

MINUTES

On December 16, 2020, the Parks and Recreation Board met via video conference at 1:30 p.m. in City Hall at 601 S Buchanan Street, Room 201 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Mr. John Ingerson	Yes	35	29
Mr. Bob Altman	Yes	18	16
Ms. Terry Price	Yes	35	29
Mr. Matt Sanders	Yes	27	21
Mr. Gerald Malkuch	Yes	27	20
Mr. Mubashir Subhani	No	27	10
Mr. Luke Austin	No	27	18
Ms. Tiffany Podzemny	Yes	10	10
Ms. Angela Harney	Yes	10	9

Attendees:

MICHAEL KASHUBA	DIRECTOR OF PARKS AND RECREATION
GEORGE PRIOLO	GM OF GOLF OPERATIONS
BRYAN McWILLIAMS	CITY ATTORNEY
SHERYLENE MORRIS	RECORDING SECRETARY

ITEM 1: Public Comments. No Public comments.

ITEM 2: Call to Order and Approval of Minutes from Meeting held November 18, 2020. Chairman, Mr. John Ingerson, established a quorum and called the regular scheduled meeting of the Parks and Recreation Board to order at 1:30 p.m. A unanimous vote was given by all attended Board Members to table such minutes as written until the next regular meeting.

ITEM 3: The Parks and Recreation Board will Discuss or Receive Reports on the Following Current Matters or Projects.

A. Operational Changes Due to COVID. No changes have been added since the last board meeting.

B. Thompson Park Pool. The Director updated the board on the progress for the construction of the Thompson Park Swimming Pool stating that we are not recommending the Event Center be added as a change order to the current contract as per the contractor’s price quote. Per staff evaluations, this construction project will proceed at the end of the summer season as a bid or utilizing Facilities as the general contractor and would be ready for in 2022. The Director provided updated photos of the project to the board. The project is on schedule as planned. This PowerPoint Presentation is on file in the Parks and Recreation Department.

C. Parks Master Plan. Cindy Mendoza, Project Manager with MIG, provided an update on the Park Master Plan with a presentation of goals, objectives and recommendations for the Amarillo Parks and Recreation Park System that has requirements for Texas Parks and Wildlife to be eligible for grants. Some of the projects mentioned were:

1. Health, Fitness and Safety
2. Trails
3. Beautification and Public Arts
4. CIP

Mr. Ingerson and Ms. Harney requested more information on items from the public survey pertaining to the Hike and Bike trails. Mr. Ingerson questioned how funding of these projects would be incorporated in the next phase and what the challenges would be. Ms. Harney discussed department branding. Ms. Mendoza stated that this is how we message to the public to build that community support with businesses, sponsors, and partnerships and how we successfully represent ourselves to get the funding needed. This PowerPoint Presentation is on file in the Parks and Recreation Department.

D. Park Board Changes. The Director announced that 3 Board members, Mr. Gerald Malkuch, Mr. Matt Sanders and Mr. Muhammad Subhani have decided not to be reappointed for a second term on the Board and thanked them for their service. A plaque will be sent to them recognizing their years of service. Mr. Luke Austin and Ms. Terry Price have been re-appointed for a second term. Council Member Elaine Hays, Jeff Brain, Jonathan Grammar and Eric Hunter were appointed by City Council and will be joining the Board at our January meeting. There is a vacant position that will be filled by Council in the near future.

E. Staffing Changes. The Director stated that Landon Miller has accepted the Center Supervisor position at the Warford Activity Center to replace the previous Center Supervisor, Brandon Smith, who has accepted another position.

F. Donations and Fundraising. The Director informed the Park Board that as a Board Member they cannot solicit funds as an agent of the city or as an individual to represent themselves as the City of Amarillo to solicit donations as this is a staff function.

G. Golf. George Priolo, GM of Golf Operations updated the Board on golf activities, rounds, revenues, and expenses for the past few months due to COVID.

H. Upcoming Events. The Director stated that due to COVID there are no activities going on at this time.

I. Future Agenda Items. No future items were suggested.

ITEM 4: Present, Discuss and Consider Action on the Amarillo College Proposal for Improvements in Memorial Park. Richard Constancio, Architect with Shiver-Megert & Associates is a consultant for Amarillo College focused on campus improvements. The AC proposal for improvements in Memorial Park, funded by Amarillo College, includes parking lots, fencing and landscape improvements. The lighted parking lot would benefit Amarillo College students and the public. Chris Sharp, Vice President of Business Affairs at Amarillo College, stated that this parking lot would not impact any park activity and would help with the congested parking on Jackson Street that has had safety concerns. Mr. Ingerson voiced concerns about designated parking for the college students and Mr. Sharp stated that there will be no parking restrictions as it will be open for anyone. Mr. Ingerson also voiced concerns that this could impact the soccer field activity, size of the field, lighting and what options are available but also expressed the need for parking at this park. The Director stated that this field would be included as an alternate field when regular fields were closed for routine maintenance. Mr. Sharp stated that Amarillo College sports activities would not include utilizing the soccer field but would consider extending the lighting at the parking lot to face the field. Mr. Altman asked how many parking spaces, how much land is the city giving up and what is the timeline for the project. Mr. Constancio stated there are 38 additional spaces but on the map 133 would be available adjacent to the park, about 70 to 80 ft would be used and timeline would be in the spring. Ms. Harney asked how many spaces would be lost on Jackson Street, how many trees would be removed, what is the college doing to encourage more pedestrians and cyclists commuting to its campus and with the college being landlocked by surrounding neighborhood and building more parking lots as enrollment increases and sustains a plan for the future. Mr. Constancio stated, 15 spaces would be lost on Jackson Street, 2 trees will be removed and 7 will be added, raised speed bumps, roundabouts, and free bus rides to promote less traffic on the campus will promote pedestrian safety, the college is landlocked and can acquire adjacent properties for future growth but recently lost parking space due to a new greenhouse facility built on the east side of the campus so the 38 parking spaces will be very beneficial to the college. Mr. Bob Altman made a Motion to recommend moving forward with this project to be presented to City Council for approval, seconded by Mr. Matt Sanders and Motion passed with a 7-0 vote. This Presentation is on file in the Parks and Recreation Department.

ITEM 5: Present, Discuss and Consider Action on Bid No. 6938 UV Systems Installation at Southwest and Southeast Pools for the City of Amarillo. The Director stated that staff is looking for a recommendation to purchase a UV System at both Southwest and Southeast Pools to meet the State's requirements:

- Hyper Chlorination
- UV Treatments
- Ozone Injection
- Cryptosporidium testing every 14 days

Council approved \$105,000 in this year's budget to be allocated for these projects. Staff is recommending bid go to Progressive Commercial Aquatics for the cost of \$96,500 to complete that work. Staff is recommending consideration of approval from the Board for this to go to Council in January to be awarded. Mr. Ingerson inquired about the new Thompson pool and the Warford pool as to whether they would require this system also. The Director stated that Warford was upgraded during the renovation to state standards as well as the new Thompson Pool. Ms. Podzemny asked if the lowest bid was going to be the best bid for this project, would it be maintained by the vendor or Park Maintenance and if the Amarillo hard water would affect the system vs soft water. Motion was made by Ms. Tiffany Podzemny and seconded by Mr. Gerald Malkuch to recommend award of the bid to Council for approval and Motion passed with a 6-0 vote.

ITEM 6: Adjournment. There, being no further business, Motion was made by Ms. Tiffany Podzemny, seconded by Mr. Bob Altman to adjourn the meeting at 3:26 p.m. This meeting was recorded, and all comments are on file with the City Parks and Recreation Department.

Clarence John Ingerson
John Ingerson, Chairman

ATTEST:

Sherylene Morris
Sherylene Morris, Board Secretary