

STATE OF TEXAS  
COUNTIES OF POTTER & RANDALL  
CITY OF AMARILLO

**MINUTES**

On September 30, 2021, the Construction Advisory and Appeals Commission met at 1:00 p.m. for a regular meeting in room 306 on the third floor of City Hall.

<b>VOTING MEMBERS</b>	<b>PRESENT</b>	<b>NO. MEETINGS HELD SINCE APPOINTMENT</b>	<b>NO. OF MEETINGS ATTENDED</b>
Jim Banes, Baneco Electric	Yes	11	11
Richard Constancio, Architect	No	11	3
Tom Roller, Coldwell Banker	Yes	11	11
Joel Favela, HVAC Contractor	Yes	11	7
Frank Willburn, Plumbing Contractor	Yes	46	41
George Cumming, Missouri Valley	Yes	11	10
Jeff Bryant, Builder	Yes	23	16
Ryan Huseman	No	10	5
Russ Glaze	Yes	6	3

Also, in attendance were:

Johnny Scholl	Building Official, City of Amarillo
Jacob Diaz	Fire Marshal, City of Amarillo
Howard Hall	Chief Building Inspector, City of Amarillo
Bryce Hanson	Plans Examiner, City of Amarillo
Stephanie Garcia	Administrative Specialist I, City of Amarillo

This meeting of the Construction Advisory and Appeals Commission was called to order by Mr. Frank Willburn, established a quorum at 1:06 p.m.

**ITEM 1: Public Forum**

The Chairman, Mr. Frank Willburn opened the floor for any public comments to speak to any item on the agenda that doesn't have a public hearing. There were no public comments.

**ITEM 2: Minutes**

Approval of Minutes from Regular Meetings held on September 16, 2021. Motion was made by Mr. Roller, seconded by Mr. Favela and the motion passed with a 7:0 vote.

**ITEM 3: Staff Updates**

1. Review the 2021 Significant Changes to the International Fire Code. Incidentally, the Commission may discuss the 2018 Significant Changes to the International Fire Code, which the Commission has not yet reviewed.

Mr. Cumming read 2201.1 from the 2018 Significant Changes to the International Fire Code book. Mr. Scholl stated the only fire code book being read is the 2021 Significant Changes to the International Fire Code book. Mr. Willburn began reading chapter 22 from the 2021 Significant Changes to the International Fire Code book. The commissions continued and took turns reading the sections. After Mr. Favela read 3303.3 and 3303.3.1 Mr. Diaz began discussing the section with the commissioners and Mr. Hanson. Mr. Glaze continued and read 3303.5. Mr. Willburn asked what the section meant. Mr. Diaz explained the section. Mr. Cumming continued and read 3305.5. Mr. Willburn ask Mr. Diaz what it meant. Mr. Diaz



explained the section. The commissioners, Mr. Diaz and the building safety staff continued to discuss the section. Mr. Diaz ended the discussion by stating he would bring more information to the next meeting. Mr. Banes then read section 3305.9. The commissioners continued read from the 2021 Significant Changes to the International Fire Code book. Mr. Cumming read appendix H. The commissioners finished reading from the 2021 Significant Changes to the International Fire Code book. Mr. Diaz went back to the previous discussion on section 3303.5 and gave another explanation. The commissioners, building safety staff and Mr. Diaz discussed the section. The commissioners took a break. The commissioners came back from their break and continued the discussion with Mr. Diaz.

2. Review the 2021 Significant Changes to the International Residential Code. Incidentally, the Commission may discuss the 2018 Significant Changes to the International Residential Code, which the Commission has not yet reviewed.

The commissioners agreed Mr. Cumming would read from the 2018 Significant Changes to the International Residential Code book and the commissioners would read from the 2021 Significant Changes to the International Residential Code book. Mr. Cumming began by reading R101.2 from the 2018 Significant Changes to the International Residential Code book. Mr. Willburn read R102.7.1 from the 2021 Significant Changes to the International Residential Code book. The section was discussed by the building safety staff and commissioners. Mr. Cumming read R104.11, R105.1, R110.1, and R202 from the 2018 book. Mr. Cumming read R202 from the 2021 book and then switched back to 2018 and read R301.2.2.1. Mr. Willburn read R301.1.4 from the 2021 Significant Changes to the International Residential Code book. The commissioners continued reading from the 2021 book. Mr. Cumming read R303.2.1 from the 2018 book and read R302.2 and R302.3 in both 2018 and 2021. Mr. Favela read R302.4 from the 2021 book. Mr. Hall spoke about the section. Mr. Cumming read R302.4.2 and R302.5 from the 2018 book. The commissioners and Mr. Hall discussed the section. Mr. Cumming continue in the 2018 book and read R302.10 and R302.13. Mr. Glaze read R303.1 from the 2021 book. The commissioners continued to read from the 2021 book. Mr. Cumming read R308.4.2 and R308.4.4 from the 2018 book. Mr. Roller read R308.4.5 from the 2021 book. The commissioners continued to read from the 2021 book. Mr. Cumming read R308.4.7 and R310.1 from the 2018 and 2021 book. Mr. Bryant read R310.2 from the 2021 book. Mr. Cumming read R310.3 from the 2018 book. Mr. Favela read 310.3 and 310.4 from the 2021 book. The commissioners continued to read from the 2021 book. Mr. Cumming the read R311.7.1, R311.7.3, and R311.7.8 from the 2018 book. Mr. Roller read R311.7.7 from the 2021 book. Mr. Cumming read R311.7.11, R311.7.12, and R312.1 from the 2018 book. Mr. Willburn read R312.2 from the 2021 book. Mr. Cumming read R314 from the 2018 book. Mr. Bryant read R314.3 from the 2021 book. Mr. Cumming read R315 from the 2018 book. The commissioners and Mr. Hall discussed the section. Mr. Bryant read R317 from the 2021 book. Mr. Cumming read R317.3 from the 2018 book. The commissioners and building safety staff discussed the section. Mr. Favela read R320 from the 2021 book. Mr. Glaze read R323 from the 2021 book. The commissioners continued to read from the 2021 book. Mr. Cumming read R324.4 and R324.6 from the 2018 book. The commissioners discussed section R324 with the building safety staff. Mr. Cumming read R324.6, R324.6.2.2, R325.3 and R325.6 from the 2018 book. Mr. Roller read R326 from the 2021 book. Mr. Cumming read R403.3 from the 2018 book. The commissioners and building safety staff discussed the section. Mr. Willburn read R406.2 from the 2021 book. Mr. Cumming read R408.3 from the 2018 book. Mr. Bryant read R408.8 from the 2021 book. Mr. Cumming read 505.3.2 from the 2018 book. Mr. Favela read R506.2.3 from the 2021 book. The commissioners and Mr. Hall discussed the section. Mr. Cumming continued and read R507 from the 2018 and 2021 book. Mr. Glaze read R507 from the 2021 book. Mr. Cumming read R507.2 from the 2018 book. Mr. Banes read 507.3 from the 2021 book. The commissioners and Mr. Hall discussed the section. Mr. Cumming read R507.4, R507.5, R507.6, and R507.7.8.9 from the 2018 book. Mr. Roller read R507.1 from the 2021 book. The commissioners continued to read from the 2021 book. Mr. Cumming read R602.3.6, R602.7, and R602.7.5 from the 2018 book. Mr. Bryant read R602.9 from the 2021 book. The commissioners continued reading from the 2021 book. Mr. Cumming read R602.10.4.1, R602.10.6.4, and R602.10.6.5 from the 2018 and 2021 book. Mr. Willburn read R603.4.1 from the 2021 book. Mr. Cumming read R610 from the 2018 book. Mr. Hall discussed the section. The commissioners decided to end the discussion.



3. Discuss public engagement strategies for continuation of International Code Update Project

The commissioners discussed the next meeting date. The commissioners agreed to keep the set date of Thursday, October 14, 2021.

**ITEM 4: Adjourn**

The Chairman, Mr. Frank Willburn concluded the meeting. The meeting adjourned at 3:31 p.m. This meeting was recorded, and all comments are on file with the Department of Building Safety.



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Frank Willburn, Chairman

ATTEST:



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Johnny Scholl, Building Official

