



REQUESTED MEETING LENGTH:

- 30 minutes
- 1 hour

PRE-APPLICATION CONFERENCE REQUEST

MINIMUM SUBMITTAL REQUIREMENTS:

- Application provided by City of Amarillo completed in full. This application must be used and may not be adjusted or altered. Please attach pages if additional information is provided. Applications can be submitted by emailing it to development@amarillo.gov
- Site plan showing the project's location and the proposed development
- Description of project

Applicant: _____

Firm Name (if applicable): _____

Primary Contact Name: _____

Telephone: (____) _____ Email: _____

Secondary Contact Name: _____

Location of Project (Vicinity): _____

Jurisdiction: City Limits ETJ; County: _____ Total Acreage: _____ Total No. of Lots: _____

Legal Description: _____

Tax I.D. No.: _____

Land Use: (Existing) _____ (Proposed) _____

Zoning: (Existing) _____ (Proposed) _____

Questions Regarding Requirements For:

- Annexation Platting Zoning Vacation of Public Rights-Of-Ways Paving Plans
- Drainage Utility Service Certificates of Occupancy Site Plan Building Permits
- Current Codes Landscaping Parking Signage Setbacks Easements (On/Off-site)

Other: _____

MEETING TIME AND DATE:

City of Amarillo staff are available every Tuesday 10am to 12pm and every Thursday from 2pm to 4pm via video conference (Zoom Meeting App). Applicants may request 30 minutes or an hour for each project site. If you are wishing to discuss multiple projects, please fill out an application for each project site. Complex projects may require more than 30 minutes. Please be aware that Pre-Application Conferences are first come, first serve. Once the application has been received, staff will confirm the date and time of the meeting and provide you with the video conference information and link.

*The City of Amarillo asks that you please provide any available information including: Conceptual Site Plans, Aerial Photos, A General Sketch of Proposal, ETC. to Staff prior to the Pre-application Conference for distribution to City Departments. Any information provided will help City Staff to better prepare for the Pre-application Conference.

INTERNAL PRE-APPLICATION CONFERENCE NOTES

Building Safety:

Engineering:

Environmental Health:

Fire Marshal's Office:

Parks:

INTERNAL PRE-APPLICATION CONFERENCE NOTES

Planning:

Traffic Engineering:

Utilities Division:

TXDOT Representative:

Other: