

**MINUTES**

On this 12th day of October 2021, the Airport Advisory Board of the City of Amarillo, met at 10:00 a.m. virtually for a Regular Meeting Virtually.

<b>VOTING MEMBERS</b>	<b>PRESENT</b>	<b>NO. MEETINGS HELD SINCE APPOINTMENT</b>	<b>NO. OF MEETINGS ATTENDED</b>
John Denton	YES	25	22
Thomas Devlin	YES	14	13
Kevin Golden	NO	4	3
Thomas Hickman	YES	14	14
Chuck Speed	YES	4	4

Also in attendance were:

Michael Conner  
Tyler Hurst  
Kiley Navarrete

DIRECTOR OF AVIATION, CITY OF AMARILLO  
DEPUTY DIRECTOR OF AVIATION, CITY OF AMARILLO  
RECORDING SECRETARY, CITY OF AMARILLO

**ITEM 1:** Call to Order. Thomas Hickman established a quorum and called the regularly scheduled meeting of the Airport Advisory Board to order at 10:00 a.m.

**ITEM 2:** Approval of Minutes from Regular Meeting held on April 6, 2021. Motion was made by Chuck Speed, seconded by Thomas Devlin, and unanimously carried to approve such minutes as written.

**ITEM 3:** Presentation and Discussion of Airport Activities and Projects:

- a. Discussion of Artwork Policy and Agreement: Mr. Conner handed out the revised Artwork Policy and Agreement. He asked the Board to look this over and we will discuss at the next scheduled Advisory Board Meeting.
- b. Marketing Business Development: This is to develop some of the land here at AMA. We are speaking with different developers. Warehouse areas are most needed for the Amarillo area. Special Use Airspace is also involved with this development.
- c. Taxiway P4 & J Rehabilitation Project: This project is 85% complete at this time. November 6<sup>th</sup> is the estimated completion date.
- d. Upcoming 2022 Projects: – Projects for 2022 are as followed SRE Hangar Upgrades (FAA Funded), Building Upgrade Environmental Controls, Replacement of Air Handler Unit 14 in Terminal Building and Purchase of 2 New Snow Brooms (FAA Funded).
- e. Parking Garage Elevator: We received no bids the first and second time this was sent out for public bid. The project was re-worked and sent out a third time for public bid. Purchasing received one bid that was then changed to non-responsive due to not all bid documents returned to purchasing by bidder. This project will now be moved to purchase off the Buyboard with RS&H overseeing this purchase.
- f. TSA CTX Machine Recapitalization: This project was sent out for public bid and then expired due to TSA not sending the new contract in time. This design will be reworked

by RS&H and sent out for public bid soon. This project is expected to start in January 2022 with a completion date of March 2022.

**ITEM 5:** Adjournment. There, being no further business, Thomas Hickman moved to adjourn the meeting. The meeting adjourned at 10:50 a.m. This meeting was recorded and all comments are on file with the Department of Aviation.

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Thomas Hickman, Chairperson

ATTEST:

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Kiley Navarrete, Board Secretary