



BUILDING SAFETY
808 S BUCHANAN ST
P.O. BOX 1971
AMARILLO, TEXAS 79105-1971

Technical Difficulties in the New Software

Scheduling Inspections

As some of you may be aware, we are currently having multiple issues with scheduling inspections in the new software. First, there are times when the system will not let you schedule an inspection for 3 or more business days. Second, the system is having trouble scheduling simultaneous inspections. For example, if you need to schedule a plumbing final and plumbing gas final on the same permit at the same time, the system is not allowing anyone to do so. We are working as quickly as we can to get these issues resolved. If you should need assistance in scheduling an inspection or having any other difficulties, please contact our office at (806) 378-3041 and our staff will assist you.

Fee Types

Currently, some of the fee types are unavailable. Therefore, when a fee needs to be added to a permit, staff is having to choose a different fee type and make adjustments and notes. To see the notes, please open the invoice. Below is an example of how to obtain the invoice and notes. If you have any questions regarding an invoice, please contact our office at (806) 378-3041.

The screenshot shows the 'My Work' section of the software interface. The top navigation bar includes 'Home', 'Apply', 'Dashboard', 'My Work', 'Today's Inspections', 'Map', 'Search', and 'Calendar'. Below the navigation bar, the 'My Work' section is active, showing sub-sections: 'MY INVOICES', 'MY PERMITS', 'REQUEST INSPECTIONS', and 'MY LICENSES'. The 'MY INVOICES' section is selected, displaying a search bar and a table of invoices. The table has columns for 'Invoice Number', 'Amount Due', 'Due', 'Status', 'Case Number', and 'Ad'. One invoice is listed with the number 'INV-00013958', an amount due of '\$58.00', a due date of '11/23/2021', and a status of 'Due'. The case number is 'BLDR-21-001076' and the address is '808 Buchanan St, Amarillo, TX 79105-1971'. An arrow points to the 'My Work' menu item in the top navigation bar, and another arrow points to the invoice number 'INV-00013958' in the table.

Invoice Number	Amount Due	Due	Status	Case Number	Ad
<input type="checkbox"/> INV-00013958	\$58.00	11/23/2021	Due	BLDR-21-001076	808 Buchanan St, Amarillo, TX 79105-1971



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Invoice Number: INV-00013958

Add To Cart

Invoice Total: \$58.00

Status: Due

Invoice Date: 11/23/2021

Due Date: 11/23/2021

Description: NONE

Primary Fees

Misc Fees

Payments

Attachments

Contacts

Primary Fees

Sort Fee Na

Fee Name	Fee Total	Amount Due	Case Number	Case Type	Notes
Building After Hours Inspection Fee	\$58.00	\$58.00	BLDR-21-001076	Permit	Expired Permit