

MINUTES

On February 9th, 2021, the Parks and Recreation Board met at 01:30 p.m. in the Parks and Recreation board room at 509 S. Johnson St, Amarillo, TX, 79101 for a Regular Meeting.

| VOTING MEMBERS | PRESENT | NO. MEETINGS HELD SINCE APPOINTMENT | NO. OF MEETINGS ATTENDED |
|----------------------|---------|-------------------------------------|--------------------------|
| Ms. Terry Price | Yes | 48 | 42 |
| Mr. Luke Austin | Yes | 40 | 28 |
| Mr. Robert Altman | Yes | 31 | 29 |
| Ms. Tiffany Podzemny | Yes | 23 | 22 |
| Mr. Eric Hunter | Yes | 13 | 12 |
| Mr. Jeff Brain | No | 13 | 11 |
| Mr. Jonathan Grammer | No | 13 | 6 |
| Mr. John Forbis | No | 8 | 6 |
| Dr. Eddy Sauer | Yes | 8 | 4 |
| Mr. Jason Tillery | No | 8 | 3 |
| Mr. Shelby Massey | Yes | 2 | 2 |

Attendees:

| | |
|-------------------|--|
| MICHAEL KASHUBA | DIRECTOR OF PARKS AND RECREATION |
| KRISTEN WOLBACH | ASSISTANT DIRECTOR OF PARKS AND RECREATION |
| FELISHA KING | RECORDING SECRETARY |
| BRIAN MCWILLIAMS | CITY ATTORNEY |
| CHRIS PODZEMNY | SIX PACK OUTDOORS AMBASSADOR |
| MISTY PRIZ | ATHLETIC SUPERVISOR |
| JAMES STOW | PARK SUPERINTENDENT |
| GEORGE PRIOLO | GENERAL MANAGER OF GOLF OPERATIONS |
| MATRACA PENNER | SPECIAL EVENTS COORDINATOR |
| BERKELEY HILLIARD | AMARILLO ZOO CURATOR |

ITEM 1: Call to Order. Vice Chairman, Mr. Robert Altman, established a quorum and called the regular scheduled meeting of the Parks and Recreation Board to order at 01:31 p.m.

ITEM 2: Public Comments No public comments made.

ITEM 3: Approval of Minutes from Regular Meeting held December 13th, 2022, Minutes.
Motion was made by Mr. Bob Altman, seconded by Mr. Luke Austin, and unanimously carried to approve meeting minutes from January 12th, 2022, as written.

ITEM 4: The Parks and Recreation Board will Discuss or Receive Reports on the Following Current Matters or Projects.

A. Department Staff Update

- Mr. Eric Ellersick – Capital Projects Manager
- Ms. Gloria Torres – Marketing Coordinator
- Beautification and Public Arts Coordinator position being posted on the City of Amarillo’s career website.

B. Athletic Lighting/Complex Update

- Director, Mr. Kashuba, informs the board that the complex designs are still a working progress. The complex designs will include the replacement of the existing lighting system. The goal is to fix or the lighting issues, while the complex is undergoing updating. As the department believes it is beneficial to address the entire complex at one given time, versus multiple ongoing projects at various complexes. Board Member Austin inquires how the Kids Inc plans will impact the city’s plan for said complex designs. Dr. Sauer informs Mr. Austin that the foreseen plans from Kids’ Inc will put the city in a pressured situation, urging them to hurry up and complete the future plans. Mr. Shelby Massey asks Mr. Kashuba if he has a report of potential revenue for the complex redesigns. Mr. Kashuba says no, however that is something he will request.

C. Park Maintenance Bids

- Mr. Kashuba informs the board that the Maintenance division will be transitioning all their mowing to a contracted company. In the future, the parks department, plans to contract out electrical services, forestry, court resurfacing, and restroom removal. Board members questions bidding/contractual terms, and how often those terms can be changed. It was also questioned if the lack of personnel has impacted the city’s necessity to bid out contractual work, Mr. Stow and Mr. Kashuba confirm that inquiry.

D. Art Policy Discussion

- Mr. Kashuba informs the Parks and Recreation Board that the Beautification and Public Arts Advisory Board wishes to collaborate subcommittees regarding the current art policy held by the City.

E. Tennis Sponsorships and Partnerships

- Ms. Kristen Wolbach gives the board a brief overview of the existing banner sponsorship, for fundraising, done by the Tennis Association at the Amarillo National Tennis Center. She informs the board that she, Mr. Kashuba and Ms. Misty Priz, Athletic Supervisor, presented two of the Tennis Associations' board members, with the approval from the Outreach Subcommittee, with a proposal of a portion of funds raised with the banners be set aside for an account designated for Tennis Center improvements. The Association has also agreed to fundraising tournaments, specifically for facility improvements. Tentative tournament date is April 23rd, 2022. Mr. Altman asks who directs funds raised, Ms. Wolbach states the Parks Department will be directing the funds raised for facility improvement.

F. Martin Road Project Update

- Mr. Kashuba informs the board that City Council has approved the Martin Road project.
 - a. This includes fixing drainage utilities, add a fishing amenity, relocating the south parking lot to the west side, relocating the entrance from the southside to the west side,
 - b. Preconstruction meeting on 02/10/2022 to prevent any interference with any associations and tentative timeline for completion.

G. Memorial/Amarillo College Update

- Parks is working with the City's legal team, regarding the existing agreement with Amarillo College. Upon completion, this agreement will be presented to council. Mr. Kashuba states if there are any major changes to the current agreement, the changes will be presented to the board for approval, before presented to council. The only tentative changes are to expand Amarillo College's parameters further south, all other existing terms still stand.

H. Trails Update

- Mr. Chris Podzemny presented the board with an update on the progress at 9th Street, John Stiff Memorial, Rick Klein, and Tornado Alley (renamed The School Yard).
- Lone Star Classic Mountain Bike Series event in coordination with Ms. Matraca Penner, Special Events Coordinator. November 6th, 2022, held at Rick Klein Trails.

I. Future Agenda Items

- Kids Inc.
- Thompson Pool Updates
- Subcommittee Elections

ITEM 5: Present, Discuss and Consider Action on Special Event Fees

Ms. Matraca Penner presents the board with a new fee structure for special events. The entire board, along with Mr. Brian McWilliams, discuss the matter in depth, with the precedent in mind, of any questions city council may ask in the future presentation, that will be presented for city council approval and adoption. The board suggests many changes before this structure is adopted by the parks and recreation board. Ms. Penner agrees to table the consideration of adoption by the board, and thanks them for their extensive consideration and suggestions.

ITEM 6: Discuss Park Board Meetings

The board is presented with an alternate date of meeting, at the request of an absent board member. The board unanimously agrees to keep the current meeting date and time, for the foreseeable future.

Adjournment.

There, being no further business, Motion was made by Ms. Tiffany Podzemny. Motioned seconded by Mr. Shelby Massey to adjourn the meeting at 03:53 p.m. This meeting was recorded, and all comments are on file with the City Parks and Recreation Department.

ATTEST:


Felisha King, Board Secretary


Luke Austin, Chairman