management and Maintenance

2022/23 Budget — 22% of Budget

Provides maintenance and repairs of all terminal and terminal-related facilities to ensure the terminal is safe, efficient, clean, and user-friendly for travelers and Airport employees. Also includes lease

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2022/23 BUDGET

management and tenant relations for commercial airlines. This program supports the Customer Service and Public Safety initiatives.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Boarding bridge operational uptime (%)	97%	90% *	98%

*In FY21/22, we experienced a prolonged failure of one boarding bridge. The COVID-19 pandemic caused some of the delay due to parts not being available and people not being available to troubleshoot the problem. This had a negative effect on the bridge uptime.

Terminal Technology Systems

2022/23 Budget — 2% of Budget

The Systems group provides technical support and maintenance for the terminal systems, including flight and baggage information displays, passenger and paging information systems, administrative and Wi-Fi networks, and audio and visual systems. It provides technical support and maintenance for the flight information displays at gate and hold room areas. The system supports the Customer Service initiative.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
System operational status for core aviation business systems during hours of operation	95%	97% *	99%

*In FY21/22 the Airport experienced a similar outage of available software and systems due to the City-wide issue in March/April 2022. This outage was not due to anything controllable by the Airport or the IT staff that routinely works on the Airport's IT systems.

Terminal Inline and Baggage Systems

2022/23 Budget — 5% of Budget

This group provides for technical support and maintenance of the inline baggage system including conveyor belts, computer software, baggage claim devices and bag make up areas. The inline system aligns itself with the **Customer Service and Best Transportation Systems** initiatives.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
System operational during operating hours	96%	97%	94% *

*This number is lower for the projected fiscal year because we plan to replace certain baggage system equipment that needs to be replaced. This will effect total uptime.

Airport Fleet Vehicles (Including ARFF and Snow Removal Equipment)

2022/23 Budget — 3% of Budget

This group provides maintenance of the Airport’s vehicle fleet, including pick-up trucks, other work trucks, buses, tractors, lifts, snow plows, snow broom vehicles, other snow removal equipment, aircraft rescue and firefighting (ARFF) vehicles, airport police vehicles, and airport operations vehicles.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Snow removal equipment uptime (%)	90%	95%	95%
ARFF equipment uptime (%)	98%	97%	99%

*The estimated FY21/22 ARFF equipment uptime percentage is lower due to a planned equipment outage for each truck to install a new FAA required foam testing system.

2022-23 Employee Distribution by Position

Business Unit	54110
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Department	Description	Pos Id	Pos Count	*Supplemental Total
AIRPORT OPERATIONS				
	CUSTODIAN II	TRD047	1 \$	-
	CUSTODIAN I	TRD910	7 \$	-
	ELECTRICIAN II	TRD060	1 \$	-
	UTILITY WORKER	TRD930	8 \$	-
	ADMINISTRATIVE ASSISTANT II	CLR405	1 \$	-
	PROGRAM COORDINATOR	MGT560	1 \$	-
	MECHANIC FOREPERSON I	TRD923	1 \$	-
	DIRECTOR OF AVIATION	ADM080	1 \$	-
	DEPUTY DIRECTOR OF AVIATION	ADM081	1 \$	-
	ASSISTANT DIRECTOR OF AVIATION	ADM085	1 \$	-
	AIRPORT SHIFT COORDINATOR	ADM088	3 \$	-
	AIRPORT POLICE COMMANDER	MGT081	1 \$	-
	AIRPORT FACILITIES MANAGER	MGT090	1 \$	-
	AIRPORT BUSINESS & PROC COORD	MGT800	1 \$	-
	SECURITY & TERMINAL MANAGER	MGT810	1 \$	-
	AIRPORT POLICE OFFICER	PRF080	9 \$	-
	AIRPORT POLICE SERGEANT	PRF081	3 \$	-
	AIRPORT OPERATIONS AGENT	PRF085	8 \$	-
	CUSTODIAL FOREPERSON	TRD070	1 \$	-
	AIRPORT MAINTENANCE COORD	TRD073	1 \$	-
	AIRSIDE MAINTENANCE COORD	TRD074	1 \$	-
	LANDSIDE/FLEET COORDINATOR	TRD075	1 \$	-
	AIRPORT MECHANIC I	TRD080	1 \$	-
	LANDSIDE FLEET MECHANIC	TRD917	1 \$	-
	AIRPORT MECHANIC III	TRD962	6 \$	-
	<i>*AIRPORT LAND & BUSINESS DEVELOPMENT C NEW</i>		1 \$	136,224
AIRPORT OPERATIONS Sum			63 \$	136,224

**City of Amarillo 2023 Department Request by Business Unit
54110 - Department of Aviation**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
54110 - Department of Aviation						
Airfield Fees and Commissions						
34310 - Landing Fees	677,088	611,719	600,000	749,903	750,000	150,000
34320 - Fuel Flowage Comm	111,728	125,815	150,000	144,375	150,000	-
34340 - Fuel & Oil commission O	-	-	2,000	1,000	-	-2,000
34350 - Cargo Landing Fees	4,240	4,295	1,000	4,000	4,200	3,200
34360 - Gen Av and Military Landing Fe	30,679	84,291	28,000	87,733	93,120	65,120
34300 - Airfield Fees and Commissions	823,734	826,120	781,000	987,011	997,320	216,320
Terminal Building Area Rental						
34410 - Airline Rentals	2,776,512	2,795,071	2,795,076	2,852,392	2,856,000	60,924
34420 - Restaurant Commissions	138,676	157,161	149,000	224,406	225,000	76,000
34460 - Other Terminal Building	130,425	112,596	18,000	110,000	110,000	92,000
34470 - Car Rental Commissions	590,059	526,859	650,000	1,296,891	1,300,000	650,000
34480 - Auto Parking Commission	1,794,426	2,258,155	2,095,000	3,037,041	4,000,000	1,905,000
34400 - Terminal Building Area Rental	5,430,099	5,849,843	5,707,076	7,520,730	8,491,000	2,783,924
Other Building & Ground Rental						
34620 - Krams Inc Lease	305,099	332,838	345,545	345,545	345,545	-
34630 - Leading Edge Lease	295,754	399,771	444,480	444,480	444,000	-480
34631 - Wilmax Lease	13,507	15,000	17,500	17,500	15,004	-2,496
34632 - Apollo MedFlight Lease	-	45,000	45,000	45,000	45,000	-
34640 - Bell Helicopter Rents	497,419	503,978	500,000	545,287	533,000	33,000
34650 - Fixed Base Operator Lea	314,661	189,203	225,000	219,924	220,000	-5,000
34660 - Other Build Rents - Ai	40,835	39,809	48,000	48,000	48,000	-
34665 - PRANA Master Lease	162,521	174,757	117,977	216,936	117,977	-
34670 - Fuel Storage Rentals	-	188,730	-	225,152	-	-
34680 - Ground Rentals	23,605	27,059	22,420	22,420	22,420	-
34715 - Ground Transportation Fees	18,028	26,800	26,000	30,000	30,180	4,180
34730 - Other Non-Passenger Aero Reven	-	-	-	-	-	-
34740 - Terminal Services and Other	-	-	-	-	-	-
34600 - Other Building & Ground Rental	1,671,429	1,942,945	1,791,922	2,160,245	1,821,126	29,204
Other						
34700 - Advertising Commission	21,000	-	24,000	37,500	2,000	-22,000
34800 - Other	21,000	-	24,000	37,500	2,000	-22,000
Other Government Revenues						
35610 - Grant In Aid - Federal	4,955,469	4,434,900	7,816,245	4,633,379	58,109	-7,758,136
35700 - Grants - State	49,255	44,038	50,000	-	50,000	-
35500 - Other Government Revenues	5,004,724	4,478,938	7,866,245	4,633,379	108,109	-7,758,136
Interest Earnings						
37110 - Interest Income	131,741	44,888	145,000	9,301	5,171	-139,829
37115 - Unrealized G/L	26,661	-35,742	-	-	-	-
37109 - Interest Earnings	158,402	9,146	145,000	9,301	5,171	-139,829
Rent						

37155 - Surface Land Rental	1,000	2,500	2,125	1,625	2,125	-
37150 - Rent	1,000	2,500	2,125	1,625	2,125	-
Miscellaneous Revenue						
37130 - Discounts Earned	-	-	-	8	-	-
37140 - Returned Check Fees	60	-	-	60	-	-
37141 - Merchant Service Fees	-41,728	-41,380	-45,000	-58,205	-58,000	-13,000
37410 - Miscellaneous Revenue	35,248	50,496	40,000	67,550	50,000	10,000
37440 - Asset Sale Proceeds	-	-	-	1,645,360	-	-
37451 - TSA LEO Reimbursement	104,540	109,500	110,700	110,700	110,700	-
37465 - NBV Asset Disposal	-	-23,197	-	-	-	-
37400 - Miscellaneous Revenue	98,120	95,419	105,700	1,765,474	102,700	-3,000
Operating Transfers In						
39676 - Tsf in fr Airport PFC Fund	809,763	930,000	-	1,359,000	1,360,000	1,360,000
39100 - Operating Transfers In	809,763	930,000	-	1,359,000	1,360,000	1,360,000
54110 - Department of Aviation	14,018,270	14,134,911	16,423,068	18,474,265	12,889,551	-3,533,517
Total Revenues	14,018,270	14,134,911	16,423,068	18,474,265	12,889,551	-3,533,517

Expenditures

54110 - Department of Aviation

Personal Services

41100 - Salaries and Wages	2,197,560	2,243,853	2,994,658	2,611,411	3,176,939	182,281
41300 - Incentive	66,742	68,087	68,880	69,094	68,880	-
41500 - PFP	-	-	61,500	-	199,500	138,000
41620 - Unscheduled	66,107	76,466	80,000	80,508	80,000	-
41820 - Health Insurance	516,945	500,960	659,120	573,331	721,670	62,550
42300 - State Unemployment	2,724	2,782	2,964	3,921	3,200	236
42400 - Workers Compensation	55,750	55,386	71,628	85,447	130,100	58,472
42510 - Car Allowance	10,053	10,027	10,008	10,220	12,000	1,992
42520 - Uniform/Clothing Allowan	7,433	7,270	8,316	7,370	8,316	-
42540 - Tool Allowance	3,286	2,779	4,200	3,334	4,200	-
42550 - Communications Allowance	15,520	14,840	15,120	16,273	15,602	482
42560 - Change in Sick and Annua	50,656	58,820	-	-	-	-
41900 - Life	876	885	1,118	1,208	1,613	495
42010 - Social Security - Medicare	32,642	33,478	44,749	38,973	47,392	2,643
42020 - Social Security - OASDI	139,575	143,148	191,076	166,369	202,377	11,301
42110 - TMRS	307,928	84,056	379,684	334,234	401,284	21,600
42115 - OPEB Funding	29,380	-13,819	74,889	50,429	79,318	4,429
41000 - Personal Services	3,503,176	3,289,020	4,667,910	4,052,121	5,152,391	484,481

Supplies

51110 - Office Expense	6,580	8,398	10,000	10,126	12,000	2,000
51115 - Employee Recognition Program	840	1,784	1,900	1,635	4,000	2,100
51118 - Amarillo 101	-	-	-	-	-	-
51120 - Safety Program	10,483	1,279	2,750	2,214	5,000	2,250
51200 - Operating	2,711	7,329	12,250	12,233	15,428	3,178
51220 - Badge Office Supplies	2,042	12,334	5,000	5,278	6,000	1,000
51250 - Janitor	36,205	24,434	61,000	95,676	70,150	9,150
51300 - Clothing and Linen	19,677	18,487	38,586	38,586	42,039	3,453
51350 - Chemical and Medical	12,594	17,067	14,716	14,716	5,000	-9,716
51410 - Vaccines	-	-	100	-	200	100
51420 - Snow Removal Supplies	45,167	70,687	140,001	18,489	161,000	20,999
51425 - Terminal Equipment	4	1,001	-	-	-	-
51760 - WHMP Program Management	-	2,681	17,000	17,000	65,000	48,000

51800 - Fuel & Oil	33,683	44,298	50,000	40,087	42,893	-7,107
51850 - Minor Tools	1,536	1,531	3,000	2,537	2,500	-500
51950 - Minor Office Equipment	1,748	470	1,500	1,461	1,500	-
51955 - Furniture	13,707	4,414	3,301	5,776	43,500	40,199
51970 - Software	63,081	286,405	97,001	111,001	103,999	6,998
51980 - IT Hardware	143,971	20,945	130,000	130,315	152,200	22,200
52000 - Ammunition	3,070	239	15,076	6,354	17,351	2,275
52050 - Auto Parts	8,335	20,270	15,000	15,078	18,000	3,000
52120 - Tires and Tubes Other	2,261	10,294	8,000	8,000	35,000	27,000
53100 - Natural Gas	83,874	133,717	120,638	187,484	200,608	79,970
53150 - Electricity	315,045	362,091	320,649	422,843	452,442	131,793
53200 - Water and Sewer	29,701	59,047	50,258	61,283	65,573	15,315
55100 - Publications	316	2,050	200	3,000	200	-
51000 - Supplies	836,630	1,111,252	1,117,926	1,211,172	1,521,583	403,657

Contractual Services

61200 - Postage	731	986	700	700	700	-
61300 - Advertising	69,611	235,547	300,000	320,000	350,000	50,000
61325 - SCASD Grant Expense	-	-	-	-	-	-
61400 - Dues	4,740	5,832	5,550	7,016	7,725	2,175
61410 - Tuition	3,025	2,050	14,280	14,236	15,880	1,600
61415 - Safety Training	100	50	1,500	1,300	1,000	-500
61500 - Administrative Service Charge	496,013	501,386	500,000	500,000	500,000	-
62000 - Professional	288,107	455,027	555,000	615,588	555,000	-
62010 - Service Agreements	174,559	208,489	393,000	393,000	414,500	21,500
62020 - TSA Background Checks	11,132	15,449	16,000	14,965	16,000	-
62040 - SICP ACM Program Management	-	9,766	11,000	11,000	1,200	-9,800
63140 - Audit Fee	7,863	8,020	7,950	8,100	9,000	1,050
67310 - Janitorial Service Cont	-	-	8,000	8,000	26,000	18,000
67320 - Extermination	24,365	24,043	20,000	20,004	25,000	5,000
68100 - R & M - Building	32	781	-	80	-	-
68101 - R&M - Bldg - Terminal	53,531	50,450	75,000	76,158	95,000	20,000
68102 - R&M - Bldg - Airfield	31,116	611,310	75,000	76,245	387,000	312,000
68103 - R&M - Bldg - FS #10 & Tr	7,628	3,351	7,000	6,255	7,000	-
68301 - R&M - Impr - Terminal	43,141	33,499	45,000	38,310	45,000	-
68302 - R&M - Impr - Airfield	99,568	88,104	100,000	100,000	100,000	-
68303 - R&M - Impr - FS #10 & Tr	158	2,245	39,000	39,000	45,000	6,000
68304 - R&M - Impr - Inline System	22,657	33,817	38,000	38,224	55,000	17,000
68305 - R&M Boarding Bridges	13,975	13,072	45,000	46,240	60,000	15,000
68306 - R&M Fire and Security Systems	11,539	16,805	14,000	14,000	66,000	52,000
68307 - R&M Elevator/Escalator	14,176	-	6,000	6,000	28,000	22,000
68308 - R&M HVAC	43,142	38,761	50,001	50,038	58,001	8,000
68309 - R&M Parking Garage	7,024	4,441	9,000	8,441	5,000	-4,000
68310 - R & M Other Improvements	5,612	1,085	5,000	4,749	4,000	-1,000
68311 - R&M SRE Shop	-	5,294	12,000	8,984	12,000	-
68400 - R & M - Irrigation	4,791	1,846	8,000	8,000	10,000	2,000
68500 - R & M - Streets	56	-	2,500	2,637	4,000	1,500
68610 - Office Equipment	-	-	-	-	-	-
68615 - Misc. Fuel Powered Equi	1,402	195	3,000	3,155	3,000	-
68640 - Machinery	9,128	805	8,000	8,000	6,000	-2,000
68650 - Shop Equipment	4,713	4,446	4,000	5,763	3,000	-1,000
68660 - Audio/Video Equipment	16,171	23,363	25,000	25,621	30,000	5,000
68670 - Communications Equipmen	1,971	47,157	26,501	26,741	88,001	61,500
68680 - Other Equipment	46,995	13,202	35,000	30,234	25,000	-10,000
68710 - Auto Repair & Maint	11,166	10,298	30,000	31,785	30,000	-
69100 - Rental Land & Buildings	4,038	16,573	50,001	74,711	50,000	-1

69220 - Rental Other Equipment	1,954	560	4,000	4,000	4,000	-
69300 - Leased Computer Software	-	-	148,000	148,000	148,000	-
68104 - R & M - Terminal Lighting	-	-	-	-	20,000	20,000
68105 - R & M - Terminal Plumbing	-	-	-	-	10,000	10,000
68106 - R & M - Terminal Water Treatment	-	-	-	-	16,100	16,100
60000 - Contractual Services	1,535,931	2,488,107	2,696,983	2,795,280	3,336,107	639,124
Other Charges						
74000 - Printing and Binding	6,138	186	500	441	400	-100
75100 - Travel	10,069	16,451	35,000	31,530	134,000	99,000
75300 - Meals and Local	2,460	4,767	3,000	6,277	7,000	4,000
76000 - Depreciation	5,487,283	6,000,338	5,581,263	5,581,263	5,751,179	169,916
77450 - Administrative Other	154,380	124,197	144,784	144,784	144,784	-
77460 - Admin Other Governments	73,964	76,674	74,741	76,627	74,741	-
77470 - Service Charges - Other	1,997,267	2,071,368	2,112,423	2,112,423	2,112,423	-
77610 - Information Technology - City	239,590	313,999	327,165	327,165	350,067	22,902
78210 - Cash Over/Short	-	11	-	-	-	-
78230 - Loss on Bad Debt	64,527	159,626	1,500	50,461	1,500	-
71100 - Insurance and Bonds	304,810	400,578	815,996	815,996	874,334	58,338
78030 - Concession Relief Expense	-	40,030	-	-	-	-
70000 - Other Charges	8,340,487	9,208,225	9,096,372	9,146,967	9,450,428	354,056
Capital Outlay						
83100 - Improve other than Build	25,650	-	-	-	-	-
83200 - Improvement	-	-	-	-	-	-
84700 - Info Tech Equipt - Softw	-	-	-	-	-	-
80000 - Capital Outlay	25,650	-	-	-	-	-
Debt Service						
89200 - Bond Interest Payments	-110,973	-	-	-	-	-
89300 - Fiscal Agent Bond Fees	-	-	-	-	-	-
89000 - Debt Service	-110,973	-	-	-	-	-
Operating Transfers						
92120 - Information Services	200	1,445	71,978	71,978	71,978	-
92125 - Municipal Garage	-	1,600	-	-	-	-
92130 - General Construction	-	-	280,198	280,198	280,198	-
92000 - Operating Transfers	200	3,045	352,176	352,176	352,176	-
54110 - Department of Aviation	14,131,102	16,099,649	17,931,367	17,557,716	19,812,685	1,881,318
Total Expenditures	14,131,102	16,099,649	17,931,367	17,557,716	19,812,685	1,881,318

**City of Amarillo 2023 Department Request by Business Unit
54120 - Airport Transfers**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
54120 - Airport Transfers						
Other Governmental Revenues						
32825 - TxDOT Assistance	-	-	37,500	37,500	37,500	-
32800 - Other Governmental Revenues	-	-	37,500	37,500	37,500	-
Other Government Revenues						
35610 - Grant In Aid – Federal	-	-	2,867,457	8,336,245	3,817,745	950,288
35500 - Other Government Revenues	-	-	2,867,457	8,336,245	3,817,745	950,288
54120 - Airport Transfers	-	-	2,904,957	8,373,745	3,855,245	950,288
Total Revenues	-	-	2,904,957	8,373,745	3,855,245	950,288

**City of Amarillo 2023 Department Request by Business Unit
54170 - Rental Car Facility**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
54170 - Rental Car Facility						
Terminal Building Area Rental						
34460 - Other Terminal Building	-	-	-	-	-	-
34470 - Car Rental Commissions	-	-	-	-	-	-
34471 - Customer Facility Charge	419,235	411,816	400,000	500,000	582,000	182,000
34472 - CONRAC Fuel Revenue	199,854	146,068	208,000	199,336	232,800	24,800
34400 - Terminal Building Area Rental	619,089	557,884	608,000	699,336	814,800	206,800
Other Building & Ground Rental						
34680 - Ground Rentals	38,262	8,190	58,000	-	-	-58,000
34600 - Other Building & Ground Rental	38,262	8,190	58,000	-	-	-58,000
Other Government Revenues						
35610 - Grant In Aid – Federal	73,429	61,876	-	15,559	-	-
35500 - Other Government Revenues	73,429	61,876	-	15,559	-	-
54170 - Rental Car Facility	730,781	627,950	666,000	714,895	814,800	148,800
Total Revenues	730,781	627,950	666,000	714,895	814,800	148,800

Expenditures

54170 - Rental Car Facility						
Personal Services						
41100 - Salaries and Wages	57,956	59,543	55,775	41,494	55,775	-
41300 - Incentive	4,646	5,082	3,060	4,630	3,060	-
41820 - Health Insurance	21,448	21,455	12,875	14,154	-	-12,875
42300 - State Unemployment	83	77	83	83	83	-
42400 - Workers Compensation	-	-	2,140	-	2,140	-
42540 - Tool Allowance	1,508	1,504	600	1,632	-	-600
42550 - Communications Allowance	483	481	480	522	-	-480
41900 - Life	29	29	31	39	-	-31
42010 - Social Security - Medicare	833	864	862	608	862	-
42020 - Social Security - OASDI	3,561	3,693	3,648	2,599	3,648	-
42110 - TMRS	7,883	8,191	7,249	5,553	7,249	-
42115 - OPEB Funding	1,570	1,619	1,430	1,123	1,430	-
41000 - Personal Services	99,998	102,538	88,233	72,438	74,247	-13,986
Supplies						
51200 - Operating	1,118	379	-	-	-	-
51250 - Janitor	-18,142	-24,308	-	-29,688	-	-
51350 - Chemical and Medical	-	-	-	-	-	-
51810 - CONRAC Fuel Expense	155,419	163,677	200,000	200,000	200,000	-
53100 - Natural Gas	5,134	3,671	13,008	27,032	28,924	15,916
53150 - Electricity	12,463	13,848	16,862	22,335	23,898	7,036
53200 - Water and Sewer	5,781	-	-	-	-	-
51000 - Supplies	161,773	157,268	229,870	219,680	252,822	22,952
Contractual Services						
68300 - R & M - Improvements	25,291	15,551	83,500	83,500	80,000	-3,500

60000 - Contractual Services	25,291	15,551	83,500	83,500	80,000	-3,500
Other Charges						
76000 - Depreciation	264,656	264,656	264,656	264,656	220,702	-43,954
77450 - Administrative Other	5,189	-	-	-	-	-
70000 - Other Charges	269,846	264,656	264,656	264,656	220,702	-43,954
54170 - Rental Car Facility	556,908	540,013	666,259	640,274	627,771	-38,488
Total Expenditures	556,908	540,013	666,259	640,274	627,771	-38,488

**City of Amarillo 2023 Department Request by Business Unit
26630 - Leose Training- Airport Securi**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
26630 - Leose Training- Airport Securi						
Other Government Revenues						
36210 - Other Program Revenue	1,352	1,234	1,500	1,068	1,500	-
35500 - Other Government Revenues	1,352	1,234	1,500	1,068	1,500	-
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	-	1,500	-	1,500	-
37400 - Miscellaneous Revenue	-	-	1,500	-	1,500	-
26630 - Leose Training- Airport Securi	1,352	1,234	3,000	1,068	3,000	-
Total Revenues	1,352	1,234	3,000	1,068	3,000	-
Expenditures						
26630 - Leose Training- Airport Securi						
Contractual Services						
61410 - Tuition	1,863	1,754	1,500	1,500	1,500	-
60000 - Contractual Services	1,863	1,754	1,500	1,500	1,500	-
26630 - Leose Training- Airport Securi	1,863	1,754	1,500	1,500	1,500	-
Total Expenditures	1,863	1,754	1,500	1,500	1,500	-

UTILITY SERVICES



(52100)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 2,524,374	\$ 2,642,898	\$ 3,346,792
Supplies	130,577	206,627	160,194
Contractual Services	1,086,597	1,290,581	1,605,965
Other Charges	72,891	83,630	93,123
Capital Outlay	14,359		
Operating Transfers	-	-	-
Total Expenses	\$ 3,828,799	\$ 4,223,736	\$ 5,206,074

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	38	62	65
Part-time	2	1	2
Total	40	63	67



- Utility Billing Admin/Support
- Utility Bill Production
- Utility Billing Customer Service
- Utility Payment/Account Admin
- Meter Reading

Mission

Utility Billing strives to provide accurate and timely billing to all customers with the highest regard for public satisfaction. To provide exceptional service to newcomers, visitors, and residents so that they may experience a positive environment within the City of Amarillo, whether by phone or in person. To provide customer service that will exceed all expectations by listening to customers and responding to their needs in a professional, courteous, and respectful manner.

Strategic Approach

The City of Amarillo Utility Billing division is a high-volume utility service separated into the following functional groups: Customer Service, Call Center Operations, Cashiering, Mobile Unit Operations, and Meter Reading. Vital Statistics is also supported within the Utility Billing division.

Utility Billing is often the initial contact with the City of Amarillo for many individuals. It is the goal of the division to continue to cultivate quality service and to work with customers regarding underlying issues related to utility accounts in a timely and positive manner.

The Utility Billing division continues to look for innovative solutions to fulfill the initiatives outlined in the **BluePrint for Amarillo** especially in relation to the **Customer Service Pillar**. The division is responsible for the production and distribution of all billing statements in a highly efficient manner and continues to look for new ways to accomplish these goals by investing time and efforts in the future upgrades of our current billing software, Tyler Munis. It is also the goal of the Utility Billing division to monitor performance within our Call Center operations to improve in response times as well as one contact resolutions to help improve satisfaction of service. It is evident that the division's success depends on its ability to strengthen its current customer relationships. Billing solutions function as a critical touch point between utilities and their customers. With new technologies, utility bills can now serve as a streamlined vehicle in announcing new services and providing customized communications.

The Utility Billing division worked diligently during the recent pandemic to continue to provide services as well as find solutions to assist customers in all areas within their account. Our team has been innovative in the recent release of our City of Amarillo Mobile Unit. The Mobile Unit is a full-service mobile office that provides a quick and convenient way for customers to take care of business related to their utility bill account. The Mobile Unit consists of a drive thru window for payments, and two walk-up windows to assist customers with various needs related to their utility bill account, such as make utility bill payments, ask questions related to their utility bill account, and set up various utility account arrangements.

The Utility Billing division looks forward to continuing to expand relations within our community by promoting water conservation. Proposals for a water conservation mascot have been submitted, with hopes to provide education on the importance of conservation to students, as well as attending local events within libraries and the community to enhance the growth with our customers and community.

Programs

Administration and Support

2022/23 Budget — 4% of Budget

This program provides support and accounts for the accurate recording of information gathered from the reading for billing, and then the collection of accounts. Our goal is to improve responsiveness and overall customer satisfaction. With the implementation of the InContact call center software, customers can now utilize new technologies that provide customized communications. The implementation has reduced call wait times by providing an auto callback feature and has also provided the ability to email and chat with agents regarding their accounts. These additional forms of communication have assisted the Utility Billing division in following **Council Pillars**.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Annual customer contacts	422,664	420,000	450,000
Contact by telephone	404,142	400,000	500,000
Contact by email	16,294	18,000	20,000
Contact by chat	2,228	2,000	3,000
Annual customer contact in person	5,732	8,200	8,000
Annual customer contact thru Mobile Unit	*	12,000	12,240
Responsiveness-calls handled within 3 mins	61%	60%	70%
Responsiveness-wait time 3 mins or more	39%	40%	30%

**Information not available*

Bill Production

2022/23 Budget — 31% of Budget

This program is responsible for the production of more than 850,000 customer bills annually. Billings are processed three times per week based on the City’s 12-meter reading cycles. Utility Billing produces the bills for Water and Sewer, Drainage Utility, and Solid Waste. The preparations of meter reading books are completed within a span of two days and consist of the data entry of re-reads and verifications. The production of bills takes approximately five hours and includes verification of data, calculation of bills, creation of the billing journal, and distribution on bills. The addition of the Utility Billing Specialist has increased the accuracy and efficiency of bill production and auditing. The Utility Billing Specialist coordinates with the Meter Reader and Water Distribution staff members to assist with customer concerns with minimal impact to customer billing.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Accounts billed monthly	83,500	83,725	84,000

Billing Customer Service

2022/23 Budget — 20% of Budget

Utility Billing Customer Service staff is divided into two functional groups: Credit Services and New Connections. All staff members work to provide exemplary, quick, while always striving to improve customer satisfaction.

Credit Services responds to requests for payment arrangements and issues service orders for connections, reconnections, and meter installations. Credit Services distributes service orders regarding high bill inquiries and investigates accounts where customers may be experiencing leaks. Applications and requests for fire hydrant meters and the collection of current readings for each fire hydrant are completed within Credit Services. All final bills are produced within Credit Services and service outage calls are worked by all available staff members during regular business hours.

New Connection functions are initial requests for services such as new, transfer and completion of service. All staff members interact with customers whose needs vary from simple billing questions to more complex investigations regarding establishment of services. Staff also work with assisting other City departments in processing new tap orders. The calculation and application of illegal fees are also performed within Customer Service.

The addition of the Trainer/Quality Assurance position has allowed for extensive training on the new functionality of the Utility Billing software. Staff now can provide multiple types of arrangement options to customers. Utility Billing also works with Water Distribution as we transition to an electronic service order environment.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Total arrangements issued	1,253	1,479	1,500
6-month arrangements issued	977	800	1,000
12-month arrangements issued	276	679	500
Total broken arrangements	14%	15%	15%
Time spent per new service request	5 minutes	5 minutes	5 minutes
Time spent per discontinued service request	4 minutes	4 minutes	5 minutes
Time spent per transfer service request	5 minutes	5 minutes	5 minutes

Payment and Account Administration

2022/23 Budget — 15% of Budget

Payment and Account Administration staff is responsible for processing payments. Payments are collected in person, through third parties, and by mail. In addition to the collection of payments, staff members process and collect returned checks. Payment and Account Administration also accepts payment for bus tickets and passes sales. It is the division’s expectation to experience an increase in the number of transactions submitted within the self-serve portals with the new software.

UTILITY BILLING (52100)

2022/23 BUDGET

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Cash handled (daily)	\$9,575.90	\$15,000	\$20,000
Cash payments (monthly)	\$207,477.89	\$400,000	\$450,000
Credit card payments (monthly)	\$170,475.99	\$300,000	\$350,000
Check payments (monthly)	\$1,297,207.80	\$2,000,000	\$2,100,000
Total transactions (daily)	320	400	500
Number of walk-in customers	*4,700	17,660	24,250

*Numbers impacted by Covid-19

Meter Reading

2022/23 Budget — 30% of Budget

Meter Reading staff are responsible for providing reliable and timely reads of approximately 72,500 meters monthly. Daily routes are assigned to each staff member which contain approximately 500 meters within a walking route. All walking routes are completed within the first half of the workday and the remainder of the day is designated to re-reads. All Meter Reading staff members work through a variety of elements and obstacles throughout their workday, such as encountering aggressive animals, the inability to gain access to meters, and inclement weather. With the addition of a Meter Reader Foreperson, the program has had the ability to reduce the amount of orders distributed to the Service Center. New handheld devices have improved the accuracy of reading without malfunctioning. With the increase in meter reading accuracy, it is anticipated that customer complaints will diminish phone queue wait times.

Advanced Metering Infrastructure (AMI) will be implemented over the next two years. This includes smart meters and communication modules with real-time data that speeds processing and allows customers more control over their water usage.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Meters read	99.35%	99%	99%
Meters estimated	.65%	1%	1%
Internal account adjustments	2.1%	1.75%	1.5%
Verification by service reps	2.9%	2.75%	2%
Average daily re-reads	80	70	60

2022-23 Employee Distribution by Position

Business Unit	52100
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Department	Description	Pos Id	Pos Count	*Supplemental Total
UTILITIES OFFICE				
	ADMINISTRATIVE ASSISTANT III	CLR410	1	\$ -
	UTILITY BILLING MANAGER	ADM170	1	\$ -
	ASSISTANT MGR. UTILITY BILLING	ADM171	1	\$ -
	BILLING SPECIALIST	CLR010	1	\$ -
	SYSTEMS SPECIALIST	CLR012	1	\$ -
	TRAINER/QA SPECIALIST	CLR015	1	\$ -
	ASSISTANT CASHIER SUPERVISOR	CLR042	1	\$ -
	CASHIER SUPERVISOR	CLR057	1	\$ -
	CUSTOMER SERVICE LEAD	CLR068	2	\$ -
	CALL CENTER AGENT	CLR077	12	\$ -
	CUSTOMER SERVICE SUPERVISOR	CLR098	1	\$ -
	CALL CENTER LEAD	CLR191	3	\$ -
	UTILITY BILLING CASHIER	CLR412	5	\$ -
	VITAL STATISTICS SUPERVISOR	CLR450	1	\$ -
	VITAL STATISTICS CLERK	CLR455	4	\$ -
	MOBILE UNIT AGENT	CLR555	3	\$ -
	CASHIER LEAD	CLR557	1	\$ -
	BOOKKEEPER/PURCHASING SPEC	CLR635	1	\$ -
	CALL CENTER SUPERVISOR	CLR840	1	\$ -
	PART-TIME MOBILE ASSISTANT	HRL536	1	\$ -
	METER READER I	TRD170	19	\$ -
	METER READER II	TRD171	1	\$ -
	<i>*311 CUSTOMER SERVICE REP -HRLY</i>	<i>HRL053</i>	<i>1</i>	<i>\$ 19,104</i>
	<i>*311 CUSTOMER SERVICE REP II</i>	<i>CLR053</i>	<i>2</i>	<i>\$ 81,667</i>
	<i>*311 CUSTOMER SERVICE SUPERV</i>	<i>CLR055</i>	<i>1</i>	<i>\$ 55,271</i>
UTILITIES OFFICE	Sum		67	\$ 156,042

City of Amarillo 2023 Department Request by Business Unit

52100 - Utilities Office



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
52100 - Utilities Office						
Utility Sales & Services						
34080 - Door Tag Fees	27,935	140,945	80,000	67,490	68,000	-12,000
34000 - Utility Sales & Services	27,935	140,945	80,000	67,490	68,000	-12,000
Interest Earnings						
37125 - Other Interest Income	90,885	823	184,500	370	500	-184,000
37109 - Interest Earnings	90,885	823	184,500	370	500	-184,000
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	50	-	-	40	-	-
37465 - NBV Asset Disposal	-	-89,063	-	-	-	-
37400 - Miscellaneous Revenue	50	-89,063	-	40	-	-
52100 - Utilities Office	118,871	52,705	264,500	67,900	68,500	-196,000
Total Revenues	118,871	52,705	264,500	67,900	68,500	-196,000

Expenditures

52100 - Utilities Office

Personal Services

41100 - Salaries and Wages	1,488,383	1,766,974	1,826,855	1,890,647	2,125,003	298,148
41300 - Incentive	4,602	7,606	2,400	5,677	12,736	10,336
41620 - Unscheduled	30,560	25,102	25,000	27,198	25,000	-
41820 - Health Insurance	401,318	508,103	355,081	559,013	689,478	334,397
42300 - State Unemployment	3,144	3,686	1,941	4,206	3,201	1,260
42400 - Workers Compensation	9,341	14,976	21,959	18,607	28,040	6,081
42520 - Uniform/Clothing Allowan	774	-	-	-	-	-
42550 - Communications Allowance	-	811	1,200	1,305	1,622	422
42560 - Change in Sick and Annua	4,533	12,722	-	-	-	-
41900 - Life	824	997	702	1,338	1,673	971
42010 - Social Security - Medicare	20,918	24,651	26,524	27,040	30,501	3,977
42020 - Social Security - OASDI	87,811	103,718	111,981	113,486	128,716	16,735
42110 - TMRS	194,730	67,518	225,365	229,613	249,707	24,342
42115 - OPEB Funding	18,637	-12,489	43,890	45,900	51,115	7,225
41000 - Personal Services	2,265,575	2,524,374	2,642,898	2,924,031	3,346,792	703,894

Supplies

51110 - Office Expense	229,795	111,290	130,000	99,048	100,000	-30,000
51120 - Safety Program	-	916	1,000	2,345	3,000	2,000
51200 - Operating	3,602	2,321	1,000	2,156	1,000	-
51300 - Clothing and Linen	5,428	5,139	9,501	11,327	12,501	3,000
51350 - Chemical and Medical	-	40	500	500	500	-
51560 - Conservation Expenditures	-	-	36,626	21,590	10,626	-26,000
51700 - Education	-	-	15,000	-	15,000	-
51800 - Fuel & Oil	-	482	-	0	-	-
51850 - Minor Tools	-	6,076	6,000	12,600	10,000	4,000

51950 - Minor Office Equipment	2,488	4,193	6,000	6,071	6,000	-
52050 - Auto Parts	271	-	750	-	750	-
53150 - Electricity	-	119	-	531	567	567
52050.LABOR - Auto Parts Labor	-	-	250	-	250	-
51000 - Supplies	241,584	130,577	206,627	156,167	160,194	-46,433
Contractual Services						
61100 - Communications Billing	11,587	12,549	13,000	14,543	13,000	-
61200 - Postage	397,649	360,691	450,000	516,750	500,000	50,000
61410 - Tuition	1,312	658	5,000	1,226	5,000	-
61412 - Training	-	-	35,000	23,000	35,000	-
62000 - Professional	208,092	172,792	170,000	250,565	300,000	130,000
63210 - Armored Car Service	2,970	2,722	2,964	2,964	2,964	-
63300 - Collection Expense	37,964	35,376	70,000	66,443	70,000	-
68620 - Computer Equipment	44,179	34,611	95,000	76,238	95,000	-
69210 - Rental City Equipment	59,093	82,155	95,816	95,816	131,200	35,384
69220 - Rental Other Equipment	1,545	1,560	1,350	1,320	1,350	-
69300 - Leased Computer Software	356,691	383,483	352,451	405,000	452,451	100,000
60000 - Contractual Services	1,121,083	1,086,597	1,290,581	1,453,865	1,605,965	315,384
Other Charges						
71240 - HRA Funding	-	-	-	-	-	-
72000 - Communication	36	-	-	-	-	-
75100 - Travel	7,006	-	8,000	-	15,000	7,000
75300 - Meals and Local	-	105	300	105	300	-
76000 - Depreciation	50,378	47,972	44,322	44,322	42,995	-1,327
78210 - Cash Over/Short	120	-200	500	-	500	-
71100 - Insurance and Bonds	20,244	25,014	30,508	30,508	34,328	3,820
70000 - Other Charges	77,784	72,891	83,630	74,935	93,123	9,493
Capital Outlay						
84910 - Other Equipment	-	14,359	-	-	-	-
80000 - Capital Outlay	-	14,359	-	-	-	-
Operating Transfers						
92120 - Information Services	300	-	-	-	-	-
92000 - Operating Transfers	300	-	-	-	-	-
52100 - Utilities Office	3,706,325	3,828,799	4,223,736	4,608,999	5,206,074	982,338
Total Expenditures	3,706,325	3,828,799	4,223,736	4,608,999	5,206,074	982,338

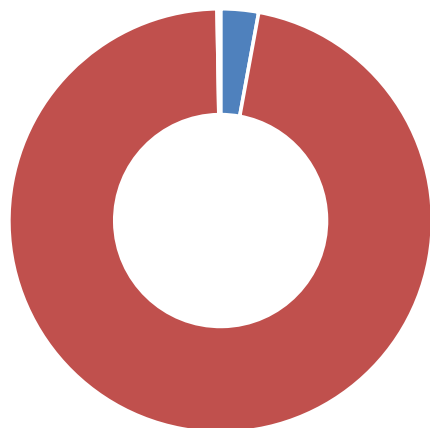


(52110, 52120, 52121, 52122, 52123)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 442,557	\$ 635,490	\$ 1,232,501
Supplies	22,490	32,401	55,401
Contractual Services	144,823	582,258	582,614
Other Charges	13,209,223	12,555,950	14,059,177
Debt Service	3,289,675	7,361,860	8,528,570
Operating Transfers	289,139	2,494,372	2,494,372
Total Expenses	\$ 17,397,906	\$ 23,662,331	\$ 26,952,635

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	5	5	5
Part-time	-	-	-
Total	5	5	5



- Support and Managerial Oversight of Division
- Water & Sewer General
- Water & Sewer Capital

Mission

As an acknowledged leader in the industry, the City of Amarillo Water Utilities Department is committed to supplying continuous high quality water, sewer and environmental services to our customers in a safe and efficient manner, supporting Amarillo's high quality of life now and in the future. This is accomplished through innovative employees demonstrating teamwork, commitment, and outstanding customer service.

Strategic Approach

The Director of Utilities office provides leadership and oversight for seven divisions including Water Production, Water Transmission, Surface Water Treatment, Water Distribution, Wastewater Collection, Wastewater Treatment, and Environmental Lab. The Director of Utilities office, through strategic planning processes, manages the daily operations of these departments to meet the organizational goals of the City of Amarillo and to provide clean safe drinking water to the citizens of Amarillo. The Director of Utilities places emphasis on strategic planning at all levels of the organization, to provide the highest level of quality customer service while ensuring our operational activities support our mission and statement.

Water and sewer utilities are faced with ever changing challenges which include rising costs, aging infrastructure, stringent regulatory requirements, and a changing workforce. The Director of Utilities looks to use effective utility management practices to lead the Water Utilities Department, in order to focus our efforts and energy to meet our organizational performance goals.

The Director of Utilities Office is addressing the City Council's priorities and City Manager's initiatives set forth in the **Blue Print for Amarillo** through **Implementation of Best Practices** Management and **Economic Development and Redevelopment**. The Director of Utilities Office engages in **Best Practice** management with the oversight of the seven divisions to ensure continued regulatory compliance at the Water and Wastewater Treatment Plants, continued pursuit of alternative operational and procurement strategies to minimize the use of our limited resources, continued pursuit of training strategies to broaden employees' knowledge and through monitoring of customers' concerns to provide, maintain, and improve customer service. The Director of Utilities closely monitors rules and regulations set forth by the American Water Works Association (AWWA), the Texas Commission on Environmental Quality (TCEQ), and the Environmental Protection Agency (EPA) to ensure that Water Utilities is in compliance with current rules and regulations. The Director of Utilities engages in **Economic Development and Redevelopment** through the management of utilities infrastructure including maintenance and expansion of the current infrastructure. The Director of Utilities monitors the age of the existing infrastructure and other capital assets to execute effective improvement and replacement of infrastructure. The Director of Utilities also monitors current inventory to identify future expansion needs resulting from growth and expansion of the City.

DIRECTOR OF UTILITIES
(52110, 52120, 52121,
52122, 52123)

2022/23 BUDGET

Programs

Support and Managerial Oversight of Utilities Division

2022/23 Budget — 3% of Budget

The Director of Utilities provides support and managerial oversight for the seven divisions in the Water Utilities Department. The Director of Utilities Office staff was integrated with the Engineering Department staff for a reorganization to create a Capital Projects and Development Engineering group in early 2016. The Director of Utilities retained five staff positions: Director of Utilities, Assistant Director of Utilities, Program Manager, Office Administrator, and Administrative Assistant I.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Public awareness meetings on water conservation	3	15	16
Evaluation of divisions to comply with best practices for department	7	7	7
Number of positions supported	229	229	228
Regulatory compliance review for divisions	7	7	7

Water and Sewer General

2022/23 Budget — 97% of Budget

This program includes administrative and professional costs not attributable to specific Water and Sewer departments.

Water and Sewer Capital

2022/23 Budget — 0.3% of Budget

The City’s Capital Improvement Plan (“CIP”) represents the staff’s determination of projects that need to be completed during the next five years to improve the quality of life for all our citizens and to improve our service delivery system. The Director of Utilities plans for projects such as installation of new water and sewer mains, repairs of or improvements to existing water and sewer infrastructure, and vehicles or equipment needed. Funding for these projects is provided by Water and Sewer rates revenues.

2022-23 Employee Distribution by Position

Business Unit	52110
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Department	Description	Pos Id	Pos Count	*Supplemental Total
DIRECTOR OF UTILITIES				
	DIRECTOR OF UTILITIES	ADM300	1	\$ -
	ADMINISTRATIVE ASSISTANT I	CLR400	1	\$ -
	OFFICE ADMINISTRATOR	CLR945	1	\$ -
	PROGRAM MANAGER	MGT580	1	\$ -
	ASSISTANT DIR OF UTILITIES	ADM301	1	\$ -
DIRECTOR OF UTILITIES Sum			5	\$ -

**City of Amarillo 2023 Department Request by Business Unit
52110 - Director of Utilities**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
52110 - Director of Utilities						
Construction Participation						
35420 - Owner Participation	90,659	174,892	68,000	146,542	147,000	79,000
35300 - Construction Participation	90,659	174,892	68,000	146,542	147,000	79,000
Miscellaneous Revenue						
37130 - Discounts Earned	28,809	30,419	500	29,614	30,000	29,500
37410 - Miscellaneous Revenue	-	500	-	500	-	-
37400 - Miscellaneous Revenue	28,809	30,919	500	30,114	30,000	29,500
52110 - Director of Utilities	119,468	205,811	68,500	176,656	177,000	108,500
Total Revenues	119,468	205,811	68,500	176,656	177,000	108,500

Expenditures

52110 - Director of Utilities

Personal Services

41100 - Salaries and Wages	331,109	333,559	340,987	341,619	349,290	8,303
41300 - Incentive	565	602	600	571	950	350
41620 - Unscheduled	35	-	-	-	-	-
41820 - Health Insurance	51,163	49,418	54,180	53,932	63,939	9,759
42300 - State Unemployment	263	270	244	340	244	-
42400 - Workers Compensation	305	306	437	607	1,111	674
42510 - Car Allowance	6,032	6,016	6,000	6,526	6,000	-
42530 - Moving Expense	-	4,214	-	4,214	-	-
42550 - Communications Allowance	2,869	2,863	2,400	3,105	2,400	-
42560 - Change in Sick and Annu	14,401	9,114	-	-	-	-
41900 - Life	83	84	92	109	129	37
42010 - Social Security - Medicare	4,792	4,839	5,040	4,988	5,195	155
42020 - Social Security - OASDI	20,491	20,690	21,551	21,327	22,214	663
42110 - TMRS	43,666	9,404	42,823	42,516	42,823	-
42115 - OPEB Funding	6,443	1,181	8,446	8,520	8,706	260
41000 - Personal Services	482,218	442,557	482,800	488,372	503,001	20,201

Supplies

51110 - Office Expense	3,211	3,942	2,500	5,800	2,500	-
51115 - Employee Recognition Program	-	4,771	5,500	4,920	5,500	-
51200 - Operating	90	23	300	277	300	-
51300 - Clothing and Linen	203	-71	600	-71	600	-
51560 - Conservation Expenditures	20,959	11,750	20,001	21,427	43,001	23,000
51700 - Education	458	483	3,500	52	3,500	-
51800 - Fuel & Oil	-	-	-	-	-	-
51950 - Minor Office Equipment	-	-	-	-	-	-
51980 - IT Hardware	159	-	-	-	-	-
52050 - Auto Parts	388	92	-	8	-	-
52050.LABOR - Auto Parts Labor	1,975	1,500	-	-	-	-
51000 - Supplies	27,442	22,490	32,401	32,414	55,401	23,000

Contractual Services

61100 - Communications Billing	-	-	-	-	-	-
61200 - Postage	330	544	850	698	850	-
61300 - Advertising	-	3	5,000	5,883	5,000	-
61400 - Dues	10,214	10,600	19,500	10,966	19,500	-
61410 - Tuition	-	2,400	8,000	1,200	8,000	-
61415 - Safety Training	-	-	1,000	-	1,000	-
62000 - Professional	3,015	273	-	267	-	-
67600 - Temporary Labor	-	-	-	-	-	-
68610 - Office Equipment	-	950	1,500	1,328	1,500	-
68620 - Computer Equipment	-13,430	-	-	-	-	-
69210 - Rental City Equipment	4,909	4,909	5,008	5,008	5,364	356
60000 - Contractual Services	5,038	19,680	40,858	25,349	41,214	356

Other Charges

72000 - Communication	-	-	500	-	500	-
74000 - Printing and Binding	6,766	6,798	8,000	8,743	8,000	-
75100 - Travel	1,457	-	15,000	6,274	25,000	10,000
75300 - Meals and Local	110	247	1,000	176	1,000	-
76000 - Depreciation	97,568	96,297	95,077	95,077	100,904	5,827
71100 - Insurance and Bonds	1,518	1,668	2,825	2,825	2,909	84
70000 - Other Charges	107,419	105,010	122,402	113,094	138,313	15,911

52110 - Director of Utilities	622,117	589,736	678,461	659,229	737,929	59,468
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Total Expenditures	622,117	589,736	678,461	659,229	737,929	59,468
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**City of Amarillo 2023 Department Request by Business Unit
52120 - Water & Sewer General**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
52120 - Water & Sewer General						
Fines and Forfeitures						
35216 - Forfeited Disc.-Water&S	1,161,657	1,283,633	1,295,000	1,182,112	1,240,000	-55,000
35000 - Fines and Forfeitures	1,161,657	1,283,633	1,295,000	1,182,112	1,240,000	-55,000
Interest Earnings						
37110 - Interest Income	1,193,337	271,051	360,000	175,187	192,000	-168,000
37115 - Unrealized G/L	195,013	-201,652	-	-	-	-
37109 - Interest Earnings	1,388,350	69,399	360,000	175,187	192,000	-168,000
Miscellaneous Revenue						
37140 - Returned Check Fees	6,930	23,220	38,000	30,195	31,000	-7,000
37400 - Miscellaneous Revenue	6,930	23,220	38,000	30,195	31,000	-7,000
52120 - Water & Sewer General	2,556,937	1,376,251	1,693,000	1,387,494	1,463,000	-230,000
Total Revenues	2,556,937	1,376,251	1,693,000	1,387,494	1,463,000	-230,000
Expenditures						
52120 - Water & Sewer General						
Personal Services						
41500 - PFP	-	-	152,690	-	729,500	576,810
41000 - Personal Services	-	-	152,690	-	729,500	576,810
Contractual Services						
62000 - Professional	-	-	-	-	-	-
62025 - Blackridge Contract	120,000	120,000	120,000	130,000	120,000	-
63140 - Audit Fee	5,041	5,143	5,000	5,200	5,000	-
69300 - Leased Computer Software	-	-	416,400	416,400	416,400	-
60000 - Contractual Services	125,041	125,143	541,400	551,600	541,400	-
Other Charges						
77610 - Information Technology - City	1,128,807	861,192	815,762	815,762	872,865	57,103
78230 - Loss on Bad Debt	985,117	1,322,614	480,000	480,000	480,000	-
70000 - Other Charges	2,113,924	2,183,806	1,295,762	1,295,762	1,352,865	57,103
Operating Transfers						
92130 - General Construction	-	-	2,430,718	2,430,718	2,430,718	-
92000 - Operating Transfers	-	-	2,430,718	2,430,718	2,430,718	-
52120 - Water & Sewer General	2,238,965	2,308,949	4,420,570	4,278,080	5,054,483	633,913
Total Expenditures	2,238,965	2,308,949	4,420,570	4,278,080	5,054,483	633,913

**City of Amarillo 2023 Department Request by Business Unit
52121 - Sewer General**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
52121 - Sewer General						
Utility Sales & Services						
34030 - Sewer Charges	24,928,246	25,528,453	26,822,890	27,618,729	29,800,112	2,977,222
34040 - Ind Waste Sewer Surchar	214,324	349,419	245,000	295,816	286,520	41,520
34045 - Liq. Waste Disp. Fee	165,880	158,175	143,000	147,285	157,000	14,000
34060 - Sale of Reclaimed Water	356,420	693,094	350,000	532,632	527,000	177,000
34000 - Utility Sales & Services	25,664,871	26,729,141	27,560,890	28,594,462	30,770,632	3,209,742
Tap Fees and Frontage Charges						
34220 - Sewer Tap Fees	66,438	81,235	85,000	128,867	92,000	7,000
34240 - Sewer Frontage Charges	-	-	3,000	6,461	3,000	-
34200 - Tap Fees and Frontage Charges	66,438	81,235	88,000	135,328	95,000	7,000
Rent						
37155 - Surface Land Rental	30,450	30,450	30,450	-	-	-30,450
37150 - Rent	30,450	30,450	30,450	-	-	-30,450
52121 - Sewer General	25,761,759	26,840,826	27,679,340	28,729,790	30,865,632	3,186,292
Total Revenues	25,761,759	26,840,826	27,679,340	28,729,790	30,865,632	3,186,292
Expenditures						
52121 - Sewer General						
Other Charges						
77840 - Administrative Sewer	768,926	888,579	852,265	934,130	852,265	-
77850 - Pymnt Lieu of Franch Tx	1,263,320	1,333,901	1,341,395	1,334,668	1,530,810	189,415
77860 - Pymnt Lieu of Prop Tx -	1,556,884	1,760,744	1,843,005	1,867,912	2,172,189	329,184
78010 - Fiscal Agent Fees	532,420	5,016	13,000	13,000	13,000	-
70000 - Other Charges	4,121,550	3,988,240	4,049,665	4,149,710	4,568,264	518,599
Debt Service						
89200 - Bond Interest Payments	4,555,746	3,662,190	5,500,240	4,120,239	6,980,205	1,479,965
89350 - Bond Issuance Costs	-	-	-	-	-	-
89000 - Debt Service	4,555,746	3,662,190	5,500,240	4,120,239	6,980,205	1,479,965
Operating Transfers						
92170 - Trsf to Debt Service	321,000	-	-	-	-	-
92000 - Operating Transfers	321,000	-	-	-	-	-
52121 - Sewer General	8,998,297	7,650,430	9,549,905	8,269,949	11,548,469	1,998,564
Total Expenditures	8,998,297	7,650,430	9,549,905	8,269,949	11,548,469	1,998,564

City of Amarillo 2023 Department Request by Business Unit 52122 - Water General



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
52122 - Water General						
Utility Sales & Services						
34010 - Water Metered Sales	56,701,641	54,937,272	59,941,270	63,135,592	66,594,783	6,653,513
34070 - Water Service Charges	634,740	1,310,474	790,000	1,435,141	1,435,000	645,000
34000 - Utility Sales & Services	57,336,381	56,247,746	60,731,270	64,570,733	68,029,783	7,298,513
Tap Fees and Frontage Charges						
34210 - Water Tap Fees	157,322	165,448	207,000	256,149	193,000	-14,000
34230 - Water Frontage Charges	12,704	23,683	15,000	15,646	15,000	-
34266 - Lab Fees	102,539	104,930	106,000	91,440	106,000	-
34200 - Tap Fees and Frontage Charges	272,565	294,061	328,000	363,235	314,000	-14,000
Interest Earnings						
37110 - Interest Income	172,440	-	-	-	-	-
37109 - Interest Earnings	172,440	-	-	-	-	-
Rent						
37155 - Surface Land Rental	77,891	96,376	95,158	86,331	86,000	-9,158
37150 - Rent	77,891	96,376	95,158	86,331	86,000	-9,158
Miscellaneous Revenue						
37141 - Merchant Service Fees	-592,660	-702,333	-730,908	-792,225	-850,000	-119,092
37143 - Rain Sensor Rebate	-	-143	-	-	-	-
37400 - Miscellaneous Revenue	-592,660	-702,476	-730,908	-792,225	-850,000	-119,092
52122 - Water General	57,266,616	55,935,707	60,423,520	64,228,074	67,579,783	7,156,263
Total Revenues	57,266,616	55,935,707	60,423,520	64,228,074	67,579,783	7,156,263
Expenditures						
52122 - Water General						
Other Charges						
77810 - Administrative Water	883,846	913,395	998,810	1,042,559	998,810	-
77820 - Pymnt Lieu of Franch Tx	2,962,719	3,126,240	3,174,580	3,141,910	3,594,106	419,526
77830 - Pymnt Lieu of Prop Tx -	2,721,410	2,891,587	2,914,731	2,955,635	3,406,819	492,088
78210 - Cash Over/Short	647	945	-	-	-	-
70000 - Other Charges	6,568,621	6,932,167	7,088,121	7,140,104	7,999,735	911,614
Debt Service						
89200 - Bond Interest Payments	1,668,861	-575,678	1,861,620	1,861,620	1,548,365	-313,255
89350 - Bond Issuance Costs	-	203,163	-	-	-	-
89000 - Debt Service	1,668,861	-372,515	1,861,620	1,861,620	1,548,365	-313,255
52122 - Water General	8,237,482	6,559,652	8,949,741	9,001,724	9,548,100	598,359
Total Expenditures	8,237,482	6,559,652	8,949,741	9,001,724	9,548,100	598,359

**City of Amarillo 2023 Department Request by Business Unit
52123 - Water & Sewer - Transfer**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
52123 - Water & Sewer - Transfer						
Proceeds from LT Debt						
39810 - Proceeds from LTerm Debt	-	-	28,500,000	28,500,000	46,500,000	18,000,000
39800 - Proceeds from LT Debt	-	-	28,500,000	28,500,000	46,500,000	18,000,000
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52123 - Water & Sewer - Transfer	-	-	28,500,000	28,500,000	46,500,000	18,000,000
<hr/>						
Total Revenues	-	-	28,500,000	28,500,000	46,500,000	18,000,000
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Expenditures						
52123 - Water & Sewer - Transfer						
Operating Transfers						
92120 - Information Services	-	90,499	63,654	63,654	63,654	-
92125 - Municipal Garage	56,146	48,640	-	-	-	-
92130 - General Construction	43,552	150,000	-	-	-	-
92000 - Operating Transfers	99,698	289,139	63,654	63,654	63,654	-
<hr/>						
52123 - Water & Sewer - Transfer	99,698	289,139	63,654	63,654	63,654	-
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Total Expenditures	99,698	289,139	63,654	63,654	63,654	-

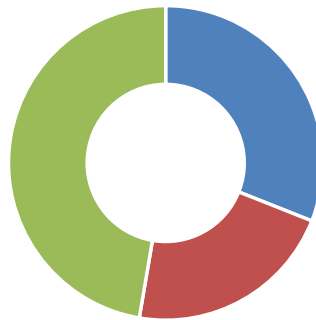


(52200, 52210, 52220)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 2,546,317	\$ 3,231,143	\$ 3,455,477
Supplies	3,467,918	3,815,981	4,810,898
Contractual Services	1,551,965	2,349,765	2,387,570
Other Charges	12,802,954	15,158,483	15,220,271
Capital Outlay	-	78,776	-
Total Expenses	\$ 20,369,153	\$ 24,634,148	\$ 25,874,216

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	53	53	53
Part-time	-	-	-
Total	53	53	53



- Water Production
- Water Transmission
- Surface Water Treatment

Mission

Water Production is dedicated to protecting public health in accordance with federal and state laws governing water quality. Our focus is to provide a constant supply of high-quality, low-cost water that satisfies the ever-changing demands of our customers.

Strategic Approach

As a major city situated in the High Plains of Texas, a safe and reliable water supply has always been and will continue to be central to Amarillo's viability, economy, and quality of life. Extreme weather patterns over the last decade have forced a recalibration of "normal" and have intensified reliance on groundwater sources. In response to these factors combined with a growing population, economy, and many other competing needs, the City of Amarillo is working with engineers, the Texas Water Development Board (TWDB), and the Texas Commission on Environmental Quality (TCEQ) to develop and implement its most proactive and comprehensive water system plan in this city's history to fully integrate supply, transmission, treatment, storage, and distribution. Water Production pays strict attention to prudently using all resources under its management in correlation with the **Blueprint for Amarillo** initiatives of **Fiscal Responsibility and Customer Service**.

Amarillo has developed a fiscally responsible vision and roadmap for the future by considering the current and future demands on the water system from its residents, commercial interests, and firefighting protocols. This will be a readily adaptable plan that will be used as a basis to match priorities and financial constraints, addressing known issues, growth patterns, regulatory changes, and aging infrastructure.

Customer service is primarily directed through system improvements in water quality, especially pressure and quantity requirements. In addition, Water Production performs community engagement by taking complaint calls and solving issues in the distribution system including main breaks, sewer back-ups, disconnected services, and general utility inquiries. All calls taken are met with courtesy and professionalism. Water Production is also involved with the City's conservation efforts with Every Drop Counts campaign. The staff works multiple events each year to promote community awareness and education on water production and water conservation topics. We have expanded our outreach efforts through brochures, website communications, media campaigns and taking the information into the local high-school classrooms. The staff of the Osage plant conducts educational plant tours for school groups of all ages throughout the year.

During the current budget year, projects were designed and completed to increase water quality and production capacity. The Department is dedicated to increase security measures throughout our infrastructure, increase well field production, and increasingly utilize more of our source water allocation. Projects have been implemented to meet long range customer demands. Water Production continues to take steps to increase Treatment Plant rating capacity to 70 MGD. Going forward, upgrades are scheduled for all chemical applications processes. The addition of air-scour equipment will further enhance filter backwashing and save water loss in the treatment process. Programs have been initiated to pool utility resources to improve the working conditions and safety of our staff.

WATER PRODUCTION (52200, 52210, 52220)

2022/23 BUDGET

Programs

Water Production Division

2022/23 Budget — 31% of Budget

Management and maintenance of the four City well fields and well field pumping stations.

<i>Performance Measures/Indicators:</i>	2020/2021 Actual	2021/2022 Estimated	2022/2023 Projected
Groundwater production produced (billion gallons)	5.6	5.8	5.8
Groundwater direct into Osage <small>*20.0 MGD is the maximum.</small>	1.6	1.3	1.2
Well pump and motor replacement/repair	9	7	7
Leak repairs	5	6	7
Meter replacements	12	15	12

Water Transmission Division

2022/23 Budget — 22% of Budget

Management and maintenance of City pumping stations and overhead storage facilities.

<i>Performance Measures/Indicators:</i>	2020/2021 Actual	2021/2022 Estimated	2022/2023 Projected
Potable Water Tank Inspections	24	24	24
Pressure Point additions	2	2	4
Upgrades to radio/communication/SCADA network	6	6	10
Water Loss Percentage ¹			6.5%

¹ AWWA standard for water loss is ≤ 12%

Water Treatment Division

2022/23 Budget — 47% of Budget

Management, maintenance, treatment, and state compliance testing of the Canadian River Municipal Water Authority (CRMWA) water resource.

<i>Performance Measures/Indicators:</i>	2020/2021 Actual	2021/2022 Estimated	2022/2023 Projected
CRMWA allocation Used (billion gallons)	10.1	10.4	10.5
Compliance with state/federal regulatory reporting	100%	100%	100%
% Loss in treatment process	1.7%	1.6%	1.6%
Gallons Used per Backwash	306k	271k	271k
Bacteriological sampling	1,527	1,525	1,525
Surface water production capacity (Billion gallons) AWWA standard increase 3%	10.2	10.5	10.6

2022-23 Employee Distribution by Position

Business Unit	52200
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Department	Description	Pos Id	Pos Count	*Supplemental Total	
WATER PRODUCTION					
	ELECTRICIAN I	TRD915	3	\$	-
	ELECTRONICS/INSTRUMENTATION TE	TEC930	1	\$	-
	GROUNDWATER OPERATOR	TRD805	1	\$	-
	UTILITY MAINT. MECHANIC III	TRD957	10	\$	-
WATER PRODUCTION	Sum		15	\$	-

City of Amarillo 2023 Department Request by Business Unit

52200 - Water Production



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
52200 - Water Production						
Miscellaneous Revenue						
37465 - NBV Asset Disposal	-	-	-	-	-	-
37400 - Miscellaneous Revenue	-	-	-	-	-	-
<hr/>						
52200 - Water Production	-	-	-	-	-	-
<hr/>						
Total Revenues	-	-	-	-	-	-

Expenditures

52200 - Water Production

Personal Services

41100 - Salaries and Wages	332,584	405,171	506,910	475,429	539,100	32,190
41300 - Incentive	25,175	32,189	30,000	31,666	30,000	-
41620 - Unscheduled	2,136	7,224	12,000	5,855	12,000	-
41820 - Health Insurance	115,863	141,315	170,692	159,894	189,252	18,560
42300 - State Unemployment	606	717	731	918	767	36
42400 - Workers Compensation	5,314	6,855	9,662	12,636	21,533	11,871
42560 - Change in Sick and Annu	482	7,380	-	-	-	-
41900 - Life	185	225	277	322	386	109
42010 - Social Security - Medicare	4,767	5,939	7,785	7,016	8,122	337
42020 - Social Security - OASDI	20,382	25,394	33,288	29,999	34,728	1,440
42110 - TMRS	47,118	21,624	66,147	61,316	68,900	2,753
42115 - OPEB Funding	3,980	-5,375	13,046	10,218	13,611	565
41000 - Personal Services	558,594	648,659	850,538	795,269	918,399	67,861

Supplies

51110 - Office Expense	1,157	3,174	1,485	2,385	1,485	-
51120 - Safety Program	5,439	12,118	6,000	8,643	6,000	-
51200 - Operating	5,978	12,226	9,000	15,274	9,000	-
51250 - Janitor	684	646	825	1,229	825	-
51300 - Clothing and Linen	68	42	-	71	-	-
51350 - Chemical and Medical	466	607	465	818	465	-
51452 - B & A - General	95	141	150	141	150	-
51800 - Fuel & Oil	4,434	10,979	9,900	6,746	7,218	-2,682
51850 - Minor Tools	6,070	7,099	5,000	6,298	5,000	-
51980 - IT Hardware	461	6	-	-	-	-
52050 - Auto Parts	3,308	3,874	100	3,543	100	-
52120 - Tires and Tubes Other	857	954	825	914	825	-
53100 - Natural Gas	2,034	2,707	3,521	3,122	3,341	-180
53150 - Electricity	1,412,599	1,188,359	1,381,780	1,474,825	1,578,061	196,281
52050.LABOR - Auto Parts Labor	1,538	1,275	-	1,750	-	-
51000 - Supplies	1,445,186	1,244,208	1,419,051	1,525,759	1,612,470	193,419

Contractual Services

61200 - Postage	204	948	-	-	-	-
61400 - Dues	1,240	258	1,710	362	1,710	-
61410 - Tuition	5,303	5,363	7,000	7,319	7,000	-
61415 - Safety Training	-	-	1,500	40	1,500	-

62000 - Professional	2,346	2,000	-	2,000	-	-
68100 - R & M - Building	16,170	9,464	12,000	11,993	12,000	-
68300 - R & M - Improvements	524,119	307,416	452,001	452,382	430,144	-21,857
68312 - Other Improvement	101,394	102,115	582,900	86,588	582,900	-
68610 - Office Equipment	-	-	2,000	-150	2,000	-
68615 - Misc. Fuel Powered Equi	8	106	1,500	56	1,500	-
68640 - Machinery	-	486	1,500	756	1,500	-
68650 - Shop Equipment	916	2,791	1,500	810	1,500	-
68710 - Auto Repair & Maint	11,704	758	1,200	1,487	1,200	-
69210 - Rental City Equipment	118,315	135,043	134,962	134,962	165,947	30,985
69220 - Rental Other Equipment	-	1,200	1,200	1,000	1,200	-
60000 - Contractual Services	781,718	567,947	1,200,973	699,605	1,210,101	9,128
Other Charges						
72000 - Communication	4,179	4,428	2,000	4,496	2,000	-
75100 - Travel	-	-	2,000	487	2,000	-
75300 - Meals and Local	323	300	400	300	400	-
76000 - Depreciation	3,360,418	3,386,383	3,234,709	2,426,663	3,763,639	528,930
76500 - Amortization of Water Rights	41,383	478,439	478,439	358,828	-	-478,439
77215 - Tax Payments on Leased L	1,676	1,571	27	-	27	-
71100 - Insurance and Bonds	136,701	186,895	401,482	401,482	439,031	37,549
70000 - Other Charges	3,544,679	4,058,015	4,119,057	3,192,256	4,207,097	88,040
52200 - Water Production	6,330,177	6,518,830	7,589,619	6,212,888	7,948,067	358,448
Total Expenditures	6,330,177	6,518,830	7,589,619	6,212,888	7,948,067	358,448

2022-23 Employee Distribution by Position

Business Unit	52210
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Department	Description	Pos Id	Pos Count	*Supplemental Total	
WATER TRANSMISSION					
	ELECTRICIAN I	TRD915	1	\$	-
	UTILITY WORKER	TRD930	2	\$	-
	ELECTRONICS/INSTRUMENTATION TE	TEC930	1	\$	-
	UTILITY MAINT. MECHANIC III	TRD957	3	\$	-
	TREATMENT PLNT MNT. FOREPERSON	MGT910	1	\$	-
WATER TRANSMISSION Sum			8	\$	-

**City of Amarillo 2023 Department Request by Business Unit
52210 - Water Transmission**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
52210 - Water Transmission						
Rent						
37154 - Other Rental Income	62,190	64,056	62,832	65,634	66,000	3,168
37150 - Rent	62,190	64,056	62,832	65,634	66,000	3,168
Miscellaneous Revenue						
37465 - NBV Asset Disposal	-	-	-	-	-	-
37400 - Miscellaneous Revenue	-	-	-	-	-	-
52210 - Water Transmission	62,190	64,056	62,832	65,634	66,000	3,168
Total Revenues	62,190	64,056	62,832	65,634	66,000	3,168

Expenditures

52210 - Water Transmission						
Personal Services						
41100 - Salaries and Wages	277,133	285,109	270,888	312,197	319,103	48,215
41300 - Incentive	23,062	23,262	20,100	18,979	20,100	-
41620 - Unscheduled	2,330	5,060	5,000	10,932	5,000	-
41820 - Health Insurance	84,799	86,998	94,084	95,988	103,516	9,432
42300 - State Unemployment	421	444	390	584	430	40
42400 - Workers Compensation	6,986	7,023	6,699	9,649	13,588	6,889
42560 - Change in Sick and Annu	4,290	5,971	-	-	-	-
41900 - Life	147	153	148	202	206	58
42010 - Social Security - Medicare	4,126	4,240	4,219	4,623	4,732	513
42020 - Social Security - OASDI	17,644	18,128	18,041	19,767	20,230	2,189
42110 - TMRS	39,712	9,419	35,850	40,459	38,863	3,013
42115 - OPEB Funding	4,005	-4,224	7,071	16,273	7,929	858
41000 - Personal Services	464,655	441,582	462,490	529,652	533,697	71,207
Supplies						
51110 - Office Expense	885	645	900	545	900	-
51120 - Safety Program	1,653	10,424	5,000	6,139	5,000	-
51200 - Operating	9,747	8,202	6,200	7,994	6,200	-
51250 - Janitor	845	572	900	2,183	900	-
51300 - Clothing and Linen	20	15	-	36	-	-
51350 - Chemical and Medical	467	867	650	797	650	-
51452 - B & A - General	471	586	525	51	525	-
51800 - Fuel & Oil	877	1,863	8,806	3,589	3,840	-4,966
51850 - Minor Tools	3,761	3,628	2,500	2,851	-	-2,500
51950 - Minor Office Equipment	-	21	-	21	-	-
51980 - IT Hardware	470	-	-	-	-	-
52050 - Auto Parts	437	417	-	659	-	-
52120 - Tires and Tubes Other	416	276	600	147	600	-
53100 - Natural Gas	6,114	6,541	9,416	6,424	6,874	-2,542
53150 - Electricity	1,080,964	1,293,079	1,335,847	1,641,476	1,756,379	420,532
53200 - Water and Sewer	19,571	37,185	38,930	28,190	30,163	-8,767
52050.LABOR - Auto Parts Labor	163	138	-	138	-	-
51000 - Supplies	1,126,857	1,364,459	1,410,274	1,701,240	1,812,031	401,757

Contractual Services

61400 - Dues	352	224	1,235	1,226	1,235	-
61410 - Tuition	3,532	1,360	7,600	308	7,600	-
61415 - Safety Training	878	1,067	1,500	503	1,500	-
62000 - Professional	-	2,480	-	-	-	-
68100 - R & M - Building	17,226	13,583	15,000	14,968	15,000	-
68300 - R & M - Improvements	109,192	82,011	91,650	91,911	91,650	-
68312 - Other Improvement	41,460	35,615	65,550	42,040	65,550	-
68610 - Office Equipment	-	-	2,000	-200	2,000	-
68615 - Misc. Fuel Powered Equi	681	1,981	2,100	1,930	2,100	-
68640 - Machinery	372	-	750	790	750	-
68650 - Shop Equipment	80	405	600	896	600	-
68660 - Audio/Video Equipment	1,081	-	-	-	-	-
68680 - Other Equipment	-	201	375	-82	375	-
68710 - Auto Repair & Maint	469	478	480	348	480	-
69210 - Rental City Equipment	59,988	64,527	63,958	63,958	69,309	5,351
69220 - Rental Other Equipment	-	209	825	1,383	825	-
60000 - Contractual Services	235,310	204,140	253,623	219,978	258,974	5,351

Other Charges

72000 - Communication	152	76	1,000	-74	1,000	-
75100 - Travel	-	-	2,000	-500	2,000	-
75300 - Meals and Local	345	300	400	433	400	-
76000 - Depreciation	3,237,356	3,143,010	3,115,573	3,115,573	3,141,402	25,829
71100 - Insurance and Bonds	97,119	132,147	50,250	50,250	54,192	3,942
70000 - Other Charges	3,334,972	3,275,533	3,169,223	3,165,681	3,198,994	29,771

Capital Outlay

84100 - Auto-Rolling Stock & Equ	-	-	78,776	110,000	-	-78,776
80000 - Capital Outlay	-	-	78,776	110,000	-	-78,776

52210 - Water Transmission	5,161,795	5,285,715	5,374,386	5,726,552	5,803,696	429,310
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Total Expenditures	5,161,795	5,285,715	5,374,386	5,726,552	5,803,696	429,310
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2022-23 Employee Distribution by Position

Business Unit	52220
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Department	Description	Pos Id	Pos Count	*Supplemental Total
SURFACE WATER TREATMENT				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	CUSTODIAN I	TRD910	1	\$ -
	ELECTRICIAN II	TRD060	1	\$ -
	UTILITY WORKER	TRD930	2	\$ -
	ADMINISTRATIVE ASSISTANT III	CLR410	1	\$ -
	ELECTRONICS/INSTRUMENTATION TE	TEC930	1	\$ -
	UTILITY MAINT. MECHANIC III	TRD957	4	\$ -
	TREATMENT PLNT MNT. FOREPERSON	MGT910	1	\$ -
	WATER UTILITIES MAINT MANAGER	ADM175	1	\$ -
	WATER PROD SUPERINTENDENT	ADM320	1	\$ -
	ELECTRONIC/INST. SUPERVISOR	MGT320	1	\$ -
	OPERATIONS CONTROL SUPERVISOR	MGT941	1	\$ -
	WATER OPS/COMPLIANCE TECH	TEC320	2	\$ -
	CHIEF ELECTRICIAN	TRD800	1	\$ -
	CHIEF MECHANIC	TRD801	1	\$ -
	TREATMENT PLANT OPERATOR III	TRD966	10	\$ -
SURFACE WATER TREATMENT Sum			30	\$ -

**City of Amarillo 2023 Department Request by Business Unit
52220 - Surface Water Treatment**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
52220 - Surface Water Treatment						
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	-	-	-	-	-
37465 - NBV Asset Disposal	-	-573	-	-	-	-
37400 - Miscellaneous Revenue	-	-573	-	-	-	-
52220 - Surface Water Treatment	-	-573	-	-	-	-
Total Revenues	-	-573	-	-	-	-

Expenditures

52220 - Surface Water Treatment

Personal Services

41100 - Salaries and Wages	925,907	920,203	1,165,162	1,081,720	1,202,696	37,534
41300 - Incentive	51,736	54,963	54,000	42,498	54,000	-
41620 - Unscheduled	81,303	85,792	50,000	116,795	50,000	-
41820 - Health Insurance	277,459	265,844	340,805	288,088	344,400	3,595
42300 - State Unemployment	1,441	1,362	1,462	2,020	1,508	46
42400 - Workers Compensation	23,653	23,880	33,040	41,575	66,306	33,266
42510 - Car Allowance	-	-	-	643	3,000	3,000
42550 - Communications Allowance	-	-	-	257	1,200	1,200
42560 - Change in Sick and Annu	18,999	8,847	-	-	-	-
41900 - Life	455	441	554	604	772	218
42010 - Social Security - Medicare	14,542	14,613	17,678	17,010	18,102	424
42020 - Social Security - OASDI	62,180	62,483	75,588	72,255	77,399	1,811
42110 - TMRS	138,768	30,572	150,201	145,222	153,663	3,462
42115 - OPEB Funding	10,727	-12,926	29,625	38,253	30,335	710
41000 - Personal Services	1,607,169	1,456,075	1,918,115	1,846,940	2,003,381	85,266

Supplies

51110 - Office Expense	9,868	6,509	12,700	14,095	12,700	-
51120 - Safety Program	9,312	10,351	9,100	12,180	9,100	-
51200 - Operating	11,425	14,673	16,000	15,647	16,000	-
51250 - Janitor	3,521	5,107	3,000	8,470	3,000	-
51300 - Clothing and Linen	16,929	18,102	17,200	10,436	17,200	-
51350 - Chemical and Medical	415,517	430,333	434,500	433,809	782,100	347,600
51400 - Photographic	30	-	200	-	200	-
51452 - B & A - General	4,070	5,866	4,000	7,836	4,000	-
51700 - Education	3,585	2,317	3,800	1,709	3,800	-
51800 - Fuel & Oil	1,883	3,842	2,016	1,794	1,920	-96
51850 - Minor Tools	5,978	3,423	2,500	5,565	-	-2,500
51950 - Minor Office Equipment	2,092	585	1,500	358	-	-1,500
51980 - IT Hardware	11,403	4,298	10,000	582	10,000	-
52050 - Auto Parts	3,131	6,198	2,000	5,982	2,000	-
52120 - Tires and Tubes Other	1,058	864	1,500	423	1,500	-
53100 - Natural Gas	11,571	13,223	14,053	22,038	23,581	9,528
53150 - Electricity	48,546	297,804	394,253	429,906	450,000	55,747
53200 - Water and Sewer	23,852	34,205	57,834	45,604	48,796	-9,038
52050.LABOR - Auto Parts Labor	1,163	1,550	500	1,500	500	-

51000 - Supplies	584,934	859,251	986,656	1,017,932	1,386,397	399,741
Contractual Services						
61200 - Postage	891	1,494	2,000	2,473	2,000	-
61400 - Dues	15,658	11,425	14,200	29,477	14,200	-
61410 - Tuition	13,005	13,183	14,000	15,722	14,000	-
61415 - Safety Training	147	1,585	1,000	1,383	1,000	-
62000 - Professional	84,559	83,464	130,001	64,782	130,001	-
63210 - Armored Car Service	4,949	4,949	5,052	5,052	5,052	-
67320 - Extermination	642	510	1,740	270	1,740	-
67500 - Laundry	1,271	1,649	1,250	996	1,250	-
68100 - R & M - Building	40,964	85,532	62,000	61,912	62,000	-
68300 - R & M - Improvements	400,009	370,671	448,500	448,622	448,500	-
68312 - Other Improvement	29,985	64,103	72,352	58,196	72,352	-
68610 - Office Equipment	-	-	500	2,500	500	-
68615 - Misc. Fuel Powered Equi	79	-	200	-20	200	-
68640 - Machinery	840	907	1,200	1,755	1,200	-
68650 - Shop Equipment	1,013	295	1,200	1,588	1,200	-
68680 - Other Equipment	1,080	-	3,000	654	3,000	-
68710 - Auto Repair & Maint	1,600	262	800	98	800	-
69210 - Rental City Equipment	104,727	110,275	111,174	111,174	134,500	23,326
69220 - Rental Other Equipment	2,439	4,064	3,000	2,501	3,000	-
69300 - Leased Computer Software	23,707	25,511	22,000	3,600	22,000	-
60000 - Contractual Services	727,567	779,877	895,169	812,733	918,495	23,326
Other Charges						
72000 - Communication	684	629	4,000	10	4,000	-
75100 - Travel	2,078	1,805	3,500	1,399	3,500	-
75300 - Meals and Local	849	1,239	1,000	1,463	1,000	-
76000 - Depreciation	739,970	765,475	821,842	821,842	933,847	112,005
77200 - License and Permits	4,328	-	5,000	-330	5,000	-
77300 - Water System Inspections	198,482	170,084	200,000	172,474	200,000	-
78000 - Pmnt to CRMWA - M and O	4,348,316	4,358,958	6,580,344	5,850,000	6,580,344	-
71100 - Insurance and Bonds	76,043	171,216	254,517	254,517	86,489	-168,028
70000 - Other Charges	5,370,751	5,469,405	7,870,203	7,101,375	7,814,180	-56,023
Operating Transfers						
92120 - Information Services	-	-	-	-	-	-
92000 - Operating Transfers	-	-	-	-	-	-
52220 - Surface Water Treatment	8,290,421	8,564,608	11,670,143	10,778,980	12,122,453	452,310
Total Expenditures	8,290,421	8,564,608	11,670,143	10,778,980	12,122,453	452,310

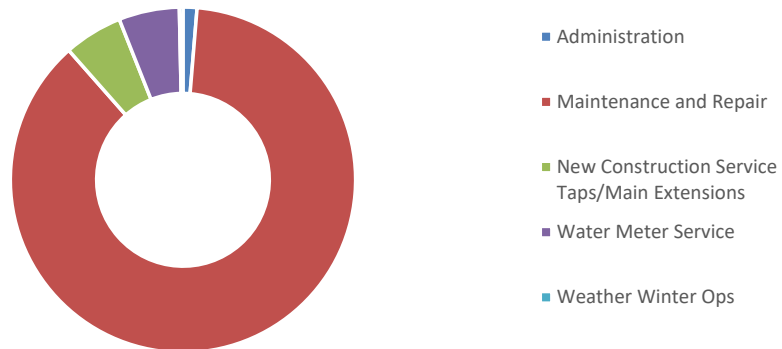


(52230)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 2,210,752	\$ 3,618,383	\$ 3,998,395
Supplies	181,624	89,912	90,652
Contractual Services	1,506,063	1,503,306	1,566,550
Other Charges	2,590,443	2,653,724	2,881,574
Capital Outlay	-	-	-
Inter Reimbursements	(228,690)	(350,000)	(350,000)
Total Expenses	\$ 6,260,192	\$ 7,515,325	\$ 8,187,171

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	65	65	65
Part-time	-	-	-
Total	65	65	65



Mission

To provide consumers with safe and reliable water services at the lowest reasonable rates that are consistent with sound business practices. To provide reliable, high quality water service while meeting customer demand and to manage departmental resources in an open and responsible manner at the lowest practical cost.

Strategic Approach

Water Distribution is responsible for maintenance and repair of the distribution system which consists of 1,187 miles of water main ranging from 2” to 48”, 4,428 fire hydrants, 18,997 valves, and 74,942 service connections. Water Distribution engages in the **BluePrint for Amarillo** by continuing to rehabilitate the infrastructure by instituting **Best Practices** with internal and external sources to meet **Customer Service** expectations. The City added a crew and equipment in the 2014/15 and 2015/16 budgets to concentrate on 2” water line replacements. Utilities started a new Water Master Plan study this year. The department will use the study to evaluate the increasing demands put on the distribution system.

Programs

Water Distribution Administration

2022/23 Budget — 1% of Budget

Responsible for receiving and dispatching customer calls to field crews for Water and Wastewater.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Admin staff work orders created	6,483	9,400	9,500
Phone calls taken	19,977	22,000	22,000

Maintenance and Repair

2022/23 Budget — 87% of Budget

Responsible for the maintenance and repair of the water distribution system to ensure uninterrupted service to customers. The distribution system includes 1,170 miles of water mains, 17,944 valves, and 71,493 active accounts.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Main breaks	310	350	320
Damage by contractors	48	75	80
Fire hydrants repaired	142	65	125
Water valves worked/exercised	1,313	1,200	1,700

WATER DISTRIBUTION (52230)

2022/23 BUDGET

New Construction Service Taps and Main Extensions

2022/23 Budget — 5% of Budget

Responsible for the installation of new water services from 5/8" to 4", fire lines, and new water mains. The department O&M covers the labor and equipment costs for new construction.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
New water taps installed	119	125	125
Water taps abandoned	45	50	55
% new tap cost to department	62%	57%	57%
New tap cost to department	\$226,252	\$225,000	\$250,000
New taps customer's cost	\$141,232	\$130,000	\$145,000
Work orders completed	\$93,264	\$200,000	\$175,000

Water Meter Service

2022/23 Budget — 6% of Budget

Responsible for the installation and repairs of water meters. New water meters are purchased through a CIP account.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Meter representatives' orders worked	31,301	40,000	35,000
Water meters tested	349	250	200

Winter Weather Operations

2022/23 Budget — 0.3% of Budget

Responsible for responding to Emergency Operations Center (EOC) emergencies and removing snow from City properties including City Hall, Civic Center, libraries, Globe News Center, and downtown streets when needed by the Street Department.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Snow removal events	1	4	3

2022-23 Employee Distribution by Position

Business Unit	52230
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Department	Description	Pos Id	Pos Count	*Supplemental Total
WATER DISTRIBUTION				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	ADMINISTRATIVE ASSISTANT I	CLR400	2	\$ -
	UTILITY WORKER	TRD930	16	\$ -
	ADMINISTRATIVE ASSISTANT II	CLR405	1	\$ -
	WATER & SEWER SYS SUPERINTENDN	ADM330	1	\$ -
	ASST WATER DIST. SUPER	ADM331	1	\$ -
	W/S FOREPERSON 1	MGT345	12	\$ -
	WATER & SEWER SUPERVISOR II	MGT930	3	\$ -
	WATER AND SEWER SUPER I	MGT931	3	\$ -
	UTILITY TECHNICIAN	TEC120	11	\$ -
	UTILITY LOCATOR	TRD331	2	\$ -
	WATER METER MECHANIC II	TRD334	2	\$ -
	METER SERVICE REP II	TRD335	10	\$ -
WATER DISTRIBUTION Sum			65	\$ -

**City of Amarillo 2023 Department Request by Business Unit
52230 - Water Distribution**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
52230 - Water Distribution						
Miscellaneous Revenue						
37418 - Non City Damage Claim	67,106	62,412	63,000	52,552	61,000	-2,000
37435 - Sale of Scrap	24,344	24,898	21,000	40,000	27,000	6,000
37465 - NBV Asset Disposal	-	-	-	-	-	-
37400 - Miscellaneous Revenue	91,450	87,310	84,000	92,552	88,000	4,000
52230 - Water Distribution	91,450	87,310	84,000	92,552	88,000	4,000
Total Revenues	91,450	87,310	84,000	92,552	88,000	4,000

Expenditures

52230 - Water Distribution

Personal Services

41100 - Salaries and Wages	1,624,547	1,461,757	2,220,300	1,641,349	2,472,713	252,413
41300 - Incentive	58,270	53,537	57,600	37,433	57,600	-
41620 - Unscheduled	99,133	113,732	70,000	91,159	70,000	-
41820 - Health Insurance	479,318	408,582	666,835	437,371	692,519	25,684
42300 - State Unemployment	3,142	2,728	3,168	3,244	3,529	361
42400 - Workers Compensation	69,506	60,427	86,631	81,544	136,987	50,356
42550 - Communications Allowance	1,605	1,922	2,400	2,611	2,400	-
42560 - Change in Sick and Annu	-10,776	-14,881	-	-	-	-
41900 - Life	915	770	1,201	880	1,673	472
42010 - Social Security - Medicare	24,581	22,450	33,029	24,540	36,383	3,354
42020 - Social Security - OASDI	105,107	95,992	141,229	104,898	155,570	14,341
42110 - TMRS	234,217	30,902	280,638	210,220	308,048	27,410
42115 - OPEB Funding	12,938	-27,165	55,352	33,677	60,973	5,621
41000 - Personal Services	2,702,504	2,210,752	3,618,383	2,668,924	3,998,395	380,012

Supplies

51110 - Office Expense	4,635	4,863	4,500	5,267	4,500	-
51120 - Safety Program	3,988	12,387	10,000	5,759	10,000	-
51200 - Operating	32,617	116,848	25,000	125,146	25,000	-
51250 - Janitor	925	104	200	55	200	-
51300 - Clothing and Linen	24,687	20,538	23,611	13,336	23,611	-
51350 - Chemical and Medical	27	30	500	500	500	-
51700 - Education	880	615	400	526	400	-
51800 - Fuel & Oil	547	545	586	676	723	137
51850 - Minor Tools	18,516	23,265	20,500	23,525	20,500	-
51980 - IT Hardware	3,809	-	-	-	-	-
52050 - Auto Parts	1,911	587	2,000	143	2,000	-
52120 - Tires and Tubes Other	681	89	200	89	200	-
53100 - Natural Gas	-	-	-	-	-	-
53150 - Electricity	320	311	463	1,258	1,346	883
53200 - Water and Sewer	327	1,030	952	628	672	-280
52050.LABOR - Auto Parts Labor	763	413	1,000	350	1,000	-
51000 - Supplies	94,633	181,624	89,912	177,258	90,652	740

Contractual Services

61100 - Communications Billing	-	-	-	-	-	-
61200 - Postage	-	-	112	-	112	-
61400 - Dues	-	2,240	1,600	-	1,600	-
61410 - Tuition	3,789	12,667	5,000	15,058	5,000	-
61415 - Safety Training	-	-	2,000	-	2,000	-
62000 - Professional	1,797	80	-	20	-	-
68300 - R & M - Improvements	312,527	415,923	300,000	414,461	300,000	-
68312 - Other Improvement	7,469	9,631	25,000	6,917	25,000	-
68500 - R & M - Streets	207,701	174,973	250,000	170,660	250,000	-
68610 - Office Equipment	597	-	300	-	300	-
68640 - Machinery	298	123	-	-	-	-
68650 - Shop Equipment	23,405	62,829	95,862	47,462	95,862	-
68680 - Other Equipment	22,471	14,519	8,000	16,381	8,000	-
68710 - Auto Repair & Maint	695	3,698	3,200	3,698	3,200	-
69100 - Rental Land & Buildings	-	-	100	-	100	-
69210 - Rental City Equipment	793,328	809,381	808,632	808,632	874,876	66,244
69220 - Rental Other Equipment	-	-	500	-	500	-
60000 - Contractual Services	1,374,078	1,506,063	1,500,306	1,483,289	1,566,550	66,244
Other Charges						
71240 - HRA Funding	3,567	5,417	-	-	-	-
71250 - Paid Claims	-	-	7,500	-	7,500	-
72000 - Communication	-	-	2,000	-	2,000	-
74000 - Printing and Binding	-	-	500	-	500	-
75100 - Travel	-	-	1,000	-	1,000	-
75300 - Meals and Local	1,313	1,819	2,000	2,335	2,000	-
76000 - Depreciation	2,475,665	2,531,624	2,593,418	2,593,418	2,826,740	233,322
77430 - Administrative - Labora	-	-	-	-	-	-
77470 - Service Charges - Other	16,233	16,233	16,233	17,586	16,233	-
71100 - Insurance and Bonds	33,355	35,350	31,073	31,073	25,601	-5,472
70000 - Other Charges	2,530,133	2,590,443	2,653,724	2,644,412	2,881,574	227,850
Inter Reimbursements						
90100 - Workorder Reimbursement	-361,433	-228,690	-350,000	-200,000	-350,000	-
90000 - Inter Reimbursements	-361,433	-228,690	-350,000	-200,000	-350,000	-
52230 - Water Distribution	6,339,915	6,260,192	7,512,325	6,773,884	8,187,171	674,846
Total Expenditures	6,339,915	6,260,192	7,512,325	6,773,884	8,187,171	674,846

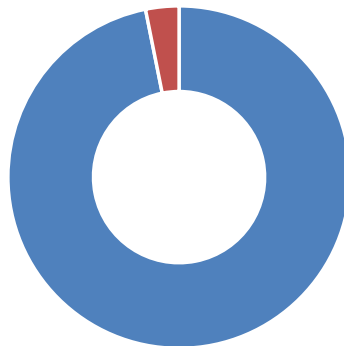


(52240)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 1,294,760	\$ 2,158,369	\$ 2,469,017
Supplies	441,608	497,471	519,657
Contractual Services	2,830,318	834,213	881,815
Other Charges	2,262,259	2,517,014	2,399,170
Inter Reimbursements	(166,129)	(159,269)	(159,269)
Total Expenses	\$ 6,662,816	\$ 5,847,798	\$ 6,110,390

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	38	38	38
Part-time	-	-	-
Total	38	38	38



- Maintenance and Repair
- New Construction Service Taps/Main Extensions

WASTEWATER COLLECTION 2022/23 BUDGET (52240)

Mission

To operate the wastewater collection system in a customer service oriented, financially sound, and efficient manner. To maintain the collection system in such a manner as to meet or exceed established regulatory water quality standards in compliance with state and federal discharge permits. To protect the public from potential diseases by properly collecting and transporting sewage to treatment facilities while providing community-wide accessibility.

Strategic Approach

Responsible for the operation and maintenance of the wastewater collection system which includes 1014 miles of sewer main ranging from 6" to 54", 13,366 manholes, and 53 lift stations. Wastewater Collection fulfills its mission by proactively and systematically responding to customer calls and gathering data about the system. Wastewater Collection engages in the **Blueprint for Amarillo** by continuing to institute **Best Practices** to conduct operations and to meet **Customer Service**. The Wastewater Master Plan was completed in 2013 that produced a Dynamic Planning Tool (DPT). Wastewater Collection will use the DPT to schedule large scale capital projects and to identify smaller infrastructure projects that can be done within the department's normal operations.

Programs

Maintenance and Repair

2022/23 Budget — 97% of Budget

Responsible for the maintenance and repair of the wastewater collection system including 980 miles of sewer mains, 12,386 sewer manholes, 69,251 sewer service tap connections and 53 lift stations.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Sewer mains repairs	118	110	100
Sewer manholes adjusted	82	50	50
Miles of sewer cleaned	317	275	300
Miles of sewer televised	20	20	30
Total sewer calls received	830	750	750
Total sewer calls that were not stops	658	550	550
Lift station checks yearly	8,034	9,000	9,000

WASTEWATER COLLECTION 2022/23 BUDGET (52240)

New Construction Service Taps and Main Extensions

2022/23 Budget — 3% of Budget

Responsible for the installation of new sewer taps and new sewer mains. The Department O&M covers the labor and equipment cost for new construction.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
New sewer taps installed	56	65	70
Sewer taps abandoned	38	35	35
% new tap cost to department	67%	65%	37%
New tap cost to department	\$154,354	\$165,000	\$170,000
New taps customers cost	\$51,468	\$59,000	\$64,000
Work orders completed	\$135,822	\$20,000	\$25,000

2022-23 Employee Distribution by Position

Business Unit	52240
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Department	Description	Pos Id	Pos Count	*Supplemental Total
WASTE WATER COLLECTION				
	UTILITY WORKER	TRD930	14	\$ -
	UTILITY OPERATOR	TRD960	1	\$ -
	ELECTRONICS/INSTRUMENTATION TE	TEC930	1	\$ -
	W/S FOREPERSON 1	MGT345	5	\$ -
	WATER & SEWER SUPERVISOR II	MGT930	3	\$ -
	UTILITY TECHNICIAN	TEC120	5	\$ -
	ASST WASTEWATER COLL. SUPER	ADM340	1	\$ -
	WATER & SEWER SUPERVISOR I	MGT931	1	\$ -
	ODOR CONTROL TECHNICIAN	TEC340	1	\$ -
	LIFT STATION MAINT. MECH II	TRD342	3	\$ -
	UTILITY MAINT. MECHANIC I	TRD954	3	\$ -
WASTE WATER COLLECTION Sum			38	\$ -

**City of Amarillo 2023 Department Request by Business Unit
52240 - Waste Water Collection**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
52240 - Waste Water Collection						
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	-	-	-	-	-
37418 - Non City Damage Claim	-	853	950	500	500	-450
37400 - Miscellaneous Revenue	-	853	950	500	500	-450
52240 - Waste Water Collection	-	853	950	500	500	-450
Total Revenues	-	853	950	500	500	-450

Expenditures

52240 - Waste Water Collection

Personal Services

41100 - Salaries and Wages	959,372	836,652	1,262,188	1,065,920	1,492,641	230,453
41300 - Incentive	53,658	47,986	48,000	41,355	48,000	-
41620 - Unscheduled	64,341	47,810	35,000	59,325	35,000	-
41820 - Health Insurance	305,059	266,464	436,351	309,381	429,325	-7,026
42300 - State Unemployment	1,919	1,610	1,852	2,149	2,167	315
42400 - Workers Compensation	63,771	54,792	80,795	81,100	121,960	41,165
42550 - Communications Allowance	1,207	1,019	-	1,273	1,200	1,200
42560 - Change in Sick and Annua	3,668	-23,304	-	-	-	-
41900 - Life	520	450	702	589	978	276
42010 - Social Security - Medicare	14,668	12,706	18,998	15,936	21,925	2,927
42020 - Social Security - OASDI	62,720	54,329	81,231	68,140	93,745	12,514
42110 - TMRS	141,450	14,100	161,415	138,206	185,334	23,919
42115 - OPEB Funding	8,500	-19,854	31,837	23,210	36,742	4,905
41000 - Personal Services	1,680,851	1,294,760	2,158,369	1,806,583	2,469,017	310,648

Supplies

51110 - Office Expense	1,810	582	1,500	2,404	1,500	-
51120 - Safety Program	1,279	9,039	7,500	1,114	7,500	-
51200 - Operating	40,999	83,771	82,445	52,331	82,445	-
51250 - Janitor	66	117	200	108	200	-
51300 - Clothing and Linen	15,813	12,148	15,000	8,207	15,000	-
51350 - Chemical and Medical	101,075	131,319	138,000	127,873	138,000	-
51800 - Fuel & Oil	393	2,538	1,648	480	514	-1,134
51850 - Minor Tools	1,992	10,426	6,900	12,623	6,900	-
51980 - IT Hardware	1,675	-	-	-	-	-
52050 - Auto Parts	3,078	1,188	1,000	1,009	1,000	-
52120 - Tires and Tubes Other	-	-	500	-	500	-
53100 - Natural Gas	3,251	3,740	4,518	3,406	3,644	-874
53150 - Electricity	217,418	184,883	235,268	242,292	259,252	23,984
53200 - Water and Sewer	1,250	1,556	1,492	1,591	1,702	210
52050.LABOR - Auto Parts Labor	325	300	1,500	175	1,500	-
51000 - Supplies	390,425	441,608	497,471	453,614	519,657	22,186

Contractual Services

61200 - Postage	21	42	48	22	48	-
61400 - Dues	2,940	1,470	2,500	-	2,500	-

61410 - Tuition	7,913	11,662	8,000	8,000	8,000	-
62000 - Professional	-	2,000,000	-	-	-	-
68100 - R & M - Building	-	318	-	318	-	-
68300 - R & M - Improvements	40,191	53,352	52,000	71,433	52,000	-
68312 - Other Improvement	103,737	141,239	112,500	132,821	112,500	-
68500 - R & M - Streets	25,183	23,749	37,000	30,621	37,000	-
68650 - Shop Equipment	10,307	1,658	13,550	3,945	13,550	-
68680 - Other Equipment	19,090	22,253	29,400	27,371	29,400	-
68710 - Auto Repair & Maint	1,864	1,785	1,000	-	1,000	-
69100 - Rental Land & Buildings	615	633	1,000	633	1,000	-
69210 - Rental City Equipment	553,853	572,156	577,215	577,215	624,817	47,602
60000 - Contractual Services	765,714	2,830,318	834,213	852,380	881,815	47,602
Other Charges						
71250 - Paid Claims	-	-	2,000	-	2,000	-
75100 - Travel	-	-	3,000	-	3,000	-
75300 - Meals and Local	1,682	1,325	1,800	2,346	1,800	-
76000 - Depreciation	2,443,940	2,207,971	2,452,503	2,452,503	2,335,324	-117,179
77200 - License and Permits	-	-	600	111	600	-
77470 - Service Charges - Other	12,162	12,162	12,162	13,176	12,162	-
71100 - Insurance and Bonds	32,509	40,802	44,949	44,949	44,284	-665
70000 - Other Charges	2,490,293	2,262,259	2,517,014	2,513,085	2,399,170	-117,844
Inter Reimbursements						
90100 - Workorder Reimbursement	-156,607	-166,129	-150,000	-173,498	-150,000	-
90160 - Other Departments	-	-	-9,269	-	-9,269	-
90000 - Inter Reimbursements	-156,607	-166,129	-159,269	-173,498	-159,269	-
52240 - Waste Water Collection	5,170,676	6,662,816	5,847,798	5,452,165	6,110,390	262,592
Total Expenditures	5,170,676	6,662,816	5,847,798	5,452,165	6,110,390	262,592

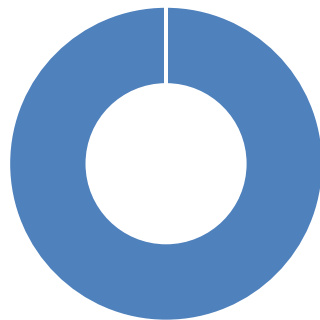


(52260, 52270)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 2,038,459	\$ 2,612,290	\$ 2,849,139
Supplies	1,483,378	1,841,193	2,258,819
Contractual Services	1,008,765	1,329,474	1,381,009
Other Charges	2,512,338	2,733,100	2,699,570
Capital Outlay	-	-	49,856
Total Expenses	\$ 7,042,939	\$ 8,516,057	\$ 9,238,393

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	43	43	43
Part-time	4	4	4
Total	47	47	47



■ Wastewater Treatment

WASTEWATER TREATMENT 2022/23 BUDGET

(52260-52270)

Mission

To operate the Wastewater Treatment plants to meet federal and state regulations in order to protect public health and the environment.

Strategic Approach

The Wastewater Treatment plants are engaged in the **Blueprint for Amarillo** through the **Fiscal Responsibility, Civic Pride** and **Best Practices** initiatives. The departments use maintenance funding to evaluate and prioritize repairs or replacements of the current infrastructure. Staff maintains all equipment and facilities to a professional level to enhance community appearance. The departments strive to incorporate **Best Practices** into all of its policies and procedures and focuses on providing a high quality effluent. This facility provides a reliable source of effluent water meeting and exceeding contract requirements for industrial cooling. The department also promotes for the maximum use of reclaimed water and bio-solids while protecting the environment. The Texas Commission on Environmental Quality (TCEQ) is the regulatory agency for water quality. Employees are required to be licensed through rigorous training and testing to ensure that high quality effluent, that meets state and federal standards, is provided.

Programs

Wastewater Treatment

2022/23 Budget — 100% of Budget

Provides treatment plant operations, reclaimed water reuse to industry, as well as bio-solids disposal to residents, businesses, and industries, so they can have environmentally safe wastewater disposal.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Violations to discharge permit	0	0	3
Treatment plant capacity (MGD)	28	28	28
Wastewater treated (MGD)	17.1	17.3	17.0
Reclaimed water to XCEL (MG)	3,444	3,417	3,300
Effluent to L. Tanglewood & Creek (MG)	2,667	2,629	3,000
Biosolids to landfill (Metric Tons)	1,030	1,771	1,500

Hollywood Road:

2020 Bi-Annual Texas Commission on Environmental Quality (TCEQ) inspection completed with 0 demerits.

EPA DMR-QA 41 failed the first deadline. Completed the second deadline with 0 demerits.

FY 2020 Hollywood Road had an average daily flow of 8.55 MGD, which is 71.3% of the 12 MGD treatment plant capacity.

River Road:

2020 Bi-Annual Texas Commission on Environmental Quality (TCEQ) inspection completed with 0 demerits.

EPA DMR-QA 41 completed with 0 demerits.

FY 2020 River Road had a daily average flow of 8.55 MGD which is 53.4 % of the 16 MGD treatment plant capacity.

2022-23 Employee Distribution by Position

Business Unit	52260
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Department	Description	Pos Id	Pos Count	*Supplemental Total
RIVER ROAD WATER RECLAMATION				
	CUSTODIAN I	TRD910	1	\$ -
	UTILITY WORKER	HRL930	2	\$ -
		TRD930	2	\$ -
	EQUIPMENT OPERATOR III	TRD951	1	\$ -
	ELECTRONICS/INSTRUMENTATION TE	TEC930	1	\$ -
	UTILITY MAINT. MECHANIC III	TRD957	3	\$ -
	TREATMENT PLNT MNT. FOREPERSON	MGT910	1	\$ -
	TREATMENT PLANT OPERATOR III	TRD966	9	\$ -
	WATER RECLAMATION FACILITY MGR	ADM165	1	\$ -
	OPERATIONS CONTROL SUPER.	MGT941	1	\$ -
	PROCESS CONTROL TECHNICIAN	TEC942	1	\$ -
RIVER ROAD WATER RECLAMATION	Sum		23	\$ -

**City of Amarillo 2023 Department Request by Business Unit
52260 - River Road Water Reclamation**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
52260 - River Road Water Reclamation						
Personal Services						
41100 - Salaries and Wages	677,900	655,308	778,223	755,451	825,775	47,552
41300 - Incentive	42,562	36,600	36,900	25,606	36,900	-
41620 - Unscheduled	50,469	60,469	62,000	78,234	62,000	-
41820 - Health Insurance	208,834	192,343	240,017	217,123	247,764	7,747
42300 - State Unemployment	1,009	1,024	1,063	-0	1,113	50
42400 - Workers Compensation	19,023	18,564	22,230	23,346	28,088	5,858
42550 - Communications Allowance	1,207	1,203	1,200	1,305	1,200	-
42560 - Change in Sick and Annu	6,304	-27,697	-	-	-	-
41900 - Life	333	321	388	441	541	153
42010 - Social Security - Medicare	10,583	10,348	11,819	11,623	12,284	465
42020 - Social Security - OASDI	45,250	44,248	50,089	49,533	52,077	1,988
42110 - TMRS	100,669	17,547	100,423	99,773	104,224	3,801
42115 - OPEB Funding	6,069	-10,848	19,632	20,130	20,411	779
41000 - Personal Services	1,170,209	999,431	1,323,984	1,282,567	1,392,377	68,393
Supplies						
51110 - Office Expense	1,383	1,629	2,000	2,580	2,000	-
51115 - Employee Recognition Program	-	-	-	-	-	-
51200 - Operating	30,257	34,643	33,000	54,274	34,000	1,000
51250 - Janitor	5,699	679	2,000	1,016	1,000	-1,000
51300 - Clothing and Linen	7,784	8,648	8,000	7,500	8,000	-
51350 - Chemical and Medical	74,204	65,819	65,000	65,046	117,000	52,000
51400 - Photographic	98	-	300	-	300	-
51450 - Botany & Agriculture	-	-	1,000	1,000	1,000	-
51700 - Education	784	253	1,000	1,001	1,000	-
51800 - Fuel & Oil	16,379	16,234	19,916	23,194	24,814	4,898
51850 - Minor Tools	3,851	8,177	3,000	2,500	2,500	-500
51950 - Minor Office Equipment	190	-	1,000	-	500	-500
52050 - Auto Parts	398	984	500	162	500	-
52120 - Tires and Tubes Other	2,151	489	4,000	4,126	4,000	-
53100 - Natural Gas	25,119	56,885	94,654	155,424	166,304	71,650
53150 - Electricity	310,960	410,516	464,311	483,465	517,308	52,997
52050.LABOR - Auto Parts Labor	-	225	501	150	501	-
51000 - Supplies	479,258	605,181	700,182	801,436	880,727	180,545
Contractual Services						
61200 - Postage	747	1,091	1,500	705	1,000	-500
61300 - Advertising	-	-	-	-	-	-
61400 - Dues	140	1,540	2,000	1,200	1,500	-500
61410 - Tuition	2,227	2,761	6,500	5,400	6,000	-500
62000 - Professional	18,868	13,751	17,000	11,000	15,000	-2,000
67320 - Extermination	507	507	500	500	500	-
67500 - Laundry	315	321	300	400	300	-
68100 - R & M - Building	38,053	44,293	35,000	40,001	40,000	5,000
68300 - R & M - Improvements	322,384	160,599	322,861	325,000	285,127	-37,734
68312 - Other Improvement	33,892	6,304	46,500	80,056	100,500	54,000
68610 - Office Equipment	-	-	-	-	-	-

68615 - Misc. Fuel Powered Equi	1,391	939	2,350	2,038	1,500	-850
68640 - Machinery	3,645	13,143	20,000	15,000	15,000	-5,000
68650 - Shop Equipment	290	-	2,000	1,200	1,500	-500
68680 - Other Equipment	13,513	8,318	19,000	9,658	10,000	-9,000
68710 - Auto Repair & Maint	463	114	500	-	500	-
69210 - Rental City Equipment	87,067	95,671	96,227	96,227	135,108	38,881
69220 - Rental Other Equipment	147	512	1,000	503	1,000	-
69300 - Leased Computer Software	-	-	-	-	-	-
60000 - Contractual Services	523,649	349,864	573,238	588,887	614,535	41,297
Other Charges						
72000 - Communication	175	-	-	-	-	-
75100 - Travel	-	-	-	-	-	-
75200 - Mileage	-	-	-	-41	-	-
75300 - Meals and Local	285	160	700	500	700	-
76000 - Depreciation	776,668	765,447	796,785	796,785	765,074	-31,711
77200 - License and Permits	96,229	96,718	100,000	96,852	100,000	-
77730 - Solid Waste	3,354	4,092	8,000	8,120	8,000	-
71100 - Insurance and Bonds	55,130	68,964	88,197	88,197	93,826	5,629
70000 - Other Charges	931,842	935,381	993,682	990,413	967,600	-26,082
Capital Outlay						
84100 - Auto-Rolling Stock & Equ	-	-	-	-	49,856	49,856
80000 - Capital Outlay	-	-	-	-	49,856	49,856
52260 - River Road Water Reclamation	3,104,958	2,889,857	3,591,086	3,663,303	3,905,095	314,009
Total Expenditures	3,104,958	2,889,857	3,591,086	3,663,303	3,905,095	314,009

2022-23 Employee Distribution by Position

Business Unit	52270
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Department	Description	Pos Id	Pos Count	*Supplemental Total
HOLLYWOOD ROAD WASTE WATER TRE				
	CUSTODIAN I	TRD910	1	\$ -
	UTILITY WORKER	HRL930	2	\$ -
		TRD930	3	\$ -
	EQUIPMENT OPERATOR II	TRD950	1	\$ -
	EQUIPMENT OPERATOR III	TRD951	1	\$ -
	ELECTRONICS/INSTRUMENTATION TE	TEC930	1	\$ -
	UTILITY MAINT. MECHANIC III	TRD957	2	\$ -
	TREATMENT PLNT MNT. FOREPERSON	MGT910	1	\$ -
	TREATMENT PLANT OPERATOR III	TRD966	9	\$ -
	WATER RECLAMATION FACILITY MGR	ADM165	1	\$ -
	OPERATIONS CONTROL SUPER.	MGT941	1	\$ -
	PROCESS CONTROL TECHNICIAN	TEC942	1	\$ -
HOLLYWOOD ROAD WASTE WATER TRE Sum			24	\$ -

**City of Amarillo 2023 Department Request by Business Unit
52270 - Hollywood Road Waste Water Tre**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
52270 - Hollywood Road Waste Water Tre						
Personal Services						
41100 - Salaries and Wages	666,895	663,017	802,216	753,352	865,126	62,910
41300 - Incentive	27,805	28,104	27,300	18,510	27,300	-
41620 - Unscheduled	60,690	70,661	40,000	62,224	80,000	40,000
41820 - Health Insurance	197,337	177,351	208,417	210,401	255,158	46,741
42300 - State Unemployment	1,067	1,050	1,108	1,398	1,187	79
42400 - Workers Compensation	19,846	19,427	23,619	23,375	29,950	6,331
42550 - Communications Allowance	1,207	926	-	1,180	1,200	1,200
42560 - Change in Sick and Annua	5,411	9,928	-	-	-	-
41900 - Life	355	338	407	441	566	159
42010 - Social Security - Medicare	10,441	10,585	12,028	11,689	12,758	730
42020 - Social Security - OASDI	44,645	45,259	51,018	49,828	54,138	3,120
42110 - TMRS	98,667	21,388	102,197	100,215	108,160	5,963
42115 - OPEB Funding	7,520	-9,008	19,996	20,294	21,219	1,223
41000 - Personal Services	1,141,887	1,039,028	1,288,306	1,252,907	1,456,762	168,456
Supplies						
51110 - Office Expense	922	2,396	2,000	2,000	2,000	-
51200 - Operating	53,728	57,858	35,000	38,243	35,000	-
51250 - Janitor	3,191	3,300	4,000	3,265	4,000	-
51300 - Clothing and Linen	7,065	7,941	17,600	5,416	17,600	-
51350 - Chemical and Medical	171,055	180,109	170,000	169,931	300,000	130,000
51450 - Botany & Agriculture	180	-	500	-	500	-
51700 - Education	371	421	500	500	500	-
51800 - Fuel & Oil	24,176	24,173	20,611	73,078	78,193	57,582
51850 - Minor Tools	5,199	7,533	4,000	7,984	4,000	-
51950 - Minor Office Equipment	1,216	628	900	900	900	-
52050 - Auto Parts	336	89	500	66	500	-
52120 - Tires and Tubes Other	9,409	10,283	10,000	9,645	10,000	-
53100 - Natural Gas	16,457	28,206	69,894	107,899	115,452	45,558
53150 - Electricity	393,627	554,911	804,006	755,091	807,947	3,941
52050.LABOR - Auto Parts Labor	100	350	1,500	350	1,500	-
51000 - Supplies	687,031	878,197	1,141,011	1,174,369	1,378,092	237,081
Contractual Services						
61100 - Communications Billing	1,575	1,925	2,400	1,750	2,400	-
61200 - Postage	426	2,027	50	-	50	-
61300 - Advertising	-	-	-	2,874	-	-
61400 - Dues	980	1,050	1,000	350	1,000	-
61410 - Tuition	722	1,128	10,000	6,687	10,000	-
62000 - Professional	14,836	29,210	20,000	7,460	20,000	-
67320 - Extermination	537	468	600	429	600	-
67500 - Laundry	884	917	950	645	950	-
68100 - R & M - Building	27,944	52,635	35,000	60,900	35,000	-
68300 - R & M - Improvements	329,759	226,067	310,000	398,385	310,000	-
68312 - Other Improvement	200,688	173,554	200,000	313,427	200,000	-
68610 - Office Equipment	-	-	300	-	300	-
68615 - Misc. Fuel Powered Equi	848	2,211	5,000	2,397	5,000	-

68630 - Dumpster Boxes	17,253	203	10,000	158	10,000	-
68640 - Machinery	2,386	465	5,000	5,000	5,000	-
68650 - Shop Equipment	5,448	3,719	5,000	2,947	5,000	-
68680 - Other Equipment	7,336	16,782	15,000	15,000	15,000	-
68710 - Auto Repair & Maint	17,009	18,785	10,000	14,259	10,000	-
69210 - Rental City Equipment	119,489	123,779	124,936	124,936	135,174	10,238
69220 - Rental Other Equipment	2,056	3,976	1,000	-	1,000	-
60000 - Contractual Services	750,174	658,901	756,236	957,602	766,474	10,238
Other Charges						
72000 - Communication	175	-	2,000	-	2,000	-
75100 - Travel	192	-	4,000	-	4,000	-
75300 - Meals and Local	234	244	500	500	500	-
76000 - Depreciation	1,417,333	1,403,812	1,400,853	1,400,853	1,383,962	-16,891
77200 - License and Permits	65,153	64,994	70,000	65,419	70,000	-
77730 - Solid Waste	1,646	8,933	135,000	120,126	135,000	-
71100 - Insurance and Bonds	75,893	98,974	127,065	127,065	136,508	9,443
70000 - Other Charges	1,560,626	1,576,957	1,739,418	1,713,964	1,731,970	-7,448
Capital Outlay						
84100 - Auto-Rolling Stock & Equ	5,297	-	-	-	-	-
80000 - Capital Outlay	5,297	-	-	-	-	-
52270 - Hollywood Road Waste Water Tre	4,145,015	4,153,082	4,924,971	5,098,841	5,333,298	408,327
Total Expenditures	4,145,015	4,153,082	4,924,971	5,098,841	5,333,298	408,327

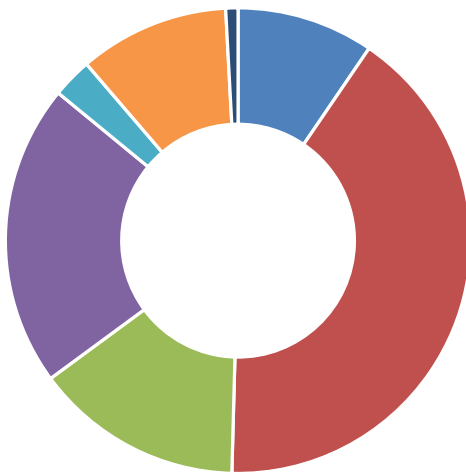


(52281)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 899,600	\$ 1,226,651	\$ 1,287,619
Supplies	207,272	223,579	233,432
Contractual Services	186,941	293,050	308,950
Other Charges	182,838	227,610	262,614
Capital Outlay	8,561		
Inter Reimbursements	(39,780)	(39,780)	(39,780)
Total Expenses	\$ 1,445,431	\$ 1,931,110	\$ 2,052,835

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	21	21	21
Part-time	-	-	-
Total	21	21	21



- Administration and Support
- Environmental Laboratory Program
- Industrial Waste/Pretreatment Program
- Stormwater Quality Program
- Chemical Inventory Program
- NELAC Drinking Water Bacteriology Program
- Household Hazardous Waste Program

Mission

To complete regulatory requirements, and provide analytical services needed by many City departments and divisions through an Environmental Quality Division. The mission is collectively one of protection for citizens, the City, and the environment.

Strategic Approach

To develop and maintain a professional staff requiring a high degree of integrity, pride, and dedication in their field of expertise.

The Laboratory Administration Division is active in **Best Practices** with the Texas Commission on Environmental Quality (TCEQ) National Environmental Laboratory Accreditation Conference (NELAC) Accreditation for bacteriology in place. NELAC requirements set standardized performance measures to ensure data integrity via staff training and approved methods of analysis. A TCEQ approved Pretreatment Program is maintained to reduce or limit interfering materials from entering the wastewater stream. The Stormwater Quality Program maintains a TCEQ MS4 Permit which is responsible for overseeing numerous industries and the discharge that is created during seasonal rain events. Recently, the new Household Hazardous Waste Program (HHW), was completed and installed. Laboratory Administration is active in the new City workforce **Safety** Initiative by maintaining 42 Job Safety Analysis documents for the division.

Operations in the Environmental Laboratory use cutting edge **Technology** in methods and complex instruments. The output of this **Technology** ensures **Public Safety** of drinking water and various waste management systems. **Excellence in Communication** is continually provided to the public, the regulatory agencies, and the news media. This division has an internet presence with the Stormwater Quality Program, the Pretreatment Program, the HHW Program, and the Environmental Laboratory. All of these are located on www.Amarillo.gov with thorough explanations of the programs and details of how state and federal requirements are integrated into the programs.

Laboratory Administration conducts their activities with attention to **Customer Service** needed by citizens, City departments and divisions, and private entities. **Economic Development** is helped by providing active analysis and historical data concerning the quality of our drinking water and the status of our wastewater. We also provide guidance and data in the process of **Infrastructure** development in Water Treatment, Wastewater Treatment, Stormwater Quality, and Wastewater Collection Systems.

Our work is directly involved in ensuring private Industrial waste facilities maintain good housekeeping under their permits which are issued by Laboratory Administration. The Stormwater Quality Program supports **Civic Pride** by ensuring sediment, erosion, and construction debris do not leave construction and industrial sites. These sites have state required SWP3 plans and are inspected by this program to ensure good housekeeping procedures ensure **Amarillo Beautification**.

Programs

Administration and Support

2022/23 Budget — 10% of Budget

This Program is responsible for completion of 29,562 required administrative documents including permits, manifests, laboratory reports, credit card purchases, memos, deposits/cash reports, requisitions, payment vouchers, chemical inventory, and others as required by different work groups.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Budgeted	2022/23 Projected
Administrative documents managed	29,562	30,449	31,971

Environmental Laboratory

2022/23 Budget — 41% of Budget

This Program is an in-house Central Laboratory operation. This work includes approximately 65,000 parameter results within 18,000 samples with a commercial value of \$1,904,000 per year. Growth in samples processed currently averages 1.41% per year. We provide high quality analytical services to all requesting departments and divisions in a timely manner with the lowest cost to the City.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Budgeted	2022/23 Projected
Total samples analyzed	17,641	17,905	18,158

Industrial Waste/Pretreatment

2022/23 Budget — 14 % of Budget

This Program manages 18 significant Industrial Waste Permits. This includes monthly sampling, inspections, permitting, and reporting in a timely and professional manner. We meet or exceed all requirements of the TCEQ approved Pretreatment Program and the permits for both Wastewater Treatment Plants

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Budgeted	2022/23 Projected
Industries managed under permits	18	19	20

Stormwater Quality

2022/23 Budget — 21% of Budget

This Program manages 105 regulated industries. The program also monitors all residential and commercial stormwater construction for MS4 compliance. This includes sampling, inspections, and reporting. Operation and maintenance of the state/federal MS4 Permit issued to the City is continual and renews on a five-year cycle. We meet the Stormwater Quality MS4 Permit, the Construction General Permit, and the Industrial General Permit. The primary City Playa Lakes are also routinely monitored for pollution.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Budgeted	2022/23 Projected
Industries Managed under Permits	221	375	383

Chemical Inventory

2022/23 Budget — 3% of Budget

This Program manages 8,606 chemical items for City departments and divisions and generates the Texas Tier II Report annually. The Annual Chemical Inventory for all City departments and divisions is conducted each year in December. The results of the 114 inventories are checked for accuracy and completeness to support generation of the primary Annual Texas Tier II Report. Interim Tier II Reports may be required at different times during the year. Performance for the Program is measured by time of response, completeness, and accuracy of the data presented to TCEQ. Attempts to reduce and consolidate reporting to items that are notable in their nature as a human health or environmental concern will reduce performance measures totals in the upcoming years.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Budgeted	2022/23 Projected
Total chemical items managed	8,606	8,884	6,750

NELAC Drinking Water Bacteriology

2022/23 Budget — 10% of Budget

8,642 drinking water samples are analyzed each year to protect over 250,000 people living in the upper Panhandle Region. We also serve regional bottled water companies. We maintain TCEQ NELAC accreditation for bacteriology and provide the state with all applicable reports in a timely and accurate manner. Growth is projected at 1.41% annually.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Budgeted	2022/23 Projected
Total bacteriology samples processed	8,642	9,363	8,764

Household Hazardous Waste

2022/23 Budget — 1% of Budget

This group processes, in a safe and accountable manner, 4,358 pounds of chemical products delivered by residents each year and prepares the required state reporting. Products which are safe for consumer re-use are recycled for the public free of charge. Dangerous or banned products are shipped to a Hazardous Waste Disposal Site.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Budgeted	2022/23 Projected
Pounds of chemicals managed	4,358	5,767	5,229

2022-23 Employee Distribution by Position

Business Unit	52281
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Department	Description	Pos Id	Pos Count	*Supplemental Total
LABORATORY ADMINISTRATION				
	CUSTODIAN II	TRD047	1	\$ -
	ADMINISTRATIVE ASSISTANT II	CLR405	1	\$ -
	ADMINISTRATIVE SUPERVISOR	CLR130	1	\$ -
	ENVIRONMENTAL PROGRAM MGR	ADM355	1	\$ -
	ENVIRONMENTAL ADMINISTRATOR	ADM551	1	\$ -
	ENVIRONMENTAL CHEMIST	PRF350	1	\$ -
	CHEMIST I	PRF351	2	\$ -
	CHEMIST II	PRF352	2	\$ -
	CHEMIST III	PRF353	2	\$ -
	INDUSTRIAL WASTE SUPERVISOR	TEC335	1	\$ -
	ENVIRONMENTAL TECHNICIAN	TEC555	2	\$ -
	STORM WATER SUPERVISOR	TEC928	1	\$ -
	BACTERIOLOGY TECHNICIAN	TEC943	1	\$ -
	WATER BACTERIOLOGIST	TEC945	1	\$ -
	INDUSTRIAL WASTE INSPECTOR	TRD350	1	\$ -
	STORM WATER INSPECTOR	TRD351	2	\$ -
LABORATORY ADMINISTRATION Sum			21	\$ -

**City of Amarillo 2023 Department Request by Business Unit
52281 - Laboratory Admin**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
52281 - Laboratory Admin						
Business License and Permits						
31615 - Grease Trap Permits	95,175	94,426	95,000	108,503	116,600	21,600
31400 - Business License and Permits	95,175	94,426	95,000	108,503	116,600	21,600
52281 - Laboratory Admin	95,175	94,426	95,000	108,503	116,600	21,600
Total Revenues	95,175	94,426	95,000	108,503	116,600	21,600

Expenditures

52281 - Laboratory Admin

Personal Services

41100 - Salaries and Wages	635,252	642,332	766,594	731,823	799,294	32,700
41300 - Incentive	39,806	36,265	29,400	27,732	37,054	7,654
41620 - Unscheduled	2,969	1,048	5,000	4,360	5,000	-
41820 - Health Insurance	180,006	165,939	226,913	191,366	236,865	9,952
42300 - State Unemployment	911	940	1,023	1,302	1,023	-
42400 - Workers Compensation	11,312	10,787	19,032	14,522	22,224	3,192
42510 - Car Allowance	-	1,417	-	2,917	3,000	3,000
42550 - Communications Allowance	-	567	-	1,167	1,200	1,200
42560 - Change in Sick and Annu	7,106	-21,221	-	-	-	-
41900 - Life	304	293	388	396	541	153
42010 - Social Security - Medicare	9,286	9,415	11,542	10,731	11,990	448
42020 - Social Security - OASDI	39,705	40,256	49,351	45,886	51,268	1,917
42110 - TMRS	89,945	20,119	98,066	92,701	98,066	-
42115 - OPEB Funding	5,992	-8,557	19,342	37,076	20,094	752
41000 - Personal Services	1,022,594	899,600	1,226,651	1,161,979	1,287,619	60,968

Supplies

51110 - Office Expense	10,147	13,701	10,694	10,694	10,694	-
51200 - Operating	54,299	86,061	85,000	83,000	85,000	-
51250 - Janitor	4,955	5,129	5,000	5,000	5,000	-
51300 - Clothing and Linen	2,969	2,585	3,218	3,218	5,818	2,600
51350 - Chemical and Medical	69,567	69,314	80,000	83,000	80,000	-
51400 - Photographic	-	-	100	100	100	-
51450 - Botany & Agrigulture	-	-	100	100	100	-
51700 - Education	320	268	2,000	500	3,000	1,000
51850 - Minor Tools	1,220	1,696	3,000	6,000	1,000	-2,000
51950 - Minor Office Equipment	3,391	3,913	3,501	6,314	6,313	2,812
52050 - Auto Parts	3,301	-	1,000	1,319	1,000	-
53100 - Natural Gas	4,087	4,770	5,840	6,358	6,803	963
53150 - Electricity	12,649	16,783	19,984	22,563	24,142	4,158
53200 - Water and Sewer	2,752	3,050	2,642	2,768	2,962	320
55100 - Publications	-	-	1,000	-	1,000	-
52050.LABOR - Auto Parts Labor	400	-	500	-	500	-
51000 - Supplies	170,056	207,272	223,579	230,934	233,432	9,853

Contractual Services

61200 - Postage	4,482	3,746	6,480	2,387	11,480	5,000
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61300 - Advertising	-	-	2,000	-	2,000	-
61400 - Dues	1,730	3,220	4,000	2,792	4,000	-
61410 - Tuition	7,371	6,981	7,500	7,464	7,500	-
62000 - Professional	20,234	17,292	10,000	18,000	16,000	6,000
67320 - Extermination	588	585	700	300	700	-
67500 - Laundry	282	408	350	350	350	-
68100 - R & M - Building	2,305	7,050	17,000	17,000	85,250	68,250
68300 - R & M - Improvements	587	14,369	101,250	50,000	33,000	-68,250
68610 - Office Equipment	-	-	400	-	400	-
68680 - Other Equipment	71,491	71,919	81,733	110,000	81,733	-
69210 - Rental City Equipment	59,585	60,601	61,287	61,287	66,187	4,900
69220 - Rental Other Equipment	568	771	350	773	350	-
60000 - Contractual Services	169,223	186,941	293,050	270,353	308,950	15,900
Other Charges						
71240 - HRA Funding	-	-	-	-	-	-
72000 - Communication	14,822	15,775	14,000	15,972	14,000	-
74000 - Printing and Binding	-	11	6,000	1,000	6,000	-
75100 - Travel	608	-	6,000	3,000	6,000	-
75300 - Meals and Local	447	539	1,128	1,128	1,128	-
76000 - Depreciation	142,046	144,294	162,402	162,402	195,827	33,425
77200 - License and Permits	2,657	2,890	5,784	3,000	5,784	-
77470 - Service Charges - Other	-	-	-	-	-	-
78210 - Cash Over/Short	-	-25	-	-	-	-
71100 - Insurance and Bonds	16,087	19,353	32,296	32,296	33,875	1,579
70000 - Other Charges	176,667	182,838	227,610	218,798	262,614	35,004
Capital Outlay						
84910 - Other Equipment	-	8,561	-	-	-	-
80000 - Capital Outlay	-	8,561	-	-	-	-
Inter Reimbursements						
90160 - Other Departments	-19,890	-39,780	-39,780	-39,780	-39,780	-
90000 - Inter Reimbursements	-19,890	-39,780	-39,780	-39,780	-39,780	-
52281 - Laboratory Admin	1,518,649	1,445,431	1,931,110	1,842,285	2,052,835	121,725
Total Expenditures	1,518,649	1,445,431	1,931,110	1,842,285	2,052,835	121,725

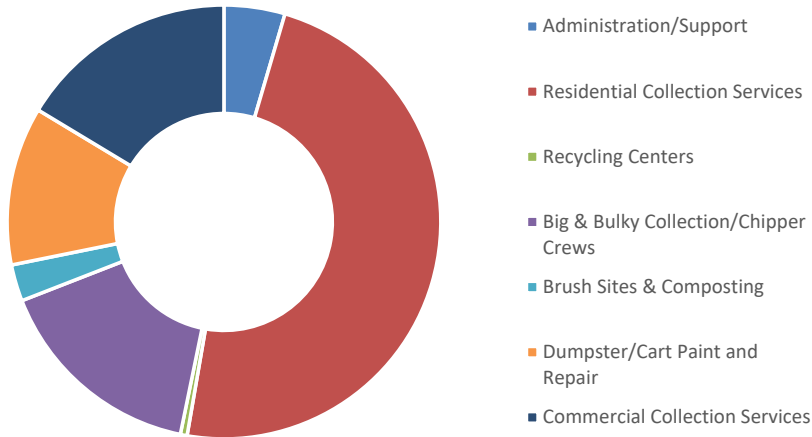


(1431)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 5,401,920	\$ 6,574,304	\$ 7,263,127
Supplies	455,479	190,187	179,200
Contractual Services	5,877,897	6,180,226	6,662,968
Other Charges	435,458	161,628	85,023
Capital Outlay	-	697,200	-
Inter Reimbursements	(701)		-
Total Expenses	\$ 12,170,053	\$ 13,803,545	\$ 14,190,318

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	109	115	113
Part-time	2	2	2
Total	111	117	115



SOLID WASTE COLLECTION 2022/23 BUDGET (1431)

Mission

The City of Amarillo Solid Waste Collection Division provides for the safe and efficient collection of residential and commercial solid waste within the City limits. The Solid Waste Collection Division ensures the health, safety, and welfare of residents, commercial customers, and employees while acting in compliance with state regulations and Amarillo Municipal Ordinances.

Strategic Approach

The City Solid Waste Collection Division utilizes a fully automated, containerized trash collection system for the majority of its residential and commercial customers. Residents who have dumpsters in front of their homes, those with dead-end alleys or safety concerns, and some customers currently receiving curbside hand collection are receiving curbside cart collection. Other residents in specific neighborhoods without alleys have curbside hand-pickup collection of their solid waste; however, most will be transitioning to curbside cart collection within this budget year. The City also has a curbside big/bulky collection program as well as coordinated alley collection program for limbs and big/bulky items. The existing multiple program operation strives to maintain **Civic Pride** by providing many solid waste collection services for the public in accordance with **Best Practices**.

Programs

Division Administration/Support

2022/23 Budget – 5% of Budget

Administration/Support is responsible for management of the multi-faceted Solid Waste Collection Division.

Residential Collection Services

2022/23 Budget – 48% of Budget

The City provides residential collection using side-load dumpsters, curbside cart collection, as well as curbside bag collection in neighborhoods without alleys. The automated curbside cart service is for customers with dumpsters in front of their homes, those with dead-end alleys or safety concerns, and some customers who currently receive curbside hand collection.

Each 3-cubic-yard, side-loader dumpster for solid waste disposal, will generally serve three to five households. At present, there are approximately 19,060 of the 3-cubic-yard, side-loader dumpsters serving approximately 63,493 residences within the City limits.

Workload Indicators:	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Single Family Residential Households– Alley and Street Dumpsters	56,400	56,400	57,400
Single Family Residential Households – Curbside Manual	1,047	1,113	1,183
Single Family Residential Households – Curb Cart	6,432	6,432	6,912

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Recycling Centers

2022/23 Budget – 1% of Budget

Four Household Collection Sites are cleaned and maintained. The centers accept used motor oil, oil filters, tin cans, and aluminum cans. The recycling centers are cleaned, and the oil filters are removed at least twice per week by the Chipper Crew.

Big and Bulky Collection Crews and Chipper Crews

2022/23 Budget – 16% of Budget

The Curbside Big and Bulky program allows customers to contact the Solid Waste Collection Division to schedule pick-up of big and bulky items from their curb. Once a customer calls Solid Waste, they are given a date to set out their items and the crew collects the items from their curb. The City operates eight Lightning Loader trucks with six crews available to collect the large bulky items. Four Chipper Crews collect brush as well as the big and bulky items within the alleys. This service is primarily driven by citizens' requests. Crews clean the entire alley when responding to a citizen request. When the Big and Bulky Collection Crews have finished all curbside requests, they divert their efforts to alleys as well.

<i>Performance Measures:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Alley Cleanup Requests	6,440	6,339	6,400
Alley Cleanup Requests Completed	6,971	6,115	6,400
Curbside Big & Bulky Pick-Up Requests	30,590	29,443	30,000
Curbside Service Requests Completed	27,444	28,243	28,778
Time to Respond to Alley Clean-up	4 Weeks	3 Weeks	2 Weeks
Roll-Off Containers Emptied	N/A	N/A	1,664

Brush Sites and Composting

2022/23 Budget – 3% of Budget

The City operates two brush sites for residents to dispose of their tree limbs and brush. The brush and limbs at these two locations are processed and transferred to the compost facility at the City of Amarillo Landfill. The brush sites provide organic material needed for the compost site at the landfill. The compost facility is another year away from having quality compost available for sale, but it will utilize the materials collected from the City's brush sites to grow this program. The compost site will allow the citizens and businesses of Amarillo to divert waste from the Landfill to the compost site, expanding the life of the Landfill.

<i>Performance Measures:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Total Tonnage of Ground Wood Chips	2,879	3,500	3,500
Total tons diverted from the Landfill (brush sites and brush composted)	2,879	3,500	3,500

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Dumpster and Cart Paint and Repair Operation

2022/23 Budget – 12% of Budget

The Solid Waste Collection Division operates a container repair and painting operation.

<i>Performance Measures:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Dumpster Service Requests	4,486	3,528	3,600
Dumpsters Repaired	2,798	4,046	4,100
Dumpsters Replaced	1,621	1,020	2,000
Number of Days to Repair Lids	45	90	90
Number of Days to Perform Minor Repairs (Repairs to dumpster lifting components)	3	1	1

Commercial Collection Services

2022/23 Budget – 16% of Budget

Commercial Collection Services serve approximately 4,259 business customers using either 8-cubic-yard front loading containers or 3-cubic-yard side loading dumpsters. Smaller businesses and apartment complexes utilize the smaller 3-cubic-yard side loading containers. Due to very competitive pricing from private commercial haulers with three-year term contracts and national chain service agreements, the commercial collection service has seen a decrease in customers and service from past years.

Solid Waste Collection and Disposal Combined Program Goals

<i>Performance Measures:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Hours of Excess Vehicle Idle Time	339hr./mo.	265 hr./mo.	210 hr./mo.
Reportable Accidents/ Incidents	21	13	9

2022-23 Employee Distribution by Position

Business Unit	1431
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Department	Description	Pos Id	Pos Count	*Supplemental Total
SOLID WASTE COLLECTION				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	ADMINISTRATIVE ASSISTANT I	CLR400	1	\$ -
	UTILITY WORKER	TRD930	16	\$ -
	ADMINISTRATIVE ASSISTANT III	CLR410	1	\$ -
	SOLID WASTE SUPERINTENDENT	ADM240	1	\$ -
	ASSISTANT SOLID WASTE SUPER	ADM241	2	\$ -
	UTILITY WORKER - HOURLY	HRL930	2	\$ -
	SW CUSTOMER SERV COORD	MGT238	1	\$ -
	SOLID WASTE SERVICE COOR.	MGT240	4	\$ -
	ROUTE SUPERVISOR	MGT241	3	\$ -
	MAINTENANCE SHOP COORDINATOR	MGT260	1	\$ -
	SOLID WASTE SERVICE TECH	TEC560	1	\$ -
	ASST SOLID WASTE SERVICES COOR	TEC915	1	\$ -
	WELDER I	TRD240	2	\$ -
	WELDER II	TRD241	1	\$ -
	SW EQUIPMENT OPERATOR	TRD953	79	\$ -
	<i>*UTILITY WORKER</i>	<i>TRD930</i>	<i>-2</i>	<i>\$ (77,429)</i>
SOLID WASTE COLLECTION Sum			115	\$ (77,429)

**City of Amarillo 2023 Department Request by Business Unit
1431 - Solid Waste Collection**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1431 - Solid Waste Collection						
Business License and Permits						
31800 - Other Business Licenses	-	-	-	-	-	-
31400 - Business License and Permits	-	-	-	-	-	-
Sanitation						
33510 - Collection and Disposal	13,285,557	13,874,727	14,511,475	14,511,475	16,685,589	2,174,114
33512 - Comm Collection & Disposal Fee	5,918,234	5,622,819	5,640,000	5,640,000	6,427,378	787,378
33515 - SW Commercial Permit Fees	199,255	275,978	160,000	310,650	200,000	40,000
33530 - Recyclable	2,561	64,293	61,001	67,739	61,001	-
33500 - Sanitation	19,405,606	19,837,817	20,372,476	20,529,864	23,373,968	3,001,492
Fines and Forfeitures						
35215 - Forfeited Disc-Sanitat	345,406	459,922	404,999	455,338	404,999	-
35220 - Expunction Fees	-	-	-	-	-	-
35000 - Fines and Forfeitures	345,406	459,922	404,999	455,338	404,999	-
Miscellaneous Revenue						
37430 - Sale of Property	-	-	-	-	-	-
37400 - Miscellaneous Revenue	-	-	-	-	-	-
1431 - Solid Waste Collection	19,751,012	20,297,738	20,777,475	20,985,202	23,778,967	3,001,492
Total Revenues	19,751,012	20,297,738	20,777,475	20,985,202	23,778,967	3,001,492

Expenditures

1431 - Solid Waste Collection

Personal Services

41100 - Salaries and Wages	3,492,181	3,123,025	4,070,506	3,481,069	4,483,881	413,375
41300 - Incentive	76,351	70,818	69,900	42,746	69,900	-
41500 - PFP	-	-	-	-150,000	-	-
41620 - Unscheduled	107,255	259,252	30,000	352,170	30,000	-
41820 - Health Insurance	1,088,456	974,211	1,210,236	1,033,228	1,303,229	92,993
42300 - State Unemployment	5,941	5,322	5,691	6,877	6,332	641
42400 - Workers Compensation	231,979	202,685	253,988	253,015	344,303	90,315
42510 - Car Allowance	3,016	3,008	3,000	2,801	3,000	-
42520 - Uniform/Clothing Allowan	-	-	-	-	-	-
42530 - Moving Expense	-	3,500	-	3,500	-	-
42550 - Communications Allowance	1,207	1,414	2,400	1,721	2,400	-
41900 - Life	1,841	1,684	2,115	2,185	2,960	845
42010 - Social Security - Medicare	50,078	47,134	60,080	53,047	66,074	5,994
42020 - Social Security - OASDI	214,129	201,441	255,956	225,893	281,585	25,629
42110 - TMRS	449,092	424,522	510,114	457,185	559,099	48,985
42115 - OPEB Funding	89,423	83,903	100,318	91,534	110,364	10,046
41000 - Personal Services	5,810,951	5,401,920	6,574,304	5,856,973	7,263,127	688,823

Supplies

51110 - Office Expense	11,179	15,215	2,900	16,342	2,900	-
51115 - Employee Recognition Program	2,777	344	4,440	344	4,440	-
51120 - Safety Program	15,299	25,747	27,201	12,967	27,201	-
51200 - Operating	295,820	351,558	113,910	447,171	113,910	-

51300 - Clothing and Linen	30,087	26,139	16,250	23,934	16,250	-
51350 - Chemical and Medical	66	947	951	947	951	-
51750 - Recyclable	-	-	-	-	-	-
51800 - Fuel & Oil	4,410	3,235	2,389	1,107	1,184	-1,205
51850 - Minor Tools	5,974	11,437	10,000	14,218	-	-10,000
51950 - Minor Office Equipment	270	1,108	-	1,391	-	-
52050 - Auto Parts	5,444	16,863	150	16,271	150	-
52110 - Tires and Tubes Buses	-	-	375	-	375	-
52120 - Tires and Tubes Other	231	-	375	-	375	-
52200 - Trash Bags	80,527	-	10,903	5,000	10,903	-
53150 - Electricity	319	298	343	524	561	218
52050.LABOR - Auto Parts Labor	350	2,588	-	1,488	-	-
51000 - Supplies	452,752	455,479	190,187	541,703	179,200	-10,987
Contractual Services						
61200 - Postage	3,954	198	4,000	114	4,000	-
61400 - Dues	987	539	530	539	530	-
61410 - Tuition	2,500	1,582	3,000	1,197	3,000	-
61415 - Safety Training	1,198	550	1,900	550	1,900	-
62000 - Professional	34,361	390	-	7,415	-	-
68300 - R & M - Improvements	7,808	4,578	6,058	4,583	6,058	-
68610 - Office Equipment	11,404	-2,987	-	-	-	-
68630 - Dumpster Boxes	384,042	961,751	995,988	995,988	1,130,988	135,000
68640 - Machinery	-	211	1,900	-	1,900	-
68650 - Shop Equipment	3,523	-	1,500	-	1,500	-
69100 - Rental Land & Buildings	-	-	-	-	-	-
69210 - Rental City Equipment	4,705,702	4,911,086	5,165,350	5,165,350	5,513,092	347,742
60000 - Contractual Services	5,155,480	5,877,897	6,180,226	6,175,736	6,662,968	482,742
Other Charges						
72000 - Communication	-	1,077	-	1,077	-	-
75100 - Travel	419	888	1,780	585	1,780	-
75300 - Meals and Local	-	88	-	387	-	-
78230 - Loss on Bad Debt	304,930	280,827	-	-	-	-
71100 - Insurance and Bonds	68,229	152,579	159,848	159,848	83,243	-76,605
70000 - Other Charges	373,578	435,458	161,628	161,897	85,023	-76,605
Capital Outlay						
84100 - Auto-Rolling Stock & Equ	-	-	562,200	562,200	-	-562,200
84120 - Dumpster Boxes & Packer	-	-	135,000	135,000	-	-135,000
84310 - Shop Equipment	-	-	-	-	-	-
84700 - Info Tech Equipmt - Softw	-	-	-	-	-	-
80000 - Capital Outlay	-	-	697,200	697,200	-	-697,200
Inter Reimbursements						
90160 - Other Departments	-	-701	-	-1,400	-	-
90000 - Inter Reimbursements	-	-701	-	-1,400	-	-
1431 - Solid Waste Collection	11,792,761	12,170,053	13,803,545	13,432,110	14,190,318	386,773
Total Expenditures	11,792,761	12,170,053	13,803,545	13,432,110	14,190,318	386,773

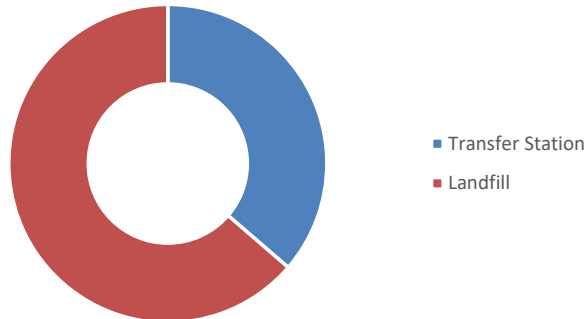


(1432)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 1,799,160	\$ 2,313,741	\$ 2,534,747
Supplies	282,868	193,199	299,467
Contractual Services	2,401,619	2,251,762	2,414,018
Other Charges	321,332	448,034	449,522
Capital Outlay	14,766	-	-
Total Expenses	\$ 4,819,744	\$ 5,206,736	\$ 5,697,754

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	43	41	38
Part-time	2	2	2
Total	45	43	40



Mission

Solid Waste Disposal provides for the safe and environmentally efficient processing, transportation, compaction, and daily cover of the waste at the Transfer Station, and Landfill operations in compliance with the federal, state, local permit regulations, and in accordance with **Best Practices**. The Landfill accepts solid waste and debris from the Transfer Station, other municipal departments, commercial contract haulers, contractors, private citizens, and neighboring communities. Solid Waste Disposal strives to provide excellent **Customer Service**, while always striving to improve **Safety** of the employees and citizens that utilize the Transfer Station and Landfill.

Strategic Approach

The Solid Waste Disposal Division operates a Transfer Station that receives the refuse from commercial and residential collection vehicles. The Transfer Station is centrally located within the city limits of Amarillo, at the City Service Center, and reduces the overall transportation costs of hauling refuse to the Landfill. The Landfill strategic approach is to maintain compliance with federal and state environmental laws, while serving the needs of the citizens of Amarillo through efficient service and **Best Practices**, while enhancing **Civic Pride** through efficient waste disposal. This approach will be implemented utilizing **Safety** first, with a strong emphasis on **Customer Service**.

Programs

Transfer Station

2022/23 Budget — 36% of Budget

The Transfer Station provides for a central location to efficiently transfer refuse from the collection routes to the Landfill for disposal.

To improve safety, a traffic signal was installed at the entrance of the Transfer Station to inform drivers of when it is safe to enter. This prevents too many drivers from entering at once, which creates an unsafe environment on the floor.

Landfill

2022/23 Budget — 64% of Budget

The Landfill weighs the incoming refuse, and compacts and covers all incoming debris daily. The Landfill recycles appliances, miscellaneous metal, used tires, etc. The facility must collect air samples, ground water samples, surface water run-off samples, and water well samples to assure compliance with federal, state, and local permit operating regulations. The Amarillo Landfill has an expected life of approximately another 123 years.

Solid Waste is actively pursuing ways to reduce, reuse and recycle to expand the Landfill's lifespan. One such effort is the composting site located at the landfill. This facility is approximately a year away from having quality compost available for sale but will utilize the materials collected from the City's brush sites to grow this program. The compost site will allow the citizens and businesses of Amarillo to divert waste from the Landfill to the compost site, expanding the life of the Landfill.

A tire shredding program is now being utilized at the Landfill. The Landfill receives approximately 1,350 tires a month. Prior to disposal, the tires are being shredded two to three days out of the week. Approximately

SOLID WASTE DISPOSAL (1432)

2022/23 BUDGET

300 - 400 tires are being shredded per week. Once the tires are shredded the tire chips are placed in the Landfill, reducing the amount of space consumed. A decrease is expected due to the advertising of alternative tire disposal methods.

Workload Indicators:	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of Incoming Loads	60,438	59,662	59,850
Tons of Solid Waste Received	277,710	274,142	275,000
Used Tires Brought to Landfill (From Public and Transfer Station)	15,831	16,331	15,331

Solid Waste Disposal is going to increase our compaction rate which will save valuable space at the Landfill by compacting more waste into a smaller space. Implementation of a new compaction technique will reduce overall soil use and extend the life of the landfill.

Performance Measures/Indicators:	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Compaction Ratio [lb./cy]	700*	800	1,200

*Estimate from 2018 Solid Waste Master Study

Solid Waste Collection and Disposal Combined Program Goals

Performance Measures/Indicators:	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Hours of Excess Vehicle Idle Time	339hr./mo.	265 hr./mo.	210 hr./mo.
OSHA Reportable Accidents/ Incidents	21	13	9

2022-23 Employee Distribution by Position

Business Unit	1432
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Department	Description	Pos Id	Pos Count	*Supplemental Total
SOLID WASTE DISPOSAL				
	UTILITY WORKER	TRD930	11	\$ -
	UTILITY WORKER - HOURLY	HRL930	1	\$ -
	SW EQUIPMENT OPERATOR	TRD952	8	\$ -
	ADMINISTRATIVE SUPERVISOR	CLR130	1	\$ -
	TRANSFER TRUCK DRIVER	HRL251	1	\$ -
	LANDFILL SUPERVISOR	MGT250	1	\$ -
	ASSISTANT LANDFILL SUPERVISOR	MGT251	1	\$ -
	TRANSFER STATION SUPERVISOR	MGT252	1	\$ -
	ASST. TRANSFER STATION SUPER.	MGT253	1	\$ -
	ENVIRONMENTAL COMPLIANCE TECHN	TEC150	3	\$ -
	TRANSFER STATION OPERATOR	TRD250	2	\$ -
	GATE ATTENDANT I	TRD252	2	\$ -
	DISPOSAL EQUIPMENT OPERATOR	TRD255	9	\$ -
	TRANSFER STA. MAINT. MECHANIC	TRD972	1	\$ -
	<i>*UTILITY WORKER</i>	<i>TRD930</i>	-2	\$ (65,443)
	<i>*UTILITY OPERATOR</i>	<i>TRD960</i>	-1	\$ (49,787)
SOLID WASTE DISPOSAL Sum			40	\$ (115,230)

**City of Amarillo 2023 Department Request by Business Unit
1432 - Solid Waste Disposal**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1432 - Solid Waste Disposal						
Sanitation						
33520 - Landfill Charges	3,622,875	3,652,746	3,662,858	3,967,708	3,851,163	188,305
33530 - Recyclable	25,892	11,626	10,001	15,795	10,001	-
33500 - Sanitation	3,648,766	3,664,372	3,672,859	3,983,503	3,861,164	188,305
Rent						
37154 - Other Rental Income	2,100	2,100	2,100	2,100	2,100	-
37150 - Rent	2,100	2,100	2,100	2,100	2,100	-
Administrative Charges						
37231 - Bad Debt Exp/Recovery	-5,792	-3,737	-	-	-	-
37199 - Administrative Charges	-5,792	-3,737	-	-	-	-
Miscellaneous Revenue						
37141 - Merchant Service Fees	-34,584	-41,929	-9,504	-44,766	-45,000	-35,496
37410 - Miscellaneous Revenue	100	-	-	-	-	-
37400 - Miscellaneous Revenue	-34,484	-41,929	-9,504	-44,766	-45,000	-35,496
1432 - Solid Waste Disposal	3,610,591	3,620,805	3,665,455	3,940,837	3,818,264	152,809
Total Revenues	3,610,591	3,620,805	3,665,455	3,940,837	3,818,264	152,809

Expenditures

1432 - Solid Waste Disposal

Personal Services

41100 - Salaries and Wages	968,106	1,020,675	1,396,444	1,061,014	1,536,936	140,492
41300 - Incentive	33,251	32,619	34,800	30,105	47,857	13,057
41620 - Unscheduled	67,773	100,005	20,001	134,830	20,001	-
41820 - Health Insurance	300,794	308,356	427,101	330,082	461,780	34,679
42300 - State Unemployment	1,664	1,906	2,096	2,158	2,178	82
42400 - Workers Compensation	77,860	81,311	113,097	84,080	115,906	2,809
42510 - Car Allowance	775	635	-	-	-	-
42550 - Communications Allowance	663	1,388	1,200	1,305	-	-1,200
41900 - Life	536	567	762	672	1,038	276
42010 - Social Security - Medicare	14,746	15,949	20,754	16,890	22,791	2,037
42020 - Social Security - OASDI	63,052	67,434	87,129	71,766	95,840	8,711
42110 - TMRS	130,642	140,538	176,208	144,901	192,856	16,648
42115 - OPEB Funding	26,015	27,775	34,149	28,980	37,564	3,415
41000 - Personal Services	1,685,876	1,799,160	2,313,741	1,906,783	2,534,747	221,006

Supplies

51110 - Office Expense	7,250	5,791	2,500	11,244	2,500	-
51115 - Employee Recognition Program	244	-	1,800	1,000	1,800	-
51120 - Safety Program	1,897	4,894	501	7,267	501	-
51200 - Operating	75,720	116,619	91,460	95,028	91,460	-
51250 - Janitor	1,481	596	750	72	750	-
51300 - Clothing and Linen	17,675	15,665	7,620	17,349	7,620	-
51350 - Chemical and Medical	-	-	300	-	300	-
51800 - Fuel & Oil	6,340	31,710	8,534	91,471	97,874	89,340
51850 - Minor Tools	3,995	3,414	-	3,921	-	-

52050 - Auto Parts	11,482	30,989	150	21,296	150	-
53100 - Natural Gas	7,496	9,543	10,269	13,515	14,461	4,192
53150 - Electricity	54,428	60,056	68,566	75,781	81,086	12,520
53200 - Water and Sewer	547	653	674	832	890	216
52050.LABOR - Auto Parts Labor	2,713	2,938	75	1,850	75	-
51000 - Supplies	191,268	282,868	193,199	340,626	299,467	106,268
Contractual Services						
61200 - Postage	2,943	3,787	432	5,777	432	-
61400 - Dues	1,245	1,329	270	929	270	-
61410 - Tuition	536	407	4,600	4,356	4,600	-
61415 - Safety Training	-	3,025	501	3,025	501	-
62000 - Professional	148,244	179,291	6,500	92,774	6,500	-
63210 - Armored Car Service	10,154	10,154	10,152	10,152	10,152	-
67320 - Extermination	1,945	1,802	650	1,868	650	-
68100 - R & M - Building	522	-	18,498	23,878	18,498	-
68300 - R & M - Improvements	27,922	7,131	50,001	83,139	50,001	-
68640 - Machinery	2,272	5,044	900	27,561	900	-
68650 - Shop Equipment	-	-	900	-	900	-
68710 - Auto Repair & Maint	-	53,329	191	129,134	191	-
69210 - Rental City Equipment	2,100,411	2,124,142	2,158,167	2,158,167	2,320,423	162,256
69220 - Rental Other Equipment	2,400	12,177	-	12,177	-	-
60000 - Contractual Services	2,298,595	2,401,619	2,251,762	2,552,938	2,414,018	162,256
Other Charges						
72000 - Communication	1,939	1,046	1,824	1,661	1,824	-
74000 - Printing and Binding	-	-	-	-	-	-
75100 - Travel	-	-	1,200	-	1,200	-
75300 - Meals and Local	-	-	-	140	-	-
77200 - License and Permits	270,034	263,843	393,220	198,513	393,220	-
77430 - Administrative - Labora	19,901	40,954	20,000	40,954	20,000	-
78210 - Cash Over/Short	-1,291	383	51	-	51	-
78230 - Loss on Bad Debt	841	-6,018	2,001	-943	2,001	-
71100 - Insurance and Bonds	19,738	21,123	29,738	29,738	31,226	1,488
70000 - Other Charges	311,163	321,332	448,034	270,064	449,522	1,488
Capital Outlay						
83100 - Improve other than Build	-	14,766	-	-	-	-
80000 - Capital Outlay	-	14,766	-	-	-	-
1432 - Solid Waste Disposal	4,486,903	4,819,744	5,206,736	5,070,411	5,697,754	491,018
Total Expenditures	4,486,903	4,819,744	5,206,736	5,070,411	5,697,754	491,018

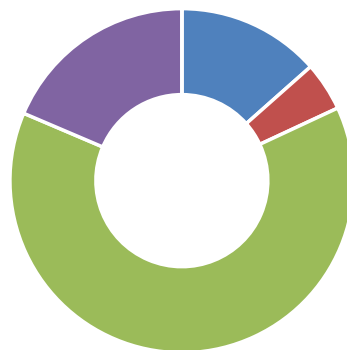


(5600)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 1,067,786	\$ 1,752,457	\$ 2,072,533
Supplies	157,089	228,140	258,962
Contractual Services	892,408	1,054,214	1,150,209
Other Charges	1,446,581	871,991	1,012,713
Capital Outlay	-	-	-
Debt Service	690,070	818,531	863,305
Inter Reimbursements	-	(50,000)	(50,000)
Operating Transfers	36	315,222	315,222
Total Expenses	\$ 4,253,970	\$ 4,990,555	\$ 5,622,944

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	32	32	32
Part-time	-	-	-
Total	32	32	32



- Administration/Support
- Drainage Utility Fee Maintenance
- Drainage Infrastructure/Maintenance
- Environmental Maintenance
- Drainage Capital Improvement Plan

Mission

Work cooperatively to provide the community with a safe and efficient drainage system and provide our services in a respectful, courteous, and responsive manner.

Strategic Approach

The Drainage Utility division is entering its eighth year of operating and maintaining the City’s drainage system. The Drainage Utility supports the goals and initiatives set out in the **Council Pillars and City Manager Initiatives** by maintaining the City’s storm water drainage infrastructure.

The Drainage Utility division utilizes **Best Practices** to serve our customers safely and efficiently. Services include customer billing assistance, street sweeping, inspection, inventory management, cleaning, rehabilitation, and repairing all municipal drainage infrastructure, including concrete channels, gutters, outfalls, inlets, culverts, storm pipes, open channels, storm water pumps, and playa lakes.

The principal guidance documents that aid in the department’s planning and operations are the **Council Pillars and City Manager Initiatives**, the City of Amarillo Drainage Utility Study (June 2019), the Martin Road Lake Storm Water Master Plan (November 2013), the Tee Anchor Drainage Master Plan (July 2014), the Storm Water Management Master Plan (April 1993), and the Storm Water Management Criteria Manual (April 1995).

Programs

Drainage Utility Administration/Support

2022/23 Budget - 13% of Budget

Provide administration and support to the drainage utility system through Infrastructure Planning, Implementing Best Practices, and implementing the City’s **Safety** programs.

<i>Workload Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Number of service requests processed	410	430	450

Drainage Utility Fee Maintenance

2022/23 Budget - 5% of Budget

Maintain and adjust the customer database for billing as changes occur on service properties in keeping with **Best Practices**. Revenues for the Drainage Utility are provided through the fees billed to approximately 77,000 drainage utility accounts.

<i>Workload Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Drainage Utility Bills Inquiries	1,680	1,780	1,880

DRAINAGE UTILITY (5600)

2022/23 BUDGET

Drainage Infrastructure and Maintenance

2022/23 Budget - 63% of Budget

Meet the Infrastructure Planning, **Safety Programs**, **Civic Pride**, and **Best Practices** initiatives of the **Council Pillars and City Manager Initiatives** by inspecting, maintaining, and repairing the drainage system. Maintain the drainage system for operational efficiency and provide for the safest transport and removal of storm waters.

<i>Performance Measures:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Storm sewer video inspected, cleaned, or maintained (Linear Feet)	72,114	48,500	73,557
Percentage of system	8.23%	5.54%	8.39%
Cost per LF	\$0.33	\$0.34	\$0.35
Drainage channel maintenance, cleanup, vegetation control, and mowing (Linear Feet)	54,913	75,000	76,500
Percentage of system	15.2%	20.8%	21.22%
Cost per LF	\$2.01	\$2.05	\$2.10
Curb and gutter maintenance (Linear Feet)	5,431	4,500	7,000
Percentage of system	.08%	.07%	.10%
Cost per LF	\$13.85	\$13.90	\$13.95
Concrete alley approach, driveways, and channels (Square Feet)	220	220	500
Percentage of system	.03%	.03%	.07%
Cost per LF	\$82.64	\$82.65	\$75.00
Drainage inlets inspection and maintenance	826	830	835
Percentage of system (3,676 inlets)	22.47%	22.58%	22.72%
Manhole inspection and maintenance	107	110	115
Percentage of system (618 manholes)	17.3%	17.8%	18.6%

Environmental Maintenance

2022/23 Budget - 19% of Budget

Sweep streets regularly to improve Customer Service and reduce contaminants regulated by State and Federal agencies. Cover approximately 20,000 centerline miles of curbed streets.

<i>Performance Measures:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Downtown Business District streets swept (Centerline Miles)	13,539	13,539	13,539
All other streets swept (Centerline Miles)	8,753	6,414	9,023
Cost of street sweeping (Centerline Mile)	\$11.09	\$13.50	\$11.25
Sweeper idle time [hours per day] (goal to decrease by 10%)	2.7	2.6	2.0
Number of miles driven per day (goal to decrease by 5%)	12	11	12

DRAINAGE UTILITY (5600)

2022/23 BUDGET

Drainage Capital Improvement Plan

2022/23 Budget - 0% of Budget

Determination of projects that need to be completed during the next five years to improve the quality of life for all citizens and improve the present service delivery system. Drainage Utility plans for projects such as installing new storm sewers, repair or improvement to existing storm sewer infrastructure, new construction, and vehicles and equipment to expand the Drainage Utility function.

<i>Workload Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Approved CIP funding	\$10,040,000	\$4,500,000	\$2,044,550

2022-23 Employee Distribution by Position

Business Unit	56100
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Department	Description	Pos Id	Pos Count	*Supplemental Total
DRAINAGE UTILITY				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	UTILITY WORKER	TRD930	9	\$ -
	ADMINISTRATIVE ASSISTANT II	CLR405	1	\$ -
	EQUIPMENT OPERATOR IV	TRD220	1	\$ -
	EQUIPMENT OPERATOR I	TRD221	2	\$ -
	CONCRETE FINISHER	TRD222	2	\$ -
	EQUIPMENT OPERATOR II	TRD950	5	\$ -
	EQUIPMENT OPERATOR III	TRD951	1	\$ -
	UTILITY OPERATOR	TRD960	2	\$ -
	DRAINAGE UTILITY ASST SUPER	ADM090	1	\$ -
	DRAINAGE UTILITY SUPERINTENDEN	ADM105	1	\$ -
	DRAINAGE UTILITY FOREPERSON	MGT224	3	\$ -
	DRAINAGE UTILITY SUPERVISOR	MGT225	2	\$ -
	STORM SEWER TECHNICIAN	TEC932	1	\$ -
DRAINAGE UTILITY Sum			32	\$ -

**City of Amarillo 2023 Department Request by Business Unit
56100 - Drainage Utility**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
56100 - Drainage Utility						
Other						
34755 - Drainage Assessment	6,220,367	6,428,931	6,915,375	6,904,131	7,403,572	488,197
34800 - Other	6,220,367	6,428,931	6,915,375	6,904,131	7,403,572	488,197
Fines and Forfeitures						
35218 - Forfeited Disc.-Drainage	119,444	100,032	120,000	89,241	102,000	-18,000
35000 - Fines and Forfeitures	119,444	100,032	120,000	89,241	102,000	-18,000
Construction Participation						
35420 - Owner Participation	3,900	618,463	-	-	-	-
35300 - Construction Participation	3,900	618,463	-	-	-	-
Interest Earnings						
37110 - Interest Income	124,693	22,653	60,000	7,912	4,030	-55,970
37115 - Unrealized G/L	-6,872	-13,319	-	-	-	-
37109 - Interest Earnings	117,821	9,334	60,000	7,912	4,030	-55,970
56100 - Drainage Utility	6,461,533	7,156,760	7,095,375	7,001,283	7,509,602	414,227
Total Revenues	6,461,533	7,156,760	7,095,375	7,001,283	7,509,602	414,227

Expenditures

56100 - Drainage Utility

Personal Services

41100 - Salaries and Wages	705,981	725,071	1,056,496	749,585	1,275,126	218,630
41300 - Incentive	13,618	12,324	21,557	13,025	21,557	-
41500 - PFP	-	-	41,544	-	-	-41,544
41620 - Unscheduled	2,420	9,540	2,500	15,681	2,500	-
41820 - Health Insurance	200,650	194,123	324,059	229,552	371,968	47,909
42300 - State Unemployment	1,360	1,454	1,560	1,348	1,894	334
42400 - Workers Compensation	37,329	35,588	55,304	53,124	102,850	47,546
42510 - Car Allowance	3,905	5,784	5,772	6,275	5,772	-
42530 - Moving Expense	-	5,000	-	5,000	-	-
42550 - Communications Allowance	1,562	2,314	2,304	2,510	2,308	4
42560 - Change in Sick and Annu	5,138	7,775	-	-	-	-
41900 - Life	416	385	591	424	824	233
42010 - Social Security - Medicare	10,051	10,423	15,585	10,936	18,694	3,109
42020 - Social Security - OASDI	42,977	44,567	66,642	46,763	79,930	13,288
42110 - TMRS	94,710	28,471	132,424	94,506	157,782	25,358
42115 - OPEB Funding	4,817	-15,035	26,119	9,283	31,328	5,209
41000 - Personal Services	1,124,932	1,067,786	1,752,457	1,238,013	2,072,533	320,076

Supplies

51110 - Office Expense	720	4,714	4,260	4,932	4,260	-
51115 - Employee Recognition Program	65	550	1,280	399	1,280	-
51120 - Safety Program	860	1,114	750	1,100	750	-
51200 - Operating	631,509	39,879	39,640	45,945	39,640	-
51250 - Janitor	-	-	500	-	500	-

51300 - Clothing and Linen	7,250	5,962	8,600	3,897	8,600	-
51350 - Chemical and Medical	-	168	200	546	200	-
51800 - Fuel & Oil	6,478	11,186	27,159	34,376	36,782	9,623
51850 - Minor Tools	394	2,769	4,025	4,542	-	-4,025
51950 - Minor Office Equipment	739	8,010	300	1,051	-	-300
51970 - Software	509	-	-	-	-	-
51980 - IT Hardware	-	-	-	-	-	-
52050 - Auto Parts	3,318	109	1,500	15	1,500	-
52120 - Tires and Tubes Other	344	506	100	177	100	-
53100 - Natural Gas	7,442	9,933	11,313	13,282	14,212	2,899
53150 - Electricity	79,272	67,763	123,615	135,167	144,629	21,014
53200 - Water and Sewer	2,036	3,987	3,898	5,149	5,509	1,611
52050.LABOR - Auto Parts Labor	375	438	1,000	125	1,000	-
51000 - Supplies	741,311	157,089	228,140	250,704	258,962	30,822
Contractual Services						
61200 - Postage	7	436	50	7	50	-
61410 - Tuition	389	276	500	241	500	-
62000 - Professional	57,243	8,836	22,000	7,895	22,000	-
68300 - R & M - Improvements	-	4,357	40,819	4,690	40,819	-
68310 - R & M Other Improvements	-	-	2,000	-	2,000	-
68500 - R & M - Streets	-	19,400	10,000	-	10,000	-
68610 - Office Equipment	34	-	1,500	500	1,500	-
68615 - Misc. Fuel Powered Equi	-	-	2,000	-	2,000	-
68650 - Shop Equipment	-	-	1,000	1,500	1,000	-
68660 - Audio/Video Equipment	-	-	39,686	-	39,686	-
68680 - Other Equipment	-	-	15,900	-	15,900	-
69100 - Rental Land & Buildings	1,670	1,242	500	1,834	500	-
69210 - Rental City Equipment	821,508	857,862	864,259	864,259	960,254	95,995
69300 - Leased Computer Software	-	-	54,000	54,000	54,000	-
60000 - Contractual Services	880,851	892,408	1,054,214	934,925	1,150,209	95,995
Other Charges						
72000 - Communication	570	1,316	1,000	1,468	1,000	-
75100 - Travel	-	-	4,000	-	4,000	-
75300 - Meals and Local	82	-	-	-	-	-
76000 - Depreciation	313,533	319,530	367,305	367,305	506,891	139,586
77200 - License and Permits	-	-	900	-	900	-
77450 - Administrative Other	98,812	105,518	111,572	111,572	111,572	-
77610 - Information Technology - City	57,416	32,090	40,773	40,773	43,627	2,854
78210 - Cash Over/Short	552	33	-	-	-	-
78230 - Loss on Bad Debt	1,033,153	972,095	322,788	350,000	322,788	-
71100 - Insurance and Bonds	14,395	16,000	23,653	23,653	21,935	-1,718
70000 - Other Charges	1,518,512	1,446,581	871,991	894,771	1,012,713	140,722
Capital Outlay						
84100 - Auto-Rolling Stock & Equ	7,486	-	-	-	-	-
80000 - Capital Outlay	7,486	-	-	-	-	-
Debt Service						
89200 - Bond Interest Payments	264,430	690,447	816,031	816,031	860,805	44,774
89300 - Fiscal Agent Bond Fees	72,795	-378	2,500	2,500	2,500	-
89000 - Debt Service	337,225	690,070	818,531	818,531	863,305	44,774
Inter Reimbursements						
90180 - Sales to Other Department	-17,878	-	-50,000	-540	-50,000	-
90000 - Inter Reimbursements	-17,878	-	-50,000	-540	-50,000	-

Operating Transfers

92120 - Information Services	39	36	-	-	-	-
92130 - General Construction	-	-	315,222	315,222	315,222	-
92000 - Operating Transfers	39	36	315,222	315,222	315,222	-
56100 - Drainage Utility	4,592,477	4,253,970	4,990,555	4,451,626	5,622,944	632,389
Total Expenditures	4,592,477	4,253,970	4,990,555	4,451,626	5,622,944	632,389

**City of Amarillo 2023 Department Request by Business Unit
56200 - Drainage Utility Transfers**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
56200 - Drainage Utility Transfers						
Proceeds from LT Debt						
39810 - Proceeds from LTerm Debt	-	-	-	-	5,000,000	5,000,000
39800 - Proceeds from LT Debt	-	-	-	-	5,000,000	5,000,000
56200 - Drainage Utility Transfers	-	-	-	-	5,000,000	5,000,000
Total Revenues	-	-	-	-	5,000,000	5,000,000

EVELOPMENT SERVICES

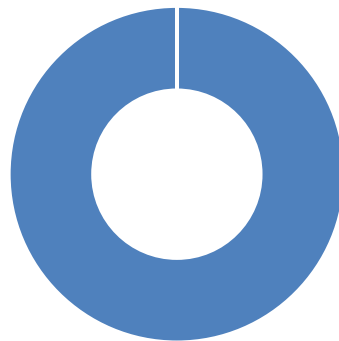


(1410)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 482,368	\$ 573,122	\$ 576,268
Supplies	16,578	4,250	4,250
Contractual Services	8,896	3,600	3,600
Other Charges	3,523	6,960	7,027
Inter Reimbursements	(62,142)	(60,733)	(60,733)
Total Expenses	\$ 449,224	\$ 527,199	\$ 530,412

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	5	5	5
Part-time	-	-	-
Total	5	5	5



■ Division Administration and Support

Mission

It is Public Works commitment to understand who we are, what we do, and how we do it. We are committed to understanding the needs of our community and to providing a high level of customer service in everything that we do. We will focus to proactively engage and communicate with our customers so that we can provide timely, efficient and exceptional services to all that we encounter.

Strategic Approach

The primary function of the Public Works department is to provide administrative support and managerial direction to the five divisions within the Public Works department, which are: Drainage Utility, Fleet Services, Solid Waste Collection & Disposal, Streets Services, and Traffic. The Public Works department provides coordination, operational direction, and administrative support to these divisions. These responsibilities include strategic planning, program coordination, contract management, quality, safety and environmental systems, community outreach, and budget management. These functions are accomplished through the department’s singular program of Administration & Support Services.

Programs

Administration and Support

2022/2023 Budget — 100% of Budget

Provide management and oversight to the divisions of Drainage Utility, Fleet Services, Solid Waste Collection & Disposal, Streets Services, and Traffic.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Budgeted	2022/23 Budgeted
Number of Employees Supported	396	399	393

2022-23 Employee Distribution by Position

Business Unit	1410
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Department	Description	Pos Id	Pos Count	*Supplemental Total
PUBLIC WORKS	ADMINISTRATIVE ASSISTANT IV	CLR415	1	\$ -
	PUBLIC WORKS MANAGER	ADM092	1	\$ -
	DIRECTOR OF PUBLIC WORKS	ADM200	1	\$ -
	ASSISTANT DIR OF PUBLIC WORKS	ADM201	1	\$ -
	PROGRAM COORDINATOR	MGT560	1	\$ -
PUBLIC WORKS Sum			5	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1410 - Public Works**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
1410 - Public Works						
Personal Services						
41100 - Salaries and Wages	402,491	349,310	408,884	363,160	408,884	-
41620 - Unscheduled	-	-	-	160	-	-
41820 - Health Insurance	47,695	40,255	56,511	52,492	59,621	3,110
42300 - State Unemployment	195	195	244	334	244	-
42400 - Workers Compensation	1,075	933	1,219	1,041	1,219	-
42510 - Car Allowance	9,048	7,920	9,000	7,713	9,000	-
42550 - Communications Allowance	4,243	4,371	3,600	4,391	3,600	-
41900 - Life	67	62	93	97	129	36
42010 - Social Security - Medicare	5,781	5,093	6,059	5,328	6,059	-
42020 - Social Security - OASDI	23,797	20,989	25,909	22,782	25,909	-
42110 - TMRS	50,740	44,452	51,448	45,251	51,448	-
42115 - OPEB Funding	10,103	8,787	10,155	9,071	10,155	-
41000 - Personal Services	555,234	482,368	573,122	511,820	576,268	3,146
Supplies						
51110 - Office Expense	2,780	12,707	1,150	5,552	1,150	-
51115 - Employee Recognition Program	2,273	408	100	408	100	-
51200 - Operating	-	2,811	-	2,811	-	-
51250 - Janitor	222	-	-	-	-	-
51300 - Clothing and Linen	290	-	-	500	-	-
51700 - Education	20,730	653	3,000	5,063	3,000	-
51850 - Minor Tools	-	-	-	-	-	-
51000 - Supplies	26,296	16,578	4,250	14,334	4,250	-
Contractual Services						
61200 - Postage	210	59	100	176	100	-
61400 - Dues	7,395	406	3,500	-	3,500	-
61410 - Tuition	67	1,289	-	23	-	-
62000 - Professional	5,383	7,143	-	1,146	-	-
60000 - Contractual Services	13,056	8,896	3,600	1,345	3,600	-
Other Charges						
74000 - Printing and Binding	-	6	100	6	100	-
75100 - Travel	3,999	820	4,500	895	4,500	-
75300 - Meals and Local	999	474	100	2,500	100	-
77200 - License and Permits	-	-	-	-	-	-
71100 - Insurance and Bonds	1,518	2,223	2,260	2,260	2,327	67
70000 - Other Charges	6,516	3,523	6,960	5,660	7,027	67
Inter Reimbursements						
90030 - Municipal Garage	-73,618	-62,142	-60,733	-66,616	-60,733	-
90180 - Sales to Other Department	-	-	-	-	-	-
90000 - Inter Reimbursements	-73,618	-62,142	-60,733	-66,616	-60,733	-
1410 - Public Works	527,484	449,224	527,199	466,544	530,412	3,213
Total Expenditures	527,484	449,224	527,199	466,544	530,412	3,213

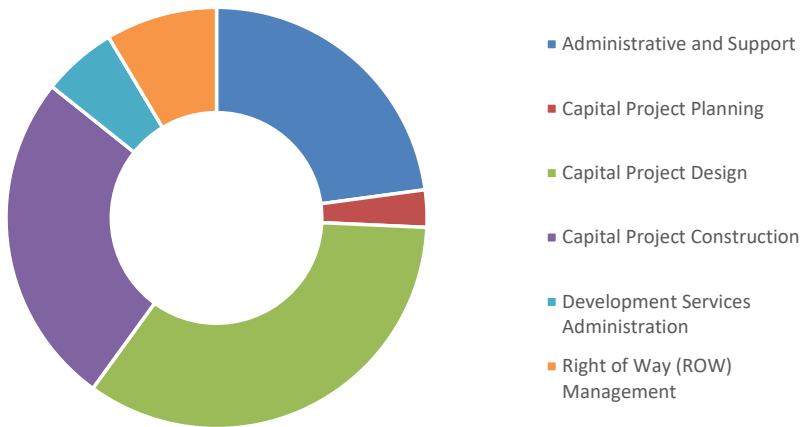


(1415, 52115)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 2,013,255	\$ 2,657,322	\$ 2,749,393
Supplies	31,242	129,808	131,808
Contractual Services	159,642	216,560	220,296
Other Charges	144,724	172,685	173,174
Inter Reimbursements	(566,364)	(565,000)	(565,000)
Total Expenses	\$ 1,782,499	\$ 2,611,375	\$ 2,709,671

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	35	35	36
Part-time	-	-	2
Total	35	35	38



CAPITAL PROJECTS AND DEVELOPMENT ENGINEERING (1415 , 52115)

2022/23 BUDGET

Mission

The Capital Projects and Development (CP&D) Engineering department's mission is to facilitate safe, well-planned community improvements. The Department acts with integrity, accountability, and transparency to provide the highest level of service for the production of well planned, well designed, safe, lasting and useful infrastructure.

Strategic Approach

CP&D Engineering is a full service department made up of a team of professionals in the fields of surveying, drafting, GIS, project management, construction inspection, engineering, and administration. CP&D Engineering is committed to the strategic objectives in the City of Amarillo's Vision for the Future via the **BluePrint for Amarillo** as each initiative is considered a part of the department's work approach.

CP&D Engineering provides **Customer Service** to the citizens of Amarillo, engineering services to other City divisions and departments, and regulatory oversight to private development. The department commits to the health, **Public Safety**, and welfare of the general population by ensuring compliance with laws and regulations governing the design and construction of public drinking water production and supply systems; public wastewater collection, treatment, and disposal systems; public storm water infrastructure; public solid waste disposal systems; and the public right-of-way.

CP&D Engineering contributes to the overall efforts of the City's **Economic Development and Redevelopment** initiative as well as the **Civic Pride** initiative by planning, designing, and constructing projects such as the Annual Arterial Reconstruction, Annual Sidewalk Replacement, 2-inch Water Main Replacement, and Sewer Main Pipe Bursting as well as projects identified in the various Neighborhood Plans. CP&D Engineering embodies the **Fiscal Responsibility** initiative by initiating and evaluating the success of a multi-year citywide infrastructure plan--Community Investment Program (CIP). The CIP focuses on infrastructure planning, design, and construction utilizing best practices. That plan includes collecting and evaluating statistical data and maintaining licensed and certified design and project management staff to make recommendations on the maintenance, expansion, and funding of the infrastructure needs of the community.

CP&D Engineering strives for **Excellence in Communication** with the public, contractors, and private development partners. CP&D Engineering provides a safe work environment that encourages the growth of loyal employees who respect each other. The department holds the highest ethical standards and performs in ways that earn the trust of others by acknowledging that decisions affect all residents of Amarillo. The department was created in the 2015/16 fiscal year by combining the engineering functions from Utilities and Engineering departments.

CAPITAL PROJECTS AND DEVELOPMENT ENGINEERING (1415 , 52115)

2022/23 BUDGET

Programs

Capital Department Administration/Support

2022/23 Budget — 23% of Budget

Provides oversight and management of the design and construction of capital projects and development for the City and its extraterritorial jurisdiction (ETJ). This program ensures best practices are used in the design process and construction of public infrastructure. Performance measures include meeting contractual processing times for project payments, change orders and project acceptance letters.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Capital projects accepted	\$21,127,963	\$26,915,624	\$50,000,000
Capital projects budgeted	\$48,400,000	\$43,970,000	\$45,508,950
Development projects capitalized	\$8,766,662	\$11,722,790	\$13,500,000
Engineering consultant contracts administered	17	20	25

Capital Project Planning

2022/23 Budget — 3% of Budget

Provides other departments with long-term planning and budgeting associated with CIP projects. Provides guidance and expertise for evaluating projects for conformance with the long-term plan for City infrastructure, **Economic Development and Redevelopment**, **Civic Pride**, most especially including community appearance, and disadvantaged areas of the community, and the comprehensive transportation network.

Capital Improvement Projects	Estimated Number of Projects	Estimated Value of Projects
2022/2023 Capital Projects Proposed	73	\$97,320,179

Capital Project Design

2022/23 Budget — 34% of Budget

Provides City departments with design and bidding phase services for capital projects, including land acquisition, the production of technical specifications, plans, detailed estimates, and contract documents. Utilizes **Fiscal Responsibility** to design lasting and useful projects that support the priorities of the City for **Economic Development and Redevelopment**, **Civic Pride** including community appearance, and disadvantaged areas of the community, **Public Safety**, and a comprehensive **Transportation** network.

CAPITAL PROJECTS AND DEVELOPMENT ENGINEERING (1415 , 52115)

2022/23 BUDGET

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Value of arterial designed	\$3,400,000	\$13,000,000	\$20,000,000
Value of storm sewer main designed	\$1,000,000	\$3,750,000	\$30,500,000
Value of water main designed	\$5,750,000	\$5,600,000	\$4,100,000
Value of sewer main designed	\$8,500,000	\$35,000,000	70,000,000
Value of general construction design including street improvements, ADA/sidewalk improvements, bus stops, treatment plant projects, and misc. projects.	\$5,000,000	\$4,000,000	\$6,000,000
# of surveys completed	114	110	100

Capital Project Construction

2022/23 Budget — 26% of Budget

Provides construction phase services to other departments for the construction of capital projects including project management, payment recommendation, field inspection, and project testing. Utilizes **Fiscal Responsibility** to construct lasting and useful projects that support the priorities of the City for **Economic Development and Redevelopment, Civic Pride** including community appearance, and disadvantaged areas of the community, **Public Safety**, and a comprehensive **Transportation** network. Maintains a **Safe** work environment on projects for City staff, contractors, and the public.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Lane miles of arterial constructed	5.5	7.5	18.5
Miles of residential streets constructed	4	4.5	3.5
Lane miles of streets resurfaced	400	20	50
Miles of storm sewer constructed	1	0.7	4
Miles of water main constructed	4.5	8.5	7
Miles of sewer main constructed	5	12	15
General construction projects constructed including street improvements, ADA/sidewalk improvements, bus stops, and misc. projects.	5	6	5

Development Services Administration

2022/23 Budget — 6% of Budget

Provides the public with services associated with planning for, establishing, and enforcing applicable laws and regulations for the design and construction of public infrastructure by private developers. This process includes maintaining the technical specifications for the construction of public infrastructure, flood plain administration, contract administration, review of technical documents, project inspection, and project testing for **Fiscal Responsibility** and **Public Safety**.

**CAPITAL PROJECTS
AND DEVELOPMENT
ENGINEERING
(1415 , 52115)**

2022/23 BUDGET

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Development construction plans reviewed	25	30	28
% reviewed on time	96%	83%	96%
Development drainage reports reviewed	15	17	14
% reviewed on time	93%	88%	92%

Right Of Way (ROW) Management

2022/23 Budget — 9% of Budget

Provides the management of the public ROW, which includes acquiring needed ROW, mapping existing and proposed infrastructure, and planning for and permitting construction in the public ROW. Utilizes best practices by collecting data on the use of the public ROW to develop and enforce **Fiscally Responsible** construction methods, keep the public informed, facilitate **Public Safety**, and planning for the future of public ROW.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
ROW permits issued	415	530	700
ROW permits closed	148	152	400
Construction easements	12	35	40

2022/23 Expenditures by Funding Source

General Fund 54% of Budget
Water and Sewer System Fund 46% of Budget

2022-23 Employee Distribution by Position

Business Unit	1415
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Department	Description	Pos Id	Pos Count	*Supplemental Total
CAPITAL PROJECTS & DEVELOPMENT ENGINEERING				
	ADMINISTRATIVE ASSISTANT I	CLR400	0.52	\$ -
	ADMINISTRATIVE ASSISTANT IV	CLR415	1.04	\$ -
	ADMINISTRATIVE ASSISTANT III	CLR410	0.52	\$ -
	ADMINISTRATIVE SPECIALIST I	CLR947	0.52	\$ -
	ADMINISTRATIVE ASSISTANT II	CLR405	0.52	\$ -
	PROGRAM COORDINATOR	MGT560	0.52	\$ -
	CITY ENGINEER	ADM210	0.52	\$ -
	ASSISTANT CITY ENGINEER	ADM211	1.04	\$ -
	DIR OF CAPITAL PROJECTS & DEV	ADM375	0.52	\$ -
	PROJECT CONSTRUCTION SUPER	MGT055	0.52	\$ -
	RESOURCE ADMINISTRATOR	PRF040	0.52	\$ -
	CIVIL ENGINEER II	PRF300	0.52	\$ -
	SENIOR PROJECTS COORDINATOR	PRF303	0.52	\$ -
	CIVIL ENGINEER III	PRF304	1.56	\$ -
	SURVEYOR II	TEC212	0.52	\$ -
	PROJECT REPRESENTATIVE I	TEC918	2.6	\$ -
	PROJECT REPRESENTATIVE II	TEC919	2.08	\$ -
	ENGINEERING ASSISTANT II	TEC921	2.08	\$ -
	ENGINEERING DESIGN COORD	TEC923	0.52	\$ -
	DEV SVCS PROJ COORD	TEC925	0.52	\$ -
	SENIOR ENGINEERING ASST	TEC926	0.52	\$ -
	<i>*INTERN</i>	<i>HRL920</i>	<i>1.04</i>	<i>\$ 12,962</i>
	<i>*PROJECT REPRESENTATIVE II</i>	<i>TEC919</i>	<i>0.52</i>	<i>\$ 35,342</i>
CAPITAL PROJECTS & DEVELOPMENT ENGINEERING Sum			19.76	\$ 48,304

City of Amarillo 2023 Department Request by Business Unit 1415 - Capital Projects & Development



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1415 - Capital Projects & Development						
Non-Business License & Permits						
31990 - After Hour Inspection Fees	-	-	-	-	-	-
32000 - Right of Way Permit	2,280	1,030	-	1,080	2,024	2,024
32010 - Flood Plain Development Permit	800	200	-	996	1,496	1,496
32020 - Commercial Sidewalk Waivers	1,600	800	-	2,400	3,867	3,867
32030 - Residential Sidewalk Waivers	320	80	-	804	844	844
32035 - Subdivision Improvement	-	-	-	1,596	1,596	1,596
32040 - Drainage Report Fees	6,755	9,857	-	9,996	11,461	11,461
32050 - Construction Plan Fees	145,808	162,853	-	213,438	188,700	188,700
32060 - Construction Permit App Fee	2,980	8,130	-	4,000	6,065	6,065
32070 - Network Nodes App Fee	1,250	25,000	-	2,496	13,496	13,496
32080 - Annual Network Node Site Rent	-	250	-	250	375	375
31900 - Non-Business License & Permits	161,793	208,200	-	237,056	229,924	229,924
General Government						
33230 - Sale of City Publicatio	-	-	-	-	-	-
33200 - General Government	-	-	-	-	-	-
Administrative Charges						
37265 - Technology Fee	270	510	-	538	8,196	8,196
37199 - Administrative Charges	270	510	-	538	8,196	8,196
Miscellaneous Revenue						
37448 - Private Develop/ETJ Engr Chrgs	11,691	40,963	-	30,000	-	-
37400 - Miscellaneous Revenue	11,691	40,963	-	30,000	-	-
1415 - Capital Projects & Development	173,754	249,673	-	267,595	238,120	238,120
Total Revenues	173,754	249,673	-	267,595	238,120	238,120
Expenditures						
1415 - Capital Projects & Development						
Personal Services						
41100 - Salaries and Wages	736,992	835,676	-	1,287,490	911,427	911,427
41300 - Incentive	2,824	2,413	-	2,224	3,193	3,193
41620 - Unscheduled	-	441	-	6,000	6,000	6,000
41820 - Health Insurance	140,027	151,475	-	242,595	212,278	212,278
42200 - Tuition Reimbursement	-	-	-	-	-	-
42300 - State Unemployment	758	1,032	-	1,649	936	936
42400 - Workers Compensation	1,507	1,695	-	5,551	6,329	6,329
42510 - Car Allowance	3,016	3,066	-	3,120	2,880	2,880
42550 - Communications Allowance	1,819	1,866	-	10,830	2,304	2,304
41900 - Life	244	293	-	337	437	437
42010 - Social Security - Medicare	10,364	11,718	-	18,481	13,320	13,320
42020 - Social Security - OASDI	44,319	50,106	-	79,024	55,467	55,467
42110 - TMRS	90,871	103,728	-	157,976	106,014	106,014
42115 - OPEB Funding	18,094	20,495	-	31,536	21,739	21,739
41000 - Personal Services	1,050,833	1,184,002	-	1,846,811	1,342,324	1,342,324
Supplies						
51110 - Office Expense	12,980	10,806	-	22,000	22,000	22,000

51115 - Employee Recognition Program	-	300	-	2,001	2,601	2,601
51125 - Training	2,510	2,618	-	23,751	23,751	23,751
51200 - Operating	1,514	1,500	-	1,500	1,500	1,500
51250 - Janitor	-	15	-	51	51	51
51300 - Clothing and Linen	2,397	118	-	2,600	2,600	2,600
51350 - Chemical and Medical	-	-	-	51	51	51
51700 - Education	74	-	-	11,751	11,751	11,751
51850 - Minor Tools	645	1,325	-	1,000	-	-
51950 - Minor Office Equipment	-	-	-	100	-	-
51980 - IT Hardware	-	-	-	-	1,500	1,500
52050 - Auto Parts	-	-	-	51	51	51
52050.LABOR - Auto Parts Labor	-	-	-	51	51	51
51000 - Supplies	20,119	16,682	-	64,907	65,907	65,907
Contractual Services						
61200 - Postage	530	1,604	-	1,500	1,500	1,500
61300 - Advertising	-	222	-	-	-	-
61400 - Dues	4,013	1,673	-	7,281	7,281	7,281
61410 - Tuition	7,667	2,680	-	4,800	2,400	2,400
62000 - Professional	24,431	1,494	-	-	-	-
68300 - R & M - Improvements	1,995	65	-	10,000	10,000	10,000
68610 - Office Equipment	-	-	-	1,000	1,000	1,000
68620 - Computer Equipment	-	16,844	-	1,000	1,000	1,000
68670 - Communications Equipmen	-	-	-	1,000	1,000	1,000
68680 - Other Equipment	3,063	2,316	-	12,667	12,667	12,667
69210 - Rental City Equipment	57,818	57,818	-	58,975	63,173	63,173
60000 - Contractual Services	99,517	84,715	-	98,223	100,021	100,021
Other Charges						
72000 - Communication	-	-	-	1,500	1,500	1,500
74000 - Printing and Binding	78	335	-	1,500	1,500	1,500
75100 - Travel	859	3,704	-	7,800	7,800	7,800
75300 - Meals and Local	30	-	-	501	501	501
77200 - License and Permits	-	72,047	-	66,850	66,850	66,850
78230 - Loss on Bad Debt	-	-	-	-	-	-
71100 - Insurance and Bonds	15,183	8,894	-	16,384	16,873	16,873
70000 - Other Charges	16,150	84,979	-	94,535	95,024	95,024
Inter Reimbursements						
90180 - Sales to Other Department	-298,781	-204,783	-	-310,000	-334,926	-334,926
90000 - Inter Reimbursements	-298,781	-204,783	-	-310,000	-334,926	-334,926
1415 - Capital Projects & Development	887,838	1,165,596	-	1,794,476	1,268,350	1,268,350
Total Expenditures	887,838	1,165,596	-	1,794,476	1,268,350	1,268,350

2022-23 Employee Distribution by Position

Business Unit	52115
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Department	Description	Pos Id	Pos Count	*Supplemental Total
CAPITAL PROJECTS & DEVELOPMENT ENGINEERING				
	ADMINISTRATIVE ASSISTANT I	CLR400	0.48	\$ -
	ADMINISTRATIVE ASSISTANT IV	CLR415	0.96	\$ -
	ADMINISTRATIVE ASSISTANT III	CLR410	0.48	\$ -
	ADMINISTRATIVE SPECIALIST I	CLR947	0.48	\$ -
	ADMINISTRATIVE ASSISTANT II	CLR405	0.48	\$ -
	PROGRAM COORDINATOR	MGT560	0.48	\$ -
	CITY ENGINEER	ADM210	0.48	\$ -
	ASSISTANT CITY ENGINEER	ADM211	0.96	\$ -
	DIR OF CAPITAL PROJECTS & DEV	ADM375	0.48	\$ -
	PROJECT CONSTRUCTION SUPER	MGT055	0.48	\$ -
	RESOURCE ADMINISTRATOR	PRF040	0.48	\$ -
	CIVIL ENGINEER II	PRF300	0.48	\$ -
	SENIOR PROJECTS COORDINATOR	PRF303	0.48	\$ -
	CIVIL ENGINEER III	PRF304	1.44	\$ -
	SURVEYOR II	TEC212	0.48	\$ -
	PROJECT REPRESENTATIVE I	TEC918	2.4	\$ -
	PROJECT REPRESENTATIVE II	TEC919	1.92	\$ -
	ENGINEERING ASSISTANT II	TEC921	1.92	\$ -
	ENGINEERING DESIGN COORD	TEC923	0.48	\$ -
	DEV SVCS PROJ COORD	TEC925	0.48	\$ -
	SENIOR ENGINEERING ASST	TEC926	0.48	\$ -
	<i>*INTERN</i>	<i>HRL920</i>	<i>0.96</i>	<i>\$ 11,964</i>
	<i>*PROJECT REPRESENTATIVE II</i>	<i>TEC919</i>	<i>0.48</i>	<i>\$ 32,624</i>
CAPITAL PROJECTS & DEVELOPMENT ENGINEERING Sum			18.24	\$ 44,588

**City of Amarillo 2023 Department Request by Business Unit
52115 - Capital Projects & Development**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
52115 - Capital Projects & Development						
Personal Services						
41100 - Salaries and Wages	720,708	644,930	818,050	376,925	970,879	152,829
41300 - Incentive	2,763	2,272	2,304	1,420	3,459	1,155
41620 - Unscheduled	-	-	6,000	6,000	6,000	-
41820 - Health Insurance	137,189	120,846	175,749	66,979	198,567	22,818
42300 - State Unemployment	747	628	819	506	918	99
42400 - Workers Compensation	26	-	2,118	-	6,526	4,408
42510 - Car Allowance	3,016	3,066	2,880	2,880	3,120	240
42550 - Communications Allowance	1,819	1,863	1,728	1,728	2,496	768
41900 - Life	237	210	310	310	477	167
42010 - Social Security - Medicare	10,136	9,072	11,937	5,311	14,192	2,255
42020 - Social Security - OASDI	43,334	38,786	51,040	22,705	60,679	9,639
42110 - TMRS	95,989	10,890	101,422	45,744	115,973	14,551
42115 - OPEB Funding	11,644	-3,308	20,005	14,041	23,783	3,778
41000 - Personal Services	1,027,609	829,253	1,194,362	544,549	1,407,069	212,707
Supplies						
51110 - Office Expense	11,008	11,136	22,000	22,000	22,000	-
51115 - Employee Recognition Program	-	300	2,000	2,000	2,600	600
51125 - Training	2,004	2,258	23,750	23,750	23,750	-
51200 - Operating	-	4	1,500	1,500	1,500	-
51250 - Janitor	-	-	50	50	50	-
51300 - Clothing and Linen	1,036	-	2,600	2,600	2,600	-
51350 - Chemical and Medical	-	-	50	50	50	-
51700 - Education	74	-	11,750	11,750	11,750	-
51850 - Minor Tools	235	843	1,000	1,000	-	-1,000
51950 - Minor Office Equipment	-	-	100	100	-	-100
51980 - IT Hardware	-	-	-	-	1,500	1,500
52050 - Auto Parts	40	19	50	50	50	-
52050.LABOR - Auto Parts Labor	-	-	51	51	51	-
51000 - Supplies	14,396	14,560	64,901	64,901	65,901	1,000
Contractual Services						
61200 - Postage	137	17	1,500	1,500	1,500	-
61300 - Advertising	-	-	-	-	-	-
61400 - Dues	2,633	258	7,280	7,280	7,280	-
61410 - Tuition	7,667	2,680	4,800	4,800	2,400	-2,400
62000 - Professional	24,431	1,506	25,000	25,000	25,000	-
68300 - R & M - Improvements	-	-	10,000	10,000	10,000	-
68610 - Office Equipment	446	-	1,000	1,000	1,000	-
68620 - Computer Equipment	-	14,876	1,000	1,000	1,000	-
68670 - Communications Equipmen	-	-	1,000	1,000	1,000	-
68680 - Other Equipment	943	2,091	12,667	12,667	12,667	-
69210 - Rental City Equipment	51,949	53,499	54,090	54,090	58,428	4,338
60000 - Contractual Services	88,205	74,926	118,337	118,337	120,275	1,938

Other Charges

72000 - Communication	-	105	1,500	1,500	1,500	-
74000 - Printing and Binding	28	-	1,500	1,500	1,500	-
75100 - Travel	608	1,378	7,800	7,800	7,800	-
75300 - Meals and Local	53	10	500	500	500	-
77200 - License and Permits	26,893	49,914	66,850	66,850	66,850	-
71100 - Insurance and Bonds	-	8,338	-	-	-	-
70000 - Other Charges	27,582	59,745	78,150	78,150	78,150	-

Inter Reimbursements

90180 - Sales to Other Department	-264,406	-361,581	-255,000	-255,000	-230,074	24,926
90000 - Inter Reimbursements	-264,406	-361,581	-255,000	-255,000	-230,074	24,926

52115 - Capital Projects & Development	893,385	616,903	1,200,750	550,937	1,441,321	240,571
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Total Expenditures	893,385	616,903	1,200,750	550,937	1,441,321	240,571
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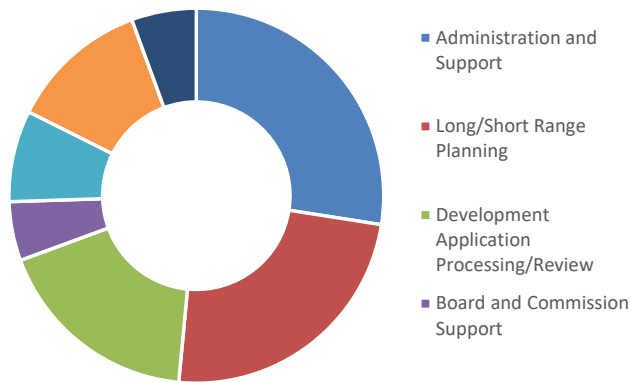


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	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 720,284	\$ 838,156	\$ 836,902
Supplies	6,145	9,406	9,406
Contractual Services	21,431	41,476	65,601
Other Charges	18,123	42,393	41,457
Total Expenses	\$ 765,983	\$ 931,431	\$ 953,366

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	13	13	9
Part-time	-	-	-
Total	13	13	9



Mission

The Planning Department works to enhance the quality of life for Amarillo citizens by providing services that encourage quality growth, development, and redevelopment in all areas within the City and its extraterritorial jurisdiction. The Planning Department accomplishes this through concentrated efforts related to short- and long-range planning principles, land use controls, and development review practices. Additionally, the department includes staff dedicated to economic development who work to enhance and expand the City's tax base and community's quality of life while supporting other partners that focus on job retention/creation, workforce development, business support, and entrepreneurship.

Strategic Approach

The Planning Department provides professional planning advice and information to the City Council, Planning and Zoning Commission, other development-related boards/committees, residents, landowners, and the development community, with the goal of enhancing the quality of life and the built environment within the City of Amarillo. The department's work is organized by the following program areas: Long-Range/Neighborhood Planning, Current Planning and Economic Development.

In collaboration with various community stakeholders, Planning develops and recommends policies, regulations/ordinances, and procedures that promote effective development and redevelopment strategies aimed at improving the quality of life for Amarillo residents. Creating and promoting a vibrant and sustainable built environment, while ensuring the protection and enhancement of important cultural and historical resources, are also key goals for the Planning division.

The Long-Range/Neighborhood Planning program is guided by goals and objectives provided by Amarillo's Comprehensive Plan and adopted neighborhood plans. The Comprehensive Plan's goals and objectives relate to long-range planning policy, annexation, land use, design, and housing. The adopted neighborhood plans' goals and objectives relate to economic development and redevelopment, infrastructure, history and culture, community building, health, and safety. The Planning Department is in the beginning phases of an update to the Comprehensive Plan to realign land use policy with the community's vision for future growth and development. This will ensure the plan addresses community concerns, changing demographics and other trends affecting how Amarillo grows and develops. The plan's updated vision and goals will then shape a future update to the City's Zoning Ordinance and other development regulations and policies.

Day-to-day, Current Planning activities are accomplished through administering regulations within the zoning, subdivision, and other development-related ordinances.

Using these planning documents, the division strives to balance physical, social, and economic interests, in order to achieve a built form that will benefit both the present and future residents of the community. Public and stakeholder involvement in the planning process is encouraged to balance competing interests and engage the community.

Finally, the Long-Range and Current Planning programs are integral in furthering specific initiatives identified within the Council Pillars established by the Blueprint for Amarillo including objectives for Infrastructure, Innovation and Quality of Life under the Pillar of **Economic Development and Redevelopment**, objectives for Community Appearance and Beautification as well as Embrace Culture, Arts and Recreation under the Pillar of **Civic Pride**.

Economic Development staff within the Planning Department lead the City's efforts for local economic development with an emphasis on enhancing and expanding the City's tax base and community's quality

of life. It provides support to the City Manager’s Office and the Amarillo Economic Development Corporation as well as other partners such as Center City Main Street with a focus on job retention and creation, workforce development, business support, and entrepreneurship. The division is also responsible for serving as the liaison between the City and its various partners, as well as developing, implementing and maintaining the City’s economic development incentive policies and guidelines.

Programs

Planning and Development Services Administration/Support

2022/23 Budget — 27% of Budget

This program provides for the management of staff and resources necessary to facilitate meetings and development review processes. This program includes program administration, office supplies and equipment, professional development, and public involvement/Title VI civil rights. Public meetings are an important way to engage the community and other stakeholders. Interest and investment by citizens can be measured by public involvement and participation at meetings for proposed projects and document preparation.

<i>Performance Measures/Indicators:</i>	2020/2021 Actual	2021/2022 Estimated	2022/2023 Projected
Planning			
Number of pre-application conferences	38	44	41

Long-Range/Neighborhood Planning

2022/23 Budget — 24% of Budget

Long-range planning seeks to gather and analyze data and information related to growth and development as necessary to formulate plans. These plans establish a vision and goals framework, which provide policy direction for implementation of development regulations, capital improvement projects, economic development incentives and other projects related to improving the quality of life for Amarillo residents. . Portions of these work efforts fulfill the **Blueprint for Amarillo Economic Development and Redevelopment, Civic Pride, and Transportation** pillars.

<i>Performance Measures/Indicators:</i>	2020/2021 Actual	2021/2022 Estimated	2022/2023 Projected
Planning			
Area within city limit (square miles)	104.626	105.611	106.611
Acres annexed	191.07	630.28	640
Number of comprehensive plan updates/amendments	0	1	1
Neighborhood Plans initiated	1 (Eastridge)	0	1 (TBD)
Neighborhood Plans completed	0	1 (Eastridge)	0

Current Planning/Development Application Processing and Review

2022/23 Budget — 18% of Budget

Development Application Processing/Review is the program for administering development-related applications and review processes by appropriate staff. This program includes review of development applications for plats, rezonings, certificates of appropriateness, right of way licenses, and vacations.

<i>Performance Measures/Indicators:</i>	2020/2021 Actual	2021/2022 Estimated		2022/2023 Projected	
		In City Limits	In ETJ	In City Limits	In ETJ
Number of cases requiring public notice (zoning, replats, vacations, PIDs)	58	58	12	58	8
Number of subdivision plats processed	111	64	32	66	33
Number of residential lots	1,098	812	346	820	304
Number of commercial lots	103	46	38	63	39
Average time (days) to conduct completeness check for applications	3.5	4		3	
Average time (days) to complete review of preliminary plans	14	14		12	
Average time (days) for subdivision plat comments back to applicant	12	12		12	
Site plan cases reviewed	69	98		74	
Time for site plan initial review (days)	13	12		12	

Boards/Commissions Support

2022/23 Budget — 5% of Budget

The Planning Department serves as a liaison to various development and economic development-related board/commissions, public meetings, and public committees/groups as necessary to administer the review and approval of development-related applications. These include the Planning and Zoning Commission, Board of Review for Landmarks, Historic Districts and Downtown Design, Tax Increment Reinvestment Zones #1 and #2, Local Government Corporation, and the Neighborhood Plan Oversight Committee. Planning staff also facilitate public meetings for active neighborhood planning processes and regularly attend neighborhood association meetings for plan implementation support.

<i>Performance Measures/Indicators:</i>	2020/2021 Actual	2021/2022 Estimated	2022/2023 Projected
Number of public meetings	27	40	40
Neighborhood/Long-Range planning public and advisory committee meetings	23	20	30
Number of P&Z Commission staff reports (developed and presented)	84	104	88
Average time (days) to create & distribute P&Z Commission packets	4	4	4

Ordinance Maintenance

2022/23 Budget — 8% of Budget

Ordinance Maintenance monitors and revises growth- and development-related policies and ordinances as necessary to implement current needs as recommended by development-related decision-making bodies.

<i>Performance Measures/Indicators:</i>	2020/2021 Actual	2021/2022 Estimated	2022/2023 Projected
Number of ordinance drafts/amendments	1	2	2

Data Development and Maintenance

2022/23 Budget — 12% of Budget

Data Development and Maintenance monitors and revises growth- and development-related policies and ordinances as necessary to implement current needs as recommended by development-related decision-making bodies. It also ensures up-to-date mapping, including the city’s official base map and other specialized mapping for transportation, spatial analysis, informational purposes, and annexations. Maintenance also provides support to other departments for special projects, exhibits, and reports.

<i>Performance Measures/Indicators:</i>	2020/2021 Actual	2021/2022 Estimated	2022/2023 Projected
Number of map amendments or layer creation	136	156	130

Economic Development

2022/23 Budget — 6% of Budget

Economic Development staff handle economic development related incentive requests for the City Council, Tax Increment Reinvestment Zones, as well as applications for state and federal programs needing City approval. Staff also handle economic development research, marketing materials, general requests for information on city development, economic development related pages on the website, as well as other websites such as www.downtowntx.org to keep current Amarillo information listed and current. Staff also coordinates with Amarillo Economic Development Corporation on their projects needing city assistance.

<i>Performance Measures/Indicators:</i>	2020/2021 Actual	2021/2022 Estimated	2022/2023 Projected
Taxable values	\$14,100,000,000	\$14,600,000,000	\$16,400,000,000
Number of new single-family permits	588	620	605
Number of all new permits	6,402	6,500	6,450
Total population	200,393	201,411	202,434
Labor force	102,143	103,300	104,100
Total taxable sales	\$4,453,534,692	\$5,000,000,000	\$5,100,000,000
Taxable sales (increase/decrease)	11.7%	12.3%	2%
Taxable sales per person (total population)	\$22,224	\$24,825	\$25,193

**PLANNING
(1720)**

2022/23 BUDGET

Business visits	5	5	5
Unemployment Rate (March)	4.3%	3.2%	2.9%
Total number of TIRZ #1 grants/rebates	2	2	2
Total number of TIRZ #2 grants/rebates	1	1	1
Conference and association meetings attended	4	4	4

2022-23 Employee Distribution by Position

Business Unit	1720
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Department	Description	Pos Id	Pos Count	*Supplemental Total
PLANNING	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	ASSISTANT DIRECTOR OF PLANNING	ADM215	1	\$ -
	DIRECTOR OF PLANNING AND DEVEL	ADM520	1	\$ -
	PLANNING & DEV SERVICES MGR	MGT025	1	\$ -
	SENIOR PLANNER	PRF900	1	\$ -
	PLANNER II	PRF901	2	\$ -
	PLANNER I	PRF902	1	\$ -
	PLANNING TECHNICIAN	TEC520	1	\$ -
PLANNING Sum			9	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1720 - Planning and Development Svcs**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1720 - Planning and Development Svcs						
Business License and Permits						
31780 - Right of Way License	77,034	78,284	77,000	78,356	77,000	-
31790 - Right of Way License Ap	250	505	306	1,000	1,000	694
31795 - Cert of Appropriateness	-	-	306	-	-	-306
31797 - FMV Pmts - Vacated Property	2,882	3,135	1,530	1,835	1,530	-
31400 - Business License and Permits	80,166	81,924	79,142	81,191	79,530	388
General Government						
33210 - Zoning Platting Fees	69,186	81,384	83,600	86,593	86,100	2,500
33230 - Sale of City Publicatio	-	-	96	-	96	-
33200 - General Government	69,186	81,384	83,696	86,593	86,196	2,500
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-1,059	-519	500	21,990	500	-
37400 - Miscellaneous Revenue	-1,059	-519	500	21,990	500	-
1720 - Planning and Development Svcs	148,293	162,788	163,338	189,774	166,226	2,888
Total Revenues	148,293	162,788	163,338	189,774	166,226	2,888

Expenditures

1720 - Planning and Development Svcs

Personal Services

41100 - Salaries and Wages	517,119	511,108	584,378	505,376	584,378	-
41820 - Health Insurance	85,058	80,429	106,320	80,975	104,970	-1,350
42300 - State Unemployment	544	390	439	520	439	-
42400 - Workers Compensation	1,178	1,162	1,712	1,311	1,743	31
42510 - Car Allowance	9,048	8,200	9,000	6,000	9,000	-
42530 - Moving Expense	1,508	-	-	-	-	-
42550 - Communications Allowance	3,619	3,445	3,600	3,151	3,600	-
41900 - Life	141	142	167	184	232	65
42010 - Social Security - Medicare	7,375	7,283	8,605	7,281	8,605	-
42020 - Social Security - OASDI	31,536	31,139	36,462	31,132	36,462	-
42110 - TMRS	64,652	64,281	73,053	61,972	73,053	-
42115 - OPEB Funding	12,874	12,703	14,420	12,413	14,420	-
41000 - Personal Services	734,652	720,284	838,156	710,316	836,902	-1,254

Supplies

51110 - Office Expense	4,819	6,048	9,156	8,861	9,156	-
51115 - Employee Recognition Program	88	97	250	-	250	-
51200 - Operating	-	-	-	10	-	-
51950 - Minor Office Equipment	1,938	-	-	-	-	-
51000 - Supplies	6,845	6,145	9,406	8,871	9,406	-

Contractual Services

61200 - Postage	1,050	12,895	9,500	39,334	34,500	25,000
61300 - Advertising	5,676	5,292	9,500	29,880	24,101	14,601
61400 - Dues	5,093	2,615	8,875	5,076	5,000	-3,875
62000 - Professional	2,754	34	1,000	834	1,000	-
68610 - Office Equipment	-	-	1,000	-	1,000	-
69300 - Leased Computer Software	5,570	595	11,601	-	-	-11,601
60000 - Contractual Services	20,143	21,431	41,476	75,124	65,601	24,125

Other Charges						
74000 - Printing and Binding	64	3	1,000	501	1,000	-
75100 - Travel	11,768	6,513	25,000	20,759	25,000	-
75200 - Mileage	-	614	801	799	801	-
75300 - Meals and Local	268	41	2,000	541	2,000	-
77100 - Court Costs	-	-	-	-	-	-
77110 - Filing Fees	6,236	6,000	8,001	11,000	8,001	-
78230 - Loss on Bad Debt	-	-	-	-	-	-
71100 - Insurance and Bonds	3,543	4,953	5,591	5,591	4,655	-936
70000 - Other Charges	21,880	18,123	42,393	39,191	41,457	-936
1720 - Planning and Development Svcs	783,520	765,983	931,431	833,501	953,366	21,935
Total Expenditures	783,520	765,983	931,431	833,501	953,366	21,935



(1740)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 2,077,604	\$ 2,660,877	\$ 3,100,111
Supplies	144,792	51,629	57,872
Contractual Services	835,832	780,512	597,320
Other Charges	35,337	46,709	56,701
Capital Outlay	-	50,001	-
Total Expenses	\$ 3,093,565	\$ 3,589,728	\$ 3,812,004

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	35	38	41
Part-time	-	-	-
Total	35	38	41



- Building Safety & Support
- Plan review and Permit Issuance
- Inspection Services
- Community Improvement

Mission Statement

Building Safety promotes livability and ensures public health, safety, and welfare in the built environment. Building Safety also provides services to promote neighborhood preservation, focusing on a healthy and vibrant environment through interaction and education of our community.

Strategic Approach

The Department of Building Safety fulfills its mission through a compliance approach for service delivery. This approach aligns with City Council's pillars of Public Safety, Economic Development/ Redevelopment, and Customer Service. Building Safety staff consists of 36 full time positions and 1 CDBG funded position. All are dedicated to improving the safety and welfare of citizens and visitors to Amarillo daily.

The department provides a high level of professional service to a wide range of programs and activities focused on health, safety, and quality of life in Amarillo. Mandated activities include compliance and enforcement actions in accordance with applicable local, state, and federal requirements relating to the built environment. Building Safety staff takes pride in working on the front side of the model by regularly engaging in customer consultation before and during development and compliance activities.

Community Improvement program activities are consistent with City Council's **Economic Development/ Redevelopment** initiative to enhance the community's economic competitiveness, which includes abatement of uncultivated vegetation, accumulations of junk and debris, graffiti, junk vehicles, identification and removal of hazardous conditions, and legal due process requirements for dangerous structures. Building Safety is charged with inspecting the City's housing stock through investigation of substandard housing complaints, vacant building enforcement, as well as working closely with the Community Development Department to assist their **Development/Redevelopment** efforts. The dangerous structure condemnation process is an excellent example of best practices. Prior to Covid-19, an average of three dangerous structures were abated per month.

The department is also responsible for other programs which improve the quality of life in Amarillo. These include contractor registration, transient business licenses, credit access business licenses, scrap tire businesses, topless establishment licenses, manufactured home/RV parks, and complaint investigations. The department convenes the following boards and commissions: Construction Advisory and Appeals Commission, Condemnation Appeals Commission, and the Zoning Board of Adjustments.

Programs

Building Safety and Support

2021/22 Budget — 11% of Budget

Measurable improvement in services provided to the community includes shorter construction plan review turn-around and permitting times; focus on quality inspections; and community engagement and preservation. The Building Safety department has a continued focus on widespread cross training/staff development, SOPs, and workflow diagrams. Currently Building Safety has completed approximately 165 SOPs. Building Safety is also concerned with improving citizen access to information regarding services. This information is provided using a website, informational bulletins, and outreach activities. The implementation of new departmental software in April 2021 will further improve the customer service mission and efficiency of the department.

Performance Measures/Indicators:

Performance Measures	2020/21 Actual	2021/22 Estimated	2022/23 Projected
SOPs and workflow diagrams	165	175	185
% of code certified plan reviewers and inspectors	48%	60%	65%

Plan Review and Permit Issuance: Permit Intake, Plan Review and Process Management

2021/22 Budget — 29% of Budget

Permit Intake, Plan Review, and Process Management strives to reduce and maintain turn-around time through additional training and staff development. Some additional Customer Service initiatives include staff working with high volume builders’ usage of “Master Plans” that, once reviewed and approved, will be archived for re-use. When the builder re-uses an approved master plan, a review is only required for the site conditions. Several other examples of Customer Service initiatives include simplified mobile home application. This new form reduced the permit process by approximately half an hour. The “Express Plans” (a fill in the blank plan suitable for simple Homeowner projects such as decks, patio covers, carports) process eliminates the need for multiple visits. The Building Safety department continues to create spreadsheets, white papers, checklists, and user-friendly forms/applications tailored to expedite the permit process.

Performance Measures/Indicators:	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Permits / plan review	6,986	7,000	7,200
Trade permit issuance (MEP)	9,829	12,000	13,000
Total value of construction permitted	\$494,054,468	\$734,000,000	\$600,000,000
Average calendar days to permit new residential	14	8	7
Average calendar days to permit all commercial	7	3	3

Several customer service initiatives were implemented. The “Master Plan” process allows a builder to submit a catalog of master plans. Those plans only need one structural/life safety review. From then on, the contractor can submit a site plan indicating which master plan will be built which will only require a review of the site. This process expedites turnaround time to the contractor. The recently developed “Express Plans” are available for simple homeowner projects. This will save our customers from multiple visits and will reduce the time taken for issuance of the permits. In order to improve customer service for the Plan Review team, Building Safety has appointed one staff member who is the point of contact for all residential remodeling projects. The implementation of new departmental software will further expedite and streamline the permitting and plan review process.

BUILDING SAFETY (1740)

2022/23 BUDGET

Inspection Services: Building/Site Inspection

2021/22 Budget — 39% of Budget

Building Safety Inspection Services strives to reduce the number of site visits on projects through cross-training and by expanding the current number of Combination Inspectors. Combination Inspectors can perform multiple inspections per visit allowing contractors to complete their projects ahead of schedule due to all-inclusive site visits. Building Safety currently has two Combination Inspectors and is encouraging more staff to transition to this status. These initiatives are in line with City Council priorities: **fiscal responsibility, customer service, and economic development.**

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Cross-Connection Plumbing Inspections (CSI)	2,092	2,000	2,200
Total Inspections	36,576	45,000	49,000
Average Site Visit Per Inspector Per Day	16	17	19

Community Improvement/Dangerous Structures: Code Violation Inspections

2021/22 Budget — 21% of Budget

Community Improvement/Dangerous Structure activities facilitate the overall Quality of Life in Amarillo, more specifically Public Safety, Economic Development/Redevelopment and Civic Pride through compliance with local and national standards. The various activities encompassed within this program area include overgrown vegetation, junk and debris, junk vehicles, substandard/dangerous structures, and zoning violations.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Community improvement inspections	30,482	20,000	22,000
Code violation inspections	6,527	5,000	5,000
Dangerous structures identified	88	68	90
Community Development funded inspections	12,881	12,000	15,000
Weed/junk and debris inspections	22,652	20,000	20,000
Unoccupied, unsafe buildings inspections	201	170	220
Tenant occupied unsafe building inspections	193	180	200
Junk vehicle inspections	66	300	500

2022-23 Employee Distribution by Position

Business Unit	1740
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Department	Description	Pos Id	Pos Count	*Supplemental Total
BUILDING SAFETY				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	ADMINISTRATIVE SPECIALIST I	CLR947	2	\$ -
	DEPUTY BUILDING OFFICIAL	ADM073	1	\$ -
	BUILDING OFFICIAL	ADM510	1	\$ -
	BUILDING SAFETY MANAGER	MGT520	1	\$ -
	PERMIT TECHNICIAN	TEC400	5	\$ -
	CHIEF MECHANICAL & PLUMBING IN	TRD451	1	\$ -
	COMMUNITY SAFETY INSPECTOR	TRD500	2	\$ -
	COMMUNITY IMPROVEMENT CHIEF	TRD505	1	\$ -
	PLUMBING INSPECTOR I	TRD510	3	\$ -
	BUILDING INSPECTOR I	TRD511	3	\$ -
	CHIEF PLANS EXAMINER	TRD513	1	\$ -
	ELECTRICAL INSPECTOR I	TRD514	2	\$ -
	CHIEF ELECTRICAL INSPECTOR	TRD515	1	\$ -
	CHIEF PLUMBING INSPECTOR	TRD516	1	\$ -
	COMM IMPROVEMENT INSPECTOR	TRD520	5	\$ -
	PLANS EXAMINER	TRD525	6	\$ -
	CHIEF BUILDING INSPECTOR	TRD545	1	\$ -
	<i>*COMMUNITY SAFETY INSPECTOR</i>	<i>TRD500</i>	<i>3</i>	<i>\$ 177,705</i>
BUILDING SAFETY	Sum		41	\$ 177,705

**City of Amarillo 2023 Department Request by Business Unit
1740 - Building Safety**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1740 - Building Safety						
Ad Valorem Tax Collections						
30300 - Current Year's Levy	-	-	-	-	-	-
30200 - Ad Valorem Tax Collections	-	-	-	-	-	-
Business License and Permits						
31710 - Electrical Contractors License	7,500	10,348	9,756	10,310	9,756	-
31720 - Plumbers License & Reg	300	204	-	153	-	-
31725 - Irrigation License & Reg	2,400	2,292	2,428	2,398	2,428	-
31730 - Dance Hall License	65	-	-	-	-	-
31740 - Heating & Aircondng Lic	7,300	8,612	8,008	5,712	8,008	-
31745 - Insulation Registration	350	153	279	51	279	-
31750 - Roofers License	7,840	4,277	9,009	1,541	9,009	-
31755 - Commercial Roofers Registratio	4,600	8,513	5,084	10,110	5,084	-
31760 - Builders/Contractors Li	40,040	42,850	41,836	44,667	41,836	-
31765 - Glass/Glazing Registration	-	-	-	-	-	-
31775 - Tire Shop Registration	3,270	3,958	3,292	3,652	3,292	-
31800 - Other Business Licenses	1,450	1,836	1,815	1,872	1,815	-
31400 - Business License and Permits	75,115	83,043	81,507	80,466	81,507	-
Non-Business License & Permits						
31910 - Building Permits	1,735,674	2,688,116	2,189,569	2,744,475	2,500,000	310,431
31920 - Electrical Permits	82,220	71,556	113,282	84,659	113,282	-
31930 - Plumbing and Gas Permit	363,975	334,353	396,165	399,253	396,165	-
31935 - Glass/Glazing Permits	-	-	-	-	-	-
31940 - Heating & Aircondng Per	175,758	141,563	150,125	181,843	150,125	-
31945 - Insulation Permits	1,694	300	1,405	100	1,405	-
31960 - Mobile Home Park Permit	49,662	30,991	39,391	27,358	39,391	-
31970 - Transient Business Perm	850	930	928	956	928	-
31990 - After Hour Inspection Fees	31,821	31,018	33,539	9,704	33,539	-
31900 - Non-Business License & Permits	2,441,654	3,298,826	2,924,404	3,448,348	3,234,835	310,431
General Government						
33220 - Zoning Board Appl Fees	6,000	10,000	3,000	11,500	3,000	-
33225 - Abandoned Vehicle Notification	-	-	-	-	-	-
33227 - Credit Access Business App Fee	470	350	400	300	400	-
33200 - General Government	6,470	10,350	3,400	11,800	3,400	-
Fines and Forfeitures						
35135 - Violation City Ordinanc	-	-	-	-	200,000	200,000
35000 - Fines and Forfeitures	-	-	-	-	200,000	200,000
Interest Earnings						
37125 - Other Interest Income	229,852	228,756	229,999	246,232	229,999	-
37109 - Interest Earnings	229,852	228,756	229,999	246,232	229,999	-
Administrative Charges						
37225 - Weed Collection	111,247	103,893	275,000	124,042	275,000	-
37230 - Weed Mowing Services	104,650	103,985	150,000	114,099	150,000	-
37231 - Bad Debt Exp/Recovery	-366,431	-195,385	-411,339	-301,913	-250,000	161,339
37265 - Technology Fee	144,891	136,840	149,999	145,060	149,999	-
37199 - Administrative Charges	-5,643	149,332	163,660	81,288	324,999	161,339

Miscellaneous Revenue

37141 - Merchant Service Fees	-10,111	-9,880	-10,092	-10,000	-10,092	-
37410 - Miscellaneous Revenue	50	-	96	68	96	-
37400 - Miscellaneous Revenue	-10,061	-9,880	-9,996	-9,932	-9,996	-

1740 - Building Safety

2,737,387	3,760,427	3,392,974	3,858,202	4,064,744	671,770
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Total Revenues

2,737,387	3,760,427	3,392,974	3,858,202	4,064,744	671,770
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Expenditures**1740 - Building Safety****Personal Services**

41100 - Salaries and Wages	1,488,275	1,392,039	1,816,260	1,722,074	2,050,780	234,520
41300 - Incentive	24,946	23,161	20,700	22,376	64,938	44,238
41620 - Unscheduled	9,188	17,660	30,465	17,638	30,465	-
41820 - Health Insurance	331,147	317,702	366,039	362,803	471,975	105,936
42300 - State Unemployment	1,923	1,773	1,854	2,403	2,048	194
42400 - Workers Compensation	1,726	1,613	7,168	3,418	9,553	2,385
42510 - Car Allowance	5,686	4,631	3,000	4,994	6,000	3,000
42530 - Moving Expense	-	-	-	-	-	-
42550 - Communications Allowance	2,812	1,853	2,700	1,998	2,700	-
41900 - Life	564	560	697	761	1,082	385
42010 - Social Security - Medicare	21,081	19,835	26,680	25,018	30,452	3,772
42020 - Social Security - OASDI	90,131	84,812	114,078	106,974	130,211	16,133
42110 - TMRS	186,802	176,988	226,525	214,885	248,872	22,347
42115 - OPEB Funding	37,198	34,977	44,711	43,004	51,035	6,324

41000 - Personal Services

2,201,480	2,077,604	2,660,877	2,528,346	3,100,111	439,234
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Supplies

51110 - Office Expense	25,285	36,575	35,201	49,330	35,201	-
51115 - Employee Recognition Program	-	328	680	246	680	-
51125 - Training	700	-	4,000	-	4,000	-
51200 - Operating	27,692	106,087	3,800	1,124	3,800	-
51300 - Clothing and Linen	26	26	750	9	750	-
51400 - Photographic	-	-	-	-	-	-
51800 - Fuel & Oil	2,361	1,092	1,707	10,225	10,941	9,234
51850 - Minor Tools	-	330	250	-	-	-250
51950 - Minor Office Equipment	1,818	-	2,741	430	-	-2,741
52050 - Auto Parts	800	80	500	80	500	-
52120 - Tires and Tubes Other	341	-	500	-	500	-
52050.LABOR - Auto Parts Labor	838	275	1,500	275	1,500	-

51000 - Supplies

59,861	144,792	51,629	61,719	57,872	6,243
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Contractual Services

61100 - Communications Billing	18,235	18,415	12,900	18,895	18,900	6,000
61200 - Postage	20,715	28,458	55,000	32,582	55,000	-
61300 - Advertising	4,383	5,879	5,000	6,980	5,000	-
61400 - Dues	3,863	2,690	4,501	2,144	4,501	-
61410 - Tuition	11,401	4,625	19,000	5,959	19,000	-
62000 - Professional	318,474	194,528	40,000	40,000	40,000	-
67110 - Demolition Condemned Pro	17,528	14,250	60,000	22,892	60,000	-
67400 - Weed Contractor Expense	113,474	117,809	170,000	138,622	120,000	-50,000
69210 - Rental City Equipment	110,028	110,402	129,111	129,111	124,919	-4,192
69230 - Pedestrian Lighting	4,600	759	-	-	-	-
69300 - Leased Computer Software	-	338,017	285,000	50,000	150,000	-135,000

60000 - Contractual Services

622,701	835,832	780,512	447,185	597,320	-183,192
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Other Charges

72000 - Communication	-	-	-	-	-	-
75100 - Travel	3,386	7,808	5,000	13,566	15,000	10,000
75200 - Mileage	-	-	-	-	-	-
75300 - Meals and Local	199	288	1,000	288	1,000	-
77100 - Court Costs	21,354	16,801	21,000	28,859	21,000	-
78210 - Cash Over/Short	7	1,237	-	-	-	-
78230 - Loss on Bad Debt	94,538	-9,140	500	-623	500	-
71100 - Insurance and Bonds	16,701	18,343	19,209	19,209	19,201	-8
70000 - Other Charges	136,186	35,337	46,709	61,299	56,701	9,992

Capital Outlay

84100 - Auto-Rolling Stock & Equ	-	-	50,001	-	-	-50,001
80000 - Capital Outlay	-	-	50,001	-	-	-50,001

1740 - Building Safety

3,020,227	3,093,565	3,589,728	3,098,548	3,812,004	222,276
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Total Expenditures	3,020,227	3,093,565	3,589,728	3,098,548	3,812,004	222,276
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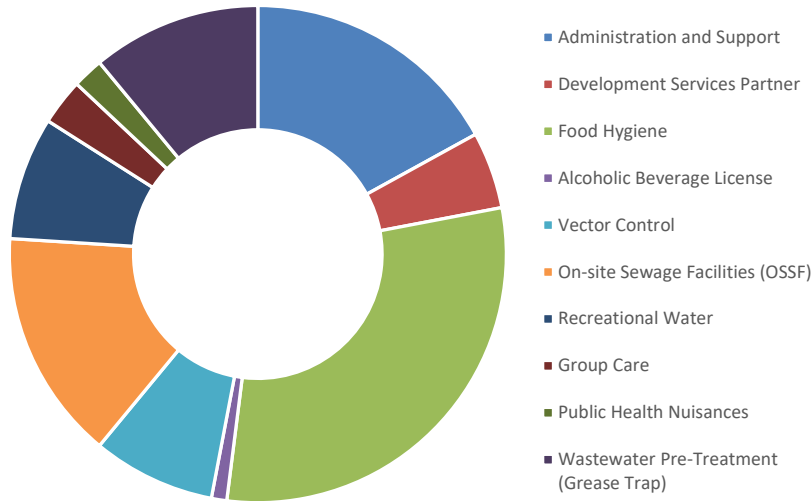


(1750)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 1,244,973	\$ 1,448,655	\$ 1,631,375
Supplies	22,746	22,792	35,537
Contractual Services	188,896	188,720	199,013
Other Charges	10,806	19,371	20,256
Total Expenses	\$ 1,467,421	\$ 1,679,538	\$ 1,886,181

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	18	20	21
Part-time	-	-	-
Total	18	20	21



Mission

Environmental Health consists of highly trained health and safety professionals who identify and promote the conditions under which people can live within healthy communities and work to achieve optimum health while serving the Amarillo Area Public Health District. Our mission is to reduce or eliminate food, water and vector borne illnesses through various environmental health programs with an emphasis on education and community partnerships.

Strategic Approach

Environmental Health is acutely focused on the **Blueprint for Amarillo** to include City Council’s Top Five priorities. Environmental Health strives to fulfill the goals by focusing specifically on the **Highly Educated Population, Customer Service and Excellence in Communication pillars.**

In the coming fiscal year, the department will focus on retaining an appropriately sized and competent workforce by focusing on department culture and positive relationships with internal and external stakeholders. Retention of experienced health and safety professionals directly links to department performance and our ability to meet State mandated and internal performance measures. Within our largest program, Food Hygiene, the departments’ long-term goal is to meet the FDA’s Voluntary National Retail Food Standard #3 for the required number of inspections per facility per year in accordance with a risk-based inspection program. The department continues to improve the use technology to aid in information sharing to the public and ease of online access. We will continue to focus on growing community and industry partnerships through all our educational programs with a focus on rule review and development for existing and new businesses within the district. Additionally, the department will focus on improving communication using listservs to multiple different business groups focused on their specific interests, engaging certain groups during organized meetings and other outreach events as those opportunities present themselves.

Programs

Food Hygiene

2022/23 Budget — 30% of Budget

Conducts permitting and inspection of food establishments within the Amarillo Area Public Health District. Services include plan reviews, permitting, construction and compliance inspections, routine inspections, and investigations of food and waterborne illness and complaints.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Complete food establishment plan reviews within ten calendar days	95%	100%	100%
Investigate food and waterborne illnesses within one business day	95%	95%	100%
Inspect all food establishments at least two times per year (required by state law)	75%	90%	100%
Total number of completed inspections	3,685	6,000	6,200

* Total inspections should be closer to 5,500-6,500 annually

ENVIRONMENTAL HEALTH (1750)

2022/23 BUDGET

Administration and Support

2022/23 Budget — 17% of Budget

Manages and provide support to all staff to ensure appropriate and timely service delivery by assisting with data entry, customer interaction, technical guidance, and other administrative duties; furthermore, engaging the community and our partners to share resources and provide education and training on important public health and safety topics. Outreach includes program safety courses, association meetings, career days/fairs, and other community-based engagement and outreach presentations.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
All permit and license applications will be entered into database within the same day of receipt	85%	95%	95%
Once permits and licenses have been processed, they will be sent to permit/license holder within thirty days	85%	95%	100%
Attend at least four Panhandle Restaurant Association regular meetings to conduct education and/or updates	75%	100%	100%

On-site Sewage Facilities (OSSF)

2022/23 Budget — 15% of Budget

Conducts permitting and inspection of on-site sewage facilities within the Amarillo Area Public Health District. Services include plan reviews, construction and compliance inspections, permitting, and investigations of sanitary nuisance complaints.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Complete plan review and issue construction permit within seven business days application	80%*	60%**	100%
Complete all inspection requests within one business day	85%*	75%**	100%
Total number of issued permits/inspections	772	815	650

*FY20/21 OSSF program experienced a 25% increase in inspection requests from prior FY

**FY21/22 OSSF program experienced another 5% increase in inspection requests from prior FY

Wastewater Pre-Treatment (Grease Trap)

2022/23 Budget – 11% of Budget

Conducts permitting and inspection of grease traps within the Amarillo Area Public Health District. Services include plan reviews, construction and compliance inspections, permitting, routine inspections, and investigations of sanitary nuisances.

ENVIRONMENTAL HEALTH 2022/23 BUDGET (1750)

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Inspect all permitted grease traps annually	95%	100%	100%
Push proper maintenance guidelines to all permitted facilities at least two times a year.	50%	75%	100%
Utilizing GIS, map grease blockages monthly	100%	100%	100%

Vector Control

2022/23 Budget — 8% of Budget

Provides treatment of mosquitoes and other disease-causing vectors within Amarillo limits.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Respond and treat valid complaints within one business day	100%	100%	100%
Establish an active mosquito trapping and surveillance program (# of sites)	6	6	6
Conduct surveillance and spray standing water at least two times per week during mosquito season (May-October)	100%	100%	100%
Total acreage treated (Pre-Treatment)	0	50	50
Total acreage treated (Larvaciding)	46	50	50
Total acreage treated (Adulticiding)	4,687	4,500	4,500

Recreational Water

2022/23 Budget — 8% of Budget

Conducts services related to the permitting and inspection of public swimming pools within the Amarillo Area Public Health District. Services include plan reviews, construction and compliance inspections, permitting, routine inspections, and investigations of waterborne illness and complaints.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Complete public swimming pool plan reviews within ten calendar days of request	100%	100%	100%
Inspect all annual public pools at least two times per year	82%	82%	100%
Offer at least four Certified Pool Technician courses per year	100%	100%	100%
Total number of completed inspections	406	410	500

* Total inspections should be closer to 500-550 annually

ENVIRONMENTAL HEALTH 2022/23 BUDGET (1750)

Development Services Partner

2022/23 Budget — 5% of Budget

Participates in the “One-Stop-Shop” development concept, working with Planning, Building Safety, Fire Marshal, Capital Projects and Engineering, and Traffic Engineering to provide a rapid turnaround for project reviews, permitting, and inspections in an integrated system focused on superior customer service.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Process plat reviews within one business day	100%	100%	100%
Participate in weekly Preliminary Application meetings	85%	95%	100%
Participate in weekly Development Review Committee meetings	85%	95%	100%
Complete pre-opening inspections for food establishments within three business days from building final	85%	90%	100%

Group Care

2022/23 Budget — 3% of Budget

Provides permitting and inspection of foster/adoption homes and institutional facilities in the Amarillo Area Public Health District.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Conduct inspections within ten business days from request	100%	80%	100%
Conduct required reinspection’s within three business days	100%	100%	100%

Public Health Nuisances

2022/23 Budget — 2% of Budget

Investigates and mitigates threats to public health and the environment.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Investigate sanitary nuisances within three business day	90%	75%	100%
Issuing orders to reset water meters within one business day of resolution of sanitary nuisance	100%	100%	100%

ENVIRONMENTAL HEALTH 2022/23 BUDGET (1750)

Alcoholic Beverages

2022/23 Budget – 1% of Budget

Collection and beer, wine, and liquor sales local fee receipts within the city limits.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Issue payment receipt within thirty days of receipt of completed application	100%	100%	100%

2022-23 Employee Distribution by Position

Business Unit	1750
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Department	Description	Pos Id	Pos Count	*Supplemental Total
ENVIRONMENTAL HEALTH				
	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	ADMINISTRATIVE ASSISTANT III	CLR410	3	\$ -
	DEPUTY ENV HEALTH DIRECTOR	ADM099	1	\$ -
	ENVIRONMENTAL HEALTH DIRECTOR	ADM550	1	\$ -
	ENV. HEALTH SUPERVISOR	PRF540	1	\$ -
	ENV HEALTH SPECIALIST I	PRF550	4	\$ -
	ENV. HEALTH SPECIALIST III	PRF552	9	\$ -
	<i>*HEALTH SPECIALIST I</i>	<i>PRF550</i>	<i>1</i>	<i>\$ 59,536</i>
ENVIRONMENTAL HEALTH	Sum		21	\$ 59,536

**City of Amarillo 2023 Department Request by Business Unit
1750 - Environmental Health**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1750 - Environmental Health						
Business License and Permits						
31510 - Alcoholic Beverages	89,673	104,529	105,000	103,000	92,000	-13,000
31520 - Beer & Wine Licenses	17,569	-	-	-	-	-
31610 - Retail Food Permits	805,776	762,455	820,684	920,276	921,904	101,220
31620 - Food Safety Trainings	47,312	75,590	84,221	75,000	74,700	-9,521
31630 - Public Pool Permits	36,878	36,278	48,234	48,416	48,234	-
31640 - Pool Safety Trainings	3,794	6,905	19,382	19,382	19,382	-
31650 - Group Care	7,953	8,288	9,000	7,672	9,000	-
31400 - Business License and Permits	1,008,956	994,045	1,086,521	1,173,746	1,165,220	78,699
Non-Business License & Permits						
31950 - Sewage Disposal Permits	261,541	332,244	272,654	370,000	350,000	77,346
31900 - Non-Business License & Permits	261,541	332,244	272,654	370,000	350,000	77,346
Public Safety and Health						
33370 - Water Sample Collection	1,066	1,242	750	500	-	-750
33300 - Public Safety and Health	1,066	1,242	750	500	-	-750
Other Government Revenues						
35610 - Grant In Aid - Federal	4,215	-	-	-	-	-
35500 - Other Government Revenues	4,215	-	-	-	-	-
Administrative Charges						
37265 - Technology Fee	42,144	38,789	40,000	45,480	40,000	-
37199 - Administrative Charges	42,144	38,789	40,000	45,480	40,000	-
Miscellaneous Revenue						
37141 - Merchant Service Fees	-2,253	-383	-5,496	-1,000	-5,496	-
37410 - Miscellaneous Revenue	107	28	-	31	-	-
37400 - Miscellaneous Revenue	-2,147	-355	-5,496	-969	-5,496	-
1750 - Environmental Health	1,315,775	1,365,964	1,394,429	1,588,757	1,549,724	155,295
Total Revenues	1,315,775	1,365,964	1,394,429	1,588,757	1,549,724	155,295

Expenditures

1750 - Environmental Health

Personal Services

41100 - Salaries and Wages	804,105	834,988	952,580	1,005,308	1,093,631	141,051
41300 - Incentive	9,003	11,109	16,200	15,637	19,001	2,801
41620 - Unscheduled	5,291	2,242	11,000	11,000	11,000	-
41820 - Health Insurance	166,266	194,306	235,212	217,387	246,253	11,041
42200 - Tuition Reimbursement	-	-	-	-	-	-
42300 - State Unemployment	979	1,078	976	1,447	1,025	49
42400 - Workers Compensation	1,129	1,183	3,248	2,086	4,226	978
42510 - Car Allowance	8,990	9,024	9,000	9,197	9,000	-
42550 - Communications Allowance	2,390	2,407	2,400	2,453	2,400	-
41900 - Life	290	323	366	450	532	166
42010 - Social Security - Medicare	11,336	11,694	14,100	14,411	16,153	2,053
42020 - Social Security - OASDI	48,471	50,001	60,238	61,617	69,071	8,833
42110 - TMRS	100,089	105,725	119,706	124,901	132,013	12,307
42115 - OPEB Funding	19,930	20,892	23,629	25,041	27,070	3,441
41000 - Personal Services	1,178,269	1,244,973	1,448,655	1,490,935	1,631,375	182,720

Supplies							
51110 - Office Expense	15,179	10,716	10,501	18,885	20,000	9,499	
51115 - Employee Recognition Program	486	306	490	454	490	-	
51200 - Operating	201	874	-	814	-	-	
51300 - Clothing and Linen	1,259	1,742	1,500	1,500	1,500	-	
51350 - Chemical and Medical	480	800	801	480	-	-801	
51800 - Fuel & Oil	-	-	-	47	47	47	
51850 - Minor Tools	1,942	796	3,500	3,865	3,500	-	
51950 - Minor Office Equipment	-	-	-	-	-	-	
51970 - Software	1,343	1,865	1,000	1,000	1,000	-	
51980 - IT Hardware	1,354	5,242	4,000	4,000	6,000	2,000	
52050 - Auto Parts	72	205	500	2,963	2,500	2,000	
52120 - Tires and Tubes Other	-	-	-	-	-	-	
54000 - Food	-	-	-	-	-	-	
52050.LABOR - Auto Parts Labor	250	200	500	1,000	500	-	
51000 - Supplies	22,566	22,746	22,792	35,008	35,537	12,745	
Contractual Services							
61100 - Communications Billing	6,800	7,750	8,300	8,400	8,300	-	
61200 - Postage	2,648	2,464	2,000	3,596	3,000	1,000	
61400 - Dues	2,628	4,097	3,000	3,050	3,000	-	
61410 - Tuition	8,053	6,651	10,500	10,439	20,000	9,500	
61415 - Safety Training	94	543	550	550	550	-	
62000 - Professional	38,451	43,679	52,150	33,171	39,147	-13,003	
63210 - Armored Car Service	2,475	2,475	2,520	2,520	2,520	-	
67320 - Extermination	7,756	32,273	15,000	15,379	20,000	5,000	
68720 - Auto Accident Repair	-	-	1,000	250	1,000	-	
69210 - Rental City Equipment	88,965	88,965	93,700	93,700	101,496	7,796	
60000 - Contractual Services	157,871	188,896	188,720	171,055	199,013	10,293	
Other Charges							
74000 - Printing and Binding	935	125	1,500	1,000	1,500	-	
75100 - Travel	3,417	690	7,501	4,404	7,501	-	
75300 - Meals and Local	-	-	-	-	-	-	
78210 - Cash Over/Short	-921	-14	100	-	100	-	
78230 - Loss on Bad Debt	-	-	100	-	100	-	
71100 - Insurance and Bonds	8,098	10,005	10,170	10,170	11,055	885	
70000 - Other Charges	11,529	10,806	19,371	15,574	20,256	885	
Capital Outlay							
84100 - Auto-Rolling Stock & Equ	-	-	-	-	-	-	
80000 - Capital Outlay	-	-	-	-	-	-	
Inter Reimbursements							
90160 - Other Departments	-	-	-	-	-	-	
90000 - Inter Reimbursements	-	-	-	-	-	-	
1750 - Environmental Health	1,370,235	1,467,421	1,679,538	1,712,572	1,886,181	206,643	
Total Expenditures	1,370,235	1,467,421	1,679,538	1,712,572	1,886,181	206,643	



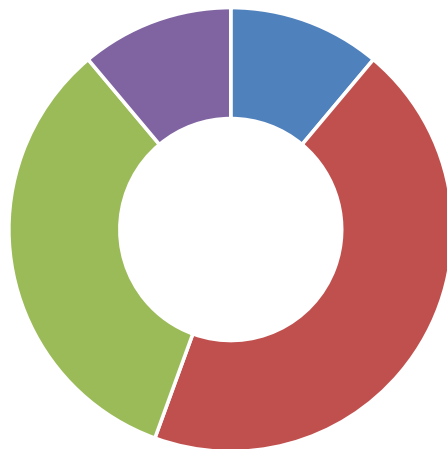
(1930, 26620)

Budget Comparison

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 919,593	\$ 943,624	\$ 1,120,279
Supplies	35,267	29,788	36,849
Contractual Services	35,779	32,091	34,014
Other Charges	11,184	16,951	22,486
Total Expenses	\$ 1,001,823	\$ 1,022,454	\$ 1,213,628

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time - FMO	9	9	10
Part-time	-	-	-
Total	9	9	10



- Fire Marshal's Administration and Support
- Fire Marshal's Fire Investigations
- Fire Marshal's Inspections
- Fire Marshal's Compliance

Mission

The mission of the Amarillo Fire Marshal’s Office (FMO) is to reduce the loss of life and property through prevention, education, and compliance.

Strategic Approach

The FMO is responsible for the prevention of fires within the corporate city limits of Amarillo. This is achieved through fire inspections and compliance, fire investigations, and by educating our citizens.

All our personnel are certified as Fire Inspectors by the Texas Commission of Fire Protection. We conduct inspections within the corporate city limits to ensure Fire Code compliance monitoring to ensure safe environments for building occupants.

We have five personnel that are certified Peace Officers by the Texas Commission of Law Enforcement. These personnel are also certified as Fire Investigators and Arson Investigators through the Texas Commission of Fire Protection. They investigate fires to determine the origin and cause and proceed with the investigation of any criminal related fire incidents. They also investigate all fire related injuries and fatalities.

Programs

Fire Marshal’s Administration/Support

2022/23 Budget — 11% of Budget

This program area provides leadership, strategic planning, and administrative management for the Fire Marshal’s Office (FMO).

<i>Performance Measures/Indicators</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
TCOLE certified peace officers	5	5	5
TCFP certified plan reviewers/inspectors	8	8	9
Number of Pre-application conferences	87	100	100
Public meetings & community outreach	14	15	15

Fire Marshal’s Fire Investigation

2022/23 Budget — 44% of Budget

The FMO Fire Investigation program provides fire origin and cause investigative services for the AFD. This allows for appropriate compensation and/or the prosecution of alleged arsonists. These officers investigate all fire-related injuries and fatalities.

FIRE MARSHAL (1930, 26620)

2022/23 BUDGET

<i>Performance Measures/Indicators</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Requests for investigative services	204	210	210
Percentage of fire investigations resulting in cause determination *	64%	65%	65%
Arson investigations conducted	54	60	60
Percentage of arson cases referred to DA for prosecution	42%	50%	50%

* FEMA identifies the nationwide average as being between 22-25 %

Fire Marshal's Inspections 2022/23 Budget — 33% of Budget

The FMO Inspections program provides fire prevention plan review, inspection, and testing services to property and business owners of Amarillo in order to assist them with City ordinance, fire codes, and local ordinances. The Inspections program personnel also conduct educational presentations and ensure schools meet the state-mandated requirements for fire drills.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Requests for service (inspections, plan reviews, permits, etc.)	2,080	2,100	2,100
New construction inspections completed within ten days of request	100%	100%	100%
Plan reviews completed within ten days of receipt	100%	100%	100%

Fire Marshal's Compliance 2022/23 Budget — 11% of Budget

The Compliance program provides training and assistance to FMO personnel. This ensures they have the knowledge, skills, and abilities to, safely and effectively, prevent the loss of life and property by providing fire investigations, fire and life safety code enforcement, and peace officer responsibilities. This program ensures FMO compliance with statutory regulations and national standards.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/23 Projected
FMO staff meeting all educational requirements to hold TCOLE peace officer and TCFP investigator/inspector licensure	100%	100%	100%
Skills and educational hours completed by FMO personnel	400	400	400

2022-23 Employee Distribution by Position

Business Unit	1930
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Department	Description	Pos Id	Pos Count	*Supplemental Total
FIRE MARSHAL	ADMINISTRATIVE TECHNICIAN	CLR941	1	\$ -
	FIRE MARSHAL	MGT870	1	\$ -
	ASSISTANT FIRE MARSHAL	MGT871	1	\$ -
	FIRE INSPECTOR	PRF800	3	\$ -
	FIRE INVESTIGATOR/INSPECTOR I	PRF870	1	\$ -
	FIRE INVESTIGATOR/INSPECTOR II	PRF871	2	\$ -
	<i>*FIRE INVESTIGATOR I</i>	<i>PRF870</i>	1	\$ 88,783
	<i>*FIRE INVESTIGATOR II</i>	<i>PRF871</i>	-1	\$ (98,970)
	<i>*PLANS EXAMINER</i>	<i>TRD525</i>	1	\$ 71,940
FIRE MARSHAL Sum			10	\$ 61,753

**City of Amarillo 2023 Department Request by Business Unit
1930 - Fire Marshal**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1930 - Fire Marshal						
Public Safety and Health						
33310 - Fire Inspection Fees	95,895	93,702	105,599	83,963	217,959	112,360
33300 - Public Safety and Health	95,895	93,702	105,599	83,963	217,959	112,360
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	-	96	-	96	-
37400 - Miscellaneous Revenue	-	-	96	-	96	-
1930 - Fire Marshal	95,895	93,702	105,695	83,963	218,055	112,360
Total Revenues	95,895	93,702	105,695	83,963	218,055	112,360
Expenditures						
1930 - Fire Marshal						
Personal Services						
41100 - Salaries and Wages	531,838	631,656	615,020	646,925	745,042	130,022
41300 - Incentive	10,438	11,489	13,860	12,105	15,435	1,575
41620 - Unscheduled	21,160	26,597	68,001	35,705	68,001	-
41820 - Health Insurance	77,986	79,604	84,181	77,922	98,200	14,019
42300 - State Unemployment	390	438	439	593	537	98
42400 - Workers Compensation	8,417	9,608	9,426	11,463	16,098	6,672
42510 - Car Allowance	897	-	-	-	-	-
42520 - Uniform/Clothing Allowan	5,280	5,760	6,480	5,760	6,480	-
42550 - Communications Allowance	3,665	4,332	3,780	4,563	3,780	-
41900 - Life	123	153	167	202	258	91
42010 - Social Security - Medicare	7,896	9,447	9,213	9,827	11,070	1,857
42020 - Social Security - OASDI	33,763	40,394	39,393	42,019	46,357	6,964
42110 - TMRS	69,956	83,595	78,224	84,008	90,469	12,245
42115 - OPEB Funding	13,931	16,520	15,440	16,822	18,552	3,112
41000 - Personal Services	785,739	919,593	943,624	947,914	1,120,279	176,655
Supplies						
51110 - Office Expense	9,368	3,117	2,587	2,039	2,587	-
51200 - Operating	9,721	6,944	2,216	8,162	2,216	-
51300 - Clothing and Linen	4,458	4,020	3,945	4,362	3,945	-
51400 - Photographic	820	1,447	1,401	2,591	1,401	-
51700 - Education	202	610	651	550	651	-
51800 - Fuel & Oil	5,818	8,016	5,564	11,799	12,625	7,061
52000 - Ammunition	633	806	1,423	806	1,423	-
52050 - Auto Parts	1,155	8,695	5,001	8,289	5,001	-
52050.LABOR - Auto Parts Labor	1,663	1,613	7,000	1,238	7,000	-
51000 - Supplies	33,838	35,267	29,788	39,835	36,849	7,061
Contractual Services						
61200 - Postage	-	956	660	956	660	-
61400 - Dues	1,619	1,546	1,485	4,681	1,485	-
61410 - Tuition	5,474	3,391	2,077	1,891	2,077	-
62000 - Professional	-	-	-	-	-	-
63210 - Armored Car Service	2,475	2,475	2,520	2,520	2,520	-
69210 - Rental City Equipment	24,150	25,132	24,634	24,634	26,557	1,923
69300 - Leased Computer Software	4,438	2,279	715	2,431	715	-
60000 - Contractual Services	38,155	35,779	32,091	37,112	34,014	1,923

Other Charges

72000 - Communication	1,403	353	-	-	-	-
74000 - Printing and Binding	801	227	738	210	738	-
75100 - Travel	5,992	2,562	6,358	6,347	6,358	-
75300 - Meals and Local	475	143	501	143	501	-
77100 - Court Costs	287	529	546	150	546	-
78210 - Cash Over/Short	-40	-	-	-	-	-
71100 - Insurance and Bonds	7,078	7,371	8,808	8,808	14,343	5,535
70000 - Other Charges	15,996	11,184	16,951	15,658	22,486	5,535
1930 - Fire Marshal	873,729	1,001,823	1,022,454	1,040,520	1,213,628	191,174
Total Expenditures	873,729	1,001,823	1,022,454	1,040,520	1,213,628	191,174

**City of Amarillo 2023 Department Request by Business Unit
26620 - Leose Training- Fire Civilian**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
26620 - Leose Training- Fire Civilian						
Other Government Revenues						
36210 - Other Program Revenue	1,075	839	910	725	910	-
35500 - Other Government Revenues	1,075	839	910	725	910	-
<hr/>						
26620 - Leose Training- Fire Civilian	1,075	839	910	725	910	-
<hr/>						
Total Revenues	1,075	839	910	725	910	-
<hr/>						
Expenditures						
26620 - Leose Training- Fire Civilian						
Other Charges						
75100 - Travel	-	-	-	-	-	-
70000 - Other Charges	-	-	-	-	-	-
<hr/>						
26620 - Leose Training- Fire Civilian	-	-	-	-	-	-
<hr/>						
Total Expenditures	-	-	-	-	-	-

HEALTH & HUMAN SERVICES

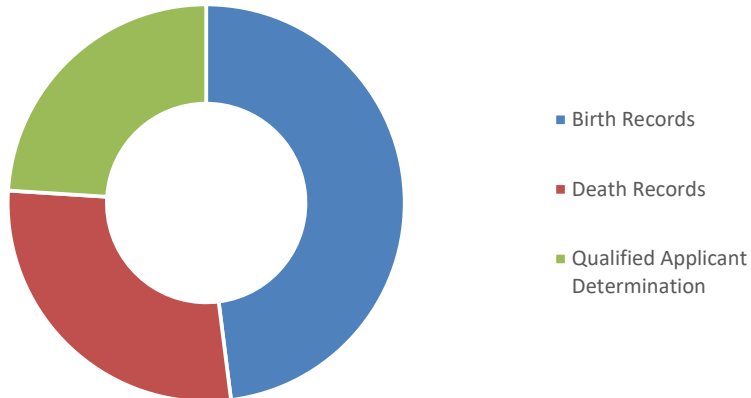


(1335)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 52,436	\$ 63,765	\$ 65,582
Supplies	5,785	19,701	28,701
Contractual Services	35,322	35,000	35,000
Other Charges	412	4,565	4,582
Total Expenses	\$ 93,955	\$ 123,031	\$ 133,865

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	1	1	1
Part-time	-	-	-
Total	1	1	1



Mission

To serve the public by recording, preserving, and retrieving official and vital public records in a courteous and professional manner while consistently conforming to state and federal law governing these practices.

Strategic Approach

To maintain and preserve vital records in compliance with state and federal laws, and to act in the best interest of the City of Amarillo by providing efficient, innovative, and quality services in a fair and impartial manner to all.

The City of Amarillo Vital Statistics division strives to perform at a high level and recognizes the need to continuously work to earn the respect of the community. The division also realizes the importance of always welcoming newcomers as well as lifelong residents with information, resources, and a smile.

The division continues to look for innovative solutions to fulfill the **Council Pillars** initiative outlined in the **BluePrint for Amarillo**. The City of Amarillo Vital Statistics division continues to work diligently in remaining compliant with state and federal law when distributing vital records. The Vital Statistics division has continued to follow counsel from State representatives, in attending the annual conferences for Vital Statistics to maintain awareness of all forthcoming changes. The division's goal for the upcoming year is to obtain an additional Master Registrar certification to achieve a high level of knowledge to not only continue to meet requirements set forth by the State, but also to perform at an exemplary level for our customers as well as for the City of Amarillo.

Within the past year, the City of Amarillo Vital Statistics division has worked towards overall improvement of the maintenance, issuance and preservation of all records. This in turn, will provide the exemplary customer service that each citizen deserves. The City of Amarillo has invested in upgraded technology to maintain records, as well as move to a more electronic environment. The Vital Statistics division continues to strengthen skills within Tyler Technologies records software product called Eagle and the new TxEVER program. Texas Electronic Vital Events Registrar (TxEVER) is a new registration system that replaced the legacy Texas Electronic Registrar (TER) systems. This new system has provided the State of Texas to become one of the first states to embrace a fully integrated vital records system. The TxEVER system went live on January 1, 2019 to support all vital events operations, including reporting, registration, and amendments of births and deaths.

The City of Amarillo Vital Statistics Department recently implemented new online features through Permitium, which is a management, application, and processing software that allows customers to request birth and death records online. Customers submit their application and pay online, queued to be reviewed by departmental staff, and either approve or deny the request. If the request is approved, documents are prepared and sent according to the customers mailing preference they submitted online. This feature has been in production for a short time, but we have received great results with customer certificate needs.

Programs

Birth Records

2022/23 Budget — 48% of Budget

Assist the community in providing certified copies of birth records within the State of Texas and providing documents needed to obtain out-of-state birth records. There are many different methods by which the Vital Statistics division receives and distributes these records. Functions consist of certifying homebirth records, issuing amendments on birth records, completing acknowledgement of paternity requests, and helping the county and State agencies with requests—all in compliance with state and federal regulations.

Performance Measures/Indicators:

	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Birth Records Requested	*4,269	4,520	4,603
Attendance of annual conference	0	0	3
Master Registrar Certification	0	0	1

***Numbers impacted by Covid-19**

Death Records

2022/23 Budget — 28% of Budget

Assist the community as well as funeral homes by providing certified copies of death records in compliance with state and federal regulations. Also issue fetal death certificates, amendments on death records, and burial transit permits in compliance with state and federal regulations.

Performance Measures/Indicators:

	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Death Records Requested	*3,748	3,900	3,943
Attendance of annual conference	0	0	3
Master Registrar Certification	0	0	1

***Numbers impacted by Covid-19**

**Qualified Applicant Determination
2021/22 Budget — 24% of Budget**

Verify birth and death records are only distributed to qualified applicants. Under Texas Law, birth records are confidential for seventy-five (75) years and death records are confidential for twenty-five (25) years and can be obtained only by qualified applicants. A qualified applicant is defined as the registrant, or immediate family member either by blood or marriage, his or her guardian, or his or her legal representative. Local, state, and federal law enforcement or governmental agencies and other persons may be designated as properly qualified applicants by demonstrating a direct and tangible interest in the record when information in the record is necessary to implement a statutory provision or to protect a personal legal property right. A properly qualified applicant also may be any person who has submitted an application for a request to release personal information and has been approved as outlined in the Health and Safety Code, Section 181.11, relating to requests for Personal Data.

Performance Measures/Indicators:

	2020/21 Actual	2021/22 Estimated	2022/23 Projected
Lobby Orders	*6,962	8,000	8,500
Online Orders	*3,216	2,500	3,000
Certificates Issued	*10,178	10,500	11,500

***Numbers impacted by Covid-19**

2022-23 Employee Distribution by Position

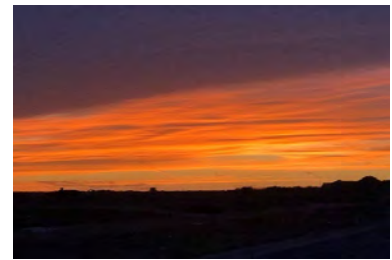
Business Unit	1335
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Department	Description	Pos Id	Pos Count	*Supplemental Total
VITAL STATISTICS	DEPUTY REGISTRAR	CLR075	1	\$ -
VITAL STATISTICS	Sum		1	\$ -

**City of Amarillo 2023 Department Request by Business Unit
1335 - Vital Statistics**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
1335 - Vital Statistics						
Public Safety and Health						
33350 - Vital Statistic Fees	268,649	238,103	285,000	275,000	285,000	-
33300 - Public Safety and Health	268,649	238,103	285,000	275,000	285,000	-
Miscellaneous Revenue						
37141 - Merchant Service Fees	-3,217	-2,709	-3,000	-2,864	-3,000	-
37410 - Miscellaneous Revenue	12,227	8,380	12,000	10,360	12,000	-
37400 - Miscellaneous Revenue	9,010	5,671	9,000	7,495	9,000	-
1335 - Vital Statistics	277,658	243,774	294,000	282,495	294,000	-
Total Revenues	277,658	243,774	294,000	282,495	294,000	-
Expenditures						
1335 - Vital Statistics						
Personal Services						
41100 - Salaries and Wages	32,656	33,264	41,842	40,358	41,842	-
41620 - Unscheduled	-	-	-	-	-	-
41820 - Health Insurance	11,719	11,723	11,652	12,300	13,462	1,810
42300 - State Unemployment	49	49	49	66	49	-
42400 - Workers Compensation	182	186	831	188	831	-
41900 - Life	17	17	19	23	26	7
42010 - Social Security - Medicare	426	436	608	557	608	-
42020 - Social Security - OASDI	1,824	1,863	2,595	2,382	2,595	-
42110 - TMRS	3,985	4,090	5,152	4,897	5,152	-
42115 - OPEB Funding	793	808	1,017	981	1,017	-
41000 - Personal Services	51,651	52,436	63,765	61,752	65,582	1,817
Supplies						
51110 - Office Expense	15,613	5,785	17,901	26,774	26,901	9,000
51950 - Minor Office Equipment	366	-	1,800	500	1,800	-
51000 - Supplies	15,979	5,785	19,701	27,274	28,701	9,000
Contractual Services						
61200 - Postage	6,000	3,593	3,000	3,001	3,000	-
69300 - Leased Computer Software	37	31,729	32,000	32,000	32,000	-
60000 - Contractual Services	6,038	35,322	35,000	35,001	35,000	-
Other Charges						
75100 - Travel	42	-	4,000	-	4,000	-
78210 - Cash Over/Short	-	-144	-	-	-	-
71100 - Insurance and Bonds	506	556	565	565	582	17
70000 - Other Charges	548	412	4,565	565	4,582	17
1335 - Vital Statistics	74,216	93,955	123,031	124,592	133,865	10,834
Total Expenditures	74,216	93,955	123,031	124,592	133,865	10,834

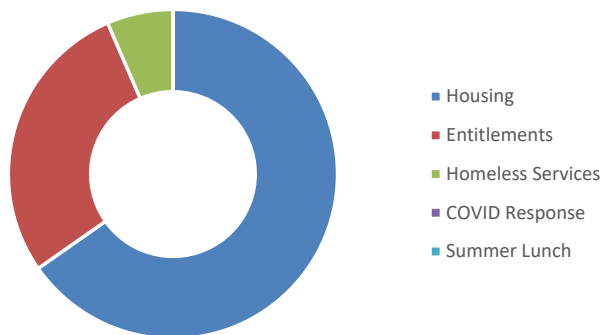


(2010, 2020, 2030, 2040, 2050, 2060, 2065, 2070, 2075, 2300)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 964,260	\$ 1,852,184	\$ 1,890,931
Supplies	64,970	163,323	75,083
Contractual Services	2,675,057	15,266,459	15,303,098
Other Charges	227,373	611,174	599,486
Operating Transfers	-	294,297	294,297
Total Expenses	\$ 3,931,659	\$ 18,187,437	\$ 18,162,895

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	32	32	44.50
Part-time	1	1	-
Total	33	33	44.50



COMMUNITY DEVELOPMENT
(2010, 2020, 2030, 2040, 2045, 2050,
2060, 2065, 2070, 2075, 2300)

2022/23 BUDGET

Mission

Committed to improving the community, alleviating poverty, and finding lasting solutions to homelessness.

Strategic Approach

Community Development is focused on three components to assist the Amarillo community in the goal to combat poverty and homelessness: housing, entitlement programs, and homeless services.

Community Development actively participates in the goals outlined by City Council as it relates to long-term planning for Civic Pride specifically the reduction of poverty, slum, and blight.

Programs

Housing

2022/23 Budget — % of Budget

According to the 2020 US Census data, 15.4% or 30,397 individuals in Amarillo live at or below the poverty line. Cost burden (paying more than 30% of household income on housing expenses) and severe cost burden (paying more than 50% of household income on housing expenses) are the largest hurdles facing households in Amarillo. These issues place low-income households at risk of losing their housing with only one emergency or one unexpected event.

Amarillo’s Housing program was established to provide decent, safe, and sanitary housing for eligible low-income families, the elderly and persons with disabilities while ensuring that family rents are fair, reasonable, and affordable.

Program Allocations:

	2020/21 Actual	2021/22 Estimated	2022/23 Proposed
Administration	\$660,760	\$710,581	\$921,451
Housing assistance funds available	\$10,390,445	\$6,981,654	\$7,486,053

Performance Measures/Indicators:

	2020/21 Actual	2021/22 Estimated	2022/23 Proposed
Total Units/Vouchers Available	18,612	18,612	18,612
Leased Units/Vouchers Issued	15,292	14,616	14,784
VASH Units (Veterans)	1,064	1,111	1,119

**COMMUNITY DEVELOPMENT
(2010, 2020, 2030, 2040, 2045, 2050,
2060, 2065, 2070, 2075, 2300)**

2022/23 BUDGET

Entitlements (HOME & CDBG)

2022/23 Budget — % of Budget

Entitlement programs include CDBG (Community Development Block Grant) and HOME. In addition to the cost burden experienced by low-income households, ensuring safe housing that is in good repair is another demonstrated need in Amarillo. Nearly 65% percent of the total housing units were built prior to 1980, creating a need for rehabilitation of some units along with the construction of new, decent, and affordable units for low-income families.

Community Development CDBG funds housing rehabilitation and emergency repair programs that work with the elderly, among other populations, in an attempt to maintain their home so they can continue to reside in their own homes. This program also provides for needed code enforcement, demolition, and clearance, along with a variety of public services. HOME funding provides rental assistance to low-income households and provides funding assistance in the construction of new housing to meet the need of improved and updated, affordable housing units for low-income residents. Both programs contribute to the reduction of poverty, slum, and blight in Amarillo.

Program Administration:

HOME	2020/21 Actual	2021/22 Estimated	2022/23 Proposed
Represents 10% of maximum HOME Entitlement	\$64,480	\$72,096	\$82,824

Program Allocations:

HOME	2020/21 Actual	2021/22 Estimated	2022/23 Proposed
Tenant Based Rental Assistance (TBRA)	\$546,867	\$467,926	\$589,177
Rental Rehab/New Construction	\$0	\$29,998	\$0
CHDO New Construction	\$70,000	\$105,985	\$124,235

Performance Measures/Indicators:

HOME *(Tenant Based Rental Assistance)	2020/21 Actual	2021/22 Estimated	2022/23 Proposed
TBRA- Households Assisted	81	52	150
TBRA- Total number of people served	129	75	215

Program Administration:

CDBG	2020/21 Actual	2021/22 Estimated	2022/23 Proposed
Represents 20% of maximum CDBG Entitlement	\$318,402	\$339,063	\$316,918

**COMMUNITY DEVELOPMENT
(2010, 2020, 2030, 2040, 2045, 2050,
2060, 2065, 2070, 2075, 2300)**

2022/23 BUDGET

Program Allocations:

CDBG	2020/21 Actual	2021/22 Estimated	2022/23 Proposed
Building Safety	\$225,482	\$334,228	\$340,986
Public Services	\$242,887	\$254,297	\$237,688
Neighborhood Improvements	\$67,250	\$67,250	\$203,000
Owner Occupied Housing Improvements	\$859,840	\$486,416	\$486,000

Performance Measures/Indicators:

CDBG	2020/21 Actual	2021/22 Estimated	2022/23 Proposed
Total Persons Assisted	15,298	12,800	15,150
Code Enforcement	13,004	10,000	10,000
Demolition & Clearance	15	35	35
ERG (Emergency Home Repairs)	62	69	65
Public Services	1,860	1,700	2,600
Neighborhood Improvements	0	1	3

Homeless Services (CoC, HMIS, ESG, & Coming Home, PREP Academy)

2022/23 Budget — % of Budget

The 2019 Point in Time count of the homeless revealed that Amarillo had 774 homeless people living in the community. These individuals were adult males and females, children, veterans, and those experiencing chronic homelessness. Many utilize the various shelters, but a significant number were unsheltered and living on the streets. The number of homeless decreased to 600 in 2020 and 495 in 2021. In January 2022, the number has increased to a total of 539. The concerning number revealed in the 2022 Point in Time count was the 368 unsheltered individuals who were living in tents, cars, on the streets, or other places not meant for habitation. For the past few years, the number of unsheltered homeless individuals continues to grow. This is a troubling trend that demands attention and resolution for the health and safety of this population.

The Continuum of Care (C.O.C.) is a collaboration of all homeless service providers in the city of Amarillo. The C.O.C. is charged with developing a community plan to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximize self-sufficiency. The Community Development Department is the collaborative applicant responsible for the C.O.C. The mission of the C.O.C. is to build a stronger community through collaborative solutions to ensure homelessness is rare, brief, and nonrecurring.

Another key component is the management of the Homeless Management Information System (H.M.I.S.). HMIS is a locally administered, electronic data collection system that stores information about persons who access the homeless service systems in a Continuum of Care. The collection and sharing of this data are very important in the collaborative effort to address and end homelessness.

The Coming Home program is a “Housing First” model, adopted to assist those experiencing chronic homelessness in Amarillo. Since November 2018, the Coming Home program has assisted over 300 individuals that were identified as experiencing homelessness. Since the creation of the Coming Home program, the city of Amarillo has seen an approximate 20% decrease in the number of chronically

**COMMUNITY DEVELOPMENT
(2010, 2020, 2030, 2040, 2045, 2050,
2060, 2065, 2070, 2075, 2300)**

2022/23 BUDGET

homeless. This overwhelmingly shows that the Coming Home program is making a difference and is the solution to chronic homelessness.

The Emergency Solutions Grant (E.S.G.) program is a competitive grant provided by Texas Department of Housing and Community Affairs (TDHCA). This grant provides services necessary to help persons that are homeless or at-risk of becoming homeless. Specifically, this grant assists Amarillo through homeless outreach, rapid re-housing and homelessness prevention. Quickly identifying individuals and addressing their housing needs is key to the success of this program and successful outcomes for those being served in the community.

The Peer Reintegration Employment Partnership (P.R.E.P.) Academy is a yearlong pilot project to employ recently homeless citizens of Amarillo. Peer support specialists work alongside these employees to help beautify Amarillo by picking up trash and reintegrating workers into the workforce through training, education, and support.

Each program and system work cooperatively to combat homelessness in Amarillo.

Funding Sources:

Coming Home	2020/21 Actual	2021/22 Estimated	2022/23 Proposed
General Funds	\$147,208	\$168,224	\$168,224
CDBG Funds	\$100,000	\$95,072	\$65,000
Street Outreach	\$92,430	\$107,368	\$106,514
CoC	\$170,862	\$173,310	\$173,694
HSS	\$0	\$318,528	\$637,056
Ending Homelessness	\$0	\$51,804	\$0
United Way	\$0	\$0	\$16,000
Donations	\$45,000	\$10,000	\$25,000
Total	\$555,500	\$924,306	\$1,191,488

Performance Measures/Indicators:

Coming Home (Explain)	2020/21 Actual	2021/22 Estimated	2022/23 Proposed
Clients Served	140	170	200
Unduplicated Services	4,669	3,275	5,500

**COMMUNITY DEVELOPMENT
(2010, 2020, 2030, 2040, 2045, 2050,
2060, 2065, 2070, 2075, 2300)**

2022/23 BUDGET

Program Allocations:

CoC/HMIS	2020/21 Actual	2021/22 Estimated	2022/23 Proposed
CoC Planning Grant	\$35,002	\$39,561	\$39,561
Homeless Management Information System (HMIS)	\$163,232	\$163,232	\$163,232
HMIS Building Capacity (2-year grant)	\$143,000	\$0	\$0
Coming Home	\$170,862	\$173,310	\$173,694
Permanent Supportive Housing (Shelter Plus Care)	\$66,133	\$76,369	\$76,849
Total	\$578,229	\$452,472	\$453,336

Program Allocations:

ESG	2020/21 Actual	2021/22 Estimated	2022/23 Proposed
Rapid Re-Housing	\$48,630	\$71,579	\$71,009
Street Outreach	\$92,430	\$107,368	\$106,514
Total	\$141,060	\$178,947	\$177,523

Performance Measures/Indicators:

Households Served	2020/21 Actual	2021/22 Estimated	2022/23 Proposed
Rapid Re-Housing	30	40	40
Street Outreach	86	131	50

Program Allocations:

PREP Academy	2020/21 Actual	2021/22 Estimated	2022/23 Proposed
ARPA Funds	\$0	\$250,000	\$250,000
Total	\$0	\$250,000	\$250,000

Performance Measures/Indicators:

PREP Academy	2020/21 Actual	2021/22 Estimated	2022/23 Proposed
Clients Served	0	38	48
Trash collected	0	81,900 lbs/ 40.95 tons	100,800 lbs/ 50.4 tons

2022-23 Employee Distribution by Position

Business Unit	20110
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Department	Description	Pos Id	Pos Count	*Supplemental Total	
PROGRAM MANAGEMENT					
	COMMUNITY DEV. ADMINISTRATOR	ADM502	1	\$	-
	ASST COMM DEV DIRECTOR	ADM560	1	\$	-
	GRANT MONITOR	CLR820	1	\$	-
	GRANT MANAGER	MGT150	1	\$	-
PROGRAM MANAGEMENT	Sum		4	\$	-

**City of Amarillo 2023 Department Request by Business Unit
20110 - Program Management**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20110 - Program Management						
Other Government Revenues						
35610 - Grant In Aid – Federal	323,337	343,824	329,429	329,984	348,208	18,779
35615 - Program Income	24,627	24,953	15,000	33,065	15,000	-
35500 - Other Government Revenues	347,964	368,777	344,429	363,049	363,208	18,779
Miscellaneous Revenue						
37130 - Discounts Earned	-	-	-	-	-	-
37400 - Miscellaneous Revenue	-	-	-	-	-	-
20110 - Program Management	347,964	368,777	344,429	363,049	363,208	18,779
Total Revenues	347,964	368,777	344,429	363,049	363,208	18,779
Expenditures						
20110 - Program Management						
Personal Services						
41100 - Salaries and Wages	147,865	126,633	163,496	178,179	179,934	16,438
41300 - Incentive	979	721	1,200	448	-	-1,200
41500 - PFP	-	-	1,599	-	-	-1,599
41620 - Unscheduled	941	203	-	203	-	-
41820 - Health Insurance	24,411	21,496	31,538	28,259	32,852	1,314
42300 - State Unemployment	154	109	146	139	146	-
42400 - Workers Compensation	241	209	266	449	564	298
42510 - Car Allowance	2,354	1,781	1,470	1,839	1,500	30
42550 - Communications Allowance	942	712	588	736	600	12
41900 - Life	41	35	55	38	77	22
42010 - Social Security - Medicare	2,144	1,792	2,409	2,566	2,639	230
42020 - Social Security - OASDI	9,167	7,664	10,302	10,973	11,286	984
42110 - TMRS	18,680	15,984	20,472	22,097	21,571	1,099
42115 - OPEB Funding	3,720	3,160	4,038	4,405	4,423	385
41000 - Personal Services	211,640	180,502	237,579	250,331	255,592	18,013
Supplies						
51110 - Office Expense	3,957	3,871	-	14,478	-	-
51000 - Supplies	3,957	3,871	-	14,478	-	-
Contractual Services						
61200 - Postage	15	-	-	10	-	-
61300 - Advertising	4,410	2,509	-	2,500	-	-
61400 - Dues	1,545	2,338	-	2,145	-	-
61410 - Tuition	-	-	-	5,000	-	-
62000 - Professional	27	57,428	-	32,191	-	-
60000 - Contractual Services	5,997	62,276	-	41,846	-	-

Other Charges

75100 - Travel	763	-	-	6,333	-	-
75200 - Mileage	-	-	-	-	-	-
75300 - Meals and Local	-	-	-	78	-	-
77450 - Administrative Other	63,831	57,670	56,718	58,658	56,718	-
77610 - Information Technology - City	35,631	37,837	45,393	45,393	48,571	3,178
71100 - Insurance and Bonds	1,518	1,668	1,695	1,695	2,327	632
70000 - Other Charges	101,742	97,175	103,806	112,157	107,616	3,810
20110 - Program Management	323,337	343,824	341,385	418,812	363,208	21,823
Total Expenditures	323,337	343,824	341,385	418,812	363,208	21,823

**City of Amarillo 2023 Department Request by Business Unit
20115 - Code Enforcement**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20115 - Code Enforcement						
Other Government Revenues						
35610 - Grant In Aid – Federal	90,219	131,018	150,000	150,508	150,000	-
35500 - Other Government Revenues	90,219	131,018	150,000	150,508	150,000	-
20115 - Code Enforcement	90,219	131,018	150,000	150,508	150,000	-
Total Revenues	90,219	131,018	150,000	150,508	150,000	-
Expenditures						
20115 - Code Enforcement						
Contractual Services						
67110 - Demolition Condemned Pro	90,216	131,018	150,000	150,000	150,000	-
60000 - Contractual Services	90,216	131,018	150,000	150,000	150,000	-
Other Charges						
77100 - Court Costs	3	-	-	-	-	-
70000 - Other Charges	3	-	-	-	-	-
20115 - Code Enforcement	90,219	131,018	150,000	150,000	150,000	-
Total Expenditures	90,219	131,018	150,000	150,000	150,000	-

2022-23 Employee Distribution by Position

Business Unit	20116
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Department	Description	Pos Id	Pos Count	*Supplemental Total
CODE INSPECTOR	COMMUNITY IMPROV INSPECTOR	TRD520	1	\$ -
CODE INSPECTOR	Sum		1	\$ -

**City of Amarillo 2023 Department Request by Business Unit
20116 - Code Inspector**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20116 - Code Inspector						
Other Government Revenues						
35610 - Grant In Aid – Federal	75,847	85,792	184,228	184,228	90,777	-93,451
35500 - Other Government Revenues	75,847	85,792	184,228	184,228	90,777	-93,451
20116 - Code Inspector	75,847	85,792	184,228	184,228	90,777	-93,451
Total Revenues	75,847	85,792	184,228	184,228	90,777	-93,451
Expenditures						
20116 - Code Inspector						
Personal Services						
41100 - Salaries and Wages	33,122	33,448	36,067	58,403	40,714	4,647
41300 - Incentive	-	-	-	-	-	-
41500 - PFP	-	-	4,307	4,307	-	-4,307
41620 - Unscheduled	3,396	4,739	281	4,675	-	-281
41820 - Health Insurance	9,040	10,797	13,835	14,660	9,908	-3,927
42300 - State Unemployment	50	33	49	140	49	-
42400 - Workers Compensation	54	54	58	118	126	68
41900 - Life	16	16	18	36	26	8
42010 - Social Security - Medicare	510	503	523	815	590	67
42020 - Social Security - OASDI	2,076	2,149	2,236	3,484	2,524	288
42110 - TMRS	4,250	4,697	4,443	7,051	4,825	382
42115 - OPEB Funding	846	928	876	1,419	989	113
41000 - Personal Services	53,359	57,364	62,693	95,108	59,751	-2,942
Supplies						
51110 - Office Expense	-	-	-	599	-	-
51000 - Supplies	-	-	-	599	-	-
Contractual Services						
69210 - Rental City Equipment	5,889	5,889	6,007	6,007	12,869	6,862
60000 - Contractual Services	5,889	5,889	6,007	6,007	12,869	6,862
Other Charges						
77450 - Administrative Other	16,093	18,328	15,479	15,479	15,479	-
77610 - Information Technology - City	-	3,653	1,959	1,959	2,096	137
71100 - Insurance and Bonds	506	556	565	565	582	17
70000 - Other Charges	16,599	22,537	18,003	18,003	18,157	154
20116 - Code Inspector	75,847	85,790	86,703	119,717	90,777	4,074
Total Expenditures	75,847	85,790	86,703	119,717	90,777	4,074

2022-23 Employee Distribution by Position

Business Unit	20125
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Department	Description	Pos Id	Pos Count	*Supplemental Total
REHAB SUPPORT	ADMINISTRATIVE ASSISTANT I	CLR400	1	\$ -
	REHAB INSPECTOR II	TRD556	1	\$ -
REHAB SUPPORT	Sum		2	\$ -

City of Amarillo 2023 Department Request by Business Unit 20125 - Rehab Support



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20125 - Rehab Support						
Other Government Revenues						
35610 - Grant In Aid – Federal	115,752	108,162	250,000	250,000	243,995	-6,005
35500 - Other Government Revenues	115,752	108,162	250,000	250,000	243,995	-6,005
20125 - Rehab Support	115,752	108,162	250,000	250,000	243,995	-6,005
Total Revenues	115,752	108,162	250,000	250,000	243,995	-6,005
Expenditures						
20125 - Rehab Support						
Personal Services						
41100 - Salaries and Wages	49,548	40,610	104,536	55,646	125,101	20,565
41300 - Incentive	510	450	600	511	-	-600
41500 - PFP	-	-	1,953	1,953	-	-1,953
41620 - Unscheduled	1,782	-	-	-	-	-
41820 - Health Insurance	8,052	7,104	27,818	12,162	12,674	-15,144
42300 - State Unemployment	53	51	124	84	156	32
42400 - Workers Compensation	81	67	171	128	388	217
42510 - Car Allowance	-	-	-	-	-	-
42550 - Communications Allowance	-	-	-	-	-	-
41900 - Life	19	14	47	47	82	35
42010 - Social Security - Medicare	731	579	1,524	798	1,814	290
42020 - Social Security - OASDI	3,126	2,477	6,518	3,413	7,756	1,238
42110 - TMRS	6,327	5,044	12,952	6,776	14,824	1,872
42115 - OPEB Funding	1,260	998	2,555	1,359	3,040	485
41000 - Personal Services	71,489	57,394	158,798	82,877	165,835	7,037
Supplies						
51110 - Office Expense	4,475	2,057	8,237	10,194	8,237	-
51200 - Operating	889	525	-	84	-	-
51000 - Supplies	5,365	2,582	8,237	10,278	8,237	-
Contractual Services						
62000 - Professional	4,618	14,770	11,365	22,000	11,365	-
64100 - Lead Paint Test	-	-	-	-	-	-
69210 - Rental City Equipment	11,779	11,779	12,014	12,014	12,869	855
60000 - Contractual Services	16,397	26,549	23,379	34,014	24,234	855
Other Charges						
75100 - Travel	-	-	1,907	2,500	1,907	-
77450 - Administrative Other	21,561	18,338	39,207	39,207	39,207	-
77610 - Information Technology - City	434	2,741	3,732	3,732	3,993	261
71100 - Insurance and Bonds	506	556	565	565	582	17
70000 - Other Charges	22,501	21,635	45,411	46,004	45,689	278
20125 - Rehab Support	115,752	108,160	235,825	173,172	243,995	8,170
Total Expenditures	115,752	108,160	235,825	173,172	243,995	8,170

City of Amarillo 2023 Department Request by Business Unit 20125 - Rehab Support



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20125 - Rehab Support						
Other Government Revenues						
35610 - Grant In Aid – Federal	115,752	108,162	250,000	250,000	243,995	-6,005
35500 - Other Government Revenues	115,752	108,162	250,000	250,000	243,995	-6,005
20125 - Rehab Support	115,752	108,162	250,000	250,000	243,995	-6,005
Total Revenues	115,752	108,162	250,000	250,000	243,995	-6,005
Expenditures						
20125 - Rehab Support						
Personal Services						
41100 - Salaries and Wages	49,548	40,610	104,536	55,646	125,101	20,565
41300 - Incentive	510	450	600	511	-	-600
41500 - PFP	-	-	1,953	1,953	-	-1,953
41620 - Unscheduled	1,782	-	-	-	-	-
41820 - Health Insurance	8,052	7,104	27,818	12,162	12,674	-15,144
42300 - State Unemployment	53	51	124	84	156	32
42400 - Workers Compensation	81	67	171	128	388	217
42510 - Car Allowance	-	-	-	-	-	-
42550 - Communications Allowance	-	-	-	-	-	-
41900 - Life	19	14	47	47	82	35
42010 - Social Security - Medicare	731	579	1,524	798	1,814	290
42020 - Social Security - OASDI	3,126	2,477	6,518	3,413	7,756	1,238
42110 - TMRS	6,327	5,044	12,952	6,776	14,824	1,872
42115 - OPEB Funding	1,260	998	2,555	1,359	3,040	485
41000 - Personal Services	71,489	57,394	158,798	82,877	165,835	7,037
Supplies						
51110 - Office Expense	4,475	2,057	8,237	10,194	8,237	-
51200 - Operating	889	525	-	84	-	-
51000 - Supplies	5,365	2,582	8,237	10,278	8,237	-
Contractual Services						
62000 - Professional	4,618	14,770	11,365	22,000	11,365	-
64100 - Lead Paint Test	-	-	-	-	-	-
69210 - Rental City Equipment	11,779	11,779	12,014	12,014	12,869	855
60000 - Contractual Services	16,397	26,549	23,379	34,014	24,234	855
Other Charges						
75100 - Travel	-	-	1,907	2,500	1,907	-
77450 - Administrative Other	21,561	18,338	39,207	39,207	39,207	-
77610 - Information Technology - City	434	2,741	3,732	3,732	3,993	261
71100 - Insurance and Bonds	506	556	565	565	582	17
70000 - Other Charges	22,501	21,635	45,411	46,004	45,689	278
20125 - Rehab Support	115,752	108,160	235,825	173,172	243,995	8,170
Total Expenditures	115,752	108,160	235,825	173,172	243,995	8,170

**City of Amarillo 2023 Department Request by Business Unit
20130 - Housing Rehab**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20130 - Housing Rehab						
Construction Participation						
35420 - Owner Participation	75,874	57,598	60,000	100,001	60,000	-
35300 - Construction Participation	75,874	57,598	60,000	100,001	60,000	-
Other Government Revenues						
35610 - Grant In Aid – Federal	543,832	362,845	236,416	574,707	235,148	-1,268
35500 - Other Government Revenues	543,832	362,845	236,416	574,707	235,148	-1,268
20130 - Housing Rehab	619,706	420,443	296,416	674,707	295,148	-1,268
Total Revenues	619,706	420,443	296,416	674,707	295,148	-1,268
Expenditures						
20130 - Housing Rehab						
Personal Services						
41100 - Salaries and Wages	9,703	3,654	31,148	7,876	32,089	941
41300 - Incentive	58	47	-	-0	-	-
41620 - Unscheduled	157	-	-	-	-	-
41820 - Health Insurance	3,450	750	12,235	1,804	9,908	-2,327
42300 - State Unemployment	24	-	49	13	49	-
42400 - Workers Compensation	16	6	50	13	99	49
41900 - Life	6	-	18	19	26	8
42010 - Social Security - Medicare	128	52	452	111	465	13
42020 - Social Security - OASDI	549	224	1,931	475	1,990	59
42110 - TMRS	1,211	456	3,837	961	3,803	-34
42115 - OPEB Funding	241	90	757	193	780	23
41000 - Personal Services	15,543	5,279	50,477	11,465	49,209	-1,268
Supplies						
51110 - Office Expense	12	-	-	-	-	-
51000 - Supplies	12	-	-	-	-	-
Contractual Services						
62000 - Professional	-	15,141	-	30,000	-	-
64070 - Emergency Repairs Grant	428,318	270,101	160,939	340,000	160,939	-
64080 - Owner Expenses	80,042	72,695	60,000	100,434	60,000	-
64910 - Owner Rehab	95,283	70,636	25,000	82,093	25,000	-
60000 - Contractual Services	603,643	428,573	245,939	552,527	245,939	-
Other Charges						
77450 - Administrative Other	4,688	1,687	-	-	-	-
70000 - Other Charges	4,688	1,687	-	-	-	-
20130 - Housing Rehab	623,886	435,539	296,416	563,992	295,148	-1,268
Total Expenditures	623,886	435,539	296,416	563,992	295,148	-1,268

**City of Amarillo 2023 Department Request by Business Unit
20135 - Park Improvements**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20135 - Park Improvements						
Other Government Revenues						
35610 - Grant In Aid – Federal	149,963	-	-	-	-	-
35500 - Other Government Revenues	149,963	-	-	-	-	-
<hr/>						
20135 - Park Improvements	149,963	-	-	-	-	-
<hr/>						
Total Revenues	149,963	-	-	-	-	-
<hr/>						
Expenditures						
20135 - Park Improvements						
Operating Transfers						
92130 - General Construction	149,963	-	-	-	-	-
92000 - Operating Transfers	149,963	-	-	-	-	-
<hr/>						
20135 - Park Improvements	149,963	-	-	-	-	-
<hr/>						
Total Expenditures	149,963	-	-	-	-	-

**City of Amarillo 2023 Department Request by Business Unit
20140 - Public Services**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20140 - Public Services						
Other Government Revenues						
35610 - Grant In Aid – Federal	325,205	461,407	446,297	446,297	446,297	-
35500 - Other Government Revenues	325,205	461,407	446,297	446,297	446,297	-
20140 - Public Services	325,205	461,407	446,297	446,297	446,297	-
Total Revenues	325,205	461,407	446,297	446,297	446,297	-
Expenditures						
20140 - Public Services						
Personal Services						
41100 - Salaries and Wages	-	-	-	21,534	-	-
41820 - Health Insurance	-	-	-	6,584	-	-
42300 - State Unemployment	-	-	-	1,096	-	-
41900 - Life	-	-	-	15	-	-
42010 - Social Security - Medicare	-	-	-	294	-	-
42020 - Social Security - OASDI	-	-	-	1,257	-	-
42110 - TMRS	-	-	-	2,552	-	-
42115 - OPEB Funding	-	-	-	523	-	-
41000 - Personal Services	-	-	-	33,855	-	-
Contractual Services						
64010 - CCTXP	62,318	130,213	-	76,326	-	-
64030 - Interfaith Hunger	35,000	-	15,000	15,000	15,000	-
64040 - Title 4-A Child Care	60,000	85,000	82,000	85,000	82,000	-
64041 - GSRC	-	54,617	15,000	40,000	15,000	-
64050 - Martha's Home	20,000	-	-	-	-	-
64060 - Food NET Program - PRPC	25,000	25,000	25,000	25,000	25,000	-
64130 - Trans For Homeless	-	-	-	-	-	-
64160 - TSRC Day Room	-	-	-	-	-	-
64177 - Coming Home	84,887	115,477	-	95,301	-	-
64630 - Salvation Army	-	25,000	15,000	15,000	15,000	-
64650 - TSRC Day Room Advocate	23,000	-	-	10,000	-	-
64724 - Maverick Club	-	-	-	10,400	-	-
64732 - Wesley Comm Center	-	1,100	-	-	-	-
64767 - Maverick Club-After School	15,000	25,000	-	25,000	-	-
64768 - CD Homeless Mgmt Info Svcs	-	-	-	-	-	-
64810 - Housing Assistance Payme	-	-	-	-	-	-
60000 - Contractual Services	325,205	461,407	152,000	397,027	152,000	-
Operating Transfers						
92010 - Other Grant Funds	-	-	294,297	294,297	294,297	-
92000 - Operating Transfers	-	-	294,297	294,297	294,297	-
20140 - Public Services	325,205	461,407	446,297	725,180	446,297	-
Total Expenditures	325,205	461,407	446,297	725,180	446,297	-

**City of Amarillo 2023 Department Request by Business Unit
20145 - Street Paving**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20145 - Street Paving						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	5,215	-	321,271	-	-
35500 - Other Government Revenues	-	5,215	-	321,271	-	-
<hr/>						
20145 - Street Paving	-	5,215	-	321,271	-	-
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Total Revenues	-	5,215	-	321,271	-	-
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Expenditures						
20145 - Street Paving						
Personal Services						
41100 - Salaries and Wages	-	-	-	17,884	-	-
41300 - Incentive	-	-	-	237	-	-
41620 - Unscheduled	-	-	-	1,311	-	-
41820 - Health Insurance	-	-	-	4,606	-	-
42300 - State Unemployment	-	-	-	26	-	-
42400 - Workers Compensation	-	-	-	3	-	-
41900 - Life	-	-	-	8	-	-
42010 - Social Security - Medicare	-	-	-	285	-	-
42020 - Social Security - OASDI	-	-	-	1,221	-	-
42110 - TMRS	-	-	-	2,472	-	-
42115 - OPEB Funding	-	-	-	501	-	-
41000 - Personal Services	-	-	-	28,554	-	-
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Contractual Services						
62000 - Professional	-	673	-	14,213	-	-
64520 - Another Chance House	-	4,542	-	286,232	-	-
60000 - Contractual Services	-	5,215	-	300,445	-	-
<hr/>						
20145 - Street Paving	-	5,215	-	328,999	-	-
<hr/>						
Total Expenditures	-	5,215	-	328,999	-	-

**City of Amarillo 2023 Department Request by Business Unit
20150 - Emergency Shelter**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20150 - Emergency Shelter						
Other Government Revenues						
35610 - Grant In Aid – Federal	180,833	862,019	-	556,357	-	-
35500 - Other Government Revenues	180,833	862,019	-	556,357	-	-
20150 - Emergency Shelter	180,833	862,019	-	556,357	-	-
Total Revenues	180,833	862,019	-	556,357	-	-
Expenditures						
20150 - Emergency Shelter						
Personal Services						
41100 - Salaries and Wages	-	18,546	-	5,062	-	-
41300 - Incentive	-	259	-	-1	-	-
41620 - Unscheduled	-	3,073	-	3,661	-	-
41820 - Health Insurance	-	4,105	-	1,170	-	-
42300 - State Unemployment	-	7	-	40	-	-
42400 - Workers Compensation	-	-	-	5	-	-
41900 - Life	-	4	-	8	-	-
42010 - Social Security - Medicare	-	310	-	82	-	-
42020 - Social Security - OASDI	-	1,325	-	347	-	-
42110 - TMRS	-	2,695	-	701	-	-
42115 - OPEB Funding	-	532	-	143	-	-
41000 - Personal Services	-	30,855	-	11,218	-	-
Supplies						
53250 - Project Utilities	6,676	6,046	-	-	-	-
51000 - Supplies	6,676	6,046	-	-	-	-
Contractual Services						
62000 - Professional	-	6,706	-	8,052	-	-
64520 - Another Chance House	99,172	390,902	-	91,812	-	-
64525 - CARES TDHCA Rental Asst	-	363,824	-	339,958	-	-
64530 - Martha's Home	-	23,790	-	32,088	-	-
64540 - SMALL BUSINESS RELIEF	-	39,893	-	-	-	-
64580 - EMERGENCY SHELTER (HOTEL)	74,985	-	-	-	-	-
60000 - Contractual Services	174,157	825,115	-	471,909	-	-
20150 - Emergency Shelter	180,833	862,016	-	483,127	-	-
Total Expenditures	180,833	862,016	-	483,127	-	-

**City of Amarillo 2023 Department Request by Business Unit
20155 - Neighborhood Facilities**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20155 - Neighborhood Facilities						
Other Government Revenues						
35610 - Grant In Aid – Federal	116,125	47,830	250,000	250,000	250,000	-
35500 - Other Government Revenues	116,125	47,830	250,000	250,000	250,000	-
20155 - Neighborhood Facilities	116,125	47,830	250,000	250,000	250,000	-
Total Revenues	116,125	47,830	250,000	250,000	250,000	-
Expenditures						
20155 - Neighborhood Facilities						
Contractual Services						
64145 - Wesley Community Center	-	-	-	-	-	-
64180 - Amarillo Activity Youth Center	-	-	-	-	-	-
64711 - AUCF Cultural Center	94,850	-	-	-	-	-
64713 - Morning Star	21,275	-	-	-	-	-
64719 - Warford Activity Center	-	47,830	-	-	-	-
64724 - Maverick Club	-	-	250,000	250,000	250,000	-
60000 - Contractual Services	116,125	47,830	250,000	250,000	250,000	-
20155 - Neighborhood Facilities	116,125	47,830	250,000	250,000	250,000	-
Total Expenditures	116,125	47,830	250,000	250,000	250,000	-

**City of Amarillo 2023 Department Request by Business Unit
20165 - CARES Round 1**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20165 - CARES Round 1						
Miscellaneous Revenue						
37420 - Donations	-	-	-	-	-	-
37400 - Miscellaneous Revenue	-	-	-	-	-	-
<hr/>						
20165 - CARES Round 1	-	-	-	-	-	-
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Total Revenues	-	-	-	-	-	-
<hr/>						
Expenditures						
20165 - CARES Round 1						
Personal Services						
41100 - Salaries and Wages	-	-	-	10,121	-	-
41820 - Health Insurance	-	-	-	2,432	-	-
42300 - State Unemployment	-	-	-	473	-	-
42010 - Social Security - Medicare	-	-	-	143	-	-
42020 - Social Security - OASDI	-	-	-	610	-	-
42110 - TMRS	-	-	-	1,199	-	-
42115 - OPEB Funding	-	-	-	246	-	-
41000 - Personal Services	-	-	-	15,224	-	-
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20165 - CARES Round 1	-	-	-	15,224	-	-
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Total Expenditures	-	-	-	15,224	-	-

**City of Amarillo 2023 Department Request by Business Unit
20180 - CARES Round 3**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
20180 - CARES Round 3						
Personal Services						
41100 - Salaries and Wages	-	-	-	4,054	-	-
41820 - Health Insurance	-	-	-	879	-	-
42010 - Social Security - Medicare	-	-	-	57	-	-
42020 - Social Security - OASDI	-	-	-	245	-	-
42110 - TMRS	-	-	-	480	-	-
42115 - OPEB Funding	-	-	-	99	-	-
41000 - Personal Services	-	-	-	5,814	-	-
20180 - CARES Round 3	-	-	-	5,814	-	-
Total Expenditures	-	-	-	5,814	-	-

2022-23 Employee Distribution by Position

Business Unit	20210
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Department	Description	Pos Id	Pos Count	*Supplemental Total
HOUSING ASSISTANCE				
	ADMINISTRATIVE ASSISTANT I	CLR400	2	\$ -
	ADMINISTRATIVE COORDINATOR	CLR150	2	\$ -
	CASE WORKER	CLR030	4	\$ -
	HOUSING PROGRAM COORDINATOR	CLR610	1	\$ -
	HCV MANAGER (HOUSING)	MGT140	1	\$ -
	INSPECTION SPECIALIST	TRD085	2	\$ -
	HOUSING INSPECTOR	TRD980	1	\$ -
HOUSING ASSISTANCE Sum			13	\$ -

**City of Amarillo 2023 Department Request by Business Unit
20210 - Housing Assistance**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20210 - Housing Assistance						
Other Government Revenues						
35610 - Grant In Aid – Federal	782,267	-	884,602	884,602	984,158	99,556
35631 - Portables - Certificate	3,188	-	15,000	15,000	15,000	-
35500 - Other Government Revenues	785,455	-	899,602	899,602	999,158	99,556
Interest Earnings						
37110 - Interest Income	3,566	-	4,200	4,200	2,823	-1,377
37109 - Interest Earnings	3,566	-	4,200	4,200	2,823	-1,377
20210 - Housing Assistance	789,021	-	903,802	903,802	1,001,981	98,179
Total Revenues	789,021	-	903,802	903,802	1,001,981	98,179
Expenditures						
20210 - Housing Assistance						
Personal Services						
41100 - Salaries and Wages	271,006	-	343,727	412,604	413,889	70,162
41300 - Incentive	646	-	600	875	2,456	1,856
41500 - PFP	-	-	8,020	8,020	-	-8,020
41620 - Unscheduled	1,492	-	-	-	-	-
41820 - Health Insurance	59,539	-	70,802	88,517	89,805	19,003
42300 - State Unemployment	454	-	492	464	478	-14
42400 - Workers Compensation	216	-	283	729	1,297	1,014
42510 - Car Allowance	373	-	150	150	1,500	1,350
42550 - Communications Allowance	149	-	60	60	600	540
41900 - Life	125	-	187	187	252	65
42010 - Social Security - Medicare	3,762	-	4,995	5,847	6,067	1,072
42020 - Social Security - OASDI	15,659	-	21,358	25,001	25,944	4,586
42110 - TMRS	33,396	-	42,440	50,364	49,586	7,146
42115 - OPEB Funding	6,483	-	8,371	10,085	10,168	1,797
41000 - Personal Services	393,302	-	501,485	602,903	602,042	100,557
Supplies						
51110 - Office Expense	12,643	-	46,846	46,846	46,846	-
51000 - Supplies	12,643	-	46,846	46,846	46,846	-
Contractual Services						
61200 - Postage	16,422	-	10,000	10,000	10,000	-
61300 - Advertising	-	-	-	-	-	-
61400 - Dues	700	-	300	300	300	-
62000 - Professional	32,459	-	75,000	75,000	75,000	-
64100 - Lead Paint Test	-	-	-	-	-	-
64810 - Housing Assistance Payme	40,480	-	-	-	-	-
69210 - Rental City Equipment	5,889	-	6,007	6,007	6,436	429
60000 - Contractual Services	95,950	-	91,307	91,307	91,736	429

Other Charges						
75100 - Travel	1,388	-	1,000	1,000	1,000	-
75200 - Mileage	-	-	-	-	-	-
75300 - Meals and Local	181	-	-	4,613	-	-
77450 - Administrative Other	63,754	-	208,489	211,877	208,489	-
77610 - Information Technology - City	46,712	-	43,037	43,037	46,050	3,013
71100 - Insurance and Bonds	4,555	-	5,650	5,650	5,818	168
70000 - Other Charges	116,590	-	258,176	266,177	261,357	3,181
20210 - Housing Assistance	618,485	-	897,814	1,007,234	1,001,981	104,167
Total Expenditures	618,485	-	897,814	1,007,234	1,001,981	104,167

**City of Amarillo 2023 Department Request by Business Unit
20230 - Housing Vouchers**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20230 - Housing Vouchers						
Fines and Forfeitures						
35217 - FSS Escrow Forfeitures	11,330	-	-	-	-	-
35000 - Fines and Forfeitures	11,330	-	-	-	-	-
Other Government Revenues						
35610 - Grant In Aid – Federal	9,840,724	-	10,491,962	10,508,998	10,490,998	-964
35500 - Other Government Revenues	9,840,724	-	10,491,962	10,508,998	10,490,998	-964
Miscellaneous Revenue						
37414 - HAP Fraud Recoveries	35,986	-	35,000	35,000	35,000	-
37400 - Miscellaneous Revenue	35,986	-	35,000	35,000	35,000	-
20230 - Housing Vouchers	9,888,040	-	10,526,962	10,543,998	10,525,998	-964
Total Revenues	9,888,040	-	10,526,962	10,543,998	10,525,998	-964
Expenditures						
20230 - Housing Vouchers						
Contractual Services						
64810 - Housing Assistance Payme	9,701,643	-	10,508,998	10,526,034	10,508,998	-
64815 - HAP Portability-In	1,569	-	-	-	-	-
60000 - Contractual Services	9,703,212	-	10,508,998	10,526,034	10,508,998	-
Other Charges						
71250 - Paid Claims	-	-	-	-	-	-
77460 - Admin Other Governments	17,033	-	17,000	16,999	17,000	-
71100 - Insurance and Bonds	964	-	964	964	-	-964
70000 - Other Charges	17,997	-	17,964	17,963	17,000	-964
20230 - Housing Vouchers	9,721,209	-	10,526,962	10,543,997	10,525,998	-964
Total Expenditures	9,721,209	-	10,526,962	10,543,997	10,525,998	-964

**City of Amarillo 2023 Department Request by Business Unit
2024 - SRO Rehab**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
2024 - SRO Rehab						
Other Government Revenues						
35610 - Grant In Aid – Federal	55,916	-	-	-	-	-
35500 - Other Government Revenues	55,916	-	-	-	-	-
<hr/>						
2024 - SRO Rehab	55,916	-	-	-	-	-
<hr/>						
Total Revenues	55,916	-	-	-	-	-
Expenditures						
2024 - SRO Rehab						
Personal Services						
41100 - Salaries and Wages	22,421	-	-	-	-	-
41300 - Incentive	129	-	-	-	-	-
41620 - Unscheduled	9,091	-	-	-	-	-
41820 - Health Insurance	5,066	-	-	-	-	-
42400 - Workers Compensation	58	-	-	-	-	-
42510 - Car Allowance	41	-	-	-	-	-
42550 - Communications Allowance	156	-	-	-	-	-
41900 - Life	7	-	-	-	-	-
42010 - Social Security - Medicare	431	-	-	-	-	-
42020 - Social Security - OASDI	1,841	-	-	-	-	-
42110 - TMRS	3,893	-	-	-	-	-
42115 - OPEB Funding	775	-	-	-	-	-
41000 - Personal Services	43,908	-	-	-	-	-
<hr/>						
Supplies						
51110 - Office Expense	87	-	-	-	-	-
51000 - Supplies	87	-	-	-	-	-
<hr/>						
Contractual Services						
62000 - Professional	160	-	-	-	-	-
60000 - Contractual Services	160	-	-	-	-	-
<hr/>						
Other Charges						
77450 - Administrative Other	8,521	-	-	-	-	-
77610 - Information Technology - City	3,239	-	-	-	-	-
70000 - Other Charges	11,761	-	-	-	-	-
<hr/>						
2024 - SRO Rehab	55,916	-	-	-	-	-
<hr/>						
Total Expenditures	55,916	-	-	-	-	-

**City of Amarillo 2023 Department Request by Business Unit
20250 - 5 YEAR MAINSTREAM VOUCHER PROG**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20250 - 5 YEAR MAINSTREAM VOUCHER PROG						
Other Government Revenues						
35610 - Grant In Aid – Federal	610,172	-	321,299	577,462	321,299	-
35500 - Other Government Revenues	610,172	-	321,299	577,462	321,299	-
20250 - 5 YEAR MAINSTREAM VOUCHER PROG	610,172	-	321,299	577,462	321,299	-
Total Revenues	610,172	-	321,299	577,462	321,299	-
Expenditures						
20250 - 5 YEAR MAINSTREAM VOUCHER PROG						
Contractual Services						
64810 - Housing Assistance Payme	597,296	-	321,299	577,462	321,299	-
60000 - Contractual Services	597,296	-	321,299	577,462	321,299	-
20250 - 5 YEAR MAINSTREAM VOUCHER PROG	597,296	-	321,299	577,462	321,299	-
Total Expenditures	597,296	-	321,299	577,462	321,299	-

**City of Amarillo 2023 Department Request by Business Unit
20255 - Mainstream CARES Funding**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20255 - Mainstream CARES Funding						
Other Government Revenues						
35610 - Grant In Aid – Federal	11,836	-	-	-	-	-
35500 - Other Government Revenues	11,836	-	-	-	-	-
<hr/>						
20255 - Mainstream CARES Funding	11,836	-	-	-	-	-
<hr/>						
Total Revenues	11,836	-	-	-	-	-
<hr/>						
Expenditures						
20255 - Mainstream CARES Funding						
Personal Services						
41100 - Salaries and Wages	6,720	-	-	-	-	-
41300 - Incentive	39	-	-	-	-	-
41820 - Health Insurance	1,954	-	-	-	-	-
41900 - Life	3	-	-	-	-	-
42010 - Social Security - Medicare	91	-	-	-	-	-
42020 - Social Security - OASDI	389	-	-	-	-	-
42110 - TMRS	825	-	-	-	-	-
42115 - OPEB Funding	164	-	-	-	-	-
41000 - Personal Services	10,185	-	-	-	-	-
<hr/>						
Other Charges						
77450 - Administrative Other	1,651	-	-	-	-	-
70000 - Other Charges	1,651	-	-	-	-	-
<hr/>						
20255 - Mainstream CARES Funding	11,836	-	-	-	-	-
<hr/>						
Total Expenditures	11,836	-	-	-	-	-

**City of Amarillo 2023 Department Request by Business Unit
20265 - HOUSING EHV**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20265 - HOUSING EHV						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	-	-	79,285	-	-
35500 - Other Government Revenues	-	-	-	79,285	-	-
20265 - HOUSING EHV	-	-	-	79,285	-	-
Total Revenues	-	-	-	79,285	-	-
Expenditures						
20265 - HOUSING EHV						
Personal Services						
41100 - Salaries and Wages	-	-	-	20,063	-	-
41300 - Incentive	-	-	-	0	-	-
41820 - Health Insurance	-	-	-	2,404	-	-
42300 - State Unemployment	-	-	-	21	-	-
42400 - Workers Compensation	-	-	-	39	-	-
41900 - Life	-	-	-	5	-	-
42010 - Social Security - Medicare	-	-	-	112	-	-
42020 - Social Security - OASDI	-	-	-	479	-	-
42110 - TMRS	-	-	-	960	-	-
42115 - OPEB Funding	-	-	-	194	-	-
41000 - Personal Services	-	-	-	24,278	-	-
Contractual Services						
64810 - Housing Assistance Payme	-	-	-	69,232	-	-
60000 - Contractual Services	-	-	-	69,232	-	-
20265 - HOUSING EHV	-	-	-	93,510	-	-
Total Expenditures	-	-	-	93,510	-	-

2022-23 Employee Distribution by Position

Business Unit	20310
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Department	Description	Pos Id	Pos Count	*Supplemental Total
HOME ADMINISTRATION				
	GRANT MONITOR	CLR820	1	\$ -
HOME ADMINISTRATION	Sum		1	\$ -

**City of Amarillo 2023 Department Request by Business Unit
20310 - Home Administration**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20310 - Home Administration						
Other Government Revenues						
35610 - Grant In Aid – Federal	54,003	72,096	70,656	70,656	53,190	-17,466
35615 - Program Income	909	650	5,000	5,000	5,000	-
35500 - Other Government Revenues	54,912	72,746	75,656	75,656	58,190	-17,466
Interest Earnings						
37110 - Interest Income	-	-	-	-	-	-
37109 - Interest Earnings	-	-	-	-	-	-
20310 - Home Administration	54,912	72,746	75,656	75,656	58,190	-17,466
Total Revenues	54,912	72,746	75,656	75,656	58,190	-17,466
Expenditures						
20310 - Home Administration						
Personal Services						
41100 - Salaries and Wages	22,935	31,947	36,720	20,945	32,725	-3,995
41300 - Incentive	73	18	-	-0	-	-
41500 - PFP	-	-	710	710	-	-710
41620 - Unscheduled	259	-	-	-	-	-
41820 - Health Insurance	8,365	5,932	11,011	99	-	-11,011
42300 - State Unemployment	49	61	44	102	49	5
42400 - Workers Compensation	14	16	22	0	101	79
42510 - Car Allowance	-	2	-	-	-	-
41900 - Life	15	10	17	17	26	9
42010 - Social Security - Medicare	321	442	532	480	475	-57
42020 - Social Security - OASDI	1,373	1,888	2,277	2,056	2,029	-248
42110 - TMRS	2,840	3,937	4,524	4,022	3,878	-646
42115 - OPEB Funding	565	777	892	806	795	-97
41000 - Personal Services	36,808	45,031	56,749	29,237	40,078	-16,671
Supplies						
51110 - Office Expense	450	835	-	-	-	-
51000 - Supplies	450	835	-	-	-	-
Contractual Services						
61300 - Advertising	1,098	-	-	-	-	-
62000 - Professional	994	7,611	-	-	-	-
60000 - Contractual Services	2,092	7,611	-	-	-	-
Other Charges						
75100 - Travel	-	-	-	-	-	-
77450 - Administrative Other	11,101	14,389	13,836	14,011	13,836	-
77610 - Information Technology - City	3,955	4,320	3,452	3,452	3,694	242
71100 - Insurance and Bonds	506	556	565	565	582	17
70000 - Other Charges	15,562	19,265	17,853	18,028	18,112	259
20310 - Home Administration	54,912	72,742	74,602	47,265	58,190	-16,412
Total Expenditures	54,912	72,742	74,602	47,265	58,190	-16,412

**City of Amarillo 2023 Department Request by Business Unit
20320 - Home Projects**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20320 - Home Projects						
Other Government Revenues						
35610 - Grant In Aid – Federal	865,374	239,957	3,196,749	608,909	3,196,749	-
35615 - Program Income	15,512	27,299	-	-	-	-
35500 - Other Government Revenues	880,885	267,256	3,196,749	608,909	3,196,749	-
20320 - Home Projects	880,885	267,256	3,196,749	608,909	3,196,749	-
Total Revenues	880,885	267,256	3,196,749	608,909	3,196,749	-
Expenditures						
20320 - Home Projects						
Contractual Services						
64910 - Owner Rehab	-	-	-	-	-	-
64911 - Rental Rehab	556,500	-	29,998	-	29,998	-
64913 - CHDO Admin	23,632	26,583	32,000	35,000	32,000	-
64914 - CHDO	35,944	49,118	105,985	105,985	105,985	-
64922 - Housing Rehab Assistance	264,810	191,555	3,028,766	467,924	3,028,766	-
60000 - Contractual Services	880,885	267,256	3,196,749	608,908	3,196,749	-
20320 - Home Projects	880,885	267,256	3,196,749	608,908	3,196,749	-
Total Expenditures	880,885	267,256	3,196,749	608,908	3,196,749	-

**City of Amarillo 2023 Department Request by Business Unit
20400 - SHELTER PLUS CARE**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20400 - SHELTER PLUS CARE						
Other Government Revenues						
35610 - Grant In Aid – Federal	136,568	24,567	70,261	74,975	70,261	-
35500 - Other Government Revenues	136,568	24,567	70,261	74,975	70,261	-
20400 - SHELTER PLUS CARE	136,568	24,567	70,261	74,975	70,261	-
Total Revenues	136,568	24,567	70,261	74,975	70,261	-
Expenditures						
20400 - SHELTER PLUS CARE						
Personal Services						
41100 - Salaries and Wages	1,560	117	-	3,115	-	-
41820 - Health Insurance	447	34	-	893	-	-
42300 - State Unemployment	8	-	-	7	-	-
42400 - Workers Compensation	1	-	-	4	-	-
41900 - Life	1	-	-	2	-	-
42010 - Social Security - Medicare	20	2	-	41	-	-
42020 - Social Security - OASDI	87	7	-	174	-	-
42110 - TMRS	190	14	-	375	-	-
42115 - OPEB Funding	38	3	-	76	-	-
41000 - Personal Services	2,352	176	-	4,686	-	-
Contractual Services						
64810 - Housing Assistance Payme	134,216	24,390	70,261	70,247	70,261	-
60000 - Contractual Services	134,216	24,390	70,261	70,247	70,261	-
20400 - SHELTER PLUS CARE	136,568	24,566	70,261	74,933	70,261	-
Total Expenditures	136,568	24,566	70,261	74,933	70,261	-

**City of Amarillo 2023 Department Request by Business Unit
20453 - HSS - Social Services**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20453 - HSS - Social Services						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	-	-	-	357,101	357,101
35500 - Other Government Revenues	-	-	-	-	357,101	357,101
20453 - HSS - Social Services	-	-	-	-	357,101	357,101
Total Revenues	-	-	-	-	357,101	357,101
Expenditures						
20453 - HSS - Social Services						
Personal Services						
41100 - Salaries and Wages	-	-	-	-	236,451	236,451
41820 - Health Insurance	-	-	-	-	67,144	67,144
42300 - State Unemployment	-	-	-	-	330	330
42400 - Workers Compensation	-	-	-	-	1,155	1,155
41900 - Life	-	-	-	-	167	167
42010 - Social Security - Medicare	-	-	-	-	3,429	3,429
42020 - Social Security - OASDI	-	-	-	-	14,660	14,660
42110 - TMRS	-	-	-	-	28,020	28,020
42115 - OPEB Funding	-	-	-	-	5,745	5,745
41000 - Personal Services	-	-	-	-	357,101	357,101
20453 - HSS - Social Services	-	-	-	-	357,101	357,101
Total Expenditures	-	-	-	-	357,101	357,101

**City of Amarillo 2023 Department Request by Business Unit
20500 - COC - Planning**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20500 - COC - Planning						
Other Government Revenues						
35610 - Grant In Aid – Federal	8,863	26,862	35,272	35,272	35,272	-
35500 - Other Government Revenues	8,863	26,862	35,272	35,272	35,272	-
20500 - COC - Planning	8,863	26,862	35,272	35,272	35,272	-
Total Revenues	8,863	26,862	35,272	35,272	35,272	-
Expenditures						
20500 - COC - Planning						
Supplies						
51110 - Office Expense	-	4,123	-	4,123	-	-
51000 - Supplies	-	4,123	-	4,123	-	-
Contractual Services						
62000 - Professional	6,675	22,671	30,000	20,432	30,000	-
60000 - Contractual Services	6,675	22,671	30,000	20,432	30,000	-
Other Charges						
75100 - Travel	2,188	-	5,272	10,346	5,272	-
75300 - Meals and Local	-	68	-	371	-	-
70000 - Other Charges	2,188	68	5,272	10,717	5,272	-
20500 - COC - Planning	8,863	26,862	35,272	35,272	35,272	-
Total Expenditures	8,863	26,862	35,272	35,272	35,272	-

2022-23 Employee Distribution by Position

Business Unit	20650
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Department	Description	Pos Id	Pos Count	*Supplemental Total	
COMING HOME PROJECT					
	PEER SUPPORT SPECIALIST	CLR575	4	\$	-
	TEAM LEADER - COMING HOME	MGT915	2	\$	-
	SOCIAL WORKER	PRF705	11	\$	-
COMING HOME PROJECT Sum			17	\$	-

**City of Amarillo 2023 Department Request by Business Unit
20650 - Coming Home Project**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20650 - Coming Home Project						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	170,412	170,862	502,098	249,145	78,283
35500 - Other Government Revenues	-	170,412	170,862	502,098	249,145	78,283
Miscellaneous Revenue						
37420 - Donations	195,682	45,050	50,000	50,972	50,000	-
37400 - Miscellaneous Revenue	195,682	45,050	50,000	50,972	50,000	-
Operating Transfers In						
39110 - Tsf In fr General Fund	167,976	147,208	168,224	168,224	168,224	-
39130 - Tsf In fr CDBG	-	-	294,297	294,297	294,297	-
39591 - Tsf in from Affordable H	-	-	-	-	-	-
39100 - Operating Transfers In	167,976	147,208	462,521	462,521	462,521	-
20650 - Coming Home Project	363,659	362,670	683,383	1,015,591	761,666	78,283
Total Revenues	363,659	362,670	683,383	1,015,591	761,666	78,283

Expenditures

20650 - Coming Home Project

Personal Services

41100 - Salaries and Wages	145,560	139,441	272,243	358,602	314,573	42,330
41300 - Incentive	-	-	84,272	-0	2,579	-81,693
41620 - Unscheduled	355	53	138	-	-	-138
41820 - Health Insurance	32,568	35,333	84,272	87,622	81,595	-2,677
42300 - State Unemployment	5,016	3,382	365	4,253	390	25
42400 - Workers Compensation	-	-	231	801	983	752
41900 - Life	66	67	138	138	206	68
42010 - Social Security - Medicare	2,041	1,912	4,197	5,139	4,599	402
42020 - Social Security - OASDI	8,728	8,177	17,947	21,973	19,663	1,716
42110 - TMRS	17,809	17,111	35,663	43,976	37,583	1,920
42115 - OPEB Funding	3,545	3,390	7,034	8,737	7,707	673
41000 - Personal Services	215,690	208,867	506,500	531,240	469,878	-36,622

Supplies

51110 - Office Expense	5,256	16,790	20,000	58,311	20,000	-
51200 - Operating	-	22	50,000	25,109	-	-50,000
51950 - Minor Office Equipment	-	-	38,240	36,205	-	-38,240
51000 - Supplies	5,256	16,811	108,240	119,625	20,000	-88,240

Contractual Services

62000 - Professional	7,725	2,708	50,000	14,433	50,000	-
64810 - Housing Assistance Payme	3,782	34,217	38,240	1,132	38,240	-
69210 - Rental City Equipment	28,633	43,975	51,151	74,439	79,644	28,493
60000 - Contractual Services	40,139	80,900	139,391	90,005	167,884	28,493

Other Charges

74100 - Community Outreach	98,708	53,409	76,335	6,262	76,335	-
75100 - Travel	-	-	20,871	5,218	-	-20,871

**City of Amarillo 2023 Department Request by Business Unit
20600 - COC - TPC Supported Housing**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20600 - COC - TPC Supported Housing						
Other Government Revenues						
35610 - Grant In Aid – Federal	91,622	-	-	-	-	-
35500 - Other Government Revenues	91,622	-	-	-	-	-
<hr/>						
20600 - COC - TPC Supported Housing	91,622	-	-	-	-	-
<hr/>						
Total Revenues	91,622	-	-	-	-	-
Expenditures						
20600 - COC - TPC Supported Housing						
Personal Services						
41100 - Salaries and Wages	1,940	-	-	-	-	-
41820 - Health Insurance	550	-	-	-	-	-
42300 - State Unemployment	9	-	-	-	-	-
42400 - Workers Compensation	2	-	-	-	-	-
41900 - Life	1	-	-	-	-	-
42010 - Social Security - Medicare	25	-	-	-	-	-
42020 - Social Security - OASDI	108	-	-	-	-	-
42110 - TMRS	237	-	-	-	-	-
42115 - OPEB Funding	47	-	-	-	-	-
41000 - Personal Services	2,918	-	-	-	-	-
Contractual Services						
64810 - Housing Assistance Payme	88,704	-	-	-	-	-
60000 - Contractual Services	88,704	-	-	-	-	-
<hr/>						
20600 - COC - TPC Supported Housing	91,622	-	-	-	-	-
<hr/>						
Total Expenditures	91,622	-	-	-	-	-

75200 - Mileage	3,866	1,572	1,200	745	-	-1,200
77610 - Information Technology - City	-	-	20,871	11,864	22,332	1,461
71100 - Insurance and Bonds	-	1,112	4,520	250,238	5,237	717
70000 - Other Charges	102,574	56,093	123,797	274,327	103,904	-19,893
20650 - Coming Home Project	363,659	362,670	877,928	1,015,197	761,666	-116,262
Total Expenditures	363,659	362,670	877,928	1,015,197	761,666	-116,262

**City of Amarillo 2023 Department Request by Business Unit
20651 - CONTINUUM OF CARE**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20651 - Coming Home Project						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	-	-	-	131,460	131,460
35500 - Other Government Revenues	-	-	-	-	131,460	131,460
20651 - Coming Home Project	-	-	-	-	131,460	131,460
Total Revenues	-	-	-	-	131,460	131,460
Expenditures						
20651 - Coming Home Project						
Personal Services						
41100 - Salaries and Wages	-	-	-	-	88,001	88,001
41820 - Health Insurance	-	-	-	-	23,740	23,740
42300 - State Unemployment	-	-	-	-	97	97
42400 - Workers Compensation	-	-	-	-	273	273
41900 - Life	-	-	-	-	51	51
42010 - Social Security - Medicare	-	-	-	-	1,276	1,276
42020 - Social Security - OASDI	-	-	-	-	5,456	5,456
42110 - TMRS	-	-	-	-	10,428	10,428
42115 - OPEB Funding	-	-	-	-	2,138	2,138
41000 - Personal Services	-	-	-	-	131,460	131,460
20651 - Coming Home Project	-	-	-	-	131,460	131,460
Total Expenditures	-	-	-	-	131,460	131,460

2022-23 Employee Distribution by Position

Business Unit	20700
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Department	Description	Pos Id	Pos Count	*Supplemental Total	
TX EMERGENCY SOLUTIONS GRANT					
	PEER SUPPORT SPECIALIST	CLR575	2	\$	-
	SOCIAL WORKER	PRF705	2	\$	-
TX EMERGENCY SOLUTIONS GRANT	Sum		4	\$	-

**City of Amarillo 2023 Department Request by Business Unit
20700 - TX Emergency Solutions Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20700 - TX Emergency Solutions Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	125,965	158,643	178,947	95,543	117,775	-61,172
35500 - Other Government Revenues	125,965	158,643	178,947	95,543	117,775	-61,172
20700 - TX Emergency Solutions Grant	125,965	158,643	178,947	95,543	117,775	-61,172
Total Revenues	125,965	158,643	178,947	95,543	117,775	-61,172
Expenditures						
20700 - TX Emergency Solutions Grant						
Personal Services						
41100 - Salaries and Wages	60,297	38,064	103,251	90,042	72,150	-31,101
41620 - Unscheduled	140	148	-	-	-	-
41820 - Health Insurance	12,188	6,784	11,514	20,051	23,740	12,226
42300 - State Unemployment	2,222	1,561	96	743	97	1
42400 - Workers Compensation	34	30	126	189	224	98
42510 - Car Allowance	-	-	1,380	-	-	-1,380
42550 - Communications Allowance	-	-	552	-	-	-552
41900 - Life	26	18	37	37	51	14
42010 - Social Security - Medicare	850	531	1,518	1,286	1,046	-472
42020 - Social Security - OASDI	3,635	2,269	6,488	5,500	4,473	-2,015
42110 - TMRS	7,379	4,702	12,890	11,022	8,550	-4,340
42115 - OPEB Funding	1,469	928	2,544	2,188	1,753	-791
41000 - Personal Services	88,239	55,035	140,396	131,058	112,084	-28,312
Supplies						
51110 - Office Expense	-	20,818	-	25,000	-	-
51000 - Supplies	-	20,818	-	25,000	-	-
Contractual Services						
64510 - FSS/Domestic Violence	-	-	-	-	-	-
64620 - Homelessness Prevention	33,535	82,647	-	30,000	-	-
64630 - Salvation Army	-	-	-	-	-	-
64635 - Salvation Army - Operations	-	-	-	-	-	-
64651 - Street Outreach	-	141	-	15,000	-	-
64655 - Emergency Shelter Ops	-	-	-	-	-	-
60000 - Contractual Services	33,535	82,789	-	45,000	-	-
Other Charges						
75200 - Mileage	4,191	-	-	-	-	-
77610 - Information Technology - City	-	-	4,231	4,231	4,527	296
71100 - Insurance and Bonds	-	-	565	565	1,164	599
70000 - Other Charges	4,191	-	4,796	4,796	5,691	895
Operating Transfers						
92010 - Other Grant Funds	-	-	-	-	-	-
92000 - Operating Transfers	-	-	-	-	-	-
20700 - TX Emergency Solutions Grant	125,965	158,642	145,192	205,855	117,775	-27,417
Total Expenditures	125,965	158,642	145,192	205,855	117,775	-27,417

**City of Amarillo 2023 Department Request by Business Unit
20710 - TX ESG CARES**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20710 - TX ESG CARES						
Other Government Revenues						
35610 - Grant In Aid – Federal	109,499	294,866	-	191,466	-	-
35500 - Other Government Revenues	109,499	294,866	-	191,466	-	-
Operating Transfers In						
39110 - Tsf In fr General Fund	-	7,594	-	-	-	-
39100 - Operating Transfers In	-	7,594	-	-	-	-
20710 - TX ESG CARES	109,499	302,460	-	191,466	-	-
Total Revenues	109,499	302,460	-	191,466	-	-
Expenditures						
20710 - TX ESG CARES						
Personal Services						
41100 - Salaries and Wages	25,463	127,379	-	6,753	-	-
41300 - Incentive	129	-	-	-	-	-
41620 - Unscheduled	471	-	-	-	-	-
41820 - Health Insurance	5,831	28,389	-	669	-	-
42300 - State Unemployment	528	2,038	-	192	-	-
42400 - Workers Compensation	0	4	-	0	-	-
41900 - Life	11	60	-	56	-	-
42010 - Social Security - Medicare	370	1,753	-	96	-	-
42020 - Social Security - OASDI	1,583	7,494	-	409	-	-
42110 - TMRS	3,182	15,682	-	832	-	-
42115 - OPEB Funding	633	3,095	-	164	-	-
41000 - Personal Services	38,203	185,895	-	9,171	-	-
Supplies						
51415 - COVID-19 Expense	-	-	-	-	-	-
51000 - Supplies	-	-	-	-	-	-
Contractual Services						
62000 - Professional	-	-	-	-	-	-
64641 - Rapid Re-Housing-Direct Financ	-	1,000	-	-	-	-
64642 - Rapid Re-House-Direct Rental	-	5,400	-	-	-	-
64651 - Street Outreach	2,230	12,286	-	12,000	-	-
64655 - Emergency Shelter Ops	60,000	-	-	-	-	-
64656 - ESG HMIS	6,738	-	-	-	-	-
64658 - Rapid Re-Housing-CC Finance	2,329	18,668	-	7,894	-	-
64659 - Rapid Re-Housing-CC Rental	-	79,132	-	25,000	-	-
60000 - Contractual Services	71,296	116,486	-	44,894	-	-
Other Charges						
75200 - Mileage	-	79	-	-	-	-
75300 - Meals and Local	-	-	-	-	-	-
70000 - Other Charges	-	79	-	-	-	-
20710 - TX ESG CARES	109,499	302,460	-	54,065	-	-
Total Expenditures	109,499	302,460	-	54,065	-	-

**City of Amarillo 2023 Department Request by Business Unit
20715 - TX ESG CARES 2**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20715 - TX ESG CARES 2						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	-	-	429,284	-	-
35500 - Other Government Revenues	-	-	-	429,284	-	-
20715 - TX ESG CARES 2	-	-	-	429,284	-	-
Total Revenues	-	-	-	429,284	-	-
Expenditures						
20715 - TX ESG CARES 2						
Personal Services						
41100 - Salaries and Wages	-	-	-	29,184	-	-
41820 - Health Insurance	-	-	-	6,089	-	-
42300 - State Unemployment	-	-	-	642	-	-
42400 - Workers Compensation	-	-	-	5	-	-
41900 - Life	-	-	-	19	-	-
42010 - Social Security - Medicare	-	-	-	407	-	-
42020 - Social Security - OASDI	-	-	-	1,740	-	-
42110 - TMRS	-	-	-	3,570	-	-
42115 - OPEB Funding	-	-	-	709	-	-
41000 - Personal Services	-	-	-	42,365	-	-
Contractual Services						
62000 - Professional	-	-	-	5,143	-	-
64663 - RR Financial	-	-	-	11,000	-	-
64662 - RR Rental	-	-	-	250,000	-	-
64660 - HP Rental	-	-	-	109,999	-	-
64661 - HP Financial	-	-	-	14,000	-	-
60000 - Contractual Services	-	-	-	390,143	-	-
20715 - TX ESG CARES 2	-	-	-	432,508	-	-
Total Expenditures	-	-	-	432,508	-	-

**City of Amarillo 2023 Department Request by Business Unit
20750 - HMIS Capacity Building Project**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20750 - HMIS Capacity Building Project						
Other Government Revenues						
35610 - Grant In Aid – Federal	52,163	53,443	71,500	71,500	71,500	-
35500 - Other Government Revenues	52,163	53,443	71,500	71,500	71,500	-
20750 - HMIS Capacity Building Project	52,163	53,443	71,500	71,500	71,500	-
Total Revenues	52,163	53,443	71,500	71,500	71,500	-
Expenditures						
20750 - HMIS Capacity Building Project						
Personal Services						
41100 - Salaries and Wages	2,711	5,816	-	5,744	-	-
41300 - Incentive	-	29	-	-0	-	-
41620 - Unscheduled	7,775	1,938	-	528	-	-
41820 - Health Insurance	656	1,433	-	1,475	-	-
42300 - State Unemployment	4	24	-	11	-	-
42400 - Workers Compensation	5	9	-	9	-	-
41900 - Life	1	-	-	1	-	-
42010 - Social Security - Medicare	139	105	-	76	-	-
42020 - Social Security - OASDI	596	455	-	327	-	-
42110 - TMRS	1,280	957	-	685	-	-
42115 - OPEB Funding	255	189	-	141	-	-
41000 - Personal Services	13,423	10,955	-	8,996	-	-
Supplies						
51110 - Office Expense	-	2,552	-	2,552	-	-
51200 - Operating	-	118	-	-	-	-
51950 - Minor Office Equipment	216	-	-	-	-	-
51000 - Supplies	216	2,670	-	2,552	-	-
Contractual Services						
62000 - Professional	37,862	38,931	71,500	60,998	71,500	-
60000 - Contractual Services	37,862	38,931	71,500	60,998	71,500	-
Other Charges						
75100 - Travel	660	883	-	4,317	-	-
70000 - Other Charges	660	883	-	4,317	-	-
20750 - HMIS Capacity Building Project	52,162	53,438	71,500	76,864	71,500	-
Total Expenditures	52,162	53,438	71,500	76,864	71,500	-

2022-23 Employee Distribution by Position

Business Unit	20755
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Department	Description	Pos Id	Pos Count	*Supplemental Total
HMIS	HMIS DATA TECHNICIAN	CLR820	1	\$ -
	GRANT COMPLIANCE SPECIALIST	MGT145	1	\$ -
HMIS Sum			2	\$ -

**City of Amarillo 2023 Department Request by Business Unit
20755 - HMIS**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
20755 - HMIS						
Other Government Revenues						
35610 - Grant In Aid – Federal	161,959	182,226	163,232	163,232	162,779	-453
35500 - Other Government Revenues	161,959	182,226	163,232	163,232	162,779	-453
Miscellaneous Revenue						
37420 - Donations	500	-	-	-	-	-
37400 - Miscellaneous Revenue	500	-	-	-	-	-
20755 - HMIS	162,459	182,226	163,232	163,232	162,779	-453
Total Revenues	162,459	182,226	163,232	163,232	162,779	-453
Expenditures						
20755 - HMIS						
Personal Services						
41100 - Salaries and Wages	70,554	79,880	91,616	72,583	92,093	477
41300 - Incentive	526	545	600	224	-	-600
41500 - PFP	-	-	615	-	-	-615
41620 - Unscheduled	9,445	7,054	-	-	-	-
41820 - Health Insurance	17,596	20,059	23,738	20,765	23,740	2
42300 - State Unemployment	129	66	97	96	97	-
42400 - Workers Compensation	115	129	148	169	285	137
41900 - Life	28	31	37	37	51	14
42010 - Social Security - Medicare	1,088	1,186	1,337	1,019	1,335	-2
42020 - Social Security - OASDI	4,652	5,071	5,717	4,358	5,710	-7
42110 - TMRS	9,825	10,761	11,361	8,962	10,913	-448
42115 - OPEB Funding	1,957	2,126	2,241	1,786	2,238	-3
41000 - Personal Services	115,914	126,908	137,507	109,998	136,462	-1,045
Supplies						
51110 - Office Expense	4,704	7,214	-	-	-	-
51000 - Supplies	4,704	7,214	-	-	-	-
Contractual Services						
62000 - Professional	35,383	40,152	9,629	9,629	9,629	-
60000 - Contractual Services	35,383	40,152	9,629	9,629	9,629	-
Other Charges						
75100 - Travel	3,810	-	7,000	7,000	7,000	-
75300 - Meals and Local	675	-	-	-	-	-
77610 - Information Technology - City	1,467	7,395	7,966	7,966	8,524	558
71100 - Insurance and Bonds	506	556	1,130	1,130	1,164	34
70000 - Other Charges	6,458	7,951	16,096	16,096	16,688	592
20755 - HMIS	162,459	182,224	163,232	135,723	162,779	-453
Total Expenditures	162,459	182,224	163,232	135,723	162,779	-453

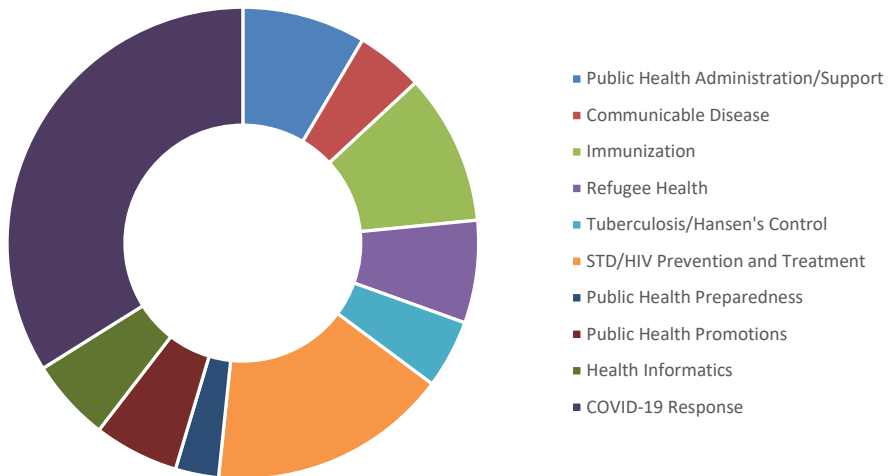


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	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 2,466,841	\$ 3,032,459	\$ 3,698,032
Supplies	499,580	463,092	776,900
Contractual Services	1,533,945	2,320,976	5,436,520
Other Charges	478,734	1,284,467	1,441,140
Capital Outlay	1,511,947	-	-
Operating Transfers	-	-	-
Total Expenses	\$ 6,491,047	\$ 7,100,994	\$ 11,352,592

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	43	43	46
Part-time	2	2	2
Total	45	45	48



Mission

Promoting and protecting health while preventing disease with integrity and compassion for our community.

Vision

We believe in equitable health for all.

Strategic Approach

Public Health funding comes from the Amarillo Hospital District, which supports activities not funded through grants. For the past ten years, financial support from the Amarillo Hospital District has come in the form of an inter-governmental transfer, supporting participation in the 1115 Medicaid waiver program. The DSRIP portion of 1115 Medicaid Waiver comes to an end in December 2021. Public Health received notification in April 2022 that the DSRIP program will not be extended, this is a significant revenue loss for our department.

The department also works with the Texas Department of State Health Services to implement budgets, work plans, and deliverables for each of 13 grants. Private granting agencies supported one grant this year with the potential for additional grants in the future. The department utilizes each of these funding sources to carry out Texas state law and local ordinances, using innovative approaches to protect the public health of our community. Community needs are identified through the Community Health Assessment and Community Health Improvement Plan, which is completed on a 3 to 5-year cycle. The coordination of grant requirements for core public health services, needs identified in our community, and **BluePrint for Amarillo** are the driving forces behind the department's activities and funding needs.

In late 2018, Amarillo Public Health completed the latest Community Health Assessment, Community Health Improvement Plan, and the department's Strategic Plan. These documents and the process by which they were created have driven community conversation, initiated new partnerships and opened the door to new collaboration. The Community Health Assessment and Improvement Plan addresses each of the **City Council Pillars and Management Initiatives** from **Public Safety** to **Fiscal Responsibility**. Amarillo Public Health will begin a new cycle of community health assessment in 2023-2024.

In addition to fiscal support from the Amarillo Hospital District, 1115 Medicaid waiver projects, and grants, the department receives fees for certain services provided. These fees have remained very low, yet the department is coming closer to cost recovery for specific programs and additional revenue to support grant activities.

The City Council's pillars are an important part of daily activities in Public Health. Each day, the department works to meet the needs of **Civic Pride, Highly Educated Population, and Customer Service**, in terms of disease prevention and health promotion. Public Health serves as a safety net for many of the most vulnerable in our community and provides services and expertise in a wide range of specific services from tuberculosis and immunizations to STDs and public health emergency preparedness, including the COVID-19 pandemic.

In addition to Public Health's fixed location in northeast Amarillo, the mobile clinic allows for Public Health services to be made more available to the entire jurisdiction. Public Health secured the purchase of the

building at 850 Martin Rd and in May of 2022 opened this facility as the clinical services building of the Amarillo Public Health campus.

Programs

Public Health Administration/Support

2022/23 Budget — 8% of Budget

Public Health Administration provides oversight for daily operations and support for department activities (**Customer Service**). The department provides community health assessment and community health improvement planning every three to five years. This planning along with the **BluePrint and Council Pillars** helps to drive public health programming and vision. The department participates in the 1115 Medicaid waiver (DSRIP) program and conducts grant management for 18 grants through local, State and Federal partners (**Fiscal Responsibility**).

The Director of Public Health serves as the liaison to the Amarillo Hospital District and Northwest Texas Health Care System and serves as staff for the Amarillo Area Public Health Board. In early 2019, the Amarillo Area Public District welcomed four new member jurisdictions, Timbercreek Canyon, Lake Tanglewood, Bishop Hills, and Palisades. Later in 2019, the Public Health Board updated the Cooperative Agreement, which was last updated in 1997.

Communicable Disease

2022/23 Budget — 5% of Budget

The Communicable Disease Program conducts disease surveillance and epidemiology, interfaces with hospitals and other providers, and provides community education. There are 88+ conditions in Texas that are notifiable to the Amarillo Public Health. During any given year, approximately 45+ of the 88 conditions are reported. Communicable Disease staff follow up with each report to ensure the safety of both individual patients and the public, ensure appropriate treatment of patients and contacts, and identify and respond to outbreaks. Communicable Disease staff are actively involved in the community and are the lead agency PanIC, the Panhandle Infection Control group (**Highly Educated Population**).

The Communicable Disease team was integral in the COVID-19 response. They maintained data reporting systems, launched the City’s COVID dashboard, and oversaw the data entry of tens of thousands of patient records.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/2023 Projected
Total number of cases worked	1,203	1,380	1,400
Number of Notifiable Conditions Investigated	246	394	400
Disease investigations are reported to the Texas Department of State Health Services within required time. (State average 82%)	77.36%	93%	95%

Reported January – December and Perinatal Hep B reported Sept-Aug

Immunization

2022/23 Budget — 10% of Budget

The immunization team provides adult and childhood immunizations through the mobile clinic and fixed location, conducts immunization outreach and community education, and conducts school/daycare compliance assessments. Target areas for the mobile clinic include vulnerable areas such as shelters, low-income housing, community events, and community centers. Success from these events is often recognized years later when the patient returns to school or obtains citizenship (**Highly Educated Population, Customer Service**). Vaccines provided through public health clinics include Hepatitis B, Rotavirus, DTaP, Hemophilus influenzae type B (HIB), Pneumococcal conjugate and polysaccharide, Polio, Flu, MMR, Chickenpox, Hepatitis A, HPV, Meningococcal ACWY and B, Tdap, Td, Zoster, and rabies – a menu of 18 vaccines.

COVID-19 caused disruption in the immunization program. However, in the summer of 2021, the immunization team ensured the full menu of immunizations were readily available for children and adults. COVID-19 vaccines have been successfully integrated into regular immunization clinic as of spring 2022.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/2023 Projected
Patients seen	2,863	3,800	4,000
Vaccines given	6,903	9,000	10,000

Reported October – September

Refugee Health

2022/23 Budget — 7% of Budget

The Refugee Health team provides health screenings for primary refugees within 90 days of arrival including TB skin testing, medical history, physical assessment, and necessary referrals for medical care. Follow-up immunizations for primary and secondary refugees, assistance with green card paperwork (medical portion) and community education are important components of this program (**Customer Service, Civic Pride**).

2018-2021 travel bans and reduced Presidential determinations affected refugee resettlement; consequently, secondary resettlement was drastically affected. The department has welcomed an increase in clients in health screening clinic in 2021/2022.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/2023 Projected
VOLAG capacity for Primary Refugee arrival	78	350	350
Primary refugees: health screening within 90 days of arrival (#/%)	114	350	350
Secondary Refugees seen in immunization clinic	0	0	0
Green card assistance	134	150	150

Reported October –September

Tuberculosis/Hansen’s Control
2022/23 Budget — 5% of Budget

The Tuberculosis Control team provides treatment of active cases and contact investigation, treatment of latent cases, TB testing for the public and community education. In 2017, the department opened the first Hansen’s clinic in the Panhandle of Texas and in 2018 obtained funding through DSHS via a grant opportunity (**Fiscal Responsibility**). Through the Hansen’s clinic, staff provide case management and medication management for Hansen’s patients from a variety of backgrounds (**Civic Pride**).

Many TB activities were suspended in response to COVID-19 as TB staff were heavily involved in COVID-19 response. This team is highly trained in contact investigation and interview. Their expertise was invaluable during the pandemic. Treating patients with Hansen’s and active TB remained top priority. Summer 2021 the department reopened all clinical services, including all aspects of the TB program.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/2023 Projected
TB skin tests placed	128	380	400
Latent Tuberculosis patients seen in clinic	24	72	80
Latent Tuberculosis therapy completion rate	82	140	150
Active Tuberculosis patients seen in clinic	3	2	3
Active Tuberculosis therapy completion rate	100%	100%	100%

Reported October –September

STD/HIV Prevention and Treatment
2022/23 Budget — 16% of Budget

The STD/HIV team provides an STD clinic and treatment, disease intervention and contact investigation, HIV outreach and community education. Increased testing to targeted, high risk populations continue as well as enhanced partner elicitation and increased education. Through contact investigation, a dangerous trend in meeting sexual partners has been identified. The use of dating apps to find anonymous sexual partners is used frequently--as is the practice of unprotected sex. Advertising and education on Facebook and other social media platforms have been tools implemented along with traditional methods of outreach. STD/HIV staff have worked diligently to increase testing, treatment, and education – by looking for disease, our department is finding it and working to eliminate it (**Highly Educated Population**).

Many STD/HIV services were suspended during the initial COVID-19 response. This team is highly trained in contact tracing and interview. Their expertise was critical during the pandemic. Summer 2021 the department reopened all clinical services, including STD/HIV services.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Estimated	2022/2023 Projected
Patients seen in STD clinic	58	530	550
Patients tested through HIV Outreach	63	1,260	1,275

Testing numbers reported October - September

Public Health Preparedness

2022/23 Budget — 3% of Budget

The Public Health Preparedness team conducts all hazards preparedness, collaborates with community partners in planning, response, and evaluation, and provides community education. This team collaborates with City, State, and Federal partners in planning and conducting a wide range of exercises from tabletop to full scale (**Highly Educated Population, Civic Pride**).

The PHEP team was fully dedicated to COVID-19 response.

Public Health Promotions

2022/23 Budget — 6% of Budget

The public health promotions program continues to evolve as funding becomes available through grant opportunities. In April 2018, the department was awarded a Healthy Texas Mothers and Babies grant to reduce low birth weight and preterm births in Potter and Randall Counties. Through community collaboration, community assessment, and strategic planning, Healthy People 2020 goals are the target. In April 2020, the department was also approved to participate in the Community and Clinical Health Bridge grant. This opportunity provides funding for obesity and chronic disease related conditions in Potter and Randall Counties (**Civic Pride, Highly Educated Population**).

In the spring of 2019, a need for safe sleep accommodations was identified for babies in our local homeless shelters. Through collaboration with APD’s CIT program, Amarillo Public Health is accepting donations to purchase cribs for kids and is looking forward to additional grant dollars to expand the program. Due to COVID-19, the car seat program was suspended mid-March 2020. This program was quickly re-established as the need was identified as a priority during the pandemic.

Working with the Harrington Cancer and Health Foundation, the department was awarded a grant for a Safe Kids Program to include a Safe Kids Program Manager and Community Health Worker. This program will focus on the prevention of unintentional injuries in children by building a coalition and providing action around unintentional injury prevention. This team will serve as the action arm of the Panhandle Child Fatality Review Team.

	2020/21 Actual	2021/22 Estimated	2022/2023 Projected
Number of car seats inspected	38	207	220
Number of car new seats installed	27	78	85
Number of cribs provided to families	10	42	50

Health Informatics

2022/23 Budget — 6% of Budget

Health Informatics is a growing field in healthcare, including electronic medical records, health information exchange, billing, HIPAA privacy and security, provider credentialing, staff development and training, data analysis and quality improvement. The Health Informatics team:

- Coordinates the electronic medical record efforts for the department. Serves as back-up to the Local Responsible Party for information privacy and security.
- Establishes and oversees billing practices (**Fiscal Responsibility**).
- Maintains pharmacy license and CLIA certification for the department; and
- Provides staff on-boarding and coordinates LMS.
- Coordinates the performance of program evaluations/quality assurance for the department (**Customer Service**).
- The health informatics team supported COVID response with logistics support, IT training, administrative support, and data analysis and communication support.

COVID-19 Response

2022/23 Budget — 34% of Budget

Amarillo Public Health stood ready to respond to the COVID-19 pandemic with the first case in the Potter/Randall area occurring on March 18, 2020. With a full-time staff of 40 public health professionals, contact tracing, patient monitoring, and other response-related activities began after about a month of planning. Public Health staff split into teams according to their strengths: the TB team conducted contact tracing, the immunization team began patient monitoring, and our Director of Nursing provided medical consultations. It became clear that 40 team members was not sufficient. We began hiring temporary staffing to fill the gap.

Since the first case, the department has organized and developed systems to respond to and report tens of thousands of cases of COVID-19. We have moved to 9 different locations throughout the city as space and needs require. We stood up multiple call centers to respond to the needs of our community answering hundreds of thousands of phone calls. We provided life saving vaccines and infusions in the most expedient and caring way. We participated in weekly press events to communicate with the community and keep everyone up to date. The team developed these systems from the ground up with the expertise that public health professionals use every day.

We are thankful for all the Angel Nurses, Phrayse Interpreters, Texas Workforce Solutions and Express Staffing employees, Potter and Randall County Sheriff’s offices Amarillo Fire Department and Amarillo Police Department, as well as all the employees from other City of Amarillo departments who have joined our team during this response.

<i>Performance Measures/Indicators:</i>	2020/21 Estimated*	2021/2022 Estimated**	2022/2023 Projected***
Positive Cases	28,618	54,000	15,000
Temporary Staffing	60	53	25
Drive Through Testing	3,650	1,769	1,000
Total Testing	330,096	177,527	100,000

**PUBLIC HEALTH
(25011-25045)**

2022/23 BUDGET

Monoclonal Antibody Infusion	134	6,216	Depends on Need
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* October 2020-Sept 2021

**October 2021-Sept 2022 Estimated

*** October 2022-Sept 2023 Projected

2022-23 Employee Distribution by Position

Business Unit	25011
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Department	Description	Pos Id	Pos Count	*Supplemental Total
AHD PUBLIC HEALTH				
	ADMINISTRATIVE ASSISTANT I	CLR400	1	\$ -
	ADMINISTRATIVE ASSISTANT IV	CLR415	1	\$ -
	PROGRAM COORDINATOR	MGT560	1	\$ -
	ASST DIRECTOR OF PUBLIC HEALTH	ADM580	1	\$ -
	DIRECTOR OF PUBLIC HEALTH	ADM581	1	\$ -
	PROGRAM MANAGER	MGT580	3	\$ -
	REGISTERED NURSE	PRF572	1	\$ -
AHD PUBLIC HEALTH	Sum		9	\$ -

**City of Amarillo 2023 Department Request by Business Unit
25011 - AHD Public Health**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25011 - AHD Public Health						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	-	-	-	1,622,225	1,622,225
35620 - Medicaid Reim	44,318	77,422	57,000	92,556	57,000	-
35500 - Other Government Revenues	44,318	77,422	57,000	92,556	1,679,225	1,622,225
Interest Earnings						
37110 - Interest Income	69,815	3,911	7,200	6,898	7,200	-
37109 - Interest Earnings	69,815	3,911	7,200	6,898	7,200	-
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	-	-	-	-	-
37420 - Donations	-	225	-	225	-	-
37421 - TB Testing	495	-	-	-	-	-
37422 - Immunizations	935	3,754	-	2,882	-	-
37431 - Patient Fees	18,326	2,310	29,000	13,439	29,000	-
37433 - Sports Physical Fee	-	-	200	-	200	-
37434 - Titters Fee	1,978	1,529	2,000	2,299	2,000	-
37436 - Pregnancy Test Fee	170	-	300	20	300	-
37437 - Trichomoniasis Test Fee	1,281	131	3,000	663	3,000	-
37400 - Miscellaneous Revenue	23,185	7,949	34,500	19,528	34,500	-
25011 - AHD Public Health	137,317	89,283	98,700	118,981	1,720,925	1,622,225
Total Revenues	137,317	89,283	98,700	118,981	1,720,925	1,622,225
Expenditures						
25011 - AHD Public Health						
Personal Services						
41100 - Salaries and Wages	453,852	468,283	488,025	500,608	537,185	49,160
41300 - Incentive	9,184	8,562	8,592	8,671	5,200	-3,392
41500 - PFP	-	-	76,067	-	-	-76,067
41820 - Health Insurance	79,951	71,757	73,576	91,136	87,113	13,537
42300 - State Unemployment	410	398	409	590	390	-19
42400 - Workers Compensation	7,812	8,462	8,334	7,338	4,738	-3,596
42510 - Car Allowance	6,032	6,016	6,000	6,526	6,000	-
42550 - Communications Allowance	3,620	3,610	3,600	3,916	3,600	-
41900 - Life	141	134	155	172	206	51
42010 - Social Security - Medicare	6,483	6,738	7,288	7,387	8,004	716
42020 - Social Security - OASDI	27,720	28,812	31,162	31,583	34,223	3,061
42110 - TMRS	57,685	59,821	61,922	63,927	65,410	3,488
42115 - OPEB Funding	11,486	11,821	12,214	12,670	13,413	1,199
41000 - Personal Services	664,376	674,414	777,344	734,526	765,482	-11,862
Supplies						
51110 - Office Expense	9,190	8,430	20,000	18,621	20,000	-
51200 - Operating	13,838	22,794	20,000	24,506	20,000	-
51300 - Clothing and Linen	-	-	1,000	-	1,000	-
51350 - Chemical and Medical	4,882	5,590	27,000	8,622	27,000	-
51410 - Vaccines	1,773	3,593	3,500	2,695	3,500	-
51800 - Fuel & Oil	212	1,839	3,348	880	942	-2,406
52050 - Auto Parts	-	158	1,200	158	1,200	-
53100 - Natural Gas	3,528	4,768	5,844	7,458	7,980	2,136
53150 - Electricity	9,868	14,318	16,099	25,594	27,386	11,287
53200 - Water and Sewer	3,723	5,742	5,056	6,328	6,771	1,715
52050.LABOR - Auto Parts Labor	138	463	1,200	200	1,200	-
51000 - Supplies	47,152	67,694	104,247	95,059	116,979	12,732

Contractual Services

61100 - Communications Billing	-	-	2,500	-	2,500	-
61200 - Postage	46,329	24,964	2,200	12,321	2,200	-
61400 - Dues	5,435	6,027	7,430	6,219	7,430	-
61410 - Tuition	1,001	1,045	15,000	594	15,000	-
62000 - Professional	35,342	46,035	129,270	41,486	129,270	-
63210 - Armored Car Service	4,949	4,949	5,052	5,052	5,052	-
69100 - Rental Land & Buildings	-	550	-	1,450	-	-
69210 - Rental City Equipment	13,802	13,802	14,078	14,078	15,750	1,672
69300 - Leased Computer Software	38,299	45,772	75,000	66,322	75,000	-
60000 - Contractual Services	145,158	143,143	250,530	147,522	252,202	1,672

Other Charges

75100 - Travel	10,208	2,461	20,000	3,140	20,000	-
75200 - Mileage	459	87	2,000	87	2,000	-
75300 - Meals and Local	824	97	3,000	97	5,000	2,000
77200 - License and Permits	333	302	1,000	153	1,000	-
77450 - Administrative Other	18,802	59,821	206,471	240,743	206,471	-
77610 - Information Technology - City	142,368	137,600	312,723	312,723	334,614	21,891
78210 - Cash Over/Short	-	-	-	-	-	-
71100 - Insurance and Bonds	20,307	20,755	27,209	27,209	17,177	-10,032
70000 - Other Charges	193,300	221,123	572,403	584,152	586,262	13,859

Capital Outlay

81100 - Land Acquisition costs	-	1,503,611	-	-	-	-
80000 - Capital Outlay	-	1,503,611	-	-	-	-

Operating Transfers

92120 - Information Services	5,057	-	-	-	-	-
92000 - Operating Transfers	5,057	-	-	-	-	-

25011 - AHD Public Health

25011 - AHD Public Health	1,055,042	2,609,986	1,704,524	1,561,259	1,720,925	16,401
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Total Expenditures

Total Expenditures	1,055,042	2,609,986	1,704,524	1,561,259	1,720,925	16,401
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2022-23 Employee Distribution by Position

Business Unit	25012
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Department	Description	Pos Id	Pos Count	*Supplemental Total	
REFUGEE HEALTH	PROGRAM MANAGER	MGT580	1	\$	-
	REGISTERED NURSE	HRL572	1	\$	-
		PRF572	1	\$	-
	COMMUNITY SERVICE AIDE	CLR561	1	\$	-
	NURSE PRACTITIONER	HRL560	1	\$	-
REFUGEE HEALTH	Sum		5	\$	-

**City of Amarillo 2023 Department Request by Business Unit
25012 - Refugee Health**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25012 - Refugee Health						
Other Government Revenues						
35610 - Grant In Aid – Federal	99,932	144,446	145,100	226,804	728,392	583,292
35500 - Other Government Revenues	99,932	144,446	145,100	226,804	728,392	583,292
25012 - Refugee Health	99,932	144,446	145,100	226,804	728,392	583,292
Total Revenues	99,932	144,446	145,100	226,804	728,392	583,292
Expenditures						
25012 - Refugee Health						
Personal Services						
41100 - Salaries and Wages	61,566	84,811	151,936	143,681	268,412	116,476
41300 - Incentive	-	-	-	-	1,040	1,040
41500 - PFP	-	-	12,353	-	-	-12,353
41820 - Health Insurance	10,692	14,235	27,090	21,589	39,632	12,542
42300 - State Unemployment	85	73	220	198	195	-25
42400 - Workers Compensation	666	922	1,560	1,208	3,192	1,632
41900 - Life	19	26	46	37	103	57
42010 - Social Security - Medicare	855	1,181	2,203	2,069	3,907	1,704
42020 - Social Security - OASDI	3,520	5,049	7,046	8,143	16,706	9,660
42110 - TMRS	7,242	10,430	18,718	17,656	31,930	13,212
42115 - OPEB Funding	1,442	2,061	2,762	3,510	6,548	3,786
41000 - Personal Services	86,087	118,789	223,934	198,090	371,665	147,731
Supplies						
51110 - Office Expense	92	27	-	27	-	-
51200 - Operating	863	525	12,000	750	6,000	-6,000
51350 - Chemical and Medical	294	647	5,000	5,105	5,000	-
51410 - Vaccines	-568	13,859	25,000	54,465	212,380	187,380
51000 - Supplies	681	15,058	42,000	60,347	223,380	181,380
Contractual Services						
62000 - Professional	8,012	8,008	33,300	30,450	55,031	21,731
60000 - Contractual Services	8,012	8,008	33,300	30,450	55,031	21,731
Other Charges						
75100 - Travel	-	-	1,636	-	1,200	-436
75200 - Mileage	-	-	535	-	600	65
77450 - Administrative Other	2,436	10,537	69,352	69,352	69,352	-
77500 - DSHS Other	-	-	4,000	-	4,000	-
77550 - Office Supplies- USCRI	-	224	4,000	362	2,000	-2,000
77610 - Information Technology - City	186	144	-	-	-	-
71100 - Insurance and Bonds	2,530	2,223	1,695	1,695	1,164	-531
70000 - Other Charges	5,152	13,128	81,218	71,409	78,316	-2,902
25012 - Refugee Health	99,932	154,983	380,452	360,296	728,392	347,940
Total Expenditures	99,932	154,983	380,452	360,296	728,392	347,940

2022-23 Employee Distribution by Position

Business Unit	25013
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Department	Description	Pos Id	Pos Count	*Supplemental Total
IMM/LOCALS	ADMINISTRATIVE ASSISTANT I	CLR400	2	\$ -
	PROGRAM MANAGER	MGT580	1	\$ -
	REGISTERED NURSE	PRF572	1	\$ -
	IMMUNIZATION OUTREACH SPECIAL	PRF592	1	\$ -
	LVN	PRF910	1	\$ -
IMM/LOCALS Sum			6	\$ -

**City of Amarillo 2023 Department Request by Business Unit
25013 - IMM/Locals**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25013 - IMM/Locals						
Other Government Revenues						
35610 - Grant In Aid – Federal	243,969	264,092	261,049	275,090	528,532	267,483
35500 - Other Government Revenues	243,969	264,092	261,049	275,090	528,532	267,483
Miscellaneous Revenue						
37141 - Merchant Service Fees	-469	-378	-	-509	-	-
37410 - Miscellaneous Revenue	-	-	-	-	-	-
37422 - Immunizations	22,904	34,408	30,000	49,137	19,880	-10,120
37400 - Miscellaneous Revenue	22,436	34,031	30,000	48,628	19,880	-10,120
25013 - IMM/Locals	266,405	298,123	291,049	323,718	548,412	257,363
Total Revenues	266,405	298,123	291,049	323,718	548,412	257,363
Expenditures						
25013 - IMM/Locals						
Personal Services						
41100 - Salaries and Wages	208,314	203,317	229,307	226,494	276,590	47,283
41300 - Incentive	1,655	1,583	1,800	1,430	4,160	2,360
41500 - PFP	-	-	6,612	-	-	-6,612
41620 - Unscheduled	-0	-	-	4,372	-	-
41820 - Health Insurance	52,613	43,335	56,511	63,963	73,552	17,041
42300 - State Unemployment	292	369	292	421	292	-
42400 - Workers Compensation	2,272	1,950	2,196	2,252	2,664	468
42550 - Communications Allowance	-	-	-	-	1,200	1,200
41900 - Life	96	92	111	131	154	43
42010 - Social Security - Medicare	2,872	2,844	3,351	3,292	4,088	737
42020 - Social Security - OASDI	11,541	12,160	14,329	14,074	17,481	3,152
42110 - TMRS	25,623	25,198	28,472	28,539	33,411	4,939
42115 - OPEB Funding	5,102	4,979	5,616	5,666	6,851	1,235
41000 - Personal Services	310,380	295,826	348,597	350,634	420,443	71,846
Supplies						
51110 - Office Expense	1,153	3,809	2,500	5,215	4,000	1,500
51200 - Operating	1,011	525	2,000	757	5,500	3,500
51350 - Chemical and Medical	1,867	603	9,000	519	3,000	-6,000
51000 - Supplies	4,031	4,937	13,500	6,490	12,500	-1,000
Contractual Services						
61200 - Postage	16	15	-	-	-	-
62000 - Professional	-	-	-	-	900	900
60000 - Contractual Services	16	15	-	-	900	900
Other Charges						
75100 - Travel	3,466	-	5,000	-	2,500	-2,500
75200 - Mileage	178	23	750	176	1,200	450
75300 - Meals and Local	-	11,567	-	11,567	-	-
77450 - Administrative Other	8,784	26,240	107,960	107,960	107,960	-
77610 - Information Technology - City	223	270	-	-	-	-
71100 - Insurance and Bonds	3,037	3,335	3,390	3,390	2,909	-481
70000 - Other Charges	15,688	41,435	117,100	123,093	114,569	-2,531
25013 - IMM/Locals	330,114	342,213	479,197	480,217	548,412	69,215
Total Expenditures	330,114	342,213	479,197	480,217	548,412	69,215

2022-23 Employee Distribution by Position

Business Unit	25014
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Department	Description	Pos Id	Pos Count	*Supplemental Total
HIV PREVENTION & COUNCILING				
	PROGRAM COORDINATOR	MGT560	1	\$ -
	STD/HIV OUTREACH SPECIALIST I	PRF571	2	\$ -
	LINKAGE TO CARE COORDINATOR	PRF577	1	\$ -
HIV PREVENTION & COUNCILING	Sum		4	\$ -

**City of Amarillo 2023 Department Request by Business Unit
25014 - HIV Prevention**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25014 - HIV Prevention						
Other Government Revenues						
35610 - Grant In Aid – Federal	195,837	176,917	213,125	167,500	367,996	154,871
35500 - Other Government Revenues	195,837	176,917	213,125	167,500	367,996	154,871
25014 - HIV Prevention	195,837	176,917	213,125	167,500	367,996	154,871
Total Revenues	195,837	176,917	213,125	167,500	367,996	154,871
Expenditures						
25014 - HIV Prevention						
Personal Services						
41100 - Salaries and Wages	110,179	122,191	130,503	93,526	171,787	41,284
41300 - Incentive	603	571	600	224	3,120	2,520
41500 - PFP	-	-	4,792	-	-	-4,792
41620 - Unscheduled	0	-	-	-	-	-
41820 - Health Insurance	30,501	33,188	39,614	30,140	45,887	6,273
42300 - State Unemployment	210	197	195	171	195	-
42400 - Workers Compensation	1,467	1,636	1,731	1,253	1,656	-75
41900 - Life	58	63	74	72	103	29
42010 - Social Security - Medicare	1,556	1,717	1,901	1,351	2,536	635
42020 - Social Security - OASDI	6,653	7,343	8,128	5,774	10,844	2,716
42110 - TMRS	13,521	15,100	16,152	11,533	20,727	4,575
42115 - OPEB Funding	2,692	2,983	3,186	2,292	4,250	1,064
41000 - Personal Services	167,441	184,989	206,876	146,335	261,105	54,229
Supplies						
51110 - Office Expense	5,537	1,047	2,000	1,226	1,500	-500
51200 - Operating	4,005	38	5,000	450	2,000	-3,000
51350 - Chemical and Medical	8,132	14,271	17,000	16,847	25,239	8,239
51000 - Supplies	17,674	15,356	24,000	18,523	28,739	4,739
Contractual Services						
61300 - Advertising	-	-	2,250	-	2,000	-250
61410 - Tuition	-	-	-	-	-	-
62000 - Professional	638	488	-	300	-	-
60000 - Contractual Services	638	488	2,250	300	2,000	-250
Other Charges						
75100 - Travel	4,777	-	6,000	-	3,000	-3,000
75200 - Mileage	62	-	1,000	-	2,000	1,000
77450 - Administrative Other	4,739	16,409	64,069	64,069	64,069	-
77500 - DSHS Other	-	-	4,700	-	4,756	56
77610 - Information Technology - City	149	108	-	-	-	-
71100 - Insurance and Bonds	2,024	2,223	2,260	2,260	2,327	67
70000 - Other Charges	11,750	18,740	78,029	66,329	76,152	-1,877
25014 - HIV Prevention	197,503	219,572	311,155	231,487	367,996	56,841
Total Expenditures	197,503	219,572	311,155	231,487	367,996	56,841

2022-23 Employee Distribution by Position

Business Unit	25015
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Department	Description	Pos Id	Pos Count	*Supplemental Total
CORE PUBLIC HEALTH				
	ADMINISTRATIVE ASSISTANT I	CLR400	1	\$ -
	REGISTERED NURSE	PRF572	1	\$ -
	DISEASE INTERVENTION SPEC.	CLR581	2	\$ -
CORE PUBLIC HEALTH	Sum		4	\$ -

**City of Amarillo 2023 Department Request by Business Unit
25015 - Core Public Health**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25015 - Core Public Health						
Other Government Revenues						
35610 - Grant In Aid – Federal	111,650	108,814	111,744	81,125	186,751	75,007
35500 - Other Government Revenues	111,650	108,814	111,744	81,125	186,751	75,007
25015 - Core Public Health	111,650	108,814	111,744	81,125	186,751	75,007
Total Revenues	111,650	108,814	111,744	81,125	186,751	75,007
Expenditures						
25015 - Core Public Health						
Personal Services						
41100 - Salaries and Wages	122,564	127,709	125,454	105,531	59,987	-65,467
41300 - Incentive	1,810	1,767	1,800	1,153	-	-1,800
41500 - PFP	-	-	2,579	-	-	-2,579
41820 - Health Insurance	32,902	30,542	33,642	21,518	9,908	-23,734
42300 - State Unemployment	146	146	146	162	49	-97
42400 - Workers Compensation	389	401	394	954	792	398
41900 - Life	50	48	55	50	26	-29
42010 - Social Security - Medicare	1,587	1,673	1,845	1,436	870	-975
42020 - Social Security - OASDI	6,787	7,153	7,890	6,141	3,719	-4,171
42110 - TMRS	15,178	15,918	15,678	12,973	7,108	-8,570
42115 - OPEB Funding	3,022	3,146	3,092	2,576	1,458	-1,634
41000 - Personal Services	184,436	188,505	192,575	152,494	83,917	-108,658
Supplies						
51110 - Office Expense	97	1,619	1,000	3,920	4,800	3,800
51200 - Operating	-	-	500	-	500	-
51000 - Supplies	97	1,619	1,500	3,920	5,300	3,800
Other Charges						
77450 - Administrative Other	5,220	16,720	59,641	59,641	59,641	-
77500 - DSHS Other	-	-	-	-	36,147	36,147
71100 - Insurance and Bonds	1,518	1,668	1,695	1,695	1,746	51
70000 - Other Charges	6,738	18,388	61,336	61,336	97,534	36,198
25015 - Core Public Health	191,271	208,512	255,411	217,749	186,751	-68,660
Total Expenditures	191,271	208,512	255,411	217,749	186,751	-68,660

**City of Amarillo 2023 Department Request by Business Unit
25016 - Hansen's**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25016 - Hansen's						
Other Government Revenues						
35610 - Grant In Aid – Federal	16,217	3,048	18,500	1,792	12,711	-5,789
35500 - Other Government Revenues	16,217	3,048	18,500	1,792	12,711	-5,789
25016 - Hansen's	16,217	3,048	18,500	1,792	12,711	-5,789
Total Revenues	16,217	3,048	18,500	1,792	12,711	-5,789
Expenditures						
25016 - Hansen's						
Personal Services						
41100 - Salaries and Wages	7,695	1,529	6,817	1,867	-	-6,817
41300 - Incentive	-	-	60	22	-	-60
41820 - Health Insurance	1,747	322	1,582	512	-	-1,582
42300 - State Unemployment	12	1	6	2	-	-6
42400 - Workers Compensation	102	18	7	23	-	-7
41900 - Life	2	-	2	-	-	-2
42010 - Social Security - Medicare	99	18	100	24	-	-100
42020 - Social Security - OASDI	423	84	426	101	-	-426
42110 - TMRS	939	186	847	223	-	-847
42115 - OPEB Funding	187	34	167	45	-	-167
41000 - Personal Services	11,208	2,193	10,014	2,819	-	-10,014
Supplies						
51110 - Office Expense	-	-	-	-	-	-
51350 - Chemical and Medical	-	330	500	330	500	-
51000 - Supplies	-	330	500	330	500	-
Contractual Services						
61200 - Postage	29	-	-	-	-	-
62000 - Professional	3,001	375	7,000	281	5,500	-1,500
63430 - Public Health	38	-	1,500	-	1,500	-
60000 - Contractual Services	3,069	375	8,500	281	7,000	-1,500
Other Charges						
75100 - Travel	4,110	-	2,110	-	2,110	-
77450 - Administrative Other	317	194	3,101	3,101	3,101	-
70000 - Other Charges	4,427	194	5,211	3,101	5,211	-
25016 - Hansen's	18,703	3,093	24,225	6,531	12,711	-11,514
Total Expenditures	18,703	3,093	24,225	6,531	12,711	-11,514

2022-23 Employee Distribution by Position

Business Unit	25017
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Department	Description	Pos Id	Pos Count	*Supplemental Total
HEALTHY TX MOTHER/BABIES GRANT	HEALTH PLANNER	PRF150	1	\$ -
HEALTHY TX MOTHER/BABIES GRANT Sum			1	\$ -

**City of Amarillo 2023 Department Request by Business Unit
25017 - Healthy Texas Babies**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25017 - Healthy Texas Babies						
Other Government Revenues						
35610 - Grant In Aid – Federal	115,478	99,957	117,500	105,869	106,599	-10,901
35500 - Other Government Revenues	115,478	99,957	117,500	105,869	106,599	-10,901
25017 - Healthy Texas Babies	115,478	99,957	117,500	105,869	106,599	-10,901
Total Revenues	115,478	99,957	117,500	105,869	106,599	-10,901
Expenditures						
25017 - Healthy Texas Babies						
Personal Services						
41100 - Salaries and Wages	49,014	52,095	54,461	56,108	46,738	-7,723
41300 - Incentive	-	-	-	-	1,040	1,040
41820 - Health Insurance	9,487	9,490	9,904	10,034	12,239	2,335
42300 - State Unemployment	49	49	49	67	49	-
42400 - Workers Compensation	159	167	169	395	631	462
41900 - Life	17	17	18	23	26	8
42010 - Social Security - Medicare	692	725	790	800	693	-97
42020 - Social Security - OASDI	2,958	3,101	3,377	3,420	2,962	-415
42110 - TMRS	5,981	6,406	6,710	6,881	5,662	-1,048
42115 - OPEB Funding	1,191	1,266	1,323	1,372	1,161	-162
41000 - Personal Services	69,548	73,316	76,801	79,100	71,201	-5,600
Supplies						
51110 - Office Expense	1,854	4,947	2,572	3,144	1,000	-1,572
51200 - Operating	194	7,533	5,000	7,797	5,000	-
51000 - Supplies	2,048	12,480	7,572	10,940	6,000	-1,572
Contractual Services						
62000 - Professional	41,914	9,686	8,750	9,686	3,250	-5,500
60000 - Contractual Services	41,914	9,686	8,750	9,686	3,250	-5,500
Other Charges						
75100 - Travel	-	-	2,314	-	1,500	-814
75200 - Mileage	-	-	280	-	280	-
77450 - Administrative Other	1,968	6,503	23,786	23,786	23,786	-
77500 - DSHS Other	-	171	-	171	-	-
71100 - Insurance and Bonds	-	556	565	565	582	17
70000 - Other Charges	1,968	7,230	26,945	24,522	26,148	-797
25017 - Healthy Texas Babies	115,478	102,712	120,068	124,248	106,599	-13,469
Total Expenditures	115,478	102,712	120,068	124,248	106,599	-13,469

**City of Amarillo 2023 Department Request by Business Unit
25018 - DIS**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25018 - DIS						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	-	-	-	317,836	317,836
35500 - Other Government Revenues	-	-	-	-	317,836	317,836
<hr/>						
25018 - DIS	-	-	-	-	317,836	317,836
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Total Revenues	-	-	-	-	317,836	317,836
Expenditures						
25018 - DIS						
Personal Services						
41100 - Salaries and Wages	-	-	-	-	166,920	166,920
41300 - Incentive	-	-	-	-	2,080	2,080
41500 - PFP	-	-	-	-	10	10
41820 - Health Insurance	-	-	-	-	41,963	41,963
42300 - State Unemployment	-	-	-	-	195	195
42400 - Workers Compensation	-	-	-	-	1,867	1,867
41900 - Life	-	-	-	-	103	103
42010 - Social Security - Medicare	-	-	-	-	2,451	2,451
42020 - Social Security - OASDI	-	-	-	-	10,478	10,478
42110 - TMRS	-	-	-	-	20,027	20,027
42115 - OPEB Funding	-	-	-	-	4,107	4,107
41000 - Personal Services	-	-	-	-	250,201	250,201
Supplies						
51110 - Office Expense	-	-	-	-	2,000	2,000
51200 - Operating	-	-	-	-	7,600	7,600
51350 - Chemical and Medical	-	-	-	-	13,319	13,319
51000 - Supplies	-	-	-	-	22,919	22,919
Contractual Services						
61300 - Advertising	-	-	-	-	10	10
60000 - Contractual Services	-	-	-	-	10	10
Other Charges						
75100 - Travel	-	-	-	-	12,616	12,616
75200 - Mileage	-	-	-	-	2,800	2,800
77450 - Administrative Other	-	-	-	-	10	10
77500 - DSHS Other	-	-	-	-	29,280	29,280
71100 - Insurance and Bonds	-	-	-	-	-	-
70000 - Other Charges	-	-	-	-	44,706	44,706
<hr/>						
25018 - DIS	-	-	-	-	317,836	317,836
<hr/>						
Total Expenditures	-	-	-	-	317,836	317,836

**City of Amarillo 2023 Department Request by Business Unit
25019 - Health Equity**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25019 - Health Equity						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	-	-	8,159	448,423	448,423
35500 - Other Government Revenues	-	-	-	8,159	448,423	448,423
25019 - Health Equity	-	-	-	8,159	448,423	448,423
Total Revenues	-	-	-	8,159	448,423	448,423
Expenditures						
25019 - Health Equity						
Personal Services						
41100 - Salaries and Wages	-	-	-	16,986	68,827	68,827
41500 - PFP	-	-	-	-	-	-
41820 - Health Insurance	-	-	-	3,724	9,908	9,908
42300 - State Unemployment	-	-	-	11	49	49
42400 - Workers Compensation	-	-	-	78	909	909
41900 - Life	-	-	-	-	26	26
42010 - Social Security - Medicare	-	-	-	219	998	998
42020 - Social Security - OASDI	-	-	-	939	4,267	4,267
42110 - TMRS	-	-	-	2,013	8,156	8,156
42115 - OPEB Funding	-	-	-	412	1,673	1,673
41000 - Personal Services	-	-	-	24,382	94,813	94,813
Supplies						
51110 - Office Expense	-	-	-	52	4,000	4,000
51200 - Operating	-	-	-	15	60,465	60,465
51000 - Supplies	-	-	-	67	64,465	64,465
Contractual Services						
62000 - Professional	-	-	-	-	175,400	175,400
60000 - Contractual Services	-	-	-	-	175,400	175,400
Other Charges						
75100 - Travel	-	-	-	-	2,000	2,000
75200 - Mileage	-	-	-	-	500	500
77450 - Administrative Other	-	-	-	-	-	-
77500 - DSHS Other	-	-	-	-	111,245	111,245
71100 - Insurance and Bonds	-	-	-	-	-	-
70000 - Other Charges	-	-	-	-	113,745	113,745
25019 - Health Equity	-	-	-	24,449	448,423	448,423
Total Expenditures	-	-	-	24,449	448,423	448,423

2022-23 Employee Distribution by Position

Business Unit	25020
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Department	Description	Pos Id	Pos Count	*Supplemental Total
BIOTERRORISM GRANT				
	ADMINISTRATIVE ASSISTANT II	CLR405	1	\$ -
	PROGRAM MANAGER	MGT580	2	\$ -
	EDUCATOR/SNS COORDINATOR	PRF581	1	\$ -
BIOTERRORISM GRANT Sum			4	\$ -

**City of Amarillo 2023 Department Request by Business Unit
25020 - Bioterrorism Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25020 - Bioterrorism Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	246,341	232,940	256,077	235,359	413,419	157,342
35500 - Other Government Revenues	246,341	232,940	256,077	235,359	413,419	157,342
25020 - Bioterrorism Grant	246,341	232,940	256,077	235,359	413,419	157,342
Total Revenues	246,341	232,940	256,077	235,359	413,419	157,342
Expenditures						
25020 - Bioterrorism Grant						
Personal Services						
41100 - Salaries and Wages	187,323	192,301	200,695	205,029	205,171	4,476
41300 - Incentive	-	-	-	-	2,080	2,080
41500 - PFP	-	-	5,863	-	-	-5,863
41820 - Health Insurance	38,759	39,543	44,276	42,446	43,556	-720
42300 - State Unemployment	195	214	195	296	195	-
42400 - Workers Compensation	40	42	40	1,063	2,736	2,696
41900 - Life	67	67	74	91	103	29
42010 - Social Security - Medicare	2,558	2,605	2,910	2,946	3,005	95
42020 - Social Security - OASDI	10,937	11,139	12,443	12,596	12,850	407
42110 - TMRS	22,860	23,647	24,725	25,410	24,559	-166
42115 - OPEB Funding	4,552	4,673	4,877	5,019	5,036	159
41000 - Personal Services	267,290	274,231	296,098	294,896	299,291	3,193
Supplies						
51110 - Office Expense	491	477	5,000	549	500	-4,500
51200 - Operating	534	52	5,000	49	4,000	-1,000
51350 - Chemical and Medical	-	-	5,000	-	-	-5,000
51415 - COVID-19 Expense	252	504	-	-	-	-
51000 - Supplies	1,277	1,033	15,000	599	4,500	-10,500
Contractual Services						
61200 - Postage	11	-	-	-	-	-
62000 - Professional	180	-	-	-	-	-
69100 - Rental Land & Buildings	3,386	3,557	3,500	4,003	3,500	-
60000 - Contractual Services	3,577	3,557	3,500	4,003	3,500	-
Other Charges						
75100 - Travel	906	70	6,700	70	6,100	-600
75200 - Mileage	40	-	1,000	-	500	-500
77450 - Administrative Other	7,564	24,324	91,701	91,701	91,701	-
77500 - DSHS Other	627	879	7,335	1,758	5,500	-1,835
77610 - Information Technology - City	149	144	-	-	-	-
71100 - Insurance and Bonds	2,024	2,223	2,260	2,260	2,327	67
70000 - Other Charges	11,311	27,640	108,996	95,789	106,128	-2,868
25020 - Bioterrorism Grant	283,455	306,462	423,594	395,286	413,419	-10,175
Total Expenditures	283,455	306,462	423,594	395,286	413,419	-10,175

**City of Amarillo 2023 Department Request by Business Unit
25021 - CMHG Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25021 - CMHG Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	4,338	94,325	-	94,880	99,380	99,380
35500 - Other Government Revenues	4,338	94,325	-	94,880	99,380	99,380
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25021 - CMHG Grant	4,338	94,325	-	94,880	99,380	99,380
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Total Revenues	4,338	94,325	-	94,880	99,380	99,380
Expenditures						
25021 - CMHG Grant						
Contractual Services						
62000 - Professional	4,338	94,325	-	102,901	99,380	99,380
60000 - Contractual Services	4,338	94,325	-	102,901	99,380	99,380
<hr/>						
25021 - CMHG Grant	4,338	94,325	-	102,901	99,380	99,380
<hr/>						
Total Expenditures	4,338	94,325	-	102,901	99,380	99,380

**City of Amarillo 2023 Department Request by Business Unit
25022 - Workforce**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25022 - Workforce						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	37,791	-	190,672	-	-
35500 - Other Government Revenues	-	37,791	-	190,672	-	-
25022 - Workforce	-	37,791	-	190,672	-	-
Total Revenues	-	37,791	-	190,672	-	-
Expenditures						
25022 - Workforce						
Personal Services						
41300 - Incentive	-	28,865	-	141,176	-	-
42010 - Social Security - Medicare	-	419	-	1,826	-	-
42020 - Social Security - OASDI	-	1,790	-	7,809	-	-
42110 - TMRS	-	3,039	-	14,947	-	-
42115 - OPEB Funding	-	599	-	453	-	-
41000 - Personal Services	-	34,712	-	166,211	-	-
Supplies						
51110 - Office Expense	-	-	-	3,358	-	-
51000 - Supplies	-	-	-	3,358	-	-
Other Charges						
77450 - Administrative Other	-	3,079	-	-	-	-
71100 - Insurance and Bonds	-	-	-	-	-	-
70000 - Other Charges	-	3,079	-	-	-	-
25022 - Workforce	-	37,791	-	169,570	-	-
Total Expenditures	-	37,791	-	169,570	-	-

2022-23 Employee Distribution by Position

Business Unit	25023
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Department	Description	Pos Id	Pos Count	*Supplemental Total
DSHS/LIDS-IMM/COVID-19				
	PROGRAM MANAGER	MGT580	1	\$ -
	REGISTERED NURSE	PRF572	1	\$ -
	DISEASE INTERVENTION SPC	CLR581	2	\$ -
	HEALTH INFORMATICS PROG. SPEC.	PRF140	1	\$ -
DSHS/LIDS-IMM/COVID-19 Sum			5	\$ -

**City of Amarillo 2023 Department Request by Business Unit
25023 - DSHS/LIDS-IMM/COVID-19**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25023 - DSHS/LIDS-IMM/COVID-19						
Ad Valorem Tax Collections						
30300 - Current Year's Levy	-	-	-	-	1	1
30200 - Ad Valorem Tax Collections	-	-	-	-	1	1
Other Government Revenues						
35610 - Grant In Aid – Federal	-	1,234,074	2,237,677	2,747,833	5,063,038	2,825,361
35500 - Other Government Revenues	-	1,234,074	2,237,677	2,747,833	5,063,038	2,825,361
25023 - DSHS/LIDS-IMM/COVID-19	-	1,234,074	2,237,677	2,747,833	5,063,039	2,825,362
Total Revenues	-	1,234,074	2,237,677	2,747,833	5,063,039	2,825,362
Expenditures						
25023 - DSHS/LIDS-IMM/COVID-19						
Personal Services						
41100 - Salaries and Wages	-	14,758	210,024	170,603	235,144	25,120
41300 - Incentive	-	-	1,200	448	3,120	1,920
41820 - Health Insurance	-	303	51,849	30,440	39,632	-12,217
42300 - State Unemployment	-	75	244	321	244	-
42400 - Workers Compensation	-	7	4,224	805	2,128	-2,096
41900 - Life	-	5	83	47	129	46
42010 - Social Security - Medicare	-	212	3,063	2,426	3,455	392
42020 - Social Security - OASDI	-	908	13,096	10,374	14,772	1,676
42110 - TMRS	-	1,818	26,023	20,846	28,234	2,211
42115 - OPEB Funding	-	359	5,133	4,173	5,790	657
41000 - Personal Services	-	18,446	314,939	240,483	332,648	17,709
Supplies						
51110 - Office Expense	-	11,317	1,666	11,492	4,999	3,333
51200 - Operating	-	42,339	6,167	51,745	12,833	6,666
51350 - Chemical and Medical	-	88,069	13,000	87,715	22,587	9,587
53100 - Natural Gas	-	-	-	4,004	4,280	4,280
51000 - Supplies	-	141,725	20,833	154,957	44,699	23,866
Contractual Services						
62000 - Professional	-	1,150,971	1,897,719	1,075,800	4,680,457	2,782,738
60000 - Contractual Services	-	1,150,971	1,897,719	1,075,800	4,680,457	2,782,738
Other Charges						
75200 - Mileage	-	-	186	-	653	467
75300 - Meals and Local	-	1,924	-	1,924	-	-
77450 - Administrative Other	-	1,636	-	-	-	-
77500 - DSHS Other	-	2,380	4,000	2,380	4,000	-
71100 - Insurance and Bonds	-	-	-	-	582	582
70000 - Other Charges	-	5,940	4,186	4,304	5,235	1,049
25023 - DSHS/LIDS-IMM/COVID-19	-	1,317,082	2,237,677	1,475,544	5,063,039	2,825,362
Total Expenditures	-	1,317,082	2,237,677	1,475,544	5,063,039	2,825,362

2022-23 Employee Distribution by Position

Business Unit	25024
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Department	Description	Pos Id	Pos Count	*Supplemental Total
DSRIP IMMUNIZATIONS				
	ADMINISTRATIVE ASSISTANT I	CLR400	1	\$ -
DSRIP IMMUNIZATIONS	Sum		1	\$ -

**City of Amarillo 2023 Department Request by Business Unit
25024 - DSRIP IMMUNIZATIONS**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25024 - DSRIP IMMUNIZATIONS						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	-	-	-	-2,885,127	-2,885,127
35710 - DSRIP Funding	3,239,764	2,915,129	3,124,788	2,871,948	3,124,788	-
35500 - Other Government Revenues	3,239,764	2,915,129	3,124,788	2,871,948	239,661	-2,885,127
Miscellaneous Revenue						
37141 - Merchant Service Fees	-469	-378	-	-509	-	-
37422 - Immunizations	29,333	6,880	55,000	12,148	55,000	-
37400 - Miscellaneous Revenue	28,865	6,502	55,000	11,639	55,000	-
25024 - DSRIP IMMUNIZATIONS	3,268,629	2,921,632	3,179,788	2,883,586	294,661	-2,885,127
Total Revenues	3,268,629	2,921,632	3,179,788	2,883,586	294,661	-2,885,127
Expenditures						
25024 - DSRIP IMMUNIZATIONS						
Personal Services						
41100 - Salaries and Wages	25,714	25,588	25,978	9,105	36,067	10,089
41300 - Incentive	-	-	-	-	7,991	7,991
41820 - Health Insurance	-	2,922	-	3,697	13,832	13,832
42300 - State Unemployment	49	49	49	18	49	-
42400 - Workers Compensation	3	-	3	120	582	579
41900 - Life	17	17	18	10	26	8
42010 - Social Security - Medicare	373	364	377	132	639	262
42020 - Social Security - OASDI	1,594	1,554	1,611	564	2,732	1,121
42110 - TMRS	3,138	3,146	3,201	1,122	5,221	2,020
42115 - OPEB Funding	625	622	631	221	1,071	440
41000 - Personal Services	31,512	34,261	31,868	14,989	68,210	36,342
Supplies						
51110 - Office Expense	-	142	3,000	71	3,000	-
51200 - Operating	513	20	4,000	-	4,000	-
51350 - Chemical and Medical	-	-	5,000	5,000	5,000	-
51410 - Vaccines	66,413	70,948	200,000	153,214	200,000	-
51000 - Supplies	66,926	71,110	212,000	158,285	212,000	-
Contractual Services						
61300 - Advertising	-	-	1,000	-	1,000	-
62000 - Professional	-76	76	3,000	76	1,500	-1,500
60000 - Contractual Services	-76	76	4,000	76	2,500	-1,500
Other Charges						
75100 - Travel	-	-	1,000	-	1,000	-
75200 - Mileage	-	-	500	-	500	-
77450 - Administrative Other	892	3,039	9,869	9,869	9,869	-
77610 - Information Technology - City	37	-	-	-	-	-
71100 - Insurance and Bonds	506	556	565	565	582	17
70000 - Other Charges	1,435	3,595	11,934	10,434	11,951	17
25024 - DSRIP IMMUNIZATIONS	99,797	109,043	259,802	183,784	294,661	34,859
Total Expenditures	99,797	109,043	259,802	183,784	294,661	34,859

**City of Amarillo 2023 Department Request by Business Unit
25025 - DSRIP ARAD**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25025 - DSRIP ARAD						
Other Government Revenues						
35710 - DSRIP Funding	-	-	-	-	-	-
35500 - Other Government Revenues	-	-	-	-	-	-
25025 - DSRIP ARAD	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-
Expenditures						
25025 - DSRIP ARAD						
Contractual Services						
62000 - Professional	150,000	-	-	-	-	-
60000 - Contractual Services	150,000	-	-	-	-	-
25025 - DSRIP ARAD	150,000	-	-	-	-	-
Total Expenditures	150,000	-	-	-	-	-

**City of Amarillo 2023 Department Request by Business Unit
25026 - Harrington CHF**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25026 - Harrington CHF						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	-	-	-	95,143	95,143
35500 - Other Government Revenues	-	-	-	-	95,143	95,143
Miscellaneous Revenue						
37422 - Immunizations	-	-	-	-	-	-
37400 - Miscellaneous Revenue	-	-	-	-	-	-
25026 - Harrington CHF	-	-	-	-	95,143	95,143
Total Revenues	-	-	-	-	95,143	95,143
Expenditures						
25026 - Harrington CHF						
Personal Services						
41100 - Salaries and Wages	-	-	-	-	59,426	59,426
41300 - Incentive	-	-	-	-	1,040	1,040
41500 - PFP	-	-	-	-	-	-
41820 - Health Insurance	-	-	-	-	9,908	9,908
42300 - State Unemployment	-	-	-	-	49	49
42400 - Workers Compensation	-	-	-	-	187	187
41900 - Life	-	-	-	-	26	26
42010 - Social Security - Medicare	-	-	-	-	877	877
42020 - Social Security - OASDI	-	-	-	-	3,749	3,749
42110 - TMRS	-	-	-	-	7,165	7,165
42115 - OPEB Funding	-	-	-	-	1,469	1,469
41000 - Personal Services	-	-	-	-	83,896	83,896
Supplies						
51110 - Office Expense	-	-	-	-	2,400	2,400
51200 - Operating	-	-	-	-	8,707	8,707
51350 - Chemical and Medical	-	-	-	-	-	-
51000 - Supplies	-	-	-	-	11,107	11,107
Contractual Services						
62000 - Professional	-	-	-	-	-	-
60000 - Contractual Services	-	-	-	-	-	-
Other Charges						
75100 - Travel	-	-	-	-	-	-
75200 - Mileage	-	-	-	-	140	140
77450 - Administrative Other	-	-	-	-	-	-
71100 - Insurance and Bonds	-	-	-	-	-	-
70000 - Other Charges	-	-	-	-	140	140
25026 - Harrington CHF	-	-	-	-	95,143	95,143
Total Expenditures	-	-	-	-	95,143	95,143

**City of Amarillo 2023 Department Request by Business Unit
25055 - COVID-19 Non-Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25055 - COVID-19 Non-Grant						
Operating Transfers In						
39110 - Tsf In fr General Fund	1,033,173	-	-	-	-	-
39100 - Operating Transfers In	1,033,173	-	-	-	-	-
25055 - COVID-19 Non-Grant	1,033,173	-	-	-	-	-
Total Revenues	1,033,173	-	-	-	-	-
Expenditures						
25055 - COVID-19 Non-Grant						
Personal Services						
41100 - Salaries and Wages	15,645	29,681	-	-0	-	-
41620 - Unscheduled	5,207	41,819	-	31,161	-	-
42010 - Social Security - Medicare	302	1,037	-	169	-	-
42020 - Social Security - OASDI	1,293	4,433	-	721	-	-
42110 - TMRS	2,546	8,789	-	1,418	-	-
42115 - OPEB Funding	507	1,737	-	283	-	-
41000 - Personal Services	25,500	87,496	-	33,750	-	-
Supplies						
51200 - Operating	-	3,542	-	40	-	-
51415 - COVID-19 Expense	125	-	-	-	-	-
51000 - Supplies	125	3,542	-	40	-	-
Contractual Services						
62000 - Professional	996,918	-	-	-	-	-
60000 - Contractual Services	996,918	-	-	-	-	-
Other Charges						
75300 - Meals and Local	8,091	-	-	-	-	-
77500 - DSHS Other	2,539	-	-	-	-	-
70000 - Other Charges	10,630	-	-	-	-	-
25055 - COVID-19 Non-Grant	1,033,173	91,038	-	33,790	-	-
Total Expenditures	1,033,173	91,038	-	33,790	-	-

2022-23 Employee Distribution by Position

Business Unit	25027
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Department	Description	Pos Id	Pos Count	*Supplemental Total	
CLINICAL HEALTH	BRIDGE GRANT				
	COMMUNITY HEALTH WORKER	CLR565	1	\$	-
	HEALTH EDUCATOR	PRF750	2	\$	-
CLINICAL HEALTH	BRIDGE GRANT Sum		3	\$	-

**City of Amarillo 2023 Department Request by Business Unit
25027 - Clinical Health Bridge Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25027 - Clinical Health Bridge Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	31,305	132,134	250,000	158,989	293,660	43,660
35500 - Other Government Revenues	31,305	132,134	250,000	158,989	293,660	43,660
25027 - Clinical Health Bridge Grant	31,305	132,134	250,000	158,989	293,660	43,660
Total Revenues	31,305	132,134	250,000	158,989	293,660	43,660
Expenditures						
25027 - Clinical Health Bridge Grant						
Personal Services						
41100 - Salaries and Wages	24,607	76,702	97,609	114,802	95,493	-2,116
41300 - Incentive	265	279	-	-	1,040	1,040
41820 - Health Insurance	-	10,923	22,138	26,050	19,816	-2,322
42300 - State Unemployment	18	176	97	152	97	-
42400 - Workers Compensation	-	-	303	635	664	361
41900 - Life	9	28	37	41	51	14
42010 - Social Security - Medicare	361	1,089	1,415	1,633	1,400	-15
42020 - Social Security - OASDI	1,542	4,656	6,052	6,987	5,985	-67
42110 - TMRS	3,037	9,466	12,025	14,011	11,439	-586
42115 - OPEB Funding	604	1,871	2,372	2,799	2,346	-26
41000 - Personal Services	30,444	105,191	142,048	167,109	138,331	-3,717
Supplies						
51110 - Office Expense	-	2,164	2,587	3,793	1,673	-914
51200 - Operating	-	1,354	7,000	1,354	7,000	-
51000 - Supplies	-	3,518	9,587	5,147	8,673	-914
Contractual Services						
62000 - Professional	-	-	70,000	13,473	72,500	2,500
60000 - Contractual Services	-	-	70,000	13,473	72,500	2,500
Other Charges						
75100 - Travel	-	-	4,299	-	3,700	-599
75200 - Mileage	-	281	161	683	300	139
77450 - Administrative Other	862	9,330	43,992	43,992	43,992	-
77500 - DSHS Other	-	19,533	25,000	19,533	25,000	-
71100 - Insurance and Bonds	-	-	565	565	1,164	599
70000 - Other Charges	862	29,144	74,017	64,772	74,156	139
25027 - Clinical Health Bridge Grant	31,305	137,852	295,652	250,502	293,660	-1,992
Total Expenditures	31,305	137,852	295,652	250,502	293,660	-1,992

2022-23 Employee Distribution by Position

Business Unit	25029
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Department	Description	Pos Id	Pos Count	*Supplemental Total
COVID-19 CONTRACT				
	DISEASE INTERVENTION SPC	CLR581	1	\$ -
	HCID SURVEILLANCE LEAD	PRF170	1	\$ -
COVID-19 CONTRACT	Sum		2	\$ -

**City of Amarillo 2023 Department Request by Business Unit
25029 - COVID-19**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25029 - COVID-19						
Other Government Revenues						
35610 - Grant In Aid – Federal	20,461	137,821	124,739	221,261	233,671	108,932
35500 - Other Government Revenues	20,461	137,821	124,739	221,261	233,671	108,932
25029 - COVID-19	20,461	137,821	124,739	221,261	233,671	108,932
Total Revenues	20,461	137,821	124,739	221,261	233,671	108,932
Expenditures						
25029 - COVID-19						
Personal Services						
41100 - Salaries and Wages	11,885	77,327	83,350	69,634	124,155	40,805
41300 - Incentive	81	440	-	368	1,040	1,040
41620 - Unscheduled	103	103	-	-	-	-
41820 - Health Insurance	3,044	16,654	22,138	17,577	19,816	-2,322
42300 - State Unemployment	-	182	97	113	97	-
42400 - Workers Compensation	-	-	258	407	1,060	802
41900 - Life	4	32	37	44	51	14
42010 - Social Security - Medicare	163	1,039	1,209	959	1,815	606
42020 - Social Security - OASDI	697	4,444	5,168	4,099	7,762	2,594
42110 - TMRS	1,474	9,573	10,269	8,558	14,836	4,567
42115 - OPEB Funding	293	1,892	2,025	1,700	3,042	1,017
41000 - Personal Services	17,744	111,686	124,551	103,459	173,674	49,123
Supplies						
51110 - Office Expense	2,214	813	1,853	813	2,784	931
51200 - Operating	-	45	-	45	-	-
51350 - Chemical and Medical	-	-	-	-	-	-
51980 - IT Hardware	-	-	-	-	-	-
51000 - Supplies	2,214	858	1,853	858	2,784	931
Contractual Services						
62000 - Professional	-	15,227	15,227	90,452	55,190	39,963
60000 - Contractual Services	-	15,227	15,227	90,452	55,190	39,963
Other Charges						
75200 - Mileage	-	-	575	25	192	-383
77450 - Administrative Other	502	9,907	38,574	38,574	667	-37,907
77500 - DSHS Other	-	144	-	144	-	-
71100 - Insurance and Bonds	-	-	565	565	1,164	599
70000 - Other Charges	502	10,051	39,714	39,308	2,023	-37,691
25029 - COVID-19	20,461	137,821	181,345	234,078	233,671	52,326
Total Expenditures	20,461	137,821	181,345	234,078	233,671	52,326

2022-23 Employee Distribution by Position

Business Unit	25030
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Department	Description	Pos Id	Pos Count	*Supplemental Total
EPIDEMIOLOGY	EPIDEMIOLOGIST	PRF650	1	\$ -
EPIDEMIOLOGY Sum			1	\$ -

**City of Amarillo 2023 Department Request by Business Unit
25030 - Epidemiology**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25030 - Epidemiology						
Other Government Revenues						
35610 - Grant In Aid – Federal	82,017	85,403	84,604	90,801	120,970	36,366
35500 - Other Government Revenues	82,017	85,403	84,604	90,801	120,970	36,366
25030 - Epidemiology	82,017	85,403	84,604	90,801	120,970	36,366
Total Revenues	82,017	85,403	84,604	90,801	120,970	36,366
Expenditures						
25030 - Epidemiology						
Personal Services						
41100 - Salaries and Wages	53,108	56,452	58,510	60,343	63,170	4,660
41300 - Incentive	-	-	-	-	1,040	1,040
41820 - Health Insurance	9,487	9,490	9,904	9,957	9,908	4
42300 - State Unemployment	49	49	49	67	49	-
42400 - Workers Compensation	719	758	772	811	848	76
41900 - Life	17	17	18	23	26	8
42010 - Social Security - Medicare	753	797	848	874	931	83
42020 - Social Security - OASDI	3,218	3,408	3,628	3,740	3,981	353
42110 - TMRS	6,481	6,942	7,208	7,410	7,609	401
42115 - OPEB Funding	1,291	1,372	1,422	1,476	1,560	138
41000 - Personal Services	75,122	79,285	82,359	84,701	89,122	6,763
Supplies						
51110 - Office Expense	670	495	500	784	500	-
51200 - Operating	-	-	-	-	110	110
51000 - Supplies	670	495	500	784	610	110
Contractual Services						
62000 - Professional	27	-	-	-	-	-
60000 - Contractual Services	27	-	-	-	-	-
Other Charges						
75100 - Travel	-	-	3,711	-	5,000	1,289
75200 - Mileage	-	-	331	-	150	-181
77450 - Administrative Other	2,126	7,033	25,506	25,506	25,506	-
77500 - DSHS Other	3,530	1,970	4,000	1,410	-	-4,000
77610 - Information Technology - City	37	36	-	-	-	-
71100 - Insurance and Bonds	506	556	565	565	582	17
70000 - Other Charges	6,199	9,595	34,113	27,481	31,238	-2,875
25030 - Epidemiology	82,017	89,374	116,972	112,966	120,970	3,998
Total Expenditures	82,017	89,374	116,972	112,966	120,970	3,998

2022-23 Employee Distribution by Position

Business Unit	25035
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Department	Description	Pos Id	Pos Count	*Supplemental Total
LOCAL TUBERCULOSIS - FEDERAL	REGISTERED NURSE	PRF572	1	\$ -
LOCAL TUBERCULOSIS - FEDERAL	Sum		1	\$ -

**City of Amarillo 2023 Department Request by Business Unit
25035 - Local Tuberculosis - Federal**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25035 - Local Tuberculosis - Federal						
Other Government Revenues						
35610 - Grant In Aid – Federal	44,269	44,269	44,269	39,906	73,537	29,268
35500 - Other Government Revenues	44,269	44,269	44,269	39,906	73,537	29,268
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25035 - Local Tuberculosis - Federal	44,269	44,269	44,269	39,906	73,537	29,268
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Total Revenues	44,269	44,269	44,269	39,906	73,537	29,268
<hr/>						
Expenditures						
25035 - Local Tuberculosis - Federal						
Personal Services						
41100 - Salaries and Wages	50,732	53,773	55,721	62,694	31,200	-24,521
41300 - Incentive	-	-	-	-	-	-
41500 - PFP	-	-	176	-	-	-176
41820 - Health Insurance	9,487	9,472	9,904	9,958	9,908	4
42300 - State Unemployment	49	49	49	95	49	-
42400 - Workers Compensation	25	26	28	307	412	384
41900 - Life	17	17	18	26	26	8
42010 - Social Security - Medicare	702	748	808	906	452	-356
42020 - Social Security - OASDI	3,002	3,198	3,455	3,872	1,934	-1,521
42110 - TMRS	6,191	6,613	6,865	7,736	3,697	-3,168
42115 - OPEB Funding	1,233	1,307	1,354	1,533	758	-596
41000 - Personal Services	71,438	75,202	78,378	87,126	48,436	-29,942
<hr/>						
Supplies						
51350 - Chemical and Medical	-	-	-	-	245	245
51000 - Supplies	-	-	-	-	245	245
<hr/>						
Contractual Services						
62000 - Professional	13	-	-	-	-	-
60000 - Contractual Services	13	-	-	-	-	-
<hr/>						
Other Charges						
77450 - Administrative Other	2,022	6,670	24,274	24,274	24,274	-
71100 - Insurance and Bonds	506	556	565	565	582	17
70000 - Other Charges	2,528	7,226	24,839	24,839	24,856	17
<hr/>						
25035 - Local Tuberculosis - Federal	73,979	82,429	103,217	111,965	73,537	-29,680
<hr/>						
Total Expenditures	73,979	82,429	103,217	111,965	73,537	-29,680

2022-23 Employee Distribution by Position

Business Unit	25045
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Department	Description	Pos Id	Pos Count	*Supplemental Total
LOCAL TUBERCULOSIS - STATE				
	ADMINISTRATIVE ASSISTANT I	CLR400	1	\$ -
	REGISTERED NURSE	PRF572	1	\$ -
LOCAL TUBERCULOSIS - STATE Sum			2	\$ -

**City of Amarillo 2023 Department Request by Business Unit
25045 - Local Tuberculosis - State**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25045 - Local Tuberculosis - State						
Other Government Revenues						
35610 - Grant In Aid – Federal	65,502	58,349	75,830	63,585	205,819	129,989
35500 - Other Government Revenues	65,502	58,349	75,830	63,585	205,819	129,989
Miscellaneous Revenue						
37141 - Merchant Service Fees	-469	-378	-	-509	-	-
37421 - TB Testing	5,200	2,191	14,248	4,891	14,248	-
37438 - Tspot Fee	283	567	7,000	779	7,000	-
37400 - Miscellaneous Revenue	5,015	2,380	21,248	5,161	21,248	-
25045 - Local Tuberculosis - State	70,517	60,729	97,078	68,746	227,067	129,989
Total Revenues	70,517	60,729	97,078	68,746	227,067	129,989

Expenditures						
25045 - Local Tuberculosis - State						
Personal Services						
41100 - Salaries and Wages	70,404	61,031	79,785	68,745	106,001	26,216
41300 - Incentive	196	670	1,140	425	2,080	940
41500 - PFP	-	-	1,370	-	-	-1,370
41620 - Unscheduled	11	11	-	-	-	-
41820 - Health Insurance	10,921	14,960	25,478	11,151	12,239	-13,239
42300 - State Unemployment	107	81	96	175	97	1
42400 - Workers Compensation	25	18	45	288	1,427	1,382
41900 - Life	31	27	37	38	51	14
42010 - Social Security - Medicare	946	786	1,173	963	1,567	394
42020 - Social Security - OASDI	4,045	3,363	5,017	4,118	6,701	1,684
42110 - TMRS	8,618	7,585	9,970	8,379	12,808	2,838
42115 - OPEB Funding	1,716	1,499	1,966	1,680	2,626	660
41000 - Personal Services	97,019	90,032	126,077	95,960	145,597	19,520
Supplies						
51110 - Office Expense	102	306	1,500	589	1,000	-500
51200 - Operating	-	-	1,000	-	500	-500
51350 - Chemical and Medical	1,202	1,556	2,500	3,771	5,000	2,500
51410 - Vaccines	549	-	5,000	1,166	5,000	-
51000 - Supplies	1,853	1,862	10,000	5,526	11,500	1,500
Contractual Services						
61200 - Postage	-	-	200	-	200	-
62000 - Professional	7,288	3,158	27,000	14,628	27,000	-
60000 - Contractual Services	7,288	3,158	27,200	14,628	27,200	-
Other Charges						
75100 - Travel	-	-	3,500	-71	2,000	-1,500
75200 - Mileage	149	579	750	383	560	-190
77450 - Administrative Other	2,746	7,986	39,046	39,046	39,046	-
77610 - Information Technology - City	112	72	-	-	-	-
71100 - Insurance and Bonds	506	1,112	1,130	1,130	1,164	34

70000 - Other Charges	3,512	9,749	44,426	40,489	42,770	-1,656
25045 - Local Tuberculosis - State	109,673	104,801	207,703	156,601	227,067	19,364
Total Expenditures	109,673	104,801	207,703	156,601	227,067	19,364

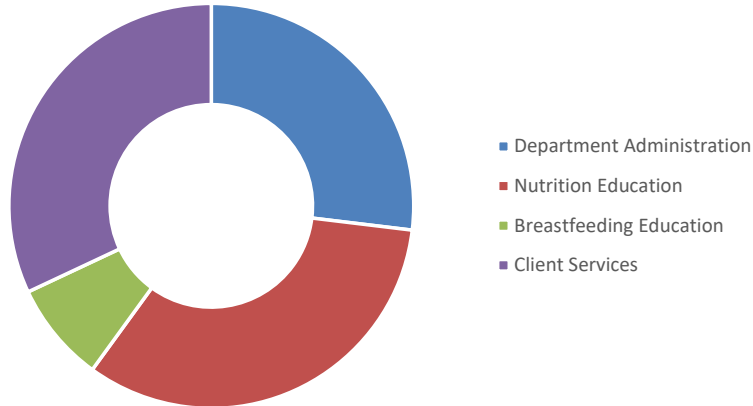


(25311-25323)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Personal Services	\$ 924,588	\$ 2,109,743	\$ 2,533,142
Supplies	276,074	1,235,050	288,935
Contractual Services	203,679	137,929	133,142
Other Charges	251,477	433,417	431,784
Capital Outlay	13,689	38	
Operating Transfers	154,141	-	-
Total Expenses	\$ 1,823,650	\$ 3,916,177	\$ 3,387,003

Approved Positions

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Full-time	47	47	47
Part-time	-	-	-
Total	47	47	47



Mission

The mission of WIC Nutrition is to safeguard the health of low- and moderate-income women, infants, and children (up to age five) who are at nutritional risk by providing nutritious foods to supplement diets, information on healthy eating, and referrals to health care.

Strategic Approach

The adoption of the **BluePrint for Amarillo** by the City Council sets forth a comprehensive strategic direction for the City government in terms of focus, allocation of resources, and initiatives. The mission and role of the WIC Nutrition program directly addresses the Council's **Civic Pride—Enhance Health and Wellness pillar** by serving low- and moderate-income families, by providing health screenings, nutritious foods to supplement their diets, and referrals to health care. Participation in the WIC program is associated with a reduction in the number of poor birth outcomes and a reduction in the amount spent on Medicaid costs. Participation in the WIC program supports cognitive development, helping children to enter kindergarten ready to learn.

The WIC Nutrition Program is federally funded by USDA through a grant to the State of Texas. The state administers the program and contracts with the City of Amarillo to provide services in accordance with state and federal guidelines. The WIC Nutrition Program delivers the highest quality services with integrity and with respect to the WIC eligible population. The department serves an average of 4,903 participants per month, or 58,841 participants per year. The department has an operating budget of \$2.5 million. Additionally, the department oversees \$4.5 million in food benefit issuances.

There are two major types of nutrition risks recognized for WIC eligibility: medically based risks such as anemia, underweight, history of pregnancy complications, or poor pregnancy outcomes; and dietary risks, such as inappropriate nutrition/feeding practices or failure to meet the current Dietary Guidelines for Americans. Women, infants, and children at nutrition risk have a much greater risk of experiencing health problems.

Programs

WIC Department Administration

2022/23 Budget — 27% of Budget

This program provides the administrative expertise for the administration of all aspects of the WIC Nutrition Program in accordance with federal and state regulations and internal policies and procedures.

WIC Nutrition Education

2022/23 Budget — 33% of Budget

This program is responsible for delivering nutrition education to participants enrolled in the WIC Nutrition Program according to state and federal regulations. The Nutrition Education section transformed Nutrition Education from an in-person event to providing Nutrition Education via telephone and Zoom effective March 2020 in response to the COVID-19 pandemic. Risk assessment and Individual counseling as a component of the certification process has been conducted with 100% of the participants certified for the program via telephone. WIC participants have also been able to participate in Nutrition Education

**WOMEN, INFANTS,
AND CHILDREN
(25311-25323)**

2022/23 BUDGET

classes that are provided on-line and available 24/7 to accommodate various schedules. WC participants complete the quiz at the end of each class and obtain a code to provide the WIC office in order to receive credit for the class. In-person classes have also been provided via telephone sessions for those individuals who wish to complete their nutrition education in this manner. Beginning in December 2020, Cooking Classes via Zoom were added to the options that WIC participants can select from for their nutrition education. The Zoom cooking classes have been very popular with over 900 WIC participants and family members having participated in these classes.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Actual	2022/23 Projected
Strive to maintain percentage of WIC participants receiving nutrition education above 95% (state standard)	99%	100%	100%
Annual number of families receiving nutrition education and counseling services at the time of benefit issuance	67,772	58,841	61,195

**WIC Breastfeeding Education
2022/23 Budget — 8% of Budget**

This program is responsible for providing breastfeeding information, education, and support to pregnant women and breastfeeding women enrolled in the WIC Nutrition Program, as well as those in the general public requesting such. Services are provided by Breastfeeding Educators, Lactation Consultants, and Peer Counselors.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Actual	2022/23 Projected
Percent of infants enrolled in WIC that are breastfed.	46%	44%	43%
Number of breastfeeding women receiving breastfeeding counseling/education	8,913	6,711	6,979

**WIC Client Services
2022/23 Budget — 32% of Budget**

This program provides support for delivery of services to WIC participants in the most efficient, timely, accurate, professional, and pleasant manner possible. These support services include performing anthropometric body measurements and plotting results on growth grids; assessing eligibility for the program based on financial, residency, medical/nutritional factors; computer data entry of participant information; issuance of program benefits; scheduling certification and nutrition education appointments; copying/reproduction of materials; filing; and telephone and reception activities. In March of 2020, this department transitioned overnight from providing in-person services to providing modified curbside services where WIC participants utilize a secure link to upload identification, residency, and income documents. WIC staff then discuss individual circumstances with the participant over the telephone to evaluate and determine residency and financial eligibility. Nutrition staff complete the nutrition evaluation, counseling, and certification. An appointment is given for the participant to come to the WIC office and have food benefits loaded on their WIC electronic benefit card utilizing protective measures

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and social distancing. This has continued to be the manner in which services have been delivered through 2021 and the first half of 2022.

The COVID-19 pandemic had a severe impact on the overall caseload for the department, creating a 20% drop in caseload from Jan. 2020 to March 2021. The drop in caseload is attributed to Amarillo being a hot spot early in the pandemic and WIC participants deciding to stay home rather than come to their WIC appointments to avoid infection, the high hospitalization rate in Amarillo from August 2020 through February 2021 and again from July of 2021 through January of 2022; the temporary 25% increase in SNAP benefits from March of 2020 through September of 2021 which then became a permanent increase effective October 2021, the issuance of three stimulus checks along with early advances on the child tax credit that people received. The department remains optimistic that caseload will return once the effects of the pandemic subside.

<i>Performance Measures/Indicators:</i>	2020/21 Actual	2021/22 Actual	2022/23 Projected
Percentage of total caseload that is Infants.	28%	29%	29%
Percentage of total caseload that is Children.	43%	42%	42%
Percentage of total caseload that is Women.	29%	29%	29%
Average number of participants served monthly.	5,705	4,903	5,100
Total number of WIC participants receiving food benefits annually.	68,460	58,841	61,200
Percentage change from previous year.	-5%	-14%	+4%

2022-23 Employee Distribution by Position

Business Unit	25311
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Department	Description	Pos Id	Pos Count	*Supplemental Total
WIC ADMINISTRATION				
	ADMINISTRATIVE ASSISTANT III	CLR410	1	\$ -
	ASSISTANT WIC DIRECTOR	ADM055	1	\$ -
	WIC MANAGER	ADM585	1	\$ -
	NUTRITIONIST I	PRF585	1	\$ -
	NUTRITIONIST II	PRF586	4	\$ -
	NUTRITIONIST III	PRF587	3	\$ -
	NUTRITIONIST IV	PRF588	2	\$ -
	WIC TECHNICIAN IV	TEC160	1	\$ -
	WIC TECHNICIAN V	TEC162	1	\$ -
	GREENHOUSE TECHNICIAN	TEC450	1	\$ -
	DIETITIAN I	TEC570	1	\$ -
	DIETITIAN II	TEC571	1	\$ -
	NUTRITION TECH I	TEC585	2	\$ -
	NUTRITION TECH II	TEC586	3	\$ -
	WIC TECHNICIAN I	TEC587	9	\$ -
	NUTRITION TECH III	TEC588	3	\$ -
	NUTRITION TECHNICIAN IV	TEC589	4	\$ -
	WIC TECHNICIAN II	TEC590	6	\$ -
	WIC TECHNICIAN III	TEC591	2	\$ -
WIC ADMINISTRATION Sum			47	\$ -

**City of Amarillo 2023 Department Request by Business Unit
25311 - WIC Administration**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25311 - WIC Administration						
Other Government Revenues						
35610 - Grant In Aid – Federal	377,453	257,063	621,587	621,587	2,685,380	2,063,793
35500 - Other Government Revenues	377,453	257,063	621,587	621,587	2,685,380	2,063,793
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	-	1,400	1,400	-	-1,400
37400 - Miscellaneous Revenue	-	-	1,400	1,400	-	-1,400
25311 - WIC Administration	377,453	257,063	622,987	622,987	2,685,380	2,062,393
Total Revenues	377,453	257,063	622,987	622,987	2,685,380	2,062,393
Expenditures						
25311 - WIC Administration						
Personal Services						
41100 - Salaries and Wages	121,289	101,317	140,850	84,510	1,671,673	1,530,823
41500 - PFP	-	-	261,219	156,731	-	-261,219
41620 - Unscheduled	1,005	1,476	161	97	161	-
41820 - Health Insurance	10,031	7,366	36,603	21,962	458,861	422,258
42300 - State Unemployment	70	63	176	106	2,291	2,115
42400 - Workers Compensation	186	155	-1,329	-797	5,182	6,511
41900 - Life	22	21	73	-	1,210	1,137
42010 - Social Security - Medicare	1,704	1,445	2,043	1,226	24,239	22,196
42020 - Social Security - OASDI	7,273	6,134	8,733	5,240	103,644	94,911
42110 - TMRS	14,936	12,632	17,352	10,411	198,093	180,741
42115 - OPEB Funding	2,967	2,480	3,423	2,054	40,622	37,199
41000 - Personal Services	159,482	133,090	469,304	281,539	2,505,976	2,036,672
Supplies						
51110 - Office Expense	360	800	1,886	1,132	1,886	-
51115 - Employee Recognition Program	-	-	1,000	600	1,000	-
51200 - Operating	158	112	2,640	1,584	2,640	-
51700 - Education	119	-	1,400	840	1,400	-
51000 - Supplies	636	912	6,926	4,156	6,926	-
Contractual Services						
61200 - Postage	-	-	432	259	432	-
61300 - Advertising	-	-	375	225	375	-
61400 - Dues	125	125	704	422	704	-
61410 - Tuition	522	1,796	690	414	690	-
62000 - Professional	-	-	510	306	510	-
68100 - R & M - Building	-	4,145	442	265	-	-442
60000 - Contractual Services	647	6,065	3,153	1,892	2,711	-442
Other Charges						
75100 - Travel	4,347	-	15,900	9,540	15,900	-
75200 - Mileage	-	-	2,500	1,500	2,500	-
77450 - Administrative Other	16,985	22,612	52,135	31,281	52,135	-
77610 - Information Technology - City	53,620	62,095	55,461	33,277	59,343	3,882

71100 - Insurance and Bonds	27,716	32,288	35,472	21,283	39,889	4,417
70000 - Other Charges	102,668	116,995	161,468	96,881	169,767	8,299
Operating Transfers						
92130 - General Construction	113,917	-	-	-	-	-
92000 - Operating Transfers	113,917	-	-	-	-	-
25311 - WIC Administration	377,351	257,062	640,851	384,467	2,685,380	2,044,529
Total Expenditures	377,351	257,062	640,851	384,467	2,685,380	2,044,529

**City of Amarillo 2023 Department Request by Business Unit
25312 - WIC Nutrition Education**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25312 - WIC Nutrition Education						
Other Government Revenues						
35610 - Grant In Aid – Federal	319,383	365,984	772,936	772,936	244,562	-528,374
35500 - Other Government Revenues	319,383	365,984	772,936	772,936	244,562	-528,374
25312 - WIC Nutrition Education	319,383	365,984	772,936	772,936	244,562	-528,374
Total Revenues	319,383	365,984	772,936	772,936	244,562	-528,374
Expenditures						
25312 - WIC Nutrition Education						
Personal Services						
41100 - Salaries and Wages	205,626	201,322	352,128	211,277	-	-352,128
41500 - PFP	-	-	11,614	6,968	-	-11,614
41620 - Unscheduled	10,465	11,880	7,800	4,680	7,800	-
41820 - Health Insurance	34,972	32,245	91,508	54,905	-	-91,508
42300 - State Unemployment	291	270	442	265	-	-442
42400 - Workers Compensation	315	308	-3,322	-1,993	-	3,322
41900 - Life	64	64	179	107	-	-179
42010 - Social Security - Medicare	2,990	2,972	5,106	3,064	-	-5,106
42020 - Social Security - OASDI	10,537	10,635	21,832	13,099	-	-21,832
42110 - TMRS	25,617	23,667	43,381	26,029	-	-43,381
42115 - OPEB Funding	4,370	4,346	8,556	5,134	-	-8,556
41000 - Personal Services	295,248	287,711	539,224	323,534	7,800	-531,424
Supplies						
51110 - Office Expense	195	223	6,957	4,174	6,957	-
51200 - Operating	7,297	49,013	22,255	13,353	22,255	-
51400 - Photographic	-	-	250	150	250	-
51450 - Botany & Agrigulture	-	-	4,200	2,520	4,200	-
51452 - B & A - General	2,682	-	4,200	2,520	4,200	-
51456 - B & A - Bedding Plants	881	-	2,500	1,500	2,500	-
51458 - B & A - Fertilizer	80	-	2,800	1,680	2,800	-
51462 - B & A - Chemicals	94	-	1,200	720	1,200	-
51700 - Education	1,050	694	44,758	26,855	44,758	-
51850 - Minor Tools	-	-	1,385	831	-	-1,385
53100 - Natural Gas	1,248	1,450	1,804	1,082	2,483	679
53150 - Electricity	4,251	4,257	6,651	3,991	6,360	-291
53200 - Water and Sewer	1,493	1,726	2,299	1,379	3,102	803
54000 - Food	802	-	5,500	3,300	5,500	-
51000 - Supplies	20,072	57,361	106,759	64,055	106,565	-194
Contractual Services						
61200 - Postage	-	27	1,742	1,045	1,742	-
61300 - Advertising	700	-	1,050	630	1,050	-
61400 - Dues	70	897	2,800	1,680	2,800	-
61410 - Tuition	4,940	88	13,350	8,010	13,350	-
62000 - Professional	-	898	750	450	750	-
63400 - Employee Medical	-	-	100	60	100	-
60000 - Contractual Services	5,710	1,910	19,792	11,875	19,792	-

Other Charges

74000 - Printing and Binding	-	-	3,800	2,280	3,800	-
75100 - Travel	2,851	-	17,775	10,665	17,775	-
75200 - Mileage	-	-	2,500	1,500	2,500	-
77450 - Administrative Other	31,444	48,882	86,330	51,798	86,330	-
70000 - Other Charges	34,295	48,882	110,405	66,243	110,405	-
25312 - WIC Nutrition Education	355,326	395,865	776,180	465,708	244,562	-531,618
Total Expenditures	355,326	395,865	776,180	465,708	244,562	-531,618

**City of Amarillo 2023 Department Request by Business Unit
25313 - WIC Breastfeeding**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25313 - WIC Breastfeeding						
Other Government Revenues						
35610 - Grant In Aid – Federal	45,126	43,787	93,272	93,272	32,702	-60,570
35500 - Other Government Revenues	45,126	43,787	93,272	93,272	32,702	-60,570
25313 - WIC Breastfeeding	45,126	43,787	93,272	93,272	32,702	-60,570
Total Revenues	45,126	43,787	93,272	93,272	32,702	-60,570
Expenditures						
25313 - WIC Breastfeeding						
Personal Services						
41100 - Salaries and Wages	31,747	28,176	40,243	24,146	-	-40,243
41500 - PFP	-	-	1,385	831	-	-1,385
41620 - Unscheduled	979	1,649	2,200	1,320	2,200	-
41820 - Health Insurance	3,856	3,771	10,458	6,275	-	-10,458
42300 - State Unemployment	52	35	51	31	-	-51
42400 - Workers Compensation	49	43	-380	-228	-	380
41900 - Life	10	1	21	-	-	-21
42010 - Social Security - Medicare	460	418	584	350	-	-584
42020 - Social Security - OASDI	1,598	1,508	2,495	1,497	-	-2,495
42110 - TMRS	3,994	3,666	4,958	2,975	-	-4,958
42115 - OPEB Funding	650	616	977	586	-	-977
41000 - Personal Services	43,395	39,883	62,992	37,783	2,200	-60,792
Supplies						
51110 - Office Expense	-	-	1,980	1,188	1,980	-
51200 - Operating	-	-	4,168	2,501	4,168	-
51400 - Photographic	-	-	850	510	850	-
51700 - Education	-	-	2,031	1,219	2,031	-
51000 - Supplies	-	-	9,029	5,417	9,029	-
Contractual Services						
61200 - Postage	-	-	612	367	612	-
61400 - Dues	132	-	1,076	646	1,076	-
61410 - Tuition	649	-	2,900	1,740	2,900	-
60000 - Contractual Services	781	-	4,588	2,753	4,588	-
Other Charges						
74000 - Printing and Binding	-	-	300	180	300	-
75100 - Travel	844	-	5,800	3,480	5,800	-
75200 - Mileage	-	-	700	420	700	-
77450 - Administrative Other	4,622	6,778	10,085	6,051	10,085	-
70000 - Other Charges	5,465	6,778	16,885	10,131	16,885	-
25313 - WIC Breastfeeding	49,641	46,661	93,494	56,084	32,702	-60,792
Total Expenditures	49,641	46,661	93,494	56,084	32,702	-60,792

**City of Amarillo 2023 Department Request by Business Unit
25314 - WIC Client Services**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25314 - WIC Client Services						
Other Government Revenues						
35610 - Grant In Aid – Federal	394,922	699,722	863,816	1,452,614	188,233	-675,583
35500 - Other Government Revenues	394,922	699,722	863,816	1,452,614	188,233	-675,583
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	-	1,600	1,600	-	-1,600
37400 - Miscellaneous Revenue	-	-	1,600	1,600	-	-1,600
25314 - WIC Client Services	394,922	699,722	865,416	1,454,214	188,233	-677,183
Total Revenues	394,922	699,722	865,416	1,454,214	188,233	-677,183
Expenditures						
25314 - WIC Client Services						
Personal Services						
41100 - Salaries and Wages	229,276	198,845	432,618	259,571	-	-432,618
41500 - PFP	-	-	13,984	8,390	-	-13,984
41620 - Unscheduled	6,511	11,312	9,200	5,520	9,200	-
41820 - Health Insurance	41,489	31,561	112,423	67,454	-	-112,423
42300 - State Unemployment	458	370	543	326	-	-543
42400 - Workers Compensation	351	304	-4,081	-2,449	-	4,081
41900 - Life	72	70	219	131	-	-219
42010 - Social Security - Medicare	3,249	2,931	6,272	3,763	-	-6,272
42020 - Social Security - OASDI	10,039	9,974	26,823	16,094	-	-26,823
42110 - TMRS	28,772	25,837	53,296	31,978	-	-53,296
42115 - OPEB Funding	4,434	4,082	10,512	6,307	-	-10,512
41000 - Personal Services	324,651	285,287	661,809	397,085	9,200	-652,609
Supplies						
51110 - Office Expense	6,702	7,909	15,900	9,540	15,900	-
51200 - Operating	6,751	114,538	8,840	5,304	8,840	-
51350 - Chemical and Medical	1,388	2,012	18,400	11,040	18,400	-
51410 - Vaccines	-	-	3,200	1,920	3,200	-
51700 - Education	-	1,895	600	360	600	-
51850 - Minor Tools	278	-	659	395	-	-659
51950 - Minor Office Equipment	4,490	20,923	500	300	-	-500
51960 - Printers	-	-	1,600	960	-	-1,600
51970 - Software	-	-	6,272	3,763	-	-6,272
51980 - IT Hardware	-	-	26,823	16,094	-	-26,823
53100 - Natural Gas	2,533	2,944	3,684	2,210	5,071	1,387
53150 - Electricity	8,869	8,918	14,825	8,895	14,396	-429
53200 - Water and Sewer	2,933	3,773	4,179	2,507	4,145	-34
51000 - Supplies	33,944	162,911	105,482	63,289	70,552	-34,930

Contractual Services						
61200 - Postage	-	434	936	562	936	-
61300 - Advertising	-	-	500	300	500	-
61410 - Tuition	-	-	3,903	2,342	3,903	-
62000 - Professional	-	498	2,500	1,500	2,500	-
63400 - Employee Medical	-	-	100	60	100	-
68100 - R & M - Building	3,140	38,080	3,542	2,125	3,542	-
68610 - Office Equipment	550	-	1,200	720	1,200	-
68620 - Computer Equipment	-	-	3,000	1,800	3,000	-
68690 - R & M - WIC Roof Repair	3,000	-	2,715	1,629	2,715	-
68691 - R & M - WIC Painting	2,452	-	2,000	1,200	2,000	-
60000 - Contractual Services	9,142	39,012	20,396	12,238	20,396	-
Other Charges						
75100 - Travel	557	-	3,335	2,001	3,335	-
75200 - Mileage	427	-	2,172	1,303	2,172	-
77450 - Administrative Other	34,575	48,470	82,578	49,547	82,578	-
70000 - Other Charges	35,559	48,470	88,085	52,851	88,085	-
Capital Outlay						
83100 - Improve other than Build	-	13,689	38	23	-	-38
80000 - Capital Outlay	-	13,689	38	23	-	-38
Operating Transfers						
92130 - General Construction	-	154,141	-	965,687	-	-
92000 - Operating Transfers	-	154,141	-	965,687	-	-
25314 - WIC Client Services	403,296	703,511	875,810	1,491,173	188,233	-687,577
Total Expenditures	403,296	703,511	875,810	1,491,173	188,233	-687,577

**City of Amarillo 2023 Department Request by Business Unit
25315 - WIC IT**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25315 - WIC IT						
Other Government Revenues						
35610 - Grant In Aid – Federal	12,437	13,312	14,400	14,400	1,250	-13,150
35500 - Other Government Revenues	12,437	13,312	14,400	14,400	1,250	-13,150
25315 - WIC IT	12,437	13,312	14,400	14,400	1,250	-13,150
Total Revenues	12,437	13,312	14,400	14,400	1,250	-13,150

Expenditures

25315 - WIC IT

Personal Services

41100 - Salaries and Wages	2,240	-	1,871	1,123	-	-1,871
41620 - Unscheduled	39	-	3,719	2,231	-	-3,719
41820 - Health Insurance	864	-	734	440	-	-734
42300 - State Unemployment	6	-	4,503	2,702	-	-4,503
42400 - Workers Compensation	3	-	800	480	-	-800
41900 - Life	1	-	-	-	-	-
42010 - Social Security - Medicare	30	-	2,260	1,356	-	-2,260
42020 - Social Security - OASDI	129	-	15	-	-	-15
42110 - TMRS	278	-	437	262	-	-437
42115 - OPEB Funding	55	-	1,038	623	-	-1,038
41000 - Personal Services	3,645	-	15,377	9,217	-	-15,377

Supplies

51110 - Office Expense	0	-	8,020	4,812	-	-8,020
51200 - Operating	2,804	2,101	1,250	750	1,250	-
51950 - Minor Office Equipment	2,355	2,189	950	570	-	-950
51960 - Printers	-	-	3,200	1,920	-	-3,200
51970 - Software	3,245	1,918	4,800	2,880	-	-4,800
51980 - IT Hardware	-	7,103	4,200	2,520	-	-4,200
51000 - Supplies	8,404	13,312	22,420	13,452	1,250	-21,170

Contractual Services

62030 - Vehicle Towing Expense	-	-	-	-	-	-
60000 - Contractual Services	-	-	-	-	-	-

Other Charges

77450 - Administrative Other	388	-	2,344	1,406	-	-2,344
70000 - Other Charges	388	-	2,344	1,406	-	-2,344

25315 - WIC IT	12,437	13,312	40,141	24,076	1,250	-38,891
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Total Expenditures	12,437	13,312	40,141	24,076	1,250	-38,891
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**City of Amarillo 2023 Department Request by Business Unit
25316 - WIC Special-Extra**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25316 - WIC Special-Extra						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	213,971	1,093	1,093	1,093	-
35500 - Other Government Revenues	-	213,971	1,093	1,093	1,093	-
25316 - WIC Special-Extra	-	213,971	1,093	1,093	1,093	-
Total Revenues	-	213,971	1,093	1,093	1,093	-
Expenditures						
25316 - WIC Special-Extra						
Personal Services						
41100 - Salaries and Wages	-	7,802	2,500	1,500	-	-2,500
41620 - Unscheduled	-	20,868	2,800	1,680	-	-2,800
41820 - Health Insurance	-	-	1,200	720	-	-1,200
42300 - State Unemployment	-	47	200	120	-	-200
42400 - Workers Compensation	-	12	150	90	-	-150
41900 - Life	-	-	44,758	26,855	-	-44,758
42010 - Social Security - Medicare	-	416	-	-	-	-
42020 - Social Security - OASDI	-	1,234	4,200	2,520	-	-4,200
42110 - TMRS	-	3,532	4,200	2,520	-	-4,200
42115 - OPEB Funding	-	484	50	-	-	-50
41000 - Personal Services	-	34,395	60,058	36,005	-	-60,058
Supplies						
51200 - Operating	-	358	1,250	750	-	-1,250
51950 - Minor Office Equipment	-	17,200	100	60	-	-100
51000 - Supplies	-	17,558	1,350	810	-	-1,350
Contractual Services						
61300 - Advertising	-	150,549	470	282	-	-470
61410 - Tuition	-	4,993	375	225	-	-375
67600 - Temporary Labor	-	633	3,500	2,100	-	-3,500
60000 - Contractual Services	-	156,175	4,345	2,607	-	-4,345
Other Charges						
75100 - Travel	532	-	1,093	656	1,093	-
77450 - Administrative Other	-	5,844	391	235	-	-391
70000 - Other Charges	532	5,844	1,484	890	1,093	-391
25316 - WIC Special-Extra	532	213,971	67,237	40,312	1,093	-66,144
Total Expenditures	532	213,971	67,237	40,312	1,093	-66,144

**City of Amarillo 2023 Department Request by Business Unit
25317 - WIC Lactation Consultant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25317 - WIC Lactation Consultant						
Other Government Revenues						
35610 - Grant In Aid – Federal	14,398	10,967	9,164	9,164	8,980	-184
35500 - Other Government Revenues	14,398	10,967	9,164	9,164	8,980	-184
<hr/>						
25317 - WIC Lactation Consultant	14,398	10,967	9,164	9,164	8,980	-184
<hr/>						
Total Revenues	14,398	10,967	9,164	9,164	8,980	-184
<hr/>						
Expenditures						
25317 - WIC Lactation Consultant						
Personal Services						
41100 - Salaries and Wages	6,165	5,576	1,038	623	-	-1,038
41500 - PFP	-	-	100	60	-	-100
41620 - Unscheduled	2,303	763	2,344	1,406	2,344	-
41820 - Health Insurance	1,724	1,533	15	9	-	-15
42300 - State Unemployment	7	2	-284	-170	-	284
42400 - Workers Compensation	9	5	300	180	-	-300
41900 - Life	2	-	437	262	-	-437
42010 - Social Security - Medicare	113	84	1,871	1,123	-	-1,871
42020 - Social Security - OASDI	483	358	3,719	2,231	-	-3,719
42110 - TMRS	1,033	780	734	440	-	-734
42115 - OPEB Funding	206	154	38	23	-	-38
41000 - Personal Services	12,045	9,254	10,312	6,187	2,344	-7,968
<hr/>						
Supplies						
51110 - Office Expense	-	-	50	30	50	-
51200 - Operating	-	-	200	120	200	-
51350 - Chemical and Medical	-	-	150	90	150	-
51700 - Education	-	-	1,250	750	1,250	-
51850 - Minor Tools	-	-	100	60	-	-100
51000 - Supplies	-	-	1,750	1,050	1,650	-100
<hr/>						
Contractual Services						
61400 - Dues	99	132	470	282	470	-
61410 - Tuition	549	-	375	225	375	-
60000 - Contractual Services	648	132	845	507	845	-
<hr/>						
Other Charges						
75100 - Travel	422	-	3,500	2,100	3,500	-
75200 - Mileage	-	-	250	150	250	-
77450 - Administrative Other	1,283	1,574	391	235	391	-
70000 - Other Charges	1,705	1,574	4,141	2,485	4,141	-
<hr/>						
25317 - WIC Lactation Consultant	14,398	10,960	17,048	10,229	8,980	-8,068
<hr/>						
Total Expenditures	14,398	10,960	17,048	10,229	8,980	-8,068

**City of Amarillo 2023 Department Request by Business Unit
25318 - WIC Peer Counselor**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25318 - WIC Peer Counselor						
Other Government Revenues						
35610 - Grant In Aid – Federal	28,155	22,328	114,193	114,193	68,765	-45,428
35500 - Other Government Revenues	28,155	22,328	114,193	114,193	68,765	-45,428
25318 - WIC Peer Counselor	28,155	22,328	114,193	114,193	68,765	-45,428
Total Revenues	28,155	22,328	114,193	114,193	68,765	-45,428
Expenditures						
25318 - WIC Peer Counselor						
Personal Services						
41100 - Salaries and Wages	13,188	11,213	30,182	18,109	-	-30,182
41500 - PFP	-	-	1,038	623	-	-1,038
41620 - Unscheduled	3,452	1,551	4,503	2,702	4,503	-
41820 - Health Insurance	4,160	3,509	7,844	4,706	-	-7,844
42300 - State Unemployment	21	15	38	-	-	-38
42400 - Workers Compensation	20	17	-284	-170	-	284
41900 - Life	6	-	15	9	-	-15
42010 - Social Security - Medicare	221	170	437	262	-	-437
42020 - Social Security - OASDI	946	727	1,871	1,123	-	-1,871
42110 - TMRS	2,031	1,569	3,719	2,231	-	-3,719
42115 - OPEB Funding	404	310	734	440	-	-734
41000 - Personal Services	24,449	19,081	50,097	30,035	4,503	-45,594
Supplies						
51110 - Office Expense	-	-	300	180	300	-
51200 - Operating	-	-	1,328	797	1,328	-
51000 - Supplies	-	-	1,628	977	1,628	-
Contractual Services						
61200 - Postage	-	-	48	29	48	-
61300 - Advertising	-	-	40,490	24,294	40,490	-
61400 - Dues	132	-	350	210	350	-
61410 - Tuition	549	-	3,300	1,980	3,300	-
60000 - Contractual Services	681	-	44,188	26,513	44,188	-
Other Charges						
75100 - Travel	422	-	9,626	5,776	9,626	-
75200 - Mileage	-	-	800	480	800	-
77450 - Administrative Other	2,604	3,243	8,020	4,812	8,020	-
70000 - Other Charges	3,026	3,243	18,446	11,068	18,446	-
25318 - WIC Peer Counselor	28,155	22,324	114,359	68,593	68,765	-45,594
Total Expenditures	28,155	22,324	114,359	68,593	68,765	-45,594

**City of Amarillo 2023 Department Request by Business Unit
25319 - WIC Vendor Operations**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25319 - WIC Vendor Operations						
Other Government Revenues						
35610 - Grant In Aid – Federal	40,800	30,841	2,614	2,614	-	-2,614
35500 - Other Government Revenues	40,800	30,841	2,614	2,614	-	-2,614
25319 - WIC Vendor Operations	40,800	30,841	2,614	2,614	-	-2,614
Total Revenues	40,800	30,841	2,614	2,614	-	-2,614

Expenditures						
25319 - WIC Vendor Operations						
Personal Services						
41100 - Salaries and Wages	26,363	18,259	5	-0	-	-5
41620 - Unscheduled	1,433	566	145	87	-	-145
41820 - Health Insurance	3,390	3,078	624	374	-	-624
42300 - State Unemployment	21	34	7,033	4,220	-	-7,033
42400 - Workers Compensation	40	28	6,000	3,600	-	-6,000
41900 - Life	7	-	1,239	743	-	-1,239
42010 - Social Security - Medicare	387	263	245	147	-	-245
42020 - Social Security - OASDI	1,269	651	13	0	-	-13
42110 - TMRS	3,394	2,314	-94	-56	-	94
42115 - OPEB Funding	525	272	302	181	-	-302
41000 - Personal Services	36,829	25,466	15,512	9,297	-	-15,512

Supplies

51110 - Office Expense	531	-	2,500	1,500	-	-2,500
51200 - Operating	830	1,734	50	30	-	-50
51350 - Chemical and Medical	598	-	2,612	1,567	-	-2,612
54000 - Food	-	-	145	87	-	-145
51000 - Supplies	1,959	1,734	5,307	3,184	-	-5,307

Other Charges

77450 - Administrative Other	3,922	4,328	624	374	-	-624
70000 - Other Charges	3,922	4,328	624	374	-	-624

25319 - WIC Vendor Operations	42,710	31,527	21,443	12,855	-	-21,443
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Total Expenditures	42,710	31,527	21,443	12,855	-	-21,443
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**City of Amarillo 2023 Department Request by Business Unit
25320 - WIC Mentor**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25320 - WIC Mentor						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	-	49,900	49,900	49,900	-
35500 - Other Government Revenues	-	-	49,900	49,900	49,900	-
25320 - WIC Mentor	-	-	49,900	49,900	49,900	-
Total Revenues	-	-	49,900	49,900	49,900	-
Expenditures						
25320 - WIC Mentor						
Supplies						
51110 - Office Expense	-	-	48	29	-	-48
51000 - Supplies	-	-	48	29	-	-48
Contractual Services						
61200 - Postage	-	-	162	97	162	-
62000 - Professional	-	-	37,238	22,343	37,238	-
60000 - Contractual Services	-	-	37,400	22,440	37,400	-
Other Charges						
75100 - Travel	-	-	7,500	4,500	7,500	-
75200 - Mileage	-	-	5,000	3,000	5,000	-
70000 - Other Charges	-	-	12,500	7,500	12,500	-
25320 - WIC Mentor	-	-	49,948	29,969	49,900	-48
Total Expenditures	-	-	49,948	29,969	49,900	-48

**City of Amarillo 2023 Department Request by Business Unit
25321 - WIC Obesity**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25321 - WIC Obesity						
Other Government Revenues						
35610 - Grant In Aid – Federal	19,537	4,128	34,760	34,760	19,616	-15,144
35500 - Other Government Revenues	19,537	4,128	34,760	34,760	19,616	-15,144
25321 - WIC Obesity	19,537	4,128	34,760	34,760	19,616	-15,144
Total Revenues	19,537	4,128	34,760	34,760	19,616	-15,144

Expenditures

25321 - WIC Obesity

Personal Services

41100 - Salaries and Wages	10,553	2,251	10,062	6,037	-	-10,062
41500 - PFP	-	-	346	208	-	-346
41620 - Unscheduled	1,560	224	1,119	671	1,119	-
41820 - Health Insurance	2,935	597	2,614	1,568	-	-2,614
42300 - State Unemployment	18	1	13	-	-	-13
42400 - Workers Compensation	16	-	-94	-56	-	94
41900 - Life	4	-	5	-	-	-5
42010 - Social Security - Medicare	165	33	145	87	-	-145
42020 - Social Security - OASDI	692	140	624	374	-	-624
42110 - TMRS	1,458	304	1,239	743	-	-1,239
42115 - OPEB Funding	290	58	245	147	-	-245
41000 - Personal Services	17,691	3,607	16,318	9,780	1,119	-15,199

Supplies

51110 - Office Expense	-	-	302	181	302	-
51200 - Operating	-	-	7,033	4,220	7,033	-
54000 - Food	-	-	6,000	3,600	6,000	-
51000 - Supplies	-	-	13,335	8,001	13,335	-

Other Charges

75100 - Travel	-	-	2,500	1,500	2,500	-
75200 - Mileage	-	-	50	30	50	-
77450 - Administrative Other	1,884	614	2,612	1,567	2,612	-
70000 - Other Charges	1,884	614	5,162	3,097	5,162	-

25321 - WIC Obesity	19,575	4,221	34,815	20,878	19,616	-15,199
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Total Expenditures	19,575	4,221	34,815	20,878	19,616	-15,199
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**City of Amarillo 2023 Department Request by Business Unit
25322 - WIC R D Grant**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25322 - WIC R D Grant						
Other Government Revenues						
35610 - Grant In Aid – Federal	64,170	54,997	86,522	86,522	86,522	-
35500 - Other Government Revenues	64,170	54,997	86,522	86,522	86,522	-
<hr/>						
25322 - WIC R D Grant	64,170	54,997	86,522	86,522	86,522	-
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Total Revenues	64,170	54,997	86,522	86,522	86,522	-
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Expenditures						
25322 - WIC R D Grant						
Personal Services						
41100 - Salaries and Wages	5,282	11,390	-	-	-	-
41620 - Unscheduled	939	-	-	-	-	-
41820 - Health Insurance	332	940	-	-	-	-
42300 - State Unemployment	0	-	-	-	-	-
41900 - Life	1	-	-	-	-	-
42010 - Social Security - Medicare	88	163	-	-	-	-
42020 - Social Security - OASDI	211	619	-	-	-	-
42110 - TMRS	758	1,398	-	-	-	-
42115 - OPEB Funding	86	247	-	-	-	-
41000 - Personal Services	7,696	14,756	-	-	-	-
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Supplies						
52300 - Unassigned	-	-	78,000	46,800	78,000	-
51000 - Supplies	-	-	78,000	46,800	78,000	-
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Contractual Services						
61400 - Dues	822	-	822	493	822	-
61410 - Tuition	296	385	2,400	1,440	2,400	-
60000 - Contractual Services	1,118	385	3,222	1,933	3,222	-
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Other Charges						
75100 - Travel	5,297	-	5,300	3,180	5,300	-
77450 - Administrative Other	820	2,508	-	-	-	-
70000 - Other Charges	6,117	2,508	5,300	3,180	5,300	-
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25322 - WIC R D Grant	14,931	17,649	86,522	51,913	86,522	-
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Total Expenditures	14,931	17,649	86,522	51,913	86,522	-

**City of Amarillo 2023 Department Request by Business Unit
25323 - WIC Summer Feeding**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25323 - WIC Summer Feeding						
Other Government Revenues						
35610 - Grant In Aid – Federal	1,131	-	61,841	61,841	-	-61,841
35500 - Other Government Revenues	1,131	-	61,841	61,841	-	-61,841
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25323 - WIC Summer Feeding	1,131	-	61,841	61,841	-	-61,841
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Total Revenues	1,131	-	61,841	61,841	-	-61,841
Expenditures						
25323 - WIC Summer Feeding						
Personal Services						
41100 - Salaries and Wages	798	-	869	521	-	-869
41620 - Unscheduled	18	-	16,500	9,900	-	-16,500
41820 - Health Insurance	34	-	1,200	720	-	-1,200
42300 - State Unemployment	0	-	61,841	37,105	-	-61,841
42400 - Workers Compensation	-	-	869	521	-	-869
41900 - Life	0	-	35,663	21,398	-	-35,663
42010 - Social Security - Medicare	11	-	10,000	6,000	-	-10,000
42020 - Social Security - OASDI	42	-	650	390	-	-650
42110 - TMRS	100	-	17,000	10,200	-	-17,000
42115 - OPEB Funding	17	-	45,000	27,000	-	-45,000
41000 - Personal Services	1,022	-	189,592	113,755	-	-189,592
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Other Charges						
77450 - Administrative Other	109	-	3,073	1,844	-	-3,073
70000 - Other Charges	109	-	3,073	1,844	-	-3,073
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25323 - WIC Summer Feeding	1,131	-	192,665	115,599	-	-192,665
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Total Expenditures	1,131	-	192,665	115,599	-	-192,665

**City of Amarillo 2023 Department Request by Business Unit
25324 - WIC Virtual Classes**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25324 - WIC Virtual Classes						
Other Government Revenues						
35610 - Grant In Aid – Federal	-	93,310	17,186	17,186	-	-17,186
35500 - Other Government Revenues	-	93,310	17,186	17,186	-	-17,186
25324 - WIC Virtual Classes	-	93,310	17,186	17,186	-	-17,186
Total Revenues	-	93,310	17,186	17,186	-	-17,186
Expenditures						
25324 - WIC Virtual Classes						
Personal Services						
41100 - Salaries and Wages	-	47,896	28	-	-	-28
41620 - Unscheduled	-	4,168	947	568	-	-947
41820 - Health Insurance	-	8,609	4,020	2,412	-	-4,020
42300 - State Unemployment	-	73	450	270	-	-450
41900 - Life	-	13	7,989	4,793	-	-7,989
42010 - Social Security - Medicare	-	731	1,576	946	-	-1,576
42020 - Social Security - OASDI	-	2,978	73	-	-	-73
42110 - TMRS	-	6,414	1,065	639	-	-1,065
42115 - OPEB Funding	-	1,176	3,000	1,800	-	-3,000
41000 - Personal Services	-	72,057	19,148	11,428	-	-19,148
Supplies						
51200 - Operating	-	7,325	1,800	1,080	-	-1,800
54000 - Food	-	2,096	14,400	8,640	-	-14,400
51000 - Supplies	-	9,421	16,200	9,720	-	-16,200
Other Charges						
77450 - Administrative Other	-	12,243	3,500	2,100	-	-3,500
70000 - Other Charges	-	12,243	3,500	2,100	-	-3,500
25324 - WIC Virtual Classes	-	93,722	38,848	23,248	-	-38,848
Total Expenditures	-	93,722	38,848	23,248	-	-38,848

**City of Amarillo 2023 Department Request by Business Unit
25325 - WIC Cooking Matters**



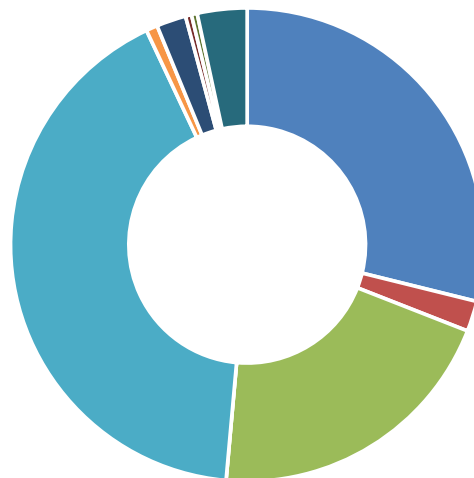
Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
25325 - WIC Cooking Matters						
Miscellaneous Revenue						
37420 - Donations	-	16,500	-	-	-	-
37400 - Miscellaneous Revenue	-	16,500	-	-	-	-
25325 - WIC Cooking Matters	-	16,500	-	-	-	-
Total Revenues	-	16,500	-	-	-	-
Expenditures						
25325 - WIC Cooking Matters						
Supplies						
51200 - Operating	-	6,945	863,816	518,290	-	-863,816
54000 - Food	-	5,921	3,000	1,800	-	-3,000
51000 - Supplies	-	12,866	866,816	520,090	-	-866,816
25325 - WIC Cooking Matters	-	12,866	866,816	520,090	-	-866,816
Total Expenditures	-	12,866	866,816	520,090	-	-866,816

PUBLIC IMPROVEMENT DISTRICTS



(2700-2790)

	2020/21 Actual	2021/22 Budget	2022/23 Budgeted
Supplies	379,711	688,209	592,454
Contractual Services	547,405	780,347	903,003
Other Charges	69,102	70,421	71,196
Capital Outlay	1,429,601	435,000	2,771,017
Debt Service	(6,424)	-	
Operating Transfers	588,247	663,165	652,262
Total Expenses	\$ 3,007,642	\$ 2,637,142	\$ 4,989,932



- Greenways PID
- Pinnacle PID
- Heritage Hills PID
- Brennan Boulevard PID
- Colonies PID
- Tutbury PID
- Point West PID
- Quail Creek PID
- Vineyards PID
- Redstone PID
- Town Square PID

Mission

To promote and facilitate the development of quality neighborhoods that enhance the community appearance.

Strategic Approach

Public Improvement Districts (PIDs) were established to provide for the installation and maintenance of certain amenities and common areas that include hardscape and greenscape features that enhance the neighborhood by providing recreational and aesthetic related improvements.

A five-year service plan that defines the annual budget and individual assessments for each PID as well as provide a 5-year expense/revenue projection is approved annually by the respective PID Advisory Board and City Council. Each PID is fully funded by assessments and does not require City funding.

Programs

Greenways

2022/23 Budget — 29% of Budget

Established in 1995, Greenways was the first PID established in Amarillo. Landscaped parkways and common areas which include hardscape features are some of the improvements within the Greenways. The Greenways PID continues to develop a linear park system which now contains approximately 29 acres. The park-like setting meanders throughout the development, interconnecting the home sites with a linear parkway. Trees and shrubs have been added to enhance the park's large expanse of irrigated turf. The park contains over a mile of walking/jogging trails for the use and enjoyment of all users. Utilizing grant dollars from the State of Texas Parks and Wildlife Department, the City constructed a natural setting city park with soccer fields and other recreational type amenities in what was previously an undeveloped playa lake. The City maintains this "playa park". The assessments for the Greenways PID are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserve.

The Greenways PID has a five member advisory Board. Per the terms of the Greenways PID petition, three board member positions are homeowners and two are suggested for approval by the developer.

Pinnacle

2022/23 Budget — 2% of Budget

Established in 2017, the Pinnacle PID encompasses approximately 510 acres of land and is in south Amarillo. The Pinnacle PID contains residentially developed properties. The Pinnacle PID is a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Pinnacle PID will be assessed for the cost of care and maintenance. Per the approved Petition that established the PID, assessments will be collected on the platted portions of the Pinnacle PID beginning in the FY 2020/21. The assessments for the Pinnacle PID

PUBLIC IMPROVEMENT DISTRICT (2700-2790)

2022/23 BUDGET

are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserves. Improvements such as landscaped medians, entryway features, and specialty lighting will be installed, dedicated, accepted and the be subject to being maintained by the PID assessments. Current administrative expenses due prior to assessments being collected will be paid by the Developer/Property owner.

The Pinnacle PID will establish an initial three-member advisory board. Once more than 100 lots are sold, the advisory board will expand to five members. Per the terms of the Pinnacle PID petition, the initial three-member board will consist of two board positions suggested for approval by the Developer and one board position suggested by approval by the Owner of non-school property. The expanded five-member board will consist of two board positions suggested for approval by the developer, two board positions suggested for approval by the Property Owners Association who are lot owners in the PID, and one board position suggested for approval by Owner of non-school property.

Heritage Hills

2022/23 Budget — 20% of Budget

The Heritage Hills PID was established in July 2016 to provide for the construction and maintenance of certain right-of-way improvements such as landscaping, green areas and entry features throughout the subdivision. Heritage Hills will be a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Heritage Hills PID will be assessed for the cost of care and maintenance.

Per the terms of the Heritage Hills PID petition, the five-member advisory board consists of two members recommended by the HOA, two members recommended by the Developer, and one member recommended by the Owner.

Colonies

2022/23 Budget — 42% of Budget

Established in 2001, the Colonies PID encompasses approximately 375 acres of land and is located in southwest Amarillo. The Colonies PID contains both residentially and commercially developed properties. The Colonies PID is a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Colonies PID will be assessed for the cost of care and maintenance. The Colonies PID collected the first assessments in January 2002. The assessments for the Colonies PID are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserves. Improvements such as a clock tower, landscaped medians, a bridge, gazebos, entryway features, and specialty lighting have been installed, dedicated, accepted and are now being maintained by the PID assessments.

The Colonies PID has a five-member advisory board. Per the terms of the Colonies PID petition, two board positions are suggested for approval by lot owners, two board positions are suggested for approval by the developer, and one board position suggested for approval by the owners.

Tutbury

2022/23 Budget — 1% of Budget

The Tutbury PID was established to provide for the maintenance of eight landscaped parcels, which have been designated as common areas within the Colonies Unit #9 subdivision.

The Tutbury PID has a three-member advisory board. Per the terms of the Tutbury PID petition, all three Board members must be Tutbury homeowners.

Point West

2022/23 Budget — 2% of Budget

Point West Business Park is a Planned Development for business and office land uses. The Point West PID was established to provide for the maintenance of several landscaped medians and entryway features within City right-of-way. The City of Amarillo has a policy of not allowing medians within City right-of-way and therefore required the PID be established for a maintenance mechanism.

Since the improvements and associated maintenance services are in addition to the standard level of service provided by the City, the property owners within Point West are assessed for the cost of care and maintenance of the medians. The assessments for the Point West PID are necessary to fund the associated maintenance and administrative costs. These costs will be divided among the property owners based on the percentage of total square footage of property owned.

The Point West PID has a five-member advisory board. Per the terms of Resolution No. 5-29-12-1 which expanded the board from three members to five members, two members shall be suggested by the developer, two members must be lot owners, and one member shall be suggested for approval by the owners.

Quail Creek

2022/23 Budget — 0.4% of Budget

The Quail Creek PID was established to provide for the maintenance of a common area with walkways and brick dumpster enclosures as well as landscaped medians within City right-of-way.

This 29 lot residential subdivision was developed on an irregular piece of land and was limited in what could be designed as a workable residential subdivision. The large median in the middle of the development was a result of this irregular tract. There will be no entry features associated with this tract and the only landscaping will be grass and trees within the common area and medians mentioned above. The subdivision improvements associated with this PID were completed and accepted in the spring of 2009 and are now being maintained by a private contractor.

The amenities offered within this PID are in addition to the standard level of service provided by the City. The property owners within the Quail Creek PID will be assessed for the cost of care and maintenance of the common area amenities.

PUBLIC IMPROVEMENT DISTRICT (2700-2790)

2022/23 BUDGET

The Quail Creek PID has a three-member advisory board. Per the terms of the Quail Creek PID petition, all board positions now represent Quail Creek homeowners.

Vineyards

2022/23 Budget — 0.4% of Budget

The Vineyards PID was established to provide for the installation and maintenance of certain landscaped common areas. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Vineyards PID will be assessed for the cost of care and maintenance. The Vineyards PID is a multi-phased residential development and may be subject to developer reimbursements for portions of the improvements. The Vineyards PID collected its first assessments in October 2012. Improvements such as entryway features, landscaped medians and specialty lighting have been installed, accepted and therefore, are now being maintained within the first phase of development.

Per the terms of the Vineyards PID petition, after the first year, the advisory board will consist of five members appointed by the City Council and all members of the advisory board will serve terms of three years. Two members are recommended by the developer, two members are lot owners within the Vineyards and one is recommended by the owners.

Town Square

2022/23 Budget — 3% of Budget

The Town Square PID was established in 2014 and provides for the installation and maintenance of certain landscaped common areas to include hardscape features. Town Square will be a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Town Square PID will be assessed for the cost of care and maintenance.

Per the terms of the Town Square PID petition, the five-member advisory board is to consist of two board members suggested for approval by the POA, two members suggested for approval by the developer, and one member who is suggested by the owner.

**City of Amarillo 2023 Department Request by Business Unit
27100 - Greenways at Hillside**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
27100 - Greenways at Hillside						
Current Year's Levy						
30311 - Collec Randall County A	642,114	670,617	-	671,219	733,657	733,657
30300 - Current Year's Levy	642,114	670,617	-	671,219	733,657	733,657
Prior Year's Levy						
30322 - Prior Year Collec Randa	42	-	-	-	-	-
30320 - Prior Year's Levy	42	-	-	-	-	-
Penalty and Int-Delinquent Tax						
30332 - Randall County Assessor	1,377	1,622	-	-	-	-
30330 - Penalty and Int-Delinquent Tax	1,377	1,622	-	-	-	-
Interest Earnings						
37110 - Interest Income	791	32	-	120	-	-
37109 - Interest Earnings	791	32	-	120	-	-
Proceeds from LT Debt						
39810 - Proceeds from LTerm Debt	-	1,000,000	-	-	-	-
39800 - Proceeds from LT Debt	-	1,000,000	-	-	-	-
27100 - Greenways at Hillside	644,324	1,672,271	-	671,339	733,657	733,657
Total Revenues	644,324	1,672,271	-	671,339	733,657	733,657

Expenditures

27100 - Greenways at Hillside

Supplies

51450 - Botany & Agriculture	4,153	7,422	-	11,500	18,000	18,000
53150 - Electricity	3,927	2,898	-	2,901	2,959	2,959
53200 - Water and Sewer	187,187	172,970	-	225,000	220,000	220,000
51000 - Supplies	195,267	183,290	-	239,401	240,959	240,959

Contractual Services

61200 - Postage	641	737	-	550	561	561
61300 - Advertising	605	-	-	529	540	540
61600 - Unassigned	11,800	10,398	-	15,000	20,000	20,000
62000 - Professional	8,408	8,504	-	8,576	8,748	8,748
62015 - PID Management Fees (private)	-	-	-	-	-	-
67600 - Temporary Labor	174,444	157,337	-	172,000	175,440	175,440
68300 - R & M - Improvements	227	26,460	-	13,000	20,000	20,000
68312 - Other Improvement	-	2,868	-	5,000	70,000	70,000
68318 - Lighting	-	-	-	-	-	-
68400 - R & M - Irrigation	17,040	18,297	-	25,500	26,010	26,010
60000 - Contractual Services	213,165	224,602	-	240,155	321,299	321,299

Other Charges						
77450 - Administrative Other	4,121	28,503	-	28,902	29,480	29,480
70000 - Other Charges	4,121	28,503	-	28,902	29,480	29,480
Capital Outlay						
83200 - Improvement	300,000	1,000,000	-	35,000	35,000	35,000
80000 - Capital Outlay	300,000	1,000,000	-	35,000	35,000	35,000
Debt Service						
89200 - Bond Interest Payments	-	-6,424	-	-	-	-
89000 - Debt Service	-	-6,424	-	-	-	-
Operating Transfers						
92170 - Trsf to Debt Service	134,002	137,381	-	201,103	197,075	197,075
92000 - Operating Transfers	134,002	137,381	-	201,103	197,075	197,075
27100 - Greenways at Hillside	846,554	1,567,352	-	744,561	823,813	823,813
Total Expenditures	846,554	1,567,352	-	744,561	823,813	823,813

**City of Amarillo 2023 Department Request by Business Unit
27050 - Pinnacle PID**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
27050 - Pinnacle PID						
Current Year's Levy						
30311 - Collec Randall County A	-	85,823	-	122,604	122,604	122,604
30300 - Current Year's Levy	-	85,823	-	122,604	122,604	122,604
Prior Year's Levy						
30322 - Prior Year Collec Randa	-	64	-	-	-	-
30320 - Prior Year's Levy	-	64	-	-	-	-
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	-	-	-	-	-
37400 - Miscellaneous Revenue	-	-	-	-	-	-
27050 - Pinnacle PID	-	85,887	-	122,604	122,604	122,604
Total Revenues	-	85,887	-	122,604	122,604	122,604
Expenditures						
27050 - Pinnacle PID						
Supplies						
53150 - Electricity	-	-	-	4,622	2,178	2,178
53200 - Water and Sewer	-	54	-	6,264	6,141	6,141
51000 - Supplies	-	54	-	10,886	8,319	8,319
Contractual Services						
61200 - Postage	85	67	-	104	102	102
61300 - Advertising	579	-	-	364	357	357
62000 - Professional	-	-	-	765	750	750
62015 - PID Management Fees (private)	-	-	-	20,000	15,000	15,000
67600 - Temporary Labor	-	-	-	116,883	35,460	35,460
68300 - R & M - Improvements	-	-	-	4,590	4,500	4,500
60000 - Contractual Services	664	67	-	142,706	56,169	56,169
Other Charges						
77450 - Administrative Other	-	28	-	788	788	788
70000 - Other Charges	-	28	-	788	788	788
27050 - Pinnacle PID	664	149	-	154,380	65,276	65,276
Total Expenditures	664	149	-	154,380	65,276	65,276

**City of Amarillo 2023 Department Request by Business Unit
27110 - Heritage Hills PID**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
27110 - Heritage Hills PID						
Current Year's Levy						
30311 - Collec Randall County A	316,752	407,393	427,364	417,875	413,726	-13,638
30300 - Current Year's Levy	316,752	407,393	427,364	417,875	413,726	-13,638
Penalty and Int-Delinquent Tax						
30332 - Randall County Assessor	432	1,762	-	227	-	-
30330 - Penalty and Int-Delinquent Tax	432	1,762	-	227	-	-
27110 - Heritage Hills PID	317,184	409,156	427,364	418,102	413,726	-13,638
Total Revenues	317,184	409,156	427,364	418,102	413,726	-13,638
Expenditures						
27110 - Heritage Hills PID						
Supplies						
53150 - Electricity	-	-	6,120	-	6,242	122
53200 - Water and Sewer	-	2,402	30,000	30,000	30,000	-
51000 - Supplies	-	2,402	36,120	30,000	36,242	122
Contractual Services						
61200 - Postage	450	457	230	230	235	5
61300 - Advertising	595	-	383	816	832	449
62000 - Professional	3,136	4,256	4,341	5,488	5,598	1,257
67600 - Temporary Labor	26,659	55,746	86,610	86,610	86,610	-
68300 - R & M - Improvements	-	-	10,200	10,000	10,200	-
68400 - R & M - Irrigation	-	3,314	-	3,500	3,500	3,500
60000 - Contractual Services	30,840	63,772	101,764	106,644	106,975	5,211
Other Charges						
77450 - Administrative Other	25	2,940	2,364	2,364	2,364	-
70000 - Other Charges	25	2,940	2,364	2,364	2,364	-
Capital Outlay						
83200 - Improvement	-	429,601	400,000	595,313	336,017	-63,983
80000 - Capital Outlay	-	429,601	400,000	595,313	336,017	-63,983
27110 - Heritage Hills PID	30,865	498,715	540,248	734,321	481,598	-58,650
Total Expenditures	30,865	498,715	540,248	734,321	481,598	-58,650

**City of Amarillo 2023 Department Request by Business Unit
27200 - Brennan Improvement Dis**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
27200 - Brennan Improvement Dis						
Supplies						
53200 - Water and Sewer	-	-	-	-	-	-
51000 - Supplies	-	-	-	-	-	-
Operating Transfers						
92005 - General Fund	8,952	-	-	-	-	-
92000 - Operating Transfers	8,952	-	-	-	-	-
27200 - Brennan Improvement Dis	8,952	-	-	-	-	-
Total Expenditures	8,952	-	-	-	-	-

City of Amarillo 2023 Department Request by Business Unit 27300 - Colonies



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
27300 - Colonies						
Current Year's Levy						
30311 - Collec Randall County A	1,052,726	1,038,655	1,029,895	1,029,895	1,029,895	-
30300 - Current Year's Levy	1,052,726	1,038,655	1,029,895	1,029,895	1,029,895	-
Prior Year's Levy						
30322 - Prior Year Collec Randa	187	-	-	-	-	-
30320 - Prior Year's Levy	187	-	-	-	-	-
Penalty and Int-Delinquent Tax						
30332 - Randall County Assessor	1,288	3,370	-	-	-	-
30330 - Penalty and Int-Delinquent Tax	1,288	3,370	-	-	-	-
Interest Earnings						
37110 - Interest Income	1,155	80	-	140	-	-
37109 - Interest Earnings	1,155	80	-	140	-	-
Miscellaneous Revenue						
37410 - Miscellaneous Revenue	-	100,000	-	-	-	-
37400 - Miscellaneous Revenue	-	100,000	-	-	-	-
Proceeds from LT Debt						
39810 - Proceeds from LTerm Debt	-	-	-	-	2,000,000	2,000,000
39800 - Proceeds from LT Debt	-	-	-	-	2,000,000	2,000,000
27300 - Colonies	1,055,356	1,142,106	1,029,895	1,030,035	3,029,895	2,000,000
Total Revenues	1,055,356	1,142,106	1,029,895	1,030,035	3,029,895	2,000,000

Expenditures

27300 - Colonies

Supplies

51200 - Operating	2,374	-	-	-	-	-
51250 - Janitor	-	-	-	-	-	-
51450 - Botany & Agrigulture	52,726	19,970	91,153	8,398	8,565	-82,588
53150 - Electricity	10,391	9,481	17,494	16,568	16,899	-595
53200 - Water and Sewer	167,798	155,467	200,000	153,943	164,719	-35,281
51000 - Supplies	233,289	184,917	308,647	178,909	190,183	-118,464

Contractual Services

61200 - Postage	554	590	462	590	601	139
61300 - Advertising	618	-	420	618	630	210
62000 - Professional	6,408	6,528	7,692	7,120	7,262	-430
62015 - PID Management Fees (private)	30,715	31,707	32,976	36,951	37,690	4,714
67600 - Temporary Labor	149,322	155,837	180,000	69,300	180,000	-
68300 - R & M - Improvements	61,022	17,234	60,250	28,194	28,758	-31,492
68400 - R & M - Irrigation	4,580	15,105	11,366	23,194	23,658	12,292
60000 - Contractual Services	253,220	227,000	293,166	165,967	278,599	-14,567

Other Charges

77450 - Administrative Other	4,922	30,829	34,414	34,414	34,414	-
71100 - Insurance and Bonds	134	182	241	227	231	-10
70000 - Other Charges	5,056	31,011	34,655	34,641	34,645	-10
Capital Outlay						
83200 - Improvement	-	-	-	-	2,000,000	2,000,000
80000 - Capital Outlay	-	-	-	-	2,000,000	2,000,000
Operating Transfers						
92150 - Cert of Obligation	459,576	450,865	460,063	459,063	455,187	-4,876
92000 - Operating Transfers	459,576	450,865	460,063	459,063	455,187	-4,876
27300 - Colonies	951,140	893,793	1,096,531	838,580	2,958,614	1,862,083
Total Expenditures	951,140	893,793	1,096,531	838,580	2,958,614	1,862,083

**City of Amarillo 2023 Department Request by Business Unit
27400 - Tutbury Imprv Dist**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
27400 - Tutbury Imprv Dist						
Current Year's Levy						
30311 - Collec Randall County A	16,296	16,296	16,296	18,120	16,296	-
30300 - Current Year's Levy	16,296	16,296	16,296	18,120	16,296	-
Interest Earnings						
37110 - Interest Income	-	-	-	-	-	-
37109 - Interest Earnings	-	-	-	-	-	-
27400 - Tutbury Imprv Dist	16,296	16,296	16,296	18,120	16,296	-
Total Revenues	16,296	16,296	16,296	18,120	16,296	-
Expenditures						
27400 - Tutbury Imprv Dist						
Supplies						
53150 - Electricity	252	242	549	560	549	-
53200 - Water and Sewer	2,537	2,620	4,185	4,269	4,185	-
51000 - Supplies	2,788	2,862	4,734	4,829	4,734	-
Contractual Services						
61200 - Postage	42	19	15	15	15	-
61300 - Advertising	619	-	352	359	352	-
62000 - Professional	240	240	240	245	240	-
67600 - Temporary Labor	5,557	6,507	6,064	9,180	9,000	2,936
68300 - R & M - Improvements	398	2,430	8,200	2,500	9,000	800
68400 - R & M - Irrigation	-	349	255	1,020	1,000	745
60000 - Contractual Services	6,856	9,545	15,126	13,319	19,607	4,481
Other Charges						
77450 - Administrative Other	102	818	683	683	818	135
70000 - Other Charges	102	818	683	683	818	135
27400 - Tutbury Imprv Dist	9,746	13,225	20,543	18,831	25,159	4,616
Total Expenditures	9,746	13,225	20,543	18,831	25,159	4,616

**City of Amarillo 2023 Department Request by Business Unit
27510 - Points West PID**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
27510 - Points West PID						
Current Year's Levy						
30310 - Collec Potter County As	52,007	52,014	52,000	-	52,000	-
30300 - Current Year's Levy	52,007	52,014	52,000	-	52,000	-
27510 - Points West PID	52,007	52,014	52,000	-	52,000	-
Total Revenues	52,007	52,014	52,000	-	52,000	-
Expenditures						
27510 - Points West PID						
Supplies						
51450 - Botany & Agrigulture	-	-	-	-	-	-
53200 - Water and Sewer	10,643	3,848	12,000	6,000	12,240	240
51000 - Supplies	10,643	3,848	12,000	6,000	12,240	240
Contractual Services						
61200 - Postage	15	18	16	16	16	-
61300 - Advertising	619	-	396	618	404	8
67600 - Temporary Labor	10,020	8,475	10,220	5,000	10,424	204
68300 - R & M - Improvements	-	625	2,080	1,000	2,122	42
68312 - Other Improvement	-	8,205	27,000	5,000	27,540	540
60000 - Contractual Services	10,654	17,323	39,712	11,634	40,506	794
Other Charges						
77450 - Administrative Other	231	4,095	1,496	1,496	1,496	-
70000 - Other Charges	231	4,095	1,496	1,496	1,496	-
27510 - Points West PID	21,528	25,266	53,208	19,130	54,242	1,034
Total Expenditures	21,528	25,266	53,208	19,130	54,242	1,034

**City of Amarillo 2023 Department Request by Business Unit
27610 - Quail Creek PID**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
27610 - Quail Creek PID						
Current Year's Levy						
30310 - Collec Potter County As	10,150	10,150	10,150	10,500	10,150	-
30300 - Current Year's Levy	10,150	10,150	10,150	10,500	10,150	-
Interest Earnings						
37110 - Interest Income	-	-	-	-	-	-
37109 - Interest Earnings	-	-	-	-	-	-
27610 - Quail Creek PID	10,150	10,150	10,150	10,500	10,150	-
Total Revenues	10,150	10,150	10,150	10,500	10,150	-
Expenditures						
27610 - Quail Creek PID						
Supplies						
53150 - Electricity	165	165	213	223	250	37
53200 - Water and Sewer	5,979	1,894	5,330	4,250	5,330	-
51000 - Supplies	6,145	2,059	5,543	4,473	5,580	37
Contractual Services						
61200 - Postage	17	19	17	25	20	3
61300 - Advertising	619	-	352	618	630	278
67600 - Temporary Labor	3,674	2,396	3,000	3,024	3,300	300
68300 - R & M - Improvements	3,031	-	1,000	800	1,000	-
68400 - R & M - Irrigation	-	150	-	-	-	-
60000 - Contractual Services	7,341	2,566	4,369	4,467	4,950	581
Other Charges						
77450 - Administrative Other	73	723	944	944	944	-
78230 - Loss on Bad Debt	-	350	-	350	-	-
70000 - Other Charges	73	1,073	944	1,294	944	-
27610 - Quail Creek PID	13,559	5,698	10,856	10,234	11,474	618
Total Expenditures	13,559	5,698	10,856	10,234	11,474	618

**City of Amarillo 2023 Department Request by Business Unit
27710 - Vineyards PID**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
27710 - Vineyards PID						
Current Year's Levy						
30310 - Collec Potter County As	7,750	10,500	10,450	10,650	15,000	4,550
30300 - Current Year's Levy	7,750	10,500	10,450	10,650	15,000	4,550
27710 - Vineyards PID	7,750	10,500	10,450	10,650	15,000	4,550
Total Revenues	7,750	10,500	10,450	10,650	15,000	4,550
Expenditures						
27710 - Vineyards PID						
Supplies						
51450 - Botany & Agriculture	-	-	1,020	500	1,020	-
53150 - Electricity	262	278	344	357	400	56
53200 - Water and Sewer	202	-	2,060	500	2,060	-
51000 - Supplies	464	278	3,424	1,357	3,480	56
Contractual Services						
61200 - Postage	169	134	92	35	94	2
61300 - Advertising	624	-	500	618	620	120
67600 - Temporary Labor	2,400	1,850	3,876	1,560	3,876	-
68300 - R & M - Improvements	1,200	-	2,000	500	2,000	-
60000 - Contractual Services	4,393	1,984	6,468	2,713	6,590	122
Other Charges						
77450 - Administrative Other	41	461	497	497	497	-
78230 - Loss on Bad Debt	-	100	-	200	-	-
70000 - Other Charges	41	561	497	697	497	-
27710 - Vineyards PID	4,898	2,824	10,389	4,767	10,567	178
Total Expenditures	4,898	2,824	10,389	4,767	10,567	178

**City of Amarillo 2023 Department Request by Business Unit
27800 - Redstone PID**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Expenditures						
27800 - Redstone PID						
Contractual Services						
61300 - Advertising	618	-	-	-	-	-
62000 - Professional	-	-	-	-	-	-
60000 - Contractual Services	618	-	-	-	-	-
27800 - Redstone PID	618	-	-	-	-	-
Total Expenditures	618	-	-	-	-	-

DEBT SERVICE

CITY OF AMARILLO
Compensated Absences Fund
At October 1, 2022

	<u>2020/2021</u> <u>ACTUAL</u>	<u>2021/2022</u> <u>ESTIMATED</u>	<u>2022/2023</u> <u>ESTIMATED</u>
AVAILABLE FUNDS:			
Beginning Balance, October 1	\$ 373,070	\$ (3)	\$ 713
ADD RECEIPTS:			
Interest Earnings	-	-	-
Transfers	1,703,296	1,330,000	1,250,000
Other	-	-	-
Total Receipts	<u>1,703,296</u>	<u>1,330,000</u>	<u>1,250,000</u>
Total Resources & Receipts	<u>2,076,366</u>	<u>1,329,997</u>	<u>1,250,713</u>
DEDUCT EXPENDITURES:			
Compensated Absences	2,076,369	1,329,284	1,175,883
Operating Transfers	-	-	-
Total Expenditures	<u>2,076,369</u>	<u>1,329,284</u>	<u>1,175,883</u>
Ending Balance, September 30	<u>\$ (3)</u>	<u>\$ 713</u>	<u>\$ 74,830</u>
Reserve for Future Compensated Absences	<u>\$ (3)</u>	<u>\$ 713</u>	<u>\$ 74,830</u>
Available funds calculation:			
Cash & Investments		\$ -	
Assets to be converted to Cash		-	
Less: Liabilities & Encumbrances		<u>(3)</u>	
Balance as of October 1, 2020		<u>\$ (3)</u>	

**City of Amarillo 2023 Department Request by Fund
03100 - Compensated Absences Fund**



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
31100 - Provision for Comp Absences						
Interest Earnings						
37110 - Interest Income	2,368	-	-	-	-	-
37115 - Unrealized G/L	-65	-	-	-	-	-
37109 - Interest Earnings	2,303	-	-	-	-	-
Operating Transfers In						
39110 - Tsf In fr General Fund	1,200,000	1,703,296	1,250,000	1,330,000	1,250,000	-
39100 - Operating Transfers In	1,200,000	1,703,296	1,250,000	1,330,000	1,250,000	-
31100 - Provision for Comp Absences	1,202,303	1,703,296	1,250,000	1,330,000	1,250,000	-
Total Revenues	1,202,303	1,703,296	1,250,000	1,330,000	1,250,000	-
Expenditures						
31100 - Provision for Comp Absences						
Personal Services						
41100 - Salaries and Wages	1,185,023	1,679,654	1,050,000	1,162,095	810,000	-240,000
41200 - Longevity	7,819	6,334	9,252	0	9,522	270
41300 - Incentive	27,609	41,118	25,051	15,253	35,686	10,635
41820 - Health Insurance	38,828	50,478	29,620	24,841	48,007	18,387
42300 - State Unemployment	481	354	417	225	486	69
42400 - Workers Compensation	29,781	34,939	27,120	14,898	34,461	7,341
41900 - Life	68	91	57	57	80	23
42010 - Social Security - Medicare	17,298	24,745	15,001	8,741	20,858	5,857
42020 - Social Security - OASDI	31,257	37,997	28,311	20,991	35,290	6,979
42110 - TMRS	143,532	148,177	115,464	66,318	145,405	29,941
42115 - OPEB Funding	29,567	41,918	26,352	15,865	36,088	9,736
42120 - FRRF Total	1,045	10,563	-	0	-	-
41000 - Personal Services	1,512,309	2,076,368	1,326,645	1,329,284	1,175,883	-150,762
Other Charges						
71240 - HRA Funding	-	-	-	-	-	-
70000 - Other Charges	-	-	-	-	-	-
31100 - Provision for Comp Absences	1,512,309	2,076,368	1,326,645	1,329,284	1,175,883	-150,762
Total Expenditures	1,512,309	2,076,368	1,326,645	1,329,284	1,175,883	-150,762

CITY OF AMARILLO
Interest and Redemption Fund - Total
Statement of Bonded Indebtedness at October 1, 2022
and Expenditures by Issue for Fiscal Year 2022/2023

	Date of Issue	Original Issue	Outstanding 10/01/22	EXPENDITURE BUDGET FOR 2022/2023		
				Principal	Interest	Total
BOND ISSUES						
Property Tax Supported Debt						
General Obligation Bonds:						
Series 2017 Refunding	01/15/17	\$ 15,110,000	\$ 8,145,000	\$ 1,505,000	\$ 325,800	\$ 1,830,800
Series 2017	04/01/17	\$ 21,280,000	18,755,000	625,000	663,944	1,288,944
Series 2018	07/18/18	\$ 22,145,000	20,015,000	620,000	730,694	1,350,694
Series 2020	05/12/20	\$ 8,100,000	7,900,000	130,000	211,168	341,168
Series 2021	01/28/21	\$ 52,985,000	52,185,000	1,495,000	1,310,350	2,805,350
Combination Tax and Revenue Certificates of Obligation:						
Series 2010	4/15/2010	\$ 1,392,000	641,000	73,000	21,438	94,438
Series 2017	1/15/2017	\$ 6,940,000	4,530,000	550,000	131,150	681,150
Series 2020	5/12/2020	\$ 8,000,000	7,790,000	135,000	212,719	347,719
Series 2022	3/22/2022	\$ 6,815,000	6,815,000	-	306,950	306,950
Tax Notes						
Series 2020	5/12/2020	\$ 3,520,000	2,580,000	490,000	62,600	552,600
Series 2022 (50% of City Hall project)	1/11/2022	\$ 11,950,000	11,950,000	2,265,000	250,333	2,515,333
Series 2022 (estimated)	Not issued	\$260,525,000	260,525,000	-	11,624,029	11,624,029
Paying Agency Fees						
Total Property Tax Supported Debt Service			\$ 401,831,000	\$ 7,888,000	\$ 15,851,175	\$ 23,752,175
Debt Serviced by Special Assessments and Other Revenue Sources						
General Obligation Bonds:						
Series 2020 Refunding - Greenways PID	05/12/20	\$ 430,000	\$ 275,000	\$ 80,000	\$ 4,700	\$ 84,700
Series 2020 Refunding - Colonies PID	05/12/20	\$ 950,000	700,000	130,000	12,700	142,700
Series 2020 Refunding - Golf Course Improvement Fund	05/12/20	\$ 2,860,000	2,585,000	150,000	53,593	203,593
Series 2020 Refunding - TIRZ #1	05/12/20	\$ 1,460,000	1,245,000	110,000	25,050	135,050
Combination Tax and Revenue Certificates of Obligation:						
Series 2014 - Greenways PID	4/30/2014	\$ 725,000	485,000	35,000	15,950	50,950
Series 2014 - Colonies PID	4/30/2014	\$ 1,535,000	1,035,000	70,000	34,056	104,056
Series 2018 - Colonies PID	7/18/2018	\$ 3,000,000	2,570,000	120,000	87,431	207,431
Series 2021 - Greenways PID	1/28/2021	\$ 975,000	945,000	40,000	20,925	60,925
Series 2023 - Solid Waste Fees (estimated)	Not issued	\$ 6,300,000	-	-	540,000	540,000
Paying Agency Fees						
Total Debt Serviced by Special Assessments and Other Revenue Service			\$ 9,840,000	\$ 735,000	\$ 794,405	\$ 1,530,905
Hotel Occupancy Tax Supported Debt						
Hotel Occupancy Tax Revenue Bonds						
Series 2016	4/13/2016	\$ 11,995,000	\$ 10,695,000	\$ 345,000	\$ 428,357	\$ 773,357
Series 2018	3/20/2018	\$ 38,835,000	37,215,000	845,000	1,558,723	2,403,723
Total Hotel Occupancy Tax Supported Debt Service			\$ 47,910,000	\$ 1,190,000	\$ 1,987,080	\$ 3,177,080
Total General Obligation Debt Service			\$ 459,581,000	\$ 9,813,000	\$ 18,632,659	\$ 28,460,159
Water and Sewer Supported Debt						
Local Water and Sewer Debt						
General Obligation Bonds						
Series 2020 Refunding - Water and Sewer	05/12/20	\$ 40,960,000	\$ 35,695,000	\$ 5,370,000	\$ 692,951	* \$ 6,062,951
Combination Tax and Revenue Certificates of Obligation, Series 2009C						
Series 2009C	02/04/10	\$ 18,075,000	8,145,000	905,000	-	* 905,000
Tax Notes						
Series 2022 (50% of City Hall project)	01/11/22	\$ 11,950,000	11,950,000	2,265,000	250,333	* 2,515,333
Water and Sewer Revenue Bonds						
Series 2013	01/22/14	\$ 1,310,000	135,000	135,000	1,148	* 136,148
Series 2014	01/22/14	\$ 8,495,000	4,975,000	410,000	107,280	* 517,280
Series 2015	10/02/15	\$ 17,195,000	11,405,000	825,000	139,642	* 964,642
Series 2015A	10/02/15	\$ 21,145,000	10,060,000	1,490,000	350,456	* 1,840,456
Series 2017	04/11/17	\$ 31,005,000	24,945,000	1,360,000	942,794	* 2,302,794
Series 2018A	07/19/18	\$ 12,500,000	10,155,000	585,000	130,394	* 715,394
Series 2018B	07/19/18	\$ 14,610,000	12,325,000	580,000	509,024	* 1,089,024
Series 2020A	05/12/20	\$ 9,775,000	8,180,000	805,000	218,750	* 1,023,750
Series 2020A	07/14/20	\$ 28,500,000	25,650,000	1,425,000	-	* 1,425,000
Series 2021	02/02/21	\$ 25,900,000	24,920,000	1,075,000	652,150	* 1,727,150
Series 2022 (estimated)	Not Issued	\$ 57,000,000	57,000,000	2,156,757	1,644,069	* 3,800,826
Series 2023 (estimated)	Not Issued	\$ 46,500,000	-	1,759,459	1,341,214	* 3,100,674
Total Local Water & Sewer Debt Service			245,540,000	19,386,757	5,638,991	28,126,421
Canadian River Municipal Water Authority (CRMWA) Debt						
2012 Refunding Bonds		\$ 18,415,688	7,667,019	3,183,835	383,351	* 3,567,186
2014 Refunding Bonds		\$ 12,354,877	5,560,338	1,181,394	278,017	* 1,459,411
2017 Refunding Bonds		\$ 4,657,198	3,015,598	460,033	126,291	* 586,324
2020 Refunding Bonds		\$ 18,115,549	15,538,789	1,561,154	760,706	* 2,321,860
Total CRMWA Debt Service			31,781,744	6,386,416	1,548,365	7,934,781
Paying Agency Fees						
Total Water and Sewer Supported Debt Service			\$ 277,321,744	\$ 25,773,173	\$ 7,187,356	\$ 36,074,202
Drainage Supported Debt						
Combination Tax and Revenue Certificates of Obligation						
Series 2012A	12/12/2012	\$ 6,260,000	\$ 2,870,000	\$ 260,000	\$ 57,400	* \$ 317,400
Drainage Revenue Bonds						
Series 2014	4/1/2014	\$ 6,080,000	4,055,000	280,000	133,494	* 413,494
Series 2020	7/14/2020	\$ 9,240,000	8,555,000	365,000	265,800	* 630,800
Series 2021	2/1/2021	\$ 9,160,000	8,885,000	385,000	222,950	* 607,950
Series 2023	Not issued	\$ 5,000,000	-	150,109	181,161	* 331,270
Paying Agency Fees						
Total Drainage Supported Debt Service			\$ 24,365,000	\$ 1,440,109	\$ 860,805	\$ 2,303,414
Fleet Services Fund Supported Debt						
Combination Tax and Revenue Certificates of Obligation						
Series 2022 (estimated)	Not Issued	\$ 5,000,000	\$ 5,000,000	\$ 176,000	\$ 124,000	* \$ 300,000
Total Fleet Services Fund Debt Service			\$ 5,000,000	\$ 176,000	\$ 124,000	\$ 300,000
Total City of Amarillo Debt Service			\$ 766,267,744	\$ 37,202,282	\$ 26,804,820	\$ 67,137,776

* Bond interest expense and paying agent fees are Included in the operating budget

CITY OF AMARILLO
General Obligation Debt Service Fund
Total
At October 1, 2021

	<u>2019/2020 ACTUAL</u>	<u>2020/2021 ESTIMATED</u>	<u>2021/2022 ESTIMATED</u>
AVAILABLE FUNDS:			
Beginning Balance, October 1	\$ 1,944,568	\$ 1,436,947	\$ 2,351,381
ADD RECEIPTS:			
Interest Earnings	362	6,940	6,000
Ad Valorem Tax Collections	6,977,452	10,664,000	23,226,991
Transfers	3,563,485	4,174,894	4,706,839
Other	43,613	47,070	37,000
Total Receipts	<u>10,584,912</u>	<u>14,892,904</u>	<u>27,976,830</u>
Total Resources & Receipts	<u>12,529,480</u>	<u>16,329,851</u>	<u>30,328,211</u>
DEDUCT EXPENDITURES:			
Principal Maturities	5,960,000	7,132,000	9,813,000
Interest Maturities	5,137,259	6,831,970	18,632,660
Paying Agency Fees	(23,665)	14,500	14,500
Total Expenditures	<u>11,073,594</u>	<u>13,978,470</u>	<u>28,460,160</u>
Ending Balance, September 30	<u>\$ 1,455,886</u>	<u>\$ 2,351,381</u>	<u>\$ 1,868,051</u>
Reserve for Future Maturities	<u>\$ 1,455,886</u>	<u>\$ 2,351,381</u>	<u>\$ 1,868,051</u>
 Available funds calculation:			
Cash & Investments		\$ 1,139,287	
Assets to be converted to Cash		356,892	
Liabilities & Encumbrances		<u>(59,232)</u>	
Balance as of October 1, 2020		<u>\$ 1,436,947</u>	

City of Amarillo 2023 Department Request by Fund

03200 - General Obligation Debt



Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
Revenues						
32000 - General Obligation Debt						
Current Year's Levy						
30310 - Collec Potter County As	2,634,275	3,234,964	4,491,029	4,945,000	10,701,936	6,210,907
30311 - Collec Randall County A	3,021,703	3,700,127	5,240,987	5,683,000	12,489,055	7,248,068
30300 - Current Year's Levy	5,655,978	6,935,091	9,732,016	10,628,000	23,190,991	13,458,975
Prior Year's Levy						
30321 - Prior Year Collec Potte	23,992	30,172	25,000	25,000	25,000	-
30322 - Prior Year Collec Randa	10,025	12,189	11,000	11,000	11,000	-
30320 - Prior Year's Levy	34,017	42,362	36,000	36,000	36,000	-
Penalty and Int-Delinquent Tax						
30331 - Potter County Assessor	26,320	30,128	26,000	32,000	26,000	-
30332 - Randall County Assessor	10,659	13,485	11,000	15,070	11,000	-
30330 - Penalty and Int-Delinquent Tax	36,979	43,613	37,000	47,070	37,000	-
Interest Earnings						
37110 - Interest Income	13,945	315	300	6,390	6,000	5,700
37109 - Interest Earnings	13,945	315	300	6,390	6,000	5,700
Operating Transfers In						
39470 - Tsf in from Water & Sewe	321,000	-	-	-	-	-
39550 - Tsf In fr Golf Crs Imp	-	-	-	-	-	-
39596 - Trf In From Greenways PID	-	-	-	-	-	-
39597 - Tsf In fr Colonies PID	-	-	-	-	-	-
39680 - Tsf In fr TIRZ #1 Fund	-	-	-	-	-	-
39100 - Operating Transfers In	321,000	-	-	-	-	-
32000 - General Obligation Debt	6,061,918	7,021,380	9,805,316	10,717,460	23,269,991	13,464,675
32015 - HOT Revenue Bonds						
Interest Earnings						
37110 - Interest Income	6,172	47	-	550	-	-
37109 - Interest Earnings	6,172	47	-	550	-	-
Operating Transfers In						
39110 - Tsf In fr General Fund	116,667	233,333	175,000	175,000	175,000	-
39125 - Tsf In fr Civ Cntr Impr	593,000	2,173,500	3,000,934	3,000,934	3,000,934	-
39680 - Tsf In fr TIRZ #1 Fund	-	-	-	-	-	-
39681 - Transfer in from LGC	226,250	226,250	-	-	-	-
39100 - Operating Transfers In	935,917	2,633,083	3,175,934	3,175,934	3,175,934	-
32015 - HOT Revenue Bonds	942,089	2,633,130	3,175,934	3,176,484	3,175,934	-
32010 - General Debt Svc						
Interest Earnings						
37110 - Interest Income	10	-	-	-	-	-
37109 - Interest Earnings	10	-	-	-	-	-
Operating Transfers In						
39110 - Tsf In fr General Fund	-	-	-	-	540,000	540,000
39100 - Operating Transfers In	-	-	-	-	540,000	540,000

Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
32010 - General Debt Svc	10	-	-	-	540,000	540,000
32080 - TIRZ #1 2011B CO						
Operating Transfers In						
39680 - Tsf In fr TIRZ #1 Fund	157,638	140,575	137,250	137,250	135,050	-2,200
39100 - Operating Transfers In	157,638	140,575	137,250	137,250	135,050	-2,200
32080 - TIRZ #1 2011B CO	157,638	140,575	137,250	137,250	135,050	-2,200
32070 - Golf 2011A CO						
Operating Transfers In						
39550 - Tsf In fr Golf Crs Imp	227,175	201,581	201,544	201,544	203,593	2,049
39100 - Operating Transfers In	227,175	201,581	201,544	201,544	203,593	2,049
32070 - Golf 2011A CO	227,175	201,581	201,544	201,544	203,593	2,049
32090 - Green/Colony 2014 CO						
Operating Transfers In						
39596 - Trf In From Greenways PID	48,688	8,894	51,738	52,238	51,450	-288
39597 - Tsf In fr Colonies PID	104,531	18,791	105,632	106,132	104,556	-1,076
39100 - Operating Transfers In	153,219	27,684	157,370	158,370	156,006	-1,364
32090 - Green/Colony 2014 CO	153,219	27,684	157,370	158,370	156,006	-1,364
32020 - Greenways 2003 CO Ref						
Operating Transfers In						
39596 - Trf In From Greenways PID	48,145	41,827	48,850	46,350	45,450	-3,400
39100 - Operating Transfers In	48,145	41,827	48,850	46,350	45,450	-3,400
32020 - Greenways 2003 CO Ref	48,145	41,827	48,850	46,350	45,450	-3,400
32050 - Greenways 2008A CO Ref						
Operating Transfers In						
39596 - Trf In From Greenways PID	37,169	86,660	39,950	39,950	39,250	-700
39100 - Operating Transfers In	37,169	86,660	39,950	39,950	39,250	-700
32050 - Greenways 2008A CO Ref	37,169	86,660	39,950	39,950	39,250	-700
32040 - Greenways 2021 CO						
Operating Transfers In						
39596 - Trf In From Greenways PID	-	-	62,565	62,565	60,925	-1,640
39100 - Operating Transfers In	-	-	62,565	62,565	60,925	-1,640
32040 - Greenways 2021 CO	-	-	62,565	62,565	60,925	-1,640
32030 - Colonies 2006 CO Ref						
Operating Transfers In						
39597 - Tsf In fr Colonies PID	42,631	182,328	45,100	43,100	42,300	-2,800
39100 - Operating Transfers In	42,631	182,328	45,100	43,100	42,300	-2,800
32030 - Colonies 2006 CO Ref	42,631	182,328	45,100	43,100	42,300	-2,800
32060 - Colonies 2008B CO Ref						
Operating Transfers In						
39597 - Tsf In fr Colonies PID	101,932	90,331	102,200	102,200	100,400	-1,800
39100 - Operating Transfers In	101,932	90,331	102,200	102,200	100,400	-1,800
32060 - Colonies 2008B CO Ref	101,932	90,331	102,200	102,200	100,400	-1,800

Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
32095 - Colonies 2018 CO						
Operating Transfers In						
39597 - Tsf In fr Colonies PID	210,481	159,416	207,131	207,631	207,931	800
39100 - Operating Transfers In	210,481	159,416	207,131	207,631	207,931	800
32095 - Colonies 2018 CO	210,481	159,416	207,131	207,631	207,931	800
Total Revenues	7,982,407	10,584,912	13,983,210	14,892,904	27,976,830	13,993,620
Expenditures						
32030 - Colonies 2006 CO Ref						
Debt Service						
89100 - Bond Principal Payments	22,913	40,000	40,000	40,000	40,000	-
89200 - Bond Interest Payments	19,718	4,772	3,100	3,100	2,300	-800
89300 - Fiscal Agent Bond Fees	-	-	-	-	-	-
89000 - Debt Service	42,631	44,772	43,100	43,100	42,300	-800
32030 - Colonies 2006 CO Ref	42,631	44,772	43,100	43,100	42,300	-800
32060 - Colonies 2008B CO Ref						
Debt Service						
89100 - Bond Principal Payments	75,000	80,000	90,000	90,000	90,000	-
89200 - Bond Interest Payments	26,932	16,881	12,200	12,200	10,400	-1,800
89300 - Fiscal Agent Bond Fees	-	-	-	-	-	-
89000 - Debt Service	101,932	96,881	102,200	102,200	100,400	-1,800
32060 - Colonies 2008B CO Ref	101,932	96,881	102,200	102,200	100,400	-1,800
32095 - Colonies 2018 CO						
Debt Service						
89100 - Bond Principal Payments	110,000	110,000	115,000	115,000	120,000	5,000
89200 - Bond Interest Payments	100,481	96,631	92,133	92,131	87,431	-4,702
89300 - Fiscal Agent Bond Fees	960	1,600	500	500	500	-
89000 - Debt Service	211,441	208,231	207,633	207,631	207,931	298
32095 - Colonies 2018 CO	211,441	208,231	207,633	207,631	207,931	298
32010 - General Debt Svc						
Debt Service						
89300 - Fiscal Agent Bond Fees	-	-	-	-	-	-
89000 - Debt Service	-	-	-	-	-	-
32010 - General Debt Svc	-	-	-	-	-	-
32000 - General Obligation Debt						
Debt Service						
89100 - Bond Principal Payments	3,439,000	4,190,000	5,262,000	5,262,000	7,888,000	2,626,000
89200 - Bond Interest Payments	2,299,580	2,795,767	4,528,576	4,528,576	16,391,175	11,862,599
89300 - Fiscal Agent Bond Fees	8,645	-25,265	13,000	13,000	13,000	-
89350 - Bond Issuance Costs	-	-	-	-	-	-
89000 - Debt Service	5,747,225	6,960,502	9,803,576	9,803,576	24,292,175	14,488,599
32000 - General Obligation Debt	5,747,225	6,960,502	9,803,576	9,803,576	24,292,175	14,488,599
32070 - Golf 2011A CO						
Debt Service						
89100 - Bond Principal Payments	110,000	130,000	145,000	145,000	150,000	5,000
89200 - Bond Interest Payments	117,175	71,581	56,544	56,544	53,593	-2,951

Description	2019 Actual	2020 Actual	2021 Budget	2021 Revised Estimate	2022 Dept Request	Dept Request Variance
89300 - Fiscal Agent Bond Fees	525	-	-	-	-	-
89000 - Debt Service	227,700	201,581	201,544	201,544	203,593	2,049
32070 - Golf 2011A CO	227,700	201,581	201,544	201,544	203,593	2,049
32090 - Green/Colony 2014 CO						
Debt Service						
89100 - Bond Principal Payments	95,000	100,000	105,000	105,000	105,000	-
89200 - Bond Interest Payments	58,219	55,369	52,369	52,370	50,006	-2,363
89300 - Fiscal Agent Bond Fees	-	-	1,000	1,000	1,000	-
89000 - Debt Service	153,219	155,369	158,369	158,370	156,006	-2,363
32090 - Green/Colony 2014 CO	153,219	155,369	158,369	158,370	156,006	-2,363
32020 - Greenways 2003 CO Ref						
Debt Service						
89100 - Bond Principal Payments	-	40,000	45,000	45,000	45,000	-
89200 - Bond Interest Payments	48,145	2,727	1,350	1,350	450	-900
89300 - Fiscal Agent Bond Fees	-	-	-	-	-	-
89000 - Debt Service	48,145	42,727	46,350	46,350	45,450	-900
32020 - Greenways 2003 CO Ref	48,145	42,727	46,350	46,350	45,450	-900
32050 - Greenways 2008A CO Ref						
Debt Service						
89100 - Bond Principal Payments	30,000	35,000	35,000	35,000	35,000	-
89200 - Bond Interest Payments	7,169	6,867	4,950	4,950	4,250	-700
89300 - Fiscal Agent Bond Fees	-	-	-	-	-	-
89000 - Debt Service	37,169	41,867	39,950	39,950	39,250	-700
32050 - Greenways 2008A CO Ref	37,169	41,867	39,950	39,950	39,250	-700
32040 - Greenways 2021 CO						
Debt Service						
89100 - Bond Principal Payments	-	-	30,000	30,000	40,000	10,000
89200 - Bond Interest Payments	-	-	32,565	32,565	20,925	-11,640
89000 - Debt Service	-	-	62,565	62,565	60,925	-1,640
32040 - Greenways 2021 CO	-	-	62,565	62,565	60,925	-1,640
32015 - HOT Revenue Bonds						
Debt Service						
89100 - Bond Principal Payments	320,000	1,130,000	1,155,000	1,155,000	1,190,000	35,000
89200 - Bond Interest Payments	2,057,969	2,051,088	2,020,934	2,020,934	1,987,080	-33,854
89000 - Debt Service	2,377,969	3,181,088	3,175,934	3,175,934	3,177,080	1,146
32015 - HOT Revenue Bonds	2,377,969	3,181,088	3,175,934	3,175,934	3,177,080	1,146
32080 - TIRZ #1 2011B CO						
Debt Service						
89100 - Bond Principal Payments	90,000	105,000	110,000	110,000	110,000	-
89200 - Bond Interest Payments	67,638	35,575	27,250	27,250	25,050	-2,200
89300 - Fiscal Agent Bond Fees	525	-	-	-	-	-
89000 - Debt Service	158,163	140,575	137,250	137,250	135,050	-2,200
32080 - TIRZ #1 2011B CO	158,163	140,575	137,250	137,250	135,050	-2,200
Total Expenditures	9,105,593	11,073,592	13,978,471	13,978,470	28,460,160	14,481,689

CITY OF AMARILLO
General Obligation Debt Service Fund
Property Tax Supported Debt
At October 1, 2022

	<u>2020/2021 ACTUAL</u>	<u>2021/2022 ESTIMATED</u>	<u>2022/2023 ESTIMATED</u>
AVAILABLE FUNDS:			
Beginning Balance, October 1	\$ 996,674	\$ 1,114,696	\$ 2,028,580
ADD RECEIPTS:			
Interest Earnings	315	6,390	6,000
Ad Valorem Tax Collections	6,977,452	10,664,000	23,226,991
Transfers	-	-	540,000
Other	43,613	47,070	37,000
Total Receipts	<u>7,021,380</u>	<u>10,717,460</u>	<u>23,809,991</u>
Total Resources & Receipts	<u>8,018,054</u>	<u>11,832,156</u>	<u>25,838,571</u>
DEDUCT EXPENDITURES:			
Principal Maturities	4,190,000	5,262,000	7,888,000
Interest Maturities	2,795,767	4,528,576	16,391,175
Paying Agency Fees	(25,265)	13,000	13,000
Total Expenditures	<u>6,960,502</u>	<u>9,803,576</u>	<u>24,292,175</u>
Ending Balance, September 30	<u>\$ 1,057,552</u>	<u>\$ 2,028,580</u>	<u>\$ 1,546,396</u>
Reserve for Future Maturities	<u>\$ 1,057,552</u>	<u>\$ 2,028,580</u>	<u>\$ 1,546,396</u>
 Available funds calculation:			
Cash & Investments		\$ 817,036	
Assets to be converted to Cash		356,892	
Liabilities & Encumbrances		<u>(59,232)</u>	
Balance as of October 1, 2020		<u>\$ 1,114,696</u>	

CITY OF AMARILLO
General Obligation Debt Service Fund
Special Assessments and Other Revenue Supported Debt
At October 1, 2022

	<u>2020/2021 ACTUAL</u>	<u>2021/2022 ESTIMATED</u>	<u>2022/2023 ESTIMATED</u>
AVAILABLE FUNDS:			
Beginning Balance, October 1	\$ 2,331	\$ 2,334	\$ 2,334
ADD RECEIPTS:			
Interest Earnings	-	-	-
Transfers	930,402	998,960	990,905
Total Receipts	<u>930,402</u>	<u>998,960</u>	<u>990,905</u>
Total Resources & Receipts	<u>932,733</u>	<u>1,001,294</u>	<u>993,239</u>
DEDUCT EXPENDITURES:			
Principal Maturities	640,000	715,000	735,000
Interest Maturities	290,403	282,460	254,405
Paying Agency Fees	1,600	1,500	1,500
Total Expenditures	<u>932,003</u>	<u>998,960</u>	<u>990,905</u>
Ending Balance, September 30	<u>\$ 730</u>	<u>\$ 2,334</u>	<u>\$ 2,334</u>
Reserve for Future Maturities	<u>\$ 730</u>	<u>\$ 2,334</u>	<u>\$ 2,334</u>
 Available funds calculation:			
Cash & Investments		<u>\$ 2,334</u>	
Balance as of October 1, 2020		<u>\$ 2,334</u>	

CITY OF AMARILLO
General Obligation Debt Service Fund
Hotel Occupancy Tax Supported Debt
At October 1, 2022

	<u>2020/2021 ACTUAL</u>	<u>2021/2022 ESTIMATED</u>	<u>2022/2023 ESTIMATED</u>
AVAILABLE FUNDS:			
Beginning Balance, October 1	\$ 945,563	\$ 319,917	\$ 320,467
ADD RECEIPTS:			
Interest Earnings	47	550	-
Transfers	2,633,083	3,175,934	3,175,934
Total Receipts	<u>2,633,130</u>	<u>3,176,484</u>	<u>3,175,934</u>
Total Resources & Receipts	<u>3,578,693</u>	<u>3,496,401</u>	<u>3,496,401</u>
DEDUCT EXPENDITURES:			
Principal Maturities	1,130,000	1,155,000	1,190,000
Interest Maturities	2,051,089	2,020,934	1,987,080
Paying Agency Fees	-	-	-
Total Expenditures	<u>3,181,089</u>	<u>3,175,934</u>	<u>3,177,080</u>
Ending Balance, September 30	<u>\$ 397,604</u>	<u>\$ 320,467</u>	<u>\$ 319,321</u>
Reserve for Future Maturities	<u>\$ 397,604</u>	<u>\$ 320,467</u>	<u>\$ 319,321</u>
 Available funds calculation:			
Cash & Investments		<u>\$ 319,917</u>	
Balance as of October 1, 2021		<u>\$ 319,917</u>	

CAPITAL IMPROVEMENT PROGRAM

CITY OF AMARILLO
SUMMARY OF RESOURCES AND EXPENDITURES
CAPITAL PROJECTS FUNDS
FISCAL YEAR 2022/2023

Description	Total	General Construction (Multiple)	Street Assessments (4150)	Street Improvement (4200)	Golf Course Improvement (4250)	Solid Waste Improvement (4300)	Bivins Improvement (4350)	Civic Center Improvement (4400)	General Obligation Projects (4600)
Fiscal Year 2021/2022									
Available Funds at 10/01/2021 (see below)	\$ 24,212,436	\$ 5,214,705	\$ (1,095,626)	\$ 767,480	\$ 72,837	\$ 713,702	\$ 234,818	\$ 2,831,511	\$ 15,473,009
Revenues:									
Sales, Receipts and Revenues	42,712,076	33,927,394	444	2,337,182	261,857	3,385	38	6,170,390	11,388
Bond Proceeds	4,000,000	4,000,000	-	-	-	-	-	-	-
Total Revenues	46,712,076	37,927,394	444	2,337,182	261,857	3,385	38	6,170,390	11,388
Expenditures:									
M & O Expenditures	2,537,213	145,057	(1,095,182)	78	201,544	-	-	3,000,934	284,782
Capital Expenditures	58,910,807	38,656,192	-	2,337,000	-	93,000	-	2,625,000	15,199,615
Total Expenditures	61,448,020	38,801,249	(1,095,182)	2,337,078	201,544	93,000	-	5,625,934	15,484,397
Fiscal Year 2022/2023									
Available Funds at 10/01/2022	\$ 9,476,492	\$ 4,340,849	\$ (0)	\$ 767,584	\$ 133,150	\$ 624,087	\$ 234,856	\$ 3,375,967	\$ (0)
Revenues:									
Sales, Receipts and Revenues	29,605,525	23,172,178	469	2,337,071	203,593	2,636	15	3,889,563	-
Bond Proceeds	6,300,000	-	-	-	-	6,300,000	-	-	-
Total Revenues	35,905,525	23,172,178	469	2,337,071	203,593	6,302,636	15	3,889,563	-
Expenditures:									
M & O Expenditures	3,216,767	12,120	-	120	203,593	-	-	3,000,934	-
Capital Expenditures	32,827,725	23,160,125	-	2,337,000	-	6,430,600	-	900,000	-
Total Expenditures	36,044,492	23,172,245	-	2,337,120	203,593	6,430,600	-	3,900,934	-
Available Funds at 10/01/2023	\$ 9,337,525	\$ 4,340,782	\$ 469	\$ 767,535	\$ 133,150	\$ 496,123	\$ 234,871	\$ 3,364,596	\$ (0)
Calculation of Available Funds at 10/01/2021:									
Cash & Investments	\$ 82,398,078	\$ 12,978,776	\$ 216,850	\$ 767,480	\$ 72,837	\$ 5,154,727	\$ 234,818	\$ 5,335,798	\$ 57,636,792
(Appreciation) Depreciation in Investments	-	-	-	-	-	-	-	-	-
Assets to be converted to Cash	190,220	162,164	-	-	-	27,313	-	743	-
Less: Liabilities & Encumbrances	(4,533,850)	(690,542)	(860,000)	-	-	(28,551)	-	(313,970)	(2,640,787)
Less: Construction in Progress Balances	(53,842,012)	(7,235,693)	(452,476)	-	-	(4,439,787)	-	(2,191,060)	(39,522,996)
Available Funds at 10/01/2021	\$ 24,212,436	\$ 5,214,705	\$ (1,095,626)	\$ 767,480	\$ 72,837	\$ 713,702	\$ 234,818	\$ 2,831,511	\$ 15,473,009

City of Amarillo
22/23 CIP by Funding Source

Description	Grand Total	Other Funding	Grant in Aid - Federal	TxDOT Assistance	Bond Proceeds	Photo Traffic Enforcement	HOT Tax	General Funding	Water & Sewer	Airport	Drainage	Fleet
411XXX Grant Matching Project	50,000	-	-	-	-	-	-	50,000	-	-	-	-
City Manager Total	50,000	-	-	-	-	-	-	50,000	-	-	-	-
411425 Siren System Expansion Project	50,000	-	-	-	-	-	-	50,000	-	-	-	-
1232 Emergency Management Total	50,000	-	-	-	-	-	-	50,000	-	-	-	-
410822 Upgrade Police and Municipal Courts Entrances	1,850,000	-	-	-	-	-	-	1,850,000	-	-	-	-
411384 Comanche Trails Golf: Roof and Ceiling Renovations	389,000	-	-	-	-	-	-	389,000	-	-	-	-
411413 Facilities Capital Maintenance (E&I)	301,100	-	-	-	-	-	-	301,100	-	-	-	-
1252 Facilities Maintenance Total	2,540,100	-	-	-	-	-	-	2,540,100	-	-	-	-
1415x00 Impact Study Fee	250,000	-	-	-	-	-	-	250,000	-	-	-	-
1415 CP&DE Total	250,000	-	-	-	-	-	-	250,000	-	-	-	-
411536 AISD School Liaison Vehicles	110,000	82,500	-	-	-	-	-	27,500	-	-	-	-
1610x01 CISD School Liaison Vehicles	63,525	47,625	-	-	-	-	-	15,900	-	-	-	-
1610x05 Patrol Vehicles (2)	106,000	-	-	-	-	-	-	106,000	-	-	-	-
1610x08 Upfitting Patrol Vehicles E&I	210,500	-	-	-	-	-	-	210,500	-	-	-	-
1610 Police Total	490,025	130,125	-	-	-	-	-	359,900	-	-	-	-
1720x01 North Hughes Complete Street Project	10,080,000	-	-	8,380,000	-	-	-	1,700,000	-	-	-	-
1720 Planning Total	10,080,000	-	-	8,380,000	-	-	-	1,700,000	-	-	-	-
411114 Traffic Signal System Improvements	1,000,000	-	-	-	-	1,000,000	-	-	-	-	-	-
1731 Traffic Administration Total	1,000,000	-	-	-	-	1,000,000	-	-	-	-	-	-
411687 Park Maintenance Equipment & Improvement - E&I	3,600,000	-	-	-	-	-	-	3,600,000	-	-	-	-
1861 Park Maintenance Total	3,600,000	-	-	-	-	-	-	3,600,000	-	-	-	-
410716 Fire Apparatus Equipment Upfitting (E&I)	75,000	-	-	-	-	-	-	75,000	-	-	-	-
410943 Training Facility Repair and Maint. (E&I)	25,000	-	-	-	-	-	-	25,000	-	-	-	-
411328 Fire Station #14	5,000,000	-	-	-	-	-	-	5,000,000	-	-	-	-
1910 Fire Operations Total	5,100,000	-	-	-	-	-	-	5,100,000	-	-	-	-
4100 General Construction Fund	23,160,125	130,125	-	8,380,000	-	1,000,000	-	13,650,000	-	-	-	-
420064 Various Street Resurfacing	2,337,000	-	-	-	-	-	-	2,337,000	-	-	-	-
1420 Street Total	2,337,000	-	-	-	-	-	-	2,337,000	-	-	-	-
4200 Street Improvement Fund	2,337,000	-	-	-	-	-	-	2,337,000	-	-	-	-
430113 Solid Waste Collections E&I	130,600	-	-	-	-	-	-	130,600	-	-	-	-

City of Amarillo
22/23 CIP by Funding Source

Description	Grand Total	Other Funding	Grant in Aid - Federal	TxDOT Assistance	Bond Proceeds	Photo Traffic Enforcement	HOT Tax	General Funding	Water & Sewer	Airport	Drainage	Fleet
430111 Landfill Development	6,300,000	-	-	-	6,300,000	-	-	-	-	-	-	-
1432 Solid Waste Total	6,430,600	-	-	-	6,300,000	-	-	130,600	-	-	-	-
4300 Solid Waste Improvement Fund	6,430,600	-	-	-	6,300,000	-	-	130,600	-	-	-	-
440058 Keyless Entry System	100,000	-	-	-	-	-	100,000	-	-	-	-	-
440079 GNC Portable Chairs	100,000	-	-	-	-	-	100,000	-	-	-	-	-
440381 Coliseum Restroom Renovations	365,000	-	-	-	-	-	365,000	-	-	-	-	-
440602 Parking Lot Asphalt Replacement	310,000	-	-	-	-	-	310,000	-	-	-	-	-
440610 Overhead Door Replacement	25,000	-	-	-	-	-	25,000	-	-	-	-	-
1241 Civic Center Total	900,000	-	-	-	-	-	900,000	-	-	-	-	-
4400 Civic Center Improvement Fund Total	900,000	-	-	-	-	-	900,000	-	-	-	-	-
52XXXX Grant Matching Project	1,500,000	-	-	-	-	-	-	1,500,000	-	-	-	-
52100 Director of Utilities	1,500,000	-	-	-	-	-	-	1,500,000	-	-	-	-
52200x00 Water Rights E&I	18,000,000	-	-	-	18,000,000	-	-	-	-	-	-	-
52200x99 Valve Replacement	500,000	-	-	-	-	-	-	500,000	-	-	-	-
52200 Water Production Total	18,500,000	-	-	-	18,000,000	-	-	500,000	-	-	-	-
523440 Chlorine System (REGULATORS, CHLORINATORS, FEED SYSTEM PIPING)	46,900	-	-	-	-	-	-	46,900	-	-	-	-
52220 Osage Water Treatment Total	46,900	-	-	-	-	-	-	46,900	-	-	-	-
521400 WD Water System Expansion	500,000	-	-	-	-	-	-	500,000	-	-	-	-
523433 WD Water Extensions and Improvements	2,100,000	-	-	-	-	-	-	2,100,000	-	-	-	-
523350 WD Water Main Replacement Project (Small Main)	750,000	-	-	-	-	-	-	750,000	-	-	-	-
523366 WD Water Main Replacement Project	750,000	-	-	-	-	-	-	750,000	-	-	-	-
52230 Water Distribution Total	4,100,000	-	-	-	-	-	-	4,100,000	-	-	-	-
521402 WWC Sewer System Expansion	500,000	-	-	-	-	-	-	500,000	-	-	-	-
521649 WWC Sewer Extensions and Improvements	1,600,000	-	-	-	-	-	-	1,600,000	-	-	-	-
523367 WWC Sewer Main Rehab Program	500,000	-	-	-	-	-	-	500,000	-	-	-	-
52240x01 WWC 18" outfall Upsize to 30" from N7_MH3 to O6_MH81 (Arroyo)	2,500,000	-	-	-	2,329,175	-	-	170,825	-	-	-	-
530042 NE Interceptor	26,170,825	-	-	-	26,170,825	-	-	-	-	-	-	-
52240 Waste Water Collection Total	31,270,825	-	-	-	28,500,000	-	-	2,770,825	-	-	-	-
521628 RR Expand/Add Sludge Injection Basin	580,275	-	-	-	-	-	-	580,275	-	-	-	-
523312 VFD and Motor Replacement T4 High Lift Pump	502,000	-	-	-	-	-	-	502,000	-	-	-	-
52260 River Road Water Reclamation Total	1,082,275	-	-	-	-	-	-	1,082,275	-	-	-	-

City of Amarillo
22/23 CIP by Funding Source

Description	Grand Total	Other Funding	Grant in Aid - Federal	TxDOT Assistance	Bond Proceeds	Photo Traffic Enforcement	HOT Tax	General Funding	Water & Sewer	Airport	Drainage	Fleet
5200 Water and Sewer Fund	56,500,000	-	-	-	46,500,000	-	-	-	10,000,000	-	-	-
540339 TWY P/Associated Shoulders and Runway Blast Pad Rehabilitation - Environmental	10,000	-	9,000	-	-	-	-	-	-	1,000	-	-
540353 Pavement Condition Index / Pavement Mangement Plan Update Environmental	1,000	-	900	-	-	-	-	-	-	100	-	-
540340 SRE - Replace De-icing Truck includes Environmental and Purchase	800,000	-	720,000	-	-	-	-	-	-	80,000	-	-
540106 Rosenwald & Batson Reconstruction	1,870,939	-	1,683,845	-	-	-	-	-	-	187,094	-	-
540356 RWY 31 REIL Replacement - EA, Design, Construction	225,000	-	202,500	-	-	-	-	-	-	22,500	-	-
540216 GPU for PBB (2)	180,000	-	162,000	-	-	-	-	-	-	18,000	-	-
540217 PC Air for PBB (6)	80,000	-	72,000	-	-	-	-	-	-	8,000	-	-
540200 Replace Front- end Loader	380,000	-	342,000	-	-	-	-	-	-	38,000	-	-
540201 Purchase Ramp Snow Plow Box Blade	110,000	-	99,000	-	-	-	-	-	-	11,000	-	-
540345 Terminal Roof Assessment	35,000	-	31,500	-	-	-	-	-	-	3,500	-	-
54XXXX Airport Chillers Refurbishment (2)	300,000	-	270,000	-	-	-	-	-	-	30,000	-	-
54XXXX Passenger Boarding Bridge Canopy Replacement (6)	120,000	-	108,000	-	-	-	-	-	-	12,000	-	-
54XXXX IT Upgrades for Bag Handling System (BHS)	130,000	-	117,000	-	-	-	-	-	-	13,000	-	-
540341 Custodial Equipment	30,000	-	-	-	-	-	-	-	-	30,000	-	-
540198 Design and Replace Landside Irrigation System	120,000	-	-	-	-	-	-	-	-	120,000	-	-
540347 Runway Rubber Removal Project	40,000	-	-	-	-	-	-	-	-	40,000	-	-
540359 Parking Facility Expansion and Rehab Phase 2	1,700,000	-	-	-	-	-	-	-	-	1,700,000	-	-
540214 Building 602 Maintenance	100,000	-	-	-	-	-	-	-	-	100,000	-	-
540219 Mowing Tractor	75,000	-	-	-	-	-	-	-	-	75,000	-	-
540220 Mowing Deck	28,000	-	-	-	-	-	-	-	-	28,000	-	-
54120 Airport Total	6,334,939	-	3,817,745	-	-	-	-	-	-	2,517,194	-	-
5400 Airport Fund	6,334,939	-	3,817,745	-	-	-	-	-	-	2,517,194	-	-
560000 Storm Sewer repairs Extensions & Improvements	800,000	-	-	-	-	-	-	-	-	-	800,000	-
560081 Willow Grove Lake Improvements	200,000	-	-	-	-	-	-	-	-	-	200,000	-
56100x01 Arterial Storm Sewer - 34th Avenue - Helium Road to Soncy Road	414,000	-	-	-	-	-	-	-	-	-	414,000	-
56100x02 Arterial Storm Sewer - Bell Street - Hollywood Road to Sundown Lane	273,000	-	-	-	-	-	-	-	-	-	273,000	-
56100x03 Arterial Storm Sewer - Coulter Street - Hollywood Road to Sundown Lane	1,805,500	-	-	-	-	-	-	-	-	-	1,805,500	-
56100x04 Arterial Storm Sewer - Georgia Street - Burk Lane to Hollywood Road	357,500	-	-	-	-	-	-	-	-	-	357,500	-
56100x00 Downtown Drainage Projects	5,000,000	-	-	-	5,000,000	-	-	-	-	-	-	-
56100 Drainage Utility Total	8,850,000	-	-	-	5,000,000	-	-	-	-	-	3,850,000	-

City of Amarillo
22/23 CIP by Funding Source

Description	Grand Total	Other Funding	Grant in Aid - Federal	TxDOT Assistance	Bond Proceeds	Photo Traffic Enforcement	HOT Tax	General Funding	Water & Sewer	Airport	Drainage	Fleet
5600 Drainage Utility Fund	8,850,000	-	-	-	5,000,000	-	-	-	-	-	3,850,000	-
610022 Equipment Replacement	7,000,000	-	-	-	-	-	-	-	-	-	-	7,000,000
61120 Fleet Service Total	7,000,000	-	-	-	-	-	-	-	-	-	-	7,000,000
6100 Fleet Service Fund	7,000,000	-	-	-	-	-	-	-	-	-	-	7,000,000
Grand Total	111,512,664	130,125	3,817,745	8,380,000	57,800,000	1,000,000	900,000	16,117,600	10,000,000	2,517,194	3,850,000	7,000,000

**City of Amarillo
Capital Improvement Plan
Fiscal Year 2022-2023**

Description	Total Project
411425 Siren System Expansion Project This project will give the option to purchase one (1) outdoor warning siren each year and/or buy equipment for maintenance of the current system. We do have a 5-year plan to utilize this funds but conditions always warrant an annual review of changes and needs.	\$ 50,000
1232 Emergency Management Total	\$ 50,000
410822 Upgrade Police and Municipal Courts Entrances Upgrade and update the entrance to Police Department and Courts on the South side of the building. Repave and strip parking lot.	\$ 1,850,000
411384 Comanche Trails Golf: Roof and Ceiling Renovations Remove the existing flat roof and install a gabled roof to match existing roof. Remove the deteriorated ceiling and insulation in the pro-shop and replace with new acoustical tiles. Update existing lighting with LED lights and remove the HVAC system off of the roof and relocate it on the ground.	\$ 389,000
411413 Facilities Capital Maintenance (E&I) To create a reoccurring capital account, for the Facilities Department, to withstand unforeseen emergencies regarding maintenance and repairs to City Facilities.	\$ 301,100
1252 Facilities Maintenance Total	\$ 2,540,100
1610x01 CISD School Liaison Vehicles One Black and White patrol equipped vehicle (class 115) for CISD School Liaison Officer	\$ 63,525
1610x05 Patrol Vehicles (4) Four Black and White patrol equipped vehicle (class 110) each year for 5 years. Initial Purchase of vehicle with all equipment	\$ 106,000
1610x08 Upfitting Patrol Vehicles E&I Upfit cost of 30 new (replacement) patrol vehicles (yearly recurring) Replacement equipment installation for existing cars as they are retired. Durable equipment such as radios, camera systems and other items are reused when possible.	\$ 210,500
411536 AISD School Liaison Vehicles Two Black and White patrol equipped vehicles (class 115) for AISD School Liaison Officers	\$ 110,000
1610 Police Total	\$ 490,025
1720x01 North Hughes Complete Street Project Reconstruction of North Hughes as a complete street from NW 3rd to the northern boundary of the North Heights neighborhood plan area at NW 24th. The proposed project will transform Hughes into an urban "main street" using a context-sensitive design approach with wider sidewalks, street trees, pedestrian lighting, on-street parking and bike lanes.	\$ 10,080,000
1720 Planning Total	\$ 10,080,000
411114 Traffic Signal System Improvements This is a public Safety Improvement Project. Every licensed driver in Amarillo depends on the Traffic Signal system to work properly every time they use their vehicle. As electronic equipment ages, it becomes less dependable. The components in this CIP have an Industry Standard service life of 10 years. See attached for more detail. The Traffic's Master Plan determines that the following should be budgeted to ensure proper updated and replacement of outdated equipment.	\$ 1,000,000
1731 Traffic Administration Total	\$ 1,000,000

**City of Amarillo
Capital Improvement Plan
Fiscal Year 2022-2023**

Description	Total Project
411687 Park Maintenance Equipment & Improvement - E&I Funding for Parks Equipment & Improvements during the 5-year Capital Improvement Program, to better address urgent Park issues that arise during the next five fiscal years	\$ 3,600,000
1861 Park Maintenance Total	\$ 3,600,000
410716 Fire Apparatus Equipment Upfitting (E&I) These critical funds are necessary to complete the finish out on new fire fleet vehicles. Most items are now being ordered with the new vehicle, however depending upon the vehicle there are additional items.	\$ 75,000
410943 Training Facility Repair and Maint.. (E&I) This is a critical E&I project intended to fund the repairs and maintenance of elements of the fire training facility that do not have a funding source for major repairs.	\$ 25,000
411328 Fire Station #14 This project will build a new one-company station on in the hospital district. 100K of equipment in year 4 is also for furnishings and supplies.	\$ 5,000,000
1910 Fire Operations Total	\$ 5,100,000
1020x01 Grant Matching Project In any given year each department is presented with Grant funding opportunities that require matching capital dollars. This fund will be available on a first come first serve basis to all department to encourage departments to pursue grant opportunities and effectively leverage existing capital dollars.	\$ 50,000
1020 City Managers Total	\$ 50,000
1415x00 Impact Fee Study During the previous year, the City of Amarillo has facilitated an initiative named the Partnership on Development Progress. This initiative engaged a citizen committee who developed their own mission statement of: Creating a comprehensive roadmap to grow, sustain, and develop opportunity for Amarillo. One of the directives of the Citizen committee was to explore basic infrastructure funding options specifically for future growth, and how future growth has an impact on the basic infrastructure system. CP&DE is requesting capital funding to evaluate the existing ordinances, policies and infrastructure Master Planning documents and recommend revisions as required to be able to implement the recommendations of the PDP committee.	\$ 250,000
1415 CP&DE Total	\$ 250,000
4100 General Construction Fund	\$ 23,160,125
420064 Various Street Resurfacing Annual Street Resurfacing	\$ 2,337,000
1420 Street Total	\$ 2,337,000
4200 Street Improvement Fund	\$ 2,337,000
430113 Solid Waste Collections E&I This project is for the funding of expansion and improvements to the City's solid waste collection programs. Items to be funded from this project include the replacement of existing dumpsters, poly-carts, vehicles, equipment, and related appurtenances as well as critical or unexpected needs of the Solid Waste Division. It is also used for funding new dumpsters, poly-carts, vehicles and equipment based on growth.	\$ 130,600
1431 Solid Waste Collection Total	\$ 130,600
430111 Landfill Development	

**City of Amarillo
Capital Improvement Plan
Fiscal Year 2022-2023**

Description	Total Project
Cell 10 Phase 3 Construction	\$ 6,300,000
1432 Solid Waste Disposal Total	\$ 6,300,000
4300 Solid Waste Disposal Improvement Fund	\$ 6,430,600
440058 Keyless Entry System To provide a uniform access system to the Civic Center Complex consistent with others throughout the City while increasing the ability to secure facilities and its contents. This project is consistent with the City of Amarillo Comprehensive Plan Chapter 5 Parks & Cultural Resources, Table 5.5, Item 2 - ongoing fiscal support of facilities.	\$ 100,000
440079 GNC Portable Chairs Total replacement of all portable seating in the Globe-News Center. This portion of funding is to address the Pit seating at this venue.	\$ 100,000
440381 Coliseum Restroom Renovations Refurbishment and updating of the existing Coliseum restrooms.	\$ 365,000
440602 Parking Lot Asphalt Replacement Replacement of asphalt in needed areas surrounding Civic Center Complex.	\$ 310,000
440610 Overhead Door Replacement Through age, use and deterioration, many of the overhead doors are in need of replacement or major repairs.	\$ 25,000
1241 Civic Center Total	\$ 900,000
4400 Convention Annex Improvement Fund	\$ 900,000
4000 Capital Project Fund	\$ 32,827,725
52200x00 Water Rights E&I Acquisition and expansion of water rights for the City of Amarillo	\$ 18,000,000
52200x98 WW Master Study 2022 WW Master study will be to study and compile information about the WW system. This will include both of the WRF's	\$ 1,500,000
52200x99 Valve Replacement This is to rehab valves in the water distribution system.	\$ 500,000
52200 Water Production Total	\$ 20,000,000
523440 Chlorine System (REGULATORS, CHLORINATORS, FEED SYSTEM PIPING) REPLACE CHLORINATORS, REGULATORS AND FEED PIPING SYSTEM TO THE INJECTORS. PLC AND SCADA COMPATIBILITY.	\$ 46,900
52220 Osage Water Treatment Total	\$ 46,900
521400 WD Water System Expansion New Water Main extensions in the new developing areas, for which City participation is required.	\$ 500,000
523350 WD Water Main Replacement Project (Small Main) Ongoing project utilizing outside contractors to replace small diameter water mains primarily 2", 4" and 6" thought-out the City. Targeted replacement of older lines with a history of problems.	\$ 750,000
523366 WD Water Main Replacement Project	

**City of Amarillo
Capital Improvement Plan
Fiscal Year 2022-2023**

Description	Total Project
Funding for small main replacement	\$ 750,000
523433 WD Water Extensions and Improvements Funding for Emergency, critical, or unexpected needs to the City's water system	\$ 2,100,000
52230 Water Distribution Total	\$ 4,100,000
521402 WWC Sewer System Expansion New Sewer Main extensions that require City funds for participation in new development areas. This is a cumulative fund.	\$ 500,000
521649 WWC Sewer Extensions and Improvements Funding for emergency and unexpected needs for wastewater collection lines, force mains, lift stations, plant maintenance, main extensions and improvements in the city's sewer system.	\$ 1,600,000
52240x01 WWC 18" outfall Upsize to 30" from N7_MH3 to O6_MH81 (Arroyo) Replace 18" Wastewater main from River Road and St Francis to the inverted syphon.	\$ 2,500,000
523367 WWC Sewer Main Rehab Program This is to rehab sewer mains in sections of the city.	\$ 500,000
530042 NE Interceptor The NE interceptor will run from I-40 north to the RR WRF, servicing the NE side of Amarillo. This project will Move water currently going to HR WRF to RR WRF.	\$ 26,170,825
52240 Waste Water Collection Total	\$ 31,270,825
521628 RR Expand/Add Sludge Injection Basin Secondary sludge holding basin for digested sludge awaiting disposal. Texas Pollutant Discharge Elimination System Regulations prohibit the disposal of Digested Sludge at the Dedicated Land Disposal Site during or immediately following inclement weather	\$ 580,275
523312 VFD and Motor Replacement T4 High Lift Pump Variable Frequency Drive and motor replacement for High Service Pump (T-4). The Variable Frequency Drive allows for motor speed and pump flow control. This would aid in providing Xcel's variable water demands.	\$ 502,000
52260 River Road Water Reclamation Total	\$ 1,082,275
5200 Water & Sewer Fund	\$ 56,500,000
540339 TWY P/Associated Shoulders and Runway Blast Pad Rehabilitation - Environmental TWY P/Associated Shoulders and Runway Blast Pad Rehabilitation - Environmental	\$ 10,000
540353 Pavement Condition Index / Pavement Management Plan Update Environmental Pavement Condition Index / Pavement Management Plan Update Environmental	\$ 1,000
540340 SRE - Replace De-icing Truck includes Environmental and Purchase SRE - Replace De-icing Truck includes Environmental and Purchase	\$ 800,000
540106 Rosenwald & Batson Reconstruction Rosenwald & Batson Reconstruction	\$ 1,870,939
540356 RWY 31 REIL Replacement - EA, Design, Construction RWY 31 REIL Replacement - EA, Design, Construction	\$ 225,000
540216 GPU for PBB (2)	\$ 180,000

**City of Amarillo
Capital Improvement Plan
Fiscal Year 2022-2023**

Description	Total Project
GPU for PBB (2)	
540217 PC Air for PBB (6) PC Air for PBB (6)	\$ 80,000
540200 Replace Front- end Loader Replace Front- end Loader	\$ 380,000
540201 Purchase Ramp Snow Plow Box Blade Purchase Ramp Snow Plow Box Blade	\$ 110,000
540345 Terminal Roof Assessment Terminal Roof Assessment	\$ 35,000
54XXXX Airport Chillers Refurbishment (2) Airport Chillers Refurbishment (2)	\$ 300,000
54XXXX Passenger Boarding Bridge Canopy Replacement (6) Passenger Boarding Bridge Canopy Replacement (6)	\$ 120,000
54XXXX IT Upgrades for Bag Handling System (BHS) IT Upgrades for Bag Handling System (BHS)	\$ 130,000
540341 Custodial Equipment Custodial Equipment	\$ 30,000
540198 Design and Replace Landside Irrigation System Design and Replace Landside Irrigation System	\$ 120,000
540347 Runway Rubber Removal Project Runway Rubber Removal Project	\$ 40,000
540359 Parking Facility Expansion and Rehab Phase 2 Parking Facility Expansion and Rehab Phase 2	\$ 1,700,000
540214 Building 602 Maintenance Building 602 Maintenance	\$ 100,000
540219 Mowing Tractor Mowing Tractor	\$ 75,000
540220 Mowing Deck Mowing Deck	\$ 28,000
54110 Airport Total	\$ 6,334,939
5400 Airport Fund	\$ 6,334,939
560000 Storm Sewer repairs Extensions & Improvements This funding is for drainage related system expansions and Improvements throughout the City. Work will involve repair of storm sewer lines, inlets, replacement of culverts, regrading of ditches erosion control and playa lake maintenance.	\$ 800,000
560081 Willow Grove Lake Improvements Improvements to Willow Grove Lake including replacement of damaged fencing and grading of existing slopes.	\$ 200,000

**City of Amarillo
Capital Improvement Plan
Fiscal Year 2022-2023**

Description	Total Project
56100x00 Downtown Drainage Projects Design and construction of downtown storm sewer improvements to address long standing drainage issues.	\$ 5,000,000
56100x01 Arterial Storm Sewer - 34th Avenue - Helium Road to Soncy Road Design and construction of storm sewer and all associated features in conjunction with the improvement of 34th Avenue to a full arterial section from Helium Road to Soncy Road.	\$ 414,000
56100x02 Arterial Storm Sewer - Bell Street - Hollywood Road to Sundown Lane Design and construction of storm sewer and all associated features in conjunction with the improvement of Bell Street from Hollywood Road to Sundown Lane and Sundown Lane from I-27 to Western Street to full arterial sections.	\$ 273,000
56100x03 Arterial Storm Sewer - Coulter Street - Hollywood Road to Sundown Lane Design of storm sewer and all associated features in conjunction with the improvement of Coulter Street to a full arterial section from Hollywood Road to Sundown Lane.	\$ 1,805,500
56100x04 Arterial Storm Sewer - Georgia Street - Burk Lane to Hollywood Road Design and construction of storm sewer and all associated features in conjunction with the improvement of Georgia Street to a full arterial section from Burk Lane to Hollywood Road.	\$ 357,500
56100 Drainage Utility Total	\$ 8,850,000
5600 Drainage Utility Fund	\$ 8,850,000
5000 Enterprise Fund	\$ 71,684,939
610022 Equipment Replacement Scheduled Fleet replacements 2022/2023	\$ 7,000,000
61120 Fleet Service Total	\$ 7,000,000
6100 Fleet Services Fund	\$ 7,000,000
6000 Internal Service Funds	\$ 7,000,000
Grand Total	\$ 111,512,664

APPEN I

**CITY OF AMARILLO
2022/2023 RECAPITULATION OF RECOMMENDED PERSONNEL AUTHORITY**

<u>Business</u>	<u>Unit</u>	<u>PERMANENT POSITIONS</u>					<u>PART-TIME POSITIONS</u>					<u>TOTAL POSITIONS</u>				
		<u>ACTUAL</u> <u>2018</u>	<u>ACTUAL</u> <u>2019</u>	<u>ACTUAL</u> <u>2020</u>	<u>REVISED</u> <u>2021</u>	<u>BUDGET</u> <u>2022</u>	<u>ACTUAL</u> <u>2018</u>	<u>ACTUAL</u> <u>2019</u>	<u>ACTUAL</u> <u>2020</u>	<u>REVISED</u> <u>2021</u>	<u>BUDGET</u> <u>2022</u>	<u>ACTUAL</u> <u>2018</u>	<u>ACTUAL</u> <u>2019</u>	<u>ACTUAL</u> <u>2020</u>	<u>REVISED</u> <u>2021</u>	<u>BUDGET</u> <u>2022</u>
GENERAL FUND DEPARTMENTS																
Accounting	1320	13	13	14	15	15	2	2	2	2	2	15	15	16	17	17
Amarillo Emergency Comm. Cntr.	1270	67	67	67	62	62	2	2	2	2	2	69	69	69	64	64
Animal Management and Welfare	1710	40	42	42	45	46	3	3	3	3	3	43	45	45	48	49
Benefits	1340	3	3	3	3	3	1	1	1	1	1	4	4	4	4	4
Building Safety	1740	32	35	35	39	42	2	0	0	0	0	34	35	35	39	42
Capital Projects Development and Eng.	1415	20	19	18	18	19	0	0	0	0	2	20	19	18	18	21
Central Stores	1345	7	7	7	7	7	0	0	0	0	0	7	7	7	7	7
City Attorney	1210	10	10	10	10	10	0	0	0	0	0	10	10	10	10	10
City Manager	1020	6	7	7	8	9	0	1	1	1	2	6	8	8	9	11
City Secretary	1220	2	2	2	3	3	0	0	0	0	0	2	2	2	3	3
Civic Center Administration	1241	5	5	5	5	5	0	0	0	0	0	5	5	5	5	5
Civic Center Box Office	1248	3	3	3	3	3	9	9	9	9	9	12	12	12	12	12
Civic Center Operations	1243	22	22	22	22	23	0	0	0	0	0	22	22	22	22	23
Civic Center Sports	1245	2	2	2	2	2	0	0	0	0	0	2	2	2	2	2
Custodial Operations	1251	26	27	27	30	30	0	0	0	0	0	26	27	27	30	30
Emergency Management	1232	9	9	9	5	5	0	0	0	0	0	9	9	9	5	5
Environmental Health	1750	18	18	18	20	21	0	0	0	0	0	18	18	18	20	21
Facilities Maintenance	1252	31	31	31	31	31	0	0	0	0	0	31	31	31	31	31
Finance	1315	6	8	8	7	7	1	1	1	1	1	7	9	9	8	8
Fire	1910	269	279	279	279	294	0	0	0	0	0	269	279	279	279	294
Fire Civilian Personnel	1940	10	10	9	10	10	1	1	1	1	1	11	11	10	11	11
Fire Marshal	1930	8	8	9	9	10	0	0	0	0	0	8	8	9	9	10
Globe News Center	1249	3	3	3	3	3	0	0	0	0	0	3	3	3	3	3
Golf	1811	37	32	22	22	22	56	56	69	69	69	93	88	91	91	91
Human Resources	1110	8	8	8	8	9	2	2	2	2	2	10	10	10	10	11
Judicial	1040	3	3	3	3	3	1	1	1	1	1	4	4	4	4	4
Library	1260	57	57	57	57	57	20	20	20	20	19	77	77	77	77	76
Mayor and Council	1011	0	0	0	5	5	5	5	5	0	0	5	5	5	5	5
Municipal Court	1305	23	22	22	21	22	3	3	3	3	3	26	25	25	24	25
Office of Civil Hearings	1306	1	1	1	1	1	1	1	1	1	1	2	2	2	2	2
Parks and Recreation	1820	105	102	103	76	77	182	175	197	164	163	287	277	300	240	240
Planning and Development Services	1720	10	10	9	9	9	0	0	0	0	0	10	10	9	9	9
Police	1610	370	371	372	372	376	0	0	0	0	0	370	371	372	372	376
Police Civilian Personnel	1640	68	67	68	69	70	3	3	6	6	6	71	70	74	75	76
Public Communications	1023	3	4	4	6	7	1	0	0	0	0	4	4	4	6	7
Public Works (previously Engineering)	1410	4	5	5	5	5	0	0	0	0	0	4	5	5	5	5
Purchasing	1325	8	8	8	8	8	1	1	1	1	1	9	9	9	9	9
Risk Management	1120	3	3	3	3	3	0	0	0	0	0	3	3	3	3	3
Solid Waste Collection	1431	103	110	109	115	113	2	2	2	2	2	105	112	111	117	115
Solid Waste Disposal	1432	42	43	43	41	38	2	2	2	2	2	44	45	45	43	40
Street	1420	93	91	91	91	90	4	4	4	4	4	97	95	95	95	94
Traffic	1731	24	23	23	23	23	45	45	45	44	44	69	68	68	67	67
Transit	1761	65	68	68	68	69	0	0	0	0	0	65	68	68	68	69
Vital Statistics	1335	1	1	1	1	1	0	0	0	0	0	1	1	1	1	1
Total General Fund		1,640	1,659	1,650	1,640	1,668	349	340	378	339	340	1,989	1,999	2,028	1,979	2,008

CITY OF AMARILLO
2022/2023 RECAPITULATION OF RECOMMENDED PERSONNEL AUTHORITY

	<u>Business</u>	<u>PERMANENT POSITIONS</u>					<u>PART-TIME POSITIONS</u>					<u>TOTAL POSITIONS</u>				
		<u>ACTUAL</u> 2018	<u>ACTUAL</u> 2019	<u>ACTUAL</u> 2020	<u>REVISED</u> 2021	<u>BUDGET</u> 2022	<u>ACTUAL</u> 2018	<u>ACTUAL</u> 2019	<u>ACTUAL</u> 2020	<u>REVISED</u> 2021	<u>BUDGET</u> 2022	<u>ACTUAL</u> 2018	<u>ACTUAL</u> 2019	<u>ACTUAL</u> 2020	<u>REVISED</u> 2021	<u>BUDGET</u> 2022
WATER & SEWER UTILITIES	<u>Unit</u>															
Director of Utilities	52110	5	5	5	5	5	0	0	0	0	0	5	5	5	5	5
Capital Projects and Development Eng	52215	19	18	17	17	18	0	0	0	0	0	19	18	17	17	18
Environmental Laboratory	52281	21	21	21	21	21	0	0	0	0	0	21	21	21	21	21
Hollywood Road Wastewater Trtmnt	52270	22	22	22	22	22	2	2	2	2	2	24	24	24	24	24
River Road Reclamation	52260	21	21	21	21	21	2	2	2	2	2	23	23	23	23	23
Utility Billing	52100	38	38	38	62	65	2	2	2	3	4	40	40	40	65	69
Wastewater Collection	52240	38	38	38	38	38	0	0	0	0	0	38	38	38	38	38
Water Distribution	52230	65	65	65	65	65	0	0	0	0	0	65	65	65	65	65
Water Production	52200	15	15	15	15	15	0	0	0	0	0	15	15	15	15	15
Water Transmission	52210	8	8	8	8	8	0	0	0	0	0	8	8	8	8	8
Water Treatment	52220	31	31	30	30	30	0	0	0	0	0	31	31	30	30	30
Total Water & Sewer Utility		283	282	280	304	304	6	6	6	7	8	289	288	286	311	312
Airport	54110	54	59	58	62	63	0	0	0	0	0	54	59	58	62	63
Drainage Utility	56100	32	32	32	32	32	0	0	0	0	0	32	32	32	32	32
Information Technology	62010	32	32	37	43	40	2	2	1	1	0	34	34	38	44	40
Fleet Services	61110	45	45	45	45	45	0	0	0	0	0	45	45	45	45	45
Self Insurance	63125	1	1	3	4	4	0	0	0	0	0	1	1	3	4	4
City Care Clinic	64300	5	5	5	5	5	0	0	0	0	0	5	5	5	5	5
Special Revenue	20110	109	124	130	145	146	5	5	7	4	4	114	129	137	149	150
TOTAL		2,201	2,239	2,240	2,280	2,307	362	353	392	351	352	2,563	2,592	2,632	2,631	2,659

**CITY OF AMARILLO
2022/2023 RECAPITULATION OF RECOMMENDED PERSONNEL AUTHORITY**

<u>Business</u>	<u>Unit</u>	<u>PERMANENT POSITIONS</u>					<u>PART-TIME POSITIONS</u>					<u>TOTAL POSITIONS</u>				
		<u>ACTUAL</u> <u>2018</u>	<u>ACTUAL</u> <u>2019</u>	<u>ACTUAL</u> <u>2020</u>	<u>REVISED</u> <u>2021</u>	<u>BUDGET</u> <u>2022</u>	<u>ACTUAL</u> <u>2018</u>	<u>ACTUAL</u> <u>2019</u>	<u>ACTUAL</u> <u>2020</u>	<u>REVISED</u> <u>2021</u>	<u>BUDGET</u> <u>2022</u>	<u>ACTUAL</u> <u>2018</u>	<u>ACTUAL</u> <u>2019</u>	<u>ACTUAL</u> <u>2020</u>	<u>REVISED</u> <u>2021</u>	<u>BUDGET</u> <u>2022</u>
Grant Detail:																
AIP Pantex	26710	1	1	1	1	1	0	0	0	0	0	1	1	1	1	1
Public Health Administration	25011	34	38	43	48	48	2	2	2	0	0	36	40	45	48	48
WIC Administration	25311	47	47	47	47	47	0	0	0	0	0	47	47	47	47	47
Urban Transportation Planning	24200	4	4	4	4	4	0	0	0	0	0	4	4	4	4	4
Photographic Traffic Enforcement	24250	1	1	1	1	1	1	1	1	1	1	2	2	2	2	2
Program Management	20110	3	3	4	4	4	0	0	0	0	0	3	3	4	4	4
Code Inspector	20116	1	1	1	1	1	0	0	0	0	0	1	1	1	1	1
Rehab Support	20125	1	2	2	3	3	0	0	0	0	0	1	2	2	3	3
Housing Rehab	20130	0	1	1	1	1	0	0	0	0	0	0	1	1	1	1
Housing Assistance	20210	10	10	10	9	9	1	1	1	0	0	11	11	11	9	9
Home Administration	20310	1	1	1	1	1	0	0	0	0	0	1	1	1	1	1
HSS - Outreach	20451	0	0	0	1	1	0	0	0	0	0	0	0	0	1	1
HSS - Housing Svcs/Navigation	20452	0	0	0	2	2	0	0	0	0	0	0	0	0	2	2
HSS - Social Services	20453	0	0	0	6	7	0	0	0	0	0	0	0	0	6	7
Coming Home	20650	2	7	7	8	8	0	0	0	0	0	2	7	7	8	8
Continuum of Care	20651	0	0	0	2	2	0	0	0	0	0	0	0	0	2	2
ESG	20700	0	4	4	2	2	0	0	0	0	0	0	4	4	2	2
HMIS	20755	2	2	2	2	2	0	0	0	0	0	2	2	2	2	2
Court Security Fund	20910	2	2	2	2	2	1	1	3	3	3	3	3	5	5	5
Grant Totals		109	124	130	145	146	5	5	7	4	4	114	129	137	149	150

CITY OF AMARILLO

**CITY EMPLOYEES BY FUNCTIONAL GROUP
FOR FISCAL YEAR 2022/2023**

	FULL TIME	PART TIME		FULL TIME	PART TIME
PUBLIC SAFETY			LEISURE SERVICES		
Judicial	3	1	Civic Center	36	9
Emergency Management	5	-	Library	57	19
Emergency Management Grants	1	-	Parks and Recreation	77	163
Amarillo Emergency Comm. Cntr.	62	2	Golf	22	69
Municipal Court	22	3	Total	192	260
Office of Civil Hearings	1	1			
Police	376	-	TRANSPORTATION		
Police Civilian Personnel	70	6			
Animal Management and Welfare	46	3	Street	90	4
Fire	294	-	Transit	69	-
Fire Civilian Personnel	10	1	Traffic	23	44
Court Security Fund	2	3	Photographic Traffic Enforcement	1	1
Total	892	20	Airport	63	-
			Total	246	49
GENERAL GOVERNMENT					
Mayor and Council	5	-	UTILITY SERVICES		
City Manager	9	2			
City Attorney	10	-	Solid Waste Disposal	38	2
City Secretary	3	-	Solid Waste Collection	113	2
Public Communications	7	-	Water & Sewer	286	8
Total	34	2	Drainage Utility	32	-
			Total	469	12
SUPPORT SERVICES			DEVELOPMENT SERVICES		
Human Resources	9	2			
Risk Management	3	-	Public Works (previously Engineering)	5	-
Custodial Operations	30	-	Capital Projects and Development Eng	37	2
Facilities Maintenance	31	-	Planning and Development Services	9	-
Finance	7	1	Building Safety	42	-
Accounting	15	2	Environmental Health	21	-
Purchasing	8	1	Fire Marshal	10	-
Benefits	3	1	Urban Transportation Planning	4	-
Central Stores	7	-	Total	128	2
Fleet Services	45	-			
Information Technology	40	-	HEALTH & HUMAN SERVICES		
City Care Clinic	5	-			
Self Insurance	4	-	Vital Statistics	1	-
Total	207	7	Community Development & Housing	43	-
			Health Grants	95	-
			Total	139	-