

STATE OF TEXAS
COUNTIES OF POTTER AND RANDALL
CITY OF AMARILLO

Minutes

On February 12, 2020, the Beautification and Public Arts Advisory Board met at 11:45 am in City Hall at 601 S. Buchanan Street, Room 305 for a Regular Meeting.

VOTING MEMBERS	PRESENT	TOTAL ATTENDED	TOTAL MEETINGS
Jason Boyett	Y	24	24
Rhonda Dittfurth	N	8	10
Beth Duke	Y	20	24
Angela Knapp Eggers	Y	21	24
Eddy Sauer	Y	19	24
Kelley Sims	N	14	24
Andi Wardlaw	Y	22	24
Denise Chesnut	N	1	2
Sterling McKinney	Y	1	1

Also in attendance were:

Sherman Bass Amarillo Civic Center Complex General Manager
Courtney White Assistant City Attorney
Melinda Landry Amarillo Civic Center Complex Event Manager

Item 1. **Call to Order and Announcements.** Chair Jason Boyett called the meeting to order at 11:51 am. The board welcomed new member Sterling McKinney and provided introductions. Sherman Bass advised the board about Let's Art Amarillo - The Barrio Project, which took place January 16 - 18, 2020. The art show yielded 55 entries and 23 sold, which raised an estimated \$8,000 for Barrio projects. Mr. Bass stated that he would keep the board advised of this project in the future. Mr. Bass also advised the board that he worked with a landscaper to light the trees in Bones Hooks Park this past holiday season. Beth Duke shared with the board that the Harrington Cancer & Health Foundation is currently working on a public art installation that will be placed at MediPark. Mr. Bass advised the board that the C-SPAN Cities Tour episodes featuring Amarillo are set to begin airing this weekend. No other announcements were made.

Item 2. **Public Forum.** No members of the public spoke.

Item 3. **Discuss and Consider Minutes.** Chair Boyett asked if there were any changes to the minutes for the meeting on 1/9/2020. Angela Knapp-Eggers motioned to approve the

minutes and Andi Wardlaw seconded. The motion passed unanimously, with Mr. McKinney abstaining.

Item 4. **Discuss and consider election of Mural Grant Subcommittee.** Mr. Bass let the board know that applications are live on the website. Chair Jason Boyett will be participating in media opportunities to promote the project in the next week and all board members are asked to help promote the project via social media. The application deadline is March 20th. Once the application deadline has passed, a subcommittee will need to approve applications. Ms. Duke, Mr. McKinney, Ms. Knapp-Eggers, and Ms. Wardlaw volunteered to serve. Chair Boyett nominated all four to the subcommittee. Ms. Duke seconded, and the motion passed unanimously. Mr. Bass advised the board that he will reach out to subcommittee members to schedule the determination meeting with the expectation that applications will be decided upon prior to the April board meeting, allowing the board to stay on track for the April 13th, 2020 announcement deadline.

Item 5. **Discuss and Consider Beautification Project.** Mr. Bass provided the board with a map of the Rails to Trails location with irrigation, electrical, and other service lines marked. The board discussed the high visibility of this location and the advantages of its proximity to water and electricity. Ms. Knapp-Eggers motioned to direct City staff to move forward with this project at the proposed Rails to Trails location. Councilmember Eddy Sauer seconded, and the motion passed unanimously. The board discussed concerns about the potential cost of this project but ultimately decided to respond based on public and artist feedback as received, and work with City Purchasing on flexible RFP/RFQ options. Mr. Bass stated that he would take the original RFP from the Airport Mural project and make revisions as needed.

Item 6. **Presentations on Texas Open Meetings Act and Board Procedures.** Courtney White provided the board with refresher training on the Texas Open Meetings Act and Board Procedures. This refresher training was in addition to certification training recently taken by all board and staff members. Ms. White emphasized the importance of not conducting board business outside of scheduled open meetings. All meetings are required by law to be posted, full agenda included, to allow the public the ability to determine if they should attend as well. Ms. White also reiterated the importance of staying on topic throughout board meetings, as any variation could lead the board to discuss topics not disclosed on the agenda and could result in the public not having the opportunity to discuss matters of importance. Mr. Bass advised the board that while forming the agenda, he and Ms. White determine what topics they believe may need a vote and phrase agenda items accordingly. "Discuss and Consider" means they believe a vote may need to take place, which means item listed with "Discuss" only cannot be voted upon. Ms. White advised the board of the importance of accurate written and recorded meeting minutes, board members not soliciting donations on behalf of the board, contracts not being signed by board members, and the part advisory board members serve as engaged citizens making recommendations for action by the City.

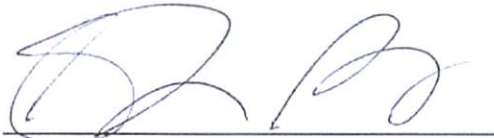
Item 7. **Consider Future Agenda Items and Next Meeting Date and Time.** Future agenda items to include:

- Update on Hoodoo Mural Festival 2020
- Discuss and Consider Mural Grant Project
- Discuss and Consider Beautification Project

The next meeting will take place on March 10, 2020 at 11:45 am.

Item 8. Adjourn. Chair Boyett adjourned the meeting at 1:00 pm.

ATTEST:

A handwritten signature in black ink, appearing to be 'S. Bass', written over a horizontal line.

Sherman Bass, Secretary

A handwritten signature in blue ink, appearing to be 'J. Boyett', written over a horizontal line.

Jason Boyett, Chair