

**Table 4-1-110 Contractor Registration Requirements**

Contractor Categories	State License or Registration Required	City Registration In Addition to State License or Registration	Annual City Registration Fee	License and Permit Surety Bond	General Liability Insurance
General Contractor(fn. 1)	No	Yes	\$51.00	None	None
Residential - NEW (fn. 2)	No	Yes	\$51.00	None	None
Residential - REMODELING (fn. 3)	No	Yes	\$51.00	\$20,000.00	None
Add'l requirements for building demolition	No	Any of the above	Any of the above	Lot clearance bond(fn. 4)	Yes(fn. 5)
Electrical Contractor	State Lic.	Yes	\$51.00	None	State Required Min.
Master Electrician License(fn. 6)	State Lic.	Yes	None	None	None
Glass and Glazing Contractor	No	Yes	\$51.00	None	\$500,000.00(fn. 12)
HVAC Contractor, A and B(fn. 7)	State Lic.(fn. 7)	Yes	\$51.00	None	State Required Min.
Insulation Contractor	No	Yes	\$51.00	\$20,000.00	\$300,000.00(fn. 11)
Landscape Irrigator or Irrigation Tech	State Lic.	Yes	\$51.00	\$10,000.00	None
House Moving Contractor	No	Yes	\$51.00	\$10,000.00	None
Plumbing Contractor, Master Plumber License(fn. 7)	State Lic.	Yes	None	None	State Required Min.
- With Medical Gas endorsement (MGE)(fn. 8)	MGE	Yes	None	None	State Required Min.
Commercial Roofing Contractor	No	Yes	\$51.00	\$20,000.00	\$1,000,000.00(fn. 13)
Residential Roofing Contractor	No	Yes	\$51.00	\$20,000.00	\$300,000.00(fn. 11)
<i>Sign Contractor:</i>					
Electrical Sign Contractor(fn. 9)	State Lic.(fn. 9)	Yes	\$51.00	None	State Required Min.
Non-electrical Sign Contractor(fn. 10)	No(fn. 10)	Yes	\$51.00	\$10,000.00	None
Swimming Pool and Spa Contractor	No	Yes	\$51.00	\$10,000.00	None
Water Treatment Equipment Installation Contractor	State Lic.	Yes	\$51.00	\$10,000.00	None

**Footnotes:**

1. A General contractor who is not registered as a residential contractor and does not post a license and permit surety bond, may only work on commercial projects, including the installation of commercial kitchen exhaust hoods, and boilers used only for providing process heat. Makeup air and environmental air systems associated with a commercial kitchen hood must be installed by a State Licensed Air Conditioning contractor. Boilers installed for environmental heating must be included on a heating and air conditioning permit issued to a State Licensed Air Conditioning contractor. Boilers used for domestic and service water heating must be included on a plumbing permit issued to a State licensed Master Plumber.
  2. A contractor registered as a residential contractor but who does not post a license and permit surety bond may work on new residential construction, and any commercial project, but may not work on residential remodels and additions.
  3. A building contractor who is registered as a residential contractor, and who posts a license and permit surety bond as required for a Residential Additions and Remodeling Contractor may work in any of the three (3) building contractor categories.
  4. See demolition permit requirements for the amount of lot clearance deposit. A twenty thousand dollar (\$20,000.00) license and permit surety bond may serve in lieu of a cash lot clearance deposit.
  5. Reference the demolition permit requirements for a building not set back from the street or alley property line a distance equal to its height.
  6. State laws require an Electrical Contractor to be either licensed as a Master Electrician, or employ a Master Electrician. Both are required to register their licenses with the City although the registration fee only applies to the contractor.
  7. A licensed master plumber may also install non-ducted, unit heaters and wall heaters without having a separate HVAC license.
  8. Installation of medical gas systems may only be done by a licensed master plumber who also has a medical gas endorsement.
  9. Signs having any electrical components must be constructed, installed, and maintained by a State Licensed Electrical Sign Contractor. The contractor must either himself be, or he must employ a licensed Master Sign Electrician. Both must register their licenses with the City although the registration fee only applies to the contractor.
  10. A Sign Contractor who constructs, installs, and maintains only signs that have no electrical components is not required to be licensed as an electrical Sign Contractor with the State, but is required to comply with City requirements for contracting.
  11. General liability insurance requirements for contractors. Prior to being registered, and prior to each registration renewal period, each contractor must provide a standard insurance certificate to the Department of Building Safety that demonstrates liability insurance coverage in the following amounts, and that otherwise complies with the following:
    - a. Minimum of three hundred thousand dollar (\$300,000.00) per occurrence (combined for property damage and bodily injury);
    - b. Minimum of six hundred thousand dollar (\$600,000.00) aggregate (total amount the policy will pay for property damage and bodily injury coverage); and
    - c. Minimum of three hundred thousand dollar (\$300,000.00) aggregate for products and completed operations.
  - d. The certificate of insurance must contain a clause requiring the company to give the City of Amarillo thirty (30) day cancellation notice of the policy.
  - e. Insurance must be provided by an admitted company, surplus lines carrier or other insurer authorized by law to issue liability insurance in Texas, with minimum financial reserves of not less than one hundred million dollars (\$100,000,000.00) in reported capital, surplus, and conditional reserve funds. Any insurer or re-insurer which is rated shall have an A.M. Best Company rating of B+ or higher or an equivalent rating by another insurance rating company.
- A registered contractor shall furnish to any customer who requests it: the name of the insurance carrier, policy number, and the name, address, and telephone number of the insurance agent with whom the contracting company is insured.
12. General liability insurance requirements for glass and glazing contractors. Prior to being registered, and prior to each registration renewal period, each glass and glazing contractor must provide a standard insurance certificate to the Department of Building Safety that demonstrates liability insurance coverage in the following amounts, and that otherwise complies with the following:
  - a. Minimum of five hundred thousand dollars (\$500,000.00) per occurrence (combined for property damage and bodily injury coverage); and
  - b. Minimum of one million dollars (\$1,000,000.00) aggregate (total amount the policy will pay for property damage and bodily injury coverage); and
  - c. Minimum of five hundred thousand dollars (\$500,000.00) aggregate for products and completed operations.
- d. The certificate of insurance must contain a clause requiring the company to give the City of Amarillo thirty-day cancellation notice of the policy.
- e. Insurance must be provided by an admitted company, surplus lines carrier or other insurer authorized by law to issue liability insurance in Texas, with minimum financial reserves of not less than one hundred million dollars (\$100,000,000.00) in reported capital, surplus, and conditional reserve funds. Any insurer or re-insurer which is rated shall have an A.M. Best Company rating of B+ or higher or an equivalent rating by another insurance rating company. A registered contractor shall furnish to any customer who requests it: the name of the insurance carrier, policy number, and the name, address, and telephone number of the insurance agent with whom the contracting company is insured.
13. General liability insurance requirements for commercial roofing contractors. Prior to being registered, and prior to each registration renewal period, each commercial roofing contractor must provide a standard insurance certificate to the Department of Building Safety that demonstrates liability insurance coverage in the following amounts, and that otherwise complies with the following:
  - a. Minimum of one million dollars (\$1,000,000.00) per occurrence (combined for property damage and bodily injury coverage); and
  - b. Minimum of two million dollars (\$2,000,000.00) aggregate (total amount the policy will pay for property damage and bodily injury coverage); and
  - c. Minimum of one million dollars (\$1,000,000.00) aggregate for products and completed operations.
- d. The certificate of insurance must contain a clause requiring the company to give the City of Amarillo thirty-day cancellation notice of the policy.
- e. Insurance must be provided by an admitted company, surplus lines carrier or other insurer authorized by law to issue liability insurance in Texas, with minimum financial reserves of not less than one hundred million dollars (\$100,000,000.00) in reported capital, surplus, and conditional reserve funds. Any insurer or re-insurer which is rated shall have an A.M. Best Company rating of B+ or higher or an equivalent rating by another insurance rating company. A registered contractor shall furnish to any customer who requests it: the name of the insurance carrier, policy number, and the name, address, and telephone number of the insurance agent with whom the contracting company is insured.