

MINUTES

On **December 11, 2020**, the **Community Development Advisory Committee** met at **1:00PM** on **Zoom** for Recommendations of the Fiscal year 2020-2021 CDBG and Home grants disbursed by the U.S Department of Housing and Urban development, also known as (HUD).

VOTING MEMBERS	PRESENT	NO. METTINGS HELD SINCE APPOINTMENT 2020-2023	NO. OF METTINGS ATTENDED
1.Mildred Darton	Y	2	2
2.Jinger White	Y	2	2
3.Glenda Grisham	N	2	1
4.Amanda Holcomb	Y	2	2
5.Edna Neal	Y	2	2
6.Lilia Escajeda	Y	2	2
7.Margaret Dejong-shier	Y	2	2

Also, in attendance were:

Jason Riddlespurger _____ Community Development Director
Vanessa Robinson _____ CDBG Program Coordinator, Community Development
Josselyn Jarvis _____ Accounting Technician, Community Development

ITEM 1: Call to Order. Jason Riddlespurger established a quorum and called the regularly scheduled meeting of the **Community Development Advisory Committee** to order at 1:00 p.m. CDAC Introduction began by checking attendance of all committee members. **Lilia Escajeda** (Chair) took control of the meeting, going over the agenda review and approval of minutes from December 8, 2020. After **Lilia’s** motion, technical difficulties began to occur, causing **Jason** to take over the meeting at this time.

ITEM 2: Community Development Director **Jason Riddlespurger** went in order of the spreadsheet, presenting the Community improvement applications first. Community Development Committee all agreed on Community Development Recommendations.

Starting with **Public Services**, **Ms. Jinger** questioned, “Why does public services Food Net not take advantage of meals on wheels (hot meals) vs. Food Net cold meals which cost \$4.99 vs. \$3.00 for hot meals? **Ms. Margaret** asked **Sundee** (PRPC Food Net) to present reasoning.

Comments: **Sundee** (PRPC Food Net) spoke about contractors and the cost of meals. **Sundee** also stated unlike meals on wheels, the Food Net is a local government entity who is permitted from fundraising. States meals on wheels are allowed to do fundraising to cover their extra cost.

ITEM 3:

Jason Riddlespurger opened up attention to the action plan opening for suggestions, changes or staying the same. **Jason** called on **Josselyn Jarvis** to highlight the requested amounts for Public Services vs. what the committee approved for each agency in order to reduce the total amount **to \$254,297.00**. **Ms. Joyce Knight** joined in at a brief moment of silence and advised that **Catholic Charities** wishes to withdraw their application. Stating that they believe the funds should go to the clients. Also adding, once covid is over this is a request the agency could go for. **Mr. Jason** picked back up, suggesting moving the \$25,000.00 granted to **Catholic Charities** into other agencies. **Jinger** suggest giving \$10,000.00 to the Maverick Boys and Girls Club, giving them a total of \$25,000.00 in which they originally requested. **Ms. Margaret** recommended giving **\$10,000.00 to Coming Home**. **Ms. Jinger** agreed, also asking if the remaining **\$5,000.00** should go to the **Salvation Army**. **Ms. Magaret** suggested giving the remaining funds to **child care** that way they will receive **\$15,000.00** because of the two for one match that they receive from the state. **Ms. Jinger** agreed and thanked the **Catholic Charities** for them pulling their application. **Jason** confirmed with **Josselyn** if this was the correct total. **Josselyn** confirmed the total of **\$254,297.00**. **Ms. Jinger** made a motion to accept the changes that had been made. Everyone on the **Community Development Advisory Committee** agreed to the changes.

Comments: No comments at this time.

Mr. Jason Riddlespurger then moved onto the next item listed the spreadsheet to **Owner Occupied Housing Improvements** where he confirmed the total amount of **\$859,840.00** set aside for the agencies in this category. Confirming the amount for **Emergency Repair Grant** as **\$504,515.00**, **Housing Rehabilitation Assistance** \$ **171,000.00**, and **Rehabilitation Support Administration** **\$184,325.00**. **Mr. Jason** then opened the floor for any questions before moving on.

Comments: Question: Ms. Jinger asked, “Why is the amount for **Housing Rehabilitation Assistance** significantly lower than it was last year?”

Answer: Jason responded by asking **Vanessa** to please speak on that. **Vanessa** stated, “With the minor repairs this year they weren’t able to utilize it as much as they thought they would, therefore there are remaining funds that can be moved over.”

Mr. Jason picked back up, asking if everyone was okay with moving those amounts over as recommended. Everyone on CDAC agreed after motion.

Comments: No comments at this time.

Mr. Jason then moved down to **Planning and Management**, where he briefly described what this particular agency is for. **Jason** asked if everyone was okay to move the requested amount of \$339,063.00 over for recommendation. Everyone on **CDAC** agreed after motion.

Comments: No comments received at this time.

Jason moved down to **Home Investment Partnership Program**, where he briefly explained there is a **20% cap** which comes out to **\$72,096.00**. **Jason** added, there is only one major project going on which is the **Tenant Based Rental Assistance**. The **CDAC Members** agreed on that amount as the recommended amount.

Comments: Question: Ms. Meg asked, “What was the new construction that was done a couple of years ago?”

Answer: Mr. Jason replied, “There were multiunit’s placed in the Northwestern region of town. He advised, they are really nice affordable housing units. Hopeful to get more of those projects soon, once we get out of the pandemic phase.”

Jason then moved down to **CHDO**, stating that **Amarillo Habitat** is the only agency who fits that category and their asking amount was **\$70,000.00**. **CDAC Members** agreed to keep that amount. Also, deciding to grant the **\$32,000.00** to **Habitat for Humanity** for the **Operating Assistance**. Everyone on the **CDAC** agreed after motion.

Comments: No public comments received at this time.

Mr. Jason then called on **Josselyn** and **Vanessa** to double check the board. **Jason** followed up asking **Vanessa** to let him know when they were good to go. **Vanessa** reviewed the board stating, “Everything looks to check out correctly, not over budget and well within their caps. **Vanessa** confirmed everything looks great.”

Comments: No public comments received at this time.

ITEM 4: Public Comments: All public comments were added to the end of each agency’s proposal. There were no additional public comments.

ITEM 5: Adjournment: **Jason Riddlespurger** closed out the meeting by thanking everyone on the committee, opening the floor for any questions from any CDAC Members

Comments: No comments at this time.

Jason then opened the floor to the public for any questions from the agencies.

Public Comments: No comments at this time.

Jason stated the next council meeting is Tuesday, December 15, 2020 but we will not be able to get this submitted in due time. Following with the next City Council meeting is January 12, 2020, they will put this on the agenda to get the following recommendations in for approval. **Jason** thanked everyone again, stating he will be in contact to inform everyone of the next meeting. This Session was concluded.

Lilia Escajeda, Chairman