

MINUTES

On **December 8, 2020**, the **Community Development Advisory Committee** met at **1:00PM** on **Zoom** for Work Session to review of agenda items and consideration of future agenda items. The board will then meet at **1:00pm on December 11, 2020** for a **Public Hearing**.

VOTING MEMBERS	PRESENT	NO. METTINGS HELD SINCE APPOINTMENT 2020-2023	NO. OF METTINGS ATTENDED
1.Mildred Darton	Y	1	1
2.Jinger White	Y	1	1
3.Glenda Grisham	Y	1	1
4.Amanda Holcomb	Y	1	1
5.Edna Neal	Y	1	1
6.Lilia Escajeda	Y	1	1
7.Margaret Dejong-shier	Y	1	1

Also, in attendance were:

Jason Riddlespurger Community Development Director
Vanessa Robinson CDBG Program Coordinator, Community Development
Amy Dixon HMIS Coordinator, Community Development

ITEM 1: Call to Order. Jason Riddlespurger established a quorum and called the regularly scheduled meeting of the **Community Development Advisory Committee** to order at 1:00 p.m. CDAC Introduction was a briefing on the requirements and role of the CDAC Committee.

ITEM 2: Community Development Director **Jason Riddlespurger** presented a presentation on the Community Development Department. Discussing the various programs assisting the community in its current pandemic phase. Recognizing the three main objectives for these programs and a few key staff members such as; **Amy Dixon** (HMIS COORDINATOR) AND **Vanessa Robinson** (CDBG PROGRAM COODINATOR).

ITEM 3:
 Agency presentation went as follows; **Mr. Justin Oppel** began with Building Safety located at **808 S. Buchanan**. Discussing different violations, procedures and penalties. Building safety is asking for **\$242,114.00** for community improvement inspector and Demo clear. Previously, they have requested **\$150,000.00** in which that covered the demolition cost of 15 structures.

Public Comments: No public comments received at this time.
Ms. Joyce Knight presented on behalf of Catholic Charities located at **2801 Duniven Cir**. Discussing the need of purchasing and installing a new voice over, internet protocol phone system as well as a physical server and software for their new location. Catholic charities are requesting **\$25,000.00** to assist with this purchase. They have been spending a large amount of funding on leasing all of these things, when those funds could be going to helping someone in need.

Public Comments: Question: If granted the funds, will the agency be able to afford the cost of repairs on such investment?

Answer: Yes, the cost of leasing all the equipment and software being used is the most expensive. By purchasing this will cut down cost and save more of the funds.

Mr. Jason Riddlespurger presented on behalf of the Coming Home program located at **808 S. Buchanan**. Discussing the requirements for the program and its duties. Jason shared the stats and achievements thus far for the Coming Home program and its clients. From Psychiatric care, disability approvals, regular medical care, clearing outstanding warrants, GED graduates, Amarillo College Students, employment, reunification with family, and 84 housing units. They are requesting **\$100,000.00** to continue the Coming Home program.

Public Comments: No public comments received at this time

Mr. Ernest Hull presented on behalf of the Salvation Army located at **400 S. Harrison St**. They are requesting **\$49,920.00** in funding to improve case management skills. **Mr. Hull** explained the Salvation Army is striving to offer the clients a program of success whether it is helping bring income into the home, shelter and or savings plan.

Public Comments: Question: If granted **\$25,000.00** would that be enough?

Answer: Yes, whatever amount is given they would be grateful.

Question: What is the reason of asking for funds for a specific employee?

Answer: Salvation Army is understaffed and are not doing away with positions that are needed to enhance the program.

Ms. Sundee Rossi presented on behalf of PRPC Food Net located at **415 SW 8th Ave Ste 302**. Discussing the duties of this program. Food net delivers five frozen meals once per week to the elderly. These five meals are nutritionist approved, and each meal will cost **\$4.99**. Food net has recently lost their contractor of 17 years and are asking for **\$25,000.00** in funding specifically for purchasing the meals.

Public Comments: No Public comments received at this time.

Mr. Marin Rivas presented on behalf of PRPC Childcare located at **415 SW 8th Ave Ste 302**. Discussing the number of children that are being helped, what the pandemic has done to the working parents and how it has affected their care, the cost out of pocket for essential workers who cannot go without work. Childcare is asking for **\$100,000.00** and this investment will turn into **\$300,000** with a \$2.00 contribution match from the help of the workforce.

Public Comments: No public comments received at this time.

Ms. Donna Soria presented on behalf of the Maverick Boy and Girls Club located at **1923 S. Lincoln**. Discussing their duties and responsibility of the boys and girls club. Donna shared testing stats of the kids attending the Maverick and their benefits. The Maverick is improving skills to assist kids with; homework, character development, feeding the children supper, as well as homeless prevention. Therefore, they are requesting **\$25,000.00** in funding for their program.

Public Comments: No public comments received at this time.

Ms. Alason Moorhead presented on behalf of Habitat for Humanity HOME funding. Discussing the duties of Habitat for Humanity, the lack of volunteers, and the need for funding. Also, contractors are having trouble maintaining their workload as well. Therefore, they are requesting a lower amount than usual of funds in the amount of **\$102,000.00**.

Public Comments: No public comments received at this time.

Mr. Jason Riddlespurger finishes the presentation on behalf of the Community Development Programs, such as; Homeownership and Administrative costs. Jason shared stats on the Rental Assistance program and Emergency Repair grant. **Jason** invited **Amy Dixon** to present the requirements of the program for applicants to qualify for the rental assistance. Jason briefed about the Covid impact assistance and the number of people who were left out due to not having their wages and or hours eliminated or reduced due to Covid.

Public Comments: No public comments received at this time.

Each agency presented in a five-minute timeframe of their need and blueprint for funding.

ITEM 4: Public Comments: All public comments were added to the end of each agency's proposal. There were no additional public comments.

ITEM 5: Appointment of Chair of CDAC Committee. Voting Members unanimously voted **Lilia Escajeda** as appointed provisional chair and **Jinger White** as Vice Chair for the purposes of the meeting.

ITEM 6: Adjournment: **Jason Riddlespurger** closed out the meeting by providing the proposed agenda for the next scheduled CDAC meeting, for work session and recommendations to be held on December 11, 2020 at 1:00PM by Zoom.

Lilia Escajeda, Chairman