

STATE OF TEXAS  
COUNTIES OF POTTER  
AND RANDALL  
CITY OF AMARILLO

On the 27th of July, 2021, the Amarillo City Council met at 1:00 p.m. for a regular meeting held in the Council Chambers located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

GINGER NELSON	MAYOR
COLE STANLEY	COUNCILMEMBER NO. 1
FREDA POWELL	MAYOR PRO TEM
HOWARD SMITH	COUNCILMEMBER No. 4

Absent were Eddie Sauer, Councilmember No 3. Also in attendance were the following administrative officials:

JARED MILLER	CITY MANAGER
KEVIN STARBUCK	DEPUTY CITY MANAGER
FLOYD HARTMAN	ASSISTANT CITY MANAGER
LAURA STORRS	ASSISTANT CITY MANAGER
BRYAN MCWILLIAMS	INTERIM DEPUTY CITY ATTORNEY
JENIFER RAMIREZ	ASSISTANT TO CITY MANAGER
BRENDA SHAW	INTERIM CITY SECRETARY

The Invocation was given by Carol Smith.

An employee recognition was presented to Kevin Starbuck for his years of service to the City of Amarillo.

**PUBLIC ADDRESS:**

1. Dora Meroney, 211 S Fairmont, Amarillo, TX 79106, spoke on Item 3A.

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

**ITEM 1: City council discussed or received reports on the following current matters or projects:**

- A. Review agenda items for regular meeting and attachments;
- B. Coronavirus update;
- C. Amarillo Fire Department Accreditation presentation;
- D. Thompson Park Pool update;
- E. Policy 2: Governance Policy;
- F. Partners for Development Progress;
- G. Reports from City Councilmembers serving on Outside Boards;
  - Amarillo Local Government Corp Board of Directors
  - Parks & Recreation Board
  - Pedestrian & Bicycle Safety Advisory Committee
  - Beautification & Public Arts Advisory Board
  - Housing Sub-Committee
- H. Request future agenda items and reports from City Manager.

**ITEM 2. CONSENT ITEMS:**

Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Mayor Pro Tem Powell

to approve the consent agenda as presented, seconded by Councilmember Smith:

**A. CONSIDER APPROVAL – MINUTES.**

1. Approval of the City Council minutes for the special meeting held on July 12, 2021.
2. Approval of the City Council minutes for the special meeting Budget Review held on July 12, 2021, July 13, 2021, July 14, 2021, July 19, 2021.

**B. CONSIDER RESOLUTION APPROVING THE SECOND AMENDMENT TO THE MEREDITH SUPPLY AGREEMENT.**

(Contact: Floyd Hartman, Assistant City Manager)

This item is to consider approval of a resolution including approval to execute contracts extending the original Meredith Supply Agreement (Agreement), subject to approval by all 11 member Cities.

**C. CONSIDER APPROVAL OF BID NO. 7052, ANNUAL CONTRACT FOR LIQUID ALUMINUM SULFATE ANNUAL CONTRACT TO CHAMELEON INDUSTRIES INC. FOR \$53,125.00.**

(Contact: Jonathan Gresham, Director of Utilities)

This purchase is for the liquid Aluminum Sulfate Annual Contract. This will include deliveries in liquid form on scheduled dates for need. Product will be tested to verify that it meets specification on every delivery. This product is a coagulant that aids in the surface water treatment process to allow for proper treatment of surface water.

**D. CONSIDER APPROVAL OF CHANGE ORDER NO. 1 FOR LIFT STATION 32 - PROJECT NO. 521805, BID NO. 6269 WILLIAMS DITCHING, LLC – (\$567,466.40).**

(Contact: Matthew Thomas, Capital Projects & Development Engineering)

Change Order No. 1 addresses installation methods and associated quantities. The City's preference is to revert quantities to the open cut method. The revised Contract Amount is based on unit prices in the bid. There are new line items that include: a) connecting the wastewater collection system to the South Haven subdivision, b) cost participation for unanticipated rock being encountered, and unforeseen change in material costs. The change order results in an overall net credit to the City.

**E. CONSIDER AWARD – BASE BID OF BID NO. 7017/PROJECT NO. 530008 – FY 2017-2021 COMMUNITY INVESTMENT PROGRAM; MANHOLE REHABILITATION (LOCATED ON RIVER ROAD WATER RECLAMATION FACILITY OUTFALL LINE).**

(Contact: Matthew Thomas, Capital Projects & Development Engineering)

Award: Amarillo Utility Contractors, Inc. - \$329,400.00

This base bid is being Awarded. The project includes construction services to furnish and install five new sanitary sewer manholes as part of the wastewater collection system. The manholes are of a minimum diameter of 6ft and are on the outfall line to the River Road Water Reclamation Facility. The manholes help convey wastewater from the northern half of Amarillo to the treatment facility.

**F. REVIEW AND APPROVE RFP #10-21 FOR PHARMACY BENEFIT MANAGEMENT SERVICES BEGINNING CY2022.**

(Contact: Laura Storrs, Assistant City Manager)

The Human Resources Employee Benefits Division released an RFP for administration of Pharmacy Benefits. The top respondent is the current pharmacy provider MaxorPlus LTD.

**G. REVIEW AND APPROVE MAJOR MEDICAL RFP #08-21 FOR THIRD PARTY ADMINISTRATION FOR EMPLOYER SPONSORED MEDICAL AND DENTAL BENEFITS BEGINNING CY2022.**

(Contact: Laura Storrs, Assistant City Manager)

The Human Resources Employee Benefits Division released and RFP for administration of Medical and Dental Benefits. The top respondents are as follows:

Medical – Aetna Life Insurance Company and Dental -Metropolitan Life Insurance Company.

Voting AYE were Mayor Nelson, Councilmembers Stanley, Powell, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

**ITEM 3: NON-CONSENT ITEMS:**

**ITEM 3A.** Mayor Nelson presented the first reading on the first reading of an Ordinance of the City of Amarillo, Texas amending the Amarillo Municipal Code, Title IV, Chapter 4-6, Article III, Division 4, Section 4-6-153 to 158 for regulation of emblems on City owned properties and facilities. The San Jacinto Neighborhood recommended placing Route 66 logo on a water tower in the neighborhood. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Mayor Pro Tem Powell, seconded by Councilmember Stanley.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

**ITEM 3B.** Mayor Nelson presented a Resolution to approve the 2021/2022 Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) annual action plan to allocate \$1,647,145 in CDBG funding and \$706,565 in HOME funding. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Mayor Pro Tem Powell to approve Resolution 07-27-21-01, seconded by Councilmember Smith.

RESOLUTION NO. 07-27-21-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS; CONDUCTING A PUBLIC HEARING AND AUTHORIZING THE ADOPTION OF THE 2021/2022 COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIP ANNUAL ACTION PLAN AS REQUIRED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; DESIGNATING THE DEPUTY CITY MANAGER TO ACT AS THE CITY'S AUTHORIZED OFFICIAL IN ALL MATTERS PERTAINING TO CITY'S PARTICIPATION IN SAID PLAN; PROVIDING A SAVINGS CLAUSE; PROVIDING SERVABILITY CLAUSE AND EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

**ITEM 3F.** Mayor Nelson presented Project # 21-01-03 (Utilities) – TORKWORX. Torkworx, LP is an industrial controlled bolting service and supply company with focus on the Power Generation industry, specifically wind, solar, gas and steam turbines. This project will add 80 new employees with a projected \$4,125,000 annual payroll, \$960,000 incentive for job creation and \$200,000 for relocation incentive. Motion was made by Mayor Pro Tem Powell to approve Project #21-01-03, seconded by Councilmember Stanley.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

**ITEM 3C.** Mayor Nelson presented a Resolution to approve the proposed operating budget for the fiscal year 2021/2022 for the Amarillo Economic Development Corporation. Motion was made by Mayor Pro Tem Powell to approve Resolution No. 07-27-21-02 and seconded by Councilmember Smith.

RESOLUTION NO. 07-27-21-02

A RESOLUTION OF THE CITY OF AMARILLO, TEXAS; APPROVING THE PROPOSED OPERATION BUDGET FOR THE FISCAL YEAR 2021-2022 FOR THE AMARILLO ECONOMIC DEVELOPMENT CORPORATION.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

**ITEM 3D.** Mayor Nelson presented location incentive agreement between Amarillo Economic Development Corporation and North Heights Linen Service, LLC. The project will include:

- 25,000 Sq. Ft. facility located at 601 W Amarillo Blvd.
- 100 new employees projected
- \$3,300,000 new payroll projected by year 5
- Incentive of \$250,000 for job creation

Motion was made by Mayor Pro Tem Powell to approve the agreement, seconded by Councilmember Smith.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

**ITEM 3E.** Mayor Nelson presented location incentive agreement between Amarillo Economic Development Corporation and Roberson Cartridge Company, LLC. The agreement includes:

- \$41,000 Sq. Ft. facility located at 14711 Garrison Drive
- \$10,000,000 in new capital expenditures
- 50 new employees projected
- \$2,250,000 new payroll projected by year 3 (average salary \$45,000)
- Incentive of \$500,000 for job creation (\$10,000 per new employee)
- Relocation Incentive of \$50,000 to attract new talent (\$2500 per employee up to 20 employees)

Motion was made by Mayor Pro Tem Powell to approve the incentive agreement, seconded by Councilmember Smith.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

**ITEM 3G.** Mayor Nelson presented the first reading on the first reading of an Ordinance of the City of Amarillo, Texas rezoning a 178.43 Acre Tract of unplatted land in Section 18, Block 2, A.B.&M. Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from agricultural district to planned development District 395 for an industrial and business park. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Mayor Pro Tem Powell, seconded by Councilmember Smith.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

**ITEM 3H.** Mayor Nelson presented the first reading of an Ordinance of the City of Amarillo, Texas rezoning a 6.78 Acre Tract of unplatted land, in Section 138, Block 2, A.B.&M. Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from multiple-family District 1 to Planned Development District 396 for general retail land uses plus sign production and assembly, storage warehouse, fleet vehicle parking, and fleet vehicle washing. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Mayor Pro Tem Powell, seconded by Councilmember Stanley.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

**ITEM 3I.** Mayor Nelson presented the first reading of an Ordinance of the City of Amarillo, Texas rezoning the remaining portion of Lot 6, Block 5, Mar-Gould Acres Unit No. 2, An Addition to the City of Amarillo, in section 26, Block 9, B.S.&F.

Survey, Potter County, Texas, plus one-half of all bounding streets, Alleys, and public ways, to change from multiple-family District 1 with specific use Permit 94 to General Retail District. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Mayor Pro Tem Powell, seconded by Councilmember Stanley.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

**ITEM 3J.** Mayor Nelson presented the first reading of an Ordinance of the City of Amarillo, Texas rezoning the West 60 feet of Lot 5 and all of Lot 6, Block 21, Replat of Block "A" Paramount Terrace Unit No. 4, an addition to the City of Amarillo in Section 228, Block 2, A.B.&M. Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from multiple-family District 1 to General Retail District. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Mayor Pro Tem Powell, seconded by Councilmember Smith.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

**ITEM 4 EXECUTIVE SESSION:**

Mr. McWilliams advised at 4:09 p.m. the City Council would convene in Executive Session per Texas Government Code

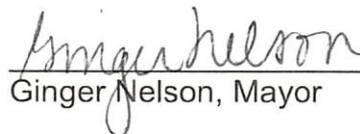
- A. Section 551.087 – Discussion regarding commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect.
  - a. Economic development incentive request in the vicinity of Fairway Drive and N. Western Street.
  - b. Regarding Commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect: Project # 21-04-03 (Manufacturing).
- B. Sec. 551.071 – Consult with the attorney on a matter in which the attorney's duty to the governmental body under the Texas Disciplinary Rules of Professional Conduct conflicts with the Chapter.
  - a. Meet and Confer (APD) negotiations
- C. Section 551.076 and Section 551.089 – Discussion related to the deployment, or specific occasions for implementation, of security personnel or devices.
  - a. Council Active Shooter Training.

Mr. McWilliams announced that the Executive Session was adjourned at 8:00 p.m. and recessed the Regular Meeting.

ATTEST



Brenda Shaw,  
Interim City Secretary



Ginger Nelson, Mayor