

**MINUTES**

On this 22nd day of July 2019, the Airport Advisory Board of the City of Amarillo, met at 10:30 a.m. at The Kritser Conference Room at the Rick Husband Amarillo International Airport 10801 Airport Blvd, Amarillo TX 79111 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
John Denton	NO	21	18
Bill Harris	YES	21	18
Thomas Hickman	YES	10	10
Thomas Devlin	YES	10	9

Also in attendance were:

Michael Conner	DIRECTOR OF AVIATION, CITY OF AMARILLO
Tyler Hurst	DEPUTY DIRECTOR OF AVIATION, CITY OF AMARILLO
Kiley Navarrete	RECORDING SECRETARY, CITY OF AMARILLO

**ITEM 1:** Call to Order. Chairperson Thomas Hickman established a quorum and called the regularly scheduled meeting of the Airport Advisory Board to order at 10:28 a.m.

**ITEM 2:** Approval of Minutes from Regular Meeting held on April 8, 2019. Motion was made by Bill Harris, seconded by Thomas Devlin and unanimously carried to approve such minutes as written.

**ITEM 3:** Presentation and Discussion of Airport Activities and Projects:

- a. Community Groups: Bruce Tarletsky presented the Airport Advisory Board with an over view of the "Taking Flight Initiative".
- b. Air Service Activity Update: Overall we are up 6% for the year. This being said for losing PHX and Via Air we should come out average for the year ending.
- c. Airfield Electrical Project: The new foundation has been poured for the new vault. Duke Electric is doing a great job and the project is all on schedule.
- d. CCTV and Access Control System: The project had a few minor issues with connection and the data base to begin. This project is now on schedule and moving forward.
- e. ISO Certification: Phase I is complete at this time and we will be moving into Phase II in October of 2019.
- f. Safety Management System: This new system will be rolled out in phases. We will begin the new system internally and then roll out to all tenants after our Department is trained to help with any issues.
- g. Parking Garage Repairs and Elevator Replacement: Bids were submitted last week and will be opened this Thursday. The projects were bid out separately. We will evaluate these bids and move forward with this project.

- h. Taxiway C & J Rehabilitation Project: This projects design is currently at 90%. FAA Grants will fund this project at 90%. We should have all documentation at 100% in August and then this project will go out for bid.
- i. Wildlife Control (Update): We have partnered with TXDOT funding to help with the wildlife on airport property. We will stay active with this project and keep moving forward to control any wildlife cases.

**ITEM 4: Discussion of Other Initiatives:**

- a. Update on New TAC Air Executive Terminal: Jeremy VanDyke gave an update on the new terminal plans for TAC Air. Permits will be obtained at the end of this week and the bids for construction are in. The contractor will get mobilized and start activity in August 2019.

**ITEM 5: Adjournment.** There, being no further business, Bill Harris moved to adjourn the meeting. The meeting adjourned at 11:08 a.m. This meeting was recorded and all comments are on file with the Department of Aviation.

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Thomas Hickman, Chairperson

ATTEST:

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Kiley Navarrete, Board Secretary