

MINUTES

On September 9, 2020, the Parks and Recreation Board met via video conference at 1:30 p.m. in City Hall at 601 S Buchanan Street, Room 201 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Mr. John Ingerson	Yes	32	26
Mr. Bob Altman	Yes	15	14
Ms. Terry Price	Yes	32	26
Mr. Matt Sanders	Yes	24	19
Mr. Gerald Malkuch	Yes	24	18
Mr. Mubashir Subhani	No	24	10
Mr. Luke Austin	Yes	24	16
Ms. Tiffany Podzemny	Yes	7	7
Ms. Angela Harney	Yes	7	6

Attendees:

MICHAEL KASHUBA	DIRECTOR OF PARKS AND RECREATION
DAVID WILSON	ASSISTANT DIRECTOR OF PARKS AND RECREATION
KRISTEN WOLBACH	COORDINATOR OF PR AND PROGRAMMING
BERKELEY HILLIARD	ZOO CURATOR
KAYLA SELL	VISITOR SERVICE SPECIALIST
JOSLYN HARNEY	SENIOR SERVICES PROGRAM COORDINATOR
SHERYLENE MORRIS	RECORDING SECRETARY

ITEM 1: Public Comments. No Public comments.

ITEM 2: Call to Order and Approval of Amended Minutes from Meeting held July 8, 2020. Chairman, Mr. John Ingerson, established a quorum and called the regular scheduled meeting of the Parks and Recreation Board to order at 1:30 p.m. Motion was made by Mr. Gerald Malkuch, seconded by Mr. Bob Altman and unanimously carried to approve the minutes as written.

ITEM 3: The Parks and Recreation Board will Discuss or Receive Reports on the Following Current Matters or Projects.
A. Boards and Commission Updates. The Director updated the Park Board regarding applications for all Board and Commissions located on the city's website.

B. Zoo Disposition Policy. David Wilson, along with Berkeley Hilliard, Zoo Curator, explained the Zoo Disposition Policy that involves the disposition of an aging animal or animals that are no longer fit for exhibiting. Proper handling for these aging animals consists of a color coding system to determine how these animals can be cared for ranging from red - high level danger, green – domestic and blue – eligible for children's hospitals. Copy of this policy is on file with the City Parks and Recreation Department.

C. Tennis Center Handbook. The Director explained that the Tennis Center handbook is posted at the Amarillo National Tennis Center that consists of Code of Conduct, Rules and Regulations, Tournaments, Reservations, Leagues and various Policies and is ready for review. This City of Amarillo will take over the Tennis Center operations on October 1, 2020. Copy of this policy is on file with the City Parks and Recreation Department.

D. Thompson Park Pool. The construction contract was taken to the City Council on September 8, 2020 for approval and was awarded to Wiley Hicks Jr. as the contractor for the new Thompson Park Pool for a total amount of \$6,218,200. The Director provided an updated PowerPoint rendering which is on file with the City Parks and Recreation Department.

E. FY 2020-21 Budget. The Director explained the Parks Departmental FY 2020-21 budget and the effects COVID-19 had on the FY 2019-2020 budget. Options for the new buget year to increase revenue will be looking at grants, sponsorships, partnerships and fee increases. Mrs. Angela Harney suggested modifying the reports in a condensed format.

F. John Stiff Memorial Park Playground Resurfacing. The Director stated that the John Stiff Memorial Park playground Resurfacing went to the City Council in August for approval. Due to safety concerns, the surface, along with a few small componts will be replaced. Construction will begin soon.

G. Upcoming Events. The Director along with Kristen Wolbach, Coordinator of PR and Programing, Berkeley Hilliard, Zoo Curator, Kayla Sell, Visitor Service Specialist, and Joslyn Harney, Senior Services Programming Coordinator, explained and listed the upcoming events to include: Ribbon cutting for the Pickleball area at the Tennis Center, Groundbreaking for the Thompson Park Pool, Virtual Octoberfest, Night of the Living Zoo and Amarillo Fall Fitness Walk Across Texas. All of these events will be following the CDC social distancing guidelines due to COVID-19.

H. Future Agenda Items. No future agenda items were suggested at this time.

ITEM 4: Present, Discuss and Consider Action on a Grant Submission Related to the Development of City Owned Property Located Within John Stiff Memorial Park. The Director Presented a PowerPoint presentation on a Grant Application related to the development of city owned property located within John Stiff Memorial Park. This will be presented to the council for a resolution for them to approve Parks submitting this application. The presentation included Real Estate Assessments, Summary of Findings, Project Objectives, Project Concerns and Attributes of Desired Projects. A map was presented to show projected entrances, locations of leased space, park/event space and a rendering of how it could be presented. Discussion included operation concerns, property management and revenue generation. Motion was made by Mr. Gerald Malkuch, seconded by Mr. Luke Austin to recommend that the council move forward with the grant application and submittal with an 8-0 vote. Copy of the PowerPoint Presentation is on file with the City Parks and Recreation Department.

ITEM 5: Adjournment. There, being no further business, Motion was made by Mr. Bob Altman, seconded by Ms. Tiffany Podzemny to adjourn the meeting at 3:13 p.m. This meeting was recorded and all comments are on file with the City Parks and Recreation Department.

Clarence John Ingerson

John Ingerson, Chairman

ATTEST:

Sherylene Morris

Sherylene Morris, Board Secretary