RESIDENTIAL
PLANS ACCEPTANCE CHECKLIST
REMODELS/ADDITIONS

Department of
Building Safety
City of Amarillo

PROJECT NAME/OWNER_____

PROJECT ADDRESS_____

	REQUIRED ITEMS	**# of Copies**
□	**Application for Permit:** Complete all items on pages 1 and 2. If any item does not apply, indicate N/A.	1
□	**Site Plan Detail:** (BUILDING ADDITION ONLY) Indicate property lines with dimensions, streets, alleys, proposed and existing building locations and sizes, site drainage information (grading plan), driveway location and size.	2
□	**Foundation Plan Detail:** (BUILDING ADDITION ONLY) Indicate location, width, depth of footing, piers, girders or other supports, etc. including floor thickness. Indicate size, location and support of all concrete reinforcement. Indicate location and type of hold down device for braced wall if embedded in concrete. NOTE: Concrete foundations are required to be constructed in compliance with the current edition of the Panhandle Residential Foundation Manual.	2
□	**Floor Plan Detail:** Indicate size/shape of building, layout of new rooms to include use, dimensions, hallways, porches and patios, size/location of windows and doors. *Need existing and proposed floor plans.*	
□	**Electrical Plan:** Indicate location of all new electrical outlets including lighting, switches, receptacles, smoke detectors and mechanical ventilation. (This information can be included on Floor Plan.)	2
□	**Elevation Detail:** Provide four (2) exterior building views including heights, grades, vertical dimensions and location of windows and doors.	2
□	**Framing Detail:** Indicate wall and roof framing member sizes and spacing, at minimum one interior wall section and one exterior wall section; roof truss or floor truss working drawings (if used).	2
□	**Roof Plan:** Indicate layout of roof to include ridges hips, valleys and chimney, if applicable.	2
□	**Energy Compliance:** Provide energy compliance for current adopted code for building thermal envelope by component.	2