

STATE OF TEXAS

**COUNTIES OF POTTER
AND RANDALL**

CITY OF AMARILLO

On the 20th day of August 2019, the Quail Creek Public Improvement District (PID) Advisory Board met at 12:00 pm in room 203 on the second floor of the Jim Simms Building, 808 S Buchanan St., Amarillo, Texas, with the following people present:

MEMBERS PRESENT	TOTAL NO. MEETINGS HELD	TOTAL NO. MEETINGS ATTENDED
Kris Culp	9	9
Jason Burgess	4	3
Chad Westenburg	4	4

CITY OF AMARILLO STAFF

Kelley Shaw, City of Amarillo

ITEM 1: Approval of Minutes from the August 29, 2018 meeting

Mr. Shaw opened the meeting and asked if there were any corrections to the meeting minutes from the previous meeting. Hearing none, Mr. Westenburg motioned to approve the minutes as presented with Mr. Culp seconding and the minutes were approved unanimously.

ITEM 2: Discuss ongoing PID operations and Maintenance contract

Mr. Shaw asked if there were any changes to the Yard Barber contract to which the Board said they did not believe there would be any changes again this year. No increase in maintenance expenses are anticipated in the next year.

ITEM 3: Consider for recommendation 2019/20 Budget and 5-Year Service Plan

Mr. Shaw explained that the values included in the 2017/18 column are actual, while the numbers in the 2018/19 column are revised estimates, and the numbers in the 2019/20 column are budgeted numbers for this upcoming fiscal year. Mr. Shaw then went on to review the 2019/20 column by line item with a total of \$8,100 for expenses and \$10,150 coming in from total assessments and therefore for now continues to build the surplus.

Mr. Shaw asked if there were any corrections necessary for the budget or 5-year service plan. Mr. Westenburg motioned to approve the proposed budget and 5-year service plan as presented. Mr. Culp seconded the motion and the motion was approved unanimously.

ITEM 4: Discuss future agenda items

The board briefly discussed changing assessment amounts and improvements, but no changes were made. Mr. Shaw explained that more meetings can be called if the board decides to revisit changes.

ITEM 5: Adjourn Meeting

There being no further action, the meeting was adjourned.