

**MINUTES**

On January 12<sup>th</sup> , 2021, the Parks and Recreation Board met at 01:30 p.m. in the Parks and Recreation board room at 509 S. Johnson St, Amarillo, TX, 79101 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Ms. Terry Price	Yes	47	41
Mr. Luke Austin	Yes	39	28
Mr. Robert Altman	Yes	30	28
Ms. Tiffany Podzemny	Yes	22	21
Mr. Eric Hunter	Yes	12	11
Mr. Jeff Brain	Yes	12	11
Mr. Jonathan Grammer	No	12	6
Mr. John Forbis	Yes	7	6
Dr. Eddy Sauer	Yes	7	3
Mr. Jason Tillery	No	7	3
Mr. Shelby Massey	Yes	1	1

**Attendees:**

MICHAEL KASHUBA	DIRECTOR OF PARKS AND RECREATION
KRISTEN WOLBACH	ASSISTANT DIRECTOR OF PARKS AND RECREATION
FELISHA KING	RECORDING SECRETARY
GEORGE PRIOLO	GENERAL MANAGER OF GOLF OPERATIONS
MATRACA PENNER	SPECIAL EVENTS COORDINATOR
BERKELEY HILLIARD	AMARILLO ZOO CURATOR
HENRY WYCKOFF	TEACHER OF AMARILLO DOWNTOWN LION'S CLUB
KEVIN COX	TREASURER OF AMARILLO DOWNTOWN LION'S CLUB

**ITEM 1:** Public Comments. No public comments made.

**ITEM 2:** Call to Order and Approval of Minutes from Regular Meeting held December 13th, 2022, Minutes. Vice Chairman, Mr. Robert Altman, established a quorum and called the regular scheduled meeting of the Parks and Recreation Board to order at 01:32 p.m. Motion was made by Mr. Bob Altman, seconded by Mr. Luke Austin, and unanimously carried to approve meeting minutes from January 12<sup>th</sup> , 2022, as written.

**ITEM 3:** The Parks and Recreation Board will Discuss or Receive Reports on the Following Current Matters or Projects.

**A. Beautification and Public Arts Update**

Michael Kashuba, Director, informs the Parks and recreation board that the Parks and Recreation department has taken over the Beautification and Public Arts Advisory Board. The department will be fulfilling a beautification staff member vacancy, in the future.

**B. Art Pads in Parks Update**

Director presents the board with 3 photos of art pads that have been installed. There will be a total of 6 art pads. Rick Klein Park, Sam Houston Park, Memorial Park, John Stiff Memorial Park, El Alamo Park and Bones Hooks Parks have one pad, while Thompson Park will have 2 concrete pads. Mr. Bob Altman asks if the art pads are all a standardized size. Mr. Kashuba confirms that all art pads are a uniform size, for easy install/removal to rotate art pieces throughout the stated parks. The art pads will be an opportunity for local artists or art students to present a gallery, in the city parks.

**C. 501C3 Discussion**

Mr. Jeff Brain, member of the Strategic Planning sub-committee, has recommended the assignment of this topic of discussion to the outreach subcommittee. Ms. Terry Price states she would agree with Mr. Brain's recommendation of the reassignment. Ms. Podzemny asks if the 501C3 is allowed to be affiliated with the Parks and Recreation board at all. Mr. Altman confirms, stating that these organizations usually consist of one ex-officio and two members of the board that are usually non-voting members. He also goes on to state that many citizens have come forward, stating their interest in serving on a 501C3 board. Dr. Eddy Sauer adds that he concurs with the potential benefits of having a 501C3. Mr. Bob Altman accepts the assignment on behalf of the outreach committee. Mr. Brain states many citizens have expressed their interest in participation, however not, officiation of the group. Ms. Wolbach states that Austin Park Foundation is an excellent resource for learning more about the 501C3.

**D. Explore the Four Promotion Update**

George Priolo, General Manager of Golf Operations, gives the board a brief recap of what the promotion is. Mr. Priolo also goes over the profit generation. Ms. Podzemny asks if the promotional passes have increased

the number of annual passes being purchased. Mr. Priolo explains that the promotion was engineered to target a separate demographic as the target of the annual passes.

E. Zoo Disposition Update

Berkeley Hilliard, Amarillo Zoo Curator, gives the board an update to upcoming changes to the zoo's disposition policy. Changes are listed as: "based on the evaluation process, in euthanasia is the most appropriate next step, an attending vet and an additional vet signature is required to move forward with resulting disposition" and "If it is decided that euthanasia is needed immediately due to extenuating circumstances, the attending vet must clearly justify within animal records and reporting of that decision." Mr. Altman inquires if this is in correlation with what other zoos do in their dispositions. Ms. Hilliard informs him that it is indeed a uniform practice, and this change was recommended by a colleague at another zoo, as they have the same verbiage in their zoo's disposition policy.

F. Sports Complex Study Update

Director provides the board with an update on the process of moving forward to consider and plan sports complex redesign/renovation with a consultant. Director also informs the board that city council had a long discussion on the item of athletic field lighting at the January 11<sup>th</sup> meeting. He encourages board members to go watch the posted recording of that city council meeting. Mr. Altman inquires which fields/complexes are going to be focused on the most? Mr. Kashuba states the big six ballfield parks. He also states that it is a goal to get an estimated cost of the needed changes or additions by the end of March to bring back to the Board for presentation. Mr. Eric Hunter asks if this discussion topic is addressing the need for more complexes and fields to accommodate more tournaments within our city or just evaluating what we currently have. Mr. Kashuba informs him that this discussion topic is resolving and fixing current infrastructure. However, expansion is still a potential in the future.

G. Partnership with downtown Lion's Club

Mr. Henry Wyckoff and Mr. Kevin Cox from the Amarillo Downtown lion's club present the board with their association's 501C3 grant funding opportunities. They provide the example of the City of Canyon's Park being funded for improvements through their association. Ms. Podzemny asks if they have a copy of the contract held with the City of Canyon. Mr. Wyckoff confirms that he does.

H. Future Agenda Items

1. Zoo Disposition Action and Adoption
2. Athletic Complex/Lighting Costs

ITEM 4: Discuss and Consider Action on the Election of Chairman and Vice Chairman

Motion was made by Mr. Bob Altman and seconded by Ms. Terry Price for Mr. Luke Austin to be elected as Chairman of the Board. Motion was made by Mr. Bob Altman and seconded by Ms. Terry Price for Ms. Tiffany Podzemny to be elected as Vice Chairman of the Board. Motion passed by a 9-0 vote.

ITEM 5: Discuss and Consider Appointment of Board Members to the 'Strategic Planning' Sub-Committee

The Strategic Planning Sub-Committee is a committee supporting the operations side of Parks and Recreation and currently serving on this committee is Mr. Luke Austin Mr. Jeff Brain, Mr. Eric Hunter, and Dr. Eddy Sauer. Motion was made by Mr. Luke Austin and seconded by Ms. Tiffany Podzemny to re-appoint the 4 members. Motion passed by an 9-0 vote.

ITEM 6: Discuss and Consider Appointment of Board Members to the 'Outreach' Sub-Committee

The Outreach Planning Sub-Committee is a committee supporting the program side of Parks and Recreation and currently serving on this committee is Mr. Robert Altman, Mrs. Tiffany Podzemny, and Mrs. Terry Price. Motion was made by Mr. Jeff Brain and seconded by Mrs. Tiffany Podzemny to re-appoint the 3 members and add Mr. Shelby Massey to the Sub-Committee. Motion passed by an 9-0 vote.


ITEM 7: Discuss Park Board Meetings

The board agrees to table this discussion until more board members, with scheduling conflicts, are available to weigh in their suggestions or preferences.

Adjournment. There, being no further business, Motion was made by Ms. Terry Price. Motioned seconded by Mrs. Tiffany Podzemny to adjourn the meeting at 02:53 p.m. This meeting was recorded, and all comments are on file with the City Parks and Recreation Department.

ATTEST:

  
Felisha King, Board Secretary

  
Robert Altman, Vice Chairman