

**CITY OF AMARILLO, TEXAS  
NOTICE OF MEETING & AGENDA  
CONSTRUCTION ADVISORY AND APPEALS COMMISSION**

**WORK SESSION TO BE HELD ON FRIDAY, FEBRUARY 7, 2020 AT 12:00 NOON, ON THE THIRD FLOOR, ROOM 306, OF CITY HALL, 601 S BUCHANAN ST, AMARILLO, TEXAS AND THE REGULAR MEETING OF THE CONSTRUCTION ADVISORY AND APPEALS COMMISSION AT 12:30 PM IN CITY COUNCIL CHAMBERS ON THE THIRD FLOOR OF CITY HALL.**

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***Please Note:*** *The Construction Advisory and Appeals Commissioners may take items out of order shown on the Agenda. All or part of any agenda item may be discussed in an executive session at any time during a meeting, as may be necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in a work session or executive session.*

**Work Session**

1. Construction Advisory and Appeals Commission will discuss and review the following items:
  - A. Introduction of new members
  - B. Board orientation
  - C. Presentation of Texas Open Meetings Act
  - D. Discuss adoption of construction codes

**Regular Meeting**

**1. Consider Minutes**

The Board will consider approval of the minutes from the last meeting held June 2, 2016.

**2. Election of Officers**

Nomination and election of Chairman and Vice Chairman

**3. Discuss Grease Interceptors**

Presentation given by Anthony Spanel, Environmental Health Director

**4. Public Forum**

Interested citizens may comment on matters pertaining to policies, programs or services of the Department of Building Safety or this Board.

*(There will be an opportunity for visitors and guests to address the Construction Advisory and Appeals Commission on any agenda item for this specific meeting. A three (3) minute time limit will be provided for each person that wishes to speak on any agenda item for this specific meeting. The Construction Advisory and Appeals Commission may not discuss, nor may any action be taken on any issue at this time except for what is stated on this agenda. Texas Attorney General Opinion JC-0169)*

Accessibility to individuals with disabilities at the City Hall is through its main entry on the south side of the building. Parking spaces for individuals with disabilities are available in the south parking lot area. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations, or a sign language interpreter must contact the City Secretary's Office 48 hours prior to the meeting time by telephoning (806) 378-3013 or the City TDD number at (806) 378-4229.