

Cómo Solicitar Un Permiso

<https://amarillotx-energopub.tylerhost.net/Apps/SelfService#/home>

- **Seleccione "Apply"**
- **En el menú desplegable, Seleccione "All" en Permiso**

tyler technologies Citizen Self Service

Good Afternoon, Building Safety - 0

English (United States)

Dashboard **Apply** Home My Work Today's Inspections Map Report Fee Estimator Search Calendar

PERMITS

- > Building Commercial - Addition
- > Building Commercial - Certificate of Occupancy
- > Building Commercial - Foundation Only
- > Building Commercial - New Construction
- > Building Commercial - Remodel/Repair
- > All (108)

PLANS

- > Submit for a Certificate of Appropriateness
- > Submit for a Final/Major Subdivision Plat
- > Submit for a General Rezoning
- > Submit for a License and Hold Harmless Agreement
- > Submit for a Plat Vacation
- > All (19)

LICENSES

- > Alcoholic Beverage - FCA
- > Alcoholic Beverage - Off Premise
- > Alcoholic Beverage - On Premise
- > Alcoholic Beverage - Wholesaler/Manufacturer
- > Commercial Roofing Contractor Registration
- > All (25)

Un permiso puede ser buscado por:

- **Desplazarse por la lista**
- **Escribir el tipo de permiso en la barra de búsqueda**
- **Seleccione "Apply" para comenzar**

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Application Assistant

Search for application names and keywords

All Trending My History **LICENSES** **PERMITS** PLANS

Show Categories Show My Templates

Building Commercial - Addition Apply

Category Name: Building Commercial Description: Building Commercial Addition

Building Commercial - Certificate of Occupancy Apply

Category Name: Building Commercial Description: Building Commercial - Certificate of Occupancy

Building Commercial - Foundation Only Apply

Category Name: Building Commercial Description: Building Commercial - Foundation Only

Una vez iniciado, se puede guardar la licencia en cualquier momento.

Paso 1: Ubicaciones

La ubicación es requerida:

- Seleccione "Add Location"

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Apply for Permit - Building Commercial - Addition *REQUIRED

1 Locations 2 Type 3 Contacts 4 More Info 5 Attachments 6 Review and Submit

LOCATIONS

Location

Add Location

+

REQUIRED

Create Template Save Draft Next

- Escriba la dirección en la búsqueda y agregue

Back to Application

Add Location

Address Parcel

Add Address As Location

Search Enter Manually

Address Information

Search 808 S BUCHANAN ST

Address 808 BUCHANAN ST, Amarillo, TX

Action Add

Results per page 10 1-1 of 1

- Seleccione "Next"

Paso 2: Escriba

- Asegúrese de que el "Tipo de permiso" es el correcto
- Escriba la "Descripción" (si corresponde, "detallada con información y métodos usados para construir el proyecto, igual los materiales usados)
- Seleccione "Next"

Apply for Permit - Building Residential - Roofing

*REQUIRED



PERMIT DETAILS

* Permit Type

* Description

Square Feet

[Back](#) [Create Template](#)

[Save Draft](#) [Next](#)

Paso 3: Contactos (De defecto, el propietario de la cuenta será el solicitante)

Dependiendo del tipo de permiso, se pueden requerir diferentes tipos de contacto.


- Para agregar contactos adicionales (Propietario, Contratista, etc.)
- Seleccione "Add Contact"

Apply for Permit - Building Residential - Roofing *REQUIRED

Locations Type **Contacts** More Info Attachments Review and Submit

CONTACTS

Applicant



Building Safety (You)
City of Amarillo
808 Buchanan, Amarillo, TX,
79101

Owner

Add Contact

+

REQUIRED

Applicant

Add Contact

+

Back Create Template Save Draft Next

- Si el Solicitante es el mismo que el Propietario o Contratista
 - Escriba el nombre en la barra de búsqueda
- Seleccione "Add"

◀ Back to Application

Add Contact

Add Contact As : Owner

Search Enter Manually My Favorites

Search

Sort

Favorite	First Name	Last Name	Address	Company	Email	Action
★	Building	Safety	808 S Buchanan ST Amarillo TX 79101	City of Amarillo	cityofamarillobs1740@gmail.com	Add

- Para introducir un nuevo contacto
 - Seleccione "Enter Manually"
 - Agregue toda la información con asterisco rojo *
 - Solo se requiere un número de teléfono
- Seleccione "Submit"

Search Enter Manually My Favorites

Enter Manually

First Name	<input type="text" value="Building"/>
Last Name	<input type="text" value="Official"/>
Company Name	<input type="text"/>
Email	<input type="text"/>
Home Phone	<input type="text"/>
Mobile Phone	<input type="text"/>
Business Phone	<input type="text" value="(806) 378-3041"/>

Submit

Después de agregar todos los contactos, Seleccione "Next"

Paso 4: Más información (Variará, dependiendo del tipo de permiso)

- Rellene todos los espacios. (los espacios obligatorios tendrán un asterisco *)
- Seleccione "Next"

Apply for Permit - Building Residential - Roofing

*REQUIRED



MORE INFO

[| Top | Main Menu](#)

*Number of Squares:

Number of Squares: is required.

*Building Type:

<input type="checkbox"/>	Main Building
<input type="checkbox"/>	Garage
<input type="checkbox"/>	Accessory Bldg
<input type="checkbox"/>	Manufactured Bldg
<input type="checkbox"/>	Other

Building Type: is required.

*Type of Roof Covering:

<input type="checkbox"/>	Composition
<input type="checkbox"/>	Wood
<input type="checkbox"/>	Metal
<input type="checkbox"/>	TPO
<input type="checkbox"/>	Built Up

Paso 5: Documentos

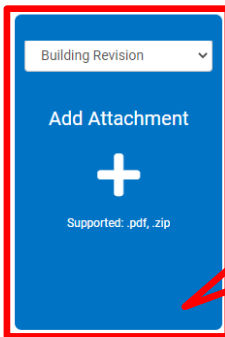
- Agregue todos los documentos necesarios. **(No se puede utilizar el documento más de una vez)**
- Solo aceptará PDF y ZIP
- Seleccione "Add Attachment" para agregar el documento

Apply for Permit - Building Residential - Roofing

*REQUIRED



Attachments



Tendrá una caja gris si es requerida.

Back

Create Template

Save Draft

Next

Paso 6: Revisar y Someter

- Revise toda la información
- Seleccione "Submit"

Apply for Permit - Building Residential - Roofing

*REQUIRED



Submit

Locations

Location 808 BUCHANAN ST, Amarillo, TX

Basic Info

Type Building Residential - Roofing
Description Remove and replace roof
Square Feet
Applied Date 04/30/2021

Contacts

Applicant Building Safety
City of Amarillo
808 S Buchanan ST, Amarillo, TX, , 79101

Owner Building Safety
City of Amarillo
808 S Buchanan ST, Amarillo, TX, , 79101

Después de someter, aparecerá un mensaje que indica que la aplicación se envió correctamente.

Para pagar la factura en la computadora

- Seleccione "Add to Cart"

The screenshot shows the Tyler Citizen Self Service interface. At the top left is the Tyler Technologies logo. The navigation bar includes links for Dashboard, Apply, Home, My Work, Map, Report, Search, and Calendar. A user greeting "Good Morning, Building Safety" and a shopping cart icon with "1" item are visible. A language dropdown menu is set to "English (United States)". A green checkmark message states: "Your application was successfully submitted! You application has been submitted." Below this is a blue button labeled "Continue to permit". On the right side, a "Fees" summary box displays "\$60.00" and contains two buttons: "View Details" and "Add to Cart", with the latter highlighted by a red rectangle.

- Aparecerá la factura, Seleccione "Check Out"

The screenshot shows the Tyler Citizen Self Service shopping cart page. The navigation bar is identical to the previous screenshot. A "Back" link is present. The page title is "Shopping Cart". On the right, the total amount is shown as "Total \$60.00" with a blue "Check Out" button below it. The main content area features an invoice summary: Invoice: INV-00000874, Due Date: 04/30/2021, and Description: BLDR-21-000393. Below this is a table with the following data:

Case Number	Project	Case Address	Amount Due
BLDR-21-000393		808 S BUCHANAN ST Amarillo TX	\$60.00

To the right of the table, the amount "\$60.00" is displayed above a blue "Remove" button. At the bottom right, there is a "Top | Main Menu" link. At the very bottom right, the total "Total \$60.00" is repeated with another blue "Check Out" button.

- Luego agregue la información de la tarjeta de crédito.

Continúe con el permiso

Se enviará un correo electrónico cuando se emita la licencia profesional o, si hay un problema con la aplicación, se enviará un correo electrónico que indique el error.

Después de que se expida el permiso:

- Se muestra el número de permiso
- Se muestra el estado de "Issued"
- El permiso se puede imprimir seleccionando el icono de la impresora
- La fecha de vencimiento también es visible

The screenshot displays the Tyler Technologies Citizen Self Service interface. At the top, the permit number BLDR-21-000393 is highlighted in a red box. The status is 'Issued', also highlighted in a red box. The issue date is 04/30/2021 and the expiration date is 10/27/2021, both highlighted in red boxes. A printer icon in the top right corner is also highlighted in a red box with a callout bubble labeled 'Icono de impresora'. The interface includes a navigation menu, a progress indicator showing 67% completion, and a workflow section with 'Confirm Application Complete' and 'Issue Permit' steps, both marked as passed on 04/30/2021. An 'Available Actions' section includes a 'Request Inspection' button.

Toda la información agregada también se puede ver seleccionado en:

Etiquetas: (No se puede cambiar después de enviar)

- **Location - Ubicación:** La dirección del trabajo
- **Fee - Factura:** Todas las facturas no pagadas o pagadas
- **Inspections - Inspecciones:** Todas las inspecciones relacionadas con el permiso
- **eReviews:** No está en uso
- **Attachments - Documentos:** Cualquier documento enviado con el permiso o después
- **Contacts - Contactos:** contactos activos en esa licencia específica
- **Sub-Records - Subregistros:** Permisos de electricidad, plomería y mecánica
- **More Info - Más información:** Cualquier información agregada