



(5600)

## Budget Comparison

	2019/20 Actual	2020/21 Budgeted	2021/22 Budgeted
Personnel Services	\$ 1,124,932	\$ 1,625,647	\$ 1,752,457
Supplies	741,311	279,221	228,140
Contractual Services	880,851	983,078	1,054,214
Other Charges	1,518,512	872,438	871,990
Capital Outlay	7,486	10,040,000	4,500,000
Debt Service	337,225	816,352	818,531
Inter Reimbursements	(17,878)	(50,000)	(50,000)
Operating Transfers	39	-	315,222
<b>Total Expenses</b>	<b>\$ 4,592,477</b>	<b>\$ 14,566,736</b>	<b>\$ 9,490,554</b>

## Mission

Work cooperatively to provide the community with a safe and efficient drainage system and provide our services in a respectful, courteous, and responsive manner.

## Strategic Approach

The Drainage Utility division is entering its eighth year of operating and maintaining the City's drainage system. The Drainage Utility supports the goals and initiatives set out in the **Council Pillars and City Manager Initiatives** by maintaining the City's storm water drainage infrastructure.

The Drainage Utility division utilizes **Best Practices** to safely and efficiently serve our customers. Services include customer billing assistance, street sweeping, inspection, inventory management, cleaning, rehabilitation, and repairing all municipal drainage infrastructure, including concrete channels, gutters, outfalls, inlets, culverts, storm pipes, open channels, storm water pumps, and playa lakes.

The principal guidance documents that aid in the department's planning and operations are the **Council Pillars and City Manager Initiatives**, the City of Amarillo Drainage Utility Study (June 2019), the Martin Road Lake Storm Water Master Plan (November 2013), the Tee Anchor Drainage Master Plan (July 2014), the Storm Water Management Master Plan (April 1993), and the Storm Water Management Criteria Manual (April 1995).

## Programs

### Drainage Utility Administration/Support

#### 2021/22 Budget - \$ 1,278,259

Provide administration and support to the drainage utility system through Infrastructure Planning, Implementing Best Practices, and implementing the City's **Safety** programs.

<i>Performance Measures/Indicators:</i>	<b>2019/20 Actual</b>	<b>2020/21 Estimated</b>	<b>2021/22 Projected</b>
Number of service requests processed	242	192	325
Customer's service requests processing (a callback to the customer within 48 hours)	225	192	100

### Drainage Utility Fee Maintenance

#### 2021/22 Budget - \$ 435,972

Maintain and adjust the customer database for billing as changes occur on service properties in keeping with **Best Practices**. Revenues for the Drainage Utility are provided through the fees billed to approximately 77,000 drainage utility accounts.

<i>Performance Measures/Indicators:</i>	<b>2019/20 Actual</b>	<b>2020/21 Estimated</b>	<b>2021/22 Projected</b>
Drainage utility bills inquiries	3,621	1,000	1,000

### Drainage Infrastructure and Maintenance

#### 2021/22 Budget - \$ 6,011,673

Meet the Infrastructure Planning, **Safety Programs**, **Civic Pride**, and **Best Practices** initiatives of the **Council Pillars and City Manager Initiatives** by inspecting, maintaining, and repairing the drainage system. Maintain the drainage system for operational efficiency and provide for the safest transport and removal of storm waters.

<i>Performance Measures/Indicators:</i>	<b>2019/20 Actual</b>	<b>2020/21 Estimated</b>	<b>2021/22 Projected</b>
Storm sewer inspected, cleaned or maintained (linear feet)	52,602	23,100	100,000
Percentage of system	6%	3%	11.4%
Cost per LF	\$1.40	\$1.50	\$1.60
Storm sewer internal inspections (linear feet)	165,262	17,549	65,000
Percentage of system	19%	2%	7.4%
Cost per LF	\$1.59	\$1.62	\$1.65
Drainage channel maintenance (linear feet)	3,092	2,964	18,000
Percentage of system	7%	6%	38.0%
Cost per LF	\$4.32	\$4.41	\$4.50
Curb and gutter maintenance (linear feet)	10,455	3,845	8,500
Percentage of system	.23%	.09%	.19%
Cost per LF	\$15.81	\$24.71	\$20.00
Drainage inlets inspection and maintenance percentage of system (3,676 inlets)	1,307	354	2,500
	36%	9.6%	62%
Utility hole inspection and maintenance percentage of system (618 Utility holes)	22	12	250
	4%	1.9%	50%

## Environmental Maintenance

### 2021/22 Budget - \$ 1,764,650

Sweep streets regularly to improve Customer Service and reduce contaminants regulated by State and Federal agencies. Cover approximately 20,000 centerline miles of curbed streets.

<i>Performance Measures/Indicators:</i>	<b>2019/20 Actual</b>	<b>2020/21 Estimated</b>	<b>2021/22 Projected</b>
Streets swept (centerline miles)	38,701	14,165	21,000
Cost of Street Sweeping (Per Centerline Mile)	\$9.26	\$13.52	\$48.00
Sweeper idle time [hours per day] (goal to decrease by 10%)	15	10	13.5
Miles driven per day (goal to decrease by 5%)	25	22	23.75
Number of streets swept (goal to increase by 5%)	20,000	16,850	22,000

## Drainage Capital Improvement Plan

### 2021/22 Budget - \$4,500,000

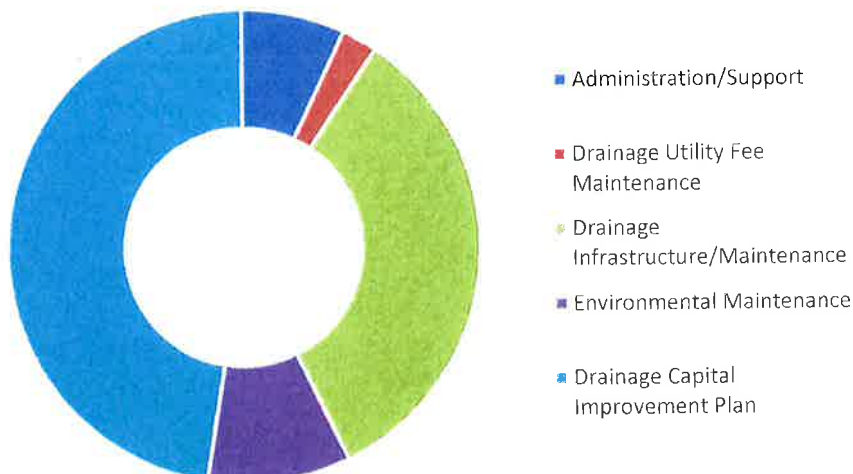
Determination of projects that need to be completed during the next five years to improve the quality of life for all citizens and improve the present service delivery system. Drainage Utility plans for projects such as installing new storm sewers, repair or improvement to existing storm sewer infrastructure, new construction, and vehicles and equipment to expand the Drainage Utility function.

<i>Performance Measures/Indicators:</i>	<b>2019/20 Actual</b>	<b>2020/21 Estimated</b>	<b>2021/22 Projected</b>
Approved CIP funding	\$11,700,000	\$11,250,000	\$10,040,000

## Authorized Positions

	<b>2019/20 Actual</b>	<b>2020/21 Estimated</b>	<b>2021/22 Projected</b>
Permanent Positions	32	32	32
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>32</b>	<b>32</b>	<b>32</b>

## Total Drainage Utility 2021/22 Budget - \$ 9,490,554



YEAR: FY2021  
 SCENARIO: Dept Req  
 FORMAT: Budget WP Format

56100 Drainage Utility  
 All Budget Accounts

PERIOD ENDING: FEB  
 CURRENCY: USD  
 UNITS: 1

Description	Actual 2018	Actual 2019	Budget 2020	RevEst 2020	Dept Req 2021
<b>Total Revenues</b>					
<b>Other</b>					
34755 Drainage Assessment	5,481,632	6,220,367	6,384,396	6,402,902	6,915,375
<b>34800 Other</b>	<b>5,481,632</b>	<b>6,220,367</b>	<b>6,384,396</b>	<b>6,402,902</b>	<b>6,915,375</b>
<b>Fines and Forfeitures</b>					
35218 Forfeited Disc.-Drainage	100,547	119,444	120,000	102,484	120,000
<b>35000 Fines and Forfeitures</b>	<b>100,547</b>	<b>119,444</b>	<b>120,000</b>	<b>102,484</b>	<b>120,000</b>
<b>Construction Participation</b>					
35420 Owner Participation	508,440	3,900	0	0	0
<b>35300 Construction Participation</b>	<b>508,440</b>	<b>3,900</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest Earnings</b>					
37110 Interest Income	166,835	124,693	117,672	31,901	60,000
37115 Unrealized G/L	34,649	-6,872	0	-6,501	0
<b>37109 Interest Earnings</b>	<b>201,484</b>	<b>117,821</b>	<b>117,672</b>	<b>25,400</b>	<b>60,000</b>
<b>TREVENUE Total Revenues</b>	<b>6,292,103</b>	<b>6,461,533</b>	<b>6,622,068</b>	<b>6,530,786</b>	<b>7,095,375</b>
<b>Personal Services</b>					
41100 Salaries and Wages	812,750	705,981	999,262	907,689	1,003,032
41300 Incentive	13,061	13,618	15,000	12,896	21,557
41500 PFP	0	0	32,000	0	108,052
41620 Unscheduled	1,384	2,420	5,000	1,854	2,500
41820T Health Insurance	189,356	200,650	276,720	266,773	324,059
41900 Life	444	416	532	513	591
42010 Social Security - Medicare	11,594	10,051	14,790	13,205	14,810
42020 Social Security - OASDI	49,575	42,977	63,242	56,464	63,327
42110 TMRS	166,741	94,710	125,388	114,182	125,837
42115 OPEB Funding	13,213	4,817	24,787	22,560	24,820
42300 State Unemployment	1,621	1,360	1,560	1,774	1,560
42400 Workers Compensation	46,706	37,329	59,290	47,525	54,235
42510 Car Allowance	3,661	3,905	5,772	5,761	5,772
42550 Communications Allowance	1,465	1,562	2,304	2,302	2,304
42560 Change in Sick and Annua	-15,729	5,138	0	0	0
<b>41000 Personal Services</b>	<b>1,295,843</b>	<b>1,124,932</b>	<b>1,625,647</b>	<b>1,453,498</b>	<b>1,752,457</b>
<b>Supplies</b>					
51110 Office Expense	3,031	720	4,260	3,648	4,260
51115 Employee Recognition Program	0	65	350	234	1,280
51120 Safety Program	380	860	750	543	750
51200 Operating	20,450	631,509	31,100	20,070	39,640
51250 Janitor	91	0	500	7	500
51300 Clothing and Linen	9,128	7,250	8,600	8,192	8,600
51350 Chemical and Medical	438	0	200	17	200
51800 Fuel & Oil	397	6,478	12,227	24,690	27,159
51850 Minor Tools	4,277	394	4,500	1,964	4,025
51950 Minor Office Equipment	1,180	739	1,500	7,315	300
51970 Software	0	509	0	0	0
51980 IT Hardware	1,381	0	0	0	0
52050 Auto Parts	1,430	3,318	1,500	384	1,500
52050LABOR Auto Parts Labor	613	375	1,000	775	1,000
52120 Tires and Tubes Other	364	344	100	607	100
53100 Natural Gas	7,511	7,442	7,537	6,769	11,313
53150 Electricity	91,568	79,272	202,017	114,630	123,615
53200 Water and Sewer	2,531	2,036	3,081	3,749	3,898
<b>51000 Supplies</b>	<b>144,770</b>	<b>741,311</b>	<b>279,221</b>	<b>193,595</b>	<b>228,140</b>

YEAR: Fy2021  
 SCENARIO: Dept Req  
 FORMAT: Budget WP Format

56100 Drainage Utility  
 All Budget Accounts

PERIOD ENDING: FEB  
 CURRENCY: USD  
 UNITS: 1

Description	Actual 2018	Actual 2019	Budget 2020	RevEst 2020	Dept Req 2021
<b>Contractual Services</b>					
61200 Postage	5	7	50	434	50
61410 Tuition	15,261	389	20,747	500	500
62000 Professional	18,447	57,243	22,000	18,669	22,000
68300 R & M - Improvements	6,738	0	40,819	6,738	40,819
68310 R & M Other Improvements	943	0	10,000	0	2,000
68500 R & M - Streets	0	0	10,000	19,400	10,000
68610 Office Equipment	289	34	1,500	39	1,500
68615 Misc. Fuel Powered Equi	153	0	2,000	0	2,000
68650 Shop Equipment	350	0	1,000	0	1,000
68660 Audio/Video Equipment	12,051	0	700	0	39,686
68680 Other Equipment	11,410	0	15,900	11,410	15,900
69100 Rental Land & Buildings	1,604	1,670	500	1,742	500
69210 Rental City Equipment	815,237	821,508	857,862	857,862	864,259
69300 Leased Computer Software	0	0	0	0	54,000
<b>60000 Contractual Services</b>	<b>882,488</b>	<b>880,851</b>	<b>983,078</b>	<b>916,793</b>	<b>1,054,214</b>
<b>Other Charges</b>					
71100 Insurance and Bonds	10,551	14,395	16,000	15,998	23,652
72000 Communication	204	570	1,000	686	1,000
75100 Travel	1,278	0	4,000	0	4,000
75300 Meals and Local	37	82	0	37	0
76000 Depreciation	165,056	313,533	390,142	314,869	367,305
77200 License and Permits	150	0	900	0	900
77450T Admin Other	92,339	98,812	105,518	105,518	111,572
77610 Information Technology - City	53,484	57,416	32,090	32,089	40,773
78210 Cash Over/Short	0	552	0	10	0
78230 Loss on Bad Debt	317,013	1,033,153	322,788	330,520	322,788
<b>70000 Other Charges</b>	<b>640,112</b>	<b>1,518,512</b>	<b>872,438</b>	<b>799,727</b>	<b>871,990</b>
<b>Capital Outlay</b>					
84100 Auto-Rolling Stock & Equ	0	7,486	0	0	0
<b>80000 Capital Outlay</b>	<b>0</b>	<b>7,486</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Debt Service</b>					
89200 Bond Interest Payments	236,568	264,430	813,852	513,852	816,031
89300 Fiscal Agent Bond Fees	3,165	72,795	2,500	547	2,500
<b>89000 Debt Service</b>	<b>239,733</b>	<b>337,225</b>	<b>816,352</b>	<b>514,399</b>	<b>818,531</b>
<b>Inter Reimbursements</b>					
90180 Sales to Other Department	-12,583	-17,878	-50,000	-12,583	-50,000
<b>90000 Inter Reimbursements</b>	<b>-12,583</b>	<b>-17,878</b>	<b>-50,000</b>	<b>-12,583</b>	<b>-50,000</b>
<b>Operating Transfers</b>					
92120 Information Services	0	39	0	0	0
92130 General Construction	35,500	0	0	0	315,222
<b>92000 Operating Transfers</b>	<b>35,500</b>	<b>39</b>	<b>0</b>	<b>0</b>	<b>315,222</b>
<b>TEXPENSES Total Expenses</b>	<b>3,225,863</b>	<b>4,592,477</b>	<b>4,526,736</b>	<b>3,865,427</b>	<b>4,990,554</b>

**Employee Distribution By Position**

Entity 56100--Drainage Utility  
Account 41100--Salaries and Wages  
Scenario Dept Req  
Year 2021  
Month Annual  
Currency USD

Code and Description	Count
ADM090--DRAINAGE UTILITY ASSISTANT SUPERINTENDENT	1.00
ADM105--DRAINAGE UTILITY SUPERINTENDENT	1.00
CLR405--ADMINISTRATIVE ASSISTANT II	1.00
CLR941--ADMINISTRATIVE TECHNICIAN	1.00
MGT224--DRAINAGE UTILITY FOREPERSON	3.00
MGT225--DRAINAGE UTILITY SUPERVISOR	2.00
TEC932--STORM SEWER TECHNICIAN	1.00
TRD220--EQUIPMENT OPERATOR IV	1.00
TRD221--EQUIPMENT OPERATOR I	2.00
TRD222--CONCRETE FINISHER	2.00
TRD930--UTILITY WORKER	9.00
TRD950--EQUIPMENT OPERATOR II	5.00
TRD951--EQUIPMENT OPERATOR III	1.00
TRD960--UTILITY OPERATOR	2.00
Totals	32.00

YEAR: FY2021  
 SCENARIO: Dept Req  
 FORMAT: Budget WP Format

56200 Drainage Utility Transfers  
 All Budget Accounts

PERIOD ENDING: FEB  
 CURRENCY: USD  
 UNITS: 1

Description	Actual 2018	Actual 2019	Budget 2020	RevEst 2020	Dept Req 2021
<b>Total Revenues</b>					
<b>Proceeds from LT Debt</b>					
39810 Proceeds from LTterm Debt	0	0	10,000,000	10,000,000	0
<b>39800 Proceeds from LT Debt</b>	<b>0</b>	<b>0</b>	<b>10,000,000</b>	<b>10,000,000</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>0</b>	<b>10,000,000</b>	<b>10,000,000</b>	<b>0</b>
<b>Capital Outlay</b>					
CIPACCT CIP Accounts	0	0	10,040,000	10,040,000	4,500,000
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>10,040,000</b>	<b>10,040,000</b>	<b>4,500,000</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>0</b>	<b>10,040,000</b>	<b>10,040,000</b>	<b>4,500,000</b>

