

MINUTES

On July 8, 2020, the Parks and Recreation Board met via video conference at 1:30 p.m. in City Hall at 601 S Buchanan Street, Room 201 for a Regular Meeting.

| VOTING MEMBERS | PRESENT | NO. MEETINGS HELD SINCE APPOINTMENT | NO. OF MEETINGS ATTENDED |
|----------------------|---------|-------------------------------------|--------------------------|
| Mr. John Ingerson | Yes | 31 | 25 |
| Mr. Bob Altman | Yes | 14 | 13 |
| Ms. Terry Price | Yes | 31 | 25 |
| Mr. Matt Sanders | Yes | 23 | 18 |
| Mr. Gerald Malkuch | Yes | 23 | 17 |
| Mr. George Veloz II | No | 23 | 14 |
| Mr. Mubashir Subhani | No | 23 | 10 |
| Mr. Luke Austin | No | 23 | 15 |
| Ms. Tiffany Podzemny | Yes | 6 | 6 |
| Ms. Angela Harney | Yes | 6 | 5 |

Attendees:

| | |
|------------------|--|
| MICHAEL KASHUBA | DIRECTOR OF PARKS AND RECREATION |
| DAVID WILSON | ASSISTANT DIRECTOR OF PARKS AND RECREATION |
| GEORGE PRIOLO | GM OF GOLF OPERATIONS |
| SHERYLENE MORRIS | RECORDING SECRETARY |

ITEM 1: Public Comments. No Public comments.

ITEM 2: Call to Order and Approval of Amended Minutes from Meeting held June 10, 2020. Chairman, Mr. John Ingerson, established a quorum and called the regular scheduled meeting of the Parks and Recreation Board to order at 1:30 p.m. Motion was made by Mr. Bob Altman, seconded by Mr. Matt Sanders and unanimously carried to approve the minutes as written.

ITEM 3: The Parks and Recreation Board will Discuss or Receive Reports on the Following Current Matters or Projects.
A. Thompson Park Aquatic Facility Update. Chad Dietz, Landscape Architect from Parkhill Smith & Cooper Schrickel Rollins, presented a PowerPoint Presentation to update the Park Board on the Thompson Park Pool Renovation Project. This presentation included the schedule, site plan, schematics, comparables, amenities, graphic design photos for the main pool, lazy river and slide features, floor plans for the concession, restrooms and pumphouse areas. This project will go out for public bid in August and construction will begin in September. Construction should be completed by Memorial weekend of 2021. Site for this facility will be located in the north east area of Thompson Park. Adding extra shade structures in the open areas was a recommendation from the Board members. Copy of this PowerPoint Presentation is on file with the City Parks and Recreation Department.

B. Asset Management Plan. The Director presented the new software from the consultants of Kayuga that will help manage the assets in our Park System pertaining to high, medium and low risk areas. A question was asked if this could be presented to the council as a need for more funding for the high risk areas in the parks or would some parks be closed and/or taken off line or more options be considered. The Director explained that funding is a challenge not only for Parks but other city departments.

C. Parks Master Plan. The Director informed the Park Board that we are still working with the consultant on the Parks Master Plan and will let the Board know when there will be more public engagement. There were concerns about the safety of the high risk items located in our parks.

D. Department's Proposed Budget for 2020-21. The Director explained the budget process for the various parks departments such as electricity, water & sewer, rentals, tournament costs, fees, supplies, etc. He explained that the City Manager and Council will meet with all the city departments in August and it will be open to the public. George Priolo, GM of Golf Operations, explained the impact and challenges on golf operation revenues during COVID-19, not being able to have tournaments and being understaffed with a hiring freeze.

E. Summer Lunch Program. David Wilson, Assistant Parks and Recreation Director, explained that Parks had corresponded with Community Development and AISD on how to proceed with the annual Summer Lunch Program for the 2020 season. Parks and Recreation normally applies for the TDA Grant but the school district applied for a separate COVID SOS Program Grant which made it more convenient to help the community and run the program for the rest of the summer.

F. Open Space Parks. Ms. Tiffany Podzemny, Board Member, suggested that due to the recent Park survey, many citizens are interested in open space parks around these undeveloped areas throughout the city that might be available for walking/riding trails as a redevelopment. She suggested Tee Anchor Lake, 9th Street and an area in JSM around McDonald Lake as a few possibilities. The Director suggested further research is needed for these areas. Suggestions were to start with one or two undeveloped areas with an ask list such as: not asking for amenities, bringing manpower to the trails, would there need to be a crosswalk, signage or does trash need to be picked up. The Director suggested an agreement from an outside agency could help manage and maintain the areas and would likely require insurance in case of injury.

G. Future Agenda Items. Suggestions for future agenda items were Five to Ten Year Planning and At Risk Amenities.

ITEM 4: Standards of Care for the Department's Youth Programs. This is a requirement by the Texas Human Resources code Section 42.041(B)(14) to do a public hearing every year related to Standards of Care for city youth programs in order to be exempted from state-child care licensing requirements and is required by the Texas Human Resources. This is the standard for Recreation Programs and our After School Programs. David Wilson explained briefly how the Standards of Care impacts our programming for the community and recommends to the Park Board to accept and approve this document that will be presented to the City Council at their next meeting. Motion was made by Mr. Bob Altman and seconded by Mr. Gerald Malkuch to approve said document as presented. Copy of the Standards of Care is on file with the City Parks and Recreation Department.

ITEM 5: Agreement with Tornado Alley BMX Parents Association. The Director explained that the Agreement with Tornado Alley BMX Parent Association has expired. The original agreement terms were from March 30, 2005 to March 30, 2015 with a \$1 for the first 3 years, then 5% or \$1,200 per year whichever was greater. It was later amended to reflect \$50 per year. The Strategic Planning Committee recommends to accept and approve a flat rate of \$1,200 per year to use the facility. Motion was made by Ms. Angela Harney and seconded by Ms. Terry Price to recommend this fee for the City Council to approve at their next meeting.

ITEM 4: Adjournment. There, being no further business, Motion was made by Ms. Tiffany Podzemny, seconded by Ms. Terry Price to adjourn the meeting at 3:54 p.m. This meeting was recorded and all comments are on file with the City Parks and Recreation Department.

Clarence John Ingerson
John Ingerson

John Ingerson, Chairman

ATTEST: *Sherylene Morris*
Sherylene Morris, Board Secretary