

**MINUTES**

On October 30, 2019, the Animal Management & Welfare Advisory Board met at 6:00 p.m. in the Council meeting room to discuss the agenda, in the City Council Chamber located on the third floor of City Hall at 509 E. 7<sup>th</sup> Avenue, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Stacy Grant	Yes	02	01
Matt Hite	Yes	02	02
Charlie Sanchez	Yes	02	02
Eddie Sauer	Yes	02	02
Christopher Wrampelmeier	Yes	14	14

Also in attendance were:

- |                  |                                             |
|------------------|---------------------------------------------|
| Courtney White   | Attorney I, City of Amarillo                |
| Kevin Starbuck   | Asst. City Manager, City of Amarillo        |
| Kathryn Wrubel   | Director, AM&W, City of Amarillo            |
| Christy Fischer  | Asst. Director, AM&W, City of Amarillo      |
| Dr. Stacy Smith  | Shelter Vet, AM&W, City of Amarillo         |
| Barbara McGregor | Shelter Manager, AM&W, City of Amarillo     |
| Jeffna Cox       | Administrative Tech, AM&W, City of Amarillo |
| Elisa Yara       | Office Manager, AM&W, City of Amarillo      |

**ITEM 1:** Chris Wrampelmeier, acting Chair, called the regularly scheduled meeting of the Amarillo Animal Management & Welfare Advisory Board to order at 6:03 P.M. The motion to approve the Minutes from Regular Meeting, July 31, 2019, was made by Chris Wrampelmeier. The motion carried 5:0.

**ITEM 2: Public Comment:** None

**ITEM 3:** Nomination by Matt Hite for Chris Wrampelmeier to be the Chair for AM&W Advisory Board. The motion passed 4:0 with 1 abstention.

Nomination by Chris Wrampelmeier for Matt Hite to be Vice Chair for AM&W Advisory Board. The motion passed 4:0 with 1 abstention.

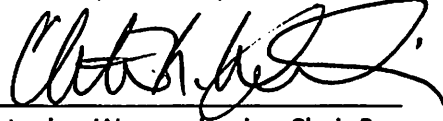
**ITEM 4: Amarillo Animal Management & Welfare Update.** Dr. Wrubel was able to decrease response time for pending calls in Dispatch with the help of Captain Hill from 1000 to 187 pending calls. Dr. Wrubel is also attempting to get additional pay for Animal Management Officers. She deleted a Field Supervisor position to help increase wages for the Field Officers. AM&W is still attempting to hire good qualified field personnel. There are 2 open positions for Level I and Level II Animal Management Officers, to be able to put them out in the field without training. IT is crucial to staff for 3<sup>rd</sup> Vet Tech, Rescue Coordinator, and 2<sup>nd</sup> Shelter Vet. Chris Wrampelmeier expressed concern for the need to work with Amarillo Panhandle Humane Society and/or non profits to move out animals for rescue. Asst. Director, Christy Fischer reported on AM&W rescue update. Pilots for Paws program spear headed by Brenda Walsh. She has created partnerships with Rescue groups to the east of Amarillo. 68 dogs have been placed since she started working with Pilots for Paws in Jul to current date. (Nebraska, Kansas City, and Virginia). Adoption numbers: YTD 2103 adoptions (cats, dogs and others) by AM&W. July adoptions – 136, August adoptions - 262, September Adoptions - 180, October month to date 189 adoptions. The Shelter runs adoptions specials monthly to help get animals out. The Volunteer Coordinator has hired her staff (1 full time Adoption Specialist and 2 part time Adoption Specialists). The Volunteer Coordinator, Leigh Ann Briones, conducts 2 Open House events every month to get volunteers for the Shelter. There are many opportunities for volunteers: need for exercising our dog population, free dog food availability to help deter animal surrenders, cat room assistance, special events, animal photography, community service volunteers, (15 volunteers a week). Educational billboards were made available through a PetSmart Charities grant. One billboard advertisement is in Spanish to spread spay/neuter educational message. They are at several billboard locations throughout Amarillo (6). August 7, 2019, was the Homeless Outreach Program – 43 dogs and cats were vaccinated, de-wormed and given free collars and harnesses, flea and tick prevention treatments were administered. We were able to offer spay/neuter services to 8 pets. Dr. Wrubel updated on the transition for managed intake and the new building update. Separating animals at point of intake and being able to counseling with citizens for retaining their pets. Dr. Wrubel is looking at creating more than one window for intake at the front lobby at AM&W. The extra space could possibly be taken from the new Adoption Center Building. Stats for Shelter numbers are being collected and counted for posting on the website.

**ITEM 5: Discussion of future agenda items.** Need update on large scale transports, new volunteer project updates, field staffing updates, Breeder's Ordinance update, employee retention updates, Organizational chart for AM&W.

**ITEM 6: Set schedule for future Advisory Board meetings.** Advisory Board suggested meeting the last Wednesday of the month with the need for Work Sessions to be held at 5:00 p.m. and Regular Sessions to be held at 6:00 p.m. AM&W Advisory Board Meeting dates: January 29<sup>th</sup>; and April 29<sup>th, 2020</sup>.

Meeting was adjourned at 7:18 p.m.

This meeting was recorded and all comments are on file with the City Secretary Office.



Christopher Wrampelmeier, Chair Person

ATTEST:



Elisa Yara, Office Manager,  
Animal Management & Welfare Dept.