

STATE OF TEXAS
COUNTIES OF POTTER & RANDALL
CITY OF AMARILLO

MINUTES

On April 19, 2021, the Amarillo City Pedestrian and Bicycle Safety Advisory Committee met at 11:00 a.m. by Video Conference for a Regular Meeting.

ATTENDANCE:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. MEETINGS ATTENDED
Joe Chris Rodriguez	No	33	21
Tim Ingalls	Yes	41	39
Ed Commons	No	34	33
Steve Rogers	Yes	31	25
Howard Smith	Yes	33	32
Angela Harney	No	19	18
Terri Guengerich	Yes	10	9
NON-VOTING MEMBER			
Michael Padilla	Yes	12	12

City of Amarillo staff members attending were:

Donny Hooper	Director of Public Works
Courtney White	Assistant City Attorney
Michelle Ramirez	Recording Secretary, Traffic Field Operations
Alan Harder	Assistant Director of Public Works

REGULAR MEETING

Call to Order.

Committee Chairman Rogers called the scheduled regular meeting of the Amarillo City Pedestrian and Bicycle Safety Advisory Committee to order at 11:04 a.m.

Item 1: Public Forum.

No Public Forum.

Item 2: Review of Minutes from Last Meeting.

Committee Chairman Rogers asked if there were any changes to make for the approval of the February 15, 2021 minutes. Committee Member Ingalls made a motion to approve the minutes. Committee Member Smith seconded the motion, and motion carried 3:0.

ITEM 3: The Committee will discuss or receive reports on the following current matters or projects:

A. Mid-year City Council appointments to boards and commissions

Donny discussed with the Committee to possibly appointing mid-year appointments. It would go before Council first. Ped & Bike Committee is down two members. It has been noted that this be an agenda item for the next Ped & Bike meeting in June.

B. Duties of Pedestrian and Bicycle Safety Advisory Committee

Donny discussed the roles and commitments of the Pedestrian & Bicycle with the Committee. This safety Committee started in 2016. The purpose of this committee is advisory only. This committee is to provide recommendations to the City Council via the Liaison, Donny Hooper. On occasion, the recommendations will go through the Traffic Advisory Board. The reason for that is that TAB also has some roles in complete safety traffic transportation. Duties include:

- Research of pedestrian and safety concerns
- Recommending policy or programs for the resolutions for the pedestrian and bicycle concerns
- Encourage Citizen participation and identifying bicycle and pedestrian safety problems and concerns
- Upon request of the Parks & Recreation Board, Planning and Zoning Commission or the TAB or all of the above consult in the development of the bicycle and pedestrian master plan.

Chairman Rogers asked about any hot spots around the City. Donny did mention that a hot spot map can be created with the GIS crew to help with concerns and recommendations that the Committee may have. Committee Member Ingalls wanted to better define safety to a degree. He thinks that if Amarillo wants to evolve in the 21st century, that we drive urban design choices.

C. Presentation on Open Meetings Act

Courtney White, Assistant City Attorney presented an overview of the Open Meeting Act. There are six key concepts. One is the meeting. A meeting can occur anytime and anywhere. If a quorum is not met, no such meeting can occur. Second is the notice. The notice of a meeting must be posted 72 hours in advance. The only exception to that is an emergency. Third is the agenda. The body may discuss only the topics that are posted. Fourth are the votes or final decision. This must happen in a properly noticed and convened public meeting. Fifth is the executive session. There are some situations where public policy dictates that the public should not be able to see a portion of the discussion because State Law has said that we can confidential have closed sessions. Last key concept is the recording of minutes. Every open meeting must be reflecting each topic, deliberation, vote or decision.

Member Ingalls inquired about parts of the Texas Code. As an advisory Committee, certain advisory committees are not subject to the open meetings act. You have no power to make policy changes or other decisions, only advisory powers. Why does this apply to an advisory Committee? Courtney did answer in saying that the ordinance states that the open meetings act does apply to all boards and commissions including advisory. Transparency allows more people to participate.

ITEM 4: Future agenda items and next meeting date.

- Nominees for Open Positions: Michelle Bonner and Chris Podzemny
- APD Accidents
- Update on Blvd. Crosswalks
- Frontage Rd. for Bike Lanes

Members agreed to schedule the next meeting date on June 21, 2021.

Adjournment:

There being no further business, Committee Chairman Rogers adjourned the meeting at 12:20 p.m. This meeting was recorded and all comments are on file with the City Traffic Engineering Department.

ATTEST: Michelle Ramirez
[Michelle Ramirez], Board Secretary

Steve Rogers
[Steve Rogers], Chairman